

City of Richmond Commission of Architectural Review

2025 Annual Report



Secretary, Alex Dandridge

December 29, 2025

Meeting Dates 2024-2025



Commission of Architectural Review

2025 Meeting Dates

Monthly Meeting Dates

All meetings occur on the fourth Tuesday of the month, except December when the Commission meets on the third Tuesday. All meetings are held at City Hall, 900 E. Broad Street, in the 5th Floor Conference Room. Commission begins at 3:30 PM.

January 28

February 25

March 25

April 22

May 27

June 24

July 22

August 26

September 23

October 28

November 25

December 16

Quarterly Meeting Dates:

All meetings start at 6 PM, 5th Floor Conference Room.

January 14

April 8

July 8

October 14

Contact:

Alex Dandridge, Secretary to the Commission of Architectural Review, Planning and Preservation,
Department of Planning and Development Review, 900 E Broad Street, Room 510, Richmond, VA 23219

Alex.Dandridge@rva.gov

804-646-6569

Commission of Architectural Review

2026 Meeting Dates

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January 27

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April 21

21

May 26

June 23

July 28

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November 24

December 15

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2025 Project Review Data



Commission of Architectural Review	2025	2024	2023	2022	2021	2020	2019	2018
Certificate of Appropriateness # of Reviews								
Reviewed by the Commission								
Approval	2	8	10	6	9	5	12	11
Approval with Conditions	56	54	48	64	59	56	94	90
Partial Approval	5	11	4	6	5	7	9	10
Deferral	17	15	4	6	12	9	12	21
Denial	2	2	4	2	3	2	8	5
Conceptual	16	18	15	20	18	18	29	33
Total	98	108	85	104	106	97	164	170
Administrative Approvals	118	114	151	110	148	145	113	n/a
Total Reviews	216	222	236	214	254	242	277	n/a

2025 Administrative Reviews



Address of Property	COA #	Description	Conditions
136 West Clay Street	COA-159968-2025	General exterior rehabilitation of the building to include: Remove, repair, and reinstall existing windows; Replace front porch roof with new white TPO (minimally visible); Repair/Replace existing fascia and crown molding; and remove and rebuild the existing front porch steps.	<ul style="list-style-type: none"> •Original windows must be repaired and reinstalled in a way that doesn't damage or alter any in-tact historic materials. •Any replacement trim/molding/woodwork must match the design and profile of the original materials. •Any new wooden elements must be painted or stained. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Wrapping of original trim/sills/woodwork with aluminum or PVC.
1842 Monument Avenue	COA-160047-2025	Paint exterior elements as follows: Wood trim and detailing - Black; Windows - Black; and Metal Fire Escape and Porches - Black.	<ul style="list-style-type: none"> •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •Any unpainted masonry must remain unpainted. •Any cleaning of the unpainted masonry should be done with a power wash no greater than 500psi. Sand blasting and other abrasive cleaning methods should be avoided.
323 North 36th Street	COA-156644	Revisions to the proposed rear porch enclosure to include a horizontal element in accordance with COA-156644-2025, approved by the CAR at their November 26, 2024, Meeting. Staff finds that the revised plans meet the Commission's conditions of approval	<ul style="list-style-type: none"> • The completion of work not included in the original and subsequent plans.
2211 Venable Street		Reconstruction of a non-historic, wooden, rear deck. The previous deck was removed, as it was deteriorated beyond repair.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •Reconstruction of the deck must be accomplished without damaging or obscuring existing historic features and/or materials. •Reconstructed deck to match the original elements in materials, design, profile, and footprint. •After weathering, the new deck should be painted or stained a color that compliments the building. •A subsequent COA be obtained for exterior work to the property not covered by this approval. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •Any exterior work to the front porch •Window/door replacement •Siding replacement •Fences/gates
2120 East Marshall Street	COA-160938-2025	Installation of exterior storm windows and in-kind replacement of existing siding and paint.	<ul style="list-style-type: none"> •Any siding that is deteriorated beyond repair must be replaced in-kind. •Any change in paint color must be submitted for administrative approval. •New exterior storm windows must be installed in a way that doesn't damage historic trim materials. •New exterior storm windows must have clear glass.

620 North 25th Street	COA-162103-2025	Fire damage repairs. Replace damaged roofing system, install a new membrane roof assembly, repair/reaplace siding in-kind as well as any damaged decorative historic elements. Install new exterior electrical equipment as well as a new stainless steel chimney flue.	<ul style="list-style-type: none"> •Any replacement siding must be replaced in kind. •Damaged decorative cornice vents and molding must be replaced with the same design and dimensions as the original. •Replacement window must match the original and fit in the window opening proportionately. •New gutters/downspouts must match the original. •Any new trim must match the original in reveal and dimensions.
806 North Arthur Ashe Boulevard	COA-162321-2025	Replace deteriorated eight-over-eight and four-over-four wooden windows with new aluminum clad wood windows on the south elevation of a building.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The replacement windows match the number, location, size, and glazing pattern of the historic windows. •The replacement windows match the original in depth of reveal, the reflective quality or color of the glazing, and the appearance of the frame. •The replacement windows must have SDL's with interior and exterior muntins. •SDL's muntin width must match the historic window muntin width as closely as possible. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •The wrapping of original wooden trim and sills with aluminum or vinyl is not permitted.
2405 O Street	COA-162325-2025	Add 4' picket fence to front of property to replace chain-link fence.	<ul style="list-style-type: none"> • Fence height is not to exceed the Zoning designation. • The final fence design to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. • Gate must not include any faux hardware (faux hinges, etc.)
2917 E. Broad Street	COA-162342-2025	Replace a rear wooden privacy fence with a new rear wooden privacy fence.	<ul style="list-style-type: none"> •Fence height is not to exceed the Zoning designation. •The fence must be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. •Any gate must not include any faux hardware (faux hinges, etc.)
2211 Venable Street	COA-161197-2025	This is a subsequent approval of COA-161197-2025 approved with conditions by the CAR on February 25, 2025. Specifically, this subsequent approval authorizes the installation of new turned posts on the front porch. The new posts will have square unturned bases with a height of 42 inches, middle turned portions with a height of 40 inches, and square, unturned tops with a height of 14 inches. These new, simplified posts have been authorized, as the original front porch posts no longer exist and there is minimal documentation showing the original posts' exact design.	<ul style="list-style-type: none"> •New replacement posts be placed in the same locations as the metal posts that were removed. •Engaged posts be placed on the face of the building. •New posts and other new porch details be painted a color that compliments the building, approved by Staff. •All other conditions issued with the February 25, 2025, COA-161197-2025 be followed.
1807 East Franklin Street	COA-162659-2025	Install a metal crown and chimney cap on all three exterior chimneys.	<ul style="list-style-type: none"> •New Chimney Caps must not have a highly reflective finish. •New Chimney Caps must be installed in a way that is easily reversible and does not damage or compromise the integrity of the chimneys' historic masonry.

611 North 26th Street	COA-160011-2025	Revision to COA. Revise fenestration on front elevation of a rear/side addition. Revision will include changing a single window to two windows on the second story front elevation and removing a door and adding two windows on the first story of the front elevation of the addition.	•All other conditions issued with the original COA approval (COA-160011-2025 January 2025) must be abided by.
2408 Cedar Street	COA-163008-2025	Reconstruction of historic exterior feature(s) based on reliable historical evidence such as photographs, documents, physical remnants, or "ghosting," to include: Construct a side landing and stairs with Richmond Rail at a recessed side entrance. Work substantiated by historic documentation.	Installation of reconstructed elements must be accomplished without damaging or obscuring existing historic features and/or materials. • Once wood has sufficiently weathered, new wooden decking and railings must be painted or stained and neutral color that compliments the building.
320-322 North 25th Street	COA-162925-2025	Repaint blue trim and accent features in the color Sherwin-Williams "In the Navy" - SW 9178 Repaint existing white areas in the color Benjamin Moore "Elmira White" - HC-84	•Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •Any unpainted masonry must remain unpainted.
413-415 North Arthur Ashe Boulevard	COA-152517-2024	This is a revision to the previously COA for accessory dwelling units approved by the CAR in August 2024. Specifically, this approval authorizes the modification of the design's footprint to accommodate a request by zoning. The exterior stairs have been relocated from the alley elevation (east) to rear yard elevation (west).	•All other conditions of approval attached to COA-152517-2024 be abided by.
401 North 23RD Street	COA-163095-2025	Replace five second story, deteriorated, non-original wooden windows (three facing 23rd street, and two facing the alley). The existing windows have a six-over-six light configuration, and the proposed windows will be aluminum clad wood with a six-over-six light configuration and SDLs.	The approval is conditioned on the following: •The replacement windows match the number, location, size, and glazing pattern of the historic windows. •The replacement windows match the original in depth of reveal, the reflective quality or color of the glazing, and the appearance of the frame. •The replacement windows have the same lite configuration as the existing window based on physical evidence or photographic documentation of historic windows. •The windows must have simulated divided lights (SDLs), that match the with of the existing muntins/grids. This approval does not authorize the following: •The wrapping of original wooden trim and sills with aluminum or vinyl is not permitted.

2609 East Leigh Street	COA-163188-2025	Replace a rear, deteriorated standing seam metal roof with a new standing seam metal roof.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •The width of the metal panels and profile of the seams must match the original roofing materials as closely as possible. •Roof must be painted the color of the existing, or a new color submitted to staff for approval. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a porch roof. •The installation of new roofing and/or flashing which changes the shape or design of the porch roof. •The installation of white membrane.
2211 Venable Street	COA-161197-2025	<p>Paint exterior building elements as follows:</p> <p>Siding - Chelsea Grey Benjamin Moore HC 158 Exterior Trim, Rails, Columns - Extra White SW 7006 Front Door - Dark Walnut Foundation Pain - SW Extra White 7006 Deck Boards and Stair Treads - Autumn Brown Plumpic Stair Risers - SW Extra White</p>	<ul style="list-style-type: none"> •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •Any unpainted masonry must remain unpainted.
106 North Arthur Ashe Bouelvard	COA-163472-2025	rebuild the retaining wall surrounding front lawn and flower bed using a similar brick as the existing - brick color "Walnut Creek"; rebuild front stairs; Replace mortar between tiles using mortar color "Mushroom WR446"; and realign and repair front porch wall. All new masonry will match the existing in color, texture, and dimension as closely as possible.	<ul style="list-style-type: none"> •Any unpainted masonry must remain unpainted (with the exception of the new brick used for the front porch, which will be painted to match the existing). •New bricks to be installed in a manner that does not damage any remaining historic masonry. •New retaining wall must be rebuilt in the exact footprint as the existing. •New retaining wall must match the height and width of the existing.
211 North 18th Street	COA-163970-2025	Replace an existing, deteriorated standing seam metal roof with a new standing seam metal roof. The new standing seam metal roof will have one-inch seams and will be painted black.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •The width of the metal panels and seams must match the original roofing materials as closely as possible. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a porch roof. •The installation of new roofing and/or flashing which changes the shape or design of the porch roof. •The installation of white membrane.
312 North 36th Street	COA-163878-2025	Remove a deteriorated wooden fence; install a new 6ft. privacy fence and a 4ft. wooden picket fence.	<ul style="list-style-type: none"> • Fence height is not to exceed the Zoning designation. • The fence must be stained or painted a neutral color that complements the property. • Gate must not include any faux hardware (faux hinges, etc.)
2614 East Franklin Street	COA-163902-2025	Install turned spindles on a front porch to match the existing in design, color, and material.	<ul style="list-style-type: none"> •All work must be installed in a way that avoids damage to existing historic materials or elements.

