



PROPOSED

# Annual Fiscal Plan

FISCAL YEAR  
**2024**

MAYOR

**LEVAR M. STONEY**

CITY OF

**RICHMOND, VIRGINIA**



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# CITY OF RICHMOND, VIRGINIA

MAYOR **LEVAR M. STONEY**



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MAYOR'S MESSAGE

# City of Richmond



March 6, 2023

The Honorable Council of  
The City of Richmond Virginia

**RE: FY 2024 Annual Fiscal Plan Transmittal Letter**

Mr. President and Members of Richmond City Council:

It is my pleasure to present the Proposed Annual Fiscal Plan for FY 2024 and the five-year Capital Improvement Plan (CIP) for FY 2024 – FY 2028. For Fiscal Year 2024, the citywide budget totals more than \$3 Billion dollars and breaks out as follows:

|                             |                 |
|-----------------------------|-----------------|
| General Fund                | \$948,923,789   |
| Capital Improvement Program | \$699,431,305   |
| Special Revenue Funds       | \$162,613,061   |
| Enterprise Funds            | \$476,671,432   |
| Internal Service Funds      | \$74,921,447    |
| Debt Service Fund           | \$92,887,754    |
| Richmond Public Schools     | \$547,474,228   |
| <hr/>                       |                 |
| Total                       | \$3,002,923,016 |
| <hr/>                       |                 |

The proposed budget was developed in accordance with financial best practices and reflects our commitment to building One Richmond. The ongoing implementation of core, best financial and budgeting practices is indicative of a stable and well-managed government which is paramount to ensuring that Richmond will continue to remain in good standing with the credit rating agencies and

push us further along our path of achieving an AAA credit rating. Further, this funding plan provides support for key priority service areas. The priorities in this fiscal plan include:

- Affordable housing
- Economic empowerment
- Equity and economic justice
- Police reform and public safety
- Well-managed and efficient government
- Youth and education

The FY 2024 Proposed Annual Fiscal Plan and the Proposed FY 2024 – FY 2028 CIP focus on strategic investments in the six critical priority areas. The budget provides full funding for legal requirements, known contractual obligations and mandates, while also funding core services and strategic priorities within limited resources.

Between March and May of 2020 in anticipation of the impacts of the COVID-19 pandemic, the City reduced the proposed FY 2021 budget by nearly \$40.0 million. Those anticipated losses were realized, and we once again reduced the FY 2022 budget further by nearly \$11.0 million in revenues, dropping our General Fund budget down by over \$50.0 million. However, as we ended FY 2022, we began to see some of our major revenue sources rebound; we also saw the start of inflationary pressure from the pandemic creating effects on the larger economy. Over the past 18 months, inflation has hovered around eight percent, only decreasing within the past three months.

Compounding the impacts of the pandemic on the revenue side, we continued to receive requests for additional funding that far outweighed what we could afford with the minimal growth in revenue. Much like other localities, we made difficult decisions of shutting down certain service areas, closing satellite offices and modifying work schedules to accommodate social distancing requirements. Even with the difficulties we experienced, we implemented the second phase of a classification and compensation study, initiated Marcus Alert, and planned expenditure for the \$155.0 million in American Rescue Plan Act funding.

We are going to maintain our positive trajectory in FY 2024 by increasing the new Public Safety Sworn Step Pay Plan, providing a step increase for sworn officers along with a 3% step adjustment. These two actions result in most of our officers getting over a 5% increase. We are also providing an eight percent salary increase for all non-sworn employees, maintaining our capital investment of cash to the CIP, finalizing a three-year long process on adjusting staffing levels for workload increases, and pushing the city to new heights that no one would have predicted at the start of the pandemic.

Taking all this into account, the FY 2024 total **General Fund** budget is \$948,923,789. This amount represents a total increase of 13.14% when compared to the FY 2023 Adopted Budget; however, if you remove the transfers which total \$110,207,961, the true budget growth is 10.56 percent. The primary drivers of the increase in revenues are a projected increase in General Property Taxes – notably a 7.74 percent increase in real estate tax collections; an increase in Sales Tax (22.5 percent); and an increase in Prepared Meals Taxes (19.2 percent).



The total proposed **CIP** budget (not including utilities) is \$362,298,060 million in FY 2024 and is more than \$734 million over the next five years. In compliance with our debt policies, we did see an increase in our ability to bond finance capital projects in the first year of the CIP, due to the maintaining of cash contributions to the CIP and the policy of purchasing apparatus and vehicles with cash. However, these positive signs do not erase our need to be fiscally prudent in the out-years of the CIP.

## **BUDGET HIGHLIGHTS**

Major expenditures and policy highlights proposed in the Proposed Annual Fiscal Plan for FY 2024 and the Proposed Five-Year Capital Improvement Plan (FY 2024 – FY 2028) include:

- **Public Safety Sworn Step Pay Plan.** A step and an additional three percent increase to the step plan is including in the FY 2024 budget. This will result in over a five percent increase for most officers and firefighters.
- **General Employee Salary Increase.** All eligible city employees will receive an eight percent salary increase as of July 3, 2023. This is an investment of over \$12 million for the fiscal year.
- **Increasing the minimum wage to \$18.00 per hour.** By offering an \$18.00 an hour minimum wage, the City of Richmond is one the highest among cities in the Commonwealth, which is \$6.00 more than the Commonwealth of Virginia minimum, and more than double the federal minimum wage.
- **Support to Richmond Public Schools (RPS).** Funding for RPS increases by \$21,152,485, which is a 10.56 percent increase over FY 2023 local contributions. This amount is based on the city's general fund growth excluding transfers. For context, the City provided \$151,538,829 in FY 2017, the last year before my administration came into office. **The FY 2024 local contribution to RPS, \$221,460,106, is \$69,921,277 more than the FY 2017 funding level and represents a 46.1 percent increase in RPS funding during my tenure as Mayor. To put it another way, the local contribution has increased almost 50% in just seven years.**
- **City Facility Maintenance.** A critical investment of \$14.1 million in total funding for City facilities is proposed in the CIP. The Five-Year CIP maintains changes to the structure of the Plan. All capital maintenance is included in a Generalized Capital Maintenance project in FY 2024. Individual projects which comprise the Generalized Capital Maintenance project include, but are not limited to:
  - Circuit valve replacement at City Hall
  - Roof replacements at City Hall, fire stations, and libraries
  - Fire Panel and System upgrade at John Marshall Courthouse
  - Fire station aprons
  - Maintenance at major and neighborhood parks

- **CIP Cash Funding.** Providing cash support for CIP funding is a financial best practice. By maintaining our cash contribution, we can create more room in our CIP by taking care of our short term needs now, instead of paying debt over a longer period.
- **Complete Streets Program.** An investment of \$21 million in paving, streets, and sidewalks is now aggregated in a capital project titled Complete Streets. This project exemplifies a good transportation policy and design approaches that require streets to be planned, designed, operated, and maintained to enable safe, convenient, and comfortable travel and access the aggregation of funds into one project allows us to be nimbler and more flexible in how we meet the changing needs of our community. With this funding, we will have provided over \$91 million in new funding for paving during my time as Mayor.
- **Preserving our history.** An allocation of over \$25 million over five years is provided to develop an Enslaved African Heritage Campus. This funding will be used for the purpose of planning, designing, acquiring land for, and constructing a multi-use enslaved African cultural and heritage park-like campus in the City's historic Shockoe Bottom. This project reflects significant advocacy over many decades by numerous individuals and organizations to properly recognize and memorialize the impact of the trade of enslaved Africans that was centered in Shockoe Bottom. The notion of a campus in Shockoe came from the Center for Design Engagement that envisioned a project that combined a memorial park and museum with other development opportunities to create equity in the area.
- **The Office of Intergovernmental Affairs.** Recognizing that collaboration with our colleagues at the regional, state, and federal levels is a key to our success, a new stand-alone office for intergovernmental relations is created in FY 2024. The new office has one full time equivalent (FTE) a director position, starting operating dollars, and funding for several citywide membership dues.

Provided below are more details of elements within my proposed budget:

## EDUCATION

Education continues to remain one of my top priorities for the City. I have demonstrated this commitment in every budget that I have proposed as Mayor. The Proposed Annual Fiscal Plan for FY 2024 continues to reflect that commitment. It also represents another significant increase in operating investment in education.

- The funding earmarked for Richmond Public Schools continues to be the **single largest** expenditure in the City's operating budget. As outlined above, I recommend an increase in funding of \$21,152,485 for Richmond Public Schools in FY 2024, an increase of 10.54 percent over the FY 2023 funding. This increase represents an increase of 46.1 percent for RPS funding during my tenure as Mayor.
- Although not budgeted directly to RPS, there are other elements of the General Fund budget which provide support to our school-age children. This includes funding for the YMCA of

Greater Richmond at \$457,000, and increased funding for Communities in Schools and Nextup/Middle School Renaissance at \$474,000 and \$1,363,000 respectively.

- Increase in support to the Richmond Public Library, \$800,000 in new funding for FY 2024, will provide Sunday hours at the Main Library, the Ginter Park Library, the Broad Rock Library, and the West End Library. With this funding, our libraries will have more Sunday hours than the City was providing pre-pandemic.

### Capital Improvement Plan

The FY 2024 Proposed CIP proposes:

- \$2.5 million to address school maintenance needs in each year of the Five-Year CIP.
- \$200 million in FY 2024 for School Modernization, as noted in the Multi-Year School Capital Funding Plan, remains in the CIP; and
- \$15 million for the Rehabilitation of Fox Elementary

## **PUBLIC SAFETY**

Our public safety departments play a critical role in making Richmond more inclusive and safer. For them, this budget proposes:

### Operating

- Sworn Public Safety Step and three percent step increase. A step and an additional three percent increase to the step plan is including in the FY 2024 budget. This will result in over a five percent increase for most officers and firefighters. Communication between my Administration and its employees is the key to creating an Employer of Choice environment.

### Capital

The Proposed FY 2024 – FY 2028 Capital Improvement Plan, continues investing in public safety by including:

- Generalized Capital Maintenance Program funding:
  - Police precinct 2 HVAC replacement
  - Fire station maintenance
  - Juvenile detention center roof replacement
- The FY 2024 CIP includes:
  - Fire Station 21 replacement \$15 million
  - First Precinct renovation \$10 million



## EMPLOYEES

The City of Richmond's goal is to become an Employer of Choice. Over the past year, we have made strides to create a positive work culture, be innovative, and ensure the city offers a competitive, cost-effective, and quality total rewards package needed to support an engaged, premier workforce. As part of these efforts, we asked for and received feedback on the kind of workplace they want.

We hosted twelve employee engagement sessions with over 200 employees in attendance last fall and winter. They provided incredible perspective and feedback through these sessions. We understand that in the past, the city implemented employee incentives in a siloed manner. Becoming an Employer of Choice means adopting a new, holistic approach to workforce strengthening, opportunities, and initiatives.

In FY 2023, we spent more than \$33.6 million to increase wages and benefits for General and Sworn employees. We assured you this would not be a one-time adjustment but a new standard in how we approach compensation. But wages are only part of the picture. It is important to value and recognize employees who come to work every day to provide premier public services. For them we are implementing several initiatives-based employee feedback:

- \$1.4 million for a First Time Homebuyer's Assistance program for those employees who want to live in the City of Richmond. We plan to repurpose Administrative Response Reserve in ARPA funds for seed this effort.
- \$650,000 to establish a Tuition Assistance Program (program and eligibility to be developed).
- \$500,000 to continue the language incentive for employees who are providing city identified multilingual services.

In the past year, we reduced employee healthcare costs, added mental health days to our leave package. In the coming year, we are looking to increase and improve health and wellness programs. Also, we are working toward awarding a contract to establish our very own employee health clinics! This is an exciting opportunity and I hope to make an announcement in the upcoming months.

## HOUSING

The City continues to face challenges associated with a crisis in affordable housing. This crisis has been exacerbated by the onset and continuation of the coronavirus pandemic. The Department of Housing and Community Development is constantly working to make strides in this area, particularly through the development of the City's first comprehensive, housing strategic plan. This budget continues the progress that we've made in the past few years by:

### Operating

- Increased funding for the City's Eviction Diversion Program for a total of \$800,000.

### Capital

The Proposed FY 2024 – FY 2028 Capital Improvement Plan includes:

- A historic commitment of \$10 million for affordable housing projects in each of the five years for a total of \$50,000,000 in total funding.

## **YOUTH SERVICES**

This budget continues to focus on after school related programming to provide positive outlets for our youth. Additionally, a new organizational unit is being recommended to better coordinate our existing efforts to help improve youth outcomes. Specifically, the budget proposes to:

### Operating

- Continuing the Children’s Fund. For FY 2024, \$250,000 in funds are provided to manage our Office of Children and Families, allowing us to be responsive to the ever-changing, post-pandemic landscape of out-of-school time — this includes afterschool and summer programs, youth employment opportunities, as well as early childhood. Over the past few years, we’ve learned that it can be hard to predict funding needs for these priorities, but they’ve been more important than ever before as we support our families to recover from the pandemic. The Fund will supplement existing non-departmental investments and help us address unexpected needs that would otherwise prevent us from serving as many children as needed for out-of-school time programming.
- Expand the extended programs the Parks, Recreation, and Community Facilities teams have been providing in FY 2023. While RPS provided funding for the programming in FY 2022, they did not renew this support for FY 2023; so, we picked up the program and provided funding in FY 2023. For FY 2024, an additional \$1,200,000 is provided to Out of School time for 3 new sites.
- Funding for key Non-Departmental organizations that provide after-school-related activities for youth, as well as investments in the City’s young adult population (including the high school age and above). This consists of: Virginia Literacy Foundation, Junior Achievement, Virginia Cooperative Extension, and the YMCA Out of School Time will remain level funded in FY 2024.

## **EFFICIENT & HIGH-QUALITY SERVICE DELIVERY**

This budget continues the investment towards the goal of becoming an AAA credit rated city by continuing to employ financial best practices, streamlining operations, generating efficiencies, and investing in employees.

Efficient and high-quality service delivery include:

- Maintaining the cash contribution to the CIP. This is a Government Finance Officer Association Financial Best Practice and a component of our ratings assessment.

- We will continue the commitment to filing our Annual Comprehensive Financial Report (ACFR) accurately and on-time.
- Fleet replacement in FY 2024 is cash funding at the \$10 million level. Funding supports the purchase of vehicles and equipment for Fire, patrol vehicles for Police, and refuse trucks for Solid Waste services. Over the Five-Year CIP \$62.4 million is proposed for new fleet purchases. FY 2024 planned fleet purchases include:
 

|                              |                    |
|------------------------------|--------------------|
| ➤ Richmond Fire Department   | 4 Apparatus        |
| ➤ Richmond Police Department | 52 Patrol vehicles |
| ➤ Municipal Solid Waste      | 9 Refuse trucks    |
- An eight percent salary increase for eligible general employees is proposed in FY 2024. I am sure that you will share with me in recognizing how critical a salary increase is for our dedicated employees who work hard daily to provide quality public services.

## TRANSPORTATION

Continuing to push for more paving, more repairs, and better transportation remains another top priority of my administration.

### Operating

- We are increasing our contribution to the Greater Richmond Transit Corporation to \$8.9 million. This meets our statutory requirement to provide funding increases associated with the consumer price index.

### Capital

- The FY 2024 CIP maintains the Complete Streets project for the Transportation team in Department of Public Works by providing \$21 million. Funding will support a variety of transportation related projects including sidewalks, curb and gutters, pedestrian crossings, and paving. With the FY 2024 proposed contribution, we will have provided over \$91 million for paving over my tenure as Mayor.
- Funding of \$4.5 million is proposed within the Major Bridges capital project for FY 2024.
- The Hull Street capital projects are proposed to receive nearly \$9.0 million for streetscape and road improvements over the five years of the CIP; and
- Funding in FY 2024 is provided for Shockoe Valley Street Improvements, \$18 million over the course of the Five-Year CIP, which is an area of intense economic development activity.



- The total Five-Year CIP proposed funding for transportation capital projects is over \$263.7 million.

In addition to the City of Richmond's CIP investment in transportation projects, the Central Virginia Transportation Authority (CVTA) was created in FY 2021. This authority works to provide new funding opportunities for priority transportation investments across the region. For FY 2023, the City of Richmond is estimated to receive over \$14.3 million for transportation and infrastructure projects. When this funding is paired with the \$33.7 million in the State Street Maintenance support and the \$70.8 million in capital funding, we are scheduled to have over \$128.8 million in total funding for transportation and infrastructure projects in FY 2024.

## **CITY FACILITIES**

The Proposed Budget includes funding to address the backlog of deferred maintenance needs of our municipal facilities. The maintenance needs have reached a critical stage and cannot be underfunded any longer. Therefore, I am including \$14.1 million in FY 2024 to begin to address these issues.

Highlights of prioritized maintenance projects include:

- City Hall-Mechanical Riser Branch Circuit Valve Replacement
- City Hall Mechanical Plumbing - Drain Piping Replacement
- City Wide Security- Access Control, Doors Strikes, Key Control
- City Wide Roofs- Roof Replacement
- JMCB Boiler Replacement
- JMCB Fire Panel & System Upgrade
- JMCB Elevator upgrades
- Juvenile Detention Center - Roof Replacement
- Main Library- Boiler Replacement
- Main Library Electrical Panel Upgrade
- Richmond City Justice Center
- Fire Station Aprons - Multiple Stations
- Fire Station Buildings – Multiple Stations
- Animal Care & Control HVAC Replacement
- Police 2<sup>nd</sup> Precinct, HVAC Replacement
- Citywide Generators
- City Wide Parking Lot Restoration
- Bons Secours PRCF Headquarters
- Neighborhood Parks
- Buildings & Maintenance
- Lakes, Aquatics, & Fountains
- Cemeteries
- James River Parks System

## **WATER, WASTEWATER, GAS, STORMWATER**

Due to the increasing costs of maintaining infrastructure, compliance with regulatory requirements for system safety and reliability, and maintaining utility bond ratings, the Department of Public Utilities has proposed a rate increase of 3.75 percent for natural gas, 4.0 percent for water, 6.5 percent for wastewater, and 8.75 percent for storm water, to be effective July 1.

As in past years, these adjustments are necessary to:

- Remain in compliance with DPU's Financial Policies,
- Provide adequate working capital for each of the utilities,
- Provide sufficient funding for cash contributions to capital projects,
- Maintain sufficient coverage ratios for debt and equity coverage, and
- Maintain or improve our bond ratings.

It is estimated that the combined increase in cost for all utilities will be \$8.86 per month for residents.

- Gas: \$3.79
- Water: \$1.30
- Wastewater: \$3.38
- Stormwater: \$0.39

## **Conclusion**

The process of developing and balancing a nearly three-billion-dollar budget in unprecedented economic times is not an easy task. Yet, we continue to meet the challenge. We have worked tirelessly over the past six months to identify additional sources of revenue, without raising taxes, to fund many of our priorities while providing a structurally balanced and responsible budget. My team continues to build our foundation on sound financial management to ensure that our City is poised for future success.

To build One Richmond, we must continue to strategically invest our limited resources in the key priority areas voiced by our community. To that end, I reiterate my FY 2024 Proposed Budget focuses on:

- Investing in city employee compensation;
- Investing in our children and school system;
- Investing in our streets and roadways, sidewalks, and major bridges;
- Investing in an equitable and inclusionary government and City;
- Investing in police reform and community safety; and
- Investing in our citywide physical infrastructure and assets.

There are no quick and easy fixes. However, we must have a shared commitment in making the difficult and right choices that will put us on track to make a real difference in the lives of city residents.

My team and I look forward to working together with you in the coming weeks on this proposed budget. This is a solid and fiscally responsible plan. This is an equitable budget. This is a budget that provides some relief to critical maintenance needs of our facilities. This budget meets our obligations and leverages our resources. This is what it means to build One Richmond – inclusive, equitable, and competitive.

I am excited and enthusiastic about this budget and the opportunities it presents to our Richmond community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Levar M. Stoney", with a stylized flourish at the end.

Levar M. Stoney  
Mayor

In accordance with Ordinance No. 2015-161-227, attached is a table for each department that sets out the total operating expenditures, capital budget expenditures, and the per capita calculation per department.

| FY 2024 All Funds: Per Capita by Agency                         |                                       |                              |                                  |
|---|---------------------------------------|------------------------------|----------------------------------|
| Agency Name   | FY 2024 Total Agency Operating Budget | FY 2024 Total Capital Budget | FY 2024 Total Adopted Per Capita |
| 13th District Court Services Unit                               | 212,872                               | -                            | 0.94                             |
| Animal Care & Control   | 2,604,735                             | -                            | 11.48                            |
| Budget & Strategic Planning                                     | 2,331,322                             | -                            | 10.27                            |
| Cemeteries  | 2,108,777                             | -                            | 9.29                             |
| Chief Administrative Officer                                    | 3,370,605                             | -                            | 14.85                            |
| Citizen Service & Response                                      | 2,300,571                             | -                            | 10.14                            |
| City Assessor   | 4,817,326                             | -                            | 21.22                            |
| City Attorney   | 5,771,166                             | -                            | 25.43                            |
| City Auditor  | 2,145,950                             | -                            | 9.45                             |
| City Clerk  | 1,251,090                             | -                            | 5.51                             |
| City Council  | 2,034,693                             | -                            | 8.96                             |
| City Debt (Transfer to Debt and CIP)                            | 130,531,945                           | -                            | 575.11                           |
| City Sheriff  | 47,099,001                            | -                            | 207.51                           |
| City Treasurer  | 360,183                               | -                            | 1.59                             |
| Council Chief of Staff  | 1,466,006                             | -                            | 6.46                             |
| Debt Service Fund   | 92,877,754                            | -                            | 409.21                           |
| Department of Emergency Communications, Preparedness & Response | 8,844,934                             | -                            | 38.97                            |
| Department of Information Technology                            | 31,128,319                            | -                            | 137.15                           |
| Economic Development  | 3,460,861                             | -                            | 15.25                            |
| Finance   | 14,710,071                            | -                            | 64.81                            |
| Fire & Emergency Services                                       | 66,115,571                            | 15,000,000                   | 357.39                           |
| Fleet Management  | 19,954,575                            | -                            | 87.92                            |
| General Registrar   | 4,724,677                             | -                            | 20.82                            |
| Housing & Community Development                                 | 1,795,204                             | 10,000,000                   | 51.97                            |
| Human Resources   | 10,636,587                            | -                            | 46.86                            |
| Human Services  | 4,921,377                             | -                            | 21.68                            |
| Inspector General   | 1,009,462                             | -                            | 4.45                             |
| Judiciary - Adult Drug Court                                    | 802,788                               | -                            | 3.54                             |
| Judiciary - Circuit Court                                       | 4,549,147                             | -                            | 20.04                            |
| Judiciary - Civil Court   | 81,134                                | -                            | 0.36                             |
| Judiciary - Commonwealth Attorney                               | 8,361,814                             | -                            | 36.84                            |
| Judiciary - Criminal/Manchester Court                           | 75,915                                | -                            | 0.33                             |
| Judiciary - Special Magistrate Court                            | 36,195                                | -                            | 0.16                             |
| Judiciary - Traffic Court                                       | 46,347                                | -                            | 0.20                             |
| Justice Services  | 11,584,082                            | -                            | 51.04                            |
| Juvenile & Domestic Relations Court                             | 261,536                               | -                            | 1.15                             |
| Mayor's Office  | 1,502,354                             | -                            | 6.62                             |
| Minority Business Development                                   | 1,008,526                             | -                            | 4.44                             |
| Non Departmental  | 89,105,253                            | -                            | 392.59                           |
| Office of Community Wealth Building                             | 4,607,029                             | -                            | 20.30                            |
| Office of Strategic Communications & Civic Engagement           | 2,700,936                             | -                            | 11.90                            |
| Office of Sustainability  | 977,881                               | -                            | 4.31                             |
| Office of Intergovernmental Affairs                             | 463,965                               | -                            |                                  |
| Parking Management  | 17,000,000                            | -                            | 74.90                            |
| Parks & Recreation  | 25,638,695                            | 7,000,000                    | 143.80                           |
| Planning & Development Review                                   | 16,725,481                            | 250,000                      | 74.79                            |
| Police Department   | 112,373,140                           | 10,000,000                   | 539.17                           |
| Procurement Services  | 2,643,471                             | -                            | 11.65                            |
| Richmond City Health District                                   | 4,633,490                             | -                            | 20.41                            |
| Risk Management   | 20,055,803                            | -                            | 88.36                            |
| Public Library  | 8,370,125                             | -                            | 36.88                            |
| Public Utilities  | 457,562,655                           | 337,874,396                  | 3,504.64                         |
| Public Works  | 48,924,404                            | 101,806,909                  | 664.11                           |
| Radio Shop  | 3,782,751                             | -                            | 16.67                            |
| Retirement System   | 2,207,757                             | -                            | 9.73                             |
| Richmond Public Schools   | 221,460,106                           | 217,500,000                  | 1,934.03                         |
| Social Services   | 59,473,767                            | -                            | 262.04                           |



INTRODUCTION

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Richmond  
Virginia**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

Executive Director



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Mayor  
**Levar M. Stoney**

[RVAMayor@RVA.gov](mailto:RVAMayor@RVA.gov)  
804.646.7970 (office)  
804.646.7987 (fax)

**Levar M. Stoney is serving his second term as the 80th mayor of the City of Richmond and is the youngest person to hold the office. He serves as President of the Democratic Mayors Association and is an Advisory Board member of the U.S. Conference of Mayors, where he chairs the Children, Health and Human Services Committee.**

Mayor Stoney believes government can play a powerful role as a creator of opportunity for all residents and has made investing in children and families his top priority. During his term, he has made the largest individual budget investment in public education of any mayor in a generation. His administration has increased funding for classrooms and the maintenance of school facilities, constructed three new schools in Black and Brown neighborhoods, and built a partnership with local providers and the philanthropic community to create access to quality afterschool programming for every Richmond Public Schools (RPS) child enrolled in elementary and middle school.

A strong advocate for economic growth, Mayor Stoney launched programs that strengthen neighborhoods and ensure all residents share in the city's progress. Using the award-winning Richmond 300 plan as a guide, the Mayor's administration has prioritized the creation and preservation of quality affordable housing, public works infrastructure, transportation, and jobs.

As Richmond emerges from the COVID-19 pandemic, the Mayor has pledged to invest a record \$10 million per year in the Affordable Housing Trust Fund in perpetuity – a 1,200% increase from the start of his mayoralty. Mayor Stoney also founded the first of its kind Eviction Diversion Program, designed to address Richmond's troubling eviction rates.

Mayor Stoney has made upgrading city infrastructure a major priority. His administration's historic investments have resulted in newly paved roads in often neglected neighborhoods and the dedication of \$78 million in American Rescue Plan Act funds toward the rehabilitation and construction of four community centers, providing access to recreation and city services within walking distance of 100,000 city residents.

Under his leadership, the Central Virginia Transportation Authority (CVTA) approved a \$113 million regional investment that will enable the completion of the Fall Line Trail. The GRTC Pulse, a bus rapid transit system, launched and exceeded all ridership expectations. Thanks to further investments and administration support, mass transit in the city is now free for all riders.

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## 2023 CITY COUNCIL



**9th Voter District**  
**Michael J. Jones**  
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 804.646.2779 (office)

Formulation of Richmond’s annual fiscal budget begins with the Mayor in collaboration with members of the Department of Budget and Strategic Planning team and city leadership. The Mayor’s proposed budget is presented to Richmond City Council, the body in charge of establishing each year’s official city budget. Richmond City Council then studies the content, develops applicable amendments, and adopts a balanced budget by the annual deadline of May 31.

Richmond is divided into nine voter districts. As a result, nine people are elected from individual Richmond Voting Districts to represent residents as members of Richmond City Council. These nine City Council members are responsible for creating and amending local laws, providing policy and government oversight, appointing members to boards and commissions, and approving the annual Richmond Government Budget.



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**8th Voter District**  
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### Our Founding

Richmond's history begins during the Colonial Era in 1607 when Captain Christopher Newport led English explorers to a land inhabited by the Powhatan Nation on the banks of what is now known as the James River. A trading post was established in 1637, and settlers flocked to the region during the construction of Fort Charles in 1645. Soon, the community grew into a bustling trading post for furs, hides, and tobacco.

Named after a London suburb with a view of the Thames River similar to the James, Richmond was officially founded in 1737 by

Colonel William Byrd II. Alongside civil engineer William Mayo, Byrd established the town grid and sold plots of inherited lands on the north and south sides of the James. The home of Patrick Henry's "Liberty or Death" speech, Richmond replaced Williamsburg as the site of the state capitol in 1780. This was to accommodate western migration and to increase the distance from English attacks. Unfortunately, Richmond was still virtually destroyed during the Revolutionary War, but the town rebuilt itself to become incorporated as a city and was officially named Virginia's capital in 1782.



### Our Present

Today, Richmond is home to an estimated 226,604 dynamic, creative, and hardworking residents who embrace our city's irrepressible spirit and authenticity. Our diversified employment base extends from chemical, plastics, and beverage manufacturing to banking, biotechnology, knowledge-based services, and high-tech fibers. Recognized as a 2022 Best Place to Live in the U.S. by U.S. News & World Report, Richmond is the center of it all. The calm of Virginia Beach, the majesty of the Blue Ridge Mountains, and the bustle of Washington, D.C., are each only a two-hour drive away.

Noted as a top destination in the world to explore by The New York Times, our city features a broad array of local attractions, including historical landmarks, world-class museums, a multimillion-dollar sports tourism industry, its own symphony, professional ballet, and opera, and a nationally recognized restaurant scene with several James Beard-nominated chefs. At 600 acres, Richmond also boasts one of the nation's largest river park systems, attracting more than two million visitors per year with the country's only urban Class IV rapids, fishing, mountain biking trails, and a thriving population of American bald eagles.

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### Our Future

Being better tomorrow than we are today. That is what the City of Richmond works to achieve. Every day. Ours is a story of evolution, and the best tales have yet to be written. But the true beauty of our community is that we all are authors. This is how we're penning future chapters.



### Richmond Real

In 2022, our city launched the initiative 'Richmond Real' as an economic platform that reflects our unique pulse, creativity, and momentum. We offer a dynamic environment and unshakeable foundation that bolsters the success of tens of thousands of small businesses and two Fortune 1000 companies. Thanks to the contributions of all our residents, Richmond has produced an economy with an 11.7% growth rate over the past decade. We are rich in culture and brimming with diverse thinkers and doers ready to advance the next great innovation. 'Richmond Real' is one more bold step we're taking in our economic evolution.



### Transformative Projects

Weldon Cooper Center's Demographics Research Group projects that our city's population will grow 19.3% by 2050. We are doing everything to prepare for the surge – in terms of jobs, opportunity, and economic advancement. On tap is the reimagined **Diamond District**, a nearly 22-acre mixed-income, mixed-use urban village that includes a state-of-the-art baseball stadium, hotel, homes, apartments, office and retail space, a sprawling park, and ample parking. Construction is set to begin in 2023.

Boosted by this progress, in November 2022, the city issued an RFI for development teams to transform Richmond's City Center Innovation District ("City Center"). The vision for City Center is to redevelop 9.4 acres in downtown Richmond into a vibrant urban center designed for residents of all incomes. The site would be anchored by a hotel supporting the Greater Richmond Convention Center, along with commercial, educational, and residential space.



### SPEED

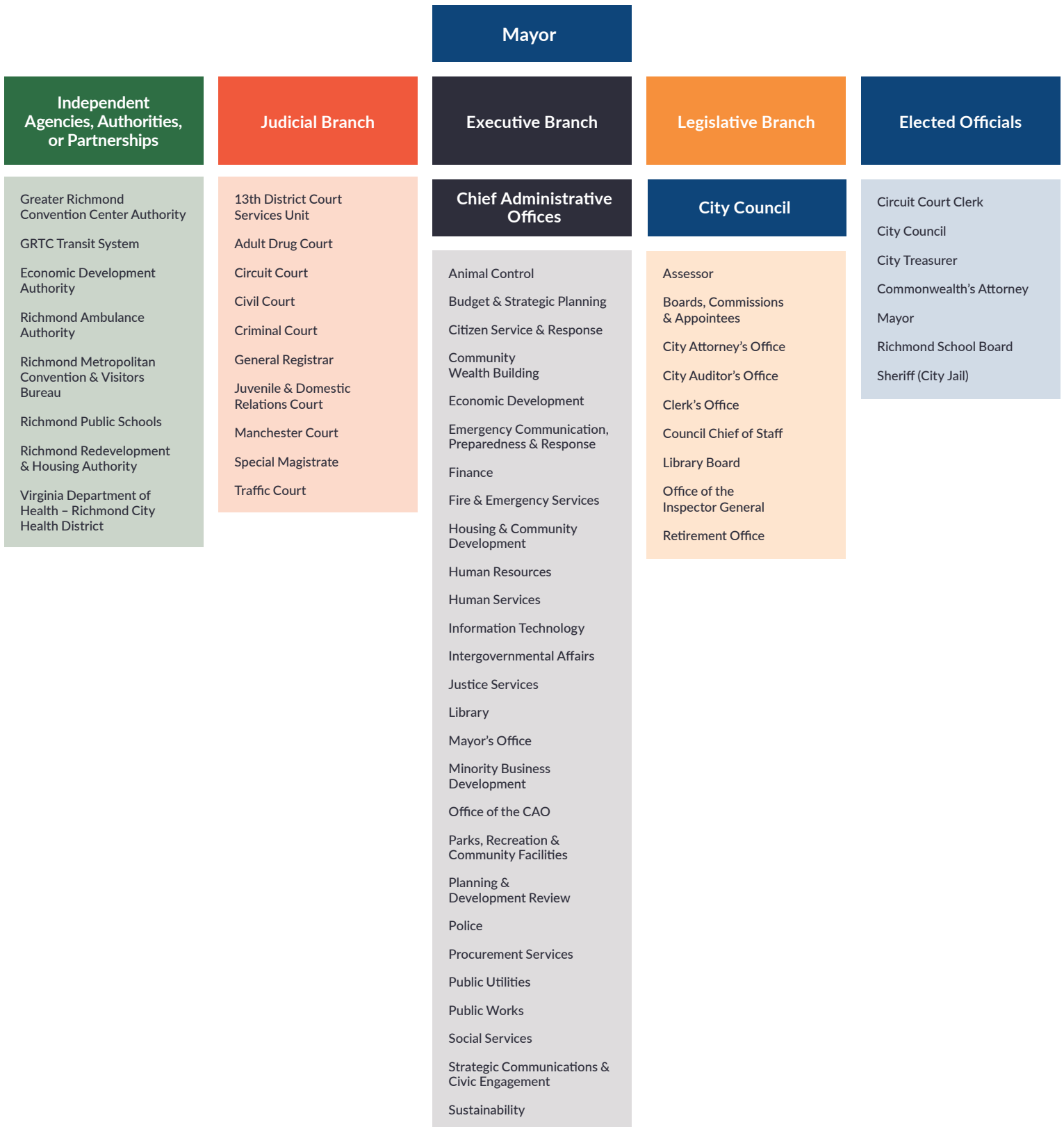
Richmond has devised a progressive plan, Strategic Plan for Equitable Economic Development (SPEED), to address long-standing inequities and ensure our city remains a magnet for attracting successful companies and retaining top talent. More specifically, the plan calls for prioritizing investment and job creation in neighborhoods that historically have not experienced comparable economic opportunities. Initiatives are designed to build a more equitable, inclusive, and sustainable economy for Richmond. Bold goals have been set through Fiscal Year 2026, including attracting \$3 billion in private investment, reducing the poverty rate by five percent, and awarding 2,500 postsecondary credentials to our residents.

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# ORGANIZATION OF LOCAL GOVERNMENT

## The City of Richmond | FY 2024



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# Richmond City Council

The Voice of the People

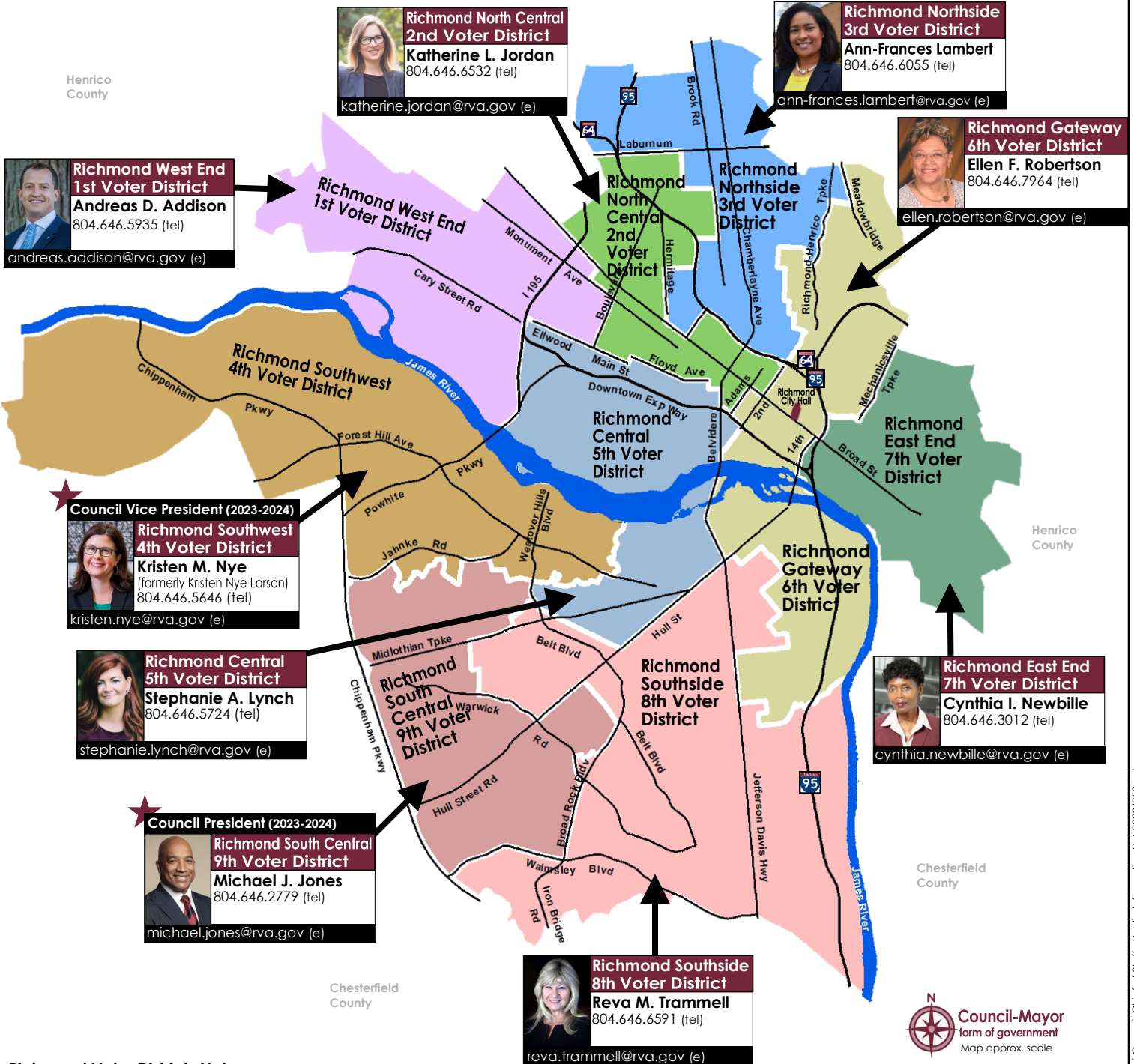
Richmond, Virginia

## Richmond City Council

Richmond City Council Executive Offices  
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Richmond, Virginia 23219 U.S.A.  
804.646.2778 (tel); 646.5468 (fax)  
rva.gov/richmond-city-council (website)  
www.facebook.com/RichmondCityCouncilVirginiaUSA (fb)

# 2021-24 Richmond City Council (2023-2024)

Individual member contact information by Richmond Voter District



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Economic and Demographic Factors

Included within this section is a compilation of select statistical data for the City of Richmond, Virginia. Please note that figures cited within this section reflect the most recent available data for each category as of March 2023.

Population

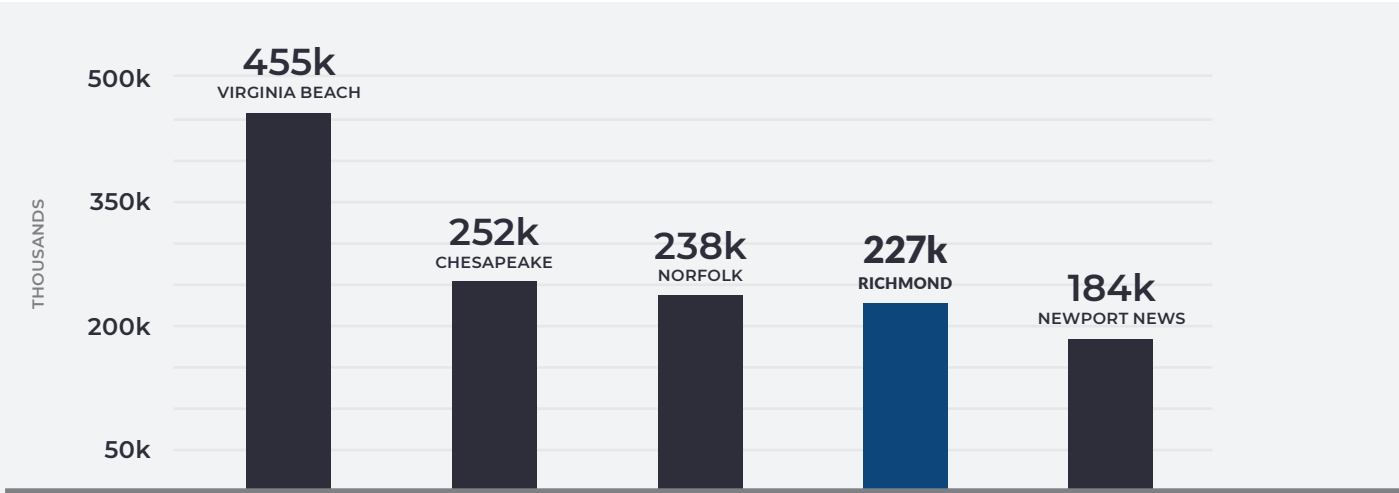
As reflected in Table 1, Richmond’s population has increased since 2000, adding an estimated 29,177 residents over a little more than two decades. Richmond is the fourth most populous city in Virginia, as shown in Graph 1.

Table 1: Population Trend Comparison

| YEAR | RICHMOND CITY | VIRGINIA  |
|------|---------------|-----------|
| 1980 | 219,214       | 5,346,818 |
| 1990 | 202,798       | 6,189,317 |
| 2000 | 197,790       | 7,097,030 |
| 2010 | 204,214       | 8,001,024 |
| 2022 | 226,967       | 8,696,955 |

Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2022 Population Estimates.  
Retrieved February 3, 2023.

Graph 1: Five Most Populous Cities in Virginia



Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2022 Population Estimates.  
Retrieved February 3, 2023.



## RICHMOND STATISTICAL INFORMATION

### Age

The age distribution of the city's population as of 2021 is presented in Table 2. The three age groups with the largest total population counts include those between ages 25 and 29 (25,326), 30 and 34 (24,182), and 20 and 24 (18,678).

Table 2: Population by Age

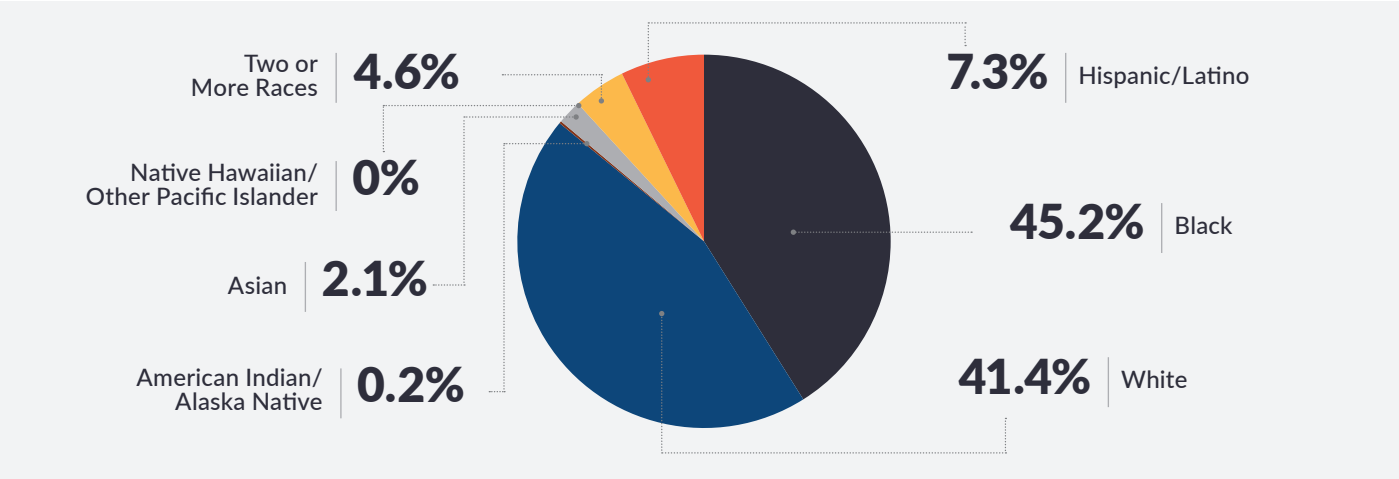
| AGE               | TOTAL  | % TOTAL | MALE   | % MALE | FEMALE | % FEMALE |
|-------------------|--------|---------|--------|--------|--------|----------|
| Under 5 years     | 13,053 | 5.8%    | 6,738  | 6.3%   | 6,315  | 5.3%     |
| 5 to 9 years      | 10,892 | 4.8%    | 4,596  | 4.3%   | 6,296  | 5.2%     |
| 10 to 14 years    | 9,191  | 4.1%    | 5,012  | 4.7%   | 4,179  | 3.5%     |
| 15 to 19 years    | 12,718 | 5.6%    | 5,338  | 5.0%   | 7,380  | 6.1%     |
| 20 to 24 years    | 18,678 | 8.2%    | 8,685  | 8.2%   | 9,993  | 8.3%     |
| 25 to 29 years    | 25,326 | 11.2%   | 11,809 | 11.1%  | 13,517 | 11.3%    |
| 30 to 34 years    | 24,182 | 10.7%   | 11,885 | 11.2%  | 12,297 | 10.2%    |
| 35 to 39 years    | 17,504 | 7.7%    | 9,106  | 8.5%   | 8,398  | 7.0%     |
| 40 to 44 years    | 14,306 | 6.3%    | 7,647  | 7.2%   | 6,659  | 5.5%     |
| 45 to 49 years    | 9,771  | 4.3%    | 4,039  | 3.8%   | 5,732  | 4.8%     |
| 50 to 54 years    | 11,974 | 5.3%    | 5,670  | 5.3%   | 6,304  | 5.3%     |
| 55 to 59 years    | 12,567 | 5.5%    | 5,550  | 5.2%   | 7,017  | 5.8%     |
| 60 to 64 years    | 14,289 | 6.3%    | 6,768  | 6.4%   | 7,521  | 6.3%     |
| 65 to 69 years    | 11,482 | 5.1%    | 5,122  | 4.8%   | 6,360  | 5.3%     |
| 70 to 74 years    | 9,235  | 4.1%    | 4,388  | 4.1%   | 4,847  | 4.0%     |
| 75 to 79 years    | 4,716  | 2.1%    | 1,724  | 1.6%   | 2,992  | 2.5%     |
| 80 to 84 years    | 3,291  | 1.5%    | 1,700  | 1.6%   | 1,591  | 1.3%     |
| 85 years and over | 3,429  | 1.5%    | 767    | 0.7%   | 2,662  | 2.2%     |

Source(s): U.S. Census Bureau, Age and Sex, 2021. Retrieved February 10, 2023.

Race

The racial distribution of the city’s population as of 2021 is presented in Graph 2. The city has a slightly higher Black population, with roughly 45% of residents identifying as Black, and roughly 41% identifying as white.

Graph 2: Racial Distribution (by percentage)

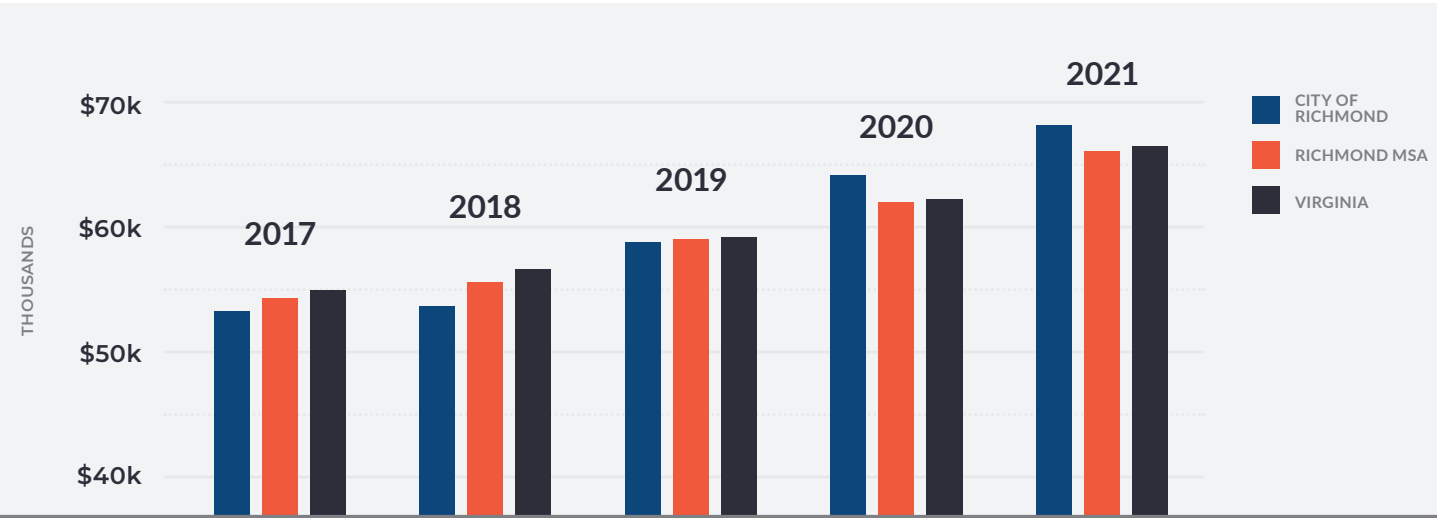


Source(s): U.S. Census Bureau, Race and Hispanic Origin, 2021. Retrieved February 3, 2023.

Income

An annual comparison of per capita personal income from 2017 to 2021 is presented in Graph 3. In 2021, per capita personal income for the City of Richmond was \$68,048, which is slightly higher than that of both the metropolitan area (\$65,834) and the state (\$66,305).

Graph 3: Per Capita Income (thousands of current dollars)

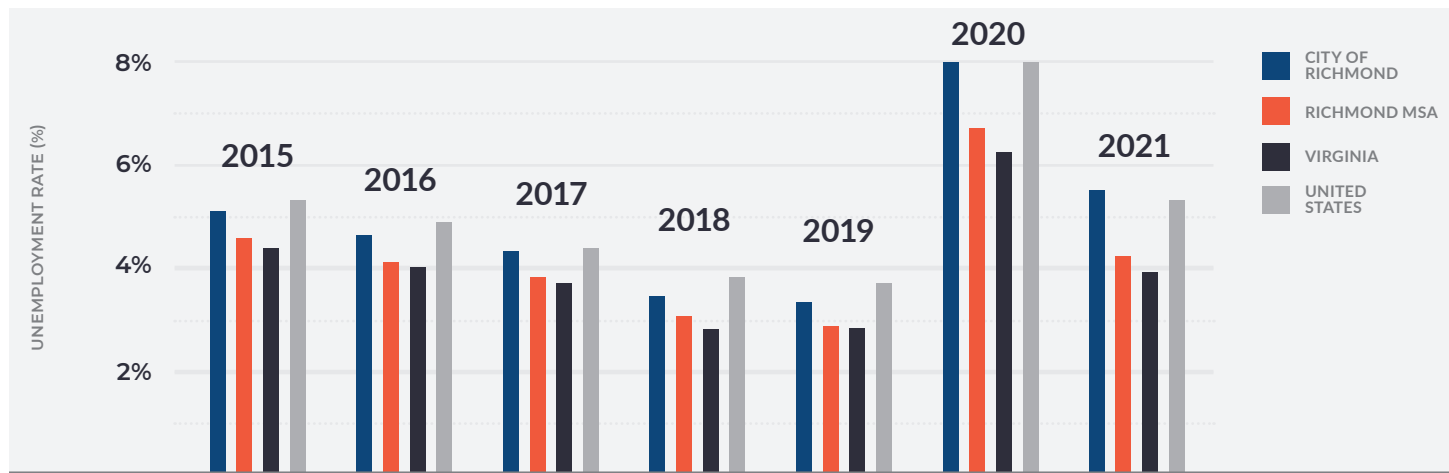


Source: U.S. Census Bureau of Economic Analysis, Interactive Data, Regional Economic Accounts. Retrieved February 3, 2023.

Unemployment

The annual average unemployment rates from 2015 to 2021 are illustrated in Graph 4 below. In 2021, the annual average unemployment rate for the City of Richmond was 5.5%, which was more than one point higher than both the regional average of 4.2% and the state average of 3.9%. It was slightly higher than the national average of 5.3%. The significant decrease in the unemployment rate from 2020 to 2021 can likely be attributed to economic recovery as we navigate through the COVID-19 pandemic.

Graph 4: Unemployment Rate by Percentage



Source: Virginia Labor Market Information, Current Local Area Unemployment Statistics, December 2022, [www.virginalmi.com](http://www.virginalmi.com). Retrieved February 3, 2023.

Employers

In addition to federal, state, and local government employers, the city hosts a variety of industries. The top 25 employers are:

1. Virginia Commonwealth University

2. VCU Health System

3. City of Richmond

4. Richmond City Public Schools

5. U.S. Department of Veterans Affairs

6. HCA Virginia Health System

7. BB&T Corporation

8. MCV Physicians

9. Federal Reserve Bank of Richmond

10. University of Richmond

11. Dominion Resources

12. Philip Morris USA

13. Costar Realty Information Inc
14. Insight Global

15. Estes Express Lines

16. Virginia Department of Transportation

17. Sentara Health Management

18. Virginia Department of Health

19. Virginia Department of Motor Vehicles

20. Dominion Energy

21. Virginia Department of Taxation

22. Richmond Behavioral Health

23. Virginia State Corporation Commission

24. PAE Shared Services LLC

25. Overnite Transport Company

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 3rd Quarter (July, August, September) 2022. Retrieved February 3, 2023.

## RICHMOND STATISTICAL INFORMATION

### Education

Educational attainment is defined by the U.S. Census Bureau as the highest level of education completed by an individual. Educational attainment for Richmond residents as of 2021 is presented in Table 3.

Table 3: Educational Attainment, City of Richmond, 2021

|   | TOTAL         | % TOTAL | MALE          | % MALE | FEMALE        | % FEMALE |
|---|---------------|---------|---------------|--------|---------------|----------|
| <b>Population 18 to 24 years</b>            | <b>25,726</b> |         | <b>11,519</b> |        | <b>14,207</b> |          |
| Less than high school graduate              | 1,707         | 6.6%    | 1,201         | 10.4%  | 506           | 3.6%     |
| High school graduate (includes equivalency) | 5,968         | 23.2%   | 2,918         | 25.3%  | 3,050         | 21.5%    |
| Some college or associate's degree          | 12,375        | 48.1%   | 4,751         | 41.2%  | 7,624         | 53.7%    |
| Bachelor's degree or higher                 | 5,676         | 22.1%   | 2,649         | 23.0%  | 3,027         | 21.3%    |

|   |                |       |               |       |               |       |
|---|----------------|-------|---------------|-------|---------------|-------|
| <b>Population 25 years and over</b>         | <b>162,072</b> |       | <b>76,175</b> |       | <b>85,897</b> |       |
| Less than 9th grade                         | 8,281          | 5.1%  | 4,263         | 5.6%  | 4,018         | 4.7%  |
| 9th to 12th grade, no diploma               | 11,046         | 6.8%  | 4,935         | 6.5%  | 6,111         | 7.1%  |
| High school graduate (includes equivalency) | 33,737         | 20.8% | 17,587        | 23.1% | 16,150        | 18.8% |
| Some college, no degree                     | 28,683         | 17.7% | 12,751        | 16.7% | 15,932        | 18.5% |
| Associate's degree                          | 9,506          | 5.9%  | 4,980         | 6.5%  | 4,526         | 5.3%  |
| Bachelor's degree                           | 41,289         | 25.5% | 18,070        | 23.7% | 23,219        | 27.0% |
| Graduate or professional degree             | 29,530         | 18.2% | 13,589        | 17.8% | 15,941        | 18.6% |
| High school graduate or higher              | 142,745        | 88.1% | 66,977        | 87.9% | 75,768        | 88.2% |
| Bachelor's degree or higher                 | 70,819         | 43.7% | 31,659        | 41.6% | 39,160        | 45.6% |

Source: U.S. Census Bureau, Educational Attainment, 2021. Retrieved February 13, 2023.

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BUDGET DOCUMENT DIGEST

## PURPOSE

---

A budget is a policy document that enables the City to plan for the future, measure the performance of services, and help the public to understand where revenues come from and how they are spent on services. The budget serves many purposes and addresses different needs including City residents, federal and state regulatory authorities, elected officials, other local governments, taxpayers, and staff.

## THE BUDGET PROCESS

---

The City of Richmond presents an Annual Fiscal Plan that spans a single fiscal year; from July 1 to June 30. The policies that govern the budget process in the City of Richmond are derived from Chapter 6 (Budgets) of the City Charter as amended through 2006, as well as Code of Virginia Chapter 25 - Budgets, Audits, and Reports. The following is a summary of the City's budget process.

## BUDGET FORMULATION

---

The annual budget process commences in the late summer/early fall, following the implementation of the current year's adopted budget, and continues through the adoption of the next Annual Fiscal Plan in May. Developing and structuring the budget calendar is the first pivotal step in the creation of the new annual budget. It establishes the timelines for the budget formulation process, including dates for submission of focus area initiatives, agency expenditure requests and revenue estimate submissions, budget work sessions, and public hearings that will lead to the final adoption of the budget.

The budget process is designed to incorporate a rigorous internal review of each department budget and to allocate resources across focus area initiatives and agency programs based on a thorough examination of program alternatives and justifications. Each initiative and program is reviewed by the budget staff, the Chief Administrative Officer, the Mayor, and the City Council.

On the date fixed by City Council, the Mayor submits a Proposed Annual Fiscal Plan, or amendments to the existing approved annual plan, for the fiscal year commencing July 1 to the City Council. The budget, delineated by fund, includes the proposed expenditures and the revenue sources needed to finance them.

Following the budget submission by the Mayor and public meetings held by City Council, the budget may be amended by Council within the limitations prescribed in the City Charter. The budget is then adopted by Council no later than May 31 and becomes effective on July 1. The Adopted Annual Fiscal Plan may also include technical changes made after the Mayor's presentation of the Proposed Budget to the City Council.

Appropriations set for the General, Public Schools, Internal Service Funds, and Enterprise Funds lapse at fiscal year-end, except appropriations that have been encumbered to account for certain expenditure commitments. Appropriations for Capital Project Funds and Special Revenue Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

## BALANCED BUDGET REQUIREMENT

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For FY 2024, the total of proposed expenditures shall not exceed the sum of estimated revenue plus carried forward fund balance. The same requirement applies to the budget adopted by City Council.

## BASIS OF BUDGETING

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Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) and in accordance with legal mandates. Adopted budgets for Governmental Funds utilize the modified accrual basis of accounting under which revenue and related assets are recorded when measurable and available to finance operations during the year. Proprietary funds use the accrual basis of accounting, which recognizes revenue when earned and expenses when incurred. Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available.

## BASIS OF ACCOUNTING

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The City of Richmond uses either the accrual or the modified accrual basis of accounting, as appropriate for each fund type or activity, in accordance with GAAP.

In general, under the modified accrual basis of accounting, revenues are only considered available if the monies will be received within 60 days after the end of the accounting period and were due on or before the last day of the accounting period. Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this rule is principal and interest on general long-term debt, which is recorded when due.

Under the full accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when incurred, without regard to receipts or disbursements of cash. Unbilled accounts receivable are accrued when earned in the Proprietary Funds.

In applying the recognized accrual concept to revenues, the legal and contractual requirements of the individual programs are used as guidance. Certain revenue must be expended for a specific purpose, and others are unrestricted as to the purpose of the expenditure.

In most cases, the basis of accounting conforms to how the City prepares its budget. Exceptions are as follows:

- Compensated absences are recorded as earned by employees (GAAP), instead of being expended when paid (Budget);
- Principal payments on long-term debt within the Proprietary Funds reduce the amount of debt remaining on a GAAP basis, instead of being expended on a Budget basis; and
- Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.



## FUND STRUCTURE

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The City's government functions and accounting system are organized, controlled, and operated on a fund basis. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objects. Each fund is considered a separate accounting entity, with operations accounted for in a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. The various funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

## GOVERNMENTAL FUNDS

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Governmental funds consist of the General Fund, Debt Service Fund, Capital Projects Fund, and Special Revenue Fund. Most government functions of the City are financed through these funds. The modified accrual basis of budgeting is used for all governmental funds.

**Capital Projects Fund** - The Capital Projects Fund accounts for financial resources to be used for the acquisition, construction or renovation of capital facilities, or other equipment, that ultimately become City fixed assets.

**Debt Service Fund** - The Debt Service Fund accounts for the payment of interest and principal on all governmental fund long-term debt, costs related to debt issuance, and other related financing costs.

**General Fund** - The General Fund is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues are primarily derived from real estate and personal property taxes. The remaining revenues include federal and state distributions, other local taxes, licenses, permits and fees, fines and forfeitures, and charges for goods and services (see Glossary of Terms for definition of Revenue terms).

**Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue Funds include, but are not limited to, federal reimbursements, grants, and donations.

## PROPRIETARY FUNDS

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Proprietary Funds consist of enterprise funds and internal service funds. These funds account for city activities that operate similarly to private sector businesses. Consequently, these funds measure net income, financial position, and changes in financial position. All assets, liabilities, equities, revenue, expenditures, and transfers related to the City's business and quasi-business activities are accounted for through proprietary funds. The accrual basis of accounting is used for all Proprietary Funds.

**Enterprise Funds** - These funds are used to account for the operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where periodic determination of revenue earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. (e.g., Department of Public Utilities).

**Internal Service Funds** - These funds are used for the financing of goods or services provided by one city department or agency to other departments, agencies, or governments, on a cost-reimbursement basis (e.g., Fleet Management).

## FIDUCIARY FUNDS

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Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. The City's fiduciary funds include the Retirement System



FIDUCIARY FUNDS, CONT.

Trust Fund and Agency Funds which are custodial in nature and do not present results of operations or have a measurement focus.



## POLICIES AND PRACTICES

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Financial policies and practices promote financial integrity and are an important priority in the City of Richmond. The following financial policies, practices, and guidelines establish the framework for the City's overall financial planning and management. These broad policies set guidelines against which current budget performance can be measured and programs can be evaluated.

## BALANCED BUDGET

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The City's budget policies are based upon guidelines and restrictions established by the state Code, the City Charter and Code, and generally accepted accounting principles for governmental entities. These provisions set forth the City's fiscal year, tax year, taxation restrictions, as well as public hearings and advertising requirements. Included in these guidelines and restrictions is the requirement that the City must maintain a balanced budget. The budget is considered balanced if estimated revenues and resources meet planned expenditures.

The City prepares and approves an annual budget. Annually, the City must adopt and execute a budget for such funds as is required in the guidelines and restrictions discussed above. The budget controls the levy of taxes and the expenditure of money for all City purposes during the ensuing fiscal year.

## REVENUE POLICIES AND PRACTICES

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Multi-year revenue and expenditure forecasts for all City funds will be included as a part of the development of the budget. The City will attempt to maintain a stable but diversified revenue base as a means of sheltering it from fluctuations in the economy.

While revenue and expenditures are monitored continually, a report is compiled quarterly that depicts current year trends, receipts and explains any unanticipated revenue variances.

**Fund Balance** - The City does not intend to use General Fund equity (Rainy Day/Unassigned Fund Balance) to finance current operations. The City's General Fund equity balance has been built over the years to provide the City with sufficient working capital to enable it to finance unforeseen emergencies without borrowing.

**Revenue or Tax Anticipation Notes** - The City does not intend to issue revenue or tax anticipation notes to fund government operations. The City intends to manage cash in a fashion that will prevent any borrowing to meet working capital needs. Short-term borrowing for this purpose was eliminated with the advent of twice-per-year real estate billing in January 2011.

**Bond Anticipation Notes** - The City does not intend to issue Bond Anticipation Notes (BANS) for a period of longer than two years. If the City issues a bond anticipation note for a capital project, the BANS will be converted to a long-term bond or redeemed at its expiration.

**Fees and Charges** - All fees established by the City of Richmond for licenses, permits, fines, services, applications, and other miscellaneous charges shall be set out to recover all or a portion of the City's expense in providing the attendant service.

**Restricted Revenue** - Restricted revenue (such as Children's Services Act funds, Asset Forfeiture funds, or Reserve Fund for Permanent Public Improvements (RFPP)) will only be used for the purpose intended and in a fiscally responsible manner.

OPERATING BUDGET POLICIES AND PRACTICES

**Unassigned (Undesignated) Fund Balance** - The City strives to maintain a Rainy Day/Unassigned fund balance equal to at least 13.67 percent of the adopted General Fund appropriation. The purpose of this fund balance is to help mitigate current and future risks and to provide temporary funding to address unusual, unanticipated, and otherwise insurmountable hardship.

| Reserve   | Purpose   | Goal   |
|---|---|--|
| Rainy Day/Unassigned (Undesignated) General Fund Balance. | Practices of a well-managed government recommend the accumulation of unassigned fund to mitigate current and future risks and to provide for temporary funding of unforeseen emergency or catastrophic needs. | Post GASB 54 implementation, a Rainy Day/Unassigned fund balance of 13.67% will be maintained. |

**Revenue Collection** - The City strives to achieve an overall real property tax collection and personal property tax collection rate of 97 percent. In addition, the City is enhancing its delinquent tax collections.

**Structurally Balanced Budget** - The City strives to achieve a structurally balanced budget in which one-time revenue and/or one-time expenditure savings will be used for non-recurring or one-time expenditures.

**Revenue and Expenditure Projections** - A five-year forecast is produced annually to improve financial planning and decision making.

**Budget and Revenue Stabilization Contingency Reserve** - The City strives to build and maintain a budget and revenue stabilization contingency reserved to be equal to three percent (3%) of the budgeted General Fund expenditure appropriation. The purpose of this reserve is to mitigate current and future risks of unforeseen or unavoidable events that might cause significant reductions in local and/or state revenue of at least one-half of one percent over the then-current fiscal year's budget.

CAPITAL BUDGET POLICIES AND PRACTICES

**Capital Improvement Program Preparation** - The five-year capital improvement program is developed annually in accordance with Section 6.19 of the Richmond City Charter. In addition to the guidance set forth by the City Charter, several guiding principles and best practices are used to develop and manage the Capital Improvement Program. These principles are utilized to promote capital infrastructure that supports the City's vision and priorities by establishing a five-year capital implementation program.

**Pay-As-You-Go Capital Improvement Funding** - The City will strive to fund a portion of capital improvements with sources of financing that do not increase the City's debt liability.

**Debt Affordability** - The level of General Fund supported debt is restricted by the following debt policy:

| Debt Policy   | Limitation | Status |
|---|------------|--------|
| Debt service, as a percent of the budget, will not exceed 10 percent.   | 10%        | Met    |
| Debt will not exceed 3.75 percent of total assessed values (real estate, personal property, and machinery & tools). | 3.75%      | Met    |

In addition, debt is also be limited by the following:

- To the extent the limitations above are not exceeded, General Obligation debt may be used for enterprise fund capital projects in lieu of revenue bonds with the additional limitations that: coverage must be maintained, and provisions of capitalized interest will be met as though the bond held parity with outstanding revenue bonds; and
- General Fund supported debt is issued for projects with an average life that is consistent with the term of the financing.

## CASH MANAGEMENT AND INVESTMENT POLICIES AND PRACTICES

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**Cash Management and Investment** - The City invests public funds in a manner that places the safety of the principal investment as the highest priority. Secondary to safety is the maintenance of liquidity of the investment and optimization of the rate of return. Funds invested are invested in accordance with the Code of Virginia, Investment of Public Funds Act, Chapter 45, Title 2.2, § 2.2-4500 - § 2.2-4518 and the Virginia Security for Public Deposits Act, Chapter 44, Title 2.2, § 2.2-4400 - § 2.2-4411.

## INTER-FUND POLICIES AND PRACTICES

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**Inter-Fund Transfers and Reimbursements** - The General Fund will be reimbursed annually by the Enterprise and Internal Service Funds for general and administrative services provided, such as self-insurance, accounting, personnel, and administration.

# BUDGET DOCUMENT DIGEST

## BUDGET CYCLE

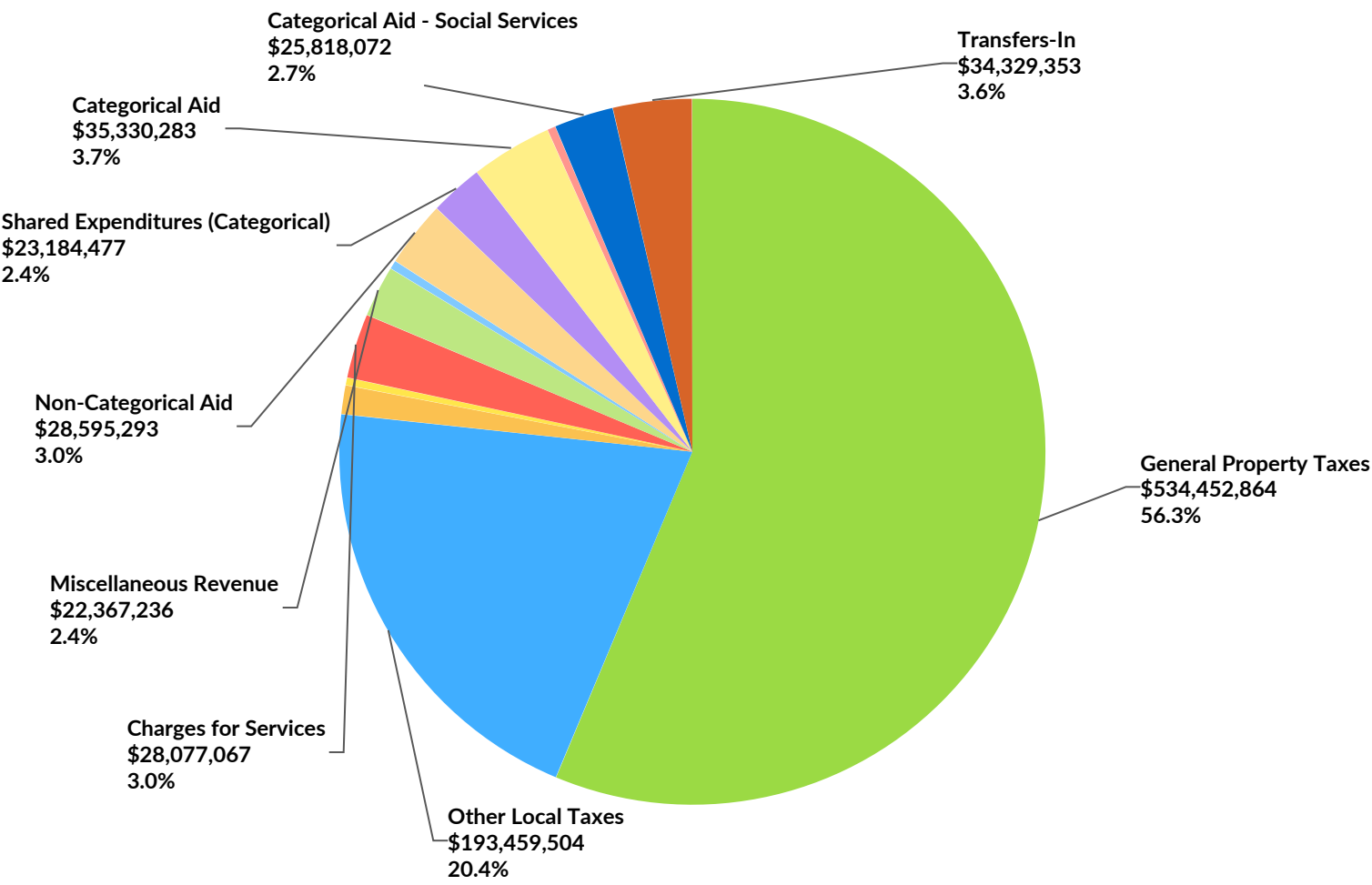
| Month               | Activity   |
|---------------------|--|
| August              | The Department of Budget and Strategic Planning (DBSP) continues the process of implementing Performance Based Budgeting with migration toward alignment between strategic priorities, performance, and resource allocation. DBSP assists departments with the enhancement of department missions, program goals, and relevant performance measures and assists with the departments' development of Strategic Action Plans. DBSP begins drafting CIP instructions and guidelines. |
| September           | The DBSP issues instructions for the Multi-Year Forecast Process (expenditures and revenues). Departments are encouraged to submit information regarding regulatory requirements, legislative changes, demographic impacts and any other changes impacting revenues and expenditures over a five year period. The DBSP formulates preliminary guidelines for the upcoming Capital and operating budgets. CIP guidelines and instructions are finalized and issued to departments.  |
| October             | DBSP finalizes the budget guidelines and instructions for the operating budget instructions. DBSP prepares operating baseline budgets and begins preparing departmental submission forms and instructions. Multi-Year Forecast submissions are returned and reviewed.  |
| October - November  | CIP requests are submitted back to DBSP. DBSP issues operating budget guidelines and instructions to departments via a Budget Kickoff. Additionally, DBSP facilitates departmental training on the OpenGov budget submission system.   |
| November - December | DBSP reviews CIP requests and meets with CIP project managers on their requests. DBSP formulates and finalizes CIP recommendations.  |
| December            | Departments submit operating budget requests back to DBSP. DBSP finalizes the capital budget recommendations and presents recommendations to the Executive Team for review and feedback. Multi-Year Forecast is completed and submitted to the Mayor and CAO for review. DBSP staff review department operating requests.  |
| January             | DBSP meets with departments on their operating budget requests. DBSP begins formulating preliminary operating budget recommendations and presents them to Executive Team for review and feedback. Work sessions are scheduled with the Mayor to discuss major issues and priorities for the upcoming budget. Multi-Year Forecast is presented to City Council.   |
| February            | Budget deliberations are held with the Executive Team to review balancing strategies and funding recommendations for both the operating and capital budgets. Final funding decisions are completed for both the operating and capital budgets and presented to the Mayor for review and feedback. Mayor makes final funding recommendations. Proposed operating and capital budget documents are drafted.  |
| March - April       | Proposed capital budget is presented to the City Planning Commission. The Mayor later presents the proposed operating and capital budgets to the City Council. DBSP distributes proposed budget documents to City Council. The City Council begins the facilitation of budget work sessions to review the Mayor's proposed budget.   |
| April - May         | Public hearings are held on the proposed budget. City Council introduces amendments to the budgets and adopts the General Fund, Capital, RPS, Special Fund, Enterprise Fund, and Internal Service Fund budgets. The City Council also adopts the Federal Funds budgets (CDBG, HOPWA, and ESG).   |
| June - July         | The DBSP completes final revisions and makes technical corrections and publishes the Adopted Budget documents. City departments and agencies initiate the implementation of services, programs, and projects in the first year of the adopted biennium.  |

FINANCIAL SUMMARIES & DETAILS

GENERAL FUND REVENUE FY 2024

Fiscal Year (FY) 2024 General Fund Revenues are projected to be \$948,923,789. The Proposed budget for FY 2024 does not include the use of the City’s unassigned fund balance. FY 2024 General Fund Revenues are projected to increase by \$110,207,961 or 13.14% compared to the FY 2023 Adopted Budget of \$838,715,828.

TOTAL PROPOSED REVENUE \$948,923,789



- Revenue Sources not visible:
- Permits, Privilege Fees, and Regulatory Licenses: \$12,552,108 (1.32%);
  - Recovered Costs: \$3,769,105 (0.40%);
  - Payments in Lieu of Taxes: \$3,611,525 (0.38%);
  - Revenue from Use of Money and Property: \$3,362,060 (0.35%);
  - Fines & Forfeitures: \$8,000 (0.001%); and
  - Other Federal Revenue: \$6,842 (0.001%).

Note: Some figures throughout this section may not sum due to rounding.



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# FINANCIAL SUMMARIES & DETAILS

| General Fund Revenues: Summary by Category   |                    |                    |                    |                     |
|--|--------------------|--------------------|--------------------|---------------------|
|  | FY 2021<br>Actual  | FY 2022<br>Actual  | FY 2023<br>Adopted | FY 2024<br>Proposed |
| <b>Revenue from Local Sources</b>  |                    |                    |                    |                     |
| <b>General Property Taxes</b>  |                    |                    |                    |                     |
| Machinery & Tools Taxes  | 14,439,966         | 14,313,100         | 15,046,684         | 15,131,715          |
| Penalties and Interest- Interest   | 3,737,440          | 3,048,885          | 3,709,010          | 3,814,449           |
| Penalties and Interest- Penalty  | 3,697,010          | 3,251,117          | 2,449,995          | 3,034,834           |
| Personal Property Taxes- Current   | 42,645,523         | 38,797,349         | 43,921,839         | 43,921,839          |
| Personal Property Taxes- Delinquent  | 6,771,675          | 6,716,657          | 7,337,040          | 7,020,886           |
| Real and Personal Public Service Corporation<br>Property Taxes- Personal Property Current    | 8,914,594          | 9,018,445          | 9,045,184          | 9,144,891           |
| Real and Personal Public Service Corporation<br>Property Taxes- Personal Property Delinquent | (696,993)          | 875,062            | 577,750            | 568,553             |
| Real and Personal Public Service Corporation<br>Property Taxes- Real Property Current        | 1,978,610          | 1,910,415          | 2,159,511          | 2,325,740           |
| Real Property Taxes- Current   | 312,576,212        | 362,532,323        | 376,849,967        | 438,464,783         |
| Real Property Taxes- Delinquent  | 12,904,616         | 5,712,147          | 11,276,323         | 11,025,175          |
| <b>Total General Property Taxes</b>  | <b>406,968,653</b> | <b>446,175,500</b> | <b>472,373,303</b> | <b>534,452,865</b>  |
| <b>Other Local Taxes</b>   |                    |                    |                    |                     |
| Admission Taxes  | 313,005            | 1,909,783          | 939,257            | 3,140,078           |
| Bank Stock Taxes   | 11,649,226         | 4,278,305          | 9,006,718          | 11,000,000          |
| Business Licenses Taxes  | 35,392,801         | 41,754,966         | 36,458,418         | 43,271,932          |
| Cigarette Tax  | 3,087,283          | 2,579,507          | 3,212,009          | 2,453,318           |
| Consumer Utility Taxes   | 17,124,935         | 17,898,426         | 17,940,725         | 18,251,358          |
| Local Sales & Use Tax  | 33,165,952         | 44,689,387         | 40,299,142         | 49,373,533          |
| Motor Vehicle Licenses   | 8,444,722          | 7,777,331          | 7,189,770          | 8,263,502           |
| Other Local Taxes  | 1,313,444          | 411,833            | 1,105,628          | 325,000             |
| Prepared Food Taxes  | 29,504,073         | 36,472,718         | 32,757,625         | 39,056,802          |
| Prepared Food Taxes- School Facilities   | 7,514,839          | 9,289,790          | 8,343,535          | 9,947,969           |
| Short-Term Rental Tax  | 95,085             | 99,631             | 100,032            | 109,867             |
| Transient Lodging Taxes  | 5,082,521          | 8,130,205          | 6,809,609          | 8,266,145           |
| <b>Total Other Local Taxes</b>   | <b>152,687,884</b> | <b>175,291,881</b> | <b>164,162,468</b> | <b>193,459,504</b>  |
| <b>Permits, Privilege Fees, and Regulatory Licenses</b>                                      |                    |                    |                    |                     |
| Animal Licenses  | 1,014              | 1,452              | —                  | —                   |
| Permits and Other Licenses   | 12,798,359         | 15,875,088         | 13,294,618         | 12,552,108          |
| <b>Total Permits, Privilege Fees, and Regulatory Licenses</b>                                | <b>12,799,373</b>  | <b>15,876,540</b>  | <b>13,294,618</b>  | <b>12,552,108</b>   |
| <b>Fines &amp; Forfeitures</b>   |                    |                    |                    |                     |
| Fines & Forfeitures  | 6,289              | 9,497              | 8,000              | 8,000               |
| <b>Total Fines &amp; Forfeitures</b>   | <b>6,289</b>       | <b>9,497</b>       | <b>8,000</b>       | <b>8,000</b>        |
| <b>Revenue from Use of Money and Property</b>  |                    |                    |                    |                     |
| Revenue from Use of Property   | 187,192            | 1,024,610          | 1,877,270          | 3,362,060           |
| <b>Total Revenue from Use of Money and Property</b>  | <b>187,192</b>     | <b>1,024,610</b>   | <b>1,877,270</b>   | <b>3,362,060</b>    |

# FINANCIAL SUMMARIES & DETAILS

| General Fund Revenues: Summary by Category           |                    |                    |                    |                     |
|--|--------------------|--------------------|--------------------|---------------------|
|  | FY 2021<br>Actual  | FY 2022<br>Actual  | FY 2023<br>Adopted | FY 2024<br>Proposed |
| <b>Charges for Services</b>                          |                    |                    |                    |                     |
| Charges for Finance                                  | 932,947            | 840,440            | 801,192            | 834,985             |
| Charges for Fire and Rescue Services                 | 126,403            | 82,804             | 240,000            | 215,000             |
| Charges for Information Technology                   | 146                | (1,036)            | 4,000              | 2,000               |
| Charges for Law Enforcement and Traffic Control      | 153,477            | 428,222            | 186,000            | 186,000             |
| Charges for Library                                  | 1,806              | 5,625              | 4,000              | 2,000               |
| Charges for Other Protection                         | 115,846            | 117,985            | 125,000            | 125,000             |
| Charges for Parks and Recreation                     | 164,634            | 1,507,767          | 208,900            | 344,400             |
| Charges for Planning and Community Development       | 24,567             | 2,507              | 9,000              | 4,000               |
| Charges for Sanitation and Waste Removal             | 17,950,943         | 18,726,151         | 18,647,033         | 18,647,033          |
| Court Costs  | 8,975,874          | 8,236,718          | 7,686,261          | 7,683,945           |
| Other  | 36,691             | 32,358             | 9,515              | 32,704              |
| <b>Total Charges for Services</b>                    | <b>28,483,333</b>  | <b>29,979,542</b>  | <b>27,920,901</b>  | <b>28,077,067</b>   |
| <b>Miscellaneous Revenue</b>                         |                    |                    |                    |                     |
| Miscellaneous  | 1,403,999          | 3,411,645          | 1,262,721          | 1,155,579           |
| Payments in Lieu of Taxes from Enterprise Activities | 19,297,081         | 21,078,215         | 20,494,355         | 21,211,658          |
| <b>Total Miscellaneous Revenue</b>                   | <b>20,701,079</b>  | <b>24,489,860</b>  | <b>21,757,076</b>  | <b>22,367,237</b>   |
| <b>Recovered Costs</b>                               |                    |                    |                    |                     |
| Recovered Costs                                      | 4,679,324          | 3,735,520          | 4,155,322          | 3,769,105           |
| <b>Total Recovered Costs</b>                         | <b>4,679,324</b>   | <b>3,735,520</b>   | <b>4,155,322</b>   | <b>3,769,105</b>    |
| <b>Revenue from Local Sources Total</b>              | <b>626,513,127</b> | <b>696,582,950</b> | <b>705,548,958</b> | <b>798,047,946</b>  |
| <b>Revenue from the Commonwealth</b>                 |                    |                    |                    |                     |
| <b>Non-Categorical Aid</b>                           |                    |                    |                    |                     |
| Auto Rental Tax                                      | 1,001,964          | 1,298,495          | 893,846            | 1,104,068           |
| Communications Sales and Use Tax                     | 12,616,557         | 11,017,266         | 14,440,680         | 10,411,316          |
| Miscellaneous Non-Categorical Aid                    | 2,749,642          | 2,227,179          | 240,000            | 240,000             |
| Mobile Home Titling Taxes                            | 5,235              | —                  | 9,807              | 7,850               |
| Personal Property Tax Reimbursement                  | 15,629,770         | 16,708,749         | 16,708,749         | 16,708,749          |
| Rolling Stock Tax                                    | —                  | 135,074            | 139,639            | 123,311             |
| Tax on Deeds   | —                  | —                  | 1,000,000          | —                   |
| <b>Total Non-Categorical Aid</b>                     | <b>32,003,168</b>  | <b>31,386,763</b>  | <b>33,432,721</b>  | <b>28,595,294</b>   |
| <b>Shared Expenditures (Categorical)</b>             |                    |                    |                    |                     |
| State Shared Expenses- City Treasurer                | 140,403            | 138,664            | 155,346            | 155,346             |
| State Shared Expenses- Commonwealth Attorney         | 3,410,147          | 3,278,104          | 3,787,058          | 3,787,058           |
| State Shared Expenses- Finance                       | 859,874            | 789,332            | 955,833            | 788,615             |
| State Shared Expenses- General Registrar             | —                  | 193,214            | 103,458            | 103,458             |
| State Shared Expenses- Sheriff                       | 16,889,599         | 17,871,014         | 18,384,478         | 18,350,000          |
| State Shared Expenses- Welfare and Social Services   | —                  | —                  | —                  | —                   |
| <b>Total Shared Expenditures (Categorical)</b>       | <b>21,300,024</b>  | <b>22,270,327</b>  | <b>23,386,173</b>  | <b>23,184,477</b>   |

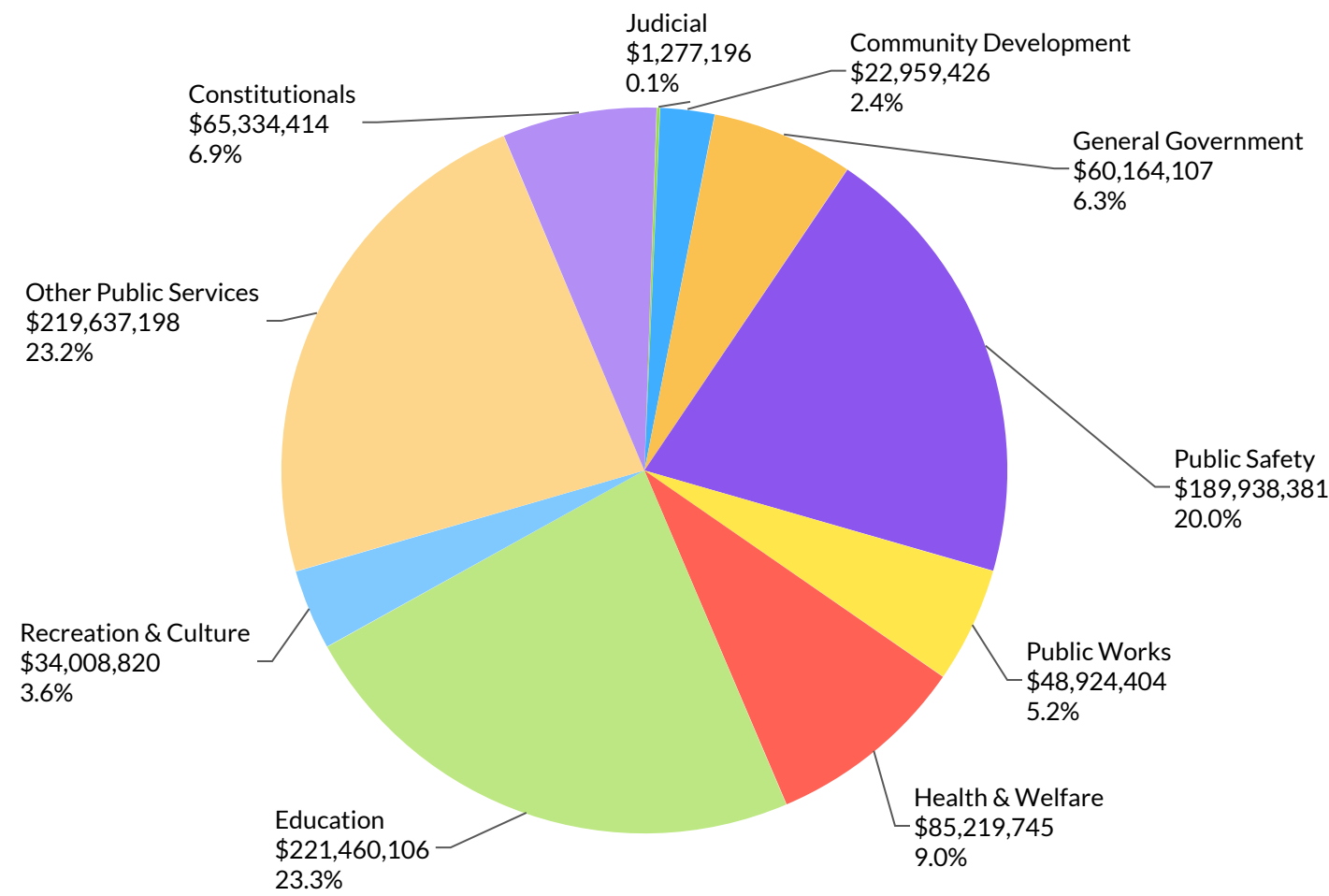
# FINANCIAL SUMMARIES & DETAILS

| General Fund Revenues: Summary by Category       |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
|  | FY 2021<br>Actual    | FY 2022<br>Actual    | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
| <b>Categorical Aid</b>                           |                      |                      |                      |                      |
| Education  | —                    | —                    | —                    | —                    |
| Library  | 160,376              | 208,984              | 210,000              | 237,016              |
| Public Safety                                    | 18,935,259           | 18,588,757           | 19,857,858           | 20,445,194           |
| Public Works                                     | —                    | —                    | —                    | —                    |
| Welfare and Social Services                      | 13,572,086           | 13,267,418           | 14,648,073           | 14,648,073           |
| <b>Total Categorical Aid</b>                     | <b>32,667,721</b>    | <b>32,065,159</b>    | <b>34,715,931</b>    | <b>35,330,283</b>    |
| <b>PILOT (Payments in Lieu of Taxes)</b>         |                      |                      |                      |                      |
| Service Charges                                  | 3,342,387            | 1,001,618            | 3,698,683            | 3,611,525            |
| <b>Total PILOT (Payments in Lieu of Taxes)</b>   | <b>3,342,387</b>     | <b>1,001,618</b>     | <b>3,698,683</b>     | <b>3,611,525</b>     |
| <b>Revenue from the Commonwealth Total</b>       | <b>89,313,299</b>    | <b>86,723,867</b>    | <b>95,233,508</b>    | <b>90,721,579</b>    |
| <b>Revenue from the Federal Government</b>       |                      |                      |                      |                      |
| Other Federal Revenue                            | 36,645,460           | 6,452,841            | 6,843                | 6,843                |
| <b>Total Non-Categorical Aid</b>                 | <b>36,645,460</b>    | <b>6,452,841</b>     | <b>6,843</b>         | <b>6,843</b>         |
| <b>Categorical Aid</b>                           |                      |                      |                      |                      |
| Social Services                                  | 21,728,715           | 20,822,706           | 25,224,120           | 25,818,068           |
| <b>Total Categorical Aid</b>                     | <b>21,728,715</b>    | <b>20,822,706</b>    | <b>25,224,120</b>    | <b>25,818,068</b>    |
| <b>Revenue from the Federal Government Total</b> | <b>58,374,175</b>    | <b>27,275,546</b>    | <b>25,230,963</b>    | <b>25,824,911</b>    |
| <b>Utilities</b>                                 |                      |                      |                      |                      |
| Utilities  | 47,887               | 34,061               | 4,000                | —                    |
| <b>Total Utilities</b>                           | <b>47,887</b>        | <b>34,061</b>        | <b>4,000</b>         | <b>—</b>             |
| <b>Revenue from Utilities Total</b>              | <b>47,887</b>        | <b>34,061</b>        | <b>4,000</b>         | <b>—</b>             |
| <b>Transfers-In</b>                              |                      |                      |                      |                      |
| Transfers-In                                     | 12,070,177           | 9,828,247            | 12,698,399           | 34,329,353           |
| <b>Total Transfers-In</b>                        | <b>12,070,177</b>    | <b>9,828,247</b>     | <b>12,698,399</b>    | <b>34,329,353</b>    |
| <b>Grand Total:</b>                              | <b>\$786,318,661</b> | <b>\$820,444,667</b> | <b>\$838,715,828</b> | <b>\$948,923,789</b> |

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TOTAL PROPOSED GENERAL FUND EXPENDITURES



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# FINANCIAL SUMMARIES & DETAILS

## GENERAL FUND EXPENDITURES BY AGENCY

| General Fund Expenditures: Summary by Agency          |                     |                     |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|
| Agency  | FY 2021<br>Actual   | FY 2022<br>Actual   | FY 2023<br>Adopted  | FY 2024<br>Proposed |
| <b>General Government</b>                             |                     |                     |                     |                     |
| Budget and Strategic Planning                         | \$1,322,631         | \$1,076,693         | \$1,951,947         | 2,331,322           |
| Chief Administrative Offices                          | 586,055             | 1,010,494           | 931,751             | 3,370,604           |
| Citizen Service & Response                            | 2,005,957           | 2,585,591           | 2,148,595           | 2,300,572           |
| City Assessor   | 4,002,488           | 3,875,151           | 4,475,246           | 4,817,328           |
| City Attorney   | 3,745,330           | 4,017,341           | 4,772,392           | 5,771,166           |
| City Auditor  | 1,775,658           | 2,132,528           | 2,212,151           | 2,145,951           |
| City Clerk  | 910,609             | 965,499             | 1,196,919           | 1,251,090           |
| City Council  | 1,405,578           | 1,487,215           | 1,565,340           | 2,034,693           |
| Council Chief of Staff                                | 963,251             | 846,307             | 1,568,280           | 1,466,007           |
| Finance   | 8,698,806           | 14,378,068          | 12,841,153          | 14,710,068          |
| Human Resources                                       | 3,979,425           | 4,624,411           | 5,233,235           | 10,636,587          |
| Inspector General                                     | 584,340             | 617,214             | 902,509             | 1,009,462           |
| Mayor's Office  | 1,156,434           | 1,031,258           | 1,297,271           | 1,502,352           |
| Minority Business Development                         | 802,718             | 1,013,216           | 962,824             | 1,008,527           |
| Office of Intergovernmental Affairs                   | —                   | —                   | —                   | 463,965             |
| Office of Strategic Communications & Civic Engagement | —                   | 6,418               | 885,179             | 2,700,936           |
| Press Secretary                                       | 419,443             | 170,905             | —                   | —                   |
| Procurement Services                                  | 1,556,462           | 1,687,101           | 1,748,524           | 2,643,472           |
| <b>Subtotal: General Government</b>                   | <b>\$33,915,184</b> | <b>\$41,525,410</b> | <b>\$44,693,316</b> | <b>\$60,164,102</b> |
| <b>Judicial</b>                                       |                     |                     |                     |                     |
| 13 <sup>th</sup> District Court Services Unit         | 194,723             | 194,239             | 239,289             | 212,872             |
| Adult Drug Court                                      | 590,690             | 730,229             | 773,365             | 802,788             |
| Juvenile & Domestic Relations Court                   | 208,058             | 217,324             | 255,346             | 261,536             |
| <b>Subtotal: Judicial</b>                             | <b>\$993,472</b>    | <b>\$1,141,792</b>  | <b>\$1,268,000</b>  | <b>\$1,277,196</b>  |
| <b>Constitutionals</b>                                |                     |                     |                     |                     |
| Circuit Court   | 3,850,074           | 4,050,484           | 4,213,813           | 4,549,149           |
| City Treasurer  | 220,701             | 232,668             | 330,265             | 360,184             |
| Judiciary - Commonwealth Attorney*                    | 6,858,329           | 7,367,282           | 7,931,439           | 8,601,406           |
| General Registrar                                     | 3,572,772           | 3,232,514           | 4,043,400           | 4,724,677           |
| Richmond Sheriff's Office                             | 41,760,875          | 41,056,772          | 43,506,112          | 47,098,998          |
| <b>Subtotal: Constitutionals</b>                      | <b>\$56,262,751</b> | <b>\$55,939,720</b> | <b>\$60,025,029</b> | <b>\$65,334,414</b> |
| <b>Public Safety</b>                                  |                     |                     |                     |                     |
| Animal Care & Control                                 | 2,103,191           | 2,300,293           | 2,171,982           | 2,604,737           |
| Dept. of Emergency Communications                     | 5,428,690           | 6,458,110           | 6,355,577           | 8,844,933           |
| Fire & Emergency Management                           | 90,222,860          | 55,866,614          | 61,473,988          | 66,115,571          |



# FINANCIAL SUMMARIES & DETAILS

| General Fund Expenditures: Summary by Agency                     |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
| Agency   | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
| Richmond Police Department                                       | 95,084,676           | 90,169,373           | 109,246,739          | 112,373,140          |
| <b>Subtotal: Public Safety</b>                                   | <b>\$192,839,417</b> | <b>\$154,794,390</b> | <b>\$179,248,286</b> | <b>\$189,938,381</b> |
| <b>Public Works</b>  |                      |                      |                      |                      |
| Public Works   | 44,968,079           | 46,606,884           | 44,857,117           | 48,924,404           |
| <b>Subtotal: Public Works</b>                                    | <b>\$44,968,079</b>  | <b>\$46,606,884</b>  | <b>\$44,857,117</b>  | <b>\$48,924,404</b>  |
| <b>Health &amp; Welfare</b>                                      |                      |                      |                      |                      |
| Human Services   | 2,448,832            | 2,031,524            | 2,189,294            | 4,921,377            |
| Justice Services   | 8,275,638            | 8,720,110            | 10,614,497           | 11,584,082           |
| Office of Community Wealth Building                              | 1,931,599            | 1,889,884            | 4,116,616            | 4,607,029            |
| Richmond City Health District                                    | 4,563,490            | 4,633,490            | 4,633,490            | 4,633,490            |
| Social Services  | 52,937,111           | 47,012,022           | 55,070,861           | 59,473,767           |
| <b>Subtotal: Health &amp; Welfare</b>                            | <b>\$70,156,670</b>  | <b>\$64,287,029</b>  | <b>\$76,624,758</b>  | <b>\$85,219,745</b>  |
| <b>Education</b>   |                      |                      |                      |                      |
| Education  | 181,694,074          | 187,142,096          | 200,307,625          | 221,460,106          |
| <b>Subtotal: Education</b>                                       | <b>\$181,694,074</b> | <b>\$187,142,096</b> | <b>\$200,307,625</b> | <b>\$221,460,106</b> |
| <b>Recreation &amp; Cultural</b>                                 |                      |                      |                      |                      |
| Parks, Rec., & Community Facilities                              | 18,060,951           | 21,683,625           | 22,233,290           | 25,638,695           |
| Richmond Public Libraries  | 5,624,142            | 6,370,162            | 6,863,984            | 8,370,125            |
| <b>Subtotal: Recreation &amp; Cultural</b>                       | <b>\$23,685,093</b>  | <b>\$28,053,788</b>  | <b>\$29,097,274</b>  | <b>\$34,008,820</b>  |
| <b>Community Development</b>                                     |                      |                      |                      |                      |
| Economic Development (formerly Economic & Community Development) | 2,381,838            | 3,847,125            | 3,653,687            | 3,460,861            |
| Housing & Community Development                                  | 1,312,551            | 1,216,834            | 1,770,779            | 1,795,201            |
| Office of Sustainability   | —                    | —                    | 618,088              | 977,880              |
| Planning & Development Review                                    | 10,797,272           | 10,753,523           | 13,183,976           | 16,725,484           |
| <b>Subtotal: Community Development</b>                           | <b>\$14,491,661</b>  | <b>\$15,817,482</b>  | <b>\$19,226,530</b>  | <b>\$22,959,426</b>  |
| <b>Other Public Services</b>                                     |                      |                      |                      |                      |
| Non-Departmental   | 84,083,428           | 97,628,837           | 78,160,525           | 89,105,253           |
| General Fund transfer to Debt Service                            | 75,569,824           | 83,196,720           | 105,207,356          | 130,531,945          |
| Streets Capital Projects   | —                    | 507                  | —                    | —                    |
| Traffic Control Capital Projects                                 | —                    | 2,634                | —                    | —                    |
| Richmond Retirement  | —                    | 756                  | —                    | —                    |
| Department Of Information Technology                             | 1                    | 1,085                | —                    | —                    |
| Risk Management  | 999                  | 6,451                | —                    | —                    |
| Default  | (73,894)             | 220,130              | —                    | —                    |
| <b>Subtotal: Other Public Services</b>                           | <b>\$159,580,358</b> | <b>\$181,057,120</b> | <b>\$183,367,881</b> | <b>\$219,637,198</b> |
| <b>Total General Fund Expenditures</b>                           | <b>\$778,586,758</b> | <b>\$776,365,713</b> | <b>\$838,715,828</b> | <b>\$948,923,789</b> |

\*Judiciary - Commonwealth Attorney includes the following Courts: Civil, Commonwealth Attorney, Criminal Manchester, Special Magistrate, and Traffic

# FINANCIAL SUMMARIES & DETAILS

## ESTIMATED EXPENDITURE DETAIL BY FUND TYPE (ALL FUNDS)

| Detailed Expenditures by Fund Type             |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
| Fund Type                                      | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
| General Fund                                   |                      |                      |                      |                      |
|  | 778,586,758          | 776,365,713          | 838,715,828          | 948,923,789          |
| <b>Total: General Fund</b>                     | <b>\$778,586,758</b> | <b>\$776,365,713</b> | <b>\$838,715,828</b> | <b>\$948,923,789</b> |
| Special Fund                                   |                      |                      |                      |                      |
|  | 85,906,192           | 94,407,195           | 115,621,657          | 162,613,061          |
| <b>Total: Special Fund</b>                     | <b>\$85,906,192</b>  | <b>\$94,407,195</b>  | <b>\$115,621,657</b> | <b>\$162,613,061</b> |
| Enterprise Fund                                |                      |                      |                      |                      |
| Cemeteries                                     | 2,464,156            | 2,081,521            | 1,951,023            | 2,108,777            |
| Department of Public Utilities                 | 306,496,880          | 355,207,482          | 401,274,860          | 457,562,655          |
| Parking Management                             | 11,622,767           | 10,517,292           | 17,000,000           | 17,000,000           |
| <b>Total: Enterprise Fund</b>                  | <b>\$320,583,803</b> | <b>\$367,806,295</b> | <b>\$420,225,883</b> | <b>\$476,671,432</b> |
| Internal Service Fund                          |                      |                      |                      |                      |
| Fleet Management                               | 8,738,899            | 16,461,217           | 19,954,575           | 19,954,575           |
| Information Technology                         | 22,337,855           | 26,315,057           | 28,903,008           | 31,128,319           |
| Radio Shop                                     | 869,764              | 911,613              | 2,816,230            | 3,782,751            |
| Risk Management                                | 19,430,712           | 19,799,896           | 19,156,482           | 20,055,803           |
| <b>Total: Internal Service Fund</b>            | <b>\$51,377,230</b>  | <b>\$63,487,783</b>  | <b>\$70,830,295</b>  | <b>\$74,921,448</b>  |
| Capital Improvement Program Fund               |                      |                      |                      |                      |
|  | 215,905,491          | 281,089,049          | 315,587,293          | 699,431,305          |
| <b>Total: Capital Improvement Program Fund</b> | <b>\$215,905,491</b> | <b>\$281,089,049</b> | <b>\$315,587,293</b> | <b>\$699,431,305</b> |
| Debt Service Fund                              |                      |                      |                      |                      |
|  | 81,767,994           | 87,964,153           | 91,089,767           | 92,877,754           |
| <b>Total: Debt Service Fund</b>                | <b>\$81,767,994</b>  | <b>\$87,964,153</b>  | <b>\$91,089,767</b>  | <b>\$92,877,754</b>  |
| Richmond Public Schools                        |                      |                      |                      |                      |
|  | 415,507,445          | 452,316,244          | 450,481,773          | 547,474,228          |
| <b>Total: Richmond Public Schools</b>          | <b>\$415,507,445</b> | <b>\$452,316,244</b> | <b>\$450,481,773</b> | <b>\$547,474,228</b> |

ESTIMATED REVENUES BY FUND TYPE (ALL FUNDS)

The following table presents revenue by fund type and compares these figures with the revenue estimates and the actual revenues.

| Estimated Revenue Resources Summarized by Fund |                |                |                 |                  |
|--|----------------|----------------|-----------------|------------------|
| Fund   | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
| General Fund                                   | \$778,586,758  | \$776,365,713  | \$838,715,828   | \$948,923,789    |
| Capital Improvement Program                    | 215,905,491    | 281,089,049    | 315,587,293     | 699,431,305      |
| Special Revenue Funds                          | 85,906,192     | 94,407,195     | 115,621,657     | 162,613,061      |
| Enterprise Funds                               | 359,967,873    | 431,914,419    | 444,591,951     | 476,671,432      |
| Internal Service Funds                         | 61,534,173     | 69,978,348     | 70,830,295      | 74,921,447       |
| Debt Service Fund*                             | 82,051,247     | 88,979,970     | 91,089,767      | 92,877,754       |
| Richmond Public Schools*                       | 415,507,445    | 452,316,244    | 450,481,773     | 547,474,228      |

\*FY 2024 revenue estimates include the General Fund contributions for Richmond Public Schools of \$221 million, the City’s Debt Service Fund of \$93 million, and the Capital Improvement Program of \$39 million.

ESTIMATED EXPENDITURES BY FUND TYPE (ALL FUNDS)

The following table presents expenditures by fund type and compares these figures with expenditure estimates and the actual expenditures.

| Estimated Expenditure Summarized by Fund |                |                |                 |                  |
|--|----------------|----------------|-----------------|------------------|
| Fund                                     | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
| General Fund                             | 778,586,758    | 776,365,713    | 838,715,828     | 948,923,789      |
| Capital Improvement Program              | 215,905,491    | 281,089,049    | 315,587,293     | 699,431,305      |
| Special Revenue Funds                    | 85,906,192     | 94,407,195     | 115,621,657     | 162,613,061      |
| Enterprise Funds                         | 320,583,803    | 367,806,295    | 420,225,881     | 476,671,432      |
| Internal Service Funds                   | 51,377,231     | 63,487,785     | 70,830,295      | 74,921,448       |
| Debt Service Fund*                       | 81,767,994     | 87,964,153     | 91,089,767      | 92,877,754       |
| Richmond Public Schools*                 | 415,507,445    | 452,316,244    | 450,481,773     | 547,474,228      |

\*Debt Service Fund and Richmond Public Schools includes General Fund contributions.

# FINANCIAL SUMMARIES & DETAILS

## SUMMARY OF REVENUE, APPROPRIATIONS, & FUND BALANCE

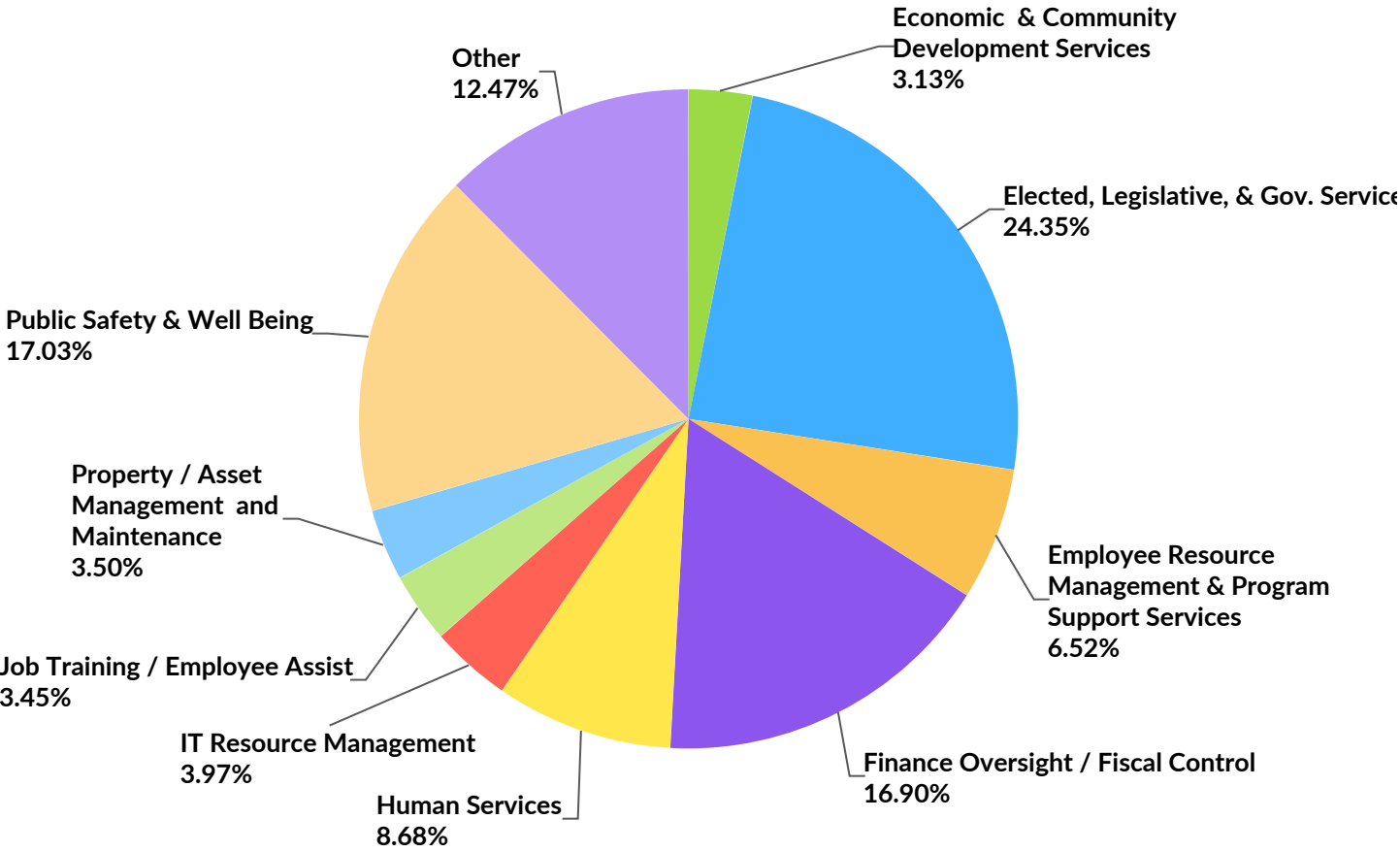
| Summary of General Fund Ending Balances   |                    |                    |
|---|--------------------|--------------------|
|   | Adopted<br>FY 2022 | Actuals<br>FY 2022 |
| Estimated Beginning Fund Balance*   | \$162,170,205      | \$162,170,205      |
| Total General Fund Revenue  | 753,424,931        | 810,616,422        |
| LESS:   |                    |                    |
| General Fund Appropriations   | (663,693,546)      | (671,328,215)      |
| Appropriation to Increase Fund Balance  | n/a                | n/a                |
| Excess of Revenues Over Expenditures  | 89,731,385         | 139,288,207        |
| Other Financing Sources (Uses)  | (89,731,385)       | (95,209,251)       |
| Excess of Revenues & Other Financing Sources Over<br>Expenditures and Other Financing Uses                            | —                  | 44,078,956         |
| Estimated Ending Fund Balance*  | \$162,170,205      | \$206,249,161      |
| *Fund Balance totals are reported in the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022 (page 86). |                    |                    |

CITYWIDE SERVICE LEVEL BUDGETING

A service is defined as a specific work function or combination of activities that is performed in support of a department, program, or organizational unit. Service level budgets align the services citizens expect with what the City can afford. Service level budgeting begins with the documentation of each department’s services and mandates, and is then used as part of the outcome-based budgeting process. The best way to achieve the City’s strategic priorities for the long term is to align services with strategy and then make the appropriate funding decisions.

In April of 2011, the City of Richmond conducted a Citywide Services Inventory in which all city departments identified the services they provide and indicated the federal, state, or local mandates with which the services were in compliance. Each year during the budget development process, the Department of Budget & Strategic Planning has required departments to submit their budget requests based on that list of Citywide Services. Additionally, departments must also prioritize critical services related to compliance / legal mandate, Mayoral and City Council priorities, and resident benefit. The Citywide Services List consists of approximately 200 services. Each service has been placed in a Service Category. The chart and table below depict the adopted budget allocations and major expenditure percentages by Service Category.

FY 2024 GENERAL FUND SERVICES BY CATEGORY



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# FINANCIAL SUMMARIES & DETAILS

| General Fund Expenditures: Summary by Service Category |                      |                      |
|--|----------------------|----------------------|
| Citywide Service Categories                            | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
| Arts & Culture   | 2,334,697            | 2,681,858            |
| Customer Service                                       | 9,208,094            | 10,993,893           |
| Economic & Community Development Services              | 17,639,276           | 22,056,553           |
| Education Support Services                             | 207,187,810          | 228,814,380          |
| Elected, Legal, & Government Services                  | 6,849,249            | 8,174,063            |
| Emergency Preparedness                                 | 7,140,844            | 9,577,679            |
| Emp Research Management & Program Support Services     | 39,545,834           | 57,285,717           |
| Financial Oversight/ Fiscal Control                    | 134,968,924          | 161,842,060          |
| Human Services   | 73,658,714           | 80,930,214           |
| Information Technology Resource Management             | 30,683,680           | 35,138,514           |
| Jails and Detention Facilities                         | 22,592,586           | 24,451,838           |
| Job Training / Employee Assist                         | 10,337,245           | 11,054,143           |
| Judicial Services                                      | 12,198,782           | 12,904,412           |
| Land Quality   | 14,366,336           | 15,727,550           |
| Land, Property & Records Management                    | 13,859,361           | 14,685,290           |
| Legal Services   | 4,945,991            | 6,050,817            |
| Miscellaneous Public Services                          | 12,265,086           | 12,873,500           |
| Natural Disasters                                      | 128,286              | 139,305              |
| Organizational Performance & Development Services      | 3,301,963            | 3,373,220            |
| Park, Field, Recreation Center and Sites               | 11,995,153           | 14,566,925           |
| Property / Asset Management and Maintenance            | 29,975,863           | 33,646,719           |
| Public Information and Community Outreach              | 3,466,989            | 4,989,874            |
| Public Safety & Well Being                             | 154,121,544          | 160,537,433          |
| Records Management                                     | 1,567,245            | 1,688,452            |
| Transportation   | 14,376,274           | 14,739,378           |
| <b>TOTAL</b>   | <b>\$838,715,828</b> | <b>\$948,923,789</b> |



# FINANCIAL SUMMARIES & DETAILS

| Special Fund Expenditures: Summary by Service Category    |                      |                      |
|---|----------------------|----------------------|
| Citywide Service Categories                               | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
| Arts and Culture  | 125,000              | —                    |
| Customer Service  | 273,297              | 139,750              |
| Economic and Community Development Services               | 939,414              | 4,475,558            |
| Education Support Services                                | 171,750              | 12,500               |
| Elected, Legislative, & Governmental Services             | 411,869              | 261,869              |
| Emergency Preparedness                                    | 4,471,330            | 6,055,507            |
| Employee Resource Management and Program Support Services | 253,000              | 3,466,804            |
| Financial Oversight/ Fiscal Control                       | 12,516,175           | 39,824,997           |
| Human Services  | 28,226,346           | 30,202,764           |
| Information Technology Resource Management                | 1,770,000            | 5,200,000            |
| Jails and Detention Facilities                            | 2,987,000            | 2,055,000            |
| Job Training / Employee Assist                            | 1,450,000            | 635,000              |
| Judicial Services   | 3,295,957            | 5,430,408            |
| Land, Property & Records Management                       | 16,723,723           | 1,363,000            |
| Legal Services  | 443,435              | 696,435              |
| Natural Disasters   | 1,148,923            | 2,010,230            |
| Park, Field, Recreation Center and Sites                  | 200,212              | 2,075,000            |
| Property/Asset Management and Maintenance                 | 700,000              | 100,000              |
| Public Info and Community Outreach                        | 137,500              | 245,470              |
| Public Safety & Well Being                                | 3,215,284            | 7,099,497            |
| Transportation  | 36,161,442           | 51,263,272           |
| <b>TOTAL</b>  | <b>\$115,621,657</b> | <b>\$162,613,061</b> |

CAPITAL IMPROVEMENT PROGRAM: SUMMARY BY SERVICE CATEGORY

| Citywide Service                            | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|---|----------------|-----------------|------------------|
| Arts & Culture                              | 556,396        | 150,000         | 250,000          |
| Economic & Community Development Services   | —              | —               | —                |
| Information Technology Resource Management  | —              | —               | —                |
| Jails and Detention Facilities              | —              | —               | —                |
| Land, Property & Records Management         | —              | —               | —                |
| Parks, Fields, Recreation Centers and Sites | 4,050,000      | —               | 13,000,000       |
| Property/Asset Management and Maintenance   | 13,742,335     | 40,968,036      | 283,018,247      |
| Public Safety & Well Being                  | 10,937,500     | —               | —                |
| Transportation                              | 33,919,650     | 57,384,257      | 70,852,058       |
| TOTAL                                       | \$63,205,881   | \$98,502,293    | \$367,120,305    |

\*Capital Improvement projects under the Department of Public Utilities are not included in this table which is General Fund only.

CIP OVERALL IMPACT ON OPERATING BUDGETS

| CIP Project Name                            | Operational Impact  |
|---|---|
| Generalized Capital Maintenance             | Major improvements to existing facilities will reduce maintenance costs by providing newer and updated facilities and equipment   |
| Federal, State, and Regional Transportation | Federal, State, and Regional funding completing major Transportation projects will result in operational cost efficiencies  |
| General Obligation Bond Transportation      | The resurfacing and restoration of older streets, along with the installation of cost effective street lighting, will result in operational cost efficiencies             |
| Capital Education Program                   | Performing needed repairs will result in lower maintenance costs  |
| Capital Investment Program                  | Replacement project will lower the long term maintenance costs of the city; however, new construction of new assets may increase operations for staff needs and utilities |
| Fleet Replacement Program                   | The replacement of older equipment will result in operational cost efficiencies   |

Bond Credit Rating

Bond or credit ratings are unbiased assessments of an issuer's general creditworthiness based on pertinent risk indicators. The ability and willingness of an issuer to timely and fully repay the principal and interest of its debt obligations is what determines how highly rated long-term general obligations are. The financial position of the issuer, the issuer's existing and projected debt loads, financial management, and the state of the economy all play a significant role in determining a municipality's credit rating. When determining a price or willingness to hold an investment, an investor frequently places a lot of weight on a bond's credit rating. Standard and Poor's, Fitch Ratings, and Moody's Investors Service, the three major credit rating organizations in the United States, each apply their own.

General Obligation Bond Credit Rating

|                                |     |
|--------------------------------|-----|
| Moody's Investor's Service     | Aa1 |
| Standard and Poor Rating Group | AA+ |
| Fitch Ratings Ltd              | AA+ |

Utility Revenue Bond Credit Rating

|                                |     |
|--------------------------------|-----|
| Moody's Investor's Service     | Aa1 |
| Standard and Poor Rating Group | AA+ |
| Fitch Ratings Ltd              | AA+ |

# FINANCIAL SUMMARIES & DETAILS

## YEARLY MATURITY OF LONG-TERM DEBT

| Fiscal Year  | General Obligation Bonds* |                    |                    | Utility Revenue Bonds |                    |                      |
|--------------|---------------------------|--------------------|--------------------|-----------------------|--------------------|----------------------|
|              | Principal                 | Interest           | Total              | Principal             | Interest           | Total                |
| 2024         | 64,264,469                | 29,913,583         | 94,178,052         | 31,460,294            | 30,257,134         | 61,717,428           |
| 2025         | 55,739,469                | 27,333,782         | 83,073,251         | 36,894,788            | 29,130,037         | 66,024,825           |
| 2026         | 53,244,469                | 24,807,681         | 78,052,150         | 37,934,870            | 27,739,535         | 65,674,405           |
| 2027         | 52,294,469                | 22,306,822         | 74,601,291         | 38,960,554            | 26,288,752         | 65,249,306           |
| 2028         | 52,184,469                | 19,835,966         | 72,020,435         | 39,591,855            | 24,784,158         | 64,376,013           |
| 2029         | 54,264,469                | 17,341,825         | 71,606,294         | 40,853,033            | 23,250,255         | 64,103,288           |
| 2030         | 68,299,469                | 14,412,127         | 82,711,596         | 42,042,955            | 21,634,168         | 63,677,123           |
| 2031         | 49,749,469                | 11,941,961         | 61,691,430         | 42,932,955            | 19,941,843         | 62,874,798           |
| 2032         | 51,519,469                | 9,988,739          | 61,508,208         | 43,790,671            | 18,161,424         | 61,952,095           |
| 2033         | 50,683,219                | 8,290,251          | 58,973,470         | 45,652,955            | 16,288,283         | 61,941,238           |
| 2034         | 33,888,219                | 6,431,045          | 40,319,264         | 41,932,955            | 14,317,744         | 56,250,699           |
| 2035         | 34,673,219                | 5,402,543          | 40,075,762         | 38,581,956            | 12,534,248         | 51,116,204           |
| 2036         | 29,393,219                | 4,440,268          | 33,833,487         | 34,601,292            | 10,880,755         | 45,482,047           |
| 2037         | 30,353,219                | 3,491,893          | 33,845,112         | 31,221,292            | 9,530,384          | 40,751,676           |
| 2038         | 31,256,609                | 2,555,417          | 33,812,026         | 28,536,292            | 8,316,370          | 36,852,662           |
| 2039         | 21,735,000                | 1,696,537          | 23,431,537         | 28,606,292            | 7,211,006          | 35,817,298           |
| 2040         | 22,355,000                | 1,068,020          | 23,423,020         | 28,716,292            | 6,104,093          | 34,820,385           |
| 2041         | 14,520,000                | 532,925            | 15,052,925         | 24,898,146            | 5,037,498          | 29,935,644           |
| 2042         | 3,985,000                 | 159,400            | 4,144,400          | 23,820,000            | 4,161,447          | 27,981,447           |
| 2043         |                           |                    |                    | 21,980,000            | 3,326,458          | 25,306,458           |
| 2044         |                           |                    |                    | 13,225,000            | 2,542,050          | 15,767,050           |
| 2045         |                           |                    |                    | 13,695,000            | 2,066,750          | 15,761,750           |
| 2046         |                           |                    |                    | 14,200,000            | 1,574,200          | 15,774,200           |
| 2047         |                           |                    |                    | 5,925,000             | 1,006,200          | 6,931,200            |
| 2048         |                           |                    |                    | 6,160,000             | 769,200            | 6,929,200            |
| 2049         |                           |                    |                    | 6,405,000             | 522,800            | 6,927,800            |
| 2050         |                           |                    |                    | 6,665,000             | 266,600            | 6,931,600            |
| <b>Total</b> | <b>774,402,925</b>        | <b>211,950,785</b> | <b>986,353,710</b> | <b>769,284,447</b>    | <b>327,643,394</b> | <b>1,096,927,841</b> |

\*Of the \$774.4 million of outstanding General Obligation Bonds, \$726.6 million is paid from the General Fund and \$47.8 million is paid from the Utility, Parking, and Cemeteries Enterprise Funds.

# FINANCIAL SUMMARIES & DETAILS

## YEARLY MATURITY OF LONG-TERM DEBT (CONTINUED)

| Fiscal Year | Short Term Notes/Lines of Credit |           |            | HUD Section 108 Notes |           |            |
|-------------|----------------------------------|-----------|------------|-----------------------|-----------|------------|
|             | Principal                        | Interest  | Total      | Principal             | Interest  | Total      |
| 2024        | 2,660,000                        | 1,017,737 | 3,677,737  | 711,000               | 260,821   | 971,821    |
| 2025        | 25,790,000                       | 989,120   | 26,779,120 | 725,000               | 240,773   | 965,773    |
| 2026        | 2,193,000                        | 56,176    | 2,249,176  | 740,000               | 219,783   | 959,783    |
| 2027        | 1,147,000                        | 18,298    | 1,165,298  | 751,000               | 197,523   | 948,523    |
| 2028        | 587,000                          | 5,800     | 592,800    | 760,000               | 174,251   | 934,251    |
| 2029        |                                  |           |            | 771,000               | 150,108   | 921,108    |
| 2030        |                                  |           |            | 780,000               | 124,795   | 904,795    |
| 2031        |                                  |           |            | 790,000               | 98,185    | 888,185    |
| 2032        |                                  |           |            | 801,000               | 70,488    | 871,488    |
| 2033        |                                  |           |            | 815,000               | 41,946    | 856,946    |
| 2034        |                                  |           |            | 130,000               | 25,248    | 155,248    |
| 2035        |                                  |           |            | 131,000               | 20,798    | 151,798    |
| 2036        |                                  |           |            | 130,000               | 16,283    | 146,283    |
| 2037        |                                  |           |            | 130,000               | 11,720    | 141,720    |
| 2038        |                                  |           |            | 131,000               | 7,074     | 138,074    |
| 2039        |                                  |           |            | 130,000               | 2,363     | 132,363    |
| Total       | 32,377,000                       | 2,087,131 | 34,464,131 | 8,426,000             | 1,662,159 | 10,088,159 |

# FINANCIAL SUMMARIES & DETAILS

## YEARLY MATURITY OF LONG-TERM DEBT (CONTINUED)

| <u>Grand Total</u> |             |               |
|--------------------|-------------|---------------|
| Principal          | Interest    | Total         |
| 99,095,763         | 61,449,275  | 160,545,038   |
| 119,149,257        | 57,693,712  | 176,842,969   |
| 94,112,339         | 52,823,175  | 146,935,514   |
| 93,153,023         | 48,811,395  | 141,964,418   |
| 93,123,324         | 44,800,175  | 137,923,499   |
| 95,888,502         | 40,742,188  | 136,630,690   |
| 111,122,424        | 36,171,090  | 147,293,514   |
| 93,472,424         | 31,981,989  | 125,454,413   |
| 96,111,140         | 28,220,651  | 124,331,791   |
| 97,151,174         | 24,620,480  | 121,771,654   |
| 75,951,174         | 20,774,037  | 96,725,211    |
| 73,386,175         | 17,957,589  | 91,343,764    |
| 64,124,511         | 15,337,306  | 79,461,817    |
| 61,704,511         | 13,033,997  | 74,738,508    |
| 59,923,901         | 10,878,861  | 70,802,762    |
| 50,471,292         | 8,909,906   | 59,381,198    |
| 51,071,292         | 7,172,113   | 58,243,405    |
| 39,418,146         | 5,570,423   | 44,988,569    |
| 27,805,000         | 4,320,847   | 32,125,847    |
| 21,980,000         | 3,326,458   | 25,306,458    |
| 13,225,000         | 2,542,050   | 15,767,050    |
| 13,695,000         | 2,066,750   | 15,761,750    |
| 14,200,000         | 1,574,200   | 15,774,200    |
| 5,925,000          | 1,006,200   | 6,931,200     |
| 6,160,000          | 769,200     | 6,929,200     |
| 6,405,000          | 522,800     | 6,927,800     |
| 6,665,000          | 266,600     | 6,931,600     |
| 1,584,490,372      | 543,343,469 | 2,127,833,841 |

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GENERAL FUND FIVE-YEAR FORECAST

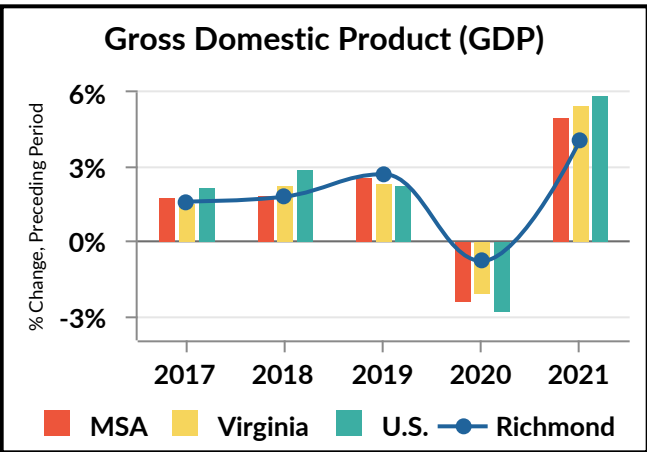
The City of Richmond prepares a five-year financial forecast annually, that provides the necessary information for policy and decision-makers. The five-year forecast evaluates and examines current economic and fiscal conditions, in addition to highlighting important trends at the national, state, and local levels. Development of the City's financial forecast is comprised of three primary components: economic indicators, historical data, and statistical analysis. This multi-faceted approach allows for a comprehensive review of the variables impacting the financial outlook of the City. Understanding and recognizing the effect these indicators have on the incoming revenue streams is critical for developing an accurate five-year forecast; in addition to accounting for the Commonwealth's revenue forecast and budget.

Furthermore, inter-departmental collaboration and direct communication with department managers and analysts on a regular basis provides accurately priced-in anomalies or other major one-time revenues that would otherwise not be apparent from strictly analyzing data and figures. This approach balances economic indicators, data trends, and account activity. The result is a regularly updated forecast that encompasses multiple data sources, promoting the City's ability to anticipate changes in local economic conditions that will affect future revenues.

As new data is released, revisions to the estimates and forecast may occur. When possible, data at the local level are compared between three groups: the City of Richmond; the surrounding counties of Chesterfield, Hanover, and Henrico; and the Richmond Metropolitan Statistical Area (MSA). Refinements are made through the spring, including the Mayor's presentation of the proposed budget, until the budget is adopted by City Council.

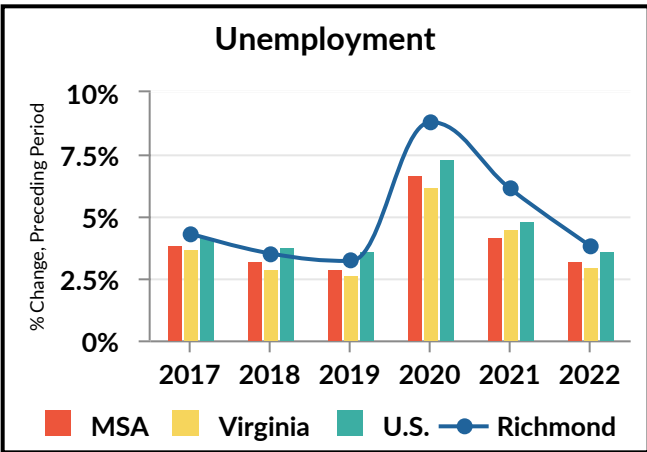
Note: Some figures throughout this section may not sum due to rounding. Percent change and growth rates referenced are calculated based on the actual (not rounded) amount, which may be found in the General Fund Revenue Summary section.

ECONOMIC INDICATORS



Source: U.S. Bureau of Economic Analysis, Seasonally Adjusted, Quarterly

Gross domestic product (GDP) is the value of the goods and services produced by the economy less the value of the goods and services used up in production. In 2021, the City of Richmond's GDP reached \$21,556,561, representing a 4.1 percent increase from the previous year. More encouragement is observed in the five-year annualized growth rate, 1.9 percent indicating long-term sustained economic growth.



Source: U.S. Bureau of Labor Statistics; Virginia Works (LAUS)

The unemployment rate beholds an inverse relationship with the economy. Falling when the economy is strong, and increasing when the economy is trending down. Following the COVID-19 pandemic in 2020, the high rates of unemployment have subsided and returned to previous year rates.



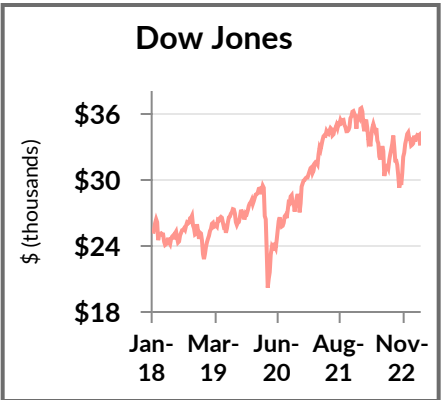
# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS



Source: S&P Dow Jones Indices LLC, S&P 500

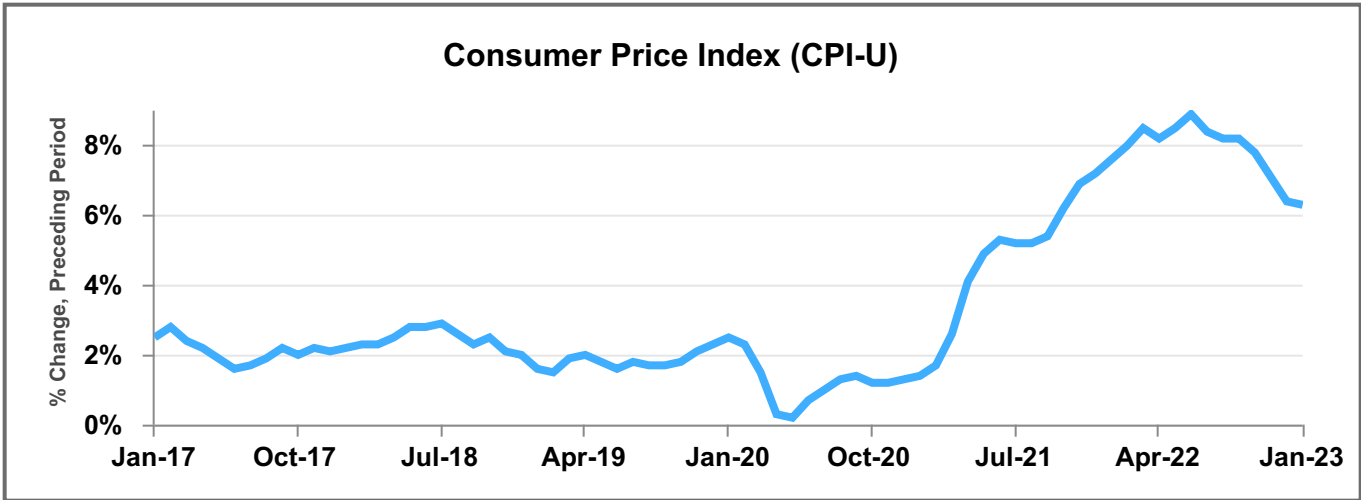


Source: NASDAQ OMX Group, Composite Index



Source: Dow Jones Industrial Average

While not the most critical indicators, the stock market is frequently the most regularly tracked. If accurate, the market can show direction the economy is headed. High earning estimates suggest overall economic activity is increasing, conversely, the opposite is true. Currently, the market is rebounding after dropping off all-time record highs at the end of 2021 .

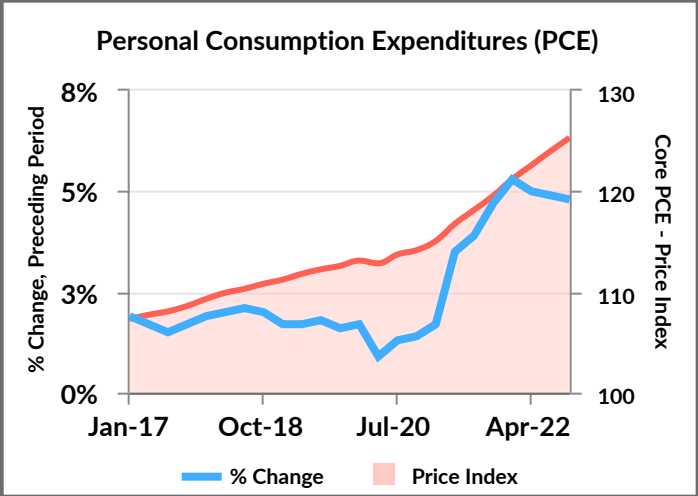


Source: U.S. Bureau of Labor Statistic; 12-month percentage change, Consumer Price Index, All Categories, not seasonally adjusted; Knoema, US Inflation Forecast

The Consumer Price Index for All Urban Consumers (CPI-U), measures the monthly change in consumer prices for a representative basket of goods and services. Covering over 90 percent of the U.S. population, the CPI-U provides a holistic overview of the consumer prices. This index provides a reputable basis for measuring inflation, and indicates the effectiveness of government fiscal and monetary policies.

The index being higher or low does not necessarily make a difference, rather what is important are the sudden movements, signaling a change in the economy. The index observed an overall 6.4 percent increase over the past calendar year. Noting a decrease of 2.3 percent from June 2022 to January 2023. The Federal Open Market Committee (FOMC), the U.S. Federal Reserve system's monetary policymaking body expects that by 2025, CPI-U inflation will return to the previous 2 percent range.

