



CITY OF RICHMOND, VIRGINIA
DEPARTMENT OF FINANCE
900 E. BROAD STREET, ROOM 103, RICHMOND, VA 23219

***** *The City of Richmond is **NOT** responsible for mail delays, undelivered mail, or mail that is lost in transit. Please ensure that your recertification affidavit is received in our office on or before the deadline.* *****

**ALL INFORMATION ON THIS APPLICATION IS CONFIDENTIAL
AND NOT OPEN TO PUBLIC INSPECTION**

ADDITIONAL INFORMATION:

**CITY OF RICHMOND, VA CODE SEC. 26-364 & SEC. 26-365
CITY OF RICHMOND, VA ORDINANCE No. 2024-273
VIRGINIA STATE CODES § 58.1-3210 – 3218**

- Applicants who are residing in hospitals, nursing homes, convalescent homes or other facilities for physical or mental care for extended periods of time and whose real estate is not used by or leased to others may still apply for real estate tax relief.
- Certified proof of disability must be provided. Acceptable types of proof include a statement from Social Security Administration or a sworn affidavit by two medical doctors licensed to practice medicine in the Commonwealth of Virginia to the effect that the person is permanently and totally disabled.
- Gross combined income of applicant(s), the spouse, and relatives living in the house cannot exceed **\$70,000 for exemption applicants or \$125,000 for freeze applicants**. All income of the applicant(s), the spouse, and relatives must be included in the gross combined income; however, the first \$10,000 of income for each relative(s) (other than the applicant/spouse) is excluded.
- Combined financial worth (assets) of the applicant and spouse may not exceed **\$450,000 for exemption applicants or \$750,000 for freeze applicants**. The fair market value of the dwelling and up to one (1) acre of land is excluded from the financial worth calculation.
- A new application is required every three years. A signed certification form will be required annually to continue your tax relief status between applications. All significant changes to your income, net worth, or other conditions must be reported immediately.

NEED ASSISTANCE?

PLEASE CONTACT US AT 804-646-7000 OR AT **WWW.RVA311.COM** .
OUR OFFICE IS LOCATED AT CITY HALL, 900 E. BROAD STREET, ROOM 103, RICHMOND, VA 23219.
YOU MAY ALSO VISIT **WWW.RVA.GOV/FINANCE/OAPD-RELIEF** FOR MORE INFORMATION