873 North 22nd Street		Replace deteriorated wooden decking boards with new tongue and groove composite decking boards.	
2318 Cedar Street	COA-164022-2025	Replace 10 non-original six-over-six windows with 10 new aluminum clad wood one-over-one windows.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • The replacement windows match the number, location, size, and glazing pattern of the historic windows (one-over-one, substantiated by historic documentation). • The replacement windows match the original in depth of reveal, the reflective quality or color of the glazing, and the appearance of the frame. • <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> • The wrapping of original wooden trim and sills with aluminum or vinyl is not permitted. • Painting of any unpainted masonry • Replacement of exterior doors without further approval.
510 West Clay Street	COA-164411-2025	<p>Replace the front porch roof with EPDM roofing</p> <p>Remove metal from the existing tongue-and-groove roof deck</p> <p>Repair any damaged wood and replace with in-kind materials</p> <p>Remove and replace existing aluminum flashing.</p>	<ul style="list-style-type: none"> •The built-in gutter must be repaired and maintained. •No other alterations shall be made to other historic features of the structure.
105 South Arthur Ashe Boulevard	COA-164481-2025	Screen-in the first floor of a rear deck and install a screen door.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •New screen must be installed on the interior-facing side of the existing porch posts. •New screen door must be a simple design without ornamentation. •Screen and door must be installed in a way that does not damage any existing historic material. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Removal or replacement of any historic material during the installation of the new screen and door. •The screening-in of any other areas not mentioned in the application.
127 West Jackson Street	COA-164594-2025	Remove deteriorated front and rear porch roofs. Install a new TPO membrane roof on the front porch and install a new asphalt shingle roof on the rear porch. Rear porch is minimally visible.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •The width of the metal panels and seams must match the original roofing materials as closely as possible. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a porch roof. •The installation of new roofing and/or flashing which changes the shape or design of the porch roof. •The installation of white membrane.
417 West Clay Street	COA-164727-2025	Repair and replace existing rear fence with wooden fence of similar design and material.	<ul style="list-style-type: none"> •The fence will not exceed the height allowed by the zoning designation •The fence will be stained or painted a neutral color the compliments the main building.

2614 East Leigh Street	COA-165372-2025	Paint exterior of a previously painted masonry building as follows: Body SW 2822, Trim SW 2845, Windows White, and Doors SW 0072. Replace deteriorated, wooden, six-over-six windows with new, six-over-six aluminum clad wooden windows. Replace existing alley facing doors with new half-light paneled doors, and interior lot doors with full wood paneled doors. Install a new mailbox and exterior light fixtures.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •Any unpainted masonry must remain unpainted. •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •New windows must fit within the existing masonry openings. •New doors must fit within the existing masonry openings. •New exterior fixtures must be simple in design. •New windows must feature SDL's. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Installation of vinyl windows. •Installation of windows without SDL's. •Wrapping of window framing/trim in vinyl or aluminum.
323 North 36th Street	COA-165377-2025	Paint exterior Colonial Revival Gray (SW 2823) with white trim.	<ul style="list-style-type: none"> •Any unpainted masonry must remain unpainted. •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer.
302 Chimborazo Boulevard	COA-165396-2025	Add a white chimney cap to an existing chimney to prevent water infiltration.	<ul style="list-style-type: none"> •Installation is not to alter or damage the historic integrity of the building •No other alterations shall be made to the chimney structure.
401 West Marshall	COA-160046-2025	<p>Follow-up materials and specifications for COA-160046-2025 approved by the CAR at the January 2024 meeting with the following conditions:</p> <ol style="list-style-type: none"> 1.Height of the cornice be shown on the building plans, not only for the proposed building, but also 405 West Marshall Street; and 2.Brick veneer on the east elevation be extended so that the east elevation appears to only feature one material, or some other solution that reduces the visibility of the transition from brick to siding, final design solution and material selections to be submitted to staff for Chair and Vice Chair approval; and 3.The ceilings of the front porches have a finished appearance, using breadboard or some other material to cover the joists and hardware; the final window design have either a one-over-one, two-over-two, or six-over-six pane configuration to be in-keeping with historic window design throughout the district. Final window and door specification to be submitted for administrative approval; 	
722 North 25th Street	COA-165719-2025	Install a 4-foot, wooden, front yard picket fence. Fence will include a double gate.	<ul style="list-style-type: none"> •Fence height is not to exceed the Zoning designation. •The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. •Gate must not include any faux hardware (faux hinges, etc.)

2707 West Grace Street	COA-166068-2025	Install three-track white-finish exterior storm windows on twenty original windows	<ul style="list-style-type: none"> • All glazing must be clear • Installation be done so as to not damage or the existing window frames and sashes • Installation is not to create any new openings or obscure existing windows, or interfere with window functioning • Windows to be painted to correspond to the color scheme of the building.
2018 East Broad Street	COA-166313-2025	Removal of a deteriorated, partially removed, masonry curb. Install a new four-foot, black metal fence to meet zoning requirements for parking buffer; Install a new painted wall sign on a previously painted facade.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •Removal of the remaining portions of the existing masonry be curb be done in a manner that doesn't damage any adjacent historic site features. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Any unpainted masonry must remain unpainted.
10 West Franklin Street	COA-166070-2025	Replace a modern, multi-story, glass storefront system with a new storefront system.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The new windows have clear class or match the reflectivity of the existing storefront system. •The installation of the new storefront system be done in a way that doesn't damage the existing historic facades. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •The alteration of any exterior portion of the two historic facades on either side of the storefront system.
2715 E Broad Street	COA-161219-2025	This approval covers the conditions of approval issued by the Commission of Architectural Review for COA-161219-2025. Staff has reviewed the revised plans for the project and find that they are in compliance with the Commission's conditions of approval.	
3111 E Broad Street	COA-166187-2025	Install exterior storm windows on two original windows at the front porch level	<ul style="list-style-type: none"> • All glazing must be clear • Installation be done so as to not damage or the existing window frames and sashes • Installation is not to create any new openings or obscure existing windows, or interfere with window functioning • Windows to be painted to correspond to the color scheme of the building.
2215 Venable Street	COA-166312-2025	Replace the non-original brick stairs on the front porch with new wooden stairs and railings.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •New stairs must be in the same spot as the existing. •New stairs must be the same width as the existing. •New stairs must be painted or stained a neutral color that matches the building/district. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Installation of vinyl materials •Removal of any decorative architectural elements. •Installation of nailed-up pickets. •The alteration of any other exterior portion of the building not mentioned in this application.

2623 West Grace Street	COA-166394-2025	Reaplice a deteriorated, wooden front door in-kind. New door will be made of mahogany with clear, beveled glass and egg and dart detailing to match the original.	<ul style="list-style-type: none"> • The replacement door is to replicate the original door in design and materials. • The replacement door is to fit the existing opening without altering the size or shape of the opening. • Transom windows or sidelights and door surrounds, including decorative elements, are to be retained or replaced with the same material and light configuration. • No historic building features are to be damaged in the door installation. • Original door hardware is to be reused, if possible. • The replacement door is to be painted a color consistent with the Commission paint palette, or match the original. • The installed glass must be clear.
2801 E Franklin Street	COA-166654-2025	Replace deteriorated, wooden decking boards on porch with synthetic wood decking boards, and repair existing porch posts.	<ul style="list-style-type: none"> • Replacement elements be painted to match the existing. • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted. • New decking boards must be tongue and groove. • New decking boards must be installed in the same direction as the existing. • New decking boards must match the width of the existing boards as closely as possible. • Existing posts must be repaired in-kind.
310 Arthur Ashe Boulevard	COA-167224-2025	Exterior alterations include: Installation of exterior storm windows.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • All glazing must be clear. • Installation be done so as to not damage or the existing window frames and sashes. • Installation is not to create any new openings or obscure existing windows, or interfere with window functioning. • Windows to be painted to correspond to the color scheme of the building. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> • Tinted, reflective, or beveled glass within storm windows and storm doors.
909 Tulip Street	COA-167221-2025	Replace deteriorated wood, lap siding on the sides and rear of the building with new fiber cement siding.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Siding must be smooth and without a bead or faux grain pattern. • Siding must match the existing in reveal/exposure and align with the wood siding on the façade as closely as possible. <p>The approval does not authorize:</p> <ul style="list-style-type: none"> • Ther removal of any intact historic window trim. • The wrapping of original window trims in vinyl or aluminum.
419 North 25th Street	COA-167212-2025	Repair an existing historic home and convert it into a two-family home, with an approved tax credit application.	<ul style="list-style-type: none"> • the work is performed in conformance with the Part II Tax Credit application approval and conditions • any additional conditions subsequently imposed by DHR or the National Park Service be provided to staff for administrative review and approval
2505 East Clay	COA-167213-2025	Repair an existing historic home and convert it into mixed-use commercial building, with an approved tax credit application	<ul style="list-style-type: none"> • the work is performed in conformance with the Part II Tax Credit application approval and conditions • any additional conditions subsequently imposed by DHR or the National Park Service be provided to staff for administrative review and approval

2526 Monument Avenue	COA-166108-2025	Replace a deteriorated metal roofing on dormers and projecting side bays with true copper.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • The installation of new roofing must not alter the roof form. • New copper roofs must not be prefinished, and be able to patina overtime. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> • The installation of asphalt shingles or preformed standing seam metal on a porch roof. • The installation of new roofing and/or flashing which changes the shape or design of the porch roof. • The installation of white membrane. <p>Therefore all of the work listed in the application</p>
2509 E Broad Street	COA-167139-2025	Apply new vinyl lettering signage to commercial shopfront window	<ul style="list-style-type: none"> • Signs should not be internally illuminated • No additional signage beyond what is specified in this application may be installed without prior review and approval.
904 and 906 North 24th Street	COA-167345-2025	Replace Porch Roof (owners of 904 and 906 N 24th St applied jointly)	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • The installation of new roofing must not alter the roof form. • The width of the metal panels and seams must match the original roofing materials as closely as possible. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> • The installation of asphalt shingles or preformed standing seam metal on a porch roof. • The installation of new roofing and/or flashing which changes the shape or design of the porch roof. • The installation of white membrane.
517 West Clay Street	COA-168110-2025	Replace damaged/rotted wood siding at rear garage with in-kind wood material.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Replacement siding to match the original in color, reveal, profile, material, and shape.
2707 W Grace Street	COA-168313-2025	Intall storm door on an original patio door on the second floor.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •All glazing must be clear •Installation be done so as to not damage or the existing door frames •Installation is not to create any new openings or obscure existing doors, or interfere with door functioning •Doors to be painted to correspond to the color scheme of the building. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •Tinted, reflective, or beveled glass within storm doors.
2625 Monument Avenue	COA-168510-2025	Revision to previously issued COA (COA-166143-2025: replace a slate roof on a side porch with copper); Install "TERNE" metal in lieu of originally approved copper	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •The width of the metal panels and seams must match the original roofing materials as closely as possible. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a porch roof. •The installation of new roofing and/or flashing which changes the shape or design of the porch roof. •The installation of white membrane.

600 N 21st Street	COA-168545-2025	<ul style="list-style-type: none"> • Rebuild chimney in-kind to match original historic design, with dimensions and profile based on historic photograph • Use matching brick and mortar colors (brick color to be "Walnut Grove" and mortar color to be "ARGOS pecan") • Connect the reconstructed chimney to the existing roof via metal flashing • Reconstructed chimney to be inoperable and rebuilt for decorative purposes, and topped with chimney cap. 	<ul style="list-style-type: none"> • Reconstructed architectural elements to match the original elements in materials, design, profile, and color • Installation of reconstructed elements must be accomplished without damaging or obscuring existing historic features and/or materials • the flashing be installed on the roof-facing side of the chimney, rather than completely wrapped around it • Any salvageable, original brick be reused where possible
600 N 21st Street	COA-168549-2025	<p>The administrative approval covers the following work items:</p> <ul style="list-style-type: none"> • Reinstall missing railing on front porch • Reuse previously removed railing seen in historic photograph • Repaint railing with CAR approved color "SW7558" 	<p>This approval is conditioned with the following:</p> <ul style="list-style-type: none"> • All work must be installed in a way that avoids damage to existing historic materials or elements. • Proposed railings must be painted in a color that complements the primary structure
600 N 21st Street	COA-168548-2025	<p>Repair/replace cracked and missing bricks with matching color</p>	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • The new wall match the original in design, including height and brick pattern • Any salvageable, original brick be used and placed on the most visible portions of the wall • The new mortar match the original sections of mortar in color and composition, and new mortar joints match the existing in width and profile as closely as possible • The use of Portland Cement mortar is not permitted • If elements other than brick and mortar are removed and reinstalled, it be done in the least obtrusive manner, as to not damage any historic materials.
2607 West Grace Street	COA-168695-2025	<p>Reconstruct a demolished front porch based off historic documentation. New porch design will match the original with fluted Scamozzi columns, decking boards, and balustrade.</p>	<p>This approval is conditioned with the following:</p> <ul style="list-style-type: none"> • Replacement elements be painted to match the existing. • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted. • Any wooden elements that are replaced must match the original in design and profile. • New decking boards be installed perpendicular to the face of the building. • New decking boards must match the original in width, and profile. • The substitute material must match the original in style and form. • Any change in exterior colors from the original must receive a subsequent COA.
2614 Monument Avenue	COA-168773-2025	<p>Repaint trim and exterior painted surfaces with colors "Icicle 2142-70" and "Silken Pine 2144-50"</p>	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted.
100 East Clay Street	COA-168851-2025	<p>Repair and replacement of exterior building elements to include porch roof, bead board, repair of rafters, repair built-in gutters, and painting of downspouts.</p>	<ul style="list-style-type: none"> • Replacement architectural elements to match the existing or original elements in materials, design, profile, and color. • Before painting, use the gentlest means possible to scrape away any loose peeling paint to the next sound layer.

