

# City of Richmond

CHERLYN STARLET STEVENS  
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH  
SECRETARY



## Electoral Board

Meeting Minutes  
May 8<sup>th</sup>, 2025

### CALL TO ORDER

Chairwoman Cherlyn Stevens called an emergency meeting to order at 3:45pm with Secretary Joyce Smith in attendance and Vice Chair interim board member Kate Maxwell.

### OFFICE OF ELECTIONS STAFF ATTENDANCE

Tina Crump-Interim Director of Elections.

Caitlin Shelton- Executive Assistant to City of Richmond Electoral Board

### PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There was no public comment on the agenda. Board meeting was closed session.

### APPROVAL OF THE MINUTES

No minutes available for approval currently.

### PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Today Electoral Board Meeting was not open to the public.

### CLOSED SESSION

Secretary Joyce K. Smith made a motion and read the certification to enter a closed session meeting to discuss Election Security Standards.

### PUBLIC SESSION

No topics was discussed in open session.

### MEETING ADJOURNMENT

The meeting was adjourned by Vice Chairwomen Kate Maxwell.

**NEXT MEETING DATE**

At this time, the Electoral Board has not set a date for its next meeting.

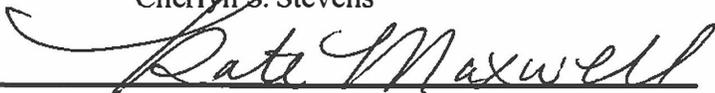
**ADJOURNMENT**

There being no other business, the meeting was adjourned



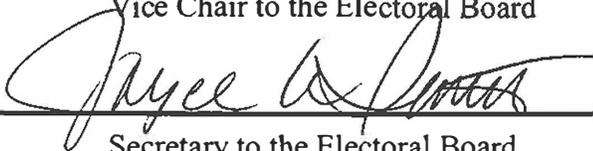
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Chairwoman to the Electoral Board  
Cherlyn S. Stevens



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Kate Maxwell  
Vice Chair to the Electoral Board



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Secretary to the Electoral Board  
Joyce K. Smith