



# City of Richmond, Virginia

To protect and enhance the voting process for Richmond voters, their neighborhoods, and the city's diverse communities.

## PUBLIC MEETING

### Electoral Board

**Bill Pantele**  
Chairman

**Joyce K. Smith**  
Madam Vice Chairwoman

**C. Starlet Stevens**  
Secretary

### ELECTORAL BOARD MEETING

Date: Wednesday, September 16<sup>th</sup>, 2026, subject to recess  
and reconvening

Time: 10:00am

Location: 2<sup>nd</sup> Floor Conference Room

### AGENDA

**David Levine**  
General Registrar and  
Director of Elections

**Tina Crump**  
Deputy Director of  
Elections

- I. Call to Order, Introduction of the Board, and Welcome
- II. Adoption of the Agenda
- III. Approval of the August 28<sup>th</sup> meeting minutes (Caitlin Shelton Executive Assistant)
- IV. Provisional Ballot Meeting Date (Tina Crump Deputy Director )
  - November 10<sup>th</sup>, 2026 @1:00pm
- V. Election Officer Updates (Dr. Cassandra Harris Election Operations & Services Manager)
- VI. **Absentee (Vote by Mail) & CAP Updates** (Stephen Labus Voter Services Manager), including:
  - A recommendation regarding the number of absentee staff the Electoral Board should appoint pursuant to § 24.2-712(B) of the Code of Virginia; and
  - A proposed schedule for the CAP.
- VII. Election Official Policy (Electoral Board)
- VIII. Election Observer Policy (Electoral Board)
- IX. Polling Locations Updates

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- X. Public comments for items on and off the agenda
  - XI. Other Business
  - XII. Adjournment (Bill Pantele Chairman)