3913 Hermitage Road	COA-168973-2025	Paint shutters and front door "Thunderbird 675".	<ul style="list-style-type: none"> • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted.
	COA-169348-2025	Paint exterior of building as follows: Color Change / Repaint. Body Color SW 2831 Classical Gold. Trim Color SW 7558 Medici Ivory. Porch Floor SW 2847 Roycroft Bottle Green. Door Color SW 2818 Renwick Heather.	<ul style="list-style-type: none"> • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted.
3202 Monument Avenue	COA-169514-2025	Extension of a previously issued COA (COA-146161-2024). The previous condition of approval still stand and are listed below.	<ul style="list-style-type: none"> • Any new gutters and downspouts be half-round or box style with round down-spouts. • The applicant consider using a darker color TPO roof rather than white. • New windows on the addition should be wooden or Aluminum clad wood. • The existing windows and doors on the original portion of the garage be retained and repaired as needed. • The eastern door opening on the garage not be removed, but infilled with a brick inset at least three to six inches from the wall face. • New deck and stairs on the garage should have a finished appearance with no exposed hardware and use a Richmond Rail design. Nailed up pickets will not be permitted; and • The deck structure should be stained.
	COA-169956-2025	Rebuild a deteriorated side porch including decking, stairs, posts, and brick piers. Paint to match original.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Reconstructed side porch must match original in design and footprint. • Reconstructed side porch must match original and color. • New decking boards must be tongue and groove and installed perpendicular to the face of the building. • Reconstruction of brick piers must use original brick and a lime-based mortar. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> • Any additional exterior work not mentioned in this application. Any additional exterior work will require a separate Certificate of Appropriateness.
	COA-170050-2025	Repairs to a multi-story rear deck to include replacement of deteriorated wood decking with Timber Tech, adding a membrane underneath the bottom deck for waterproofing, repairing a deteriorated beam, replacing old mosquito screening with new mosquito screening.	<ul style="list-style-type: none"> • Any wooden elements that are replaced must match the original in design, profile, material, and color. • New Timber Tech decking be tongue and groove in profile and installed perpendicular to the face of the building. • New replacement post match the original in design, dimension, and material. • New screen be installed in the same location as the existing, and not in front of the posts/railings.
	COA-170207-2025	Replace deteriorated wood siding and trim on both side elevations and the rear elevation with new fiber cement siding and trim. Replace deteriorated wood siding and trim on the facade with new wood siding and trim. Reveal of new siding will match that of the existing.	<ul style="list-style-type: none"> • Siding must be smooth and without a bead or faux grain pattern. • Siding must match the original in reveal.

	COA-170208-2025	Repair/replace various deteriorated wooden elements including, built-in gutter, box beam, column bases, soffit, porch ceiling, and handrails. Install new tongue and groove composite decking and new black metal handrails next to steps. Replacement elements will match the existing in design, profile, and color.	<ul style="list-style-type: none"> • New decking boards must be installed perpendicular to the face of the building. • Replacement materials must match the original in design, profile, and color.
17 N Arthur Ashe Blvd	COA-170491-2025	Replace Front Porch Doric Column Capitals with Scamozzi Column Capitals	<ul style="list-style-type: none"> • Design of new columns must be based on the photographic documentation provided in the application • Replacement architectural elements to match the existing or historical elements in materials, design, profile, and color • Before painting, use the gentlest means possible to scrape away any loose peeling paint to the next sound layer.
2609 East Clay Street	COA-170776-2025	Replace deteriorated wooden tongue and groove decking boards with new composite AZEK tongue and groove decking boards.	<ul style="list-style-type: none"> • New decking boards be installed perpendicular to the face of the building. • New decking boards must match the original in width, and profile. • New decking boards must be of a color from the approved Palette.
1811 E Grace Street	COA-171004-2025	Installation of a black, metal chimney cap.	<ul style="list-style-type: none"> • Installation of the new chimney cap be done in a way that does as little damage to historic material as possible.
	COA-171018-2025	Install one six square foot, two sided hanging sign and a 3.33 square foot plaque adjacent to the entrance of the building.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Installation of signage must not obscure or damage original character defining features of the building. • Signage must be in compliance with any other applicable zoning regulations. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> • Installation of internally illuminated or halo-lit signage.
217 N 28 th Street	COA-171298-2025	Install a simple white wooden picket fence with dog-ear planks, no taller than 4 feet, along the front of the property behind the existing concrete retaining wall.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Fence height is not to exceed the Zoning designation. • The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. • Gate must not include any faux hardware (faux hinges, etc.)
2806 E Clay Street	COA-171363-2025	Replace and repaint degraded wood s	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Replacement siding to match the original in color, reveal, profile, material, and shape.

2214 East Broad Street		<p>Replace Terne roof with new oz copper standing seam roofing on the main house and porches, tied-in to 2216 E Broad St</p> <p>Replace rear and front gutters and downspouts</p> <p>Replace wood siding on dormers with synthetic siding</p>	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •The width of the metal panels and seams must match the original roofing materials as closely as possible. •In-kind replacement gutters and downspouts be consistent with the Guidelines and match the existing in profile and materials •Gutters and downspouts be as unobtrusive as possible and painted a color that is compatible with the building, such as the body or trim color •Suspended gutters to be fastened with spikes or straps under roof materials, not on the roof surface •Any new gutters and downspouts be half-round or box style with round down-spouts •Siding must be smooth and without a bead or faux grain pattern. •Siding reveal must match that of the historic siding •Paint color(s) must match the existing. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a roof •The installation of new roofing and/or flashing which changes the shape or design of the roof •The installation of white membrane. •The installation of suspended gutters when a box is built in gutter is present
2615 East Broad Street	COA-171754-2025	<p>Repair and replace porch elements in-kind, including sawn picket. Replace a non-original, deteriorate carriage house door with a new period appropriate paneled door.</p>	<p>materials, design, profile, and color.</p> <ul style="list-style-type: none"> •New door to fit within existing masonry opening. Historic trim and woodwork to be retained and repaired as needed. •Before painting, use the gentlest means possible to scrape away any loose peeling paint to the next sound layer.
3508 East Broad Street	COA-171811-2025	<p>Replace a deteriorated standing-seam metal roof on the front porch with a new dark TPO roof.</p>	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •The installation of asphalt shingles or preformed standing seam metal on a porch roof. •The installation of new roofing and/or flashing which changes the shape or design of the porch roof. •The installation of white membrane.
3014 East Broad Street	COA-171853-2025	<p>Replace existing, deteriorated wood decking with synthetic decking.</p> <p>Replace Porch: Replace deteriorated, wood, tongue and groove decking with new, synthetic, tongue and groove decking.</p>	<ul style="list-style-type: none"> •New decking boards be installed perpendicular to the face of the building. •New decking boards must match the original in width, and profile. •New decking boards must be of a color from the approved Palette.
2315 West Grace Street	COA-172241-2025	<p>Install a new, simple, metal, black railing at the rear of the building.</p>	<ul style="list-style-type: none"> •All work must be installed in a way that avoids damage to existing historic materials or elements.

309 North 22nd Street		<p>Replace upper siding with heart pine boards to match existing</p> <p>Restore porch framing and install custom-turned columns to match the original</p> <p>Install new copper roof to match the neighbor's, restore enclosed gutters, and flash appropriately</p> <p>Paint siding and trim in CAR-approved colors (SW 6244 for body, SW 0050 for trim)</p> <p>Restore original corbels where possible; reconstruct damaged ones using originals as templates</p> <p>Install a new balustrade with balusters to match historic examples; install Richmond Rail for top and bottom rails.</p>	<p>This approval is conditioned with the following:</p> <ul style="list-style-type: none"> • Replacement elements be painted to match the existing. • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted. • Any wooden elements that are replaced must match the original in design, profile, material, and color. • In-kind replacement gutters and downspouts be consistent with the Guidelines and match the existing in profile and materials. • Gutters and downspouts be as unobtrusive as possible and painted a color that is compatible with the building, such as the body or trim color. • Suspended gutters to be fastened with spikes or straps under roof materials, not on the roof surface. • Any new gutters and downspouts be half-round or box style with round down-spouts. • The installation of new roofing must not alter the roof form. • The width of the metal panels and seams must match the original roofing materials as closely as possible. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> • The installation of asphalt shingles or preformed standing seam metal on a porch roof.
207 North 27th Street	COA-172322-2025	<p>Replace various components of a minimally visible side porch including a turned post, railing, decking, and stairs. Turned post will be replaced with a new turned post, and railings and stairs, which are minimally visible, will be replaced with a similar design as the existing.</p>	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Replacement of architectural features must match the original in design and dimension as closely as possible • New post must be turned • New decking boards be installed perpendicular to the face of the building • New decking boards must match the original in color, width, and profile • Proposed railings must be painted in a color that complements the primary structure • All work must be installed in a way that avoids damage to existing historic materials or elements.
602 West 20th Street	COA-172934-2025	<p>Replace a non-original, rear, minimally visible sliding window (22"x22") with a new, double hung window (44"x37") that more closely resembles the style and dimensions of other windows on the building.</p>	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • New window must either be wood, or aluminum clad wood. • Window installation and resizing of the window opening must be done in a manner that disturbs as little historic materials as possible. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> • Replacement of any other windows on the building not listed in the application. • Resizing of any other window openings not listed in the application.
3202 Monument Avenue	COA-172985-2025	<p>Paint exterior hardi plank on new ADU Rockwood Green Blue. Paint trim on new ADU to match the main house.</p>	<ul style="list-style-type: none"> • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted, including the brick on the existing garage beneath the new ADU second story addition.

516 Brook Road	COA-172983-2025	Replace three deteriorated wooden windows on the facade in-kind.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The replacement windows match the number, location, size, and glazing pattern of the historic windows. •The replacement windows match the original in depth of reveal, the reflective quality or color of the glazing, and the appearance of the frame. •The replacement windows have the same lite configuration as the existing window based on physical evidence or photographic documentation of historic windows. <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •The wrapping of original wooden trim and sills with aluminum or vinyl is not permitted.
11 1/2 N 29th Street	COA-173049-2025	Replace deteriorated tongue-in-groove deck boards and two outdoor light wrought iron sconces	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> • New decking boards be installed perpendicular to the face of the building • New decking boards must match the original in materials, color, width, and profile • New lighting fixtures must be simple in design and installed in the same location as existing fixtures.
2316-2318 Burton Street	COA-142639-2025	Final window specifications for the new construction located at 2316-2318 Burton Street approved by COA-142639-2024 on May 28, 2024. Windows will be wood with a one-over-one light configuration, 57" x 37".	
820 N 25th Street	COA-173184-2025	Paint front porch floor and step treads dark gray.	<ul style="list-style-type: none"> •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •Any unpainted masonry must remain unpainted.
620 N. A.A. Boulevard	COA-173272-2025	Repair and restore original wooden windows on the third story of a building. Windows will be restored to operating order and replacement components, and glass will match the original as closely as possible in material and design.	<ul style="list-style-type: none"> •Replacement wood or glass must match the existing as closely as possible. •Replacement windows are not authorized by this approval.
2520 E Franklin Street	COA-173281-2025	Replace deteriorated, wooden, tongue and groove decking boards with new composite, Aeratis, tongue and groove decking boards.	<ul style="list-style-type: none"> •New decking boards be installed perpendicular to the face of the building. •New decking boards must match the original in width, and profile. •New decking boards must be of a color from the approved Palette.
2025 West Grace St	COA-173397-2025	Install a rear wooden picket fence.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> •Fence height is not to exceed the Zoning designation. •The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. •Gate must not include any faux hardware (faux hinges, etc.)
2205 East Broad Street	COA-146162-2025		
415 North Arthur Ashe Boulevard	COA-173894-2025	Install contemporary gates in front of two new contemporary buildings.	<ul style="list-style-type: none"> • Gate height is not to exceed the Zoning designation. • Gate must not include any faux hardware (faux hinges, etc.)