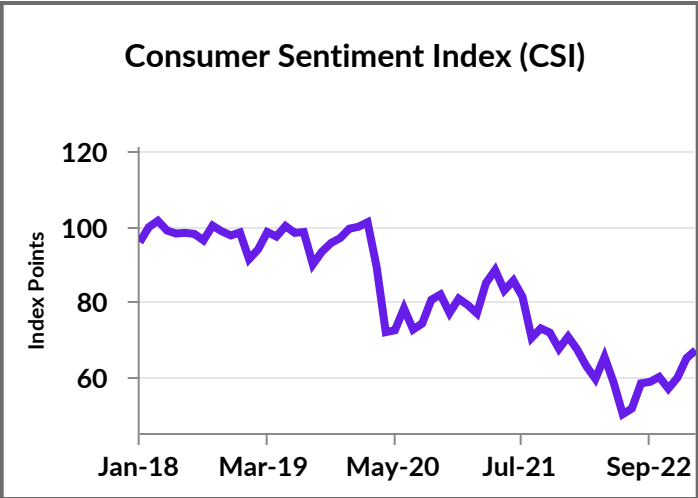
# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS



Source: Federal Bank of Atlanta, Price Consumer Price Index less Food and Energy; U.S. Bureau of Economic Analysis; and Trading Economics

Similar to the CPI-U, the Personal Consumption Expenditures Price Index is an effective indicator of inflation, measuring the prices that people pay for goods and services. The Core PCE price index excludes measuring the more seasonally food and energy prices. The changes in the index and percentage change reflects changes in consumer behavior, allowing for more informed economic outlook forecasting.

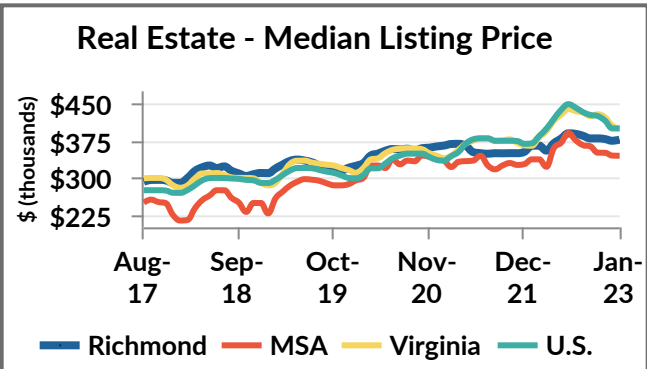
The 3.6 percent increase observed in calendar year 2021, has trended downward since the previous highs in 2022. The price index, is forecasted to decrease, dipping below 120 points by the end of calendar year 2023.



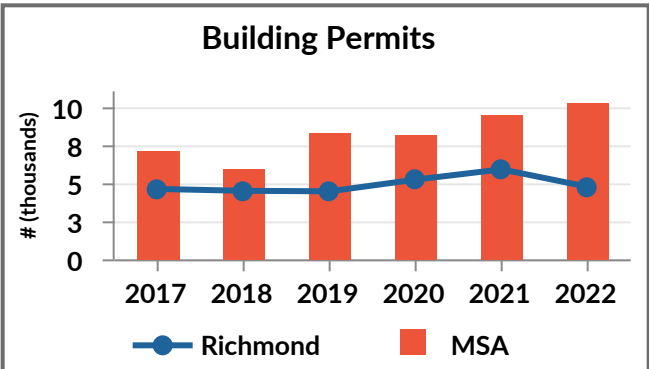
Source: University of Michigan: Consumer Sentiment © [UMCSENT]

Consumer sentiment is vital indicator that measures the optimism consumers feel about their finances and the state of the U.S. economy. Accounting for people's sentiment toward their fiscal standing, and the health of the economy in the short-term, and the overall outlook of long-term growth is vital for indicating the strength or weakness of the economy.

The effects of COVID-19 pandemic greatly effected consumer's outlook, however, the index is trending upward with a 17 point increase from June 2022 to February 2023.



Source: Realtor.com, Market Hotness; Redfin, Richmond Housing Market



Source: U.S. Census Bureau

The City of Richmond's competitive housing market provides on average two offers and selling within 18 days of listing. Down from the record highs in mid-2022, the median listing price increased 3.4 percent for the calendar year. Further, building permits offer consistent indication that construction activity remains active, and the local real estate market will continue in the coming years.

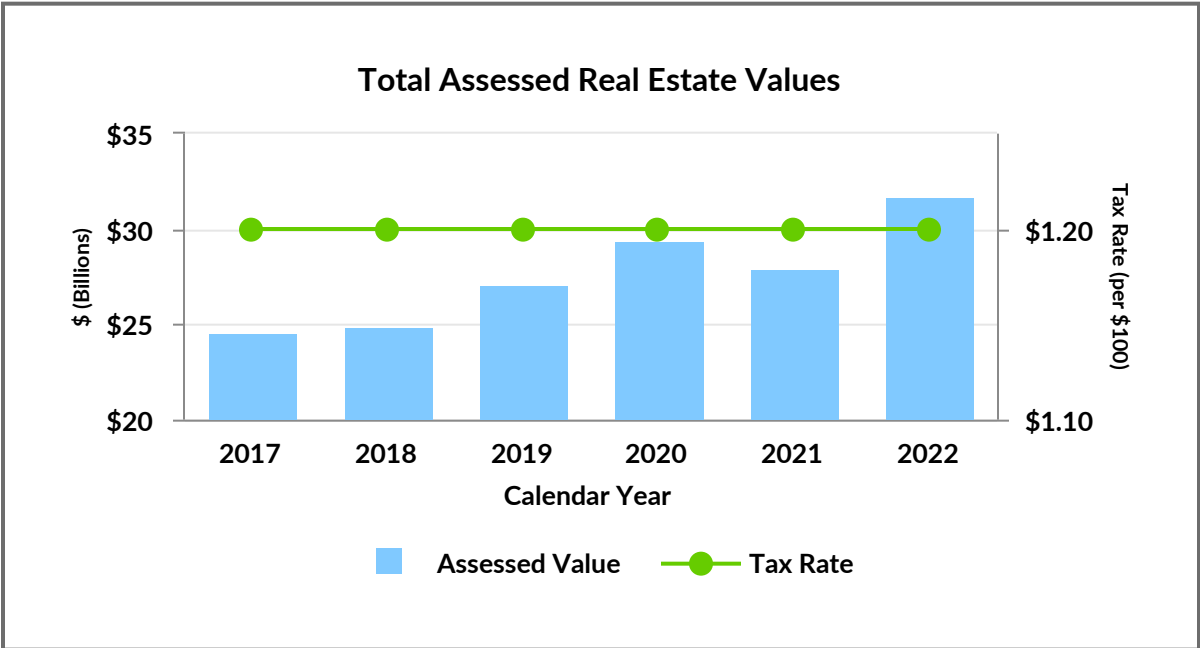
GENERAL PROPERTY TAXES

Tax proceeds are the primary source of revenue for the City’s General Fund. The bulk of tax revenue consists of general property taxes, which include real, personal, and business property. Tax proceeds are divided into general property taxes and other local taxes.

Other local taxes include consumer taxes (such as local option sales tax and prepared food tax), utility taxes on electric and gas consumption, state distributed taxes (i.e. communications tax), and business and other taxes.

REAL PROPERTY TAXES

Real property taxes are levied on the assessed value of the real property. Included in this category are taxes on residential and commercial property, property tax payment on public service corporations, area tax, the tax abatement for rehabilitation tax credits - a reduction to the source - and delinquent real estate taxes. The charts below illustrate the trends in assessed values of real estate and the City of Richmond real property tax rates over six years.



Source: City of Richmond - FY 2022 Annual Comprehensive Financial Report (Assessed Value and Estimated Actual Value of Taxable Property)

Although assessed values of real property are expected to grow, the City anticipates collecting a 97 percent rate of real property taxes. The proposed budget maintains the current real estate tax rate at \$1.20 per \$100 assessed value.

# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

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## **Real Estate Tax Rehabilitation Credit**

The Real Estate Tax Rehabilitation Credit is a tax credit against real estate taxes owed for any qualifying rehabilitation that increases the assessed value of property for a ten year period. The credit is only against the increase in value and not the entire property. Any increment above the unimproved assessed value is not taxed. The value of the improved assessed value is held constant for the life of the credit. Any gains in value from market improvements, above the original tax credit, continue to be taxed.

## **Personal Property Taxes**

Personal property taxes includes delinquent personal property tax collections. Personal property taxes are levied on the tangible property of individuals and businesses. For individuals, this tax is primarily on automobiles and recreational vehicles. Business personal property includes motor vehicles, furniture, computers, and fixtures. Business machinery and tools are taxed separately, as permitted by law. The tax rate on all personal property is maintained at \$3.70 per \$100 assessed value.

In 1998, the General Assembly enacted the Personal Property Tax Relief Act (PPTRA) to provide tax relief for qualifying vehicles. In 2004, the State capped the tax relief reimbursement payment made to localities. Since the City's payment from the State will remain constant, changes in personal property values or the number of qualifying vehicles will adjust the percentage of actual tax relief provided. Relief rates are determined and approved by Council during the year in which the relief is provided. That is, as more individuals are approved and vehicle assessments increase for PPTRA, each individual will receive a smaller amount due to the fixed amount of relief.

## **Other Property Taxes**

Other property taxes primarily consist of machinery and tools tax, with minimal revenue added by the mobile home title tax. This tax is anticipated to be flat for FY 2024 as there is no expectation of new revenue sources for this category at this time.

## **OTHER LOCAL TAXES**

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### **Consumer Utility Taxes**

Consumer utility taxes are taxes paid on consumption of electricity and gas by businesses and residents as well as utility pole and conduit taxes paid by utility and public service companies. The three sources of this revenue are relatively stable from year-to-year, with little growth anticipated.

### **Consumer Taxes**

Consumer taxes, also known as excise taxes, are paid on goods and services consumed by individuals and businesses. These sources fluctuate, responding to changes in the economy that affect citizens' disposable income. A combination of increased disposable income and increased auditing efforts can increase the revenue significantly in this category.

Consumer tax revenue is primarily generated by the local sales and use tax and the prepared food (meals) tax. Other taxes in this category are lodging (hotel) tax, admissions tax, vehicle rental tax, and the short term property rental tax.

### **Bank Franchise Tax**

A tax on net bank capital of \$0.80 per \$100 on all banks located in the City.

### **Cigarette Tax**

The FY 2024 proposed budget maintains the current tax on cigarette purchases of \$0.50 per pack.

# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

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## LICENSE, PERMITS, AND FEES

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### Business, Professional, and Occupational License

Business, professional, and occupational license (BPOL) fees generate approximately 77.5 percent of all General Fund licenses, permits, and fee revenue. Growth in BPOL fees is determined primarily by existing economic conditions, much like the City's consumer or excise tax revenue.

Qualifying businesses locating to the City of Richmond for the first time are exempt from business license fees for up to two years. Although this policy has no sunset date, fees from new businesses generate on average \$100,000 per year. Existing businesses will continue to pay the current rates. Growth is anticipated from the expansion of existing and non-exempt businesses. This is a policy tool to attract new employers to the City, and it is believed that what will be lost from business license fees will at least be partially offset by additional revenue from prepared food and local sales and use tax.

### Vehicle License

Vehicle license is the fee paid by vehicle owners for vehicles garaged within the City limits. Revenue derived by the source increases or decreases with the number and size of vehicles owned in the City. Continuous growth is anticipated over the next five years.

### Utility Right-of-Way Fees

Utility right-of-way fees are primarily derived from construction projects requiring changes to existing utilities.

## INTERGOVERNMENTAL REVENUE

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Intergovernmental revenue is composed primarily of payments from the Commonwealth. They include:

- State Payment for Social Services
- State House Bill 599 (Public Safety Revenue)
- Reimbursement for State Shared Expenses
- All Other Intergovernmental Revenue

All other intergovernmental revenue is made up of state block grants, state payment in lieu of taxes (PILOT), and other miscellaneous state revenue.

## FINES & FORFEITS

### Court Fines & Fees

Court fines and fees are received from the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court.

## UTILITY PAYMENTS TO THE GENERAL FUND

### Utility Payment in Lieu of Taxes (Utility PILOT)

Utility payment in lieu of taxes (PILOT) is charged to the City's Utility Enterprise Funds in place of general property taxes. The payment made to the City is a function of prior years' earnings, real estate values, and personal property values.

### Payment for Administration and Collection Services

The City's utility enterprises rely on a number of services supported by the General Fund, including accounting, collections, and information technology support services. The utilities, in turn, pay for the cost of the services back to the General Fund at the end of each fiscal year.

### Utility Dividend Payments

Utility dividend payments are determined by the City Charter and transfer 30 percent of the year's net income to the General Fund in the second succeeding fiscal year.

## CHARGES FOR GOODS AND SERVICES

Based on the FY 2024 proposed budget, charges for goods and services consist primarily of fire and rescue services, information technology, library services, refuse collection fees, inspection fees, risk management, and recycling proceeds.

## OTHER GENERAL FUND REVENUE AND RESOURCES

All other General Fund revenue include limited administrative payments from outside organizations, payments for administrative and data services, and one-time revenue such as prior year budgetary surplus (earmarked within the City's Assigned Fund Balance).

# STRATEGIC MANAGEMENT AND PERFORMANCE



## OVERVIEW

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Richmond, Virginia is in a vibrant period of growth and progress marked by increased economic investment and recognition of the City's distinctive, eclectic, and continuously improving quality of life. Richmond City government is committed to continuous improvement and transformation of the City of Richmond's government using bold, proactive actions to build "One Richmond". Transforming the City, to provide a high quality of life as well as increasing educational and economic opportunities for all residents, requires a city government functioning at an optimal level of professional excellence, service delivery, and operational efficiency.

The following section includes these elements:

- **Mission** - Written declaration of core purpose. What does the City do?
- **Vision** - Picture of future success. What will the City be?
- **Values** - Words that guide our perspective and actions. How do we define our culture and beliefs?
- **Priority Areas** - Strategic themes critical to the success of the mission and vision. What is our plan to accomplish the mission and vision?
- **Goals** - General description of our intended destination. What do we want to achieve in our community?
- **Objectives** - Action steps to achieve success, building blocks of strategy. What must we do to be successful?
- **Performance Measures and Key Performance Indicators** - Quantitative data or deliverables that provide an analytical basis for decision-making. What results matter most? How will we know if we are successful?

It is important to note that strategic planning is an ongoing process and is reevaluated annually. Modifications and changes are made every year depending on the service delivery needs of the community.



CITY VISION

Richmond is a welcoming, inclusive, diverse, innovative, and equitable city that ensures a high quality of life for all. In other words, "One Richmond - A city that works, and works together."

CITY MISSION

Professional, accountable, transparent, and compassionate government that provides exceptional municipal services.



CITY VALUES

**ACCOUNTABLE** - Strive to use public resources responsibly, provide transparency, and act in the best interest of the public at all times.

**COMPASSIONATE** - Care about the well-being of the people we serve (citizens, visitors, workforce, etc.) and our concern inspires us in the work we do every day.

**COMPETENT** - Demonstrate a willingness to work together skillfully and in a timely manner.

**EQUITABLE** - Be just and fair in the availability of opportunities for all to improve or maintain a quality of life.

**INCLUSIVE AND DIVERSE** - Acknowledge the experiences of all people, regardless of race, gender identity, disability, socio-economic status, sexuality, or religion. Our City is truly One Richmond and is for everyone.

**INNOVATIVE** - Strive to redefine the standard of excellence in services provided. Embrace ideas that challenge conventional views and drive innovation.

**INTEGRITY** - Strive to do what is right and do what we say we will do.

**PERSEVERANCE** - Demonstrate continued dedication to the public and strive for consistent and better results.

**RESPONSIVE** - Exhibit conscious leadership, be receptive of feedback and be proactive in implementing solutions.



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## PRIORITY AREAS

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### **1. Adult & Youth Education**

Comprehensively promote improved educational outcomes, skill development, and demand-driven workforce readiness while pursuing strategic partnerships.

*Aligns with Focus Area(s): Strong Futures for Children, Adults, and Families and Responsive, Accountable and Innovative Government*

### **2. Economic Empowerment**

Attract new businesses to the City, retain and expand existing enterprises, and create new opportunities for local entrepreneurs, to include minority, small, and emerging businesses. Create and retain jobs, increase household incomes, and enable thriving self-sufficient families.

*Aligns with Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing and Strong Futures for Children, Adults, and Families*

### **3. Vibrant, Inclusive, & Mobile Communities**

Promote neighborhood improvement, affordable housing, access to amenities, and a safe, equitable, efficient, and sustainable citywide transportation network while ensuring all those in Richmond's diverse communities experience a high quality of life.

*Aligns with Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing, and Responsive, Accountable, and Innovative Government*

### **4. Public Safety, Health, & Wellness**

Address all issues related to public safety and population health related opportunities and challenges, including the implementation of community-oriented governance that addresses all aspects of public preparedness and operations, while providing the infrastructure and services that will ensure that all Richmonders have the opportunity to experience an exceptional quality of life.

*Aligns with Focus Area(s): Safe Neighborhoods and Responsive, Accountable, and Innovative Government*

### **5. Efficient & High Quality Service Delivery**

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust.

*Aligns with Focus Area(s): Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment*

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## PRIORITY AREA 1: ADULT & YOUTH EDUCATION

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### Aligns with Focus Area(s):

- Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government

Richmond needs and deserves schools in which all residents and potential residents have a sense of confidence and pride. Our community has much that can be offered to benefit our students, teachers, and schools. This Priority Area reflects the Stoney administration's commitment to improving educational outcomes, skill development, and workforce readiness in Richmond through a comprehensive approach that supports families' learning needs inside and outside the classroom.

**Goal 1** - Support the Strategic Plan of the Richmond Public Schools (DREAMS4RPS)

**Goal 2** - Develop lifelong learning pathways

Note: Richmond Public Schools (RPS) is a separate government entity. The School Board is Richmond's local governing educational body. The City of Richmond is part of an "education compact" that facilitates regular meetings between city agencies whose operations directly affect children and families and representatives of RPS to promote improved communication, identify opportunities for productive collaboration, and implement various projects and initiatives.

## MAJOR OBJECTIVES

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- Support Richmond Public Schools strategic priorities: 1) Exciting and Rigorous Teaching and Learning; 2) Skilled and Supported Staff; 3) Safe and Loving School Cultures; 4) Deep Partnership with Families and Community; and 5) Modern Systems and Infrastructure. Learn more at: <https://www.rvaschools.net/Page/5346>
- Facilitate partnerships that result in better outcomes for students and youth with tangible mutual benefits for collaborating partners
- Expand access to high-quality early childhood care and education opportunities that promote school readiness
- Universalize access to high-quality, full-service out-of-school time opportunities, including after-school and summer learning experiences, for all Richmond Public Schools elementary and middle school students
- Increase adult literacy rates
- Expand access to adult education programming opportunities such as apprenticeships, learning additional skills, and learning new skills
- Reduce barriers to post-secondary success by addressing the accessibility of food, affordable housing, childcare, and transportation (also addressed in other Priority Areas)

PRIORITY AREA 2: ECONOMIC EMPOWERMENT

Aligns with Focus Area(s):

- 21<sup>st</sup> Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Strong Futures for Children, Adults, and Families

The focus of this priority area is to ensure Richmond is a vibrant city with comprehensive economic growth and opportunities for all. We promote the creation and retention of jobs and stimulation of investment in neighborhoods and businesses (including minority, small, and emerging). This Priority Area also reflects the Stoney administration's commitment to reducing poverty and achieving economic empowerment through access to assets, services and support; job skills and business management training; and opportunities for local entrepreneurs. Inclusive economic development and community wealth building strategies assure those who most need employment and business opportunities have the support needed to succeed.

Goal 1 - Increase the size and diversity of the revenue/tax base

Goal 2 - Address the generational cycle of poverty

Goal 3 - Foster and promote a supportive business environment

MAJOR OBJECTIVES

- Develop and support Richmond's diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City's efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Increase access to workforce development programming
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Richmond 300, Vision 2020, etc.)
- Ensure all individuals, including the most disadvantaged, have access to and use of information and communication technologies

PRIORITY AREA 3: VIBRANT, INCLUSIVE, & MOBILE COMMUNITIES

Aligns with Focus Area(s):

- Affordable Housing and Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government
- Strategic Infrastructure Investment

Create vibrant, attractive, and sustainable neighborhoods characterized by a diverse population of differing incomes and exceptionally designed living and public spaces, within a network of interconnected neighborhoods that offer a quality array of recreational, cultural, entertainment, retail, and service opportunities. Promote a safe, equitable, efficient, and sustainable citywide transportation network for pedestrians, bicyclists, motor vehicles, and public transit that supports economic prosperity and high quality of life for all.

- Goal 1 - Improve livability by championing inclusion and diversity
- Goal 2 - Provide tangible housing options for citizens
- Goal 3 - Promote and preserve sustainable infrastructure
- Goal 4 - Become climate-ready and resilient
- Goal 5 - Support safe public facilities and services

MAJOR OBJECTIVES

- Improve access to affordable housing options
- Improve livability to appeal to all ages
- Promote community-based services, amenities, cultural activities, and entertainment
- Reduce blighted/vacant properties
- Foster viable mixed-income residential neighborhoods
- Support all residents, including the elderly, disabled, and other vulnerable populations
- Create opportunities for social and economic inclusion
- Expand access, revitalize, and create new parks, green space, public trails, and access to the James River
- Promote a sustainable future for residents
- Improve service delivery in underserved areas
- Convenient, safe, and reliable transportation services that reduce road congestion and air pollution
- Manage our roadways, bridges and transportation infrastructure and preserve them for future generations by maintaining the City's capital assets
- Well-designed streets that provide access to businesses, operate efficiently, and provide opportunities for attractive spaces
- Provide multi-modal transportation to support economic development
- Coordinated regional transit will be an extensive part of the future transportation system and access to jobs and housing

PRIORITY AREA 4: PUBLIC SAFETY, HEALTH, & WELLNESS

Aligns with Focus Area:

- Safe Neighborhoods
- Responsive, Accountable, and Innovative Government

The focus of this Priority Area is addressing all issues related to public safety and population health related opportunities and challenges. The Stoney administration is committed to making certain that those in the City: 1) are safe and feel safe; 2) are informed by, and actively engaged in, problem-solving efforts with each other and city officials; and 3) have opportunities for a healthier life through programs, education, and outreach.

- Goal 1 - Provide public safety service to create safe neighborhoods to improve the lives of our residents
- Goal 2 - Prevent substance (mis)use
- Goal 3 - Ensure all phases of the Emergency Management Cycle are comprehensive and inclusive
- Goal 4 - Promote the well-being of children and families

MAJOR OBJECTIVES

- Reduce major crime and other public safety incidents, including crime prevention, increased visibility, and positive engagement
- Preserve public trust through prevention investment, transparency, and accountable service delivery
- Maintain and promote security at city facilities, courthouses, and the Justice Center
- Provide humane care to ensure that animal welfare is optimized and suffering is prevented
- Ensure high-quality customer/caller engagement through an effective 911 center
- Enhance citywide emergency management (coordination, mitigation, planning, response, and recovery)
- Promote a healthier community through programs, education, and outreach
- Address crises or barriers that hinder a family from participating in work activities
- Provide programs that focus on a safe and caring home for a child
- Enhance social support and services that reduce people misusing substances
- Improve citizen perception of safety and increase citizen satisfaction, including an improved resident sense of connectivity to neighbors and a collaborative approach to youth intervention
- Improve equity in Richmond's justice system
- Promote healthy lifestyles (exercise, nutrition, and medical care)

PRIORITY AREA 5: EFFICIENT & HIGH QUALITY SERVICE DELIVERY

Aligns with Focus Area(s):

- Responsive, Accountable, and Innovative Government
- Strategic Infrastructure Investment

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust. The Stoney administration is committed to planning intelligently for continued growth and being wise stewards of our City’s infrastructure, natural resources, and finances. Richmond residents deserve to be provided with an efficient and consistent customer experience each and every time.

- Goal 1 - Provide customer-focused, efficient, and high quality public service delivery
- Goal 2 - Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement
- Goal 3 - Work collaboratively with partners to encourage innovative thinking and ensure responsible management of city resources
- Goal 4 - Maintain and improve technology infrastructure to benefit operations and service

MAJOR OBJECTIVES

- Provide services in an easy, accessible, consistent and timely way
- Improve performance and service delivery of City departments and functions
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens
- Achieve AAA bond rating
- Build a competitive workforce that is well trained, fairly-paid, and better equipped to provide quality public service and increase City employees’ job satisfaction
- Increase the use and effectiveness of technology to increase transparency and timeliness of information
- Submit key financial documents such as the ACFR (Annual Comprehensive Financial Report) on time and accurately each year
- Implement an Information Technology Strategic Plan that seeks consolidation and enterprise solutions to reduce cost and vulnerability
- Develop and implement departmental strategic work plans and implement performance-based budgeting processes to link funded programs and the desired results
- Publish annual reports of organizational and departmental performance



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# PERFORMANCE MEASURES

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# PERFORMANCE MEASURES

## COMMUNITY DEVELOPMENT

| ECONOMIC DEVELOPMENT  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Number of Jobs from Announced Projects  | N/A                             | 2,327                           | 600                             | 600                             |
| Amount of Capital Investment from Announced Projects                                    | N/A                             | 552,193,213                     | \$600,000,000                   | \$600,000,000                   |
| Business Visits and Outreach  | N/A                             | 182                             | 300                             | 300                             |
| HOUSING & COMMUNITY DEVELOPMENT   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Low-Moderate-Income Homebuyers by January 1, 2025                                       | N/A                             | N/A                             | N/A                             | 200                             |
| Rental Units Built by January 1, 2025   | N/A                             | N/A                             | N/A                             | 200                             |
| Permanent Supportive Housing Units Developed by January 1, 2025                         | N/A                             | N/A                             | N/A                             | 200                             |
| OFFICE OF SUSTAINABILITY  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| # of Community/Team Members Engaged   | N/A                             | N/A                             | 500                             | 750                             |
| # of Partners Collaborating on Collective Impact  | N/A                             | N/A                             | 15                              | 20                              |
| Building energy Use (Btu)/Carbon Equivalence  | N/A                             | N/A                             | >5%                             | >5%                             |
| PLANNING & DEVELOPMENT REVIEW   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| average # of business days to issue zoning permit after completed application           | altered measure                 | altered measure                 | 10                              | 10                              |
| average # of business days to issue over-the-counter permit after completed application | altered measure                 | altered measure                 | 5                               | 2                               |
| average # of business days to perform inspection after requested or an agreed upon date | altered measure                 | altered measure                 | 2                               | 2                               |

## GENERAL GOVERNMENT

| BUDGET & STRATEGIC PLANNING   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Balanced Budget submitted for Council consideration by March 6              | 1/1                             | 1/1                             | 1                               | 1                               |
| Budget reports submitted to City Council within 45 days of quarter end date | 4/4                             | 4/4                             | 4                               | 4                               |
| Minimum 3% cash funding budgeted for general government capital projects    | Establish Baseline              | Establish Baseline              | 1 %                             | 1.5 %                           |
| CITIZEN & SERVICE RESPONSE  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| % of calls answered within 60 seconds                                       | 1                               | 0                               | 50                              | 50                              |
| Average call quality score  | 94 %                            | 95 %                            | 94 %                            | 94 %                            |

# PERFORMANCE MEASURES

| CITY ASSESSOR   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| # of parcels assessed   | 74,329                          | 74,514                          | 75,337                          | 75,600                          |
| # of property transfers   | 5,843                           | 5,477                           | 5,550                           | 5,600                           |
| Median Sales Price  | \$259,000                       | \$277,000                       | \$295,000                       | \$315,000                       |
| Foreclosures  | 649                             | 522                             | 535                             | 550                             |
| CITY ATTORNEY   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| % of Request for legal services completed within 10 working days  | 90 %                            | 90 %                            | 90 %                            | 90 %                            |
| % of time spent on direct delivery of legal services  | 95 %                            | 95 %                            | 95 %                            | 95 %                            |
| CITY AUDITOR  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Percent of Audit Plan Completed   | 87 %                            | 89 %                            | 90 %                            | 90 %                            |
| Recommendation Concurrence Rate   | 97 %                            | 99 %                            | 95 %                            | 95 %                            |
| Recommendation Implementation Rate  | 41 %                            | 73 %                            | 50 %                            | 50 %                            |
| CITY CLERK  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Meeting minutes prepared in compliance with State Code  | 99 %                            | 99 %                            | 99 %                            | 99 %                            |
| Ordinances and resolutions disseminated within 7 days   | 99 %                            | 99 %                            | 99 %                            | 99 %                            |
| Freedom of Information Act requests within 5 working days   | 99 %                            | 99 %                            | 99 %                            | 99 %                            |
| CITY COUNCIL  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Holding formal meetings (regular meetings) at least once a month, except the month of August  | 17                              | 18                              | 18                              | 18                              |
| Establishing the official Richmond Government Budget for each upcoming fiscal year pursuant to the date established by the Richmond City Charter  | 5/11/2020                       | 5/31/2021                       | 5/31/2022                       | 5/31/2023                       |
| Adoption of the annual Virginia General Assembly Legislative Proposals for the upcoming year's session by meeting established Virginia General Assembly legislation introduction deadline | Nov/Dec 2019                    | Nov/Dec 2020                    | Nov/Dec 2021                    | Nov/Dec 2022                    |
| CITY COUNCIL CHIEF OF STAFF   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Supporting Council in holding a minimum of 11 formal meetings per fiscal year   | 17                              | 18                              | 18                              | 18                              |
| Supporting Council in adopting the Richmond Government Budget by May 31st per the Richmond City Charter   | 5/11/2020                       | 5/31/2021                       | 5/31/2022                       | 5/31/2023                       |
| Supporting Council in producing annual Virginia General Assembly Legislative Proposals by adopting legislative proposals by Nov/Dec each year   | Nov/Dec 2019                    | Nov/Dec 2020                    | Nov/Dec 2021                    | Nov/Dec 2022                    |

# PERFORMANCE MEASURES

| FINANCE   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Annual audit completed by deadline                                    | Y                               | Y                               | Y                               | Y                               |
| % of bi-weekly payroll processed by Payroll on time                   | 100 %                           | 100 %                           | 99 %                            | 99 %                            |
| HUMAN RESOURCES   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Average Time to Hire  | N/A                             | N/A                             | 63-89 days                      | 78 days                         |
| % of Funded Vacancies - Informational                                 | 11.9 %                          | 0                               | <15%                            | <15%                            |
| % of City of Richmond Turnover (excluding retirement) - Informational | 0                               | 0                               | <15%                            | <15%                            |
| INFORMATION TECHNOLOGY  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| % of Security Access Request Filled within three (3) Business Days    | 1                               | 90 %                            | 90 %                            | 90 %                            |
| % of Critical Incidents Acknowledged within Targets                   | 1                               | 90 %                            | 90 %                            | 90 %                            |
| % of Customers Rating Service as Good or Excellent                    | N/A                             | 92 %                            | 92 %                            | 92 %                            |
| MINORITY BUSINESS DEVELOPMENT   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Loan Dollars Disbursed  | 1,000,000                       | 1,000,000                       | 1,000,000                       | 1,000,000                       |
| % of Minority Spend   | 10 %                            | 10 %                            | 10 %                            | 10 %                            |
| Minority Spend Dollars  | \$37,210,915                    | \$27,267,368                    | \$35,000,000                    | \$50,000,000                    |
| PROCUREMENT SERVICES  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| RFP Average Time from Initiation to Completion                        | N/A                             | N/A                             | 307                             | 307                             |
| IFB - Average Time from Initiation to Completion                      | N/A                             | N/A                             | 118                             | 118                             |
| % of Qualifying Small Purchases Paid via P-card                       | N/A                             | N/A                             | 65 %                            | 65 %                            |

## HEALTH & WELFARE

| HUMAN SERVICES  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Aging & Disability - % of Help Line calls resolved                  | 95 %                            | 95 %                            | 100 %                           | 100 %                           |
| % of employees completing equity training                           | N/A                             | N/A                             | 85 %                            | 100 %                           |
| # of city departments using language access tool                    | N/A                             | N/A                             | 15                              | 20                              |
| JUSTICE SERVICES  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| % of residents receiving medical services                           | 100 %                           | 100 %                           | 100 %                           | 100 %                           |
| % of face-to-face contacts for ensuring program compliance (Adults) | 100 %                           | 100 %                           | 100 %                           | 100 %                           |
| Public safety rate  | 91 %                            | 93 %                            | 90 %                            | 90 %                            |

# PERFORMANCE MEASURES

| OFFICE OF COMMUNITY WEALTH BUILDING  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| # of enrolled participants who obtained employment   | 453                             | 223                             | 600                             | 600                             |
| # of Youth participating in Mayor's Youth Academy (MYA) work experience employment programs  | 260                             | 256                             | 500                             | 500                             |
| # of people who gain access to wealth building resources/activities  | N/A                             | 50                              | 50                              | 50                              |
| RICHMOND CITY HEALTH DISTRICT  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| # of people navigated to medical homes   | 315                             | 275                             | 275                             | 310                             |
| # of patients at RCHD FP clinics using forms of birth control (birth control pills, condoms, etc.) who do not get pregnant within 12 months of beginning use | 555                             | 363                             | 225                             | 500                             |
| SOCIAL SERVICES  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Increase CSA % of youth receiving State and Local funded home based services that are not eligible for federal funded Title IV-E services                    | 0                               | N/A/38%                         | 34 %                            | 35 %                            |
| To timely process Temporary Assistance for Needy Families (TANF) applications in accordance with VDSS guidelines for timely processing at a rate of 97%      | 99 %                            | 100 %                           | 99 %                            | 97 %                            |
| Foster Care Monthly Worker Visits (face to face)   | 95 %                            | 97 %                            | 97 %                            | 95 %                            |

## JUDICIAL

| ADULT DRUG COURT                    | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|-------------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| % of Negative Drug Test             | 1                               | 1                               | 86 %                            | 90 %                            |
| # of Successful Completions         | 26                              | 21                              | 10                              | 13                              |
| # of New Client Intakes             | 33                              | 16                              | 20                              | 20                              |
| SPECIAL MAGISTRATE COURT            | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| # of Arrest Warrants Issued         | 11,187                          | 8667                            | 14,000                          | 14,000                          |
| # of Search Warrants Issued         | 1496                            | 1176                            | 1,200                           | 1,200                           |
| # of Mental Health Processes Issued | 2112                            | 2210                            | 1,700                           | 1,700                           |

# PERFORMANCE MEASURES

## PUBLIC SAFETY

| ANIMAL CARE & CONTROL   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| # of adoptions  | 2,736                           | 1,324                           | 2,000                           | 2,000                           |
| # of redemptions  | N/A                             | 555                             | 500                             | 500                             |
| Completed calls for service   | 7,215                           | 9,684                           | 10,000                          | 10,000                          |
| EMERGENCY COMMUNICATIONS,<br>PREPAREDNESS & RESPONSE                      | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| % of up time for public safety mobile technology and 911 phone system.    | 90% / 98.5%                     | 95% / 99%                       | 95 %                            | 95 %                            |
| Participate in Community Preparedness Events                              | 100% / 100%                     | 100% / 100%                     | 100 %                           | 100 %                           |
| % of calls answered within 15 seconds; Reliable and efficient 911 service | 94% / 95.5%                     | 90% / 87.72%                    | 88 %                            | 88 %                            |
| RICHMOND FIRE & EMERGENCY MANAGEMENT                                      | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Turnout Time: 60 seconds for EMS responses                                | N/A                             | 90 %                            | 90 %                            | 90 %                            |
| Turnout Time: 80 seconds for fire responses                               | N/A                             | 90 %                            | 90 %                            | 90 %                            |
| # of Fire Prevention and Safety Inspection Services Performed             | N/A                             | N/A                             | Establishing Baseline           | Establishing Baseline           |
| RICHMOND POLICE DEPARTMENT  | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| Clearance Rate (Homicide)   | 64 %                            | 65 %                            | 70 %                            | 70 %                            |
| # of authorized sworn officers per 1000 population                        | 3.32                            | 3.32                            | 3.30                            | 3.30                            |
| # of actual sworn officers per 1000 population                            | 3.09                            | 2.78                            | 3.05                            | 3.05                            |
| RICHMOND SHERIFF'S OFFICE   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
| # of Applicants Hired   | 94                              | 45                              | 75                              | 60                              |
| # of Commitments  | 12,150                          | 6,990                           | 11,750                          | 10,500                          |
| # of residents processed for release                                      | 6,213                           | 6,608                           | 12,999                          | 8,000                           |

## PUBLIC UTILITIES

| PUBLIC UTILITIES   | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| % compliance of time drinking water quality standards are met at each facility (WTP) | 100 %                           | 100 %                           | 100 %                           | 100 %                           |
| % compliance of effluent quality standards at each facility (WWTP)                   | 100 %                           | 99.7 %                          | 98.1% - 99.7%                   | 98.1% - 99.7%                   |
| % of emergency gas response w/in 30 minutes  | 77%                             | 84.3%                           | 90%                             | 90%                             |



# PERFORMANCE MEASURES

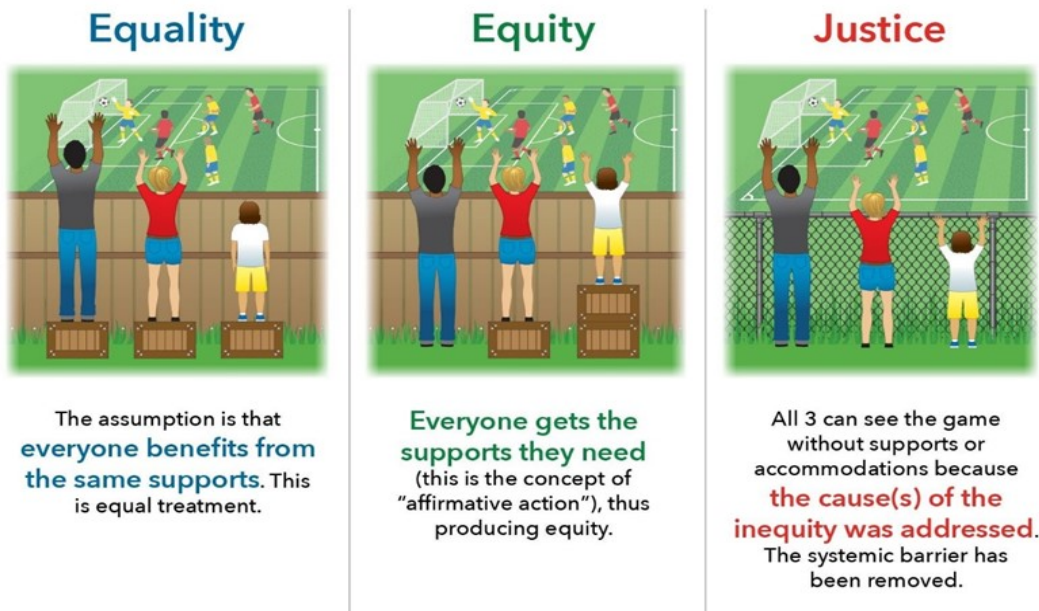
## PUBLIC WORKS

| PUBLIC WORKS                                 | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Paving Infrastructure Program (Lane Miles)   | 275                             | 203                             | 202                             | 200                             |
| Sidewalk Infrastructure Program (Lane Miles) | N/A                             | N/A                             | N/A                             | 2                               |
| Gravel Alley Maintenance                     | 1770                            | 1516                            | 1,500                           | 1,500                           |

## RECREATION & CULTURE

| PARKS, RECREATION, & COMMUNITY FACILITIES                 | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| # of regional park visitors (JR, BR, BY, FH)              | 3,700,482                       | 1,032,151                       | 3,721,574                       | 3,721,574                       |
| # of recreation and community center program participants | 470                             | 73,500                          | 180,000                         | 180,000                         |
| Before and After School Program participation             | 87                              | 94,443                          | 1,650                           | 1,650                           |

| RICHMOND PUBLIC LIBRARY | FY2021<br>Performance<br>Result | FY2022<br>Performance<br>Result | FY2023<br>Performance<br>Target | FY2024<br>Performance<br>Target |
|-------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Circulation             | 480,776                         | 701,027                         | 650,488                         | 650,488                         |
| Patron Visits           | 74,369                          | 428,474                         | 495,663                         | 495,663                         |
| Computer Usage          | 39,824                          | 107,507                         | 301,556                         | 301,556                         |



## OFFICE OF EQUITY & INCLUSION

The City of Richmond's Office of Equity and Inclusion aims to work alongside city leadership and staff, community members and partners to build a strong foundation for the collective work of advancing equity, inclusion and justice within the City's internal and external facing policies, practices, operations and overall culture. Our goal is to help generate systems-level changes that benefit all Richmonders, particularly the City's most historically marginalized communities, and members of the City workforce.

## MISSION

To provide guidance, facilitation, tools and resources to city leadership and staff that will increase awareness around critical concepts such as racial equity, inclusion, belonging, cultural competency, why these concepts matter and the role that each of us, as public servants, play in advancing equity and inclusion on a daily basis in Richmond. The Office of Equity and Inclusion works to increase the collective understanding of the City's role and responsibility in advancing equity within and across all city offices, departments and agencies in order to dismantle institutional racism and other oppressive elements that have been historically engrained within city policies, practices and culture and that have led to generations-long disparities along racial and economic lines within the City of Richmond. The goal is to help guide the city in purposefully and intentionally institutionalizing equity, inclusion and justice in ways that will lead to meaningful, long-term population-level outcomes across all issues areas for the City's most historically marginalized, overlooked and underserved communities, with a focus on the city's low-income and black, indigenous, immigrant and refugee populations as well as City employees.

## OBJECTIVES

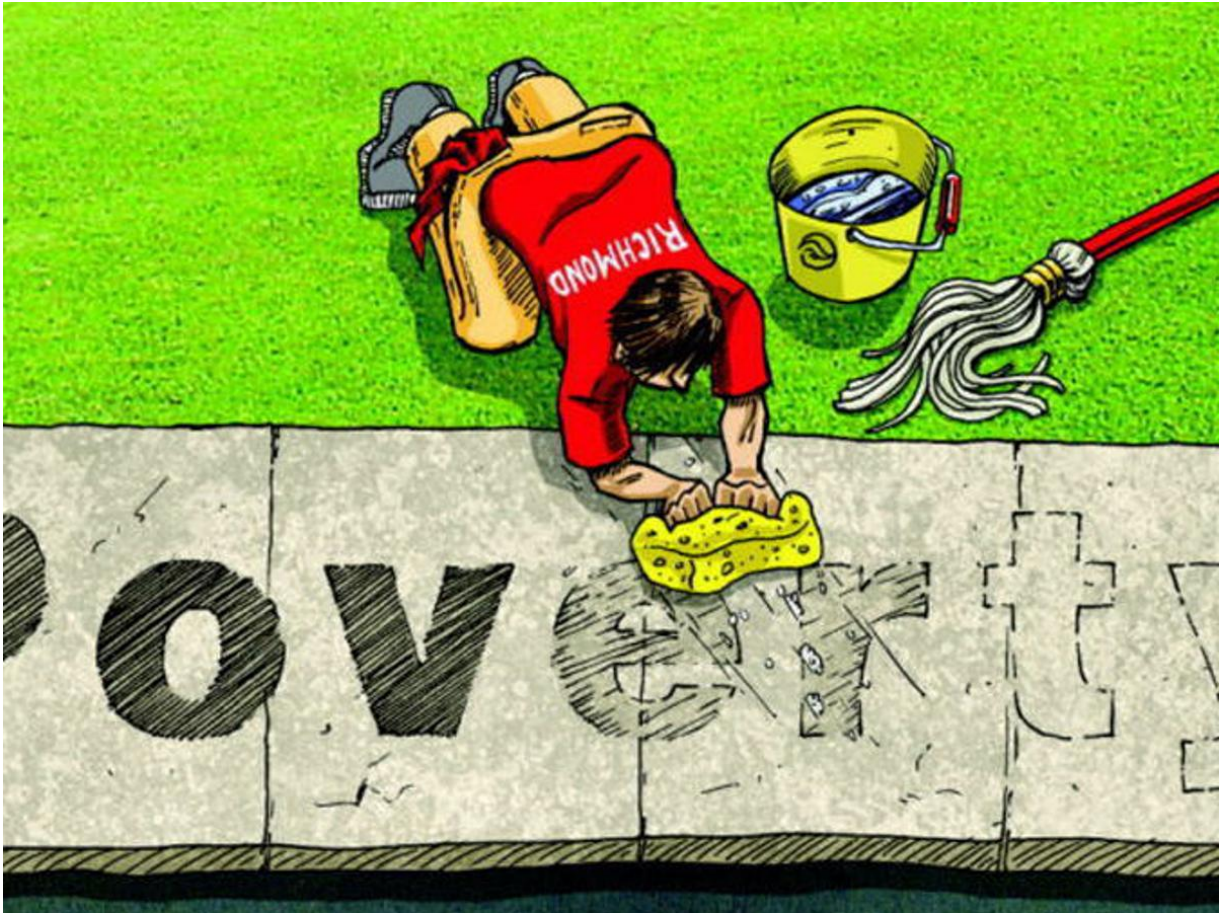
The work of the Office of Equity and Inclusion is collaborative in nature.

- To help develop a collective, cohesive understanding of racial equity, inclusion, cultural competency and belonging amongst city leadership and staff
- To help city leadership and staff better comprehend and embrace the role of government in advancing racial equity and justice

## OBJECTIVES CONTINUED

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- To help city leadership and staff establish ways to effectively operationalize equity, inclusion and justice within internal and external facing policies and practices with a goal of engendering more equitable outcomes for communities and city employees
- To help create the groundwork for normalizing equity and inclusion throughout all city departments/offices so that all leadership and staff operate with an equity lens and that equity and inclusion become embedded within all city policies, daily operations and overall culture
- To help establish mechanisms for ensuring city efforts consistently center marginalized communities
- To help advance equitable city priorities, including the Equity Agenda
- To help develop tools for measuring outcomes and ensuring accountability and sustainability
- To help direct the city to tools, resources and support needed to successfully engage in long-term, systems-level equity and justice work



SPECIAL EMPHASIS AREA

The five Priority Areas are intended to aid the process of aligning the actions of the City with organizational goals and objectives to produce meaningful outcomes. One area in which this strategy is exemplified is the ongoing effort to reduce poverty.

Promoting social and economic inclusion of those who have been left out of the prosperity gain is an area of emphasis. Through strategies that assure those who have the most need are provided access to opportunities and support. Mayor Stoney recalls that his father frequently would remind his kids that they were "one paycheck away from being on the street". As he took office, one in four Richmond residents lived in poverty - the second-highest concentration of indigence among Virginia's 30 largest cities and counties, according to statistics by the U.S. Census Bureau. According to U.S. Census data, 23.2 percent of Richmond residents were living in poverty in 2020 compared with 26.2 percent in 2016.

As part of the FY 2024 budget development process, departments were asked to identify initiatives and related costs that address poverty in the City of Richmond.

The following table reflects what was identified.

| Initiative   | Brief Description  |
|--|--|
| <b>OFFICE OF COMMUNITY WEALTH BUILDING</b>                         |  |
| <b>Collective Impact and Poverty Reduction Oversight</b>           | The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.   |
| <b>Workforce Development</b>                                       | OCWB's Workforce Development Program is a demand driven program where the needs of businesses to remain competitive and productive are aligned with the needs of participants to earn sufficient wages that enable them to sustain themselves and their families. Our goal is to prepare participants to work in occupations that are both in demand and pay wages sufficient enough to enable participants to transition from dependence on social supports. We work with residents from impacted communities who desire to receive occupational skills training, workforce readiness enrichment and supportive services to prepare for employment. |
| <b>Building Lives to Independence and Self Sufficiency (BLISS)</b> | The BLISS Program provides wrap-around, holistic support services to a targeted number of participants who are heads of households. The program is designed to help participants identify and overcome barriers to achieving higher levels of self-sufficiency and reduced dependence on social supports. The BLISS Program provides guidance and support to all of the family members living in the household.  |
| <b>Mayor's Youth Academy (MYA)</b>                                 | The MYA is a multifaceted effort to not only connect Richmond teenagers to summer employment, but also provide year-round support. It offers a variety of activities aimed at promoting career and life readiness training, leadership development, exposure to entrepreneurship, mentoring, and post-secondary career exploration. The goal is to equip, inspire and empower Richmond's future workforce to become determined, successful citizens who will one day become our City's leaders.  |
| <b>Social Enterprise</b>   | Social Enterprise/Wealth Building involves developing and/or expanding activities that are specifically geared towards contributing to the stabilization and development of emerging neighborhoods marked by high poverty and increasing access to generational wealth for residents from impacted communities.  |
| <b>Guaranteed Income and Resilience</b>                            | The Richmond Resilience Initiative is a poverty reduction strategy designed to lift individuals out of poverty through a two-year cycle of monthly income disbursements. The program follows a data-driven, research-tested capacity model similar to those applied in other cities like Stockton, California and that promotes wealth building with generational impact.  |
| <b>AmeriCorps</b>  | Through the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), the City of Richmond will engage AmeriCorps members to improve the quality of life for vulnerable residents, reducing dependence on heroin and opioids and increasing workforce readiness knowledge and skills in residents reentering society after incarceration.   |
| <b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>                         |  |
| <b>Quality and Affordable Housing Development</b>                  | Housing & Community Development collaborates with local providers to develop and offer quality affordable housing options for individuals and families at the lower income levels. Housing is an essential necessity that provides stability to individuals and families. First time homebuyers are afforded the opportunity to purchase a home and through that investment gain equity, which will increase and build wealth over a period of time.   |
| <b>Cyber Security Program</b>                                      | The Cyber Security Program is a collaborative effort between HCD and the Office of Community Wealth Building (OCWB). HCD provides CDBG funding to seed the efforts in providing Cyber Security training to individuals and job placement once trained.   |



| Initiative  | Brief Description  |
|---|--|
| <b>Section 3</b>  | Mandated by HUD to create opportunities for employment, training, and contracting and to provide funding for economic ventures for persons who earn low or very low incomes who receive government assistance for housing, or for businesses that serve persons with low income earnings at or below 30% of the area median income.  |
| <b>HUMAN SERVICES</b>   |  |
| <b>OFFICE OF AGING &amp; DISABILITY SERVICES</b>  |  |
| Senior Employment   | Assist seniors in returning to labor force to supplement Social Security or retirement income. Coordination with Senior Connections, AARP's Senior Community Service Employment Program (SCSEP)  |
| Senior/Disability Financial Seminars  | Provide financial information to equip seniors in making the most informed decisions regarding their finances, i.e., money management, financial assistance with prescriptions, etc.   |
| Employment Fair for Veterans  | Conduct a fair consisting of community resources and employment for veterans and their families.   |
| <b>OFFICE OF IMMIGRANT &amp; REFUGEE ENGAGEMENT</b>   |  |
| Annual Multicultural Festival, National Immigrant's Day Celebration, AfroFest.  | Demonstrate cultural diversity in the City - Provide a space for cultural exchange/learning opportunities and access to human services programs in the city. Establish opportunities for intercultural exchange with different communities (African countries)   |
| Legal Clinics (Immigration and Tax Law), Consumer Protection Workshops (Notary Fraud Prevention, How to open a business, Funding Streams for Micro and Small Enterprises. | Improve knowledge and reduce of frauds committed against LEP communities. Provide no-cost legal consultation and pro-bono assistance to low income and LEP residents.  |
| Newcomers Civic Classes, Citizens' Academies (RPD, RPS and Fire Dept. )   | Improve life skills for immigrants and new residents in the City. Educate about services, duties and rights as residents.  |
| Latino Entrepreneurship Academy and other classes for business owners.  | Establish a pathways for economic independence for immigrants and refugees seeking to establish a business.  |
| iSPeak Richmond education campaign  | Establish a pathways for self-advocacy and empowerment to guarantee equitable access to services and resources.  |
| <b>OFFICE OF EQUITY &amp; INCLUSION</b>   |  |
| Equity training/education/resources for city leadership/staff   | Organize racial equity/inclusion/cultural competency training for city leadership/staff to enhance staff awareness of these concepts and assist city in normalizing and operationalizing equity-centered conversations and work.   |
| Equitable policy analysis   | Work with staff to assess and correct policies and practices that are linked to social, health, economic and other inequities within the city.   |
| <b>JUSTICE SERVICES</b>   |  |
| Adult Day Reporting Center (RDRC)   | Provide onsite job readiness and financial management skills to assist program participants with overcoming barriers to employment and learning financial responsibility. Upon completion of the job readiness course, participants who remain unemployed are linked to the Department of Economic and Community Development Workforce Center for vocational assessment and job placement. The job readiness and financial management services provided at the RDRC helps participants to overcome barriers to employment and improves how they manage their income, which enhances the quality of life for themselves and their families. These services represent about five percent of total RDRC services. |

| Initiative   | Brief Description   |
|--|---|
| <b>Post Dispositional Program</b>  | The Richmond Juvenile Detention Center's Post-Dispositional Program is governed by the Code of Virginia and certified through the Department of Juvenile Justice (DJJ). It provides the 13th Court Service Unit a secure residential alternative to commitment to DJJ for City of Richmond youths. These non-violent juvenile offenders from ages fourteen to seventeen years of age are on suspended commitments to DJJ and can spend up to six months in the Post-D Program. The program is designed to meet their individual, behavioral, educational and treatment needs. The participation of parents and/or legal guardian's is an integral component of the program as they take part in the treatment and progress of the youth through their transition back home. |
| <b>Pretrial/Probation Supervision</b>  | Pretrial/probation officers administer risk/need assessments to determine criminogenic risk factors to address by completing supervision plans to mitigate or eliminate such risks. Employment and education risks are addressed by utilizing resources offered by Workforce Development to increase soft skills, participate in work experiences/training and seek employment.   |
| <b>Non-Departmental</b>  |   |
| <b>Project Homes</b>   | Rehabilitate mobile homes   |
| <b>Partnership for Housing Affordability (PHA)</b>   | Specifically, the current fiscal year's funding has been utilized to help pay for the services of a local translation provider that has removed the program's language barrier. With this service, HRL staff can take advantage of live interpretation for more than 280 languages—meaning that all, and not just some, of Richmond's residents will be able to receive housing navigation!   |
| <b>Tax Relief</b>  | Relief for the elderly and disabled   |
| <b>VA League for Safer Streets</b>   | Crime prevention  |
| <b>Camp Diva</b>   | Girls for change  |
| <b>Better Housing Coalition</b>  | Links together job readiness and employment with housing stability and building future household wealth.  |
| <b>Commonwealth Catholic Charities</b>   | provide street outreach to all households living on the streets of Richmond, as well as those seeking access to services who are not visibly homeless.  |
| <b>Homeward</b>  | Planning agency to serve Richmond residents pushed into homelessness.   |
| <b>Richmond Behavior Health</b>  | Mental Health Services  |
| <b>OAR of Richmond, Inc.</b>   | Pre and post release re-entry services  |
| <b>CARITAS</b>   | CARITAS exists to provide safe shelter for people experiencing homelessness and to find long-term solutions to their housing crisis. 2 specifics in application: 1) The Furniture Bank provides furniture and essential household goods to people coming out of a housing crisis. 2) The CARITAS Works program is an intensive workforce development curriculum for adults with significant barriers to employment, such as poor or no work histories, long-term substance use disorders, and felony convictions.   |
| <b>Daily Planet, Incorporated</b>  | Medical and behavioral service lines  |
| <b>Help Me Help You Foundation</b>   | Reentry Navigation which is the connection of former justice-involved individuals and their families through several steps of a purposeful intake.  |
| <b>The Healing Place</b>   | Support for the operation of the residential recovery program which has grown to reach more people in the Richmond region.  |
| <b>Virginia Supportive Housing</b>   | Gap funding from the City of Richmond to support the 204 households served in the RHL program.  |
| <b>Housing Opportunities Made Equal of Virginia, Inc. (for Eviction Diversion Program)</b> | Through financial resources, outreach and education, divert evictions to eliminate the spiral of unfortunate events including housing instability, job loss, and school mobility that often impact an eviction. Provide more intensive services for families working toward financial sufficiency and maintain housing sustainability.  |
| <b>YMCA</b>  | Out of School Time<br>Social Needs Navigation   |

| Initiative  | Brief Description  |
|---|--|
| RVA Sisters Keeper                                  | 1) Help individuals to establish residency in the City of Richmond and connect with provide resources for connection to community resources. 2) Identify residents who are seeking housing and assist w expediting that process and assisting with funding to secure permanent housing. 3) Utilize prevention services to assist with past due utility bills or expenses to avoid eviction. We will assist with housing search, placement and landlord outreach. Financial assistance from this RFF will allow us to provide case management services and to ensure individuals and families are able to locate and maintain housing. 4) Assist individuals with getting access to senior and disability services. 5) Identify individuals in need of assistance with access to senior housing. 6) Promotion of community health and quality of life, particularly with services directed towards low income residents or neighborhoods. 7) Workforce Development to include job-skills training and workforce development |
| Boaz & Ruth, Inc.                                   | We are committed to continuing to provide low income residents and formerly incarcerated individuals, all who have challenges accessing housing in the open market, a place to call home.  |
| <b>PARKS, RECREATION &amp; COMMUNITY FACILITIES</b> |  |
| Workforce Development                               | Develop job skills for at-risk populations. Program participants will develop skills in grounds maintenance, administrative support, equipment use, electrical and plumbing work, HVAC technical services, horticulture, basic carpentry, and heavy equipment operation while performing essential maintenance in PRCF facilities. As a result, individuals gain marketable skills and forge social connections which mitigates recidivism.  |
| Recreation Programming                              | Provide services and support to youth, adults and seniors in the areas of athletics, aquatics, camps, trips and special initiatives so that residents can have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle.   |
| Out of School Time Programming                      | Provide Out of School programming at 14 RPS elementary schools across the City of Richmond. The program includes: sports and games, cultural enrichment, character building and community involvement, homework assistance, a healthy meal/snack each day, health and wellness education, leadership development, STEM programs and outdoor recreation. The program is held Monday through Friday from school dismissal until 6:00 pm on all fully operating school days.  |
| Food Programs                                       | Federal Summer Food program established to provide nutritious meals to eligible youth at departmental sites and other locations (such as churches, not-for-profit organizations, etc.) in the City of Richmond and other surrounding localities. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.   |
|   | Federal Child & Adult Food program established to provide nutritious snacks to eligible youth at the department's after school sites. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.  |
| We Matter RVA                                       | <p>Program participants are engaging in interesting and fun activities that help them build Center for Disease Control protective factors against youth violence but more specifically, against gun violence. The program sites include River City Middle School, MLK Middle School and the East End Boys &amp; Girls Club.</p> <p>Participants in We Matter RVA benefit from the following: Safe, supervised after school programming three days each week, with a daily meal and snack. Recreational activities designed by the City of Richmond DPR staff that will expose youth to new and creative recreation opportunities, and help youth develop important skills and mindsets to prepare for future employment, including but not limited to financial literacy, completing paperwork, meeting basic employment expectations, resume writing, and interview preparation; Mental and behavioral supports to help build life skills such as decision-making, goal setting, and conflict resolution.</p>             |



| Initiative  | Brief Description   |
|---|---|
| <b>SOCIAL SERVICES</b>  |   |
| <b>Healthy Families Richmond</b>  | The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.  |
| <b>Early Childhood Development Initiative (ECDI)</b>                              | Healthy Families Richmond provides intensive home visiting services to prenatal and new parents with the goal of enhancing parenting skills and competencies needed to get children off to a healthy start.   |
| <b>Family Preservation</b>  | Family Preservation (In-Home Services) provides assistance to families with children who are in need of emergency an supportive services. The focus of service delivery is to strengthen families to enable them to remain independent in their homes and to keep children safe and well.   |
| <b>Fostering Futures and Independent Living</b>                                   | Family Preservation services provides assistance to families with children who are in need of emergency an supportive services. The focus of service delivery is to strengthen families to enable them to remain independent in their homes and to keep children safe and well.   |
| <b>Virginia Initiative for Education and Work (VIEW)</b>                          | Foster Care Program available to youth in foster care over the age of 18. This voluntary program allows local department of social services (LDSS) to provide youth with financial, social support, and services until age 21.<br><br>Services designed to help foster care youth transition to self-sufficiency as they age out of foster care.  |
| <b>Child Care (VIEW)</b>  | VIEW is a program of employment opportunities to assist individuals in attaining the goal of self-sufficiency. The goal is to offer participants the opportunity to achieve economic independence, provide positive incentives to work, provide work skills necessary for self-sufficiency, allow families to contribute materially to their own self-sufficiency, inform participants of the responsibilities and expectations of public assistance and to obtain work experience.   |
| <b>Supplemental Nutrition Assistance Program Employment and Training (SNAPET)</b> | Child centered, family focused services that support low-income families in their goals of economic self-sufficiency and child development by providing for the supervision, protection and well-being of the child. Services are provided for children under 13 years of age who reside with a parent or a person standing in loco parentis who is working or attending a job training or an educational program. Services may also be provided for families who are receiving child protective services and for children up to 18 years of age who are physically or mentally incapable of caring for themselves or subject to court supervision. |
| <b>General Relief</b>   | Provides job search, job search training, education, training and work experience to non-public assistance SNAP recipients.   |
| <b>RICHMOND SHERIFF'S OFFICE</b>  |   |
| <b>Jail Mental Health Program</b>   | Behavioral health care and case management. Equipping inmates with the tools to not re-offend. Mental Health Assessment by licensed clinician, GED, Book reading consistently, weekly computer skills training, writing skills training and co-occurring disorders group meetings and individual therapy provided.  |
| <b>Richmond Retooled Comprehensive Second Chance Reentry Program</b>              | (Reentry Program) is a comprehensive plan that will provide strategies for a successful reintegration into the community. The wrap-around services include education, employability skills/job training/vocation, financial literacy, health and human services, housing, and transportation.   |

EXPENDITURES BY AGENCY

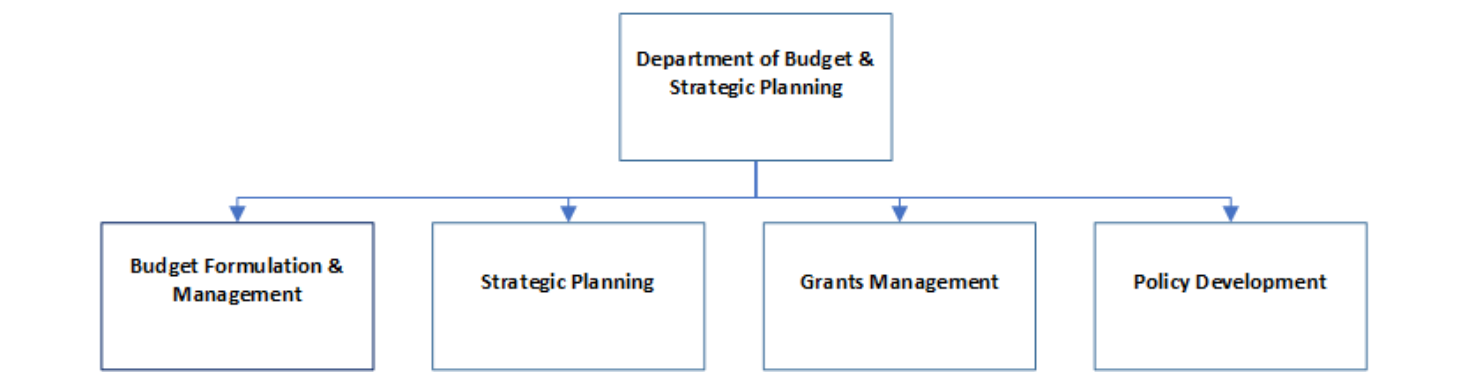
GENERAL GOVERNMENT

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## OVERVIEW

The Department of Budget & Strategic Planning monitors expenditures and revenues to ensure that the City is in alignment with its annual plan by providing recommendations and financial management strategies for the city and other entities. The department also oversees citywide grant applications, ensures compliance with grant requirements, matching fund requirements, and the City’s comprehensive grant process. Additionally, the department contributes to the Mayor’s goal of efficient and high quality service delivery by playing a central role in the implementation of a set of mission-driven, outcome-oriented, and performance-based management tools to include performance informed budgeting that guide investment to meet identified outcomes and evaluate success toward achieving City objectives.



## MISSION

The mission of the Department of Budget & Strategic Planning is to provide corporate, performance informed oversight for the development, analysis, and execution of the City’s budgeting and strategic performance management processes as well as grant support in order to balance the needs and resources of the community.

## VISION

To implement mission-driven, outcome-oriented, and performance based management tools, to include performance informed budgeting, to meet identified outcomes and evaluate success towards achieving City objectives.

## OBJECTIVES

- Enhance internal and external outreach
- Improve service delivery outcomes – improve operational efficiencies and improve internal customer service
- Enhance leadership capabilities and improve the knowledge and skills of departmental personnel

# BUDGET & STRATEGIC PLANNING

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,232,364       | \$957,803         | \$1,601,769        | \$1,973,224         |
| Operating             | 90,267            | 118,890           | 350,178            | 358,098             |
| Total General Fund    | \$1,322,631       | \$1,076,693       | \$1,951,949        | \$2,331,322         |
| Total Summary         | \$1,322,631       | \$1,076,693       | \$1,951,949        | \$2,331,322         |
| Per Capita            | \$5.73            | \$4.70            | \$8.61             | \$10.27             |
| General Fund Staffing | 13.00             | 13.00             | 15.00              | 17.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 13.00             | 13.00             | 15.00              | 17.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                            | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---|--------------------|---------------------|--------|
| Administrative Technician, Senior         | 1.00               | 1.00                | —      |
| Budget & Policy Analyst                   | —                  | 3.00                | 3.00   |
| Budget & Policy Analyst, Associate        | 2.00               | 1.00                | (1.00) |
| Budget & Policy Analyst, Principal        | 8.00               | —                   | (8.00) |
| Budget & Policy Analyst, Senior           | —                  | 7.00                | 7.00   |
| Deputy Department Director                | 1.00               | —                   | (1.00) |
| Director of Budget and Strategic Planning | 1.00               | 1.00                | —      |
| Economist                                 | 1.00               | 1.00                | —      |
| Senior Manager                            | 1.00               | 3.00                | 2.00   |
| Grand Total                               | 15.00              | 17.00               | 2.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00      \$133,773

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# BUDGET & STRATEGIC PLANNING



**PERSONNEL, CONT.**

|  |           |           |
|--|-----------|-----------|
| Coordinate Grants Citywide   | FTE: 2.00 | \$141,617 |
| <ul style="list-style-type: none"><li>• Increase the grant management capacity for better coordination and oversight with two new coordinator positions.</li></ul> |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$96,063  |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul>  |           |           |

**OPERATING**

|   |  |         |
|---|--|---------|
| Support Employee Parking  |  | \$7,920 |
| <ul style="list-style-type: none"><li>• Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city’s Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |  |         |

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|       |      |           |
|-------|------|-----------|
| TOTAL | 2.00 | \$379,373 |
|-------|------|-----------|



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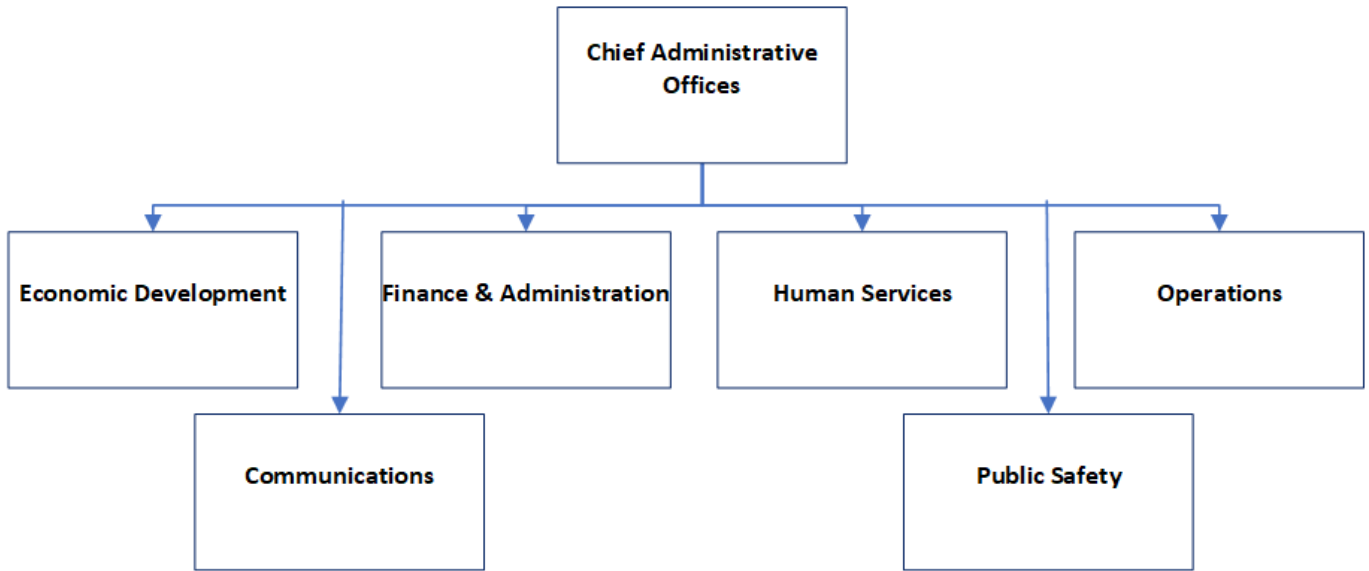






## OVERVIEW

Consistent with the Mayor’s priorities, the Chief Administrative Offices provide leadership and vision to all City agencies and departments. It also promotes and nurtures the environment in which a well-managed government can thrive by, among other things, ensuring sound fiscal planning, and high levels of professionalism and integrity.



## MISSION

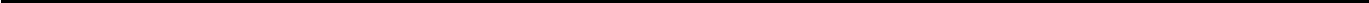
The Chief Administrative Offices are responsible for the day-to-day management of the City government, acting under the general direction of the Mayor.

## OBJECTIVES

- Prepare the Mayor’s annual budget for submission to the City Council
- Decrease the percentage of City population living below the poverty line
- Continue strengthening the City’s financial position through the adoption of and adherence to sound financial policies, practices, and timely reporting
- Ensure the delivery of effective and efficient high quality services to Richmond residents



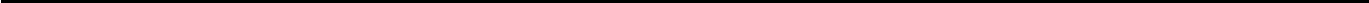
FISCAL SUMMARY\*



| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$466,794         | \$810,598         | \$764,861          | \$3,197,954         |
| Operating             | \$119,261         | \$199,895         | \$166,890          | \$172,650           |
| Total General Fund    | \$586,055         | \$1,010,493       | \$931,751          | \$3,370,604         |
| Special Fund          | \$—               | \$478,644         | \$—                | \$—                 |
| Total Summary         | \$586,055         | \$1,489,137       | \$931,751          | \$3,370,604         |
| Per Capita            | \$2.54            | \$6.50            | \$4.11             | \$14.85             |
| General Fund Staffing | 10.00             | 10.00             | 4.00               | 10.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 10.00             | 10.00             | 4.00               | 10.00               |

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.*

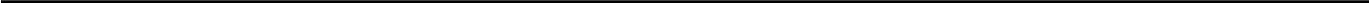
GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL



The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                      | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|-------------------------------------|--------------------|---------------------|--------|
| Chief Administrative Officer        | 1.00               | 1.00                | —      |
| Deputy Chief Administrative Officer | —                  | 4.00                | 4.00   |
| Executive Assistant, Senior         | 1.00               | 1.00                | —      |
| Management Analyst, Associate       | 1.00               | 1.00                | —      |
| Management Analyst, Principal       | —                  | 1.00                | 1.00   |
| Senior Policy Advisor               | 1.00               | 2.00                | 1.00   |
| Grand Total                         | 4.00               | 10.00               | 6.00   |

FY 2024 PROPOSED BUDGET ADJUSTMENTS



PERSONNEL

Update Personnel Expenditures FTE: 2.00      \$192,529

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# CHIEF ADMINISTRATIVE OFFICES



**PERSONNEL, CONT.**

Transfer Leadership FTE: 4.00     \$2,043,200

- Technical adjustment to transfer and centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Departments of Economic Development, Finance, Human Services, and Public Works.

Support Employee Salary Increase FTE: 0.00     \$197,364

- Provide an eight percent salary increase for general employees.

**OPERATING**

Support Employee Parking \$5,760

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

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TOTAL 6.00     \$2,438,853

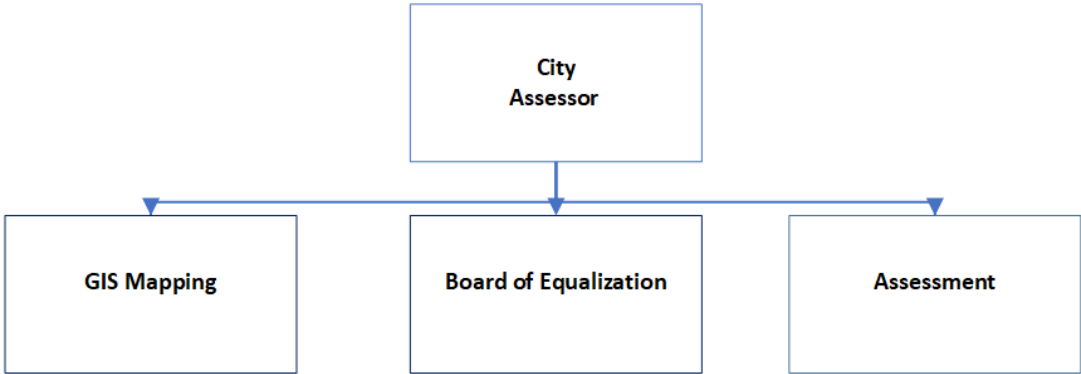


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OVERVIEW

This office reassesses all real estate within the corporate limits to ascertain the market value each year. The reassessment objective is to maintain an equitable assessment-sales ratio on all classes of property, correct property descriptions and include all new construction value. Additional responsibilities include: creating and maintaining the land book, maintaining property database information, current property ownership files, and Geographic Information Systems (GIS) layer information.



MISSION

It is the mission of the Richmond Real Estate Assessor's Office to annually make equitable assessments at market value through teamwork, while encouraging citizen participation in the process to produce an assessment roll in accordance with state statutes, and to provide accurate information to the public, all in a courteous, efficient, and professional manner.

VISION

To move the department further into the 21<sup>st</sup> century with upgraded technology that allows our staff to perform more accurate and equitable real property assessments with an emphasis on professional staff development, improved Computer-Assisted Mass Appraisal (CAMA), appraisal system software, GIS integration, and more analytical tools so the public can have greater trust in the work that we do.

OBJECTIVES

- Real Estate Assessments
- Tax Abatement Credits
- Tax Exemptions by Classification or Designations
- Provide Finance with revised assessment decisions
- Schedule Board of Equalization(BOE) hearings
- Provide administrative support for the hearings
- Correspond with taxpayers on appeal outcomes

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$3,822,634       | \$3,698,718       | \$4,175,152        | \$4,507,874         |
| Operating             | 179,854           | 176,434           | 300,094            | 309,454             |
| Total General Fund    | \$4,002,488       | \$3,875,151       | \$4,475,247        | \$4,817,326         |
| Total Summary         | \$4,002,488       | \$3,875,151       | \$4,475,247        | \$4,817,326         |
| Per Capita            | \$17.35           | \$16.92           | \$19.75            | \$21.22             |
| General Fund Staffing | 37.00             | 37.00             | 37.00              | 37.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 37.00             | 37.00             | 37.00              | 37.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                 | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Business Systems Analyst (Council Agency)      | 1.00               | 1.00                | —      |
| City Assessor                                  | 1.00               | 1.00                | —      |
| Deputy Department Director                     | 1.00               | 1.00                | —      |
| GIS and Project Manager (Council Agency)       | 1.00               | 1.00                | —      |
| GIS Specialist (Council Agency)                | 2.00               | 2.00                | —      |
| Management Analyst (Council Agency)            | 1.00               | 1.00                | —      |
| Management Analyst, Associate (Council Agency) | 1.00               | 1.00                | —      |
| Real Estate Appraiser                          | 9.00               | 9.00                | —      |
| Real Estate Appraiser, Associate               | 7.00               | 7.00                | —      |
| Real Estate Appraiser, Senior                  | 6.00               | 6.00                | —      |
| Real Estate Assessment Manager                 | 1.00               | 1.00                | —      |
| Real Estate Assessment Supervisor              | 5.00               | 5.00                | —      |
| Real Estate Title Examiner                     | 1.00               | 1.00                | —      |
| Grand Total                                    | 37.00              | 37.00               | 0.00   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 \$126,378

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$206,344

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking \$9,360

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL 0.00 \$342,082



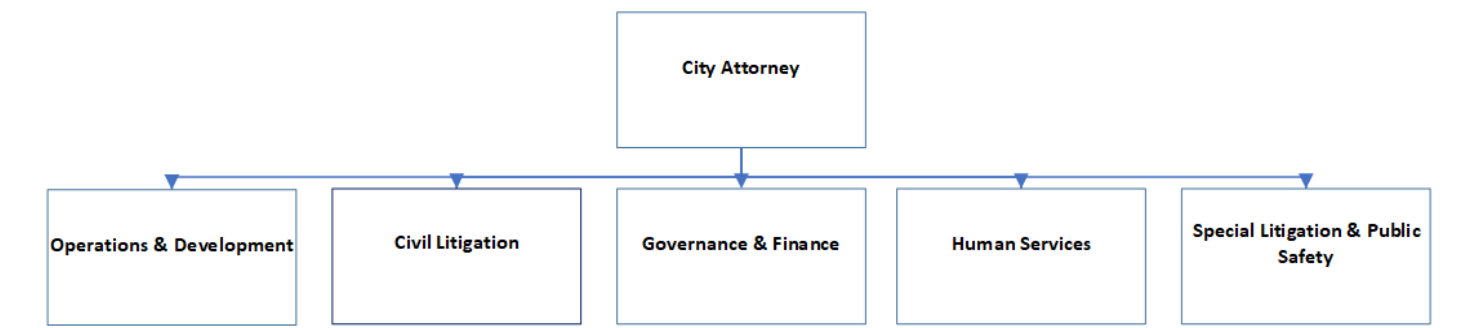
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OVERVIEW

The Office of the City Attorney provides legal advice and services to the City Council, the Mayor, the Chief Administrative Officer, and all departments, boards, commissions, and agencies of the City in all matters affecting the City; accepts service of legal process on behalf of the City; defends the City, the Council or any member thereof, or any officer or employee of the City, or any trustee or member of any board or commission appointed by the City Council in any legal proceeding where they may be named as a defendant; renders legal opinions in writing when requested; prepares ordinances, resolutions, contracts, deeds, and other written instruments; and participates in bond authorizations and bond issuances as authorized by ordinance.



MISSION

The Office of the Richmond City Attorney endeavors to render timely legal services of only the highest quality to the City Council and the City Administration, consistent with its commitment to professionalism. The office functions as both advisor and advocate as it pursues the City's goals while remaining dedicated to principles of ethical behavior, efficiency, and accountability.

VISION

The Office of the City Attorney serves a key role in the areas of timely and competent legal services; policy and legal compliance; blight removal and neighborhood improvement; economic development; revenue collection and enhancements; policy development; and human services delivery to families.

OBJECTIVES

- Improve Departmental Performance and Service Delivery of City Departments and Functions

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$3,612,927    | \$3,839,160    | \$4,499,971     | \$5,482,905      |
| Operating             | 132,403        | 178,181        | 272,421         | 288,261          |
| Total General Fund    | \$3,745,330    | \$4,017,341    | \$4,772,392     | \$5,771,166      |
| Special Fund          | 2,333,889      | 579,566        | 696,435         | 696,435          |
| Total Summary         | \$6,079,219    | \$4,596,907    | \$5,468,827     | \$6,467,601      |
| Per Capita            | \$26.35        | \$20.07        | \$24.13         | \$28.50          |
| General Fund Staffing | 30.76          | 30.76          | 30.76           | 37.76            |
| Other Funds Staffing  | 7.24           | 7.24           | 7.24            | 7.24             |
| *Total Staffing       | 38.00          | 38.00          | 38.00           | 45.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                              | FY 2023 Adopted | FY 2024 Proposed | Change |
|---|-----------------|------------------|--------|
| Assistant City Attorney                     | 7.26            | 13.26            | 6.00   |
| City Attorney                               | 1.00            | 1.00             | —      |
| Deputy City Attorney                        | 4.50            | 4.50             | —      |
| Executive Assistant, Principal              | 1.00            | 0.00             | (1.00) |
| Legal Secretary                             | 2.00            | 2.00             | —      |
| Legal Secretary, Senior                     | 2.00            | 2.00             | —      |
| Management Analyst, Senior (Council Agency) | 1.00            | 1.00             | —      |
| Paralegal                                   | 3.00            | 4.00             | 1.00   |
| Paralegal, Senior                           | 4.00            | 4.00             | —      |
| Senior Assistant City Attorney              | 5.00            | 5.00             | —      |
| Technology Specialist (Council Agency)      | 0.00            | 1.00             | —      |
| Grand Total                                 | 30.76           | 37.76            | 7.00   |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |           |           |
|--|-----------|-----------|
| Update Personnel Expenditures  | FTE: 3.00 | \$316,384 |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |           |           |
| Increase Legal Capacity  | FTE: 2.00 | \$188,860 |
| <ul style="list-style-type: none"><li>Add two new Assistant City Attorney positions to increase capacity for legal review and policy development related to economic development activities.</li></ul>   |           |           |
| Centralize Legal Services  | FTE: 2.00 | \$236,599 |
| <ul style="list-style-type: none"><li>Transfer two existing positions from the Richmond Police Department (RPD) to the City Attorney's Office. This action will provide better coordination of legal assistance provided to RPD and increase oversight by the City Attorney to ensure attorney-client privilege is maintained. A corresponding adjustment can be found in the RPD.</li></ul>   |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$241,091 |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |           |           |

OPERATING

|   |      |           |
|---|------|-----------|
| Support Employee Parking  |      | \$15,840  |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |      |           |
| TOTAL   | 7.00 | \$998,774 |

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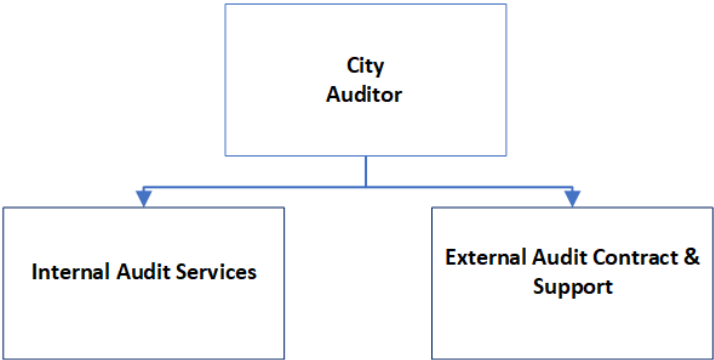


OVERVIEW

We are committed to providing professional, independent auditing services to City agencies, in order to promote:

- Full financial accountability
- Efficiency and effectiveness of operations and programs
- Compliance with relevant laws and regulations

Under the guidance of the city's Audit Committee, the audit staff helps support management's internal control structures. Thereby, the office assists the City Council and the city administration in achieving their goals and objectives.



MISSION

The mission of the City Auditor's Office is to promote open and accountable government through independent audit services.

VISION

Leading in local government auditing.

OBJECTIVES

- To promote full financial accountability, efficiency and effectiveness of operations and programs and compliance with relevant laws and regulations
- Promote efficiency and effectiveness of operations and programs
- Promote compliance with relevant laws and regulations
- Promote full financial accountability
- Promote compliance with relevant laws and regulations

## FISCAL SUMMARY \*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$1,413,074    | \$1,472,239    | \$1,693,429     | \$1,601,469      |
| Operating             | 362,583        | 660,289        | 518,722         | 544,482          |
| Total General Fund    | \$1,775,657    | \$2,132,528    | \$2,212,151     | \$2,145,951      |
| Total Summary         | \$1,775,657    | \$2,132,528    | \$2,212,151     | \$2,145,951      |
| Per Capita            | \$7.70         | \$9.31         | \$9.76          | \$9.45           |
| General Fund Staffing | 13.00          | 13.00          | 12.00           | 12.00            |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 13.00          | 13.00          | 12.00           | 12.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                      | FY 2023 Adopted | FY 2024 Proposed | Change |
|-------------------------------------|-----------------|------------------|--------|
| City Auditor                        | 1.00            | 1.00             | —      |
| Deputy Department Director, Senior  | 1.00            | 1.00             | —      |
| Internal Audit Manager              | 2.00            | 2.00             | —      |
| Internal Auditor                    | 7.00            | 7.00             | —      |
| Management Analyst (Council Agency) | 1.00            | 1.00             | —      |
| Grand Total                         | 12.00           | 12.00            | 0.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

## PERSONNEL

## Update Personnel Expenditures

FTE: 0.00 (\$175,793)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

## Support Employee Salary Increase

FTE: 0.00 \$83,833

- Provide an eight percent salary increase for general employees.



**OPERATING**

**Support Employee Parking** **\$5,760**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city’s Parking Enterprise on behalf of employees resulting in free parking for them.

**Increase Professional Development Support** **\$20,000**

- Provide support for required certifications needed to remain in compliance with Audit Standards.

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|              |             |                   |
|--------------|-------------|-------------------|
| <b>TOTAL</b> | <b>0.00</b> | <b>(\$66,200)</b> |
|--------------|-------------|-------------------|

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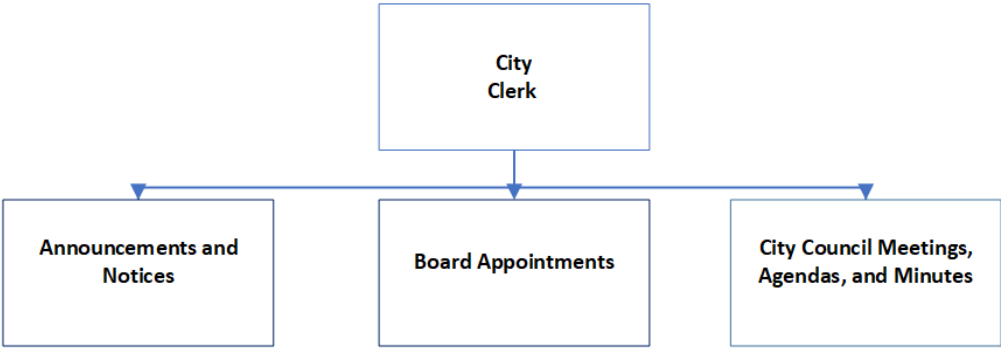






OVERVIEW

The Office of the City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service. It is the duty of the City Clerk to: maintain the official record of legislation considered by Council; preserve an accurate and concise journal of all City Council proceedings; function as the filing officer for various regulations, protests, petitions, statements of economic interest; assure proper notification to citizens of impending legislation, traffic studies, and agreements; perform Oaths of Office for designated City Officials; process Mayoral vetoes; facilitate board appointments and reappointments by maintaining comprehensive information on Boards, Authorities, Commissions and Committees, managing the database which contains information on various boards and timely processing board applications to aid Council and the Mayor in fulfilling appointments; certify official documents of the City.



MISSION

The mission of the Office of the Richmond City Clerk is to ensure the preservation, integrity, and accessibility of the City's official record through the shared management of the legislative process, to provide administrative and technical support to the City Council, to create and disseminate accurate information concerning legislative decisions and policies, and to protect the City Seal.

VISION

The Office of the Richmond City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service.

OBJECTIVES

- Improve the internal and external communication of city operations and build a transparent government for city employees and citizens

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$682,991      | \$726,157      | \$817,308       | \$935,663        |
| Operating             | 227,618        | 239,342        | 379,611         | 315,431          |
| Total General Fund    | \$910,609      | \$965,499      | \$1,196,918     | \$1,251,090      |
| Total Summary         | \$910,609      | \$965,499      | \$1,196,918     | \$1,251,090      |
| Per Capita            | \$3.95         | \$4.21         | \$5.28          | \$5.51           |
| General Fund Staffing | 8.00           | 8.00           | 7.00            | 7.00             |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 8.00           | 8.00           | 7.00            | 7.00             |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                 | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Assistant City Clerk (Council Agency)          | 2.00            | 3.00             | 1.00   |
| Assistant City Clerk, Senior (Council Agency)  | 1.00            | —                | (1.00) |
| City Clerk                                     | 1.00            | 1.00             | —      |
| Deputy Department Director                     | 1.00            | 1.00             | —      |
| Management Analyst (Council Agency)            | 1.00            | 1.00             | —      |
| Management Analyst, Associate (Council Agency) | 1.00            | —                | (1.00) |
| Management Analyst, Principal Council Agency   | —               | 1.00             | 1.00   |
| Grand Total                                    | 7.00            | 7.00             | 0.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

## PERSONNEL

## Update Personnel Expenditures

FTE: 0.00

\$69,367

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PERSONNEL, CONT.

|   |           |          |
|---|-----------|----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$48,988 |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

|   |  |            |
|---|--|------------|
| Support Employee Parking  |  | \$4,320    |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |  |            |
| Transfer Support for Professional Membership Dues   |  | (\$68,500) |
| <ul style="list-style-type: none"><li>Transfer existing funds for National League of Cities and Virginia Municipal League dues to the newly created Office of Intergovernmental Affairs for better coordination and oversight of legislative activities.</li></ul>                                  |  |            |

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|-------|------|----------|
| TOTAL | 0.00 | \$54,172 |
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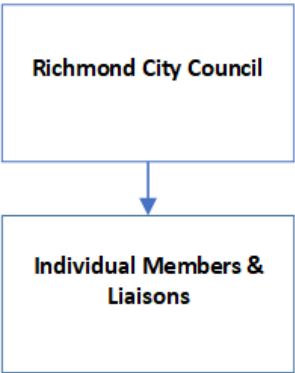
OVERVIEW

The Richmond City Council is the official governing body of the City of Richmond and provides legal authority over it per the Richmond City Charter. In the delivery of its duties, the Richmond City Council represents city residents by creating and amending local laws, providing government policy and oversight, levying local taxes, appointing members to boards and commissions, and approving the City’s annual budget. Richmond operates a Council-Mayor form of government in which the City is divided into nine voter districts. These Richmond Voting Districts include the: West End 1st Voter District, North Central 2nd Voter District, North Side 3rd Voter District, Southwest 4th Voter District, Central 5th Voter District, Gateway 6th Voter District, East End 7th Voter District, Southside 8th Voter District, and South Central 9th Voter District. Council members serve four-year terms and every two years, elect, from among its members, one person to serve as President and one to serve as Vice President.

Richmond City Council appoints and oversees six offices, which include: the Office of the Council Chief of Staff, Office of the City Clerk, Office of the City Auditor, Office of the City Attorney, Office of the City Assessor of Real Estate, and the Inspector General.

In the delivery of its duties, Richmond City Council holds an average of 12 official monthly public meetings to discuss, deliberate, and act on laws and policy on behalf of Richmond residents. These include formal meetings; informal meetings; six Council Standing Committee meetings; and Council budget meetings, special meetings, and public hearings and special events that are held on an as-needed basis.

Richmond City Council Standing Committees represent six general focus areas, which include: the Richmond City Council Finance and Economic Development Standing Committee; Education and Human Services Standing Committee; Land Use, Housing and Transportation Standing Committee; Governmental Operations Standing Committee; Organizational Development Standing Committee; and, Public Safety Standing Committee. Richmond City Council also regularly establishes and/or appoints members to serve on approximately 60 local and regional government boards, commissions, committees, and task forces to assist with providing oversight on various topics, programs and services.



MISSION

The mission of Richmond City Council is to represent citizens in creating and amending local laws, providing government policy and oversight, and approving the City’s budget.

VISION

Richmond City Council is committed to creating a vibrant community that is a great place to live, love, work, learn, play, visit, and enjoy family.

## OBJECTIVES

- Represent Richmond residents in creating and amending local laws
- Establish an annual Richmond Government Budget
- Develop Richmond Government policy
- Provide oversight of Richmond Government

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$1,174,820    | \$1,174,803    | \$1,227,551     | \$1,306,225      |
| Operating             | 230,758        | 312,412        | 337,789         | 728,468          |
| Total General Fund    | \$1,405,578    | \$1,487,215    | \$1,565,339     | \$2,034,693      |
| Special Fund          | —              | —              | 261,869         | 261,869          |
| Total Summary         | \$1,405,578    | \$1,487,215    | \$1,827,208     | \$2,296,562      |
| Per Capita            | \$6.09         | \$6.49         | \$8.06          | \$10.12          |
| General Fund Staffing | 18.00          | 18.00          | 18.00           | 18.00            |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 18.00          | 18.00          | 18.00           | 18.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency.. The FY 2024 total staffing includes funded positions only.,

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title            | FY 2023 Adopted | FY 2024 Proposed | Change |
|---------------------------|-----------------|------------------|--------|
| Council Liaison           | 9.00            | 9.00             | —      |
| Council Member            | 7.00            | 7.00             | —      |
| President Of Council      | 1.00            | 1.00             | —      |
| Vice President Of Council | 1.00            | 1.00             | —      |
| Grand Total               | 18.00           | 18.00            | —      |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 \$6,010

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$72,664

- Provide an eight percent salary increase for general employees.

OPERATING

Support Civilian Review Board \$204,199

- Provide funds to support the activities and members of the board. funds will be used to coordinate and conduct meetings and reviews.

City Council District Budgets \$180,000

- Increase funding to support increased meeting and engagement activities in council districts.

Support Employee Parking \$6,480

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL 0.00 \$469,354

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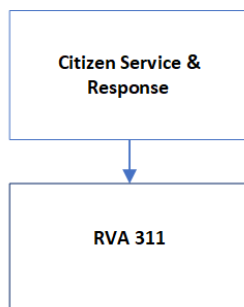




## OVERVIEW

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The Department of Citizen Service and Response is comprised of RVA311. The primary responsibilities of the Department are to enable the dissemination of information, the collection of public input, enable citizens to request non-emergency services, and to analyze and report the public's input into City initiatives, citizen requests, and the City's responsiveness in fulfilling citizens' requests. The Department will ensure alignment of City departments' services with the Mayor's vision of One Richmond through robust engagement with the public, and ensure that the public has the opportunity to provide input on major City initiatives.



## MISSION

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To empower Richmond citizens to get their non-emergency service needs met and help City government understand and respond to the public's needs & concerns effectively, with high citizen satisfaction.

## VISION

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The department makes it easy for citizens to share their input into City initiatives and to submit requests through their channel of choice. CSR provides the public with the opportunity to provide input into major City initiatives. Likewise, the department makes it easy for City government to share information with the public and solicit public input.

CSR works with departments to provide citizens with clear expectations when a request is submitted, and receive timely and meaningful updates to their requests through completion. Citizen Service & Response will offer actionable insights into public feedback, input, service requests and request fulfillment to City Leadership and the public, in order to anticipate and effectively meet citizen needs.

## OBJECTIVES

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- Establish a culture of responsiveness and resident-centric perspective for all City departments and personnel
- Increase transparency and timeliness of information provided to the public
- Provide digital and in-person capabilities to City government agencies for the dissemination of information, and the solicitation and gathering of public input
- Measure citizen satisfaction with departmental fulfillment of requests
- Provide opportunities for citizens to submit and receive updates on requests through phone, internet, and smartphone app
- Provide district-level reporting of citizen requests to stakeholders

# CITIZEN SERVICE & RESPONSE

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,366,301       | \$1,936,158       | \$1,651,651        | \$1,803,628         |
| Operating             | 639,656           | 649,433           | 496,944            | 496,944             |
| Total General Fund    | \$2,005,957       | \$2,585,591       | \$2,148,595        | \$2,300,572         |
| Total Special Fund    | —                 | —                 | —                  | —                   |
| Total Summary         | \$2,005,957       | \$2,585,591       | \$2,148,595        | \$2,300,572         |
| Per Capita            | \$8.69            | \$11.29           | \$9.48             | \$10.14             |
| General Fund Staffing | 20.00             | 28.00             | 20.00              | 22.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 20.00             | 28.00             | 20.00              | 22.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                           | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Customer Care Specialist                 | 14.00              | 16.00               | 2.00   |
| Customer Service Manager                 | 1.00               | 1.00                | —      |
| Customer Service Supervisor              | 1.00               | 1.00                | —      |
| Director of Citizen Service and Response | 1.00               | 1.00                | —      |
| Management Analyst, Associate            | 2.00               | 2.00                | —      |
| Technology Manager (Agency)              | 1.00               | 1.00                | —      |
| Grand Total                              | 20.00              | 22.00               | 2.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 2.00      \$63,208

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Employee Salary Increase

FTE: 0.00      \$88,769

- Provide an eight percent salary increase for general employees.

# CITIZEN SERVICE & RESPONSE

## OPERATING

- There are no operating changes to this budget.

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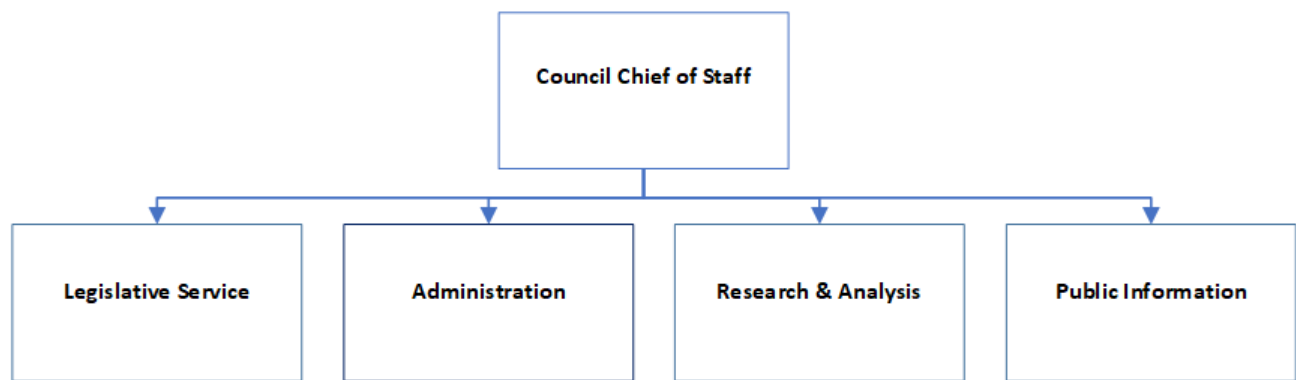
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| TOTAL | 2.00 | \$151,977 |
|-------|------|-----------|

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OVERVIEW

The Office of Council Chief of Staff supports Richmond City Council by providing general management and control over Richmond City Council operations on behalf of the institution of Council. Responsibilities on behalf of the institution of Council include directing and managing day-to-day and ongoing administrative activities; research, analysis and facilitation of the Richmond Government Budget and proposed City and State legislation; monitoring compliance with established public policy and the Richmond Government Budget; management and delivery of Council Public Information and Special Events; facilitation between Council, Mayor's Office and Chief Administrative Officer and other City department/agencies; and oversight of Council Offices.



MISSION

The mission of the Richmond City Council Office of the Council Chief of Staff is to serve Richmond City Council by providing fiscal and policy analysis and to communicate and connect resources that enhance the lives of Richmond residents through responsible government.

VISION

The Richmond City Council Office of the Council Chief of Staff is committed to supporting the Richmond City Council as an informed and responsive body.

OBJECTIVES

- Support Council in representing Richmond residents in creating and amending local laws
- Support Council in establishing an annual Richmond Government Budget
- Support Council in developing Richmond Government policy
- Support Council in providing oversight of Richmond Government
- Support Council in providing oversight of Council Offices

## FISCAL SUMMARY \*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$962,752      | \$766,451      | \$1,342,386     | \$1,225,713      |
| Operating             | 499            | 79,856         | 225,894         | 240,294          |
| Total General Fund    | \$963,250      | \$846,307      | \$1,568,281     | \$1,466,006      |
| Total Summary         | \$963,251      | \$846,307      | \$1,568,281     | \$1,466,006      |
| Per Capita            | \$4.17         | \$3.69         | \$6.92          | \$6.37           |
| General Fund Staffing | 11.00          | 11.00          | 11.00           | 11.00            |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 11.00          | 11.00          | 11.00           | 11.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                      | FY 2023 Adopted | FY 2024 Proposed | Change |
|---|-----------------|------------------|--------|
| Council Chief of Staff                              | 1.00            | 1.00             | —      |
| Council Public Relations Specialist                 | 0.50            | 0.50             | —      |
| Council Budget Analyst                              | —               | 2.50             | 2.50   |
| Deputy Department Director                          | 1.00            | 1.00             | —      |
| Executive Assistant                                 | 1.00            | 1.00             | —      |
| Management Analyst (Council Agency)                 | 1.00            | 1.00             | —      |
| Management Analyst, Principal (Council Agency)      | 4.00            | 2.00             | (2.00) |
| Management Analyst, Senior (Council Agency)         | 1.50            | 1.00             | (0.50) |
| Public Information Manager, Senior (Council Agency) | 1.00            | 1.00             | —      |
| Grand Total   | 11.00           | 11.00            | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$153,535)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.



PERSONNEL, CONT.

|   |           |          |
|---|-----------|----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$36,862 |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

|   |  |          |
|---|--|----------|
| Support Employee Parking  |  | \$14,400 |
| <ul style="list-style-type: none"><li>• Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city’s Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |  |          |

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|       |      |           |
|-------|------|-----------|
| TOTAL | 0.00 | \$102,275 |
|-------|------|-----------|

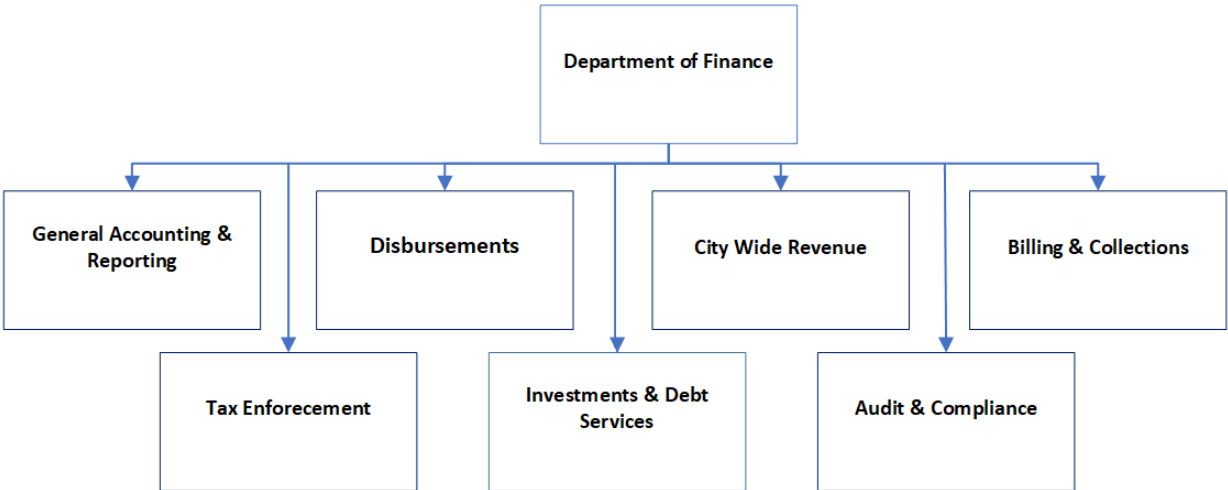
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OVERVIEW

The Department of Finance is responsible for the taxation, accounting, disbursement, risk management, as well as debt and investment functions of the City. The Director of Finance is charged by state law with the duties mandated for the constitutional offices of the Treasurer and Commissioner of Revenue.



MISSION

To manage and safeguard the shared capital of the City of Richmond’s citizens, businesses, departments, and partners.

VISION

A customer-focused citywide financial system that is streamlined, transparent, and built on the technology of the future.

OBJECTIVES

- Maintain or improve bond ratings for the City of Richmond
- On time completion of the Annual Comprehensive Financial Report (ACFR) and Monthly Financial Reports (Unaudited)
- Accurate accounting of all funds (general, special, grant, etc.) of the City of Richmond
- Ensure prompt payments to the City of Richmond's vendors in accordance with code
- Maximize revenue collections, for both current and delinquent taxes and fees owed to the City
- Increase use and effectiveness of technology
- To issue accurate and timely real estate taxes in an effective matter
- To provide real estate tax relief to vulnerable residents through the Tax Relief for the Elderly and Disabled Program

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$7,330,530       | \$6,968,724       | \$8,411,182        | \$9,633,515         |
| Operating                | 1,368,275         | 7,409,344         | 4,429,971          | 5,076,553           |
| Total General Fund       | \$8,698,805       | \$14,378,068      | \$12,841,153       | \$14,710,071        |
| Special Fund             | 2,145,164         | 1,089,914         | —                  | 2,875,341           |
| Capital Improvement Plan | —                 | —                 | 10,000,000         | —                   |
| Total Summary            | \$10,843,969      | \$15,467,982      | \$22,841,153       | \$17,585,412        |
| Per Capita               | \$47.00           | \$67.52           | \$100.79           | \$77.48             |
| General Fund Staffing    | 113.00            | 113.00            | 97.00              | 112.00              |
| Other Funds Staffing     | 4.00              | 4.00              | 4.00               | 4.00                |
| *Total Staffing          | 117.00            | 117.00            | 101.00             | 116.00              |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                              | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---|--------------------|---------------------|--------|
| Accountant                                  | 3.00               | 3.00                | —      |
| Accountant, Associate                       | 2.00               | 2.00                | —      |
| Accountant, Senior                          | 2.00               | 5.00                | 3.00   |
| Accounting Manager                          | 4.00               | 4.00                | —      |
| Accounting Supervisor                       | —                  | 1.00                | 1.00   |
| Administrative Technician                   | 1.00               | 1.00                | —      |
| Administrative Technician, Senior           | 2.00               | 1.00                | (1.00) |
| Assistant Controller                        | 2.00               | 2.00                | —      |
| Business Systems Analyst                    | 4.00               | 3.00                | (1.00) |
| Chief Investment and Debt Portfolio Officer | —                  | 1.00                | 1.00   |
| Controller                                  | 1.00               | 1.00                | —      |
| Customer Service Specialist                 | 8.00               | 8.00                | —      |
| Customer Service Supervisor                 | 6.00               | 7.00                | 1.00   |
| Customer Service Technician                 | 8.00               | 8.00                | —      |
| Debt and Account Manager                    | —                  | 1.00                | 1.00   |
| Deputy Chief Administrative Officer         | 1.00               | —                   | (1.00) |
| Deputy Department Director                  | 1.00               | 1.00                | —      |
| Deputy Department Director, Senior          | 1.00               | 1.00                | —      |
| Director of Finance                         | 1.00               | 1.00                | —      |
| Executive Assistant, Senior                 | —                  | 2.00                | 2.00   |

| Position Title                          | FY 2023 Adopted | FY 2024 Proposed | Change       |
|---|-----------------|------------------|--------------|
| Financial Regulatory Specialist, Senior | 6.00            | 8.00             | 2.00         |
| Financial Regulatory Technician         | 15.00           | 16.00            | 1.00         |
| Investment and Debt Portfolio Manager   | 1.00            | 1.00             | —            |
| Management Analyst                      | —               | 1.00             | 1.00         |
| Management Analyst, Associate           | 14.00           | 14.00            | —            |
| Management Analyst, Principal           | —               | 2.00             | 2.00         |
| Management Analyst, Senior              | 2.00            | 3.00             | 1.00         |
| Payroll Manager                         | 1.00            | 1.00             | —            |
| Program and Operations Manager          | 2.00            | 3.00             | 1.00         |
| Revenue Manager                         | 8.00            | 8.00             | —            |
| Senior Policy Advisor                   | —               | 1.00             | 1.00         |
| Technology Manager, Senior (Agency)     | 1.00            | 1.00             | —            |
| <b>Grand Total</b>                      | <b>97.00</b>    | <b>112.00</b>    | <b>15.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

**Update Personnel Expenditures** **FTE: 14.00** **\$1,025,098**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

**Transfer Deputy Chief Administrative Officers** **FTE: (1.00)** **(\$543,424)**

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.

**Increase Investment and Debt Capacity** **FTE: 2.00** **\$307,956**

- Provide two additional positions to manage the debt and investment portfolios. This action enhances the city's ability to make strategic decisions using the investment market..

**Support Employee Salary Increase** **FTE: 0.00** **\$432,706**

- Provide an eight percent salary increase for general employees.

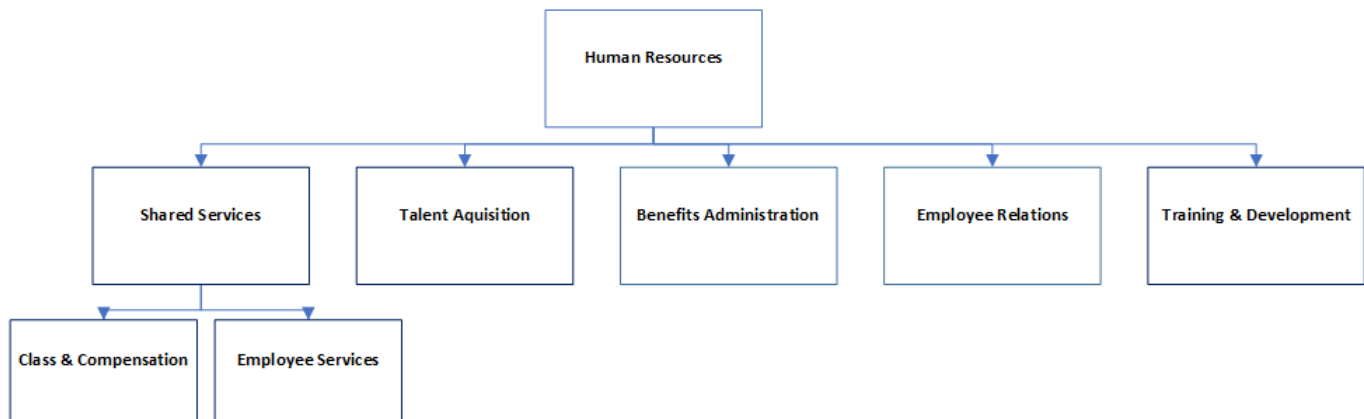


**OPERATING**

|   |              |                    |
|---|--------------|--------------------|
| <b>Improve Enterprise Resource Planning</b>   |              | <b>\$585,777</b>   |
| <ul style="list-style-type: none"><li>Support the additional purchase of Enterprise Resource Planning software bundles for citywide services. This action enhances the city's ability for reporting and analyzing financial information for strategic planning of the city finances.</li></ul>  |              |                    |
| <b>Increase in Analytics Funding</b>  |              | <b>\$41,365</b>    |
| <ul style="list-style-type: none"><li>Support increased costs for data analytics by J.D. Power. J.D. Power is an American data analytics, software, and consumer intelligence company. The city utilizes this for personal property tax projections and the increase is needed due to volatility in the new and used car markets.</li></ul> |              |                    |
| <b>Support Employee Parking</b>   |              | <b>\$19,440</b>    |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul>   |              |                    |
| <hr/>   |              |                    |
| <b>TOTAL</b>  | <b>15.00</b> | <b>\$1,868,918</b> |

## OVERVIEW

In FY 2024, the Department of Human Resources has been reimagined to meet the needs of a changing workforce in the post-COVID-19 world, strategically orienting itself with a more customer-centric business model and inclusive culture. The department implements innovative strategies to administer human capital programs by: delivering cost-efficient and top-tier talent recruitment and selection services; administering competitive and progressive classification, compensation, and performance evaluation systems; developing, overseeing, and keeping record of employee data; providing timely and comprehensive consultation, investigation, and resolution of grievances, disciplinary actions, and complaints; providing expertise and consultation in the areas of human capital policy development and administration, policy review, and interpretation; supporting employee engagement and professional growth by creating and implementing employee training and development initiatives, recognition programs, and specialized incentives; and providing holistic employee health and wellness benefit programs.



## MISSION

To provide high-quality, holistic, innovative, and human-centric services for its internal and external customers, who include administrators, staff, and prospective employees of the City of Richmond. The department's services elevate the city to an employer of choice by building a progressive, innovative, and inclusive organization, designing employee wellness and development programs, and administering equitable and consistent policy.

## VISION

The department strives to create a positive work culture, establish ethical standards, and promote the city's core values through recruiting and retaining top-tier employees resulting in workplace of choice.

## OBJECTIVES

- Continue to strategically and expeditiously select and on-board highly talented individuals with the acumen, aptitude, and attitude to thrive in COR Government.
- Continue to engage COR employees to ensure that each person is in the right job and has been provided with the right resources to leverage their knowledge skills, and behaviors to meet COR goals and sustain organizational success.
- Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement
- Continue to ensure compliance with federal employment law/federal substance abuse policy requirements, City Personnel Rules, & Administrative Regulations, to include all grievance and Personnel Board hearings. To provide guidance on all applicable federal employment laws and City Policy. Perform research on and revise all employment law-related policies, including Personnel Rules & Administrative Regulations. Ensure compliance with disciplinary procedures.
- Oversee classification and compensation for employees, ensuring compliance with city, state and federal rules/laws.

# HUMAN RESOURCES

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$3,507,628       | \$3,718,735       | \$4,177,785        | \$4,752,337         |
| Operating             | 471,797           | 905,675           | 1,055,450          | 5,884,250           |
| Total General Fund    | \$3,979,425       | \$4,624,410       | \$5,233,237        | \$10,636,587        |
| Total Summary         | \$3,979,425       | \$4,624,410       | \$5,233,237        | \$10,636,587        |
| Per Capita            | \$17.25           | \$20.19           | \$23.09            | \$46.86             |
| General Fund Staffing | 53.50             | 50.50             | 39.50              | 48.00               |
| Other Funds Staffing  | —                 | 2.00              | 2.00               | —                   |
| *Total Staffing       | 53.50             | 52.50             | 41.50              | 48.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                           | FY 2023<br>Adopted | FY 2024<br>Proposed | Change  |
|--|--------------------|---------------------|---------|
| Administrative Technician, Senior        | 4.00               | —                   | (4.00)  |
| Benefits and Wellness Specialist         | —                  | 1.00                | 1.00    |
| Benefits Associate                       | —                  | 3.00                | 3.00    |
| Compensation Associate                   | —                  | 2.00                | 2.00    |
| Compensation Specialist                  | —                  | 2.00                | 2.00    |
| Deputy Department Director, Senior       | 1.00               | 2.00                | 1.00    |
| Director of Human Resources              | 1.00               | 1.00                | —       |
| EEO Investigator                         | —                  | 2.00                | 2.00    |
| EEO Specialist                           | —                  | 1.00                | 1.00    |
| Employee Relations Associate             | —                  | 1.00                | 1.00    |
| Employee Relations Specialist            | —                  | 3.00                | 3.00    |
| Executive Assistant                      | —                  | 1.00                | 1.00    |
| Human Resources Assistant                | —                  | 4.00                | 4.00    |
| Human Resources Business Partner         | —                  | 4.00                | 4.00    |
| Human Resources Business Partner, Senior | —                  | 1.00                | 1.00    |
| Human Resources Division Chief           | 3.00               | 5.00                | 2.00    |
| Human Resources Generalist               | 12.00              | —                   | (12.00) |
| Human Resources Manager                  | 3.00               | 4.00                | 1.00    |
| Human Resources Specialist               | 5.50               | —                   | (5.50)  |
| Labor Relations Specialist               | —                  | 1.00                | 1.00    |
| Leadership and Development Specialist    | —                  | 1.00                | 1.00    |
| Leadership and Development Trainer       | —                  | 3.00                | 3.00    |
| Management Analyst                       | 1.00               | —                   | (1.00)  |

# HUMAN RESOURCES

| Position Title                     | FY 2023 Adopted | FY 2024 Proposed | Change      |
|------------------------------------|-----------------|------------------|-------------|
| Management Analyst, Associate      | 7.00            | —                | (7.00)      |
| Management Analyst, Principal      | 1.00            | —                | (1.00)      |
| Talent Acquisition Partner         | —               | 4.00             | 4.00        |
| Talent Acquisition Partner, Senior | —               | 2.00             | 2.00        |
| Technology Coordinator (Agency)    | 1.00            | —                | (1.00)      |
| <b>Grand Total</b>                 | <b>39.50</b>    | <b>48.00</b>     | <b>8.50</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: (36.50) (\$3,840,212)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Reimagining Human Resources

FTE: 43.00 \$4,028,477

- Implement a new organizational design and structure to maximize the delivery of high-quality services to for a Post COVID-19 workforce and community. The department was re-organized during FY 2023 and this adjustment provides for the confirmation of the new position classifications required under the new structure.

#### Centralize Human Resources

FTE: 2.00 \$247,126

- Transfer two existing positions from the Richmond Police Department (RPD) and Richmond Fire Department (RFD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. Corresponding adjustments can be found in the RPD and the RFD.

#### Support Employee Salary Increase

FTE: 0.00 \$139,161

- Provide an eight percent salary increase for General employees.

### OPERATING

#### Continue Professional and Culture Development

\$500,000

- Support the continued culture work of the city organization which began in earnest in FY 2023. Additionally, funds will be used for leadership training, succession planning, and the development of a merit-based performance evaluation system.

## OPERATING, CONT.

**Encourage Alternative Employee Transportation** **\$150,000**

- Incentivize employees to utilize alternative forms of transportation to and from work. Reducing the number vehicles driving will help reduce the city's carbon footprint and encourage a healthier lifestyle.

**Support Employee Parking** **\$28,800**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

**Support Collective Bargaining** **\$2,000,000**

- Provide for staffing, contractual obligations, outside legal counsel, training, and educational materials needed to implement collective bargaining. City Council approved the collective bargaining during FY 2023. During that time, an estimated amount of \$300,000 was provided. Since then, the city has executed a Labor Relations Contract to beginning elections and agreement negotiations with certified unions.

**Coordinate Tuition Assistance Program** **\$650,000**

- Implement a citywide tuition assistance program for employees. Previously tuition assistance was provided in a siloed approach leaving the decision up to individual department. In FY 2024, the Department of Human Services will develop and coordinate a citywide equitable tuition assistance program.

**Provide Language Incentives** **\$500,000**

- Continue the language incentives to bi and multi-lingual employees who utilize a secondary language in the course of their job duties. This initiative was approved mid-year during FY 2023. This adjustment continues funding for the incentive in FY 2024.

**Implement New Health Offerings** **\$1,000,000**

- Support the creation of new health and wellness programs for city employees. Activities will focus on short-term disability insurance, prevention services, nutritional education, and the creation of a robust wellness program.

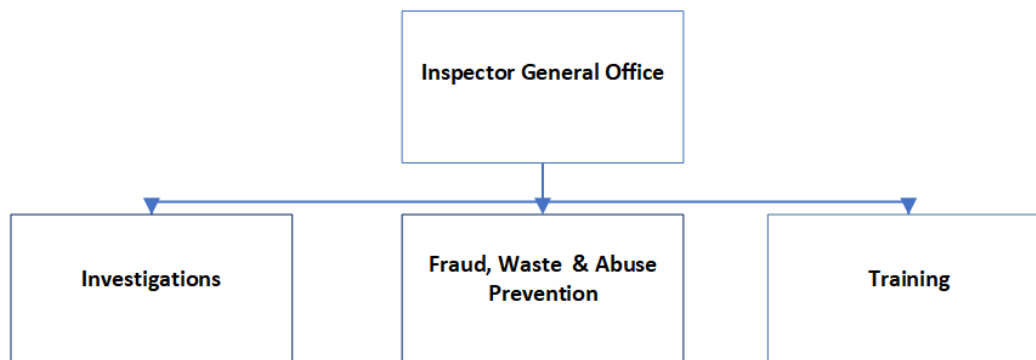
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|              |             |                    |
|--------------|-------------|--------------------|
| <b>TOTAL</b> | <b>8.50</b> | <b>\$5,403,350</b> |
|--------------|-------------|--------------------|



## OVERVIEW

The department originally began as part of the City Auditor's Office. In FY 2019, the City Charter was updated and the Inspector General's Office became an independent office.



## MISSION

The Inspector General's Office strives to detect and prevent fraud, waste, and abuse and to promote economy, efficiency, and effectiveness in the programs and operations of the City of Richmond Government through independent and objective investigations, inspections, and assistance.

## VISION

To be a highly effective organization that promotes positive change throughout the City of Richmond Government with a professional and skilled team that strives for continuous improvement.

## OBJECTIVES

- Maintain fraud reporting hotline and fraud app for Richmond citizens and employees of the city of Richmond
- Investigate fraud waste and abuse allegations as outlined by City Code
- Engage in prevention activities to include review of legislation, policies and procedures and provide training and education to city employees to identify and prevent fraud waste and abuse of taxpayer resources
- Conduct joint investigations and projects with other law enforcement agencies
- Increase transparency and timeliness of information.
- Foster a culture of organizational excellence citywide.
- Provide professional investigations and inspections that will have positive effects to promote change and policy efficiency.

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$564,294         | \$600,411         | \$850,293          | \$954,366           |
| Operating                | 20,046            | 16,802            | 52,216             | 55,096              |
| Total General Fund       | \$584,340         | \$617,214         | \$902,509          | \$1,009,462         |
| Total Department Summary | \$584,340         | \$617,214         | \$902,509          | \$1,009,462         |
| Per Capita               | \$2.53            | \$2.69            | \$3.98             | \$4.45              |
| General Fund Staffing    | 4.00              | 4.00              | 7.00               | 7.00                |
| Other Funds Staffing     | —                 | —                 | —                  | —                   |
| *Total Staffing          | 4.00              | 4.00              | 7.00               | 7.00                |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                      | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|-------------------------------------|--------------------|---------------------|--------|
| Deputy Department Director          | 1.00               | 1.00                | —      |
| Executive Assistant                 | 1.00               | 1.00                | —      |
| Inspector General                   | 1.00               | 1.00                | —      |
| Internal Audit Manager              | 1.00               | 1.00                | —      |
| Internal Auditor/Investigator       | 2.00               | 2.00                | —      |
| Management Analyst (Council Agency) | 1.00               | 1.00                | —      |
| Grand Total                         | 7.00               | 7.00                | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

## PERSONNEL

## Update Personnel Expenditures

FTE: 0.00

\$65,037

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.



PERSONNEL, CONT.

|   |           |          |
|---|-----------|----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$39,036 |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

|   |  |         |
|---|--|---------|
| Support Employee Parking  |  | \$2,880 |
| <ul style="list-style-type: none"><li>• Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |  |         |

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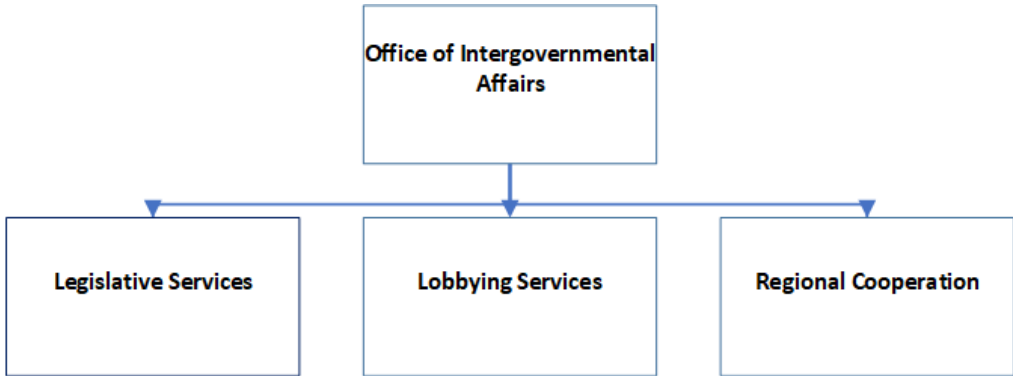
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|-------|------|-----------|
| TOTAL | 0.00 | \$106,953 |
|-------|------|-----------|

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## OVERVIEW

The Office of Intergovernmental Affairs (OIA) advocates for the City of Richmond’s interests before the Virginia General Assembly, state officials, federal agencies, and other decision-making bodies. It serves as the liaison to governmental and non-governmental organizations. It facilitates the communication of legislative priorities between key stakeholders and the city. It serves the dual role of advocating the priorities of the administration and city council. This is a newly created department in FY 2024 for better coordination of citywide activities.



## MISSION

Advance the city’s financial and operating legislative priorities with policymakers of the federal, state, and local governments.

## VISION

Maintain close working relationships internally and externally to identify and develop legislative priorities. Partner with regional and governmental decision makers advocate key legislation that impacts city priorities.

## OBJECTIVES

- Develop and maintain relationships with federal, state, regional and local governments decision makers.
- Coordinate with city departments, city leaders, and city council to draft a legislative agenda.
- Strategize with the lobbyists regarding federal programs and legislation.
- Advocate for the City’s interests with the Virginia General Assembly members.
- Work with other interested parties to promote legislation, financial support, and projects that are beneficial to the City.

# INTERGOVERNMENTAL AFFAIRS

## FISCAL SUMMARY \*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$—               | \$—               | \$—                | \$139,965           |
| Operating             | —                 | —                 | —                  | 324,000             |
| Total General Fund    | \$—               | \$—               | \$—                | \$463,965           |
| Total Summary         | \$—               | \$—               | \$—                | \$463,965           |
| Per Capita            | \$—               | \$—               | \$—                | \$2.04              |
| General Fund Staffing | —                 | —                 | —                  | 1.00                |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | —                  | 1.00                |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                        | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---------------------------------------|--------------------|---------------------|--------|
| Director of Intergovernmental Affairs | —                  | 1.00                | 1.00   |
| Grand Total                           | —                  | 1.00                | 1.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

Coordinate Legislative Activities FTE: 1.00 \$139,965

- Provide for one new director position who will support and coordinate the City's intergovernmental relations.

### OPERATING

Support Professional Membership Dues \$79,000

- Transfer existing funding from the Office of the Clerk for membership dues for the Virginia Municipal League (VML) and the National League of Cities for citywide coordination.

Support Operations \$245,000

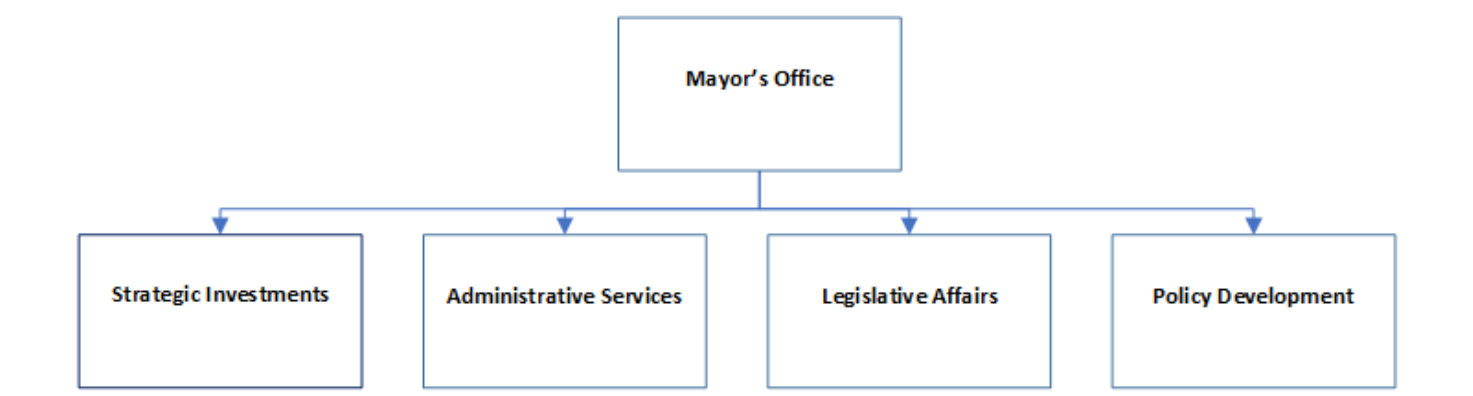
- Provide operating funds for the day-to-day operations of the new Office. These includes office supplies, printing, conference/conventions, other membership dues, contracts, employee training, management services and parking.

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|       |      |           |
|-------|------|-----------|
| TOTAL | 1.00 | \$463,965 |
|-------|------|-----------|

OVERVIEW

The Mayor’s Office provides leadership and vision to all City agencies and departments. It promotes the development of strategic plans utilizing sound fiscal management. The Mayor’s Office also works with other governmental bodies, the private sector, and, most importantly, the citizens and the community to help build One Richmond.



MISSION

The mission of the Mayor’s Office is to provide vision and leadership in the creation of municipal policies and priorities. Sec. 5.01 of the City Charter states: “The Mayor shall be the Chief Executive Officer of the City and shall be responsible for the proper administration of City government.” The Mayor provides strategic direction and policy guidance to the Chief Administrative Officer and works with the City Council and other elected officials to carry out the will of the voters.

“The City of Richmond will be a professional, accountable and compassionate government that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens”.- Mayor Levar M. Stoney

OBJECTIVES

- The One Richmond agenda consists of four related goals:
- Improving the quality of public education and the lives of children and families in Richmond using a holistic approach;
  - Promoting social and economic inclusion of those who have been left out of our City’s prosperity, through inclusive economic development and community wealth building strategies;
  - Promoting public safety in all our neighborhoods; and,
  - Providing high-quality public services to all residents while being wise stewards of our City’s infrastructure and natural resources.

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,127,746       | \$956,994         | \$1,226,886        | \$1,352,887         |
| Operating             | 28,688            | 74,264            | 70,385             | 149,465             |
| Total General Fund    | \$1,156,434       | \$1,031,258       | \$1,297,271        | \$1,502,352         |
| Total Summary         | \$1,156,434       | \$1,031,258       | \$1,297,271        | \$1,502,352         |
| Per Capita            | \$5.01            | \$4.50            | \$5.72             | \$6.62              |
| General Fund Staffing | 9.00              | 9.00              | 10.00              | 11.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 9.00              | 9.00              | 10.00              | 11.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|-------------------------------|--------------------|---------------------|--------|
| Chief of Staff                | 1.00               | 1.00                | —      |
| Executive Assistant           | 3.00               | 2.00                | (1.00) |
| Executive Assistant, Senior   | 1.00               | 1.00                | —      |
| Management Analyst            | —                  | 1.00                | 1.00   |
| Management Analyst, Associate | —                  | 1.00                | 1.00   |
| Management Analyst, Principal | —                  | 1.00                | 1.00   |
| Mayor                         | 1.00               | 1.00                | —      |
| Press Secretary               | 1.00               | 1.00                | —      |
| Senior Assistant to the Mayor | 1.00               | 1.00                | —      |
| Senior Policy Advisor         | 1.00               | 1.00                | —      |
| Staff Assistant to Mayor/CAO  | 1.00               | —                   | (1.00) |
| Grand Total                   | 10.00              | 11.00               | 1.00   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |           |            |
|--|-----------|------------|
| Update Personnel Expenditures  | FTE: 1.00 | (\$22,491) |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |           |            |
| Increase Policy Development  | FTE: 1.00 | \$58,801   |
| <ul style="list-style-type: none"><li>Provide on additional position to assist the Office in policy development and oversight.</li></ul>   |           |            |
| Support Employee Salary Increase   | FTE: 0.00 | \$89,691   |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |           |            |

OPERATING

|   |      |           |
|---|------|-----------|
| Support Employee Parking  |      | \$10,080  |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |      |           |
| Upgrade Technology  |      | \$6,000   |
| <ul style="list-style-type: none"><li>Increase in funding for technology upgrades in the second floor large conference room needed to replace out of date conferencing equipment.</li></ul>   |      |           |
| Support Operations  |      | \$63,000  |
| <ul style="list-style-type: none"><li>Provide additional funds for the day-to-day operations. Funds will be used for training and development, conferences, professional memberships, and meeting activities.</li></ul>   |      |           |
| TOTAL   | 1.00 | \$205,081 |

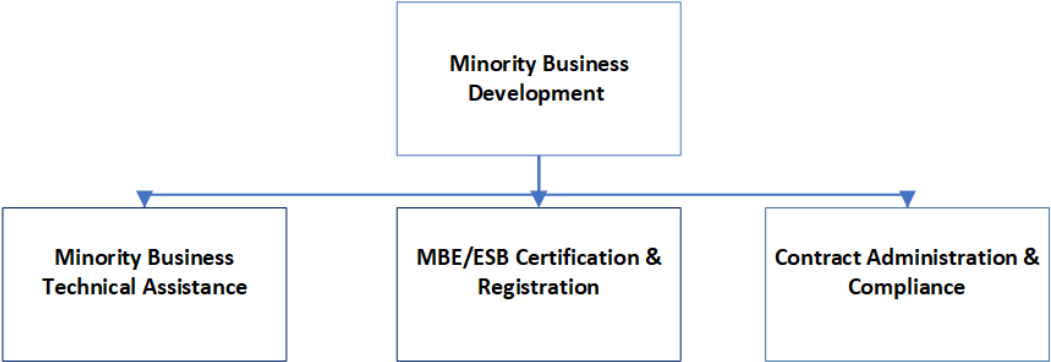
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## OVERVIEW

The Office of Minority Business Development’s (OMBD’s) programs and services ensure minority owned, emerging small, and disadvantaged businesses have an equal opportunity to compete for the City’s procurement of goods and services. Our programs/services help foster open and competitive procurement practices within the City. OMBD provides goal setting and compliance review of contract goals, as well as, conduct training seminars and technical assistance programs that promote minority growth, development, and sustainability.



## MISSION

Our mission is to facilitate, produce, and advance opportunities for minority business enterprises (MBE), emerging small businesses (ESB), and disadvantaged business enterprises (DBE) to successfully participate in the full array of contracting opportunities available in the City of Richmond.

## VISION

Greater economic and social equity in our community through the pursuit of parity in the amount the City of Richmond spends to procure goods and services using taxpayer dollars and user fees.

## OBJECTIVES

- Increase technical assistance activities to attract, retain and grow businesses
- Identify procurement opportunities
- Take advantage of the latest technology in order to enable opportunity and ensure diversity
- Assist in the preparation of MBE/ESB to qualify for lending opportunities
- Collaborate with internal/external organizations

# MINORITY BUSINESS DEVELOPMENT

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$713,747      | \$757,278      | \$763,948       | \$809,649        |
| Operating             | 88,971         | 255,937        | 198,878         | 198,878          |
| Total General Fund    | \$802,718      | \$1,013,216    | \$962,826       | \$1,008,527      |
| Total Summary         | \$802,718      | \$1,013,216    | \$962,826       | \$1,008,527      |
| Per Capita            | \$3.48         | \$4.42         | \$4.25          | \$4.44           |
| General Fund Staffing | 10.00          | 9.00           | 6.00            | 6.00             |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 10.00          | 9.00           | 6.00            | 6.00             |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                    | FY 2023 Adopted | FY 2024 Proposed | Change |
|---|-----------------|------------------|--------|
| Administrative Technician, Senior                 | 1.00            | 1.00             | —      |
| Deputy Department Director, Senior                | 1.00            | 1.00             | —      |
| Director, Office of Minority Business Development | 1.00            | 1.00             | —      |
| Economic Development Business Services Manager    | 1.00            | 1.00             | —      |
| Economic Development Specialist                   | 1.00            | 1.00             | —      |
| Program and Operations Supervisor                 | 1.00            | 1.00             | —      |
| Grand Total                                       | 6.00            | 6.00             | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$6,014)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# MINORITY BUSINESS DEVELOPMENT



PERSONNEL, CONT.

|   |           |          |
|---|-----------|----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$51,715 |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

- There are no operating adjustments.

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|       |      |          |
|-------|------|----------|
| TOTAL | 0.00 | \$45,701 |
|-------|------|----------|

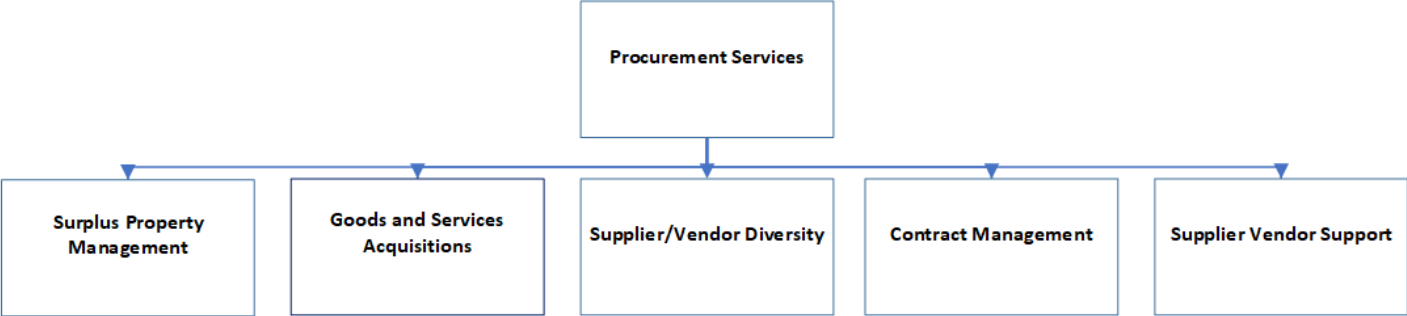


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OVERVIEW

Procurement Services is responsible for professionally, efficiently, and ethically fulfilling the department's mission, objectives, and core values.



MISSION

Support the City by performing the procurement function in a customer-focused, strategic, ethical, and transparent manner while providing opportunities to diverse suppliers and complying with applicable governing laws and policies.

