

City of Richmond, Virginia
Office of the City Attorney
 Departmental Primary Contacts

Primary Contact	Attorney
Affordable Housing Trust Fund Board	Ms. Smith
Animal Care & Control	Mr. Morris
Assessor	Mr. Boisvert
Auditor	Ms. Fitzgerald
Budget & Strategic Planning	Mr. Boisvert
Chief Administrative Officer	Ms. Drewry
Citizen Service & Response	Mr. Marks
City Clerk	Ms. Rentz
City Council	Ms. Drewry
Community Wealth Building	Ms. Smith
Council Chief of Staff	Ms. Rentz
DCAO for Economic Development and Planning	Ms. Chase
DCAO for Finance and Administration	Ms. Rentz
DCAO for Human Services	Ms. Palmer
DCAO for Operations	Ms. Chase
Economic Development	Ms. Chase
Economic Development Authority	Ms. Chase
Emergency Communications, Preparedness & Response	Ms. McKenney
Finance	Mr. Boisvert
Fire & Emergency Services	Mr. Lukanuski
GRTC (Board & Administration)	Mr. Gibson
GRTC (Registered Agent)	Mr. Marks
Housing & Community Development	Ms. Smith
Human Resources	Mr. Simon, Jr.
Information Technology	Ms. McKenney
Inspector General	Mr. Marks
Justice Services	Ms. Hedgepeth
Library Board	Ms. Fitzgerald
Mayor	Ms. Drewry
Minority Business Development	Ms. Cotman
Parks, Recreation & Community Facilities	Ms. Dillard-Brady
Personnel Board	Mr. Simon, Jr.
Planning & Development Review	Mr. Gibson
Police	Ms. Carr Ms. Collins-Meredith
Procurement Services	Ms. McKenney Ms. Fitzgerald
Public Utilities (Gas and Electric)	Ms. Koziol
Public Utilities (Water, Stormwater and Wastewater)	Ms. Messer
Public Works	Ms. Smith
Registrar	Ms. Cotman
Retirement Board	Mr. Boisvert
Risk Management	Mr. Marks
Social Services	Ms. Palmer
Strategic Communications & Community Engagement	Mr. Marks
Sustainability	Ms. Smith
Towing Advisory Board	Mr. Lukanuski

City of Richmond, Virginia
Office of the City Attorney
Primary Practice Area Responsibilities

Affordable Housing	Ms. Smith
ABC (Alcoholic Beverage Control)	Mr. Lukanuski
Bankruptcy	Mr. Boisvert
CDBG (Community Development Block Grant) Programs	Ms. Smith
Code Enforcement	Mr. Lukanuski
Conflict of Interests Act	Ms. Rentz
Collections	Mr. Lukanuski
Contract Review	Ms. McKenney Ms. Fitzgerald
Council Legislation	Ms. Cotman Ms. Rentz
DSS (Department of Social Services) Litigation	Ms. Palmer Ms. Dillard-Brady Ms. Hedgepeth Mr. Morris
Employment Litigation (administrative)	Mr. Simon, Jr.
FOIA (Freedom of Information Act) – Records	Mr. Dickinson
FOIA (Freedom of Information Act) – Meetings	Ms. Rentz
General Assembly	Ms. Cotman
Grant Contracts	Ms. Fitzgerald
Land Use & Planning	Mr. Gibson
Liability Litigation	Ms. Malouf Mr. Marks Mr. Simon, Jr.
Parking & Towing	Mr. Lukanuski
Permits, Property Maintenance & Zoning Enforcement	Mr. Lukanuski
Real Estate Transactions	Ms. Chase
Richmond Police Department	Ms. Carr Ms. Collins-Meredith
Tax Delinquent Property Sales & Tax Enforcement	Mr. Lukanuski
Workers' Compensation	Mr. Simon, Jr.