517 West 21 Street	COA-174300-2025	Reconstruct/Rehabilitate an existing rear shed structure. The reconstruction/rehabilitation will include reframing, replacement of original siding in-kind, replacement of the standing seam metal roof in-kind, and the installation of new doors and a window on non-visible elevations. There will not be a change in the shed's footprint or height.	<ul style="list-style-type: none"> •Reconstruction must not increase the shed's height or footprint. •Existing roof form must be retained/reconstructed in-kind. •Change in paint color must be submitted in a subsequent COA application, if applicable. •Replacement siding must match the existing in design, differentiating from the original and later additions to the shed.
100 East Leigh Street	COA-174043-2025	Replace two doors on second floor with in-kind design	<ul style="list-style-type: none"> • The replacement door is to replicate the original door in design and materials, or if this is not possible, is to be of a simple design representative of the architectural character of the building • The replacement door is to fit the existing opening without altering the size or shape of the opening • Transom windows or sidelights and door surrounds, including decorative elements, are to be retained or replaced with the same material and light configuration • No historic building features are to be damaged in the door installation • Original door hardware is to be reused, if possible • The replacement door is to be painted a color consistent with the Commission paint palette • The installed glass is to be clear, not beveled or tinted.
505 West 19th Street	COA-174453-2025	Rebuild front porch columns and railing in-kind, replace existing roof material in-kind, and install HardiPlank siding on the sides and rear of the building, and wood siding on the facade of the building.	<ul style="list-style-type: none"> •Hardi Plank siding installed on the sides and rear of the building must match the reveal of the original siding and not have a faux wood grain or bevel. •Any replacement siding on the façade of the building must be wood and match the original in design and reveal. •Rebuilt porch elements must match original and be painted the same color as the original or a new color that compliments the building. If applicable, exterior color change must be submitted in a subsequent COA for staff review and approval.
3012 East Broad Street	COA-174531-2025	Replace deteriorated second story facade windows with new one-over-one aluminum clad wood windows; replace three rear vinyl windows with aluminum clad wood windows; replace bb siding on front and rear with new wood bb siding; replace deteriorated wood bb siding on minimally visible side elevations with new 5.5" reveal HardiPlank siding; paint new siding the same color as the existing siding; and replace deteriorated porch decking boards with new tongue and groove synthetic decking boards.	<ul style="list-style-type: none"> •Façade window trim must not be wrapped in aluminum. •Installation of new windows must not remove, damage, or alter existing architectural elements such as the decorative window hoods and dentil moldings. •New porch decking boards must be installed perpendicular to the face of the building.

2114 M Street	COA-169126-2025	<p>Revisions to the application at 2114 M Street to rehabilitate a single-family building and construct an addition, approved by the Commission of Architectural Review (COA-169126-2025) at the July 22nd 2025 meeting.</p> <p>Revisions include the following:</p> <ul style="list-style-type: none"> • Install 9 over 9 double-hung windows on the front elevation in place of the previously proposed 6 over 9 windows • All windows to be aluminum-clad and painted in a dark finish (final color to be confirmed) • On the first floor, at the rear yard elevation, enclose the area below the second-floor addition • On the first floor, at the rear yard elevation, extend the roof to form a covered rear entry porch 	
3503 East Marshall Street	COA-174578-2025	<ul style="list-style-type: none"> • In-kind replacement of the deteriorated front porch due to structural sagging • Rebuilding of porch brickwork, wood fascia, rails, and balusters with in-kind materials • Reusing existing columns and decking where feasible, or replacing to match existing • Installing new TPO roofing on porch roof • Reconstructing built-in gutter system and downspouts • Replacing damaged siding with new wood siding painted to match the existing. 	<p>This approval is conditioned with the following:</p> <ul style="list-style-type: none"> • The front porch and roof form to be rebuilt at the same height and footprint as the original • Replacement elements be painted to match the existing. • Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. • Any unpainted masonry must remain unpainted. • Any wooden elements that are replaced must match the original in design, profile, material, and color. • New decking boards be installed perpendicular to the face of the building • New decking boards must match the original in materials, color, width, and profile • The substitute material must match the original in style and form, and the appearance of the roof material not be radically altered. • The replacement material must match the color of the original roofing. <p>Acceptable substitute materials for flat lock metal include: black thermoplastic polyolefin (TPO) membrane; or lead-coated copper, terne-coated steel, and aluminum/ zinc-coated steel for tin, terne plate, zinc, or lead. Copper-coated steel may be substituted for sheet copper.</p> <p>This approval does not cover or allow: The installation of asphalt shingles or perforated</p> <ul style="list-style-type: none"> • New storefront be installed within the carriage house's original large opening without altering the dimensions of the original masonry opening. • Masonry infill be removed in a manner that doesn't damage historic material. • All other conditions of the original COA be abided by.
7 East Franklin Street	COA-123204-2023	<p>Revisions to the original COA (COA-123204-2023) issued in January 2023 including retaining the basement window on the carriage house; and completely removing the masonry infill within the carriage house's original large opening and installing a contemporary storefront system within the opening. New storefront will be dark bronze in color.</p>	<ul style="list-style-type: none"> • New storefront be installed within the carriage house's original large opening without altering the dimensions of the original masonry opening. • Masonry infill be removed in a manner that doesn't damage historic material. • All other conditions of the original COA be abided by.

210 North 32nd Street	COA-174904-2025	<p>Front elevation: Paint and seal the existing metal roof over the front porch to match current color; replace rotted exterior trim on front mansard wall and roof and paint to match existing.</p> <p>Rear elevation: replace deteriorated fascia and soffit on the rear elevation and paint to match; remove existing rooftop deck and rebuild it with a reduced depth of six feet; install new TPO roof; remove and replace existing wood fence along the alley with in-kind fence.</p>	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Before painting, use the gentlest means possible to scrape away any loose peeling paint to the next sound layer • Replacement architectural elements to match the existing or original elements in materials, design, profile, and color • New decking boards be installed perpendicular to the face of the building • New decking boards must match the original in materials, color, width, and profile • Fence height is not to exceed the Zoning designation • The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences • Gate must not include any faux hardware (faux hinges, etc.)
15 North Arthur Ashe Boulevard	COA-175045-2025	<ul style="list-style-type: none"> • Remove and replace deteriorated concrete components of front porch, stairs, sidewalks, and curbing • Replace concrete border surrounding existing mosaic tile porch deck with poured-in-place concrete border replicating original dimensions • Replace existing concrete stair assembly with a new cast-in-place concrete stair matching existing; retain and protect adjacent brick wing walls • Remove deteriorated concrete curbs and install new granite curbing • Demolish and replace existing concrete sidewalks • Repoint brick masonry elements of porch and wing walls with lime-based mortar • Repair wood columns and rail; replace deteriorated components with in-kind 	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Paving materials be of color appropriate for the area • Any existing granite curbing is to be retained • New granite curb to match the existing concrete curb in dimensions as closely as possible. • Replacement elements be painted to match the existing • Any wooden elements that are replaced must match the original in design, profile, material, and color • All work must be installed in a way that avoids damage to existing historic materials or elements. • Mosaic tile on front porch floor to be retained, repaired as needed, protected during construction.

2719 East Marshall Street	COA-175121-2025	Exterior repair to the existing porches, sunroom, trim, and retroactive approval of reparging the eastern wall.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •Decorative woodwork on the porch to be repaired and retained. •Cornice to be repaired and retained. Removed cornice vent to be repaired and reinstalled. •Sunroom siding to be repaired/replaced in-kind or with an appropriate material such as wood or fiber cement lap siding. New siding must have a smooth finish without faux wood grain or a bevel. •Any change in siding material or windows must be submitted in a subsequent COA application for staff review prior to work starting. •Rear stairs to be reconstructed in the same footprint and design. •New railing over the sunroom must be wood Richmond rail. •After weathering, all new wooden elements must be stained or painted a color that compliments the building. <p>This Approval does not authorize the following work:</p> <ul style="list-style-type: none"> •Installation of nailed-up pickets on the reconstructed stairs.
2720 West Grace Street	COA-175112-2025	Repairs to minimally visible side stair wells.	•Size and foot print of the existing stairwells must remain the same.
730 N 23rd Street	COA-175429-2025	Replace an existing asphalt shingle front porch roof in-kind with new asphalt shingle roofing.	<ul style="list-style-type: none"> •The installation of new roofing must not alter the roof form. •New asphalt shingles must match the existing in color and design.
2917 E Broad Street	COA-175467-2025	Final material selections for rear/side porch replacement approved by the CAR by COA-173644-2025. New porch posts will match the existing in design, new porch ceiling will be wooden beadboard, new decking will be tongue and groove synthetic boards, and the new railing will be Intex PVC railing.	<ul style="list-style-type: none"> •New porch posts must be constructed based on the detailed drawings submitted to staff, matching the original in design •New decking boards must be installed perpendicular to the face of the building •New decking boards must be tongue and groove in profile and have a flat bottom and top. •Profile of the decking boards must be visible from the right-of-way, sitting above the porch's skirt board and molding. •New screen must be installed on the interior of the new railings and posts.
15 West Leigh Street	COA-175478-2025	Final material specifications for COA-165908-2025. Final materials for the proposed rear addition include smooth, unbeaded, horizontal fiber cement siding, and six-over-six aluminum clad wood windows.	<ul style="list-style-type: none"> •HardiPlank siding must be smooth (no faux woodgrain) and unbeaded. •HardiPlank Must be painted a color that compliments the primary building. Final color selections submitted in a subsequent COA application for staff approval. •All other conditions listed in the original approval COA-165908-2025 must be abided by.

2720 West Grace Street	COA-175634-2025	Remove and rebuild rear, multi-level back porches in-kind. Existing roof structure to be retained and repaired. Metal roof on porches will be replaced with TPO roofing. New decking boards will be synthetic TimberTech decking with a tongue and groove profile.	<ul style="list-style-type: none"> Existing roof structure above porches must be retained and repaired. New porches must be rebuilt in-kind to match the existing in design. New decking boards must be tongue and groove, and installed perpendicular to the face of the building, or in the direction of the existing. New porches must be constructed in the same footprint as the existing. New railing balusters must be installed into the top and bottom banisters, not "nailed-up pickets" Porch elements must be painted the same color as the existing, or an approved color submitted in a subsequent COA application.
615 North 26th Street	COA-175971-2025	Construct a new four-foot wooden picket fence and gate around the perimeter of the property.	<ul style="list-style-type: none"> Fence height is not to exceed the Zoning designation. The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. Gate must not include any faux hardware (faux hinges, etc.)
2614 East Grace Street	COA-175859-2025	Replace existing wooden picket fence in the front yard in-kind.	<ul style="list-style-type: none"> Fence height is not to exceed the Zoning designation. New fence and gate must match the existing in design, color, height, and extent. The fence, railing, and porch landing are to be stained or painted a neutral color that complements the property and is found on the Commission's approved color palette for fences. Gate must not include any faux hardware (faux hinges, etc.)
523 St. James Street	COA-176218-2025	Replace a non-original rear door in-kind, replace roofing above front bay window with dark-colored TPO, and paint right side of house light gray to match the color of the existing parge coat.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> The replacement door is to fit the existing opening without altering the size or shape of the opening. No historic building features are to be damaged in the door installation. The replacement door is to be painted a color consistent with the Commission paint palette. The installed glass is to be clear, not beveled or tinted. New TPO roofing must not alter the roof form of the bay window. An unpainted masonry must remain unpainted. <p>The approval does not authorize the following:</p> <ul style="list-style-type: none"> Replacement or alteration of any other doors or windows on the building without review and approval by the CAR.
2305 West Grace Street	COA-176226-2025	Install a new, black, metal railing next to the front porch stairs.	<ul style="list-style-type: none"> All work must be installed in a way that avoids damage to existing historic materials or elements. Proposed railings must be painted in a color that complements the building.