VISION

- To be a best-in class organization through effective use and implementation of the following strategies:
- Strategic sourcing and focused training to contain costs and improve productivity
  - Streamlines processes to empower staff and end-users to perform their job duties more efficiently
  - Proactively engage with our en-users and suppliers to creatively and collaboratively sold problems

OBJECTIVES

- Agreements: Support agencies and departments and process solicitations according to the City Code
- Agreement Renewals: Support agencies and departments and ensure contract renewals are executed accurately as requested by agencies
- Supplier Registration: Ensure supplier CORERP database is properly managed
- Procurement CORERP Modules: Ensure Procurement Module access requests are properly managed
- Surplus Property: Manage City’s surplus property

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$1,461,462    | \$1,637,840    | \$1,695,219     | \$2,579,367      |
| Operating             | 95,000         | 49,261         | 53,305          | 64,105           |
| Total General Fund    | \$1,556,462    | \$1,687,101    | \$1,748,525     | \$2,643,471      |
| Total Summary         | \$1,556,462    | \$1,687,101    | \$1,748,525     | \$2,643,471      |
| Per Capita            | \$6.75         | \$7.36         | \$7.72          | \$11.65          |
| General Fund Staffing | 17.00          | 17.00          | 15.00           | 24.00            |
| Other Funds Staffing  | 3.00           | 3.00           | 3.00            | 3.00             |
| *Total Staffing       | 20.00          | 20.00          | 18.00           | 27.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                     | FY 2023 Adopted | FY 2024 Proposed | Change |
|------------------------------------|-----------------|------------------|--------|
| Administrative Technician, Senior  | 2.00            | 2.00             | —      |
| Contracting Officer                | 2.00            | 2.00             | —      |
| Deputy Department Director, Senior | 1.00            | 1.00             | —      |
| Director of Procurement Services   | 1.00            | 1.00             | —      |
| Management Analyst                 | —               | 1.00             | 1.00   |
| Management Analyst, Principal      | 1.00            | 1.00             | —      |
| Procurement Analyst                | 3.00            | 5.00             | 2.00   |
| Procurement Analyst, Senior        | 5.00            | 6.00             | 1.00   |
| Project Manager                    | —               | 4.00             | 4.00   |
| Technology Coordinator (Agency)    | —               | 1.00             | 1.00   |
| Grand Total                        | 15.00           | 24.00            | 9.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 1.00      \$211,092

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.



# PROCUREMENT SERVICES



**PERSONNEL, CONT.**

|  |           |           |
|--|-----------|-----------|
| Improve Purchasing Services  | FTE: 8.00 | \$564,271 |
| <ul style="list-style-type: none"><li>• Add new positions needed to increase the department's ability to effectively and efficiently provide citywide services. These positions are needed to meet increasing workload and subject matter expertise.</li></ul> |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$108,783 |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul>  |           |           |

**OPERATING**

|   |  |          |
|---|--|----------|
| Support Employee Parking  |  | \$10,800 |
| <ul style="list-style-type: none"><li>• Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |  |          |

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|       |      |           |
|-------|------|-----------|
| TOTAL | 9.00 | \$894,946 |
|-------|------|-----------|



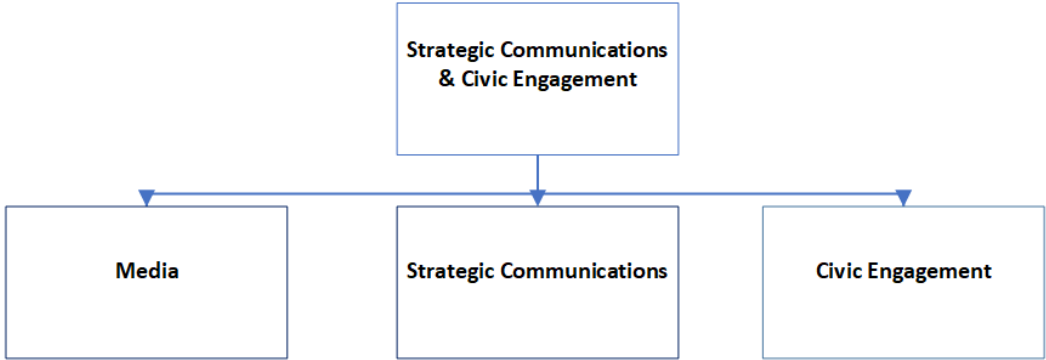
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## OVERVIEW

The Office of Strategic Communications and Civic Engagement is responsible for coordinating the City of Richmond's public, media, marketing, and intergovernmental relations. This office is further tasked with the organization of seasonal activities, publicity/marketing campaigns, managing crises, curating stories, narrative building, proactive storytelling, addressing negative publicity, and focusing on intentional community/neighbor engagement. The Office of Strategic Communications and Civic Engagement is also responsible for producing professionally written documents, brochures, summaries, books, manuals, and reports as directed by the Chief Administrative Officer.

The Office of Strategic Communications and Civic Engagement works with leadership, departments, and frontline employees at the City of Richmond to encourage citizenship and strong communities by building partnerships within the city, with the public/community, nonprofit community-based organizations, businesses, partners, stakeholders, and other governmental institutions. These partnerships enhance resident participation by engaging residents in civic, employment, experiential, and leadership opportunities, and experiences while contributing to the civic, social, and economic well-being of Richmond.



## MISSION

To facilitate open communication between Richmond and its stakeholders to encourage public participation and raise awareness of City programs, services and events; increase transparency, and enhance quality of life.

## VISION

The Office of Strategic Communications and Civic Engagement is quite diverse in the sense that it must function in dual or multiple roles to meet the demands for public information in this present era. The Office is an intricate part of establishing positive relationships with outside entities, partners, stakeholders, and the community. The Office of Strategic Communications and Civic Engagement looks to educate, inform and empower residents. Through proactive and positive engagement opportunities, residents gain the knowledge needed to contribute as active and informed members of a democratic society in order to promote the growth of a healthy city, local economic vitality, social justice, and the common good.

## OBJECTIVES

- Assist the City's departments with public education initiatives and special events
- Draft, design, and distribute all print and electronic materials including brochures, pamphlets, and fliers, to foster public information strategies of all City departments
- Respond to all media and neighbor inquiries regarding City programs, events, etc.
- Develop and distribute a proposed City newsletter, a monthly e-newsletter about City programs, services, events, activities, and city issues
- Develop and manage postings on the City's social media accounts
- Manage content on Channel 17, cable-access channel
- Develop civic engagement strategies to authentically engage with residents, stakeholders, and partners

FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$—               | \$—               | \$534,393          | \$2,195,111         |
| Operating             | —                 | 6,418             | 350,786            | 505,826             |
| Total General Fund    | \$—               | \$6,418           | \$885,179          | \$2,700,936         |
| Special Fund          | —                 | —                 | 150,000            | 150,000             |
| Total Summary         | \$—               | \$6,418           | \$1,035,179        | \$2,850,936         |
| Per Capita            | \$—               | \$0.03            | \$4.57             | \$12.56             |
| General Fund Staffing | —                 | —                 | 6.00               | 23.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | 6.00               | 23.00               |

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.*

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title   | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Communications and Marketing Analyst                           | 2.00               | 10.00               | 8.00   |
| Deputy Department Director                                     | —                  | 1.00                | 1.00   |
| Director, Office of Strategic Communication & Civic Engagement | 1.00               | 1.00                | —      |
| Executive Assistant, Senior                                    | 1.00               | 2.00                | 1.00   |
| Management Analyst, Principal                                  | —                  | 1.00                | 1.00   |
| Policy Advisor   | 2.00               | 1.00                | (1.00) |
| Public Information Manager                                     | —                  | 4.00                | 4.00   |
| Public Information Manager, Senior                             | —                  | 3.00                | 3.00   |
| Grand Total  | 6.00               | 23.00               | 17.00  |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 8.00      \$641,042

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PERSONNEL, CONT.

Centralize and Coordinate Communication Services FTE: 9.00 \$927,110

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Department of Public Works, Department of Police, Department of Fire & Emergency Services, Department of Emergency Communication, Preparedness & Response, Department of Economic Development, and the Department of Parks, Recreation & Community Facilities.

Support Employee Salary Increase FTE: 0.00 \$92,566

- Provide an eight percent salary increase for general employees.

OPERATING

Support Citywide Communications \$150,000

- Provide operational support for activities that promote a "one-voice" City of Richmond cohesive messaging strategy.

Support Employee Parking \$5,040

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

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TOTAL 17.00 \$1,815,758

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PUBLIC SAFETY

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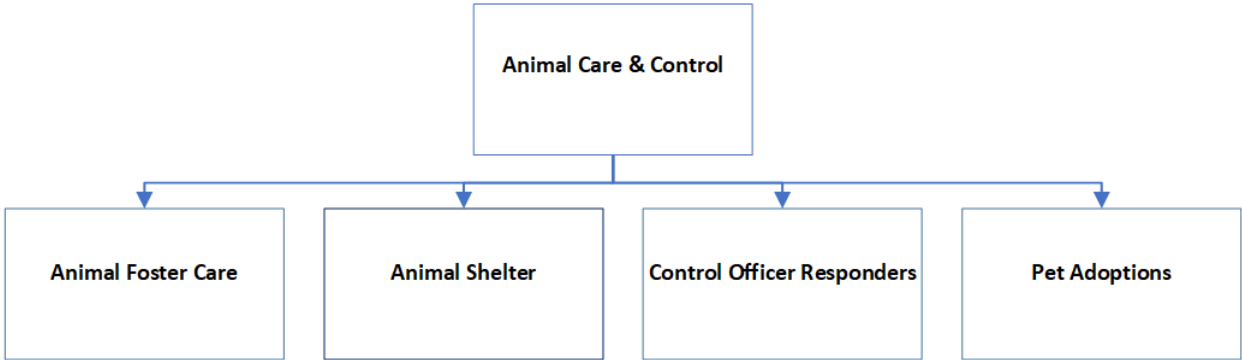






OVERVIEW

Richmond Animal Care and Control (RACC) manages and protects the animal population in Richmond, VA, enforces animal ordinances, protects the health and welfare of the citizens, and strives to place as many unwanted animals as possible in loving homes.



MISSION

To provide a safe and healthy community through professional enforcement of animal related laws, while providing and promoting the humane care of every animal in need.

VISION

We strive for a City where every companion animal has a safe and loving forever home. Defining leading animal welfare, public safety and operational practices, RACC will grow as a trusted community resource.

OBJECTIVES

- Continue to improve adoption/foster rates.
- Continue to improve completed calls for service.
- Continue to provide the best shelter environment for the animals in our care.

# OFFICE OF ANIMAL CARE AND CONTROL

## FISCAL SUMMARY

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,477,614       | \$1,400,106       | \$1,578,255        | \$1,807,328         |
| Operating             | 625,577           | 900,187           | 593,727            | 797,409             |
| Total General Fund    | \$2,103,191       | \$2,300,293       | \$2,171,983        | \$2,604,735         |
| Special Fund          | 68,651            | 94,865            | 75,000             | 100,000             |
| Total Summary         | \$2,171,842       | \$2,395,158       | \$2,246,983        | \$2,704,735         |
| Per Capita            | \$9.41            | \$10.46           | \$9.92             | \$11.92             |
| General Fund Staffing | 25.00             | 25.00             | 20.50              | 22.63               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 25.00             | 25.00             | 20.50              | 22.63               |

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                              | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---|--------------------|---------------------|--------|
| Administrative Technician                   | 1.00               | 1.00                | —      |
| Administrative Technician, Senior           | 1.00               | 1.00                | —      |
| Animal Control Kennel Assistant             | 5.00               | 5.00                | —      |
| Animal Control Officer                      | 6.00               | 6.00                | —      |
| Animal Control Officer, Senior              | 1.00               | 1.00                | —      |
| Animal Control Supervisor                   | 1.00               | 2.00                | 1.00   |
| Customer Service Technician                 | 2.00               | 2.00                | —      |
| Director, Office of Animal Care and Control | 1.00               | 1.00                | —      |
| Management Analyst, Associate               | 1.00               | 2.00                | 1.00   |
| Program and Operations Supervisor           | 1.00               | 1.00                | —      |
| Veterinarian                                | 0.50               | 0.63                | 0.13   |
| Grand Total                                 | 20.50              | 22.63               | 2.13   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 2.13 \$137,249

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$91,824

- Provide an eight percent salary increase for general employees.

OPERATING

Emergency Veterinary Expenses \$200,000

- Technical adjustment to support the medical care of animals and related operations of Animal Care and Control. This amount is based on historical spending and operational needs, as well as the needs of the community and the rapidly increasing population of domestic animals in the City of Richmond.

Support Radio Shop Services \$3,682

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus, including vehicles used by animal control officers. This is a routine adjustment which occurs at the beginning of each budget cycle.

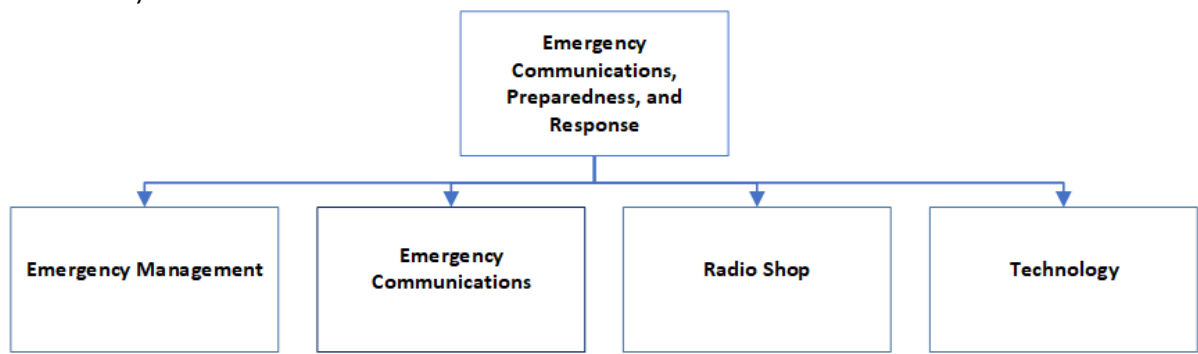
TOTAL 2.13 \$432,755

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OVERVIEW

The Department of Emergency Communications, Preparedness and Response (DECPR) is charged with overseeing the safety of the residents of the City of Richmond through a strategic partnership with city, local, and regional stakeholders. It is designated as the Public Safety Answering Point (PSAP) for the City of Richmond’s E-911 telephone system and is charged with the appropriate routing of all E-911 and non-emergency calls for service. The department is also responsible for the coordination of all emergency radio and telephone communications for public safety agencies of the City of Richmond.



MISSION

The Department of Emergency Communications, Preparedness and Response (DECPR) provides leadership and support to reduce the loss of life and property through coordination of emergency management resources, collaborative public safety partnerships and reliable and efficient E-911 emergency services.

VISION

The Department of Emergency Communications Preparedness, & Response (DECPR) sustains citizen trust by providing reliable emergency preparedness management and communications services in a timely and efficient manner. DECPR maintains and improves the capability to successfully work together to mitigate against, prepare for, respond to, and recover from all hazards, emergencies and disasters.

OBJECTIVES

- Fully staff the department, retain talented employees and decrease mandatory and voluntary overtime
- Provide education to adults through participating in community events, giving presentations and social media outreach. Teach 911 information to at least one RPS classroom of 5th graders, along with Richmond Fire
- Reliable, efficient and quality 911 service
- Ensure proper first responder response to 911 calls
- Reliable, efficient and updated public safety technology
- Ensure proper response to emergencies through the development and implementation of proper planning with local, state and regional partners.

# EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$3,893,168       | \$4,189,419       | \$3,783,345        | \$5,348,176         |
| Operating             | 1,535,522         | 2,268,692         | 2,572,232          | 3,496,757           |
| Total General Fund    | \$5,428,690       | \$6,458,110       | \$6,355,577        | \$8,844,934         |
| Special Fund          | 13,312,649        | 6,571,387         | 6,003,000          | 5,084,330           |
| Internal Service Fund | 869,764           | 911,613           | 2,816,230          | 3,782,750           |
| Total Summary         | \$19,611,103      | \$13,941,110      | \$15,174,807       | \$17,712,014        |
| Per Capita            | \$85.00           | \$60.86           | \$66.96            | \$78.04             |
| General Fund Staffing | 46.00             | 46.00             | 36.00              | 44.00               |
| Other Funds Staffing  | 79.00             | 79.00             | 75.15              | 74.00               |
| *Total Staffing       | 125.00            | 125.00            | 111.15             | 118.00              |

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---|--------------------|---------------------|--------|
| Accountant, Senior                            | 0.50               | 1.00                | 0.50   |
| Administrative Technician, Senior             | 2.00               | 2.00                | —      |
| Communications and Marketing Analyst          | 1.00               | 0.00                | (1.00) |
| Deputy Department Director                    | 0.60               | 2.00                | 1.40   |
| Deputy Department Director, Senior            | 1.00               | 2.00                | 1.00   |
| Director of Emergency Communications          | 1.00               | 1.00                | —      |
| Emergency Communications Assistant Supervisor | 9.00               | 10.00               | 1.00   |
| Emergency Communications Officer              | 7.30               | 6.00                | (1.30) |
| Emergency Communications Supervisor           | 3.00               | 3.00                | —      |
| Executive Assistant, Senior                   | 1.00               | 1.00                | —      |
| GIS and Project Manager                       | 1.00               | 2.00                | 1.00   |
| Management Analyst, Associate                 | 1.00               | 0.00                | (1.00) |
| Management Analyst, Principal                 | 1.00               | 0.00                | (1.00) |
| Management Analyst, Senior                    | 0.00               | 2.00                | 2.00   |
| Program and Operations Manager                | 2.00               | 3.00                | 1.00   |
| Program and Operations Supervisor             | 1.00               | 2.00                | 1.00   |
| Senior Manager                                | 0.00               | 1.00                | 1.00   |
| Technology Coordinator (Agency)               | 1.80               | 4.00                | 2.20   |
| Technology Manager (Agency)                   | 0.80               | 1.00                | 0.20   |

# EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE

| Position Title                 | FY 2023 Adopted | FY 2024 Proposed | Change      |
|--------------------------------|-----------------|------------------|-------------|
| Technology Specialist (Agency) | 1.00            | 1.00             | —           |
| <b>Grand Total</b>             | <b>36.00</b>    | <b>44.00</b>     | <b>8.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

**Update Personnel Expenditures** **FTE: 9.00** **\$1,355,513**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

**Public Information Centralization** **FTE: (1.00)** **(\$80,854)**

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

**Support Employee Salary Increase** **FTE: 0.00** **\$290,172**

- Provide an eight percent salary increase for general employees.

### OPERATING

**Transfer Office of Emergency Management** **\$114,525**

- Transfer existing funds for the operation of the Office of Emergency Management (OEM) from Fire & Emergency Services to the Department of Emergency Communications, Preparedness and Response (DECPR). The OEM was moved from Fire and Emergency Services to DECPR during fiscal year 2023. A corresponding adjustment can be found in Fire and Emergency Services.

**Radio Tower Lease** **\$810,000**

- Transfers funds to the General Fund from Special Funds for DECPR's radio tower lease. Accompanying revenue was also moved to the General Fund.

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**TOTAL** **8.00** **\$2,489,356**

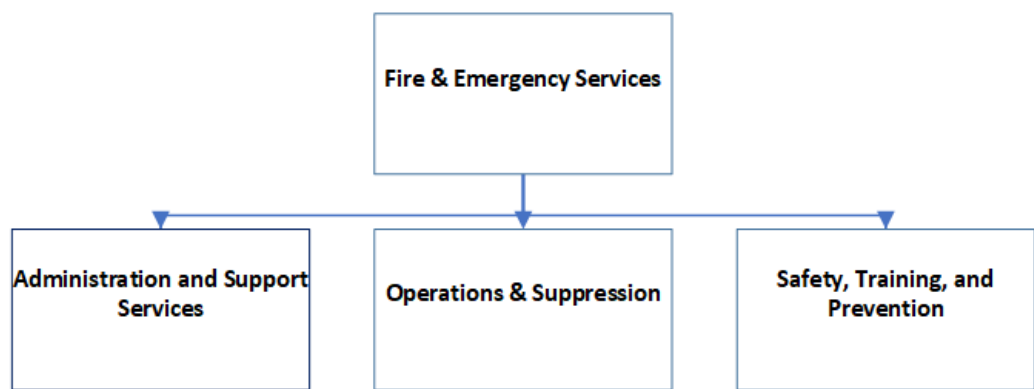
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OVERVIEW

The Department of Fire and Emergency Services is an all hazards, emergency service provider responsible for the delivery of community emergency and disaster preparedness, fire code enforcement, fire response, emergency medical response, water/technical rescue response, hazardous materials response, and non-emergency service response. The Department operates 24 hours a day and prioritizes the safety of department members and the general public, training and development of staff, logistical support and management of fiscal resources for 506 members, operating out of twenty fire stations, and three support facilities across the City of Richmond.



MISSION

The mission of the Department of Fire and Emergency Services is to provide safe, effective and efficient emergency services; built on strong relationships and designed to produce high quality results.

VISION

Richmond Fire and Emergency Services will be an inclusive and innovative Department that values every employee and citizen, while striving to be a model organization in our community by working together to achieve excellence in every aspect of service.

OBJECTIVES

- Ensure safe and effective service delivery of all hazard types of emergencies
- Ensure safe and effective service delivery of non-emergency calls
- Ensure operational personnel have the necessary equipment, tools and training to be able to perform their tasks safely and effectively
- Ensure that our personnel represent the diversity of our community with exceptional knowledge, skills, training and the highest quality of service-oriented professionalism
- Promote and deliver community outreach, engagement, and education
- Ensure incident operations and training are conducted safely
- Enforce Fire and Life Safety Codes
- Improve Quality of Life
- Increase Economic Vitality
- Increase Safety and Security

# FIRE & EMERGENCY SERVICES

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$51,741,261      | \$49,066,517      | \$54,719,285       | \$59,411,632        |
| Operating                | 38,481,599        | 6,800,097         | 6,754,703          | 6,703,938           |
| Total General Fund       | \$90,222,860      | \$55,866,614      | \$61,473,988       | \$66,115,571        |
| Special Fund             | 683,734           | 1,727,404         | 1,128,330          | 5,731,600           |
| Capital Improvement Plan | 2,400,000         | 6,350,000         | —                  | 15,000,000          |
| Total Summary            | \$93,306,594      | \$63,944,018      | \$62,602,318       | \$86,847,171        |
| Per Capita               | \$404.41          | \$279.14          | \$276.24           | \$382.64            |
| General Fund Staffing    | 437.00            | 438.00            | 421.00             | 434.00              |
| Other Funds Staffing     | —                 | —                 | —                  | —                   |
| *Total Staffing          | 437.00            | 438.00            | 421.00             | 434.00              |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                 | FY 2023<br>Adopted | FY 2024<br>Proposed | Change  |
|--|--------------------|---------------------|---------|
| Administrative Technician, Senior              | 1.00               | 1.00                | —       |
| Assistant Chief of Fire and Emergency Services | 5.00               | 5.00                | —       |
| Chief of Fire and Emergency Services           | 1.00               | 1.00                | —       |
| Deputy Chief of Fire and Emergency Services    | 2.00               | 2.00                | —       |
| Deputy Department Director, Senior             | 1.00               | 1.00                | —       |
| Engineer, Senior                               | 1.00               | 1.00                | —       |
| Executive Assistant, Senior                    | 1.00               | 1.00                | —       |
| Fire Battalion Chief                           | 18.00              | 20.00               | 2.00    |
| Fire Captain                                   | 26.00              | 38.00               | 12.00   |
| Fire Driver Operator                           | —                  | 43.00               | 43.00   |
| Fire Fighter                                   | —                  | 236.00              | 236.00  |
| Fire Fighter I                                 | 83.00              | 0.00                | (83.00) |
| Fire Fighter II                                | 86.00              | 0.00                | (86.00) |
| Fire Fighter III                               | 51.00              | 0.00                | (51.00) |
| Fire Fighter IV                                | 31.00              | 0.00                | (31.00) |
| Fire Lieutenant                                | 55.00              | 66.00               | 11.00   |
| Fire Prevention Inspector                      | —                  | 5.00                | 5.00    |
| GIS and Project Manager                        | 3.00               | 2.00                | (1.00)  |
| Grant Writer                                   | —                  | 1.00                | 1.00    |
| Human Resources Manager                        | 1.00               | —                   | (1.00)  |

# FIRE & EMERGENCY SERVICES

| Position Title                    | FY 2023 Adopted | FY 2024 Proposed | Change       |
|-----------------------------------|-----------------|------------------|--------------|
| Management Analyst                | —               | 3.00             | 3.00         |
| Management Analyst, Associate     | 5.00            | 2.00             | (3.00)       |
| Management Analyst, Senior        | 2.00            | 1.00             | (1.00)       |
| Master Fire Fighter               | 43.00           | 0.00             | (43.00)      |
| Program and Operations Supervisor | 1.00            | 2.00             | 1.00         |
| Public Information Manager        | 1.00            | 0.00             | (1.00)       |
| Staff Battalion Chief             | 1.00            | 1.00             | —            |
| Technology Manager (Agency)       | 1.00            | 1.00             | —            |
| Training Analyst                  | 1.00            | 1.00             | —            |
| <b>Grand Total</b>                | <b>421.00</b>   | <b>434.00</b>    | <b>13.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 15.00    \$2,508,664

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle. This budget preserves the ability for the Richmond Fire Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels.

#### Public Information Centralization

FTE: (1.00)    (\$105,090)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

#### Centralize Human Resources

FTE: (1.00)    (\$130,328)

- Transfer an existing position from the Richmond Fire Department (RFD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. A corresponding adjustment can be found in the Department of Human Resources.

#### Support Employee Salary Increase

FTE: 0.00    \$111,185

- Provide an eight percent salary increase for general employees.

# FIRE & EMERGENCY SERVICES

**PERSONNEL, CONT.**

Increase Sworn Salaries FTE: 0.00     \$2,307,916

- Provide a one-step increase for all sworn officers. This action also includes a step range movement of three percent, resulting in over a five percent salary increase.

**OPERATING**

Transfer Office of Emergency Management (\$114,525)

- Transfer existing funds for the operation of the Office of Emergency Management (OEM) from Fire and Emergency Services to the Department of Emergency Communications, Preparedness and Response (DECPR). The OEM was moved from Fire and Emergency Services to DECPR during fiscal year 2023. A corresponding adjustment can be found in DECPR.

Support Radio Shop Services \$63,760

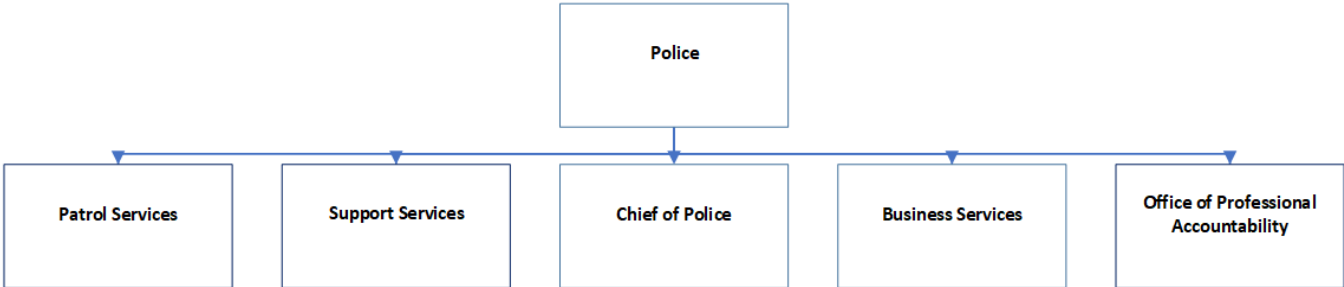
- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.

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|              |              |                    |
|--------------|--------------|--------------------|
| <b>TOTAL</b> | <b>13.00</b> | <b>\$4,641,583</b> |
|--------------|--------------|--------------------|

OVERVIEW

The members of the Richmond Police Department strive to work in partnership with our community in seeking out and solving problems in order to enhance our quality of life to and to make Richmond a safer city. We are committed to preserving the lives, property and rights of all our citizens through proactive community focused policing strategies.



MISSION

The mission of the Richmond Police Department (RPD) is to make the City of Richmond safer through community policing and engagement, to build open and transparent relationships within our diverse and vibrant communities, to reduce crime through relentless follow-up, to problem solve utilizing a collaborative spirit, and provide the highest standard of responsiveness, professionalism and protections guaranteed to all that live, work, and visit our great City.

VISION

The City of Richmond is a thriving community offering safe neighborhoods and an enhanced quality of life through responsive actions, communication, and public trust.

OBJECTIVES

- To make our streets and neighborhoods safer through internal programs, external partnerships, community policing, and civic engagements
- Develop high-impact measures to positively affect citizens
- Meet or exceed national crime clearance averages and achieve significant reductions in target measures
- Build intangible and intellectual assets

# RICHMOND POLICE DEPARTMENT

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual   | FY 2022<br>Actual   | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
|--------------------------|---------------------|---------------------|----------------------|----------------------|
| Personnel Services       | \$84,805,238        | \$81,464,660        | \$100,517,428        | \$103,122,641        |
| Operating                | 10,279,438          | 8,704,713           | 8,729,311            | 9,250,499            |
| Total General Fund       | <b>\$95,084,676</b> | <b>\$90,169,373</b> | <b>\$109,246,739</b> | <b>\$112,373,140</b> |
| Special Fund             | 760,533             | 474,375             | 2,375,284            | 5,201,740            |
| Capital Improvement Plan | —                   | —                   | —                    | 10,000,000           |
| Total Summary            | <b>\$95,845,209</b> | <b>\$90,643,748</b> | <b>\$111,622,023</b> | <b>\$127,574,880</b> |
| Per Capita               | \$415.42            | \$395.70            | \$492.54             | \$562.09             |
| General Fund Staffing    | 881.50              | 881.50              | 823.50               | 830.50               |
| Other Funds Staffing     | —                   | —                   | —                    | 1.00                 |
| *Total Staffing          | 881.50              | 881.50              | 823.50               | 831.50               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                        | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---------------------------------------|--------------------|---------------------|--------|
| Accounting Supervisor                 | 2.00               | 2.00                | —      |
| Administrative Technician             | 18.00              | 18.00               | —      |
| Administrative Technician, Senior     | 23.00              | 27.00               | 4.00   |
| Chief of Police                       | 1.00               | 1.00                | —      |
| Clinician                             | 1.00               | 2.00                | 1.00   |
| Communications and Marketing Analyst  | 1.00               | —                   | (1.00) |
| Crime Analyst                         | 7.00               | 7.00                | —      |
| Crime Analyst and Forensic Supervisor | 2.00               | 2.00                | —      |
| Deputy Chief of Police/Administration | 1.00               | 2.00                | 1.00   |
| Deputy Chief of Police/Operations     | 2.00               | 2.00                | —      |
| Deputy Department Director            | 1.00               | 1.00                | —      |
| Deputy Department Director, Senior    | 1.00               | —                   | (1.00) |
| Executive Assistant, Senior           | 1.00               | 1.00                | —      |
| Farrier                               | 1.00               | 1.00                | —      |
| Firearms Administrator                | 1.00               | 1.00                | —      |
| Forensic Technician                   | 4.00               | 4.00                | —      |
| Health and Safety Specialist          | 1.00               | 1.00                | —      |
| Human Services Supervisor             | —                  | 1.00                | 1.00   |
| Maintenance Worker                    | 0.50               | 0.50                | —      |
| Management Analyst                    | 1.00               | 1.00                | —      |
| Management Analyst, Associate         | 4.00               | 4.00                | —      |
| Management Analyst, Principal         | 1.00               | 1.00                | —      |

# RICHMOND POLICE DEPARTMENT

| Position Title                             | FY 2023 Adopted | FY 2024 Proposed | Change      |
|--|-----------------|------------------|-------------|
| Management Analyst, Senior                 | 3.00            | 4.00             | 1.00        |
| Master Police Officer                      | 145.00          | —                | (145.00)    |
| Police Captain                             | 15.00           | 15.00            | —           |
| Police Executive Advisor                   | 1.00            | —                | (1.00)      |
| Police Lieutenant                          | 37.00           | 37.00            | —           |
| Police Major                               | 5.00            | 5.00             | —           |
| Police Officer                             | —               | 523.00           | 523.00      |
| Police Officer I                           | 220.00          | —                | (220.00)    |
| Police Officer II                          | 63.00           | —                | (63.00)     |
| Police Officer III                         | 74.00           | —                | (74.00)     |
| Police Officer IV                          | 38.00           | —                | (38.00)     |
| Police Recruit                             | 29.00           | 47.00            | 18.00       |
| Police Sergeant                            | 94.00           | 98.00            | 4.00        |
| Procurement Technician                     | 2.00            | 2.00             | —           |
| Program and Operations Manager             | 1.00            | —                | (1.00)      |
| Program and Operations Supervisor          | 1.00            | 1.00             | —           |
| Property Evidence Technician               | 4.00            | 4.00             | —           |
| Public Information Manager                 | 1.00            | —                | (1.00)      |
| Public Information Manager, Senior         | 1.00            | —                | (1.00)      |
| Technology Coordinator (Agency)            | 8.00            | 8.00             | —           |
| Technology Manager (Agency)                | 2.00            | 2.00             | —           |
| Technology Manager, Senior (Agency)        | 1.00            | 1.00             | —           |
| Technology Specialist (Agency)             | 1.00            | 1.00             | —           |
| Training Analyst                           | 1.00            | 1.00             | —           |
| Warehouse and Materials Supervisor         | 1.00            | 1.00             | —           |
| Warehouse and Materials Technician, Senior | 1.00            | 1.00             | —           |
| <b>Grand Total</b>                         | <b>823.50</b>   | <b>830.50</b>    | <b>7.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 13.00 (\$462,741)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle. This budget preserves the ability for the Richmond Fire/Police Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels.

# RICHMOND POLICE DEPARTMENT

## PERSONNEL, CONT.

### Public Information Centralization

FTE: (3.00) (\$327,480)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

### Centralize Human Resources

FTE: (1.00) (\$116,798)

- Transfer an existing position from the Richmond Police Department (RPD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. A corresponding adjustment can be found in the Department of Human Resources.

### Centralize Legal Services

FTE: (2.00) (\$236,599)

- Transfer two existing positions from the Richmond Police Department (RPD) to the City Attorney's Office. This action will provide better coordination of legal assistance provided to RPD and increase oversight by the City Attorney to ensure attorney-client privilege is maintained. A corresponding adjustment can be found in the City Attorney's Office.

### Support Employee Salary Increase

FTE: 0.00 \$398,214

- Provide an eight percent salary increase for general employees.

### Increase Sworn Salaries

FTE: 0.00 \$3,350,617

- Provide a one-step increase for all sworn officers. This action also includes a step range movement of three percent, resulting in over a five percent salary increase.

## OPERATING

### Support Technology Upgrades

\$428,800

- Provide funds to purchase technology software to replace the department's currently unsupported system.

### Support Radio Shop Services

\$92,388

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.

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**TOTAL**

**7.00**

**\$3,126,401**



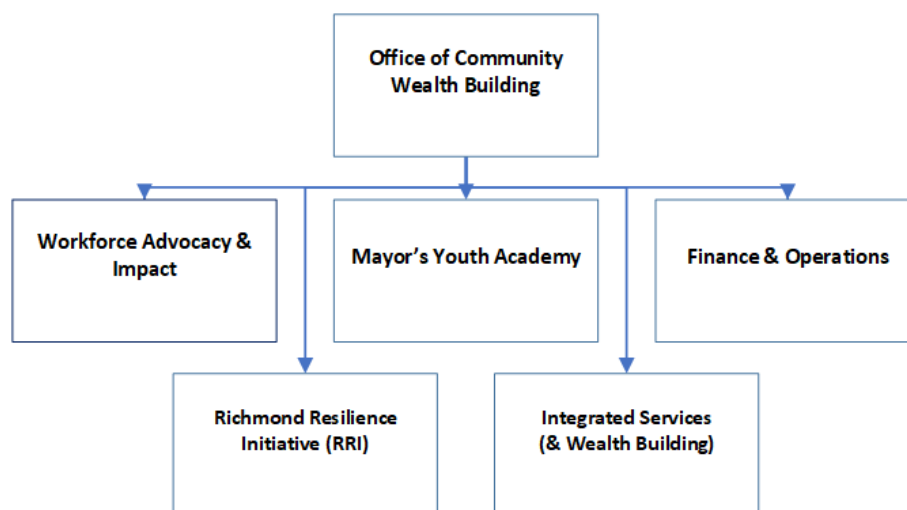
HEALTH & WELFARE

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## OVERVIEW

The Office of Community Wealth Building (OCWB) serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and other Community Wealth Builders. We coordinate the implementation of a service delivery approach that promotes the eradication of barriers that prevent citizens from obtaining and maintaining self-sufficiency. We advocate for the transformation of communities and equitable access to the asset-building resources necessary to escape the perils of generational poverty.



## MISSION

The mission of the Office of Community Wealth Building is to facilitate equitable solutions to reduce the effects of poverty and enhance wealth development opportunities for the City of Richmond's most impacted communities..

## VISION

A thriving community where all residents have equitable access to opportunities that build wealth and well-being throughout their lives.

## OBJECTIVES

- Increase access to workforce development programming for impacted communities
- Provide skills training in career pathways in high demand occupations
- Increase the development of new, strategic partnerships and strengthen existing partnerships
- Increase “community voice” and outreach for impacted communities
- Increase offerings to older youth from impacted communities through the Mayor’s Youth Academy
- Increase year-round programming for youth from impacted communities
- Increase wealth building initiatives to create homeownership, entrepreneurship and other social enterprise opportunities for impacted communities
- Increase training opportunities in barrier areas (i.e. childcare, etc.)
- Increase professional development opportunities for staff
- Improve departmental culture, accountability, and communication
- Enhance communications strategy/brand to increase awareness of program offerings and resources available through the Office of Community Wealth Building

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$1,588,689    | \$1,279,362    | \$2,952,349     | \$3,328,467      |
| Operating             | 342,910        | 610,522        | 1,164,266       | 1,278,561        |
| Total General Fund    | \$1,931,599    | \$1,889,884    | \$4,116,615     | \$4,607,029      |
| Special Fund          | 1,113,329      | 1,488,416      | 395,000         | 471,242          |
| Total Summary         | \$3,044,928    | \$3,378,300    | \$4,511,615     | \$5,078,271      |
| Per Capita            | \$13.20        | \$14.75        | \$19.91         | \$22.37          |
| General Fund Staffing | 20.00          | 20.00          | 35.00           | 36.00            |
| Other Funds Staffing  | 14.00          | 14.00          | 5.00            | —                |
| *Total Staffing       | 34.00          | 34.00          | 40.00           | 36.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all currently General Fund filled positions and any funded vacant positions.

| Position Title                                 | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Administrative Technician, Senior              | 1.00            | —                | (1.00) |
| Deputy Department Director                     | —               | 1.00             | 1.00   |
| Director, Office of Community Wealth Building  | 1.00            | 1.00             | —      |
| Economic Development Business Services Manager | 1.00            | —                | (1.00) |
| Economic Development Programs Administrator    | 1.00            | 1.00             | —      |
| Executive Assistant                            | 1.00            | 1.00             | —      |
| Executive Assistant, Senior                    | 1.00            | —                | (1.00) |
| Human Services Analyst                         | 1.00            | 1.00             | —      |
| Human Services Analyst, Senior                 | 1.00            | 1.00             | —      |
| Human Services Technician                      | 1.00            | 3.00             | 2.00   |
| Management Analyst                             | 3.00            | 3.00             | —      |
| Management Analyst, Associate                  | 16.00           | 17.00            | 1.00   |
| Management Analyst, Senior                     | 1.00            | 3.00             | 2.00   |
| Office Assistant                               | 3.00            | 1.00             | (2.00) |
| Policy Advisor                                 | 1.00            | —                | (1.00) |
| Program and Operations Supervisor              | 2.00            | 2.00             | —      |
| Program and Operations Supervisor, Senior      | —               | 1.00             | 1.00   |
| Grand Total                                    | 35.00           | 36.00            | 1.00   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 1.00 \$209,194

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$166,924

- Provide an eight percent salary increase for general employees.

OPERATING

Support AmeriCorps Grant \$114,295

- Technical adjustment to transfer the management of the AmeriCorps grant from the Department of Parks, Recreation, and Community Facilities. A corresponding adjustment can be found in the Department of Parks, Recreation, and Community Facilities.

TOTAL 1.00 \$490,413



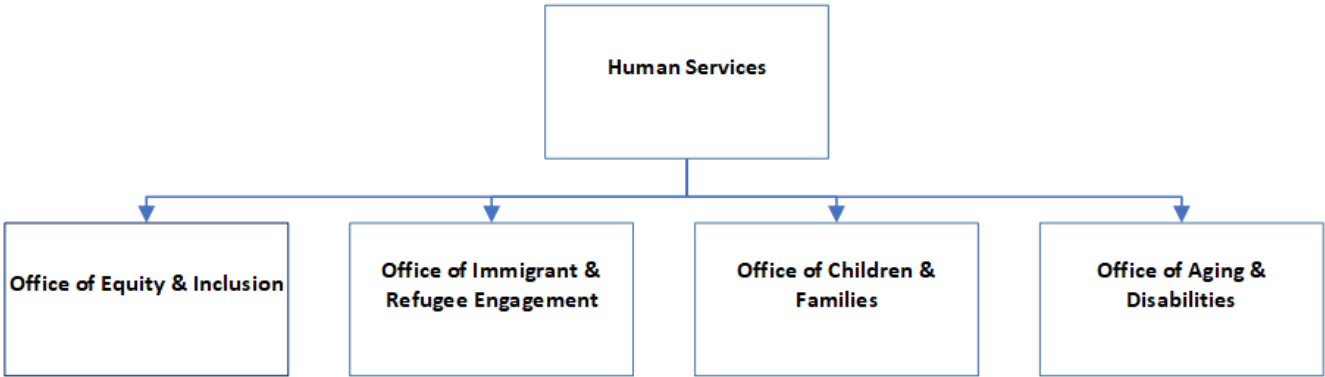
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OVERVIEW

The Office of the Deputy Chief Administrative Officer for Human Services (DCAO-HS) oversees and coordinates the direction and focus of the following City internal departments and offices: Justice Services, Social Services, Parks, Recreation and Community Facilities, the Office of Community Wealth Building, the Office of Aging and Disability Services, the Office of Immigrant and Refugee Engagement, the Office of Children and Families, and the Office of Equity and Inclusion. The Office also serves as the liaison to the following external quasi-independent and/or State Agencies with a Richmond City focus: Richmond City Health District, Richmond Behavioral Health Authority, and the Richmond Public Library. The Office oversees the internal agencies, and ensures program accountability for meeting the health and human service needs of the City of Richmond's residents and visitors. The programs, activities, and initiatives of the Office of Human Services' agencies protect and safeguard children, families, and adults in need and help to build and sustain resilient communities to enhance the quality of life for all Richmond residents. The Office of the DCAO-HS works to align implementation and funding strategies across human service departments, offices, and external agencies and stakeholders. The overarching objective of the office is to align the services and resolve across the portfolio, and ultimately the community at large, to support a community wealth building framework for the citizens of Richmond. Priority areas of focus for the DCAO-HS are:

- Increasing pathways to economic stability and thriving through programs, services, and by deepening partnerships with nonprofits, philanthropy, faith organizations, higher education, and businesses institutions
- Improving health, education, and well-being indicators for all residents across their lifespan - especially those in crisis - through comprehensive social services, sporting and outdoor activities, employment and leadership opportunities, and family stability
- Lead the community in expanding a welcoming, accessible, compassionate & equitable community that meets the needs and goals of all residents
- Increase collaborative case management, integrated programs, and community solutions to safety, health (mental and physical), and social connection challenges



MISSION

To provide quality support and direction to agencies and programs that enhance the financial stability, health, education, and overall well-being of Richmond residents.

VISION

One Richmond is a thriving community where all citizens have access to opportunities that build wealth and well-being throughout their lives.

OBJECTIVES

- The Office of Human Services is focused on creating a community where all people
  - Feel safe and have what they need to live in Richmond
  - Know they are supported in getting their needs met and achieving their dreams
  - Are able to find and see a pathway to success, whatever that may look like

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,193,541       | \$1,389,974       | \$1,960,479        | \$1,942,562         |
| Operating             | 1,255,291         | 641,551           | 228,816            | 2,978,816           |
| Total General Fund    | \$2,448,832       | \$2,031,525       | \$2,189,295        | \$4,921,378         |
| Special Fund          | 140,075           | 76,465            | —                  | 873,010             |
| Total Summary         | \$2,588,907       | \$2,107,990       | \$2,189,295        | \$5,794,388         |
| Per Capita            | \$11.22           | \$9.20            | \$9.66             | \$25.53             |
| General Fund Staffing | 13.00             | 16.00             | 17.00              | 19.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 13.00             | 16.00             | 17.00              | 19.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                   | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Administrative Technician, Senior                | 1.00               | 1.00                | —      |
| Bilingual Interpreter                            | 2.00               | 2.00                | —      |
| Chief Equity Officer                             | —                  | 1.00                | 1.00   |
| Deputy Chief Administrative Officer              | 1.00               | —                   | (1.00) |
| Grant Coordinator                                | 1.00               | 1.00                | —      |
| Human Services Analyst                           | 3.00               | 3.00                | —      |
| Human Services Analyst, Senior                   | 2.00               | 2.00                | —      |
| Management Analyst                               | —                  | 2.00                | 2.00   |
| Management Analyst - Housing Outreach Specialist | —                  | 1.00                | 1.00   |
| Management Analyst, Associate                    | 3.00               | 2.00                | (1.00) |
| Management Analyst, Principal                    | 2.00               | 2.00                | —      |
| Senior Policy Advisor                            | 2.00               | 2.00                | —      |
| Grand Total                                      | 17.00              | 19.00               | 2.00   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |             |             |
|--|-------------|-------------|
| Update Personnel Expenditures  | FTE: 1.00   | \$155,698   |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |             |             |
| Transfer Deputy Chief Administrative Officers  | FTE: (1.00) | (\$494,772) |
| <ul style="list-style-type: none"><li>Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Offices.</li></ul>  |             |             |
| Advance Equity Agenda  | FTE: 2.00   | \$236,548   |
| <ul style="list-style-type: none"><li>Increase the City's ability to implement the activities outlined in the equity and homelessness agenda. This action allows for more effective and coordinated service delivery. Additions include a Chief Equity Officer and an additional homelessness liaison.</li></ul>   |             |             |
| Support Employee Salary Increase   | FTE: 0.00   | \$84,609    |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |             |             |

OPERATING

|  |  |             |
|--|--|-------------|
| Support Emergency Shelter  |  | \$1,750,000 |
| <ul style="list-style-type: none"><li>Funding provided to manage and maintain emergency shelter for those experiencing homelessness. Homelessness and emergency shelter issues have been an ongoing expense for the city and this financing provides proactive funding.</li></ul>  |  |             |
| Support Out of School Time   |  | \$200,000   |
| <ul style="list-style-type: none"><li>This funding for Office of Children and Families to support marketing and outreach efforts and coordination to help close the gap for out-of-school time for youth.</li></ul>  |  |             |
| Support Community Ambassadors  |  | \$800,000   |
| <ul style="list-style-type: none"><li>The City's American Rescue Plan Act spend plan included funding to the community ambassadors program. The Community Ambassador program connects the city directly to the neighborhoods served by its programs. Funding is provided to maintain the Community Ambassador program at current levels.</li></ul> |  |             |

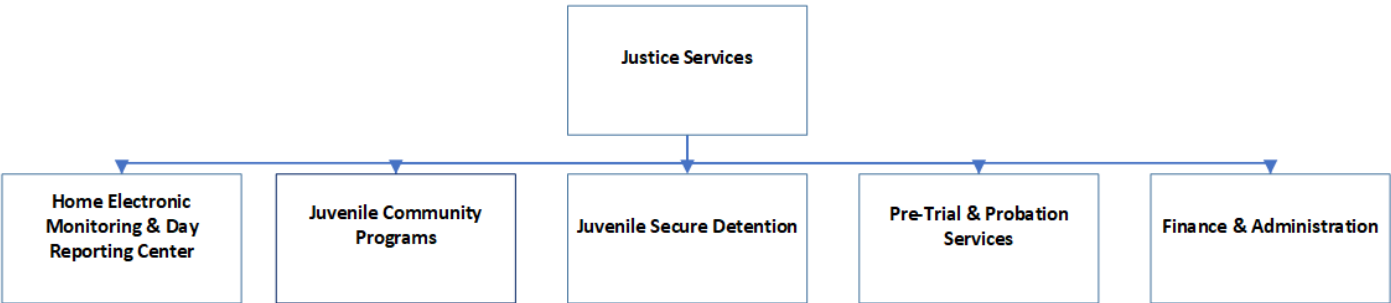
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| TOTAL | 2.00 | \$2,732,083 |
|-------|------|-------------|

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OVERVIEW

The Department of Justice Services provides a variety of services to youth, adults and their families who are either at risk of involvement in the justice system or have been formally processed by the courts. The major operating divisions are the Division of Juvenile Community Programs, the Division of Adult Programs, Adult Day Reporting Center, Home Electronic Monitoring, the Richmond Juvenile Detention Center, and Administration. The department provides a variety of services to include jail screening and interviewing of pretrial defendants, case management/supervision, risk and clinical assessments, substance abuse education/ testing, home electronic monitoring, anger management, community services, intake, mental health, food operations, security operations and maintenance & custodial services.



MISSION

Strive to repair harm to the community by holding court involved individuals accountable through the provision of a range of programs and services designed to transform decision-making.

VISION

Safe, productive, and engaged community.

OBJECTIVES

- Fully implement evidence-based practices with fidelity, for clients placed on community supervision
- Collaborate with community organizations and public agencies to facilitate the delivery of reintegration services in an effort to decrease criminal activity among population served
- Provide timely and accurate information to stakeholders and community partners
- Assess, evaluate and enhance Justice Services' provision of clinical trauma-informed support options
- Strengthen relationship with the Office of Community Wealth Building (OCWB)

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$7,381,329       | \$7,806,916       | \$8,992,012        | \$9,461,598         |
| Operating             | \$894,309         | \$913,193         | \$1,622,485        | \$2,122,485         |
| Total General Fund    | \$8,275,638       | \$8,720,110       | \$10,614,497       | \$11,584,083        |
| Special Fund          | \$1,393,389       | \$1,434,573       | \$2,362,049        | \$5,948,176         |
| Total Summary         | \$9,669,027       | \$10,154,683      | \$12,976,546       | \$17,532,259        |
| Per Capita            | \$41.91           | \$44.33           | \$57.26            | \$77.25             |
| General Fund Staffing | 132.00            | 132.00            | 108.00             | 110.50              |
| Other Funds Staffing  | 23.50             | 23.50             | 24.00              | 24.00               |
| *Total Staffing       | 155.50            | 155.50            | 132.00             | 134.50              |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                         | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Administrative Technician              | —                  | 1.00                | 1.00   |
| Administrative Technician, Senior      | 1.00               | 1.00                | —      |
| Deputy Department Director             | —                  | 1.00                | 1.00   |
| Deputy Department Director, Senior     | 2.00               | 2.00                | —      |
| Director of Justice Services           | 1.00               | 1.00                | —      |
| Executive Assistant, Senior            | 1.00               | 1.00                | —      |
| Food Service Supervisor                | 1.00               | 1.00                | —      |
| Food Service Technician                | 5.00               | 5.00                | —      |
| Human Services Analyst                 | 6.00               | 7.00                | 1.00   |
| Human Services Manager                 | 1.00               | 1.00                | —      |
| Licensed Practical Nurse               | 1.00               | 1.00                | —      |
| Maintenance Specialist                 | 1.00               | 1.00                | —      |
| Management Analyst                     | —                  | 1.00                | 1.00   |
| Management Analyst, Associate          | 3.00               | 3.00                | —      |
| Management Analyst, Principal          | 2.00               | 2.00                | —      |
| Pretrial Probation Officer             | 5.00               | 7.00                | 2.00   |
| Pretrial Probation Supervisor          | 1.00               | 1.00                | —      |
| Pretrial/Probation Services Technician | 2.00               | 2.00                | —      |
| Program and Operations Supervisor      | 5.00               | 5.00                | —      |
| Protective Services Counselor          | 14.50              | 14.50               | —      |
| Protective Services Manager            | 1.00               | 1.00                | —      |
| Protective Services Specialist         | 35.00              | 36.00               | 1.00   |
| Protective Services Supervisor         | 1.00               | —                   | (1.00) |

# JUSTICE SERVICES

| Position Title                         | FY 2023<br>Adopted | FY 2024<br>Proposed | Change      |
|--|--------------------|---------------------|-------------|
| Protective Services Support Supervisor | 7.00               | 7.00                | —           |
| Registered Nurse                       | 1.00               | 1.00                | —           |
| Senior Policy Advisor                  | 1.00               | —                   | (1.00)      |
| Social Casework Coordinator            | 8.00               | 6.00                | (2.00)      |
| Social Casework Technician             | 1.50               | 1.00                | (0.50)      |
| <b>Grand Total</b>                     | <b>108.00</b>      | <b>110.50</b>       | <b>2.50</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 1.50 (\$43,351)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Restorative Services

FTE: 1.00 \$58,801

- Increase the department's ability to better provide services for individuals in restorative Justice program. This adjustment adds one new Management Analyst position.

#### Support Employee Salary Increase

FTE: 0.00 \$454,136

- Provide an eight percent salary increase for general employees.

### OPERATING

#### Support Mandated Services

\$500,000

- This funding supports the mandated adult and juvenile programs including, but not limited to, the Day Reporting Center, Home Electronic Monitoring, pretrial and probation.

**TOTAL**

**2.50**

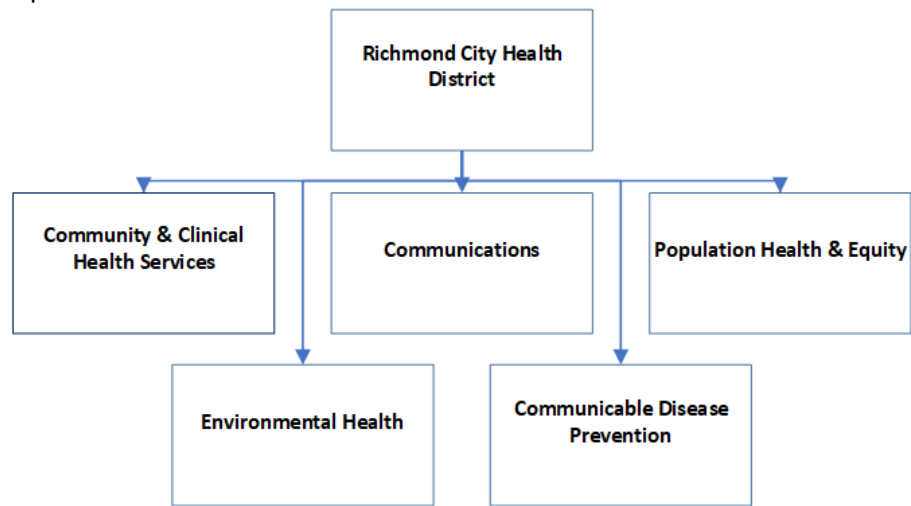
**\$969,586**

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OVERVIEW

The Richmond City Health District (RCHD) provides a comprehensive set of public health programs and services for the City of Richmond. RCHD efforts include clinic, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, environmental health and disaster preparedness and response.



MISSION

To expose and address the root causes of health disparities, protect health by preventing the spread of disease, and build health equity by partnering with communities and working collaboratively across sectors.

VISION

A culture of health in Richmond where all policies, programs, partnerships, and places are designed to promote equity and thriving. Our values are: Collaboration, Innovation, Expertise, and Integrity.

OBJECTIVES

- Assess community-based clinical services, outreach, and systems work to be better integrated, with shared processes, plans and outcomes.
- Implement changes to retain staff
- Data informed decision making
- Culture of continuous improvement



FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Operating             | \$4,563,490    | \$4,633,490    | \$4,633,490     | \$4,633,490      |
| Total General Fund    | \$4,563,490    | \$4,633,490    | \$4,633,490     | \$4,633,490      |
| Total Summary         | \$4,563,490    | \$4,633,490    | \$4,633,490     | \$4,633,490      |
| Per Capita            | \$19.78        | \$20.23        | \$20.45         | \$20.41          |
| General Fund Staffing | —              | —              | —               | —                |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | —              | —              | —               | —                |

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.*

FY 2024 PROPOSED BUDGET ADJUSTMENTS



OPERATING

- There are no operating changes to this budget.

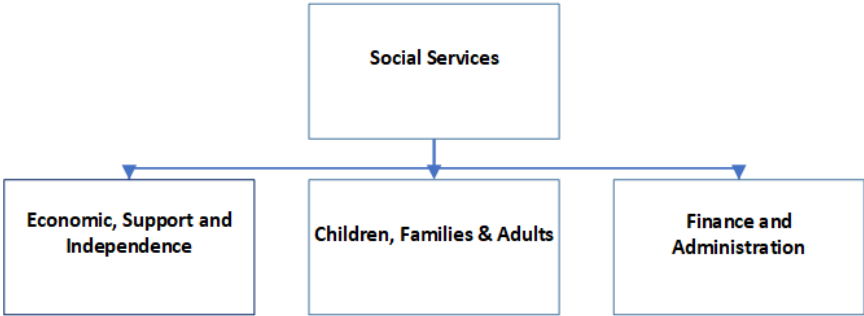
|       |      |      |
|-------|------|------|
| TOTAL | 0.00 | \$ - |
|-------|------|------|





OVERVIEW

Richmond Department of Social Services (RDSS) is a state supervised, locally administered social services department. The local department provides financial assistance, case management and services to meet essential human needs. The overarching goal of the department is to increase all participants' capacity to function independently and provide protection for abused and neglected children, the aged, and the disabled. The Economic Support and Independence (ES&I) division focuses on promoting economic stability and independence for single adults and families. The Children, Families, and Adults (CF&A) division focuses on ensuring that families and children are safe and secure in their own homes, foster homes, and in the community.



MISSION

To improve the quality of life for all people of the City of Richmond by strengthening families and individuals through prevention, intervention, and support services that foster self-sufficiency and resilience.

VISION

Human Services: "One Richmond" is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

Social Services: Build to Last

OBJECTIVES

- Improve the timeliness, responsiveness and consistency of service delivery to our external and internal customers (meet VDSS requirements regarding timely processing and service deliver to our clients)
- Achieve staffing levels necessary to effectively manage workloads
- Enable the organization to be more mobile through the use of enhanced technology

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$26,028,851   | \$29,265,573   | \$28,531,986    | \$32,111,292     |
| Operating             | 26,908,260     | 17,746,449     | 26,538,875      | 27,362,475       |
| Total General Fund    | \$52,937,111   | \$47,012,022   | \$55,070,861    | \$59,473,767     |
| Special Fund          | 14,332,508     | 11,290,889     | 17,059,385      | 10,806,366       |
| Total Summary         | \$67,269,619   | \$58,302,911   | \$72,130,246    | \$70,280,133     |
| Per Capita            | \$291.56       | \$254.52       | \$318.28        | \$309.65         |
| General Fund Staffing | 481.30         | 481.30         | 320.30          | 345.30           |
| Other Funds Staffing  | 7.00           | 7.00           | 7.00            | 7.00             |
| Total Staffing        | 488.30         | 488.30         | 327.30          | 352.30           |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                     | FY 2023 Adopted | FY 2024 Proposed | Change |
|------------------------------------|-----------------|------------------|--------|
| Accounting Supervisor              | —               | 1.00             | 1.00   |
| Accounting Technician              | 1.00            | 2.00             | 1.00   |
| Administrative Technician          | 13.80           | 15.80            | 2.00   |
| Administrative Technician, Senior  | 13.00           | 13.00            | —      |
| Bilingual Interpreter              | 1.00            | 1.00             | —      |
| Business Systems Analyst           | 1.00            | 1.00             | —      |
| Business Systems Specialist        | 1.00            | 1.00             | —      |
| Customer Service Supervisor        | 2.00            | 2.00             | —      |
| Deputy Department Director, Senior | 3.00            | 3.00             | —      |
| Director of Social Services        | 1.00            | 1.00             | —      |
| Executive Assistant, Senior        | 1.00            | 1.00             | —      |
| Family Services Specialist         | 24.00           | 26.00            | 2.00   |
| Family Services Supervisor         | 19.00           | 21.00            | 2.00   |
| Family Services Worker             | 71.00           | 75.00            | 4.00   |
| Human Services Analyst             | 4.00            | 5.00             | 1.00   |
| Human Services Analyst, Senior     | 3.00            | 2.00             | (1.00) |
| Human Services Assistant           | 1.00            | —                | (1.00) |
| Human Services Manager             | —               | —                | —      |
| Human Services Specialist          | 6.00            | 6.00             | —      |
| Human Services Supervisor          | 13.00           | 14.00            | 1.00   |
| Human Services Supervisor, Senior  | 1.00            | 1.00             | —      |
| Human Services Technician          | 24.00           | 25.00            | 1.00   |

# SOCIAL SERVICES

| Position Title                                | FY 2023<br>Adopted | FY 2024<br>Proposed | Change       |
|---|--------------------|---------------------|--------------|
| Human Services Technician, Senior             | 44.00              | 53.00               | 9.00         |
| Maintenance and Operations Facilities Manager | 1.00               | 1.00                | —            |
| Maintenance Specialist                        | 1.00               | 1.00                | —            |
| Management Analyst, Associate                 | 11.00              | 11.00               | —            |
| Management Analyst, Senior                    | 3.00               | 3.00                | —            |
| Policy Advisor                                | 1.00               | 1.00                | —            |
| Program and Operations Manager                | 3.00               | 3.00                | —            |
| Program and Operations Supervisor             | 12.00              | 12.00               | —            |
| Social Casework Coordinator                   | 9.50               | 11.50               | 2.00         |
| Social Casework Coordinator, Supervisor       | 1.00               | 1.00                | —            |
| Social Casework Specialist                    | 2.00               | 2.00                | —            |
| Social Caseworker                             | 14.00              | 15.00               | 1.00         |
| Social Caseworker Supervisor                  | 3.00               | 3.00                | —            |
| Technology Coordinator (Agency)               | 1.00               | 1.00                | —            |
| Technology Manager (Agency)                   | 1.00               | 1.00                | —            |
| Technology Specialist (Agency)                | 2.00               | 2.00                | —            |
| Training Analyst                              | 5.00               | 5.00                | —            |
| Warehouse and Materials Technician            | 2.00               | 2.00                | —            |
| <b>Grand Total</b>                            | <b>320.30</b>      | <b>345.30</b>       | <b>25.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 25.00    \$2,143,993

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Employee Salary Increase

FTE: 0.00    \$1,435,313

- Provide an eight percent salary increase for general employees.

### OPERATING

#### Support Employee Parking

\$21,600

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

# SOCIAL SERVICES



OPERATING, CONT.

Support Software Purchase

\$802,000

- Purchase a case management software replacement . This new software will be a cloud based application system that is essential to the case management for social services programs for Children and Families, Children's Service Act, and Economic Support and Independence.

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|       |       |             |
|-------|-------|-------------|
| TOTAL | 25.00 | \$4,402,906 |
|-------|-------|-------------|



PUBLIC WORKS

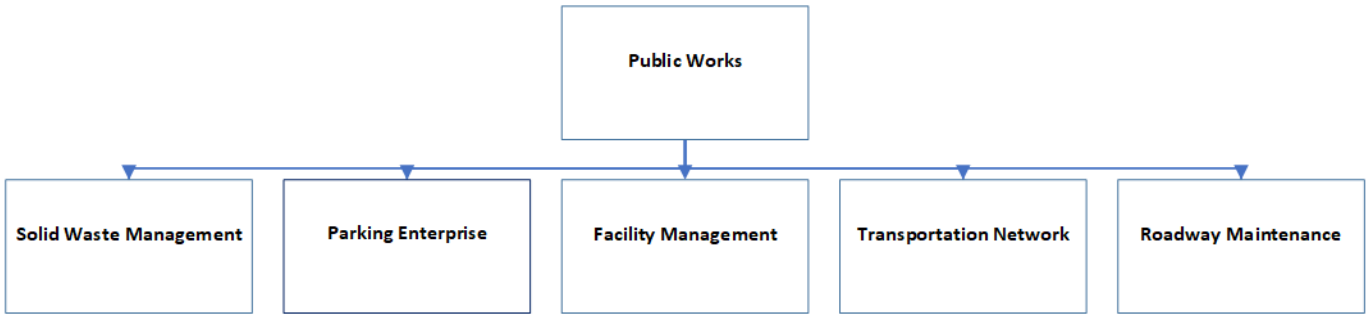
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OVERVIEW

The Department of Public Works is organized into the following primary service units: Engineering & Technical Services, Operations Management, Administration & Support Services, and General Services. Our primary responsibilities include providing services to the citizens of Richmond related to transportation and cleanliness.



MISSION

The Department of Public Works' mission is to provide a clean, safe, and healthy environment.

VISION

The Department of Public Works will become the organizational leader in customer satisfaction by improving communication, assuring organizational alignment and affecting positive change while preserving our national accreditation.

OBJECTIVES

- Hire temporary workers into permanent positions and ensure a pay rate above the City’s poverty rate
- Maintain the aspects of the infrastructure related to road conditions of our streets and work concentrate on the addition of equitable transit options within the City
- Ensure timely and efficient services to all internal and external customers
- Create a more knowledgeable and skilled workforce
- Develop security protocol for entering/exiting City of Richmond facilities



## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual    | FY 2022<br>Actual    | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
|--------------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel Services       | \$11,302,512         | \$12,898,675         | \$12,459,733         | \$15,385,873         |
| Operating                | 33,665,566           | 33,708,209           | 32,397,384           | 33,538,531           |
| Total General Fund       | <b>\$44,968,079</b>  | <b>\$46,606,884</b>  | <b>\$44,857,117</b>  | <b>\$48,924,404</b>  |
| Special Fund             | 33,375,113           | 55,280,467           | 54,717,378           | 56,097,568           |
| Internal Service Fund    | 8,738,999            | 16,461,217           | 19,954,575           | 19,954,575           |
| Parking Enterprise Fund  | 11,622,767           | 10,517,292           | 17,000,000           | 17,000,000           |
| Capital Improvement Plan | 69,157,520           | 49,049,485           | 84,752,293           | 101,806,909          |
| Total Summary            | <b>\$167,862,478</b> | <b>\$177,915,345</b> | <b>\$221,281,363</b> | <b>\$243,783,456</b> |
| Per Capita               | <b>\$727.56</b>      | <b>\$776.67</b>      | <b>\$976.43</b>      | <b>\$1,074.09</b>    |
| General Fund Staffing    | 241.15               | 238.60               | 151.33               | 190.43               |
| Other Funds Staffing     | 307.85               | 314.60               | 231.82               | 271.57               |
| *Total Staffing          | 549.00               | 553.20               | 383.15               | 462.00               |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                       | FY 2023<br>Adopted | FY 2024<br>Adopted | Change |
|--------------------------------------|--------------------|--------------------|--------|
| Accountant, Associate                | —                  | 1.00               | 1.00   |
| Accounting Manager                   | 1.00               | 1.00               | —      |
| Administrative Technician, Senior    | 10.00              | 10.00              | —      |
| Asset Manager                        | 1.00               | 1.00               | —      |
| Capital Projects Manager             | —                  | 1.00               | 1.00   |
| Capital Projects Manager, Senior     | 3.00               | 3.75               | 0.75   |
| Communications and Marketing Analyst | 1.00               | —                  | (1.00) |
| Construction Inspector, Principal    | 3.00               | 4.00               | 1.00   |
| Construction Inspector, Senior       | —                  | 3.00               | 3.00   |
| Custodian                            | 11.00              | 13.00              | 2.00   |
| Custodian Crew Chief                 | 1.00               | 1.00               | —      |
| Customer Service Technician          | 2.00               | 2.00               | —      |
| Deputy Chief Administrative Officer  | 0.50               | —                  | (0.50) |
| Deputy Department Director, Senior   | 2.00               | 3.00               | 1.00   |
| Director of Public Works             | 0.93               | 0.93               | —      |
| Electrician                          | 1.00               | 1.00               | —      |
| Electrician, Senior                  | 2.00               | 2.00               | —      |
| Engineer, Principal                  | 2.00               | 4.00               | 2.00   |



| Position Title                                     | FY 2023 Adopted | FY 2024 Adopted | Change       |
|--|-----------------|-----------------|--------------|
| Engineer, Senior                                   | 3.00            | 5.00            | 2.00         |
| Engineering Manager                                | 1.70            | 1.00            | (0.70)       |
| Engineering Specialist                             | 1.00            | 1.00            | —            |
| Equipment Operator, Principal                      | 5.00            | 9.00            | 4.00         |
| Equipment Operator, Senior                         | —               | 1.00            | 1.00         |
| Executive Assistant, Senior                        | 2.00            | 2.00            | —            |
| GIS Analyst  | 1.00            | 1.00            | —            |
| GIS and Project Manager                            | —               | 1.00            | 1.00         |
| Health and Safety Specialist                       | 0.25            | —               | (0.25)       |
| HVAC Mechanic                                      | 3.00            | 6.00            | 3.00         |
| Inspection Field Supervisor                        | —               | 0.75            | 0.75         |
| Maintenance and Operations Crew Chief              | 1.00            | 1.00            | —            |
| Maintenance and Operations Crew Supervisor         | 5.00            | 6.00            | 1.00         |
| Maintenance and Operations Crew Supervisor, Senior | 2.00            | 2.00            | —            |
| Maintenance and Operations Facilities Manager      | 1.00            | 1.00            | —            |
| Maintenance and Operations Superintendent          | 3.00            | 3.00            | —            |
| Maintenance and Operations Superintendent, Senior  | —               | —               | —            |
| Maintenance Specialist                             | 5.00            | 8.00            | 3.00         |
| Maintenance Specialist, Senior                     | 1.00            | 1.00            | —            |
| Maintenance Technician                             | —               | 1.00            | 1.00         |
| Maintenance Worker                                 | 4.00            | 4.00            | —            |
| Management Analyst, Associate                      | 4.00            | 3.00            | (1.00)       |
| Management Analyst, Principal                      | 1.00            | 1.00            | —            |
| Management Analyst, Senior                         | 1.00            | 1.00            | —            |
| Master Plumber                                     | 1.00            | 2.00            | 1.00         |
| Program and Operations Manager                     | 1.95            | 1.00            | (0.95)       |
| Real Estate Analyst                                | 1.00            | 1.00            | —            |
| Refuse Collector                                   | 38.00           | 47.00           | 9.00         |
| Refuse Truck Operator                              | 23.00           | 28.00           | 5.00         |
| <b>Grand Total</b>                                 | <b>151.33</b>   | <b>190.43</b>   | <b>39.10</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 41.10    \$2,874,762

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.



**PERSONNEL, CONT.**

**Transfer Deputy Chief Administrative Officers** **FTE: (1.00) (\$492,616)**

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.

**Public Information Centralization** **FTE: (1.00) (\$146,946)**

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

**Support Employee Salary Increase** **FTE: 0.00 \$690,940**

- Provide an eight percent salary increase for general employees.

**OPERATING**

**Support Renewable Energy** **\$111,517**

- This funding is a portion of the funding for Renewable Energy Credits to support the goal of 50 percent of the City's electricity usage to come from off-site renewable energy. The other portions of this funding are found within the Departments of Planning and Development Review and Public Utilities.

**Maintain Formal City Marker Program** **\$100,000**

- Provide funding to install and maintain approximately 20 signs. Signs will show places of historic significance and contextualized the City of Richmond's history and neighborhoods.

**Support Employee Parking** **\$59,040**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

**Improve Alleys** **\$250,000**

- Provide funds to improve the road conditions of alleyways. Work needed in alleyways is is not a VDOT-eligible activity.

**Contract Increases** **\$500,000**

- Technical adjustment to support a janitorial contractual increase.

**Support Radio Shop Communications** **\$85,100**

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.



# PUBLIC WORKS



OPERATING, CONT.

|  |       |             |
|--|-------|-------------|
| Transfer State Street Maintenance  |       | \$35,490    |
| <ul style="list-style-type: none"><li>• Technical adjustment to transfer State Street Maintenance funds to support increased personnel and operational needs. This is a routine adjustment that occurs at the beginning of the budget cycle.</li></ul> |       |             |
| TOTAL  | 39.10 | \$4,067,287 |

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RECREATION & CULTURE

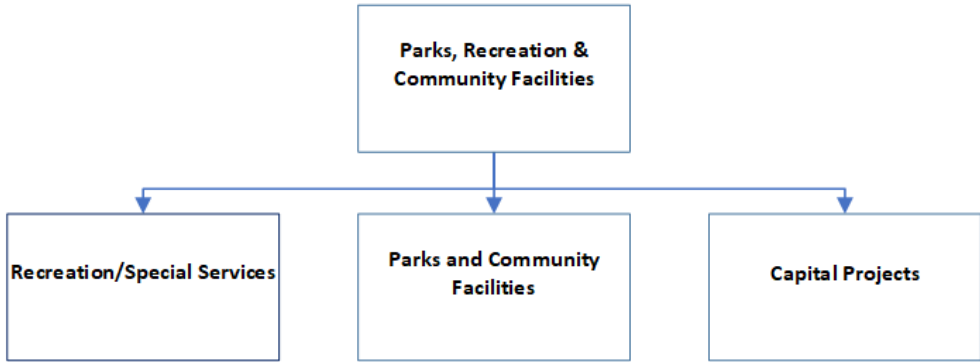
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OVERVIEW

Parks, Recreation & Community Facilities will be a professional, accountable, and compassionate department that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain, and improve all of its natural resources, parkland, community facilities, and recreation opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community, and the environment.



MISSION

Parks, Recreation, and Community Facilities (PRCF) is committed to “One Richmond” and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

VISION

One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

OBJECTIVES

- Ensure comprehensive services and support to youth, adults and seniors citywide in athletics, aquatics, programming, camps and special initiatives so that citizens have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle
- Ensure youth have opportunities to participate in a safe and structured quality out of school programs to promote their success in reading, enhance Standards of Learning (SOL) scores, promote positive character development, and educate youth in constructive use of leisure time
- Ensure attractive, safe access to the river and scenic vistas, manage land for maximum wildlife habitats, and provide information to the public about the land and water resources of parks
- Use social media more heavily to ensure citizens are aware of and encouraged to participate in various services and events

# PARKS, RECREATION & COMMUNITY FACILITIES

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services       | \$12,557,112   | \$13,563,687   | \$15,038,315    | \$17,549,769     |
| Operating                | 5,503,839      | 8,119,938      | 7,194,976       | 8,088,929        |
| Total General Fund       | \$18,060,951   | \$21,683,625   | \$22,233,291    | \$25,638,698     |
| Enterprise Fund          | 2,464,156      | 2,081,521      | 1,951,021       | 2,108,777        |
| Special Fund             | 790,917        | 969,710        | 3,466,839       | 3,966,124        |
| Capital Improvement Plan | 3,448,026      | 4,050,000      | —               | 7,000,000        |
| Total Summary            | \$24,764,050   | \$28,784,856   | \$27,651,151    | \$38,713,599     |
| Per Capita               | \$107.33       | \$125.66       | \$122.01        | \$170.57         |
| General Fund Staffing    | 202.23         | 201.48         | 165.68          | 182.20           |
| Other Funds Staffing     | 29.20          | 31.45          | 22.75           | 18.00            |
| Total Staffing           | 231.43         | 232.93         | 188.43          | 200.20           |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title   | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Accountant   | 1.00            | 1.00             | —      |
| Accounting Supervisor                                  | 1.00            | 1.00             | —      |
| Administrative Technician                              | 1.00            | 1.00             | —      |
| Administrative Technician, Senior                      | 3.00            | 3.00             | —      |
| Capital Projects Manager                               | —               | 1.00             | 1.00   |
| Capital Projects Manager, Senior                       | —               | 1.00             | 1.00   |
| Cemeteries Administrator                               | —               | —                | —      |
| Cemeteries Manager                                     | —               | —                | —      |
| Communications and Marketing Analyst                   | 1.00            | —                | (1.00) |
| Community Program Coordinator                          | 1.00            | 1.00             | —      |
| Deputy Department Director                             | 1.00            | 1.00             | —      |
| Deputy Department Director, Senior                     | 2.00            | 2.00             | —      |
| Director of Parks, Recreation and Community Facilities | 1.00            | 1.00             | —      |
| Economic Development Business Services                 | —               | 1.00             | 1.00   |
| Electrician, Senior                                    | 1.00            | 1.00             | —      |
| Equipment Operator, Senior                             | 1.00            | 2.00             | 1.00   |
| Head Lifeguard   | 2.00            | 2.00             | —      |
| HVAC Mechanic  | 1.00            | 1.00             | —      |
| Lifeguard  | 1.50            | 4.00             | 2.50   |



# PARKS, RECREATION & COMMUNITY FACILITIES

| Position Title                                    | FY 2023 Adopted | FY 2024 Proposed | Change       |
|---|-----------------|------------------|--------------|
| Maintenance and Operations Crew Chief             | 5.00            | 5.00             | —            |
| Maintenance and Operations Crew Supervisor        | 3.00            | 3.00             | —            |
| Maintenance and Operations Superintendent         | 5.00            | 5.00             | —            |
| Maintenance and Operations Superintendent, Senior | 2.00            | 2.00             | —            |
| Maintenance Specialist                            | 3.00            | 3.00             | —            |
| Maintenance Technician                            | 6.00            | 6.00             | —            |
| Maintenance Technician, Senior                    | 13.00           | 14.00            | 1.00         |
| Maintenance Worker                                | 10.00           | 10.00            | —            |
| Management Analyst, Associate                     | 1.00            | 2.00             | 1.00         |
| Management Analyst, Senior                        | 6.00            | 7.00             | 1.00         |
| Master Plumber                                    | 1.00            | 1.00             | —            |
| Park Ranger                                       | 2.00            | 2.00             | —            |
| Parks and Recreation Bus Operator                 | 0.48            | 0.48             | —            |
| Program and Operations Manager                    | 2.50            | 3.00             | 0.50         |
| Public Information Manager                        | 1.00            | —                | (1.00)       |
| Recreation Center Supervisor                      | 16.50           | 17.50            | 1.00         |
| Recreation Services Assistant                     | 3.70            | 3.23             | (0.47)       |
| Recreation Services Instructor                    | 25.00           | 27.50            | 2.50         |
| Recreation Services Instructor, Senior            | 7.00            | 10.00            | 3.00         |
| Recreation Services Manager                       | 6.00            | 6.00             | —            |
| Recreation Services Program Specialist            | 15.00           | 17.50            | 2.50         |
| Recreation Services Supervisor                    | 13.00           | 13.00            | —            |
| <b>Grand Total</b>                                | <b>165.68</b>   | <b>182.20</b>    | <b>16.52</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 18.52    \$2,001,470

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# PARKS, RECREATION & COMMUNITY FACILITIES



**PERSONNEL, CONT.**

Public Information Centralization

FTE: (2.00) (\$189,253)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Support Employee Salary Increase

FTE: 0.00 \$699,237

- Provide an eight percent salary increase for general employees.

**OPERATING**

Support Renewable Energy

\$8,248

- This funding is a portion of the funding for Renewable Energy Credits to support the goal of 50 percent of the City's electricity usage to come from off-site renewable energy. The other portions of this funding are found within the Departments of Public Works and Public Utilities.

Support Out of School Time

\$1,000,000

- This funding is will help close the gap for out-of-school time for youth. This funding will fully activate three community centers in high-need areas, including Southside, Powhatan, and Randolph.

Transfer of AmeriCorps Grant

(\$114,295)

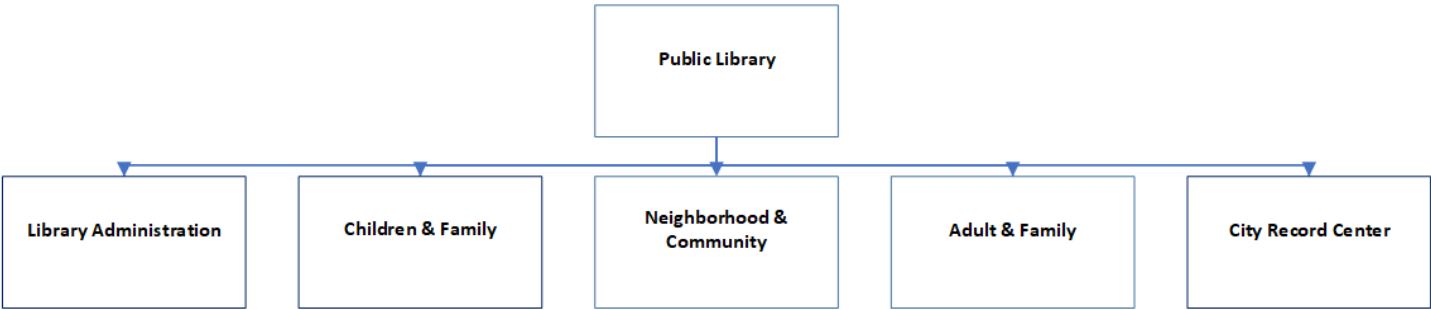
- Technical adjustment to transfer the management of the AmeriCorps grant from the Department of Parks, Recreation, and Community Facilities to the Department of Community Wealth Building. A corresponding adjustment can be found in the Department of Community Wealth Building.

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|       |       |             |
|-------|-------|-------------|
| TOTAL | 16.52 | \$3,405,407 |
|-------|-------|-------------|

OVERVIEW

The Richmond Public Library's facilities provide learning opportunities for all stages of an individual's growth. They provide resources to children, their parents, and caregivers to help children enter school ready to learn and succeed academically. From locations citywide, the facilities and their staff offer public access computers and training to increase technological knowledge, skills, and competencies. Richmond residents of all ages will thrive and realize success in academic, professional, personal, cultural, and economic pursuits, assisted by relevant services and resources at Richmond Public Library facilities.



MISSION

The mission of the Richmond Public Library is to inform, enrich, and empower Richmond's residents to enrich lives and expand opportunities for all residents by promoting reading and the active use of cultural, intellectual, and informational resources through a dedication to excellence and professional service.

VISION

To enhance the Library's role as a destination of choice for citizens, a partner of choice for community groups and other organizations seeking greater impact, and a more active and engaging learning institution for all city residents.

OBJECTIVES

- Children will enter school ready to learn and will have resources to help them succeed academically
- Residents will have access to technology needed for school, work, and life
- Residents will have access in their communities to resources and information for lifelong learning and development
- Richmond Public Library's structure and operations will be improved to increase efficiency and effectiveness
- Library buildings will be designed and constructed to provide inviting and appropriate spaces to meet the needs of Richmond's residents

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$4,498,640    | \$4,895,466    | \$5,251,655     | \$5,854,998      |
| Operating             | 1,125,502      | 1,474,696      | 1,612,324       | 2,515,124        |
| Total General Fund    | \$5,624,142    | \$6,370,162    | \$6,863,979     | \$8,370,122      |
| Special Fund          | 523,360        | 463,441        | 320,047         | 310,047          |
| Total Summary         | \$6,147,502    | \$6,833,603    | \$7,184,026     | \$8,680,169      |
| Per Capita            | \$26.64        | \$29.83        | \$31.70         | \$38.24          |
| General Fund Staffing | 87.50          | 87.50          | 67.50           | 72.50            |
| Other Funds Staffing  | 1.00           | 1.00           | 1.00            | 1.00             |
| *Total Staffing       | 88.50          | 88.50          | 68.50           | 73.50            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                        | FY 2023 Adopted | FY 2024 Proposed | Change |
|---------------------------------------|-----------------|------------------|--------|
| Deputy Department Director            | 1.00            | 1.00             | —      |
| Executive Assistant, Senior           | 1.00            | 1.00             | —      |
| Grant Writer                          | 1.00            | 1.00             | —      |
| Librarian, Senior                     | 6.00            | 6.00             | —      |
| Library Associate                     | 11.00           | 13.00            | 2.00   |
| Library Director                      | 1.00            | 1.00             | —      |
| Library Support Supervisor            | 1.00            | 1.00             | —      |
| Library Technician                    | 19.50           | 21.00            | 1.50   |
| Library Technician, Senior            | 10.50           | 11.00            | 0.50   |
| Library/Community Services Manager    | 8.00            | 9.00             | 1.00   |
| Maintenance and Operations Facilities | 1.00            | 1.00             | —      |
| Management Analyst, Associate         | 3.50            | 3.50             | —      |
| Office Assistant                      | 1.00            | 1.00             | —      |
| Technology Coordinator (Agency)       | 1.00            | 1.00             | —      |
| Technology Specialist (Agency)        | 1.00            | 1.00             | —      |
| Grand Total                           | 67.50           | 72.50            | 5.00   |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |           |           |
|--|-----------|-----------|
| Update Personnel Expenditures  | FTE: 5.00 | \$321,590 |
| <ul style="list-style-type: none"> <li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li> </ul> |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$281,753 |
| <ul style="list-style-type: none"> <li>Provide an eight percent salary increase for general employees.</li> </ul>  |           |           |

OPERATING

|  |      |             |
|--|------|-------------|
| Expand Operational Hours   |      | \$800,000   |
| <ul style="list-style-type: none"> <li>Expands and restores service levels at Broad Rock, Main, Ginter, and West End libraries beyond pre-pandemic levels.</li> </ul>  |      |             |
| Support Employee Parking   |      | \$21,600    |
| <ul style="list-style-type: none"> <li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li> </ul>                                  |      |             |
| Support Radio Shop Services  |      | \$81,200    |
| <ul style="list-style-type: none"> <li>Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. This is a routine adjustment which occurs at the beginning of each budget cycle. This adjustment supports camera maintenance at the Main Library.</li> </ul> |      |             |
| TOTAL  | 5.00 | \$1,506,143 |

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# COMMUNITY DEVELOPMENT

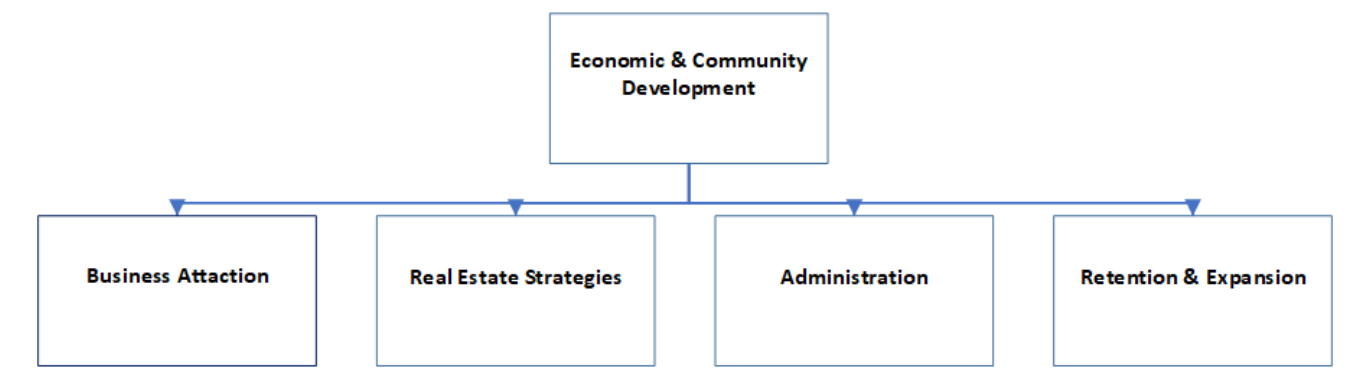
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OVERVIEW

The Department of Economic Development is a predominantly outwardly-facing organization that provides assistance and services to businesses with the goal of stimulating job creation and capital investment in the City. The Department of Economic Development globally markets the City of Richmond as a preferred business location to domestic and international prospects, and fosters local business retention and expansion opportunities throughout the City of Richmond, as well as implements real estate strategies that leverage City-owned real estate assets to create economic development throughout the City.



MISSION

To aggressively pursue and generate equitable economic opportunities that create high quality jobs for the citizens of the City of Richmond and increase the tax base to support the funding of essential services to Richmond residents.

VISION

Richmond is a premier city for equitable economic development.

OBJECTIVES

- Develop and support Richmond’s diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City’s efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Strategic Plan for Equitable Economic Development , Richmond 300, Vision 2020, etc.)
- Ensure that all individuals, including the most disadvantaged, have access to and use of information and communication technologies
- Promote community-based services, amenities, cultural activities, and entertainment
- Foster viable mixed-income residential neighborhoods
- Create opportunities for social and economic inclusion
- Promote a sustainable future for residents
- Provide services in an easy, accessible, consistent and timely manner
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens

# ECONOMIC DEVELOPMENT

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,837,042       | \$1,907,360       | \$2,478,228        | \$2,181,082         |
| Operating             | 544,796           | 1,939,765         | 1,175,459          | 1,279,779           |
| Total General Fund    | \$2,381,838       | \$3,847,125       | \$3,653,687        | \$3,460,861         |
| Special Fund          | 2,500,000         | 181,850           | —                  | —                   |
| Total Summary         | \$4,881,838       | \$4,028,975       | \$3,653,687        | \$3,460,861         |
| Per Capita            | \$21.16           | \$17.59           | \$16.12            | \$15.25             |
| General Fund Staffing | 18.00             | 18.00             | 17.00              | 15.00               |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 18.00             | 18.00             | 17.00              | 15.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                 | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Deputy Chief Administrative Officer            | 1.00               | —                   | (1.00) |
| Deputy Department Director, Senior             | 1.00               | 1.00                | —      |
| Director of Economic Development               | 1.00               | 1.00                | —      |
| Economic Development Business Services Manager | 2.00               | 2.00                | —      |
| Economic Development Programs Administrator    | 3.00               | 3.00                | —      |
| Executive Assistant, Senior                    | 2.00               | 2.00                | —      |
| Management Analyst, Senior                     | 2.00               | 2.00                | —      |
| Public Information Manager                     | 1.00               | —                   | (1.00) |
| Real Estate Analyst                            | 1.00               | 1.00                | —      |
| Senior Manager                                 | 2.00               | 2.00                | —      |
| Senior Policy Advisor                          | 1.00               | 1.00                | —      |
| Grand Total                                    | 17.00              | 15.00               | (2.00) |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

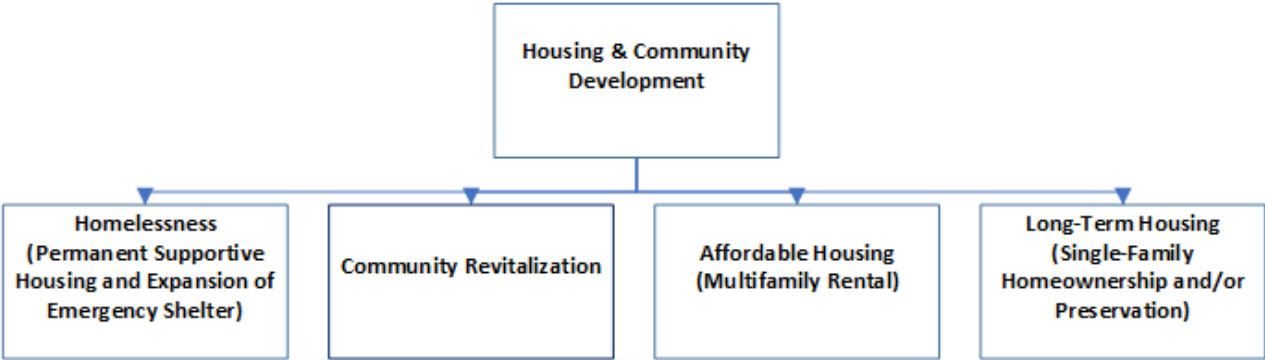
|  |             |             |
|--|-------------|-------------|
| Update Personnel Expenditures  | FTE: 0.00   | \$168,085   |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |             |             |
| Transfer Deputy Chief Administrative Officers  | FTE: (1.00) | (\$512,387) |
| <ul style="list-style-type: none"><li>Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.</li></ul>   |             |             |
| Public Information Centralization  | FTE: (1.00) | (\$77,487)  |
| <ul style="list-style-type: none"><li>Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.</li></ul>   |             |             |
| Support Employee Salary Increase   | FTE: 0.00   | \$124,643   |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |             |             |
| OPERATING  |             |             |
| Support Economic Development Activities  |             | \$100,000   |
| <ul style="list-style-type: none"><li>Provide funds for the Economic Development Authority's ability to assist with development projects, attraction of new businesses and existing business retention. This amount will be transferred to the EDA for execution.</li></ul>  |             |             |
| Support Employee Parking   |             | \$4,320     |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul>  |             |             |
| TOTAL  | (2.00)      | (\$192,826) |

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OVERVIEW

The Department of Housing & Community Development (HCD) coordinates the housing and neighborhood development efforts for the City of Richmond. The department is responsible for the management of the City’s Federal Entitlement programs based on funding received from the U.S. Department of Housing & Urban Development (HUD), and the American Rescue Plan Act (ARPA) funding received from the U.S. Department of Treasury. As well, locally determined funds, including the Affordable Housing Trust Fund (AHTF), Non-Departmental and Capital Improvement Plan (CIP) funds are used to implement programs and initiatives that facilitate and enhance affordable housing opportunities, and other related services. HCD, additionally collaborates with community partners and other City departments. In addition, HCD works in cooperation with its community partners and other City departments.



MISSION

The City of Richmond's Department of Housing and Community Development's (HCD) mission is to build strong, thriving and healthy mixed-income neighborhoods, which are comprised of safe, quality and affordable housing, as well as viable businesses that provide access to goods and services and meet the needs of all Richmonders.

VISION

Richmond is an attractive, safe, diverse and inclusive City with neighborhoods of choice. Our City’s neighborhoods will be comprised of quality sustainable and affordable housing options for all residents, including low and very low income residents, and well maintained commercial corridors that offer an array of retail and professional services.

OBJECTIVES

- Enhance housing options throughout the City for low and very low-income residents by utilizing Federal, ARPA, and AHTF funding to leverage private investment in the development of affordable housing units.
- Align and utilize available funding to preserve the existing housing stock by expanding single-family housing rehabilitation activities throughout the City.
- Align other funding to produce additional affordable rental housing units and expand homeownership opportunities for residents who are very low, low, and moderate-income.
- Partner with Richmond Redevelopment Housing Authority (RRHA) to redevelop and transform the BIG SIX public housing sites into “Communities of Choice”, thereby reducing the concentration of poverty and creating vibrant, resilient neighborhoods.
- Increase the number of permanent supportive housing units and emergency shelter beds.
- Collaborating with other City departments and community partners, create new initiatives that will expand homeownership opportunities as well as facilitate the preservation of existing homes for low and moderate-income Richmonders, including implementing strategies to assist residents living in NOAH properties, i.e. manufactured home parks.

# HOUSING & COMMUNITY DEVELOPMENT

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$572,978         | \$924,420         | \$1,163,799        | \$1,188,222         |
| Operating                | 739,572           | 292,414           | 606,980            | 606,980             |
| Total General Fund       | \$1,312,551       | \$1,216,834       | \$1,770,779        | \$1,795,202         |
| Special Fund             | 8,594,703         | 8,003,488         | 18,097,785         | 22,643,771          |
| Capital Improvement Plan | 100,000           | —                 | —                  | 10,000,000          |
| Total Department Summary | \$10,007,254      | \$9,220,322       | \$19,868,564       | \$34,438,973        |
| Per Capita               | \$43.37           | \$40.25           | \$87.67            | \$151.74            |
| General Fund Staffing    | 5.25              | 8.42              | 9.47               | 8.62                |
| Other Funds Staffing     | 11.75             | 9.58              | 9.53               | 9.38                |
| *Total Staffing          | 17.00             | 18.00             | 19.00              | 18.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                  | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---|--------------------|---------------------|--------|
| Accountant                                      | 0.07               | 0.07                | —      |
| Administrative Technician, Senior               | 1.00               | —                   | (1.00) |
| Deputy Department Director, Senior              | 0.85               | 0.85                | —      |
| Director of Housing and Community Development   | 1.00               | 1.00                | —      |
| Housing and Community Development Administrator | 0.55               | —                   | (0.55) |
| Management Analyst                              | —                  | 1.00                | 1.00   |
| Management Analyst, Associate                   | 2.70               | 1.00                | (1.70) |
| Management Analyst, Principal                   | —                  | 1.00                | 1.00   |
| Management Analyst, Senior                      | 1.85               | 1.85                | —      |
| Project Development Manager                     | 0.45               | 0.45                | —      |
| Project Development Manager, Senior             | 1.00               | 1.40                | 0.40   |
| Grand Total                                     | 9.47               | 8.62                | (0.85) |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: (0.85) (\$34,239)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$58,662

- Provide an eight percent salary increase for general employees.

OPERATING

- There are no operating changes to this budget.

TOTAL (0.85) \$24,423

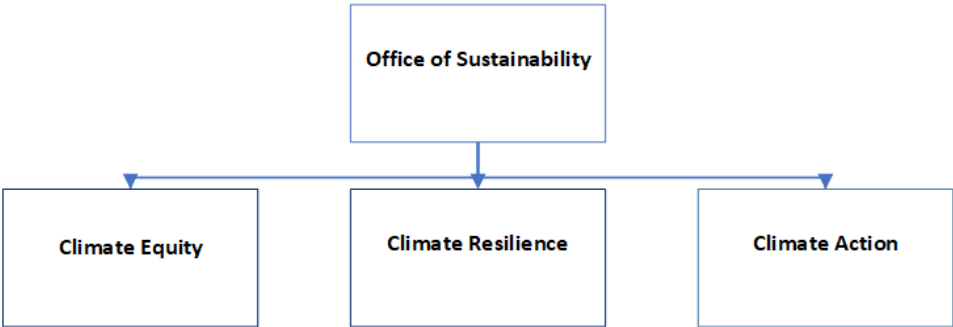
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OVERVIEW

The primary responsibilities of the Office of Sustainability are to strategically plan, coordinate, and implement the City’s climate action, climate resilience, and climate equity initiatives; evaluate the initiatives and component parts to enhance effectiveness; serve as a champion and catalyst to promote awareness and engagement for equitable climate action and resilience initiatives within city government and across the community; and serve as the designated point of public accountability for progress on these initiatives.



MISSION

Serve as the central hub of equitable climate action and resilience.

VISION

The Office of Sustainability envisions a future where all Richmonders, regardless of their identity or neighborhood, thrive in a climate-resilient and climate-neutral community.

OBJECTIVES

- Implement RVAgreen 2050: Climate Equity Action Plan 2030.
- Ensure the city and community are on track to reduce greenhouse gas emissions by 45 percent by 2030 and achieve net zero emissions by 2050.
- Prepare for, adapt, and improve the community’s resilience to local climate impacts.
- Maintain committed to the community priorities of:
  - Racial equity and environmental justice;
  - Government accountability;
  - Community wealth, neighborhoods, affordable housing, health and well-being;
  - Engagement and communication.

FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$—            | \$—            | \$538,088       | \$695,880        |
| Operating             | —              | —              | 80,000          | 282,000          |
| Total General Fund    | \$—            | \$—            | \$618,088       | \$977,880        |
| Total Summary         | \$—            | \$—            | \$618,088       | \$977,880        |
| Per Capita            | \$—            | \$—            | \$2.73          | \$4.31           |
| General Fund Staffing | —              | —              | 4.00            | 6.00             |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | —              | —              | 4.00            | 6.00             |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                     | FY 2023 Adopted | FY 2024 Proposed | Change |
|------------------------------------|-----------------|------------------|--------|
| Director, Office of Sustainability | 1.00            | 1.00             | —      |
| Management Analyst, Principal      | —               | 1.00             | 1.00   |
| Management Analyst, Senior         | 1.00            | 1.00             | —      |
| Program & Operations Manager       | —               | 1.00             | 1.00   |
| Program & Operations Supervisor    | 1.00            | 1.00             | —      |
| Sustainability Manager             | 1.00            | 1.00             | —      |
| Grand Total                        | 4.00            | 6.00             | 2.00   |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 2.00     \$120,792

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PERSONNEL, CONT.

|   |           |          |
|---|-----------|----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$37,000 |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

|   |  |           |
|---|--|-----------|
| Support Climate Action  |  | \$202,000 |
| <ul style="list-style-type: none"><li>Provide funding for activities related to renewable Energy Aggregation and to conduct a Waste Characterization Study.</li></ul> |  |           |

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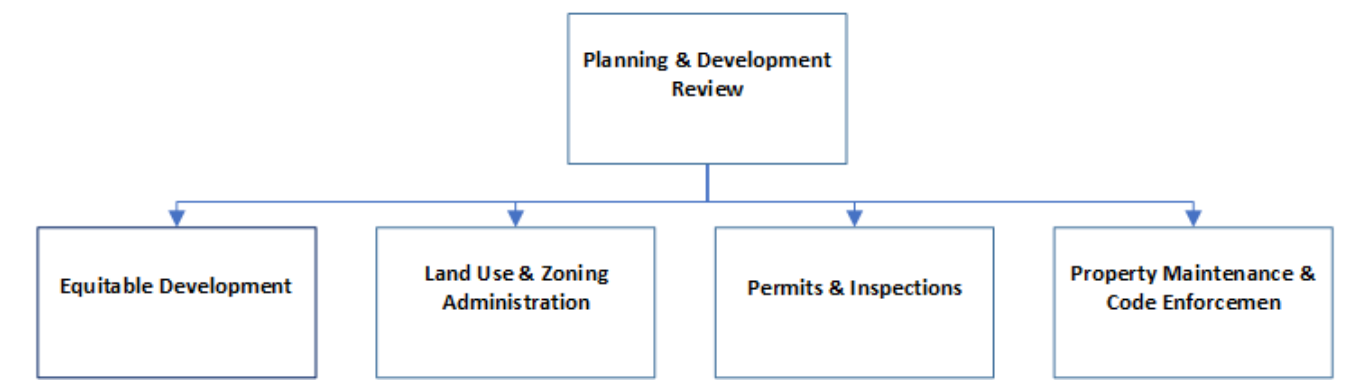
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| TOTAL | 2.00 | \$359,792 |
|-------|------|-----------|

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OVERVIEW

The Department of Planning and Development Review (PDR) shapes the built environment of the City of Richmond through comprehensive planning, development review, land-use administration, zoning, historic preservation, urban design, public art, building permitting and inspections, property maintenance, and code enforcement. PDR Staff supports the City's Planning Commission, Board of Zoning Appeals, Commission of Architectural Review, Urban Design Committee, Public Art Commission, and Board of Building Code Appeals.



MISSION

The Department of Planning and Development Review shapes the built environment of the City of Richmond.

VISION

The City of Richmond has a more accessible, productive, resilient, and beautiful built environment.

OBJECTIVES

- Support the City's Planning Commission, Board of Zoning Appeals, Commission of Architectural Review, Urban Design Committee, Public Art Commission, and Board of Building Code Appeals in execution of their duties.
- Lead master plan updates and amendments, small area plans, and City-initiated rezonings.
- Review and approve plans, permits, subdivisions, and other administrative entitlements.
- Review and make recommendations to City Council for special-use permits, rezonings, conditional use permits, and other legislative entitlements.
- Develop conceptual plans, diagrams, sketches, and renderings for potential development projects.
- Create maps, charts, graphs, and other visualizations; create publications, presentations, and content for website.
- Lead efforts to preserve historic and cultural resources; ensure Section 106 review compliance for projects.
- Develop and implement policies, programs, and regulations across agencies regarding compliance and enforcement of the provisions of the Uniform Statewide Building Code and International Property Maintenance Code.
- Facilitate multi-method public engagement activities.
- Establish and administer standard operating procedures with regards to inspection, documentation, data management, abatement, demolition, and related enforcement activities including, but not limited to, unsafe structures, nuisance and environmental violations, unlawful vegetation, and unlawful vehicles.
- Establish sequences and timelines for complex abatement and corrective projects; ensure compliance with deadlines and other performance measures.
- Provide informational and other services for the public, financial and legal institutions and other City agencies.
- Meet with property owners, attorneys, architects, and others to interpret and explain codes, rules, and regulations.

# PLANNING & DEVELOPMENT REVIEW

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual   | FY 2022<br>Actual   | FY 2023<br>Adopted  | FY 2024<br>Proposed |
|--------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services       | \$8,936,416         | \$9,058,014         | \$11,303,880        | \$12,323,532        |
| Operating                | 1,860,853           | 1,695,510           | 1,880,096           | 4,401,951           |
| Total General Fund       | <b>\$10,797,269</b> | <b>\$10,753,523</b> | <b>\$13,183,976</b> | <b>\$16,725,483</b> |
| Special Fund             | 161,846             | 284,838             | 800,000             | 1,100,000           |
| Capital Improvement Plan | 250,000             | 556,396             | 150,000             | 250,000             |
| Total Summary            | <b>\$11,209,115</b> | <b>\$11,594,757</b> | <b>\$14,133,976</b> | <b>\$18,075,483</b> |
| Per Capita               | \$48.58             | \$50.62             | \$62.37             | \$79.64             |
| General Fund Staffing    | 121.50              | 123.50              | 122.88              | 131.88              |
| Other Funds Staffing     | 2.50                | 0.50                | 0.12                | 0.12                |
| *Total Staffing          | 124.00              | 124.00              | 123.00              | 132.00              |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

|                         | FY 2021<br>Actual   | FY 2022<br>Actual    | FY 2023<br>Adopted  | FY 2024<br>Proposed |
|-------------------------|---------------------|----------------------|---------------------|---------------------|
| House Bill 1966 Revenue | \$ 8,724,100        | \$ 10,156,016        | \$ 8,797,801        | \$ 8,797,801        |
| Other PDR Revenue       | \$ 1,164,081        | \$ 950,212           | \$ 434,217          | \$ 434,217          |
| Total PDR Revenue       | <b>\$ 9,888,181</b> | <b>\$ 11,106,228</b> | <b>\$ 9,232,018</b> | <b>\$ 9,232,018</b> |

With the exception of the levy imposed pursuant to § 36-137, any fees levied pursuant to this subsection (B. New construction and C. Existing buildings and structures) shall be used only to support the functions of the local building department. Code of Virginia § 36-105. Enforcement of Code; appeals from decisions of local department; inspection of buildings; inspection warrants; inspection of elevators; issuance of permits.

"Local building department" means the agency or agencies of any local governing body charged with the administration, supervision, or enforcement of the Building Code and regulations, approval of plans, inspection of buildings, or issuance of permits, licenses, certificates or similar documents. Code of Virginia § 36-97. Definitions.

Note: Funds are used pursuant to Code of Virginia § 36-105 primarily for operation of the Permits & Inspections and Code Enforcement divisions within the Department of Planning and Development Review (PDR), which functions as the defined "local building department" for the City, as well as additional indirect costs that support the building department functions.

# PLANNING & DEVELOPMENT REVIEW

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                     | FY 2023 Adopted | FY 2024 Proposed | Change      |
|--|-----------------|------------------|-------------|
| Administrative Technician                          | 2.00            | 3.00             | 1.00        |
| Administrative Technician, Senior                  | 7.00            | 6.00             | (1.00)      |
| Code Enforcement Inspector                         | 13.00           | 18.00            | 5.00        |
| Code Enforcement Inspector, Senior                 | 1.00            | —                | (1.00)      |
| Commissioner of Buildings                          | 1.00            | 1.00             | —           |
| Customer Service Specialist                        | 1.00            | 2.00             | 1.00        |
| Demolition Coordinator                             | 1.00            | 1.00             | —           |
| Deputy Department Director                         | 1.00            | 2.00             | 1.00        |
| Deputy Department Director, Senior                 | 1.00            | 1.00             | —           |
| Director of Planning and Development Review        | 1.00            | 1.00             | —           |
| Engineer, Principal                                | 1.00            | 1.00             | —           |
| Engineer, Senior                                   | 4.00            | 3.00             | (1.00)      |
| Environmental Abatement Coordinator                | 1.00            | 1.00             | —           |
| Executive Assistant, Senior                        | 2.00            | 1.00             | (1.00)      |
| GIS Analyst  | 1.00            | 1.00             | —           |
| Inspection Field Supervisor                        | 7.00            | 8.00             | 1.00        |
| Management Analyst, Associate                      | 1.00            | 2.00             | 1.00        |
| Management Analyst, Senior                         | 2.00            | 3.00             | 1.00        |
| Permits Architect                                  | 1.00            | 1.00             | —           |
| Planner  | 10.88           | 11.88            | 1.00        |
| Planner Associate                                  | 5.00            | 8.00             | 3.00        |
| Planning Specialist                                | 11.00           | 10.00            | (1.00)      |
| Planning Supervisor                                | 3.00            | 2.00             | (1.00)      |
| Plans Examiner                                     | 7.00            | 12.00            | 5.00        |
| Program and Operations Manager                     | 5.00            | 4.00             | (1.00)      |
| Program and Operations Supervisor                  | 3.00            | 5.00             | 2.00        |
| Property Maintenance Enforcement Inspector         | 27.00           | 21.00            | (6.00)      |
| Property Maintenance Enforcement Inspector, Senior | 1.00            | 1.00             | —           |
| Technology Coordinator (Agency)                    | 1.00            | 1.00             | —           |
| <b>Grand Total</b>                                 | <b>122.88</b>   | <b>131.88</b>    | <b>9.00</b> |

# PLANNING & DEVELOPMENT REVIEW

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

**Update Personnel Expenditures** **FTE: 8.00** **\$350,030**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

**Support History & Culture Commission** **FTE: 1.00** **\$91,781**

- Add one Management Analyst, Senior position to assist with the History & Culture Commissions activities.

**Support Employee Salary Increase** **FTE: 0.00** **\$577,841**

- Provide an eight percent salary increase for general employees.

### OPERATING

**Support for Building Inspections** **\$2,203,156**

- The General Assembly passed House Bill 1966 in the 2019 session. The Bill requires any fees that are levied by a local governing body in order to defray the cost of Building code enforcement and appeals be levied to support the building code department. As such, the city has separated HB 1966 funding from the other activities in Planning, Development, and Review creating a fund balance. The fund balance for HB 1966 as reported in the FY 2022 Annual Comprehensive Financial Report is \$2.7 million. Funds shall be used only to support the functions of the local building department.

**Support History & Culture Commission Activities** **\$108,219**

- Provides funding for the History & Culture Commission operations to include:
  - Historical markers
  - House Plaques
  - Annual Events
  - Administrative activities

**Formal City Marker Program** **\$150,000**

- Provides funding to design and construct approximately 20 signs. Signs will show places of historic significance and contextualized the City of Richmond's history and neighborhoods.

**Support Employee Parking** **\$60,480**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

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**TOTAL** **9.00** **\$3,541,507**



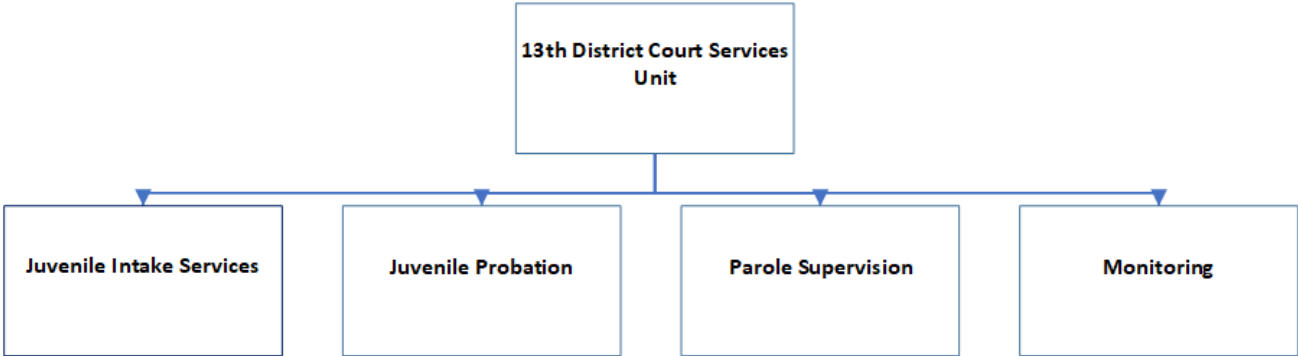
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OVERVIEW

The 13<sup>th</sup> District Court Service Unit is a community program of the Virginia Department of Juvenile Justice that exclusively serves the Richmond Juvenile and Domestic Relations District Court. The CSU is mandated to provide intake, juvenile probation, and juvenile parole functions for the City of Richmond. The CSU provides domestic relations intake services, criminal intake services for juvenile offenders, juvenile probation and parole communication supervision, and monitors court-ordered services for juvenile offenders. CSU operations address public safety, a strategic priority area of the City of Richmond.



MISSION

The mission of the 13<sup>th</sup> District Court Services Unit (CSU) is to protect the public through a balanced approach of accountability and comprehensive services that prevent and reduce delinquency through partnerships with families, schools, communities, law enforcement, and others while providing opportunities for delinquent youth to become responsible and productive citizens.

VISION

To protect the public by preparing court-involved youth to be successful citizens. We strive in all work to meet the needs of our youth and staff in the areas of safety, connection, purpose, and fairness.

OBJECTIVES

- Decrease recidivism among juvenile and adult criminal offenders by increasing cognitive thinking skills
- Ensure probation and parole case contact compliance by meeting the Department of Juvenile Justice standards
- Divert juvenile delinquency/status offense intakes to appropriate diversion programs as guided by the Youth Assessment Screening Tool

FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$102,597      | \$103,073      | \$112,718       | \$86,301         |
| Operating             | 92,126         | 91,166         | 126,571         | 126,571          |
| Total General Fund    | \$194,723      | \$194,239      | \$239,289       | \$212,872        |
| Total Summary         | \$194,723      | \$194,239      | \$239,289       | \$212,872        |
| Per Capita            | \$0.84         | \$0.85         | \$1.06          | \$0.94           |
| General Fund Staffing | 1.00           | 1.00           | 1.00            | 1.00             |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 1.00           | 1.00           | 1.00            | 1.00             |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title     | FY 2023 Adopted | FY 2024 Proposed | Change |
|--------------------|-----------------|------------------|--------|
| Management Analyst | 1.00            | 1.00             | —      |
| Grand Total        | 1.00            | 1.00             | —      |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 (\$30,407)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$3,990

- Provide an eight percent salary increase for general employees.

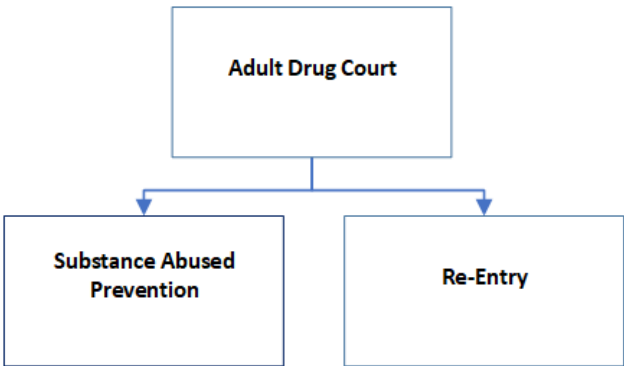
OPERATING

- There are no operating changes to this budget.

TOTAL 0.00 (\$26,417)

## OVERVIEW

The City of Richmond Adult Drug Treatment Court is a comprehensive substance abuse treatment program that also provides intensive probation supervision, mental health counseling, and ancillary services for using offenders in Richmond's Circuit Court.



## MISSION

The Richmond Adult Drug Treatment Court is designed to promote public safety and reduce the recidivism rate of drug-related crime, while increasing the likelihood of successful rehabilitation by providing a comprehensive program of drug treatment services, probation and case management supervision, and intensive judicial monitoring for non-violent offenders with substance use disorders.

## VISION

The vision for the City of Richmond Adult Drug Treatment Court Program is to work with individuals who are engaged in drug related crimes and committed towards making lifestyle changes, by providing them quality substance abuse services as the program seeks to decrease the prevalence of criminal activity in the City of Richmond and advance the safety and well-being of our community.

## OBJECTIVES

- Reduce the incidence of drug use by participants assigned to the program
- Serve as an alternative to incarceration and help reduce overcrowding at the jails
- Increase the rate of successful completions of the Adult Drug Court program by providing evidence-based treatment solutions to participants of the program
- Decrease the City of Richmond's, and taxpayer's cost associated with incarcerating an offender by providing an alternative to incarceration

# ADULT DRUG TREATMENT COURT

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$514,905      | \$581,223      | \$598,998       | \$628,421        |
| Operating             | 39,635         | 117,246        | 174,367         | 174,367          |
| Total General Fund    | \$554,539      | \$698,469      | \$773,365       | \$802,788        |
| Special Fund          | 238,885        | 115,029        | 500,000         | 496,875          |
| Total Summary         | \$793,424      | \$813,498      | \$1,273,365     | \$1,299,663      |
| Per Capita            | \$3.44         | \$3.55         | \$5.62          | \$5.73           |
| General Fund Staffing | 7.00           | 7.00           | 7.00            | 7.00             |
| Other Funds Staffing  | 1.00           | 1.00           | 1.00            | 1.00             |
| *Total Staffing       | 8.00           | 8.00           | 8.00            | 8.00             |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                         | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Adult Drug Court Specialist            | 5.00            | 5.00             | —      |
| Assistant Director of Adult Drug Court | 1.00            | 1.00             | —      |
| Finance Analyst/Adult Drug Court       | 1.00            | 1.00             | —      |
| Grand Total                            | 7.00            | 7.00             | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$467)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Employee Salary Increase

FTE: 0.00 \$29,890

- Provide an eight percent salary increase for general employees.

# ADULT DRUG TREATMENT COURT



OPERATING

- There are no operating changes to this budget.

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|       |      |          |
|-------|------|----------|
| TOTAL | 0.00 | \$29,423 |
|-------|------|----------|

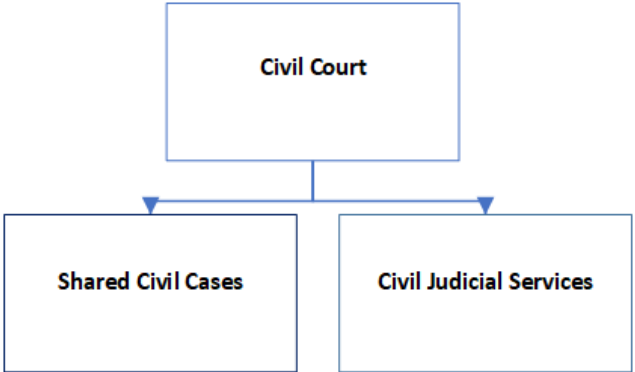
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OVERVIEW

The General district courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$25,000, and up to \$50,000 in civil cases for personal injury and wrongful death. Examples of civil cases are landlord and tenant disputes, contract disputes and suits in debt.



MISSION

The mission of the Judiciary - Civil Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against state and city laws, and by encouraging respect for the law and the administration of justice.

VISION

To continue providing services to the citizens of the City of Richmond, and Commonwealth of Virginia, according to statutes that govern actions in the General District Courts.

OBJECTIVES

- To effectively manage resources to instill confidence in the court system among the general public
- To leverage technology to expand and enhance court services
- To maintain the court’s efficiency of concluding civil case filings within the time guidelines established by the Supreme Court of Virginia

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Operating             | \$41,140          | \$43,856          | \$58,814           | \$81,134            |
| Total General Fund    | 41,140            | 43,856            | 58,814             | 81,134              |
| Total Summary         | \$41,140          | \$43,856          | \$58,814           | \$81,134            |
| Per Capita            | \$0.18            | \$0.19            | \$0.26             | \$0.36              |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | —                  | —                   |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

Support Employee Parking \$22,320

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

|              |             |                 |
|--------------|-------------|-----------------|
| <b>TOTAL</b> | <b>0.00</b> | <b>\$22,320</b> |
|--------------|-------------|-----------------|

## OVERVIEW

The Richmond General District Court endeavors to provide the best customer service to the citizens of Richmond, as well as the numerous agencies that utilize our court records. Additionally, we strive to collect all the monies due to the City of Richmond that are garnered from convictions in our court, and disburse them to the City in a timely manner. The Richmond General District Court is to provide security and justice to all the citizens of the Commonwealth of Virginia. Our service is for the public safety as well as equal justice for all the citizens.



## MISSION

The mission of the Judiciary is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

## VISION

To continue providing services in a fair, accessible, and responsive manner to the citizens of the City of Richmond and the Commonwealth of Virginia in accordance with the statutes that govern actions of the General District Court.

## OBJECTIVES

- Effectively manage resources to instill confidence in the court system among the general public
- Ensure staff are trained by staying current with proposed/enacted legislation and online resources
- Leverage technology to expand and enhance the provision of court services

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Operating             | \$56,892          | \$112,910         | \$75,915           | \$75,915            |
| Total General Fund    | \$56,892          | \$112,910         | \$75,915           | \$75,915            |
| Special Fund          | \$113,511         | \$64,373          | —                  | —                   |
| Total Summary         | \$170,403         | \$177,283         | \$75,915           | \$75,915            |
| Per Capita            | \$0.74            | \$0.77            | \$0.33             | \$0.33              |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | —                  | —                   |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

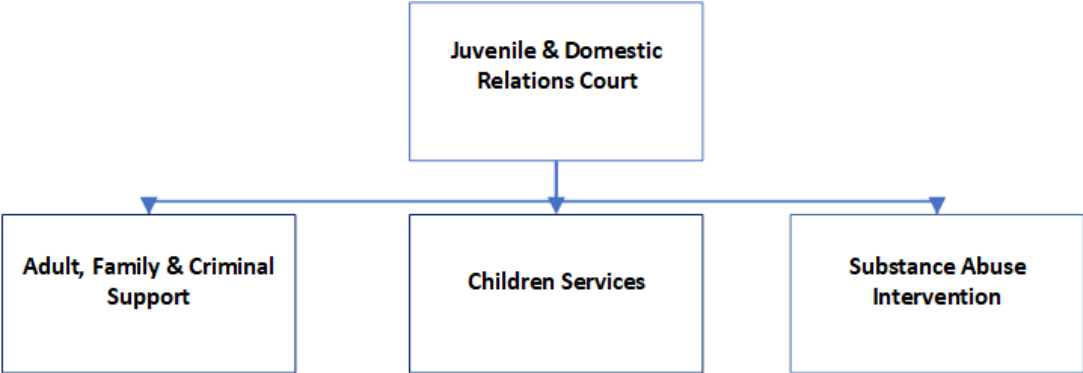
### OPERATING

- There are no operating changes to this budget.

|       |      |      |
|-------|------|------|
| TOTAL | 0.00 | \$ - |
|-------|------|------|

OVERVIEW

The Juvenile Domestic Relations Court (JDRC) handles cases involving: delinquents, juveniles accused of traffic violations, children in need of services and supervision, children who have been subjected to abuse or neglect, family or household members who have been subjected to abuse, adults accused of child abuse neglect, or of offenses against members of their own family, and adults involved in disputes concerning the support, visitation, parentage or custody of a child. Additionally, the Court also handles cases involving the abandonment of children, foster care and entrusted, agreements, court-ordered rehabilitation service and court consent for medical treatment. Approximately 60 percent of the Court's cases are adult matters and the remaining 40 percent juvenile with a total of 32,739 hearings from January 2022 - December 2022.



MISSION

The mission of the Juvenile Domestic and Relations District Court (JDRC) is to provide an independent forum to: (1) resolve juvenile and domestic relations disputes and other legal matters in a fair, efficient, and effective manner, and (2) protect the rights of all parties before the Court pursuant to the laws of Virginia, Constitution of Virginia, and the United States. The Court will advance the best interests of youth and families and serve and protect the citizens of the Commonwealth of Virginia by holding individuals accountable for their actions.

VISION

To ensure quality court services, stronger youth and families, and a safer community.

OBJECTIVES

- Maintain efficient and effective court administration and operations
- Continue to protect those who cannot protect themselves
- Continue to achieve effective outcomes for youth and families who come before the Court
- Continue to provide appropriate services to aid "at-risk" children and their families while safeguarding the community

# JUVENILE & DOMESTIC RELATIONS COURT

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$102,886         | \$112,677         | \$115,103          | \$121,293           |
| Operating             | 105,173           | 104,647           | 140,243            | 140,243             |
| Total General Fund    | \$208,058         | \$217,324         | \$255,346          | \$261,536           |
| Total Summary         | \$208,058         | \$217,324         | \$255,346          | \$261,536           |
| Per Capita            | \$0.90            | \$0.95            | \$1.13             | \$1.15              |
| General Fund Staffing | 1.00              | 1.00              | 1.00               | 1.00                |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | 1.00              | 1.00              | 1.00               | 1.00                |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                 | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--------------------------------|--------------------|---------------------|--------|
| Dispute Resolution Coordinator | 1.00               | 1.00                | —      |
| Grand Total                    | 1.00               | 1.00                | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$246)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Employee Salary Increase

FTE: 0.00 \$6,436

- Provide an eight percent salary increase for general employees.

# JUVENILE & DOMESTIC RELATIONS COURT



OPERATING

- There are no operating changes to this budget.

|       |      |         |
|-------|------|---------|
| TOTAL | 0.00 | \$6,190 |
|-------|------|---------|

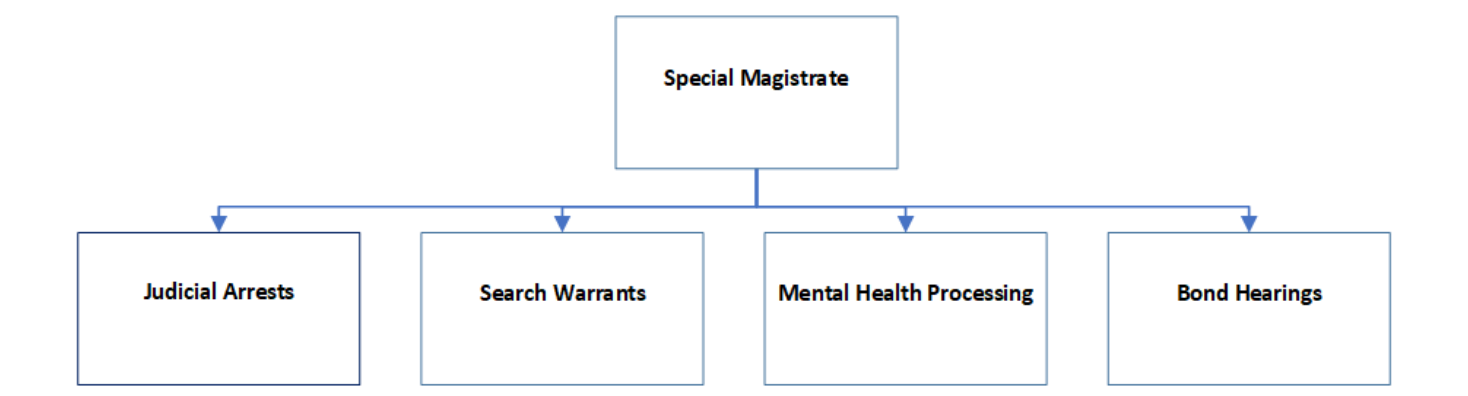
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## OVERVIEW

The Richmond City Magistrate’s Office is a first point of contact for the judicial system and handles arrest and search warrants, mental health processes, and conducts bond hearings.



## MISSION

The mission of the Special Magistrates’ Office is to fairly and expeditiously handle requests for arrest and mental health processes.

## VISION

To fairly and expeditiously handle requests for arrest and mental health processes.

## OBJECTIVES

- To conduct neutral and impartial hearings for the public and law enforcement related to arrest, searches, and bail
- To engage in continuing legal education and training of all staff members, as well as local law enforcement

FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Operating             | \$16,918          | \$7,355           | \$36,195           | \$36,195            |
| Total General Fund    | \$16,918          | \$7,355           | \$36,195           | \$36,195            |
| Special Fund          | 127,828           | 167,793           | —                  | —                   |
| Total Summary         | \$144,746         | \$175,148         | \$36,195           | \$36,195            |
| Per Capita            | \$0.63            | \$0.76            | \$0.16             | \$0.16              |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | —                  | —                   |

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department.*

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

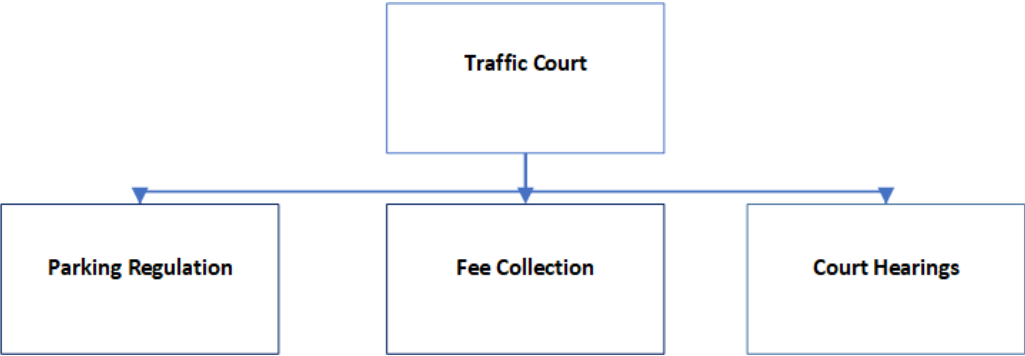
- There are no operating changes to this budget.

|       |      |      |
|-------|------|------|
| TOTAL | 0.00 | \$ - |
|-------|------|------|



## OVERVIEW

The Richmond General District Court is responsible for the trial of misdemeanors, infractions, and preliminary hearings for felonies in violation of the Richmond City Code and the Code of Virginia as well as Parking Regulations of the City of Richmond and college campuses therein. The court hears and grants petitions granting restricted driving privileges and restoration of driving privileges in applicable cases.



## MISSION

The mission of the Judiciary- Traffic Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

## VISION

To continue to contribute to an orderly society while encouraging respect for the law.

## OBJECTIVES

- To effectively manage resources to install confidence in the court system among the general public
- To ensure staff are trained by staying current with proposed/enacted legislation and online resources
- To provide quality customer service that treats all with respect and fairness



FISCAL SUMMARY

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Operating             | \$18,521          | \$47,367          | \$46,347           | \$46,347            |
| Total General Fund    | \$18,521          | \$47,367          | \$46,347           | \$46,347            |
| Total Summary         | \$18,521          | \$47,367          | \$46,347           | \$46,347            |
| Per Capita            | \$0.08            | \$0.21            | \$0.20             | \$0.20              |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| *Total Staffing       | —                 | —                 | —                  | —                   |

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department.*

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

- There are no operating changes to this budget.

|       |      |      |
|-------|------|------|
| TOTAL | 0.00 | \$ - |
|-------|------|------|

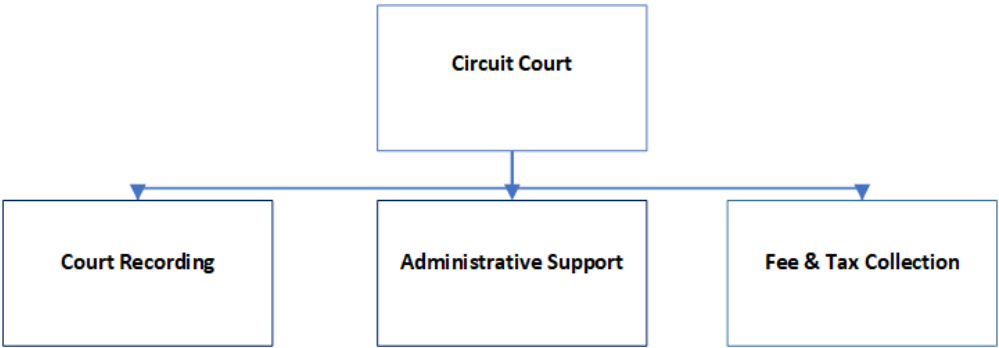
**CONSTITUTIONAL  
OFFICES**

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OVERVIEW

The Clerk of the Circuit Court ensures that all filings, recordings, practices and procedures of the Clerk's office and the Court are processed and maintained as prescribed by law.



MISSION

The Circuit Court Clerk's Office strives to provide quality, professional service to the public and participants of the judiciary system in a timely and cost-effective manner with courtesy and impartiality. The Clerk's focus includes being accessible to all parties requiring the use of the court system; assisting individuals by providing procedures and guidance, if appropriate; providing administrative support to the Court; recording accurate and reliable information; creating and preserving the Court's records and maintaining the Court's financial accounts.

We aim to continually advance our use of technology, creating an atmosphere that is user-friendly to the citizens, officers of the Court, and representatives of other agencies. The Clerk collects several million dollars in local and state fees and taxes annually.

VISION

The Richmond Circuit Court Clerk's office will be fair and impartial. Our vision is to treat court users with dignity, courtesy, and respect. We will provide accessible services to the community and court users and seek to resolve matters efficiently while providing quality service. We will seek to employ innovative practices and procedures to serve the community and court users better and strive to maintain an adequate and safe courthouse.

OBJECTIVES

- Ensure the efficient and mannerly processing of filings, applications, recordings and trials as prescribed by law
- Ensure accessibility of our offices to all individuals (public, counsel, representatives of many various agencies, etc.) in a courteous and professional manner
- To continue to use technology to advance our levels of customer service and maintenance of our court records

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$3,686,742    | \$3,858,228    | \$4,012,536     | \$4,322,672      |
| Operating             | 163,333        | 192,255        | 201,277         | 226,477          |
| Total General Fund    | \$3,850,074    | \$4,050,484    | \$4,213,813     | \$4,549,149      |
| Special Fund          | 164,054        | 267,617        | 660,000         | 660,000          |
| Total Summary         | \$4,014,128    | \$4,318,101    | \$4,873,813     | \$5,209,149      |
| Per Capita            | \$17.40        | \$18.85        | \$21.51         | \$22.95          |
| General Fund Staffing | 54.00          | 54.00          | 51.00           | 53.50            |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 54.00          | 54.00          | 51.00           | 53.50            |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                         | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Administrative Assistant               | 1.00            | 1.00             | —      |
| Assistant Chief Deputy Clerk           | 1.00            | —                | (1.00) |
| Chief Deputy Clerk                     | 1.00            | 2.00             | 1.00   |
| Clerk                                  | 1.00            | 1.00             | —      |
| Court Assistant                        | 1.00            | 1.00             | —      |
| Deputy Clerk                           | 33.00           | 35.00            | 2.00   |
| Deputy Clerk- Circuit Court Supervisor | 4.00            | 4.00             | —      |
| Law Clerk                              | 2.00            | 1.50             | (0.50) |
| Secretary to Circuit Court Judges      | 7.00            | 7.00             | —      |
| Staff Attorney                         | —               | 1.00             | 1.00   |
| Grand Total                            | 51.00           | 53.50            | 2.50   |



FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |           |           |
|--|-----------|-----------|
| Update Personnel Expenditures  | FTE: 2.50 | \$123,216 |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$186,920 |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |           |           |

OPERATING

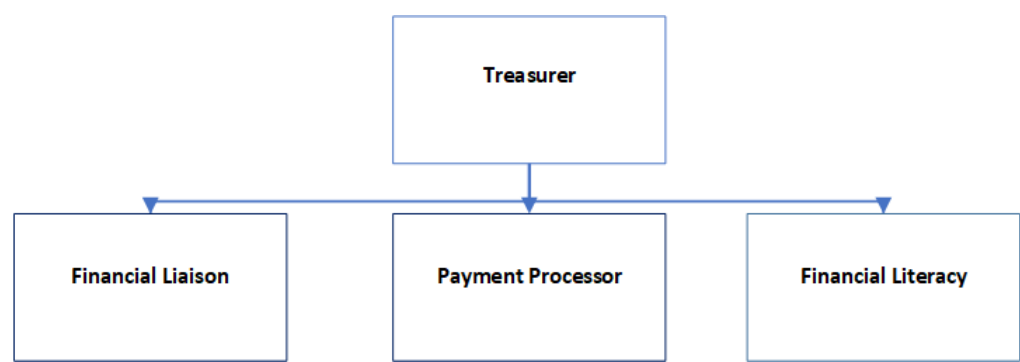
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|---|------|-----------|
| Support Employee Parking  |      | \$25,200  |
| <ul style="list-style-type: none"><li>Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |      |           |
| TOTAL   | 2.50 | \$335,336 |

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OVERVIEW

The Treasurer's Office has been expanded to include an Office of Financial Empowerment (OFE). Through this office, resources are being made readily available to the community to help them navigate financial barriers by making options and resources easy with online and onsite resources, seminars and tools. This includes the Financial Empowerment Pathways offerings where participants from the Office of the Community Wealth Building, Mayor's Guaranteed Income Program and other city residents can attend financial literacy workshops. Office of Financial Empowerment (OFE) also oversees the Financial Navigators program where individuals can speak with a subject matter expert to identify resources that will meet their specific needs. In addition, as a Constitutional Office of the Commonwealth of Virginia, the City Treasurer processes payments for portions of our judicial system including Sheriff's Fees, the Commonwealth Attorney's Office, and General District courts, as well as, managing payments for jurors and witness travel reimbursements.



MISSION

The mission of the Richmond City Treasurer's Office is to inspire, encourage, and pursue the high possibilities of potential in others through elimination of financial barriers by **"Making Options and Resources Easily Accessible"** for all.

VISION

"Making Options and Resources Easy".

OBJECTIVES

- Further develop the Treasurer's Office of Financial Empowerment with more robust tools to equip our community navigating financial challenges.
- Incorporate onsite Financial Coaching services for residents including one-on-one sessions
- Expand partnership with the City's Office of Community Wealth Building to provide more opportunities for city residents.
- Continue to cultivate partnerships with other city agencies to enhance and expand offerings to better serve our city residents in addressing poverty.
- Provide and promote financial literacy throughout the city and in our local schools by fostering partnerships throughout the community
- Support the City's Finance Department through customer service for collections and other related services

## FISCAL SUMMARY \*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$182,137      | \$201,048      | \$203,889       | \$232,368        |
| Operating             | 38,564         | 31,621         | 126,376         | 127,816          |
| Total General Fund    | \$220,701      | \$232,668      | \$330,265       | \$360,184        |
| Special Fund          | —              | 350,000        | —               | —                |
| Total Summary         | \$220,701      | \$582,668      | \$330,265       | \$360,184        |
| Per Capita            | \$0.96         | \$2.54         | \$1.46          | \$1.59           |
| General Fund Staffing | 2.00           | 2.00           | 2.00            | 2.00             |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 2.00           | 2.00           | 2.00            | 2.00             |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only..

