

City of Richmond

CHERLYN STARLET STEVENS
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH
SECRETARY



Electoral Board

Meeting Minutes
November 2nd, 2025

CALL TO ORDER

Chair **C. Starlet Stevens** called the emergency meeting to order at **1:00 PM**.

Present were:

- **Kate Maxwell**, Vice Chair
- **Joyce K. Smith**, Secretary

OFFICE OF ELECTIONS STAFF ATTENDANCE

- **David Levine**, Director of Elections
- **Caitlin Shelton**, Executive Assistant
- **Tina Crump**, Interim Deputy Registrar

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There were no public comments regarding items on the agenda.

APPROVAL OF THE MINUTES

There were no minutes to approve currently.

PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

No public comments were received.

CLOSED SESSION

Secretary **Joyce K. Smith** moved that the Board enter closed session pursuant to **Virginia Freedom of Information Act § 2.2-3711(A)(7)** to discuss legal matters.

- The Board entered closed session at **1:10 PM**.
- The Board exited closed session at **1:45 PM** and returned to open session.

PUBLIC SESSION

There were no more items on the agenda to discuss currently

MEETING ADJOURNMENT

NEXT MEETING DATE

There was no meeting scheduled at this time.

ADJOURNMENT

There being no other business, the meeting was adjourned

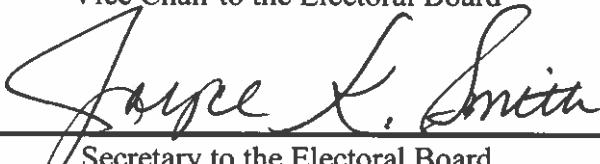


C. Starlet Stevens

Chairwoman to the Electoral Board

Kate Maxwell

Vice Chair to the Electoral Board



Secretary to the Electoral Board

Joyce K. Smith