

May 17, 2023

To: Honorable Ms. Kristen M. Nye, 4th District Council Representative and Chair of Government Operations

From: Mr. Antoine Banks (Secretary), Ms. Rachael Deane (Vice Chair), Dr. Thad Williamson (Chair), on behalf of the 2022 City Charter Review Commission

Re: May 2023 – City Charter Review Commission Meeting Minutes (DRAFT)

Please review the attached meeting minutes that were taken at the eight meeting of the 2022 City Charter Review Commission in Richmond, VA.



**CITY OF RICHMOND
2022 CHARTER REVIEW COMMISSION
APRIL 2023**

Meeting Date: Wednesday, May 10, 2023

Meeting Location: City Hall, 5th Floor Conference Room

Presiding: Thad Williamson, Chair

Approval: **FINAL – ADOPTED – May 18, 2023**

Recorded by: Antoine A. Banks, Secretary

Attest: Joyce Davis, Council Policy Analyst

2 **OPENING:**

3

4 The eight meeting of the 2022 City Charter Review Commission was called to order at 6:14 p.m. on Wednesday, May
5 10, 2023 by Commission Chairman **Williamson** in the 5th floor conference room in Richmond's City Hall.

6

7 **COMMISSIONERS IN ATTENDANCE:**

8 Thad Williamson, *Chair*

12 Travis Gunn

9 William "Bill" Echelberger, *Historian*

13 Steve Koski

10 Kyle Elliott

14 Daisy Weaver

11 John P. Girardi

15

16 **STAFF AND COMMUNITY IN ATTENDANCE (REPRESENTATION):**

17

18 Joyce Davis, Council Policy Analyst (*Council*)

19 LaTasha Holmes, City Council Chief of Staff (*Council*)

20 Tabrica Rentz, Deputy City Attorney (*Administration*)

21 Tori Cotman, Assistant City Attorney (*Administration*)

22

23 **REVIEW OF COMMISSION TIMELINE:**

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25 Chairman **Williamson** gave an overview of timeline, outstanding tasks, and expected outstanding research work
26 product from City Attorney and UVA Law School and the commission deadline of July 31, 2023.

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28 **ELECTRONIC MEETING POLICY:**

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30 The commission **unanimously adopted** the virtual participation policy presented by Tabrica Rentz, Deputy City
31 Attorney.

32

33 **FOLLOW-UP REPORT AND DISCUSSION BY THE GOVERNANCE SUB-COMMITTEE:**

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35 Chairman **Williamson** presented on follow-up meetings of the Governance Sub-Committee. Chairman **Williamson**
36 gave a detailed presentation of the committee's findings on a Strong Mayor form of government.

37

38 **ESTABLISHMENT OF NEW SUBCOMMITTEE (DOCUMENT OPTIMIZATION SUBCOMMITTEE):**

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40 This subcommittee will look at various details related to the Charter document not covered by the Electoral and
41 Governance Subcommittees. **The committee unanimously approved the creation of this subcommittee.**

42

43 **UPCOMING COMMISSION MEETING DATES:**

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45 The chair announced the upcoming meetings of the commission to be held on **Thursday, May 18th at 6pm, May 23rd at**
46 **6pm and June 15th time to be announced.** Subcommittees will schedule meetings and provide notice to the public.

47

48 **ADJOURNMENT:**

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2 There being no further discussion or business that came before the commission at the time, A motion was made and
3 seconded and unanimously adopted that the meeting be adjourned at 8:00 pm. Motion carried.