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title   | FY 2023 Adopted | FY 2024 Proposed | Change |
|------------------|-----------------|------------------|--------|
| City Treasurer   | 1.00            | 1.00             | —      |
| Deputy Treasurer | 1.00            | 1.00             | —      |
| Grand Total      | 2.00            | 2.00             | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 \$17,463

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support State Salary Increase

FTE: 0.00 \$11,016

- Provide the projected seven percent salary increase for State and Constitutional employees funded through the Commonwealth of Virginia.



OPERATING

|                          |         |
|--------------------------|---------|
| Support Employee Parking | \$1,440 |
|--------------------------|---------|

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city’s Parking Enterprise on behalf of employees resulting in free parking for them.

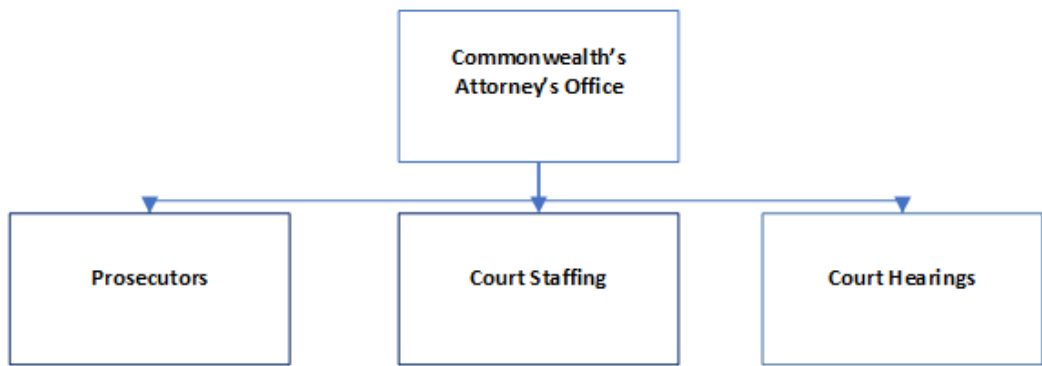
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| TOTAL | 0.00 | \$29,919 |
|-------|------|----------|

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OVERVIEW

The Commonwealth’s Attorney’s Office prosecutes all levels of criminal and traffic offenses committed in the City of Richmond, with prosecutors and staff dispersed among the Manchester, John Marshall, and Oliver Hill Courthouses. Our jurisdiction includes all adult offenses as well as those committed by and against juveniles. We prioritize investigations of violent offenders and attempt to strategically prosecute them whenever possible.



MISSION

The Office’s mission is to protect the safety of the community and the rights of all citizens through the vigorous enforcement of the criminal laws in a just, honest, compassionate, efficient, and ethical manner. We work to protect the innocent, to convict and appropriately punish the guilty, and to protect the rights of victims and witnesses.

VISION

Through strong collaboration with our federal partners, Virginia Commonwealth University, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

OBJECTIVES

- Avoid default felony convictions where a lesser conviction will suffice and preserve the defendant's viability as a productive citizen
- Reduce continuances by digitally maintaining reliable historical information about witnesses and transferring that data to the defense in a timely manner
- Increase witness and community cooperation in the prosecution of violent offenses through outreach to build trust
- Reduce recidivism by diverting a significant number of eligible felony and misdemeanor offenders using arraignment hearings as the screening point
- Reduce the use of secured bail for pre-trial release

# COMMONWEALTH'S ATTORNEY'S OFFICE

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$6,542,784       | \$6,990,481       | \$7,520,428        | \$8,060,875         |
| Operating             | 182,074           | 164,920           | 193,740            | 300,940             |
| Total General Fund    | \$6,724,858       | \$7,155,401       | \$7,714,168        | \$8,361,815         |
| Special Fund          | 849,515           | 802,364           | 1,030,908          | 957,908             |
| Total Summary         | \$7,574,373       | \$7,957,765       | \$8,745,076        | \$9,319,723         |
| Per Capita            | \$32.83           | \$34.74           | \$38.59            | \$41.06             |
| General Fund Staffing | 63.00             | 63.00             | 64.00              | 65.00               |
| Other Funds Staffing  | 11.80             | 11.80             | 11.80              | 11.00               |
| *Total Staffing       | 74.80             | 74.80             | 75.80              | 76.00               |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                                   | General Fund | FY 2024<br>Proposed | Change |
|--|--------------|---------------------|--------|
| Administrative Assistant                         | 2.00         | 2.00                | —      |
| Assistant Commonwealth Attorney                  | 42.00        | 42.00               | —      |
| Automation Coordinator                           | 1.00         | 1.00                | —      |
| Commonwealth's Attorney                          | 1.00         | 1.00                | —      |
| Community Engagement & Reform Initiative Advisor | —            | 1.00                | 1.00   |
| Executive Assistant                              | 1.00         | 1.00                | —      |
| Finance Director                                 | 1.00         | 1.00                | —      |
| Paralegal  | 16.00        | 16.00               | —      |
| Grand Total                                      | 64.00        | 65.00               | 1.00   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 1.00      \$147,063

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.





**PERSONNEL, CONT.**

**Support Employee Salary Increase** **FTE: 0.00** **\$393,384**

- Provide the projected seven percent salary increase for State and Constitutional employees funded through the State.

**OPERATING**

**Continue Victim-Witness and Restorative Justice Grant Services** **\$100,000**

- Support program expansion within the Commonwealth's Attorney's Office that support crime victims and increase healing among those affected by crime. This programming was initiated through grant funding and is being prioritized for continued support because of its effectiveness in reducing collective community trauma.

**Support Employee Parking** **\$7,200**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

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**TOTAL** **1.00** **\$647,647**

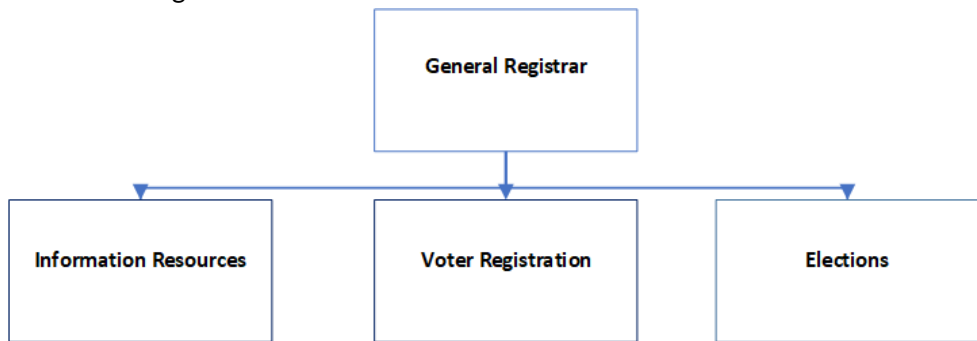


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OVERVIEW

The Constitution of Virginia provides that every locality in the state must have an Electoral Board that is responsible for the conduct of all elections to public office within its jurisdiction. The Electoral Board appoints and is assisted in most of these functions by the General Registrar. While all election matters, except absentee voting and campaign finance, fall within the purview of the Electoral Board, voter registration, absentee voting, and campaign finance is the sole province of the General Registrar.



MISSION

The mission of the General Registrar’s Office is to provide opportunities in an equitable and courteous manner for all qualified citizens of the City of Richmond to register to vote; to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so that they are conducted in a manner that secures the qualified citizen’s right to vote and ensures that the results accurately reflect the voters’ will; and to be an information resource for citizens regarding voter registration, elections, and elected officials.

VISION

The Electoral Board and Office of the General Registrar envision a community wherein all its citizens understand and are engaged in the selection process for the leaders who will be their voice in City, State, and Federal government.

OBJECTIVES

- To process 183,000 voter registration transactions in FY 2024
- To respond to 100 percent of Freedom of Information Act requests within five business days
- To conduct three elections in FY 2023 and three elections in FY 2024

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services    | \$1,261,680    | \$1,516,490    | \$1,297,749     | \$1,779,026      |
| Operating             | 2,311,092      | 1,716,025      | 2,745,651       | 2,945,651        |
| Total General Fund    | \$3,572,772    | \$3,232,514    | \$4,043,400     | \$4,724,677      |
| Total Summary         | \$3,572,772    | \$3,232,514    | \$4,043,401     | \$4,724,677      |
| Per Capita            | \$15.49        | \$14.11        | \$17.84         | \$20.82          |
| General Fund Staffing | 16.96          | 16.96          | 15.30           | 19.64            |
| Other Funds Staffing  | —              | —              | —               | —                |
| *Total Staffing       | 16.96          | 16.96          | 15.30           | 19.64            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title               | FY 2023 Adopted | FY 2024 Proposed | Change |
|------------------------------|-----------------|------------------|--------|
| Assistant Registrar          | 7.00            | 8.00             | 1.00   |
| Deputy General Registrar     | 1.00            | 1.00             | —      |
| Elections Specialist         | 3.64            | 4.64             | 1.00   |
| Elections Supervisor         | 1.66            | 2.00             | 0.34   |
| Executive Assistant          | 1.00            | 2.00             | 1.00   |
| Elections Technician, Senior | —               | 1.00             | 1.00   |
| General Registrar            | 1.00            | 1.00             | —      |
| Grand Total                  | 15.30           | 19.64            | 4.34   |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 4.34      \$401,644

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# GENERAL REGISTRAR



**PERSONNEL, CONT.**

|                               |           |          |
|-------------------------------|-----------|----------|
| Support State Salary Increase | FTE: 0.00 | \$79,633 |
|-------------------------------|-----------|----------|

- Provide the projected seven percent salary increase for State or Constitutional employees funded through the Commonwealth of Virginia.

**OPERATING**

|                            |           |
|----------------------------|-----------|
| Acquire Election Equipment | \$200,000 |
|----------------------------|-----------|

- Provide funds to purchase updated election equipment to address state mandates and security requirements. Increase will allow for new voting cages, voting machines, and mail sorters. Registrar will be responsible for three election period during the FY 2024 budget year.

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|       |      |           |
|-------|------|-----------|
| TOTAL | 4.34 | \$681,277 |
|-------|------|-----------|

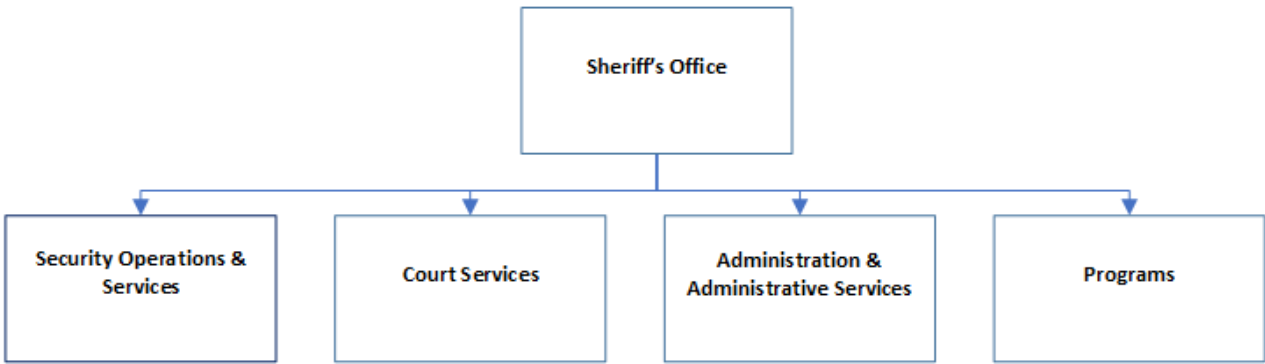


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OVERVIEW

The Richmond City Sheriff’s Office (RCSO) operates and secures the Richmond City Justice Center (RCJC) and all courthouses in the City, provides seamless inmate transport, and ensures the proficient service of civil process. The Office strives to maintain the highest level of safety and security at these facilities through strict adherence to the Code of Virginia, Department of Corrections (DOC) standards, and measures allowed by the City through its laws and ordinances. The RCSO also provides assistance to other city departments with their security requirements.



MISSION

To maintain a secure jail and a safe court system along with seamless inmate transport and civil process to preserve public safety. We remain committed to performing these duties with unsurpassed integrity and professionalism, with progressive training that incorporates best practices and technology. While partnering with the community, we strive to lower recidivism by providing faith-based and community-based programming that empower returning citizens to become productive members of society.

VISION

Our tomorrow embraces a new standard of excellence in management, operations and customer service. Through extraordinary leadership, superior staff, and a willing and involved community – lives will change for the better. Our values are:

- Preparing future leaders
- Engaging everyone in the process
- Optimizing our strengths
- Participating in collaborative team work
- Leading by example
- Embracing change in order to move forward

OBJECTIVES

- Maintain and promote security at city facilities, courthouses, and the RCJC
- Provide job skills training
- Increase transparency and timeliness of information to the public
- Timely financial reporting
- Develop department strategic action plans that align with priorities
- Develop a comprehensive non-city funding (grant) strategy
- Increase knowledge of family care and parenting skills
- Increase access to adult education and literacy

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$27,220,009      | \$26,903,609      | \$28,277,031       | \$31,247,277        |
| Operating             | 14,540,865        | 14,153,164        | 15,229,081         | 15,851,721          |
| Total General Fund    | \$41,760,875      | \$41,056,772      | \$43,506,112       | \$47,098,998        |
| Special Fund          | 590,940           | 815,978           | 3,472,500          | 2,975,000           |
| Total Summary         | \$42,351,815      | \$41,872,750      | \$46,978,612       | \$50,073,998        |
| Per Capita            | \$183.56          | \$182.79          | \$207.30           | \$220.62            |
| General Fund Staffing | 464.00            | 464.00            | 369.53             | 383.06              |
| Other Funds Staffing  | 2.00              | 2.00              | 1.00               | 3.00                |
| *Total Staffing       | 466.00            | 466.00            | 370.53             | 386.06              |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

| Position Title                               | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Accounting/Accreditation Clerk               | 1.00               | —                   | (1.00) |
| Accounting/Finance Manager                   | 1.00               | —                   | (1.00) |
| Accounts Payable Clerk                       | —                  | 1.00                | 1.00   |
| Administration, Audit, and Agreement Manager | 1.00               | 1.00                | —      |
| Administrative Assistant (Sheriff)           | 10.00              | 8.00                | (2.00) |
| Administrative Coordinator                   | 1.00               | 1.00                | —      |
| Adult Education/Re-Entry Manager             | 1.00               | 1.00                | —      |
| Alternative Sentencing Specialist            | 1.00               | 1.00                | —      |
| AP Business & Finance Manager                | —                  | 1.00                | 1.00   |
| Application Support/Developer                | 1.00               | 1.00                | —      |
| Background Investigator                      | 0.725              | 0.725               | —      |
| Budget Manager (Sheriff)                     | 1.00               | 1.00                | —      |
| Captain                                      | 20.00              | 20.00               | —      |
| Cashier                                      | 1.00               | 1.00                | —      |
| Cashier II                                   | 1.00               | 1.00                | —      |
| Chaplain                                     | 1.00               | 1.00                | —      |
| City Sheriff                                 | 1.00               | 1.00                | —      |
| Classification Specialist                    | 3.00               | 3.00                | —      |
| Compliance Analyst                           | 1.00               | 1.00                | —      |
| Contract and Compliance Officer (Civilian)   | 1.00               | 1.00                | —      |
| Corporal                                     | 59.00              | 59.00               | —      |



# RICHMOND SHERIFF'S OFFICE

| Position Title  | FY 2023<br>Adopted | FY 2024<br>Proposed | Change       |
|---|--------------------|---------------------|--------------|
| Court Services Office Assistant                         | 9.00               | 10.00               | 1.00         |
| Deputy  | 72.725             | 79.625              | 6.90         |
| Executive Assistant/Sheriff                             | 1.00               | 1.00                | —            |
| File Clerk  | 3.00               | 2.725               | (0.28)       |
| Government & Public Awareness and FOIA<br>Administrator | —                  | 1.00                | 1.00         |
| Help Desk Personnel                                     | 1.00               | 1.00                | —            |
| Human Resources and Payroll Manager                     | 1.00               | 1.00                | —            |
| Human Resources Generalist - Sheriff                    | 1.00               | 1.00                | —            |
| Human Resources Representative                          | 2.00               | 2.00                | —            |
| Information Systems Technician                          | 2.00               | 2.00                | —            |
| Librarian   | 1.00               | 1.00                | —            |
| LIDS Technician   | 2.00               | 2.00                | —            |
| Lieutenant  | 22.00              | 22.00               | —            |
| Major   | 9.00               | 9.00                | —            |
| Master Deputy   | 1.00               | 1.00                | —            |
| Operations and Logistical Specialist                    | 1.00               | 1.725               | 0.73         |
| Outreach Community Coordinator (Part-Time)              | 0.725              | —                   | (0.73)       |
| Part-time Timekeeper                                    | 0.725              | 0.725               | —            |
| Policy & Accreditation Specialist                       | 1.00               | 1.00                | —            |
| Policy Analyst-Compliance                               | —                  | 0.725               | 0.73         |
| Policy Analyst-Sheriff                                  | 0.725              | 0.725               | —            |
| Principal Programs Planner                              | 1.00               | 0.725               | (0.28)       |
| Private   | 69.45              | 73.18               | 3.73         |
| Procurement Specialist – Full Time                      | 1.00               | 1.00                | —            |
| Programs Coordinator                                    | 1.00               | 1.00                | —            |
| Records Clerk   | 9.00               | 9.00                | —            |
| Records Supervisor                                      | 2.00               | 2.00                | —            |
| Recruitment Manager                                     | 1.00               | 1.00                | —            |
| Re-Entry Specialist                                     | 5.00               | 5.00                | —            |
| Security Project Analyst                                | —                  | 0.725               | 0.73         |
| Sergeant  | 37.00              | 37.00               | —            |
| Sr. Timekeeper  | —                  | 1.00                | 1.00         |
| Strategic Analyst Community/External Affairs            | 0.725              | 0.725               | —            |
| Therapeutic Case Manager                                | 1.00               | 1.00                | —            |
| Timekeeper  | 1.725              | 1.725               | —            |
| Timekeeping Manager                                     | 1.00               | 1.00                | —            |
| Video Surveillance Monitor                              | —                  | 1.00                | 1.00         |
| <b>Grand Total</b>                                      | <b>369.53</b>      | <b>383.06</b>       | <b>13.53</b> |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |            |             |
|--|------------|-------------|
| Update Personnel Expenditures  | FTE: 13.53 | \$1,829,590 |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |            |             |
| Support State Salary Increase  | FTE: 0.00  | \$1,140,656 |
| <ul style="list-style-type: none"><li>Provide the projected seven percent salary increase for State and Constitutional employees funded through the Commonwealth of Virginia.</li></ul>  |            |             |
| OPERATING  |            |             |
| Support Medical Services   |            | \$622,640   |
| <ul style="list-style-type: none"><li>Technical adjustment to increase funding for inmate medical contract services. Correctional systems are required to provide "reasonably adequate" health care to inmates. Inmates are typically less healthy than the general population. This is a contractual increase due to inflation and the increasing cost of medical treatment and prescriptions.</li></ul>  |            |             |
| TOTAL  | 13.53      | \$3,592,886 |

EDUCATION

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## OVERVIEW

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Richmond Public Schools (RPS) proudly serves approximately 22,000 amazing students in preschool through grade 12. Our division is comprised of 25 elementary schools, including one charter school, seven middle schools, five comprehensive high schools, three specialty schools and five preschool centers.

Grounded by our three core values - equity, engagement and excellence - and guided by our strategic plan, [Dreams4RPS](#), we are committed to creating schools that are engines of opportunities for ALL of our children and building a school division that actively fights against systemic injustices and institutionalized racism.

## MISSION

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Richmond Public Schools will prepare our students to become successful, contributing members of society through innovative and compassionate learning communities.

## OBJECTIVES

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- Top 10 Goals for RPS Strategic Plan Dreams4RPS
  - Achieve 100% full accreditation
  - Increase the graduation rate as well as the percentage of graduates attending a 4-year or 2- year college, entering the workforce in a living wage job, or participating in national service – overall and for each subgroup (race, economic status, IEP status, and ELL status)
  - Increase the proficiency and advanced rates in reading, writing, math, science, and social studies – overall and for each subgroup
  - Increase teacher retention – overall and for each subgroup
  - Decrease the gaps in proficiency and advanced rates – by race, economic status, ELL status, and IEP status
  - Increase student satisfaction (for example, with school culture, building cleanliness, and engagement level of classes); family satisfaction (for example, with school safety, academic rigor, and timeliness of transportation); and staff satisfaction (for example, with level of support, freedom to offer feedback, and availability of resources) – overall and for each subgroup
  - Increase student enrollment – overall and for each subgroup
  - Decrease chronic absenteeism – overall and for each subgroup
  - Decrease suspensions – overall and for each subgroup
  - Increase funding from local, state, federal, and philanthropic sources

## LEGAL AUTHORIZATION

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Pursuant to state law, all school divisions are fiscally dependent on the local government. As a fiscally dependent school division, RPS does not levy taxes or issue debt. All funds are appropriated to RPS by the Richmond City Council, which has authority to tax and incur debt.

The School Board derives its authority from the Commonwealth and has the constitutional responsibility to provide education to the residents of Richmond.

## FISCAL SUMMARY

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Operating                | \$181,694,074     | \$187,142,096     | \$200,307,625      | \$221,460,106       |
| Total General Fund       | \$181,694,074     | \$187,142,096     | \$200,307,625      | \$221,460,106       |
| Special Fund             | —                 | —                 | —                  | 32,967,902          |
| Capital Improvement Plan | 6,702,003         | 2,100,000         | 2,500,000          | 217,500,000         |
| Total Summary            | \$188,396,077     | \$189,242,096     | \$202,807,625      | \$471,928,008       |
| Per Capita               | \$816.56          | \$826.12          | \$894.91           | \$2,079.28          |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### OPERATING

Increase Local Support \$21,152,481

- Provide locally generated dollars to support public education for the City of Richmond's children in grades K-12. The additional funds are based on the City's general fund growth percentage excluding transfers.

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**TOTAL** **\$21,152,481**

### CAPITAL IMPROVEMENT PLAN

Increase to Education related Capital Improvement Projects \$217,500,000

- Renovate/replace William Fox Elementary School.
- Construct new schools within the city. The FY 2024 allocation provides funds to construct a new George Wythe High School located in the Southside.
- Maintain Richmond Public Schools facilities, such as roofs, boiler replacements, and electrical upgrades.

OTHER PUBLIC SERVICES

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OVERVIEW

The Non-Departmental appropriation includes funding for charitable organizations, internal governmental expenses, organizational subsidies, and economic development incentives that either span several departments or are not department-specific.

Non-Departmental programs and activities include funding to partners such as state, local, and regional governments that provide services for the City of Richmond. Additionally, funding is provided to community agencies and organizations, which enhance the quality of life in the City of Richmond and the region.

Several of the entities funded in this category reflect the City’s contribution to regional efforts in partnership with surrounding counties. This category includes support for the Greater Richmond Transit Company (GRTC), Richmond Region Tourism (formally the Richmond Metropolitan Convention and Visitors Bureau), Richmond Ambulance Authority (RAA), Greater Richmond Convention Center Authority (GRCCA), and Richmond Behavioral Health Authority (RBHA).

FISCAL SUMMARY

| Category                       | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------------|-------------------|-------------------|--------------------|---------------------|
| Intergovernmental Expense      | \$62,916,143      | \$67,716,041      | \$47,367,553       | \$50,649,631        |
| Economic Development Incentive | 250,000           | 510,844           | 1,705,000          | 3,565,000           |
| Organizational Subsidy         | 15,712,304        | 22,542,487        | 23,142,046         | 26,990,626          |
| Charitable Organizations       | 5,204,982         | 6,659,466         | 5,945,926          | 7,899,996           |
| Total General Fund             | \$84,083,429      | \$97,428,838      | \$78,160,525       | \$89,105,253        |
| Total Summary                  | \$84,083,429      | \$97,428,838      | \$78,160,525       | \$89,105,253        |

# NON-DEPARTMENTAL

## GENERAL FUND PROGRAM BUDGETS

| Non-Departmental Summary   | FY 2021 Actual      | FY 2022 Actual      | FY 2023 Adopted     | FY 2024 Proposed    |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Internal Governmental Expense</b>   |                     |                     |                     |                     |
| Affordable Housing Trust Fund<br>(See the Proposed FY 2024-2028 Capital Improvement Plan for affordable housing investment.) | \$2,900,000         | \$427,693           | \$—                 | \$—                 |
| ARP: First responders hazard pay   | —                   | 4,032,000           | —                   | —                   |
| The Armory Fund, LLC (Grant for Loan Forgiveness Through EDA)  | —                   | —                   | 388,362             | 388,362             |
| Clean City Commission  | —                   | 1,140               | —                   | —                   |
| Equity Study   | 110,000             | —                   | —                   | —                   |
| Fixed and Variable Rate Allowance (FAVR)   | —                   | —                   | 250,000             | —                   |
| General Employee Compensation  | 3,823,000           | —                   | —                   | —                   |
| MetroCare Water Assistance Program   | 200,000             | 50,000              | 50,000              | 50,000              |
| Other Post-Employment Benefits (OPEB) Trust  | 6,030,000           | 1,400,000           | 1,400,000           | 1,400,000           |
| Reserve for Alternative Housing  | —                   | —                   | —                   | 500,000             |
| Reserve for Children's Fund  | —                   | —                   | 500,000             | 250,000             |
| Reserve for Civilian Review Board  | —                   | —                   | 204,199             | —                   |
| Reserve for Collective Bargaining  | —                   | —                   | 300,000             | —                   |
| Reserve for One-time 1.0% Retiree Bonus  | —                   | —                   | 684,232             | —                   |
| Retiree Health Expenses  | 3,148,071           | 1,545,404           | 2,300,000           | 1,000,000           |
| Richmond Ambulance Authority   | 5,000,000           | 4,593,979           | 4,000,000           | 4,000,000           |
| Reserve for Contingency for Richmond Ambulance Authority   | —                   | —                   | —                   | 1,400,000           |
| Reserve for Stabilization  | —                   | —                   | —                   | 1,000,000           |
| Reserve for Heart of Richmond Awards   | —                   | —                   | —                   | 200,000             |
| Reserve for Richmond Outdoor and Prosperity Fund   | —                   | —                   | —                   | 250,000             |
| Sister Cities Commission   | 8,950               | 28,509              | 30,000              | 30,000              |
| Tax Relief - Elderly/Disabled  | 3,475,967           | 3,972,403           | 4,561,518           | 4,700,000           |
| Transfer to Information Technology Internal Service Fund   | 18,996,072          | 25,668,433          | 20,434,156          | 22,607,769          |
| Transfer to Risk Management Internal Service Fund  | 9,967,518           | 13,517,650          | 12,265,086          | 12,873,500          |
| Transfer to RPS Capital Construction Special Reserve Fund  | 5,828,325           | 9,050,590           | —                   | —                   |
| <b>Subtotal Internal Governmental Expense</b>  | <b>\$59,487,903</b> | <b>\$64,287,801</b> | <b>\$47,367,553</b> | <b>\$50,649,631</b> |
| <b>Economic Development Incentive</b>  |                     |                     |                     |                     |
| 400 Hull Street, LLC   | —                   | —                   | —                   | 550,000             |
| Clayco, Inc. (economic development grant through EDA)  | —                   | 210,982             | 300,000             | 300,000             |
| CoStar Realty Information, Inc. (Economic Development Grant through EDA)   | —                   | —                   | 815,000             | 2,400,000           |
| New Warwick Townhomes LLC  | —                   | (7,067)             | —                   | —                   |
| RPAC, LLLP Payment   | 250,000             | 250,000             | 250,000             | 250,000             |

# NON-DEPARTMENTAL

| Non-Departmental Summary   | FY 2021 Actual      | FY 2022 Actual      | FY 2023 Adopted     | FY 2024 Proposed    |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Economic Development Incentive</b>  |                     |                     |                     |                     |
| Wyeth LLC (Pfizer) (Economic Development Grant through EDA)                  | —                   | 56,929              | 65,000              | 65,000              |
| Wyeth LLC (GSK) (Economic Development Grant through EDA)                     | —                   | —                   | 275,000             | —                   |
| <b>Subtotal Economic Development Incentive</b>                               | <b>\$250,000</b>    | <b>\$510,844</b>    | <b>\$1,705,000</b>  | <b>\$3,565,000</b>  |
| <b>Organizational Subsidy</b>  |                     |                     |                     |                     |
| GRCCA Operating Subsidy  | 3,821,580           | 9,857,175           | 6,809,609           | 8,266,145           |
| Greater Richmond Partnership, Inc.   | 335,000             | 385,000             | 385,000             | 385,000             |
| Greater Richmond Transit Co. Equipment Note                                  | 344,493             | 267,359             | —                   | —                   |
| Greater Richmond Transit Co. (GRTC)  | 7,957,683           | 8,051,731           | 8,674,090           | 8,914,104           |
| J. Sargeant Reynolds Community College (Capital)                             | 232,752             | 232,752             | 100,000             | 258,131             |
| J. Sargeant Reynolds Community College (Operating)                           | 83,415              | 83,415              | 83,415              | 92,513              |
| Local Initiatives Support Corporation (LISC)                                 | —                   | 100,000             | —                   | —                   |
| Public Defenders' Salary Supplements   | —                   | 743,011             | 1,127,984           | 1,127,984           |
| Richmond Metropolitan Convention & Visitors Bureau (Richmond Region Tourism) | 1,890,290           | 1,797,281           | 892,185             | 1,937,511           |
| Richmond Behavioral Health Authority (RBHA)                                  | 3,428,240           | 3,428,240           | 3,710,000           | 3,997,162           |
| Richmond Behavioral Health Foundation (for Trauma Healing Response Network)  | —                   | 366,102             | —                   | 501,102             |
| Richmond Regional Planning District Organization (t/a PlanRVA)               | 147,091             | 124,763             | 124,763             | 135,974             |
| Soil and Water Conservation District Start-up Costs                          | —                   | —                   | 35,000              | —                   |
| Venture Richmond, Inc. (for Downtown Municipal Services)                     | 900,000             | 900,000             | 900,000             | 900,000             |
| Venture Richmond, Inc. (for Manchester)                                      | —                   | —                   | 300,000             | 475,000             |
| <b>Subtotal Organizational Subsidy</b>                                       | <b>\$19,140,544</b> | <b>\$26,336,829</b> | <b>\$23,142,046</b> | <b>\$26,990,626</b> |
| <b>Charitable Organizations</b>  |                     |                     |                     |                     |
| Advisory Council for the VTCC  | 30,000              | 30,000              | —                   | —                   |
| Art 180, Inc.  | 3,750               | 5,000               | 25,000              | 25,000              |
| Better Housing Coalition   | 39,840              | 39,840              | 39,840              | 39,840              |
| Boaz and Ruth, Inc.  | 15,000              | 15,000              | 15,000              | 15,000              |
| Cadence Theatre Company  | —                   | 2,250               | —                   | —                   |
| Capital Area Partnership Uplifting People, Inc. (CAPUP)                      | 65,037              | 102,856             | 102,856             | 102,856             |
| Capital Regional Workforce Partnership                                       | 80,200              | 71,000              | 65,000              | 79,572              |
| CARITAS  | 50,000              | 50,000              | 50,000              | 100,000             |
| Carytown, Inc.   | —                   | —                   | 25,000              | 25,000              |
| Central Virginia Legal Aid Society, Inc.                                     | 39,750              | 37,500              | 55,000              | 55,000              |
| Challenge Discovery Projects, Inc.   | —                   | —                   | 30,000              | 30,000              |
| Challenge Discovery Projects, Inc. (for We Matter RVA)                       | —                   | —                   | —                   | 85,000              |
| ChildSavers - Memorial Child Guidance Clinic                                 | 50,000              | 50,000              | 75,000              | 75,000              |
| ChildSavers - Memorial Child Guidance Clinic (for We Matter RVA)             | —                   | —                   | —                   | 85,000              |

# NON-DEPARTMENTAL

| Non-Departmental Summary  | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|---|----------------|----------------|-----------------|------------------|
| <b>Charitable Organizations</b>   |                |                |                 |                  |
| Commonwealth Catholic Charities   | 100,000        | 75,000         | 100,000         | 100,000          |
| Communities in Schools of Richmond, Inc.  | 400,000        | 400,000        | 400,000         | 400,000          |
| Communities in Schools of Richmond, Inc. (for We Matter RVA)                        | —              | 74,000         | —               | 74,000           |
| Community 50/50, Inc.   | —              | 88,000         | —               | —                |
| Conexus   | 52,038         | 52,038         | 52,038          | 52,038           |
| CultureWorks, Inc.  | 354,150        | 358,650        | 356,400         | 356,400          |
| Daily Planet, Incorporated  | 30,000         | 30,000         | 45,000          | 60,000           |
| Emergency Shelter, Inc. (dba HomeAgain)   | 50,000         | 50,000         | 50,000          | 50,000           |
| Enrichmond Foundation   | 75,000         | —              | —               | —                |
| Feed More Inc.  | 100,000        | 100,000        | 100,000         | 100,000          |
| Girls for a Change  | 15,000         | 12,500         | 30,000          | 30,000           |
| Greater Richmond Chamber of Commerce  | —              | —              | —               | 25,000           |
| Greater Richmond SCAN (Stop Child Abuse Now), Inc.                                  | 15,000         | 15,000         | 50,000          | 50,000           |
| Groundwork RVA, Inc. (for Green Team)   | 60,000         | 60,000         | 60,000          | 60,000           |
| Gun Violence Prevention Initiative  | —              | 133,898        | —               | —                |
| Hand Up Community Resource Center   | —              | —              | 25,000          | —                |
| Health Brigade (formerly Fan Free Clinic)   | 30,000         | 30,000         | 98,000          | 98,000           |
| Healthy Hearts Plus II, Inc.  | 20,000         | 20,000         | 20,000          | 20,000           |
| Help Me Help You Foundation   | —              | —              | 200,000         | 250,000          |
| Higher Achievement Program, Inc.  | 50,000         | 50,000         | 50,000          | 50,000           |
| Homeward  | 30,000         | 30,000         | 50,000          | 50,000           |
| Housing Opportunities Made Equal of Virginia, Inc.                                  | —              | —              | 90,000          | —                |
| Housing Opportunities Made Equal of Virginia, Inc. (for Eviction Diversion Program) | 485,140        | 485,140        | 727,710         | 800,000          |
| J Sargeant Reynolds Community College Educational Foundation                        | 130,000        | —              | —               | —                |
| Junior Achievement of Central Virginia, Inc.  | 16,000         | 16,000         | 16,000          | 16,000           |
| Kinfolk Community EmpowermentCenter   | —              | 103,000        | —               | —                |
| La Casa de la Salud   | —              | 87,000         | —               | —                |
| Lewis Ginter Botanical Garden, Inc.   | 25,000         | 25,000         | 25,000          | 25,000           |
| Maymont Contribution  | 460,000        | 460,000        | —               | —                |
| Metropolitan Business League of Richmond  | 75,000         | 75,000         | 100,000         | 200,000          |
| Metropolitan Richmond Sports Backers, Incorporated                                  | 150,000        | 150,000        | 150,000         | 150,000          |
| National Slavery Museum Foundation  | —              | 100,000        | —               | —                |
| Neighborhood Resource Center, Inc. - Fulton   | 21,495         | —              | 36,000          | —                |
| NextUP RVA (for Out of School Time)   | 362,500        | 362,500        | 362,500         | 362,500          |
| NextUP RVA (for Positive Youth Development)   | —              | —              | —               | 1,000,000        |
| Nolef Turns Inc.  | —              | 97,000         | —               | —                |
| OAR of Richmond, Inc.   | 75,000         | 75,000         | 75,000          | 75,000           |
| Partnership for Housing Affordability - Regional Housing Hotline                    | —              | —              | 50,000          | 75,000           |

# NON-DEPARTMENTAL

| Non-Departmental Summary   | FY 2021 Actual      | FY 2022 Actual      | FY 2023 Adopted     | FY 2024 Proposed    |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Charitable Organizations</b>  |                     |                     |                     |                     |
| The Peter Paul Development Center, Inc. (for Out of School Time Education)     | 50,000              | 50,000              | 50,000              | 50,000              |
| The Peter Paul Development Center, Inc. (for Senior Program)                   | —                   | —                   | —                   | 30,000              |
| Project Homes - Rehabilitation of Mobile Homes                                 | —                   | —                   | 300,000             | —                   |
| Richmond Community of Caring   | 40,000              | 40,000              | 40,000              | 40,000              |
| Richmond Performance Arts Alliance (RPAA)                                      | 180,000             | 180,000             | 180,000             | 180,000             |
| Ridefinders  | 7,500               | 7,500               | 7,500               | 10,000              |
| Robinson Theater Community Arts Center   | 15,000              | 15,000              | 15,000              | 15,000              |
| Sacred Heart Center, Inc.  | —                   | 89,500              | —                   | —                   |
| Senior Connections, The Capital Area Agency on Aging                           | 40,000              | 40,000              | 40,000              | 40,000              |
| SOAR 365   | 39,000              | 39,000              | 39,000              | 39,000              |
| Storefront for Community Design  | 45,000              | 33,750              | 45,000              | 65,000              |
| Storefront for Community Design for Richmond's Participatory Budgeting process | —                   | —                   | 100,000             | —                   |
| The Black History Museum and Cultural Center of Virginia, Inc.                 | 100,000             | 100,000             | 100,000             | 100,000             |
| The Cross-Over Ministry, Inc.  | 20,000              | 20,000              | 50,000              | 50,000              |
| The Healing Place  | 60,000              | 60,000              | 80,000              | 150,000             |
| The Literacy Lab   | 96,250              | 96,250              | 96,250              | 96,250              |
| The Podium Foundation  | 17,500              | 17,500              | 10,000              | 17,500              |
| Reading and Education for Adult Development, Inc. d/b/a The READ Center        | —                   | —                   | —                   | 50,000              |
| The Richmond Boys Choir  | 35,000              | 35,000              | 35,000              | 35,000              |
| The Richmond Symphony  | 50,000              | 50,000              | 50,000              | 50,000              |
| The Senior Center of Greater Richmond, Inc.                                    | 19,000              | 19,000              | 19,000              | —                   |
| VA League for Safer Streets Inc.   | —                   | 25,000              | 50,000              | 50,000              |
| Venture Richmond, Inc. (for Festivals and Parades)                             | 265,000             | 165,000             | 265,000             | 265,000             |
| Virginia Community Capital, Inc.   | —                   | —                   | —                   | 53,240              |
| Virginia Cooperative Extension - Richmond                                      | 35,000              | 35,000              | 37,000              | 37,000              |
| Virginia Literacy Foundation   | 63,832              | 63,832              | 63,832              | 63,800              |
| Virginia Supportive Housing  | 40,000              | 40,000              | 40,000              | 160,000             |
| Virginia Union University  | —                   | 545,060             | —                   | —                   |
| YMCA of Greater Richmond (for Out of School Time)                              | 382,000             | 382,000             | 382,000             | 457,000             |
| YMCA of Greater Richmond (for Social Needs Navigation)                         | —                   | —                   | —                   | 400,000             |
| YWCA Richmond  | 50,000              | 50,000              | 50,000              | 100,000             |
| Waymakers Foundation   | —                   | 76,800              | —                   | 50,000              |
| <b>Subtotal Charitable Organizations</b>                                       | <b>\$5,204,982</b>  | <b>\$6,293,364</b>  | <b>\$5,945,926</b>  | <b>\$7,899,996</b>  |
| <b>Grand Total Non-Departmental</b>  | <b>\$84,083,429</b> | <b>\$97,428,838</b> | <b>\$78,160,525</b> | <b>\$89,105,253</b> |

## FISCAL SUMMARY\*

| Budget Summary              | FY 2021<br>Actual   | FY 2022<br>Actual   | FY 2023<br>Adopted  | FY 2024<br>Proposed |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services          | \$13,001,071        | \$6,978,544         | \$2,300,000         | \$1,000,000         |
| Operating                   | 71,082,357          | 90,650,293          | 75,860,525          | 88,105,253          |
| <b>Total Agency Summary</b> | <b>\$84,083,428</b> | <b>\$97,628,837</b> | <b>\$78,160,525</b> | <b>\$89,105,253</b> |
| Per Capita                  | \$364.44            | \$426.19            | \$344.89            | \$392.59            |
| General Fund Staffing       | —                   | —                   | —                   | —                   |
| Other Funds Staffing        | —                   | —                   | —                   | —                   |
| <b>*Total Staffing</b>      | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

\*\*First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

NON-DEPARTMENT TRANSFERS OUT

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# DEBT SERVICE FUND

## OVERVIEW

The Debt Service Fund is used to pay principal and interest due on outstanding short and long-term debt. Revenue for the debt service payments comes largely from General Fund transfers to the Debt Service Fund, as well as other transfers made from other governmental entities. The Constitution of Virginia and the Virginia Public Finance Act provide for the issuance of debt by the City, when authorized by the Council of the City of Richmond. The General Obligation debt paid through the Debt Service Fund carries the full faith and credit of the City.

## MISSION

The Debt Service Fund is used to pay General Government debt service on time and in accordance with the City's charter, the Virginia Public Finance Act, and the City's debt policies.

## OBJECTIVES

- To maintain the highest possible credit ratings for all short and long term General Obligation debt by making timely debt service payments. The City's current General Obligation credit ratings from the three nationally recognized Rating Agencies are:

|                   |     |
|-------------------|-----|
| Moody's           | Aa1 |
| Standard & Poor's | AA+ |
| Fitch Ratings     | AA+ |
- To keep outstanding debt and annual debt service paid within compliance limits prescribed by City Council adopted Debt Management Policy (Resolution # 2017-R088) and at levels consistent with its creditworthiness objective
- To maintain that the amount of tax-supported debt service will not exceed ten (10) percent of the total budgeted expenditures for the General Fund, Richmond Public Schools, and the Special Fund for Highway and Street Maintenance

## DEBT SERVICE FUND BUDGET

| Program Number | Title                                  | FY 2021 Actual      | FY 2022 Actual      | FY 2023 Adopted     | FY 2024 Proposed    |
|----------------|--|---------------------|---------------------|---------------------|---------------------|
| 00000          | Default                                | (\$34,604)          | \$—                 | \$—                 | \$—                 |
| 02509          | Finance-Debt Service                   | 81,802,598          | 87,964,153          | 91,089,767          | 92,877,754          |
|                | <b>Total Debt Service Fund Program</b> | <b>\$81,767,994</b> | <b>\$87,964,153</b> | <b>\$91,089,767</b> | <b>\$92,877,754</b> |

## DEPARTMENT FISCAL SUMMARY – DEBT SERVICE\*

| Budget Summary       | FY 2021 Actual      | FY 2022 Actual      | FY 2023 Adopted     | FY 2024 Proposed    |
|----------------------|---------------------|---------------------|---------------------|---------------------|
| Operating            | \$81,767,994        | \$87,964,153        | \$91,089,767        | \$92,877,754        |
| <b>Total Summary</b> | <b>\$81,767,994</b> | <b>\$87,964,153</b> | <b>\$91,089,767</b> | <b>\$92,877,754</b> |
| Total Debt Revenue   | \$82,051,247        | \$88,979,970        | \$91,089,767        | \$92,877,754        |
| Per Capita*          | \$354.40            | \$384.00            | \$401.94            | \$409.21            |

\*Per Capita is based on Total Summary figures.

# DEBT SERVICE FUND

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### OPERATING

#### Support Debt Service Payments

\$1,787,987

- Technical adjustment to increase funds needed for debt payment for capital projects. The Federal Reserve Bank's efforts to combat inflation has driven interest rates higher in the near term. City borrowing costs are projected to be higher in Fiscal Year 2024 than prior years for both short and long term debt.

#### TOTAL

\$1,787,987

### REVENUE SUMMARY\*

| Debt Service Fund Revenue Summary                      | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--|----------------|----------------|-----------------|------------------|
| Transfer from the General Fund*                        | \$78,661,542   | \$85,290,688   | \$87,679,734    | \$89,477,094     |
| Interest Cost Reimbursement from Federal Government ** | 891,982        | 1,398,500      | 990,626         | 990,626          |
| Interest On Investments                                | 208,646        | 2,396          | —               | —                |
| Transfer in from the EDA ***                           | 1,584,853      | 1,437,262      | 1,440,113       | 1,438,213        |
| Transfer in from CDBG - HUD Note ****                  | 704,224        | 851,124        | 979,294         | 971,821          |
| Total Debt Service Revenue                             | \$82,051,247   | \$88,979,970   | \$91,089,767    | \$92,877,754     |

\*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5 percent meals tax.

\*\*The City issued two taxable Build America bonds for Public School construction in which all or a portion of the interest costs paid on the bonds are reimbursable by the Federal Government.

\*\*\*The Economic Development Authority reimburses the City's Debt Service Fund for the Stone Brewing project.

\*\*\*\*CDBG allocation to pay HUD Section 108 debt service.

### DEBT SERVICE FUND BUDGET

| Program  | Services   | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--|--|----------------|----------------|-----------------|------------------|
| Long-Term Debt: Principal & Interest                     | General Obligation Bonds and Notes Payable   | \$80,547,993   | \$86,525,113   | \$89,346,346    | \$89,384,333     |
| Short Term Debt: Bond Anticipation Notes/ Line of Credit | General Obligation Bond Anticipation Notes providing interim financing for Capital Improvement Plan Projects | 76,581         | 295,620        | 600,000         | 2,350,000        |
| Payments to Bond Sinking Funds                           | Required Annual Deposits to Bond Sinking Funds   | 1,143,421      | 1,143,421      | 1,143,421       | 1,143,421        |
|  | Total Debt Service Fund Program  | \$81,767,994   | \$87,964,153   | \$91,089,767    | \$92,877,754     |

# GENERAL FUND TRANSFER TO DEBT SERVICE & CAPITAL

## OVERVIEW

The General Fund Transfer to Debt Service and Capital includes the general fund costs to the Debt and Capital Improvement Plan (CIP). This funding includes revenue from the meals tax revenue for school construction projects - annual debt payment made on \$150 million General Obligation Bonds issued in 2019 and 2020 - that will be transferred to the Debt Service Fund.

## MISSION

General Fund transfer to the Debt Service Fund and CIP provides General Fund support to meet the debt service payments for both short- and long-term debt as authorized by ordinances adopted by the Richmond City Council.

## OBJECTIVES

- To finance capital projects of the City which serve all citizens' concerns and needs in the community.

## GENERAL FUND BUDGET SUMMARY

| Budget Summary                  | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|---------------------------------|----------------|----------------|-----------------|------------------|
| Operating                       | \$75,569,824   | \$83,196,720   | \$105,207,356   | \$130,531,945    |
| Total General Fund Expenditures | \$75,569,824   | \$83,196,720   | \$105,207,356   | \$130,531,945    |
| Per Capita                      | \$327.54       | \$363.19       | \$464.24        | \$575.11         |

## GENERAL FUND PROGRAM BUDGETS\*

| Program Number | Title  | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|----------------|--|----------------|----------------|-----------------|------------------|
| 00101          | General Fund Transfer to Capital Improvement Program | \$2,702,003    | \$6,956,622    | \$16,956,622    | \$39,054,851     |
| 00102          | General Fund Transfer to Debt Service Fund*          | 72,867,821     | 76,240,098     | 88,250,734      | 91,477,094       |
|                | Total General Fund Program                           | \$75,569,824   | \$83,196,720   | \$105,207,356   | \$130,531,945    |

\*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5 percent meals tax.

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

|   |                     |
|---|---------------------|
| <b>OPERATING</b>  |                     |
| Transfer to Fund Capital Projects (Pay-As-You-Go)   | \$22,098,229        |
| <ul style="list-style-type: none"><li>Increase cash funding for capital projects in fiscal year 2024 and support gap financing for Fox Elementary School and a transfer from maintenance reserve.</li></ul> |                     |
| Transfer to Debt Service Fund   | \$3,226,360         |
| <ul style="list-style-type: none"><li>Increase funds needed to pay debt issued for capital projects.</li></ul>  |                     |
| <b>TOTAL</b>  | <b>\$25,324,589</b> |

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# **INTERNAL SERVICE FUND**

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## OVERVIEW

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. Currently, the ARC leases Marshall Plaza to the Richmond Department of Social Services.

## MISSION

The mission of the Advantage Richmond Corporation is to assist the City in the acquisition, management, and maintenance of public facilities.

## BUDGET HIGHLIGHTS

### Mayor's Proposed Budget:

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. In October 2020, the ARC lease of Marshall Plaza to the Richmond Department of Social Services was fulfilled. Subsequently, ARC was legally dissolved and as a result there is no funding for the FY 2023 Proposed Budget. DSS will now cover the facility operational costs as part of their general fund allocation.

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$—               | \$—               | \$—                | \$—                 |
| Operating             | 1,437,443         | —                 | —                  | —                   |
| Total Enterprise Fund | \$1,437,443       | \$—               | \$—                | \$—                 |
| Total Summary         | \$1,437,443       | \$—               | \$—                | \$—                 |
| Per Capita            | \$6.33            | \$—               | \$—                | \$—                 |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | —                 | —                 | —                  | —                   |
| Total Staffing        | —                 | —                 | —                  | —                   |

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.*

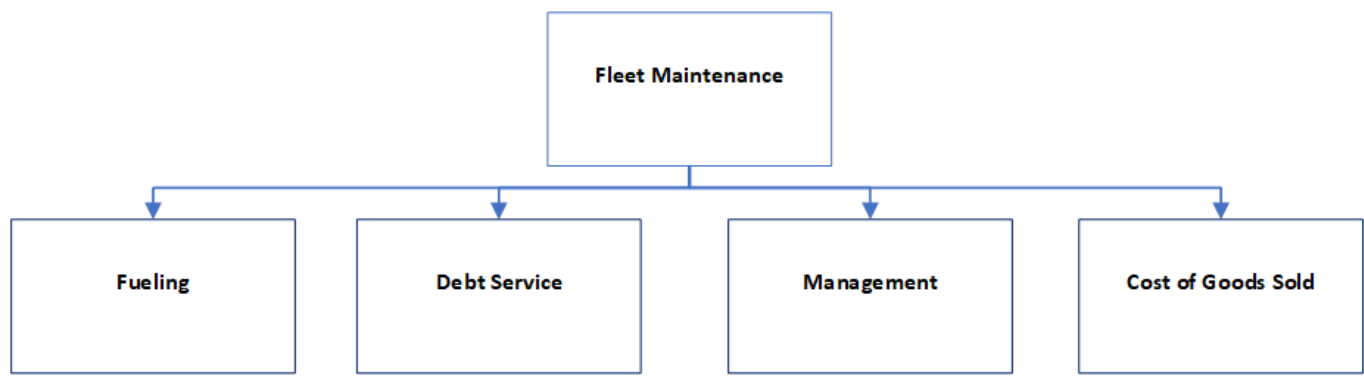
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OVERVIEW

Fleet Management's key responsibilities are vehicle maintenance and repair, fueling, specification review, acquisition, new vehicle preparation, and disposal.



MISSION

Fleet Management shall continuously strive to be recognized as a team of fleet professionals who provide quality maintenance and fueling services to all customers, whether internal or external; to ensure safe, operable vehicles and equipment in support of City programs; and to use City resources in the most efficient way possible.

OBJECTIVES

- Improve service delivery of fleet operations through maintenance
- Improve average maintenance cost per vehicle
- Improve the average age of the fleet

## FISCAL SUMMARY

| Budget Summary              | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services          | 4,216,251         | 2,965,375         | 4,121,849          | 4,238,690           |
| Operating                   | 1,114,883         | 8,582,898         | 11,015,364         | 10,898,522          |
| Fuel                        | 2,198,632         | 3,550,496         | 2,900,000          | 2,900,000           |
| Fleet Debt Service          | 1,209,133         | 1,362,448         | 1,917,362          | 1,917,362           |
| Total Internal Service Fund | \$8,738,899       | \$16,461,217      | \$19,954,575       | \$19,954,575        |
| Total Summary               | \$8,738,899       | \$16,461,217      | \$19,954,575       | \$19,954,575        |
| Per Capita                  | \$37.88           | \$71.86           | \$88.05            | \$87.92             |
| General Fund Staffing       | —                 | —                 | —                  | —                   |
| Other Funds Staffing        | 55.00             | 55.00             | 50.00              | 51.00               |
| *Total Staffing             | 55.00             | 55.00             | 50.00              | 51.00               |

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.*

## INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

| Position Title                       | FY 2023<br>Adopted<br>ISF | FY 2024<br>Proposed | Change      |
|--------------------------------------|---------------------------|---------------------|-------------|
| Administrative Technician, Senior    | 1.00                      | 1.00                | —           |
| Business Systems Analyst             | 2.00                      | 1.00                | (1.00)      |
| Fleet Body and Repair Specialist     | 2.00                      | 2.00                | —           |
| Fleet Maintenance Shop Supervisor    | 6.00                      | 6.00                | —           |
| Fleet Maintenance Specialist         | 20.00                     | 21.00               | 1.00        |
| Fleet Maintenance Specialist, Senior | 4.00                      | 4.00                | —           |
| Fleet Maintenance Superintendent     | 1.00                      | 1.00                | —           |
| Fleet Maintenance Technician         | 5.00                      | 5.00                | —           |
| Fleet Maintenance Worker             | 2.00                      | 2.00                | —           |
| Maintenance Technician, Senior       | 1.00                      | 1.00                | —           |
| Management Analyst, Associate        | 2.00                      | 2.00                | —           |
| Management Analyst, Senior           | 2.00                      | 2.00                | —           |
| Program and Operations Manager       | 1.00                      | 1.00                | —           |
| Senior Policy Advisor                | 0.00                      | 1.00                | 1.00        |
| Welder                               | 1.00                      | 1.00                | —           |
| <b>Grand Total</b>                   | <b>50.00</b>              | <b>51.00</b>        | <b>1.00</b> |

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

|  |           |            |
|--|-----------|------------|
| Update Personnel Expenditures  | FTE: 1.00 | (\$69,226) |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |           |            |
| Support Employee Salary Increase   | FTE: 0.00 | \$186,067  |
| <ul style="list-style-type: none"><li>This funding provides a eight percent salary increase for general employees.</li></ul>   |           |            |

OPERATING

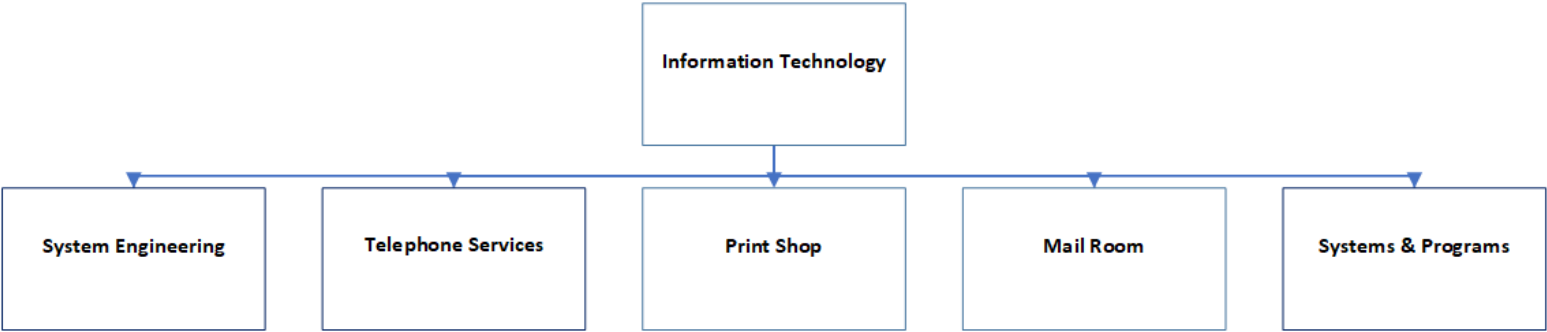
|  |      |           |
|--|------|-----------|
| Adjust Operational Expenses  |      | \$116,841 |
| <ul style="list-style-type: none"><li>Routine technical adjustment for operational expenses which occurs annually. These expenses may include updates to reconcile to revenue estimates, indirect costs (if applicable), payment in lieu of taxes, and material and supplies for essential operations.</li></ul> |      |           |
| TOTAL  | 1.00 | \$233,682 |

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OVERVIEW

The Department of Information Technology (DIT) is an internal service organization that develops, implements, and operates complex information systems in support of the technology needs of the City.



MISSION

The Department of Information Technology is an internal service organization that provides centralized IT services for departments through the development, implementation, and operation of technology solutions.

VISION

To deliver secure, reliable, and convenient technology services.

OBJECTIVES

- Operate existing IT services that enable the City to deliver its mission-critical services.
- Mitigate risks arising from IT infrastructure and software components that are at or past life-expectancy.
- Reduce complexity by right-sizing the technology services to match available financial and human capital.

## FISCAL SUMMARY\*

| Budget Summary                 | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services             | \$8,143,906    | \$10,327,325   | \$9,952,041     | \$10,798,139     |
| Operating                      | 14,193,949     | 15,987,732     | 18,950,966      | 20,330,183       |
| Total Internal Service Fund    | \$22,337,855   | \$26,315,057   | \$28,903,008    | \$31,128,319     |
| Total Summary                  | \$22,337,855   | \$26,315,057   | \$28,903,008    | \$31,128,319     |
| Per Capita                     | \$96.82        | \$114.88       | \$127.54        | \$137.15         |
| General Fund Staffing          | —              | —              | —               | —                |
| Internal Service Fund Staffing | 93.60          | 95.00          | 83.00           | 90.00            |
| Total Staffing                 | 93.60          | 95.00          | 83.00           | 90.00            |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

| Position Title                     | FY 2023 Adopted | FY 2024 Proposed | Change      |
|------------------------------------|-----------------|------------------|-------------|
| Accountant, Associate              | 0.00            | 1.00             | 1.00        |
| Accounting Technician              | 1.00            | 0.00             | (1.00)      |
| Administrative Technician, Senior  | 4.00            | 4.00             | —           |
| Deputy Department Director, Senior | 0.00            | 2.00             | 2.00        |
| Director Of Information Technology | 1.00            | 1.00             | —           |
| GIS and Project Manager            | 1.00            | 1.00             | —           |
| GIS Coordinator                    | 1.00            | 1.00             | —           |
| Management Analyst, Associate      | 2.00            | 2.00             | —           |
| Management Analyst, Principal      | 1.00            | 1.00             | —           |
| Management Analyst, Senior         | 1.00            | 1.00             | —           |
| Office Assistant                   | 3.00            | 3.00             | —           |
| Technology Coordinator             | 0.00            | 1.00             | 1.00        |
| Technology Engineer/Administrator  | 17.00           | 19.00            | 2.00        |
| Technology Manager                 | 3.00            | 5.00             | 2.00        |
| Technology Specialist              | 14.00           | 14.00            | —           |
| Technology Support Supervisor      | 1.00            | 1.00             | —           |
| Technology Systems Developer       | 17.00           | 16.00            | (1.00)      |
| Technology Team Lead               | 16.00           | 17.00            | 1.00        |
| <b>Grand Total</b>                 | <b>83.00</b>    | <b>90.00</b>     | <b>7.00</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

|                                      |                  |                  |
|--------------------------------------|------------------|------------------|
| <b>Update Personnel Expenditures</b> | <b>FTE: 7.00</b> | <b>\$335,752</b> |
|--------------------------------------|------------------|------------------|

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

|   |                  |                  |
|---|------------------|------------------|
| <b>Support Employee Salary Increase</b> | <b>FTE: 0.00</b> | <b>\$510,342</b> |
|---|------------------|------------------|

- Provide an eight percent salary increase for general employees.

### OPERATING

|                            |                  |
|----------------------------|------------------|
| <b>Increase Automation</b> | <b>\$632,834</b> |
|----------------------------|------------------|

- Support automation and replace obsolete systems to improve processes, create efficiencies for internal service departments, and increase employee training opportunities.

|                                       |                  |
|---------------------------------------|------------------|
| <b>Install Wireless Access Points</b> | <b>\$100,000</b> |
|---------------------------------------|------------------|

- Increase the number of Parks & Recreation sites that can support wireless technology.

|   |                  |
|---|------------------|
| <b>Expand Enterprise Resource Planning (ERP) Software</b> | <b>\$267,921</b> |
|---|------------------|

- Maintain treasury module and purchase automation modules for the ERP system.

|   |                  |
|---|------------------|
| <b>Project Management Information System Software</b> | <b>\$282,000</b> |
|---|------------------|

- This budget includes funding for a Project Management Information System (PMIS) Software. This software will increase data analytics, sequencing, and project management.

|                                 |                 |
|---------------------------------|-----------------|
| <b>Support Employee Parking</b> | <b>\$53,280</b> |
|---------------------------------|-----------------|

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

|                           |                 |
|---------------------------|-----------------|
| <b>Support Operations</b> | <b>\$43,182</b> |
|---------------------------|-----------------|

- Technical adjustment to support technology expenditures based on the annual cost revision calculation. DIT provides software support, equipment maintenance, and project management citywide. This is a routine adjustment which occurs at the beginning of each budget cycle and also includes an adjustment for the allocation to Risk Management.

|              |             |                    |
|--------------|-------------|--------------------|
| <b>TOTAL</b> | <b>7.00</b> | <b>\$2,225,311</b> |
|--------------|-------------|--------------------|

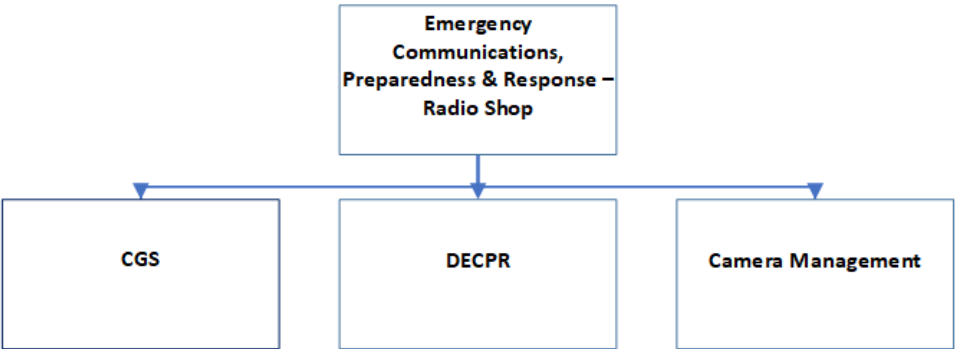
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OVERVIEW

The Radio Shop, as a part of the Department of Emergency Communications, Preparedness and Response (DECPR), is charged with the installation and maintenance of electronic equipment used by City, State, and Federal agencies. This includes installing and maintaining mobile and portable radio subscribers, pagers, system infrastructure, 911 dispatch consoles, antenna tower sites, mobile data computers, emergency vehicle lights and sirens, public address systems, fire station alerting, and other wireless communications equipment and networks.



MISSION

The Department of Emergency Communications, Preparedness and Response (DECPR) provides leadership and support to reduce the loss of life and property through coordination of emergency management resources, collaborative public safety partnerships and reliable and efficient E-911 emergency services.

VISION

The Department of Emergency Communications Preparedness, & Response (DECPR) sustains citizen trust by providing reliable emergency preparedness management and communications services in a timely and efficient manner. DECPR maintains and improves the capability to successfully work together to mitigate against, prepare for, respond to, and recover from all hazards, emergencies and disasters.

OBJECTIVES

- Successfully implement the City’s new 800 MHz Radio System
- Meet evolving technology needs and upgrades for operational effectiveness
- Reduce cost by providing efficient installation and repair of radios and vehicle equipment

## FISCAL SUMMARY

| Budget Summary                  | FY 2021 Actual   | FY 2022 Actual   | FY 2023 Adopted    | FY 2024 Proposed   |
|---------------------------------|------------------|------------------|--------------------|--------------------|
| Personnel Services              | \$261,945        | \$84,790         | \$497,746          | \$532,176          |
| Operating                       | \$607,819        | \$826,824        | \$2,318,484        | \$3,250,575        |
| <b>Total Radio Shop Summary</b> | <b>\$869,764</b> | <b>\$911,613</b> | <b>\$2,816,230</b> | <b>\$3,782,751</b> |
| Per Capita                      | \$3.77           | \$3.98           | \$12.43            | \$16.67            |
| General Fund Staffing           | —                | —                | —                  | —                  |
| Other Funds Staffing            | 6.00             | 5.00             | 6.20               | 7.00               |
| <b>*Total Staffing</b>          | <b>6.00</b>      | <b>5.00</b>      | <b>6.20</b>        | <b>7.00</b>        |

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

| Position Title                    | FY 2023 Adopted | FY 2024 Proposed | Change      |
|-----------------------------------|-----------------|------------------|-------------|
| Accountant, Associate             | 1.00            | 1.00             | —           |
| Deputy Department Director        | 0.20            | 0.00             | (0.20)      |
| Electronics Specialist            | 2.00            | 3.00             | 1.00        |
| Electronics Specialist Supervisor | 1.00            | 1.00             | —           |
| Technology Coordinator (Agency)   | 1.00            | 1.00             | —           |
| Technology Specialist (Agency)    | 1.00            | 1.00             | —           |
| <b>Grand Total</b>                | <b>6.20</b>     | <b>7.00</b>      | <b>0.80</b> |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.80 \$8,279

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.



PERSONNEL, CONT.

|  |           |          |
|--|-----------|----------|
| Support Employee Salary Increase   | FTE: 0.00 | \$26,151 |
| <ul style="list-style-type: none"><li>Provides an eight percent salary increase for general employees.</li></ul> |           |          |

OPERATING

|  |           |
|--|-----------|
| Increase Operational Support   | \$932,091 |
| <ul style="list-style-type: none"><li>Funds are provided for installation and repair of radios, cameras, and vehicle equipment related to fleet purchases.</li></ul> |           |

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|       |      |           |
|-------|------|-----------|
| TOTAL | 0.80 | \$966,521 |
|-------|------|-----------|

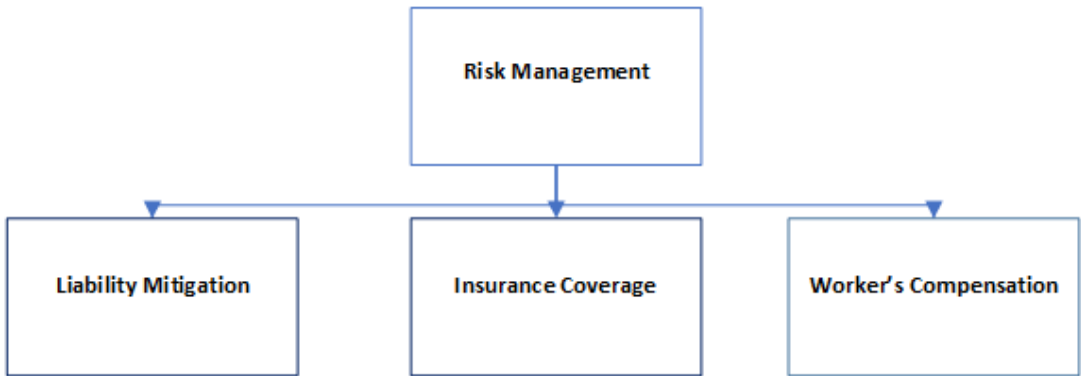
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OVERVIEW

The City’s Bureau of Risk Management directs strategic planning, provides operational control, and establishes rules, policies, and procedures to accomplish risk management goals related to employee and workplace safety, loss control, claims, insurance, and self-insurance program objectives.

The City is committed to the preservation and protection of its human, physical, and financial assets. This policy builds on this commitment by providing the policy of risk management, including the objectives of the risk management program and the responsibilities of all city employees.



MISSION

To protect the employees and assets of the City of Richmond from loss and damage and provide effective, proactive risk management.

VISION

To provide prompt claims management and responses, aid in accident investigations and provide life safety and property safety inspections, and recommendations.

OBJECTIVES

- To provide to the extent possible an exposure-free work and service environment for employees, citizens, and visitors.
- To protect and preserve city assets and work force; wherever possible, against losses which could deplete City resources or impair the City’s ability to meet its legal obligations to provide services to its citizens.
- To institute all practical measures to eliminate or control injury to citizens, employees, and visitors; loss to property or other loss producing conditions.
- To implement sound business practices of risk financing that protect the city against catastrophic loss.
- To administer claims against the city ethically, efficiently, and in the best interests of the City.

## FISCAL SUMMARY \*

| Budget Summary                 | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services             | \$371,888      | \$469,530      | \$496,980       | \$475,316        |
| Operating                      | 19,058,824     | 19,330,366     | 18,659,503      | 19,580,487       |
| Total Internal Service Fund    | \$19,430,712   | \$19,799,896   | \$19,156,482    | \$20,055,803     |
| Total Summary                  | \$19,430,712   | \$19,799,896   | \$19,156,482    | \$20,055,803     |
| Per Capita                     | \$84.22        | \$86.43        | \$84.53         | \$88.36          |
| General Fund Staffing          | —              | —              | —               | —                |
| Internal Service Fund Staffing | 4.00           | 4.00           | 4.00            | 4.00             |
| *Total Staffing                | 4.00           | 4.00           | 4.00            | 4.00             |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

| Position Title                 | FY 2023 Adopted | FY 2024 Proposed | Change |
|--------------------------------|-----------------|------------------|--------|
| Chief of Risk Management       | 1.00            | 1.00             | —      |
| Health and Safety Officer      | 1.00            | 1.00             | —      |
| Management Analyst, Senior     | 1.00            | 1.00             | —      |
| Program and Operations Manager | 1.00            | 1.00             | —      |
| Grand Total                    | 4.00            | 4.00             | —      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$47,102)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

#### Support Employee Salary Increase

FTE: 0.00 \$25,439

- Provide an eight percent salary increase for general employees.

OPERATING

|   |      |           |
|---|------|-----------|
| Increase General Public Liability - Auto  |      | \$23,624  |
| • Support increased premiums for commercial auto insurance.   |      |           |
| Increase Public Liability - Insurance   |      | \$325,363 |
| • Support increased cost of the Department of Public Utilities and city general liability insurance.                      |      |           |
| Increase Fire and External Coverage Insurance   |      | \$171,694 |
| • Support increased property insurance premiums for \$1.4 billion in city assets.   |      |           |
| Increase Payments for Claims  |      | \$394,799 |
| • Increase support to cover claims such as employee injury, property damage, and third party auto claims.                 |      |           |
| Support Operations  |      | \$5,504   |
| • Increase funds for the day-to-day operations of the office including but not limited to training, and medical services. |      |           |
| TOTAL   | 0.00 | \$899,321 |

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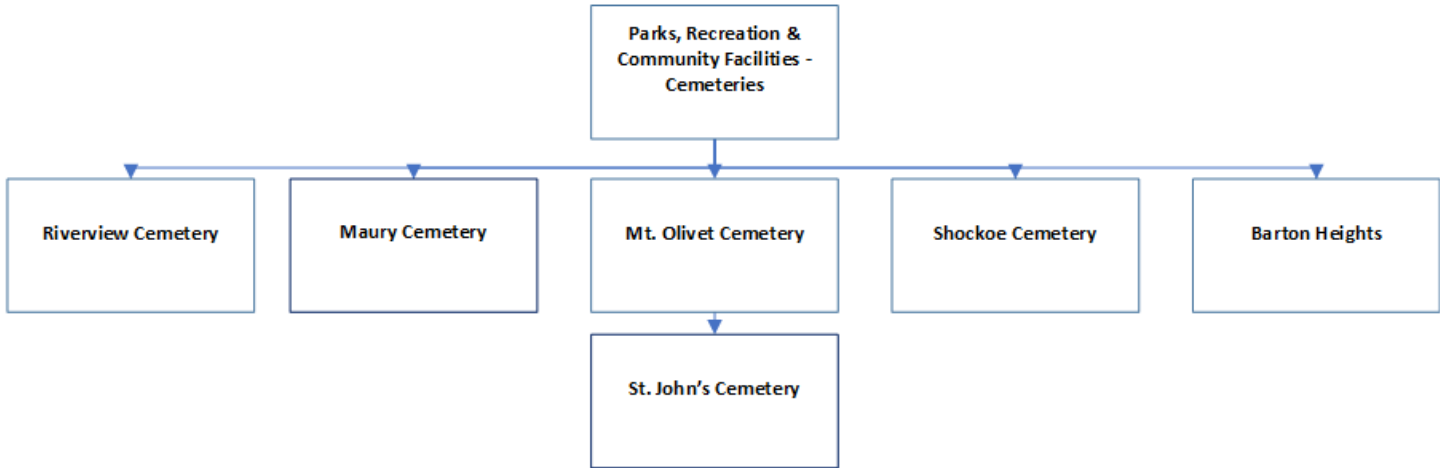
ENTERPRISE FUND

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OVERVIEW

Parks, Recreation & Community Facilities is a professional, accountable and compassionate department that works to build "One Richmond" by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain and improve all of its natural resources, parkland, community facilities and recreational opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community and the environment.



MISSION

Parks, Recreation, and Community Facilities (PRCF) is committed to “One Richmond” and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

VISION

One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

OBJECTIVES

- Provide a high level of customer service, while striving to provide a high quality, clean, well-maintained cemetery system for the citizens of the City of Richmond and the surrounding area in an effective and environmentally safe manner.

## FISCAL SUMMARY\*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$1,405,746       | \$655,748         | \$1,339,734        | \$1,432,630         |
| Operating                | 1,058,410         | 1,425,774         | 611,289            | 676,147             |
| Total Enterprise Fund    | \$2,464,156       | \$2,081,521       | \$1,951,023        | \$2,108,777         |
| Total Summary            | \$2,464,156       | \$2,081,521       | \$1,951,023        | \$2,108,777         |
| Per Capita               | \$10.68           | \$9.09            | \$8.61             | \$9.29              |
| General Fund Staffing    | —                 | —                 | —                  | —                   |
| Enterprise Fund Staffing | 25.00             | 25.00             | 17.00              | 16.00               |
| Total Staffing           | 25.00             | 25.00             | 17.00              | 16.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## ENTERPRISE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Enterprise Fund personnel detail by position title. The number of positions account for all Enterprise Fund currently filled positions and any funded vacant positions.

| Position Title                        | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|---------------------------------------|--------------------|---------------------|--------|
| Administrative Technician, Senior     | 1.00               | 1.00                | —      |
| Cemeteries Administrator              | 3.00               | 3.00                | —      |
| Cemeteries Manager                    | 1.00               | 1.00                | —      |
| Equipment Operator, Senior            | 2.00               | 2.00                | —      |
| Maintenance and Operations Crew Chief | 3.00               | 3.00                | —      |
| Maintenance Specialist                | 1.00               | 1.00                | —      |
| Maintenance Technician                | 3.00               | 3.00                | —      |
| Maintenance Technician, Senior        | 1.00               | 1.00                | —      |
| Maintenance Worker                    | 2.00               | 1.00                | (1.00) |
| Grand Total                           | 17.00              | 16.00               | (1.00) |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

## PERSONNEL

## Update Personnel Expenditures

FTE: (1.00) \$45,854

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# CEMETERIES

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**PERSONNEL, CONT.**

|  |           |          |
|--|-----------|----------|
| Support Employee Salary Increase   | FTE: 0.00 | \$47,042 |
| <ul style="list-style-type: none"><li>This funding provides a eight percent salary increase for all employees.</li></ul> |           |          |

**OPERATING**

|   |  |          |
|---|--|----------|
| Transfer to Internal Service Funds  |  | \$15,620 |
| <ul style="list-style-type: none"><li>Technical adjustments for the allocation to Risk Management and Department of Information Technology.</li></ul> |  |          |
| Support Operations  |  | \$49,238 |
| <ul style="list-style-type: none"><li>Adjust debt service payments and temporary services.</li></ul>  |  |          |

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|       |        |           |
|-------|--------|-----------|
| TOTAL | (1.00) | \$157,754 |
|-------|--------|-----------|

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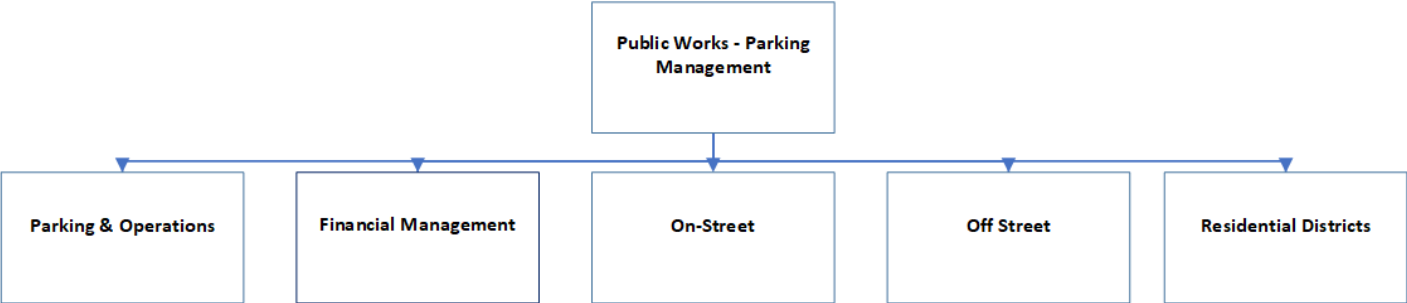


OVERVIEW

The Parking Enterprise, created in FY 2015, appropriates funds for parking management of off-street and on-street operations to include enforcement, immobilization, meter installations, collections, and maintenance. The Parking Enterprise consists of 11 parking garages, 7 surface lots, with approximately 7,900 off-street spaces. Approximately 8,400 on-street spaces of which approximately 2,670 spaces of a combination of meters and pay stations.

The City recognizes the importance of the provision of quality parking services to its businesses, residents, and visitors, for the on on-going and future economic development of the City.

The Parking Enterprise Fund will allow the City to issue revenue bonds based upon the financial strength and value of the City’s current and future parking facilities without affecting the City’s General Fund for the construction of future City-owned parking facilities in the City.



MISSION

The City of Richmond’s on and off-street parking system shall support existing land uses, assist the City’s economic development initiatives, and preserve parking for its residents by providing adequate and high-quality parking resources and related services for all user groups that need to park within the City.

VISION

The Parking Enterprise will provide superior customer service, improving technology, superior facility and equipment maintenance.

OBJECTIVES

- To increase curb management to enhance vibrant, inclusive and mobile communities
- To increase vehicle turnover to support economic empowerment
- To increase the use of Mobile Payments by increases the number of available mobile apps to support efficient & high quality service delivery

# PARKING MANAGEMENT

## FISCAL SUMMARY\*

| Budget Summary        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|-----------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services    | \$1,324,110       | (\$332,019)       | \$1,248,758        | \$1,427,008         |
| Operating             | \$10,298,657      | \$10,849,311      | \$15,751,242       | \$15,572,993        |
| Total Enterprise Fund | \$11,622,767      | \$10,517,292      | \$17,000,000       | \$17,000,000        |
| Total Summary         | \$11,622,767      | \$10,517,292      | \$17,000,000       | \$17,000,000        |
| Per Capita            | \$50.38           | \$45.91           | \$75.01            | \$74.90             |
| General Fund Staffing | —                 | —                 | —                  | —                   |
| Other Funds Staffing  | 12.00             | 12.00             | 11.00              | 12.00               |
| *Total Staffing       | 12.00             | 12.00             | 11.00              | 12.00               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## ENTERPRISE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Enterprise Fund personnel detail by position title. The number of positions account for all Enterprise Fund currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

| Position Title                 | FY 2023<br>Adopted<br>Enterprise | FY 2024<br>Proposed | Change      |
|--------------------------------|----------------------------------|---------------------|-------------|
| Accountant                     | 1.00                             | 1.00                | —           |
| Accounting Manager             | 1.00                             | 1.00                | —           |
| Customer Service Supervisor    | 1.00                             | 1.00                | —           |
| Customer Service Technician    | 3.00                             | 4.00                | 1.00        |
| Deputy Department Director     | 1.00                             | 1.00                | —           |
| Management Analyst             | 1.00                             | 1.00                | —           |
| Management Analyst, Associate  | 1.00                             | 1.00                | —           |
| Management Analyst, Senior     | 1.00                             | 1.00                | —           |
| Program and Operations Manager | 1.00                             | 1.00                | —           |
| <b>Grand Total</b>             | <b>11.00</b>                     | <b>12.00</b>        | <b>1.00</b> |



# PARKING MANAGEMENT

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

|  |           |           |
|--|-----------|-----------|
| Update Personnel Expenditures  | FTE: 1.00 | \$112,183 |
| <ul style="list-style-type: none"><li>Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.</li></ul> |           |           |
| Support Employee Salary Increase   | FTE: 0.00 | \$66,067  |
| <ul style="list-style-type: none"><li>Provide an eight percent salary increase for general employees.</li></ul>  |           |           |

### OPERATING

|  |      |             |
|--|------|-------------|
| Adjust Operational Expenses  |      | (\$178,250) |
| <ul style="list-style-type: none"><li>Routine technical adjustment for operational expenses which occurs annually. These expenses may include updates to reconcile to revenue estimates, indirect costs (if applicable), payment in lieu of taxes, and material and supplies for essential operations.</li></ul> |      |             |
| TOTAL  | 1.00 | \$-         |

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## OVERVIEW

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### Organizational Development

The Department of Public Utilities is organized by utility business unit, providing strategic and tactical decision making relative to the production and provision of service to our customer base. Each Utility is supported by our customer service department, financial operations, and administrative operations.

### Regional Provider of Service

The Department of Public Utilities is a major regional provider of utility services. This objective represents a regional cooperative venture successfully operating in the metropolitan area. Our ability to provide continued and enhanced services improves the economic forecast for the City as well as the region. DPU will continue to seek opportunities to meet the ever-changing demands of this growing metropolitan area through the provision of quality utility services.

### Regulatory

Regulatory requirements at the Federal and State levels represent one of the drivers for continued escalating capital investment and improvement projects. These are major factors in the Water, Stormwater and Wastewater Utilities and are significant for the Gas Utility. The Safe Drinking Water Act, the State Health Department requirements and the Enhanced Surface Water Treatment Rules regulate the Water Utility. The Stormwater Utility is regulated by the Clean Water Act, the Chesapeake Bay Protection Act, the Erosion and Sediment Control Regulations, regulations of the Secretary of the Army for floodwall operations, and the Municipal Separate Storm Sewer System Permit all regulated by the Commonwealth's Department of Environmental Quality. The Wastewater Utility is regulated by the Clean Water Act, Virginia State Water Control Law and the Virginia Pollutant Discharge Elimination System permit with the Commonwealth's Department of Environmental Quality and the implementation of the Environmental Protection Agency's requirements to reduce Combined Sewer Overflow (CSO) discharges to the James River. For the Natural Gas Utility, compliance with the U.S. Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) regulations for Distribution Integrity Management Programs (DIMP) will guide Operations & Maintenance and capital reinvestment into the future.

### Infrastructure

Richmond, like other older urban communities throughout the country, has an aging infrastructure. Gas mains, water mains, storm sewer lines, and sewer lines underneath our streets serve many areas of the City. Because DPU must ensure that it can continue to safely provide reliable and quality utility services, it has the responsibility to continue to actively invest in the maintenance, upgrade and replacement of the facilities, distribution and collection systems.

### Commitment to the Community

The Department of Public Utilities continues its community education program to enhance customer understanding of key aspects of utility services and provide information that will help them manage their utility bills. During the FY 2020 - FY 2022 heating season, DPU's Natural Gas MetroCare Program distributed \$44,841 in heating assistance to 115 families throughout the Richmond Metropolitan Area. During the FY 2020 - FY 2022 period, the Water Metro Care Financial Assistance Program distributed \$238,221 for assistance in paying water bills to 614 families in Richmond.

## MISSION

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The mission of the Department of Public Utilities (DPU) is to provide safe and reliable utility services while creating exceptional value. DPU provides natural gas, water, wastewater, stormwater, and electric street-lighting services in an environmentally and financially responsible way, protecting the public's interest. The fulfillment of our mission is intended to benefit both our customers and employees, and enrich the quality of life in the City of Richmond and beyond.

## SERVICES

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The Department of Public Utilities is composed of five separate utilities: Gas, Water, Wastewater, Stormwater, and Electric. Each utility operates on a self-sustaining basis, as required by the Charter of the City of Richmond.

### Gas Utility

The gas utility is a municipally owned local distribution company that provides gas service to the City of Richmond, Henrico County, and portions of Chesterfield and Hanover counties. The utility serves approximately 122,000 residential, commercial and industrial customers via approximately 1,936 miles of pipeline. Of the 1,936 miles of gas mains, about 10 percent are cast iron and ductile iron, 23% are steel and the remaining 1,313 miles, or 67%, are polyethylene plastic. In addition to supplying gas to customers, the utility purchases the gas from national suppliers, operates and maintains the eight custody transfer facilities connected to the interstate pipelines, installs and maintains gas mains, and provides routine and emergency services.

A major infrastructure need exists in the Gas Utility. Many sections of the cast iron gas distribution system are in need of replacement based on Distribution Integrity Management Program calculations. In the Gas Utility Master Plan there is a 40-year program (1992-2032) underway to replace all of the old cast iron mains in the system with high-density polyethylene (HDPE) pipe and coated steel welded pipe. The Gas Utility began operations in the early 1850's when manufactured gas, created from heating coal at the 15th and Dock Streets facility, was distributed through cast iron pipes to the downtown area for streetlights. That facility, the Fulton Gas Works, is currently undergoing Brownfield remediation to return the property to its highest and best use in the Fulton community.

Because of DPU's renewal program, DPU has seen a decrease in the number of leaks that occur in the system. DPU repairs or eliminates approximately 1,000-1,300 gas leaks (Classes 1, 2, and 3) annually; however, DPU has a backlog of approximately 230 Class 2 leaks that will be scheduled for repair. (Class 1 leaks are leaks that represent an existing or probable hazard to life or property and require immediate repair. Class 2 leaks are leaks that are recognized as non-hazardous at the time of detection, but justify a scheduled repair. Class 3 leaks are leaks that are non-hazardous at the time of detection and can be reasonably expected to remain non-hazardous.)

### Water Utility

The water utility provides retail water service to approximately 67,000 customers in the City of Richmond and wholesale water service directly to Henrico, Chesterfield and Hanover counties, and indirectly to Goochland and Powhatan counties. Current rating capacity for the Water Treatment Plant is 132 Million Gallons per Day (MGD); average consumption is 60 MGD with summer peaks of approximately 90 MGD, and operates in total compliance with the Safe Drinking Water regulation. The distribution system consists of approximately 1,000 miles of mains, twelve pumping stations, one reservoir, and ten ground and/or elevated water storage tanks. This service includes the treatment and distribution of water. In addition to supplying water to customers, the water utility provides water for fire protection throughout the City, installs and maintains fire hydrant water valves and water mains as well as provides routine and emergency services.

DPU is continuously renewing Richmond's water mains and has a multi-year program to renew its water distribution system based on pipe material, failure history and other factors to ensure a water system that meets all regulatory requirements for water pressure, fire protection and water quality. Over 600 miles of mains have been identified for renewal and DPU has planned to replace approximately 10 miles of main each year.

### Wastewater Utility

The Wastewater Utility provides wastewater collection and treatment for approximately 64,000 customers in the City of Richmond, as well as small portions of Chesterfield and Henrico Counties. In addition, the City provides wholesale service to Goochland County. The wastewater treatment facility is permitted for 45 MGD dry weather and operates at flows greater than 140 MGD wet weather and it provides tertiary treatment including removal of the nutrients nitrogen and phosphorus. The wastewater treatment facility recently underwent a complete renovation of its processes to produce cleaner water than required by the Chesapeake Bay Act.

The collection system consists of two defined systems (the sanitary sewer collection system and the combined sewer collection system (CSS)). The sanitary sewer collection system consists of five sanitary pumping stations, a network of over 40 miles of intercepting sewer lines, and roughly 400 miles of separated sanitary sewer lines. This makes up

approximately 1/2 of the system. The CSS has combined sewer overflow control facilities and another 500 miles of collection lines to complete the service area of the City of Richmond. The sanitary sewer collection system (1,000 miles) is a major piece of infrastructure found in the Wastewater Utility and DPU is faced with the need to rehabilitate a significant amount of the sewer system each year.

Our standard is to maintain compliance with all regulations that allow the treated water from the City, that is released back into the James River, and the bio-solids (treated sewage sludge), applied to agricultural lands, to be reused.

**Stormwater Utility**

The Department implemented a Stormwater Utility in July 2009 to manage the stormwater that runs off the properties of city residents and business owners. Funding is used to implement a comprehensive stormwater quality management plan to comply with federal and state mandates. The Utility also provides the design and construction of new and replacement infrastructure for the aging storm sewer system.

The Stormwater Utility maintains approximately 35,000 catch basins, 600 miles of ditches, and 180 miles of storm sewer pipe. The goals of the Stormwater Utility are to protect people and property from flood hazards, prevent infrastructure failures, improve water quality by reducing non-point source pollution, prevent stream bank erosion, and collect, transport, and treat stormwater runoff in the separate storm sewer and combined sewer systems. In addition, the Erosion and Sediment Control Program, Chesapeake Bay Protection Program, Mosquito Control programs, and the floodwall, including its levees and canal systems, are all operated and funded within the Stormwater Utility.

The Stormwater Utility also administers the federally mandated industrial source control and pollution prevention program.

**Electric Utility**

The Electric Utility purchases electricity from Virginia Power and distributes it to over 37,000 streetlights in the municipal system. The Electric Utility installs, maintains, and operates the streetlight infrastructure and five substations throughout a majority of the city. It contracts with Virginia Power to operate and maintain approximately 6,000 streetlights in the southwest area of Richmond. The goal of the electric utility is to provide safe streets for vehicular traffic.

**UTILITIES RATES**

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The following rate increases are proposed for FY 2024:

***Gas Utility - FY 2024 = 3.75%***

The average monthly residential gas bill will increase by \$4.14 in FY 2024.

***Water Utility - FY 2024 = 4.00%***

The average monthly residential water bill will increase by \$1.55 in FY 2024.

***Wastewater Utility - FY 2024 = 6.50%***

The average monthly residential wastewater bill will increase by \$4.40 in FY 2024.

***Stormwater Utility - FY 2024 = 10.50%***

The average monthly residential stormwater bill will increase by \$0.51 in FY 2024.

**OBJECTIVES**

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- To improve utility service delivery
- To expand the sustainable environment
- To improve operational efficiencies

# PUBLIC UTILITIES

## FISCAL SUMMARY \*

| Budget Summary                     | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|------------------------------------|-------------------|-------------------|--------------------|---------------------|
| Total Enterprise Fund Expenditures | \$336,430,081     | \$393,398,145     | \$407,274,860      | \$457,562,655       |
| Total Other Fund Exp               | 118,526,568       | 103,963,725       | \$218,185,000      | \$333,411,000       |
| Total Utilities Summary            | \$454,956,649     | \$497,361,870     | \$625,459,860      | \$790,973,655       |
| Total Utilities Revenue            | 336,430,082       | 413,856,020       | 445,457,435        | 457,562,655         |
| Per Capita                         | \$1,971.90        | \$2,171.18        | \$2,759.91         | \$3,484.97          |
| *Total Staffing                    | 769.75            | 772.04            | 593.04             | 702.55              |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

## PUBLIC UTILITIES PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Public Utilities funded personnel detail by position title. The number of positions account for all Public Utilities funded positions.

| Position Title                       | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--------------------------------------|--------------------|---------------------|--------|
| Accountant, Senior                   | 7.00               | 2.00                | (5.00) |
| Accounting Manager                   | 2.00               | 2.00                | —      |
| Administrative Technician, Senior    | 22.00              | 22.00               | —      |
| Asset Manager                        | 1.00               | 1.00                | —      |
| Assistant City Attorney              | 0.83               | 0.83                | —      |
| Business Systems Analyst             | 1.00               | 1.00                | —      |
| Business Systems Specialist          | 3.00               | 3.00                | —      |
| Capital Projects Manager             | 1.00               | 4.00                | 3.00   |
| Capital Projects Manager, Senior     | 3.00               | 2.00                | (1.00) |
| Chemist                              | 7.00               | 7.00                | —      |
| Chief Chemist                        | 2.00               | 2.00                | —      |
| Communications and Marketing Analyst | 4.00               | 4.00                | —      |
| Construction Inspector, Principal    | 3.00               | 4.00                | 1.00   |
| Construction Inspector, Senior       | 8.00               | 10.00               | 2.00   |
| Corrosion Technician                 | 6.00               | 7.00                | 1.00   |
| Custodian                            | 2.00               | 2.00                | —      |
| Customer Account Investigator        | 24.00              | 25.00               | 1.00   |
| Customer Care Specialist             | 35.00              | 48.00               | 13.00  |
| Customer Service Manager             | 1.00               | 2.00                | 1.00   |
| Customer Service Manager, Senior     | —                  | 2.00                | 2.00   |
| Customer Service Specialist, Senior  | 3.00               | 4.00                | 1.00   |
| Customer Service Supervisor          | 6.00               | 8.00                | 2.00   |
| Deputy Chief Administrative Officer  | 1.00               | 1.00                | —      |

# PUBLIC UTILITIES

| Position Title                                     | FY 2023 Adopted | FY 2024 Proposed | Change |
|--|-----------------|------------------|--------|
| Deputy Department Director, Senior                 | 6.00            | 3.00             | (3.00) |
| Director of Public Utilities                       | 1.00            | 1.00             | —      |
| Electrician  | 1.00            | 1.00             | —      |
| Electrician Supervisor                             | 1.00            | 1.00             | —      |
| Electrician, Senior                                | 1.00            | 1.00             | —      |
| Energy Services Manager                            | 1.00            | 1.00             | —      |
| Engineer   | 3.00            | 8.00             | 5.00   |
| Engineer I   | —               | —                | —      |
| Engineer, Principal                                | 8.00            | 11.00            | 3.00   |
| Engineer, Senior                                   | 9.00            | 4.00             | (5.00) |
| Engineering Manager                                | 2.30            | 5.00             | 2.70   |
| Engineering Specialist                             | 2.00            | 5.00             | 3.00   |
| Engineering Technician                             | 1.00            | 2.00             | 1.00   |
| Engineering Technician, Senior                     | 1.00            | 2.00             | 1.00   |
| Environmental Compliance Officer                   | 1.00            | 1.00             | —      |
| Environmental Technician                           | 5.00            | 5.00             | —      |
| Equipment Operator                                 | 1.00            | —                | (1.00) |
| Equipment Operator, Principal                      | 13.00           | 21.00            | 8.00   |
| Equipment Operator, Senior                         | 2.00            | 19.00            | 17.00  |
| Executive Assistant, Senior                        | 1.00            | 1.00             | —      |
| Financial Manager                                  | 2.00            | 2.00             | —      |
| Gardener   | 1.00            | 1.00             | —      |
| Gas and Water Field Specialist, Senior             | 38.00           | 45.00            | 7.00   |
| Gas and Water Field Superintendent                 | 2.00            | 1.00             | (1.00) |
| Gas and Water Field Supervisor                     | 7.00            | 9.00             | 2.00   |
| Gas Construction Inspector                         | 15.00           | 17.00            | 2.00   |
| Gas Construction Inspector, Supervisor             | 2.00            | 4.00             | 2.00   |
| Gas Maintenance Pipeline Technician                | 8.00            | 9.00             | 1.00   |
| Gas Maintenance Supervisor                         | 5.00            | 7.00             | 2.00   |
| GIS Analyst  | 1.00            | 1.00             | —      |
| GIS Specialist                                     | 4.00            | 7.00             | 3.00   |
| Health and Safety Specialist                       | 1.00            | 1.00             | —      |
| Human Resources Generalist                         | 2.00            | —                | (2.00) |
| Inspection Field Supervisor                        | 1.00            | 6.00             | 5.00   |
| Maintenance and Operations Crew Chief              | 6.00            | 7.00             | 1.00   |
| Maintenance and Operations Crew Supervisor         | 14.00           | 22.00            | 8.00   |
| Maintenance and Operations Crew Supervisor, Senior | 2.00            | 1.00             | (1.00) |

# PUBLIC UTILITIES

| Position Title  | FY 2023 Adopted | FY 2024 Proposed | Change  |
|---|-----------------|------------------|---------|
| Maintenance and Operations Superintendent                         | 2.00            | 3.00             | 1.00    |
| Maintenance Specialist  | 10.00           | 10.00            | —       |
| Maintenance Specialist, Senior                                    | 1.00            | 2.00             | 1.00    |
| Maintenance Technician  | 1.00            | 1.00             | —       |
| Maintenance Worker  | 3.00            | 6.00             | 3.00    |
| Management Analyst, Senior  | 1.00            | 1.00             | —       |
| Management Analyst, Associate                                     | 21.00           | 1.00             | (20.00) |
| Management Analyst, Principal                                     | 4.00            | —                | (4.00)  |
| Management Analyst, Senior  | 10.00           | 6.00             | (4.00)  |
| Paralegal   | 1.00            | —                | (1.00)  |
| Plant Operations Superintendent                                   | 1.00            | 2.00             | 1.00    |
| Plant Operations Supervisor                                       | 11.00           | 11.00            | —       |
| Plant Operations Supervisor, Senior                               | 4.00            | 3.00             | (1.00)  |
| Plant Operator  | 34.00           | 35.00            | 1.00    |
| Plumbing Inspector  | —               | —                | —       |
| Policy Advisor  | —               | 1.00             | 1.00    |
| Power Line Specialist   | 3.00            | 10.00            | 7.00    |
| Power Line Specialist Supervisor                                  | 3.00            | 3.00             | —       |
| Power Line Superintendent   | 1.00            | 1.00             | —       |
| Procurement Analyst, Senior                                       | 3.00            | 3.00             | —       |
| Program and Operations Manager                                    | 12.00           | 16.00            | 4.00    |
| Program and Operations Supervisor                                 | 13.00           | 15.00            | 2.00    |
| Program and Operations Supervisor - Financial Operations Division | 1.00            | 1.00             | —       |
| Program and Operations Supervisor, Sr.                            | —               | —                | —       |
| Public Information Manager, Senior                                | —               | 1.00             | 1.00    |
| SCADA Specialist  | —               | 1.00             | 1.00    |
| SCADA Supervisor  | —               | 1.00             | 1.00    |
| Senior Assistant City Attorney                                    | 0.91            | 0.91             | —       |
| Site Inspector  | 3.00            | 3.00             | —       |
| Sustainability Deputy Manager                                     | 1.00            | —                | (1.00)  |
| Sustainability Manager  | 1.00            | —                | (1.00)  |
| Technology Coordinator (Agency)                                   | 5.00            | 1.81             | (3.19)  |
| Technology Specialist (Agency)                                    | —               | —                | —       |
| Training Analyst  | 4.00            | 4.00             | —       |
| Utilities Field Pipeline Technician                               | 1.00            | 3.00             | 2.00    |
| Utilities Field Pressure Control Technician                       | 1.00            | 2.00             | 1.00    |
| Utilities Field Pressure Control Technician, Senior               | 2.00            | 2.00             | —       |



## PUBLIC UTILITIES

| Position Title                                   | FY 2023 Adopted | FY 2024 Proposed | Change        |
|--|-----------------|------------------|---------------|
| Utilities Field Specialist                       | 23.00           | 23.00            | —             |
| Utilities Field Specialist, Senior               | 12.00           | 12.00            | —             |
| Utilities Field Worker                           | 1.00            | 4.00             | 3.00          |
| Utilities Fuel Procurement Administrator         | 1.00            | 1.00             | —             |
| Utilities Industrial Accounts Administrator      | —               | 1.00             | 1.00          |
| Utilities Natural Gas Marketing Manager          | 1.00            | 1.00             | —             |
| Utilities Natural Gas Sales Specialist           | 3.00            | 3.00             | —             |
| Utilities Services Technician                    | 5.00            | 5.00             | —             |
| Utilities Tech Cross-Connection Specialist       | 2.00            | 2.00             | —             |
| Utilities Tech Cross-Connection Supervisor       | 1.00            | 1.00             | —             |
| Utilities Tech Services Specialist               | 13.00           | 19.00            | 6.00          |
| Utilities Tech Services Superintendent           | 1.00            | 1.00             | —             |
| Utilities Tech Services Supervisor               | 2.00            | 4.00             | 2.00          |
| Utility Plant Specialist                         | 32.00           | 54.00            | 22.00         |
| Utility Plant Specialist Supervisor              | 7.00            | 10.00            | 3.00          |
| Utility Plant Specialist, Instrument and Control | 7.00            | 8.00             | 1.00          |
| Utility Plant Specialist, Supervisor             | 1.00            | —                | (1.00)        |
| Warehouse and Materials Supervisor               | 2.00            | 1.00             | (1.00)        |
| Warehouse and Materials Technician, Senior       | 4.00            | 2.00             | (2.00)        |
| Water Quality Technician                         | 2.00            | 4.00             | 2.00          |
| <b>Total FTE Count</b>                           | <b>593.04</b>   | <b>702.55</b>    | <b>109.51</b> |

## ENTERPRISE FUND PROGRAM BUDGETS

| Title                                | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Natural Gas                          | \$159,625,743        | \$200,177,441        | \$210,637,851        | \$231,750,120        |
| Water                                | 67,997,139           | 64,049,063           | 79,386,141           | 82,028,727           |
| Wastewater                           | 86,804,353           | 68,669,108           | 93,430,815           | 98,008,560           |
| Electric Light                       | 9,412,099            | 10,783,675           | 9,976,459            | 9,976,459            |
| Stormwater                           | 11,876,330           | 11,183,238           | 13,078,039           | 14,417,543           |
| Stores                               | 714,417              | 344,957              | 765,555              | 842,111              |
| <b>Total Enterprise Fund Program</b> | <b>\$336,430,081</b> | <b>\$355,207,482</b> | <b>\$407,274,860</b> | <b>\$457,562,655</b> |

## ENTERPRISE FUND REVENUE BUDGETS

| Department of Public Utilities Budget Summary | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
|---|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues:</b>                              |                      |                      |                      |                      |
| Gas Recovery Revenue                          | \$74,312,943         | \$115,610,838        | \$119,461,845        | \$133,800,000        |
| City Revenues                                 | 240,349,557          | 283,325,286          | 306,664,832          | 295,797,927          |
| County Revenues (Contracts)                   | 13,017,321           | 12,406,297           | 15,449,423           | 14,465,550           |
| Interest Income & Other                       | 8,750,261            | 2,513,599            | 3,881,335            | 13,499,178           |
| <b>Total Revenue</b>                          | <b>\$336,430,081</b> | <b>\$413,856,020</b> | <b>\$445,457,435</b> | <b>\$457,562,655</b> |

| Department of Public Utilities Budget Summary | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
|---|----------------------|----------------------|----------------------|----------------------|
| <b>Expenses:</b>                              |                      |                      |                      |                      |
| Gas Costs                                     | \$74,312,943         | \$126,109,288        | \$119,461,845        | \$133,800,000        |
| O&M Expense                                   | 138,244,823          | 152,241,261          | 161,675,237          | 153,111,095          |
| Depreciation                                  | 65,950,942           | 66,634,641           | 71,700,618           | 81,169,643           |
| Taxes   | 19,524,656           | 19,729,985           | 20,494,354           | 22,427,137           |
| Interest Expense & Other                      | 29,809,716           | 28,682,970           | 33,942,806           | 36,359,540           |
| <b>Total Expenditures</b>                     | <b>\$327,843,079</b> | <b>\$393,398,145</b> | <b>\$407,274,860</b> | <b>\$426,867,415</b> |
| Construction In Aid Revenue                   | 13,786,993           | 20,933,455           | 33,475,853           | 30,043,337           |
| <b>Net Income</b>                             | <b>\$27,270,692</b>  | <b>\$41,391,330</b>  | <b>\$51,841,923</b>  | <b>\$60,738,577</b>  |

## ENTERPRISE FUND BUDGET SUMMARY - CAPITAL

| Budget Summary                        | FY 2021 Actual       | FY 2022 Actual       | FY 2023 Adopted      | FY 2024 Proposed     |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Capital Gas                           | \$37,774,819         | \$26,224,728         | \$19,777,000         | \$22,240,000         |
| Capital Water                         | 32,624,305           | 28,404,657           | \$46,535,000         | \$86,379,000         |
| Capital Wastewater                    | 38,194,390           | 40,221,649           | \$126,873,000        | \$196,137,000        |
| Capital Stormwater                    | 6,245,783            | 6,381,473            | \$23,900,000         | \$27,555,000         |
| Capital Electric                      | 3,687,271            | 2,731,219            | 1,100,000            | 1,100,000            |
| <b>Total Enterprise Fund Expenses</b> | <b>\$118,526,568</b> | <b>\$103,963,726</b> | <b>\$218,185,000</b> | <b>\$333,411,000</b> |

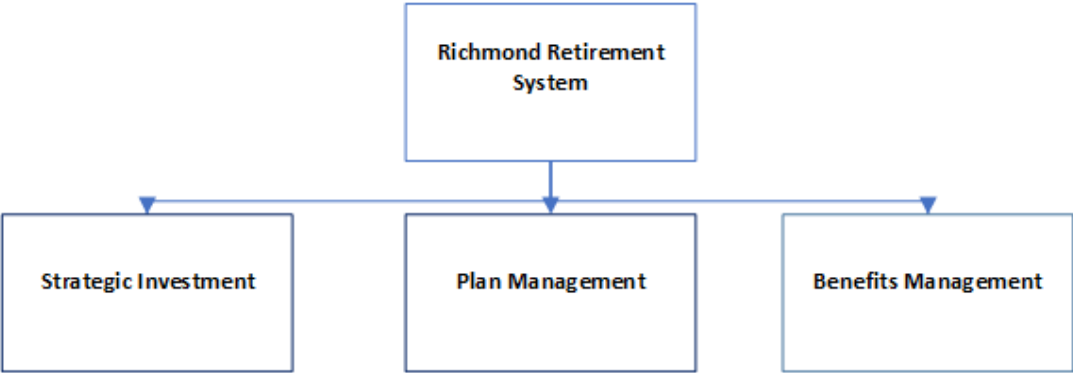
# **RETIREMENT FUND**

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OVERVIEW

The Richmond Retirement System (RRS) was first established in 1945 by the Richmond City Council and re-established by the acts of the Virginia General Assembly in 1998, 2005, and 2010. The RRS administers the Defined Benefit and the Defined Contribution 401(a) plans for approximately 10,000 members, retirees, and beneficiaries under provisions outlined in both the Richmond City Charter (5B.01) and Chapter 22 of the City of Richmond code. One employer, the City of Richmond, and its component unit, the Richmond Behavioral Health Authority, participate in the RRS on behalf of their employees.



MISSION

To deliver timely and effective communications and retirement services with integrity and professionalism to its members, Board of Trustees, City officials, Departments, and City Council.

VISION

To be a recognized leader in pension fund management and administration; the standard by which others measure their progress and success. Every employee of the Richmond Retirement System (RRS) displays a devotion to maintaining excellence in public service and embraces the highest standards of excellence, accountability, dependability and integrity. All participating employers, along with active, former, and vested members, should take pride in knowing that the RRS provides the best retirement services available and is an exemplary steward of their pension funds.

OBJECTIVES

Provide services in an easy, accessible, consistent, and timely way.

# RICHMOND RETIREMENT SYSTEM

## FISCAL SUMMARY \*

| Budget Summary           | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--------------------------|-------------------|-------------------|--------------------|---------------------|
| Personnel Services       | \$1,261,965       | \$1,346,915       | \$1,477,029        | \$1,566,867         |
| Operating                | 329,634           | 336,834           | 572,819            | 640,892             |
| Total Retirement Fund    | \$1,591,599       | \$1,683,749       | \$2,049,848        | \$2,207,757         |
| Total Department Summary | \$1,591,599       | \$1,683,749       | \$2,049,848        | \$2,207,757         |
| Per Capita               | \$6.90            | \$7.35            | \$9.05             | \$9.73              |
| General Fund Staffing    | —                 | —                 | —                  | —                   |
| Other Funds Staffing     | 11.75             | 11.75             | 11.75              | 11.75               |
| *Total Staffing          | 11.75             | 11.75             | 11.75              | 11.75               |

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

## RETIREMENT FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Retirement Fund personnel detail by position title. The number of positions account for all Retirement Fund currently filled positions and any funded vacant positions.

| Position Title                                 | FY 2023<br>Adopted | FY 2024<br>Proposed | Change |
|--|--------------------|---------------------|--------|
| Administrative Technician (Retirement)         | 1.00               | 1.00                | -      |
| Deputy Department Director, Senior             | 1.00               | 1.00                | -      |
| Executive Assistant, Senior                    | 1.00               | 1.00                | -      |
| Executive Director, Richmond Retirement System | 1.00               | 1.00                | -      |
| Retirement Controller                          | 1.00               | 1.00                | -      |
| Retirement Services Administrator              | 1.00               | 1.00                | -      |
| Retirement Services Analyst                    | 4.00               | 4.00                | -      |
| Retirement Services Specialist                 | 1.75               | 1.75                | -      |
| Grand Total                                    | 11.75              | 11.75               | -      |

## FY 2024 PROPOSED BUDGET ADJUSTMENTS

### PERSONNEL

#### Update Personnel Expenditures

FTE: 0.00 (\$14,706)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

# RICHMOND RETIREMENT SYSTEM



**PERSONNEL, CONT.**

|   |           |           |
|---|-----------|-----------|
| Support Employee Salary Increase  | FTE: 0.00 | \$104,544 |
| <ul style="list-style-type: none"><li>• Provide an eight percent salary increase for general employees.</li></ul> |           |           |

**OPERATING**

|   |         |
|---|---------|
| Support Employee Parking  | \$2,880 |
| <ul style="list-style-type: none"><li>• Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.</li></ul> |         |

|  |       |
|--|-------|
| Support Risk Management Service  | \$301 |
| <ul style="list-style-type: none"><li>• Technical adjustment to update the funding needed to support Rick Management expenditures based on an annual cost revision calculation. This is a routine adjustment which occurs at the beginning of each budget cycle.</li></ul> |       |

|   |           |
|---|-----------|
| Support Information Technology Services   | (\$5,884) |
| <ul style="list-style-type: none"><li>• Technical adjustment to update the funding needed to support Department of Information Technology expenditures based on an annual cost revision calculation. DIT provides software support, equipment maintenance, and project management. This is a routine adjustment which occurs at the beginning of each budget cycle.</li></ul> |           |

|   |          |
|---|----------|
| Support Operating   | \$70,774 |
| <ul style="list-style-type: none"><li>• Additional operating funds for the day-to-day operations. These includes recruitment, membership dues, duplicating &amp; printing, furniture and audio visual equipment, depreciation expense, temporary and contract services.</li></ul> |          |

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|       |      |           |
|-------|------|-----------|
| TOTAL | 0.00 | \$157,909 |
|-------|------|-----------|

# CAPITAL IMPROVEMENT PROGRAM



# CAPITAL IMPROVEMENT PROGRAM

Below are tables outlining funding sources and allocations for the city's capital projects. For details on each project, please refer to the Proposed Capital Improvement Plan for Fiscal Years 2024 - 2028.

| FY 2024 - 2028 Capital Improvement Program Funding Sources:<br>All Funds Summary |                    |                    |                    |                    |                    |                      |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| All Funds  | Proposed           | Planned            |                    |                    |                    | TOTAL                |
| Sources of Funds   | FY 2024            | FY 2025            | FY 2026            | FY 2027            | FY 2028            |                      |
| Bonds  | 617,311,000        | 246,997,000        | 216,785,000        | 178,688,000        | 168,164,000        | 1,427,945,000        |
| Pay-As-You-Go (Cash)   | 39,054,851         | 13,611,619         | 15,627,533         | 12,586,976         | 10,566,024         | 91,447,003           |
| Other  | 43,065,454         | 15,176,251         | 31,692,345         | 30,932,475         | 2,156,474          | 123,022,999          |
| <b>Total: All Funds</b>  | <b>699,431,305</b> | <b>275,784,870</b> | <b>264,104,878</b> | <b>222,207,451</b> | <b>180,886,498</b> | <b>1,642,415,002</b> |

| FY 2024 - 2028 Capital Improvement Program Funding Sources:<br>General Fund and Non-General Fund Summary |                    |                    |                    |                    |                    |                      |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| General Fund   | Proposed           | Planned            |                    |                    |                    | TOTAL                |
| Sources of Funds   | FY 2024            | FY 2025            | FY 2026            | FY 2027            | FY 2028            |                      |
| General Obligation Bonds   | 285,000,000        | 75,000,000         | 55,000,000         | 55,000,000         | 55,000,000         | 525,000,000          |
| Pay-As-You-Go (Cash)   | 39,054,851         | 13,611,619         | 15,627,533         | 12,586,976         | 10,566,024         | 91,447,003           |
| Federal/State/Regional Transportation Funds  | 43,065,454         | 15,176,251         | 31,692,345         | 30,932,475         | 2,156,474          | 123,022,999          |
| <b>Total - General Fund Capital Funding</b>  | <b>367,120,305</b> | <b>103,787,870</b> | <b>102,319,878</b> | <b>98,519,451</b>  | <b>67,722,498</b>  | <b>739,470,002</b>   |
|  |                    |                    |                    |                    |                    |                      |
| Non-General Fund   | Proposed           | Planned            |                    |                    |                    | TOTAL                |
| Sources of Funds   | FY 2024            | FY 2025            | FY 2026            | FY 2027            | FY 2028            |                      |
| Utility Revenue Bonds  | 332,311,000        | 171,997,000        | 161,785,000        | 123,688,000        | 113,164,000        | 902,945,000          |
| <b>Total - Non-General Fund Capital Funding</b>  | <b>332,311,000</b> | <b>171,997,000</b> | <b>161,785,000</b> | <b>123,688,000</b> | <b>113,164,000</b> | <b>902,945,000</b>   |
|  |                    |                    |                    |                    |                    |                      |
| <b>Grand Total: All Capital Funding</b>  | <b>699,431,305</b> | <b>275,784,870</b> | <b>264,104,878</b> | <b>222,207,451</b> | <b>180,886,498</b> | <b>1,642,415,002</b> |

# CAPITAL IMPROVEMENT PROGRAM

| FY 2024 - 2028 Capital Improvement Program Funding Sources Detail                       |                    |                    |                    |                    |                    |                      |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| General Fund  | Proposed           | Planned            |                    |                    |                    |                      |
| Sources of Funds  | FY 2024            | FY 2025            | FY 2026            | FY 2027            | FY 2028            | TOTAL                |
| <b>Bonds &amp; Short-Term Debt</b>  |                    |                    |                    |                    |                    |                      |
| General Obligation Bonds  | 285,000,000        | 75,000,000         | 55,000,000         | 55,000,000         | 55,000,000         | 525,000,000          |
| <b>Subtotal: Bonds</b>  | <b>285,000,000</b> | <b>75,000,000</b>  | <b>55,000,000</b>  | <b>55,000,000</b>  | <b>55,000,000</b>  | <b>525,000,000</b>   |
| <b>Other Sources</b>  |                    |                    |                    |                    |                    |                      |
| Pay-As-You-Go   | 39,054,851         | 13,611,619         | 15,627,533         | 12,586,976         | 10,566,024         | 91,447,003           |
| <b>Subtotal: Other Pay-As-You-Go Sources</b>  | <b>39,054,851</b>  | <b>13,611,619</b>  | <b>15,627,533</b>  | <b>12,586,976</b>  | <b>10,566,024</b>  | <b>91,447,003</b>    |
| <b>Federal/State/Regional Transportation Funds</b>                                      |                    |                    |                    |                    |                    |                      |
| Central Virginia Transportation Authority (CVTA)  | 7,170,697          | 984,860            | 1,823,345          | 2,156,475          | 2,156,474          | 14,291,851           |
| Congestion Mitigation and Air Quality Improvement Program (CMAQ)                        | 3,846,000          | 300,000            | —                  | —                  | —                  | 4,146,000            |
| Highway Safety Improvement Program (HSIP)   | —                  | 1,350,000          | —                  | —                  | —                  | 1,350,000            |
| Metropolitan Planning Organization - Regional Surface Transportation Program (MPO RSTP) | 1,654,861          | 1,213,000          | 8,724,000          | 1,000,000          | —                  | 12,591,861           |
| Revenue Sharing   | 7,777,000          | 2,744,391          | 900,000            | —                  | —                  | 11,421,391           |
| Smart Scale   | 17,500,000         | 8,584,000          | 20,245,000         | 27,776,000         | —                  | 74,105,000           |
| State of Good Repair (SGR)  | 3,687,000          | —                  | —                  | —                  | —                  | 3,687,000            |
| Transportation Alternative Program (TAP)  | 1,429,896          | —                  | —                  | —                  | —                  | 1,429,896            |
| <b>Subtotal: Federal/State/Regional Transportation Funds</b>                            | <b>43,065,454</b>  | <b>15,176,251</b>  | <b>31,692,345</b>  | <b>30,932,475</b>  | <b>2,156,474</b>   | <b>123,022,999</b>   |
| <b>Total: General Fund Capital Funding</b>  | <b>367,120,305</b> | <b>103,787,870</b> | <b>102,319,878</b> | <b>98,519,451</b>  | <b>67,722,498</b>  | <b>739,470,002</b>   |
|   |                    |                    |                    |                    |                    |                      |
| <b>Non-General Fund</b>   | <b>Proposed</b>    | <b>Planned</b>     |                    |                    |                    |                      |
| <b>Non-General Fund Supported Sources</b>   | <b>FY 2024</b>     | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>TOTAL</b>         |
| Utility Revenue Bonds   | 332,311,000        | 171,997,000        | 161,785,000        | 123,688,000        | 113,164,000        | 902,945,000          |
| <b>Total: Non-General Fund Capital Funding</b>  | <b>332,311,000</b> | <b>171,997,000</b> | <b>161,785,000</b> | <b>123,688,000</b> | <b>113,164,000</b> | <b>902,945,000</b>   |
|   |                    |                    |                    |                    |                    |                      |
| <b>Grand Total: All Capital Funding</b>   | <b>699,431,305</b> | <b>275,784,870</b> | <b>264,104,878</b> | <b>222,207,451</b> | <b>180,886,498</b> | <b>1,642,415,002</b> |

# CAPITAL IMPROVEMENT PROGRAM

| Capital Improvement Program: FY 2024 Uses of Funds                               |  |                   |
|--|--|-------------------|
| Project Title  |  | FY 2024 Proposed  |
| General Fund   |  |                   |
| Capital Investment Opportunities   |  |                   |
| Affordable Housing Projects  |  | 10,000,000        |
| Enslaved African Heritage Campus   |  | 2,000,000         |
| Fire Station 21 Replacement  |  | 15,000,000        |
| First Police Precinct Replacement  |  | 10,000,000        |
| Parks Renovation Projects  |  | 7,000,000         |
| Percent for Art  |  | 250,000           |
| Southside Community Center   |  | 6,000,000         |
| <b>Subtotal: Capital Investment Opportunities</b>                                |  | <b>50,250,000</b> |
| Capital Maintenance Program  |  |                   |
| Floodwall and Levee System Maintenance   |  | 4,463,396         |
| Generalized Capital Maintenance Program  |  | 14,054,851        |
| <b>Subtotal: Capital Maintenance Program</b>                                     |  | <b>18,518,247</b> |
| Capital Transportation Program (Federal/State/Regional Funds)                    |  |                   |
| Cary Street Safety Curb Extensions   |  | 503,000           |
| Commerce Road Fall Line Trail Phase I  |  | 4,361,127         |
| Commerce Road Improvement Project  |  | 2,927,861         |
| East Broad Street Ravine Bridge Replacement                                      |  | 2,062,000         |
| Fall Line Trail - Southern Section to Chesterfield County Connection             |  | 3,313,000         |
| Forest Hill Avenue Pedestrian Safety Improvements                                |  | 554,711           |
| Hull Street at 29 <sup>th</sup> Street Pedestrian Hybrid Beacon                  |  | 246,409           |
| Hull Street Improvements Phase III: Warwick Road to Arizona Drive                |  | 727,000           |
| Hull Street over Manchester Canal Bridge Replacement                             |  | 1,625,000         |
| Hull Street Streetscape - Mayo Bridge to 9 <sup>th</sup> Street                  |  | 1,757,000         |
| Leigh Street Streetscape   |  | 1,255,000         |
| Lombardy Street CSX Bridge Replacement   |  | 1,500,000         |
| Main Street Safety Curb Extensions   |  | 484,000           |
| Richmond Highway Phase II Improvements   |  | 2,842,000         |
| Richmond Signal System Phase IV  |  | 3,846,000         |
| Riverfront/Orleans BRT Streetscape Improvements                                  |  | 300,000           |
| Scott's Addition BRT Streetscape Improvements                                    |  | 300,000           |
| Scott's Addition Green Space   |  | 400,000           |
| Shockoe Bottom BRT Streetscape Improvements                                      |  | 861,000           |
| Shockoe Valley Street Improvements/I-95 Broad Street Area Improvements           |  | 3,902,000         |
| <b>Subtotal: Capital Transportation Program (Federal/State/Regional Funds)</b>   |  | <b>33,767,108</b> |
| Capital Transportation Program (G.O. Bond Funding)                               |  |                   |
| Arthur Ashe Boulevard Bridge Replacement   |  | 1,150,000         |
| Bike Lanes - Boulevard Street Conversions  |  | 500,000           |
| Centralized Transit Signal Priority (TSP) and Emergency Vehicle Preemption (EVP) |  | 750,000           |
| Complete Streets   |  | 21,015,380        |

# CAPITAL IMPROVEMENT PROGRAM

| Capital Improvement Program: FY 2024 Uses of Funds   |  |                    |
|--|--|--------------------|
| Project Title  |  | FY 2024 Proposed   |
| Government Road Slope Repair   |  | 650,000            |
| Hey Road Improvements  |  | 2,000,000          |
| Highland Grove/Dove Street Redevelopment   |  | 542,000            |
| Hull Street Improvements Phase II: Chippenham Parkway to Hey Road                                  |  | 1,258,570          |
| Jefferson Avenue Improvements  |  | 200,000            |
| Major Bridge Improvements Program  |  | 4,502,000          |
| Matching Funds for Federal/State Grants (VDOT)   |  | 70,000             |
| New Traffic Control Signals  |  | 985,000            |
| Nicholson Street Streetscape   |  | 792,000            |
| Richmond Fiber Optic Network System  |  | 750,000            |
| Safety Improvement Program Contingency Account   |  | 70,000             |
| Semmes Avenue, Forest Hill Avenue and Dundee Avenue Pedestrian Safety and Operational Enhancements |  | 750,000            |
| Street Lighting - General  |  | 300,000            |
| Street Lighting - LED Conversion   |  | 800,000            |
| <b>Subtotal: Capital Transportation Program (G.O. Bond Funding)</b>                                |  | <b>37,084,950</b>  |
| <b>Capital Vehicle &amp; Equipment</b>   |  |                    |
| Vehicle Replacement  |  | 10,000,000         |
| <b>Subtotal: Capital Vehicle &amp; Equipment</b>   |  | <b>10,000,000</b>  |
| <b>Education</b>   |  |                    |
| Fox Elementary School  |  | 15,000,000         |
| School Capital Maintenance   |  | 2,500,000          |
| School Modernization   |  | 200,000,000        |
| <b>Subtotal: Education</b>   |  | <b>217,500,000</b> |
| <b>Total: General Fund</b>   |  | <b>367,120,305</b> |
|  |  |                    |
| <b>Non-General Fund</b>  |  |                    |
| <b>Gas Utility</b>   |  |                    |
| Gas Utility New Business   |  | 500,000            |
| Gas Utility System Replacement   |  | 21,740,000         |
| <b>Subtotal: Gas Utility</b>   |  | <b>22,240,000</b>  |
| <b>Stormwater Utility</b>  |  |                    |
| Stormwater Facilities Improvements   |  | 27,555,000         |
| <b>Subtotal: Stormwater Utility</b>  |  | <b>27,555,000</b>  |
| <b>Wastewater Utility</b>  |  |                    |
| Combined Sewer Overflow  |  | 97,706,000         |
| Sanitary Sewers  |  | 61,350,000         |
| Wastewater Treatment   |  | 37,081,000         |
| <b>Subtotal: Wastewater Utility</b>  |  | <b>196,137,000</b> |
| <b>Water Utility</b>   |  |                    |
| Water Plant & Pumping Improvements   |  | 56,587,000         |
| Water Transmission Main Improvements   |  | 3,050,000          |

# CAPITAL IMPROVEMENT PROGRAM

## Capital Improvement Program: FY 2024 Uses of Funds

| Project Title   |  | FY 2024 Proposed   |
|---|--|--------------------|
| Water Utility Distribution System Improvements          |  | 26,742,000         |
| <b>Subtotal: Water Utility</b>                          |  | <b>86,379,000</b>  |
| <b>Total: Non-General Fund</b>                          |  | <b>332,311,000</b> |
| <b>Grand Total: FY 2024 Capital Improvement Program</b> |  | <b>699,431,305</b> |

## FY 2024 - 2028 Proposed Capital Improvement Program

|  |  | Originally<br>Planned | Proposed          | Planned           |                   |                   |                   |                    |
|--|--|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Project Title  |  | FY 2024               | FY 2024           | FY 2025           | FY 2026           | FY 2027           | FY 2028           | TOTAL              |
| <b>General Fund Capital</b>  |  |                       |                   |                   |                   |                   |                   |                    |
| <b>Capital Investment Opportunities</b>                              |  |                       |                   |                   |                   |                   |                   |                    |
| Affordable Housing Projects  |  | —                     | 10,000,000        | 10,000,000        | 10,000,000        | 10,000,000        | 10,000,000        | 50,000,000         |
| Enslaved African Heritage Campus                                     |  | 15,000,000            | 2,000,000         | 13,000,000        | 10,100,000        | —                 | —                 | 25,100,000         |
| Fire Station 21 Replacement  |  | —                     | 15,000,000        | —                 | —                 | —                 | —                 | 15,000,000         |
| First Police Precinct Replacement                                    |  | —                     | 10,000,000        | —                 | —                 | —                 | —                 | 10,000,000         |
| Parks Renovation Projects  |  | —                     | 7,000,000         | —                 | —                 | —                 | —                 | 7,000,000          |
| Percent for Art  |  | 250,000               | 250,000           | 250,000           | 250,000           | 250,000           | 250,000           | 1,250,000          |
| Southside Community Center   |  | —                     | 6,000,000         | —                 | —                 | —                 | —                 | 6,000,000          |
| <b>Subtotal: Capital Investment Opportunities</b>                    |  | <b>15,250,000</b>     | <b>50,250,000</b> | <b>23,250,000</b> | <b>20,350,000</b> | <b>10,250,000</b> | <b>10,250,000</b> | <b>114,350,000</b> |
| <b>Capital Maintenance Program</b>                                   |  |                       |                   |                   |                   |                   |                   |                    |
| Floodwall and Levee System Maintenance                               |  | —                     | 4,463,396         | 8,000,000         | —                 | —                 | —                 | 12,463,396         |
| Generalized Capital Maintenance Program                              |  | 16,000,000            | 14,054,851        | 13,952,384        | 12,514,500        | 14,540,000        | 13,939,000        | 69,000,735         |
| <b>Subtotal: Capital Maintenance Program</b>                         |  | <b>16,000,000</b>     | <b>18,518,247</b> | <b>21,952,384</b> | <b>12,514,500</b> | <b>14,540,000</b> | <b>13,939,000</b> | <b>81,464,131</b>  |
| <b>Capital Transportation Program (Federal/State/Regional Funds)</b> |  |                       |                   |                   |                   |                   |                   |                    |
| Broad Street Streetscape Phase II with BRT Expansion                 |  | —                     | —                 | —                 | 1,000,000         | 25,803,000        | —                 | 26,803,000         |
| Cary Street Safety Curb Extensions                                   |  | —                     | 503,000           | —                 | —                 | —                 | —                 | 503,000            |
| Commerce Road - Fall Line Trail Phase I                              |  | 2,970,000             | 4,361,127         | 2,679,860         | 5,400,013         | —                 | —                 | 12,441,000         |
| Commerce Road Improvement Project                                    |  | 927,861               | 2,927,861         | 2,000,000         | —                 | —                 | —                 | 4,927,861          |
| East Broad Street Ravine Bridge Replacement                          |  | 2,387,000             | 2,062,000         | —                 | —                 | —                 | —                 | 2,062,000          |
| Fall Line Trail - Southern Section to Chesterfield County            |  | 3,551,000             | 3,313,000         | 2,989,000         | 5,263,000         | 613,000           | —                 | 12,178,000         |

# CAPITAL IMPROVEMENT PROGRAM

| FY 2024 - 2028 Proposed Capital Improvement Program   |  |                       |                   |                   |                   |                   |                  |                    |
|---|--|-----------------------|-------------------|-------------------|-------------------|-------------------|------------------|--------------------|
|   |  | Originally<br>Planned | Proposed          | Planned           |                   |                   |                  |                    |
| Forest Hill Avenue<br>Pedestrian Safety<br>Improvements   |  | —                     | 554,711           | —                 | —                 | —                 | —                | 554,711            |
| Hull Street at 29 <sup>th</sup><br>Street Pedestrian<br>Hybrid Beacon                             |  | —                     | 246,409           | —                 | —                 | —                 | —                | 246,409            |
| Hull Street<br>Improvements Phase<br>III: Warwick Road to<br>Arizona Drive                        |  | 727,000               | 727,000           | 1,213,000         | 8,724,000         | 1,000,000         | —                | 11,664,000         |
| Hull Street over<br>Manchester Canal<br>Bridge Replacement  |  | —                     | 1,625,000         | —                 | —                 | —                 | —                | 1,625,000          |
| Hull Street<br>Streetscape - Mayo<br>Bridge to 9 <sup>th</sup> Street                             |  | 1,757,000             | 1,757,000         | —                 | —                 | —                 | —                | 1,757,000          |
| Leigh Street<br>Streetscape   |  | 3,304,000             | 1,255,000         | —                 | —                 | —                 | —                | 1,255,000          |
| Lombardy Street CSX<br>Bridge Replacement   |  | 750,000               | 1,500,000         | —                 | —                 | 2,000,000         | 2,000,000        | 5,500,000          |
| Main Street Safety<br>Curb Extensions   |  | —                     | 484,000           | —                 | —                 | —                 | —                | 484,000            |
| Richmond Highway<br>Phase II<br>Improvements  |  | 2,842,000             | 2,842,000         | 1,231,000         | 5,834,000         | 2,360,000         | —                | 12,267,000         |
| Richmond Signal<br>System Phase IV  |  | 1,425,000             | 3,846,000         | 300,000           | —                 | —                 | —                | 4,146,000          |
| Riverfront/Orleans<br>BRT Streetscape<br>Improvements   |  | 861,000               | 300,000           | 657,000           | 600,000           | —                 | —                | 1,557,000          |
| Scott's Addition BRT<br>Streetscape<br>Improvements   |  | 300,000               | 300,000           | 1,012,000         | —                 | —                 | —                | 1,312,000          |
| Scott's Addition Green<br>Space   |  | —                     | 400,000           | —                 | —                 | —                 | —                | 400,000            |
| Shockoe Bottom BRT<br>Streetscape<br>Improvements   |  | 1,611,000             | 861,000           | 850,000           | 2,772,000         | —                 | —                | 4,483,000          |
| Shockoe Valley Streets<br>Improvement/I-95<br>Broad Street Area<br>Improvements Project           |  | 3,902,000             | 3,902,000         | 2,150,000         | 2,000,000         | 6,000,000         | 4,000,000        | 18,052,000         |
| <b>Subtotal: Capital<br/>Transportation<br/>Program (Federal/<br/>State/Regional<br/>Funding)</b> |  | <b>27,314,861</b>     | <b>33,767,108</b> | <b>15,081,860</b> | <b>31,593,013</b> | <b>37,776,000</b> | <b>6,000,000</b> | <b>124,217,981</b> |
| <b>Capital Transportation Program (G.O. Bond Funding)</b>   |  |                       |                   |                   |                   |                   |                  |                    |
| Arthur Ashe<br>Boulevard Bridge<br>Replacement  |  | —                     | 1,150,000         | 1,150,000         | —                 | —                 | —                | 2,300,000          |
| Bike Lanes - Boulevard<br>Street Conversions  |  | 500,000               | 500,000           | 1,350,000         | 500,000           | 500,000           | 500,000          | 3,350,000          |
| Brookland Park<br>Boulevard Streetscape<br>Improvements   |  | —                     | —                 | —                 | —                 | —                 | 1,600,000        | 1,600,000          |

# CAPITAL IMPROVEMENT PROGRAM

| FY 2024 - 2028 Proposed Capital Improvement Program  |  |                       |            |            |           |            |            |            |
|--|--|-----------------------|------------|------------|-----------|------------|------------|------------|
|  |  | Originally<br>Planned | Proposed   |            | Planned   |            |            |            |
| Capital Trail - Canal Walk Connector Phase I   |  | —                     | —          | —          | 500,000   | 500,000    | —          | 1,000,000  |
| Centralized Transit Signal Priority (TSP) and Emergency Vehicle Preemption (EVP)               |  | —                     | 750,000    | 1,000,000  | 250,000   | —          | —          | 2,000,000  |
| Cherokee Roadside Safety Improvements  |  | —                     | —          | 135,000    | 765,000   | —          | —          | 900,000    |
| Complete Streets   |  | 12,000,000            | 21,015,380 | 12,040,225 | 9,400,000 | 12,540,000 | 15,541,000 | 70,536,605 |
| Government Road Slope Repair   |  | 650,000               | 650,000    | 1,400,000  | 1,800,000 | 900,000    | 900,000    | 5,650,000  |
| Hey Road Improvements  |  | 400,000               | 2,000,000  | 2,130,782  | —         | —          | —          | 4,130,782  |
| Highland Grove/Dove Street Development   |  | 542,000               | 542,000    | 1,841,000  | —         | —          | —          | 2,383,000  |
| Hull Street Improvements Phase II: Chippenham Parkway to Hey Road                              |  | —                     | 1,258,570  | 658,000    | 3,000,000 | 2,156,475  | 2,156,474  | 9,229,519  |
| Jefferson Avenue Improvements  |  | 200,000               | 200,000    | 1,600,000  | 293,500   | —          | —          | 2,093,500  |
| Laburnum Median Improvements   |  | —                     | —          | 700,000    | —         | —          | —          | 700,000    |
| Major Bridge Improvement Program   |  | —                     | 4,502,000  | 2,000,000  | 1,199,332 | 2,000,000  | 2,000,000  | 11,701,332 |
| Matching Funds for Federal/State Grants (VDOT)   |  | 70,000                | 70,000     | 70,000     | 100,000   | 100,000    | 100,000    | 440,000    |
| New Traffic Control Signals  |  | 985,000               | 985,000    | 947,000    | 1,007,000 | 1,000,000  | 1,000,000  | 4,939,000  |
| Nicholson Street Streetscape   |  | —                     | 792,000    | 500,000    | —         | —          | —          | 1,292,000  |
| Richmond Fiber Optic Network System  |  | —                     | 750,000    | 1,000,000  | 1,250,000 | 1,500,000  | 2,000,000  | 6,500,000  |
| Richmond-Henrico Turnpike Roadway Improvement Project  |  | —                     | —          | —          | 1,000,000 | 1,000,000  | —          | 2,000,000  |
| Safety Improvement Program Contingency Account   |  | 62,000                | 70,000     | 70,000     | 70,000    | 70,000     | 70,000     | 350,000    |
| Semmes Avenue, Forest Hill Avenue and Dundee Avenue Pedestrian Safety & Operation Enhancements |  | —                     | 750,000    | —          | —         | —          | —          | 750,000    |
| Street Lighting – General Projects   |  | 300,000               | 300,000    | 300,000    | 300,000   | 300,000    | 300,000    | 1,500,000  |
| Street Lighting - LED Conversion   |  | 800,000               | 800,000    | 800,000    | 800,000   | 800,000    | 800,000    | 4,000,000  |
| Westhampton Area Improvements - Phase III  |  | —                     | —          | 200,000    | —         | —          | —          | 200,000    |

# CAPITAL IMPROVEMENT PROGRAM

| FY 2024 - 2028 Proposed Capital Improvement Program          |  |                       |             |             |             |            |            |             |
|--|--|-----------------------|-------------|-------------|-------------|------------|------------|-------------|
|  |  | Originally<br>Planned | Proposed    |             | Planned     |            |            |             |
| Subtotal: Capital Transportation Program (G.O. Bond Funding) |  | 16,509,000            | 37,084,950  | 29,892,007  | 22,234,832  | 23,366,475 | 26,967,474 | 139,545,738 |
| Capital Vehicle & Equipment                                  |  |                       |             |             |             |            |            |             |
| Vehicle Replacement  |  | 12,000,000            | 10,000,000  | 13,611,619  | 15,627,533  | 12,586,976 | 10,566,024 | 62,392,152  |
| Subtotal: Capital Vehicle & Equipment                        |  | 12,000,000            | 10,000,000  | 13,611,619  | 15,627,533  | 12,586,976 | 10,566,024 | 62,392,152  |
| Education  |  |                       |             |             |             |            |            |             |
| Fox Elementary School  |  | —                     | 15,000,000  | —           | —           | —          | —          | 15,000,000  |
| School Capital Maintenance                                   |  | 2,500,000             | 2,500,000   | —           | —           | —          | —          | 2,500,000   |
| School Modernization   |  | 200,000,000           | 200,000,000 | —           | —           | —          | —          | 200,000,000 |
| Subtotal: Education  |  | 202,500,000           | 217,500,000 | —           | —           | —          | —          | 217,500,000 |
| Total General Fund Capital                                   |  | 289,573,861           | 367,120,305 | 103,787,870 | 102,319,878 | 98,519,451 | 67,722,498 | 739,470,002 |

|  |  |             |             |             |             |             |             |             |
|--|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Non-General Fund Capital                       |  |             |             |             |             |             |             |             |
| Gas Utility                                    |  |             |             |             |             |             |             |             |
| Gas Utility New Business                       |  | 500,000     | 500,000     | 500,000     | 500,000     | 500,000     | 500,000     | 2,500,000   |
| System Replacement                             |  | 19,373,000  | 21,740,000  | 20,515,000  | 20,515,000  | 20,515,000  | 19,302,000  | 102,587,000 |
| Subtotal: Gas Utility                          |  | 19,873,000  | 22,240,000  | 21,015,000  | 21,015,000  | 21,015,000  | 19,802,000  | 105,087,000 |
| Stormwater Utility                             |  |             |             |             |             |             |             |             |
| Stormwater Facilities Improvements             |  | 15,555,000  | 27,555,000  | 35,890,000  | 27,885,000  | 3,680,000   | 180,000     | 95,190,000  |
| Subtotal: Stormwater                           |  | 15,555,000  | 27,555,000  | 35,890,000  | 27,885,000  | 3,680,000   | 180,000     | 95,190,000  |
| Wastewater Utility                             |  |             |             |             |             |             |             |             |
| Combined Sewer Overflow                        |  | 5,050,000   | 97,706,000  | 7,000,000   | 7,000,000   | 3,000,000   | 5,000,000   | 119,706,000 |
| Sanitary Sewer Upgrade                         |  | 58,144,000  | 61,350,000  | 55,262,000  | 56,330,000  | 55,570,000  | 52,800,000  | 281,312,000 |
| Wastewater Treatment                           |  | 2,000,000   | 37,081,000  | 23,749,000  | 20,724,000  | 5,792,000   | 2,000,000   | 89,346,000  |
| Subtotal: Wastewater                           |  | 65,194,000  | 196,137,000 | 86,011,000  | 84,054,000  | 64,362,000  | 59,800,000  | 490,364,000 |
| Water Utility                                  |  |             |             |             |             |             |             |             |
| Water Plant & Pumping Improvements             |  | 7,286,000   | 56,587,000  | 3,462,000   | 1,540,000   | 1,211,000   | 2,322,000   | 65,122,000  |
| Water Transmission Main Improvements           |  | 1,141,000   | 3,050,000   | 2,649,000   | 3,907,000   | 9,613,000   | 6,824,000   | 26,043,000  |
| Water Utility Distribution System Improvements |  | 19,162,000  | 26,742,000  | 22,970,000  | 23,384,000  | 23,807,000  | 24,236,000  | 121,139,000 |
| Subtotal: Water Utility                        |  | 27,589,000  | 86,379,000  | 29,081,000  | 28,831,000  | 34,631,000  | 33,382,000  | 212,304,000 |
| Total Non-General Fund Capital                 |  | 128,211,000 | 332,311,000 | 171,997,000 | 161,785,000 | 123,688,000 | 113,164,000 | 902,945,000 |



CAPITAL IMPROVEMENT PROGRAM

| FY 2024 - 2028 Proposed Capital Improvement Program          |  |                       |             |             |             |             |             |               |
|--|--|-----------------------|-------------|-------------|-------------|-------------|-------------|---------------|
|  |  | Originally<br>Planned | Proposed    | Planned     |             |             |             |               |
|  |  |                       |             |             |             |             |             |               |
| Total FY 2024 - FY<br>2028 Capital<br>Improvement<br>Program |  | 417,784,861           | 699,431,305 | 275,784,870 | 264,104,878 | 222,207,451 | 180,886,498 | 1,642,415,002 |

# GRANTS AND SPECIAL FUND SUMMARIES

# SPECIAL FUND INTRODUCTION AND SUMMARY

## SPECIAL FUND BUDGET

Special Funds are designed to account for revenues appropriated for a specified purpose, that are restricted, and that require segregation into separate funds for accounting purposes, with the exception of major capital projects. Special Funds are primarily derived from user fees, assessments, and grants, rather than property taxes, and are appropriated either at the time the Annual Fiscal Plan is adopted by City Council or through mid-year ordinances approved by City Council. The City's total Special Fund Budget for FY 2024 is \$162,613,061.