2221 Venable Street	COA-175880-2025	Rehabilitation of an existing building to include window, trim, & siding replacement. Non original windows will be replaced with new double hung aluminum clad wood windows with SDL's (six-over-six). Vinyl siding will be replaced with new horizontal, smooth HardiPlank siding, and the front porch will be reconstructed, retaining the porch roof structure and installing new 10"x10" square columns to match the original. A new six-panel wooden door and sidelight will be installed at the primary entrance.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •New windows must fit within the original openings proportionately and have a six-over-six light configuration to match historic documentation. •New front door and sidelight must fit within the original door opening proportionately. •New square columns must have the same molding detail at the top and base, based on the original engaged post present on the building •HardiPlank siding must have a smooth finish with no faux wood grain or bead/bevel. •Final exterior color selections must be submitted in a subsequent COA application for staff review and approval. •The original front porch roof structure must be retained and repaired in-kind. •Any new fencing in the front <p>This approval does not authorize the following:</p> <ul style="list-style-type: none"> •The wrapping of any original wooden trim in aluminum or vinyl. •Installation of asphalt shingles. •Alteration of any existing roof forms.
2616 East Franklin Street	COA-176599-2025	Install new tongue and groove decking boards on the front porch and install new metal railings and posts on the front stoop.	<ul style="list-style-type: none"> •New decking boards must be installed perpendicular to the face of the building •Installation of the new metal railings and posts must be done in a way that disturbs as little historic materials as possible. •New metal railings and posts must be painted a dark color, such as black.
John Marshall House	COA-176620-2025	Install seven freestanding signs on the grounds of the John Marshall House.	<p>The approval is conditioned on the following:</p> <ul style="list-style-type: none"> • Installation of signage must not obscure or damage original character defining features of the building. • Signage must be in compliance with any other applicable zoning regulations.
2426 Venable Street	COA-170382-2025	This approval is a follow-up approval for COA-170382-2025 issued by the CAR in August 2025, confirming final exterior materials. The approval includes the following: Removal of asphalt shingles on the main roof, and the installation of a new standing seam metal roof with a one-inch seam; replacement of vinyl windows with new six-over-six wooden windows, resizing of the previously modified façade, first floor windows to their historic dimensions (31"x54" to 31"x70") as demonstrated by physical documentation, and removal of deteriorated wooden lap siding on the entire building, and its replacement with fiber cement siding painted white.	<ul style="list-style-type: none"> •New windows must be wood and have simulated divided lights (SDL's). •Fiber cement siding must be smooth and unbeaded. •New metal roof to be painted black.
2221 Venable Street	COA-177153-2025	Paint exterior of building as follows: Paint exterior of building as follows: Front door: Black; Body: Aged Pewter; Trim: White.	<ul style="list-style-type: none"> •Before painting, use the gentlest means possible to scrape away loose, peeling paint to the next sound layer. •Any unpainted masonry must remain unpainted.
2210 1/2 East Grace Street	COA-177154-2025	Install a black metal handrail for safety.	New handrail must be installed in a way that disturbs as little historic material as possible.
2210 East Grace Street	COA-177155-2025	Install a black metal handrail for safety.	New handrail must be installed in a way that disturbs as little historic material as possible.

2025 West Grace St	COA-177160-2025	Install rooftop HVAC.	<p>This approval is conditioned on the following:</p> <ul style="list-style-type: none"> •The equipment and fixture are to be screened from public view, or minimally visible from a secondary view at rear or side alley of property. •The equipment and fixtures are to be unobtrusive and not disruptive to the façade of the building. •The equipment and fixtures are to be compatible in scale and style with the building. <p>This approval does not cover or allow:</p> <ul style="list-style-type: none"> •Installation of equipment that is visible on the street façade (s) of a building. •Alterations that will remove historic elements, such as chimneys, parapets, windows, doors, or walls that are subject to a public view. •Installation of solar panels, condensers, or other equipment that is visible from a public street without screening.
3101 West Franklin Street	COA-177178-2025	Replace deteriorated balcony railings with in-kind material	<p>This approval is conditioned with the following:</p> <ul style="list-style-type: none"> • All work must be installed in a way that avoids damage to existing historic materials or elements. • Proposed railings must be painted in a color that complements the primary structure
4 South Arthur Ashe Boulevard	COA-177181-2025	Replace non-original light fixtures	<ul style="list-style-type: none"> •The fixture(s) is/are to be minimally visible from any public right-of-way. •The fixture(s) and any accompanying conduit or appurtenances are to be unobtrusive and not disruptive to the façade of the building. •The fixture is to be compatible in scale and style with the building.
2 East Main Street	COA-177332-2025		

2025 Outreach and Supplemental Projects

- Church Hill Spring Fest Architectural Vibe Quiz





What's your Richmond Architectural Vibe?

18th CENTURY

Old-school classic. Tea before revolution.



- ♥ Traditionalist at heart
- 🧠 All about structure
- 👕 Neat, classic and composed
- ✉️ Writes letters with wax seals

FEDERAL

Simple elegance with secret sass.



- ♥ Graceful under pressure
- 🧠 Obsessed with symmetry
- 👕 Brainy but stylish
- ✉️ Founding-father energy

GREEK REVIVAL

Temple-core. Democracy and drama.



- ♥ Idealist with a strong stance
- 🧠 Big on justice
- 👕 Bold, not flashy
- 🌟 Hosts debates and dinner parties

Italianate

Fancy but chill.



- ♥ Queen / King energy
- 🧠 Lives for long conversations
- 👕 Loves flair and flourish
- ✉️ Probably owns a fountain

Queen Anne

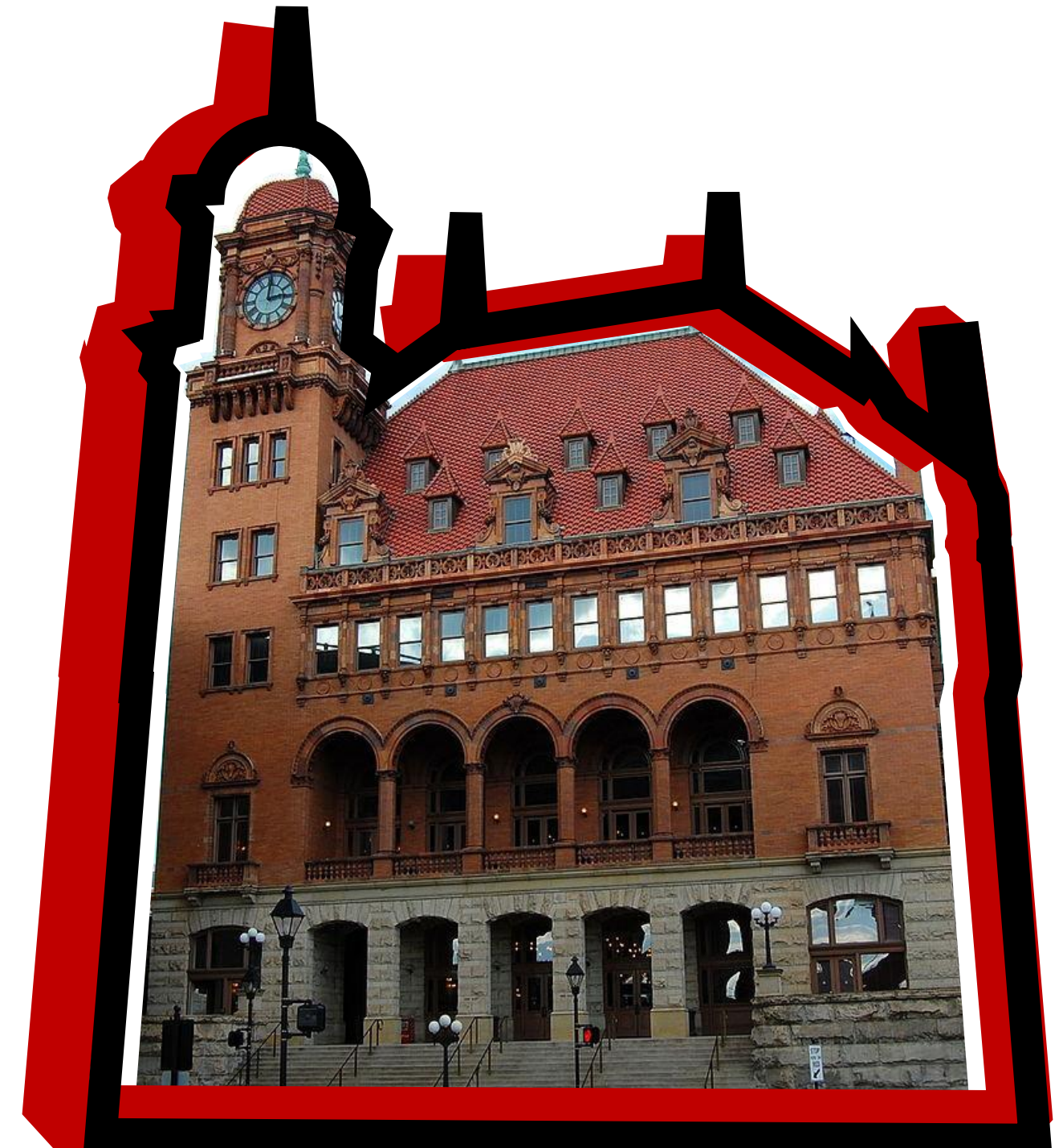
Frilly but fierce.



- ♥ Whimsical and proud
- 🧠 Eclectic and electric
- 👕 5 favorite colors, on one outfit
- ✉️ Lace, towers, and tea

Romanesque Revival

Stone cold legend.



- ♥ Serious face, warm heart
- 🧠 Strong, silent type
- 👕 Big "castle" energy
- ✉️ Moody lighting and deep armchairs

Members and Terms



Attendance Record 2025 Commission of Architectural Review

Regular Meetings

		January	February	March	April	May	June	July	August	September	October	November	December	Total
1	Andrew Moore	1	1	1	1	1		1	1	1	1	1	1	11
2	Erik Bootsma	1	1	1	1		1		1	1			1	8
3	Gina Hill	1	1	1	1		1		1	1	1	1	1	10
5	Catherine Easterling	1	1	1	1	1	1	1	1	1	1	1		10
6	Mitch Danese	1	1		1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	3
7	Larry Nutt			1	1	1	1	1	1	1		1		8
8	Coleen Butler-Rodriguez	1	1	1		1		1	1	1	1	1	1	10
9	John Grier		1	1	1	1	1	1	1		1	1	1	10
12	Emily Striffler	1	1		1	1	1	1		1	1		1	9
# in Attendance:		7	8	7	8	6	6	6	7	7	6	6	6	

Commission of Architectural Review

Member Name	Criteria for Appointment	Term	Commence	End
Andrew Moore	Richmond Chapter of the American Institute of Architects	First Term	6/22/2021	6/22/2024
		Second Term	5/24/2024	5/23/2027
Gina Hill	Citizen of the city at-large	First Term	4/24/2024	4/27/2027
		Second Term		
Mitch Danese	Citizen-at-large Member	First Term	5/13/2019	5/12/2022
		Second Term	5/13/2022	5/12/2025
Coleen Butler-Rodriguez	Citizen-at-large Member City Old and Historic District Resident	First Term	3/10/2020	3/10/2023
		Second Term	11/10/2023	11/9/2026
Larry Nutt	Richmond Association of Realtors	First Term	9/11/2023	9/10/2026
		Second Term		
John Grier	Citizen-at-large Member	First Term	12/13/2021	9/14/2024
		Second Term	9/15/2024	9/14/2027
Catherine Easterling	Historic Richmond Foundation Representative	First Term	8/1/2024	7/31/2027
		Second Term		
Emily Striffler,	Citizen -at-large	Frist Term	7/23/2024	7/23/2027
		Second Term		
Eric Bootsma	Citizen-at-Large	Frist Term	7/23/2024	7/23/2027
		Second Term		
Larry Nutt, Vice Chair Until June 2026				
Andrew Moore, Chair Unitl June 2026				

CAR Rules of Procedure



**RULES OF PROCEDURE
of the
COMMISSION OF ARCHITECTURAL REVIEW
City of Richmond, Virginia**

The following rules of procedure are adopted by the Commission of Architectural Review to facilitate the performance of its duties and the exercise of its powers as outlined in Chapter 30, Article IX, Division 4 of the City Code and pursuant to Sections 30-930.0 through 30-930.9.

SECTION 1

Composition - As set forth in Section 30-930.3 and any amendments thereto.

SECTION 2

Organization - As set forth in Section 30-930.3 and any amendments thereto.

(a) **Election of Officers**

The Commission shall elect from its membership a Chairperson and Vice-Chairperson, who shall serve for a term of one year. The election of officers shall take place at the first regular meeting in June, and officers shall begin to serve at the start of the next meeting. An officer shall serve until a successor is elected, or the officer is re-elected. No officer shall serve more than two successive terms as Chairperson.

(b) **Duties**

The Chairperson shall preside at all meetings, appoint committees and perform other such duties as may be required. The Chairperson shall have the same right to vote and speak therein as other members. The Vice-Chairperson shall, in the absence or disability of the Chairperson, perform the duties of the Chairperson, if a vacancy shall occur in the office of the Chairperson, the Vice Chairperson shall become the acting Chairperson, until a successor is elected. In the absence or disability of both the Chairperson and Vice-Chairperson, the Commission shall by a majority vote of those present, choose one of their number to perform the duties of Chairperson for that particular meeting.

The Chairperson shall have the authority to review requests for approval of alterations to a project's designs for projects which the Commission has previously issued a certificate of appropriateness to determine if these changes are in substantial compliance with the original certificate of

appropriateness and therefore can be administratively approved. In the event the Chairperson has a conflict of interest on a specific project, this authority shall be ceded to the Vice Chairperson. If the proposed alterations are determined to be not in substantial compliance, the Secretary shall schedule an application for review on the next available meeting agenda.

