



Department of Public Utilities
Water Resources
1801 Commerce Road
Richmond VA 23224
(804) 646-7586

Preliminary E & S, Chesapeake Bay & Stormwater Review Check List

Submission Date: _____ Notification Due Date _____
Site Address: _____ Permit #: _____
Applicant Name: _____ Email: _____
Applicant Phone #: _____ Applicant address: _____
Property Owner: _____ Phone & Email: _____
Principal Engineer: _____ Phone & Email: _____
General Contractor: _____ Phone & Email: _____

The application package is **not considered complete** until the following items are submitted:

- Permit Fee

Forms:

- Completed RSMP application
- A completed Responsible Land Disturber form w/ a copy of DEQ certification
- Completed E & S, Chesapeake Bay and/or Stormwater Checklist
- A completed DEQ registration statement (if applicable)
- Wetlands Determination Letter from USACE (if applicable)
- Stream Determination package (if applicable)

Plans must contain the following items:

- Existing buildings, roads, utilities and stormwater systems
- Existing and proposed drainage plan
- Erosion and sediment control plan & detail sheet
- On-site & Off-site contributing drainage areas
- Limits of disturbance/construction outline and labeled
- Existing and proposed contours
- Location of floodplain, Chesapeake Bay area limits, & wetlands
- Proposed building, road, utilities and SWM facilities
- Adjoining parcel owner information
- Existing and proposed drainage systems

Application is:

- Complete
- Incomplete

Review comments will be sent to applicant via email within 60 days of receiving **a completed application package.**

Acknowledgement of Receipt by Applicant:

Name: _____

Date: _____

Reviewer: _____