## SPECIAL FUND SUMMARY BY AGENCY

| Agency  | FY 2021<br>Actual   | FY 2022<br>Actual   | FY 2023<br>Adopted   | FY 2024<br>Proposed  |
|---|---------------------|---------------------|----------------------|----------------------|
| Adult Drug Court                              | \$238,885           | \$115,029           | \$500,000            | \$496,875            |
| Animal Care and Control                       | \$68,651            | \$94,865            | \$75,000             | \$100,000            |
| Chief Administration Officer                  | —                   | \$478,644           | —                    | —                    |
| Circuit Court                                 | \$164,054           | \$267,617           | \$660,000            | \$660,000            |
| City Attorney                                 | \$2,333,889         | \$579,566           | \$696,435            | \$696,435            |
| City Council                                  | —                   | —                   | \$261,869            | \$261,869            |
| Commonwealth Attorney                         | \$849,515           | \$802,364           | \$1,030,908          | \$957,908            |
| Community Wealth Building                     | \$1,113,329         | \$1,488,416         | \$395,000            | \$471,242            |
| Criminal/Manchester Court                     | \$113,511           | \$64,373            | —                    | —                    |
| Economic Development                          | \$2,500,000         | \$181,850           | —                    | —                    |
| Emergency Communications                      | \$13,312,649        | \$6,571,387         | \$6,003,000          | \$5,084,330          |
| Finance                                       | \$2,145,164         | \$1,089,914         | \$0                  | \$2,875,341          |
| Fire and Emergency Services                   | \$683,734           | \$1,727,404         | \$1,128,330          | \$5,731,600          |
| Housing and Community Development             | \$8,594,703         | \$8,003,488         | \$18,097,785         | \$22,643,771         |
| Human Services                                | \$140,075           | \$76,465            | —                    | \$873,010            |
| Justice Services                              | \$1,393,389         | \$1,434,573         | \$2,362,049          | \$5,948,176          |
| Library                                       | \$523,360           | \$463,441           | \$320,047            | \$310,047            |
| Parks, Recreation and Community Facilities    | \$790,917           | \$969,710           | \$3,466,839          | \$3,996,124          |
| Planning and Development Review               | \$161,846           | \$284,838           | \$800,000            | \$1,100,000          |
| Police  | \$760,533           | \$474,375           | \$2,375,284          | \$5,201,740          |
| Public Works                                  | \$33,375,113        | \$55,280,467        | \$54,717,378         | \$56,097,568         |
| Retirement                                    | \$1,591,599         | \$1,683,749         | \$2,049,848          | \$2,207,757          |
| Richmond Public Schools                       | —                   | —                   | —                    | \$32,967,902         |
| Sheriff and Jail                              | \$590,940           | \$815,978           | \$3,472,500          | \$2,975,000          |
| Social Services                               | \$14,332,508        | \$11,290,889        | \$17,059,385         | \$10,806,366         |
| Special Magistrate                            | \$127,828           | \$167,793           | —                    | —                    |
| Strategic Communications and Civic Engagement | —                   | —                   | \$150,000            | \$150,000            |
| <b>Total Special Fund</b>                     | <b>\$85,906,192</b> | <b>\$94,407,195</b> | <b>\$115,621,657</b> | <b>\$162,613,061</b> |

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# SPECIAL FUND DEPARTMENT DETAIL

## SPECIAL FUND DETAIL BY DEPARTMENT

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| <b>ADULT DRUG COURT</b>  |                   |                   |                    |                     |
| The objective of Project Step Up and Out is to provide nonviolent, multiple offense addicts a supported, stepped transition from jail to the street, stabilizing Richmond Adult Drug Treatment Court (RADTC) participants economically and socially before beginning the RADTC out-patient program. With no lapse in treatment during the transition process, project participants spend more time and have more contact with treatment professionals, with less time in risky, unstable surroundings. The anticipated outcomes will include longer spans in treatment, lowered recidivism rates, and increased RADTC graduation rates for Project Step Up & Out participants.   |                   |                   |                    |                     |
| <b>RADTC - Step Up and Out Program</b>   | <b>238,885</b>    | <b>—</b>          | <b>150,000</b>     | <b>146,875</b>      |
| Provide clinical supervision and wrap around services such as sober living recovery houses, and health services to allow Richmond Adult Drug Treatment Court (RADTC) to accept and treat offenders with substance use and co-occurring disorders. It also enhances the drug testing capabilities of the RADTC program.   |                   |                   |                    |                     |
| <b>RADTC - SAMHSA Grant</b>  | <b>—</b>          | <b>115,029</b>    | <b>350,000</b>     | <b>350,000</b>      |
| <b>ANIMAL CARE &amp; CONTROL</b>   |                   |                   |                    |                     |
| Provide for dog and cat annual license program. The funding is provided by city residents obtaining a license for their pet as required by city and state regulations. License funds can only be used for the salary and expenses of the animal control officers and necessary staff, the care and maintenance of a pound, the maintenance of a rabies control program, payments as a bounty to any person neutering or spaying a dog up to the amount of one year of the license tax as provided by ordinance, payments for compensation as provided in state code 3.2-6553 and efforts to promote sterilization of dogs and cats. Any part or all of any surplus remaining in the fund on December 31 of any year may be transferred by the governing body of such locality into the general fund. |                   |                   |                    |                     |
| <b>Pet License Collections</b>   | <b>68,651</b>     | <b>94,865</b>     | <b>75,000</b>      | <b>100,000</b>      |
| <b>CAO</b>   |                   |                   |                    |                     |
| Provides for the Public, Educational, and Governmental (PEG) cable television programming The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens.  |                   |                   |                    |                     |
| <b>Cable and Electronic Communications</b>   | <b>—</b>          | <b>478,644</b>    | <b>—</b>           | <b>—</b>            |
| <b>CIRCUIT COURT</b>   |                   |                   |                    |                     |
| The Technology Trust Fund is funded by recording fees and clerk's fees collected by Circuit Court Clerks. The State Compensation Board reimburses localities from the Fund for technology expenses of the Circuit Court Clerks used to achieve this goal.  |                   |                   |                    |                     |
| <b>Technology Trust Fund</b>   | <b>44,556</b>     | <b>98,704</b>     | <b>250,000</b>     | <b>250,000</b>      |
| The Code of Virginia establishes fees that are collected by the clerks of circuit courts in accounts that the Code refers to as "non-reverting funds." The clerk maintains these in the court's accounts. The Code of Virginia requires these funds to be used for court technology enhancements or other related operating expenses.  |                   |                   |                    |                     |
| <b>Clerk's Non-Reverting Fund</b>  | <b>67,176</b>     | <b>168,913</b>    | <b>360,000</b>     | <b>360,000</b>      |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Grants are awarded yearly to the Circuit Court by the Library of Virginia, with money coming from the Virginia Circuit Court Records Preservation Program. Records preserved under this program are required by state law to be kept permanently and maintained by the Clerk of the Circuit Court. |                   |                   |                    |                     |
| <b>Library of VA Records Preservation Grant</b>  | <b>52,322</b>     | <b>—</b>          | <b>50,000</b>      | <b>50,000</b>       |

## CITY ATTORNEY

Supports the reduction of delinquent real estate tax payments through collection efforts and to return delinquent properties to productive use via the tax sale process.

|                             |                  |                |                |                |
|-----------------------------|------------------|----------------|----------------|----------------|
| <b>Delinquent Tax Sales</b> | <b>2,333,889</b> | <b>579,566</b> | <b>696,435</b> | <b>696,435</b> |
|-----------------------------|------------------|----------------|----------------|----------------|

## CITY COUNCIL

Provides for the Public, Educational, and Governmental (PEG) cable television programming. The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens.

|                             |          |          |                |                |
|-----------------------------|----------|----------|----------------|----------------|
| <b>Cable Communications</b> | <b>—</b> | <b>—</b> | <b>261,869</b> | <b>261,869</b> |
|-----------------------------|----------|----------|----------------|----------------|

## COMMONWEALTH ATTORNEY

Supports the Richmond Commonwealth Attorney's Office participation in the Department of Criminal Justice Services' program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to local or state agencies participating in the investigations, and are used to finance training and certain alternative program initiatives.

|                               |               |               |                |                |
|-------------------------------|---------------|---------------|----------------|----------------|
| <b>State Asset Forfeiture</b> | <b>80,261</b> | <b>86,940</b> | <b>175,000</b> | <b>200,000</b> |
|-------------------------------|---------------|---------------|----------------|----------------|

Supports the Richmond Commonwealth's Attorney Office's participation in the United States Justice program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to the Richmond Commonwealth's Attorney Office, federal law enforcement and any other local or state agencies participating in the investigations.

|                                 |              |          |          |          |
|---------------------------------|--------------|----------|----------|----------|
| <b>Federal Asset Forfeiture</b> | <b>2,370</b> | <b>—</b> | <b>—</b> | <b>—</b> |
|---------------------------------|--------------|----------|----------|----------|

Since 1989, the Department of Criminal Justice Services has awarded the Richmond Commonwealth Attorney's Office a grant to promote the sensitive treatment of victims and witnesses of crime. The Victim Witness Grant also assists victims and witnesses in dealing with the criminal justice system, while improving the efficiency of the criminal justice process to increase the number of successful prosecutions.

|                       |                |                |                |                |
|-----------------------|----------------|----------------|----------------|----------------|
| <b>Victim Witness</b> | <b>732,992</b> | <b>669,091</b> | <b>757,908</b> | <b>757,908</b> |
|-----------------------|----------------|----------------|----------------|----------------|

Support elder abuse multidisciplinary teams at the rural, tribal, local or state levels, including existing and new teams, through the Office of Victim Crimes' Transforming America's Response to Elder Abuse: Coordinated, Enhanced Multi-Disciplinary Teams for Older Victims of Abuse and Financial Exploitation Program.

|                               |               |               |               |          |
|-------------------------------|---------------|---------------|---------------|----------|
| <b>Elder Abuse prevention</b> | <b>33,892</b> | <b>46,332</b> | <b>98,000</b> | <b>—</b> |
|-------------------------------|---------------|---------------|---------------|----------|

## OFFICE OF COMMUNITY WEALTH BUILDING

RVA Reads program brings grade level appropriate books on a monthly basis that are aligned with the Richmond Public Schools curriculum into the homes of preschool children (ages 3-5) living at or under the poverty level. The goals of the program are to build in-home libraries and increase the use of books for preschool children and to increase literacy activities by parents. When conceived, this program -- a partnership between the Office of Community Wealth Building and the Richmond Public Library -- focused primarily on children enrolled in Head Start or the Virginia Preschool Initiative, distributing approximately 1,200 books per month.

# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021 Actual   | FY 2022 Actual   | FY 2023 Adopted | FY 2024 Proposed |
|---|------------------|------------------|-----------------|------------------|
| <b>Kellogg Foundation</b>   | <b>3,966</b>     | —                | —               | —                |
| The National League of Cities have aided in educating and encouraging families, particularly in low-income communities, to participate in completing the U.S. Census.   |                  |                  |                 |                  |
| <b>National League of Cities' (NLC) Census</b>  | <b>5,000</b>     | <b>5,000</b>     | —               | —                |
| Support employment for Temporary Assistance For Needy Families participants project, which will prepare participants to work in occupations that are both in demand and offer self-sufficient wages. The program pairs holistic workforce development practices (including comprehensive assessment, soft skills job readiness training based on business needs, life skills, addressing barriers to employment, and career pathway training) with economic development structured business service practices.  |                  |                  |                 |                  |
| <b>Temporary Assistance For Needy Families Grant</b>  | <b>1,104,363</b> | <b>1,232,009</b> | —               | —                |
| Designed as a new model providing, unemployed and under-employed employees of local and regional companies and city residence with an opportunity to gain access to training and educational resources. This grant uses Community Development Block Grant funds to provide mentoring, training and certification, work experience, and supportive services for 25 Office of Community Wealth Building participants by utilizing partners, online platforms and local employers in a public private partnership. Funds will be used to purchase training slots, one-on-one career planning, and exam coaching services as well as the purchase of program related training materials and supplies in partnership with educational organizations and industry partners. |                  |                  |                 |                  |
| <b>Cyber Security Project</b>   | —                | —                | <b>95,000</b>   | —                |
| Support the employment for Temporary Assistance for Needy Families participants project to train participants in soft skills and office management. Participants will receive training for office technology, money management, credit repair, as well as receive entrepreneurial and home ownership coaching.  |                  |                  |                 |                  |
| <b>Richmond Virginia Guiding People To Success (TANF) VDSS Sole Source</b>  | —                | <b>251,407</b>   | <b>300,000</b>  | —                |
| Through the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), the City of Richmond will engage AmeriCorps members to improve the quality of life for vulnerable residents, reducing dependence on heroin and opioids and increasing workforce readiness knowledge and skills in residents reentering society after incarceration.  |                  |                  |                 |                  |
| <b>AmeriCorps</b>   | —                | —                | —               | <b>471,242</b>   |
| <b>CRIMINAL/MANCHESTER COURT</b>  |                  |                  |                 |                  |
| Supported by a \$2.00 fee assessed on each case in the General District Court, Circuit Court, and Juvenile and Domestic Relations Court, are intended to help defray costs for renovations, utilities, maintenance, and construction of courthouses.  |                  |                  |                 |                  |
| <b>Courthouse Maintenance</b>   | <b>113,511</b>   | <b>64,373</b>    | —               | —                |
| <b>ECONOMIC DEVELOPMENT</b>   |                  |                  |                 |                  |
| Provide grants to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community engagement related to brownfield sites.   |                  |                  |                 |                  |
| <b>Brownfield Assessment</b>  | —                | <b>181,850</b>   | —               | —                |
| Facilitate a single disbursement of funds to the Valentine JXN Project by celebrating the 150th anniversary of Jackson Ward.  |                  |                  |                 |                  |
| <b>Valentine Museum/JXN Project Historic Preservation Grant</b>   | <b>500,000</b>   | —                | —               | —                |

# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| Support Virginia Union University's African American History and Culture Project.   |                   |                   |                    |                     |
| <b>VUU Center for African American History and Culture Project DHR Historic Preservation Grant</b>  | <b>1,000,000</b>  | —                 | —                  | —                   |
| Support the Maymont Foundation for the Maymont Below Stairs historic preservation project.  |                   |                   |                    |                     |
| <b>Maymont Below Stairs Project DHR Historic Preservation Grant</b>   | <b>1,000,000</b>  | —                 | —                  | —                   |
| <b>EMERGENCY COMMUNICATIONS</b>   |                   |                   |                    |                     |
| Support state and local efforts to deliver optimal 911 services. The funding may be used for the implementation and operation of 911 services, E911 services, migration to an IP-enabled emergency network, and adoption and operation of Next Generation 911 services and applications.  |                   |                   |                    |                     |
| <b>911 Emergency Telephone</b>  | <b>1,256,540</b>  | <b>1,020,049</b>  | <b>1,400,000</b>   | —                   |
| Collect revenue earmarked for the installation, ongoing maintenance and certain personnel costs associated with the Enhanced 911 System. Ordinance #94-76-107 provides for a \$2.00 surcharge on each monthly residential telephone bill to support E911. As provided by state law, this charge can only be used for certain capital, installation, maintenance and personnel costs of the Enhanced 911 telephone service and other ancillary control central communications equipment.   |                   |                   |                    |                     |
| <b>Emergency Communications</b>   | <b>3,131,137</b>  | <b>3,695,695</b>  | <b>4,300,000</b>   | <b>4,300,000</b>    |
| Support debt service payments for 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager. The planned replacement of the current 800MHz system was 2021.   |                   |                   |                    |                     |
| <b>911 Emergency Telephone - 800 MHz</b>  | <b>8,924,971</b>  | —                 | <b>300,000</b>     | —                   |
| Public Safety Answering Points Education Program Grant funds are received from the Virginia 9-1-1 Services Board to be used for educational and training of staff with the current best practices, changing technologies, and enhancements for the 9-1-1 operations.  |                   |                   |                    |                     |
| <b>Emergency Communications - PSAP Education Program Grant</b>  | —                 | —                 | <b>3,000</b>       | <b>4,000</b>        |
| Analog Network that provides 9-1-1 call delivery to Virginia Public Safety Answering Points (PSAPs) with NG 9-1-1. Over the next few years, statewide 9-1-1 service providers will decommission the selective router pairs that comprise the foundation of this legacy analog network.  |                   |                   |                    |                     |
| <b>Next Generation 9-1-1</b>  | —                 | <b>43,376</b>     | —                  | —                   |
| Support debt service payments for the 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager.  |                   |                   |                    |                     |
| <b>Emg Mgmt-800 MHz Bond Assessments</b>  | —                 | <b>1,812,268</b>  | —                  | <b>300,000</b>      |
| The Local Emergency Management Performance Grant (LEMPG) is to enhance the capability of localities to develop and maintain a Comprehensive Emergency Management Program by providing financial and advisory resources. This program is supported by federal pass-through funding requiring localities to complete work elements in the following four areas: 1) Planning: identify and record a suitable site used for federal/state distribution center, staging resources, or used as a Disaster Recovery Center; 2) Training: all local coordinators are required to attend or complete required courses and certifications; 3) Exercises: to develop an exercise program in accordance with Homeland Security Exercise and Evaluation Program; and 4) Capability Reporting: to conduct an annual review of the City's Local Capability Assessment of Readiness (LCAR) and to incorporate capabilities gained from other sources. |                   |                   |                    |                     |
| <b>LEMPG</b>  | —                 | —                 | —                  | <b>85,630</b>       |



# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| Enhance the preparedness and disaster resilience of Richmond's communities least able to dedicate resources to these activities. Working in coordination with the City's program for housing access for low income, elderly, and disabled residents, this project will educate new residents on preparedness and provide them with basic emergency kits, laying the foundation household resilience.  |                   |                   |                    |                     |
| <b>SHSP Public Housing Kits</b>   | —                 | —                 | —                  | <b>35,000</b>       |
| Restore Office of Emergency Communications functionality lost to staffing cuts and enable the office to provide more comprehensive planning, regional coordination, regional support, grants management, public education and engagement services to the whole community  |                   |                   |                    |                     |
| <b>SHSP EM Planning Support</b>   | —                 | —                 | —                  | <b>70,000</b>       |
| Sustain the City's Community Emergency Response Team Program by engaging and growing this dedicated volunteer community with outreach, education, training and exercises to build and increase resilience.  |                   |                   |                    |                     |
| <b>Richmond CERT</b>  | —                 | —                 | —                  | <b>12,000</b>       |
| Support the Office of Emergency Communications program in the Disaster Preparedness Public Outreach and Education program which focuses on educational/outreach events to raise awareness, increase preparedness, and enhance resilience. Funding will support essential resources to support the community during engagements, educational opportunities at various council districts, community civic organizations, non-sessions organizations, senior living facilities, faith based organizations, and businesses. |                   |                   |                    |                     |
| <b>Public Outreach and Education</b>  | —                 | —                 | —                  | <b>30,000</b>       |
| Coordinate with relevant and executable planning, training, and exercise guidance and policies necessary to ensure that adequate capabilities exist to prevent, protect against, mitigate the effects of, respond to, and recover from incidents involving commercial nuclear power plants.   |                   |                   |                    |                     |
| <b>Dominion REPP</b>  | —                 | —                 | —                  | <b>700</b>          |
| Funding supports a part-time contract position to manage and enhance the existing Community Emergency Response Team Program.  |                   |                   |                    |                     |
| <b>SHSP CERT Coordinator</b>  | —                 | —                 | —                  | <b>30,000</b>       |
| Funding supports purchase of a Mobile Resource Support (POD) trailer capable of charging multiple devices simultaneously while also providing material resources (water, tarps, etc.) to the public in areas of need across the city. Resource can also be made available regionally upon request.  |                   |                   |                    |                     |
| <b>SHSP Mobile POD/Charging Trailer</b>   | —                 | —                 | —                  | <b>125,000</b>      |
| This project replaces the outdated telescoping mast on existing mobile command post with a tethered drone.  |                   |                   |                    |                     |
| <b>SSHSP Tethered Drone System for Mobile Command Post</b>  | —                 | —                 | —                  | <b>80,000</b>       |
| Purchase iPads with Crisis Track software to City departments to expedite Preliminary Damage Assessments in the immediate aftermath of a disaster to meet FEMA eligibility requirement for Public Assistance.   |                   |                   |                    |                     |
| <b>SHSP iPads for Damage Assessments</b>  | —                 | —                 | —                  | <b>12,000</b>       |
| <b>FINANCE</b>  |                   |                   |                    |                     |
| The Downtown Special Assessment Fund raises funds from owners of real property in the Downtown area to support the promotion and development of downtown commerce.  |                   |                   |                    |                     |
| <b>Special Assessment Districts</b>   | <b>1,700,246</b>  | <b>852,250</b>    | —                  | <b>2,385,764</b>    |
| This fund accounts for the special assessment tax for improvements along the riverfront.  |                   |                   |                    |                     |
| <b>Riverfront Special Assessment</b>  | <b>444,918</b>    | <b>237,664</b>    | —                  | <b>489,577</b>      |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| <b>FIRE &amp; EMERGENCY SERVICES</b>   |                   |                   |                    |                     |
| Funds to purchase new and additional equipment for all emergencies and specialized training for Fire Department Personnel.   |                   |                   |                    |                     |
| <b>State Fire Programs</b>   | <b>429,346</b>    | <b>800,978</b>    | <b>778,000</b>     | <b>950,000</b>      |
| Four-for-Life funds are collected pursuant to Section 46.2-694, Code of Virginia, and used only for emergency medical services. The funds are generated as a result of charges collected at the time of registration of each passenger vehicle, pickup, and panel truck in the Commonwealth. Each fiscal year, \$30,000 of the Four-for-Life funds are passed-through as a sub-award to Forest View Volunteer Rescue Squad, Incorporated and \$30,000 of the Four-for-Life funds are passed-through as a sub-award to the West End Volunteer Rescue Squad, Inc. d/b/a Richmond Volunteer Rescue Squad.   |                   |                   |                    |                     |
| <b>Four for Life</b>   | <b>67,113</b>     | <b>198,795</b>    | <b>182,000</b>     | <b>188,000</b>      |
| The Citizens Corps along with the Community Emergency Response Team (CERT) funds provide resources for states and local communities to 1)Bring together the appropriate leadership to form and sustain a Citizens Corps Council; 2)Develop and implement a plan for the community to engage all citizens in hometown security, community preparedness, and family safety, and incorporate citizen participation in existing plans and activities; 3)Conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures; 4)Develop and implement Citizens Corps programs offering training and volunteer opportunities to support emergency management and emergency responders, disaster relief organization and community safety efforts; and 5)enable citizens to participate in exercises and receive training and equipment. |                   |                   |                    |                     |
| <b>CERT (Citizen Corps)</b>  | <b>(2,231)</b>    | <b>1,090</b>      | <b>12,000</b>      | <b>—</b>            |
| The objective of the Local Emergency Management Performance Grant (LEMPG) is to enhance the capability of localities to develop and maintain a Comprehensive Emergency Management Program by providing financial and advisory resources. This program is supported by federal pass-through funding requiring localities to complete work elements in the following four areas: 1) Planning: identify and record a suitable site used for federal/state distribution center, staging resources, or used as a Disaster Recovery Center; 2) Training: all local coordinators are required to attend or complete required courses and certifications; 3) Exercises: to develop an exercise program in accordance with Homeland Security Exercise and Evaluation Program; and 4) Capability Reporting: to conduct an annual review of the City's Local Capability Assessment of Readiness (LCAR) and to incorporate capabilities gained from other sources. |                   |                   |                    |                     |
| <b>LEMPG</b>   | <b>125,169</b>    | <b>24,979</b>     | <b>85,630</b>      | <b>—</b>            |
| The State Homeland Security Program provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance our national resilience to absorb disruptions and rapidly recover from incidents both natural and man made as well as to implement the goals and objectives included in state homeland security strategies and initiatives in their state preparedness report.  |                   |                   |                    |                     |
| <b>State Homeland Security Program</b>   | <b>18,968</b>     | <b>142,915</b>    | <b>70,000</b>      | <b>—</b>            |
| Support the Fire Safety Program for fifth graders.   |                   |                   |                    |                     |
| <b>Hartford Foundation</b>   | <b>6,705</b>      | <b>5,000</b>      | <b>—</b>           | <b>—</b>            |
| Purchases for personal protective equipment and supplies due to the public health emergencies such as the COVID-19 pandemic.   |                   |                   |                    |                     |
| <b>2020 Assistance Firefighters</b>  | <b>38,664</b>     | <b>2,883</b>      | <b>—</b>           | <b>—</b>            |
| The Staffing for Adequate Fire and Emergency Response Grants (SAFER) provides fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters.  |                   |                   |                    |                     |
| <b>SAFER Staffing</b>  | <b>—</b>          | <b>547,259</b>    | <b>—</b>           | <b>4,593,600</b>    |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Funds from Virginia Department of Emergency Management supports the activities of local emergency management activities in establishing, maintaining and operating emergency plans, programs and capabilities to deal with nuclear accidents with respect to nuclear power stations, as required by the Nuclear Regulatory Commission and the Federal Emergency Management Agency (FEMA).  |                   |                   |                    |                     |
| <b>Dominion REPP Grant</b>   | —                 | 255               | 700                | —                   |
| <b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>   |                   |                   |                    |                     |
| Supports community development activities to build stronger and more resilient communities. To support community development, activities are identified through an ongoing process. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, MicroEnterprise assistance, code enforcement, homeowner assistance, etc |                   |                   |                    |                     |
| <b>Community Block Grant Program</b>   | 4,654,133         | 3,459,108         | 4,972,370          | 4,474,570           |
| Supports a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.   |                   |                   |                    |                     |
| <b>Home Investment Partnership Program</b>   | 1,409,651         | 670,835           | 1,636,128          | 1,764,354           |
| Assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country. These grant funds will be administered through HUD's HOME Investment Partnerships Program (HOME).  |                   |                   |                    |                     |
| <b>Home Investment Partnership Program - American Rescue Act</b>   | —                 | —                 | —                  | 5,800,000           |
| The Section 108 Loan Program enhances the economic vitality of Richmond's business community by providing loans for any / or all of the allowable activities relative to Section 108. It provides cities with a source of financing for economic development, housing rehabilitation, public facilities, and other physical development projects, including improvements to increase their resilience against natural disasters.                                   |                   |                   |                    |                     |
| <b>Section 108 Loan Program</b>  | —                 | —                 | 9,600,000          | 8,426,000           |
| Support to rehabilitate or convert buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.   |                   |                   |                    |                     |
| <b>Emergency Solutions Grant</b>   | 352,760           | 1,005,343         | 389,042            | 384,355             |
| The Housing Opportunities For Persons With Aids program was authorized by the National Affordable Housing Act in November 1990 to provide states and localities with resources and incentives to devise long-term strategies to meet the housing needs of persons with AIDS and related diseases.  |                   |                   |                    |                     |
| <b>Housing Opportunities For Persons with AIDS</b>   | 1,378,769         | 1,319,404         | 1,500,245          | 1,794,492           |
| Provides loans and grants to for-profit and non-profit housing developers for the acquisition, capital and other related costs necessary for the creation of affordable rental and owner-occupied housing in the city.   |                   |                   |                    |                     |
| <b>Affordable Housing Trust Fund</b>   | 799,390           | 1,548,798         | —                  | —                   |

# SPECIAL FUND DEPARTMENT DETAIL

| Department | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|------------|-------------------|-------------------|--------------------|---------------------|
|------------|-------------------|-------------------|--------------------|---------------------|

## HUMAN SERVICES

Support for knowledge and skill-building workshops and information sessions for students and parents to facilitate successful college and career pathway planning in the five comprehensive public high schools within the Richmond Public School system.

|                                 |                |               |          |          |
|---------------------------------|----------------|---------------|----------|----------|
| <b>Richmond AmeriCorp Grant</b> | <b>127,999</b> | <b>76,465</b> | <b>—</b> | <b>—</b> |
|---------------------------------|----------------|---------------|----------|----------|

Support from Capital One to support racial equity training for staff and an equity study/equitable policy analysis

|                            |              |          |          |                |
|----------------------------|--------------|----------|----------|----------------|
| <b>Racial Equity Study</b> | <b>7,500</b> | <b>—</b> | <b>—</b> | <b>152,500</b> |
|----------------------------|--------------|----------|----------|----------------|

Support resident-led initiatives and projects in the pilot areas of the City of Richmond. These include low-income neighborhoods located within Northside, Southside, and the East End.

|                              |              |          |          |          |
|------------------------------|--------------|----------|----------|----------|
| <b>Love Your Block Grant</b> | <b>4,575</b> | <b>—</b> | <b>—</b> | <b>—</b> |
|------------------------------|--------------|----------|----------|----------|

Support the Office of Aging and Disability Services in developing a comprehensive community assessment for older adults. This includes identifying priority needs, interventions, and services to make Richmond a more livable and inclusive City for residents 55 and older, with special focus on: affordable housing, social supports, built environment, transportation, and healthcare access.

|                  |          |          |          |               |
|------------------|----------|----------|----------|---------------|
| <b>NextFifty</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>74,000</b> |
|------------------|----------|----------|----------|---------------|

The We Matter program supports students who meet specific criteria that reflect the Center for Disease Control's indicated risk factors for youth violence. The program provides positive youth development opportunities (including recreation, mentorship and non-clinical but therapeutic sessions with mental health providers) and a financial incentive, to children who have either witnessed gun violence firsthand or who have family members who have perpetrated gun violence.

|                        |          |          |          |                |
|------------------------|----------|----------|----------|----------------|
| <b>We Matter CVIPI</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>551,040</b> |
|------------------------|----------|----------|----------|----------------|

Enhance Gun Violence Prevention and Intervention (GVPI) Framework and ok provide the GVPI steering committee with strategic planning and evaluation support.

|                                 |          |          |          |               |
|---------------------------------|----------|----------|----------|---------------|
| <b>CVIPI Steering Committee</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>95,470</b> |
|---------------------------------|----------|----------|----------|---------------|

## JUSTICE SERVICES

Fees collected from court ordered clients/offenders (\$100 or \$20 depending on financial requirement).

|                         |               |              |               |               |
|-------------------------|---------------|--------------|---------------|---------------|
| <b>Supervision Fees</b> | <b>11,705</b> | <b>1,724</b> | <b>60,000</b> | <b>60,000</b> |
|-------------------------|---------------|--------------|---------------|---------------|

Provide local probation and pretrial services to the City of Richmond residents as ordered by a judicial officer. Utilize evidence-based practices, including risk assessments, to assist the Court in making pretrial release decisions and assist pretrial/probation officers in providing appropriate supervision and referrals to service.

|                              |                  |                  |                  |                  |
|------------------------------|------------------|------------------|------------------|------------------|
| <b>Community Corrections</b> | <b>1,050,161</b> | <b>1,126,557</b> | <b>1,308,249</b> | <b>1,500,000</b> |
|------------------------------|------------------|------------------|------------------|------------------|

Reimbursement from the Commonwealth of Virginia for meals provided to residents housed at the Richmond Juvenile Detention Center.

|                                      |               |               |               |                |
|--------------------------------------|---------------|---------------|---------------|----------------|
| <b>U.S Department of Agriculture</b> | <b>46,447</b> | <b>52,507</b> | <b>92,000</b> | <b>100,000</b> |
|--------------------------------------|---------------|---------------|---------------|----------------|

Funds are derived from telephone commissions, rebates as well as an occasional non-profit donation.

|                                   |          |          |               |               |
|-----------------------------------|----------|----------|---------------|---------------|
| <b>Detention Center Donations</b> | <b>—</b> | <b>—</b> | <b>20,000</b> | <b>20,000</b> |
|-----------------------------------|----------|----------|---------------|---------------|

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|--|----------------|----------------|-----------------|------------------|
| Funds are derived from estimated telephone commissions.  |                |                |                 |                  |
| <b>Detention Center Commissions</b>  | —              | —              | 35,000          | 55,000           |
| Per diem reimbursement from Department of Juvenile Justice for Post D youth transitioning from state confinement home. The total amount per day is \$200 with the maximum amount of days is set by Department of Juvenile Justice as it differs for each resident.   |                |                |                 |                  |
| <b>Re-Entry Detention</b>  | —              | 2,128          | 75,000          | 75,000           |
| Support programs or strategies that recognize and engage the family as a valued partner in all components of the program. Support local training programs or teams that educate practitioners and their families to meet the needs of the adolescent client and include adolescent brain development, integrated treatment, trauma-informed care, cultural competency and strong judicial interaction.   |                |                |                 |                  |
| <b>Juvenile Behavioral Health Docket (JBHD)</b>  | 11,994         | 11,807         | 60,000          | —                |
| A per diem reimbursement from Virginia Department Juvenile Justice for youth that have been confined and committed to state facilities. The Richmond Juvenile Detention Center serves as an intake site for Department of Juvenile Justice to conduct intake evaluations for juvenile offenders. The total amount per day is \$155. The maximum amount of days differs for each resident.  |                |                |                 |                  |
| <b>Intake Detention</b>  | 188,897        | 169,092        | 225,000         | 1,000,000        |
| Develop evidence-based prevention and intervention programs aimed at the children or younger siblings of gun offenders to yield long-term prevention benefits.   |                |                |                 |                  |
| <b>Gun Violence Prevention</b>   | —              | —              | 250,000         | 2,500,000        |
| Expand probation services for the Richmond Circuit Court Behavioral Health Docket. To ensure compliance with all court ordered conditions, conduct assessments, administer drug tests and facilitate placement in education and treatment programs.  |                |                |                 |                  |
| <b>Richmond Behavioral Health Authority</b>  | —              | 39,609         | 86,800          | 90,000           |
| Juvenile diversion program designed to respond to delinquent behavior by utilizing strength-based practices as conflict resolution, effective communication, restorative justice and positive youth development.   |                |                |                 |                  |
| <b>JJDP Title II - One Time Funding Initiative</b>   | 11,850         | —              | —               | 150,000          |
| Peer Connections/Peer Justice Program whose mission is to use positive peer interaction for teens who have committed status offenses. Peers inspire offenders to learn accountability and receive services needed to avoid further involvement in the justice system.  |                |                |                 |                  |
| <b>JJDP Title II - Alternative Interventions for Status Offenders</b>  | 31,521         | —              | —               | —                |
| Position the City of Richmond to obtain a readiness assessment to get a current snapshot of our jurisdiction's overall will and capacity to effectively address racial and ethnic disparity. The funds will also allow a delegation of Richmond leaders and the JJC RED work-group members to participate in the Georgetown Certificate and Capstone program for Reducing Racial and Ethnic Disparities.   |                |                |                 |                  |
| <b>JJDP - Reducing Racial and Ethnic Disparities in Juvenile Justice</b>   | 20,081         | —              | —               | —                |
| Assist in case management of alleged offenders with underlying mental illness and identify those defendants who may be suitable for management in the community, rather than detention at the Richmond Justice Center. The goal of the Behavioral Health Docket is to improve clinical outcomes reduce recidivism; reduce behavioral health related court workloads; increase personal, familial and societal accountability among offenders and promote effective planning and use resources among the criminal justice and community agencies. |                |                |                 |                  |

# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed |
|---|----------------|----------------|-----------------|------------------|
| <b>Richmond Circuit Court Behavioral Health Docket</b>  | <b>20,733</b>  | <b>17,403</b>  | <b>75,000</b>   | <b>75,000</b>    |
| The Mental Health District program incorporates the three core principles of effective intervention known as the Risk-Need Responsive model. The MHD expects that all participants maintain sobriety, attend all scheduled treatment sessions and refrain from criminal activity. As the team focuses on criminogenic and clinical interventions grounded in evidence-base practices, peer support services and pro-social activities will be added to increase stability in the community setting. Support defendants who may be suitable for management in the community, rather than incarceration. Presence on the Mental Health District does not dictate or mandate an outcome or sentence. It simply ensures that the stakeholders will consider the defendant's relevant behavioral health issues when handling the case. |                |                |                 |                  |
| <b>Richmond General District Mental Health Docket</b>   | <b>—</b>       | <b>13,746</b>  | <b>75,000</b>   | <b>75,000</b>    |
| This is an evidence-based program to prevent substance abuse and other risky behavior among youth by strengthening positive family interactions, enhancing primary caregiver's efforts to help youth reach positive goals, and preparing youth for their teen years.  |                |                |                 |                  |
| <b>Strong African American Families</b>   | <b>—</b>       | <b>—</b>       | <b>—</b>        | <b>35,000</b>    |
| Promote positive peer interaction for teens who have committed status offenses. Peers inspire offenders to learn accountability and receive services needed to avoid further involvement in the justice system.   |                |                |                 |                  |
| <b>JJDP-Peer Justice</b>  | <b>—</b>       | <b>—</b>       | <b>—</b>        | <b>113,176</b>   |
| A program that brings those harmed by crime or conflict and those responsible for the harm into communication, enabling everyone affected by a particular incident to play a part in repairing the harm and finding a positive way forward. This is part of a wider field called restorative practice. Restorative practice can be used anywhere to prevent conflict, build relationships and repair harm by enabling people to communicate effectively and positively  |                |                |                 |                  |
| <b>Restorative Justice Programming</b>  | <b>—</b>       | <b>—</b>       | <b>—</b>        | <b>100,000</b>   |
| <b>LIBRARY</b>  |                |                |                 |                  |
| Donations used to purchase books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.   |                |                |                 |                  |
| <b>Gifts to the Library</b>   | <b>7,305</b>   | <b>9,903</b>   | <b>12,500</b>   | <b>12,500</b>    |
| Reimbursement of eligible telecommunication services, internet access, and network upgrades.  |                |                |                 |                  |
| <b>Verizon-Erate USF Grant</b>  | <b>247,857</b> | <b>60,568</b>  | <b>—</b>        | <b>75,000</b>    |
| Payments for the acquisition of law books and periodicals; compensation for staff who maintain the collection of legal materials; assist the public in the use of the library, and cover the cost of other operating expenditures.  |                |                |                 |                  |
| <b>Public Law Library</b>   | <b>226,585</b> | <b>303,295</b> | <b>167,797</b>  | <b>157,797</b>   |
| Donation are from the Friends of the Library and gracious citizens.   |                |                |                 |                  |
| <b>Richmond Public Library</b>  | <b>—</b>       | <b>41,977</b>  | <b>—</b>        | <b>18,000</b>    |
| Donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.  |                |                |                 |                  |
| <b>Library Foundation</b>   | <b>17,184</b>  | <b>—</b>       | <b>—</b>        | <b>—</b>         |
| Donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.  |                |                |                 |                  |
| <b>Friends of the Library</b>   | <b>22,774</b>  | <b>8,042</b>   | <b>18,000</b>   | <b>18,000</b>    |

# SPECIAL FUND DEPARTMENT DETAIL

| Department | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|------------|-------------------|-------------------|--------------------|---------------------|
|------------|-------------------|-------------------|--------------------|---------------------|

E-rate is a federal reimbursement for broadband network connection, internal connections, and equipment to provide Internet access to library users.

|                                       |   |   |               |   |
|---------------------------------------|---|---|---------------|---|
| <b>Federal Reimbursement for Data</b> | — | — | <b>75,000</b> | — |
|---------------------------------------|---|---|---------------|---|

PGates Foundation to connect libraries to the Internet and provide access for library users to improve digital literacy and promote lifelong learning.

|                         |   |               |               |               |
|-------------------------|---|---------------|---------------|---------------|
| <b>Gates Foundation</b> | — | <b>39,655</b> | <b>28,750</b> | <b>28,750</b> |
|-------------------------|---|---------------|---------------|---------------|

Support children's literacy and learning, with an emphasis on our children living with poverty. Use of books and expanded programming to foster a love of reading and help children develop the skills they need as they start and excel in school.

|                                     |              |   |   |   |
|-------------------------------------|--------------|---|---|---|
| <b>Library: Children and Family</b> | <b>1,655</b> | — | — | — |
|-------------------------------------|--------------|---|---|---|

Grants that are restricted by foundation guidelines for the Library.

|                                     |   |   |               |   |
|-------------------------------------|---|---|---------------|---|
| <b>Foundation Restricted Grants</b> | — | — | <b>18,000</b> | — |
|-------------------------------------|---|---|---------------|---|

## PARKS, RECREATION & COMMUNITY FACILITIES

Fees collected from community athletic groups to participate in Parks and Recreation sports and athletic programs.

|                               |               |   |   |   |
|-------------------------------|---------------|---|---|---|
| <b>Sports &amp; Athletics</b> | <b>49,288</b> | — | — | — |
|-------------------------------|---------------|---|---|---|

Provides water activities at seven outdoor pools and two indoor pools. Offering include: learn-to-swim classes, lifeguard certification, first aid and CPR training, open swim, group swim, etc.

|                                    |               |   |   |   |
|------------------------------------|---------------|---|---|---|
| <b>Swimming Classes (Aquatics)</b> | <b>32,500</b> | — | — | — |
|------------------------------------|---------------|---|---|---|

Engage youth during the summer through various programs intended to stimulate and arouse curiosity and interest in various recreational programs leading to healthier lifestyles.

|              |               |   |   |   |
|--------------|---------------|---|---|---|
| <b>Camps</b> | <b>65,648</b> | — | — | — |
|--------------|---------------|---|---|---|

Federal program established to provide nutritious meals to eligible youth at departmental sites and other locations in the City of Richmond. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.

|                            |                |                |                  |                |
|----------------------------|----------------|----------------|------------------|----------------|
| <b>Summer Food Program</b> | <b>230,852</b> | <b>303,358</b> | <b>1,000,000</b> | <b>700,000</b> |
|----------------------------|----------------|----------------|------------------|----------------|

Federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers.

|  |   |   |                |   |
|--|---|---|----------------|---|
| <b>Child &amp; Adult Care Food Program</b> | — | — | <b>600,000</b> | — |
|--|---|---|----------------|---|

Revenue from scrap metal fees, mobile stage rentals, dogwood dell rentals, picnic shelter rentals, permit processing fees, and staff charges.

|                       |                |              |   |   |
|-----------------------|----------------|--------------|---|---|
| <b>Administration</b> | <b>104,790</b> | <b>4,435</b> | — | — |
|-----------------------|----------------|--------------|---|---|

Promote various "Dogwood Dell" programming throughout the year

|                                   |   |               |               |               |
|-----------------------------------|---|---------------|---------------|---------------|
| <b>Carpenter Foundation Grant</b> | — | <b>22,025</b> | <b>25,000</b> | <b>25,000</b> |
|-----------------------------------|---|---------------|---------------|---------------|

Provide, promote and enhance various forms of dance to include but not limited to Modern, Rhythm, African, Modern/Country Line, Belly, Zumba, etc.

|                            |              |   |   |   |
|----------------------------|--------------|---|---|---|
| <b>Dance Classes 70/30</b> | <b>5,146</b> | — | — | — |
|----------------------------|--------------|---|---|---|

Provide management oversight to ensure parks are run efficiently, kept safe, attractive and clean, and provide support for all capital investment programs to ensure all project requirements are met and inspections are completed.



# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021 Actual | FY 2022 Actual | FY 2023 Adopted  | FY 2024 Proposed |
|--|----------------|----------------|------------------|------------------|
| <b>Park Maintenance</b>  | <b>10,070</b>  | —              | —                | —                |
| After school programming at elementary schools across the City of Richmond. The program includes: sports and games, cultural enrichment, character building and community involvement, homework assistance, a healthy meal/snack each day, health and wellness education, leadership development, STEM programs and outdoor recreation.  |                |                |                  |                  |
| <b>Out of School Program</b>   | <b>73,292</b>  | —              | —                | —                |
| Supplement recreational programming to ensure healthy lifestyle habits are formed within the community.  |                |                |                  |                  |
| <b>Recreation</b>  | <b>9,728</b>   | —              | —                | —                |
| Program created to develop job skills for at-risk populations. Program participants will develop skills in grounds maintenance, administrative support, equipment use, electrical and plumbing work, HVAC technical services, horticulture, basic carpentry, and heavy equipment operation while performing essential maintenance in Parent Resource Center Facilities. As a result, individuals gain marketable skills and forge social connections which mitigates recidivism.   |                |                |                  |                  |
| <b>Workforce Development</b>   | <b>16,972</b>  | —              | —                | —                |
| Donations to help end childhood hunger. No Kid Hungry is a national campaign run by Share Our Strength, a nonprofit working to solve problems of hunger and poverty in the United States and around the world.   |                |                |                  |                  |
| <b>No Kid Hungry</b>   | —              | —              | <b>5,000</b>     | —                |
| The AmeriCorps Program for 2022 is referred to as the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), a multi-faceted program designed to target the Corporation for National and Community Service focus areas of Healthy Futures and Economic Opportunity. Specifically, RHOPE will expand opioid abuse and heroin use prevention and recovery services to help address the intensifying Opioid Crisis in Richmond. This program will focus on the Corporation for National and Community Service focus areas of Volunteer Recruitment and Utilization and Healthy Futures: Reducing and/or Preventing Prescription Drug and Opioid Abuse. Provide economic opportunities for returning citizens, many of whom have been adversely impacted by substance abuse that create barriers obtaining employment. |                |                |                  |                  |
| <b>AmeriCorps</b>  | —              | <b>208,555</b> | <b>380,503</b>   | —                |
| Grants to prevent, prepare for, and respond to coronavirus.  |                |                |                  |                  |
| <b>COVID-19</b>  | <b>6,475</b>   | —              | —                | —                |
| Provide public, accessible, community-envisioned greenspaces in areas of South Richmond. Supports residents returning from incarceration and provide them training with tools, equipment, landscaping, invasive species removal, trail construction, etc. Also, the grant engages Southside ReLeaf, Virginia Community Voice, and Groundwork RVA – three community based nonprofit organizations that lead community engagement, resident empowerment, training, and the development of a master plan for Southside greening and new park onboarding.  |                |                |                  |                  |
| <b>Community Project Funding</b>   | —              | —              | <b>1,000,000</b> | —                |
| The Richmond Environment is a two-year School District Capacity Building project funded in part by the National Oceanic and Atmospheric Administration (NOAA) whose primary objective is to give Richmond Public School (RPS) students a greater understanding and sense of ownership of their local watershed. This project's key partners, James River Park System, Alliance for the Chesapeake Bay, and RPS will engage our community as a whole to develop an Environmental Literacy Plan (ELP) for RPS that is rooted in environmental justice and is specific to this unique urban landscape, fraught with historic inequity and gifted with wild land.  |                |                |                  |                  |
| <b>Bay Watershed Education and Training</b>  | —              | —              | <b>172,202</b>   | —                |



# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| <p>The Composting and Food Waste Reduction Pilot Project titled Richmond Compost Initiative is led by the City of Richmond. Community Garden Program, Richmond Grows Gardens. Through this pilot project, the City will establish a network of food scrap drop-off stations across the City of Richmond, collaborating with community gardens, libraries, businesses, and community organizations to learn how to best grow this community garden composting program across the City. The success of the pilot will lay the groundwork for a culture of composting and carbon capture in a major American city.</p>   |                   |                   |                    |                     |
| <b>Richmond Compost Initiative</b>  | —                 | 41,816            | 28,010             | —                   |
| <p>Support for the 17th Street Farmer's Market an open-air market located in Shockoe Bottom where farmers and artisans sell locally-grown and hand-made items.</p>  |                   |                   |                    |                     |
| <b>17th Street Farmer's Market</b>  | 186,157           | 324,818           | 256,124            | 296,124             |
| <p>Deliver integrated in-school and after school programs to Richmond youth who meet specific criteria that are reflective of the Center for Disease Control's (CDC) indicated risk factors for youth violence. The program endeavors to build CDC-defined protective factors in participating youth so that they are measurably less likely to engage in gun violence.</p>   |                   |                   |                    |                     |
| <b>Youth Gun Violence Prevention Program</b>  | —                 | 64,703            | —                  | 400,000             |
| <p>The People's Garden supports community garden and agriculture sites that grow fresh food, support wildlife habitat, develop welcoming greenspaces for the community to enjoy, and provide education and training in sustainable agriculture practices. Richmond Grows Gardens aligns with all of the USDA's goals for People's Garden, and we are applying for \$75,000 to supply gardens with native plants for pollinator habitat and integrated pest management, tools for empowering communities to care for the gardens, infrastructure for storage, seating, outdoor learning, water access, and materials to engage communities to participate in hands on opportunities and educational programming.</p> |                   |                   |                    |                     |
| <b>People's Garden</b>  | —                 | —                 | —                  | 75,000              |
| <p>Increase climate resiliency in the James River Park System by installing green infrastructure, planting trees, and making improvements to public access areas through practices that decrease storm water runoff, decrease the heat island impacts, promote water quality improvements and invasive species reduction.</p>   |                   |                   |                    |                     |
| <b>Green Infrastructure Enhancements</b>  | —                 | —                 | —                  | 2,000,000           |
| <p>Stabilize the Byrd Park Pump House. Funding requested will repair masonry, provide thermal and moisture protection, replace the roof, and provide safety and accessibility upgrades to save the building for public use. Renovations will increase accessibility to the building, provide opportunities for education, reinvigorate a portion of the James River Park System, provide additional office space f allow for event rentals, and other programmatic uses.</p>  |                   |                   |                    |                     |
| <b>Pumphouse Improvements</b>   | —                 | —                 | —                  | 500,000             |
| <b>PLANNING &amp; DEVELOPMENT REVIEW</b>  |                   |                   |                    |                     |
| <p>Dedicated funding to support public out that fosters the implementation of the Public Art Master Plan.</p>   |                   |                   |                    |                     |
| <b>Public Art Commission</b>  | —                 | —                 | 100,000            | 100,000             |
| <p>Funds derived from a five percent permit fee for the purpose of upgrading and/or replacing applications and other relevant technology to improve business processes to enhance customer service, plan and project review, and approval.</p>  |                   |                   |                    |                     |
| <b>Permitting and Inspection Technology Renewal Fund</b>  | 161,846           | 284,838           | 700,000            | 1,000,000           |
| <b>POLICE</b>   |                   |                   |                    |                     |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Share of the Richmond Police Department's United States of Justice Programs seized assets from investigations of drug related crimes. Funds are distributed on a percentage basis to the law enforcement agencies participating in the investigations.   |                   |                   |                    |                     |
| <b>Federal Asset Forfeiture</b>  | <b>37,197</b>     | <b>205,390</b>    | <b>300,000</b>     | <b>300,000</b>      |
| Share of the Richmond Police Department's Virginia Department of Criminal Justice Service Program seized assets from investigations of drug related crimes. Funds are distributed on a percentage basis to the law enforcement agencies participating in the investigations.   |                   |                   |                    |                     |
| <b>State Asset Forfeiture</b>  | <b>258,333</b>    | <b>40,926</b>     | <b>500,000</b>     | <b>500,000</b>      |
| The Richmond Police Department Law Enforcement Intervention Focusing on Education (LIFE) Program fosters a relationship between law enforcement, schools, parents, and students to reduce in-school juvenile arrests and present youth, with constructive life lessons and positive options to enhance success. LIFE is a diversion program for youth at risk of entering the criminal justice system. Youth participate in educational modules led by RPD School Resource Officers, Credible Messengers, and Community Organizations. |                   |                   |                    |                     |
| <b>JAG Youth Engagement Program</b>  | <b>142,564</b>    | <b>5,000</b>      | <b>—</b>           | <b>—</b>            |
| The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states, tribes, and local governments to support a board range of activities to prevent and control crime based on their own local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice  |                   |                   |                    |                     |
| <b>Edward Byrne Justice Asst. Grant (JAG)</b>  | <b>227,470</b>    | <b>34,523</b>     | <b>152,346</b>     | <b>200,000</b>      |
| Support the implementation of highway safety projects related to supporting Statewide goals; identify problems experienced by crash severity problems; incorporate alcohol awareness and occupant protection safety. Focused goal - to reduce the number of pedestrian related injury crashes and fatal crashes and also bicycle related injury crashes and fatalities.  |                   |                   |                    |                     |
| <b>DMV Traffic Enforc. &amp; Safety Initiative</b>   | <b>95,013</b>     | <b>129,185</b>    | <b>155,368</b>     | <b>175,000</b>      |
| The Department of Criminal Justice Service provided funding to the Richmond Police Department for crime prevention activities. The activities include monthly meetings, field trips, training and dissemination of literature for seniors.   |                   |                   |                    |                     |
| <b>TRIAD</b>   | <b>—</b>          | <b>—</b>          | <b>3,000</b>       | <b>—</b>            |
| The Cal Ripken, Sr. Foundation provides grant funding for the Badges for Baseball program. Youth and volunteers (RPD personnel) meet for six to eight weeks to learn baseball fundamentals and the Healthy Choices program curriculum. Funding is also provided to purchase baseball equipment, team apparel and pay overtime for officers.  |                   |                   |                    |                     |
| <b>Cal Ripken</b>  | <b>(45)</b>       | <b>4,776</b>      | <b>5,000</b>       | <b>7,500</b>        |
| Assist local, state, and federal partners with prevention and response to acts of terrorism within the Richmond region. Funding supports training and equipment to RPD to assist local, state, and federal partners in proactive security efforts and response to acts of terrorism in the Richmond region through mutual aid agreements/Equipment includes bomb detection and disposal equipment, mobile command vehicles, etc.   |                   |                   |                    |                     |
| <b>VDEM/Homeland Security</b>  | <b>—</b>          | <b>—</b>          | <b>150,000</b>     | <b>50,000</b>       |
| Address drug-related issues by supporting and collaborating with prevention partners, treatment, and law enforcement.  |                   |                   |                    |                     |
| <b>Project Safe Neighborhood (OAG)</b>   | <b>—</b>          | <b>—</b>          | <b>75,000</b>      | <b>71,440</b>       |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Support needed law enforcement equipment, leadership development, community outreach, and gang reduction and intervention programs.  |                   |                   |                    |                     |
| <b>Department of Criminal Justice Services</b>   | —                 | —                 | 257,500            | —                   |
| Provide prevention and intervention services, resources, and programs to assist in the diversion of youth from the criminal justice system and to support youth programs and initiatives.  |                   |                   |                    |                     |
| <b>Community Oriented Policing Services (COPS)</b>   | —                 | —                 | —                  | 550,000             |
| The City of Richmond is authorized to assess a \$5.00 fine on each criminal or traffic case in the locality. The funds are to be used to fund software, hardware and associated equipment costs for the implementation and maintenance of an electronic summons system.  |                   |                   |                    |                     |
| <b>Police E-ticket Special Fund</b>  | —                 | —                 | 200,000            | 200,000             |
| Support various community outreach initiatives, law enforcement equipment, leadership development, gang reduction intervention programs, and project safe neighborhood initiatives.  |                   |                   |                    |                     |
| <b>Office of the Attorney General</b>  | —                 | —                 | 190,000            | —                   |
| Support attendance at nationally certified de-escalation training programs and build agencies' internal capacity to provide de-escalation training to officers.  |                   |                   |                    |                     |
| <b>Community Policing Development (CPD) De-Escalation Training Project</b>   | —                 | —                 | 125,000            | —                   |
| Develop the capacity of law enforcement to implement community policing strategies by guiding promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities. |                   |                   |                    |                     |
| <b>Community Policing Development (CPD) Microgrant - Implementing the Credible Messengers Program</b>  | —                 | —                 | 112,070            | —                   |
| Support the implementation of highway safety projects related to statewide goals to identify problems experienced by crash severity, alcohol awareness, and occupant protection safety. The overall goal is to reduce the number of injury crashes and fatalities.   |                   |                   |                    |                     |
| <b>DMV Selective Enforcement</b>   | —                 | —                 | —                  | 84,000              |
| Support equipment purchases to improve and enhance the delivery of daily law enforcement services.   |                   |                   |                    |                     |
| <b>Richmond City Law Enforcement Equipment</b>   | —                 | —                 | —                  | 25,000              |
| Support equipment purchases for the Real Time Crime Center (RTCC), which uses technology to help officers reduce violent crime.  |                   |                   |                    |                     |
| <b>Law Enforcement Equipment - Real Time Crime Center</b>  | —                 | —                 | —                  | 750,000             |
| Support overtime initiatives related to community events and activities.   |                   |                   |                    |                     |
| <b>Richmond City Public Safety Based Programs</b>  | —                 | —                 | —                  | 35,000              |
| Support projects with creative recruitment and retention methods that include quantitative success measures.   |                   |                   |                    |                     |
| <b>Officer Recruitment and Retention</b>   | —                 | —                 | —                  | 110,000             |

# SPECIAL FUND DEPARTMENT DETAIL

| Department   | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Support a comprehensive approach that combines deterrence with programs, projects, services, and initiatives to reduce gun violence.   |                   |                   |                    |                     |
| <b>Operation CeaseFire</b>   | —                 | —                 | —                  | 50,000              |
| Support local partners, including government and community stakeholders, researchers, and residents, to analyze the mitigating factors that drive crime and pursue strategies that reduce crime, spur revitalization, and build community resilience.  |                   |                   |                    |                     |
| <b>Community Based Crime Reduction</b>   | —                 | —                 | —                  | 255,800             |
| Support gun violence prevention programs with a focus on local planning and implementation of short-term intervention, mid-term prevention, and long-term transformation strategies designed to increase local coordination to prevent, intervene, and respond to gun violence more effectively.   |                   |                   |                    |                     |
| <b>ARPA Gun Violence Reduction Funds</b>   | —                 | —                 | —                  | 300,000             |
| Support a comprehensive, long-term strategy for officer recruitment and retention.   |                   |                   |                    |                     |
| <b>Operation Bold Blue/Law Enforcement Recruitment and Retention</b>   | —                 | —                 | —                  | 500,000             |
| Support law enforcement agencies in building evidence-based, data-driven law enforcement tactics and strategies that are effective, efficient, and economical.   |                   |                   |                    |                     |
| <b>Smart Policing Initiative</b>   | —                 | —                 | —                  | 250,000             |
| Support innovative research, projects, programs, services, and initiatives in law enforcement. Local partnerships with colleges, universities, community organizations, and law enforcement partners are included.   |                   |                   |                    |                     |
| <b>Encouraging Innovation: Field Initiative Grant Program</b>  | —                 | —                 | —                  | 300,000             |
| Develop the capacity of law enforcement to implement community policing strategies by guiding promising practices through developing innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.   |                   |                   |                    |                     |
| <b>Community Policing Development - Microgrants</b>  | —                 | —                 | —                  | 113,000             |
| Support projects, programs, and services in partnership with Richmond Redevelopment and Housing Authority to reduce crime.   |                   |                   |                    |                     |
| <b>RRHA Crime Prevention</b>   | —                 | 14,942            | —                  | 75,000              |
| Support community violence intervention program models used to reduce gun violence through outreach by credible messengers and violence interrupters to individuals with a high risk.  |                   |                   |                    |                     |
| <b>Gun Violence Intervention and Suppression Program</b>   | —                 | —                 | —                  | 300,000             |
| During the height of the pandemic, grant funding assisted eligible states, local units of government, and tribes with support in preparing for, preventing, and responding to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment, hiring, supplies (gloves, masks, sanitizer, training, teleworking, connectivity, and medical needs). |                   |                   |                    |                     |
| <b>Coronavirus Emergency Supplemental Fund (CESF)</b>  | —                 | 39,633            | 150,000            | —                   |

# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| <b>PUBLIC WORKS</b>   |                   |                   |                    |                     |
| Address the problem of litter in the city. Funding is based on population and used for in-school education, citywide promotional activities and neighborhood cleanups.  |                   |                   |                    |                     |
| <b>Litter Control Act Grant</b>   | <b>11,801</b>     | <b>18,833</b>     | <b>24,921</b>      | <b>30,000</b>       |
| Provide GRTC transit passes as well as vanpool subsidies for City of Richmond employees to reduce congestion and the need for parking. Employee participation is 19 percent.  |                   |                   |                    |                     |
| <b>Richmond Employee Trip Reduction</b>   | <b>—</b>          | <b>—</b>          | <b>291,942</b>     | <b>291,948</b>      |
| Support costs associated with a snow response during winter storms.   |                   |                   |                    |                     |
| <b>Winter Storm Events</b>  | <b>509,412</b>    | <b>520,817</b>    | <b>1,148,923</b>   | <b>1,000,000</b>    |
| Support security and operations of Main Street Station. Virginia Commonwealth University rents the station parking resulting in \$23,000/month in revenue.  |                   |                   |                    |                     |
| <b>Main Street Station Operating</b>  | <b>2,810,197</b>  | <b>2,952,726</b>  | <b>2,389,118</b>   | <b>2,389,118</b>    |
| Reimbursement by the Commonwealth for street maintenance. In the past, these funds were placed into the general fund.   |                   |                   |                    |                     |
| <b>Street Maintenance</b>   | <b>26,833,029</b> | <b>33,726,983</b> | <b>33,723,672</b>  | <b>33,723,672</b>   |
| Provide clearly marked crosswalks, off-duty police patrols, and/or to maintain and improve safety and cleanliness in residential special restricted parking districts.  |                   |                   |                    |                     |
| <b>Special Residential District Parking</b>   | <b>237,297</b>    | <b>—</b>          | <b>—</b>           | <b>363,000</b>      |
| The Central Virginia Transportation Authority is a body politic and as a political subdivision of the Commonwealth. The Authority embraces each county, city, and town located in Planning District 15, which is established pursuant to Virginia Code Chapter 42 (§ 15.2-4200 et seq.) of Title 15.2. The nine localities are Richmond City, Hanover County, Goochland County, Powhatan County, Chesterfield County, Charles City County, New Kent County, Henrico County and Town of Ashland. |                   |                   |                    |                     |
| <b>CVTA</b>   | <b>2,544,720</b>  | <b>17,339,628</b> | <b>16,698,802</b>  | <b>17,539,600</b>   |
| Active open-source development project of the U.S. EPA that consists of a suite of programs for conducting air quality model simulations. CMAQ combines current knowledge in atmospheric science and air quality modeling, multi-processor computing techniques, and an open-source framework to deliver fast, technically sound estimates of ozone, particulates, toxics and acid deposition.  |                   |                   |                    |                     |
| <b>Community Multiscale Air Quality Modeling System (CMAQ)</b>  | <b>35,753</b>     | <b>1,800</b>      | <b>—</b>           | <b>—</b>            |
| Support costs associated with the City's bike share system.   |                   |                   |                    |                     |
| <b>City Bike Share</b>  | <b>392,906</b>    | <b>445,894</b>    | <b>440,000</b>     | <b>760,230</b>      |
| The Fund appropriates funds for parking management off-street and on-street operations.   |                   |                   |                    |                     |
| <b>Parking Administration</b>   | <b>—</b>          | <b>135,653</b>    | <b>—</b>           | <b>—</b>            |
| Enhance the overall character of Broad Street, complement the Pulse BRT project, and establish a unified design for one of the City's primary gateway corridors utilizing state and federal funds through VDOT's SMART SCALE program.   |                   |                   |                    |                     |
| <b>BRT Red Colored Pavement Program</b>   | <b>—</b>          | <b>138,051</b>    | <b>—</b>           | <b>—</b>            |
| Increase accessibility to public facilities.  |                   |                   |                    |                     |
| <b>ADA Improvement</b>  | <b>—</b>          | <b>82</b>         | <b>—</b>           | <b>—</b>            |

# SPECIAL FUND DEPARTMENT DETAIL

| Department | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|------------|-------------------|-------------------|--------------------|---------------------|
|------------|-------------------|-------------------|--------------------|---------------------|

## RETIREMENT

The Richmond Retirement System administers two separate retirement plans for two participating employers: 1) an employer/employee cost-sharing defined benefit plan and; 2) an employer non-contributory defined contribution plan. The City of Richmond and Richmond Behavioral Health Authority are both participating employers who provide pension benefits for their full-time permanent employees. The System's Board of Trustees governs and invests its asset with professional actuaries, investment managers and consultants to deliver retirement benefits for employees with service, early service, disability and deferred vested retirement eligibility for benefits.

|                                   |                  |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|------------------|
| <b>Richmond Retirement System</b> | <b>1,591,599</b> | <b>1,683,749</b> | <b>2,049,848</b> | <b>2,207,757</b> |
|-----------------------------------|------------------|------------------|------------------|------------------|

## RICHMOND PUBLIC SCHOOLS

A portion of net revenue from the state sales and use tax dedicated to public education is distributed to counties, cities, and towns in support of the Standards of Quality. The distributions are based on each locality's pro-rata share of school age population as based on the estimate of school-age population as provided by the Weldon Cooper Center for Public Service at the University of Virginia.

|                                   |          |          |          |                   |
|-----------------------------------|----------|----------|----------|-------------------|
| <b>RPS State Shared Sales Tax</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>32,967,902</b> |
|-----------------------------------|----------|----------|----------|-------------------|

## SHERIFF & JAIL

Sheriff's Office Asset Forfeiture results from seized assets from illegal activity for use of law enforcement purposes.

|                               |            |          |              |          |
|-------------------------------|------------|----------|--------------|----------|
| <b>State Asset Forfeiture</b> | <b>259</b> | <b>—</b> | <b>5,000</b> | <b>—</b> |
|-------------------------------|------------|----------|--------------|----------|

State Criminal Alien Assistance Program provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least four consecutive days during the reporting period.

|  |          |          |               |                |
|--|----------|----------|---------------|----------------|
| <b>SCAAP (State Criminal Alien Assistance Program)</b> | <b>—</b> | <b>—</b> | <b>75,000</b> | <b>125,000</b> |
|--|----------|----------|---------------|----------------|

This is a six month grant to improve the functionality of local, state and campus law enforcement agencies. Funding categories include: Law Enforcement Equipment, Law Enforcement Training, Law Enforcement Staff, Community Safety and Security.

|  |          |          |                |          |
|--|----------|----------|----------------|----------|
| <b>Byrne Justice Assistance Grant (DCJS)</b> | <b>—</b> | <b>—</b> | <b>100,000</b> | <b>—</b> |
|--|----------|----------|----------------|----------|

May be used to provide additional support personnel, equip, supplies, training, systems for criminal justice, etc including any one or more of: Law enforcement programs, Prosecution/court programs, Prevention/education programs, Corrections/community corrections programs, Drug treatment/enforcement programs, Planning, evaluation, tech improvement programs, Crime victim/witness programs (not compensation), mental health programs/related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

|   |          |          |               |          |
|---|----------|----------|---------------|----------|
| <b>Byrne Justice Assistance Grant-Local (OJP/BJA)</b> | <b>—</b> | <b>—</b> | <b>37,500</b> | <b>—</b> |
|---|----------|----------|---------------|----------|

Provide first responders with life saving equipment; education tools to the public re: to prevent disasters in the home and community; provide financial resources or continued education to individuals pursuing a career in public safety; assistance and resources during and after natural and man-made disasters such as fires, tornadoes, hurricanes; and benefits to military personnel who have served their country in any of the branches of the United States Uniformed Services.

|                       |          |          |               |          |
|-----------------------|----------|----------|---------------|----------|
| <b>Firehouse Subs</b> | <b>—</b> | <b>—</b> | <b>30,000</b> | <b>—</b> |
|-----------------------|----------|----------|---------------|----------|

This is a six month grant to improve the functionality of local, state and campus law enforcement agencies. Funding categories include: Law Enforcement Equipment, Law Enforcement Training, Law Enforcement Staff, Community Safety and Security.

|  |          |          |          |                |
|--|----------|----------|----------|----------------|
| <b>Byrne Justice Assistance Grant (DCJS)</b> | <b>—</b> | <b>—</b> | <b>—</b> | <b>150,000</b> |
|--|----------|----------|----------|----------------|

# SPECIAL FUND DEPARTMENT DETAIL

| Department  | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| May be used to provide additional support personnel, equip, supplies, training, systems for criminal justice, etc including any one or more of: Law enforcement programs, Prosecution/court programs, Prevention/education programs, Corrections/community corrections programs, Drug treatment/enforcement programs, Planning, evaluation, tech improvement programs, Crime victim/witness programs (not compensation), Mental health programs/related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.  |                   |                   |                    |                     |
| <b>Byrne Justice Assistance Grant-Local (OJP/BJA)</b>   |                   | —                 | —                  | 150,000             |
| Provide local jurisdictions with technical resources and training assistance necessary to identify assets and gaps in their local reentry systems and to develop capacity and partnerships with other justice agencies to provide services that reduce recidivism, crime and improve public safety.   |                   |                   |                    |                     |
| <b>2nd Chance Act Innovations in Reentry Initiative (OJP/BJA)</b>   | 96,007            | 311,461           | 1,000,000          | 500,000             |
| During the height of the pandemic, grant funding assisted eligible states, local units of government, and tribes with support in preparing for, preventing, and responding to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment, hiring, supplies (gloves, masks, sanitizer, training, teleworking, connectivity, and medical needs.   |                   |                   |                    |                     |
| <b>CESF DCJS</b>  | 19,581            | 5,000             | 50,000             | —                   |
| Protect inmates by more effectively preventing prison rape, investigating incidents of prison rape, or prosecuting incidents of prison rape. To assist confinement facilities and the agencies that oversee them in preventing, identifying, and responding to sexual abuse and sexual harassment in these facilities and to support compliance with the Prison Rape Elimination Act (PREA) standards.  |                   |                   |                    |                     |
| <b>Implementing PREA Standards (BJA)</b>  | 4,345             | 138,329           | 500,000            | 250,000             |
| This is a nine month grant for localities and law enforcement agencies that face difficulties in providing for one of four areas: equipment & technology, training, staff, recruitment & retention, programs.   |                   |                   |                    |                     |
| <b>JAG Law Enforcement (DCJS)</b>   | —                 | 1,250             | 25,000             | —                   |
| Enhance corrections systems' ability to expand education and employment programs that emphasize strong partnerships with corrections, parole, probation, education, workforce development, and reentry service providers.   |                   |                   |                    |                     |
| <b>BJA FY21 Second Chance Act: Adult Reentry Education, Employment, Treatment, and Recovery Program</b>   | —                 | —                 | 900,000            | 900,000             |
| Assist agencies with developing, implementing, and supporting community policing strategies and initiatives, funds are available for projects to develop effective community policing strategies, to increase the number of agencies using proven community policing strategies, and to increase awareness of community policing programs. Also to facilitate positive relationships with law enforcement and their communities, applicants are invited to fund programs that will encourage law enforcement engagement with youth through activities, programs, conferences, workshops or similar joint endeavors. |                   |                   |                    |                     |
| <b>Project Safe Neighborhood Award Grant</b>  | —                 | 7,683             | —                  | —                   |
| Reduce the number of deaths and injuries of individuals with forms of dementia, such as Alzheimer's disease, or developmental disabilities, such as autism, who, due to their condition, wander from safe environments. To provide funding to law enforcement and public safety agencies to implement locating technologies to track missing individuals, and to such agencies and partnering nonprofit organizations to develop or operate programs to prevent wandering, increase individuals' safety, and facilitate rescues.  |                   |                   |                    |                     |
| <b>Dementia &amp; Developmental Disabilities</b>  | —                 | —                 | —                  | 150,000             |



# SPECIAL FUND DEPARTMENT DETAIL

| Department | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|------------|-------------------|-------------------|--------------------|---------------------|
|------------|-------------------|-------------------|--------------------|---------------------|

Services support mental health treatment services, behavioral health services, case managers to provide discharge planning for individuals, reentry services, and transportation services. Use of mental health screening and assessment instruments designated by the Virginia Department of Behavioral Health and Developmental Services; these are services to mentally ill inmates in the designated pilot program, whether state or local responsible; Use of a collaborative partnership among local agencies and officials.

|   |                |                |                |                |
|---|----------------|----------------|----------------|----------------|
| <b>Mental Health Jail Pilot Program</b> | <b>470,748</b> | <b>352,255</b> | <b>750,000</b> | <b>750,000</b> |
|---|----------------|----------------|----------------|----------------|

## SOCIAL SERVICES

Federal initiative to reduce infant mortality and improve maternal and child health. Healthy Families is a home visitor/family support program. Services target parents whose children reside in the East District.

|                         |                |                |                |                |
|-------------------------|----------------|----------------|----------------|----------------|
| <b>Healthy Families</b> | <b>209,805</b> | <b>190,763</b> | <b>390,824</b> | <b>289,729</b> |
|-------------------------|----------------|----------------|----------------|----------------|

Ensuring low-income and disadvantaged women receive services that support a healthy pregnancy, a healthy birth and a healthy baby. Targets include reducing low birth weight, prematurity, SIDS/SUIDS (Sudden Infant Death Syndrome/Sudden Unexplained Infant Death) and other poor birth outcomes for women, infants and their families.

|  |            |            |          |          |
|--|------------|------------|----------|----------|
| <b>Richmond Healthy Start Initiative</b> | <b>139</b> | <b>211</b> | <b>—</b> | <b>—</b> |
|--|------------|------------|----------|----------|

The Department of Social Services serves as the fiscal agent for the Children's Services Act (CSA), a collaborative system of services and funding that is child-centered, family-focused, and community based. CSA funds are used to provide services to severely emotionally and behaviorally disturbed children, and to children in foster care. Services include: emergency shelter, regular foster care maintenance, in-home mentoring, and residential treatment services. The Special Education and Foster Care components are federally mandated.

|            |                   |                   |                   |                   |
|------------|-------------------|-------------------|-------------------|-------------------|
| <b>CSA</b> | <b>14,122,564</b> | <b>11,099,915</b> | <b>16,668,561</b> | <b>10,516,637</b> |
|------------|-------------------|-------------------|-------------------|-------------------|

## SPECIAL MAGISTRATE

Provide assistance to federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States.

|                   |                |                |          |          |
|-------------------|----------------|----------------|----------|----------|
| <b>HIDTA 2020</b> | <b>127,828</b> | <b>167,793</b> | <b>—</b> | <b>—</b> |
|-------------------|----------------|----------------|----------|----------|

## STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT

Support from Comcast and Verizon for the use of the public access cable channels.

|  |          |          |                |                |
|--|----------|----------|----------------|----------------|
| <b>Public, Educational, &amp; Governmental Channel</b> | <b>—</b> | <b>—</b> | <b>150,000</b> | <b>150,000</b> |
|--|----------|----------|----------------|----------------|



# **RICHMOND PUBLIC SCHOOLS**

## **RICHMOND PUBLIC SCHOOLS**

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Contained in this section is the budget for Richmond Public Schools, as approved by the School Board. It consists of the General Fund Operating Budget Revenues, Revenue Fund Summary for All Funds, Expenditures by Object Group for General Fund, Expenditures by Group for All Funds, General Fund Expenditures by Object Category, etc. The City of Richmond's FY 2024 Proposed Annual Fiscal Plan recommends a General Fund appropriation of \$221,460,106 to Richmond Public Schools.

For more information on the Richmond Public Schools Board Approved Budget for FY 2023-2024, please visit <https://www.rvaschools.net>.

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February 24, 2023

Honorable Mayor Levar Stoney  
City of Richmond  
900 East Broad Street, Suite 201  
Richmond, Virginia 23219

Dear Mayor Stoney:

Thank you again for your continued investment in Richmond Public Schools (RPS).

On behalf of the Richmond City School Board, it is my pleasure to submit our FY24 budget and spending plan. This budget is the culmination of months of organizational assessment, long range planning and public input. The School Board’s approved budget for FY24 is reflected below:

|  |                |
|--|----------------|
| General Fund Budget                    | 390,241,081.00 |
| Special Revenue Budget                 | 134,817,402.00 |
| Capital Improvement Fund Budget - FY24 | 9,531,000.00   |

Highlights of the financial plan include increased funding to support:

- Collective bargaining for the following units: Teacher Contract, Instructional Assistants, School Nutrition Services and Care & Safety
- A 1.17% “step” for all staff on a decompressed salary scale
- Decompression of the salary schedule for Office Associates
- Additional support for Student Wellness and English Learners
- “Saving” key positions currently funded by the American Rescue Plan, such as bus drivers and nurses

The School Board is ready to work with your administration and the City Council to clarify any items in the budget.

Sincerely,

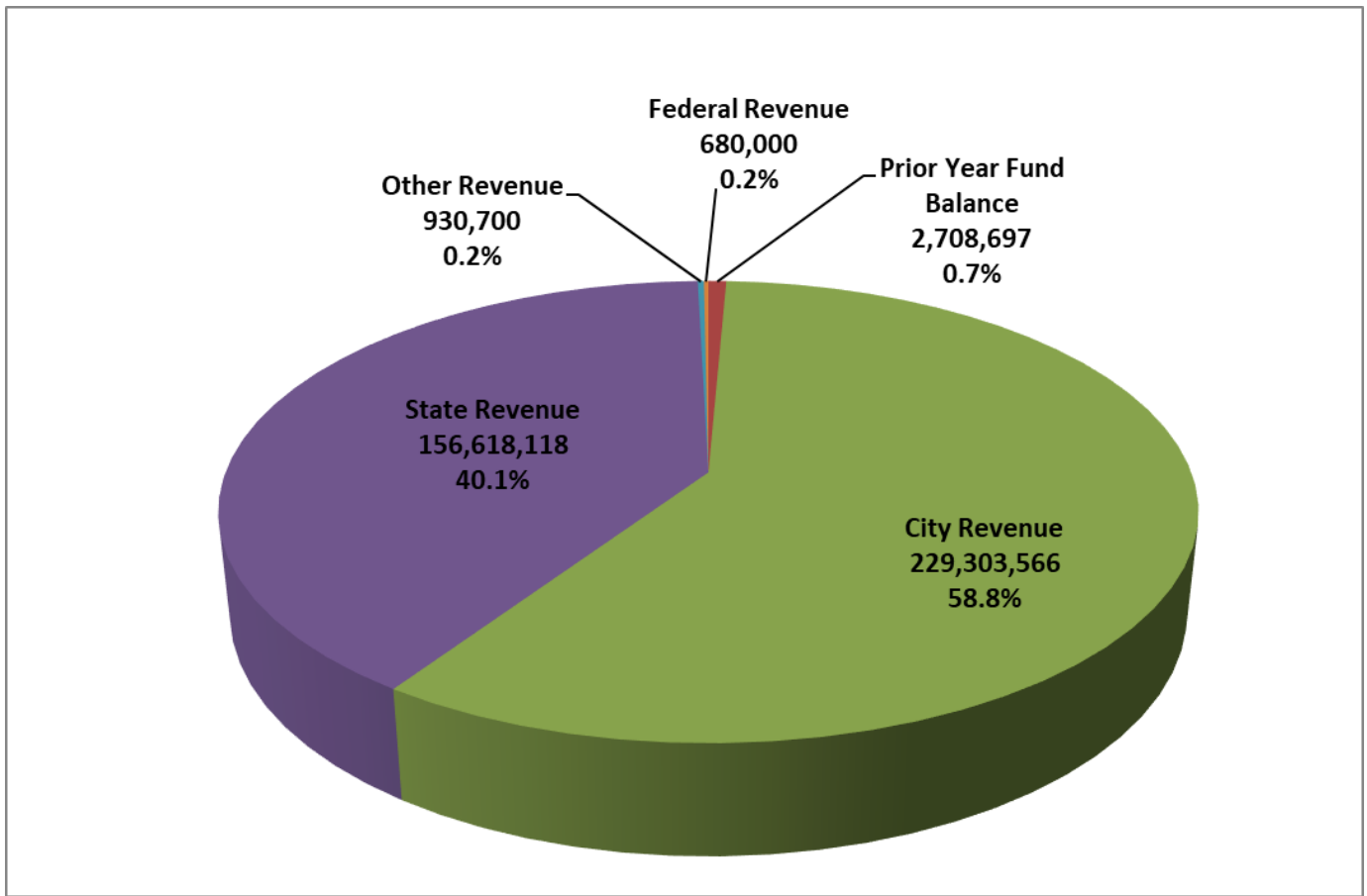
Ms. Stephanie Rizzi, Chair  
5th District

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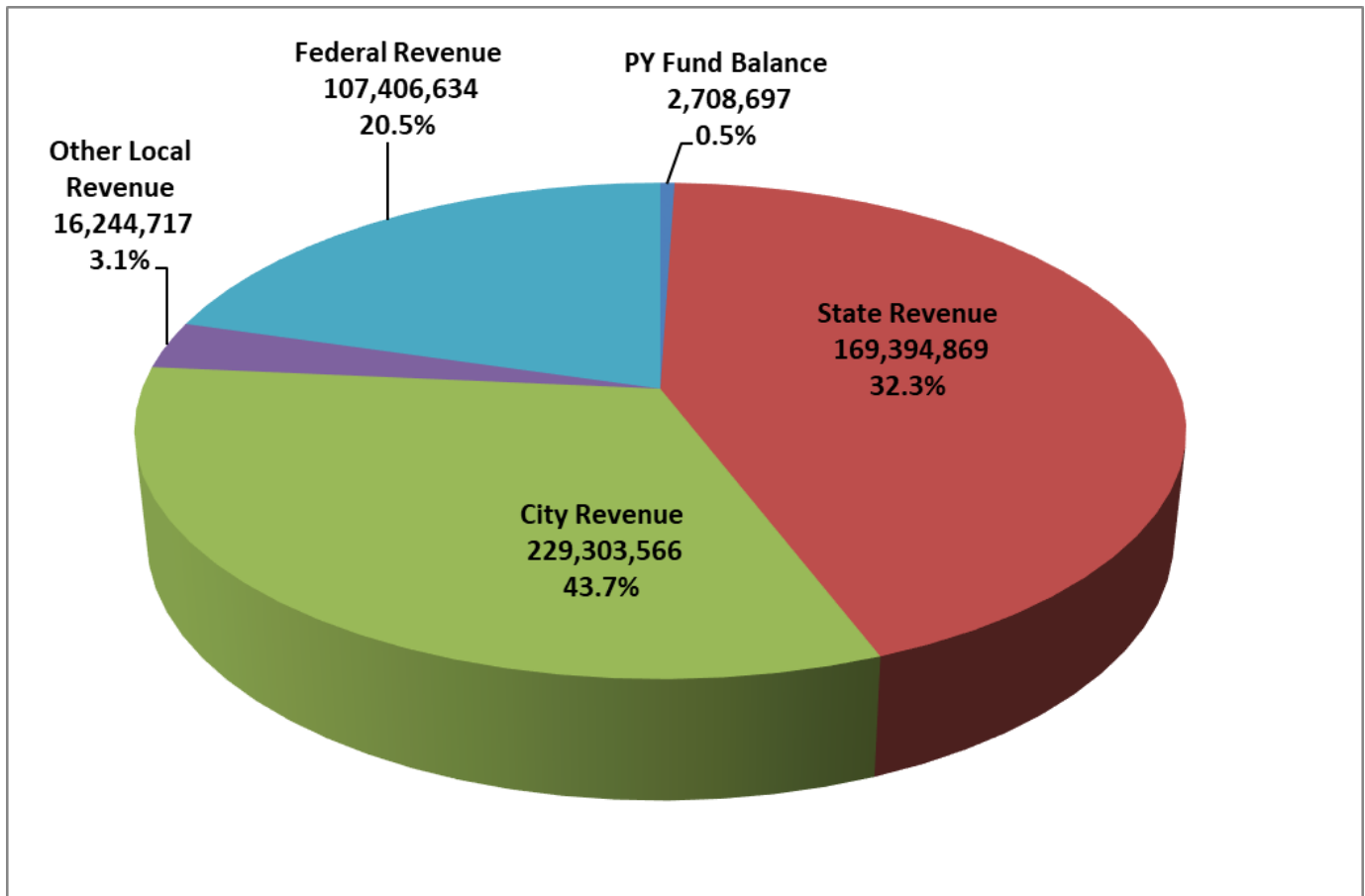
RICHMOND PUBLIC SCHOOLS  
2023-24 BUDGET REPORT  
GENERAL FUND OPERATING BUDGET REVENUE

| SOURCE                  | ACTUAL<br>FY 2022    | BUDGET<br>FY 2022    | BUDGET<br>FY 2023    | BUDGET<br>FY 2024    | \$<br>Change        | %<br>Change  |
|-------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|--------------|
| Prior Year Fund Balance | \$1,834,471          | \$1,834,471          | \$685,884            | \$2,708,697          | \$2,022,813         | 294.9%       |
| City Revenue            | \$185,307,625        | \$185,307,625        | \$200,307,625        | \$229,303,566        | \$28,995,941        | 14.5%        |
| State Revenue           | \$149,725,892        | \$158,989,325        | \$150,626,998        | \$156,618,118        | \$5,991,120         | 4.0%         |
| Other Revenue           | \$1,148,724          | \$673,900            | \$1,924,400          | \$930,700            | \$-993,700          | -51.6%       |
| Federal Revenue         | \$559,736            | \$660,000            | \$660,000            | \$680,000            | \$20,000            | 3.0%         |
| <b>Total Revenue</b>    | <b>\$338,576,448</b> | <b>\$347,465,321</b> | <b>\$354,204,907</b> | <b>\$390,241,081</b> | <b>\$36,036,174</b> | <b>10.2%</b> |



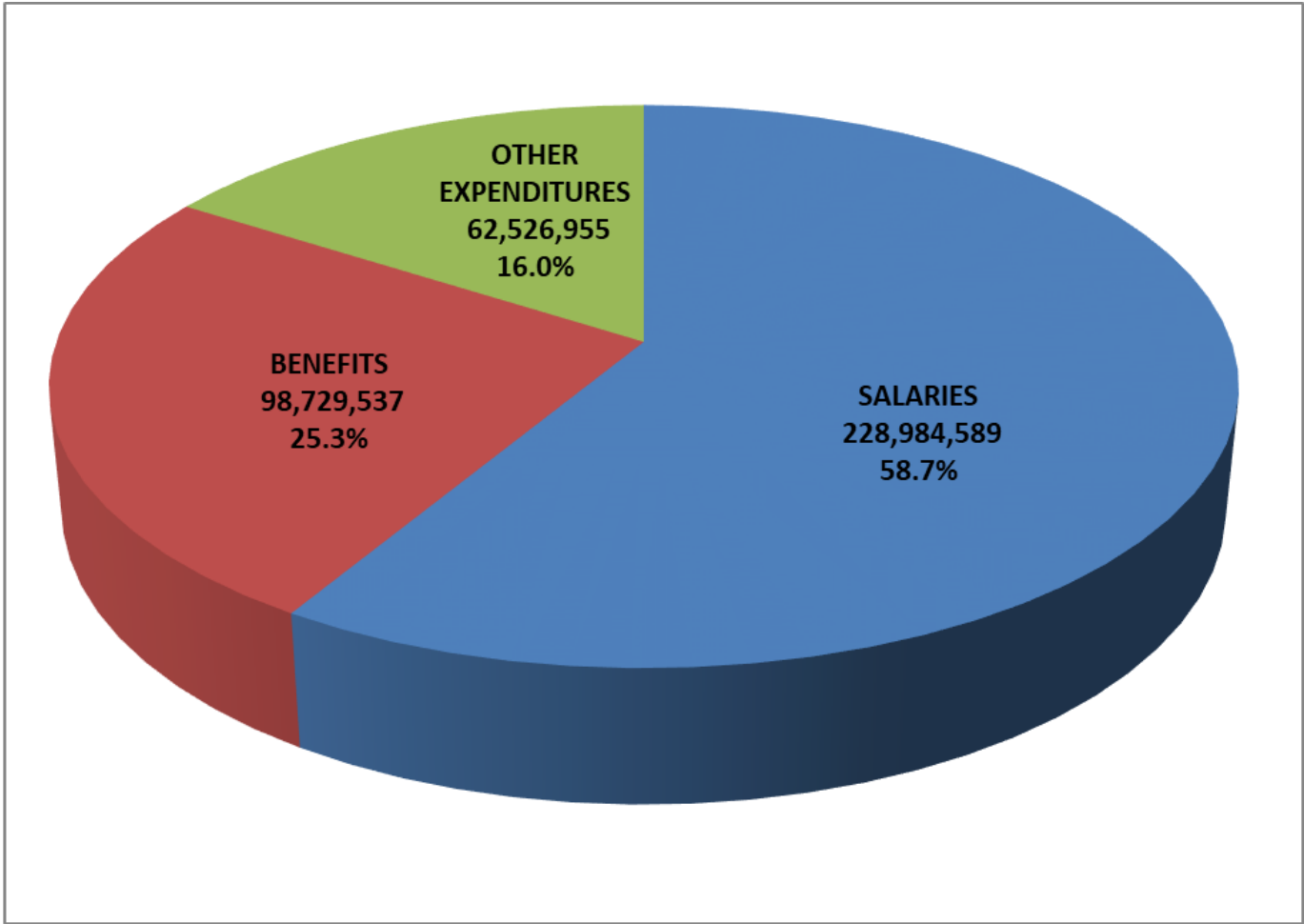
RICHMOND PUBLIC SCHOOLS  
2023-24 BUDGET REPORT  
REVENUE SUMMARY - ALL FUNDS

| SOURCE              | ACTUAL<br>FY 2022    | BUDGET<br>FY 2022    | BUDGET<br>FY 2023    | BUDGET<br>FY 2024    | \$<br>CHANGE          | %<br>CHANGE  |
|---------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------|
| PY Fund Balance     | \$19,063,732         | \$1,834,471          | \$685,884            | \$2,708,697          | \$2,022,813           | 294.9%       |
| City Revenue        | \$185,307,625        | \$185,307,625        | \$200,307,625        | \$229,303,566        | \$28,995,941          | 14.5%        |
| State Revenue       | \$164,742,562        | \$171,036,293        | \$167,237,743        | \$169,394,869        | \$2,157,126           | 1.3%         |
| Other Local Revenue | \$17,343,761         | \$14,497,256         | \$16,704,229         | \$16,244,717         | \$-459,512            | -2.8%        |
| Federal Revenue     | \$123,962,654        | \$107,821,753        | \$170,360,185        | \$107,406,634        | \$-62,953,551         | -37.0%       |
| <b>TOTAL</b>        | <b>\$510,420,334</b> | <b>\$480,497,398</b> | <b>\$555,295,666</b> | <b>\$525,058,483</b> | <b>\$(30,237,183)</b> | <b>-5.4%</b> |



RICHMOND PUBLIC SCHOOLS  
2023-24 BUDGET  
EXPENDITURES BY OBJECT GROUP - GENERAL FUND

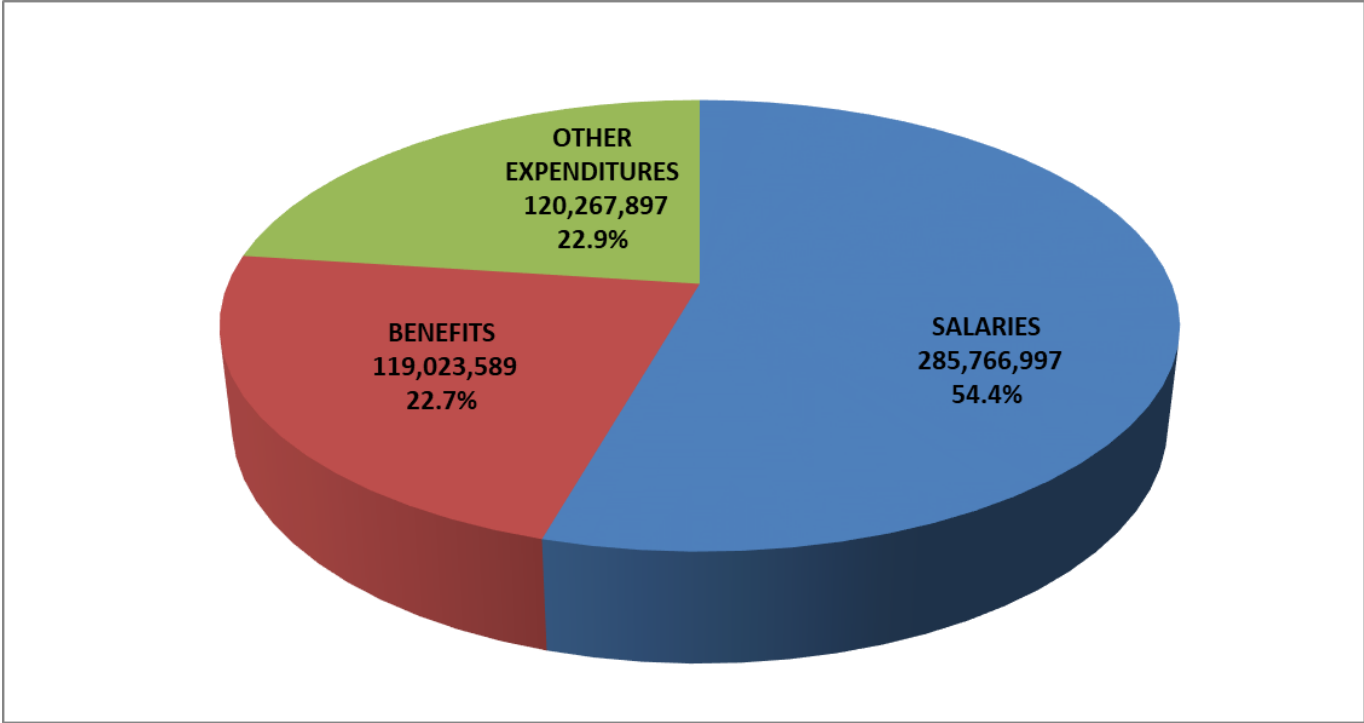
| OBJECT GROUP       | FTE<br>FY 2024 | ACTUAL<br>FY 2022 | BUDGET<br>FY 2022 | BUDGET<br>FY 2023 | BUDGET<br>FY 2024 | \$<br>CHANGE | %<br>CHANGE |
|--------------------|----------------|-------------------|-------------------|-------------------|-------------------|--------------|-------------|
| SALARIES           | 3,480.5        | \$189,744,304     | \$198,947,173     | \$206,265,656     | \$228,984,589     | \$22,718,933 | 11.0%       |
| BENEFITS           |                | \$82,389,138      | \$89,845,835      | \$91,846,518      | \$98,729,537      | \$6,883,019  | 7.5%        |
| OTHER EXPENDITURES |                | \$64,021,055      | \$58,672,313      | \$56,092,733      | \$62,526,955      | \$6,434,222  | 11.5%       |
| TOTAL              | 3,480.5        | \$336,154,497     | \$347,465,321     | \$354,204,907     | \$390,241,081     | \$36,036,174 | 10.2%       |





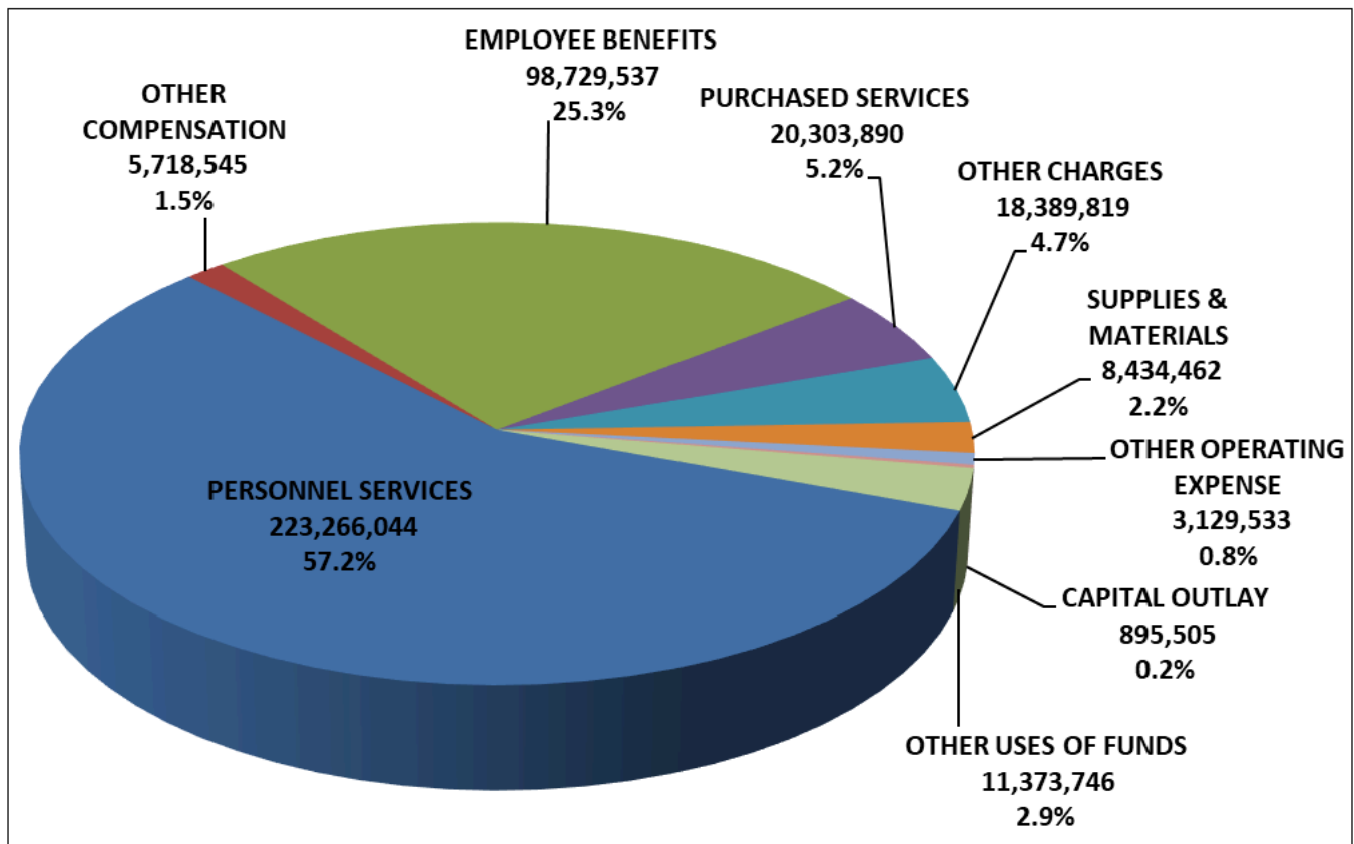
RICHMOND PUBLIC SCHOOLS  
2023-24 BUDGET  
EXPENDITURES BY OBJECT GROUP - ALL FUNDS

| OBJECT GROUP       | FTE     | ACTUAL        | BUDGET        | BUDGET        | BUDGET        | \$             | %      |
|--------------------|---------|---------------|---------------|---------------|---------------|----------------|--------|
|                    | FY 2024 | FY 2022       | FY 2022       | FY 2023       | FY 2024       | CHANGE         | CHANGE |
| SALARIES           | 4,290.9 | \$248,370,433 | \$244,249,274 | \$289,150,505 | \$285,766,997 | \$-3,383,508   | -1.2%  |
| BENEFITS           |         | \$101,629,435 | \$107,566,291 | \$118,953,569 | \$119,023,589 | \$70,020       | 0.1%   |
| OTHER EXPENDITURES |         | \$139,630,354 | \$128,681,833 | \$147,191,592 | \$120,267,897 | \$-26,923,695  | -18.3% |
| TOTAL              | 4,290.9 | \$489,630,222 | \$480,497,398 | \$555,295,666 | \$525,058,483 | \$(30,237,183) | -5.4%  |



RICHMOND PUBLIC SCHOOLS  
2023-24 BUDGET  
GENERAL FUND EXPENDITURES BY OBJECT CATEGORY

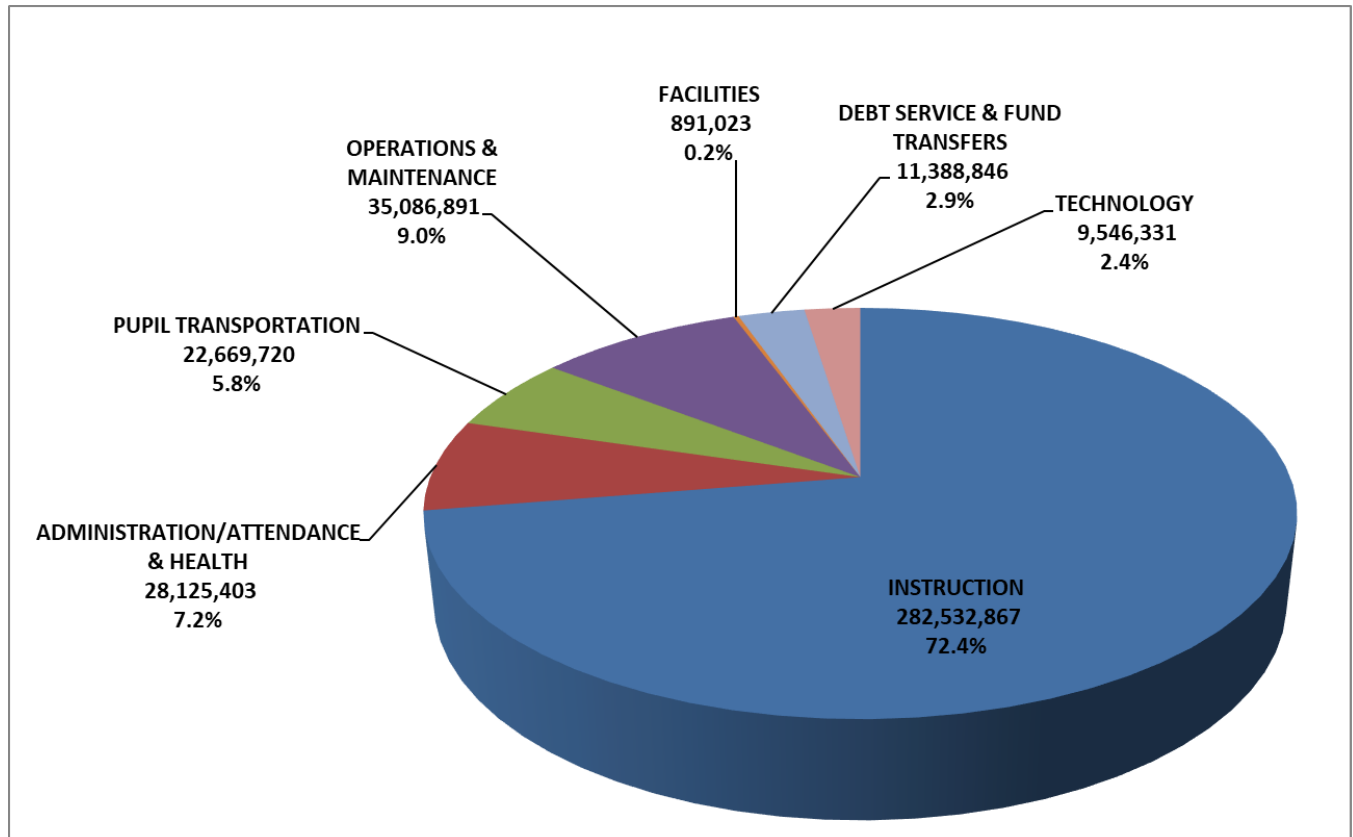
| OBJECT CATEGORY            | FTE<br>FY 2024 | ACTUAL<br>FY 2022    | BUDGET<br>FY 2022    | BUDGET<br>FY 2023    | BUDGET<br>FY 2024    | \$<br>CHANGE        | %<br>CHANGE  |
|----------------------------|----------------|----------------------|----------------------|----------------------|----------------------|---------------------|--------------|
| PERSONNEL SERVICES         | 3,480.5        | \$179,258,913        | \$192,830,950        | \$200,991,236        | \$223,266,044        | \$22,274,808        | 11.1%        |
| OTHER<br>COMPENSATION      |                | \$10,485,391         | \$6,116,223          | \$5,274,420          | \$5,718,545          | \$444,125           | 8.4%         |
| EMPLOYEE BENEFITS          |                | \$82,389,138         | \$89,845,835         | \$91,846,518         | \$98,729,537         | \$6,883,019         | 7.5%         |
| PURCHASED SERVICES         |                | \$20,841,772         | \$22,500,050         | \$19,808,908         | \$20,303,890         | \$494,982           | 2.5%         |
| OTHER CHARGES              |                | \$18,334,049         | \$16,992,429         | \$17,518,681         | \$18,389,819         | \$871,138           | 5.0%         |
| SUPPLIES & MATERIALS       |                | \$10,044,725         | \$8,628,777          | \$8,020,207          | \$8,434,462          | \$414,255           | 5.2%         |
| OTHER OPERATING<br>EXPENSE |                | \$3,184,211          | \$3,600,973          | \$3,276,573          | \$3,129,533          | \$-147,040          | -4.5%        |
| CAPITAL OUTLAY             |                | \$1,891,239          | \$1,076,600          | \$748,905            | \$895,505            | \$146,600           | 19.6%        |
| OTHER USES OF FUNDS        |                | \$9,725,059          | \$5,873,484          | \$6,719,459          | \$11,373,746         | \$4,654,287         | 69.3%        |
| <b>TOTAL</b>               | <b>3,480.5</b> | <b>\$336,154,497</b> | <b>\$347,465,321</b> | <b>\$354,204,907</b> | <b>\$390,241,081</b> | <b>\$36,036,174</b> | <b>10.2%</b> |



# RICHMOND PUBLIC SCHOOLS

## RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET FUNCTION SUMMARY - GENERAL FUND

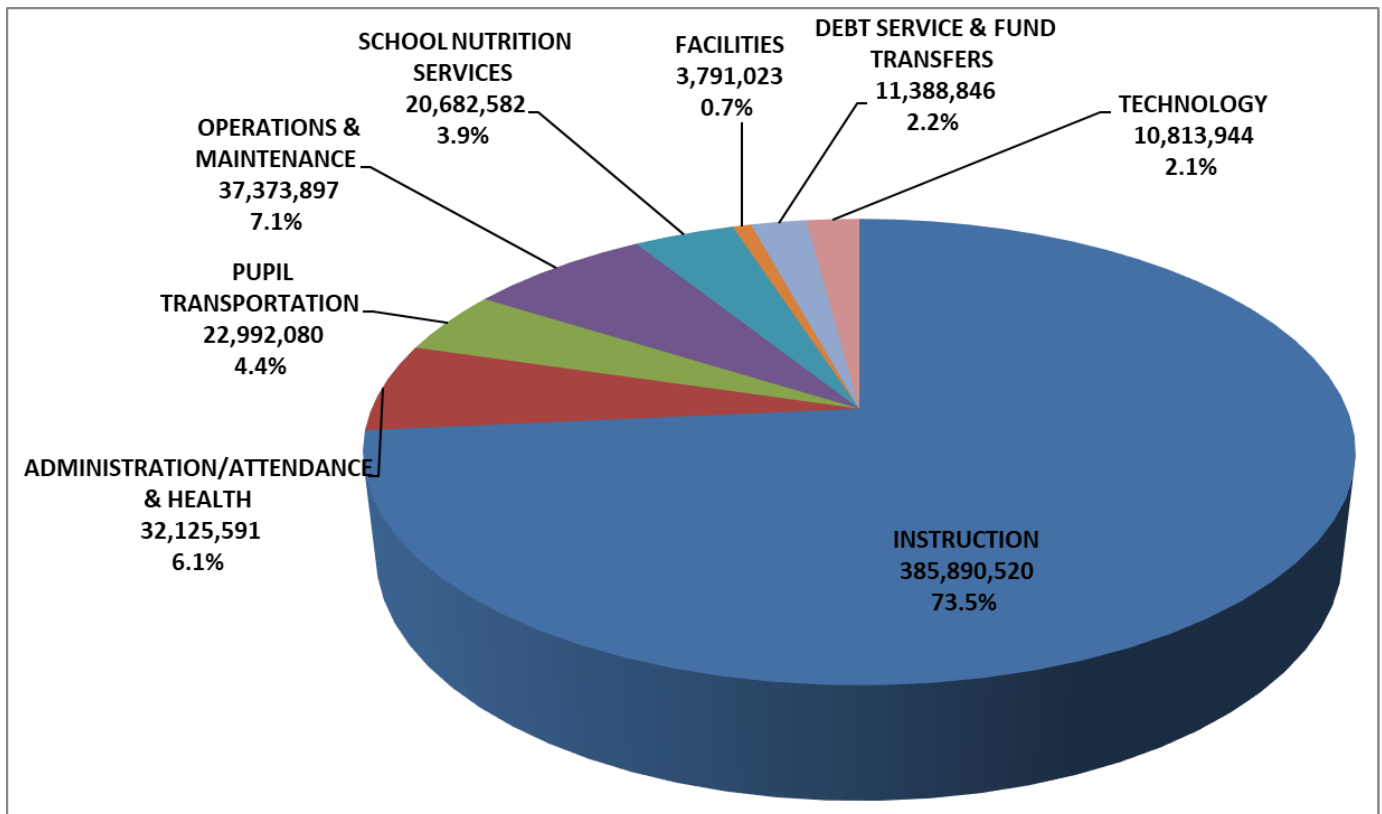
| FUNCTION GROUP                         | FTE<br>FY 2024 | ACTUAL<br>FY 2022    | BUDGET<br>FY 2022    | BUDGET<br>FY 2023    | BUDGET<br>FY 2024    | \$<br>CHANGE        | %<br>CHANGE  |
|--|----------------|----------------------|----------------------|----------------------|----------------------|---------------------|--------------|
| INSTRUCTION                            | 2,673.0        | \$238,777,629        | \$255,446,496        | \$257,156,224        | \$282,532,867        | \$25,376,643        | 9.9%         |
| ADMINISTRATION,<br>ATTENDANCE & HEALTH | 223.0          | \$23,780,838         | \$24,337,051         | \$26,230,202         | \$28,125,403         | \$1,895,201         | 7.2%         |
| PUPIL TRANSPORTATION                   | 231.0          | \$19,527,123         | \$18,315,078         | \$19,540,399         | \$22,669,720         | \$3,129,321         | 16.0%        |
| OPERATIONS<br>& MAINTENANCE            | 308.0          | \$32,414,426         | \$31,490,877         | \$32,761,664         | \$35,086,891         | \$2,325,227         | 7.1%         |
| SCHOOL NUTRITION<br>SERVICES           | 0.0            | \$32,749             | \$0                  | \$0                  | \$0                  | \$0                 | 0.0%         |
| FACILITIES                             | 6.0            | \$713,361            | \$629,513            | \$838,775            | \$891,023            | \$52,248            | 6.2%         |
| DEBT SERVICE<br>& FUND TRANSFERS       | 0.0            | \$10,185,309         | \$7,068,114          | \$7,914,089          | \$11,388,846         | \$3,474,757         | 43.9%        |
| TECHNOLOGY                             | 39.5           | \$10,723,062         | \$10,178,192         | \$9,763,554          | \$9,546,331          | \$-217,223          | -2.2%        |
| <b>TOTAL</b>                           | <b>3,480.5</b> | <b>\$336,154,497</b> | <b>\$347,465,321</b> | <b>\$354,204,907</b> | <b>\$390,241,081</b> | <b>\$36,036,174</b> | <b>10.2%</b> |



# RICHMOND PUBLIC SCHOOLS

## RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET FUNCTION SUMMARY-ALL FUNDS

| FUNCTION GROUP                         | FTE<br>FY<br>2024 | ACTUAL<br>FY 2022    | BUDGET<br>FY 2022    | BUDGET<br>FY 2023    | BUDGET<br>FY 2024    | \$<br>CHANGE          | %<br>CHANGE  |
|--|-------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------|
| INSTRUCTION                            | 3,296.9           | \$346,109,673        | \$342,043,049        | \$398,176,174        | \$385,890,520        | \$-12,285,654         | -3.1%        |
| ADMINISTRATION,<br>ATTENDANCE & HEALTH | 247.0             | \$28,348,062         | \$28,488,425         | \$34,155,867         | \$32,125,591         | \$-2,030,276          | -5.9%        |
| PUPIL<br>TRANSPORTATION                | 241.0             | \$23,912,852         | \$19,789,273         | \$20,135,299         | \$22,992,080         | \$2,856,781           | 14.2%        |
| OPERATIONS<br>& MAINTENANCE            | 321.0             | \$37,242,546         | \$42,907,792         | \$40,788,969         | \$37,373,897         | \$-3,415,072          | -8.4%        |
| SCHOOL NUTRITION<br>SERVICES           | 139.0             | \$18,888,731         | \$19,436,538         | \$20,077,104         | \$20,682,582         | \$605,478             | 3.0%         |
| FACILITIES                             | 6.0               | \$4,675,563          | \$629,513            | \$8,738,775          | \$3,791,023          | \$-4,947,752          | -56.6%       |
| DEBT SERVICE<br>& FUND TRANSFERS       | -                 | \$10,185,309         | \$7,068,114          | \$7,914,089          | \$11,388,846         | \$3,474,757           | 43.9%        |
| TECHNOLOGY                             | 40.0              | \$20,267,477         | \$20,134,694         | \$25,309,389         | \$10,813,944         | \$-14,495,445         | -57.3%       |
| <b>TOTAL</b>                           | <b>4,290.9</b>    | <b>\$489,630,213</b> | <b>\$480,497,398</b> | <b>\$555,295,666</b> | <b>\$525,058,483</b> | <b>\$(30,237,183)</b> | <b>-5.4%</b> |



PERSONNEL COMPLEMENT

# PERSONNEL COMPLEMENT

| GENERAL FUND SUMMARY BY AGENCY                        | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| 13th District Court Services Unit                     | 1.00              | 1.00              | 1.00               | 1.00                |
| Animal Care and Control                               | 25.00             | 25.00             | 20.50              | 22.63               |
| Budget and Strategic Planning                         | 13.00             | 13.00             | 15.00              | 17.00               |
| Chief Administrative Offices                          | 10.00             | 10.00             | 4.00               | 10.00               |
| Citizen Service and Response                          | 20.00             | 28.00             | 20.00              | 22.00               |
| City Assessor   | 37.00             | 37.00             | 37.00              | 37.00               |
| City Attorney   | 30.76             | 30.76             | 30.76              | 37.76               |
| City Auditor  | 13.00             | 13.00             | 12.00              | 12.00               |
| City Clerk  | 8.00              | 8.00              | 7.00               | 7.00                |
| City Council  | 18.00             | 18.00             | 18.00              | 18.00               |
| City Treasurer  | 2.00              | 2.00              | 2.00               | 2.00                |
| Council Chief of Staff                                | 11.00             | 11.00             | 11.00              | 11.00               |
| Department of Emergency Communications                | 46.00             | 46.00             | 36.00              | 44.00               |
| Economic Development                                  | 18.00             | 18.00             | 17.00              | 15.00               |
| Finance   | 113.00            | 113.00            | 97.00              | 112.00              |
| Fire and Emergency Services                           | 437.00            | 438.00            | 421.00             | 434.00              |
| General Registrar                                     | 16.96             | 16.96             | 15.30              | 19.64               |
| Housing and Community Development                     | 5.25              | 8.42              | 9.47               | 8.62                |
| Human Resources                                       | 53.50             | 50.50             | 39.50              | 48.00               |
| Human Services  | 13.00             | 16.00             | 17.00              | 19.00               |
| Inspector General                                     | 4.00              | 4.00              | 7.00               | 7.00                |
| Judiciary - Adult Drug Court                          | 7.00              | 7.00              | 7.00               | 7.00                |
| Judiciary - Commonwealth Attorney                     | 63.00             | 63.00             | 64.00              | 65.00               |
| Judiciary - Circuit Court                             | 54.00             | 54.00             | 51.00              | 53.50               |
| Justice Services                                      | 132.00            | 132.00            | 108.00             | 110.50              |
| Juvenile and Domestic Relations Court                 | 1.00              | 1.00              | 1.00               | 1.00                |
| Library   | 87.50             | 87.50             | 67.50              | 72.50               |
| Mayor's Office  | 9.00              | 9.00              | 10.00              | 11.00               |
| Minority Business Development                         | 10.00             | 9.00              | 6.00               | 6.00                |
| Office of Community Wealth Building                   | 20.00             | 20.00             | 35.00              | 36.00               |
| Office of Intergovernmental Affairs                   | —                 | —                 | —                  | 1.00                |
| Office of Strategic Communications & Civic Engagement | —                 | —                 | 6.00               | 23.00               |
| Office of Sustainability                              | —                 | —                 | 4.00               | 6.00                |
| Parks, Recreation, and Community Facilities           | 202.23            | 201.48            | 165.68             | 182.20              |
| Planning and Development Review                       | 121.50            | 123.50            | 122.88             | 131.88              |
| Police  | 881.50            | 881.50            | 823.50             | 830.50              |
| Press Secretary                                       | 6.00              | —                 | —                  | —                   |
| Procurement Services                                  | 17.00             | 17.00             | 15.00              | 24.00               |
| Public Works  | 241.15            | 238.60            | 151.33             | 190.43              |
| Sheriff and Jail                                      | 464.00            | 464.00            | 369.53             | 383.06              |
| Social Services                                       | 481.30            | 481.30            | 320.30             | 345.30              |
| <b>Total General Fund</b>                             | <b>3,693.65</b>   | <b>3,697.52</b>   | <b>3,165.25</b>    | <b>3,384.52</b>     |

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# PERSONNEL COMPLEMENT

## SUMMARY BY FUND AND AGENCY

| CAPITAL IMPROVEMENT BY AGENCY                          | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|--|-------------------|-------------------|--------------------|---------------------|
| Parks, Recreation, & Community Facilities              | 2.50              | 3.50              | 3.50               | —                   |
| Public Works   | 11.00             | 9.55              | 5.50               | —                   |
| <b>Total Capital Budget Fund</b>                       | <b>13.50</b>      | <b>13.05</b>      | <b>9.00</b>        | <b>—</b>            |
| ENTERPRISE FUND BY AGENCY                              | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
| Parks & Recreation - Cemeteries                        | 25.00             | 25.00             | 17.00              | 16.00               |
| Department of Public Utilities*                        | 769.75            | 772.04            | 593.04             | 702.55              |
| Public Works - Parking Management                      | 12.00             | 12.00             | 11.00              | 12.00               |
| <b>Total Enterprise Fund</b>                           | <b>806.75</b>     | <b>809.04</b>     | <b>621.04</b>      | <b>730.55</b>       |
| INTERNAL SERVICES FUND BY AGENCY                       | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
| Public Works - Fleet Management                        | 55.00             | 55.00             | 50.00              | 51.00               |
| Risk Management  | 4.00              | 4.00              | 4.00               | 4.00                |
| Department of Information Technology                   | 93.60             | 95.00             | 83.00              | 90.00               |
| Department of Emergency Communications -<br>Radio Shop | 6.00              | 5.00              | 6.20               | 7.00                |
| <b>Total Internal Services Fund</b>                    | <b>158.60</b>     | <b>159.00</b>     | <b>143.20</b>      | <b>152.00</b>       |
| SPECIAL FUND BY AGENCY                                 | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
| City Attorney  | 4.50              | 4.50              | 4.50               | 4.50                |
| Department of Emergency Communications                 | 73.00             | 74.00             | 68.95              | 67.00               |
| Housing & Community Development                        | 11.75             | 9.58              | 9.53               | 9.38                |
| Judiciary - Adult Drug Court                           | 1.00              | 1.00              | 1.00               | 1.00                |
| Judiciary - Commonwealth Attorney                      | 11.80             | 11.80             | 11.80              | 11.00               |
| Justice Services                                       | 23.50             | 23.50             | 24.00              | 24.00               |
| Office of Community Wealth Building                    | 14.00             | 14.00             | 5.00               | —                   |
| Parks, Recreation, & Community Facilities              | 1.70              | 2.95              | 2.25               | 2.00                |
| Planning & Development Review                          | 2.50              | 0.50              | 0.12               | 0.12                |
| Public Works   | 229.85            | 238.05            | 165.32             | 208.57              |
| Richmond Police Department                             | —                 | —                 | —                  | 1.00                |
| Richmond Public Library                                | 1.00              | 1.00              | 1.00               | 1.00                |
| Richmond Retirement System                             | 11.75             | 11.75             | 11.75              | 11.75               |
| Sheriff and Jail                                       | 2.00              | 2.00              | 1.00               | 3.00                |
| Social Services  | 7.00              | 7.00              | 7.00               | 7.00                |
| <b>Total Special Fund</b>                              | <b>395.35</b>     | <b>401.63</b>     | <b>313.22</b>      | <b>351.32</b>       |

\*Total staffing for the Department of Public Utilities includes positions staffed, but not funded, within the Department of Procurement Services and City Attorney's Office.



