

## City of Richmond



CHERLYN STARLET STEVENS  
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH  
SECRETARY

## Electoral Board

Meeting Minutes  
May 1<sup>st</sup>, 2025

### CALL TO ORDER

Chairwoman Cherlyn Stevens called an emergency meeting to order at 4:00pm with Secretary Joyce Smith in attendance and Vice Chair interim board member Kate Maxwell.

### OFFICE OF ELECTIONS STAFF ATTENDANCE

Tina Crump-Interim Director of Elections.

Caitlin Shelton- Executive Assistant to City of Richmond Electoral Board

### PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There was no public comment on the agenda. Board meeting was closed session.

### APPROVAL OF THE MINUTES

No minutes available for approval currently.

### PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Today Electoral Board Meeting was not open to the public.

### CLOSED SESSION

Secretary Joyce K. Smith made a motion and read the certification to enter a closed session meeting to discuss Personnel. The City of Richmond Electoral Board came out of closed session around 5:00pm and reconvened back into open session.

### PUBLIC SESSION

No topics was discussed in open session.

## MEETING ADJOURNMENT

The meeting was adjourned by Vice Chairwomen Kate Maxwell.

## NEXT MEETING DATE

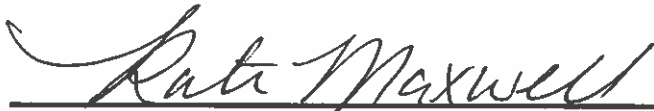
At this time, the Electoral Board has not set a date for its next meeting.

## ADJOURNMENT

There being no other business, the meeting was adjourned

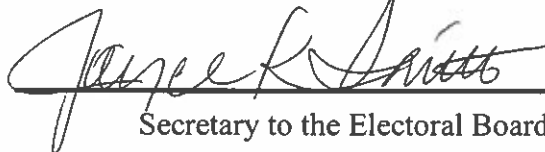


Chairwoman to the Electoral Board



Kate Maxwell

Vice Chair to the Electoral Board



Secretary to the Electoral Board

Joyce K. Smith