

CITY COUNCIL BUDGET WORKSHOP
LINCOLN SAUNDERS

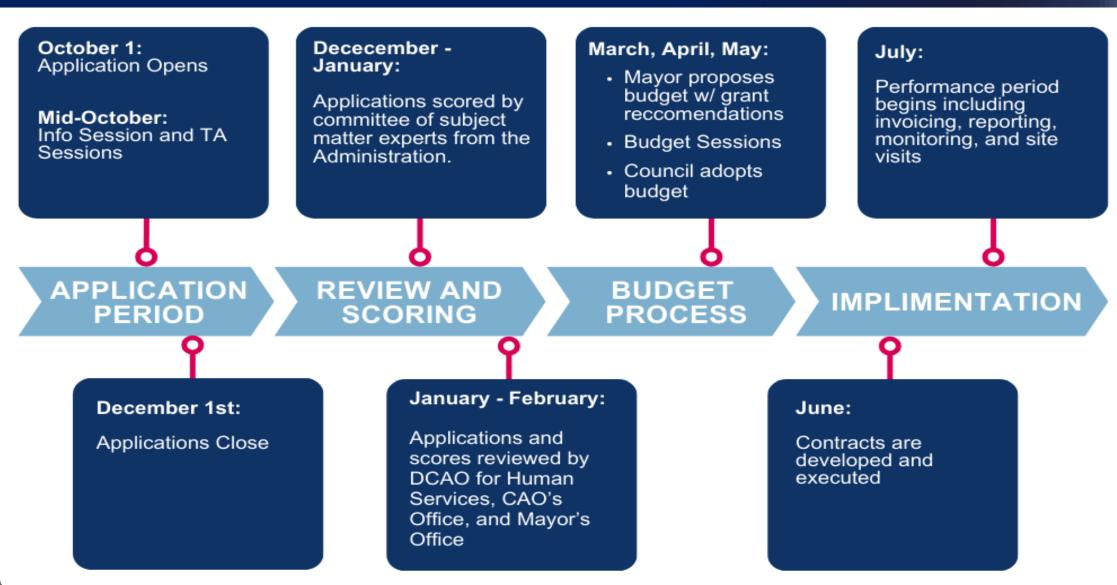
CHIEF ADMINISTRATIVE OFFICER
APRIL 22, 2024

Non-Departmental Categories

- Non-Departmental is divided into to two sub-categories
- Organizational Subsidy
 - Examples:
 - ✓ Greater Richmond Transit Company (GRTC)
 - ✓ Greater Richmond Convention Center (GRCC)
 - ✓ Richmond Behavioral Health Authority
- Charitable Organizations:
 - Examples:
 - ✓ Boaz & Ruth
 - ✓ CARITAS
 - ✓ Girls for a Change
 - ✓ Challenge Discovery
- Similar approach to our neighboring localities



APPLICATION TIMELINE





REQUIRED DOCUMENTS FOR ALL APPLICANTS

- Narrative Non-Departmental Application
- Overall Project Budget
- Previous Fiscal Year Audit or Financial Statements
- Current Year Operating Budget
- List of Board of Directors, Members, and Executive Officers
- Federal Tax-Exempt Certification
- Latest IRS 990 Report



REQUIRED CRITERIA FOR ALL APPLICANTS

- Federally approved non-profit certification
- In compliance with federal, state, and local regulations
- No outstanding violations, taxes, or penalties
- Must have a currently active Board
- Agrees to coordinate its projects with the appropriate groups and Departments
- Must disclose any past or pending lawsuits
- Other legal requirements



FUNDING FOR NON-DEPARTMENTAL

Category	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Organizational Subsidy	\$30,564,706	\$31,227,075	\$31,889,524	\$37,277,926
Charitable Organizations	\$6,887,975	\$14,065,819	\$9,061,098	\$13,561,734
Total	\$37,452,681	\$45,292,894	\$40,950,622	\$50,839,660



REPORTING REQUIREMENTS: CHARITABLE ORGANIZATION

- Grant agreement subject to the performance measures and goals.
- The city department responsible for the organization uses reports and/or site visits to monitor performance.
- Reporting generally requires:
 - An overview of scope of services and geography of services
 - Updates on performance measures
 - Narrative update including
 - Activities achieved
 - Major challenges encountered (if any)
 - Any new development that impacted the project
 - Coordination with partners
 - o Final reports include summary narrative on outcomes and impact of the project