# PERSONNEL COMPLEMENT

## SUMMARY BY FUND AND AGENCY (CONTINUED)

| OTHER FUNDS SUMMARY                       | FY 2021<br>Actual | FY 2022<br>Actual | FY 2023<br>Adopted | FY 2024<br>Proposed |
|---|-------------------|-------------------|--------------------|---------------------|
| Capital Improvement Funds                 | 13.50             | 13.05             | 9.00               | —                   |
| Enterprise Funds                          | 37.00             | 37.00             | 28.00              | 28.00               |
| Enterprise Funds – Public Utilities       | 769.75            | 772.04            | 593.04             | 730.55              |
| Internal Service Funds                    | 158.60            | 159.00            | 143.20             | 152.00              |
| Special Funds                             | 395.35            | 401.63            | 313.22             | 351.32              |
| <b>Total Other Funds</b>                  | <b>1,374.20</b>   | <b>1,382.72</b>   | <b>1,086.46</b>    | <b>1,261.87</b>     |
|   |                   |                   |                    |                     |
| <b>Total All Positions Except Schools</b> | <b>5,067.85</b>   | <b>5,080.24</b>   | <b>4,251.71</b>    | <b>4,646.39</b>     |
|   |                   |                   |                    |                     |
| <b>Total School Board</b>                 | <b>3,478.00</b>   | <b>3,418.80</b>   | <b>3,459.90</b>    | <b>3,480.50</b>     |
|   |                   |                   |                    |                     |
| <b>Total All Positions - All Funds</b>    | <b>8,545.85</b>   | <b>8,499.04</b>   | <b>7,711.61</b>    | <b>8,126.89</b>     |

# **APPENDICES & GLOSSARY**

### General Fund Expenditures by Natural Account Code

| Account Code | Account Code Name                             | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 60000        | Full-Time Permanent                           | \$141,938,120   | \$142,144,091   | \$197,588,193          | \$233,299,533          | \$35,711,341  | 18.07%            |
| 60001        | Overtime Permanent                            | 9,665,002       | 8,414,308       | 6,817,096              | 6,817,096              | -             | 0.00%             |
| 60002        | Holiday Pay Permanent                         | 7,076,386       | 7,025,799       | -                      | -                      | -             | 0.00%             |
| 60003        | Shift Other Differential Perm                 | 643,516         | 588,255         | 662,239                | 662,239                | -             | 0.00%             |
| 60004        | Vacation Pay Permanent                        | 11,508,253      | 13,244,499      | -                      | -                      | -             | 0.00%             |
| 60005        | Sick Leave Permanent                          | 6,948,822       | 6,701,737       | -                      | -                      | -             | 0.00%             |
| 60006        | Compensatory Leave Perm                       | 846,392         | 965,975         | -                      | -                      | -             | 0.00%             |
| 60007        | Military Leave Permanent                      | 271,886         | 196,984         | -                      | -                      | -             | 0.00%             |
| 60008        | Civil Leave Permanent                         | 9,839           | 7,588           | -                      | -                      | -             | 0.00%             |
| 60009        | Death Leave Permanent                         | 276,498         | 284,745         | -                      | -                      | -             | 0.00%             |
| 60010        | Fire Flsa Overtime                            | 1,691,308       | 1,616,789       | 965,951                | 965,951                | -             | 0.00%             |
| 60013        | Earned HOL Pay-Permanent                      | 603             | 1,126           | -                      | -                      | -             | 0.00%             |
| 60014        | FMLA Paid Parental Maternity                  | 83,496          | 132,150         | -                      | -                      | -             | 0.00%             |
| 60015        | FMLA Paid Parental Adopt/Foster Care          | 12,262          | 11,344          | -                      | -                      | -             | 0.00%             |
| 60016        | FMLA Paid Parental Bonding                    | 357,024         | 340,417         | -                      | -                      | -             | 0.00%             |
| 60017        | FMLA Paid Parental Sick Parent                | 188,787         | 203,024         | -                      | -                      | -             | 0.00%             |
| 61000        | Part Time Salaries                            | 1,744,694       | 1,870,131       | 2,192,905              | 2,519,188              | 326,283       | 14.88%            |
| 61001        | Overtime Part Time                            | 58,046          | 40,535          | 30,000                 | 30,000                 | -             | 0.00%             |
| 61002        | Holiday Pay Part Time                         | 65,249          | 84,984          | -                      | -                      | -             | 0.00%             |
| 61004        | Vacation Pay Part Time                        | 60,675          | 90,054          | -                      | -                      | -             | 0.00%             |
| 61005        | Sick Leave Personal Part Time                 | 34,926          | 47,882          | -                      | -                      | -             | 0.00%             |
| 61011        | Civil Leave Part Time                         | -               | 177             | -                      | -                      | -             | 0.00%             |
| 61012        | Death Leave Perm Part-Time                    | 2,061           | 1,971           | -                      | -                      | -             | 0.00%             |
| 62000        | Temporary Employee                            | 1,373,504       | 1,171,929       | 1,946,176              | 1,961,176              | 15,000        | 0.77%             |
| 62001        | Overtime Temp                                 | 41,899          | 32,460          | 6,650                  | 6,650                  | -             | 0.00%             |
| 62002        | Holiday Pay Temporary                         | 58,921          | 54,622          | -                      | -                      | -             | 0.00%             |
| 62005        | Sick Leave Temporary                          | 18,620          | 8,234           | -                      | -                      | -             | 0.00%             |
| 62006        | Compensatory Leave-Hrly Temp                  | -               | 216             | -                      | -                      | -             | 0.00%             |
| 62011        | Civil Leave Temp                              | 128             | -               | -                      | -                      | -             | 0.00%             |
| 62012        | Funeral Leave Temp Employee                   | 1,860           | -               | -                      | -                      | -             | 0.00%             |
| 63000        | Fica  | 11,706,932      | 11,845,503      | 12,407,753             | 14,577,107             | 2,169,354     | 17.48%            |
| 63001        | Retirement Contribution Rsrs                  | 43,657,060      | 43,619,120      | 48,417,919             | 53,744,178             | 5,326,258     | 11.00%            |
| 63002        | Medcare Fica                                  | 2,747,248       | 2,783,833       | 2,903,606              | 3,409,236              | 505,630       | 17.41%            |
| 63003        | Group Life Insurance                          | 1,114,531       | 1,092,909       | 1,286,464              | 1,511,017              | 224,554       | 17.46%            |
| 63004        | Constitutional Off Vsrs Ret                   | 3,281,257       | 3,248,904       | 3,738,749              | 4,398,621              | 659,872       | 17.65%            |
| 63006        | Health Care Active Employees                  | 28,392,922      | 27,582,894      | 31,570,309             | 32,175,527             | 605,217       | 1.92%             |
| 63007        | Health Care Retired Employees                 | 3,148,071       | 1,545,404       | 2,300,000              | 1,000,000              | (1,300,000)   | -56.52%           |
| 63008        | State Unemployment Insurance (SUI)            | 281,355         | 163,195         | -                      | -                      | -             | 0.00%             |
| 63011        | Health Savings Account (HSA) Expense-Employer | 294,484         | 273,074         | -                      | -                      | -             | 0.00%             |
| 64100        | Housing Allowance                             | 19,300          | 5,900           | -                      | -                      | -             | 0.00%             |
| 64101        | Clothing Allowance                            | 37,989          | 33,689          | 36,266                 | 36,266                 | -             | 0.00%             |
| 64102        | Police Operational Differentia                | 267,780         | 247,599         | 270,810                | 270,810                | -             | 0.00%             |
| 64103        | Educncvtv #81                                 | 78,761          | 64,555          | 90,000                 | 90,000                 | -             | 0.00%             |
| 64104        | Education Pay                                 | 15,142          | 31,490          | -                      | -                      | -             | 0.00%             |
| 64105        | Bonus Pay                                     | 4,045,500       | 9,877,071       | -                      | -                      | -             | 0.00%             |
| 64108        | Prevention Pay                                | 4,122,416       | -               | -                      | -                      | -             | 0.00%             |
| 64109        | Sworn Court Ot                                | 6,009,204       | 7,459,752       | 510,000                | 510,000                | -             | 0.00%             |
| 64110        | VRIP Incentive Payments                       | 22,000          | -               | -                      | -                      | -             | 0.00%             |
| 66015        | Public Safety - Lump Sum Payout               | -               | -               | 17,400,000             | 5,658,533              | (11,741,467)  | -67.48%           |
| 69002        | OPEB Expense                                  | 6,030,000       | 1,400,000       | -                      | -                      | -             | 0.00%             |
| 70000        | Contractual Services                          | -               | -               | 10,000                 | 10,000                 | -             | 0.00%             |

### General Fund Expenditures by Natural Account Code

| Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 70003        | Internal Printing & Duplicatng                 | -               | -               | -                      | 10,000                 | 10,000        | 0.00%             |
| 70100        | Professional Services                          | 298,020         | 648,550         | 189,683                | 189,683                | -             | 0.00%             |
| 70111        | Auditing Services-External                     | 259,747         | 270,000         | 378,800                | 378,800                | -             | 0.00%             |
| 70112        | Financial&Invest Mgt Svcs                      | 200,400         | 194,000         | 623,474                | 623,474                | -             | 0.00%             |
| 70121        | Architectural And Engineering Services         | 23,960          | 17,697          | -                      | -                      | -             | 0.00%             |
| 70122        | Inspection Services                            | 1,043           | 11,231          | 500                    | 500                    | -             | 0.00%             |
| 70123        | Contractor Construction Sevices                | 28,463          | 48,115          | 75,000                 | 75,000                 | -             | 0.00%             |
| 70124        | Professional Painting Services                 | 6,895           | 2,480           | 2,000                  | 2,000                  | -             | 0.00%             |
| 70125        | Environmental Services                         | 31,812          | 64,574          | 35,000                 | 154,765                | 119,765       | 342.19%           |
| 70130        | ADVERTISING/PUBLICITY/PUBLIC RELATION SERVICES | -               | -               | -                      | 50,000                 | 50,000        | 0.00%             |
| 70131        | Public Information & Public Relations Services | 333,849         | 485,968         | 601,577                | 653,761                | 52,184        | 8.67%             |
| 70132        | Media Services (Advertising)                   | 79,155          | 165,034         | 116,090                | 141,090                | 25,000        | 21.54%            |
| 70133        | Photographic Services                          | 283             | 6,524           | 8,000                  | 8,000                  | -             | 0.00%             |
| 70141        | Laboratory and X-Ray Services                  | 4,035           | 3,930           | 10,675                 | 10,675                 | -             | 0.00%             |
| 70151        | Information & Research Services                | 109,976         | 205,936         | 257,574                | 257,574                | -             | 0.00%             |
| 70152        | Attorney/Legal Services                        | 103,965         | 865,116         | 1,285,211              | 1,285,211              | -             | 0.00%             |
| 70153        | Mediation Services (Court)                     | 18,873          | (33,372)        | 20,984                 | 20,984                 | -             | 0.00%             |
| 70161        | Management Services                            | 6,208,417       | 10,310,518      | 10,144,075             | 22,101,853             | 11,957,778    | 117.88%           |
| 70162        | Bd Of Review R E Assessment                    | 16,122          | 15,560          | 18,000                 | 18,000                 | -             | 0.00%             |
| 70163        | Education & Training Services                  | 843,244         | 154,385         | 19,800                 | 22,800                 | 3,000         | 15.15%            |
| 70164        | Recreational Professional Services             | 151,314         | 193,657         | 119,395                | 119,395                | -             | 0.00%             |
| 70165        | Electric Service                               | -               | -               | -                      | 24,000                 | 24,000        | 0.00%             |
| 70211        | Building Repair And Maint Services             | 838,065         | 1,004,088       | 1,836,782              | 1,836,782              | -             | 0.00%             |
| 70212        | Cleaning/Janitorial Services                   | 5,944,274       | 3,725,924       | 2,799,221              | 3,299,221              | 500,000       | 17.86%            |
| 70213        | Grounds Services                               | 34,812          | 48,367          | 45,000                 | 45,000                 | -             | 0.00%             |
| 70214        | Electrical Repair and Maint Services           | 1,771,414       | 1,631,673       | 1,875,000              | 1,875,000              | -             | 0.00%             |
| 70215        | Equipment Repair and Maint Services            | 3,485,136       | 2,667,850       | 3,769,433              | 4,949,263              | 1,179,830     | 31.30%            |
| 70216        | Pest Control Services                          | 63,013          | 49,287          | 115,816                | 115,816                | -             | 0.00%             |
| 70217        | Mechanical Repair And Maint Services           | 698,060         | 721,961         | 567,000                | 567,000                | -             | 0.00%             |
| 70218        | Vehicle Repair And Maint Services              | 4,933,556       | 5,318,445       | 6,156,601              | 6,155,944              | (657)         | -0.01%            |
| 70219        | Landfill Services                              | 104,218         | 7,079           | 25,000                 | 25,000                 | -             | 0.00%             |
| 70228        | Employee Tuition Reimbursement                 | -               | -               | -                      | 650,000                | 650,000       | 0.00%             |
| 70236        | Burial   | 31,325          | 33,375          | 40,000                 | 40,000                 | -             | 0.00%             |
| 70310        | PRINTING AND BINDING SERVICES                  | -               | -               | -                      | 10,000                 | 10,000        | 0.00%             |
| 70311        | Printing & Binding-External                    | 342,663         | 226,427         | 430,127                | 440,127                | 10,000        | 2.32%             |
| 70411        | Moving and Relocation Services                 | 55,140          | 325,642         | 82,100                 | 82,100                 | -             | 0.00%             |
| 70412        | Transportation Services                        | 8,404,336       | 8,455,891       | 9,082,101              | 9,298,885              | 216,784       | 2.39%             |
| 70413        | Mileage  | 11,037          | 11,506          | 294,484                | 43,984                 | (250,500)     | -85.06%           |
| 70414        | Meals and Per Diem                             | 47,101          | 25,901          | 11,280                 | 11,280                 | -             | 0.00%             |
| 70415        | Lodging  | 606             | 37,733          | 10,710                 | 10,710                 | -             | 0.00%             |
| 70416        | Employee Parking Subsidy                       | 377,550         | 370,977         | 409,123                | 766,478                | 357,355       | 87.35%            |
| 70511        | Equipment Rental                               | 308,899         | 486,980         | 333,052                | 333,052                | -             | 0.00%             |
| 70512        | Property Rental Agreements                     | 2,217,610       | 169,439         | 2,480,432              | 2,480,432              | -             | 0.00%             |
| 70513        | Residential Property Rental                    | 407,374         | (75)            | 7,800                  | 7,800                  | -             | 0.00%             |
| 70551        | Security/Monitoring Services                   | 1,932,384       | 2,319,629       | 2,647,059              | 2,732,159              | 85,100        | 3.21%             |
| 70552        | Contract And Temporary Personnel Services      | 6,018,594       | 7,658,308       | 4,612,475              | 6,412,475              | 1,800,000     | 39.02%            |
| 70553        | Food & Drink Services                          | 222,610         | 204,997         | 51,317                 | 79,317                 | 28,000        | 54.56%            |
| 70554        | Laundry & Dry Cleaning Services                | 770             | 292             | 1,300                  | 1,300                  | -             | 0.00%             |
| 70555        | Other Services                                 | 3,150,144       | 43,944          | 33,500                 | 33,500                 | -             | 0.00%             |
| 70557        | Testing Services                               | 426,693         | -               | -                      | -                      | -             | 0.00%             |
| 70558        | Jury Fees                                      | 43,718          | 69,760          | 77,330                 | 77,330                 | -             | 0.00%             |

### General Fund Expenditures by Natural Account Code

| Account Code | Account Code Name                           | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 70559        | Election Services                           | 470,498         | 381,809         | 375,170                | 575,170                | 200,000       | 53.31%            |
| 70560        | False Alarm Charges                         | 40,301          | 23,544          | 55,000                 | 55,000                 | -             | 0.00%             |
| 70561        | Spay/Neuter Charges                         | 72,541          | -               | 110,000                | 110,000                | -             | 0.00%             |
| 71011        | Uniforms & Safety Supplies-Employee         | 1,864,161       | 1,010,293       | 1,048,762              | 1,047,762              | (1,000)       | -0.10%            |
| 71012        | Office Supplies And Stationary              | 538,832         | 584,434         | 530,325                | 539,825                | 9,500         | 1.79%             |
| 71013        | Badges And Name Plates                      | 28,274          | 18,903          | 18,900                 | 18,900                 | -             | 0.00%             |
| 71014        | Employee Appreciation Events And Awards     | 24,047          | 57,107          | 83,327                 | 83,327                 | -             | 0.00%             |
| 71015        | Office/Building Decor                       | 96,236          | 24,753          | 2,500                  | 2,500                  | -             | 0.00%             |
| 71016        | Advertising & Publicity Supplies            | 49,780          | 103,958         | 60,068                 | 60,875                 | 807           | 1.34%             |
| 71017        | Photograhic Supplies                        | 7,569           | 4,495           | 7,259                  | 7,259                  | -             | 0.00%             |
| 71111        | Agric And Botanical Supplies                | 26,872          | 121,003         | 17,825                 | 17,825                 | -             | 0.00%             |
| 71112        | Forage Supplies For Animals                 | 41,218          | 67,580          | 53,718                 | 53,718                 | -             | 0.00%             |
| 71113        | Animal Supplies (Other Than Food)           | 7,709           | 13,011          | 5,000                  | 5,000                  | -             | 0.00%             |
| 71122        | Maps  | 628             | -               | 248                    | 248                    | -             | 0.00%             |
| 71131        | Janitorial Supplies                         | 491,301         | 700,603         | 615,816                | 540,816                | (75,000)      | -12.18%           |
| 71132        | Vehicle Cleaning Supplies                   | 10,536          | 13,107          | 22,100                 | 22,100                 | -             | 0.00%             |
| 71141        | Books & Reference Materials                 | 700,527         | 778,792         | 1,116,730              | 1,158,095              | 41,365        | 3.70%             |
| 71142        | Multimedia Products                         | 12,878          | 1,130           | 8,756                  | 8,756                  | -             | 0.00%             |
| 71143        | Educational Supplies                        | 16,150          | 9,060           | 378,910                | 378,910                | -             | 0.00%             |
| 71144        | Recreational Supplies                       | 325,691         | 566,924         | 594,867                | 594,867                | -             | 0.00%             |
| 71151        | Electrical Supplies                         | 55,997          | 70,811          | 84,900                 | 84,900                 | -             | 0.00%             |
| 71161        | Air Conditioning Supplies                   | 144,433         | 118,534         | 125,000                | 125,000                | -             | 0.00%             |
| 71162        | Heating Supplies                            | 70,541          | 79,583          | 87,000                 | 87,000                 | -             | 0.00%             |
| 71163        | Cable                                       | 216             | 1,870           | 2,366                  | 2,366                  | -             | 0.00%             |
| 71164        | Industrial and Shop Supplies                | 118,284         | 167,990         | 100,248                | 100,248                | -             | 0.00%             |
| 71166        | Mechanical Supplies                         | 2,898           | 7,789           | 250                    | 250                    | -             | 0.00%             |
| 71167        | Plumbing Supplies                           | 52,092          | 39,442          | 121,000                | 121,000                | -             | 0.00%             |
| 71168        | Pipe  | 2,894           | 203             | 2,076                  | 2,076                  | -             | 0.00%             |
| 71171        | Medical And Laboratory Supp                 | 1,122,094       | 923,820         | 1,336,389              | 1,236,389              | (100,000)     | -7.48%            |
| 71181        | Bulk Chemicals                              | 85,709          | 107,345         | 68,427                 | 68,427                 | -             | 0.00%             |
| 71182        | Lumber                                      | 19,594          | 18,730          | 45,962                 | 45,962                 | -             | 0.00%             |
| 71183        | Paint & Paint Supplies                      | 30,753          | 52,649          | 20,481                 | 20,481                 | -             | 0.00%             |
| 71184        | Floor Covering                              | 29,276          | 33,768          | 32,000                 | 32,000                 | -             | 0.00%             |
| 72102        | Share Of Retirement Costs                   | -               | -               | 684,232                | -                      | (684,232)     | -100.00%          |
| 72103        | Special Reserve Account                     | -               | -               | 335,000                | -                      | (335,000)     | -100.00%          |
| 72104        | Tax Relief - Elderly                        | 3,476,351       | 3,972,473       | 4,561,518              | 4,700,000              | 138,482       | 3.04%             |
| 72105        | Council Budget                              | 90,944          | 91,565          | 109,593                | 289,593                | 180,000       | 164.24%           |
| 72111        | Courier Service                             | 21,640          | 22,376          | 25,750                 | 25,750                 | -             | 0.00%             |
| 72112        | Express Delivery Services                   | 12,362          | 14,781          | 9,125                  | 9,125                  | -             | 0.00%             |
| 72113        | Postal Services                             | 225,636         | 268,267         | 481,137                | 481,137                | -             | 0.00%             |
| 72114        | Freight                                     | 102             | -               | -                      | -                      | -             | 0.00%             |
| 72115        | Telecommunications Service                  | 2,378,542       | 410,818         | 756,139                | 756,139                | -             | 0.00%             |
| 72120        | EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS | -               | -               | 2,523                  | 2,523                  | -             | 0.00%             |
| 72121        | Conference /Conventions                     | 35,116          | 181,141         | 389,938                | 410,513                | 20,575        | 5.28%             |
| 72122        | Magazine/Newspaper Subscript                | 31,005          | 47,250          | 39,488                 | 39,488                 | -             | 0.00%             |
| 72123        | Membership Dues                             | 278,043         | 280,182         | 313,159                | 363,659                | 50,500        | 16.13%            |
| 72124        | Employee Training                           | 231,875         | 454,096         | 1,261,153              | 1,311,211              | 50,058        | 3.97%             |
| 72131        | Software                                    | 1,156,954       | 858,046         | 1,192,988              | 1,155,988              | (37,000)      | -3.10%            |
| 72132        | Computer Accessories                        | 14,056          | 21,242          | 18,205                 | 18,205                 | -             | 0.00%             |
| 72133        | IT Hardware                                 | -               | 5,381           | -                      | -                      | -             | 0.00%             |
| 72141        | Charge-Offs and Collection Of Charge-Offs   | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |

### General Fund Expenditures by Natural Account Code

| Account Code | Account Code Name                           | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 72143        | Bad Debt Expense (Annual Accrual)           | -               | 4,011,918       | -                      | -                      | -             | 0.00%             |
| 72151        | Appliances                                  | 690             | 5,802           | 3,116                  | 3,116                  | -             | 0.00%             |
| 72152        | Vehicle Equipment & Supply (Less Than \$5K) | 1,860           | 42,124          | 500                    | 500                    | -             | 0.00%             |
| 72153        | Equipment (Less Than \$5,000)               | 1,694,000       | 1,916,444       | 1,550,871              | 1,556,871              | 6,000         | 0.39%             |
| 72154        | Small Tools                                 | 18,809          | 14,603          | 22,220                 | 22,220                 | -             | 0.00%             |
| 72161        | Software License                            | 250,448         | 98,907          | 412,501                | 1,214,501              | 802,000       | 194.42%           |
| 72162        | License & Permits (Other Than Software)     | 54,734          | 89,440          | 44,407                 | 23,990                 | (20,417)      | -45.98%           |
| 72163        | Software Service Agreements                 | 5,218           | 2,164           | -                      | -                      | -             | 0.00%             |
| 72171        | Electric Service                            | 5,294,910       | 3,675,061       | 3,865,109              | 3,865,109              | -             | 0.00%             |
| 72172        | Water & Sewer                               | 1,418,078       | 1,456,031       | 1,666,251              | 1,666,251              | -             | 0.00%             |
| 72173        | Natural Gas                                 | 912,760         | 1,061,845       | 945,841                | 945,841                | -             | 0.00%             |
| 72174        | Oil   | 5,881           | 4,939           | 1,500                  | 1,500                  | -             | 0.00%             |
| 72175        | Refuse & Recycling Expenses                 | 8,960,680       | 6,268,855       | 7,458,831              | 7,458,831              | -             | 0.00%             |
| 73101        | Discounts Taken                             | 715             | -               | -                      | -                      | -             | 0.00%             |
| 73104        | Bank Fees                                   | 391,990         | 386,631         | 585,953                | 586,164                | 211           | 0.04%             |
| 73105        | Indirect City Costs                         | -               | -               | 10,000                 | 10,000                 | -             | 0.00%             |
| 73106        | Recreation and Entertainment Expenses       | 7,210           | 56,211          | 12,000                 | 12,000                 | -             | 0.00%             |
| 73108        | Warranty Fees                               | -               | 56,000          | 54,005                 | 54,005                 | -             | 0.00%             |
| 73109        | Business Dev. Assistance                    | 6,453,051       | 1,414,178       | 904,115                | 902,401                | (1,714)       | -0.19%            |
| 73111        | Miscellaneous Operating Expenses            | -               | 91,370          | 31,300                 | 31,300                 | -             | 0.00%             |
| 76104        | Utility Operating Supplies                  | 32              | -               | -                      | -                      | -             | 0.00%             |
| 76120        | Paving                                      | -               | 9,875           | -                      | -                      | -             | 0.00%             |
| 76211        | Highway/Road Supplies                       | 13,165          | 12,130          | 11,000                 | 261,000                | 250,000       | 2272.73%          |
| 76212        | Street/Highway Markers                      | 7,263           | 5,679           | 3,860                  | 3,860                  | -             | 0.00%             |
| 76231        | Roofing Materials                           | 56,938          | 72,167          | 20,000                 | 20,000                 | -             | 0.00%             |
| 76241        | Refuse & Recycling Collection Splys         | 165,776         | 546,225         | 70,285                 | 70,285                 | -             | 0.00%             |
| 76252        | Glass Products & Supply                     | 5,834           | 3,184           | -                      | -                      | -             | 0.00%             |
| 76301        | ADC FC FH Maint & Care                      | 310,430         | 314,871         | 540,338                | 540,338                | -             | 0.00%             |
| 76302        | ADC FC Instit Main Care                     | 2,209,928       | 962,120         | 3,500,000              | 3,500,000              | -             | 0.00%             |
| 76306        | Education and Training                      | 721,961         | 434,927         | 535,125                | 522,510                | (12,615)      | -2.36%            |
| 76307        | Emergency Assistance                        | 10,695          | 3,052           | 3,500                  | 3,500                  | -             | 0.00%             |
| 76308        | Emergency Prevention                        | 180,424         | 227,276         | 243,988                | 243,988                | -             | 0.00%             |
| 76309        | Emergency Shelter                           | -               | -               | 78,175                 | 78,175                 | -             | 0.00%             |
| 76311        | Emp.Ser.Prog.-Gr-Pur.Ser                    | -               | 1,874           | -                      | -                      | -             | 0.00%             |
| 76312        | Foster Care FH S L Maint Care               | (10)            | -               | -                      | -                      | -             | 0.00%             |
| 76313        | Grants To Civic Serv Cult                   | 6,585,099       | 6,568,524       | 9,946,902              | 17,271,502             | 7,324,600     | 73.64%            |
| 76314        | Gr-Maintenance                              | 5,802           | 7,302           | 39,090                 | 39,090                 | -             | 0.00%             |
| 76315        | Home Based Services                         | 257,330         | 205,751         | 300,000                | 300,000                | -             | 0.00%             |
| 76317        | Housing                                     | 1,679           | 1,180           | 53,000                 | 78,000                 | 25,000        | 47.17%            |
| 76318        | Opt Grants Aged Blind Disable               | 1,666,953       | 1,718,697       | 2,017,100              | 2,017,100              | -             | 0.00%             |
| 76319        | Protective Services                         | 16,578          | 6,697           | 32,800                 | 32,800                 | -             | 0.00%             |
| 76320        | Public Services                             | 6,211,848       | 407,242         | -                      | -                      | -             | 0.00%             |
| 76321        | Administrative Plan/Mgt Costs               | 568             | -               | -                      | -                      | -             | 0.00%             |
| 76323        | Special Needs Adoption                      | 612,752         | 612,141         | 1,515,628              | 1,515,628              | -             | 0.00%             |
| 76324        | Special Needs Adoption Iv-E                 | 5,886,589       | 5,809,854       | 6,300,000              | 6,300,000              | -             | 0.00%             |
| 76325        | Storage                                     | 53,905          | 43,524          | 41,456                 | 41,456                 | -             | 0.00%             |
| 76326        | Supplement To Aid To Aged                   | 846,734         | 938,998         | 675,000                | 675,000                | -             | 0.00%             |
| 76327        | Supplement To Aid To Blind                  | 7,687           | -               | 10,000                 | 10,000                 | -             | 0.00%             |
| 76329        | Trav Rel To And For Wel Client              | 14,035          | 6,420           | 39,056                 | 35,000                 | (4,056)       | -10.39%           |
| 76330        | Welfare Grants                              | -               | (1,337)         | 15,000                 | 15,000                 | -             | 0.00%             |
| 76331        | Non-Mandated Local Services                 | 15,063          | 88,372          | 228,505                | 228,505                | -             | 0.00%             |

**General Fund Expenditures by Natural Account Code**

| Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 76335        | Workforce Training  | 3,335           | 56,766          | 629,373                | 581,988                | (47,385)      | -7.53%            |
| 76336        | Foster Care Independent Living                                | 614,082         | 543,644         | 625,000                | 625,000                | -             | 0.00%             |
| 76406        | Rehabilitation  | -               | -               | 300,000                | -                      | (300,000)     | -100.00%          |
| 76408        | Public Facilities & Improvemnt                                | -               | 3,072           | -                      | -                      | -             | 0.00%             |
| 76410        | Program Administration  | 33,106          | 121,724         | 167,656                | 255,656                | 88,000        | 52.49%            |
| 76412        | Short Term Housing Assistance                                 | 11,028,000      | -               | -                      | -                      | -             | 0.00%             |
| 76413        | Essential Support Services                                    | 9,955           | 26,298          | -                      | -                      | -             | 0.00%             |
| 76417        | Relocation  | -               | 11,000          | -                      | -                      | -             | 0.00%             |
| 76601        | Investigations  | 86,334          | 122,267         | 162,001                | 162,001                | -             | 0.00%             |
| 76602        | Law Enforcement Supplies                                      | 326,131         | 362,441         | 337,247                | 337,247                | -             | 0.00%             |
| 76604        | Aircraft Use Fees   | 97,125          | 272,071         | 136,000                | 136,000                | -             | 0.00%             |
| 76612        | Psychiatric Services  | 33,635          | 22,200          | 100,000                | 100,000                | -             | 0.00%             |
| 76613        | Veterinarian Services   | 165,415         | 267,748         | 221,575                | 421,575                | 200,000       | 90.26%            |
| 76651        | Dietary Supplies  | 1,553,159       | 1,349,967       | 1,687,113              | 1,687,113              | -             | 0.00%             |
| 76652        | Paper Products  | -               | 136             | 2,436                  | -                      | -             | 0.00%             |
| 76653        | Kitchen Supplies  | -               | -               | 424                    | 50,424                 | 50,000        | 11792.45%         |
| 76654        | Laundry Supplies & Linen                                      | 8,974           | -               | 6,093                  | 106,093                | 100,000       | 1641.23%          |
| 76655        | Personal Care Supplies  | 690             | 14,886          | 13,862                 | 113,862                | 100,000       | 721.40%           |
| 76656        | Wearing Apparl Inmate   | 5,687           | -               | 10,749                 | 202,749                | 192,000       | 1786.21%          |
| 76671        | Medical Services (Sheriff)                                    | -               | -               | 6,700                  | 6,700                  | -             | 0.00%             |
| 76672        | Hospital Services (Sheriff)                                   | 9,268,295       | 8,676,473       | 9,690,000              | 10,312,640             | 622,640       | 6.43%             |
| 76674        | Dental Services-Inmates (Sheriff)                             | -               | -               | 2,020                  | 2,020                  | -             | 0.00%             |
| 77101        | Auto Parts & Other Automotive Supplies                        | 4,111           | 14,780          | 500                    | 500                    | -             | 0.00%             |
| 77102        | Carwash   | 4,968           | 495             | -                      | -                      | -             | 0.00%             |
| 77103        | Fuel For Dept. Owned Vehicles                                 | 1,427,197       | 2,200,645       | 2,229,697              | 2,229,547              | (150)         | -0.01%            |
| 77104        | Monthly Standing Costs  | 598,271         | 584,910         | 602,404                | 601,911                | (493)         | -0.08%            |
| 77105        | Auto Fuel   | 21              | -               | -                      | -                      | -             | 0.00%             |
| 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 2,397,625       | 2,513,954       | 1,997,987              | 1,997,987              | -             | 0.00%             |
| 77201        | Internal Printing & Duplicatng                                | 4,213           | 4,283           | 185,963                | 187,752                | 1,789         | 0.96%             |
| 77401        | Claims & Settlements  | 12,079,640      | 13,583,847      | 12,265,086             | 12,873,500             | 608,414       | 4.96%             |
| 77403        | Medical Services  | 138,449         | 432,498         | 422,461                | 412,461                | (10,000)      | -2.37%            |
| 77501        | DIT Charges (Billed from DIT Fund)                            | 19,430,599      | 26,035,270      | 20,494,270             | 22,668,376             | 2,174,106     | 10.61%            |
| 78101        | Administrative  | 1,208,057       | 89              | -                      | -                      | -             | 0.00%             |
| 80002        | Land & Land Rights Expense                                    | 10,831          | -               | -                      | -                      | -             | 0.00%             |
| 80004        | Buildings & Structures Expense                                | 163,097         | 23,584          | -                      | -                      | -             | 0.00%             |
| 80005        | Improvements Other Than Bldgs Expense                         | 139,946         | 45,491          | -                      | -                      | -             | 0.00%             |
| 80006        | Equipment And Other Assets Expense                            | 630,975         | 1,528,256       | 507,511                | 363,511                | (144,000)     | -28.37%           |
| 80007        | Vehicles Expense  | 249,883         | 199,193         | 150,000                | 150,000                | -             | 0.00%             |
| 80504        | Depr Exp ROU Assets - Improvements other than Buildings       | -               | 46,724          | -                      | -                      | -             | 0.00%             |
| 80506        | Depr Exp ROU Assets - Vehicles                                | -               | 80,845          | -                      | -                      | -             | 0.00%             |
| 80508        | Depr Exp ROU Assets - Intangible Assets                       | -               | 3,499           | -                      | -                      | -             | 0.00%             |
| 80510        | Depr Exp ROU Assets - Buildings                               | -               | 1,780,000       | -                      | -                      | -             | 0.00%             |
| 90051        | Interest expense on Leases                                    | -               | 127,900         | -                      | -                      | -             | 0.00%             |
| 95001        | Approp For Rich Pub Schools                                   | 187,522,399     | 187,142,096     | 200,307,625            | 221,460,106            | 21,152,481    | 10.56%            |
| 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 11,904,019      | 12,587,867      | 14,189,939             | 14,325,429             | 135,490       | 0.95%             |
| 95003        | Approp To Cap Proj Funds                                      | 6,309,413       | 6,956,622       | 16,956,622             | 39,054,851             | 22,098,229    | 130.32%           |
| 95005        | Oper Trans Out To Debt Service                                | 72,867,821      | 85,290,688      | 88,250,734             | 91,477,094             | 3,226,360     | 3.66%             |
| 95007        | Payments To Other Gov Agencies                                | 19,282,907      | 24,843,560      | 20,705,156             | 23,507,891             | 2,802,735     | 13.54%            |
| 95010        | Operating Transfers to ISF                                    | -               | 93,463          | -                      | -                      | -             | 0.00%             |
| 95011        | Operating Transfers to Cap Proj                               | -               | 202,320         | -                      | -                      | -             | 0.00%             |
| 95015        | Oper Trans out to OPEB  | -               | -               | 1,400,000              | 1,400,000              | -             | 0.00%             |

General Fund Expenditures by Natural Account Code

| Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets) | 2,287,743       | -               | -                      | -                      | -             | 0.00%             |
| Total        |   | \$778,586,758   | \$776,365,713   | \$838,715,828          | \$948,923,789          | \$110,207,961 | 13.14%            |



### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name               | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|--------------------------------|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 00000       | Default                        | -\$73,894       | \$220,130       | \$0                    | \$0                    | \$0           | 0.00%             |
| 00101       | Debt -Short Term Expe          | 2,702,003       | 6,956,622       | 16,956,622             | 39,054,851             | 22,098,229    | 130.32%           |
| 00102       | Debt -Interest                 | 72,867,821      | 76,240,098      | 88,250,734             | 91,477,094             | 3,226,360     | 3.66%             |
| 00201       | Council Operations             | 443,245         | 539,479         | 557,794                | 768,277                | 210,482       | 37.73%            |
| 00202       | Council Dist 1                 | 4,972           | 8,191           | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00203       | Council Dist 2                 | 8,789           | 6,296           | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00204       | Council Dist 3                 | 11,805          | 10,874          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00205       | Council Dist 4                 | 7,589           | 8,638           | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00206       | Council Dist 5                 | 11,725          | 12,343          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00207       | Council Dist 6                 | 12,177          | 12,214          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00208       | Council Dist 7                 | 12,061          | 12,283          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00209       | Council Dist 8                 | 12,730          | 10,039          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00210       | Council Dist 9                 | 10,925          | 11,070          | 12,177                 | 32,177                 | 20,000        | 164.24%           |
| 00211       | Council And Liasons            | 869,561         | 855,788         | 897,952                | 976,823                | 78,872        | 8.78%             |
| 00301       | Library -Library Adminis       | 824,843         | 944,148         | 929,713                | 1,098,340              | 168,627       | 18.14%            |
| 00302       | Library -Adult And Famil       | 3,252,030       | 3,521,704       | 3,852,406              | 5,012,812              | 1,160,406     | 30.12%            |
| 00303       | Library -Children And Fa       | 792,281         | 1,002,529       | 1,037,891              | 1,201,685              | 163,794       | 15.78%            |
| 00304       | Library -Young Adult Services  | 623,482         | 747,303         | 790,776                | 795,564                | 4,787         | 0.61%             |
| 00305       | Library -City Records Ce       | 101,861         | 117,686         | 139,814                | 148,341                | 8,527         | 6.10%             |
| 00306       | Library -Neighborhood Co       | 29,644          | 36,791          | 113,383                | 113,383                | -             | 0.00%             |
| 00401       | Clerk - Office Of The C        | 910,609         | 965,499         | 1,196,918              | 1,251,090              | 54,173        | 4.53%             |
| 00501       | PDR-Land Use Admini            | 556,661         | 534,562         | 595,537                | 907,035                | 311,498       | 52.31%            |
| 00502       | PDR-Permits And Ins            | 4,487,020       | 4,384,583       | 4,997,248              | 5,403,663              | 406,415       | 8.13%             |
| 00503       | PDR-Administration             | 1,422,344       | 1,827,662       | 1,757,490              | 2,165,125              | 407,634       | 23.19%            |
| 00504       | PDR-Prop. Maint Cod            | 3,183,680       | 2,993,415       | 4,580,855              | 4,697,661              | 116,806       | 2.55%             |
| 00505       | PDR-Planning & Pres            | 334,401         | 218,883         | 363,977                | 383,253                | 19,275        | 5.30%             |
| 00507       | PDR-Zoning Administ            | 813,166         | 774,824         | 860,832                | 940,079                | 79,247        | 9.21%             |
| 00508       | PDR Projects/Grants            | -               | 19,593          | 28,038                 | 25,510                 | (2,528)       | -9.02%            |
| 00509       | PDR-Unspend Building Code Fees | -               | -               | -                      | 2,203,156              | 2,203,156     | 0.00%             |
| 00601       | Chief Of Staff-Administration  | 156,567         | 116,452         | 236,070                | 156,450                | (79,620)      | -33.73%           |
| 00602       | Chief Of Staff-Legislative Svc | 499             | 79,856          | 567,077                | 471,039                | (96,038)      | -16.94%           |
| 00603       | Chief Of Staff-Research & Anal | 710,150         | 539,465         | 658,560                | 714,222                | 55,662        | 8.45%             |
| 00604       | Chief Of Staff-Public Informat | 96,035          | 110,534         | 106,573                | 124,294                | 17,721        | 16.63%            |
| 00801       | Assessor- Administrative       | 158,412         | 156,812         | 262,704                | 272,064                | 9,360         | 3.56%             |
| 00802       | Assessor- Technical Suppo      | 3,197,422       | 3,050,142       | 3,536,388              | 3,800,113              | 263,725       | 7.46%             |
| 00803       | Assessor- Customer Serv &      | 630,434         | 652,632         | 658,154                | 727,149                | 68,994        | 10.48%            |
| 00804       | Assessor- Board Of Review      | 16,220          | 15,566          | 18,000                 | 18,000                 | -             | 0.00%             |
| 00901       | Auditor-Internal Audit         | 1,519,658       | 1,867,528       | 1,837,152              | 1,770,950              | (66,201)      | -3.60%            |
| 00902       | Auditor-Admin Of Extern        | 256,000         | 265,000         | 375,000                | 375,000                | -             | 0.00%             |
| 01001       | Attorney-Legal Counsel         | 3,745,330       | 4,017,341       | 4,772,393              | 5,771,166              | 998,773       | 20.93%            |
| 01101       | Inspector General              | 584,340         | 617,214         | 902,509                | 1,009,462              | 106,953       | 11.85%            |
| 01201       | HR-Hr Management               | 1,190,393       | 1,535,715       | 1,615,417              | 5,505,097              | 3,889,679     | 240.78%           |
| 01202       | HR-Recruitment, Se             | 1,007,597       | 913,355         | 1,231,091              | 887,942                | (343,149)     | -27.87%           |
| 01203       | HR-Benefits Admini             | 242,453         | 303,357         | 363,201                | 1,274,748              | 911,547       | 250.98%           |
| 01204       | HR-Employee Relati             | 305,892         | 456,284         | 560,887                | 1,232,118              | 671,230       | 119.67%           |
| 01205       | HR-Classification              | -               | 102,565         | 2,750                  | 341,436                | 338,686       | 12315.86%         |
| 01206       | HR-Administrative              | 552,250         | 569,887         | 809,756                | 179,501                | (630,255)     | -77.83%           |
| 01207       | HR-Training & Deve             | 85,673          | 75,176          | 132,986                | 579,425                | 446,439       | 335.70%           |
| 01208       | HR-Operations                  | 595,166         | 668,072         | 517,148                | 636,320                | 119,172       | 23.04%            |
| 01301       | Judiciary-Attorney For Co      | 6,724,858       | 7,155,401       | 7,714,168              | 8,361,814              | 647,646       | 8.40%             |
| 01302       | Judiciary-Circuit Ct.I(Jm      | 3,850,074       | 4,050,484       | 4,213,813              | 4,549,147              | 335,335       | 7.96%             |
| 01303       | Judiciary-Adult Drug Cour      | 590,690         | 730,229         | 773,365                | 802,788                | 29,423        | 3.80%             |
| 01304       | Judiciary-Criminal Divisi      | 56,892          | 112,910         | 75,915                 | 75,915                 | -             | 0.00%             |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name                                | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 01306       | Judiciary-Traffic Divisio                       | 18,521          | 47,367          | 46,347                 | 46,347                 | -             | 0.00%             |
| 01307       | Judiciary-Civil Division                        | 41,140          | 43,856          | 58,814                 | 81,134                 | 22,320        | 37.95%            |
| 01308       | Judiciary-Special Magistr                       | 16,918          | 7,355           | 36,195                 | 36,195                 | -             | 0.00%             |
| 01309       | Judiciary Projects/Grants                       | -               | 394             | -                      | -                      | -             | 0.00%             |
| 01401       | Human Serv-Management Serv                      | 1,871,635       | 1,320,120       | 965,329                | 3,593,320              | 2,627,992     | 272.24%           |
| 01402       | Human Serv-Hispanic Liaiso                      | 344,659         | 403,135         | 456,952                | 656,973                | 200,021       | 43.77%            |
| 01403       | Human Serv-Office Of Child                      | -               | -               | -                      | 200,000                | 200,000       | 0.00%             |
| 01405       | Human Svcs - Office on Aging and Disabilities   | 227,942         | 208,771         | 347,648                | 366,809                | 19,161        | 5.51%             |
| 01406       | Human Services Projects/Grants                  | 4,537           | 1,410           | -                      | -                      | -             | 0.00%             |
| 01407       | Human Serv-Mayor's Youth Academy                | 58              | -               | -                      | -                      | -             | 0.00%             |
| 01411       | Human Services - Office of Families & Children  | -               | 2,247           | 169,553                | 8,265                  | (161,288)     | -95.13%           |
| 01412       | Human Services - Office of Equity and Inclusion | -               | 56,656          | 249,812                | 96,009                 | (153,803)     | -61.57%           |
| 01413       | Human Services-ARP: Child care/parental support | -               | 39,185          | -                      | -                      | -             | 0.00%             |
| 01501       | Justice Services-Administration                 | 1,452,254       | 1,517,684       | 1,779,514              | 2,327,162              | 547,648       | 30.78%            |
| 01502       | Justice Services-Detention                      | 3,482,181       | 3,777,271       | 4,298,291              | 4,676,117              | 377,826       | 8.79%             |
| 01503       | Justice Services-In Home                        | 20,513          | -               | 425                    | 425                    | -             | 0.00%             |
| 01504       | Justice Services-Functional Families            | 13,248          | -               | -                      | -                      | -             | 0.00%             |
| 01505       | Justice Services-Juv Drug Court                 | 148,526         | 92,636          | 89,856                 | 319,137                | 229,281       | 255.16%           |
| 01506       | Justice Services-Community Monitor              | 29,330          | -               | 1,231                  | 2,891                  | 1,660         | 134.85%           |
| 01507       | Justice Services-Outreach                       | 56,601          | -               | 3,248                  | 51,297                 | 48,049        | 1479.34%          |
| 01508       | Justice Services-Community Svc                  | 153,453         | 150,721         | 223,639                | 180,183                | (43,456)      | -19.43%           |
| 01510       | Justice Services-Community Corrections          | 1,068,793       | 1,007,233       | 1,394,991              | 1,358,208              | (36,782)      | -2.64%            |
| 01511       | Justice Services-Specialized Svcs               | -               | 43,551          | 285,670                | 285,670                | -             | 0.00%             |
| 01512       | Justice Services-Home Elec Monitoring           | 1,265,032       | 1,455,931       | 1,689,193              | 1,679,449              | (9,745)       | -0.58%            |
| 01517       | Justice Services-Adult Day Reporting Center     | 460,996         | 549,192         | 688,722                | 506,401                | (182,321)     | -26.47%           |
| 01518       | Justice Services-Children and Youth             | 124,710         | 125,890         | 159,716                | 137,705                | (22,011)      | -13.78%           |
| 01519       | Office of Violence Prevention                   | -               | -               | -                      | 59,436                 | 59,436        | 0.00%             |
| 01601       | Sheriff-Jail Administra                         | 5,581,763       | 5,456,191       | 5,987,008              | 6,558,826              | 571,817       | 9.55%             |
| 01602       | Sheriff-Courts                                  | 5,043,108       | 5,526,485       | 5,447,026              | 6,121,945              | 674,919       | 12.39%            |
| 01603       | Sheriff-Jail Human Serv                         | 765,656         | 779,218         | 831,053                | 843,350                | 12,297        | 1.48%             |
| 01604       | Sheriff-Jail Operations                         | 30,370,348      | 29,294,878      | 31,241,025             | 33,574,881             | 2,333,856     | 7.47%             |
| 01701       | Registrar- Registrar Gener                      | 1,248,981       | 1,325,308       | 1,497,486              | 1,858,572              | 361,086       | 24.11%            |
| 01702       | Registrar- Conduct Of Elec                      | 2,323,792       | 1,907,206       | 2,545,915              | 2,866,105              | 320,190       | 12.58%            |
| 01801       | Retirement-Richmond Retire                      | -               | 756             | -                      | -                      | -             | 0.00%             |
| 01901       | JDC-Court Functions                             | 86,373          | 77,228          | 119,054                | 119,054                | -             | 0.00%             |
| 01902       | JDC-Dispute Resolut                             | 121,685         | 140,096         | 136,292                | 142,482                | 6,191         | 4.54%             |
| 02001       | DIT-Administration                              | 1               | 769             | -                      | -                      | -             | 0.00%             |
| 02004       | DIT-Operations                                  | -               | 316             | -                      | -                      | -             | 0.00%             |
| 02101       | CAO-City-Wide Leadership Admin&Mgt              | 371,137         | 767,017         | 774,139                | 879,185                | 105,046       | 13.57%            |
| 02102       | CAO-City-Wide Special Svcs                      | 177,033         | 243,476         | 157,612                | 448,457                | 290,844       | 184.53%           |
| 02103       | CAO-Cable Communications                        | 37,886          | -               | -                      | -                      | -             | 0.00%             |
| 02104       | CAO-Deputy Chief Administrative Officer         | -               | -               | -                      | 2,042,963              | 2,042,963     | 0.00%             |
| 02201       | Budget-Budget Formulation & Analysis            | 935,454         | 711,463         | 930,150                | 1,609,824              | 679,674       | 73.07%            |
| 02202       | Budget-Office of Performance Management         | 291,454         | 268,964         | 904,046                | 616,024                | (288,022)     | -31.86%           |
| 02203       | Budget-Grants Writing Coordination              | 95,723          | 96,267          | 117,753                | 105,475                | (12,278)      | -10.43%           |
| 02401       | Risk-Self-Insurance                             | 999             | 6,451           | -                      | -                      | -             | 0.00%             |
| 02501       | Finance-Management                              | 1,784,358       | 2,453,302       | 4,542,534              | 5,910,945              | 1,368,412     | 30.12%            |
| 02502       | Finance-General Accounting                      | 852,719         | 844,040         | 1,374,868              | 1,379,244              | 4,377         | 0.32%             |
| 02503       | Finance-Disbursements                           | 895,651         | 807,322         | 951,331                | 1,176,226              | 224,895       | 23.64%            |
| 02505       | Finance-Risk Management                         | 1               | 10              | -                      | -                      | -             | 0.00%             |
| 02506       | Finance-Collections                             | 438,655         | 577,296         | 679,716                | 703,020                | 23,304        | 3.43%             |
| 02507       | Finance-Assessments And                         | 603,579         | 560,527         | 550,537                | 586,401                | 35,864        | 6.51%             |
| 02508       | Finance-Audit And Compl                         | 196,672         | 243,637         | 313,955                | 339,833                | 25,878        | 8.24%             |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name                                    | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 02510       | Finance-City Wide Reven                             | 8,027           | 4,022,128       | -                      | -                      | -             | 0.00%             |
| 02517       | Finance-Commissioner of Revenue                     | 524,038         | 620,378         | 679,690                | 724,527                | 44,836        | 6.60%             |
| 02518       | Finance-Deputy Chief Administrative Officer         | 907,861         | 849,720         | 977,770                | 671,813                | (305,957)     | -31.29%           |
| 02519       | Finance-Financial Information Systems               | 372,108         | 447,782         | 569,039                | 744,354                | 175,315       | 30.81%            |
| 02520       | Finance-Cash Operations                             | 1,191,332       | 914,797         | 1,201,009              | 1,421,807              | 220,798       | 18.38%            |
| 02521       | Finance-Tax Enforcement                             | 259,551         | 208,550         | 310,109                | 327,762                | 17,652        | 5.69%             |
| 02522       | Finance-Business Licenses and Assessments           | 664,254         | 595,708         | 690,596                | 724,140                | 33,544        | 4.86%             |
| 02523       | Finance-ARP: COVID19 Admin Response                 | -               | 202,320         | -                      | -                      | -             | 0.00%             |
| 02524       | Health Equity Trust Fund (ARPA)                     | -               | 480,000         | -                      | -                      | -             | 0.00%             |
| 02528       | Gun Violence Prevention (ARPA)                      | -               | 550,550         | -                      | -                      | -             | 0.00%             |
| 02701       | Social Serv-Administration                          | 5,093,563       | 4,577,444       | 4,735,156              | 5,149,693              | 414,537       | 8.75%             |
| 02702       | Social Sevr-CSA                                     | 7,475,277       | 3,770,148       | 6,708,442              | 6,900,373              | 191,931       | 2.86%             |
| 02703       | Social Serv-Fin Assist Admin                        | 6,674,985       | 7,332,422       | 7,106,305              | 8,309,249              | 1,202,944     | 16.93%            |
| 02704       | Social Serv-General Relief                          | 19,002          | 88,089          | 232,090                | 232,090                | -             | 0.00%             |
| 02705       | Social Serv-Auxil.Grts-Aged                         | 2,521,374       | 2,657,695       | 2,702,100              | 2,702,100              | -             | 0.00%             |
| 02707       | Social Serv-Refugee Assistance                      | -               | (1,267)         | 15,000                 | 15,000                 | -             | 0.00%             |
| 02708       | Social Serv-Adult/Family Admin                      | 2,689,657       | 2,414,920       | 2,440,033              | 2,637,252              | 197,219       | 8.08%             |
| 02709       | Social Serv-Foster Care                             | 5,736,551       | 5,043,214       | 7,827,959              | 7,893,802              | 65,843        | 0.84%             |
| 02710       | Social Serv-Child Protective Services (CPS)         | 2,590,321       | 3,015,858       | 2,889,458              | 3,251,167              | 361,709       | 12.52%            |
| 02711       | Social Serv-Adult Services                          | 881,481         | 860,701         | 1,001,748              | 1,109,701              | 107,953       | 10.78%            |
| 02712       | Social Serv-Adoption                                | 6,977,006       | 6,982,476       | 8,374,781              | 8,408,419              | 33,639        | 0.40%             |
| 02713       | Social Serv-Adult Protective Services (APS)         | 655,483         | 474,003         | 397,535                | 552,936                | 155,401       | 39.09%            |
| 02714       | Social Serv-Family Stabilization                    | 1,908,204       | 2,463,553       | 2,583,672              | 2,674,975              | 91,302        | 3.53%             |
| 02715       | Social Serv-V.I.E.W.                                | 1,504,672       | 1,671,042       | 1,920,669              | 2,159,825              | 239,156       | 12.45%            |
| 02716       | Social Serv-SNAPET                                  | -               | 31              | 29,776                 | 29,776                 | -             | 0.00%             |
| 02717       | Social Serv-Hospital Based Eligibility Workers      | 267,487         | 283,937         | 276,467                | 315,431                | 38,964        | 14.09%            |
| 02718       | Social Serv-Healthy Start-Local Only                | 54              | 109             | -                      | -                      | -             | 0.00%             |
| 02719       | Social Serv-Child Day Care (VIEW)                   | 625,653         | 778,621         | 806,330                | 871,619                | 65,289        | 8.10%             |
| 02720       | Social Serv-Southside Comm                          | 323,385         | 921,442         | 971,866                | 981,118                | 9,253         | 0.95%             |
| 02721       | Social Serv-Foster Parent Training                  | 269,397         | 319,620         | 363,687                | 441,529                | 77,842        | 21.40%            |
| 02722       | Social Serv-Finance & Admin Tech Supp               | 2,267,655       | 2,273,427       | 2,523,364              | 3,672,238              | 1,148,873     | 45.53%            |
| 02723       | Social Serv-Early Childhood-Local Only              | 8,066           | 10,382          | 23,614                 | 23,614                 | -             | 0.00%             |
| 02724       | Social Serv-Family Preservation                     | 56,910          | 87,607          | 97,200                 | 97,200                 | -             | 0.00%             |
| 02726       | Social Serv-Project/Grants                          | 3,608,160       | -               | -                      | -                      | -             | 0.00%             |
| 02727       | Social Servi-Non Reimbursable Local Portion         | 782,135         | 983,645         | 997,359                | 998,409                | 1,050         | 0.11%             |
| 02728       | Social Ser-Special Revenue                          | 634             | 2,902           | 46,250                 | 46,250                 | -             | 0.00%             |
| 02801       | Health-Clinical Servic                              | 4,563,490       | 4,633,490       | 4,633,490              | 4,633,490              | -             | 0.00%             |
| 02901       | DPW-Finance & Admin                                 | 5,125,951       | 10,150,098      | 7,944,119              | 8,219,445              | 275,326       | 3.47%             |
| 02902       | DPW-Gen Svcs-Facili                                 | 19,118,650      | 15,474,727      | 16,491,811             | 17,826,600             | 1,334,790     | 8.09%             |
| 02903       | DPW-Solid Waste Man                                 | 18,785,618      | 16,334,764      | 15,485,847             | 16,584,813             | 1,098,967     | 7.10%             |
| 02905       | DPW-Grounds Mainten                                 | 3,165           | -               | -                      | -                      | -             | 0.00%             |
| 02907       | DPW-Geographic Info                                 | 344,033         | 328,403         | 444,939                | 549,501                | 104,562       | 23.50%            |
| 02908       | DPW-Row-Permits/Sur                                 | -               | 25,928          | -                      | -                      | -             | 0.00%             |
| 02909       | DPW-CIP Infrastructor                               | 956,824         | 1,054,767       | 1,610,779              | 2,106,055              | 495,276       | 30.75%            |
| 02910       | DPW-Trans Admin/Sig                                 | 101,846         | 102,742         | -                      | -                      | -             | 0.00%             |
| 02912       | DPW-Roadway Mai                                     | (8,146)         | 1,047,011       | 1,046,955              | 1,888,187              | 841,232       | 80.35%            |
| 02913       | DPW-CIP Facility                                    | 539,967         | 444,229         | 683,745                | 600,879                | (82,866)      | -12.12%           |
| 02915       | Public Works Projects/Grants                        | 133             | 117             | -                      | -                      | -             | 0.00%             |
| 02928       | DPW-Main St Station                                 | 38              | 66              | -                      | -                      | -             | 0.00%             |
| 02939       | DPW-Winter Storm Events                             | -               | 1,148,923       | 1,148,923              | 1,148,923              | -             | 0.00%             |
| 02942       | DPW-ARP: Climate Risk Assessment and Implementation | -               | 49,910          | -                      | -                      | -             | 0.00%             |
| 02943       | DPW-ARP: Enhanced Lighting                          | -               | 445,200         | -                      | -                      | -             | 0.00%             |
| 03001       | Parks&Rec-General Admin                             | 3,964,181       | 4,310,961       | 4,279,110              | 5,345,576              | 1,066,466     | 24.92%            |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name                                | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 03002       | Parks&Rec-Marketing                             | 201,169         | 217,534         | 230,363                | 51,290                 | (179,073)     | -77.74%           |
| 03003       | Parks&Rec-Infrastructure                        | 1,712,211       | 1,615,536       | 1,533,758              | 1,687,924              | 154,166       | 10.05%            |
| 03004       | Parks&Rec-Parks Permits &                       | 235,120         | 390,807         | 385,761                | 330,989                | (54,772)      | -14.20%           |
| 03005       | Parks&Rec-James River Par                       | 962,119         | 1,120,381       | 1,464,077              | 1,526,589              | 62,512        | 4.27%             |
| 03006       | Parks&Rec-Cultural Arts                         | 815,084         | 1,004,766       | 967,078                | 1,007,304              | 40,225        | 4.16%             |
| 03007       | Parks&Rec-Special Recreat                       | 2,518,414       | 2,933,982       | 2,451,004              | 2,761,871              | 310,867       | 12.68%            |
| 03008       | Parks&Rec-Out of School Time                    | 600,078         | 1,012,283       | 2,316,661              | 2,473,629              | 156,968       | 6.78%             |
| 03009       | Parks&Rec Projects/Grants                       | -               | 79              | -                      | -                      | -             | 0.00%             |
| 03010       | Parks&Rec-Northside Richmond                    | -               | -               | 281,426                | 1,726,453              | 1,445,027     | 513.47%           |
| 03011       | Bryan Park Rec/Park                             | 667,615         | 683,054         | 661,592                | 48,534                 | (613,058)     | -92.66%           |
| 03012       | Calhoun Rec/Park                                | -               | 564,550         | -                      | -                      | -             | 0.00%             |
| 03013       | Highland Park Rec/Park                          | -               | -               | -                      | -                      | -             | 0.00%             |
| 03014       | Hotchkiss Rec/Park                              | (942)           | -               | -                      | -                      | -             | 0.00%             |
| 03015       | Pine Camp Rec/Park                              | -               | -               | -                      | -                      | -             | 0.00%             |
| 03016       | Battery Park Rec/Park                           | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03017       | Cannon Creek Rec/Park                           | 138,247         | 191,439         | 120,098                | -                      | (120,098)     | -100.00%          |
| 03018       | Recreation Administration                       | 4,458,020       | 5,077,416       | 5,602,939              | 7,594,556              | 1,991,617     | 35.55%            |
| 03020       | Parks&Rec-Southside Rva                         | -               | -               | 198,434                | 655,222                | 456,788       | 230.20%           |
| 03021       | Bellemeade Rec/Park                             | 0               | -               | -                      | -                      | -             | 0.00%             |
| 03022       | Blackwell Rec/Park                              | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03023       | Broad Rock Rec/Park                             | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03026       | G.H. Reid Rec/Park                              | -               | -               | -                      | -                      | -             | 0.00%             |
| 03027       | Hickory Hill Rec/Park                           | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03028       | Thomas Smith Rec/Park                           | 0               | -               | -                      | -                      | -             | 0.00%             |
| 03029       | Westover Hills Rec/Park                         | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03032       | Creighton Ct Rec/Park                           | -               | -               | -                      | -                      | -             | 0.00%             |
| 03033       | Lucks Fields/Gill Center                        | 0               | -               | 56,353                 | 50,980                 | (5,373)       | -9.53%            |
| 03035       | Powhatan Hill Rec/Park                          | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03036       | Whitcomb Court Rec/Park                         | -               | -               | -                      | -                      | -             | 0.00%             |
| 03037       | Southside Regional Park and Community Center    | (0)             | -               | -                      | -                      | -             | 0.00%             |
| 03041       | Humphrey Calder Rec/Park                        | -               | -               | -                      | -                      | -             | 0.00%             |
| 03043       | Randolph Rec/Park                               | -               | -               | -                      | -                      | -             | 0.00%             |
| 03044       | Forest Hill Park                                | 805,999         | 1,020,899       | 663,692                | 154,009                | (509,683)     | -76.80%           |
| 03045       | Byrd Park                                       | 752,290         | 1,191,693       | 652,407                | -                      | (652,407)     | -100.00%          |
| 03046       | Volunteer Coordinator Services (N2N)            | 231,347         | 237,012         | 237,689                | -                      | (237,689)     | -100.00%          |
| 03047       | Workforce Development                           | -               | 111,233         | 130,848                | 223,770                | 92,921        | 71.01%            |
| 03401       | MBD-Ombd Administra                             | 583,273         | 472,764         | 554,741                | 373,641                | (181,101)     | -32.65%           |
| 03402       | MBD-Bus/Proj Develo                             | 200,699         | 338,780         | 350,312                | 243,798                | (106,514)     | -30.41%           |
| 03403       | MBD-Contract Admini                             | 18,746          | 201,672         | 57,771                 | 391,088                | 333,317       | 576.96%           |
| 03601       | Econ Dev-Admin,Finance &                        | 512,019         | 753,412         | 834,966                | 1,158,058              | 323,092       | 38.70%            |
| 03602       | Econ Dev-Business Develo                        | 981,049         | 2,174,614       | 1,708,146              | 1,720,494              | 12,348        | 0.72%             |
| 03603       | Econ Dev-DCAO-Econ&Comm Dev                     | 740,990         | 843,357         | 820,460                | 549,821                | (270,639)     | -32.99%           |
| 03604       | Econ Dev-Financial Strat                        | 2               | 5               | -                      | -                      | -             | 0.00%             |
| 03605       | Econ Dev-Housing & N'Hoo                        | 0               | -               | -                      | -                      | -             | 0.00%             |
| 03606       | Econ Dev-Asset Managemen                        | 122,777         | 51,423          | 290,114                | 32,488                 | (257,626)     | -88.80%           |
| 03607       | Tourism   | 0               | -               | -                      | -                      | -             | 0.00%             |
| 03610       | Economic & Comm Dev Projects/Grants             | 25,000          | -               | -                      | -                      | -             | 0.00%             |
| 03615       | ECD-ARP: Small business support                 | -               | 24,315          | -                      | -                      | -             | 0.00%             |
| 03701       | Press Secr-Comm, Media Rel                      | 419,443         | 170,905         | -                      | -                      | -             | 0.00%             |
| 03801       | Department of Housing and Community Development | 432,655         | 451,500         | 640,609                | 605,500                | (35,109)      | -5.48%            |
| 03802       | HCD-Housing and Neighborhoods                   | 578,928         | 765,333         | 1,130,170              | 1,189,703              | 59,534        | 5.27%             |
| 03803       | HCD-Financial Strategies                        | 300,000         | -               | -                      | -                      | -             | 0.00%             |
| 03805       | HCD-Projects and Grants                         | 968             | -               | -                      | -                      | -             | 0.00%             |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name  | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 04101       | Police-Chief Of Police                                    | 3,010           | 28,923          | -                      | -                      | -             | 0.00%             |
| 04102       | Police-Dept Of Emergency Communications                   | -               | 16              | -                      | -                      | -             | 0.00%             |
| 04103       | Police-Administration                                     | 1,375,291       | 680             | -                      | -                      | -             | 0.00%             |
| 04120       | Police-Police Operations                                  | 81,068,994      | 78,482,196      | 96,422,679             | 98,159,377             | 1,736,698     | 1.80%             |
| 04121       | Police-Administrative Support                             | 12,637,381      | 11,657,558      | 12,824,060             | 14,213,763             | 1,389,703     | 10.84%            |
| 04201       | Fire-Office Of The F                                      | 622,474         | 85,891          | -                      | -                      | -             | 0.00%             |
| 04202       | Fire-Fire Administra                                      | 1,935,816       | 3,122,284       | 3,153,317              | 3,001,324              | (151,993)     | -4.82%            |
| 04203       | Fire-Fire Operations                                      | 45,439,605      | 45,653,710      | 53,234,077             | 56,872,487             | 3,638,410     | 6.83%             |
| 04204       | Fire-Fire Prevention                                      | 1,801,585       | 1,720,200       | 1,702,562              | 2,032,513              | 329,952       | 19.38%            |
| 04205       | Fire-Fire Training  | 1,010,936       | 93,864          | -                      | -                      | -             | 0.00%             |
| 04206       | Fire-Office Of Emerg                                      | 338,771         | 36,407          | -                      | -                      | -             | 0.00%             |
| 04209       | Fire&Emg Serv Projects/Grants                             | (5,954)         | -               | -                      | -                      | -             | 0.00%             |
| 04210       | Fire-Logistics  | 2,434,167       | 4,747,116       | 3,384,032              | 4,209,247              | 825,215       | 24.39%            |
| 04212       | Fire - CARES Act Relief                                   | 36,645,460      | 407,142         | -                      | -                      | -             | 0.00%             |
| 05201       | Treasurer - City Treasurer                                | 220,701         | 232,668         | 330,265                | 360,183                | 29,917        | 9.06%             |
| 05301       | Office of Sustainability                                  | -               | -               | 618,088                | 977,881                | 359,793       | 58.21%            |
| 05401       | Office of Strategic Communication & Civic Engagement      | -               | 6,418           | 885,181                | 1,648,415              | 763,234       | 86.22%            |
| 05402       | Public Information Liaisons                               | -               | -               | -                      | 1,052,520              | 1,052,520     | 0.00%             |
| 05501       | CSU-Probation Servi                                       | 194,723         | 194,239         | 239,290                | 212,872                | (26,418)      | -11.04%           |
| 05601       | Office of Intergovernmental Affairs                       | -               | -               | -                      | 463,965                | 463,965       | 0.00%             |
| 07301       | Department of Citizen Service and Response                | 2,005,957       | 2,063,486       | 2,148,595              | 2,300,571              | 151,976       | 7.07%             |
| 07302       | Citizen Service & Response - Office of Engagement         | -               | 522,105         | -                      | -                      | -             | 0.00%             |
| 07801       | RPS-Public Schools  | 181,694,074     | 187,142,096     | 200,307,625            | 221,460,106            | 21,152,481    | 10.56%            |
| 08401       | Procurement-Procurement Adm                               | 577,172         | 654,617         | 650,633                | 1,315,761              | 665,128       | 102.23%           |
| 08402       | Procurement-Contract Management                           | 979,290         | 1,032,484       | 1,097,892              | 1,327,710              | 229,817       | 20.93%            |
| 08501       | Mayor-Mayor's Office                                      | 1,156,434       | 1,031,258       | 1,145,343              | 1,502,354              | 357,010       | 31.17%            |
| 08502       | Mayor's Office - Office of Press Secretary                | -               | -               | 151,928                | -                      | (151,928)     | -100.00%          |
| 08603       | Parking Administration                                    | -               | -               | -                      | -                      | -             | 0.00%             |
| 08701       | Emergency Communication                                   | 5,428,690       | 5,852,096       | 5,833,906              | 8,453,677              | 2,619,771     | 44.91%            |
| 08702       | Emergency Communications - Marcus Alert                   | -               | 605,775         | 521,671                | -                      | (521,671)     | -100.00%          |
| 08703       | Emergency Management                                      | -               | -               | -                      | 391,257                | 391,257       | 0.00%             |
| 08720       | Radio Shop-DEC  | -               | 240             | -                      | -                      | -             | 0.00%             |
| 08801       | Animal Control  | 2,103,191       | 2,300,293       | 2,171,983              | 2,604,735              | 432,753       | 19.92%            |
| 08901       | Office of Community Wealth Building-Admin                 | 865,627         | 538,948         | 808,110                | 1,218,597              | 410,487       | 50.80%            |
| 08902       | Office of Community Wealth Building-Workforce Development | 937,468         | 1,258,900       | 3,258,855              | 3,125,000              | (133,854)     | -4.11%            |
| 08903       | Office of Community Wealth Building-Social Enterprise     | 128,503         | 90,072          | 49,651                 | 133,636                | 83,985        | 169.15%           |
| 08906       | Mayor's Youth Academy                                     | -               | -               | -                      | 129,795                | 129,795       | 0.00%             |
| 08910       | Office of Community Wealth Building-Projects/Grants       | -               | 1,965           | -                      | -                      | -             | 0.00%             |
| 29001       | Traffic Control Project/Grants                            | -               | 2,634           | -                      | -                      | -             | 0.00%             |
| 29101       | Streets Projects/Grants                                   | -               | 507             | -                      | -                      | -             | 0.00%             |
| 79001       | Non Depart-Maymont Contrib                                | 460,000         | 460,000         | -                      | -                      | -             | 0.00%             |
| 79004       | Non Depart-Grcca Subsidy                                  | 3,821,580       | 9,857,175       | 6,809,609              | 8,266,145              | 1,456,536     | 21.39%            |
| 79005       | Non Depart-Central Va. Leg                                | 39,750          | 37,500          | 55,000                 | 55,000                 | -             | 0.00%             |
| 79006       | Non Depart-The Arts Consor                                | 354,150         | 358,650         | 356,400                | 356,400                | -             | 0.00%             |
| 79007       | Non Depart-Arc Of Richmond                                | 39,000          | 39,000          | 39,000                 | 39,000                 | -             | 0.00%             |
| 79010       | Non Depart-Boaz & Ruth                                    | 15,000          | 15,000          | 15,000                 | 15,000                 | -             | 0.00%             |
| 79011       | Non Depart-Ymca Teen Cente                                | 382,000         | 382,000         | 382,000                | 857,000                | 475,000       | 124.35%           |
| 79012       | Non Depart-Healing Place                                  | 60,000          | 60,000          | 80,000                 | 150,000                | 70,000        | 87.50%            |
| 79013       | Non Depart-Caritas  | 50,000          | 50,000          | 50,000                 | 100,000                | 50,000        | 100.00%           |
| 79018       | Non Depart-Rpac Matching F                                | 250,000         | 250,000         | 250,000                | 250,000                | -             | 0.00%             |
| 79019       | Non Depart-Afford Housng T                                | 2,900,000       | 427,693         | -                      | -                      | -             | 0.00%             |
| 79020       | Non Depart-Richmond Commun                                | 65,037          | 102,856         | 102,856                | 102,856                | -             | 0.00%             |
| 79022       | Non Depart-Feed More Inc                                  | 100,000         | 100,000         | 100,000                | 100,000                | -             | 0.00%             |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name  | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 79023       | Non Depart-Grtc Equipment   | 344,493         | 267,359         | -                      | -                      | -             | 0.00%             |
| 79024       | Non Depart-Grtc Transit Co  | 7,957,683       | 8,051,731       | 8,674,090              | 8,914,104              | 240,014       | 2.77%             |
| 79029       | Non Depart-Memorial Child   | 50,000          | 50,000          | 75,000                 | 160,000                | 85,000        | 113.33%           |
| 79031       | Non Depart-Neighborhood Reso  | 21,495          | -               | 36,000                 | -                      | (36,000)      | -100.00%          |
| 79035       | Non Depart-Storefront For   | 45,000          | 33,750          | 145,000                | 65,000                 | (80,000)      | -55.17%           |
| 79038       | Non Depart-Richmond Region  | 147,091         | 124,763         | 124,763                | 135,974                | 11,211        | 8.99%             |
| 79039       | Non Depart-J. S. Reynolds   | 83,415          | 83,415          | 83,415                 | 92,513                 | 9,098         | 10.91%            |
| 79040       | Non Depart-J Sargent Reyno  | 232,752         | 232,752         | 100,000                | 258,131                | 158,131       | 158.13%           |
| 79041       | Non Depart-Senior Connecti  | 40,000          | 40,000          | 40,000                 | 40,000                 | -             | 0.00%             |
| 79054       | Non Depart-Virginia Suppor  | 40,000          | 40,000          | 40,000                 | 160,000                | 120,000       | 300.00%           |
| 79056       | Non Depart-Richmond RegionTourism   | 1,890,290       | 1,797,281       | 892,185                | 1,937,511              | 1,045,326     | 117.16%           |
| 79057       | Non Depart-Greater Richmon  | 335,000         | 385,000         | 385,000                | 385,000                | -             | 0.00%             |
| 79059       | Non Depart-Tax Relief For   | 3,475,967       | 3,972,403       | 4,561,518              | 4,700,000              | 138,482       | 3.04%             |
| 79061       | Non Depart-Homeward   | 30,000          | 30,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79062       | Non Depart-Offender Aid An  | 75,000          | 75,000          | 75,000                 | 75,000                 | -             | 0.00%             |
| 79064       | Non Depart-Extension Servi  | 35,000          | 35,000          | 37,000                 | 37,000                 | -             | 0.00%             |
| 79065       | Non Depart-Daily Planet   | 30,000          | 30,000          | 45,000                 | 60,000                 | 15,000        | 33.33%            |
| 79069       | Non Depart-Sister Cities  | 8,950           | 28,509          | 30,000                 | 30,000                 | -             | 0.00%             |
| 79070       | Non Depart-Richmond Ambula  | 5,000,000       | 4,593,979       | 4,000,000              | 4,000,000              | -             | 0.00%             |
| 79071       | Non Depart-Ridefinders  | 7,500           | 7,500           | 7,500                  | 10,000                 | 2,500         | 33.33%            |
| 79074       | Non Depart-Rbha   | 3,428,240       | 3,428,240       | 3,710,000              | 3,997,162              | 287,162       | 7.74%             |
| 79077       | Non Depart-Cap Region Work  | 80,200          | 71,000          | 65,000                 | 79,572                 | 14,572        | 22.42%            |
| 79081       | Non Depart-Art 180  | 3,750           | 5,000           | 25,000                 | 25,000                 | -             | 0.00%             |
| 79082       | Non Depart-Better Housing   | 39,840          | 39,840          | 39,840                 | 39,840                 | -             | 0.00%             |
| 79083       | Non Depart-Retirees Health Care   | 3,148,071       | 1,545,404       | 2,984,232              | 1,000,000              | (1,984,232)   | -66.49%           |
| 79084       | Non Depart-Communities In Schools   | 400,000         | 400,000         | 400,000                | 474,000                | 74,000        | 18.50%            |
| 79087       | Non Depart-Citycelebrations   | 1,165,000       | 1,065,000       | 1,465,000              | 1,640,000              | 175,000       | 11.95%            |
| 79088       | Non Depart-Metro Business League  | 75,000          | 75,000          | 100,000                | 200,000                | 100,000       | 100.00%           |
| 79091       | Non Depart-Scan Of Greater Richmond                                       | 15,000          | 15,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79092       | Non Depart-Richmond Boys Choir  | 35,000          | 35,000          | 35,000                 | 35,000                 | -             | 0.00%             |
| 79093       | Non Depart-Metro Richmond Sportsbackers                                   | 150,000         | 150,000         | 150,000                | 150,000                | -             | 0.00%             |
| 79094       | Non Depart-Black History Museum Match Fun                                 | 100,000         | 100,000         | 100,000                | 100,000                | -             | 0.00%             |
| 79102       | Non Depart-Robinson Theater Community Art                                 | 15,000          | 15,000          | 15,000                 | 15,000                 | -             | 0.00%             |
| 79106       | Non Depart-Camp Diva  | 15,000          | 12,500          | 30,000                 | 30,000                 | -             | 0.00%             |
| 79107       | Non Depart-Crossover Ministries   | 20,000          | 20,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79109       | Non Depart-Emergency Shelter Home Again                                   | 50,000          | 50,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79112       | Non Depart-Peter Paul Development Center                                  | 50,000          | 50,000          | 50,000                 | 80,000                 | 30,000        | 60.00%            |
| 79113       | Non Depart-Senior Center Of Greater Richmond                              | 19,000          | 19,000          | 19,000                 | -                      | (19,000)      | -100.00%          |
| 79116       | The Podium Foundation   | 17,500          | 17,500          | 10,000                 | 17,500                 | 7,500         | 75.00%            |
| 79117       | Home(Housing Opportunities Made Equal)                                    | -               | -               | 90,000                 | -                      | (90,000)      | -100.00%          |
| 79123       | RPS Community of Caring   | 40,000          | 40,000          | 40,000                 | 40,000                 | -             | 0.00%             |
| 79124       | Non Depart-Groundwork RVA, Inc  | 60,000          | 60,000          | 60,000                 | 60,000                 | -             | 0.00%             |
| 79125       | Non Depart-Middle School Renaissance 2020, LLC                            | 362,500         | 362,500         | 362,500                | 1,362,500              | 1,000,000     | 275.86%           |
| 79130       | Non Depart-Wyeth LLC  | -               | 56,929          | 340,000                | 65,000                 | (275,000)     | -80.88%           |
| 79201       | MetroCare Water Crisis Program  | 200,000         | 50,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79209       | VA Treatment Center for Children  | 30,000          | 30,000          | -                      | -                      | -             | 0.00%             |
| 79211       | New Warwick Townhomes LLC   | -               | (7,067)         | -                      | -                      | -             | 0.00%             |
| 79212       | Center Stage Foundation-Assistance for Resident Performing Arts Companies | 180,000         | 180,000         | 180,000                | 180,000                | -             | 0.00%             |
| 79213       | Clean City Commission   | -               | 1,140           | -                      | -                      | -             | 0.00%             |
| 79221       | Cadence Theatre Company   | -               | 2,250           | -                      | -                      | -             | 0.00%             |
| 79253       | Non Dept-Carytown, Inc-Litter Clean Up                                    | -               | -               | 25,000                 | 25,000                 | -             | 0.00%             |
| 79255       | Non Dept-Enrichmond Foundation  | 75,000          | -               | -                      | -                      | -             | 0.00%             |
| 79256       | Non Dept-Healthy Hearts Plus II   | 20,000          | 20,000          | 20,000                 | 20,000                 | -             | 0.00%             |

### General Fund Expenditures by Cost Center

| Cost center | Cost Center Name  | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 79258       | Non Dept-Richmond Symphony  | 50,000          | 50,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79260       | Non Dept-GF Transfer to Information Tech. ISF                         | 18,996,072      | 25,668,433      | 20,434,156             | 22,607,769             | 2,173,613     | 10.64%            |
| 79261       | Non Dept-GF Transfer to Risk Management ISF                           | 9,967,518       | 13,517,650      | 12,265,086             | 12,873,500             | 608,414       | 4.96%             |
| 79262       | Non Dept-Gateway Plaza ECD Grant                                      | -               | 210,982         | 300,000                | 300,000                | -             | 0.00%             |
| 79264       | Non Dept-Junior Achievement   | 16,000          | 16,000          | 16,000                 | 16,000                 | -             | 0.00%             |
| 79266       | Non Dept-GF Transfer to RPS Capital Construction Special Reserve Fund | 5,828,325       | 9,050,590       | -                      | -                      | -             | 0.00%             |
| 79268       | Non Dept-YWCA Richmond  | 50,000          | 50,000          | 50,000                 | 100,000                | 50,000        | 100.00%           |
| 79269       | Non Dept-Virginai Literacy Foundation                                 | 63,832          | 63,832          | 63,832                 | 63,800                 | (32)          | -0.05%            |
| 79270       | Non Dept-Conexus  | 52,038          | 52,038          | 52,038                 | 52,038                 | -             | 0.00%             |
| 79271       | Non Dept-Higher Achievement   | 50,000          | 50,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79272       | Non Dept-the Literacy Lab   | 96,250          | 96,250          | 96,250                 | 96,250                 | -             | 0.00%             |
| 79273       | Non Dept-commonwealth Catholic Charities                              | 100,000         | 75,000          | 100,000                | 100,000                | -             | 0.00%             |
| 79274       | Non Dept-Local Initiatives Support Corporations (FOC)                 | -               | 100,000         | -                      | -                      | -             | 0.00%             |
| 79275       | Non Dept-Emp Salary Adjustments-Comp/Class Study                      | 3,823,000       | -               | -                      | -                      | -             | 0.00%             |
| 79276       | Non Dept-Lewis Ginter Botanical Gardens                               | 25,000          | 25,000          | 25,000                 | 25,000                 | -             | 0.00%             |
| 79277       | Non Dept-Health Brigade   | 30,000          | 30,000          | 98,000                 | 98,000                 | -             | 0.00%             |
| 79280       | Non Dept-Adult Alternative Program                                    | -               | 485,140         | -                      | -                      | -             | 0.00%             |
| 79282       | Non Dept-OPEB Trust   | 6,030,000       | 1,400,000       | 1,400,000              | 1,400,000              | -             | 0.00%             |
| 79284       | Eviction Diversion Program  | 485,140         | -               | 727,710                | 800,000                | 72,290        | 9.93%             |
| 79288       | Challenge Discovery   | -               | -               | 30,000                 | 115,000                | 85,000        | 283.33%           |
| 79291       | J.Sargeant Reynolds Educational Foundation                            | 130,000         | -               | -                      | -                      | -             | 0.00%             |
| 79299       | Reading and Education for Adult Development, Inc.                     | -               | -               | -                      | 50,000                 | 50,000        | 0.00%             |
| 79307       | Non-Departmental: RVA League for Safer Streets                        | -               | 25,000          | 50,000                 | 50,000                 | -             | 0.00%             |
| 79310       | Non-Departmental: Public Defenders' Salary Supplements                | -               | 743,011         | 1,127,984              | 1,127,984              | -             | 0.00%             |
| 79311       | Non-Departmental: Citizen Review Board                                | -               | -               | 204,199                | -                      | (204,199)     | -100.00%          |
| 79312       | Non-Departmental: Hand Up Community Resource Ctr-Litter cleanup       | -               | -               | 25,000                 | -                      | (25,000)      | -100.00%          |
| 79313       | Gun Violence Prevention Initiative                                    | -               | 133,898         | -                      | -                      | -             | 0.00%             |
| 79314       | Non-Departmental: Equity Study  | 110,000         | -               | -                      | -                      | -             | 0.00%             |
| 79316       | Fixed and Variable Rate Reimbursement (FAVR)                          | -               | -               | 250,000                | -                      | (250,000)     | -100.00%          |
| 79317       | Nondepartmental-Reserve for Children's Fund                           | -               | -               | 500,000                | 250,000                | (250,000)     | -50.00%           |
| 79318       | Nondepartmental-CoStar  | -               | -               | 815,000                | 2,400,000              | 1,585,000     | 194.48%           |
| 79319       | Nondepartmental-Help Me Help You Foundation                           | -               | -               | 200,000                | 250,000                | 50,000        | 25.00%            |
| 79320       | Nondepartmental-ARP: First responders hazard pay                      | -               | 4,032,000       | 388,362                | -                      | (388,362)     | -100.00%          |
| 79321       | Communities in Schools (For Gun Violence)                             | -               | 74,000          | -                      | -                      | -             | 0.00%             |
| 79322       | Challenge Discovery (For Gun Violence)                                | -               | 100,000         | -                      | -                      | -             | 0.00%             |
| 79323       | Child Savers (For Gun Violence)                                       | -               | 100,000         | -                      | -                      | -             | 0.00%             |
| 79324       | Nondepart-National Slavery Museum Foundation                          | -               | 100,000         | -                      | -                      | -             | 0.00%             |
| 79326       | Nondepart-Community 50/50, Inc. (HHS)                                 | -               | 88,000          | -                      | -                      | -             | 0.00%             |
| 79327       | Nondepart-Kinfolk Comm. Empowerment center (HHS)                      | -               | 103,000         | -                      | -                      | -             | 0.00%             |
| 79328       | Nondepart-La Casa de la Salud (HHS)                                   | -               | 87,000          | -                      | -                      | -             | 0.00%             |
| 79329       | Nondepart-Nolef Turns Inc. (HHS)                                      | -               | 97,000          | -                      | -                      | -             | 0.00%             |
| 79331       | Nondepart-Sacred Heart Center, Inc. (HHS)                             | -               | 89,500          | -                      | -                      | -             | 0.00%             |
| 79332       | Nondepart-Virginia Union University (HHS)                             | -               | 545,060         | -                      | -                      | -             | 0.00%             |
| 79333       | Nondepart-Waymakers Foundation (HHS)                                  | -               | 76,800          | -                      | 50,000                 | 50,000        | 0.00%             |
| 79335       | Nondepart-ARPA-HCD-Daily Planet, INC.                                 | -               | -               | -                      | 250,000                | 250,000       | 0.00%             |
| 79338       | Nondepart-ARPA-HCD-CARITAS  | -               | -               | -                      | 500,000                | 500,000       | 0.00%             |
| 79339       | Nondepart-Partnership for Housing Affordability                       | -               | -               | 50,000                 | 75,000                 | 25,000        | 50.00%            |
| 79340       | Nondepart-Project Homes   | -               | -               | 300,000                | -                      | (300,000)     | -100.00%          |
| 79341       | Nondepart-Soil and Water Conserv. Dist. Start-up Costs                | -               | -               | 35,000                 | -                      | (35,000)      | -100.00%          |
| 79342       | Nondepart-Reserve for Collective Bargaining                           | -               | -               | 300,000                | -                      | (300,000)     | -100.00%          |
| 79343       | Richmond Behavioral Health Foundation                                 | -               | 366,102         | -                      | 501,102                | 501,102       | 0.00%             |
| 79355       | NonDepart - The Armory Fund, LLC                                      | -               | -               | -                      | 388,362                | 388,362       | 0.00%             |
| 79356       | Hull Street, LLC  | -               | -               | -                      | 550,000                | 550,000       | 0.00%             |

### General Fund Expenditures by Cost Center

| Cost center  | Cost Center Name   | FY 2021 Actuals      | FY 2022 Actuals      | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change        | Percentage Change |
|--------------|--|----------------------|----------------------|------------------------|------------------------|----------------------|-------------------|
| 79357        | Greater Richmond Chamber of Commerce                     | -                    | -                    | -                      | 25,000                 | 25,000               | 0.00%             |
| 79358        | Virginia Community Capital                               | -                    | -                    | -                      | 53,240                 | 53,240               | 0.00%             |
| 79359        | Reserve for Council Amendments                           | -                    | -                    | -                      | 1,000,000              | 1,000,000            | 0.00%             |
| 79360        | Reserve for Heart of Richmond Awards                     | -                    | -                    | -                      | 200,000                | 200,000              | 0.00%             |
| 79361        | Contingency for Reserve for Richmond Ambulance Authority | -                    | -                    | -                      | 1,400,000              | 1,400,000            | 0.00%             |
| 93001        | Wastewater Operations                                    | -                    | -                    | -                      | -                      | -                    | 0.00%             |
| <b>Total</b> |  | <b>\$778,586,758</b> | <b>\$776,365,713</b> | <b>\$838,715,828</b>   | <b>\$948,923,789</b>   | <b>\$110,207,961</b> | <b>13.14%</b>     |



### General Fund Expenditures by Service Code

| Service Code | Service Code Name  | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| 000          | Default  | -\$164,059      | \$0             | \$0                    | \$0                    | \$0           | 0.00%             |
| 000-00       | null   | -               | (109,304)       | -                      | -                      | -             | 0.00%             |
| 000000       | Default  | 17,520,391      | 10,459,901      | 1,540,925              | -                      | (1,540,925)   | -100.00%          |
| SV0000       | Default  | 1,578,193       | 8,005,720       | -                      | -                      | -             | 0.00%             |
| SV0100       | ARTS & CULTURE   | 42,725          | 44,500          | -                      | -                      | -             | 0.00%             |
| SV0101       | Cultural Services  | 1,907,600       | 2,114,250       | 2,319,697              | 2,666,858              | 347,161       | 14.97%            |
| SV0102       | PRCF Dance Program   | 6,462           | 8,791           | 10,000                 | 10,000                 | -             | 0.00%             |
| SV0103       | PRCF Art Program   | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| SV0104       | FY12 Carpenter Foundation  | 108             | -               | -                      | -                      | -             | 0.00%             |
| SV0301       | Call Centers   | 1,919,478       | 2,073,350       | 1,958,689              | 1,998,387              | 39,698        | 2.03%             |
| SV0302       | Customer Service   | 5,969,045       | 6,410,115       | 7,080,552              | 8,981,423              | 1,900,871     | 26.85%            |
| SV0304       | Volunteer Coordination   | 167,714         | 169,284         | 168,853                | 14,083                 | (154,770)     | -91.66%           |
| SV0400       | Econ & Comm Development Svcs                                     | 49,675          | -               | -                      | -                      | -             | 0.00%             |
| SV0401       | Historic Preservation  | 300,121         | 227,105         | 304,546                | 311,838                | 7,292         | 2.39%             |
| SV0402       | Tourism Services   | 1,890,290       | 3,845,360       | 7,701,794              | 10,203,656             | 2,501,862     | 32.48%            |
| SV0403       | Business Attraction  | 477,276         | 1,139,400       | 1,074,073              | 1,212,743              | 138,669       | 12.91%            |
| SV0404       | Business Retention & Expansion                                   | 982,128         | 1,775,798       | 2,758,587              | 4,452,082              | 1,693,496     | 61.39%            |
| SV0405       | Farmer's Market  | 59,379          | 50,302          | 91,752                 | -                      | (91,752)      | -100.00%          |
| SV0406       | Housing & Neighborhood Revital                                   | 3,895,092       | 1,598,302       | 2,446,978              | 2,208,802              | (238,176)     | -9.73%            |
| SV0407       | Minority Business Development                                    | 192,980         | 352,986         | 332,404                | 500,788                | 168,384       | 50.66%            |
| SV0408       | Pedestrs, Bikes & Trails Svcs                                    | 431,337         | 435,763         | 443,740                | 412,341                | (31,399)      | -7.08%            |
| SV0409       | Real Estate Strategies   | 122,545         | 85,873          | 138,400                | 117,340                | (21,060)      | -15.22%           |
| SV0410       | Master Plans   | 247,721         | 383,023         | 592,066                | 627,462                | 35,395        | 5.98%             |
| SV0411       | Boards & Commissions Support                                     | 479,552         | 432,020         | 767,329                | 616,899                | (150,430)     | -19.60%           |
| SV0413       | Zoning   | 748,837         | 788,784         | 851,455                | 1,118,424              | 266,969       | 31.35%            |
| SV0414       | Social Enterprise Initiatives                                    | 99,465          | 89,498          | 136,151                | 196,692                | 60,541        | 44.47%            |
| SV0500       | Education Support Services                                       | -               | 900             | -                      | -                      | -             | 0.00%             |
| SV0501       | Catalog and Circulation  | 575,832         | 492,840         | 693,518                | 772,216                | 78,698        | 11.35%            |
| SV0502       | Educational Services   | 185,370,581     | 192,078,759     | 206,065,928            | 227,675,934            | 21,610,006    | 10.49%            |
| SV0503       | Reference Services   | 326,779         | 426,908         | 428,364                | 366,230                | (62,134)      | -14.50%           |
| SV0600       | Elected, Legis, & Gov Svcs                                       | 18,231          | 38,036          | -                      | -                      | -             | 0.00%             |
| SV0601       | Board of Review  | 16,122          | 15,560          | 18,000                 | 18,000                 | -             | 0.00%             |
| SV0602       | City Treasurer   | 155,012         | 196,521         | 183,848                | 210,759                | 26,911        | 14.64%            |
| SV0603       | Elections Management   | 2,327,695       | 1,887,643       | 2,514,363              | 2,834,553              | 320,190       | 12.73%            |
| SV0604       | Legislative Services   | 2,746,764       | 2,970,567       | 3,381,822              | 4,002,211              | 620,389       | 18.34%            |
| SV0605       | Voter Registration   | 654,351         | 1,151,691       | 751,216                | 1,108,540              | 357,324       | 47.57%            |
| SV0701       | Emergency Communications   | 2,712,021       | 2,288,189       | 2,646,383              | 3,714,044              | 1,067,661     | 40.34%            |
| SV0702       | Emergency Medical Services                                       | 5,081,455       | 4,656,330       | 4,116,540              | 5,466,622              | 1,350,082     | 32.80%            |
| SV0703       | Emergency Operations Coord                                       | 297,829         | 253,732         | 377,921                | 397,013                | 19,092        | 5.05%             |
| SV0800       | Emp Rsrc Mgmt & Prg Supp Svcs                                    | -               | 1,500           | -                      | -                      | -             | 0.00%             |
| SV0801       | Administration   | 27,557,909      | 48,074,590      | 33,095,004             | 49,441,378             | 16,346,375    | 49.39%            |
| SV0802       | Benefits Administration  | 143,584         | 169,538         | 226,689                | 624,748                | 398,059       | 175.60%           |
| SV0803       | Comp & Classification Admin                                      | -               | 102,565         | 2,750                  | 341,436                | 338,686       | 12315.86%         |
| SV0805       | Employee Relations   | 269,498         | 330,528         | 565,200                | 1,232,118              | 666,917       | 118.00%           |
| SV0806       | Human Resources Management                                       | 3,518,078       | 3,896,725       | 4,008,990              | 4,382,824              | 373,834       | 9.32%             |
| SV0807       | Recruit, Select, & Reten Svcs                                    | 1,356,372       | 1,272,135       | 1,647,201              | 1,263,213              | (383,988)     | -23.31%           |
| SV0808       | CARES (Coronavirus Aid Relief and Economic Security Act) Program | 968             | -               | -                      | -                      | -             | 0.00%             |
| SV0900       | Finan Oversight/ Fiscal Cntrl                                    | 44,013          | -               | -                      | -                      | -             | 0.00%             |
| SV0901       | Accounting & Reporting   | 884,627         | 971,895         | 1,102,553              | 1,356,665              | 254,112       | 23.05%            |
| SV0902       | Accounts Payable   | 496,634         | 519,471         | 668,580                | 847,305                | 178,725       | 26.73%            |

### General Fund Expenditures by Service Code

| Service Code | Service Code Name              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--------------------------------|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| SV0903       | Assessments                    | 3,486,167       | 3,521,269       | 4,249,896              | 4,592,354              | 342,458       | 8.06%             |
| SV0904       | Billing & Collections          | 3,513,180       | 3,419,898       | 3,739,433              | 4,124,878              | 385,445       | 10.31%            |
| SV0905       | Budget Management              | 1,044,232       | 706,299         | 857,407                | 1,525,583              | 668,176       | 77.93%            |
| SV0906       | Cap Imprvmnt Plan (CIP) Mgmt   | 313,389         | 120,089         | 238,769                | 1,197,448              | 958,679       | 401.51%           |
| SV0907       | Contract Administration        | 1,324,328       | 1,426,403       | 2,455,691              | 3,909,584              | 1,453,893     | 59.21%            |
| SV0908       | Financial Management           | 5,914,144       | 5,881,139       | 6,191,073              | 6,374,864              | 183,792       | 2.97%             |
| SV0909       | Grants Management              | 319,178         | 279,816         | 293,192                | 254,776                | (38,416)      | -13.10%           |
| SV0910       | Investment & Debt Management   | 75,979,154      | 83,582,055      | 106,501,507            | 131,852,783            | 25,351,277    | 23.80%            |
| SV0911       | Payroll Administration         | 1,082,875       | 1,165,528       | 1,235,463              | 1,262,710              | 27,248        | 2.21%             |
| SV0912       | Retirement Services            | 5,780,000       | 1,400,000       | 4,384,232              | 2,400,000              | (1,984,232)   | -45.26%           |
| SV0913       | Strategic Planning & Analysis  | 1,922,326       | 1,805,018       | 2,743,461              | 2,470,806              | (272,654)     | -9.94%            |
| SV0914       | Tax Enforcement                | 259,158         | 208,544         | 307,667                | 258,079                | (49,588)      | -16.12%           |
| SV1001       | City Copy & Print Services     | 909,890         | 20,593          | 53,232                 | 55,232                 | 2,000         | 3.76%             |
| SV1002       | Telecommunications Systms Mgmt | 2,148,002       | 10,491,194      | -                      | 1,750,468              | 1,750,468     | 0.00%             |
| SV1003       | Data Center Opers & Support    | 578,230         | -               | -                      | -                      | -             | 0.00%             |
| SV1005       | Desktop Support                | 2,792,970       | 404,827         | 395,508                | 416,346                | 20,839        | 5.27%             |
| SV1007       | Geographic Information Systems | 499,852         | 489,108         | 595,423                | 711,074                | 115,651       | 19.42%            |
| SV1008       | Inter & Intranet Support & Dev | 399             | 798             | -                      | -                      | -             | 0.00%             |
| SV1009       | IT Resource Management         | 13,080,588      | -               | -                      | -                      | -             | 0.00%             |
| SV1010       | Mail Services                  | 475,685         | 607,871         | 258,323                | 275,799                | 17,476        | 6.77%             |
| SV1011       | Management Information Systems | 6,842,327       | 6,878,432       | 28,831,912             | 31,429,255             | 2,597,342     | 9.01%             |
| SV1012       | Project Management             | 136,295         | 57,370          | 99,840                 | -                      | (99,840)      | -100.00%          |
| SV1013       | Public Access Computers        | 176,019         | 164,637         | 275,892                | 287,718                | 11,826        | 4.29%             |
| SV1014       | Network and Data Security      | 7,229           | 9,947           | -                      | 31,266                 | 31,266        | 0.00%             |
| SV1016       | Software / Apps Dev & Support  | 113,330         | 199,109         | 173,550                | 181,357                | 7,807         | 4.50%             |
| SV1100       | Jails and Detention Facilities | 5,074           | 36              | -                      | -                      | -             | 0.00%             |
| SV1101       | Re-Entry Services              | 1,276,606       | 1,631,554       | 1,991,632              | 2,864,904              | 873,273       | 43.85%            |
| SV1102       | Secure Detention               | 19,917,356      | 19,367,151      | 20,600,954             | 21,586,934             | 985,979       | 4.79%             |
| SV1200       | Job Training / Employee Assist | 500             | -               | -                      | -                      | -             | 0.00%             |
| SV1201       | Employee Training & Devlpmnt   | 7,201,749       | 7,567,994       | 6,504,769              | 7,698,996              | 1,194,227     | 18.36%            |
| SV1202       | Mayor's Youth Academy          | 208,559         | 341,477         | 427,640                | 577,930                | 150,290       | 35.14%            |
| SV1203       | Workforce Development          | 989,352         | 1,499,214       | 3,048,707              | 2,777,218              | (271,489)     | -8.91%            |
| SV1204       | Wellness Program               | 127,528         | 137,725         | 356,129                | -                      | (356,129)     | -100.00%          |
| SV1301       | Commonwealth's Attorney        | 5,012,700       | 5,282,716       | 5,798,711              | 6,168,716              | 370,005       | 6.38%             |
| SV1302       | Court Services                 | 1,212,419       | 2,074,273       | 2,493,877              | 2,494,706              | 829           | 0.03%             |
| SV1303       | Pre-Trial Services             | 427,583         | 395,500         | 486,570                | 424,008                | (62,562)      | -12.86%           |
| SV1304       | Probation Services             | 333,694         | 392,600         | 504,403                | 530,183                | 25,780        | 5.11%             |
| SV1305       | Special Magistrate             | 16,918          | 7,355           | 35,665                 | 35,665                 | -             | 0.00%             |
| SV1306       | Clerk of Court                 | 2,577,616       | 2,727,274       | 2,870,630              | 3,151,134              | 280,504       | 9.77%             |
| SV1307       | Victim / Witness Services      | -               | 34              | -                      | 100,000                | 100,000       | 0.00%             |
| SV1401       | Bulk & Brush                   | 1,075,114       | 849,657         | 772,549                | 947,327                | 174,778       | 22.62%            |
| SV1402       | Curbside Recycling             | 3,820,792       | 1,960,902       | 2,975,262              | 2,968,222              | (7,040)       | -0.24%            |
| SV1403       | Leaf Collection                | 650,461         | 800,606         | 762,092                | 747,340                | (14,752)      | -1.94%            |
| SV1404       | Refuse                         | 10,744,266      | 9,664,163       | 8,969,165              | 9,936,780              | 967,615       | 10.79%            |
| SV1405       | Stormwater Management          | -               | 14,378          | -                      | -                      | -             | 0.00%             |
| SV1406       | Sustainability Management Svcs | 337,133         | 212,964         | 737,268                | 977,881                | 240,613       | 32.64%            |
| SV1407       | Urban Forestry                 | -               | 1,988           | 150,000                | 150,000                | -             | 0.00%             |
| SV1501       | Burial Services                | 42,066          | 46,575          | 48,250                 | 48,250                 | -             | 0.00%             |
| SV1502       | Fleet Management               | 9,527,936       | 10,705,747      | 11,223,926             | 11,213,168             | (10,758)      | -0.10%            |
| SV1503       | Infrastructure Management      | 7,452,268       | 10,642,497      | 2,103,494              | 2,911,676              | 808,182       | 38.42%            |

### General Fund Expenditures by Service Code

| Service Code | Service Code Name                        | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| SV1504       | Landfill Management                      | 466,354         | 802,642         | 227,010                | 233,916                | 6,906         | 3.04%             |
| SV1505       | Parking Management                       | 256,655         | 7,560           | 256,680                | 278,280                | 21,600        | 8.42%             |
| SV1600       | Legal Services                           | 2,088           | -               | -                      | -                      | -             | 0.00%             |
| SV1601       | Legal Counsel                            | 4,177,297       | 4,236,529       | 4,945,991              | 6,050,817              | 1,104,826     | 22.34%            |
| SV1701       | Engineering Services                     | 119,034         | 142,204         | -                      | -                      | -             | 0.00%             |
| SV1703       | Risk Management                          | 9,968,438       | 13,517,650      | 12,265,086             | 12,873,500             | 608,414       | 4.96%             |
| SV1801       | Audit Services                           | 2,805,847       | 2,856,074       | 3,021,494              | 3,072,140              | 50,645        | 1.68%             |
| SV1802       | Internal Consulting Services             | 63,838          | 104,776         | 257,061                | 274,310                | 17,249        | 6.71%             |
| SV1803       | Perfrmnc Measurement Oversight           | 20,622          | 23,645          | 23,408                 | 26,770                 | 3,363         | 14.37%            |
| SV1901       | Recreational Services                    | 5,382,774       | 6,076,565       | 6,393,479              | 8,391,277              | 1,997,798     | 31.25%            |
| SV1902       | Aquatic Services                         | 919,639         | 1,426,686       | 1,105,707              | 1,335,038              | 229,332       | 20.74%            |
| SV1903       | Camp Services                            | 1,334           | 425             | -                      | -                      | -             | 0.00%             |
| SV1904       | Parks Management                         | 4,088,063       | 5,343,936       | 4,095,331              | 4,435,570              | 340,239       | 8.31%             |
| SV1905       | Sports & Athletics                       | 50,908          | 79,554          | 268,876                | 268,876                | -             | 0.00%             |
| SV1906       | James River Park                         | 67,362          | 19,344          | 77,451                 | 77,451                 | -             | 0.00%             |
| SV1907       | SW-Recreation Services                   | 1,954           | 44,428          | 53,310                 | 57,714                 | 4,404         | 8.26%             |
| SV1908       | NE-Recreation Services                   | 1,954           | 1,977           | -                      | -                      | -             | 0.00%             |
| SV1909       | SBR-Recreation Services                  | 1,954           | 1,977           | -                      | -                      | -             | 0.00%             |
| SV1910       | Pine Camp Rental Services                | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| SV2002       | Grounds Management                       | 215,822         | 368,771         | 295,203                | 393,293                | 98,091        | 33.23%            |
| SV2003       | Blight Abatement                         | -               | 189,993         | -                      | -                      | -             | 0.00%             |
| SV2004       | Code Enforcement                         | 2,111,577       | 2,011,630       | 3,077,728              | 3,050,634              | (27,094)      | -0.88%            |
| SV2005       | Development Review                       | 173,948         | 183,198         | 220,783                | 193,426                | (27,357)      | -12.39%           |
| SV2006       | Facilities Management                    | 19,363,085      | 18,259,171      | 19,889,739             | 24,145,165             | 4,255,425     | 21.40%            |
| SV2007       | Permits & Inspections                    | 4,034,754       | 4,125,263       | 4,807,546              | 5,447,757              | 640,211       | 13.32%            |
| SV2009       | Panning                                  | 130,717         | 468,013         | 152,864                | 166,444                | 13,580        | 8.88%             |
| SV2011       | Alley Maintenance                        | -               | -               | -                      | 250,000                | 250,000       | 0.00%             |
| SV2101       | Community Outreach                       | 936,682         | 1,880,382       | 915,755                | 1,835,937              | 920,182       | 100.48%           |
| SV2102       | Elect Media Oversight & Coord            | 67,521          | 230,151         | -                      | -                      | -             | 0.00%             |
| SV2103       | Public Info & Media Relations            | 992,325         | 874,164         | 1,043,313              | 1,322,847              | 279,535       | 26.79%            |
| SV2104       | Public Relations                         | 1,026,006       | 994,127         | 1,507,922              | 1,908,576              | 400,654       | 26.57%            |
| SV2200       | Public Safety & Well Being               | 1,298           | 46              | -                      | -                      | -             | 0.00%             |
| SV2201       | Animal Control                           | 690,625         | 668,157         | 665,051                | 938,260                | 273,209       | 41.08%            |
| SV2202       | Investigations                           | 2,321,058       | 2,774,119       | 3,069,087              | 3,396,537              | 327,449       | 10.67%            |
| SV2204       | Fire Suppression                         | 42,884,221      | 43,018,517      | 49,721,980             | 53,138,357             | 3,416,378     | 6.87%             |
| SV2205       | Hazardous Materials Management           | 130,483         | 21,697          | 300,000                | 300,000                | -             | 0.00%             |
| SV2206       | Homeland Security                        | 548,479         | 473,548         | 412,047                | 513,392                | 101,345       | 24.60%            |
| SV2207       | Patrol Services                          | 1,164,781       | 706,905         | 703,975                | 853,469                | 149,494       | 21.24%            |
| SV2208       | Property & Evidence                      | 1,511,923       | 1,524,032       | 1,587,840              | 1,798,017              | 210,177       | 13.24%            |
| SV2209       | Special Events                           | 654,679         | 596,471         | 895,172                | 876,176                | (18,996)      | -2.12%            |
| SV2210       | Specialty Rescue                         | -               | 107,518         | -                      | -                      | -             | 0.00%             |
| SV2211       | Street Lighting                          | -               | 238,053         | -                      | -                      | -             | 0.00%             |
| SV2214       | Warrant & Information                    | 1,283,889       | 1,202,538       | 1,172,908              | 1,425,005              | 252,097       | 21.49%            |
| SV2215       | CAPS (Comm Asst Pub Sfty) Prog           | 132,967         | 129,543         | 140,314                | 131,964                | (8,350)       | -5.95%            |
| SV2216       | Animal Care                              | 800,764         | 1,042,278       | 981,468                | 952,962                | (28,506)      | -2.90%            |
| SV2217       | Security Management                      | 4,184,940       | 4,591,734       | 3,669,997              | 4,095,298              | 425,300       | 11.59%            |
| SV2218       | Home Electronic Monitoring               | 1,454,241       | 1,620,851       | 1,911,517              | 1,940,513              | 28,996        | 1.52%             |
| SV2220       | Protests & Disruptions                   | 695             | 260             | -                      | -                      | -             | 0.00%             |
| SV2221       | Office of Cheif of Police-Administration | 2,194,526       | 1,596,818       | 1,659,410              | 1,926,816              | 267,406       | 16.11%            |
| SV2222       | Support Services-Administration          | 708,915         | 614,883         | 740,044                | 837,025                | 96,982        | 13.10%            |

### General Fund Expenditures by Service Code

| Service Code | Service Code Name                                     | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| SV2223       | Support Services-Major Crimes                         | 8,235,921       | 7,428,956       | 7,263,436              | 7,980,442              | 717,006       | 9.87%             |
| SV2224       | Support Services-Special Investigation Administration | 3,916,545       | 4,042,958       | 3,944,326              | 4,262,789              | 318,464       | 8.07%             |
| SV2225       | Support Services-Traffic Enforcement                  | 1,359,731       | 1,187,460       | 1,186,786              | 1,451,763              | 264,978       | 22.33%            |
| SV2226       | Support Services-Tactical Operations                  | 418,047         | 311,148         | 294,904                | 376,487                | 81,583        | 27.66%            |
| SV2227       | Support Services-K9                                   | 1,288,116       | 1,182,280       | 1,029,004              | 1,212,242              | 183,238       | 17.81%            |
| SV2228       | Support Services-Mounted Unit                         | 561,198         | 557,418         | 499,986                | 536,730                | 36,745        | 7.35%             |
| SV2230       | Gun Violence Prevention                               | -               | 133,898         | -                      | -                      | -             | 0.00%             |
| SV2231       | Support Services-Hit and Run Unit                     | 400,477         | 454,705         | 404,465                | 500,647                | 96,181        | 23.78%            |
| SV2232       | Support Services-Motorcycle Unit                      | 402,972         | 272,673         | 286,725                | 322,590                | 35,864        | 12.51%            |
| SV2233       | Support Services-Bomb Unit                            | 149,580         | 113,144         | 88,821                 | 102,751                | 13,930        | 15.68%            |
| SV2234       | Support Services-Community Youth Intervention         | 3,563,777       | 3,669,594       | 3,651,051              | 4,351,926              | 700,875       | 19.20%            |
| SV2238       | Office of Professional Responsibility-Investigation   | 647,220         | 611,131         | 562,664                | 724,552                | 161,888       | 28.77%            |
| SV2239       | Office of Professional Responsibility-Administration  | 622,865         | 608,239         | 598,922                | 742,498                | 143,576       | 23.97%            |
| SV2240       | Area I-Administration                                 | 2,257,704       | 2,271,260       | 2,195,794              | 2,552,629              | 356,835       | 16.25%            |
| SV2241       | Area I-FMT Investigation Detectives                   | 1,529,644       | 1,474,517       | 1,448,883              | 1,658,679              | 209,797       | 14.48%            |
| SV2242       | Area I-Patrol   | 18,790,675      | 18,684,405      | 22,220,506             | 25,692,655             | 3,472,148     | 15.63%            |
| SV2243       | Area I-FMT Tactical Response                          | 1,267,699       | 1,230,737       | 1,354,429              | 1,377,931              | 23,502        | 1.74%             |
| SV2244       | Area II-Administration                                | 2,460,064       | 2,408,492       | 2,471,407              | 2,716,838              | 245,431       | 9.93%             |
| SV2245       | Area II-FMT Investigation Detectives                  | 1,688,311       | 1,759,614       | 1,651,145              | 1,929,480              | 278,334       | 16.86%            |
| SV2246       | Area II-Patrol  | 18,766,952      | 17,032,136      | 20,862,976             | 21,583,227             | 720,250       | 3.45%             |
| SV2247       | Area II-FMT Tactical Response                         | 1,441,713       | 1,063,587       | 1,388,748              | 1,400,434              | 11,686        | 0.84%             |
| SV2248       | Human Services-Administration                         | 152,711         | -               | -                      | -                      | -             | 0.00%             |
| SV2250       | Business Services-Sworn Expenses                      | 548,589         | 1,534,840       | 11,260,874             | 3,833,779              | (7,427,095)   | -65.95%           |
| SV2251       | Intervention Prevention Unit (IPU)                    | 252,408         | -               | -                      | -                      | -             | 0.00%             |
| SV2252       | Business Services-Administration                      | 2,386,448       | 1,783,036       | 1,824,879              | 2,102,571              | 277,692       | 15.22%            |
| SV2301       | Public Law Library                                    | 51,002          | 61,673          | 56,075                 | 100,417                | 44,342        | 79.08%            |
| SV2302       | Records Management                                    | 1,469,958       | 1,399,810       | 1,511,170              | 1,588,035              | 76,865        | 5.09%             |
| SV2400       | Human Services  | 938             | 909             | -                      | -                      | -             | 0.00%             |
| SV2401       | Adoption Services                                     | 7,217,828       | 7,213,675       | 8,586,063              | 8,703,010              | 116,947       | 1.36%             |
| SV2402       | Adult Services  | 1,980,605       | 1,780,810       | 1,899,191              | 2,256,192              | 357,002       | 18.80%            |
| SV2403       | Case Management                                       | 547,403         | 654,714         | 974,874                | 1,051,133              | 76,259        | 7.82%             |
| SV2404       | Childcare Services                                    | 8,469           | 18,993          | 23,331                 | 24,925                 | 1,594         | 6.83%             |
| SV2405       | Children's Protective Services                        | 2,596,132       | 3,019,060       | 2,897,027              | 3,189,306              | 292,279       | 10.09%            |
| SV2406       | Counseling Services                                   | 72,457          | 77,932          | 103,588                | 122,634                | 19,045        | 18.39%            |
| SV2407       | Early Childhood Dev Initiative                        | 211,832         | 167,499         | 304,918                | 327,987                | 23,068        | 7.57%             |
| SV2408       | Elig Determination Services                           | 8,898,363       | 9,405,354       | 8,907,169              | 10,166,274             | 1,259,105     | 14.14%            |
| SV2409       | Emergency & General Assistance                        | 315,533         | 422,067         | 1,574,185              | 1,620,471              | 46,287        | 2.94%             |
| SV2410       | Fam Focused / Preservatn Svcs                         | 2,238,795       | 2,843,161       | 2,979,142              | 3,091,927              | 112,785       | 3.79%             |
| SV2411       | Food Services   | 2,022,266       | 1,911,645       | 2,116,581              | 2,140,178              | 23,597        | 1.11%             |
| SV2413       | Foster Care Services                                  | 13,447,248      | 8,996,373       | 14,734,729             | 14,913,024             | 178,295       | 1.21%             |
| SV2414       | Housing Assistance                                    | 50,000          | 90,000          | 90,000                 | 1,870,000              | 1,870,000     | 2077.78%          |
| SV2415       | Homeless Services                                     | 281,294         | 378,952         | 481,220                | 422,304                | (58,916)      | -12.24%           |
| SV2416       | Interagency Service Coord/CSA                         | 93,402          | 108,667         | 101,539                | 261,732                | 160,193       | 157.76%           |
| SV2417       | Medical Services                                      | 10,097,730      | 9,412,121       | 10,742,871             | 11,252,515             | 509,643       | 4.74%             |
| SV2418       | Mental Health Services                                | 3,547,460       | 4,051,849       | 4,459,335              | 4,534,097              | 74,761        | 1.68%             |
| SV2419       | Multi-Cultural Affairs                                | 304,103         | 283,108         | 533,847                | 561,736                | 27,889        | 5.22%             |
| SV2420       | Public Health Services                                | 4,633,490       | 4,703,490       | 4,703,490              | 4,703,490              | -             | 0.00%             |
| SV2421       | Sr & Spec Needs Programming                           | 575,043         | 329,285         | 4,988,408              | 5,163,494              | 175,086       | 3.51%             |
| SV2422       | Medicaid Expansion                                    | 170,000         | 205,000         | 728,000                | 478,000                | (250,000)     | -34.34%           |
| SV2424       | Youth Services  | 786,190         | 753,523         | 1,138,704              | 2,699,047              | 1,560,344     | 137.03%           |

