

BILL PANTELE
CHAIR

JOYCE K. SMITH

VICE-CHAIR

CHERLYN S. STEVENS
SECRETARY

City of Richmond



Electoral Board

Meeting Minutes
January 4th, 2026

CALL TO ORDER

The meeting was called to order at **1:02 PM** by **Chair Cherlyn S. Stevens**.

APPROVAL OF PREVIOUS MEETING MINUTES

No minutes to approve currently.

PUBLIC COMMENT – ITEMS ON THE AGENDA AND OFF THE AGENDA

There were **no public comments** at this time.

OPEN SESSION

Staff and Board Members in Attendance

- **Caitlin Shelton**, Executive Assistant
- **David Levine**, General Registrar
- **Cherlyn S. Stevens**, Chair

Chair Stevens stated that the Board intended to hold this organizational meeting prior to **February 1st**, 2026, but due to the **January 6th, 2026, election**, the Board convened to establish positions.

APPOINTMENT OF ELECTORAL BOARD OFFICERS

Secretary **Joyce K. Smith** made a motion to appoint **Bill Pantele**, the newest Electoral Board member representing the **Democratic Party**, as **Chair**.

Motion: Approved

Vote: Unanimous

Upon assuming the role of Chair, **Chair Bill Pantele** made a motion to appoint:

- **Joyce K. Smith** as **Vice Chair**
- **Cherlyn S. Stevens** as **Secretary**

Motion: Approved

Vote: Unanimous

MEETING ADJOURNMENT

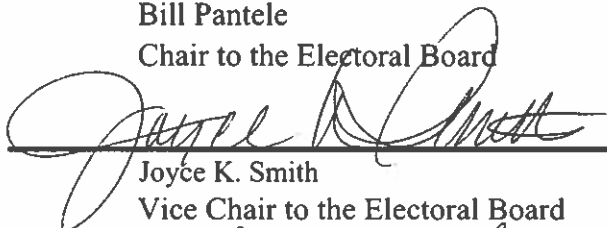
The meeting was adjourned at 1:05 PM by Chair Bill Pantele. There being no other business, the meeting was adjourned

NEXT MEETING DATE

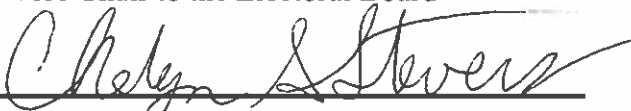
The Canvass Meeting will take place on Wednesday, January 7th, 2026.



Bill Pantele
Chair to the Electoral Board



Joyce K. Smith
Vice Chair to the Electoral Board



Cherlyn S. Stevens
Secretary to the Electoral Board