

## City of Richmond



CHERLYN STARLET STEVENS  
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH  
SECRETARY

## Electoral Board

Meeting Minutes  
April 15<sup>th</sup>, 2025

### CALL TO ORDER

Chairwoman Cherlyn Stevens called an emergency meeting to order at 3:00pm with Secretary Joyce Smith in attendance and Vice Chair interim board member Kate Maxwell.

### OFFICE OF ELECTIONS STAFF ATTENDANCE

Tina Crump-Interim Director of Elections.

Caitlin Shelton- Executive Assistant to City of Richmond Electoral Board

### PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There was no public comment on the agenda. Board meeting was closed session.

### APPROVAL OF THE MINUTES

No minutes available for approval currently.

### PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Today Electoral Board Meeting was not open to the public.

### CLOSED SESSION

There was no closed session.

### PUBLIC SESSION

Chairwomen Stevens stated that under the direction of The Department of Elections that we are to conduct a name-based lottery on the behalf of the Democratic party to decide which candidate name will show on the ballot first for the Democratic party.

## MEETING ADJOURNMENT

The meeting was adjourned by Vice Chairwomen Kate Maxwell.

## NEXT MEETING DATE

The next meeting date will be Wednesday April 23<sup>rd</sup>, 2025, at 1:00pm.

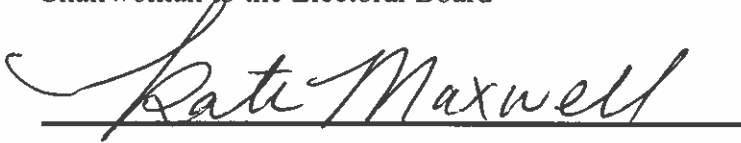
## ADJOURNMENT

There being no other business, the meeting was adjourned



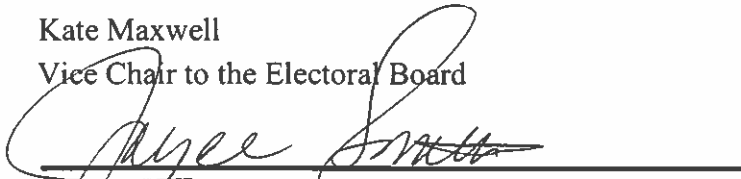
Starlet Stevens

Chairwoman to the Electoral Board



Kate Maxwell

Vice Chair to the Electoral Board



Joyce Smith

Secretary to the Electoral Board