



## **Important Instructions at Death for a RRS Retiree or Beneficiary**

Please retain these instructions and file them with your estate planning documents. Give a copy to the Administrator of your Will.

It is important that when a family member, who is collecting a RRS pension, dies the family contacts RRS as soon as reasonably possible so that the file can be reviewed to determine if there are any benefits due to the beneficiary.

Please contact RRS at 804-646-5958 or [retirement@rva.gov](mailto:retirement@rva.gov) to report the death of a RRS retiree or beneficiary.