SECTION 3

Meetings

(a) **Regular Meetings**

The Commission shall hold its meetings on the fourth Tuesday of each month, or at such other times as it may designate. If the regular meeting date falls on a legal holiday, or for some other reason the scheduled date is an undesirable meeting date, the meeting shall be held on a day scheduled by the Chairperson in consultation with Commission Members and Staff.

(b) **Special Meetings**

The Chairperson or a minimum of five (5) members of the Commission may call a special meeting. Notices of such a special meeting shall be given to all the members of the Commission at least forty-eight hours prior to such meetings and shall state the purpose, place and time of the meeting. Public notice will be provided for all special meetings in accordance with Sec. 30-930.6.

(c) **Consent Agenda**

For simple certificate of appropriateness applications that do not require deliberation or modification, the Commission can make use of a consent agenda. Items may be placed on the consent agenda when the Commission Secretary determines that they are appropriate to the character of the property, and do not have any complicated issues that would require deliberation or modification by the Commission.

At the request of any Commission member, an item may be removed from or added to the consent agenda. After affording an opportunity for the public to speak on any consent agenda item and the removal or addition of any items from the consent agenda, the Commission will adopt the consent agenda. Adoption of the consent agenda is a determination that the consent agenda items are appropriate for reasons stated in the staff reports and recorded in the minutes for each individual application.

(d) **Order of Business**

The Chairperson of the Commission may reasonably modify the order of business at their discretion. Items carried over from previous meetings

and for which there are individuals in attendance shall be given priority in the review. The order of business of such may be modified to give priority in the review to these. The order of business of such regular or special meetings of the Commission shall be as follows:

1. Meeting called to order
2. Roll call
3. Elections (where applicable)
4. Other Business (as time allows prior to the public hearing)
5. Public Hearing of applications for certificates of appropriateness on the consent agenda
6. Public Hearing of applications for certificates of appropriateness
7. Public discussion of projects submitted for Conceptual Review
8. Remaining items of Other Business
9. Adjournment

(e) **Public Meetings**

All meetings, hearings, and records shall be open to the public as prescribed by the Virginia Freedom of Information Act.

(f) **Quorum**

A majority of the duly appointed members serving on the Commission at any given time shall constitute a quorum for the transaction of its business or the performance of its functions. A simple majority of those in attendance shall be necessary for the approval of any certificate of appropriateness or for the adoption of any other resolution, motion or other action of the Commission. The affirmative vote of five (5) members shall be necessary to amend these Rules of Procedure or reconsider any other item of business.

(g) **Records**

The Commission shall keep a record of its resolutions, proceedings and actions. The records of the Commission shall be open to public inspection. The Commission, in the exercise of its powers and performance of its duties, shall act only by formal resolution. The resolution shall set forth the reason for Commission's decision. The vote of each member participating therein shall be placed in the records of the Commission. Every such decision of the Commission shall be based upon a finding of fact, which shall be reduced to writing and preserved among its records.

SECTION 4

Requirements of Membership

(a) **Conflict of Interest**

Each member of the Commission shall adhere to the conflict-of-interest laws of the Commonwealth of Virginia applying to local public officials. Each member will identify any conflict-of-interest and act in accordance with the law.

(b) **Attendance**

Each member of the Commission shall be responsible for regular attendance of Commission meetings. Failure to attend four meetings of the Commission in any calendar year shall prompt a request, from the Commission to City Council, for removal of the member from the Commission.

SECTION 5

Responsibilities and Duties of Commission -

As set forth in Section 30-930.23 and any amendments thereto.

SECTION 6

Secretary -

As set forth in Section 30-930.3 and Section 30-930.6 and any amendments thereto. The Secretary shall perform the following duties on behalf of the Commission:

- (a) Execute documents in the name of the Commission, when they are in accordance with the Commission's action.
- (b) Notify the applicant for a certificate of appropriateness of the time and place of the Commission meeting, where the application shall be reviewed.
- (c) Approve certain certificates of appropriateness, as allowed by the Commission, and report on those approvals to the Commission. Approve a certificate of appropriateness for alterations to a project's design previously approved by the Commission if the Chairperson determines the changes are in substantial compliance with the previously approved certificate of appropriateness. If the Chairperson determines that the project is not in substantial compliance with the Commission approved plans, the Secretary will, upon receipt of a complete application, schedule the project for the next available Commission meeting.
- (d) Maintain all necessary records of the Commission.
- (e) Prepare agendas for Commission meetings.
- (f) Notify the members of the Commission of all meetings in accordance to Section 3.

- (g) Assist applicants in the development of appropriate designs for Commission consideration.
- (h) Develop educational materials on historic preservation for the use of the general public.
- (i) Report to the Commission on historic resources in the City of Richmond.
- (j) Administer the establishment of additional Old and Historic Districts.
- (k) Represent the Commission before City Council, the Planning Commission, Board of Zoning Appeals and meetings with City agencies.
- (l) In compliance with Sec. 30-930.6(d) ensure applications are complete, including payment of required fees, prior to scheduling the application for consideration by the Commission at a monthly meeting.
- (m) Extend a certificate of appropriateness for the period of 1(one) year upon receipt of a complete application.

SECTION 7

Committees

In order to expedite the work of the Commission, Committees may be established.

- (a) Standing committees may be established upon the vote of a majority of the Commission members.
- (b) The Chairperson may appoint special committees. Such committees shall be appointed for a period not to exceed three months.
- (c) The Vice Chair is to coordinate all committees and assure that there is adequate representation.

SECTION 8

Procedures on the Establishment of Old and Historic Districts -

As set forth in Chapter 30, Article XI and Section 30-930.4 of the City Code and any amendments thereto, the following procedures shall be followed in the establishment of Old and Historic Districts.

- (a) **Nomination Request Submitted.** The Commission, a neighborhood organization, preservation group, property owner or other interested party, hereafter known as the sponsor, requests, in writing, a staff evaluation of a neighborhood or individual property, for possible designation as an Old and Historic District; or the Mayor or a member of City Council introduces an ordinance for the creation of an Old and Historic District. In the case of a designation sponsored by a Council member or the Mayor, the process will go directly to step (b).
- (b) **Staff Review.** Staff meets with the sponsor of the proposed Old and Historic District to discuss procedures for designation. Staff evaluates boundary options and identifies additional information required for preparation of a staff report for Commission review.
- (c) **Resolution.** To begin the review process, the Commission shall pass a resolution instructing the Secretary to begin administration of the review process.
- (d) **Staff Report.** With the assistance of the nomination sponsor, staff prepares a report on the proposed Old and Historic District for the Commission. The report includes the following information on the proposed Old and Historic designation:
- A summary of the history and development of the proposed district;
 - A description of the existing historic building(s), environmental features, urban design elements and non-historic features of the proposed district;
 - Photographs that document the history and architecture of the proposed district;
 - A map showing the boundaries and major features of the proposed district;
 - The number of property owners and a discussion of the type of ownership;
 - A summary of current land use and zoning;
 - Information on the sponsor of the designation and why the designation was requested; and
 - Justification for Old and Historic District designation.
- (e) **Commission Review.** After evaluating the report, the Commission decides whether to continue with the designation process for the proposed Old and Historic District. If the designation process is to go

forward, the Commission will request that the sponsor undertake an owner information process.

- (f) **Owner Information Process.** The goal of this process is to attempt to inform all affected property owners of the proposed designation and the responsibilities of property owners within Old and Historic Districts, and to determine the level of property owner support before beginning the actual legal process of designation. Commission staff is responsible for sending, receiving, and tallying the property-owner postcard survey. Property owners will be sent an information packet that includes one response postcard per parcel owned within the proposed district's boundaries. The returned responses will be used to gauge the level of support for the designation. The information packet will also include notification of the time, date, and place of a public information meeting.

The sponsor hosts a public information meeting. At the meeting, staff will make a presentation on the process for designating an Old and Historic District, requirements for property owners in Old and Historic Districts, and why the property or district is being considered for Old and Historic District status. Staff and a Commission representative will answer questions from those in attendance. Property owners may return their response post cards stating their support, opposition, or lack of opinion on the proposed designation at this meeting or they may return the card by mail within two weeks of the public meeting.

- (g) **Additional Commission Review.** Upon completion of the public information process, staff presents the Commission with a written summary on the process and the property owner response. After consideration of the report, the Commission determines whether to continue with the designation process.
- (h) **Scheduling and Notice of Public Hearing.** If the Commission decides to proceed, it will schedule a public hearing. The Commission will decide if the hearing will be at a regular Commission meeting or at a special time and place. The Commission Secretary will notify by mail all property owners within and adjacent to the proposed Old and Historic District of the date, time and place of the public hearing. Adjacent property owners are those within 150 feet of the proposed district.
- (i) **Public Hearing.** The Commission will conduct a public hearing to allow the Commission the opportunity to hear public comments on the proposed designation before making a recommendation to City Council. At the hearing, staff will make a presentation that summarizes the staff report and the process up to that point. Following the staff presentation, the Commission will hear questions and statements for or against designation from those in attendance.

- (j) **Formal Action and Rezoning Procedures.** The Commission will vote whether or not to recommend designation to City Council. The proposed Old and Historic District shall then be forwarded to City Council and processed in accordance with Article XI of Chapter 30. At the Council public hearing, Staff and at least one member of the Commission will attend, and the Commission member will summarize the position of the Commission.

SECTION 9

Procedures on Hearing Certificates of Appropriateness-

As set forth in Section 30-930.5, 30-930.6 and any amendments thereto. In addition, the following procedures shall be used:

- (a) The Secretary shall endeavor to meet with applicants early in the process and advise them of appropriate design solution and advise them of the standards and guidelines used by the Commission.
- (b) Conceptual review of design proposals for new construction projects shall be required before submitting a formal application for a certificate of appropriateness. The Commission shall review and discuss the proposal with the applicant and make any necessary recommendations. Such conceptual review shall be advisory only.
- (c) Certain items may be delegated by the Commission for review by the Secretary in conformance with Section 30-930.6. The Secretary shall prepare monthly reports for the Commission, summarizing staff approvals. Whenever the Secretary has any doubts about the intent of the Commission, the Secretary shall present the item for Commission consideration. For alterations to a project's design previously approved by the Commission, the Secretary shall consult with the Chairperson who shall determine if the changes are in substantial compliance with the previously approved certificate of appropriateness prior and subsequently either issue an administrative approval or schedule an application for review by the full Commission, as appropriate.
- (d) Prior to the public hearing of applications for certificates of appropriateness, Commission members shall disclose any meetings or formal discussions that were held individually or in groups with applicants regarding their proposal.
- (e) With the approval, denial, or modification of any decision of the Commission of Architectural Review, the Commission shall state the reason for approval or denial and articulate any amendments in the form of a resolution.
- (f) Site visits by Commission Members shall be a prerequisite for the review for any application for demolition. Site visits may also be undertaken for any other application the Commission may consider. The Commission may

choose to defer an application to make a site visit or gather additional information.

SECTION 10

Participation by Electronic Communication Means-

- (a) **Purpose.** The purpose of this section is to comply with the requirements of section 2.2- 3708.2(C)(1) of the Code of Virginia to allow for and govern participation by one or more Commission of Architectural Review Members in meetings of the Commission of Architectural Review by electronic communication means, and all proceedings pursuant to this section shall be performed in accordance with section 2.2-3708.2 of the Code of Virginia, as that statute may hereafter be amended.
- (b) **Application and Limitations.**
1. The policy established by this section shall be applied strictly and uniformly, without exception, to all Commission of Architectural Review Members and without regard to the identity of the Commission of Architectural Review Member requesting remote participation or the matters that will be considered or voted on at the meeting.
 2. Participation by a Commission of Architectural Review Member in a meeting by electronic communication means due to a personal matter shall be limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up the next whole number, whichever is greater.
- (c) **Electronic Communication.** When used in this section, the term “electronic communication” has the meaning ascribed to it by section 2.2- 3701 of the Code of Virginia, as that statute may hereafter be amended.
- (d) **Approval Process.**
1. No Commission of Architectural Review Member may participate in a meeting by electronic communication means unless the Commission of Architectural Review Member requests and the Commission of Architectural Review approves the participation in accordance with the provisions of this section.
 2. A Commission of Architectural Review Member may request to participate in a meeting by electronic communication means if the

Commission of Architectural Review Member notifies the Chair of the Commission of Architectural Review on or before the day of the meeting that the Commission of Architectural Review Member is unable to attend due to (i) a personal matter, provided that the Commission of Architectural Review Member identifies with specificity the nature of the personal matter to the Chair of the Commission of Architectural Review, (ii) a temporary or permanent disability or other medical condition that prevents the Commission of Architectural Review Member's physical attendance or (iii) a family member's medical condition that requires the Commission of Architectural Review Member to provide care for such family member, thereby preventing the member's physical attendance. The Commission of Architectural Review Member must also notify the Chair of the Commission of Architectural Review of the remote location from which the Commission of Architectural Review Member would participate by electronic communication means.

