Umesh Dalal, CPA, CIA, CIG Richmond City Auditor/Inspector General

March 9, 2010

Mr. Byron Marshall, CAO 900 E. Broad Street, Suite 201 Richmond, VA 23219

Dear Mr. Marshall:

Ref: Contract between the City of Richmond and Lanier Parking Meter Services

The Office of the Inspector General has completed a review of the contract. This contract was reviewed to verify certain compliance issues identified during a previous investigation. The following are salient findings:

- According to the contract the City agreed to pay:
 - o 8% interest on the initial Capital Equipment (valued at \$103,751)
 - o 10% interest on additional Capital Equipment (valued at \$118,791)

The investigator determined that Lanier Parking Meter Services improperly charged the City at interest rates higher than contractual rates for certain items. In addition, Lanier charged the City 10% for the subsequent parking meters purchase of \$215,848 and 11% on the purchase of a \$1,408.75 safe. For both of these items, the City was responsible for payment of interest at the rate of 8% per annum. As of March 31, 2010, the overbilling that resulted from these actions is depicted in the following table:

| Items | Interest Charged | Interest Payable | Overbilling |
|----------------|------------------|------------------|-------------|
| Vehicles | \$35,532.29 | \$32,072.09 | \$3,460.20 |
| Parking meters | \$58,276.03 | \$45,948.25 | \$12,327.78 |
| Safe | \$421.38 | \$299.89 | \$121.49 |
| Total | | | \$15,909.47 |

- Further review indicated that Lanier charged the City \$519.47 for a vehicle repair that was covered under warranty. During this investigation, the charge was credited back to the City.
- The investigator also noted that Lanier Parking Meter Services did not pay its vendors in a timely manner. As a result, the vendors charged Lanier late fees. Lanier included these late fees in the billing to the City even though the City was not responsible for them. These fees totaled \$656.80.

Based on the above information, the following total amount is collectible from Lanier:

| Description | | |
|--------------------------------------|-------------|-------------|
| Overbilling of interest | \$15,909.47 | |
| Erroneous charge for vehicle repairs | \$519.47 | |
| Inappropriate late fees | \$656.80 | \$17,085.74 |
| Total amount collectible from Lanier | | • |
| Less: Credits already received | | \$519.47 |
| Net amount due | 1 | \$16,566.27 |

The City needs to offset the above amounts against future payments to Lanier. If you have any questions, please contact me at (804) 646-5640.

Sincerely,

Umesh Dalal, CPA, CIA, CIG City Auditor/Inspector General

C: Mr. Marcus Jones, DCAO, Finance & Administration

Mr. Chris Beschler, DCAO, Operation

Mr. Bobby Vincent, Interim Director of General Services

Ms. Carolyn Yancey, Regional VP Operations, Lanier Parking Systems