### General Fund Expenditures by Service Code

| Service Code | Service Code Name   | FY 2021 Actuals      | FY 2022 Actuals      | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change        | Percentage Change |
|--------------|---|----------------------|----------------------|------------------------|------------------------|----------------------|-------------------|
| SV2425       | Substance Abuse Services  | 395,531              | 352,785              | 464,322                | 477,121                | 12,799               | 2.76%             |
| SV2426       | Purchased Services for Client Payments                              | -                    | 64,474               | -                      | -                      | -                    | 0.00%             |
| SV2427       | Community Wealth Building Initiatives                               | -                    | -                    | 25,600                 | 25,600                 | -                    | 0.00%             |
| SV2428       | BLISS Program (Building Lives of Independence and Self Sufficiency) | 84,067               | 88,191               | 100,579                | 198,240                | 97,662               | 97.10%            |
| SV2501       | Roadway Management  | (8,385)              | 5,367,992            | 5,508,327              | 5,543,817              | 35,490               | 0.64%             |
| SV2502       | Signals   | -                    | -                    | -                      | 85,100                 | 85,100               | 0.00%             |
| SV2505       | Traffic Enforcement   | 3,350                | 6,505                | -                      | -                      | -                    | 0.00%             |
| SV2507       | Transportation Services   | 8,339,105            | 8,327,034            | 8,867,947              | 9,110,461              | 242,514              | 2.73%             |
| SV2508       | Pavement Management   | 8                    | -                    | -                      | -                      | -                    | 0.00%             |
| SV2610       | Winter Storm Events-01/12/2019 Snow Storm                           | 35                   | -                    | -                      | -                      | -                    | 0.00%             |
| SV2612       | 2020 Gun Control Protest  | 10,282               | 1,969                | -                      | -                      | -                    | 0.00%             |
| SV2613       | 2020 Winter Storm   | 3,508                | -                    | -                      | -                      | -                    | 0.00%             |
| SV2614       | COVID-19  | 41,291,891           | 1,537,278            | 26,700                 | 26,700                 | -                    | 0.00%             |
| SV2615       | Protest: Civil Unrest   | 455,554              | 54,025               | -                      | -                      | -                    | 0.00%             |
| SV2616       | 2020 Isaias Storm   | 145                  | -                    | -                      | -                      | -                    | 0.00%             |
| SV2618       | COVID-19 FEMA   | -                    | 27,737               | -                      | -                      | -                    | 0.00%             |
| SV2620       | Prison Rape Elimination Act (PREA)                                  | 32,677               | 242,428              | 101,586                | 112,605                | 11,019               | 10.85%            |
| SV2621       | American Recovery Plan (ARP)  | -                    | 5,621,160            | -                      | -                      | -                    | 0.00%             |
| SV2623       | Sheriff Covid Overtime  | -                    | 27,670               | -                      | -                      | -                    | 0.00%             |
| <b>Total</b> |   | <b>\$778,586,758</b> | <b>\$776,365,713</b> | <b>\$838,715,828</b>   | <b>\$948,923,789</b>   | <b>\$110,207,961</b> | <b>13.14%</b>     |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                 | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|----------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Animal Control             | 60000        | Full-Time Permanent   | \$800,786       | \$715,048       | \$969,880              | \$1,164,890            | \$195,010     | 20.11%            |
| Animal Control             | 60001        | Overtime Permanent  | 81,898          | 52,839          | -                      | -                      | -             | 0.00%             |
| Animal Control             | 60002        | Holiday Pay Permanent   | 50,205          | 48,255          | -                      | -                      | -             | 0.00%             |
| Animal Control             | 60004        | Vacation Pay Permanent  | 38,661          | 52,614          | -                      | -                      | -             | 0.00%             |
| Animal Control             | 60005        | Sick Leave Permanent  | 34,968          | 37,535          | -                      | -                      | -             | 0.00%             |
| Animal Control             | 60008        | Civil Leave Permanent   | 1,013           | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 60009        | Death Leave Permanent   | 187             | 98              | -                      | -                      | -             | 0.00%             |
| Animal Control             | 61000        | Part Time Salaries  | -               | 22,205          | 105,360                | 121,435                | 16,075        | 15.26%            |
| Animal Control             | 61001        | Overtime Part Time  | -               | 220             | -                      | -                      | -             | 0.00%             |
| Animal Control             | 61002        | Holiday Pay Part Time   | -               | 1,203           | -                      | -                      | -             | 0.00%             |
| Animal Control             | 61005        | Sick Leave Personal Part Time                                 | -               | 445             | -                      | -                      | -             | 0.00%             |
| Animal Control             | 62000        | Temporary Employee  | 11,033          | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 62001        | Overtime Temp   | 190             | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 62002        | Holiday Pay Temporary   | 264             | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 62005        | Sick Leave Temporary  | 420             | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 63000        | Fica  | 61,216          | 57,354          | 66,958                 | 79,869                 | 12,911        | 19.28%            |
| Animal Control             | 63001        | Retirement Contribution Rsr                                   | 194,297         | 201,724         | 209,130                | 210,324                | 1,194         | 0.57%             |
| Animal Control             | 63002        | Medicare Fica   | 14,372          | 13,448          | 15,659                 | 18,679                 | 3,020         | 19.28%            |
| Animal Control             | 63003        | Group Life Insurance  | 5,949           | 5,350           | 6,407                  | 7,541                  | 1,134         | 17.70%            |
| Animal Control             | 63006        | Health Care Active Employees                                  | 180,325         | 148,269         | 204,862                | 204,589                | (273)         | -0.13%            |
| Animal Control             | 63008        | State Unemployment Insurance (SUI)                            | (168)           | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 63011        | Health Savings Account (HSA) Expense-Employer                 | 2,000           | 2,000           | -                      | -                      | -             | 0.00%             |
| Animal Control             | 64105        | Bonus Pay   | -               | 41,500          | -                      | -                      | -             | 0.00%             |
| Animal Control             | 70215        | Equipment Repair and Maint Services                           | 31,349          | 26,712          | 6,336                  | 10,018                 | 3,682         | 58.11%            |
| Animal Control             | 70216        | Pest Control Services   | 21,936          | -               | -                      | -                      | -             | 0.00%             |
| Animal Control             | 70218        | Vehicle Repair And Maint Services                             | 27,857          | 43,798          | 30,662                 | 30,662                 | -             | 0.00%             |
| Animal Control             | 70311        | Printing & Binding-External                                   | 1,916           | 596             | 1,930                  | 1,930                  | -             | 0.00%             |
| Animal Control             | 70412        | Transportation Services                                       | 1,155           | 1,983           | 1,000                  | 1,000                  | -             | 0.00%             |
| Animal Control             | 70551        | Security/Monitoring Services                                  | 25,407          | 57,492          | 35,000                 | 35,000                 | -             | 0.00%             |
| Animal Control             | 70552        | Contract And Temporary Personnel Services                     | 89,335          | 193,243         | 20,000                 | 20,000                 | -             | 0.00%             |
| Animal Control             | 70561        | Spay/Neuter Charges   | 72,541          | -               | 110,000                | 110,000                | -             | 0.00%             |
| Animal Control             | 71011        | Uniforms & Safety Supplies-Employee                           | 5,543           | 7,758           | 5,000                  | 5,000                  | -             | 0.00%             |
| Animal Control             | 71012        | Office Supplies And Stationary                                | 6,966           | 6,351           | 1,369                  | 1,369                  | -             | 0.00%             |
| Animal Control             | 71112        | Forage Supplies For Animals                                   | 19,350          | 28,241          | 40,000                 | 40,000                 | -             | 0.00%             |
| Animal Control             | 71131        | Janitorial Supplies   | 13,856          | 26,614          | 10,000                 | 10,000                 | -             | 0.00%             |
| Animal Control             | 71171        | Medical And Laboratory Supp                                   | 107,098         | 180,994         | 97,550                 | 97,550                 | -             | 0.00%             |
| Animal Control             | 72123        | Membership Dues   | -               | -               | 219                    | 219                    | -             | 0.00%             |
| Animal Control             | 72124        | Employee Training   | 268             | 2,026           | 2,791                  | 2,791                  | -             | 0.00%             |
| Animal Control             | 72131        | Software  | 10,550          | 7,781           | 14,356                 | 14,356                 | -             | 0.00%             |
| Animal Control             | 72153        | Equipment (Less Than \$5,000)                                 | 125             | 18,065          | 2,500                  | 2,500                  | -             | 0.00%             |
| Animal Control             | 72162        | License & Permits (Other Than Software)                       | 747             | 1,260           | 250                    | 250                    | -             | 0.00%             |
| Animal Control             | 73104        | Bank Fees   | 1,631           | 1,682           | -                      | -                      | -             | 0.00%             |
| Animal Control             | 76613        | Veterinarian Services   | 151,463         | 248,153         | 183,875                | 383,875                | 200,000       | 108.77%           |
| Animal Control             | 77103        | Fuel For Dept. Owned Vehicles                                 | 20,396          | 28,737          | 22,133                 | 22,133                 | -             | 0.00%             |
| Animal Control             | 77104        | Monthly Standing Costs  | 5,225           | 10,556          | 6,413                  | 6,413                  | -             | 0.00%             |
| Animal Control             | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | -               | 2,701           | -                      | -                      | -             | 0.00%             |
| Animal Control             | 77201        | Internal Printing & Duplicatng                                | -               | -               | 2,343                  | 2,343                  | -             | 0.00%             |
| Animal Control             | 77501        | DIT Charges (Billed from DIT Fund)                            | 10,864          | 4,888           | -                      | -                      | -             | 0.00%             |
| Animal Control             | 80007        | Vehicles Expense  | -               | 557             | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 60000        | Full-Time Permanent   | 794,999         | 683,582         | 1,277,717              | 1,607,943              | 330,226       | 25.84%            |
| Budget & Stategic Planning | 60001        | Overtime Permanent  | 2,540           | 1,605           | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 60002        | Holiday Pay Permanent   | 8,999           | 9,716           | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 60004        | Vacation Pay Permanent  | 81,875          | 29,839          | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 60005        | Sick Leave Permanent  | 2,810           | 4,093           | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 60009        | Death Leave Permanent   | 295             | -               | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 62000        | Temporary Employee  | -               | 1,646           | -                      | -                      | -             | 0.00%             |
| Budget & Stategic Planning | 63000        | Fica  | 52,563          | 46,740          | 79,215                 | 90,391                 | 11,176        | 14.11%            |
| Budget & Stagic Planning   | 63001        | Retirment Contribution Rsr                                    | 171,586         | 48,746          | 73,741                 | 89,784                 | 16,044        | 21.76%            |
| Budget & Stagic Planning   | 63002        | Medcare Fica  | 12,626          | 10,931          | 18,526                 | 21,140                 | 2,614         | 14.11%            |
| Budget & Stagic Planning   | 63003        | Group Life Insurance  | 6,795           | 5,837           | 11,967                 | 12,768                 | 801           | 6.69%             |
| Budget & Stagic Planning   | 63006        | Health Care Active Employees                                  | 95,275          | 72,144          | 140,605                | 151,199                | 10,594        | 7.53%             |
| Budget & Stagic Planning   | 63011        | Health Savings Account (HSA) Expense-Employer                 | 2,000           | 750             | -                      | -                      | -             | 0.00%             |
| Budget & Stagic Planning   | 64105        | Bonus Pay   | -               | 42,174          | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                   | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|------------------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Budget & Strategic Planning  | 70131        | Public Information & Public Relations Services | 160             | 276             | -                      | 2,184                  | 2,184         | 0.00%             |
| Budget & Strategic Planning  | 70132        | Media Services (Advertising)                   | 53              | -               | -                      | -                      | -             | 0.00%             |
| Budget & Strategic Planning  | 70161        | Management Services                            | 8,612           | 79,260          | 307,513                | 307,513                | -             | 0.00%             |
| Budget & Strategic Planning  | 70415        | Lodging  | -               | 10,138          | -                      | -                      | -             | 0.00%             |
| Budget & Strategic Planning  | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 7,920                  | 7,920         | 0.00%             |
| Budget & Strategic Planning  | 70552        | Contract And Temporary Personnel Services      | -               | 37              | -                      | -                      | -             | 0.00%             |
| Budget & Strategic Planning  | 70553        | Food & Drink Services                          | 2,613           | 3,128           | -                      | 2,000                  | 2,000         | 0.00%             |
| Budget & Strategic Planning  | 71012        | Office Supplies And Stationary                 | 1,842           | 5,612           | 528                    | 6,528                  | 6,000         | 1136.36%          |
| Budget & Strategic Planning  | 71141        | Books & Reference Materials                    | 323             | 76              | 63                     | 63                     | -             | 0.00%             |
| Budget & Strategic Planning  | 72121        | Conference /Conventions                        | -               | -               | 1,700                  | 2,275                  | 575           | 33.82%            |
| Budget & Strategic Planning  | 72122        | Magazine/Newspaper Subscript                   | -               | 296             | 112                    | 112                    | -             | 0.00%             |
| Budget & Strategic Planning  | 72123        | Membership Dues                                | 11,547          | 350             | 9,284                  | 11,284                 | 2,000         | 21.54%            |
| Budget & Strategic Planning  | 72124        | Employee Training                              | 1,000           | 2,644           | 2,561                  | 8,219                  | 5,658         | 220.93%           |
| Budget & Strategic Planning  | 72153        | Equipment (Less Than \$5,000)                  | 541             | -               | -                      | -                      | -             | 0.00%             |
| Budget & Strategic Planning  | 72162        | License & Permits (Other Than Software)        | 47,207          | -               | 20,417                 | -                      | (20,417)      | -100.00%          |
| Budget & Strategic Planning  | 77201        | Internal Printing & Duplicatng                 | -               | -               | 8,000                  | 10,000                 | 2,000         | 25.00%            |
| Budget & Strategic Planning  | 77501        | DIT Charges (Billed from DIT Fund)             | 16,370          | 17,072          | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 60000        | Full-Time Permanent                            | 302,309         | 481,260         | 484,682                | 1,787,240              | 1,302,558     | 268.75%           |
| Chief Administrative Officer | 60001        | Overtime Permanent                             | -               | 1,277           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 60002        | Holiday Pay Permanent                          | 14,728          | 27,704          | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 60004        | Vacation Pay Permanent                         | 3,877           | 8,760           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 60005        | Sick Leave Permanent                           | 1,214           | 1,168           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 63000        | Fica   | 19,335          | 27,671          | 30,050                 | 110,809                | 80,759        | 268.75%           |
| Chief Administrative Officer | 63001        | Retirment Contribution Rsrs                    | 81,829          | 198,255         | 200,029                | 1,160,826              | 960,797       | 480.33%           |
| Chief Administrative Officer | 63002        | Medicare Fica                                  | 4,522           | 7,583           | 7,028                  | 25,915                 | 18,887        | 268.75%           |
| Chief Administrative Officer | 63003        | Group Life Insurance                           | 3,372           | 5,815           | 5,724                  | 22,581                 | 16,857        | 294.50%           |
| Chief Administrative Officer | 63006        | Health Care Active Employees                   | 33,569          | 37,105          | 37,348                 | 90,584                 | 53,236        | 142.54%           |
| Chief Administrative Officer | 63011        | Health Savings Account (HSA) Expense-Employer  | 2,000           | 2,000           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 64105        | Bonus Pay                                      | -               | 12,000          | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 70131        | Public Information & Public Relations Services | 5,000           | 16,171          | 16,500                 | 16,500                 | -             | 0.00%             |
| Chief Administrative Officer | 70161        | Management Services                            | 11,625          | 82,834          | 30,000                 | 30,000                 | -             | 0.00%             |
| Chief Administrative Officer | 70412        | Transportation Services                        | -               | 44              | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 5,760                  | 5,760         | 0.00%             |
| Chief Administrative Officer | 70552        | Contract And Temporary Personnel Services      | -               | 26,000          | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 70553        | Food & Drink Services                          | 1,170           | 12,753          | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 71012        | Office Supplies And Stationary                 | 2,227           | 10,099          | 3,465                  | 3,465                  | -             | 0.00%             |
| Chief Administrative Officer | 72113        | Postal Services                                | -               | -               | 206                    | 206                    | -             | 0.00%             |
| Chief Administrative Officer | 72121        | Conference /Conventions                        | 249             | 5,138           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 72122        | Magazine/Newspaper Subscript                   | -               | 1,712           | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 72123        | Membership Dues                                | 44,526          | 44,861          | 22,719                 | 22,719                 | -             | 0.00%             |
| Chief Administrative Officer | 72124        | Employee Training                              | 378             | 45              | 50,500                 | 50,500                 | -             | 0.00%             |
| Chief Administrative Officer | 72131        | Software                                       | 13,125          | -               | 7,000                  | 7,000                  | -             | 0.00%             |
| Chief Administrative Officer | 73105        | Indirect City Costs                            | -               | -               | 10,000                 | 10,000                 | -             | 0.00%             |
| Chief Administrative Officer | 77501        | DIT Charges (Billed from DIT Fund)             | 961             | 237             | -                      | -                      | -             | 0.00%             |
| Chief Administrative Officer | 80006        | Equipment And Other Assets Expense             | -               | -               | 1,500                  | 1,500                  | -             | 0.00%             |
| Chief Administrative Officer | 95007        | Payments To Other Gov Agencies                 | 40,000          | -               | 25,000                 | 25,000                 | -             | 0.00%             |
| City Assessor                | 60000        | Full-Time Permanent                            | 2,210,431       | 2,019,552       | 2,871,190              | 3,107,140              | 235,950       | 8.22%             |
| City Assessor                | 60002        | Holiday Pay Permanent                          | 144,688         | 139,176         | -                      | -                      | -             | 0.00%             |
| City Assessor                | 60004        | Vacation Pay Permanent                         | 121,047         | 177,315         | -                      | -                      | -             | 0.00%             |
| City Assessor                | 60005        | Sick Leave Permanent                           | 54,254          | 49,938          | -                      | -                      | -             | 0.00%             |
| City Assessor                | 60008        | Civil Leave Permanent                          | 527             | -               | -                      | -                      | -             | 0.00%             |
| City Assessor                | 60009        | Death Leave Permanent                          | 5,442           | 2,152           | -                      | -                      | -             | 0.00%             |
| City Assessor                | 60016        | FMLA Paid Parental Bonding                     | 12,790          | 2,723           | -                      | -                      | -             | 0.00%             |
| City Assessor                | 63000        | Fica   | 153,824         | 148,986         | 178,014                | 192,981                | 14,967        | 8.41%             |
| City Assessor                | 63001        | Retirment Contribution Rsrs                    | 724,536         | 673,030         | 688,305                | 790,014                | 101,708       | 14.78%            |
| City Assessor                | 63002        | Medicare Fica                                  | 36,199          | 35,000          | 41,632                 | 45,133                 | 3,500         | 8.41%             |
| City Assessor                | 63003        | Group Life Insurance                           | 34,066          | 31,238          | 37,543                 | 41,649                 | 4,106         | 10.94%            |
| City Assessor                | 63006        | Health Care Active Employees                   | 306,414         | 295,954         | 358,468                | 330,956                | (27,512)      | -7.67%            |
| City Assessor                | 63008        | State Unemployment Insurance (SUI)             | -               | 1,512           | -                      | -                      | -             | 0.00%             |
| City Assessor                | 63011        | Health Savings Account (HSA) Expense-Employer  | 4,000           | 5,250           | -                      | -                      | -             | 0.00%             |
| City Assessor                | 64104        | Education Pay                                  | 9,416           | 13,892          | -                      | -                      | -             | 0.00%             |
| City Assessor                | 64105        | Bonus Pay                                      | 5,000           | 103,000         | -                      | -                      | -             | 0.00%             |
| City Assessor                | 70131        | Public Information & Public Relations Services | 163             | -               | 1,395                  | 1,395                  | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name    | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|---------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| City Assessor | 70152        | Attorney/Legal Services                        | -               | -               | 50,000                 | 50,000                 | -             | 0.00%             |
| City Assessor | 70161        | Management Services                            | 9,792           | 8,976           | 11,261                 | 11,261                 | -             | 0.00%             |
| City Assessor | 70162        | Bd Of Review R E Assessment                    | 16,122          | 15,560          | 18,000                 | 18,000                 | -             | 0.00%             |
| City Assessor | 70218        | Vehicle Repair And Maint Services              | 1,716           | 2,344           | 6,570                  | 6,570                  | -             | 0.00%             |
| City Assessor | 70412        | Transportation Services                        | 2,156           | 607             | 10,000                 | 10,000                 | -             | 0.00%             |
| City Assessor | 70416        | Employee Parking Subsidy                       | 27,600          | 28,355          | 34,900                 | 44,260                 | 9,360         | 26.82%            |
| City Assessor | 71012        | Office Supplies And Stationary                 | 10,438          | 5,845           | 5,939                  | 5,939                  | -             | 0.00%             |
| City Assessor | 71141        | Books & Reference Materials                    | 1,470           | 1,374           | 2,356                  | 2,356                  | -             | 0.00%             |
| City Assessor | 72113        | Postal Services                                | 30,443          | 38,235          | 40,438                 | 40,438                 | -             | 0.00%             |
| City Assessor | 72121        | Conference /Conventions                        | 641             | 552             | 21,322                 | 21,322                 | -             | 0.00%             |
| City Assessor | 72123        | Membership Dues                                | 7,500           | 6,385           | 7,310                  | 7,310                  | -             | 0.00%             |
| City Assessor | 72124        | Employee Training                              | 7,650           | 3,953           | 10,849                 | 10,849                 | -             | 0.00%             |
| City Assessor | 72153        | Equipment (Less Than \$5,000)                  | 58,586          | 60,899          | 70,096                 | 70,096                 | -             | 0.00%             |
| City Assessor | 77103        | Fuel For Dept. Owned Vehicles                  | 364             | 546             | 1,340                  | 1,340                  | -             | 0.00%             |
| City Assessor | 77104        | Monthly Standing Costs                         | 987             | 1,519           | 1,480                  | 1,480                  | -             | 0.00%             |
| City Assessor | 77501        | DIT Charges (Billed from DIT Fund)             | 1,657           | 1,284           | -                      | -                      | -             | 0.00%             |
| City Assessor | 80006        | Equipment And Other Assets Expense             | 2,569           | -               | 6,838                  | 6,838                  | -             | 0.00%             |
| City Attorney | 60000        | Full-Time Permanent                            | 2,031,399       | 2,080,441       | 3,020,549              | 3,613,431              | 592,881       | 19.63%            |
| City Attorney | 60001        | Overtime Permanent                             | 0               | 0               | -                      | -                      | -             | 0.00%             |
| City Attorney | 60002        | Holiday Pay Permanent                          | 129,715         | 148,376         | -                      | -                      | -             | 0.00%             |
| City Attorney | 60004        | Vacation Pay Permanent                         | 121,711         | 136,163         | -                      | -                      | -             | 0.00%             |
| City Attorney | 60005        | Sick Leave Permanent                           | 43,753          | 56,628          | -                      | -                      | -             | 0.00%             |
| City Attorney | 60008        | Civil Leave Permanent                          | -               | 77              | -                      | -                      | -             | 0.00%             |
| City Attorney | 60009        | Death Leave Permanent                          | 2,715           | 1,791           | -                      | -                      | -             | 0.00%             |
| City Attorney | 60014        | FMLA Paid Parental Maternity                   | 26,414          | 9,531           | -                      | -                      | -             | 0.00%             |
| City Attorney | 60017        | FMLA Paid Parental Sick Parent                 | 197             | 33              | -                      | -                      | -             | 0.00%             |
| City Attorney | 63000        | Fica   | 139,585         | 149,021         | 187,274                | 224,033                | 36,759        | 19.63%            |
| City Attorney | 63001        | Retirement Contribution Rsrs                   | 775,788         | 822,076         | 902,968                | 1,210,502              | 307,534       | 34.06%            |
| City Attorney | 63002        | Medcare Fica                                   | 33,165          | 35,292          | 43,798                 | 52,395                 | 8,597         | 19.63%            |
| City Attorney | 63003        | Group Life Insurance                           | 30,940          | 31,991          | 40,408                 | 48,380                 | 7,972         | 19.73%            |
| City Attorney | 63006        | Health Care Active Employees                   | 254,295         | 276,459         | 304,974                | 334,164                | 29,190        | 9.57%             |
| City Attorney | 63011        | Health Savings Account (HSA) Expense-Employer  | 5,250           | 5,000           | -                      | -                      | -             | 0.00%             |
| City Attorney | 64105        | Bonus Pay                                      | 18,000          | 86,280          | -                      | -                      | -             | 0.00%             |
| City Attorney | 70131        | Public Information & Public Relations Services | 9,305           | 3,149           | -                      | -                      | -             | 0.00%             |
| City Attorney | 70152        | Attorney/Legal Services                        | 21,329          | 83,348          | 85,227                 | 85,227                 | -             | 0.00%             |
| City Attorney | 70161        | Management Services                            | 24,352          | 17,618          | 45,000                 | 45,000                 | -             | 0.00%             |
| City Attorney | 70413        | Mileage  | 946             | 788             | 1,000                  | 1,000                  | -             | 0.00%             |
| City Attorney | 70416        | Employee Parking Subsidy                       | 15,701          | 19,909          | 20,000                 | 35,840                 | 15,840        | 79.20%            |
| City Attorney | 71012        | Office Supplies And Stationary                 | 15,165          | 7,441           | 13,000                 | 13,000                 | -             | 0.00%             |
| City Attorney | 71141        | Books & Reference Materials                    | 23,442          | 6,195           | 37,000                 | 37,000                 | -             | 0.00%             |
| City Attorney | 72112        | Express Delivery Services                      | 130             | 216             | 1,000                  | 1,000                  | -             | 0.00%             |
| City Attorney | 72113        | Postal Services                                | 44              | 57              | -                      | -                      | -             | 0.00%             |
| City Attorney | 72121        | Conference /Conventions                        | 2,539           | 10,879          | 5,100                  | 5,100                  | -             | 0.00%             |
| City Attorney | 72122        | Magazine/Newspaper Subscript                   | 899             | -               | -                      | -                      | -             | 0.00%             |
| City Attorney | 72123        | Membership Dues                                | 9,620           | 9,376           | 13,000                 | 13,000                 | -             | 0.00%             |
| City Attorney | 72124        | Employee Training                              | 5,606           | 7,890           | 52,094                 | 52,094                 | -             | 0.00%             |
| City Attorney | 72131        | Software                                       | 1,256           | 8,580           | -                      | -                      | -             | 0.00%             |
| City Attorney | 72153        | Equipment (Less Than \$5,000)                  | 400             | 1,374           | -                      | -                      | -             | 0.00%             |
| City Attorney | 77201        | Internal Printing & Duplicatng                 | 43              | -               | -                      | -                      | -             | 0.00%             |
| City Attorney | 77501        | DIT Charges (Billed from DIT Fund)             | 1,628           | 1,364           | -                      | -                      | -             | 0.00%             |
| City Auditor  | 60000        | Full-Time Permanent                            | 785,529         | 768,932         | 1,145,040              | 1,170,208              | 25,168        | 2.20%             |
| City Auditor  | 60002        | Holiday Pay Permanent                          | 51,466          | 56,047          | -                      | -                      | -             | 0.00%             |
| City Auditor  | 60004        | Vacation Pay Permanent                         | 57,669          | 99,243          | -                      | -                      | -             | 0.00%             |
| City Auditor  | 60005        | Sick Leave Permanent                           | 31,273          | 26,194          | -                      | -                      | -             | 0.00%             |
| City Auditor  | 60009        | Death Leave Permanent                          | -               | 1,894           | -                      | -                      | -             | 0.00%             |
| City Auditor  | 60017        | FMLA Paid Parental Sick Parent                 | -               | 1,064           | -                      | -                      | -             | 0.00%             |
| City Auditor  | 62000        | Temporary Employee                             | 2,884           | -               | -                      | -                      | -             | 0.00%             |
| City Auditor  | 63000        | Fica   | 53,841          | 57,739          | 70,992                 | 72,553                 | 1,560         | 2.20%             |
| City Auditor  | 63001        | Retirement Contribution Rsrs                   | 301,200         | 318,547         | 337,152                | 232,996                | (104,157)     | -30.89%           |
| City Auditor  | 63002        | Medcare Fica                                   | 13,095          | 13,919          | 16,603                 | 16,968                 | 365           | 2.20%             |
| City Auditor  | 63003        | Group Life Insurance                           | 12,006          | 12,178          | 15,277                 | 15,614                 | 337           | 2.21%             |
| City Auditor  | 63006        | Health Care Active Employees                   | 93,111          | 85,067          | 108,365                | 93,130                 | (15,235)      | -14.06%           |
| City Auditor  | 64105        | Bonus Pay                                      | 11,000          | 31,416          | -                      | -                      | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name   | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| City Auditor | 70111        | Auditing Services-External                     | 256,000         | 265,000         | 375,000                | 375,000                | -             | 0.00%             |
| City Auditor | 70131        | Public Information & Public Relations Services | -               | -               | 300                    | 300                    | -             | 0.00%             |
| City Auditor | 70161        | Management Services                            | 68,958          | 355,538         | 80,000                 | 100,000                | 20,000        | 25.00%            |
| City Auditor | 70311        | Printing & Binding-External                    | -               | -               | 100                    | 100                    | -             | 0.00%             |
| City Auditor | 70412        | Transportation Services                        | -               | 32              | -                      | -                      | -             | 0.00%             |
| City Auditor | 70413        | Mileage  | -               | -               | 115                    | 115                    | -             | 0.00%             |
| City Auditor | 70416        | Employee Parking Subsidy                       | 3,600           | 4,000           | 6,600                  | 12,360                 | 5,760         | 87.27%            |
| City Auditor | 71012        | Office Supplies And Stationary                 | 2,156           | 925             | 2,750                  | 2,750                  | -             | 0.00%             |
| City Auditor | 71141        | Books & Reference Materials                    | -               | -               | 870                    | 870                    | -             | 0.00%             |
| City Auditor | 71144        | Recreational Supplies                          | -               | 620             | -                      | -                      | -             | 0.00%             |
| City Auditor | 72113        | Postal Services                                | -               | -               | 100                    | 100                    | -             | 0.00%             |
| City Auditor | 72122        | Magazine/Newspaper Subscript                   | 149             | 149             | 160                    | 160                    | -             | 0.00%             |
| City Auditor | 72123        | Membership Dues                                | 7,273           | 5,695           | 5,820                  | 5,820                  | -             | 0.00%             |
| City Auditor | 72124        | Employee Training                              | 8,617           | 8,789           | 28,247                 | 28,247                 | -             | 0.00%             |
| City Auditor | 72131        | Software                                       | 15,831          | 19,539          | 15,200                 | 15,200                 | -             | 0.00%             |
| City Auditor | 72132        | Computer Accessories                           | -               | -               | 500                    | 500                    | -             | 0.00%             |
| City Auditor | 72153        | Equipment (Less Than \$5,000)                  | -               | -               | 2,875                  | 2,875                  | -             | 0.00%             |
| City Auditor | 72175        | Refuse & Recycling Expenses                    | -               | -               | 85                     | 85                     | -             | 0.00%             |
| City Auditor | 77501        | DIT Charges (Billed from DIT Fund)             | 0               | 3               | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60000        | Full-Time Permanent                            | 363,098         | 332,040         | 510,515                | 599,215                | 88,699        | 17.37%            |
| City Clerk   | 60002        | Holiday Pay Permanent                          | 23,123          | 23,834          | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60004        | Vacation Pay Permanent                         | 19,443          | 26,404          | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60005        | Sick Leave Permanent                           | 6,844           | 12,454          | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60006        | Compensatory Leave Perm                        | 34              | -               | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60009        | Death Leave Permanent                          | 626             | 1,373           | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60014        | FMLA Paid Parental Maternity                   | -               | 7,803           | -                      | -                      | -             | 0.00%             |
| City Clerk   | 60017        | FMLA Paid Parental Sick Parent                 | 626             | -               | -                      | -                      | -             | 0.00%             |
| City Clerk   | 62000        | Temporary Employee                             | -               | 33,628          | -                      | -                      | -             | 0.00%             |
| City Clerk   | 62002        | Holiday Pay Temporary                          | -               | 2,558           | -                      | -                      | -             | 0.00%             |
| City Clerk   | 63000        | Fica   | 24,983          | 27,514          | 31,652                 | 36,821                 | 5,169         | 16.33%            |
| City Clerk   | 63001        | Retirment Contribution Rsrs                    | 170,432         | 182,661         | 194,000                | 258,781                | 64,780        | 33.39%            |
| City Clerk   | 63002        | Medcare Fica                                   | 5,843           | 6,435           | 7,402                  | 8,611                  | 1,209         | 16.33%            |
| City Clerk   | 63003        | Group Life Insurance                           | 5,437           | 5,277           | 6,773                  | 7,958                  | 1,185         | 17.50%            |
| City Clerk   | 63006        | Health Care Active Employees                   | 57,502          | 45,202          | 66,964                 | 24,274                 | (42,690)      | -63.75%           |
| City Clerk   | 64105        | Bonus Pay                                      | 5,000           | 18,975          | -                      | -                      | -             | 0.00%             |
| City Clerk   | 70131        | Public Information & Public Relations Services | 96,328          | 121,216         | 132,900                | 132,900                | -             | 0.00%             |
| City Clerk   | 70161        | Management Services                            | 14,819          | 10,570          | 134,076                | 134,076                | -             | 0.00%             |
| City Clerk   | 70311        | Printing & Binding-External                    | -               | -               | 300                    | 300                    | -             | 0.00%             |
| City Clerk   | 70412        | Transportation Services                        | -               | -               | 200                    | 200                    | -             | 0.00%             |
| City Clerk   | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 4,320                  | 4,320         | 0.00%             |
| City Clerk   | 70553        | Food & Drink Services                          | 2,627           | 6,214           | -                      | -                      | -             | 0.00%             |
| City Clerk   | 70555        | Other Services                                 | 17,249          | 15,000          | 18,500                 | 18,500                 | -             | 0.00%             |
| City Clerk   | 71012        | Office Supplies And Stationary                 | 2,163           | 1,984           | 5,900                  | 5,900                  | -             | 0.00%             |
| City Clerk   | 72113        | Postal Services                                | -               | -               | 5,710                  | 5,710                  | -             | 0.00%             |
| City Clerk   | 72122        | Magazine/Newspaper Subscript                   | -               | 166             | 176                    | 176                    | -             | 0.00%             |
| City Clerk   | 72123        | Membership Dues                                | 74,074          | 77,731          | 71,136                 | 2,636                  | (68,500)      | -96.29%           |
| City Clerk   | 72124        | Employee Training                              | 1,728           | 1,078           | 3,943                  | 3,943                  | -             | 0.00%             |
| City Clerk   | 76651        | Dietary Supplies                               | -               | 164             | 500                    | 500                    | -             | 0.00%             |
| City Clerk   | 77501        | DIT Charges (Billed from DIT Fund)             | 127             | 268             | -                      | -                      | -             | 0.00%             |
| City Clerk   | 80006        | Equipment And Other Assets Expense             | 18,503          | 4,951           | 6,270                  | 6,270                  | -             | 0.00%             |
| City Council | 60000        | Full-Time Permanent                            | 717,802         | 692,338         | 830,419                | 901,103                | 70,684        | 8.51%             |
| City Council | 60002        | Holiday Pay Permanent                          | 41,068          | 47,421          | -                      | -                      | -             | 0.00%             |
| City Council | 60004        | Vacation Pay Permanent                         | 26,862          | 27,314          | -                      | -                      | -             | 0.00%             |
| City Council | 60005        | Sick Leave Permanent                           | 9,747           | 1,247           | -                      | -                      | -             | 0.00%             |
| City Council | 60015        | FMLA Paid Parental Adopt/Foster Care           | -               | 2,287           | -                      | -                      | -             | 0.00%             |
| City Council | 60016        | FMLA Paid Parental Bonding                     | 9,070           | 871             | -                      | -                      | -             | 0.00%             |
| City Council | 61000        | Part Time Salaries                             | 61,152          | 63,638          | 72,573                 | 79,872                 | 7,299         | 10.06%            |
| City Council | 61002        | Holiday Pay Part Time                          | 3,955           | 4,722           | -                      | -                      | -             | 0.00%             |
| City Council | 61004        | Vacation Pay Part Time                         | -               | 650             | -                      | -                      | -             | 0.00%             |
| City Council | 61005        | Sick Leave Personal Part Time                  | 2,598           | 332             | -                      | -                      | -             | 0.00%             |
| City Council | 63000        | Fica   | 52,999          | 51,661          | 55,986                 | 60,818                 | 4,832         | 8.63%             |
| City Council | 63001        | Retirment Contribution Rsrs                    | 99,452          | 103,657         | 111,121                | 123,310                | 12,189        | 10.97%            |
| City Council | 63002        | Medcare Fica                                   | 12,395          | 12,082          | 13,093                 | 14,223                 | 1,130         | 8.63%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name   | Account Code | Account Code Name                             | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| City Council | 63003        | Group Life Insurance                          | 10,316          | 10,586          | 11,128                 | 12,074                 | 947           | 8.51%             |
| City Council | 63006        | Health Care Active Employees                  | 124,818         | 127,753         | 133,230                | 114,825                | (18,405)      | -13.81%           |
| City Council | 63008        | State Unemployment Insurance (SUI)            | 585             | 3,745           | -                      | -                      | -             | 0.00%             |
| City Council | 63011        | Health Savings Account (HSA) Expense-Employer | 2,000           | 2,000           | -                      | -                      | -             | 0.00%             |
| City Council | 64105        | Bonus Pay                                     | -               | 22,500          | -                      | -                      | -             | 0.00%             |
| City Council | 70132        | Media Services (Advertising)                  | 60,750          | 121,500         | 60,750                 | 60,750                 | -             | 0.00%             |
| City Council | 70153        | Mediation Services (Court)                    | 4               | (60,750)        | -                      | -                      | -             | 0.00%             |
| City Council | 70161        | Management Services                           | 67,320          | 154,650         | 83,400                 | 287,599                | 204,199       | 244.84%           |
| City Council | 70412        | Transportation Services                       | 220             | 503             | 300                    | 300                    | -             | 0.00%             |
| City Council | 70416        | Employee Parking Subsidy                      | -               | -               | -                      | 6,480                  | 6,480         | 0.00%             |
| City Council | 70553        | Food & Drink Services                         | 341             | 450             | -                      | -                      | -             | 0.00%             |
| City Council | 71012        | Office Supplies And Stationary                | 5,892           | 2,411           | 5,000                  | 5,000                  | -             | 0.00%             |
| City Council | 71141        | Books & Reference Materials                   | -               | -               | 180                    | 180                    | -             | 0.00%             |
| City Council | 72104        | Tax Relief - Elderly                          | 384             | 70              | -                      | -                      | -             | 0.00%             |
| City Council | 72105        | Council Budget                                | 90,912          | 91,565          | 109,593                | 289,593                | 180,000       | 164.24%           |
| City Council | 72113        | Postal Services                               | -               | -               | 100                    | 100                    | -             | 0.00%             |
| City Council | 72121        | Conference /Conventions                       | -               | -               | 36,000                 | 36,000                 | -             | 0.00%             |
| City Council | 72122        | Magazine/Newspaper Subscript                  | 561             | 416             | 360                    | 360                    | -             | 0.00%             |
| City Council | 72123        | Membership Dues                               | -               | -               | 181                    | 181                    | -             | 0.00%             |
| City Council | 72124        | Employee Training                             | 834             | -               | 125                    | 125                    | -             | 0.00%             |
| City Council | 72153        | Equipment (Less Than \$5,000)                 | -               | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| City Council | 77201        | Internal Printing & Duplicatng                | -               | -               | 500                    | 500                    | -             | 0.00%             |
| City Council | 77501        | DIT Charges (Billed from DIT Fund)            | 3,075           | 1,596           | -                      | -                      | -             | 0.00%             |
| City Council | 80006        | Equipment And Other Assets Expense            | 464             | -               | 39,300                 | 39,300                 | -             | 0.00%             |
| City Debt    | 95003        | Approp To Cap Proj Funds                      | 2,702,003       | 6,956,622       | 16,956,622             | 39,054,851             | 22,098,229    | 130.32%           |
| City Debt    | 95005        | Oper Trans Out To Debt Service                | 72,867,821      | 76,240,098      | 88,250,734             | 91,477,094             | 3,226,360     | 3.66%             |
| City Sheriff | 60000        | Full-Time Permanent                           | 13,697,584      | 13,202,279      | 19,479,158             | 21,890,686             | 2,411,527     | 12.38%            |
| City Sheriff | 60002        | Holiday Pay Permanent                         | 201,312         | 252,118         | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60004        | Vacation Pay Permanent                        | 1,547,939       | 1,597,159       | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60005        | Sick Leave Permanent                          | 1,253,559       | 897,211         | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60006        | Compensatory Leave Perm                       | -               | 76              | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60007        | Military Leave Permanent                      | 11,498          | 14,124          | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60008        | Civil Leave Permanent                         | 625             | 154             | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60009        | Death Leave Permanent                         | 26,960          | 25,968          | -                      | -                      | -             | 0.00%             |
| City Sheriff | 60017        | FMLA Paid Parental Sick Parent                | 1,400           | -               | -                      | -                      | -             | 0.00%             |
| City Sheriff | 61000        | Part Time Salaries                            | 403,175         | 479,113         | 454,856                | 812,464                | 357,608       | 78.62%            |
| City Sheriff | 61004        | Vacation Pay Part Time                        | 3,855           | -               | -                      | -                      | -             | 0.00%             |
| City Sheriff | 61005        | Sick Leave Personal Part Time                 | 1,606           | -               | -                      | -                      | -             | 0.00%             |
| City Sheriff | 61012        | Death Leave Perm Part-Time                    | -               | 372             | -                      | -                      | -             | 0.00%             |
| City Sheriff | 63000        | Fica  | 1,192,266       | 1,184,863       | 1,235,909              | 1,401,960              | 166,051       | 13.44%            |
| City Sheriff | 63002        | Medcare Fica                                  | 279,426         | 277,751         | 289,043                | 327,878                | 38,835        | 13.44%            |
| City Sheriff | 63003        | Group Life Insurance                          | 92,352          | 86,843          | 105,187                | 117,719                | 12,531        | 11.91%            |
| City Sheriff | 63004        | Constitutional Off Vsrs Ret                   | 2,220,833       | 2,125,756       | 2,516,707              | 2,932,072              | 415,365       | 16.50%            |
| City Sheriff | 63006        | Health Care Active Employees                  | 3,465,724       | 3,022,475       | 3,686,170              | 3,254,502              | (431,668)     | -11.71%           |
| City Sheriff | 63008        | State Unemployment Insurance (SUI)            | 94,883          | 33,509          | -                      | -                      | -             | 0.00%             |
| City Sheriff | 63011        | Health Savings Account (HSA) Expense-Employer | 26,000          | 15,708          | -                      | -                      | -             | 0.00%             |
| City Sheriff | 64105        | Bonus Pay                                     | 144,500         | 937,900         | -                      | -                      | -             | 0.00%             |
| City Sheriff | 64109        | Sworn Court Ot                                | 2,554,514       | 2,750,231       | 510,000                | 510,000                | -             | 0.00%             |
| City Sheriff | 70122        | Inspection Services                           | 903             | 596             | 500                    | 500                    | -             | 0.00%             |
| City Sheriff | 70132        | Media Services (Advertising)                  | 361             | -               | -                      | -                      | -             | 0.00%             |
| City Sheriff | 70152        | Attorney/Legal Services                       | 1,500           | 8,765           | -                      | -                      | -             | 0.00%             |
| City Sheriff | 70161        | Management Services                           | 73,861          | 62,803          | 109,750                | 109,750                | -             | 0.00%             |
| City Sheriff | 70211        | Building Repair And Maint Services            | 5,914           | 2,489           | -                      | -                      | -             | 0.00%             |
| City Sheriff | 70215        | Equipment Repair and Maint Services           | 141,854         | 173,628         | 265,397                | 189,397                | (76,000)      | -28.64%           |
| City Sheriff | 70218        | Vehicle Repair And Maint Services             | 123,585         | 130,398         | 146,519                | 146,519                | -             | 0.00%             |
| City Sheriff | 70236        | Burial  | 31,325          | 33,375          | 40,000                 | 40,000                 | -             | 0.00%             |
| City Sheriff | 70412        | Transportation Services                       | 16              | 1,668           | 1,700                  | 1,700                  | -             | 0.00%             |
| City Sheriff | 70413        | Mileage                                       | -               | -               | 500                    | 500                    | -             | 0.00%             |
| City Sheriff | 70414        | Meals and Per Diem                            | 247             | 62              | 1,000                  | 1,000                  | -             | 0.00%             |
| City Sheriff | 70415        | Lodging                                       | 606             | (115)           | 2,000                  | 2,000                  | -             | 0.00%             |
| City Sheriff | 70511        | Equipment Rental                              | -               | 1,760           | -                      | -                      | -             | 0.00%             |
| City Sheriff | 70512        | Property Rental Agreements                    | 3,300           | 3,740           | -                      | -                      | -             | 0.00%             |
| City Sheriff | 70553        | Food & Drink Services                         | 4,679           | 5,419           | 5,000                  | 5,000                  | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name     | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|----------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| City Sheriff   | 71011        | Uniforms & Safety Supplies-Employee                           | 95,149          | 150,532         | 133,800                | 133,800                | -             | 0.00%             |
| City Sheriff   | 71012        | Office Supplies And Stationary                                | 22,992          | 18,104          | 23,000                 | 23,000                 | -             | 0.00%             |
| City Sheriff   | 71013        | Badges And Name Plates  | 25,554          | 7,838           | 18,900                 | 18,900                 | -             | 0.00%             |
| City Sheriff   | 71014        | Employee Appreciation Events And Awards                       | -               | 6,009           | 1,000                  | 1,000                  | -             | 0.00%             |
| City Sheriff   | 71015        | Office/Building Decor   | 3,156           | 5,628           | 2,500                  | 2,500                  | -             | 0.00%             |
| City Sheriff   | 71016        | Advertising & Publicity Supplies                              | 11,025          | 32,531          | 26,350                 | 26,350                 | -             | 0.00%             |
| City Sheriff   | 71111        | Agric And Botanical Supplies                                  | 5,659           | 540             | 9,000                  | 9,000                  | -             | 0.00%             |
| City Sheriff   | 71131        | Janitorial Supplies   | 51,624          | 205,890         | 278,100                | 203,100                | (75,000)      | -26.97%           |
| City Sheriff   | 71132        | Vehicle Cleaning Supplies                                     | 4,498           | 1,540           | 2,250                  | 2,250                  | -             | 0.00%             |
| City Sheriff   | 71141        | Books & Reference Materials                                   | -               | 3,222           | 500                    | 500                    | -             | 0.00%             |
| City Sheriff   | 71164        | Industrial and Shop Supplies                                  | 12,372          | 1,679           | 7,000                  | 7,000                  | -             | 0.00%             |
| City Sheriff   | 71167        | Plumbing Supplies   | -               | 34              | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 71171        | Medical And Laboratory Supp                                   | 710,392         | 527,633         | 808,000                | 708,000                | (100,000)     | -12.38%           |
| City Sheriff   | 71183        | Paint & Paint Supplies  | 479             | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| City Sheriff   | 72112        | Express Delivery Services                                     | 5,028           | 13,355          | 7,125                  | 7,125                  | -             | 0.00%             |
| City Sheriff   | 72113        | Postal Services   | 10,640          | 10,720          | 29,000                 | 29,000                 | -             | 0.00%             |
| City Sheriff   | 72115        | Telecommunications Service                                    | 3,798           | 2,937           | 4,150                  | 4,150                  | -             | 0.00%             |
| City Sheriff   | 72121        | Conference /Conventions                                       | 792             | 730             | 8,734                  | 8,734                  | -             | 0.00%             |
| City Sheriff   | 72123        | Membership Dues   | 14,122          | 12,661          | 20,450                 | 20,450                 | -             | 0.00%             |
| City Sheriff   | 72124        | Employee Training   | 6,471           | 12,513          | 73,618                 | 73,618                 | -             | 0.00%             |
| City Sheriff   | 72131        | Software  | 41,870          | 3,690           | 221,050                | 184,050                | (37,000)      | -16.74%           |
| City Sheriff   | 72132        | Computer Accessories  | 10,493          | 14,636          | 15,000                 | 15,000                 | -             | 0.00%             |
| City Sheriff   | 72151        | Appliances  | -               | 5,574           | 2,500                  | 2,500                  | -             | 0.00%             |
| City Sheriff   | 72152        | Vehicle Equipment & Supply (Less Than \$5K)                   | 275             | 41,365          | 500                    | 500                    | -             | 0.00%             |
| City Sheriff   | 72153        | Equipment (Less Than \$5,000)                                 | 69,322          | 130,817         | 105,650                | 105,650                | -             | 0.00%             |
| City Sheriff   | 72162        | License & Permits (Other Than Software)                       | 2,160           | 2,160           | 16,040                 | 16,040                 | -             | 0.00%             |
| City Sheriff   | 72171        | Electric Service  | 470,899         | 460,219         | 496,200                | 496,200                | -             | 0.00%             |
| City Sheriff   | 72172        | Water & Sewer   | 427,859         | 305,311         | 437,010                | 437,010                | -             | 0.00%             |
| City Sheriff   | 72173        | Natural Gas   | 116,985         | 162,056         | 113,422                | 113,422                | -             | 0.00%             |
| City Sheriff   | 72175        | Refuse & Recycling Expenses                                   | 1,111           | 1,186           | 900                    | 900                    | -             | 0.00%             |
| City Sheriff   | 73104        | Bank Fees   | -               | 184             | 50                     | 50                     | -             | 0.00%             |
| City Sheriff   | 73108        | Warranty Fees   | -               | 56,000          | 20,000                 | 20,000                 | -             | 0.00%             |
| City Sheriff   | 76602        | Law Enforcement Supplies                                      | 103,992         | 136,984         | 148,450                | 148,450                | -             | 0.00%             |
| City Sheriff   | 76651        | Dietary Supplies  | 1,484,310       | 1,344,941       | 1,548,768              | 1,548,768              | -             | 0.00%             |
| City Sheriff   | 76653        | Kitchen Supplies  | -               | -               | -                      | 50,000                 | 50,000        | 0.00%             |
| City Sheriff   | 76654        | Laundry Supplies & Linen                                      | -               | -               | -                      | 100,000                | 100,000       | 0.00%             |
| City Sheriff   | 76655        | Personal Care Supplies  | -               | 2,870           | 10,750                 | 10,750                 | 100,000       | 930.23%           |
| City Sheriff   | 76656        | Wearing Apparl Inmate   | -               | -               | -                      | 192,000                | 192,000       | 0.00%             |
| City Sheriff   | 76672        | Hospital Services (Sheriff)                                   | 9,268,295       | 8,676,473       | 9,690,000              | 10,312,640             | 622,640       | 6.43%             |
| City Sheriff   | 77103        | Fuel For Dept. Owned Vehicles                                 | 50,538          | 90,365          | 56,229                 | 56,229                 | -             | 0.00%             |
| City Sheriff   | 77104        | Monthly Standing Costs  | 15,616          | 27,657          | 32,551                 | 32,551                 | -             | 0.00%             |
| City Sheriff   | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 95,371          | 96,839          | 75,614                 | 75,614                 | -             | 0.00%             |
| City Sheriff   | 77201        | Internal Printing & Duplicatng                                | -               | 3,920           | 36,850                 | 36,850                 | -             | 0.00%             |
| City Sheriff   | 77401        | Claims & Settlements  | 527,565         | -               | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 77403        | Medical Services  | 8,409           | 5,992           | 24,150                 | 14,150                 | (10,000)      | -41.41%           |
| City Sheriff   | 77501        | DIT Charges (Billed from DIT Fund)                            | 72,251          | 62,249          | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 80004        | Buildings & Structures Expense                                | 163,097         | 23,584          | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 80006        | Equipment And Other Assets Expense                            | 228,792         | 546,882         | 150,554                | 6,554                  | (144,000)     | -95.65%           |
| City Sheriff   | 80007        | Vehicles Expense  | -               | 9,495           | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | -               | 503,032         | -                      | -                      | -             | 0.00%             |
| City Sheriff   | 99900        | CWIP- Transfer Project Expenditures to CWIP (Fixed Assets)    | 9,757           | -               | -                      | -                      | -             | 0.00%             |
| City Treasurer | 60000        | Full-Time Permanent   | 121,278         | 129,563         | 144,851                | 168,389                | 23,538        | 16.25%            |
| City Treasurer | 60002        | Holiday Pay Permanent   | 7,238           | 8,423           | -                      | -                      | -             | 0.00%             |
| City Treasurer | 62000        | Temporary Employee  | -               | 27              | 1,423                  | 1,423                  | -             | 0.00%             |
| City Treasurer | 63000        | Fica  | 7,444           | 8,220           | 8,981                  | 10,439                 | 1,459         | 16.24%            |
| City Treasurer | 63002        | Medcare Fica  | 1,741           | 1,922           | 2,100                  | 2,441                  | 341           | 16.24%            |
| City Treasurer | 63003        | Group Life Insurance  | 1,716           | 1,813           | 782                    | 909                    | 127           | 16.24%            |
| City Treasurer | 63004        | Constitutional Off Vsrs Ret                                   | 16,604          | 17,815          | 18,715                 | 22,647                 | 3,932         | 21.01%            |
| City Treasurer | 63006        | Health Care Active Employees                                  | 24,866          | 26,015          | 27,037                 | 26,118                 | (919)         | -3.40%            |
| City Treasurer | 63011        | Health Savings Account (HSA) Expense-Employer                 | 1,250           | 1,250           | -                      | -                      | -             | 0.00%             |
| City Treasurer | 64105        | Bonus Pay   | -               | 6,000           | -                      | -                      | -             | 0.00%             |
| City Treasurer | 70161        | Management Services   | 35,000          | 25,000          | 111,386                | 110,431                | (955)         | -0.86%            |
| City Treasurer | 70311        | Printing & Binding-External                                   | -               | -               | 335                    | 335                    | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name             | Account Code | Account Code Name                         | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| City Treasurer         | 70416        | Employee Parking Subsidy                  | -               | -               | -                      | 2,395                  | 2,395         | 0.00%             |
| City Treasurer         | 71012        | Office Supplies And Stationary            | 1,100           | 1,319           | 2,200                  | 2,200                  | -             | 0.00%             |
| City Treasurer         | 72113        | Postal Services                           | -               | -               | 1,100                  | 1,100                  | -             | 0.00%             |
| City Treasurer         | 72121        | Conference /Conventions                   | (182)           | 1,416           | 3,230                  | 3,230                  | -             | 0.00%             |
| City Treasurer         | 72123        | Membership Dues                           | 409             | 1,545           | 1,200                  | 1,200                  | -             | 0.00%             |
| City Treasurer         | 72124        | Employee Training                         | 1,140           | 280             | 3,667                  | 3,667                  | -             | 0.00%             |
| City Treasurer         | 72131        | Software                                  | -               | -               | 250                    | 250                    | -             | 0.00%             |
| City Treasurer         | 72132        | Computer Accessories                      | -               | -               | 105                    | 105                    | -             | 0.00%             |
| City Treasurer         | 73104        | Bank Fees                                 | 605             | 1,107           | 903                    | 1,114                  | 211           | 23.37%            |
| City Treasurer         | 77201        | Internal Printing & Duplicatng            | -               | -               | 1,000                  | 789                    | (211)         | -21.10%           |
| City Treasurer         | 77501        | DIT Charges (Billed from DIT Fund)        | 493             | 954             | -                      | -                      | -             | 0.00%             |
| City Treasurer         | 80006        | Equipment And Other Assets Expense        | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Council Chief Of Staff | 60000        | Full-Time Permanent                       | 556,953         | 429,599         | 903,282                | 948,318                | 45,036        | 4.99%             |
| Council Chief Of Staff | 60002        | Holiday Pay Permanent                     | 34,284          | 28,080          | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 60004        | Vacation Pay Permanent                    | 45,695          | 22,809          | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 60005        | Sick Leave Permanent                      | 13,898          | 11,457          | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 60009        | Death Leave Permanent                     | 865             | 1,918           | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 61000        | Part Time Salaries                        | 28,715          | 45,042          | 71,321                 | 37,337                 | (33,984)      | -47.65%           |
| Council Chief Of Staff | 61002        | Holiday Pay Part Time                     | 1,864           | 4,753           | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 61004        | Vacation Pay Part Time                    | 1,104           | 2,563           | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 61005        | Sick Leave Personal Part Time             | 276             | 1,203           | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 62000        | Temporary Employee                        | 9,320           | 48,074          | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 62002        | Holiday Pay Temporary                     | 280             | 2,621           | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 62005        | Sick Leave Temporary                      | -               | 213             | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 63000        | Fica                                      | 43,785          | 38,232          | 60,425                 | 58,679                 | (1,746)       | -2.89%            |
| Council Chief Of Staff | 63001        | Retirment Contribution Rsrs               | 116,738         | 41,404          | 196,217                | 65,800                 | (130,418)     | -66.47%           |
| Council Chief Of Staff | 63002        | Medcare Fica                              | 10,271          | 8,941           | 14,132                 | 13,723                 | (408)         | -2.89%            |
| Council Chief Of Staff | 63003        | Group Life Insurance                      | 8,266           | 6,040           | 12,036                 | 11,019                 | (1,017)       | -8.45%            |
| Council Chief Of Staff | 63006        | Health Care Active Employees              | 61,438          | 46,002          | 84,974                 | 90,836                 | 5,862         | 6.90%             |
| Council Chief Of Staff | 64105        | Bonus Pay                                 | 7,000           | 27,500          | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 64110        | VRIP Incentive Payments                   | 22,000          | -               | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 70161        | Management Services                       | -               | 77,096          | 212,700                | 212,700                | -             | 0.00%             |
| Council Chief Of Staff | 70311        | Printing & Binding-External               | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Council Chief Of Staff | 71012        | Office Supplies And Stationary            | 418             | 2,570           | 1,662                  | 1,662                  | -             | 0.00%             |
| Council Chief Of Staff | 72105        | Council Budget                            | 32              | -               | -                      | -                      | -             | 0.00%             |
| Council Chief Of Staff | 72113        | Postal Services                           | -               | -               | 100                    | 100                    | -             | 0.00%             |
| Council Chief Of Staff | 72121        | Conference /Conventions                   | -               | -               | 8,000                  | 8,000                  | -             | 0.00%             |
| Council Chief Of Staff | 72123        | Membership Dues                           | -               | -               | 700                    | 700                    | -             | 0.00%             |
| Council Chief Of Staff | 72124        | Employee Training                         | -               | 175             | 1,732                  | 16,132                 | 14,400        | 831.41%           |
| Council Chief Of Staff | 77501        | DIT Charges (Billed from DIT Fund)        | 49              | 15              | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 60000        | Full-Time Permanent                       | 40,735          | 37,906          | 52,728                 | 60,991                 | 8,263         | 15.67%            |
| Court Services Unit    | 60002        | Holiday Pay Permanent                     | 2,531           | 2,784           | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 60004        | Vacation Pay Permanent                    | 4,500           | 4,228           | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 60005        | Sick Leave Permanent                      | 381             | 1,118           | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 63000        | Fica                                      | 2,956           | 2,943           | 3,269                  | 3,781                  | 512           | 15.66%            |
| Court Services Unit    | 63001        | Retirment Contribution Rsrs               | 41,443          | 41,553          | 46,068                 | -                      | (46,068)      | -100.00%          |
| Court Services Unit    | 63002        | Medcare Fica                              | 691             | 688             | 765                    | 884                    | 120           | 15.66%            |
| Court Services Unit    | 63003        | Group Life Insurance                      | 259             | 245             | 285                    | 329                    | 45            | 15.66%            |
| Court Services Unit    | 63004        | Constitutional Off Vsrs Ret               | -               | -               | -                      | 8,203                  | 8,203         | 0.00%             |
| Court Services Unit    | 63006        | Health Care Active Employees              | 9,099           | 8,609           | 9,604                  | 12,113                 | 2,509         | 26.12%            |
| Court Services Unit    | 64105        | Bonus Pay                                 | -               | 3,000           | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 70152        | Attorney/Legal Services                   | -               | 160             | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 70212        | Cleaning/Janitorial Services              | -               | -               | 232                    | 232                    | -             | 0.00%             |
| Court Services Unit    | 70215        | Equipment Repair and Maint Services       | 1,496           | 993             | 2,600                  | 2,600                  | -             | 0.00%             |
| Court Services Unit    | 70218        | Vehicle Repair And Maint Services         | 7,319           | 11,992          | 9,199                  | 9,199                  | -             | 0.00%             |
| Court Services Unit    | 70512        | Property Rental Agreements                | 29,350          | 35,430          | 37,632                 | 37,632                 | -             | 0.00%             |
| Court Services Unit    | 70551        | Security/Monitoring Services              | -               | -               | 5,200                  | 5,200                  | -             | 0.00%             |
| Court Services Unit    | 70552        | Contract And Temporary Personnel Services | 13,452          | 9,194           | 19,200                 | 19,200                 | -             | 0.00%             |
| Court Services Unit    | 70553        | Food & Drink Services                     | 517             | 165             | 1,400                  | 1,400                  | -             | 0.00%             |
| Court Services Unit    | 71012        | Office Supplies And Stationary            | 6,724           | 3,966           | 4,467                  | 4,467                  | -             | 0.00%             |
| Court Services Unit    | 71015        | Office/Building Decor                     | -               | 1,320           | -                      | -                      | -             | 0.00%             |
| Court Services Unit    | 72123        | Membership Dues                           | -               | -               | 200                    | 200                    | -             | 0.00%             |
| Court Services Unit    | 72124        | Employee Training                         | -               | -               | 1,411                  | 1,411                  | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                               | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Court Services Unit                      | 72153        | Equipment (Less Than \$5,000)                                 | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Court Services Unit                      | 72171        | Electric Service  | 5,870           | -               | 5,200                  | 5,200                  | -             | 0.00%             |
| Court Services Unit                      | 72175        | Refuse & Recycling Expenses                                   | -               | -               | 85                     | 85                     | -             | 0.00%             |
| Court Services Unit                      | 77103        | Fuel For Dept. Owned Vehicles                                 | 730             | 1,232           | 6,129                  | 6,129                  | -             | 0.00%             |
| Court Services Unit                      | 77104        | Monthly Standing Costs  | 6,344           | 6,413           | 6,413                  | 6,413                  | -             | 0.00%             |
| Court Services Unit                      | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 19,080          | 16,075          | 13,603                 | 13,603                 | -             | 0.00%             |
| Court Services Unit                      | 80006        | Equipment And Other Assets Expense                            | 1,243           | 4,227           | 8,600                  | 8,600                  | -             | 0.00%             |
| Default                                  | 70161        | Management Services   | -               | (50,923)        | -                      | -                      | -             | 0.00%             |
| Default                                  | 70218        | Vehicle Repair And Maint Services                             | -               | (286)           | -                      | -                      | -             | 0.00%             |
| Default                                  | 70416        | Employee Parking Subsidy                                      | -               | (83,070)        | -                      | -                      | -             | 0.00%             |
| Default                                  | 70512        | Property Rental Agreements                                    | -               | (1,517,206)     | -                      | -                      | -             | 0.00%             |
| Default                                  | 70513        | Residential Property Rental                                   | -               | (339,795)       | -                      | -                      | -             | 0.00%             |
| Default                                  | 73104        | Bank Fees   | 9,663           | -               | -                      | -                      | -             | 0.00%             |
| Default                                  | 73111        | Miscellaneous Operating Expenses                              | -               | 78,979          | -                      | -                      | -             | 0.00%             |
| Default                                  | 80504        | Depr Exp ROU Assets - Improvements other than Buildings       | -               | 46,724          | -                      | -                      | -             | 0.00%             |
| Default                                  | 80506        | Depr Exp ROU Assets - Vehicles                                | -               | 80,845          | -                      | -                      | -             | 0.00%             |
| Default                                  | 80508        | Depr Exp ROU Assets - Intangible Assets                       | -               | 3,499           | -                      | -                      | -             | 0.00%             |
| Default                                  | 80510        | Depr Exp ROU Assets - Buildings                               | -               | 1,780,000       | -                      | -                      | -             | 0.00%             |
| Default                                  | 90051        | Interest expense on Leases                                    | -               | 127,900         | -                      | -                      | -             | 0.00%             |
| Default                                  | 95010        | Operating Transfers to ISF                                    | -               | 93,463          | -                      | -                      | -             | 0.00%             |
| Default                                  | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | (83,556)        | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60000        | Full-Time Permanent   | 2,166,862       | 1,932,637       | 2,482,095              | 3,700,849              | 1,218,753     | 49.10%            |
| Department Emergency Communication (DEC) | 60001        | Overtime Permanent  | 325,975         | 248,654         | 125,000                | 125,000                | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60002        | Holiday Pay Permanent   | 109,299         | 123,061         | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60003        | Shift Other Differential Perm                                 | 22,848          | 20,570          | 19,750                 | 19,750                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60004        | Vacation Pay Permanent  | 103,261         | 611,696         | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60005        | Sick Leave Permanent  | 46,526          | 80,406          | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60006        | Compensatory Leave Perm                                       | 6,173           | 3,027           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60009        | Death Leave Permanent   | 3,122           | 12,093          | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60014        | FMLA Paid Parental Maternity                                  | -               | 318             | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60016        | FMLA Paid Parental Bonding                                    | 10,649          | 15,262          | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 60017        | FMLA Paid Parental Sick Parent                                | 4,325           | 5               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 61000        | Part Time Salaries  | 33,120          | 43,487          | 35,360                 | 47,470                 | 12,110        | 34.25%            |
| Department Emergency Communication (DEC) | 61001        | Overtime Part Time  | 2,154           | 1,352           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 61002        | Holiday Pay Part Time   | 188             | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 61004        | Vacation Pay Part Time  | 519             | 1,865           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 61005        | Sick Leave Personal Part Time                                 | 1,716           | 2,104           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 61012        | Death Leave Perm Part-Time                                    | 385             | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 62000        | Temporary Employee  | 480             | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 63000        | Fica  | 167,105         | 152,366         | 156,082                | 233,236                | 77,154        | 49.43%            |
| Department Emergency Communication (DEC) | 63001        | Retirement Contribution Rsrs                                  | 481,966         | 496,092         | 505,730                | 679,876                | 174,146       | 34.43%            |
| Department Emergency Communication (DEC) | 63002        | Medicare Fica   | 33,977          | 35,940          | 36,503                 | 54,547                 | 18,044        | 49.43%            |
| Department Emergency Communication (DEC) | 63003        | Group Life Insurance  | 17,933          | 16,885          | 18,801                 | 31,107                 | 12,306        | 65.45%            |
| Department Emergency Communication (DEC) | 63006        | Health Care Active Employees                                  | 332,442         | 379,496         | 404,024                | 456,342                | 52,318        | 12.95%            |
| Department Emergency Communication (DEC) | 63008        | State Unemployment Insurance (SUI)                            | 12,892          | 2,150           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 63011        | Health Savings Account (HSA) Expense-Employer                 | 9,250           | 4,552           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 64105        | Bonus Pay   | -               | 5,400           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70121        | Architectural And Engineering Services                        | 23,960          | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70131        | Public Information & Public Relations Services                | 2,460           | 5,027           | 16,353                 | 16,353                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70151        | Information & Research Services                               | 9,275           | 9,934           | 10,500                 | 10,500                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70161        | Management Services   | 5,210           | 9,274           | 7,204                  | 276,104                | 268,900       | 3732.65%          |
| Department Emergency Communication (DEC) | 70165        | Electric Service  | -               | -               | -                      | 24,000                 | 24,000        | 0.00%             |
| Department Emergency Communication (DEC) | 70211        | Building Repair And Maint Services                            | 1,320           | 11,746          | 15,000                 | 15,000                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70213        | Grounds Services  | 20,245          | 20,445          | 45,000                 | 45,000                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70214        | Electrical Repair and Maint Services                          | -               | 2,773           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70215        | Equipment Repair and Maint Services                           | 496,994         | 892,061         | 946,656                | 1,558,156              | 611,500       | 64.60%            |
| Department Emergency Communication (DEC) | 70218        | Vehicle Repair And Maint Services                             | 4,707           | 12,696          | 6,899                  | 6,899                  | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70311        | Printing & Binding-External                                   | 1,359           | 1,284           | 250                    | 250                    | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70413        | Mileage   | 319             | 300             | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70552        | Contract And Temporary Personnel Services                     | 7,544           | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70553        | Food & Drink Services   | 1,656           | 7,129           | 2,500                  | 2,500                  | -             | 0.00%             |
| Department Emergency Communication (DEC) | 70560        | False Alarm Charges   | 40,301          | 23,544          | 55,000                 | 55,000                 | -             | 0.00%             |
| Department Emergency Communication (DEC) | 71011        | Uniforms & Safety Supplies-Employee                           | 9,425           | 9,129           | 35,000                 | 35,000                 | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                                 | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Department Emergency Communication (DEC)   | 71012        | Office Supplies And Stationary                            | 4,255           | 5,083           | 15,000                 | 16,200                 | 1,200         | 8.00%             |
| Department Emergency Communication (DEC)   | 71014        | Employee Appreciation Events And Awards                   | 2,937           | 3,776           | 12,500                 | 12,500                 | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 71015        | Office/Building Decor                                     | 511             | 4,706           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 71131        | Janitorial Supplies                                       | -               | -               | -                      | 1,000                  | 1,000         | 0.00%             |
| Department Emergency Communication (DEC)   | 71141        | Books & Reference Materials                               | 99              | 7,183           | 1,200                  | 1,200                  | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 71171        | Medical And Laboratory Supp                               | 18,635          | 4,948           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 71184        | Floor Covering  | 699             | 1,920           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72112        | Express Delivery Services                                 | 49              | 24              | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72115        | Telecommunications Service                                | 406,182         | 378,085         | 625,337                | 637,337                | 12,000        | 1.92%             |
| Department Emergency Communication (DEC)   | 72121        | Conference /Conventions                                   | 200             | 1,047           | -                      | 3,550                  | 3,550         | 0.00%             |
| Department Emergency Communication (DEC)   | 72122        | Magazine/Newspaper Subscript                              | 189             | -               | 144                    | 144                    | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72123        | Membership Dues   | 4,286           | 9,564           | 8,135                  | 9,510                  | 1,375         | 16.90%            |
| Department Emergency Communication (DEC)   | 72124        | Employee Training   | 24,667          | 56,927          | 253,410                | 253,410                | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72131        | Software  | 316,696         | 18,624          | 250,000                | 250,000                | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72153        | Equipment (Less Than \$5,000)                             | 56,575          | 106,562         | 118,854                | 118,854                | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 72161        | Software License  | 16,359          | 14,428          | 78,400                 | 78,400                 | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 76651        | Dietary Supplies  | -               | -               | -                      | 1,000                  | 1,000         | 0.00%             |
| Department Emergency Communication (DEC)   | 77102        | Carwash   | 31              | -               | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 77103        | Fuel For Dept. Owned Vehicles                             | 2,273           | 5,251           | 5,406                  | 5,406                  | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 77104        | Monthly Standing Costs                                    | 3,453           | 3,479           | 3,684                  | 3,684                  | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 77201        | Internal Printing & Duplicatng                            | -               | 425             | 1,800                  | 1,800                  | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 77403        | Medical Services  | 2,123           | 2,850           | 12,000                 | 12,000                 | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 77501        | DIT Charges (Billed from DIT Fund)                        | 1,970           | 2,287           | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 80006        | Equipment And Other Assets Expense                        | -               | -               | 46,000                 | 46,000                 | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 80007        | Vehicles Expense  | -               | 93,184          | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 95002        | Operating Transfers to Grants/Spec Rev Funds              | -               | 543,000         | -                      | -                      | -             | 0.00%             |
| Department Emergency Communication (DEC)   | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets) | 48,561          | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60000        | Full-Time Permanent                                       | 775,972         | 1,068,940       | 1,073,779              | 1,234,320              | 160,541       | 14.95%            |
| Department of Citizen Service and Response | 60001        | Overtime Permanent  | 18,687          | 19,087          | 20,000                 | 20,000                 | -             | 0.00%             |
| Department of Citizen Service and Response | 60002        | Holiday Pay Permanent                                     | 50,403          | 69,929          | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60004        | Vacation Pay Permanent                                    | 30,322          | 60,137          | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60005        | Sick Leave Permanent                                      | 16,070          | 26,593          | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60008        | Civil Leave Permanent                                     | 156             | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60009        | Death Leave Permanent                                     | 1,942           | 438             | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60013        | Earned HOL Pay-Permanent                                  | 603             | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60014        | FMLA Paid Parental Maternity                              | 4,922           | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 60017        | FMLA Paid Parental Sick Parent                            | -               | 714             | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 62000        | Temporary Employee  | -               | 40,640          | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 62002        | Holiday Pay Temporary                                     | -               | 1,760           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 63000        | Fica  | 54,532          | 80,263          | 66,574                 | 76,562                 | 9,988         | 15.00%            |
| Department of Citizen Service and Response | 63001        | Retirement Contribution Rsrs                              | 225,803         | 263,077         | 263,257                | 301,641                | 38,384        | 14.58%            |
| Department of Citizen Service and Response | 63002        | Medicare Fica   | 12,753          | 18,771          | 15,570                 | 17,906                 | 2,336         | 15.00%            |
| Department of Citizen Service and Response | 63003        | Group Life Insurance                                      | 6,636           | 8,997           | 7,934                  | 8,975                  | 1,041         | 13.12%            |
| Department of Citizen Service and Response | 63006        | Health Care Active Employees                              | 163,203         | 207,561         | 204,537                | 144,223                | (60,314)      | -29.49%           |
| Department of Citizen Service and Response | 63008        | State Unemployment Insurance (SUI)                        | 1,547           | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 63011        | Health Savings Account (HSA) Expense-Employer             | 2,750           | 4,250           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 64105        | Bonus Pay   | -               | 65,000          | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 70131        | Public Information & Public Relations Services            | 9,872           | 140,113         | 2,500                  | 2,500                  | -             | 0.00%             |
| Department of Citizen Service and Response | 70133        | Photographic Services                                     | -               | 6,524           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 70151        | Information & Research Services                           | -               | 4,417           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 70161        | Management Services                                       | 67,990          | 41,035          | 60,000                 | 60,000                 | -             | 0.00%             |
| Department of Citizen Service and Response | 70215        | Equipment Repair and Maint Services                       | -               | 10              | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 70411        | Moving and Relocation Services                            | -               | 5,000           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 70412        | Transportation Services                                   | 5,387           | 4,444           | 12,340                 | 12,340                 | -             | 0.00%             |
| Department of Citizen Service and Response | 70416        | Employee Parking Subsidy                                  | 2,200           | 2,860           | 3,960                  | 3,960                  | -             | 0.00%             |
| Department of Citizen Service and Response | 70552        | Contract And Temporary Personnel Services                 | 85,089          | 55,214          | 158,752                | 158,752                | -             | 0.00%             |
| Department of Citizen Service and Response | 70553        | Food & Drink Services                                     | -               | 55              | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 71012        | Office Supplies And Stationary                            | 351             | 3,396           | 2,200                  | 2,200                  | -             | 0.00%             |
| Department of Citizen Service and Response | 71014        | Employee Appreciation Events And Awards                   | -               | 1,675           | 3,000                  | 3,000                  | -             | 0.00%             |
| Department of Citizen Service and Response | 71016        | Advertising & Publicity Supplies                          | -               | 8,723           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response | 72121        | Conference /Conventions                                   | -               | -               | 7,123                  | 7,123                  | -             | 0.00%             |
| Department of Citizen Service and Response | 72122        | Magazine/Newspaper Subscript                              | 194             | 1,352           | 400                    | 400                    | -             | 0.00%             |
| Department of Citizen Service and Response | 72124        | Employee Training   | -               | 367             | 17,969                 | 17,969                 | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                                      | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|---|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Department of Citizen Service and Response      | 72131        | Software                                       | 467,198         | 364,749         | 225,000                | 225,000                | -             | 0.00%             |
| Department of Citizen Service and Response      | 72132        | Computer Accessories                           | 218             | -               | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response      | 72133        | IT Hardware                                    | -               | 5,381           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response      | 72153        | Equipment (Less Than \$5,000)                  | 1,091           | 2,029           | 3,300                  | 3,300                  | -             | 0.00%             |
| Department of Citizen Service and Response      | 77201        | Internal Printing & Duplicatng                 | -               | -               | 400                    | 400                    | -             | 0.00%             |
| Department of Citizen Service and Response      | 77501        | DIT Charges (Billed from DIT Fund)             | 66              | 2,080           | -                      | -                      | -             | 0.00%             |
| Department of Citizen Service and Response      | 78101        | Administrative                                 | -               | 10              | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60000        | Full-Time Permanent                            | 320,538         | 475,324         | 768,346                | 793,093                | 24,746        | 3.22%             |
| Department of Housing and Community Development | 60001        | Overtime Permanent                             | 303             | 0               | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60002        | Holiday Pay Permanent                          | 16,125          | 29,560          | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60004        | Vacation Pay Permanent                         | 12,594          | 27,564          | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60005        | Sick Leave Permanent                           | 13,056          | 22,963          | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60008        | Civil Leave Permanent                          | 267             | 287             | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60009        | Death Leave Permanent                          | -               | 1,466           | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60014        | FMLA Paid Parental Maternity                   | 6,736           | 1,077           | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 60016        | FMLA Paid Parental Bonding                     | -               | 2,423           | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 62000        | Temporary Employee                             | -               | 13,720          | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 62002        | Holiday Pay Temporary                          | -               | 439             | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 63000        | Fica   | 21,310          | 36,100          | 47,637                 | 48,924                 | 1,287         | 2.70%             |
| Department of Housing and Community Development | 63001        | Retirement Contribution Rsr                    | 133,003         | 234,096         | 248,470                | 253,768                | 5,297         | 2.13%             |
| Department of Housing and Community Development | 63002        | Medicare Fica                                  | 5,310           | 8,276           | 11,141                 | 11,442                 | 301           | 2.70%             |
| Department of Housing and Community Development | 63003        | Group Life Insurance                           | 2,612           | 5,964           | 6,186                  | 6,622                  | 436           | 7.05%             |
| Department of Housing and Community Development | 63006        | Health Care Active Employees                   | 35,156          | 49,148          | 82,018                 | 74,374                 | (7,643)       | -9.32%            |
| Department of Housing and Community Development | 63008        | State Unemployment Insurance (SUI)             | 5,970           | -               | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 63011        | Health Savings Account (HSA) Expense-Employer  | -               | 53              | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 64105        | Bonus Pay                                      | -               | 15,960          | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 70131        | Public Information & Public Relations Services | 2,548           | 3,849           | 5,901                  | 5,901                  | -             | 0.00%             |
| Department of Housing and Community Development | 70152        | Attorney/Legal Services                        | -               | 306             | 1,500                  | 1,500                  | -             | 0.00%             |
| Department of Housing and Community Development | 70161        | Management Services                            | 508,320         | 202,976         | 530,500                | 530,500                | -             | 0.00%             |
| Department of Housing and Community Development | 70411        | Moving and Relocation Services                 | 6,000           | -               | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 70413        | Mileage  | -               | -               | 350                    | 350                    | -             | 0.00%             |
| Department of Housing and Community Development | 70416        | Employee Parking Subsidy                       | -               | 2,500           | 2,500                  | 2,500                  | -             | 0.00%             |
| Department of Housing and Community Development | 70512        | Property Rental Agreements                     | 50,000          | 63,253          | 55,000                 | 55,000                 | -             | 0.00%             |
| Department of Housing and Community Development | 70553        | Food & Drink Services                          | -               | 1,597           | 2,300                  | 2,300                  | -             | 0.00%             |
| Department of Housing and Community Development | 71012        | Office Supplies And Stationary                 | 2,360           | 2,737           | 2,750                  | 2,750                  | -             | 0.00%             |
| Department of Housing and Community Development | 71014        | Employee Appreciation Events And Awards        | -               | 84              | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 71163        | Cable  | -               | 1,674           | 2,366                  | 2,366                  | -             | 0.00%             |
| Department of Housing and Community Development | 72113        | Postal Services                                | -               | 77              | 350                    | 350                    | -             | 0.00%             |
| Department of Housing and Community Development | 72121        | Conference /Conventions                        | -               | 146             | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 72122        | Magazine/Newspaper Subscript                   | -               | 487             | 500                    | 500                    | -             | 0.00%             |
| Department of Housing and Community Development | 72123        | Membership Dues                                | 120             | 800             | 1,100                  | 1,100                  | -             | 0.00%             |
| Department of Housing and Community Development | 72124        | Employee Training                              | 338             | 11,886          | 863                    | 863                    | -             | 0.00%             |
| Department of Housing and Community Development | 77201        | Internal Printing & Duplicatng                 | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Department of Housing and Community Development | 77501        | DIT Charges (Billed from DIT Fund)             | 610             | 42              | -                      | -                      | -             | 0.00%             |
| Department of Housing and Community Development | 95002        | Operating Transfers to Grants/Spec Rev Funds   | 169,276         | -               | -                      | -                      | -             | 0.00%             |
| Department Of Information Technology            | 63008        | State Unemployment Insurance (SUI)             | -               | 754             | -                      | -                      | -             | 0.00%             |
| Department Of Information Technology            | 72131        | Software                                       | -               | 316             | -                      | -                      | -             | 0.00%             |
| Department Of Information Technology            | 77501        | DIT Charges (Billed from DIT Fund)             | 1               | 15              | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60000        | Full-Time Permanent                            | 1,120,262       | 1,068,848       | 1,739,816              | 1,598,355              | (141,461)     | -8.13%            |
| Economic & Comm Development                     | 60001        | Overtime Permanent                             | -               | 6,088           | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60002        | Holiday Pay Permanent                          | 64,917          | 70,615          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60004        | Vacation Pay Permanent                         | 46,624          | 93,091          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60005        | Sick Leave Permanent                           | 19,574          | 22,781          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60009        | Death Leave Permanent                          | 383             | -               | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 60016        | FMLA Paid Parental Bonding                     | 183             | -               | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 63000        | Fica   | 69,556          | 71,020          | 107,869                | 99,098                 | (8,771)       | -8.13%            |
| Economic & Comm Development                     | 63001        | Retirement Contribution Rsr                    | 370,271         | 408,931         | 431,045                | 289,989                | (141,055)     | -32.72%           |
| Economic & Comm Development                     | 63002        | Medicare Fica                                  | 17,313          | 18,253          | 25,227                 | 23,176                 | (2,051)       | -8.13%            |
| Economic & Comm Development                     | 63003        | Group Life Insurance                           | 11,841          | 12,204          | 17,788                 | 15,837                 | (1,951)       | -10.97%           |
| Economic & Comm Development                     | 63006        | Health Care Active Employees                   | 102,431         | 102,358         | 156,482                | 154,626                | (1,856)       | -1.19%            |
| Economic & Comm Development                     | 63011        | Health Savings Account (HSA) Expense-Employer  | 1,688           | 3,171           | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 64105        | Bonus Pay                                      | 12,000          | 30,000          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development                     | 70131        | Public Information & Public Relations Services | 755             | 518             | 16,000                 | 16,000                 | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                  | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-----------------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Economic & Comm Development | 70151        | Information & Research Services                | -               | -               | 50,000                 | 50,000                 | -             | 0.00%             |
| Economic & Comm Development | 70152        | Attorney/Legal Services                        | 77,495          | 22,275          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 70161        | Management Services                            | 88,496          | 464,273         | 129,700                | 229,700                | 100,000       | 77.10%            |
| Economic & Comm Development | 70311        | Printing & Binding-External                    | -               | -               | 30,000                 | 30,000                 | -             | 0.00%             |
| Economic & Comm Development | 70411        | Moving and Relocation Services                 | 200             | 5,000           | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 70412        | Transportation Services                        | 5,953           | 28,495          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 70413        | Mileage  | 5,076           | 1,313           | 5,000                  | 5,000                  | -             | 0.00%             |
| Economic & Comm Development | 70414        | Meals and Per Diem                             | -               | 10,016          | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 70416        | Employee Parking Subsidy                       | -               | 2,500           | 2,000                  | 6,320                  | 4,320         | 216.00%           |
| Economic & Comm Development | 70511        | Equipment Rental                               | -               | 2,022           | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 70512        | Property Rental Agreements                     | 46,594          | 58,792          | 50,000                 | 50,000                 | -             | 0.00%             |
| Economic & Comm Development | 70552        | Contract And Temporary Personnel Services      | -               | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| Economic & Comm Development | 70553        | Food & Drink Services                          | 97              | 6,252           | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 71012        | Office Supplies And Stationary                 | 2,511           | 2,501           | 2,975                  | 2,975                  | -             | 0.00%             |
| Economic & Comm Development | 72113        | Postal Services                                | -               | 81              | 700                    | 700                    | -             | 0.00%             |
| Economic & Comm Development | 72121        | Conference /Conventions                        | 1,320           | 2,145           | 17,000                 | 17,000                 | -             | 0.00%             |
| Economic & Comm Development | 72122        | Magazine/Newspaper Subscript                   | 27              | 896             | 1,200                  | 1,200                  | -             | 0.00%             |
| Economic & Comm Development | 72123        | Membership Dues                                | 4,014           | 3,868           | 4,903                  | 4,903                  | -             | 0.00%             |
| Economic & Comm Development | 72124        | Employee Training                              | 655             | 1,960           | 21,481                 | 21,481                 | -             | 0.00%             |
| Economic & Comm Development | 72131        | Software                                       | 5,914           | 14,290          | 40,000                 | 40,000                 | -             | 0.00%             |
| Economic & Comm Development | 73109        | Business Dev. Assistance                       | 230,218         | 1,312,480       | 800,000                | 800,000                | -             | 0.00%             |
| Economic & Comm Development | 76313        | Grants To Civic Serv Cult                      | 75,000          | -               | -                      | -                      | -             | 0.00%             |
| Economic & Comm Development | 77201        | Internal Printing & Duplicatng                 | -               | -               | 2,500                  | 2,500                  | -             | 0.00%             |
| Economic & Comm Development | 77501        | DIT Charges (Billed from DIT Fund)             | 471             | 86              | -                      | -                      | -             | 0.00%             |
| Finance                     | 60000        | Full-Time Permanent                            | 4,412,062       | 4,013,176       | 6,221,571              | 7,328,814              | 1,107,243     | 17.80%            |
| Finance                     | 60001        | Overtime Permanent                             | 56,529          | 107,405         | -                      | -                      | -             | 0.00%             |
| Finance                     | 60002        | Holiday Pay Permanent                          | 264,023         | 186,594         | -                      | -                      | -             | 0.00%             |
| Finance                     | 60004        | Vacation Pay Permanent                         | 328,069         | 303,306         | -                      | -                      | -             | 0.00%             |
| Finance                     | 60005        | Sick Leave Permanent                           | 190,242         | 182,438         | -                      | -                      | -             | 0.00%             |
| Finance                     | 60007        | Military Leave Permanent                       | -               | 315             | -                      | -                      | -             | 0.00%             |
| Finance                     | 60008        | Civil Leave Permanent                          | 1,059           | 339             | -                      | -                      | -             | 0.00%             |
| Finance                     | 60009        | Death Leave Permanent                          | 5,814           | 3,782           | -                      | -                      | -             | 0.00%             |
| Finance                     | 60014        | FMLA Paid Parental Maternity                   | -               | 7,008           | -                      | -                      | -             | 0.00%             |
| Finance                     | 60016        | FMLA Paid Parental Bonding                     | 13,456          | -               | -                      | -                      | -             | 0.00%             |
| Finance                     | 60017        | FMLA Paid Parental Sick Parent                 | 11,563          | 5,831           | -                      | -                      | -             | 0.00%             |
| Finance                     | 62000        | Temporary Employee                             | -               | 64,769          | -                      | -                      | -             | 0.00%             |
| Finance                     | 62002        | Holiday Pay Temporary                          | -               | 1,560           | -                      | -                      | -             | 0.00%             |
| Finance                     | 62005        | Sick Leave Temporary                           | -               | 370             | -                      | -                      | -             | 0.00%             |
| Finance                     | 63000        | Fica   | 312,167         | 306,460         | 385,737                | 455,355                | 69,618        | 18.05%            |
| Finance                     | 63001        | Retirment Contribution Rsrs                    | 855,710         | 710,750         | 823,303                | 800,790                | (22,513)      | -2.73%            |
| Finance                     | 63002        | Medcare Fica                                   | 74,723          | 72,390          | 90,213                 | 106,494                | 16,282        | 18.05%            |
| Finance                     | 63003        | Group Life Insurance                           | 37,021          | 34,240          | 44,037                 | 52,033                 | 7,996         | 18.16%            |
| Finance                     | 63006        | Health Care Active Employees                   | 748,620         | 662,167         | 846,321                | 890,031                | 43,710        | 5.16%             |
| Finance                     | 63008        | State Unemployment Insurance (SUI)             | 5,640           | 3,122           | -                      | -                      | -             | 0.00%             |
| Finance                     | 63011        | Health Savings Account (HSA) Expense-Employer  | 11,833          | 10,646          | -                      | -                      | -             | 0.00%             |
| Finance                     | 64100        | Housing Allowance                              | -               | 5,900           | -                      | -                      | -             | 0.00%             |
| Finance                     | 64105        | Bonus Pay                                      | 2,000           | 286,156         | -                      | -                      | -             | 0.00%             |
| Finance                     | 70100        | Professional Services                          | 196,257         | 558,841         | 174,683                | 174,683                | -             | 0.00%             |
| Finance                     | 70112        | Financial&Invest Mgt Svcs                      | 200,400         | 194,000         | 623,474                | 623,474                | -             | 0.00%             |
| Finance                     | 70131        | Public Information & Public Relations Services | 95              | 949             | 46,300                 | 46,300                 | -             | 0.00%             |
| Finance                     | 70132        | Media Services (Advertising)                   | 205             | -               | 13,300                 | 13,300                 | -             | 0.00%             |
| Finance                     | 70141        | Laboratory and X-Ray Services                  | -               | -               | 300                    | 300                    | -             | 0.00%             |
| Finance                     | 70151        | Information & Research Services                | -               | -               | 16,400                 | 16,400                 | -             | 0.00%             |
| Finance                     | 70152        | Attorney/Legal Services                        | 2,756           | 5,944           | 17,000                 | 17,000                 | -             | 0.00%             |
| Finance                     | 70161        | Management Services                            | 47,956          | 1,076,674       | 2,062,610              | 2,648,387              | 585,777       | 28.40%            |
| Finance                     | 70163        | Education & Training Services                  | 300             | 450             | 2,300                  | 2,300                  | -             | 0.00%             |
| Finance                     | 70211        | Building Repair And Maint Services             | 43,029          | -               | -                      | -                      | -             | 0.00%             |
| Finance                     | 70215        | Equipment Repair and Maint Services            | -               | -               | 4,500                  | 4,500                  | -             | 0.00%             |
| Finance                     | 70218        | Vehicle Repair And Maint Services              | 3,655           | 2,899           | 2,847                  | 2,847                  | -             | 0.00%             |
| Finance                     | 70311        | Printing & Binding-External                    | 159,181         | 158,683         | 170,775                | 170,775                | -             | 0.00%             |
| Finance                     | 70411        | Moving and Relocation Services                 | -               | 11,000          | -                      | -                      | -             | 0.00%             |
| Finance                     | 70412        | Transportation Services                        | 66              | 4,345           | 2,000                  | 2,000                  | -             | 0.00%             |
| Finance                     | 70413        | Mileage  | 20              | 1,304           | -                      | -                      | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                | Account Code | Account Code Name                             | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|---------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Finance                   | 70414        | Meals and Per Diem                            | 148             | 591             | -                      | -                      | -             | 0.00%             |
| Finance                   | 70415        | Lodging                                       | -               | 431             | -                      | -                      | -             | 0.00%             |
| Finance                   | 70416        | Employee Parking Subsidy                      | 4,340           | 21,413          | 2,450                  | 21,890                 | 19,440        | 793.47%           |
| Finance                   | 70512        | Property Rental Agreements                    | -               | 1,639           | 8,820                  | 8,820                  | -             | 0.00%             |
| Finance                   | 70551        | Security/Monitoring Services                  | 1,256           | 673             | 15,085                 | 15,085                 | -             | 0.00%             |
| Finance                   | 70552        | Contract And Temporary Personnel Services     | 75,416          | 516,507         | 255,606                | 255,606                | -             | 0.00%             |
| Finance                   | 70553        | Food & Drink Services                         | 2,125           | 4,487           | -                      | -                      | -             | 0.00%             |
| Finance                   | 70555        | Other Services                                | 408             | 1,225           | -                      | -                      | -             | 0.00%             |
| Finance                   | 71011        | Uniforms & Safety Supplies-Employee           | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Finance                   | 71012        | Office Supplies And Stationary                | 12,406          | 22,775          | 34,978                 | 34,978                 | -             | 0.00%             |
| Finance                   | 71013        | Badges And Name Plates                        | -               | 158             | -                      | -                      | -             | 0.00%             |
| Finance                   | 71016        | Advertising & Publicity Supplies              | 6,568           | 5,029           | 5,500                  | 5,500                  | -             | 0.00%             |
| Finance                   | 71141        | Books & Reference Materials                   | 30,848          | 32,041          | 29,185                 | 70,550                 | 41,365        | 141.73%           |
| Finance                   | 71171        | Medical And Laboratory Supp                   | -               | 338             | -                      | -                      | -             | 0.00%             |
| Finance                   | 72111        | Courier Service                               | 21,640          | 22,360          | 25,750                 | 25,750                 | -             | 0.00%             |
| Finance                   | 72112        | Express Delivery Services                     | 7,080           | 1,185           | 1,000                  | 1,000                  | -             | 0.00%             |
| Finance                   | 72113        | Postal Services                               | 139,849         | 191,472         | 149,275                | 149,275                | -             | 0.00%             |
| Finance                   | 72115        | Telecommunications Service                    | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Finance                   | 72121        | Conference /Conventions                       | 527             | 6,650           | 30,369                 | 30,369                 | -             | 0.00%             |
| Finance                   | 72122        | Magazine/Newspaper Subscript                  | -               | 8,384           | 1,300                  | 1,300                  | -             | 0.00%             |
| Finance                   | 72123        | Membership Dues                               | 2,978           | 7,108           | 10,281                 | 10,281                 | -             | 0.00%             |
| Finance                   | 72124        | Employee Training                             | 16,171          | 978             | 87,041                 | 87,041                 | -             | 0.00%             |
| Finance                   | 72131        | Software                                      | 54,096          | 23,821          | 100,568                | 100,568                | -             | 0.00%             |
| Finance                   | 72132        | Computer Accessories                          | -               | 165             | 2,600                  | 2,600                  | -             | 0.00%             |
| Finance                   | 72141        | Charge-Offs and Collection Of Charge-Offs     | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Finance                   | 72143        | Bad Debt Expense (Annual Accrual)             | -               | 4,011,918       | -                      | -                      | -             | 0.00%             |
| Finance                   | 72153        | Equipment (Less Than \$5,000)                 | -               | 5,353           | 1,000                  | 1,000                  | -             | 0.00%             |
| Finance                   | 72161        | Software License                              | 8,140           | 26,623          | 123,000                | 123,000                | -             | 0.00%             |
| Finance                   | 72163        | Software Service Agreements                   | 5,218           | 2,164           | -                      | -                      | -             | 0.00%             |
| Finance                   | 73101        | Discounts Taken                               | 715             | -               | -                      | -                      | -             | 0.00%             |
| Finance                   | 73104        | Bank Fees                                     | 267,993         | 204,531         | 360,000                | 360,000                | -             | 0.00%             |
| Finance                   | 73111        | Miscellaneous Operating Expenses              | -               | 11,593          | -                      | -                      | -             | 0.00%             |
| Finance                   | 76417        | Relocation                                    | -               | 11,000          | -                      | -                      | -             | 0.00%             |
| Finance                   | 77103        | Fuel For Dept. Owned Vehicles                 | 408             | 751             | 837                    | 837                    | -             | 0.00%             |
| Finance                   | 77104        | Monthly Standing Costs                        | 1,973           | 1,973           | 1,973                  | 1,973                  | -             | 0.00%             |
| Finance                   | 77201        | Internal Printing & Duplicatng                | -               | -               | 16,850                 | 16,850                 | -             | 0.00%             |
| Finance                   | 77403        | Medical Services                              | 282             | -               | -                      | -                      | -             | 0.00%             |
| Finance                   | 77501        | DIT Charges (Billed from DIT Fund)            | 52,582          | 46,522          | 15,814                 | 15,814                 | -             | 0.00%             |
| Finance                   | 78101        | Administrative                                | 1,188           | 79              | -                      | -                      | -             | 0.00%             |
| Finance                   | 80006        | Equipment And Other Assets Expense            | -               | -               | 7,200                  | 7,200                  | -             | 0.00%             |
| Finance                   | 95011        | Operating Transfers to Cap Proj               | -               | 202,320         | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60000        | Full-Time Permanent                           | 21,996,602      | 21,994,587      | 28,341,997             | 34,766,922             | 6,424,925     | 22.67%            |
| Fire & Emergency Services | 60001        | Overtime Permanent                            | 8,028           | (298)           | 1,322,999              | 1,322,999              | -             | 0.00%             |
| Fire & Emergency Services | 60002        | Holiday Pay Permanent                         | 1,389,915       | 856,612         | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60004        | Vacation Pay Permanent                        | 1,828,282       | 1,790,489       | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60005        | Sick Leave Permanent                          | 1,193,237       | 1,021,051       | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60006        | Compensatory Leave Perm                       | 40,170          | 68,539          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60007        | Military Leave Permanent                      | 65,328          | 47,392          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60008        | Civil Leave Permanent                         | 2,565           | 1,866           | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60009        | Death Leave Permanent                         | 87,502          | 82,775          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60010        | Fire Flsa Overtime                            | 1,691,308       | 1,616,789       | 965,951                | 965,951                | -             | 0.00%             |
| Fire & Emergency Services | 60014        | FMLA Paid Parental Maternity                  | 5,885           | 11,119          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60016        | FMLA Paid Parental Bonding                    | 93,346          | 83,963          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 60017        | FMLA Paid Parental Sick Parent                | 31,203          | 63,143          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 62000        | Temporary Employee                            | 64,845          | 153,076         | 80,000                 | 80,000                 | -             | 0.00%             |
| Fire & Emergency Services | 62002        | Holiday Pay Temporary                         | -               | 2,100           | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 63000        | Fica  | 1,901,664       | 1,969,710       | 1,757,204              | 2,157,013              | 399,809       | 22.75%            |
| Fire & Emergency Services | 63001        | Retirment Contribution Rsrs                   | 8,752,542       | 9,542,455       | 10,361,072             | 12,849,782             | 2,488,710     | 24.02%            |
| Fire & Emergency Services | 63002        | Medicare Fica                                 | 445,485         | 462,972         | 410,959                | 504,462                | 93,503        | 22.75%            |
| Fire & Emergency Services | 63003        | Group Life Insurance                          | 158,683         | 151,729         | 164,606                | 201,084                | 36,478        | 22.16%            |
| Fire & Emergency Services | 63006        | Health Care Active Employees                  | 4,319,768       | 4,335,976       | 4,672,497              | 4,225,504              | (446,993)     | -9.57%            |
| Fire & Emergency Services | 63008        | State Unemployment Insurance (SUI)            | 5,715           | 4,045           | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 63011        | Health Savings Account (HSA) Expense-Employer | 55,083          | 74,729          | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|---------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Fire & Emergency Services | 64103        | Educncvtv #81   | 27,000          | 22,178          | 30,000                 | 30,000                 | -             | 0.00%             |
| Fire & Emergency Services | 64108        | Prevention Pay  | 4,122,416       | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 64109        | Sworn Court Ot  | 3,454,690       | 4,709,521       | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 66015        | Public Safety - Lump Sum Payout                               | -               | -               | 6,612,000              | 2,307,916              | (4,304,084)   | -65.10%           |
| Fire & Emergency Services | 70131        | Public Information & Public Relations Services                | 11,496          | 65,875          | 30,000                 | 30,000                 | -             | 0.00%             |
| Fire & Emergency Services | 70161        | Management Services   | 377,831         | 739,473         | 570,446                | 501,546                | (68,900)      | -12.08%           |
| Fire & Emergency Services | 70163        | Education & Training Services                                 | 800,174         | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 70211        | Building Repair And Maint Services                            | -               | -               | 4,800                  | 4,800                  | -             | 0.00%             |
| Fire & Emergency Services | 70215        | Equipment Repair and Maint Services                           | 346,366         | 246,676         | 757,976                | 796,236                | 38,260        | 5.05%             |
| Fire & Emergency Services | 70218        | Vehicle Repair And Maint Services                             | 1,298,941       | 1,230,442       | 1,785,279              | 1,785,279              | -             | 0.00%             |
| Fire & Emergency Services | 70413        | Mileage   | 165             | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Fire & Emergency Services | 70414        | Meals and Per Diem  | 44,361          | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 70416        | Employee Parking Subsidy                                      | 41,767          | 44,215          | 47,083                 | 47,083                 | -             | 0.00%             |
| Fire & Emergency Services | 70512        | Property Rental Agreements                                    | 284,336         | 311,170         | 344,918                | 344,918                | -             | 0.00%             |
| Fire & Emergency Services | 70551        | Security/Monitoring Services                                  | 2,372           | 449             | 2,232                  | 2,232                  | -             | 0.00%             |
| Fire & Emergency Services | 70553        | Food & Drink Services   | 17,139          | 36,061          | 16,342                 | 16,342                 | -             | 0.00%             |
| Fire & Emergency Services | 70555        | Other Services  | 3,120,064       | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 70557        | Testing Services  | 426,693         | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 71011        | Uniforms & Safety Supplies-Employee                           | 1,002,497       | 271,630         | 162,700                | 162,700                | -             | 0.00%             |
| Fire & Emergency Services | 71012        | Office Supplies And Stationary                                | 137,174         | 52,794          | 41,200                 | 40,000                 | (1,200)       | -2.91%            |
| Fire & Emergency Services | 71014        | Employee Appreciation Events And Awards                       | -               | 1,172           | 11,100                 | 11,100                 | -             | 0.00%             |
| Fire & Emergency Services | 71017        | Photograhic Supplies  | 5,316           | 842             | 2,200                  | 2,200                  | -             | 0.00%             |
| Fire & Emergency Services | 71122        | Maps  | 628             | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 71131        | Janitorial Supplies   | 111,450         | 93,033          | 51,000                 | 50,000                 | (1,000)       | -1.96%            |
| Fire & Emergency Services | 71132        | Vehicle Cleaning Supplies                                     | 4,500           | 10,931          | 6,000                  | 6,000                  | -             | 0.00%             |
| Fire & Emergency Services | 71141        | Books & Reference Materials                                   | 7,996           | 11,644          | 17,782                 | 17,782                 | -             | 0.00%             |
| Fire & Emergency Services | 71142        | Multimedia Products   | 763             | -               | 6,300                  | 6,300                  | -             | 0.00%             |
| Fire & Emergency Services | 71143        | Educational Supplies  | 2,787           | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Fire & Emergency Services | 71144        | Recreational Supplies   | 5,564           | 7,403           | 10,000                 | 10,000                 | -             | 0.00%             |
| Fire & Emergency Services | 71171        | Medical And Laboratory Supp                                   | 262,289         | 179,266         | 368,474                | 368,474                | -             | 0.00%             |
| Fire & Emergency Services | 71182        | Lumber  | -               | -               | 600                    | 600                    | -             | 0.00%             |
| Fire & Emergency Services | 72113        | Postal Services   | -               | -               | 1,500                  | 1,500                  | -             | 0.00%             |
| Fire & Emergency Services | 72115        | Telecommunications Service                                    | 1,966,018       | 26,463          | 108,088                | 96,088                 | (12,000)      | -11.10%           |
| Fire & Emergency Services | 72121        | Conference /Conventions                                       | -               | 1,953           | 3,550                  | -                      | (3,550)       | -100.00%          |
| Fire & Emergency Services | 72122        | Magazine/Newspaper Subscript                                  | 607             | 889             | 818                    | 818                    | -             | 0.00%             |
| Fire & Emergency Services | 72123        | Membership Dues   | 428             | 2,370           | 10,175                 | 8,800                  | (1,375)       | -13.51%           |
| Fire & Emergency Services | 72124        | Employee Training   | 36,083          | 71,696          | 36,578                 | 36,578                 | -             | 0.00%             |
| Fire & Emergency Services | 72131        | Software  | 13,025          | 384             | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 72153        | Equipment (Less Than \$5,000)                                 | 1,104,683       | 1,233,155       | 991,606                | 991,606                | -             | 0.00%             |
| Fire & Emergency Services | 72154        | Small Tools   | -               | -               | 702                    | 702                    | -             | 0.00%             |
| Fire & Emergency Services | 72171        | Electric Service  | 17,631          | 17,780          | 14,658                 | 14,658                 | -             | 0.00%             |
| Fire & Emergency Services | 72172        | Water & Sewer   | 5,932           | 6,615           | 4,020                  | 4,020                  | -             | 0.00%             |
| Fire & Emergency Services | 72175        | Refuse & Recycling Expenses                                   | 1,191           | 1,846           | 6,643                  | 6,643                  | -             | 0.00%             |
| Fire & Emergency Services | 73109        | Business Dev. Assistance                                      | 6,204,524       | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 76306        | Education and Training  | 295,513         | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 76320        | Public Services   | 6,211,268       | 407,142         | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 76412        | Short Term Housing Assistance                                 | 11,028,000      | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 76601        | Investigations  | (4,984)         | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 76602        | Law Enforcement Supplies                                      | 11,509          | 10,387          | 7,000                  | 7,000                  | -             | 0.00%             |
| Fire & Emergency Services | 76613        | Veterinarian Services   | 621             | 579             | 4,700                  | 4,700                  | -             | 0.00%             |
| Fire & Emergency Services | 76651        | Dietary Supplies  | 38,419          | 3,715           | 4,250                  | 3,250                  | (1,000)       | -23.53%           |
| Fire & Emergency Services | 76654        | Laundry Supplies & Linen                                      | 2,700           | -               | 4,093                  | 4,093                  | -             | 0.00%             |
| Fire & Emergency Services | 76655        | Personal Care Supplies  | -               | -               | 500                    | 500                    | -             | 0.00%             |
| Fire & Emergency Services | 77103        | Fuel For Dept. Owned Vehicles                                 | 216,730         | 363,847         | 265,534                | 265,534                | -             | 0.00%             |
| Fire & Emergency Services | 77104        | Monthly Standing Costs  | 63,020          | 61,652          | 63,130                 | 63,130                 | -             | 0.00%             |
| Fire & Emergency Services | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 940,672         | 1,022,570       | 984,726                | 984,726                | -             | 0.00%             |
| Fire & Emergency Services | 77401        | Claims & Settlements  | 783,325         | 61,308          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 77501        | DIT Charges (Billed from DIT Fund)                            | 139             | 1,424           | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 78101        | Administrative  | 1,202,319       | -               | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 80006        | Equipment And Other Assets Expense                            | -               | 136,429         | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | -               | 64,818          | -                      | -                      | -             | 0.00%             |
| Fire & Emergency Services | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 29,556          | -               | -                      | -                      | -             | 0.00%             |
| General Registrar         | 60000        | Full-Time Permanent   | 465,588         | 666,582         | 710,827                | 1,090,707              | 379,880       | 53.44%            |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name        | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| General Registrar | 60001        | Overtime Permanent                             | 123,205         | 109,068         | 41,017                 | 41,017                 | -             | 0.00%             |
| General Registrar | 60002        | Holiday Pay Permanent                          | 23,727          | 29,041          | -                      | -                      | -             | 0.00%             |
| General Registrar | 60004        | Vacation Pay Permanent                         | 42,916          | 35,009          | -                      | -                      | -             | 0.00%             |
| General Registrar | 60005        | Sick Leave Permanent                           | 14,714          | 15,590          | -                      | -                      | -             | 0.00%             |
| General Registrar | 60009        | Death Leave Permanent                          | 634             | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 60017        | FMLA Paid Parental Sick Parent                 | 650             | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 61000        | Part Time Salaries                             | 150,618         | 168,156         | 163,024                | 155,983                | (7,041)       | -4.32%            |
| General Registrar | 61001        | Overtime Part Time                             | 43,326          | 28,582          | 30,000                 | 30,000                 | -             | 0.00%             |
| General Registrar | 61002        | Holiday Pay Part Time                          | 7,881           | 12,133          | -                      | -                      | -             | 0.00%             |
| General Registrar | 61004        | Vacation Pay Part Time                         | 5,986           | 7,746           | -                      | -                      | -             | 0.00%             |
| General Registrar | 61005        | Sick Leave Personal Part Time                  | 1,556           | 6,201           | -                      | -                      | -             | 0.00%             |
| General Registrar | 62000        | Temporary Employee                             | 72,198          | 38,265          | 42,055                 | 42,055                 | -             | 0.00%             |
| General Registrar | 62001        | Overtime Temp                                  | 19,132          | 3,062           | 6,650                  | 6,650                  | -             | 0.00%             |
| General Registrar | 62002        | Holiday Pay Temporary                          | 556             | 128             | -                      | -                      | -             | 0.00%             |
| General Registrar | 62011        | Civil Leave Temp                               | 128             | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 63000        | Fica   | 59,538          | 69,721          | 54,179                 | 77,132                 | 22,953        | 42.37%            |
| General Registrar | 63002        | Medicare Fica                                  | 13,924          | 16,306          | 12,671                 | 18,039                 | 5,368         | 42.37%            |
| General Registrar | 63003        | Group Life Insurance                           | 240             | -               | 3,838                  | 5,876                  | 2,037         | 53.07%            |
| General Registrar | 63004        | Constitutional Off Vsrs Ret                    | 65,342          | 91,759          | 91,839                 | 146,346                | 54,507        | 59.35%            |
| General Registrar | 63006        | Health Care Active Employees                   | 129,644         | 150,308         | 141,650                | 165,222                | 23,571        | 16.64%            |
| General Registrar | 63008        | State Unemployment Insurance (SUI)             | 3,427           | 3,984           | -                      | -                      | -             | 0.00%             |
| General Registrar | 63011        | Health Savings Account (HSA) Expense-Employer  | 750             | 750             | -                      | -                      | -             | 0.00%             |
| General Registrar | 64105        | Bonus Pay                                      | 16,000          | 64,100          | -                      | -                      | -             | 0.00%             |
| General Registrar | 70131        | Public Information & Public Relations Services | 4,730           | 13,100          | 23,422                 | 23,422                 | -             | 0.00%             |
| General Registrar | 70161        | Management Services                            | 2,715           | 3,602           | 2,064                  | 2,064                  | -             | 0.00%             |
| General Registrar | 70212        | Cleaning/Janitorial Services                   | 41,323          | -               | 61,890                 | 61,890                 | -             | 0.00%             |
| General Registrar | 70214        | Electrical Repair and Maint Services           | 84,347          | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 70215        | Equipment Repair and Maint Services            | 5,451           | 8,524           | 34,642                 | 34,642                 | -             | 0.00%             |
| General Registrar | 70218        | Vehicle Repair And Maint Services              | 584             | 1,133           | 1,862                  | 1,862                  | -             | 0.00%             |
| General Registrar | 70311        | Printing & Binding-External                    | 171,883         | 56,254          | 193,432                | 193,432                | -             | 0.00%             |
| General Registrar | 70411        | Moving and Relocation Services                 | 37,150          | 5,743           | 80,100                 | 80,100                 | -             | 0.00%             |
| General Registrar | 70412        | Transportation Services                        | 15,125          | 237             | 4,845                  | 4,845                  | -             | 0.00%             |
| General Registrar | 70413        | Mileage  | 2,120           | 620             | 2,451                  | 2,451                  | -             | 0.00%             |
| General Registrar | 70414        | Meals and Per Diem                             | 654             | 1,473           | 8,580                  | 8,580                  | -             | 0.00%             |
| General Registrar | 70415        | Lodging  | -               | 2,425           | 8,710                  | 8,710                  | -             | 0.00%             |
| General Registrar | 70512        | Property Rental Agreements                     | 305,592         | 511,406         | 564,938                | 564,938                | -             | 0.00%             |
| General Registrar | 70513        | Residential Property Rental                    | 75,164          | (75)            | 7,800                  | 7,800                  | -             | 0.00%             |
| General Registrar | 70551        | Security/Monitoring Services                   | 741             | 66,428          | 40,816                 | 40,816                 | -             | 0.00%             |
| General Registrar | 70552        | Contract And Temporary Personnel Services      | 819,707         | 369,056         | 957,706                | 957,706                | -             | 0.00%             |
| General Registrar | 70558        | Jury Fees                                      | 30              | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 70559        | Election Services                              | 470,498         | 381,809         | 375,170                | 575,170                | 200,000       | 53.31%            |
| General Registrar | 71012        | Office Supplies And Stationary                 | 45,412          | 53,112          | 52,938                 | 52,938                 | -             | 0.00%             |
| General Registrar | 71122        | Maps   | -               | -               | 248                    | 248                    | -             | 0.00%             |
| General Registrar | 71131        | Janitorial Supplies                            | 21,170          | 97,170          | 19,200                 | 19,200                 | -             | 0.00%             |
| General Registrar | 71141        | Books & Reference Materials                    | -               | -               | 82                     | 82                     | -             | 0.00%             |
| General Registrar | 72113        | Postal Services                                | 14,988          | (1,682)         | 126,308                | 126,308                | -             | 0.00%             |
| General Registrar | 72114        | Freight  | 60              | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 72121        | Conference /Conventions                        | -               | 2,449           | 8,851                  | 8,851                  | -             | 0.00%             |
| General Registrar | 72123        | Membership Dues                                | 643             | 1,338           | 1,280                  | 1,280                  | -             | 0.00%             |
| General Registrar | 72124        | Employee Training                              | 716             | 4,770           | 6,442                  | 6,442                  | -             | 0.00%             |
| General Registrar | 72131        | Software                                       | 189             | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 72153        | Equipment (Less Than \$5,000)                  | 15,712          | 15,156          | 5,214                  | 5,214                  | -             | 0.00%             |
| General Registrar | 72161        | Software License                               | 29,670          | 42,930          | 62,256                 | 62,256                 | -             | 0.00%             |
| General Registrar | 72171        | Electric Service                               | 421             | -               | -                      | -                      | -             | 0.00%             |
| General Registrar | 73108        | Warranty Fees                                  | -               | -               | 34,005                 | 34,005                 | -             | 0.00%             |
| General Registrar | 77103        | Fuel For Dept. Owned Vehicles                  | 1,852           | 1,466           | 1,062                  | 1,062                  | -             | 0.00%             |
| General Registrar | 77104        | Monthly Standing Costs                         | 493             | 493             | 493                    | 493                    | -             | 0.00%             |
| General Registrar | 77201        | Internal Printing & Duplicatng                 | -               | -               | 41,935                 | 41,935                 | -             | 0.00%             |
| General Registrar | 77501        | DIT Charges (Billed from DIT Fund)             | 114,947         | 59,315          | -                      | -                      | -             | 0.00%             |
| General Registrar | 80006        | Equipment And Other Assets Expense             | 13,439          | 1,640           | -                      | -                      | -             | 0.00%             |
| General Registrar | 95007        | Payments To Other Gov Agencies                 | 13,566          | 16,132          | 16,909                 | 16,909                 | -             | 0.00%             |
| Human Resources   | 60000        | Full-Time Permanent                            | 1,930,649       | 1,981,366       | 2,871,211              | 3,808,249              | 937,037       | 32.64%            |
| Human Resources   | 60001        | Overtime Permanent                             | 540             | 56              | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name      | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-----------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Human Resources | 60002        | Holiday Pay Permanent                          | 122,557         | 134,446         | -                      | -                      | -             | 0.00%             |
| Human Resources | 60004        | Vacation Pay Permanent                         | 133,263         | 159,920         | -                      | -                      | -             | 0.00%             |
| Human Resources | 60005        | Sick Leave Permanent                           | 64,446          | 89,993          | -                      | -                      | -             | 0.00%             |
| Human Resources | 60008        | Civil Leave Permanent                          | 119             | 163             | -                      | -                      | -             | 0.00%             |
| Human Resources | 60009        | Death Leave Permanent                          | 4,540           | 1,027           | -                      | -                      | -             | 0.00%             |
| Human Resources | 60017        | FMLA Paid Parental Sick Parent                 | 4,327           | 329             | -                      | -                      | -             | 0.00%             |
| Human Resources | 61000        | Part Time Salaries                             | 39,259          | 38,393          | 45,100                 | -                      | (45,100)      | -100.00%          |
| Human Resources | 61002        | Holiday Pay Part Time                          | 2,432           | 2,616           | -                      | -                      | -             | 0.00%             |
| Human Resources | 61004        | Vacation Pay Part Time                         | -               | 1,311           | -                      | -                      | -             | 0.00%             |
| Human Resources | 61005        | Sick Leave Personal Part Time                  | -               | 330             | -                      | -                      | -             | 0.00%             |
| Human Resources | 62000        | Temporary Employee                             | 135,160         | 28,343          | -                      | -                      | -             | 0.00%             |
| Human Resources | 62002        | Holiday Pay Temporary                          | 6,626           | 1,904           | -                      | -                      | -             | 0.00%             |
| Human Resources | 62005        | Sick Leave Temporary                           | 2,477           | 940             | -                      | -                      | -             | 0.00%             |
| Human Resources | 63000        | Fica   | 146,353         | 151,231         | 180,811                | 238,677                | 57,865        | 32.00%            |
| Human Resources | 63001        | Retirement Contribution Rsr                    | 555,537         | 635,497         | 659,057                | 231,546                | (427,511)     | -64.87%           |
| Human Resources | 63002        | Medicare Fica                                  | 34,580          | 36,102          | 42,287                 | 55,819                 | 13,533        | 32.00%            |
| Human Resources | 63003        | Group Life Insurance                           | 13,555          | 16,559          | 20,321                 | 29,911                 | 9,590         | 47.19%            |
| Human Resources | 63006        | Health Care Active Employees                   | 301,387         | 287,775         | 359,000                | 388,135                | 29,135        | 8.12%             |
| Human Resources | 63008        | State Unemployment Insurance (SUI)             | 3,405           | 1,533           | -                      | -                      | -             | 0.00%             |
| Human Resources | 63011        | Health Savings Account (HSA) Expense-Employer  | 6,417           | 6,000           | -                      | -                      | -             | 0.00%             |
| Human Resources | 64105        | Bonus Pay                                      | -               | 142,899         | -                      | -                      | -             | 0.00%             |
| Human Resources | 70000        | Contractual Services                           | -               | -               | 10,000                 | 10,000                 | -             | 0.00%             |
| Human Resources | 70131        | Public Information & Public Relations Services | 60,820          | 35,580          | 110,916                | 110,916                | -             | 0.00%             |
| Human Resources | 70161        | Management Services                            | 198,347         | 303,076         | 403,150                | 4,553,150              | 4,150,000     | 1029.39%          |
| Human Resources | 70228        | Employee Tuition Reimbursement                 | -               | -               | -                      | 650,000                | 650,000       | 0.00%             |
| Human Resources | 70412        | Transportation Services                        | -               | 423             | -                      | -                      | -             | 0.00%             |
| Human Resources | 70413        | Mileage  | -               | 1,085           | 470                    | 470                    | -             | 0.00%             |
| Human Resources | 70416        | Employee Parking Subsidy                       | 960             | 2,005           | 2,160                  | 30,960                 | 28,800        | 1333.33%          |
| Human Resources | 70552        | Contract And Temporary Personnel Services      | -               | 549             | -                      | -                      | -             | 0.00%             |
| Human Resources | 70553        | Food & Drink Services                          | 707             | 1,390           | 4,400                  | 4,400                  | -             | 0.00%             |
| Human Resources | 70555        | Other Services                                 | 5,004           | 3,586           | 15,000                 | 15,000                 | -             | 0.00%             |
| Human Resources | 71012        | Office Supplies And Stationary                 | 10,948          | 17,844          | 16,822                 | 16,822                 | -             | 0.00%             |
| Human Resources | 71014        | Employee Appreciation Events And Awards        | 9,091           | 2,752           | 43,000                 | 43,000                 | -             | 0.00%             |
| Human Resources | 72113        | Postal Services                                | 2,592           | 3,903           | 12,920                 | 12,920                 | -             | 0.00%             |
| Human Resources | 72121        | Conference /Conventions                        | -               | 1,192           | -                      | -                      | -             | 0.00%             |
| Human Resources | 72123        | Membership Dues                                | 3,317           | 2,099           | 42,648                 | 42,648                 | -             | 0.00%             |
| Human Resources | 72124        | Employee Training                              | 4,403           | 6,354           | 55,883                 | 55,883                 | -             | 0.00%             |
| Human Resources | 72131        | Software                                       | 43,461          | 121,569         | -                      | -                      | -             | 0.00%             |
| Human Resources | 72153        | Equipment (Less Than \$5,000)                  | -               | -               | 7,970                  | 7,970                  | -             | 0.00%             |
| Human Resources | 77403        | Medical Services                               | 121,265         | 388,727         | 313,811                | 313,811                | -             | 0.00%             |
| Human Resources | 77501        | DIT Charges (Billed from DIT Fund)             | 10,882          | 13,542          | 16,300                 | 16,300                 | -             | 0.00%             |
| Human Services  | 60000        | Full-Time Permanent                            | 688,745         | 767,516         | 1,366,365              | 1,473,499              | 107,134       | 7.84%             |
| Human Services  | 60001        | Overtime Permanent                             | 131             | 22              | -                      | -                      | -             | 0.00%             |
| Human Services  | 60002        | Holiday Pay Permanent                          | 42,831          | 49,551          | -                      | -                      | -             | 0.00%             |
| Human Services  | 60004        | Vacation Pay Permanent                         | 25,038          | 40,944          | -                      | -                      | -             | 0.00%             |
| Human Services  | 60005        | Sick Leave Permanent                           | 13,088          | 19,148          | -                      | -                      | -             | 0.00%             |
| Human Services  | 60009        | Death Leave Permanent                          | 485             | 1,112           | -                      | -                      | -             | 0.00%             |
| Human Services  | 60014        | FMLA Paid Parental Maternity                   | 346             | -               | -                      | -                      | -             | 0.00%             |
| Human Services  | 60016        | FMLA Paid Parental Bonding                     | 31              | -               | -                      | -                      | -             | 0.00%             |
| Human Services  | 62000        | Temporary Employee                             | 4,268           | 10,358          | -                      | -                      | -             | 0.00%             |
| Human Services  | 62002        | Holiday Pay Temporary                          | -               | 877             | -                      | -                      | -             | 0.00%             |
| Human Services  | 63000        | Fica   | 43,127          | 51,178          | 84,708                 | 91,626                 | 6,918         | 8.17%             |
| Human Services  | 63001        | Retirement Contribution Rsr                    | 263,711         | 285,354         | 314,612                | 159,394                | (155,218)     | -49.34%           |
| Human Services  | 63002        | Medicare Fica                                  | 10,770          | 12,701          | 19,811                 | 21,429                 | 1,618         | 8.17%             |
| Human Services  | 63003        | Group Life Insurance                           | 5,850           | 6,952           | 10,995                 | 10,120                 | (875)         | -7.95%            |
| Human Services  | 63004        | Constitutional Off Vsrs Ret                    | -               | -               | -                      | (1)                    | (1)           | 0.00%             |
| Human Services  | 63006        | Health Care Active Employees                   | 93,894          | 108,989         | 163,988                | 186,494                | 22,506        | 13.72%            |
| Human Services  | 63008        | State Unemployment Insurance (SUI)             | (24)            | -               | -                      | -                      | -             | 0.00%             |
| Human Services  | 63011        | Health Savings Account (HSA) Expense-Employer  | 1,250           | 1,250           | -                      | -                      | -             | 0.00%             |
| Human Services  | 64104        | Education Pay                                  | -               | 23              | -                      | -                      | -             | 0.00%             |
| Human Services  | 64105        | Bonus Pay                                      | -               | 34,000          | -                      | -                      | -             | 0.00%             |
| Human Services  | 70131        | Public Information & Public Relations Services | 7,108           | 5,382           | 9,000                  | 9,000                  | -             | 0.00%             |
| Human Services  | 70161        | Management Services                            | 1,220,040       | 604,942         | 165,639                | 2,115,639              | 1,950,000     | 1177.26%          |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name        | Account Code | Account Code Name                         | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Human Services    | 70164        | Recreational Professional Services        | 3,856           | 1,538           | 2,500                  | 2,500                  | -             | 0.00%             |
| Human Services    | 70311        | Printing & Binding-External               | 775             | 449             | 600                    | 600                    | -             | 0.00%             |
| Human Services    | 70413        | Mileage                                   | 185             | -               | 4,000                  | 4,000                  | -             | 0.00%             |
| Human Services    | 70512        | Property Rental Agreements                | 11,557          | 11,625          | 12,348                 | 12,348                 | -             | 0.00%             |
| Human Services    | 70551        | Security/Monitoring Services              | -               | -               | 7,119                  | 7,119                  | -             | 0.00%             |
| Human Services    | 70552        | Contract And Temporary Personnel Services | 1,696           | 480             | 3,000                  | 803,000                | 800,000       | 26666.67%         |
| Human Services    | 70553        | Food & Drink Services                     | -               | 755             | 1,200                  | 1,200                  | -             | 0.00%             |
| Human Services    | 71012        | Office Supplies And Stationary            | 1,565           | 1,957           | 6,500                  | 6,500                  | -             | 0.00%             |
| Human Services    | 71016        | Advertising & Publicity Supplies          | 5,814           | 7,618           | 8,000                  | 8,000                  | -             | 0.00%             |
| Human Services    | 72121        | Conference /Conventions                   | -               | -               | 3,115                  | 3,115                  | -             | 0.00%             |
| Human Services    | 72123        | Membership Dues                           | 250             | 425             | 700                    | 700                    | -             | 0.00%             |
| Human Services    | 72124        | Employee Training                         | 322             | 1,443           | 4,095                  | 4,095                  | -             | 0.00%             |
| Human Services    | 77201        | Internal Printing & Duplicatng            | 1,000           | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Human Services    | 77501        | DIT Charges (Billed from DIT Fund)        | 1,123           | 4,936           | -                      | -                      | -             | 0.00%             |
| Inspector General | 60000        | Full-Time Permanent                       | 336,551         | 334,463         | 586,130                | 652,184                | 66,054        | 11.27%            |
| Inspector General | 60002        | Holiday Pay Permanent                     | 20,566          | 23,266          | -                      | -                      | -             | 0.00%             |
| Inspector General | 60004        | Vacation Pay Permanent                    | 3,822           | 14,089          | -                      | -                      | -             | 0.00%             |
| Inspector General | 60005        | Sick Leave Permanent                      | 10,080          | 13,503          | -                      | -                      | -             | 0.00%             |
| Inspector General | 63000        | Fica                                      | 21,850          | 23,582          | 36,647                 | 40,435                 | 3,788         | 10.34%            |
| Inspector General | 63001        | Retirment Contribution Rsrs               | 143,759         | 150,332         | 163,641                | 201,170                | 37,529        | 22.93%            |
| Inspector General | 63002        | Medcare Fica                              | 5,293           | 5,623           | 8,571                  | 9,457                  | 886           | 10.34%            |
| Inspector General | 63003        | Group Life Insurance                      | 4,873           | 5,047           | 7,854                  | 8,739                  | 886           | 11.28%            |
| Inspector General | 63006        | Health Care Active Employees              | 17,501          | 18,507          | 47,450                 | 42,381                 | (5,069)       | -10.68%           |
| Inspector General | 64105        | Bonus Pay                                 | -               | 12,000          | -                      | -                      | -             | 0.00%             |
| Inspector General | 70161        | Management Services                       | 1,851           | 2,191           | 6,300                  | 6,300                  | -             | 0.00%             |
| Inspector General | 70412        | Transportation Services                   | 7               | -               | -                      | -                      | -             | 0.00%             |
| Inspector General | 70413        | Mileage                                   | 157             | 44              | 1,150                  | 1,150                  | -             | 0.00%             |
| Inspector General | 70416        | Employee Parking Subsidy                  | -               | -               | -                      | 2,880                  | 2,880         | 0.00%             |
| Inspector General | 70551        | Security/Monitoring Services              | 773             | 1,510           | 3,200                  | 3,200                  | -             | 0.00%             |
| Inspector General | 71012        | Office Supplies And Stationary            | 730             | 1,101           | 1,767                  | 1,767                  | -             | 0.00%             |
| Inspector General | 71141        | Books & Reference Materials               | -               | -               | 300                    | 300                    | -             | 0.00%             |
| Inspector General | 72113        | Postal Services                           | -               | -               | 200                    | 200                    | -             | 0.00%             |
| Inspector General | 72121        | Conference /Conventions                   | 12              | 3,870           | 17,704                 | 17,704                 | -             | 0.00%             |
| Inspector General | 72123        | Membership Dues                           | 550             | 1,385           | 860                    | 860                    | -             | 0.00%             |
| Inspector General | 72124        | Employee Training                         | 5,715           | 1,125           | 12,750                 | 12,750                 | -             | 0.00%             |
| Inspector General | 72131        | Software                                  | 10,248          | 5,511           | 6,500                  | 6,500                  | -             | 0.00%             |
| Inspector General | 72153        | Equipment (Less Than \$5,000)             | -               | -               | 685                    | 685                    | -             | 0.00%             |
| Inspector General | 72162        | License & Permits (Other Than Software)   | -               | -               | 800                    | 800                    | -             | 0.00%             |
| Inspector General | 77501        | DIT Charges (Billed from DIT Fund)        | 2               | 67              | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60000        | Full-Time Permanent                       | 6,782,792       | 6,897,251       | 8,601,897              | 9,534,581              | 932,684       | 10.84%            |
| Judiciary         | 60001        | Overtime Permanent                        | -               | 13,212          | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60002        | Holiday Pay Permanent                     | 223,824         | 242,908         | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60004        | Vacation Pay Permanent                    | 402,120         | 556,674         | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60005        | Sick Leave Permanent                      | 147,684         | 163,961         | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60009        | Death Leave Permanent                     | 6,031           | 5,636           | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60013        | Earned HOL Pay-Permanent                  | -               | 544             | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60014        | FMLA Paid Parental Maternity              | 5,739           | (6,534)         | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60015        | FMLA Paid Parental Adopt/Foster Care      | -               | 2,960           | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60016        | FMLA Paid Parental Bonding                | 7,147           | 2,043           | -                      | -                      | -             | 0.00%             |
| Judiciary         | 60017        | FMLA Paid Parental Sick Parent            | 705             | 5,209           | -                      | -                      | -             | 0.00%             |
| Judiciary         | 61000        | Part Time Salaries                        | 337,544         | 292,600         | 405,472                | 258,924                | (146,547)     | -36.14%           |
| Judiciary         | 61002        | Holiday Pay Part Time                     | 10,703          | 11,332          | -                      | -                      | -             | 0.00%             |
| Judiciary         | 61004        | Vacation Pay Part Time                    | 2,581           | 20,322          | -                      | -                      | -             | 0.00%             |
| Judiciary         | 61005        | Sick Leave Personal Part Time             | 2,581           | 2,710           | -                      | -                      | -             | 0.00%             |
| Judiciary         | 62000        | Temporary Employee                        | 28,859          | 15,441          | 10,000                 | 10,000                 | -             | 0.00%             |
| Judiciary         | 62002        | Holiday Pay Temporary                     | 250             | -               | -                      | -                      | -             | 0.00%             |
| Judiciary         | 63000        | Fica                                      | 473,709         | 503,583         | 558,516                | 607,696                | 49,180        | 8.81%             |
| Judiciary         | 63001        | Retirment Contribution Rsrs               | 513             | -               | -                      | -                      | -             | 0.00%             |
| Judiciary         | 63002        | Medcare Fica                              | 112,319         | 118,905         | 130,621                | 142,122                | 11,502        | 8.81%             |
| Judiciary         | 63003        | Group Life Insurance                      | 47,681          | 49,009          | 46,455                 | 51,530                 | 5,075         | 10.92%            |
| Judiciary         | 63004        | Constitutional Off Vsrs Ret               | 978,477         | 1,013,574       | 1,111,488              | 1,289,355              | 177,867       | 16.00%            |
| Judiciary         | 63006        | Health Care Active Employees              | 1,164,111       | 1,161,639       | 1,267,514              | 1,117,757              | (149,757)     | -11.82%           |
| Judiciary         | 63008        | State Unemployment Insurance (SUI)        | -               | 9,094           | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name       | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Judiciary        | 63011        | Health Savings Account (HSA) Expense-Employer                 | 9,063           | 8,854           | -                      | -                      | -             | 0.00%             |
| Judiciary        | 64104        | Education Pay   | -               | 2,005           | -                      | -                      | -             | 0.00%             |
| Judiciary        | 64105        | Bonus Pay   | -               | 337,000         | -                      | -                      | -             | 0.00%             |
| Judiciary        | 70111        | Auditing Services-External                                    | 3,747           | -               | 3,800                  | 3,800                  | -             | 0.00%             |
| Judiciary        | 70124        | Professional Painting Services                                | 1,900           | 2,480           | 2,000                  | 2,000                  | -             | 0.00%             |
| Judiciary        | 70131        | Public Information & Public Relations Services                | 30,354          | 5,254           | 55,238                 | 55,238                 | -             | 0.00%             |
| Judiciary        | 70151        | Information & Research Services                               | 72,630          | 129,046         | 147,274                | 147,274                | -             | 0.00%             |
| Judiciary        | 70152        | Attorney/Legal Services                                       | 80              | 45              | 2,500                  | 2,500                  | -             | 0.00%             |
| Judiciary        | 70161        | Management Services   | 14,698          | 30,274          | 98,109                 | 98,109                 | -             | 0.00%             |
| Judiciary        | 70163        | Education & Training Services                                 | -               | 500             | -                      | -                      | -             | 0.00%             |
| Judiciary        | 70212        | Cleaning/Janitorial Services                                  | (493)           | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 70215        | Equipment Repair and Maint Services                           | 10,204          | 536             | 6,580                  | 6,580                  | -             | 0.00%             |
| Judiciary        | 70218        | Vehicle Repair And Maint Services                             | 1,419           | 2,146           | 2,957                  | 2,957                  | -             | 0.00%             |
| Judiciary        | 70411        | Moving and Relocation Services                                | 4,170           | 44,161          | 2,000                  | 2,000                  | -             | 0.00%             |
| Judiciary        | 70412        | Transportation Services                                       | 6,312           | 7,197           | 9,710                  | 9,710                  | -             | 0.00%             |
| Judiciary        | 70413        | Mileage   | 3               | -               | 500                    | 500                    | -             | 0.00%             |
| Judiciary        | 70416        | Employee Parking Subsidy                                      | 19,200          | 10,285          | 19,200                 | 73,920                 | 54,720        | 285.00%           |
| Judiciary        | 70511        | Equipment Rental  | 5,113           | 4,931           | 6,700                  | 6,700                  | -             | 0.00%             |
| Judiciary        | 70551        | Security/Monitoring Services                                  | 12,693          | 11,038          | 14,700                 | 14,700                 | -             | 0.00%             |
| Judiciary        | 70552        | Contract And Temporary Personnel Services                     | -               | 12,119          | -                      | -                      | -             | 0.00%             |
| Judiciary        | 70553        | Food & Drink Services   | 8,049           | 10,189          | 8,863                  | 8,863                  | -             | 0.00%             |
| Judiciary        | 70554        | Laundry & Dry Cleaning Services                               | 645             | 138             | 1,000                  | 1,000                  | -             | 0.00%             |
| Judiciary        | 70558        | Jury Fees   | 43,688          | 69,760          | 77,330                 | 77,330                 | -             | 0.00%             |
| Judiciary        | 71012        | Office Supplies And Stationary                                | 46,802          | 105,310         | 44,350                 | 44,350                 | -             | 0.00%             |
| Judiciary        | 71013        | Badges And Name Plates  | 499             | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 71014        | Employee Appreciation Events And Awards                       | 841             | 4,953           | 2,000                  | 2,000                  | -             | 0.00%             |
| Judiciary        | 71015        | Office/Building Decor   | 5,746           | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 71016        | Advertising & Publicity Supplies                              | -               | 1,108           | -                      | -                      | -             | 0.00%             |
| Judiciary        | 71131        | Janitorial Supplies   | 9               | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 71141        | Books & Reference Materials                                   | 27,966          | 45,806          | 34,900                 | 34,900                 | -             | 0.00%             |
| Judiciary        | 71143        | Educational Supplies  | 2,838           | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 71144        | Recreational Supplies   | 186             | 212             | 1,050                  | 1,050                  | -             | 0.00%             |
| Judiciary        | 71171        | Medical And Laboratory Supp                                   | 12,545          | 21,874          | 33,320                 | 33,320                 | -             | 0.00%             |
| Judiciary        | 71184        | Floor Covering  | 4,000           | 6,920           | -                      | -                      | -             | 0.00%             |
| Judiciary        | 72113        | Postal Services   | 24,505          | 22,336          | 26,250                 | 26,250                 | -             | 0.00%             |
| Judiciary        | 72115        | Telecommunications Service                                    | -               | -               | 7,884                  | 7,884                  | -             | 0.00%             |
| Judiciary        | 72121        | Conference /Conventions                                       | -               | 3,882           | 11,965                 | 11,965                 | -             | 0.00%             |
| Judiciary        | 72122        | Magazine/Newspaper Subscript                                  | 2,377           | 5,463           | 1,600                  | 1,600                  | -             | 0.00%             |
| Judiciary        | 72123        | Membership Dues   | 27,597          | 28,296          | 19,066                 | 19,066                 | -             | 0.00%             |
| Judiciary        | 72124        | Employee Training   | 12,879          | 3,396           | 27,817                 | 27,817                 | -             | 0.00%             |
| Judiciary        | 72131        | Software  | 180             | 180             | 606                    | 606                    | -             | 0.00%             |
| Judiciary        | 72153        | Equipment (Less Than \$5,000)                                 | 5,181           | 14,856          | 12,000                 | 12,000                 | -             | 0.00%             |
| Judiciary        | 72161        | Software License  | 62,671          | 1,981           | 39,600                 | 39,600                 | -             | 0.00%             |
| Judiciary        | 72175        | Refuse & Recycling Expenses                                   | 153             | 975             | 2,400                  | 2,400                  | -             | 0.00%             |
| Judiciary        | 76317        | Housing   | 1,679           | 1,180           | 3,000                  | 3,000                  | -             | 0.00%             |
| Judiciary        | 76325        | Storage   | 4,617           | 908             | 3,200                  | 3,200                  | -             | 0.00%             |
| Judiciary        | 76655        | Personal Care Supplies  | 17              | -               | -                      | -                      | -             | 0.00%             |
| Judiciary        | 77103        | Fuel For Dept. Owned Vehicles                                 | 412             | 556             | 1,068                  | 1,068                  | -             | 0.00%             |
| Judiciary        | 77104        | Monthly Standing Costs  | 1,480           | 1,480           | 1,480                  | 1,480                  | -             | 0.00%             |
| Judiciary        | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 6,119           | 6,119           | 6,119                  | 6,119                  | -             | 0.00%             |
| Judiciary        | 77201        | Internal Printing & Duplicatng                                | -               | -               | 2,004                  | 2,004                  | -             | 0.00%             |
| Judiciary        | 77501        | DIT Charges (Billed from DIT Fund)                            | 3,906           | 7,876           | 3,000                  | 3,000                  | -             | 0.00%             |
| Judiciary        | 80006        | Equipment And Other Assets Expense                            | 28,897          | 92,295          | 43,515                 | 43,515                 | -             | 0.00%             |
| Judiciary        | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | -               | -               | -                      | 100,000                | 100,000       | 0.00%             |
| Judiciary        | 95007        | Payments To Other Gov Agencies                                | 36,151          | -               | -                      | -                      | -             | 0.00%             |
| Justice Services | 60000        | Full-Time Permanent   | 4,135,968       | 4,311,269       | 6,180,762              | 6,753,896              | 573,134       | 9.27%             |
| Justice Services | 60001        | Overtime Permanent  | 27,343          | 120,106         | 22,440                 | 22,440                 | -             | 0.00%             |
| Justice Services | 60002        | Holiday Pay Permanent   | 253,402         | 275,555         | -                      | -                      | -             | 0.00%             |
| Justice Services | 60003        | Shift Other Differential Perm                                 | 46,958          | 46,945          | 49,179                 | 49,179                 | -             | 0.00%             |
| Justice Services | 60004        | Vacation Pay Permanent  | 262,439         | 350,721         | -                      | -                      | -             | 0.00%             |
| Justice Services | 60005        | Sick Leave Permanent  | 229,272         | 236,267         | -                      | -                      | -             | 0.00%             |
| Justice Services | 60006        | Compensatory Leave Perm                                       | 24,779          | 15,495          | -                      | -                      | -             | 0.00%             |
| Justice Services | 60007        | Military Leave Permanent                                      | 1,812           | 5,180           | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name       | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Justice Services | 60008        | Civil Leave Permanent                          | 739             | 76              | -                      | -                      | -             | 0.00%             |
| Justice Services | 60009        | Death Leave Permanent                          | 6,099           | 4,491           | -                      | -                      | -             | 0.00%             |
| Justice Services | 60013        | Earned HOL Pay-Permanent                       | -               | 581             | -                      | -                      | -             | 0.00%             |
| Justice Services | 60014        | FMLA Paid Parental Maternity                   | 9,824           | 31              | -                      | -                      | -             | 0.00%             |
| Justice Services | 60016        | FMLA Paid Parental Bonding                     | 6,784           | 4,292           | -                      | -                      | -             | 0.00%             |
| Justice Services | 60017        | FMLA Paid Parental Sick Parent                 | 606             | 2,627           | -                      | -                      | -             | 0.00%             |
| Justice Services | 61000        | Part Time Salaries                             | 51,558          | 44,733          | 75,070                 | 40,435                 | (34,635)      | -46.14%           |
| Justice Services | 61002        | Holiday Pay Part Time                          | 1,565           | 1,791           | -                      | -                      | -             | 0.00%             |
| Justice Services | 61004        | Vacation Pay Part Time                         | 2,400           | 12,132          | -                      | -                      | -             | 0.00%             |
| Justice Services | 61005        | Sick Leave Personal Part Time                  | 1,781           | 1,730           | -                      | -                      | -             | 0.00%             |
| Justice Services | 62000        | Temporary Employee                             | 22,664          | -               | 61,000                 | 61,000                 | -             | 0.00%             |
| Justice Services | 63000        | Fica   | 298,521         | 332,230         | 387,862                | 419,388                | 31,526        | 8.13%             |
| Justice Services | 63001        | Retirement Contribution Rsrs                   | 987,538         | 998,844         | 1,048,125              | 1,082,125              | 34,000        | 3.24%             |
| Justice Services | 63002        | Medicare Fica                                  | 70,111          | 77,935          | 90,784                 | 98,157                 | 7,373         | 8.12%             |
| Justice Services | 63003        | Group Life Insurance                           | 32,288          | 32,812          | 39,749                 | 43,003                 | 3,254         | 8.19%             |
| Justice Services | 63006        | Health Care Active Employees                   | 885,992         | 911,645         | 1,037,042              | 891,974                | (145,068)     | -13.99%           |
| Justice Services | 63008        | State Unemployment Insurance (SUI)             | 6,352           | 6,487           | -                      | -                      | -             | 0.00%             |
| Justice Services | 63011        | Health Savings Account (HSA) Expense-Employer  | 12,125          | 10,398          | -                      | -                      | -             | 0.00%             |
| Justice Services | 64102        | Police Operational Differentia                 | 2,409           | 2,112           | -                      | -                      | -             | 0.00%             |
| Justice Services | 64104        | Education Pay                                  | -               | 430             | -                      | -                      | -             | 0.00%             |
| Justice Services | 70111        | Auditing Services-External                     | -               | 5,000           | -                      | -                      | -             | 0.00%             |
| Justice Services | 70131        | Public Information & Public Relations Services | 29              | 504             | -                      | -                      | -             | 0.00%             |
| Justice Services | 70141        | Laboratory and X-Ray Services                  | 3,980           | 3,930           | 10,375                 | 10,375                 | -             | 0.00%             |
| Justice Services | 70151        | Information & Research Services                | 1,176           | 1,746           | 641                    | 641                    | -             | 0.00%             |
| Justice Services | 70161        | Management Services                            | 405,843         | 408,466         | 956,817                | 1,456,817              | 500,000       | 52.26%            |
| Justice Services | 70163        | Education & Training Services                  | 5,558           | 2,373           | 3,000                  | 3,000                  | -             | 0.00%             |
| Justice Services | 70211        | Building Repair And Maint Services             | 2,279           | -               | 7,000                  | 7,000                  | -             | 0.00%             |
| Justice Services | 70215        | Equipment Repair and Maint Services            | 2,421           | -               | 10,990                 | 10,990                 | -             | 0.00%             |
| Justice Services | 70218        | Vehicle Repair And Maint Services              | 11,224          | 11,595          | 12,375                 | 12,375                 | -             | 0.00%             |
| Justice Services | 70411        | Moving and Relocation Services                 | -               | 56,308          | -                      | -                      | -             | 0.00%             |
| Justice Services | 70413        | Mileage  | 871             | 33              | 1,817                  | 1,817                  | -             | 0.00%             |
| Justice Services | 70416        | Employee Parking Subsidy                       | -               | 49,330          | 1,750                  | 1,750                  | -             | 0.00%             |
| Justice Services | 70511        | Equipment Rental                               | 187,085         | 189,489         | 246,497                | 246,497                | -             | 0.00%             |
| Justice Services | 70551        | Security/Monitoring Services                   | 769             | -               | 13,537                 | 13,537                 | -             | 0.00%             |
| Justice Services | 70553        | Food & Drink Services                          | 918             | 13,168          | 2,417                  | 2,417                  | -             | 0.00%             |
| Justice Services | 71011        | Uniforms & Safety Supplies-Employee            | 1,616           | 4,366           | 13,057                 | 13,057                 | -             | 0.00%             |
| Justice Services | 71012        | Office Supplies And Stationary                 | 10,071          | 13,907          | 18,132                 | 18,132                 | -             | 0.00%             |
| Justice Services | 71014        | Employee Appreciation Events And Awards        | -               | 609             | -                      | -                      | -             | 0.00%             |
| Justice Services | 71131        | Janitorial Supplies                            | 4,080           | 773             | 11,016                 | 11,016                 | -             | 0.00%             |
| Justice Services | 71141        | Books & Reference Materials                    | 100             | 5,100           | -                      | -                      | -             | 0.00%             |
| Justice Services | 71143        | Educational Supplies                           | 264             | -               | -                      | -                      | -             | 0.00%             |
| Justice Services | 71144        | Recreational Supplies                          | 357             | -               | 5,013                  | 5,013                  | -             | 0.00%             |
| Justice Services | 71171        | Medical And Laboratory Supp                    | 1,075           | 332             | 15,000                 | 15,000                 | -             | 0.00%             |
| Justice Services | 72113        | Postal Services                                | -               | -               | 4,398                  | 4,398                  | -             | 0.00%             |
| Justice Services | 72121        | Conference /Conventions                        | -               | 1,544           | 9,963                  | 9,963                  | -             | 0.00%             |
| Justice Services | 72122        | Magazine/Newspaper Subscript                   | -               | 66              | -                      | -                      | -             | 0.00%             |
| Justice Services | 72123        | Membership Dues                                | 480             | 2,339           | -                      | -                      | -             | 0.00%             |
| Justice Services | 72124        | Employee Training                              | (27)            | 10,118          | 2,470                  | 2,470                  | -             | 0.00%             |
| Justice Services | 72131        | Software                                       | 1,255           | 1,255           | 1,255                  | 1,255                  | -             | 0.00%             |
| Justice Services | 72132        | Computer Accessories                           | 72              | 184             | -                      | -                      | -             | 0.00%             |
| Justice Services | 72153        | Equipment (Less Than \$5,000)                  | -               | 2,439           | -                      | -                      | -             | 0.00%             |
| Justice Services | 72161        | Software License                               | 180             | 720             | 2,345                  | 2,345                  | -             | 0.00%             |
| Justice Services | 72162        | License & Permits (Other Than Software)        | 100             | -               | -                      | -                      | -             | 0.00%             |
| Justice Services | 72175        | Refuse & Recycling Expenses                    | 136             | 332             | -                      | -                      | -             | 0.00%             |
| Justice Services | 76309        | Emergency Shelter                              | -               | -               | 69,615                 | 69,615                 | -             | 0.00%             |
| Justice Services | 76612        | Psychiatric Services                           | 22,200          | 22,200          | 30,000                 | 30,000                 | -             | 0.00%             |
| Justice Services | 76651        | Dietary Supplies                               | 28,786          | 220             | 91,970                 | 91,970                 | -             | 0.00%             |
| Justice Services | 76652        | Paper Products                                 | -               | -               | 2,436                  | 2,436                  | -             | 0.00%             |
| Justice Services | 76653        | Kitchen Supplies                               | -               | -               | 424                    | 424                    | -             | 0.00%             |
| Justice Services | 76654        | Laundry Supplies & Linen                       | 6,274           | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| Justice Services | 76655        | Personal Care Supplies                         | 409             | 10,623          | 2,612                  | 2,612                  | -             | 0.00%             |
| Justice Services | 76656        | Wearing Apparel Inmate                         | 5,687           | -               | 10,749                 | 10,749                 | -             | 0.00%             |
| Justice Services | 76671        | Medical Services (Sheriff)                     | -               | -               | 6,700                  | 6,700                  | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                          | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Justice Services                    | 76674        | Dental Services-Inmates (Sheriff)                             | -               | -               | 2,020                  | 2,020                  | -             | 0.00%             |
| Justice Services                    | 77103        | Fuel For Dept. Owned Vehicles                                 | 3,195           | 5,014           | 5,301                  | 5,301                  | -             | 0.00%             |
| Justice Services                    | 77104        | Monthly Standing Costs  | 6,578           | 6,423           | 6,413                  | 6,413                  | -             | 0.00%             |
| Justice Services                    | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 11,139          | 928             | -                      | -                      | -             | 0.00%             |
| Justice Services                    | 77201        | Internal Printing & Duplicatng                                | -               | 94              | 10,880                 | 10,880                 | -             | 0.00%             |
| Justice Services                    | 77403        | Medical Services  | -               | 29,500          | 31,500                 | 31,500                 | -             | 0.00%             |
| Justice Services                    | 77501        | DIT Charges (Billed from DIT Fund)                            | 1,326           | 6,497           | -                      | -                      | -             | 0.00%             |
| Justice Services                    | 80007        | Vehicles Expense  | -               | 45,670          | -                      | -                      | -             | 0.00%             |
| Justice Services                    | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 52,073          | -               | -                      | -                      | -             | 0.00%             |
| Justice Services                    | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 114,731         | -               | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 60000        | Full-Time Permanent   | 60,503          | 62,741          | 80,454                 | 86,882                 | 6,427         | 7.99%             |
| Juvenile & Domestic Relations Court | 60002        | Holiday Pay Permanent   | 3,658           | 4,372           | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 60004        | Vacation Pay Permanent  | 4,654           | 7,921           | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 60005        | Sick Leave Permanent  | 2,155           | 1,045           | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 63000        | Fica  | 3,944           | 4,443           | 4,988                  | 5,387                  | 398           | 7.99%             |
| Juvenile & Domestic Relations Court | 63001        | Retirment Contribution Rsr                                    | 7,194           | 7,908           | 8,045                  | 8,688                  | 643           | 7.99%             |
| Juvenile & Domestic Relations Court | 63002        | Medcare Fica  | 922             | 1,039           | 1,167                  | 1,260                  | 93            | 7.99%             |
| Juvenile & Domestic Relations Court | 63003        | Group Life Insurance  | 904             | 1,016           | 1,078                  | 1,164                  | 86            | 7.99%             |
| Juvenile & Domestic Relations Court | 63006        | Health Care Active Employees                                  | 18,951          | 19,192          | 19,370                 | 17,913                 | (1,457)       | -7.52%            |
| Juvenile & Domestic Relations Court | 64105        | Bonus Pay   | -               | 3,000           | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70152        | Attorney/Legal Services                                       | 805             | 1,168           | 1,000                  | 1,000                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70153        | Mediation Services (Court)                                    | 18,869          | 27,378          | 20,984                 | 20,984                 | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70161        | Management Services   | 3,958           | 832             | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70211        | Building Repair And Maint Services                            | 8,057           | 26,781          | 36,482                 | 36,482                 | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70212        | Cleaning/Janitorial Services                                  | 2,795           | 807             | 3,500                  | 3,500                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70215        | Equipment Repair and Maint Services                           | 1,363           | 1,394           | 1,759                  | 1,759                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70216        | Pest Control Services   | -               | -               | 900                    | 900                    | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70413        | Mileage   | 86              | 149             | 616                    | 616                    | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70511        | Equipment Rental  | 5,061           | 2,559           | 4,500                  | 4,500                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70551        | Security/Monitoring Services                                  | 26,389          | 18,329          | 21,000                 | 21,000                 | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70553        | Food & Drink Services   | 1,340           | 914             | 1,000                  | 1,000                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 70554        | Laundry & Dry Cleaning Services                               | 125             | 153             | 300                    | 300                    | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 71012        | Office Supplies And Stationary                                | 6,057           | 3,850           | 2,486                  | 2,486                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 71013        | Badges And Name Plates  | 1,993           | -               | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 71141        | Books & Reference Materials                                   | 6,913           | 5,524           | 5,605                  | 5,605                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72115        | Telecommunications Service                                    | 2,474           | -               | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72121        | Conference /Conventions                                       | 1,562           | 1,183           | 17,405                 | 17,405                 | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72122        | Magazine/Newspaper Subscript                                  | 185             | 185             | 160                    | 160                    | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72123        | Membership Dues   | 1,790           | 2,300           | 1,000                  | 1,000                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72124        | Employee Training   | 210             | -               | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 72151        | Appliances  | 690             | 228             | 616                    | 616                    | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 77201        | Internal Printing & Duplicatng                                | -               | -               | 1,930                  | 1,930                  | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 77501        | DIT Charges (Billed from DIT Fund)                            | 863             | 767             | -                      | -                      | -             | 0.00%             |
| Juvenile & Domestic Relations Court | 80006        | Equipment And Other Assets Expense                            | 13,588          | 10,144          | 19,000                 | 19,000                 | -             | 0.00%             |
| Mayor's Office                      | 60000        | Full-Time Permanent   | 664,910         | 550,531         | 916,323                | 999,960                | 83,637        | 9.13%             |
| Mayor's Office                      | 60001        | Overtime Permanent  | 4,513           | 7,706           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 60002        | Holiday Pay Permanent   | 35,358          | 33,252          | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 60004        | Vacation Pay Permanent  | 13,776          | 21,774          | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 60005        | Sick Leave Permanent  | 8,321           | 9,709           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 60009        | Death Leave Permanent   | -               | 701             | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 60014        | FMLA Paid Parental Maternity                                  | -               | 7,708           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 62000        | Temporary Employee  | 18,469          | 19,910          | -                      | 15,000                 | 15,000        | 0.00%             |
| Mayor's Office                      | 62001        | Overtime Temp   | 5,053           | 7,935           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 62002        | Holiday Pay Temporary   | 740             | 1,776           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 63000        | Fica  | 44,192          | 41,323          | 56,812                 | 61,998                 | 5,185         | 9.13%             |
| Mayor's Office                      | 63001        | Retirment Contribution Rsr                                    | 240,023         | 151,422         | 154,674                | 186,549                | 31,875        | 20.61%            |
| Mayor's Office                      | 63002        | Medcare Fica  | 10,784          | 9,712           | 13,287                 | 14,499                 | 1,213         | 9.13%             |
| Mayor's Office                      | 63003        | Group Life Insurance  | 8,440           | 7,194           | 11,950                 | 11,220                 | (729)         | -6.10%            |
| Mayor's Office                      | 63006        | Health Care Active Employees                                  | 70,437          | 62,286          | 73,840                 | 63,662                 | (10,178)      | -13.78%           |
| Mayor's Office                      | 63008        | State Unemployment Insurance (SUI)                            | (267)           | (11)            | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 63011        | Health Savings Account (HSA) Expense-Employer                 | 2,998           | 2,188           | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 64105        | Bonus Pay   | -               | 21,880          | -                      | -                      | -             | 0.00%             |
| Mayor's Office                      | 70131        | Public Information & Public Relations Services                | 1,482           | 3,554           | 6,500                  | 6,500                  | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                    | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Mayor's Office                | 70151        | Information & Research Services                | 64              | 3,103           | 10,224                 | 10,224                 | -             | 0.00%             |
| Mayor's Office                | 70161        | Management Services                            | -               | -               | 1,750                  | 11,750                 | 10,000        | 571.43%           |
| Mayor's Office                | 70163        | Education & Training Services                  | 450             | -               | -                      | -                      | -             | 0.00%             |
| Mayor's Office                | 70413        | Mileage  | -               | 25              | -                      | -                      | -             | 0.00%             |
| Mayor's Office                | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 10,080                 | 10,080        | 0.00%             |
| Mayor's Office                | 70552        | Contract And Temporary Personnel Services      | 9,524           | 16,869          | 682                    | 682                    | -             | 0.00%             |
| Mayor's Office                | 70553        | Food & Drink Services                          | 469             | 5,141           | -                      | 15,000                 | 15,000        | 0.00%             |
| Mayor's Office                | 71012        | Office Supplies And Stationary                 | 3,643           | 5,082           | 3,280                  | 3,280                  | -             | 0.00%             |
| Mayor's Office                | 71163        | Cable  | -               | 8               | -                      | -                      | -             | 0.00%             |
| Mayor's Office                | 72113        | Postal Services                                | -               | -               | 500                    | 500                    | -             | 0.00%             |
| Mayor's Office                | 72121        | Conference /Conventions                        | -               | 26,450          | 30,000                 | 30,000                 | -             | 0.00%             |
| Mayor's Office                | 72122        | Magazine/Newspaper Subscript                   | 411             | 181             | 1,144                  | 1,144                  | -             | 0.00%             |
| Mayor's Office                | 72123        | Membership Dues                                | 12,242          | 13,297          | 9,252                  | 37,252                 | 28,000        | 302.64%           |
| Mayor's Office                | 72124        | Employee Training                              | -               | -               | 444                    | 10,444                 | 10,000        | 2252.25%          |
| Mayor's Office                | 72131        | Software                                       | -               | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| Mayor's Office                | 72153        | Equipment (Less Than \$5,000)                  | -               | -               | -                      | 6,000                  | 6,000         | 0.00%             |
| Mayor's Office                | 77501        | DIT Charges (Billed from DIT Fund)             | 133             | 555             | -                      | -                      | -             | 0.00%             |
| Mayor's Office                | 80006        | Equipment And Other Assets Expense             | 270             | -               | 4,609                  | 4,609                  | -             | 0.00%             |
| Minority Business Development | 60000        | Full-Time Permanent                            | 409,029         | 390,838         | 504,525                | 522,642                | 18,117        | 3.59%             |
| Minority Business Development | 60001        | Overtime Permanent                             | 3,503           | 25,808          | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 60002        | Holiday Pay Permanent                          | 24,399          | 25,638          | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 60004        | Vacation Pay Permanent                         | 10,899          | 32,601          | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 60005        | Sick Leave Permanent                           | 6,647           | 8,579           | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 60009        | Death Leave Permanent                          | 368             | 1,044           | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 63000        | Fica   | 26,231          | 29,438          | 31,281                 | 32,404                 | 1,123         | 3.59%             |
| Minority Business Development | 63001        | Retirment Contribution Rsr                     | 146,453         | 153,737         | 151,378                | 184,395                | 33,017        | 21.81%            |
| Minority Business Development | 63002        | Medcare Fica                                   | 6,238           | 6,954           | 7,316                  | 7,578                  | 263           | 3.59%             |
| Minority Business Development | 63003        | Group Life Insurance                           | 4,182           | 4,191           | 4,643                  | 4,964                  | 321           | 6.90%             |
| Minority Business Development | 63006        | Health Care Active Employees                   | 75,800          | 63,449          | 64,804                 | 57,666                 | (7,138)       | -11.01%           |
| Minority Business Development | 64105        | Bonus Pay                                      | -               | 15,000          | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 70131        | Public Information & Public Relations Services | 6,802           | 6,463           | 4,500                  | 4,500                  | -             | 0.00%             |
| Minority Business Development | 70161        | Management Services                            | 6,520           | 108,237         | 10,000                 | 10,000                 | -             | 0.00%             |
| Minority Business Development | 70416        | Employee Parking Subsidy                       | -               | 2,500           | 6,240                  | 6,240                  | -             | 0.00%             |
| Minority Business Development | 70512        | Property Rental Agreements                     | 21,242          | 24,990          | 50,000                 | 50,000                 | -             | 0.00%             |
| Minority Business Development | 70552        | Contract And Temporary Personnel Services      | -               | 36,627          | 11,796                 | 11,796                 | -             | 0.00%             |
| Minority Business Development | 71012        | Office Supplies And Stationary                 | 2,646           | 4,907           | 2,251                  | 2,251                  | -             | 0.00%             |
| Minority Business Development | 71016        | Advertising & Publicity Supplies               | 133             | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| Minority Business Development | 72113        | Postal Services                                | -               | -               | 400                    | 400                    | -             | 0.00%             |
| Minority Business Development | 72121        | Conference /Conventions                        | 5,056           | 16,539          | 554                    | 554                    | -             | 0.00%             |
| Minority Business Development | 72122        | Magazine/Newspaper Subscript                   | (110)           | 260             | 228                    | 228                    | -             | 0.00%             |
| Minority Business Development | 72123        | Membership Dues                                | 650             | 807             | 363                    | 363                    | -             | 0.00%             |
| Minority Business Development | 72124        | Employee Training                              | 594             | 6,154           | 2,411                  | 2,411                  | -             | 0.00%             |
| Minority Business Development | 72131        | Software                                       | 42,874          | 40,468          | 102,841                | 102,841                | -             | 0.00%             |
| Minority Business Development | 77201        | Internal Printing & Duplicatng                 | 645             | (156)           | 2,474                  | 2,474                  | -             | 0.00%             |
| Minority Business Development | 77501        | DIT Charges (Billed from DIT Fund)             | 1,919           | 623             | -                      | -                      | -             | 0.00%             |
| Minority Business Development | 80006        | Equipment And Other Assets Expense             | -               | 7,518           | 2,820                  | 2,820                  | -             | 0.00%             |
| Non Departmental              | 63007        | Health Care Retired Employees                  | 3,148,071       | 1,545,404       | 2,300,000              | 1,000,000              | (1,300,000)   | -56.52%           |
| Non Departmental              | 70412        | Transportation Services                        | 8,302,176       | 8,319,090       | 8,674,090              | 8,914,104              | 240,014       | 2.77%             |
| Non Departmental              | 72102        | Share Of Retirment Costs                       | -               | -               | 684,232                | -                      | (684,232)     | -100.00%          |
| Non Departmental              | 72104        | Tax Relief - Elderly                           | 3,475,967       | 3,972,403       | 4,561,518              | 4,700,000              | 138,482       | 3.04%             |
| Non Departmental              | 76313        | Grants To Civic Serv Cult                      | 4,570,339       | 4,489,272       | 4,616,511              | 5,846,312              | 1,229,801     | 26.64%            |
| Non Departmental              | 95002        | Operating Transfers to Grants/Spec Rev Funds   | 2,900,000       | 427,693         | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 95007        | Payments To Other Gov Agencies                 | 14,629,701      | 20,193,938      | 15,929,057             | 18,731,792             | 2,802,735     | 17.60%            |
| Non Departmental              | 60000        | Full-Time Permanent                            | -               | 1,105           | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 60001        | Overtime Permanent                             | -               | 35              | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 64105        | Bonus Pay                                      | 3,823,000       | 4,032,000       | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 69002        | OPEB Expense                                   | 6,030,000       | 1,400,000       | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 70152        | Attorney/Legal Services                        | -               | 743,011         | 1,127,984              | 1,127,984              | -             | 0.00%             |
| Non Departmental              | 70161        | Management Services                            | -               | 1,552,462       | -                      | 501,102                | 501,102       | 0.00%             |
| Non Departmental              | 70413        | Mileage  | -               | -               | 250,000                | -                      | (250,000)     | -100.00%          |
| Non Departmental              | 70552        | Contract And Temporary Personnel Services      | -               | 274,000         | -                      | -                      | -             | 0.00%             |
| Non Departmental              | 72103        | Special Reserve Account                        | -               | -               | 335,000                | -                      | (335,000)     | -100.00%          |
| Non Departmental              | 76306        | Education and Training                         | 362,500         | 362,500         | 362,500                | 362,500                | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                          | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Non Departmental                    | 76313        | Grants To Civic Serv Cult                      | 1,939,760       | 2,079,252       | 4,870,391              | 10,965,190             | 6,094,799     | 125.14%           |
| Non Departmental                    | 76317        | Housing  | -               | -               | 50,000                 | 75,000                 | 25,000        | 50.00%            |
| Non Departmental                    | 76406        | Rehabilitation                                 | -               | -               | 300,000                | -                      | (300,000)     | -100.00%          |
| Non Departmental                    | 77401        | Claims & Settlements                           | 9,967,518       | 13,517,650      | 12,265,086             | 12,873,500             | 608,414       | 4.96%             |
| Non Departmental                    | 77501        | DIT Charges (Billed from DIT Fund)             | 18,996,072      | 25,668,433      | 20,434,156             | 22,607,769             | 2,173,613     | 10.64%            |
| Non Departmental                    | 95001        | Approp For Rich Pub Schools                    | 5,828,325       | -               | -                      | -                      | -             | 0.00%             |
| Non Departmental                    | 95002        | Operating Transfers to Grants/Spec Rev Funds   | 110,000         | -               | -                      | -                      | -             | 0.00%             |
| Non Departmental                    | 95005        | Oper Trans Out To Debt Service                 | -               | 9,050,590       | -                      | -                      | -             | 0.00%             |
| Non Departmental                    | 95015        | Oper Trans out to OPEB                         | -               | -               | 1,400,000              | 1,400,000              | -             | 0.00%             |
| Office of Community Wealth Building | 60000        | Full-Time Permanent                            | 924,068         | 798,296         | 2,132,333              | 2,359,542              | 227,209       | 10.66%            |
| Office of Community Wealth Building | 60001        | Overtime Permanent                             | 456             | 113             | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60002        | Holiday Pay Permanent                          | 57,704          | 43,783          | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60004        | Vacation Pay Permanent                         | 28,762          | 56,320          | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60005        | Sick Leave Permanent                           | 23,932          | 22,933          | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60009        | Death Leave Permanent                          | 1,152           | 620             | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60014        | FMLA Paid Parental Maternity                   | -               | 6,679           | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 60016        | FMLA Paid Parental Bonding                     | -               | 2,087           | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 62000        | Temporary Employee                             | 90,818          | 10,967          | 199,966                | 199,966                | -             | 0.00%             |
| Office of Community Wealth Building | 62002        | Holiday Pay Temporary                          | 1,440           | -               | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 63000        | Fica   | 63,799          | 56,852          | 132,205                | 147,158                | 14,953        | 11.31%            |
| Office of Community Wealth Building | 63001        | Retirement Contribution Rsr                    | 218,935         | 107,903         | 115,110                | 277,042                | 161,932       | 140.68%           |
| Office of Community Wealth Building | 63002        | Medicare Fica                                  | 14,921          | 13,208          | 30,919                 | 34,416                 | 3,497         | 11.31%            |
| Office of Community Wealth Building | 63003        | Group Life Insurance                           | 7,792           | 5,930           | 14,368                 | 15,466                 | 1,098         | 7.64%             |
| Office of Community Wealth Building | 63006        | Health Care Active Employees                   | 151,436         | 106,345         | 327,449                | 294,879                | (32,570)      | -9.95%            |
| Office of Community Wealth Building | 63008        | State Unemployment Insurance (SUI)             | 2,473           | 7,582           | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 63011        | Health Savings Account (HSA) Expense-Employer  | -               | 342             | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 64105        | Bonus Pay                                      | 1,000           | 39,400          | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 70131        | Public Information & Public Relations Services | 6,598           | 14,484          | 22,000                 | 22,000                 | -             | 0.00%             |
| Office of Community Wealth Building | 70161        | Management Services                            | 82,411          | 16,304          | 50,000                 | 45,000                 | (5,000)       | -10.00%           |
| Office of Community Wealth Building | 70311        | Printing & Binding-External                    | -               | 488             | 1,525                  | 1,525                  | -             | 0.00%             |
| Office of Community Wealth Building | 70412        | Transportation Services                        | 10,340          | 2,671           | 33,730                 | 10,500                 | (23,230)      | -68.87%           |
| Office of Community Wealth Building | 70413        | Mileage  | -               | -               | 4,000                  | 3,500                  | (500)         | -12.50%           |
| Office of Community Wealth Building | 70512        | Property Rental Agreements                     | 10,500          | -               | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 70551        | Security/Monitoring Services                   | 126,849         | 152,256         | 175,000                | 175,000                | -             | 0.00%             |
| Office of Community Wealth Building | 70552        | Contract And Temporary Personnel Services      | 27,500          | 189,303         | 29,626                 | 29,626                 | -             | 0.00%             |
| Office of Community Wealth Building | 70553        | Food & Drink Services                          | -               | 2,265           | -                      | 9,000                  | 9,000         | 0.00%             |
| Office of Community Wealth Building | 71011        | Uniforms & Safety Supplies-Employee            | -               | 550             | 6,000                  | 5,000                  | (1,000)       | -16.67%           |
| Office of Community Wealth Building | 71012        | Office Supplies And Stationary                 | 20,614          | 1,826           | 14,008                 | 12,508                 | (1,500)       | -10.71%           |
| Office of Community Wealth Building | 71016        | Advertising & Publicity Supplies               | -               | -               | 2,523                  | 2,523                  | -             | 0.00%             |
| Office of Community Wealth Building | 71131        | Janitorial Supplies                            | 413             | -               | 1,500                  | 1,500                  | -             | 0.00%             |
| Office of Community Wealth Building | 71141        | Books & Reference Materials                    | 1,138           | -               | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 71144        | Recreational Supplies                          | -               | 123             | 6,200                  | 6,200                  | -             | 0.00%             |
| Office of Community Wealth Building | 72113        | Postal Services                                | -               | -               | 250                    | 250                    | -             | 0.00%             |
| Office of Community Wealth Building | 72120        | EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS    | -               | -               | 2,523                  | 2,523                  | -             | 0.00%             |
| Office of Community Wealth Building | 72121        | Conference /Conventions                        | 1,156           | 400             | 7,462                  | 7,462                  | -             | 0.00%             |
| Office of Community Wealth Building | 72124        | Employee Training                              | 1,050           | 3,936           | 16,966                 | 16,966                 | -             | 0.00%             |
| Office of Community Wealth Building | 72131        | Software                                       | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Office of Community Wealth Building | 72153        | Equipment (Less Than \$5,000)                  | -               | 185             | 15,138                 | 15,138                 | -             | 0.00%             |
| Office of Community Wealth Building | 73109        | Business Dev. Assistance                       | 18,308          | 101,697         | 104,115                | 102,401                | (1,714)       | -1.65%            |
| Office of Community Wealth Building | 76306        | Education and Training                         | -               | -               | 12,615                 | -                      | (12,615)      | -100.00%          |
| Office of Community Wealth Building | 76329        | Trav Rel To And For Wel Client                 | -               | -               | 4,056                  | -                      | (4,056)       | -100.00%          |
| Office of Community Wealth Building | 76335        | Workforce Training                             | -               | -               | 479,373                | 431,988                | (47,385)      | -9.88%            |
| Office of Community Wealth Building | 76410        | Program Administration                         | 33,106          | 121,537         | 167,656                | 255,656                | 88,000        | 52.49%            |
| Office of Community Wealth Building | 77201        | Internal Printing & Duplicatng                 | -               | -               | 3,000                  | 3,000                  | -             | 0.00%             |
| Office of Community Wealth Building | 77501        | DIT Charges (Billed from DIT Fund)             | 2,926           | 2,497           | -                      | -                      | -             | 0.00%             |
| Office of Community Wealth Building | 95002        | Operating Transfers to Grants/Spec Rev Funds   | -               | -               | -                      | 114,295                | 114,295       | 0.00%             |
| Office of Intergovernmental Affairs | 60000        | Full-Time Permanent                            | -               | -               | -                      | 116,085                | 116,085       | 0.00%             |
| Office of Intergovernmental Affairs | 63000        | Fica   | -               | -               | -                      | 7,197                  | 7,197         | 0.00%             |
| Office of Intergovernmental Affairs | 63001        | Retirement Contribution Rsr                    | -               | -               | -                      | 5,554                  | 5,554         | 0.00%             |
| Office of Intergovernmental Affairs | 63002        | Medicare Fica                                  | -               | -               | -                      | 1,683                  | 1,683         | 0.00%             |
| Office of Intergovernmental Affairs | 63003        | Group Life Insurance                           | -               | -               | -                      | 1,488                  | 1,488         | 0.00%             |
| Office of Intergovernmental Affairs | 63006        | Health Care Active Employees                   | -               | -               | -                      | 7,958                  | 7,958         | 0.00%             |
| Office of Intergovernmental Affairs | 70003        | Internal Printing & Duplicatng                 | -               | -               | -                      | 10,000                 | 10,000        | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name   | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Office of Intergovernmental Affairs                  | 70161        | Management Services                            | -               | -               | -                      | 179,280                | 179,280       | 0.00%             |
| Office of Intergovernmental Affairs                  | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 720                    | 720           | 0.00%             |
| Office of Intergovernmental Affairs                  | 71012        | Office Supplies And Stationary                 | -               | -               | -                      | 5,000                  | 5,000         | 0.00%             |
| Office of Intergovernmental Affairs                  | 72121        | Conference /Conventions                        | -               | -               | -                      | 20,000                 | 20,000        | 0.00%             |
| Office of Intergovernmental Affairs                  | 72123        | Membership Dues                                | -               | -               | -                      | 89,000                 | 89,000        | 0.00%             |
| Office of Intergovernmental Affairs                  | 72124        | Employee Training                              | -               | -               | -                      | 20,000                 | 20,000        | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 60000        | Full-Time Permanent                            | -               | -               | 422,843                | 1,700,580              | 1,277,737     | 302.18%           |
| Office of Strategic Communication & Civic Engagement | 60001        | Overtime Permanent                             | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 62000        | Temporary Employee                             | -               | -               | 2,500                  | 2,500                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 63000        | Fica   | -               | -               | 26,216                 | 104,364                | 78,148        | 298.09%           |
| Office of Strategic Communication & Civic Engagement | 63001        | Retirement Contribution Rsrs                   | -               | -               | 22,248                 | 155,054                | 132,806       | 596.93%           |
| Office of Strategic Communication & Civic Engagement | 63002        | Medicare Fica                                  | -               | -               | 6,131                  | 24,408                 | 18,276        | 298.09%           |
| Office of Strategic Communication & Civic Engagement | 63003        | Group Life Insurance                           | -               | -               | 4,507                  | 12,743                 | 8,236         | 182.74%           |
| Office of Strategic Communication & Civic Engagement | 63006        | Health Care Active Employees                   | -               | -               | 48,949                 | 194,460                | 145,511       | 297.27%           |
| Office of Strategic Communication & Civic Engagement | 70130        | ADVERTISING/PUBLICITY/PUBLIC RELATION SERVICES | -               | -               | -                      | 50,000                 | 50,000        | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70131        | Public Information & Public Relations Services | -               | 6,418           | 59,037                 | 109,037                | 50,000        | 84.69%            |
| Office of Strategic Communication & Civic Engagement | 70132        | Media Services (Advertising)                   | -               | -               | -                      | 25,000                 | 25,000        | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70133        | Photographic Services                          | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70151        | Information & Research Services                | -               | -               | 5,500                  | 5,500                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70161        | Management Services                            | -               | -               | 200,000                | 200,000                | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70163        | Education & Training Services                  | -               | -               | -                      | 3,000                  | 3,000         | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70215        | Equipment Repair and Maint Services            | -               | -               | 2,000                  | 2,000                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70310        | PRINTING AND BINDING SERVICES                  | -               | -               | -                      | 10,000                 | 10,000        | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70311        | Printing & Binding-External                    | -               | -               | -                      | 10,000                 | 10,000        | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 5,040                  | 5,040         | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 70553        | Food & Drink Services                          | -               | -               | -                      | 2,000                  | 2,000         | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 71012        | Office Supplies And Stationary                 | -               | -               | 1,012                  | 1,012                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 71014        | Employee Appreciation Events And Awards        | -               | -               | 650                    | 650                    | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 71016        | Advertising & Publicity Supplies               | -               | -               | 5,000                  | 5,000                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 72113        | Postal Services                                | -               | -               | 150                    | 150                    | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 72121        | Conference /Conventions                        | -               | -               | 5,818                  | 5,818                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 72122        | Magazine/Newspaper Subscript                   | -               | -               | 1,100                  | 1,100                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 72124        | Employee Training                              | -               | -               | 4,379                  | 4,379                  | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 72131        | Software                                       | -               | -               | 60,000                 | 60,000                 | -             | 0.00%             |
| Office of Strategic Communication & Civic Engagement | 77201        | Internal Printing & Duplicatng                 | -               | -               | 1,140                  | 1,140                  | -             | 0.00%             |
| Office of Sustainability                             | 60000        | Full-Time Permanent                            | -               | -               | 423,451                | 556,504                | 133,054       | 31.42%            |
| Office of Sustainability                             | 63000        | Fica   | -               | -               | 26,254                 | 34,503                 | 8,249         | 31.42%            |
| Office of Sustainability                             | 63001        | Retirement Contribution Rsrs                   | -               | -               | 26,852                 | 25,647                 | (1,205)       | -4.49%            |
| Office of Sustainability                             | 63002        | Medicare Fica                                  | -               | -               | 6,140                  | 8,069                  | 1,929         | 31.42%            |
| Office of Sustainability                             | 63003        | Group Life Insurance                           | -               | -               | 4,294                  | 5,865                  | 1,571         | 36.58%            |
| Office of Sustainability                             | 63006        | Health Care Active Employees                   | -               | -               | 51,097                 | 65,292                 | 14,195        | 27.78%            |
| Office of Sustainability                             | 70161        | Management Services                            | -               | -               | 53,600                 | 255,600                | 202,000       | 376.87%           |
| Office of Sustainability                             | 70311        | Printing & Binding-External                    | -               | -               | 1,500                  | 1,500                  | -             | 0.00%             |
| Office of Sustainability                             | 70416        | Employee Parking Subsidy                       | -               | -               | 3,600                  | 3,600                  | -             | 0.00%             |
| Office of Sustainability                             | 71012        | Office Supplies And Stationary                 | -               | -               | 1,000                  | 1,000                  | -             | 0.00%             |
| Office of Sustainability                             | 72121        | Conference /Conventions                        | -               | -               | 3,500                  | 3,500                  | -             | 0.00%             |
| Office of Sustainability                             | 72123        | Membership Dues                                | -               | -               | 8,200                  | 8,200                  | -             | 0.00%             |
| Office of Sustainability                             | 72124        | Employee Training                              | -               | -               | 6,000                  | 6,000                  | -             | 0.00%             |
| Office of Sustainability                             | 72161        | Software License                               | -               | -               | 1,100                  | 1,100                  | -             | 0.00%             |
| Office of Sustainability                             | 77201        | Internal Printing & Duplicatng                 | -               | -               | 1,500                  | 1,500                  | -             | 0.00%             |
| Parking Management                                   | 77501        | DIT Charges (Billed from DIT Fund)             | -               | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60000        | Full-Time Permanent                            | 5,699,549       | 5,716,554       | 8,043,048              | 9,785,324              | 1,742,276     | 21.66%            |
| Parks & Recreation                                   | 60001        | Overtime Permanent                             | 239,835         | 365,166         | 129,398                | 129,398                | -             | 0.00%             |
| Parks & Recreation                                   | 60002        | Holiday Pay Permanent                          | 381,463         | 421,826         | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60004        | Vacation Pay Permanent                         | 464,345         | 487,026         | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60005        | Sick Leave Permanent                           | 289,386         | 330,085         | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60007        | Military Leave Permanent                       | 6,320           | 341             | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60008        | Civil Leave Permanent                          | 220             | 350             | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60009        | Death Leave Permanent                          | 6,655           | 9,753           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60014        | FMLA Paid Parental Maternity                   | -               | 23,626          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60016        | FMLA Paid Parental Bonding                     | 13,321          | 33,453          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 60017        | FMLA Paid Parental Sick Parent                 | 5,049           | 6,817           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation                                   | 61000        | Part Time Salaries                             | 394,502         | 480,528         | 504,015                | 666,011                | 161,996       | 32.14%            |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name         | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|--------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Parks & Recreation | 61001        | Overtime Part Time                             | 12,107          | 10,289          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 61002        | Holiday Pay Part Time                          | 24,321          | 34,225          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 61004        | Vacation Pay Part Time                         | 35,610          | 35,351          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 61005        | Sick Leave Personal Part Time                  | 16,890          | 27,697          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 61011        | Civil Leave Part Time                          | -               | 177             | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 61012        | Death Leave Perm Part-Time                     | 1,355           | 1,423           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 62000        | Temporary Employee                             | 383,291         | 415,614         | 1,539,232              | 1,539,232              | -             | 0.00%             |
| Parks & Recreation | 62001        | Overtime Temp                                  | 16,840          | 17,661          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 62002        | Holiday Pay Temporary                          | 19,963          | 23,625          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 62005        | Sick Leave Temporary                           | 6,609           | 1,665           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 62012        | Funeral Leave Temp Employee                    | 519             | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 63000        | Fica   | 489,459         | 526,218         | 529,918                | 625,282                | 95,364        | 18.00%            |
| Parks & Recreation | 63001        | Retirement Contribution Rsrs                   | 2,395,002       | 2,457,971       | 2,556,972              | 3,074,536              | 517,564       | 20.24%            |
| Parks & Recreation | 63002        | Medicare Fica                                  | 114,736         | 123,257         | 123,932                | 146,235                | 22,303        | 18.00%            |
| Parks & Recreation | 63003        | Group Life Insurance                           | 42,101          | 42,897          | 49,684                 | 59,103                 | 9,420         | 18.96%            |
| Parks & Recreation | 63006        | Health Care Active Employees                   | 1,431,378       | 1,428,256       | 1,562,116              | 1,524,643              | (37,472)      | -2.40%            |
| Parks & Recreation | 63008        | State Unemployment Insurance (SUI)             | 52,034          | 15,585          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 63011        | Health Savings Account (HSA) Expense-Employer  | 15,250          | 14,750          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 64105        | Bonus Pay                                      | (1,000)         | 511,500         | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70121        | Architectural And Engineering Services         | -               | 17,447          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70122        | Inspection Services                            | 140             | 10,635          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70124        | Professional Painting Services                 | 4,995           | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70125        | Environmental Services                         | -               | 4,860           | -                      | 8,248                  | 8,248         | 0.00%             |
| Parks & Recreation | 70131        | Public Information & Public Relations Services | 6,273           | 10,922          | 13,968                 | 13,968                 | -             | 0.00%             |
| Parks & Recreation | 70132        | Media Services (Advertising)                   | 12,244          | 37,519          | 36,040                 | 36,040                 | -             | 0.00%             |
| Parks & Recreation | 70133        | Photographic Services                          | -               | -               | 3,000                  | 3,000                  | -             | 0.00%             |
| Parks & Recreation | 70141        | Laboratory and X-Ray Services                  | 55              | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70151        | Information & Research Services                | 2,799           | 5,796           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70161        | Management Services                            | 129,222         | 154,212         | 326,446                | 326,446                | -             | 0.00%             |
| Parks & Recreation | 70163        | Education & Training Services                  | 28,116          | 119,757         | 1,000                  | 1,000                  | -             | 0.00%             |
| Parks & Recreation | 70164        | Recreational Professional Services             | 147,459         | 192,119         | 116,895                | 116,895                | -             | 0.00%             |
| Parks & Recreation | 70211        | Building Repair And Maint Services             | 174,140         | 189,299         | 53,500                 | 53,500                 | -             | 0.00%             |
| Parks & Recreation | 70212        | Cleaning/Janitorial Services                   | 61,853          | 122,485         | 8,437                  | 8,437                  | -             | 0.00%             |
| Parks & Recreation | 70213        | Grounds Services                               | 14,567          | 19,653          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70214        | Electrical Repair and Maint Services           | 8,074           | 10,526          | 15,000                 | 15,000                 | -             | 0.00%             |
| Parks & Recreation | 70215        | Equipment Repair and Maint Services            | 74,545          | 70,228          | 24,600                 | 24,600                 | -             | 0.00%             |
| Parks & Recreation | 70216        | Pest Control Services                          | 11,192          | 12,623          | 19,916                 | 19,916                 | -             | 0.00%             |
| Parks & Recreation | 70217        | Mechanical Repair And Maint Services           | 17,892          | 3,809           | 7,000                  | 7,000                  | -             | 0.00%             |
| Parks & Recreation | 70218        | Vehicle Repair And Maint Services              | 258,776         | 258,848         | 355,895                | 355,895                | -             | 0.00%             |
| Parks & Recreation | 70311        | Printing & Binding-External                    | 1,573           | 6,951           | 5,800                  | 5,800                  | -             | 0.00%             |
| Parks & Recreation | 70411        | Moving and Relocation Services                 | -               | 6,511           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70412        | Transportation Services                        | 42,928          | 69,688          | 98,603                 | 98,603                 | -             | 0.00%             |
| Parks & Recreation | 70413        | Mileage  | 1,066           | 5,844           | 11,012                 | 11,012                 | -             | 0.00%             |
| Parks & Recreation | 70414        | Meals and Per Diem                             | 981             | 13,288          | 1,700                  | 1,700                  | -             | 0.00%             |
| Parks & Recreation | 70415        | Lodging  | -               | 20,017          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70416        | Employee Parking Subsidy                       | 1,188           | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 70511        | Equipment Rental                               | 111,640         | 284,815         | 75,355                 | 75,355                 | -             | 0.00%             |
| Parks & Recreation | 70512        | Property Rental Agreements                     | 143,821         | 149,465         | 166,987                | 166,987                | -             | 0.00%             |
| Parks & Recreation | 70551        | Security/Monitoring Services                   | 64,294          | 188,248         | 60,982                 | 60,982                 | -             | 0.00%             |
| Parks & Recreation | 70552        | Contract And Temporary Personnel Services      | 713,883         | 2,390,924       | 1,758,261              | 2,758,261              | 1,000,000     | 56.87%            |
| Parks & Recreation | 70553        | Food & Drink Services                          | 11,247          | 43,764          | 1,665                  | 1,665                  | -             | 0.00%             |
| Parks & Recreation | 70555        | Other Services                                 | 3,519           | 21,354          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 71011        | Uniforms & Safety Supplies-Employee            | 86,877          | 77,225          | 42,924                 | 42,924                 | -             | 0.00%             |
| Parks & Recreation | 71012        | Office Supplies And Stationary                 | 12,716          | 19,331          | 3,634                  | 3,634                  | -             | 0.00%             |
| Parks & Recreation | 71014        | Employee Appreciation Events And Awards        | -               | 18              | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 71016        | Advertising & Publicity Supplies               | 15,167          | 22,683          | 10,625                 | 10,625                 | -             | 0.00%             |
| Parks & Recreation | 71017        | Photograhic Supplies                           | 1,408           | 1,791           | 1,299                  | 1,299                  | -             | 0.00%             |
| Parks & Recreation | 71111        | Agric And Botanical Supplies                   | 21,213          | 120,463         | 8,825                  | 8,825                  | -             | 0.00%             |
| Parks & Recreation | 71112        | Forage Supplies For Animals                    | 1,588           | 1,003           | 600                    | 600                    | -             | 0.00%             |
| Parks & Recreation | 71131        | Janitorial Supplies                            | 115,069         | 140,620         | 118,683                | 118,683                | -             | 0.00%             |
| Parks & Recreation | 71141        | Books & Reference Materials                    | 494             | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 71142        | Multimedia Products                            | 10,000          | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation | 71143        | Educational Supplies                           | -               | -               | 352,690                | 352,690                | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                    | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Parks & Recreation            | 71144        | Recreational Supplies   | 316,943         | 558,566         | 572,604                | 572,604                | -             | 0.00%             |
| Parks & Recreation            | 71151        | Electrical Supplies   | 16,940          | 28,203          | 5,400                  | 5,400                  | -             | 0.00%             |
| Parks & Recreation            | 71161        | Air Conditioning Supplies                                     | 12,957          | 10,670          | 20,000                 | 20,000                 | -             | 0.00%             |
| Parks & Recreation            | 71162        | Heating Supplies  | 12,600          | 12,166          | 9,000                  | 9,000                  | -             | 0.00%             |
| Parks & Recreation            | 71164        | Industrial and Shop Supplies                                  | 37,668          | 59,261          | 20,565                 | 20,565                 | -             | 0.00%             |
| Parks & Recreation            | 71166        | Mechanical Supplies   | 2,898           | 7,789           | 250                    | 250                    | -             | 0.00%             |
| Parks & Recreation            | 71167        | Plumbing Supplies   | 14,690          | 9,490           | 15,000                 | 15,000                 | -             | 0.00%             |
| Parks & Recreation            | 71168        | Pipe  | 2,894           | 203             | 2,076                  | 2,076                  | -             | 0.00%             |
| Parks & Recreation            | 71171        | Medical And Laboratory Supp                                   | 570             | 704             | 1,520                  | 1,520                  | -             | 0.00%             |
| Parks & Recreation            | 71181        | Bulk Chemicals  | 39,482          | 69,031          | 35,936                 | 35,936                 | -             | 0.00%             |
| Parks & Recreation            | 71182        | Lumber  | 17,522          | 12,407          | 23,244                 | 23,244                 | -             | 0.00%             |
| Parks & Recreation            | 71183        | Paint & Paint Supplies  | 30,266          | 52,649          | 19,481                 | 19,481                 | -             | 0.00%             |
| Parks & Recreation            | 72113        | Postal Services   | -               | 15              | 500                    | 500                    | -             | 0.00%             |
| Parks & Recreation            | 72121        | Conference /Conventions                                       | 19,412          | 49,845          | 26,115                 | 26,115                 | -             | 0.00%             |
| Parks & Recreation            | 72122        | Magazine/Newspaper Subscript                                  | 494             | -               | 421                    | 421                    | -             | 0.00%             |
| Parks & Recreation            | 72123        | Membership Dues   | 7,682           | 2,062           | 1,705                  | 1,705                  | -             | 0.00%             |
| Parks & Recreation            | 72124        | Employee Training   | 8,176           | 9,716           | 20,240                 | 20,240                 | -             | 0.00%             |
| Parks & Recreation            | 72131        | Software  | 14,229          | 17,635          | 29,500                 | 29,500                 | -             | 0.00%             |
| Parks & Recreation            | 72153        | Equipment (Less Than \$5,000)                                 | 155,621         | 85,908          | 141,083                | 141,083                | -             | 0.00%             |
| Parks & Recreation            | 72154        | Small Tools   | 12,517          | 9,716           | 4,153                  | 4,153                  | -             | 0.00%             |
| Parks & Recreation            | 72162        | License & Permits (Other Than Software)                       | -               | -               | 6,900                  | 6,900                  | -             | 0.00%             |
| Parks & Recreation            | 72171        | Electric Service  | 312,577         | 383,461         | 422,359                | 422,359                | -             | 0.00%             |
| Parks & Recreation            | 72172        | Water & Sewer   | 398,963         | 461,108         | 582,815                | 582,815                | -             | 0.00%             |
| Parks & Recreation            | 72173        | Natural Gas   | 112,558         | 133,317         | 114,625                | 114,625                | -             | 0.00%             |
| Parks & Recreation            | 72175        | Refuse & Recycling Expenses                                   | 24,880          | 33,502          | 18,600                 | 18,600                 | -             | 0.00%             |
| Parks & Recreation            | 73104        | Bank Fees   | 13,681          | 13,877          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 73106        | Recreation and Entertainment Expenses                         | 7,210           | 56,211          | 12,000                 | 12,000                 | -             | 0.00%             |
| Parks & Recreation            | 76120        | Paving  | -               | 9,875           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 76211        | Highway/Road Supplies   | 13,165          | 12,130          | 11,000                 | 11,000                 | -             | 0.00%             |
| Parks & Recreation            | 76212        | Street/Highway Markers  | 7,263           | 5,679           | 3,860                  | 3,860                  | -             | 0.00%             |
| Parks & Recreation            | 76241        | Refuse & Recycling Collection Splys                           | 1,250           | 7,215           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 76313        | Grants To Civic Serv Cult                                     | -               | -               | 460,000                | 460,000                | -             | 0.00%             |
| Parks & Recreation            | 76408        | Public Facilities & Improvemnt                                | -               | 3,072           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 76651        | Dietary Supplies  | 1,645           | 807             | 41,625                 | 41,625                 | -             | 0.00%             |
| Parks & Recreation            | 77101        | Auto Parts & Other Automotive Supplies                        | 4,111           | 12,120          | 500                    | 500                    | -             | 0.00%             |
| Parks & Recreation            | 77102        | Carwash   | 18              | 495             | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 77103        | Fuel For Dept. Owned Vehicles                                 | 96,510          | 152,503         | 148,442                | 148,442                | -             | 0.00%             |
| Parks & Recreation            | 77104        | Monthly Standing Costs  | 62,677          | 65,264          | 63,623                 | 63,623                 | -             | 0.00%             |
| Parks & Recreation            | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 97,148          | 112,356         | 76,566                 | 76,566                 | -             | 0.00%             |
| Parks & Recreation            | 77201        | Internal Printing & Duplicatng                                | -               | -               | 5,807                  | 5,807                  | -             | 0.00%             |
| Parks & Recreation            | 77401        | Claims & Settlements  | 920             | 4,889           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 77403        | Medical Services  | 55              | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 77501        | DIT Charges (Billed from DIT Fund)                            | 1,353           | 2,553           | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 80002        | Land & Land Rights Expense                                    | 10,831          | -               | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 80005        | Improvements Other Than Bldgs Expense                         | 139,946         | 45,491          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 80006        | Equipment And Other Assets Expense                            | 230,497         | 328,466         | 105,000                | 105,000                | -             | 0.00%             |
| Parks & Recreation            | 80007        | Vehicles Expense  | 249,883         | 84,353          | -                      | -                      | -             | 0.00%             |
| Parks & Recreation            | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 370,419         | 370,419         | 370,419                | 256,124                | (114,295)     | -30.86%           |
| Parks & Recreation            | 95007        | Payments To Other Gov Agencies                                | -               | -               | 100,700                | 100,700                | -             | 0.00%             |
| Parks & Recreation            | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 309,704         | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60000        | Full-Time Permanent   | 4,982,420       | 4,929,315       | 7,916,082              | 8,836,915              | 920,833       | 11.63%            |
| Planning & Development Review | 60001        | Overtime Permanent  | 34,797          | 47,928          | 45,413                 | 45,413                 | -             | 0.00%             |
| Planning & Development Review | 60002        | Holiday Pay Permanent   | 326,111         | 351,840         | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60004        | Vacation Pay Permanent  | 344,091         | 396,453         | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60005        | Sick Leave Permanent  | 238,074         | 205,204         | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60008        | Civil Leave Permanent   | 642             | 931             | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60009        | Death Leave Permanent   | 4,495           | 6,138           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60014        | FMLA Paid Parental Maternity                                  | -               | 8,963           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60016        | FMLA Paid Parental Bonding                                    | 14,023          | 10,691          | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 60017        | FMLA Paid Parental Sick Parent                                | 3,819           | 2,475           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 62000        | Temporary Employee  | 61,930          | 13,317          | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 62001        | Overtime Temp   | 671             | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 62002        | Holiday Pay Temporary   | 1,166           | 481             | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                    | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Planning & Development Review | 62005        | Sick Leave Temporary  | 1,043           | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 63000        | Fica  | 356,869         | 369,379         | 490,797                | 543,354                | 52,557        | 10.71%            |
| Planning & Development Review | 63001        | Retirement Contribution Rsr                                   | 1,433,071       | 1,311,412       | 1,472,591              | 1,588,235              | 115,643       | 7.85%             |
| Planning & Development Review | 63002        | Medicare Fica   | 83,800          | 86,387          | 114,783                | 127,075                | 12,291        | 10.71%            |
| Planning & Development Review | 63003        | Group Life Insurance  | 39,337          | 38,862          | 52,981                 | 57,722                 | 4,740         | 8.95%             |
| Planning & Development Review | 63006        | Health Care Active Employees                                  | 986,326         | 957,568         | 1,211,234              | 1,124,817              | (86,416)      | -7.13%            |
| Planning & Development Review | 63008        | State Unemployment Insurance (SUI)                            | 3,213           | 1,453           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 63011        | Health Savings Account (HSA) Expense-Employer                 | 12,792          | 14,417          | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 64104        | Education Pay   | 5,726           | 14,160          | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 64105        | Bonus Pay   | 2,000           | 290,640         | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70121        | Architectural And Engineering Services                        | -               | 250             | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70123        | Contractor Construction Sevs                                  | 16,253          | 46,345          | 75,000                 | 75,000                 | -             | 0.00%             |
| Planning & Development Review | 70131        | Public Information & Public Relations Services                | 4,911           | 8,307           | 17,050                 | 17,050                 | -             | 0.00%             |
| Planning & Development Review | 70132        | Media Services (Advertising)                                  | 2,821           | 3,570           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70152        | Attorney/Legal Services                                       | -               | 5               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70161        | Management Services   | 715,612         | 918,115         | 822,000                | 3,283,375              | 2,461,375     | 299.44%           |
| Planning & Development Review | 70163        | Education & Training Services                                 | -               | -               | 2,500                  | 2,500                  | -             | 0.00%             |
| Planning & Development Review | 70215        | Equipment Repair and Maint Services                           | -               | -               | 14,800                 | 14,800                 | -             | 0.00%             |
| Planning & Development Review | 70218        | Vehicle Repair And Maint Services                             | 87,058          | 89,747          | 120,675                | 120,675                | -             | 0.00%             |
| Planning & Development Review | 70311        | Printing & Binding-External                                   | 3,070           | -               | 16,500                 | 16,500                 | -             | 0.00%             |
| Planning & Development Review | 70411        | Moving and Relocation Services                                | 7,620           | 5,375           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70412        | Transportation Services                                       | 802             | 6,113           | 17,450                 | 17,450                 | -             | 0.00%             |
| Planning & Development Review | 70413        | Mileage   | -               | -               | 7,340                  | 7,340                  | -             | 0.00%             |
| Planning & Development Review | 70415        | Lodging   | -               | 2,589           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 70416        | Employee Parking Subsidy                                      | 2,760           | -               | -                      | 60,480                 | 60,480        | 0.00%             |
| Planning & Development Review | 70552        | Contract And Temporary Personnel Services                     | 225,605         | 175,185         | 43,500                 | 43,500                 | -             | 0.00%             |
| Planning & Development Review | 70553        | Food & Drink Services   | 674             | 2,297           | 3,600                  | 3,600                  | -             | 0.00%             |
| Planning & Development Review | 71011        | Uniforms & Safety Supplies-Employee                           | 31,729          | 19,961          | 63,662                 | 63,662                 | -             | 0.00%             |
| Planning & Development Review | 71012        | Office Supplies And Stationary                                | 13,538          | 17,553          | 43,400                 | 43,400                 | -             | 0.00%             |
| Planning & Development Review | 71014        | Employee Appreciation Events And Awards                       | 116             | 166             | 7,125                  | 7,125                  | -             | 0.00%             |
| Planning & Development Review | 71015        | Office/Building Decor   | 2,347           | 1,680           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 71016        | Advertising & Publicity Supplies                              | -               | 1,093           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 71017        | Photographic Supplies   | -               | -               | 500                    | 500                    | -             | 0.00%             |
| Planning & Development Review | 71141        | Books & Reference Materials                                   | 1,957           | 13,501          | 21,100                 | 21,100                 | -             | 0.00%             |
| Planning & Development Review | 71144        | Recreational Supplies   | 1,398           | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 72113        | Postal Services   | -               | -               | 24,154                 | 24,154                 | -             | 0.00%             |
| Planning & Development Review | 72115        | Telecommunications Service                                    | -               | 3,019           | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 72121        | Conference /Conventions                                       | 450             | 11,253          | 49,904                 | 49,904                 | -             | 0.00%             |
| Planning & Development Review | 72122        | Magazine/Newspaper Subscript                                  | 1,540           | 4,786           | 228                    | 228                    | -             | 0.00%             |
| Planning & Development Review | 72123        | Membership Dues   | 7,900           | 9,597           | 17,300                 | 17,300                 | -             | 0.00%             |
| Planning & Development Review | 72124        | Employee Training   | 3,147           | 7,616           | 76,175                 | 76,175                 | -             | 0.00%             |
| Planning & Development Review | 72131        | Software  | 5,029           | 1,597           | 6,200                  | 6,200                  | -             | 0.00%             |
| Planning & Development Review | 72153        | Equipment (Less Than \$5,000)                                 | 5,380           | 9,077           | 13,250                 | 13,250                 | -             | 0.00%             |
| Planning & Development Review | 72161        | Software License  | 395             | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 73104        | Bank Fees   | 95,426          | 158,833         | 225,000                | 225,000                | -             | 0.00%             |
| Planning & Development Review | 76601        | Investigations  | 750             | 1,127           | 7,500                  | 7,500                  | -             | 0.00%             |
| Planning & Development Review | 77102        | Carwash   | 1,369           | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 77103        | Fuel For Dept. Owned Vehicles                                 | 30,262          | 45,137          | 56,509                 | 56,509                 | -             | 0.00%             |
| Planning & Development Review | 77104        | Monthly Standing Costs  | 32,793          | 32,314          | 29,592                 | 29,592                 | -             | 0.00%             |
| Planning & Development Review | 77105        | Auto Fuel   | 21              | -               | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 77107        | Auto Expenses Charged by Fleet (only MS, Depreciation Billed) | 44,453          | 44,962          | 26,782                 | 26,782                 | -             | 0.00%             |
| Planning & Development Review | 77201        | Internal Printing & Duplicatng                                | 2,526           | -               | 22,450                 | 22,450                 | -             | 0.00%             |
| Planning & Development Review | 77501        | DIT Charges (Billed from DIT Fund)                            | 38,292          | 41,394          | 25,000                 | 25,000                 | -             | 0.00%             |
| Planning & Development Review | 80006        | Equipment And Other Assets Expense                            | 34,694          | 47,431          | 23,850                 | 23,850                 | -             | 0.00%             |
| Planning & Development Review | 80007        | Vehicles Expense  | -               | (34,485)        | -                      | -                      | -             | 0.00%             |
| Planning & Development Review | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 438,157         | -               | -                      | -                      | -             | 0.00%             |
| Police Department             | 60000        | Full-Time Permanent   | 37,832,366      | 37,815,189      | 52,721,261             | 60,817,779             | 8,096,518     | 15.36%            |
| Police Department             | 60001        | Overtime Permanent  | 7,912,136       | 6,277,766       | 4,685,532              | 4,685,532              | -             | 0.00%             |
| Police Department             | 60002        | Holiday Pay Permanent   | 1,416,300       | 1,454,729       | -                      | -                      | -             | 0.00%             |
| Police Department             | 60003        | Shift Other Differential Perm                                 | 554,088         | 503,737         | 572,640                | 572,640                | -             | 0.00%             |
| Police Department             | 60004        | Vacation Pay Permanent  | 4,012,023       | 4,150,838       | -                      | -                      | -             | 0.00%             |
| Police Department             | 60005        | Sick Leave Permanent  | 2,169,050       | 2,106,071       | -                      | -                      | -             | 0.00%             |
| Police Department             | 60006        | Compensatory Leave Perm                                       | 775,236         | 878,839         | -                      | -                      | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name        | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Police Department | 60007        | Military Leave Permanent                       | 186,466         | 123,373         | -                      | -                      | -             | 0.00%             |
| Police Department | 60008        | Civil Leave Permanent                          | -               | 144             | -                      | -                      | -             | 0.00%             |
| Police Department | 60009        | Death Leave Permanent                          | 77,852          | 75,936          | -                      | -                      | -             | 0.00%             |
| Police Department | 60014        | FMLA Paid Parental Maternity                   | 16,631          | 12,826          | -                      | -                      | -             | 0.00%             |
| Police Department | 60016        | FMLA Paid Parental Bonding                     | 175,053         | 172,376         | -                      | -                      | -             | 0.00%             |
| Police Department | 60017        | FMLA Paid Parental Sick Parent                 | 104,054         | 88,914          | -                      | -                      | -             | 0.00%             |
| Police Department | 61000        | Part Time Salaries                             | 14,569          | 15,295          | 17,680                 | 20,218                 | 2,538         | 14.35%            |
| Police Department | 61001        | Overtime Part Time                             | 375             | -               | -                      | -                      | -             | 0.00%             |
| Police Department | 61004        | Vacation Pay Part Time                         | 500             | 1,123           | -                      | -                      | -             | 0.00%             |
| Police Department | 61005        | Sick Leave Personal Part Time                  | 1,249           | 258             | -                      | -                      | -             | 0.00%             |
| Police Department | 62000        | Temporary Employee                             | 7,610           | 41,805          | -                      | -                      | -             | 0.00%             |
| Police Department | 62001        | Overtime Temp                                  | -               | 162             | -                      | -                      | -             | 0.00%             |
| Police Department | 62002        | Holiday Pay Temporary                          | 192             | 2,692           | -                      | -                      | -             | 0.00%             |
| Police Department | 62005        | Sick Leave Temporary                           | -               | 769             | -                      | -                      | -             | 0.00%             |
| Police Department | 62006        | Compensatory Leave-Hrly Temp                   | -               | 216             | -                      | -                      | -             | 0.00%             |
| Police Department | 63000        | Fica   | 3,573,697       | 3,324,078       | 3,269,814              | 3,771,955              | 502,141       | 15.36%            |
| Police Department | 63001        | Retirement Contribution Rsr                    | 16,783,271      | 15,853,526      | 18,813,123             | 19,044,421             | 231,298       | 1.23%             |
| Police Department | 63002        | Medicare Fica                                  | 838,449         | 778,658         | 764,715                | 882,151                | 117,437       | 15.36%            |
| Police Department | 63003        | Group Life Insurance                           | 284,896         | 260,188         | 299,824                | 344,189                | 44,365        | 14.80%            |
| Police Department | 63006        | Health Care Active Employees                   | 7,603,323       | 7,129,605       | 8,217,763              | 9,266,064              | 1,048,301     | 12.76%            |
| Police Department | 63008        | State Unemployment Insurance (SUI)             | 30,478          | 28,923          | -                      | -                      | -             | 0.00%             |
| Police Department | 63011        | Health Savings Account (HSA) Expense-Employer  | 60,952          | 47,089          | -                      | -                      | -             | 0.00%             |
| Police Department | 64100        | Housing Allowance                              | 19,300          | -               | -                      | -                      | -             | 0.00%             |
| Police Department | 64101        | Clothing Allowance                             | 37,989          | 33,689          | 36,266                 | 36,266                 | -             | 0.00%             |
| Police Department | 64102        | Police Operational Differential                | 265,371         | 245,487         | 270,810                | 270,810                | -             | 0.00%             |
| Police Department | 64103        | Educncvt #81                                   | 51,761          | 42,377          | 60,000                 | 60,000                 | -             | 0.00%             |
| Police Department | 64104        | Education Pay                                  | -               | 981             | -                      | -                      | -             | 0.00%             |
| Police Department | 64105        | Bonus Pay                                      | -               | (3,000)         | -                      | -                      | -             | 0.00%             |
| Police Department | 66015        | Public Safety - Lump Sum Payout                | -               | -               | 10,788,000             | 3,350,617              | (7,437,383)   | -68.94%           |
| Police Department | 70131        | Public Information & Public Relations Services | 19,024          | 11,754          | 9,500                  | 9,500                  | -             | 0.00%             |
| Police Department | 70132        | Media Services (Advertising)                   | 164             | 204             | 2,000                  | 2,000                  | -             | 0.00%             |
| Police Department | 70151        | Information & Research Services                | 13,644          | 43,975          | 8,900                  | 8,900                  | -             | 0.00%             |
| Police Department | 70161        | Management Services                            | 1,344,094       | 1,899,597       | 2,059,297              | 2,059,297              | -             | 0.00%             |
| Police Department | 70211        | Building Repair And Maint Services             | 71,387          | 155,902         | -                      | -                      | -             | 0.00%             |
| Police Department | 70215        | Equipment Repair and Maint Services            | 1,896,896       | 627,803         | 1,124,097              | 1,645,285              | 521,188       | 46.37%            |
| Police Department | 70218        | Vehicle Repair And Maint Services              | 1,440,319       | 1,697,415       | 1,916,357              | 1,916,357              | -             | 0.00%             |
| Police Department | 70311        | Printing & Binding-External                    | 1,916           | 1,724           | 2,600                  | 2,600                  | -             | 0.00%             |
| Police Department | 70412        | Transportation Services                        | 384             | 695             | -                      | -                      | -             | 0.00%             |
| Police Department | 70551        | Security/Monitoring Services                   | 9,509           | 7,242           | 10,645                 | 10,645                 | -             | 0.00%             |
| Police Department | 70553        | Food & Drink Services                          | 160,276         | 26,678          | -                      | -                      | -             | 0.00%             |
| Police Department | 71011        | Uniforms & Safety Supplies-Employee            | 484,222         | 333,118         | 454,071                | 454,071                | -             | 0.00%             |
| Police Department | 71012        | Office Supplies And Stationary                 | 54,115          | 93,964          | 24,251                 | 24,251                 | -             | 0.00%             |
| Police Department | 71014        | Employee Appreciation Events And Awards        | -               | 260             | -                      | -                      | -             | 0.00%             |
| Police Department | 71016        | Advertising & Publicity Supplies               | -               | 2,269           | -                      | -                      | -             | 0.00%             |
| Police Department | 71017        | Photographic Supplies                          | 844             | 1,862           | 3,260                  | 3,260                  | -             | 0.00%             |
| Police Department | 71112        | Forage Supplies For Animals                    | 20,281          | 38,336          | 13,118                 | 13,118                 | -             | 0.00%             |
| Police Department | 71113        | Animal Supplies (Other Than Food)              | 7,709           | 13,011          | 5,000                  | 5,000                  | -             | 0.00%             |
| Police Department | 71131        | Janitorial Supplies                            | 164             | -               | 800                    | 800                    | -             | 0.00%             |
| Police Department | 71132        | Vehicle Cleaning Supplies                      | 1,538           | 636             | 2,600                  | 2,600                  | -             | 0.00%             |
| Police Department | 71141        | Books & Reference Materials                    | 183             | 427             | 180                    | 180                    | -             | 0.00%             |
| Police Department | 71171        | Medical And Laboratory Supp                    | 1,084           | -               | 4,625                  | 4,625                  | -             | 0.00%             |
| Police Department | 72113        | Postal Services                                | 1,898           | 1,860           | 8,000                  | 8,000                  | -             | 0.00%             |
| Police Department | 72123        | Membership Dues                                | 9,037           | 6,004           | 3,490                  | 3,490                  | -             | 0.00%             |
| Police Department | 72124        | Employee Training                              | 57,984          | 178,524         | 149,610                | 149,610                | -             | 0.00%             |
| Police Department | 72131        | Software                                       | 7,767           | 117,485         | -                      | -                      | -             | 0.00%             |
| Police Department | 72152        | Vehicle Equipment & Supply (Less Than \$5K)    | 1,585           | 759             | -                      | -                      | -             | 0.00%             |
| Police Department | 72153        | Equipment (Less Than \$5,000)                  | 170,754         | 157,488         | 7,000                  | 7,000                  | -             | 0.00%             |
| Police Department | 72171        | Electric Service                               | 2,199           | 3,196           | 2,552                  | 2,552                  | -             | 0.00%             |
| Police Department | 72173        | Natural Gas                                    | 205             | -               | 2,440                  | 2,440                  | -             | 0.00%             |
| Police Department | 72175        | Refuse & Recycling Expenses                    | 1,281           | 2,825           | -                      | -                      | -             | 0.00%             |
| Police Department | 76601        | Investigations                                 | 90,568          | 121,140         | 154,501                | 154,501                | -             | 0.00%             |
| Police Department | 76602        | Law Enforcement Supplies                       | 210,629         | 215,071         | 181,797                | 181,797                | -             | 0.00%             |
| Police Department | 76604        | Aircraft Use Fees                              | 97,125          | 272,071         | 136,000                | 136,000                | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name           | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|----------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Police Department    | 76612        | Psychiatric Services  | 11,435          | -               | 70,000                 | 70,000                 | -             | 0.00%             |
| Police Department    | 76613        | Veterinarian Services   | 13,330          | 19,016          | 33,000                 | 33,000                 | -             | 0.00%             |
| Police Department    | 77103        | Fuel For Dept. Owned Vehicles                                 | 833,020         | 1,226,039       | 1,407,894              | 1,407,894              | -             | 0.00%             |
| Police Department    | 77104        | Monthly Standing Costs  | 293,104         | 264,189         | 288,000                | 288,000                | -             | 0.00%             |
| Police Department    | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 676,705         | 726,086         | 578,085                | 578,085                | -             | 0.00%             |
| Police Department    | 77401        | Claims & Settlements  | 800,313         | -               | -                      | -                      | -             | 0.00%             |
| Police Department    | 77403        | Medical Services  | 6,166           | 5,429           | 31,000                 | 31,000                 | -             | 0.00%             |
| Police Department    | 77501        | DIT Charges (Billed from DIT Fund)                            | 41,798          | 20,496          | -                      | -                      | -             | 0.00%             |
| Police Department    | 80006        | Equipment And Other Assets Expense                            | 57,169          | 346,880         | 34,295                 | 34,295                 | -             | 0.00%             |
| Police Department    | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 107             | 63,285          | 346                    | 346                    | -             | 0.00%             |
| Police Department    | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 1,367,509       | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60000        | Full-Time Permanent   | 279,022         | 109,891         | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60001        | Overtime Permanent  | 4,037           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60002        | Holiday Pay Permanent   | 13,076          | 7,976           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60004        | Vacation Pay Permanent  | 11,354          | 15,866          | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60005        | Sick Leave Permanent  | 1,273           | 468             | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 60009        | Death Leave Permanent   | 202             | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63000        | Fica  | 18,893          | 8,468           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63001        | Retirement Contribution Rsrs                                  | 15,379          | 7,583           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63002        | Medicare Fica   | 4,419           | 1,980           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63003        | Group Life Insurance  | 2,891           | 1,710           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63006        | Health Care Active Employees                                  | 28,419          | 2,365           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63008        | State Unemployment Insurance (SUI)                            | -               | 9,828           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 63011        | Health Savings Account (HSA) Expense-Employer                 | 1,500           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 64105        | Bonus Pay   | -               | 3,000           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 70131        | Public Information & Public Relations Services                | 25,611          | 1,638           | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 70133        | Photographic Services   | 283             | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 70151        | Information & Research Services                               | 2,781           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 70412        | Transportation Services                                       | -               | 86              | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 70553        | Food & Drink Services   | -               | 47              | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 71012        | Office Supplies And Stationary                                | 2,047           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 71016        | Advertising & Publicity Supplies                              | 225             | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 71163        | Cable   | 144             | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 72122        | Magazine/Newspaper Subscript                                  | 44              | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 72132        | Computer Accessories  | 1,177           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 72162        | License & Permits (Other Than Software)                       | 4,300           | -               | -                      | -                      | -             | 0.00%             |
| Press Secretary      | 77501        | DIT Charges (Billed from DIT Fund)                            | 2,365           | -               | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60000        | Full-Time Permanent   | 930,084         | 977,638         | 1,270,818              | 1,944,159              | 673,341       | 52.98%            |
| Procurement Services | 60001        | Overtime Permanent  | 257             | -               | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60002        | Holiday Pay Permanent   | 54,716          | 68,481          | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60004        | Vacation Pay Permanent  | 27,471          | 67,620          | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60005        | Sick Leave Permanent  | 14,906          | 16,229          | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60007        | Military Leave Permanent                                      | 462             | 6,260           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60008        | Civil Leave Permanent   | -               | 304             | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60009        | Death Leave Permanent   | -               | 4,143           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60016        | FMLA Paid Parental Bonding                                    | -               | 6,692           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 60017        | FMLA Paid Parental Sick Parent                                | 3,655           | 2,380           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 61000        | Part Time Salaries  | 2,926           | 70              | -                      | -                      | -             | 0.00%             |
| Procurement Services | 62000        | Temporary Employee  | 42,320          | 8,617           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 62002        | Holiday Pay Temporary   | 1,292           | 697             | -                      | -                      | -             | 0.00%             |
| Procurement Services | 62005        | Sick Leave Temporary  | 1,879           | 128             | -                      | -                      | -             | 0.00%             |
| Procurement Services | 63000        | Fica  | 64,465          | 71,222          | 78,791                 | 118,728                | 39,938        | 50.69%            |
| Procurement Services | 63001        | Retirement Contribution Rsrs                                  | 177,960         | 194,306         | 188,841                | 257,911                | 69,071        | 36.58%            |
| Procurement Services | 63002        | Medicare Fica   | 15,239          | 16,857          | 18,427                 | 27,767                 | 9,340         | 50.69%            |
| Procurement Services | 63003        | Group Life Insurance  | 8,691           | 10,086          | 10,624                 | 12,842                 | 2,218         | 20.88%            |
| Procurement Services | 63006        | Health Care Active Employees                                  | 109,292         | 127,710         | 127,720                | 217,958                | 90,238        | 70.65%            |
| Procurement Services | 63008        | State Unemployment Insurance (SUI)                            | 2,479           | -               | -                      | -                      | -             | 0.00%             |
| Procurement Services | 63011        | Health Savings Account (HSA) Expense-Employer                 | 3,367           | 2,000           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 64105        | Bonus Pay   | -               | 56,400          | -                      | -                      | -             | 0.00%             |
| Procurement Services | 70131        | Public Information & Public Relations Services                | -               | 366             | -                      | -                      | -             | 0.00%             |
| Procurement Services | 70211        | Building Repair And Maint Services                            | 5,209           | -               | -                      | -                      | -             | 0.00%             |
| Procurement Services | 70218        | Vehicle Repair And Maint Services                             | 96              | -               | 657                    | -                      | (657)         | -100.00%          |
| Procurement Services | 70311        | Printing & Binding-External                                   | -               | -               | 480                    | 480                    | -             | 0.00%             |



