

June 9, 2023

To: Honorable Ms. Katherine Jordan, 2nd District Council Representative and Chair of Government Operations

From: Mr. Antoine Banks (Secretary), Ms. Rachael Deane (Vice Chair), Dr. Thad Williamson (Chair), on behalf of the 2022 City Charter Review Commission

Re: June 8 2023 – Minutes of the Public Hearing of the City Charter Review Commission (DRAFT)

Please review the attached meeting minutes that were taken at the eleventh meeting of the 2022 City Charter Review Commission in Richmond, VA.



**CITY OF RICHMOND
2022 CHARTER REVIEW COMMISSION
June 2023**

Meeting Date: Thursday, June 8, 2023

Meeting Location: Richmond City Hall, 5th Floor Conference Room

Presiding: Thad Williamson, Chair

Approval: **DRAFT**

Recorded by: Antoine A. Banks, Secretary _____

Attest: Joyce Davis, Council Policy Analyst

2 **OPENING:**

3
4 The tenth meeting of the 2022 City Charter Review Commission was called to order at 6:06 p.m. on Thursday, June 8,
5 2023 by Commission Chairman **Williamson** in the 5th Floor Conference Room of the Richmond City Hall.
6

7 **COMMISSIONERS IN ATTENDANCE:**

8 Thad Williamson, *Chair* 13 John P. Girardi
9 Rachel Deane, *Vice Chair* 14 Kevin Gunn
10 Antoine Banks, *Secretary (Virtual)* 15 Steve Koski
11 William "Bill" Echelberger, *Historian* 16 Daisy Weaver
12 Kyle Elliott

17
18 **STAFF AND COMMUNITY IN ATTENDANCE (REPRESENTATION):**

19
20 Joyce Davis, Council Policy Analyst (*Council*)
21 Tabrica Rentz, Deputy City Attorney (*Administration*)
22 Tori Cotman, Assistant City Attorney (*Administration*)
23 *Online Attendance Count: 3*
24 *Live Audience in Attendance: 7*
25

26 **ADOPTION OF MAY COMMISSION MINUTES:**

27
28 The chair called upon members to review the minutes of the tenth Charter Review Commission meetings held on May
29 23, 2023.
30

31 **MOTION 10.1:**

32 Commissioner **Banks** moved to adopt the May 23, 2023 CRC minutes.

33 **Notes on the Motion:**

34 **Second the Motion:** Motion was properly seconded by Commissioner **Echelberger**.

35 **Resolution:** Motion carried. Minutes were approved unanimously, as drafted.
36

37 **OVERVIEW OF THE 2022 CHARTER REVIEW COMMISSION AND DRAFT FAQ:**

38
39 Chairman **Williamson** gave an overview of history of the charter, the purpose of the charter review commission and
40 the goals of the 2022 Charter Review Commission.
41

42 **DISCUSSION OF THE MEMORANDUM FROM MR. WALTER ERWIN, ESQ.:**

43
44 The chair called upon Mr. Walter **Erwin** to provide a full review of his memorandum on the current charter, change
45 needed and importance of the commission process to those in attendance and online.
46
47

48 **REVIEW OF DRAFT LIST OF ITEMS UNDER CONSIDERATION:**

49

1 The Chairman **Williamson** presented the draft of the preliminary recommendation written by the Electoral and
2 Governance sub-committees. Chairman **Williamson** gave a detailed presentation of the commission's
3 recommendation.

4
5 **PREVIEW OF DRAFT POWERPOINT FOR JUNE 15 AND JUNE 22 PUBLIC HEARING:**

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7 The chair called upon Vice Chair **Deane** to provide a preview of the draft of the PowerPoint presentation of the
8 recommendation written by the Electoral and Governance sub-committees. Vice Chair **Deane** gave a detailed
9 presentation of the document.

10
11 **UPCOMING COMMISSION MEETING DATES:**

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13 The chair announced the upcoming meetings of the commission to be held on **Thursday, June 15th – Southside, June**
14 **22nd - West End, June 28th (vote on proposal), July 13th – Draft Report, July 20th – Final CRC meeting, July 24th –**
15 **Presentation to the Richmond City Council at 4pm Meeting. All meeting times to be announced.** Subcommittees will
16 schedule meetings and provide notice to the public.

17
18 **ADJOURNMENT:**

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20 There being no further discussion or business that came before the commission at the time, A motion was made and
21 seconded and unanimously adopted that the meeting be adjourned at 8:12 pm. Motion carried.