3. The Commission of Architectural Review may consider a request for participation by electronic communication means only if a quorum of the Commission of Architectural Review is physically assembled at the primary or central meeting location.
4. At the meeting, the Chair of the Commission of Architectural Review shall announce the information received from the Commission of Architectural Review Member pursuant to this section. If the Commission of Architectural Review Member's request is in all other respects in compliance with this section's requirements, the Chair of the Commission of Architectural Review shall solicit a motion to approve or disapprove the Commission of Architectural Review Member's request from the Commission of Architectural Review Members physically assembled at the primary or central meeting location. Upon adoption of a motion to approve the Commission of Architectural Review Member's participation by electronic communication means, the Commission of Architectural Review Member shall be allowed to participate in the meeting by electronic communication means.
5. If the Commission of Architectural Review Member's participation by electronic communication means is approved, the Secretary to the Commission of Architectural Review shall record in the meeting minutes (i) the motion, (ii) the vote thereon, (iii) a statement (a) of the specific nature of the personal matter, (b) that a temporary or permanent disability or other medical condition prevents the Commission of Architectural Review Member's attendance, or (c) that a family member's condition requires the Commission of Architectural Review Member to provide care for such family member, thereby preventing the Commission of Architectural Review Member's physical attendance, and (iv) the remote location from which the Commission of

Architectural Review Member participates in the meeting. f. If the Commission of Architectural Review Member's participation by electronic communication means is disapproved, whether by adoption of a motion to disapprove or rejection of a motion to approve, the Secretary to the Commission of Architectural Review shall record in the meeting minutes (i) the motion, (ii) the vote thereon, (iii) a statement (a) of the specific nature of the personal matter identified by the Commission of Architectural Review Member, (b) that the Commission of Architectural Review Member stated that a temporary or permanent disability or other medical condition prevents the Commission of Architectural Review Member's attendance, or (c) that a family member's condition requires the Commission of Architectural Review Member to provide care for such family member, thereby preventing the Commission of Architectural Review Member's physical attendance, (iv) the remote location from which the Commission of Architectural Review Member sought to participate in the meeting, and (v) the specific aspect of the policy established by this section that would be violated by the Commission of Architectural Review Member's proposed participation by electronic communication means, as summarized by the Chair of the Commission of Architectural Review.

SECTION 11

Definitions-

As set forth in Section 30-930.1 and any amendments thereto. In addition, the following definitions shall be used:

Certificate of appropriateness means the approval statement issued by the Commission of Architectural Review and signed by its Secretary which certifies the appropriateness of a particular request for the construction, alteration, reconstruction, repair, restoration, or demolition of all or a part of any building, structure or site within an old and historic district and which is subject to all other permits required by law. A certificate of appropriateness is valid for a period of 1 (one) year from the date of the Commission decision.

Complete application means a signed application form, related checklist, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in Sec. 30-930.6 (b).

Adopted by the Commission of Architectural Review July 28, 1993.
Portions revised by the Commission of Architectural Review April 26, 1995.
Section 2 revised by the Commission of Architectural Review on September 27, 1995.
Section 2 revised by the Commission of Architectural Review on August 28, 1996.
Section 2 revised by the Commission of Architectural Review on March 2, 1999.
Section 9 (e) added by the Commission of Architectural Review on July 25, 2006.
Section 9 (e) deleted by the Commission of Architectural Review on October 14, 2008.
Sections 2b, 6c, and 9b amended by the Commission of Architectural Review to add review for substantial compliance on April 28, 2015.
Section 8 amended by the Commission of Architectural Review to update the additional procedures on April 28, 2015.
Sections 9 (b) and 9(e) added by the Commission of Architectural Review on January 24, 2017.
Section 3 (c) amended by the Commission of Architectural Review on July 9, 2019.
Section 6 (c) amended by the Commission of Architectural Review on July 14, 2020.
Section 6 (l) and (m), and Section 10 added by the Commission of Architectural Review on July 14, 2020.
Section 10 added by the Commission of Architectural Review on December 17, 2024.

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, January 28, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[Access 2025](#) Public Access and Participation Instructions - Commission of Architectural Review

Attachments: [Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

December 2024

Secretary's Report

Enforcement Report

Administrative Approval Report

CONSENT AGENDA

1. [COA-160011-2025](#) 611 North 26th Street - Revise a previously issued COA; specifically revisions to the proposed addition's dimensions and fenestration pattern.
2. [COA-160009-2025](#) 2220 East Marshall Street - Relocate a segment of existing chain-link fencing.

REGULAR AGENDA

3. [COA-158358-2024](#) 1809 West Grace Street - Reconstruct a covered front porch.
Attachments: [Application & Plans](#)
[Staff Report](#)
4. [COA-160010-2025](#) 2201 Venable Street - Construct a new three story dwelling.
5. [COA-160046-2025](#) 401 West Marshall Street - Construct a new three story multi-family building.

OTHER BUSINESS

Quarterly Meeting Agenda

1. 2024 Year in Review

2. 2024 UDC Year in Review

3. Commission Training: Hearing Procedures & Visualizing Infill

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, February 25, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.004](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

CONSENT AGENDA

1. [COA-161191-
2025](#) 318 North 27th Street - Construct a new rear shed and install a fence and gate.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

2. [COA-161192-
2025](#) 500 North Arthur Ashe Boulevard - Enclose side porch and patio; remove a rear porch and construct an addition and covered porch.

Attachments:

[Application & Plans](#)

[Staff Report](#)

3. [COA-161220-
2025](#) 2917 East Broad Street - Install an aluminum front yard fence, a rear vinyl fence, and site lighting.

Attachments:

[Application & Plans](#)

[Staff Report](#)

4. [COA-161171-
2025](#) 209 North 28th Street - Alter a masonry opening on a secondary elevation.

Attachments:

[Application & Plans](#)

[Staff Report](#)

5. [COA-161197-
2025](#) 2211 Venable Street - Rehabilitate the exterior of an existing building.

Attachments:

[Application & Plans](#)

[Staff Report](#)

6. [COA-161195-2025](#) 806 North Arthur Ashe Boulevard - Rebuild a deteriorated, rear, multi-story deck with a new, larger, multi-story deck.
Attachments: [Application & Plans](#)
[Staff Report](#)
7. [COA-161218-2025](#) 2401 East Broad Street - Rehabilitate and repair an existing masonry retaining wall.
Attachments: [Application & Plans](#)
[Staff Report](#)
8. [COA-161219-2025](#) 2715 East Broad Street - Enclose a rear, two story porch.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

9. [COA-161196-2025](#) 815-821 Mosby Street - Construct a new three story multi-family building.
Attachments: [Application & Plans](#)
[Staff Report](#)
10. [COA-161194-2025](#) 711 North 26th Street - Demolish an existing one and one half story rear portion of a building.
Attachments: [Application & Plans](#)
[Staff Report](#)
11. [COA-161193-2025](#) 711 North 26th Street - Construct a rear two story addition.
Attachments: [Application & Plans](#)
[Staff Report](#)
12. [COA-161185-2025"](#) 212-218 North 20th Street - Construct a new six-unit, three-story building.
Attachments: [Application & Plans](#)
[Staff Reports](#)

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, March 25, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.004](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

Administrative Approval Report

Enforcement Reports

CONSENT AGENDA

1. [COA-162872-
2025](#) 211 North 18th Street - Install a mural on a secondary elevation of a masonry building.
Attachments: [Application & Plans](#)
[Staff Report](#)
2. [COA-162876-
2025](#) 820 North 25th Street - Rehabilitate an existing accessory building and construct a rear addition.
Attachments: [Application & Plans](#)
[Staff Report](#)

REGULAR AGENDA

3. [COA-163028-
2025](#) 711 North 26th Street - Demolish an existing one and one half story rear portion of a building.
Attachments: [Application & Plans](#)
[Staff Report](#)
4. [COA-163025-
2025](#) 711 North 26th Street - Construct a rear two story addition.
Attachments: [Application & Plans](#)
[Staff Report](#)

5. [COA-162877-2025](#) 815-821 Mosby Street - Construct a new three-story multi-family building.

Attachments: [Application & Plans](#)
 [Staff Report](#)

6. [COA-162871-2025](#) 123 North 25th Street - Rehabilitate an existing garage and construct an addition.

Attachments: [Application & Plans](#)
 [Staff Report](#)

OTHER BUSINESS

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, April 22, 2025

3:30 PM

Virtual Meeting Link: <https://tinyurl.com/yx6cucku>

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.009](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

CONSENT AGENDA

1. [COA-164401-
2025](#) 2614 East Franklin Street - Construct a new 8x14 tool shed.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

2. [COA-163028-
2025](#) 711 North 26th Street - Demolish an existing one and one half story rear portion of a building.

Attachments:

[Application & Plans](#)

[Staff Report](#)

3. [COA-163025-
2025](#) 711 North 26th Street - Construct a rear two story addition.

Attachments:

[Application & Plans](#)

[Staff Report](#)

4. [COA-162877-
2025](#) 815-821 Mosby Street - Construct a new three-story multi-family building.

Attachments:

[Application & Plans](#)

[Staff Report](#)

5. [COA-164407-
2025](#) 212-218 North 20th Street - Construct new 6-unit, 3-story townhouse buildings.

Attachments:

[Application & Plans](#)

[Staff Reports](#)

6. [COA-164405-2025](#) 3104 East Broad Street - Alter front elevations, alter paint color, replace windows, demolish portions of side and rear elevation. - WITHDRAWN
Attachments: [Application & Plans](#)
7. [COA-164406-2025](#) 2716 Monument Avenue - Replace existing slate, front porch roof with a standing seam metal roof.
Attachments: [Application & Plans](#)
[Staff Report](#)
8. [COA-164459-2025](#) 510 West 20th Street - Result of a violation: Replace original, deteriorated roofing with a new material. WITHDRAWN
Attachments: [Application & Plans](#)
[Staff Report](#)
9. [COA-164396-2025](#) 803 North 21st Street - Construct an addition to the rear of a two-story multi-family building.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

10. [COA-164394-2025](#) 715 Mosby Street - Construct a new 3-story, 22-unit multifamily building with ground floor commercial space.
Attachments: [Application & Plans](#)
[Staff Report](#)
11. [COA-164399-2025](#) 2206 Jefferson Avenue - Construct a two-story single-family detached dwelling on the vacant parcel.
Attachments: [Application & Plans](#)
[Staff Report](#)
12. [COA-164402-2025](#) 3021 & 3025 East Franklin Street - Construct two single-family attached dwellings.
Attachments: [Application & Plans](#)
[Staff Report](#)
13. [COA-164398-2025](#) 1924 Princess Anne Avenue - Construct new 3- story Single Family home.
Attachments: [Application & Plans](#)
[Staff Report](#)

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, May 27, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.009](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

January 2025

February 2025

March 2025

April 2025

Secretary's Report

Administrative Approval Report

Enforcement Report

National Register of Historic Places Recommendations

1. [NRHP 1](#) Shockoe Valley and Tobacco Row NR Expansion

Attachments:

[Report](#)

[Boundary Decrease and Update](#)

2. [NRHP 2](#) Main Street Banking District NR Decrease

Attachments:

[Report](#)

[Boundary Decrease and Update](#)

CONSENT AGENDA

3. [COA-165909-
2025](#) 401 Chimborazo Boulevard - Demolish a non-contributing one-story structure.

