

City of Richmond



CHERLYN STARLET STEVENS
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH
SECRETARY

Electoral Board

Meeting Minutes
April 23rd, 2025

CALL TO ORDER

Chairwoman Cherlyn Stevens called the meeting to order at 1:00pm with Secretary Joyce Smith in attendance and Vice Chair interim board member Kate Maxwell.

OFFICE OF ELECTIONS STAFF ATTENDANCE

Tina Crump-Interim Director of Elections.

Caitlin Shelton- Secretary to City of Richmond Electoral Board

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There were no public comments.

APPROVAL OF THE MINUTES

No minutes available for approval currently.

PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

There was no public comment for items not on the agenda.

CLOSED SESSION

The Board entered a closed session to interview candidates for the Director of Elections.

PUBLIC SESSION

Secretary Joyce K. Smith read the certification to come out of closed session.

- Electoral Board Members polling place assignments
- New Election Officers Approval (Vanessa Floyd)

Secretary Joyce made a motion to approve the new election officers all were in favor motion passed.

MEETING ADJOURNMENT

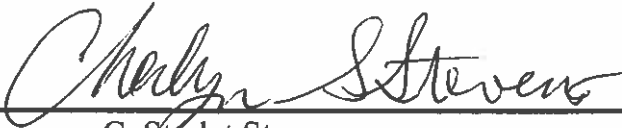
The meeting was adjourned by Vice Chairwomen Kate Maxwell.

NEXT MEETING DATE

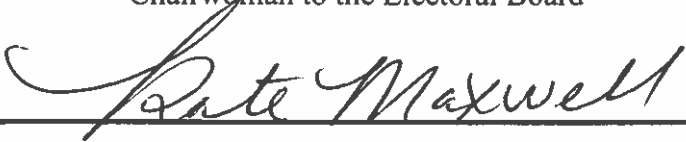
There was no future board meeting set at this time.

ADJOURNMENT

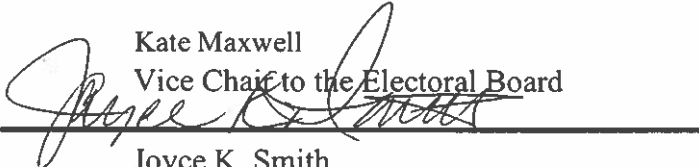
There being no other business, the meeting was adjourned



C. Starlet Stevens
Chairwoman to the Electoral Board



Kate Maxwell
Vice Chair to the Electoral Board



Joyce K. Smith
Secretary to the Electoral Board