

Application for Amending a Permit without Plans

Department of Planning & Development Review, Bureau of Permits and Inspections 900 East Broad Street, Room 108 Richmond, Virginia 23219 Office: (804) 646-4169 https://www.rva.gov/planning-development-review/permits-and-inspections

Permit Number:	
Project Address:	
Contact Name:	
Phone Number:	Date:
Portal Account Email:	

To Whom It May Concern:

I am requesting an amendment to the above permit due to the following reason(s) [Specify whether the amendment is an increase or decrease in scope of work]:

Check One:

	Increase	Decrease the number of units:	Size:	Quantity:	
Check	One:				
	Increase	Decrease the number of units:	Size:	Quantity:	
Check	One:				
	Increase	Decrease the number of units:	Size:	Quantity:	
Check One:					
	Increase	Decrease the estimated cost of construction by:			
BUREAU OF PERMITS AND INSPECTIONS USE ONLY					
Review	ved By:		Date:		