Attachments:

[Application & Plans](#)

[Staff Report](#)

4. [COA-165910-2025](#) 601 North 23rd Street - Extend the rear porch of a single family home, and construct a pergola.
Attachments: [Application & Plans](#)
[Staff Report](#)
5. [COA-165915-2025](#) 1333 East Cary Street - Install a concrete patio on the side of a building and expand a window opening to create entrance.
Attachments: [Application & Plans](#)
[Staff Report](#)

REGULAR AGENDA

6. [COA-166438-2025](#) 2206 Jefferson Avenue - Construct a two-story single-family detached dwelling on the vacant parcel.
Attachments: [2206 Jefferson Ave - 2025_04-28 - Initial CAR Comment Response.pdf](#)
[CAR Final Narrative 20250428 2206 Jefferson.pdf](#)
[Staff Report](#)
7. [COA-166144-2025](#) 3021-3023 East Franklin Street - Construct two single-family attached dwellings.
Attachments: [Application & Plans](#)
[Staff Report](#)
8. [COA-164459-2025](#) 510 West 20th Street - Result of a violation: Replace original, deteriorated roofing with a new material.
Attachments: [Application & Plans](#)
[Staff Report](#)
9. [COA-166150-2025](#) 3422 East Broad Street - Construct a new rear fence, chiminea, and replace windows.
Attachments: [Application & Plans](#)
[Staff Report](#)
10. [COA-166151-2025](#) 3301 East Marshall Street - Replace various components of an existing storefront.
Attachments: [Application & Plans](#)
[Staff Report](#)
11. [COA-165911-2025](#) 603.5 N 23rd Street - Construct a new bike shed.
Attachments: [Application & Plans](#)
[Staff Report](#)

12. [COA-165913-2025](#) 1201 West Franklin Street - Install a digital display board on integrated masonry wall of historic church.
Attachments: [Application & Plans](#)
[Staff Report](#)
13. [COA-166143-2025](#) 2625 Monument Avenue - Replace a slate roof on a side porch with copper.
Attachments: [Application & Plans](#)
[Staff Report](#)
14. [COA-166145-2025](#) 3118 East Broad Street - Replace fourteen non-original windows with new composite wood windows.
Attachments: [Application & Plans](#)
[Staff Report](#)
15. [COA-165908-2025](#) 15 West Leigh Street - Construct a two-story addition to the rear of a single-family residence.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

16. [COA-166142-2025](#) 2228 Cedar Street - Demolish existing structure on parcel and construct two new single-family attached dwellings.
Attachments: [Application & Plans](#)
[Unsafe Structure Notice](#)
[Staff Report](#)

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, June 24, 2025

3:30 PM

To access this meeting via Microsoft Teams, please use the following link: <https://tinyurl.com/sfhxphve>

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.017](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

Consideration of Continuances and Deletions from Agenda

CONSENT AGENDA

1. [COA-167466-
2025](#) 210 West Marshall Street - Modify the main elevation of a warehouse structure to install a new commercial storefront and door.
Attachments: [Application & Plans](#)
[Staff Report](#)
2. [COA-167469-
2025](#) 405 Allen Avenue - Replace an existing wood fence with a new brick fence.
Attachments: [Application & Plans](#)
[Staff Report](#)
3. [COA-167474-
2025](#) 411 Chimborazo Boulevard - Construct a two-story addition to the rear of an existing single family home.
Attachments: [Application & Plans](#)
[Staff Report](#)

REGULAR AGENDA

4. [COA-165913-
2025](#) 1201 West Franklin Street - Install a digital display board on integrated masonry wall of historic church. WITHDRAWN BY THE APPLICANT
Attachments: [Application & Plans \(May 2025\)](#)
[Staff Report \(May 2025\)](#)
[Application & Plans](#)
[Staff Report](#)

5. [COA-166151-2025](#) 3301 East Marshall Street - Replace various components of an existing storefront.
Attachments: [Application & Plans \(May 2025\)](#)
[Staff Report \(May 2025\)](#)
[Application & Plans](#)
[Staff Report](#)
6. [COA-167477-2025](#) 715 Mosby Street - Construct a new three-story, 22-unit multifamily building with ground floor commercial space.
Attachments: [Application & Plans](#)
[Staff Report](#)
7. [COA-167481-2025](#) 730 North 23rd Street - Repaint house and trim, add black shutters and wrought iron porch rails, install new front porch post wraps and replace deteriorated front door.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

8. [COA-167745-2025](#) 520 Brook Road - Construct a two-story single-family residence on a vacant lot
Attachments: [Application & Plans](#)
[Staff Report](#)
9. [COA-167496-2025](#) 874-876 Jessamine Street - Construct a new multifamily building on vacant lots.
Attachments: [Application & Plans](#)
[Staff Report](#)

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, July 22, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRMIN
2025.005](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

Administrative Approval Report

Enforcement Report

Monument Avenue Tree Preservation Plan Presentation

CONSENT AGENDA

1. [COA-169066-
2025](#) 1212 West Franklin Street - Rehabilitate an existing rear porch and second-story sunroom.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

2. [COA-169014-
2025](#) 2228 Cedar Street - Demolish an existing building on parcel and construct two new single-family attached buildings.

Attachments:

[Application & Plans](#)

[Staff Report](#)

3. [COA-165913-
2025](#) 1201 West Franklin Street - Install a digital display board on integrated masonry wall of historic church.

Attachments:

[Application & Plans \(May 2025\)](#)

[Staff Report \(May 2025\)](#)

[Application & Plans](#)

[Staff Report](#)

4. [COA-169005-
2025](#) 17 North Arthur Ashe Boulevard - Construct a new masonry and stone front porch.

Attachments:

[Application & Plans](#)

[Staff Report](#)

5. [COA-169071-2025](#) 3104 East Broad Street - Rehabilitate an existing building and construct a new rear addition.
Attachments: [Application & Plans](#)
[Staff Report](#)
6. [COA-169009-2025](#) 620 North Arthur Ashe Boulevard - Replace 11 windows and a storm door.
Attachments: [Application & Plans](#)
[Staff Report](#)
7. [COA-169126-2025](#) 2114 M Street - Rehabilitate a single family building and construct an addition.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

8. [COA-169086-2025](#) 4204 Hermitage Road - Modify exterior features of an existing non-contributing building, and construct a new rear addition.
Attachments: [Application & Plans](#)
[Staff Report](#)

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, August 26, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.021](#)

Public Access Information - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

Administrative Approval Report

Enforcement Report

1. [PDRPRES
2025.022](#) NRHP Nomination - Woodlawn Cemetery

Attachments:

[Woodlawn Cemetery NRHP Nomination.pdf](#)

CONSENT AGENDA

2. [COA-170380-
2025](#) 9 North 30th Street - Replace stucco with cementitious siding.

Attachments:

[Application & Plans](#)

[Staff Report](#)

3. [COA-170385-
2025](#) 2614 West Grace Street - Replace wood fence with new masonry fence.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

4. [COA-170378-
2025](#) 1600 Monument Avenue - Extend COA-039284-2018 to "Install four-foot high brick screening wall, new twenty-foot light poles, and add twenty two parking spaces"

Attachments:

[Application & Plans](#)

[Staff Report](#)

5. [COA-170384-2025](#) 4101 Hermitage Road - Construct a new brick addition to the rear of the property.
Attachments: [Application & Plans](#)
[Staff Report](#)
6. [COA-170347-2025](#) 13 East Franklin Street - Remove 3-sided projecting bay on side elevation and replace with 6 over 6 window.
Attachments: [Application & Plans](#)
[Staff Report](#)
7. [COA-170349-2025](#) 806 Jessamine Street - Replace 3 vinyl windows on main elevation with 6 over 6 SDL wood windows; alter porch railing style; repaint siding and front door with new colors
Attachments: [Application & Plans](#)
[Staff Report](#)
8. [COA-170382-2025](#) 2426 Venable Street - Replace vinyl windows with wood or aluminum 6 over 6 windows with SDLs; rebuild cornice in-kind to match original historic design; replace vinyl siding on the front elevation with unbeaded cementitious lap siding.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

None

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, September 23, 2025

3:30 PM

City Hall, Council Chambers, 2nd Floor

Commission of Architectural Review

[PDRPRES
2025.025](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Secretary's Report

Administrative Approval Report

Enforcement Report

Consideration of Continuances and Deletions from the Agenda

CONSENT AGENDA

1. [COA-172313-
2025](#) 2605 East Franklin Street - Repair and expand a rear porch.
Attachments: [Application & Plans](#)
[Staff Report](#)
2. [COA-172316-
2025](#) 961, 965, 967 Pink Street - Install asphalt paving in shared, private, rear alley.
Attachments: [Application & Plans](#)
[Staff Report](#)
3. [COA-172310-
2025](#) 2614 West Grace Street - Replace wood fence with new masonry wall.
Attachments: [Application & Plans](#)
[Staff Report](#)

REGULAR AGENDA

- 4 [COA-172312-
2025](#) 12 East Franklin Street - Undertake site improvements, including parking reconfiguration, new pathways, plantings, lighting, and signage.
Attachments: [Application & Plans](#)
[Staff Report](#)

OTHER BUSINESS

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, October 28, 2025

3:30 PM

To access this meeting virtually, please use the following link:

<https://tinyurl.com/3un72fcv>

5th Floor Conference Room of City Hall

Commission of Architectural Review

Call to Order**Roll Call****Approval of Minutes**

January 2025-September 2025 Minutes

Secretary's Report**CONSENT AGENDA**

1. [COA-173550-2025](#) 17 North Arthur Ashe Boulevard - Enclose a rear porch on the second floor.

Attachments: [Application & Plans](#)
[Staff Report](#)

REGULAR AGENDA

2. [COA-173644-2025](#) 2917 East Broad Street - Replace porch decking, posts, railings and structural elements, and install new screen and three storm doors.

Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

3. [COA-171753-2025](#) 700 North 21st Street - Construct a new multi-family building with a retail ground floor on vacant parcel.

Attachments: [Application & Plans](#)
[Staff Report](#)

OTHER BUSINESS

CAR October Quarterly Meeting

1. CAR Guidelines Update - Preliminary Discussion

Adjournment

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, November 25, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES
2025.035](#)

Public Access and Participation Instructions - Commission of Architectural Review.

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

Approval of Minutes

Secretary's Report

Consideration of Continuances and Deletions from Agenda

CONSENT AGENDA

1. [COA-175494-
2025](#) 2215 East Broad Street - Replace rear deteriorated wooden fence with 4-foot brick wall.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

2. [COA-175461-
2025](#) 874-876 Jessamine Street - Construct a new multifamily building on vacant lots.

Attachments:

[Application & Plans](#)

[Staff Report](#)

3. [COA-175492-
2025](#) 2207 Carrington Street - Construct a rear shed and undertake front yard site improvements.

Attachments:

[Application & Plans](#)

[Staff Report](#)

4. [COA-175460-
2025](#) 310 North 25th Street - Construct a detached rear Accessory Dwelling Unit.

Attachments:

[Application & Plans](#)

[Staff Report](#)

CONCEPTUAL REVIEW

City of Richmond

*City Hall
900 East Broad Street*



Agenda

Tuesday, December 16, 2025

3:30 PM

City Hall Council Chambers

Commission of Architectural Review

[PDRPRES
2025.039](#)

Public Access and Participation Instructions - Commission of Architectural Review

Attachments:

[Public Access and Participation Instructions -COMMISSION OF ARCHITECTUR](#)

Call to Order

Roll Call

OTHER BUSINESS

Approval of Minutes

Secretary's Report

Administrative Approval Report

Enforcement Report

CONSENT AGENDA

1. [COA-176757-
2025](#) 1109 West Franklin Street - Rehabilitate the exterior of an existing building.

Attachments:

[Application & Plans](#)

[Staff Report](#)

2. [COA-176758-
2025](#) 1111 West Franklin Street - Rehabilitate the exterior of an existing building.

Attachments:

[Application & Plans](#)

[Staff Report](#)

REGULAR AGENDA

3. [COA-176759-
2025](#) 1109 West Franklin Street - Construct an accessory dwelling unit in the rear yard.

Attachments:

[Application & Plans](#)

[Staff Report](#)

4. [COA-176760-
2025](#) 1111 West Franklin Street - Construct an accessory dwelling unit in the rear yard.

Attachments:

[Application & Plans](#)

[Staff Report](#)

5. [COA-176751-2025](#) 2322 Venable Street - Construct a new mixed-use building on vacant corner lot.
Attachments: [Application & Plans](#)
[Staff Report](#)
6. [COA-176755-2025](#) 2019 West Grace Street - Replace slate roof of a single family building with synthetic slate shingles.
Attachments: [Application & Plans](#)
[Staff Report](#)
7. [COA-176756-2025](#) 3104 East Broad Street - Paint front and rear brick façade of original building, and paint siding of new addition.
Attachments: [Application & Plans](#)
[Staff Report](#)
8. [COA-176752-2025](#) 712 North Arthur Ashe Boulevard - Construct a deck and carport at the rear of the building.
Attachments: [Application & Plans](#)
[Staff Report](#)
9. [COA-176753-2025](#) 520 Brook Road - Construct a two-story single-family residence on a vacant lot.
Attachments: [Application & Plans](#)
[Staff Report](#)
10. [COA-176754-2025](#) 309 North 28th Street - Construct a new rear two-story garage.
Attachments: [Application & Plans](#)
[Staff Report](#)

CONCEPTUAL REVIEW

None.