

City of Richmond, Virginia
Finance Department, License, Assessment And Tax Audit Division

Filing Deadline: February 15, 2026

Application for Certificate of Registration as Daily Rental Business

Owner's Name _____

Trade Name _____

Mailing Address _____

Location of Property _____

Phone Number (____) ____/____/____ -- ____/____/____/____/____

Business License Number ____/____/____/____/____/____/____

Taxpayer ID Number ____/____/____ -- ____/____/____/____/____/____/____

A) Gross Rental Receipts are items rented 92 consecutive days or less, including extensions & renewals (or 270 days for Heavy Duty Equipment

B) A separate list of rental inventory, owned by the applicant and copies of applicant's standard rental contract(s) must accompany this application.

1. Total qualifying Gross Rental receipts **from Sources other than Heavy Duty Equipment** for the calendar year ending December 31, 2025 _____

2. Total qualifying Gross Rental receipts **from Heavy Duty Equipment** for the calendar year ending December 31, 2025 _____

3. Adjusted Gross Rental receipts (Line 1 + Line 2). _____

4. **Less:** Rentals to affiliated persons of Rental Company included in #3 above. [Code of VA Sec. 58.1-3510 (c)]. _____

5. **Less:** Gross Rentals exempt from the Virginia Sales and Use Tax (included in line 3) _____

6. Adjusted Short Term Rentals (line 3 MINUS Line 4 MINUS Line 5). _____

I hereby certify, under penalty of perjury, that the information provided herein and above is true and correct to the best of my knowledge and belief.

Authorized Signature

Title

Print Name

Phone Number
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