



CITY OF RICHMOND
DEPARTMENT OF FIRE & EMERGENCY SERVICES
FIRE PREVENTION DIVISION
1904 N. HAMILTON STREET
RICHMOND, VIRGINIA 23230-4102
Phone: (804) 646-6640 Fax: (804) 646-7465
<https://www.rva.gov/fire-emergency-services/prevention>



FIRE WATCH LOG

Fire Watch Date (s)		RFD Incident Number (if applicable)	
Business/Property Name		Person Conducting Fire Watch	
Address		Occupancy Type/Use of the Building	
City	Zip Code	Main Number	Alternate Number

Residential Structures

- A **continuous patrol** must be conducted throughout the building and exterior as applicable, between **8:00 PM and 8:00 AM**.
- Patrols at **30-minute intervals** must be made throughout the building and exterior as applicable, between **8:00 AM and 8:00 PM**.

Business/Commercial Structures

- A **continuous patrol** must be conducted throughout the building and exterior as applicable, at **designated high-risk** structures, at all times.
- Patrols must be made at **30-minute intervals**, throughout the building and exterior as applicable, at **designated medium-risk** structures, during designated **business operating hours**.
- Patrols shall be made at **60-minute intervals** throughout the building and exterior as applicable, at **designated low-risk** structures during designated **business operating hours**.
- A member from the Fire Marshal's Office or Department Designee, will determine the patrol intervals.

This Fire Watch shall remain in effect until further notice and will only be terminated once approved by the Fire Marshal's Office.

Additional requirements may be issued by the Fire Marshal's Office as needed. If you have any questions about any watch requirements, please contact the Fire Marshal's Office at (804) 646-6640.

Fire Watch Patrol Intervals: ☐ Continuous ☐ 30 minutes ☐ 60 minutes

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DATE	TIME	AM	PM	FINDINGS
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Additional Comments: _____

Signature: _____ Date: _____