**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name           | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|----------------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Procurement Services | 70412        | Transportation Services                        | 3,120           | 5,000           | -                      | -                      | -             | 0.00%             |
| Procurement Services | 70416        | Employee Parking Subsidy                       | -               | 3,495           | -                      | 10,800                 | 10,800        | 0.00%             |
| Procurement Services | 70552        | Contract And Temporary Personnel Services      | 45,080          | 23,007          | -                      | -                      | -             | 0.00%             |
| Procurement Services | 70553        | Food & Drink Services                          | 404             | 293             | 150                    | 150                    | -             | 0.00%             |
| Procurement Services | 71012        | Office Supplies And Stationary                 | 10,660          | 2,994           | 5,974                  | 5,974                  | -             | 0.00%             |
| Procurement Services | 71014        | Employee Appreciation Events And Awards        | 157             | -               | 150                    | 150                    | -             | 0.00%             |
| Procurement Services | 71016        | Advertising & Publicity Supplies               | -               | 300             | 70                     | 877                    | 807           | 1152.86%          |
| Procurement Services | 71141        | Books & Reference Materials                    | -               | -               | 180                    | 180                    | -             | 0.00%             |
| Procurement Services | 72121        | Conference /Conventions                        | -               | 872             | 10,200                 | 10,200                 | -             | 0.00%             |
| Procurement Services | 72122        | Magazine/Newspaper Subscript                   | -               | -               | 160                    | 160                    | -             | 0.00%             |
| Procurement Services | 72123        | Membership Dues                                | 3,751           | 5,857           | 7,373                  | 7,373                  | -             | 0.00%             |
| Procurement Services | 72124        | Employee Training                              | 25,405          | 6,567           | 26,368                 | 26,368                 | -             | 0.00%             |
| Procurement Services | 72131        | Software                                       | 625             | 90              | 500                    | 500                    | -             | 0.00%             |
| Procurement Services | 72175        | Refuse & Recycling Expenses                    | -               | -               | 400                    | 400                    | -             | 0.00%             |
| Procurement Services | 77103        | Fuel For Dept. Owned Vehicles                  | -               | -               | 150                    | -                      | (150)         | -100.00%          |
| Procurement Services | 77104        | Monthly Standing Costs                         | 329             | -               | 493                    | -                      | (493)         | -100.00%          |
| Procurement Services | 77501        | DIT Charges (Billed from DIT Fund)             | 165             | 420             | -                      | 493                    | 493           | 0.00%             |
| Public Health        | 95007        | Payments To Other Gov Agencies                 | 4,563,490       | 4,633,490       | 4,633,490              | 4,633,490              | -             | 0.00%             |
| Public Library       | 60000        | Full-Time Permanent                            | 2,261,970       | 2,452,776       | 3,279,682              | 3,817,443              | 537,762       | 16.40%            |
| Public Library       | 60001        | Overtime Permanent                             | 1,725           | 4,342           | 19,176                 | 19,176                 | -             | 0.00%             |
| Public Library       | 60002        | Holiday Pay Permanent                          | 150,021         | 178,380         | -                      | -                      | -             | 0.00%             |
| Public Library       | 60004        | Vacation Pay Permanent                         | 198,859         | 180,854         | -                      | -                      | -             | 0.00%             |
| Public Library       | 60005        | Sick Leave Permanent                           | 109,989         | 130,530         | -                      | -                      | -             | 0.00%             |
| Public Library       | 60008        | Civil Leave Permanent                          | 363             | -               | -                      | -                      | -             | 0.00%             |
| Public Library       | 60009        | Death Leave Permanent                          | 3,043           | 2,317           | -                      | -                      | -             | 0.00%             |
| Public Library       | 60014        | FMLA Paid Parental Maternity                   | 6,083           | 8,733           | -                      | -                      | -             | 0.00%             |
| Public Library       | 60015        | FMLA Paid Parental Adopt/Foster Care           | -               | 6,098           | -                      | -                      | -             | 0.00%             |
| Public Library       | 60016        | FMLA Paid Parental Bonding                     | -               | 109             | -                      | -                      | -             | 0.00%             |
| Public Library       | 60017        | FMLA Paid Parental Sick Parent                 | 6,815           | 1,027           | -                      | -                      | -             | 0.00%             |
| Public Library       | 61000        | Part Time Salaries                             | 183,318         | 119,993         | 187,630                | 217,361                | 29,731        | 15.85%            |
| Public Library       | 61001        | Overtime Part Time                             | 85              | 92              | -                      | -                      | -             | 0.00%             |
| Public Library       | 61002        | Holiday Pay Part Time                          | 9,841           | 8,026           | -                      | -                      | -             | 0.00%             |
| Public Library       | 61004        | Vacation Pay Part Time                         | 7,319           | 5,616           | -                      | -                      | -             | 0.00%             |
| Public Library       | 61005        | Sick Leave Personal Part Time                  | 4,410           | 4,136           | -                      | -                      | -             | 0.00%             |
| Public Library       | 61012        | Death Leave Perm Part-Time                     | 321             | 176             | -                      | -                      | -             | 0.00%             |
| Public Library       | 62000        | Temporary Employee                             | 66,166          | 10,293          | 10,000                 | 10,000                 | -             | 0.00%             |
| Public Library       | 62002        | Holiday Pay Temporary                          | 5,284           | 702             | -                      | -                      | -             | 0.00%             |
| Public Library       | 62005        | Sick Leave Temporary                           | 855             | 215             | -                      | -                      | -             | 0.00%             |
| Public Library       | 62012        | Funeral Leave Temp Employee                    | 159             | -               | -                      | -                      | -             | 0.00%             |
| Public Library       | 63000        | Fica   | 183,458         | 196,374         | 221,214                | 250,304                | 29,089        | 13.15%            |
| Public Library       | 63001        | Retirement Contribution Rsrs                   | 668,503         | 756,140         | 795,583                | 857,790                | 62,207        | 7.82%             |
| Public Library       | 63002        | Medcare Fica                                   | 42,905          | 45,926          | 53,276                 | 58,539                 | 5,263         | 9.88%             |
| Public Library       | 63003        | Group Life Insurance                           | 16,736          | 17,992          | 20,330                 | 23,457                 | 3,126         | 15.38%            |
| Public Library       | 63006        | Health Care Active Employees                   | 554,748         | 569,046         | 664,768                | 600,932                | (63,836)      | -9.60%            |
| Public Library       | 63008        | State Unemployment Insurance (SUI)             | 3,665           | 387             | -                      | -                      | -             | 0.00%             |
| Public Library       | 63011        | Health Savings Account (HSA) Expense-Employer  | 12,000          | 6,188           | -                      | -                      | -             | 0.00%             |
| Public Library       | 64105        | Bonus Pay                                      | -               | 189,000         | -                      | -                      | -             | 0.00%             |
| Public Library       | 70131        | Public Information & Public Relations Services | 790             | 2,004           | 2,297                  | 2,297                  | -             | 0.00%             |
| Public Library       | 70161        | Management Services                            | 189,179         | 293,899         | 223,055                | 1,023,055              | 800,000       | 358.66%           |
| Public Library       | 70215        | Equipment Repair and Maint Services            | -               | -               | -                      | 81,200                 | 81,200        | 0.00%             |
| Public Library       | 70218        | Vehicle Repair And Maint Services              | 1,179           | 1,520           | 2,902                  | 2,902                  | -             | 0.00%             |
| Public Library       | 70311        | Printing & Binding-External                    | -               | -               | 3,000                  | 3,000                  | -             | 0.00%             |
| Public Library       | 70412        | Transportation Services                        | 819             | 1,234           | -                      | -                      | -             | 0.00%             |
| Public Library       | 70413        | Mileage  | -               | -               | 2,263                  | 2,263                  | -             | 0.00%             |
| Public Library       | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 21,600                 | 21,600        | 0.00%             |
| Public Library       | 70551        | Security/Monitoring Services                   | 225,875         | 390,014         | 294,543                | 294,543                | -             | 0.00%             |
| Public Library       | 70552        | Contract And Temporary Personnel Services      | 25,838          | 58,727          | 22,000                 | 22,000                 | -             | 0.00%             |
| Public Library       | 71012        | Office Supplies And Stationary                 | 4,142           | 6,129           | 3,047                  | 3,047                  | -             | 0.00%             |
| Public Library       | 71141        | Books & Reference Materials                    | 594,248         | 642,251         | 952,359                | 952,359                | -             | 0.00%             |
| Public Library       | 71142        | Multimedia Products                            | -               | 600             | 2,456                  | 2,456                  | -             | 0.00%             |
| Public Library       | 71143        | Educational Supplies                           | 7,260           | 8,958           | 19,220                 | 19,220                 | -             | 0.00%             |
| Public Library       | 72113        | Postal Services                                | 631             | 539             | 4,456                  | 4,456                  | -             | 0.00%             |
| Public Library       | 72121        | Conference /Conventions                        | -               | -               | 1,904                  | 1,904                  | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name     | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|----------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Public Library | 72122        | Magazine/Newspaper Subscript                   | 22,997          | 21,188          | 29,277                 | 29,277                 | -             | 0.00%             |
| Public Library | 72123        | Membership Dues                                | 8,780           | 8,471           | 677                    | 677                    | -             | 0.00%             |
| Public Library | 72124        | Employee Training                              | -               | 20              | 1,055                  | 1,055                  | -             | 0.00%             |
| Public Library | 72131        | Software                                       | 28,470          | 22,540          | 25,662                 | 25,662                 | -             | 0.00%             |
| Public Library | 72153        | Equipment (Less Than \$5,000)                  | 8,655           | 4,356           | 12,200                 | 12,200                 | -             | 0.00%             |
| Public Library | 73104        | Bank Fees                                      | 2,992           | 6,416           | -                      | -                      | -             | 0.00%             |
| Public Library | 76652        | Paper Products                                 | -               | 136             | -                      | -                      | -             | 0.00%             |
| Public Library | 77103        | Fuel For Dept. Owned Vehicles                  | 1,237           | 1,915           | 2,298                  | 2,298                  | -             | 0.00%             |
| Public Library | 77104        | Monthly Standing Costs                         | 493             | 493             | 493                    | 493                    | -             | 0.00%             |
| Public Library | 77501        | DIT Charges (Billed from DIT Fund)             | 1,917           | 3,287           | -                      | -                      | -             | 0.00%             |
| Public Library | 80006        | Equipment And Other Assets Expense             | -               | -               | 7,160                  | 7,160                  | -             | 0.00%             |
| Public Works   | 60000        | Full-Time Permanent                            | 5,738,130       | 5,888,642       | 8,121,376              | 10,564,719             | 2,443,343     | 30.09%            |
| Public Works   | 60001        | Overtime Permanent                             | 527,216         | 411,481         | 245,121                | 245,121                | -             | 0.00%             |
| Public Works   | 60002        | Holiday Pay Permanent                          | 403,853         | 444,145         | -                      | -                      | -             | 0.00%             |
| Public Works   | 60003        | Shift Other Differential Perm                  | 19,623          | 16,923          | 18,670                 | 18,670                 | -             | 0.00%             |
| Public Works   | 60004        | Vacation Pay Permanent                         | 388,440         | 446,001         | -                      | -                      | -             | 0.00%             |
| Public Works   | 60005        | Sick Leave Permanent                           | 219,560         | 249,024         | -                      | -                      | -             | 0.00%             |
| Public Works   | 60008        | Civil Leave Permanent                          | 269             | 736             | -                      | -                      | -             | 0.00%             |
| Public Works   | 60009        | Death Leave Permanent                          | 9,854           | 12,659          | -                      | -                      | -             | 0.00%             |
| Public Works   | 60014        | FMLA Paid Parental Maternity                   | 917             | 9,817           | -                      | -                      | -             | 0.00%             |
| Public Works   | 60016        | FMLA Paid Parental Bonding                     | 1,172           | 3,432           | -                      | -                      | -             | 0.00%             |
| Public Works   | 60017        | FMLA Paid Parental Sick Parent                 | 4,700           | 8,634           | -                      | -                      | -             | 0.00%             |
| Public Works   | 62000        | Temporary Employee                             | 51,103          | 457             | -                      | -                      | -             | 0.00%             |
| Public Works   | 62002        | Holiday Pay Temporary                          | 2,720           | -               | -                      | -                      | -             | 0.00%             |
| Public Works   | 63000        | Fica   | 481,793         | 493,181         | 514,723                | 653,344                | 138,620       | 26.93%            |
| Public Works   | 63001        | Retirement Contribution Rsr                    | 1,998,266       | 1,966,069       | 2,017,307              | 2,247,839              | 230,532       | 11.43%            |
| Public Works   | 63002        | Medicare Fica                                  | 113,595         | 116,292         | 121,314                | 152,798                | 31,484        | 25.95%            |
| Public Works   | 63003        | Group Life Insurance                           | 51,743          | 53,096          | 57,989                 | 71,925                 | 13,936        | 24.03%            |
| Public Works   | 63006        | Health Care Active Employees                   | 1,261,954       | 1,312,913       | 1,363,232              | 1,431,457              | 68,225        | 5.00%             |
| Public Works   | 63008        | State Unemployment Insurance (SUI)             | 16,355          | 5,132           | -                      | -                      | -             | 0.00%             |
| Public Works   | 63011        | Health Savings Account (HSA) Expense-Employer  | 11,250          | 13,052          | -                      | -                      | -             | 0.00%             |
| Public Works   | 64105        | Bonus Pay                                      | -               | 1,446,990       | -                      | -                      | -             | 0.00%             |
| Public Works   | 70100        | Professional Services                          | 101,763         | 89,709          | -                      | -                      | -             | 0.00%             |
| Public Works   | 70123        | Contractor Construction Sevices                | 12,210          | 1,770           | -                      | -                      | -             | 0.00%             |
| Public Works   | 70125        | Environmental Services                         | 31,812          | 59,714          | 35,000                 | 146,517                | 111,517       | 318.62%           |
| Public Works   | 70131        | Public Information & Public Relations Services | 1,681           | 1,323           | -                      | -                      | -             | 0.00%             |
| Public Works   | 70132        | Media Services (Advertising)                   | -               | 199             | 500                    | 500                    | -             | 0.00%             |
| Public Works   | 70161        | Management Services                            | 114,641         | 568,228         | 265,200                | 365,200                | 100,000       | 37.71%            |
| Public Works   | 70211        | Building Repair And Maint Services             | 370,404         | 597,262         | 410,000                | 410,000                | -             | 0.00%             |
| Public Works   | 70212        | Cleaning/Janitorial Services                   | 5,818,521       | 3,234,608       | 2,712,252              | 3,212,252              | 500,000       | 18.43%            |
| Public Works   | 70214        | Electrical Repair and Maint Services           | 1,678,993       | 1,610,056       | 1,860,000              | 1,860,000              | -             | 0.00%             |
| Public Works   | 70215        | Equipment Repair and Maint Services            | 471,148         | 594,121         | 566,500                | 566,500                | -             | 0.00%             |
| Public Works   | 70216        | Pest Control Services                          | 29,886          | 32,965          | 80,000                 | 80,000                 | -             | 0.00%             |
| Public Works   | 70217        | Mechanical Repair And Maint Services           | 680,168         | 711,297         | 560,000                | 560,000                | -             | 0.00%             |
| Public Works   | 70218        | Vehicle Repair And Maint Services              | 1,607,697       | 1,747,977       | 1,665,589              | 1,665,589              | -             | 0.00%             |
| Public Works   | 70219        | Landfill Services                              | 104,218         | 7,079           | 25,000                 | 25,000                 | -             | 0.00%             |
| Public Works   | 70311        | Printing & Binding-External                    | 990             | -               | -                      | -                      | -             | 0.00%             |
| Public Works   | 70411        | Moving and Relocation Services                 | -               | 185,783         | -                      | -                      | -             | 0.00%             |
| Public Works   | 70412        | Transportation Services                        | 3,190           | 43              | -                      | -                      | -             | 0.00%             |
| Public Works   | 70413        | Mileage  | -               | -               | 900                    | 900                    | -             | 0.00%             |
| Public Works   | 70414        | Meals and Per Diem                             | -               | 453             | -                      | -                      | -             | 0.00%             |
| Public Works   | 70416        | Employee Parking Subsidy                       | -               | -               | -                      | 59,040                 | 59,040        | 0.00%             |
| Public Works   | 70511        | Equipment Rental                               | -               | 1,404           | -                      | -                      | -             | 0.00%             |
| Public Works   | 70512        | Property Rental Agreements                     | -               | 8,600           | 676,465                | 676,465                | -             | 0.00%             |
| Public Works   | 70513        | Residential Property Rental                    | 330,684         | 339,795         | -                      | -                      | -             | 0.00%             |
| Public Works   | 70551        | Security/Monitoring Services                   | 1,192,182       | 1,219,205       | 1,593,000              | 1,678,100              | 85,100        | 5.34%             |
| Public Works   | 70552        | Contract And Temporary Personnel Services      | 3,486,343       | 2,680,753       | 990,790                | 990,790                | -             | 0.00%             |
| Public Works   | 70553        | Food & Drink Services                          | 366             | -               | 480                    | 480                    | -             | 0.00%             |
| Public Works   | 70555        | Other Services                                 | 1,293           | -               | -                      | -                      | -             | 0.00%             |
| Public Works   | 71011        | Uniforms & Safety Supplies-Employee            | 146,441         | 133,953         | 127,548                | 127,548                | -             | 0.00%             |
| Public Works   | 71012        | Office Supplies And Stationary                 | 17,050          | 19,376          | 11,679                 | 11,679                 | -             | 0.00%             |
| Public Works   | 71013        | Badges And Name Plates                         | 228             | 10,907          | -                      | -                      | -             | 0.00%             |
| Public Works   | 71014        | Employee Appreciation Events And Awards        | 6,821           | 13,628          | 2,202                  | 2,202                  | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name              | Account Code | Account Code Name   | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-------------------------|--------------|---|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Public Works            | 71015        | Office/Building Decor   | 84,476          | 4,920           | -                      | -                      | -             | 0.00%             |
| Public Works            | 71016        | Advertising & Publicity Supplies                              | 10,547          | 22,604          | -                      | -                      | -             | 0.00%             |
| Public Works            | 71131        | Janitorial Supplies   | 173,467         | 133,693         | 125,517                | 125,517                | -             | 0.00%             |
| Public Works            | 71141        | Books & Reference Materials                                   | 3,350           | 3,850           | 5,850                  | 5,850                  | -             | 0.00%             |
| Public Works            | 71151        | Electrical Supplies   | 39,056          | 42,608          | 79,500                 | 79,500                 | -             | 0.00%             |
| Public Works            | 71161        | Air Conditioning Supplies                                     | 131,476         | 107,864         | 105,000                | 105,000                | -             | 0.00%             |
| Public Works            | 71162        | Heating Supplies  | 57,940          | 67,417          | 78,000                 | 78,000                 | -             | 0.00%             |
| Public Works            | 71163        | Cable   | 72              | 188             | -                      | -                      | -             | 0.00%             |
| Public Works            | 71164        | Industrial and Shop Supplies                                  | 68,244          | 107,051         | 72,683                 | 72,683                 | -             | 0.00%             |
| Public Works            | 71167        | Plumbing Supplies   | 37,402          | 29,918          | 106,000                | 106,000                | -             | 0.00%             |
| Public Works            | 71181        | Bulk Chemicals  | 46,227          | 38,314          | 32,491                 | 32,491                 | -             | 0.00%             |
| Public Works            | 71182        | Lumber  | 2,072           | 6,323           | 22,118                 | 22,118                 | -             | 0.00%             |
| Public Works            | 71183        | Paint & Paint Supplies  | 8               | -               | -                      | -                      | -             | 0.00%             |
| Public Works            | 71184        | Floor Covering  | 24,578          | 24,928          | 32,000                 | 32,000                 | -             | 0.00%             |
| Public Works            | 72112        | Express Delivery Services                                     | 75              | -               | -                      | -                      | -             | 0.00%             |
| Public Works            | 72113        | Postal Services   | 11              | -               | 4,500                  | 4,500                  | -             | 0.00%             |
| Public Works            | 72114        | Freight   | 42              | -               | -                      | -                      | -             | 0.00%             |
| Public Works            | 72115        | Telecommunications Service                                    | -               | -               | 7,680                  | 7,680                  | -             | 0.00%             |
| Public Works            | 72121        | Conference /Conventions                                       | -               | 6,132           | 5,257                  | 5,257                  | -             | 0.00%             |
| Public Works            | 72122        | Magazine/Newspaper Subscript                                  | 171             | 104             | -                      | -                      | -             | 0.00%             |
| Public Works            | 72123        | Membership Dues   | 6,301           | 7,490           | 2,680                  | 2,680                  | -             | 0.00%             |
| Public Works            | 72124        | Employee Training   | (7,772)         | 8,004           | 21,141                 | 21,141                 | -             | 0.00%             |
| Public Works            | 72131        | Software  | 62,186          | 67,427          | 79,500                 | 79,500                 | -             | 0.00%             |
| Public Works            | 72153        | Equipment (Less Than \$5,000)                                 | 9,452           | 23,928          | 23,450                 | 23,450                 | -             | 0.00%             |
| Public Works            | 72154        | Small Tools   | 6,293           | 4,887           | 17,365                 | 17,365                 | -             | 0.00%             |
| Public Works            | 72161        | Software License  | 31,633          | 11,428          | 10,800                 | 10,800                 | -             | 0.00%             |
| Public Works            | 72162        | License & Permits (Other Than Software)                       | 55              | -               | -                      | -                      | -             | 0.00%             |
| Public Works            | 72171        | Electric Service  | 4,475,076       | 2,673,340       | 2,924,140              | 2,924,140              | -             | 0.00%             |
| Public Works            | 72172        | Water & Sewer   | 581,557         | 668,825         | 642,406                | 642,406                | -             | 0.00%             |
| Public Works            | 72173        | Natural Gas   | 683,012         | 766,472         | 715,354                | 715,354                | -             | 0.00%             |
| Public Works            | 72174        | Oil   | 5,881           | 4,939           | 1,500                  | 1,500                  | -             | 0.00%             |
| Public Works            | 72175        | Refuse & Recycling Expenses                                   | 8,917,118       | 6,207,376       | 7,416,218              | 7,416,218              | -             | 0.00%             |
| Public Works            | 73111        | Miscellaneous Operating Expenses                              | -               | 80              | 31,300                 | 31,300                 | -             | 0.00%             |
| Public Works            | 76104        | Utility Operating Supplies                                    | 32              | -               | -                      | -                      | -             | 0.00%             |
| Public Works            | 76211        | Highway/Road Supplies   | -               | -               | -                      | 250,000                | 250,000       | 0.00%             |
| Public Works            | 76231        | Roofing Materials   | 56,938          | 72,167          | 20,000                 | 20,000                 | -             | 0.00%             |
| Public Works            | 76241        | Refuse & Recycling Collection Splys                           | 164,525         | 539,010         | 70,285                 | 70,285                 | -             | 0.00%             |
| Public Works            | 77103        | Fuel For Dept. Owned Vehicles                                 | 157,058         | 253,371         | 184,991                | 184,991                | -             | 0.00%             |
| Public Works            | 77104        | Monthly Standing Costs  | 64,910          | 65,208          | 57,211                 | 57,211                 | -             | 0.00%             |
| Public Works            | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 503,262         | 484,399         | 236,492                | 236,492                | -             | 0.00%             |
| Public Works            | 77201        | Internal Printing & Duplicatng                                | -               | -               | 5,600                  | 5,600                  | -             | 0.00%             |
| Public Works            | 77403        | Medical Services  | 150             | -               | 10,000                 | 10,000                 | -             | 0.00%             |
| Public Works            | 77501        | DIT Charges (Billed from DIT Fund)                            | 7,574           | 6,823           | -                      | -                      | -             | 0.00%             |
| Public Works            | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 880,000         | 7,376,915       | 7,667,250              | 7,702,740              | 35,490        | 0.46%             |
| Public Works            | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 172,383         | -               | -                      | -                      | -             | 0.00%             |
| Richmond Public Schools | 95001        | Approp For Rich Pub Schools                                   | 181,694,074     | 187,142,096     | 200,307,625            | 221,460,106            | 21,152,481    | 10.56%            |
| Richmond Retirement     | 63008        | State Unemployment Insurance (SUI)                            | -               | 756             | -                      | -                      | -             | 0.00%             |
| Risk Management         | 63008        | State Unemployment Insurance (SUI)                            | 999             | 6,451           | -                      | -                      | -             | 0.00%             |
| Social Services         | 60000        | Full-Time Permanent   | 14,600,574      | 15,363,847      | 19,121,190             | 21,435,981             | 2,314,790     | 12.11%            |
| Social Services         | 60001        | Overtime Permanent  | 291,311         | 594,844         | 160,000                | 160,000                | -             | 0.00%             |
| Social Services         | 60002        | Holiday Pay Permanent   | 918,779         | 1,108,306       | -                      | -                      | -             | 0.00%             |
| Social Services         | 60003        | Shift Other Differential Perm                                 | -               | 80              | 2,000                  | 2,000                  | -             | 0.00%             |
| Social Services         | 60004        | Vacation Pay Permanent  | 715,550         | 1,155,738       | -                      | -                      | -             | 0.00%             |
| Social Services         | 60005        | Sick Leave Permanent  | 454,838         | 628,123         | -                      | -                      | -             | 0.00%             |
| Social Services         | 60008        | Civil Leave Permanent   | 1,274           | 2,159           | -                      | -                      | -             | 0.00%             |
| Social Services         | 60009        | Death Leave Permanent   | 19,236          | 23,419          | -                      | -                      | -             | 0.00%             |
| Social Services         | 60014        | FMLA Paid Parental Maternity                                  | -               | 23,445          | -                      | -                      | -             | 0.00%             |
| Social Services         | 60015        | FMLA Paid Parental Adopt/Foster Care                          | 12,262          | -               | -                      | -                      | -             | 0.00%             |
| Social Services         | 60017        | FMLA Paid Parental Sick Parent                                | 5,094           | 13,821          | -                      | -                      | -             | 0.00%             |
| Social Services         | 61000        | Part Time Salaries  | 44,238          | 56,878          | 55,446                 | 61,679                 | 6,233         | 11.24%            |
| Social Services         | 61002        | Holiday Pay Part Time   | 2,499           | 4,181           | -                      | -                      | -             | 0.00%             |
| Social Services         | 61004        | Vacation Pay Part Time  | 801             | 1,376           | -                      | -                      | -             | 0.00%             |
| Social Services         | 61005        | Sick Leave Personal Part Time                                 | 264             | 736             | -                      | -                      | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name      | Account Code | Account Code Name                              | FY 2021 Actuals | FY 2022 Actuals | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change | Percentage Change |
|-----------------|--------------|--|-----------------|-----------------|------------------------|------------------------|---------------|-------------------|
| Social Services | 62000        | Temporary Employee                             | 300,088         | 202,963         | -                      | -                      | -             | 0.00%             |
| Social Services | 62001        | Overtime Temp                                  | 14              | 3,640           | -                      | -                      | -             | 0.00%             |
| Social Services | 62002        | Holiday Pay Temporary                          | 18,146          | 10,702          | -                      | -                      | -             | 0.00%             |
| Social Services | 62005        | Sick Leave Temporary                           | 5,336           | 3,934           | -                      | -                      | -             | 0.00%             |
| Social Services | 62012        | Funeral Leave Temp Employee                    | 1,182           | -               | -                      | -                      | -             | 0.00%             |
| Social Services | 63000        | Fica   | 1,025,902       | 1,176,139       | 1,192,188              | 1,332,855              | 140,666       | 11.80%            |
| Social Services | 63001        | Retirement Contribution Rsrs                   | 4,125,349       | 4,294,060       | 4,318,150              | 4,838,100              | 519,950       | 12.04%            |
| Social Services | 63002        | Medicare Fica                                  | 240,335         | 275,396         | 278,061                | 311,716                | 33,655        | 12.10%            |
| Social Services | 63003        | Group Life Insurance                           | 96,134          | 106,139         | 112,107                | 125,489                | 13,382        | 11.94%            |
| Social Services | 63006        | Health Care Active Employees                   | 3,100,277       | 3,237,536       | 3,292,843              | 3,843,473              | 550,630       | 16.72%            |
| Social Services | 63008        | State Unemployment Insurance (SUI)             | 29,703          | 17,172          | -                      | -                      | -             | 0.00%             |
| Social Services | 63011        | Health Savings Account (HSA) Expense-Employer  | 19,667          | 14,438          | -                      | -                      | -             | 0.00%             |
| Social Services | 64104        | Education Pay                                  | -               | 0               | -                      | -                      | -             | 0.00%             |
| Social Services | 64105        | Bonus Pay                                      | -               | 946,500         | -                      | -                      | -             | 0.00%             |
| Social Services | 70100        | Professional Services                          | -               | -               | 15,000                 | 15,000                 | -             | 0.00%             |
| Social Services | 70131        | Public Information & Public Relations Services | 19,453          | 1,775           | -                      | -                      | -             | 0.00%             |
| Social Services | 70132        | Media Services (Advertising)                   | 2,555           | 2,042           | 3,500                  | 3,500                  | -             | 0.00%             |
| Social Services | 70151        | Information & Research Services                | 7,607           | 7,919           | 8,135                  | 8,135                  | -             | 0.00%             |
| Social Services | 70152        | Attorney/Legal Services                        | -               | 90              | -                      | -                      | -             | 0.00%             |
| Social Services | 70161        | Management Services                            | 369,145         | 88,954          | 15,102                 | 15,102                 | -             | 0.00%             |
| Social Services | 70163        | Education & Training Services                  | 8,647           | 31,305          | 11,000                 | 11,000                 | -             | 0.00%             |
| Social Services | 70211        | Building Repair And Maint Services             | 156,326         | 20,609          | 1,310,000              | 1,310,000              | -             | 0.00%             |
| Social Services | 70212        | Cleaning/Janitorial Services                   | 20,274          | 368,024         | 12,910                 | 12,910                 | -             | 0.00%             |
| Social Services | 70213        | Grounds Services                               | -               | 8,269           | -                      | -                      | -             | 0.00%             |
| Social Services | 70214        | Electrical Repair and Maint Services           | -               | 8,318           | -                      | -                      | -             | 0.00%             |
| Social Services | 70215        | Equipment Repair and Maint Services            | 5,048           | 25,164          | -                      | -                      | -             | 0.00%             |
| Social Services | 70216        | Pest Control Services                          | -               | 3,699           | 15,000                 | 15,000                 | -             | 0.00%             |
| Social Services | 70217        | Mechanical Repair And Maint Services           | -               | 6,855           | -                      | -                      | -             | 0.00%             |
| Social Services | 70218        | Vehicle Repair And Maint Services              | 57,423          | 73,781          | 89,357                 | 89,357                 | -             | 0.00%             |
| Social Services | 70411        | Moving and Relocation Services                 | -               | 760             | -                      | -                      | -             | 0.00%             |
| Social Services | 70412        | Transportation Services                        | 4,180           | 1,295           | 216,133                | 216,133                | -             | 0.00%             |
| Social Services | 70413        | Mileage  | 24              | -               | -                      | -                      | -             | 0.00%             |
| Social Services | 70414        | Meals and Per Diem                             | 709             | 17              | -                      | -                      | -             | 0.00%             |
| Social Services | 70415        | Lodging  | -               | 2,250           | -                      | -                      | -             | 0.00%             |
| Social Services | 70416        | Employee Parking Subsidy                       | 258,234         | 260,680         | 256,680                | 278,280                | 21,600        | 8.42%             |
| Social Services | 70512        | Property Rental Agreements                     | 1,311,317       | 506,536         | 513,324                | 513,324                | -             | 0.00%             |
| Social Services | 70513        | Residential Property Rental                    | 1,526           | -               | -                      | -                      | -             | 0.00%             |
| Social Services | 70551        | Security/Monitoring Services                   | 243,274         | 206,745         | 355,000                | 355,000                | -             | 0.00%             |
| Social Services | 70552        | Contract And Temporary Personnel Services      | 392,583         | 630,514         | 339,556                | 339,556                | -             | 0.00%             |
| Social Services | 70553        | Food & Drink Services                          | 5,198           | 14,386          | -                      | -                      | -             | 0.00%             |
| Social Services | 70555        | Other Services                                 | 2,607           | 2,779           | -                      | -                      | -             | 0.00%             |
| Social Services | 71011        | Uniforms & Safety Supplies-Employee            | 661             | 2,071           | -                      | -                      | -             | 0.00%             |
| Social Services | 71012        | Office Supplies And Stationary                 | 38,937          | 60,278          | 105,411                | 105,411                | -             | 0.00%             |
| Social Services | 71014        | Employee Appreciation Events And Awards        | 4,084           | 22,005          | 600                    | 600                    | -             | 0.00%             |
| Social Services | 71015        | Office/Building Decor                          | -               | 6,500           | -                      | -                      | -             | 0.00%             |
| Social Services | 71016        | Advertising & Publicity Supplies               | 300             | -               | -                      | -                      | -             | 0.00%             |
| Social Services | 71131        | Janitorial Supplies                            | -               | 2,810           | -                      | -                      | -             | 0.00%             |
| Social Services | 71132        | Vehicle Cleaning Supplies                      | -               | -               | 11,250                 | 11,250                 | -             | 0.00%             |
| Social Services | 71141        | Books & Reference Materials                    | -               | 600             | 7,038                  | 7,038                  | -             | 0.00%             |
| Social Services | 71142        | Multimedia Products                            | 2,116           | 530             | -                      | -                      | -             | 0.00%             |
| Social Services | 71143        | Educational Supplies                           | 3,000           | 102             | 2,000                  | 2,000                  | -             | 0.00%             |
| Social Services | 71144        | Recreational Supplies                          | 1,243           | -               | -                      | -                      | -             | 0.00%             |
| Social Services | 71171        | Medical And Laboratory Supp                    | 8,406           | 7,731           | 7,900                  | 7,900                  | -             | 0.00%             |
| Social Services | 72111        | Courier Service                                | -               | 16              | -                      | -                      | -             | 0.00%             |
| Social Services | 72113        | Postal Services                                | 35              | 654             | 39,572                 | 39,572                 | -             | 0.00%             |
| Social Services | 72115        | Telecommunications Service                     | 70              | 315             | 2,000                  | 2,000                  | -             | 0.00%             |
| Social Services | 72121        | Conference /Conventions                        | 1,383           | 24,876          | 38,093                 | 38,093                 | -             | 0.00%             |
| Social Services | 72122        | Magazine/Newspaper Subscript                   | 270             | 270             | -                      | -                      | -             | 0.00%             |
| Social Services | 72123        | Membership Dues                                | 6,179           | 6,102           | 9,752                  | 9,752                  | -             | 0.00%             |
| Social Services | 72124        | Employee Training                              | 7,468           | 23,147          | 178,027                | 178,027                | -             | 0.00%             |
| Social Services | 72131        | Software                                       | 879             | 515             | -                      | -                      | -             | 0.00%             |
| Social Services | 72132        | Computer Accessories                           | 2,096           | 6,257           | -                      | -                      | -             | 0.00%             |
| Social Services | 72153        | Equipment (Less Than \$5,000)                  | 31,925          | 44,798          | 10,000                 | 10,000                 | -             | 0.00%             |

**General Fund Expenditures by Department and Natural Account Code**

| Dept. Name                       | Account Code | Account Code Name   | FY 2021 Actuals      | FY 2022 Actuals      | FY 2023 Adopted Budget | FY 2024 Adopted Budget | Actual Change        | Percentage Change |
|----------------------------------|--------------|---|----------------------|----------------------|------------------------|------------------------|----------------------|-------------------|
| Social Services                  | 72161        | Software License  | 101,400              | 798                  | 95,000                 | 897,000                | 802,000              | 844.21%           |
| Social Services                  | 72162        | License & Permits (Other Than Software)                       | 165                  | 86,020               | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 72171        | Electric Service  | 10,237               | 137,066              | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 72172        | Water & Sewer   | 3,766                | 14,173               | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 72175        | Refuse & Recycling Expenses                                   | 14,811               | 20,813               | 13,500                 | 13,500                 | -                    | 0.00%             |
| Social Services                  | 73111        | Miscellaneous Operating Expenses                              | -                    | 718                  | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76252        | Glass Products & Supply                                       | 5,834                | 3,184                | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76301        | ADC FC FH Maint & Care  | 310,430              | 314,871              | 540,338                | 540,338                | -                    | 0.00%             |
| Social Services                  | 76302        | ADC FC Instit Main Care                                       | 2,209,928            | 962,120              | 3,500,000              | 3,500,000              | -                    | 0.00%             |
| Social Services                  | 76306        | Education and Training  | 63,949               | 72,427               | 160,010                | 160,010                | -                    | 0.00%             |
| Social Services                  | 76307        | Emergency Assistance  | 10,695               | 3,052                | 3,500                  | 3,500                  | -                    | 0.00%             |
| Social Services                  | 76308        | Emergency Prevention  | 180,424              | 227,276              | 243,988                | 243,988                | -                    | 0.00%             |
| Social Services                  | 76309        | Emergency Shelter   | -                    | -                    | 8,560                  | 8,560                  | -                    | 0.00%             |
| Social Services                  | 76311        | Emp.Ser.Prog.-Gr-Pur.Ser                                      | -                    | 1,874                | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76312        | Foster Care FH S L Maint Care                                 | (10)                 | -                    | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76314        | Gr-Maintenance  | 5,802                | 7,302                | 39,090                 | 39,090                 | -                    | 0.00%             |
| Social Services                  | 76315        | Home Based Services   | 257,330              | 205,751              | 300,000                | 300,000                | -                    | 0.00%             |
| Social Services                  | 76318        | Opt Grants Aged Blind Disable                                 | 1,666,953            | 1,718,697            | 2,017,100              | 2,017,100              | -                    | 0.00%             |
| Social Services                  | 76319        | Protective Services   | 16,578               | 6,697                | 32,800                 | 32,800                 | -                    | 0.00%             |
| Social Services                  | 76320        | Public Services   | 580                  | 100                  | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76321        | Administrative Plan/Mgt Costs                                 | 568                  | -                    | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76323        | Special Needs Adoption  | 612,752              | 612,141              | 1,515,628              | 1,515,628              | -                    | 0.00%             |
| Social Services                  | 76324        | Special Needs Adoption Iv-E                                   | 5,886,589            | 5,809,854            | 6,300,000              | 6,300,000              | -                    | 0.00%             |
| Social Services                  | 76325        | Storage   | 49,288               | 42,615               | 38,256                 | 38,256                 | -                    | 0.00%             |
| Social Services                  | 76326        | Supplement To Aid To Aged                                     | 846,734              | 938,998              | 675,000                | 675,000                | -                    | 0.00%             |
| Social Services                  | 76327        | Supplement To Aid To Blind                                    | 7,687                | -                    | 10,000                 | 10,000                 | -                    | 0.00%             |
| Social Services                  | 76329        | Trav Rel To And For Wel Client                                | 14,035               | 6,420                | 35,000                 | 35,000                 | -                    | 0.00%             |
| Social Services                  | 76330        | Welfare Grants  | -                    | (1,337)              | 15,000                 | 15,000                 | -                    | 0.00%             |
| Social Services                  | 76331        | Non-Mandated Local Services                                   | 15,063               | 88,372               | 228,505                | 228,505                | -                    | 0.00%             |
| Social Services                  | 76335        | Workforce Training  | 3,335                | 56,766               | 150,000                | 150,000                | -                    | 0.00%             |
| Social Services                  | 76336        | Foster Care Independent Living                                | 614,082              | 543,644              | 625,000                | 625,000                | -                    | 0.00%             |
| Social Services                  | 76410        | Program Administration  | -                    | 187                  | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76413        | Essential Support Services                                    | 9,955                | 26,298               | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76651        | Dietary Supplies  | -                    | 121                  | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 76655        | Personal Care Supplies  | 263                  | 1,393                | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 77101        | Auto Parts & Other Automotive Supplies                        | -                    | 2,660                | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 77102        | Carwash   | 3,550                | -                    | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 77103        | Fuel For Dept. Owned Vehicles                                 | 12,213               | 23,917               | 64,374                 | 64,374                 | -                    | 0.00%             |
| Social Services                  | 77104        | Monthly Standing Costs  | 38,796               | 35,797               | 38,962                 | 38,962                 | -                    | 0.00%             |
| Social Services                  | 77107        | Auto Expenses Charged by Fleet (only M5, Depreciation Billed) | 3,676                | 919                  | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 77201        | Internal Printing & Duplicatng                                | -                    | -                    | 15,000                 | 15,000                 | -                    | 0.00%             |
| Social Services                  | 77501        | DIT Charges (Billed from DIT Fund)                            | 39,724               | 51,889               | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 78101        | Administrative  | 4,550                | -                    | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 80006        | Equipment And Other Assets Expense                            | 850                  | 1,394                | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 80007        | Vehicles Expense  | -                    | 419                  | 150,000                | 150,000                | -                    | 0.00%             |
| Social Services                  | 95002        | Operating Transfers to Grants/Spec Rev Funds                  | 6,983,987            | 3,238,705            | 6,151,924              | 6,151,924              | -                    | 0.00%             |
| Social Services                  | 95003        | Approp To Cap Proj Funds                                      | 3,607,410            | -                    | -                      | -                      | -                    | 0.00%             |
| Social Services                  | 99900        | CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)     | 319,098              | -                    | -                      | -                      | -                    | 0.00%             |
| Streets Capital Projects         | 77501        | DIT Charges (Billed from DIT Fund)                            | -                    | 507                  | -                      | -                      | -                    | 0.00%             |
| Traffic Control Capital Projects | 60000        | Full-Time Permanent   | -                    | 2,231                | -                      | -                      | -                    | 0.00%             |
| Traffic Control Capital Projects | 77501        | DIT Charges (Billed from DIT Fund)                            | -                    | 403                  | -                      | -                      | -                    | 0.00%             |
| Wastewater                       | 77501        | DIT Charges (Billed from DIT Fund)                            | -                    | -                    | -                      | -                      | -                    | 0.00%             |
| <b>Total</b>                     |              |   | <b>\$778,586,758</b> | <b>\$776,365,713</b> | <b>\$838,715,828</b>   | <b>\$948,923,789</b>   | <b>\$110,207,961</b> | <b>13.14%</b>     |

## TAX RATES

### Real Estate

- \$1.20 per \$100 of Assessed Value : 2008 - 2022
- \$1.23 per \$100 of Assessed Value : 2007
- \$1.29 per \$100 of Assessed Value : 2006

### Tangible Personal Property

- \$3.70 per \$100 Assessed Value : 1992 - 2022

### Machinery Used for Manufacturing and Mining

- \$2.30 per \$100 Assessed Value : 1992 - 2022

### Other taxes and fees imposed include:

PILOT (Payment In Lieu of Taxes): Companies that do not pay taxes but instead pay a fee for trash collections and disposal, police protection and fire protection. PILOT is billed twice a year in June and December. The PILOT rate is computed based on several different figures from the ACFR, (formerly known as the CAFR), Assessor's Office and other financial reports. Certain companies (e.g. Commonwealth of Virginia) have rates set by the General Assembly.

PSC (Public Service Corporation): Companies that deliver public services and are considered essential to the public interest. These companies are assessed based on the Virginia State Corporation Commission. PSC is billed twice a year in June and December. The tax rate for all companies is the same as regular real estate and personal property accounts.

### Utility Consumers' Tax

#### Monthly Residential Billing:

- Electricity - \$1.40 plus 0.015116 per kilowatt-hour and the amount of tax shall not exceed \$4.00 per month.
- Gas - \$1.78 plus 0.010091 per 100 CCF delivered per month and the amount of tax shall not exceed \$4.00 per month.

#### Monthly Commercial and Industrial Billing:

- Commercial Metered Electricity - \$2.75 plus 0.016462 per kilowatt-hour (kWh) first 8,945, and 0.002160 per kWh in excess of 8,945 kWh.
- Industrial Metered Electricity - \$2.75 plus 0.0119521 per kilowatt-hour (kWh) first 1,242, 0.001837 per kWh in excess of 1,242 kWh.
- Commercial Gas - \$2.88 plus \$0.01739027 per CCF delivered (small volume).
- Commercial Gas - \$ 24.00 plus \$0.07163081 per CCF delivered (large volume).
- Industrial Metered Gas- \$ 120.00 plus \$0.0011835 per CCF delivered.
- Commercial Telephone - 5% Communication Tax.\*

#### Electric Utility Consumption Tax:

- Less than 2,500 kWh per month 0.00038 per kWh.
- Excess of 2,501 kWh per month but not in excess of 50,000 kWh per month 0.00024 per kWh.
- All excess of 50,000 kWh per month 0.00018 per kWh.

## **Business and Professional Licenses**

For Businesses with Gross Receipts Exceeding Threshold:

- Wholesale Merchants: \$0.22 per \$100.00 of gross purchases
- Retail Merchants: \$0.20 per \$100.00 of gross receipts
- Professional Occupations: \$0.58 per \$100.00 of gross receipts
- Contractors: \$0.19 per \$100.00 gross contracts and/or 1.50% of fees from contracts on a fee basis
- Personal Service Contracts: \$0.36 per \$100.00 gross receipts

Threshold

- Receipts less than \$100,000, no tax, \$30.00 fee only
- Receipts greater than \$100,000, rate per merchant classification multiplied by amount of receipts

## **Other Taxes**

### **Motor Vehicle License**

- Private passenger vehicles - \$40.74 on 4,000 lbs. or less; \$45.74 on 4,001 lbs. or more.
- Trucks - Rates graduated in accordance with gross weight; Maximum rate \$250.00
- Motorcycles - \$28.74

### **Admission Tax**

- A tax of 7.0% of any charge for admission to any place of amusement or entertainment where such charge is \$0.50 or more.

### **Bank Franchise Tax**

- \$0.80 on each \$100.00 of value of bank stock

### **Cigarette Tax**

- \$0.025 placed on each cigarette sold, effective July 1, 2019.

### **Sales and Use Tax**

- 5.0% State and 1.0% Local - 2022
- 4.3% State and 1.0% Local - 2004 to 2021

### **Prepared Meals Tax**

- A tax rate of 7.5% on prepared meals sold in the City in addition to the sales tax, effective July 1, 2018.

### **Lodging Tax**

- A tax rate of 8.0% of the charge made for each room rented to such transient in a hotel or motel.
- 100% of the City's transient lodging tax revenue is allocated to the Greater Richmond Convention Center Authority.

### **Cable TV Tax**

- 5.0% Communications Tax\*

\* Effective January 1, 2007, the local consumer tax on communications services, including the 5.0% Cable TV service tax, was replaced with a 5.0% Communications Tax collected and administered by the Virginia Department of Taxation and distributed to the City on a pro-rata basis as determined by the Auditor of Public Accounts in October 2006.

# CITY FEE SCHEDULE

The City of Richmond offers a wide range of services and facilities for citizens and visitors residents pay fees for services provided. All approved City of Richmond Fees and their associated ordinances can be found at [https://library.municode.com/va/richmond/codes/code\\_of\\_ordinances?nodeId=APXAFESC](https://library.municode.com/va/richmond/codes/code_of_ordinances?nodeId=APXAFESC).

All proposed fee increases and/or reductions for Fiscal Year 2024 are noted below:

## CEMETERIES

| Fee Description  |
|--|
| <b>Code § 7-6</b><br>To amend the fees set forth in the City Code for section concerning fees for internments, disinterments, reinterments, and entombments. |
| <b>Code § 7-92</b><br>To amend the fees set forth in the City Code for the section concerning fees for burial spaces and lots.                               |
| <b>Code § 7-119</b><br>To amend the fees set forth in the City Code for the section concerning where columbaria are located and fees.                        |



# LIST OF ACRONYMS

| Acronym | Title   | Description   |
|---------|---|---|
| ACFR    | Annual Comprehensive Financial Report           | An audited and printed copy of the City's financial statement at the end of a fiscal year, which is fairly presented in all material in accordance with the GAAP.   |
| ADA     | Americans with Disabilities Act                 | Federal legislation requiring all public buildings to be handicap accessible.   |
| ADTC    | Adult Drug Treatment Court                      | City of Richmond Agency. See General Fund Agency Tab.   |
| ALS     | Advanced Life Support                           | Immediate intervention for critical care during a life or death circumstance.   |
| BLS     | Basic Life Support                              | Care that is provided to anyone who is sick or injured.   |
| CARE    | Commercial Area Revitalization Effort           | Programs which are designed to revitalize and return economic viability to older neighborhood commercial districts, primarily in the city's low and moderate-income communities.  |
| CAPS    | Community Assisted Public Safety                | A program which aides neighborhoods and communities in aggressively prosecuting nuisance crimes that plague citizen's quality of life.  |
| CAO     | Chief Administrative Offices                    | City of Richmond Agency. See General Fund Agency Tab.   |
| CDBG    | Community Development Block Grant               | See glossary.   |
| CIP     | Capital Improvement Program                     | See glossary.   |
| CSA     | Children's Services Act                         | Law enacted in 1993 that established a single state pool of funds to provide services to at-risk youths   |
| DBSP    | Department of Budget and Strategic Planning     | City of Richmond Agency. See General Fund Agency Tab.   |
| DCJS    | Department of Criminal Justice Services         | State agency that provides grant funding to local municipalities for criminal justice related programs.   |
| DHCD    | Department of Housing and Community Development | An economic development agency that is committed to creating safe, affordable, and prosperous communities to live, work, and do business in Virginia.   |
| ECD     | Economic and Community Development              | City of Richmond Agency. See General Fund Agency Tab.   |
| EEO     | Equal Employment Opportunity                    | Federal law that prohibits an employer from practicing discrimination based on race, color, religion, origin, sex, age, disability, or genetic information.   |
| EMS     | Emergency Management Services                   | City of Richmond program merged with Fire & Emergency Services.   |
| ERP     | Enterprise Resource Planning                    | Business process software that manages the City's human resource and finance functions.   |
| ESB     | Emerging Small Business                         | Any small business concern whose size is no greater than 50 percent of the numerical size standard applicable to the Standard Industrial Classification (SIC) code assigned to a contracting opportunity                  |
| ESG     | Emergency Solutions Grant                       | See glossary.   |
| FEMA    | Federal Emergency Management Agency             | Independent Agency with a mission to reduce the loss of life and property and to protect infrastructure from hazards through a risk-based emergency management program of mitigation, preparedness response and recovery. |
| FDTC    | Family Drug Treatment Court                     | Innovative program that focuses on healthy and sober parenting by addressing the causes and issues with the intent of family reunification.   |
| FLSA    | Fair Labor Standards Act                        | Legislation that establishes minimum wage, overtime pay, record keeping, and youth employment standards.  |

# LIST OF ACRONYMS

| Acronym | Title  | Description  |
|---------|--|--|
| FOIA    | Freedom of Information Act                         | A law enacted in 1966 requiring that government records except those relating to national security, confidential financial data, and law enforcement is made available to the public on request. |
| FTE     | Full-Time Equivalent                               | See glossary.  |
| FY      | Fiscal Year  | See glossary.  |
| GAAP    | Generally Accepted Accounting Principles           | Standard framework of guidelines for financial accounting used in any given jurisdiction.  |
| GASB    | Governmental Accounting Standards Board            | Currently the source of generally accepted accounting principles used by State and Local governments in the United States.   |
| GF      | General Fund                                       | See glossary.  |
| GFOA    | Government Finance Officers Associations           | See glossary.  |
| GIS     | Geographic Information Systems                     | Tools which are used to transform, analyze, gather, manipulate and produce information related to the surface of the Earth. Data may exist as lists, tables, maps, or 3D virtual models.         |
| GRCCA   | Greater Richmond Convention Center Authority       | A regional cooperation between the City of Richmond and the surrounding counties of Henrico, Chesterfield, and Hanover, and the Retail Merchants Association of Greater Richmond.                |
| GRIP    | Gang Reduction and Intervention Program            | In partnership with the Attorney General's Office and other law enforcement agencies, a program with established strategies to reduce gang crime and violence.                                   |
| GRTC    | Greater Richmond Transit Company                   | A local government-owned public service company which operates an urban-suburban fixed bus service and specialized services such as CARE, C-VAN and RideFinders.                                 |
|         |  | See glossary.  |
| IBR     | Incident Based Reporting                           | Strategy in which data collected on each incident and arrest within 22 offense categories, made up of 46 specific crimes.  |
| ICMA    | International City/County Management Association   | Creating excellence in local governance by developing and fostering professional local government management worldwide.  |
| LAN     | Local Area Network                                 | A technological term for a specific type of computer network connectivity configuration.   |
| LATA    | Licenses Assessments, & Tax Audits                 | A program that provides City tax assessment and tax compliance services to citizens and businesses so that revenue is billed in accordance with the City tax code.                               |
| MBD     | Minority Business Development                      | City of Richmond Agency. See General Fund Agency Tab.  |
| MPACT   | Mayor's Participation, Action & Communication Team | An initiative designed to promote and solicit public input and quickly address citizen concerns regarding conditions that detract from the quality of life in our City.                          |
| NEPA    | National Environmental Policy Act                  | A federal law requiring agencies to use all means available to promote the general welfare of the natural environment.   |
| OSHA    | Occupational Safety & Health Administration        | A federal agency that regulates work related safety issues.  |

# LIST OF ACRONYMS

| Acronym | Title  | Description  |
|---------|--|--|
| PIO     | Public Information Office                      | A City division responsible for providing the public information about services, programs, and other information.  |
| RAPIDs  | Richmond Advancing Proven Innovative Direction | The Enterprise Resource Planning system for Human Resource and Finance.  |
| RBHA    | Richmond Behavioral Health Authority           | An established public entity that provides mental health, mental retardation, substance abuse and prevention services to the citizens.                                     |
| RDF     | Rainy Day Fund/Unassigned Fund Balance         | The fund has no specific or designated use. Per adopted policy, the fund balance cannot fall below 10% of the general fund budget.   |
| RPS     | Richmond Public Schools                        | City of Richmond Agency. See General Fund Agency Tab.  |
| RRHA    | Richmond Redevelopment and Housing Authority   | An agency that provides the citizens with quality affordable housing and effective community redevelopment services.   |
| SEC     | Securities and Exchange Commission             | Federal agency that regulates the securities markets and protects investors. In addition, it also monitors the corporate takeovers in the U.S.                             |
| SF      | Special Fund                                   | See glossary.  |
| SOL     | Standards of Learning                          | Measurement which the State of Virginia uses for students' achievement at different points in their education.   |
| TANF    | Temporary Assistance to Needy Families         | Federal assistance and work opportunities to needy families by granting states the federal funds and wide flexibility to develop and implement their own welfare programs. |
| UCR     | Uniform Crime Report                           | Standard way of reporting data on crimes.  |
| VDOT    | Virginia Department of Transportation          | State agency that maintains state roads, bridges, and tunnels.   |
| VIEW    | Virginia Initiative for Employment not Welfare | A state reform program supporting TANF recipients, that places work requirements and time restrictions on receiving welfare aid.   |
| VRS     | Virginia Retirement System                     | A state system for public employees that provides its members with benefits at retirement or upon disability or death.   |

# SERVICE CODE DESCRIPTIONS

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**Accounting & Reporting** - General accounting, special revenue and grant accounting, and financial reporting for City government in accordance with Generally Accepted Accounting Principles (GAAP).

**Accounts Payable** - Processing of payments to vendors and citizens so that City financial obligations are paid accurately and timely.

**Administration** - Directors, Deputy Directors, Assistant Directors, Senior Assistants, Executive Assistants and other executive functions, as well as administrative assistance, and other non-financial functions; also includes human resources functions for smaller departments without dedicated HR staff.

**Adoption Services** - A full range of case management services to children committed to the agency's custody so that permanency through adoption is achieved.

**Adult Services** - Supportive services and interventions to eligible adults; timely and accurate investigations of reports of abuse, neglect, or exploitation of adults, age 18 or older, so that safety and health of adults in the community are protected.

**Animal Care** - Provide humane care for stray, injured, lost, abandoned, and unwanted animals and implement the adoption of healthy animals.

**Animal Control** - Enforce animal related laws and protect the safety of City residents and their companion animals.

**Annual Send-A-Kid-To-Camp Campaign** - Annual radiothon in partnership with the Enrichmond Foundation and Radio One to raise scholarship funds to send City of Richmond children to PRCF summer camps.

**Aquatic Services** - Activities associated with increasing aquatic activity skills for children and seniors. This includes seasonal pools, swim teams and one indoor pool.

**Area I - Administration** - Area I - Administration.

**Area II - Administration** - Area II - Administration.

**Area I - FMT Investigation Detectives** - Area I - Investigations.

**Area II - FMT Investigation Detectives** - Area II - Investigations.

**Area I - FMT Tactical Response** - Area I - Area I - Focus Mission Team Tactical Operations.

**Area II - FMT Tactical Response** - Area II - Focus Mission Team Tactical Operations.

**Area I Patrol** - Area I - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

**Area II Patrol** - Area II - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reductions patrols.

**Assessments** - Assessment of City taxes, fees, and licenses.

**Asset Forfeiture** - Funds distributed by federal and state agencies for seizures of property and/or money to agencies. These funds are used by law enforcement agencies for expenses not budgeted.

**Audit Services** - Provide financial accountability, efficiency and effectiveness of operations and programs as well as compliance with relevant laws and regulations; provide immediate short-term audit / consulting assistance to an agency or citizen while maintaining financial and operating integrity; and increase awareness about auditing,

# SERVICE CODE DESCRIPTIONS

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governance, and ethics. Audit of businesses to ensure that they are in compliance with the City's business licensing and tax requirements.

**Benefits Administration** - Provide a comprehensive and cost-effective benefits package to assist agencies in attracting and retaining competent employees. Provide a greater selection in employee and retiree benefits to include education and communication. To accurately maintain and administer all benefits program to ensure compliance with all federal, state and local guidelines.

**Billing & Collections** - Billing and collection of all local taxes and other revenues for City government.

**Blight Abatement** - Administer the demolition or boarding of vacant abandoned buildings.

**BLISS (Building Lives of Independence and Self Sufficiency) Program** - Program providing family based wrap around support services to move people from crisis to thriving.

**Board of Review** - Provide for an appeals process for real property owners who do not agree with the real estate assessment of their property.

**Boards & Commissions Support** - Provide administrative and professional staff support to standing Boards and Commissions of the City (e.g., the City Planning Commission, Board of Zoning Appeals, Building Board of Appeals, Urban Design Committee, Commission of Architectural Review, Urban Forestry Commission, and Public Art Commission), ad hoc committees, and other as required to support high priority City initiatives.

**Budget Management** - Coordinate citywide budget development; monitor & track expenditures and make corrective recommendations; coordinate and develop the annual budget document.

**Bulk & Brush** - Involves the collection and disposal of bulk refuse items that are not part of regular refuse collection.

**Burial Services** - Coordinate with funeral homes on times and locations and abide by rules and regulations regarding all interments, dis interments and removals.

**Business Attraction** - Provide robust marketing, networking, and prospect pipeline development to attract new business in the City of Richmond.

**Business Retention & Expansion** - Provide Business Visitation program administered through the regional Business First program in order to support and further the City's commitment to retain and foster existing businesses.

**Business Services - Administration** - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management.

**Business Services - Sworn Expenses** - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management for Police Operations.

**Call Centers** - Manage all aspects of call center activities such as responding to all customer inquiries for information or service requests including service establishment, disconnection, and restoration; provide general information about accounts, billing, and payments; respond to billing disputes; initiate high bill investigations; adjust customer billings; negotiate payment arrangements; initiate responses to emergency situations as well as customer payment requests by phone; transfer calls to other City departments as appropriate.

**Camp Services** - The recreation / community centers offer the annual Great Summer Escape camp program. Day camp activities are associated with six core areas: Health & Fitness; Environmental Education; Cultural Arts; Personal & Educational Development; Citizenship & Leadership Development; and Social Recreation; Day camp activities associated with increasing physical activity for youth.

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**Capital Improvement Plan (CIP) Management** - Coordinates Capital Budget submissions; makes recommendations and presentations to Senior Administration, Planning Commission & City Council; publishes Capital Budget documents; monitors & tracks expenditures and makes corrective recommendations.

**CAPS (Community Assisted Public Safety) Program** - Representatives from Planning, Health, DPW, DPU, Fire and other City agencies use a pro-active, team-based approach to address and enforce property maintenance and public safety code violations within the City of Richmond.

**Carillon Operations** - Maintenance of Carillon building and grounds per Memorandum of Understanding between the City and the Commonwealth of Virginia.

**Case Management** - Provide case management to high risk juvenile offenders and their families so their needs can be met in the community; provide temporary cash assistance; employment related services; medical assistance and nutritional supplements to low-income adults and families with children in an effort to enable sufficiency.

**Catalog and Circulation** - Select and provide print and electronic materials to the public. Maintains collections of materials in many formats that are relevant to the information and leisure needs of all ages. Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

**Childcare Services** - Provide low-income families with financial resources to find and afford quality child care for low income children.

**Children's Protective Services** - Investigation and assessment of alleged child abuse and/or neglect of children under 18 years of age so that further abuse and/or neglect are prevented.

**City Copy & Print Services** - Provide copy services for city, schools, and citizens; provide graphic design and support for printing services such as banners, cover pages and support.

**City Treasurer** - As a Constitutional Office of the Commonwealth of Virginia, the office collects state income taxes, sells hunting and fishing licenses, and provides notary public services.

**Clerk of Court** - The Clerk of the Circuit Court ensures that all duties of the office of the Clerk, as stated in the Code of Virginia are executed accurately and in a timely and professional manner. Such duties include maintaining and reporting information to Judges, jurors, witnesses, lawyers, law enforcement agencies and the public in relation to filings, recordings and practices and procedures of the Court.

**Code Enforcement** - Investigate zoning violation complaints from citizens, City Administration, and City Council; review permit applications for zoning code compliance; enforce the City Code as it relates to illegal dumping, abandoned autos and overgrown lots; investigate housing maintenance code violations of the Virginia Uniform Statewide Building Code.

**Commonwealth's Attorney** - Prosecutes all levels of criminal and traffic offenses committed in the City of Richmond. Jurisdiction includes all adult offenses, as well as those committed by and against juveniles. Through strong collaborations with Federal partners, VCU, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

**Community Outreach** - Provide and promote trainings, intervention services, community focused programming, and other types of outreach designed to improve the quality of life for Richmond residents and other stakeholders

**Community Wealth Building** - Initiatives related to the integrated plan to address the systemic dimension of concentrated poverty and to create and expand pathways out of poverty for City residents.

**Compensation & Classification Administration** - Provide competitive compensation for City employees and design pay programs emphasizing skills and knowledge needed by the City and are in compliance with State and Federal

# SERVICE CODE DESCRIPTIONS

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requirements; provide job title and specification for each City position that are reflective of the duties performed and are in compliance with State and Federal requirements.

**Contract Administration** - Assist City agencies in the development of contract solicitation and vendor selection and provide agencies with appropriate contract for services or goods requested; monitor Agencies and Vendor adherence to contract; provide contract dispute resolution, when appropriate; provide contract renewal.

**Counseling Services** - Provide an array cognitive interventions to at risk populations in the City of Richmond.

**Covid19** - Provides descriptions of expenses associated with Covid19.

**Court Services** - Provide speedy and equitable justice to individuals charged with offenses against State and City laws by hearing and adjudicating all matters before the Court; provide specialized mediation services.

**Cultural Services** - Provide and promote various forms of arts and cultural programming such as: arts classes and craft work; dance, drama, music classes, Dogwood Dell Amphitheater entertainment, creative writing seminars, special lecture series, etc.

**Curbside Recycling** - Participate as a member in the regional CVWMA program which provides bi-weekly curbside recycling services to 60,721 City customers; ensure CVWMA and contractor compliance with contract performance standards and provisions.

**Customer Service** - Provide in person and/or telephone support services to external and internal customers so that requests for information and service will be routed in a timely manner.

**Data Center Operations & Support** - Provide check printing, job run support for testing, production with the Mainframe and supports the Service Center and Facility.

**Database Management** - Provide support for various server and database platforms.

**Depreciation** - Systematic allocation of the historic cost of capital assets over the useful life of those assets.

**Desktop Support** - Provide level 1-3 desktop support and maintenance to include printers, desktops, laptops, AV, and tablets.

**Developer Services** - Work with the private sector development community on major projects that require City participation. Negotiate and administer development agreements on behalf of the City.

**Development Review** - Review and advise regarding Community Unit Plans, Special Use Permits, Subdivisions, Plan of Development, and Rezoning requests.

**Early Childhood Development Initiative** - Implements strategies for public awareness, parenting education, quality child care, home visitation, and evaluation to ensure that children ages prenatal through five are healthy, well cared for, and reach school ready to learn.

**Ecological Services** - Encompasses invasive plant removal, tree replanting, riparian buffer plantings, and stream bank restorations.

**Educational Services** - Provides age-appropriate informational, professional development and other general interest programs for various populations in the City. Examples are financial literacy programs, book discussions, homework help, after school programs, early literacy development support to parents, and childcare providers.

**Electronic Media Oversight & Coordination** - Provides oversight for City of Richmond social media outreach. Coordinates Facebook and Twitter accounts as well as other social media platforms that may be utilized by city



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departments. Oversight of intranet sites. Programming for City's public access channel. Produces Mayor's electronic newsletter.

**Elections Management** - Provide oversight, coordination and preparation services for all activities related to local, state, and federal elections for the City of Richmond.

**Eligibility Determination Services** - Assists in identifying what services are available to clients during the intake process.

**Emergency & General Assistance** - Assistance, either maintenance or emergency, that cannot be provided through other means. General relief is targeted to individuals / families that are ineligible for federal assistance, are residents of the City of Richmond and are U.S. citizens or eligible undocumented citizens. Depending on the circumstances, customers may receive maintenance (multiple months depending on the qualifying component) and or emergency (one month only) assistance.

**Emergency Communications** - Receive and process emergency and non-emergency calls for service and requests for assistance, dispatching needed public safety resources.

**Emergency Medical Services** - Maintain a constant state of readiness to respond to all injuries and loss of life due to medical emergencies.

**Emergency Operations Coordination** - Develop, maintain, review, conduct exercises, and provide training of the City for the Richmond Emergency Operations Plan; ensure the designated primary and alternate site location(s) for the Emergency Operations Center continue to be positioned to serve the role of overall multi-agency coordination/response; ensure adequate responses to staffing, information, systems and equipment needs in order to mitigate any disasters to the locality.

**Employee Performance Management** - Provide administration of the rewards administered under the City's pay for performance system.

**Employee Relations** - Provide timely and comprehensive consultation, investigation, and resolution of grievances, disciplinary actions, and complaints to the organization so that actions comply with laws, regulations and policies; answer management and employee questions about policies and procedures and assist in situations where conflicts or differences arise.

**Employee Training & Development** - Conduct training and development activities for different segments of the City of Richmond employee population.

**Engineering Services** - Perform survey engineering services for preparing CIP project plans and documents, including acquisition and easement drawings; maintain maps and records; provide sales of maps to customers; responsible for easements and right-of-way verification before construction; provide elevations and cross sections of ditches and drain pipe installations; Provide engineering, construction management and project management services to the Utility; provide drawings when requested by non-City or non-DPU entities; provide drafting and Geographic Information System (GIS) services to support engineering, project management, construction management, operations and maintenance utility functions; review plans in order to evaluate impacts to existing water infrastructure and compliance with utility standards"; manage the City's traffic systems including transportation planning, design and traffic operations.

**Executive Protection** - Provides security and protection services for the Office of the Mayor.

**Facilities Management** - Provide City building and other facilities maintenance, repairs and preparation; upgrade building equipment and systems; maintain facilities work order system; provide for the payment of building utility costs (gas, water, electric, fuel oil); perform custodial services; ensure compliance with regulatory requirements and



# SERVICE CODE DESCRIPTIONS

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standards in order to maintain ongoing operational compliance; plan, design and construct facilities Capital Projects including major physical improvements not identified with specific agency services.

**Family Focused / Preservation Services** - Supportive services and interventions designed to help families alleviate crises that might lead to out-of-home placements of children because of abuse, neglect, or parental inability to care for their children.

**Farmer's Market** - Serves as an anchor for community life by providing a setting for cultural, and civic activities that complements the business community and its location in Shockoe Bottom. These market activities are family and community-oriented having a positive impact on the economic development for its local merchants as well as the greater Richmond area as a whole. Our goal is the incubation of small businesses; helping them develop into anchor businesses and blossoming into larger retail operations providing vital goods, services and jobs to the community. Additionally, as a historic site and tourist destination, the 17th Street Farmers' Market is a key branding tool for the City by raising both our local and state profiles.

**Housing & Neighborhood Revitalization** - Target strategic investments of City and non-City resources (monetary and non-monetary) in support of construction or rehab of certain brick-and-mortar projects, the working capital needs of employers, and infrastructure improvements.

**Housing Assistance** - Provide outreach and needs assessment services and housing assistance to special needs populations such as re-entry, chronic homeless, and those who have mental health and/or substance abuse issues, as well as those facing eviction from housing.

**Human Resources Management** - Department of Human Resources provides oversight, review, and consultation for all personnel transactions in the Human Resources Management System. This service also includes personnel management and coordination functions that are carried out by a standalone HR unit or dedicated staff within a department.

**Human Services** - A broad array of services provided in order to achieve the objective of meeting human needs through an interdisciplinary approach focusing on improving quality of life.

**Human Services - Administration** - Administration of at-risk youth and community engagement activities.

**Infrastructure Management** - Plan, design and construct projects including roadways, resurfacing, sidewalk, curbs, and gutters, bridges, riverfront development projects and bike trails, parks, and community centers; provide maintenance for aforementioned structures; provide property acquisition support.

**Internet & Intranet Support & Development** - Develop, implement, and support the internet and intranet applications.

**Inter-agency Service Coordination/CSA** - Provides funding for appropriate family-focused and child-centered services for at-risk youth that will help the youth to adjust within their families and communities; to cultivate proper life skills; and to develop independent living skills for those who are able to become self-sufficient.

**Internal Consulting Services** - Assist the City of Richmond in creating a well managed government through implementation of best practice business solutions and strategies that increase process efficiencies, reduce costs and improve customer service delivery.

**Intervention Prevention Unit (IPU)** - Intervention Prevention Specialized Unit.

**Investigations** - Conduct inquiries and perform research on issues involving crimes, fires, waste, fraud, and abuse.

**Investment & Debt Management** - Management of the City's cash and debt portfolio.

# SERVICE CODE DESCRIPTIONS

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**James River Park** - Funding for maintaining James River Park based on "Friends of the Park." The Park provides various recreational activities and nature lessons throughout the year.

**Landfill Management** - Manage the East Richmond Road Landfill & convenience center.

**Leaf Collection** - Manage the annual citywide residential loose leaf collection program from November to March.

**Legal Counsel** - Provides legal advisory services in an effort to minimize potential lawsuits and enhance the efficiency of delivery of services to the community while simultaneously protecting the interests of the City and employees whenever possible.

**Legislative Services** - Administration, management, and / or facilitation of all activities related to the City's legislative functions at the federal, state, and local levels; includes City Council, City Clerk, General Assembly, etc.

**Mail Services** - Provide the City with timely and accurate processing and distribution of all intra-city and U.S. mail.

**Management Information Systems** - Provide management of information technology activities within the department.

**Master Plans** - Develop specific long-range plans for the physical development of the City. This includes updating and amending Richmond's Master Plan, the Downtown Plan, Environmental Plan and various neighborhood, small area plans and studies. These plans are considered by the City Planning Commission, adopted by City Council, and support the Capital Improvement Program budget.

**Mayor's Youth Academy** - Employment to youths that will otherwise have no place to work.

**Medical Services** - Provide medical treatment to inmates at Richmond jail / detention facilities.

**Mental Health Services** - Provide an array of mental health interventions for populations in the City of Richmond.

**Minority Business Development** - Facilitate, produce, and advance opportunities that enable minority, disadvantaged, and emerging small businesses to successfully participate in the full array of contracting opportunities available in the City of Richmond.

**Miss Utility** - Involves the marking of the horizontal location of DPU's buried underground facilities so that excavators do not damage those facilities during excavation.

**MPACT Program** - MPACT (Mayor's Participation and Communication Team) is an initiative that encourages community participation, drives city action, and fosters communication to develop a shared vision for Richmond's future by improving core service delivery. Core services are based on number of calls for service. The City is streamlining policies and procedures related to property maintenance, roadway maintenance, utilities, safety and well-being. Community outreach includes marketing and advertising. Contract monitoring for related services is also conducted. MPACT Core Services include: Trash/Bulk Pick-ups, Overgrown Lot Maintenance, Closing of Open and Vacant, Removal of abandoned vehicles, monitoring and removal illegal dumping, Maintenance of Traffic Lights, Maintenance of Street lights, and Street Repair (Pothole).

**Multi-Cultural Affairs** - Increases access to city and community-based services, and promotes information, education, and civic participation in order to improve the quality of life of diverse cultural and linguistic communities.

**Natural Gas Distribution** - DPU's natural gas distribution system is a series of gate stations, regulator stations and pipes that distribute natural gas to customer accounts in the City of Richmond, Henrico County, Northern Chesterfield County, and portions of Hanover County.

**Natural Gas Marketing** - Sales and marketing of new natural gas service to citizens in Richmond, Henrico, parts of Northern Chesterfield County, and parts of Hanover County. Retain existing customers through continuous sales and marketing of gas benefits to homeowners, businesses, industries, builders, developers and HVAC firms.

# SERVICE CODE DESCRIPTIONS

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**NE-Recreation Services** - Provide recreational programming to ensure healthy living throughout the Northeast District community. To move our future generation into healthy eating habits through recreation programming.

**Network and Data Security** - Supports all security needs such as Internet monitoring, security tools, and policies.

**Network Infrastructure Support** - Supports all connectivity and data circuits to provide networking between City facilities; provide support for various server platforms including MS Windows, Linux, AIX, and HP-UX.

**NRPA Grant Services** - Monitor and account for outcome of parks maintenance and recreation programming in the community based on established standards by NRPA. Grant was provided for food service.

**Office of Professional Responsibility - Administration** - Internal Affairs Investigative Administration.

**Office of Professional Responsibility - Investigation** - Internal Affairs Investigative Operations.

**Office of the Chief of Police - Administration** - Provide Executive leadership and administration of the City's Law Enforcement Operations.

**Park Concessions** - Revenue collected from the sales of food and merchandise on park property.

**Parking Management** - Management of the City's off-street parking (including parking garages and parking lots), administration of the City's parking ticket program, and financial administration of the City's false alarm fees program.

**Parks Management** - Provide management oversight to ensure parks are run efficiently, and kept safe, attractive, and clean; provide support for all capital investment programs to ensure all project requirements are met and inspections are completed.

**Patrol Services** - Patrol Services enforce local state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

**Pavement Management** - Install and maintain pavement markings.

**Payroll Administration** - Provides centralized oversight and coordination and processing of the City's departmental payroll structure; provide review and consultation of all payroll personnel transactions.

**Pedestrians, Bikes & Trails Services** - Involves the coordination and oversight of activities, plans, and projects related to ensuring that Richmond is a community that is supportive of pedestrians and bicyclists; includes services for maintenance on trails and walkways such as: providing regular checks throughout the summer season for potential hazards and problems; checking uneven joints in concrete walks; snow removal from hard surface trails and walkways during winter season; maintain gravel surface trails with high powered blowers.

**Performance Measurement Oversight** - Collection, analysis and reporting of city or departmental performance data. Assisting with the identification and implementation of strategies to improve performance where needed.

**Permits & Inspections** - Conduct building, electrical, mechanical, plumbing and elevator inspections on new construction; oversee elevator safety inspections by City contractor; conduct inspections and issues permits for events in the city, and conducts inspections of Taxi cabs compliance; review plans and inspect properties for fire code compliance; issue permits for hazardous storage and operations.

**Pine Camp Rental Services** - Oversight and coordination of rental activities established to provide well-managed facilities to be rented to both internal and external customers.

**Pine City Stadium Rentals** - To account for revenue being generated through rental of the Stadium.

# SERVICE CODE DESCRIPTIONS

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**Planning** - Prepare detailed plans for neighborhoods, district and community development; develop and prepare urban renewal programs; prepare City's workable program and update to meet federal requirements; coordinate with neighborhoods and other private groups; assist RRHA, Schools, Library, and other agencies with planning problems.

**PRCF Art Program** - Provide, promote and enhance various forms of Art throughout the entire Community to include but not limited to Pottery, Wool Spinning, Tot, Weaving, Clay-Hand Building etc.

**PRCF Dance Program** - Provide, promote and enhance various forms of dance throughout the entire Community Centers to include but not limited to Modern, Rhythm, African, Modern/Country Line, Belly, Zumba Dance etc.

**PRCF Farmer's Market Program** - Promote healthier life-style through sports activities.

**PRCF Girls Today, Women Tomorrow Program** - To promote young women's activities by instilling confidence to be better citizens in the future.

**PRCF Summer Fun Club** - Engage youth during summer through various programming intended to stimulate and arouse curiosity and interest in various recreational programming leading to healthier lifestyles.

**PRCF Trophy Entrepreneur Program** - Engage youth throughout the entire community to become future entrepreneurs through hands-on of trophy production. Additionally, producing Trophies in-house has created savings by defraying overhead cost of purchasing from outside vendors.

**PRCF T-Shirt Teen Entrepreneur Program** - Engage youth throughout the entire community to become future entrepreneurs through hands-on t-shirt production. Additionally, producing t-shirts in-house has created savings by defraying overhead cost of purchasing from outside vendors.

**PRCF USTA Program** - Promote tennis throughout the community by introducing basic tennis.

**Pre-Trial Services** - Pre-trial Services are aimed to provide information to judicial officers to assist with bail determination and to provide supervision as ordered by the judicial officer that will promote public safety and court appearance. These efforts are intended to honor the constitutional presumption of innocence, provide protection for the community, assist in fair administration of justice, and to promote equitable treatment of defendants.

**Probation Services** - Provide intake, probation, & parole.

**Procurement Card** - A corporate Visa card that is intended to streamline the purchasing process for small dollar business related needs. In addition, it allows the City of Richmond an opportunity to decrease the volume of administrative procurement processes on small dollar orders and reduces overall payment processing costs.

**Project Management** - Provides the project management and support to large, medium, and small-scale projects throughout the City.

**Property & Evidence** - Responsible for the proper retention, storage, and disposal of property turned into the Police Department and for all evidence held for criminal cases, Police Fleet, Quartermaster, and Tow Lot.

**Public Access Computers** - Provide free access to computers for Richmond residents; offer basic computer training; and offer assistance in online job searches, online job applications, and resume writing.

**Public Health Services** - Provide a comprehensive set of public health programs and services for the City of Richmond such as clinics, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, and environmental health.

# SERVICE CODE DESCRIPTIONS

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**Public Information & Media Relations** - Develop message points on key topics; respond to media requests; pitch story ideas to the media and arrange for interviews; remain on-call to respond to critical incidents; publish newsletters; oversee department's website and update it on a regular basis; develop marketing campaigns to promote various programs and City services.

**Public Law Library** - Provide access to essential legal materials for Richmond Circuit Court judges; provide access to basic legal materials for both consumers and Richmond attorneys; provide classes for the public in use of legal materials.

**Public Relations** - Coordinates public events on behalf of the Mayor and the City of Richmond. Authorizes City of Richmond involvement in public relations events as well as use of city logo and seal. Prepares video and presentation scripts, special reports, and proposals. Attends community meetings and events.

**Purchased Services for Client Payments** - Services purchased on the behalf of clients of the Department of Social Services or payments made to clients of the Department for benefits they have been determined eligible.

**Real Estate Strategies** - Advise on and recommend real estate strategies that leverage and advance the City's goals; Market surplus properties through various means to include competitive RFPs; Work with prospective buyers and negotiate real estate transactions on behalf of the City; Support business attraction and retention activities by maintaining current data on local real estate market conditions and available properties.

**Records Management** - Maintain hard copy and digital records as required by State of Virginia records retention law as well as City of Richmond requirements.

**Recreational Services** - Provide programming intended to engage community members in fun and supportive activities that lead to healthier lifestyles. This includes trips, athletics, dances, picnics, etc.

**Recruitment, Selection, & Retention Services** - Coordinate the hiring of persons to include: advertising, screening and interviewing qualified applicants for employment with the City. As part of the hiring process Human Resources staff conducts reference checks, coordinates medical exams, and provides new employee orientation for the successful candidates. Recruitments are conducted by Human Resources staff working closely with the hiring department. The City also uses companies that specialize in public sector recruitments to fill certain positions.

**Re-Entry Services** - Services aimed at ensuring a smooth transition and success for individuals transitioning from secure detention back into the community.

**Reference Services** - Reference (in-house & cyber) Customer Service (questions & assistance; Provide references services (in person, telephone, cyber-librarian); Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

**Refuse** - Manage the collection and disposal of City refuse, including weekly residential and commercial customers and special events.

**Retirement Services** - Administer retirement plans for employees of the City of Richmond and Richmond Behavioral Health Authority; govern and invest assets to deliver retirement benefits.

**Right-of-Way Management** - Review and approve permit requests related to private development plans and construction activities in the City's right-of-way.

**Risk Management** - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

# SERVICE CODE DESCRIPTIONS

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**Roadway Management** - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

**RVA Reads** - Program to increase the number of books in the homes of low income city of Richmond preschool residents.

**SBR-Recreation Services** - Provide recreational programming to ensure healthy living throughout the South/Broad Rock District community. To move our future generation into healthy eating habits through recreation programming.

**Secure Detention** - Ensure public safety and provide a safe, secure environment for people waiting determination of guilt or innocence and/or who have already been sentenced so the community and the detained population are protected.

**Security Management** - Ensure the safety and protection of City facilities, employees, and visitors to City facilities while preserving the open atmosphere consistent with democratic governance.

**Senior & Special Needs Programming** - Coordinate and provides services to assist senior citizens and other citizens with special needs.

**Signals** - Inspect and maintain the City's traffic signal system and equipment.

**Signs** - Fabricate, install and maintain traffic signs and street name signs.

**Social Enterprise Initiatives** - Activities which support the development of business entities specifically designed to advance a social purpose such as employing persons living in poverty.

**Software / Applications Development & Support** - Provides maintenance and support to all software systems used by various (28) City Departments; develop the new software and applications systems for all city departments; provide technical leadership to software implementation and support; develop and implement business process management application to automate the business workflow.

**Special Events** - Provide medical and suppression coverage for City sponsored events; perform various activities associated with special events throughout the Parks and Recreation system including staffing, programming, and working with individuals and groups; manage task force of special event promoters and non-profits to make special events in Richmond more sustainable.

**Special Magistrate** - Special Magistrate's Office issues warrants, subpoenas, and summonses in all criminal cases and issues bonds for persons charged with felonies and misdemeanors.

**Specialty Rescue** - To maintain a constant state of readiness to respond and protect against injury and loss of life in the event of Technical Rescue situation(s).

**Sports & Athletics** - Provide sports and athletics programming to ensure healthy living throughout the community and move our future generation into healthy eating habits through sports.

**Stormwater Management** - DPU's stormwater management system is a series of basins, ditches, and pipes that manage the stormwater that runs off the properties of city residents and business owners.

**Strategic Planning & Analysis** - Coordinate and Implement the City's strategic management system, thereby allowing leaders and policy makers to execute consistent and effective strategic thought, action and learning throughout the organization; implement a wide range of strategies designed to improve operations, address service gaps, and better coordinate service delivery to City residents.



# SERVICE CODE DESCRIPTIONS

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**Street Cleaning** - Flush and sweep streets as scheduled to clean and remove debris; includes day and night crews and a crew to post signs.

**Street Lighting** - Provide emergency response to general public incidents in support of police and fire vehicular incidents resulting in damage to lights, poles, wires, etc.; respond to weather related events that cause damage to lighting electric distribution infrastructure.

**Substance Abuse Services** - Services provided for those who suffer from the misuse, dependence, or addiction to alcohol and/or drugs. These services include emergency services, assessment and referral, case management, early intervention, community based outreach, motivational interventions, etc.

**Support Services - Administration** - Provide administration of Police Support Services which consists of Major Crimes, Special Investigations and Special Operations.

**Support Services - Bomb Unit** - Bomb Squad Specialized Unit Tactical Response.

**Support Services - Community Youth Intervention Service** - Community Youth Intervention Services administration of community outreach programs with the Richmond Police Department.

**Support Services - Hit and Run Unit** - Hit and Run Special Unit investigative operations.

**Support Services - K9** - K-9 Specialized Unit Tactical Response.

**Support Services - Major Crimes** - Major Crimes Investigative operations.

**Support Services - Motorcycle Unit** - Motorized Specialized Unit Tactical Response.

**Support Services - Mounted Unit** - Mounted Specialized Unit Tactical Response.

**Support Services - Special Investigation Administration** - Special Investigations investigative operations.

**Support Services - Tactical Operations** - Tactical Operations.

**Support Services - Traffic Enforcement** - Special Operations investigative operations.

**Sustainability Management Services** - Provide oversight of all sustainability initiatives throughout the organization; develop and implement a community-wide Sustainability as well as Energy Plan.

**SWAT** - SWAT Specialized Unit Tactical response.

**SW-Recreation Services** - Provide recreational programming to ensure healthy living throughout the Southwest District community. To move our future generation into healthy eating habits through recreation programming.

**Tactical Response** - Tactical Response Services includes; Metro Aviation Unit, K-9 Unit, Special Events, Mounted Unit, as well as Specialized Teams - Bomb Squad, SWAT, Hostage Negotiations, and Crowd Management Teams.

**Tax Enforcement** - Tax Enforcement ensures that businesses operating in the City of Richmond adhere to the City's tax code. This Unit is responsible for the enforcement of: Business Licenses, Excise Taxes, and Business Personal Property. Tax Enforcement officers canvass the City to identify new businesses and issue notices, summons, etc. to precipitate compliance.

**Telecommunications Systems Management** - Provide installation, operation, and management of telephone services; manage vendors that provide wiring services; coordinate services with IT and vendors; provide cellular telephone service and support.

# SERVICE CODE DESCRIPTIONS

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**Tourism Services** - Promote RVA tourism & manage tourism related projects.

**Towing Services** - Provide administration of the City's tow lot operations.

**Traffic Enforcement** - Involves accident investigation, speed enforcement, school zone enforcement, high accident location enforcement, special event escort, crowd/traffic control, and precinct traffic complaint investigation.

**Transportation Services** - Plan & advise on multi-modal transportation system projects.

**Truancy Prevention Services** - Multi-agency, individual, group and family interventions to young people and their families so they are diverted from the juvenile justice system, and so school attendance and family function are improved.

**Urban Forestry** - Provide for new and replacement tree planting; tree pruning and watering; stump removal; remove hazardous trees to prevent damage to life and property; volunteer services to Jaycees to provide winter fire wood (Project Warm).

**Utility Field Operations** - DPU's utility field operations complete utility service requests initiated by customers, citizens or other agencies. These requests include initiation of new service, canceling existing service, and response to gas or water leaks.

**Victim / Witness Services** - Provides judicial advocacy, court accompaniment, case management, follow up services, information and referral assistance for victim compensation.

**Visitors** - Activities related to tracking the number of attendees at City of Richmond events, parks, recreation centers, entertainment venues, etc.

**Volunteer Coordination** - Efforts to increase collaborative based civic engagement throughout the City.

**Voter Registration** - Provide voter registration opportunities at sites throughout the City of Richmond and notify voters of all changes concerning their voting status.

**Warehouse** - Provide material resource management to support utilities ongoing operations for Electric, Water, Wastewater, Gas & Stormwater utility i.e. storage, supply and tracking of pipe, poles, wire, valves, meters, etc.

**Warrant & Information** - Provide direct customer service at the window in HQ; check for warrants when customers submit a criminal history check request on themselves, assist citizens with requests for State accident reports, incident reports, Police record checks, and collect applicable fees.

**Wastewater Collections** - DPU's wastewater collections system is a series of pumps, basins, and pipes that collect sanitary sewage from customer accounts in the City of Richmond and, on a wholesale basis, from Henrico, Chesterfield, and Goochland counties.

**Wastewater Treatment** - DPU's wastewater treatment plant filters and treats sanitary sewage from customers via our wastewater collections network and discharges safe effluents.

**Water Distribution Services** - DPU's water distribution system is a series of pumps, tanks, reservoirs and pipes that distribute drinking water from our water purification plant to customer accounts in the City of Richmond and, on a wholesale basis, to Henrico, Chesterfield, and Hanover counties.

**Water Purification Services** - DPU's water purification plant treats water from the James River and supplies clean and safe drinking water to our customers.



# SERVICE CODE DESCRIPTIONS

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**Wellness Program** - Create an environment of wellness that enables employees to develop healthful lifestyles that enhance their quality of life within the community.

**Winter Storm Events** - Activities related to preparation for and response to major winter weather occurrences.

**Workforce Development** - Work with recipients of public assistance and other Richmond residents to receive training and workforce readiness services to prepare residents for employment.

**Youth Services** - Supportive, specialized services and interventions to eligible youth; timely and accurate investigations of reports of abuse, neglect, or exploitation of youths younger than 18, so that safety and health of adults in the community are protected; contracted treatment services to serious chronic juvenile offenders.

**Zoning** - Ensures code compliance for business and housing development within the City; includes updating and amending code requirements as well as the review of special approvals of City Council, Board of Zoning Appeals, City commissions and committees as well as state agencies or authorities.

# GLOSSARY OF KEY TERMS

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**Accounting Basis** - The City operates on a modified accrual basis where most revenue is recognized when it is earned or billed, and expenditures are recognized when the liability is incurred.

**Accruals** - Records of City revenues and expenses in the period(s) in which they are incurred.

**Activity** - An activity is a set or grouping of similar processes or tasks that converts inputs to outputs.

**Adopted Budget** - The budget ordained by City Council for the fiscal year, occurs in odd and even years, confirming revenues, and expenditures.

**Agency** - A major administrative division of the City that has overall management responsibility for an operation or a group of related operations within a functional area.

**Administration** - Executive management, human resource (HR) functions (for smaller departments that do not have a stand-alone HR unit), administrative support, and other non-financial functions.

**Amendment** - Any change to the revenue and/or expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council. The Director of Finance must certify that the City has the required funds for each amendment. Amendments are considered by City Council and approved (adopted) or rejected by a minimum of six affirmative votes.

**Appropriation** - An authorization made by City Council to expend funds for a certain purpose within a specific time frame.

**Approved Budget** - The budget ordained by City Council during the biennium, for the odd numbered year only, confirming revenues and expenditures will be adjusted during the next budget cycle.

**Assessed Value** - The fair market value set on real and other property as a basis for levying taxes.

**Augmentation** - Any process or amount that increases the budget.

**Balanced Scorecard** - A strategic management and performance measurement tool that is intended to exemplify a clear link between planning, spending, performing, and results.

**Bond** - An instrument of indebtedness of the bond issuer to the holders. Most common types are municipal and corporate bonds.

**Budget** - A financial plan showing estimated costs, revenues and service levels over a certain time period (fiscal year). The proposed budget is the plan submitted by the Mayor to City Council. After Council reviews and amendments are made, the budget is approved and becomes the adopted budget.

**Capital Improvement Program (CIP)** - A five year financial plan or budget that outlines spending for Capital projects such as buildings, parks, streets, etc., and their financing sources.

**Capital Outlay** - Expenditures which result in the acquisition of, or addition to, fixed assets.

**Capital Budget** - Budget allocating money for the acquisition or maintenance of fixed assets.

**Capital Projects** - Projects for the purchase or construction of capital assets. Typically, a capital asset encompasses a purchase of land and/or the construction of a building or facility.

**Community Development Block Grant (CDBG)** - A fund, which accounts for federal entitlement funds, received under Title I of the Housing and Community Development Act of 1974. These funds support public improvements, redevelopment, and conservation activities within targeted neighborhoods.

# GLOSSARY OF KEY TERMS

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**Community Outreach** - Collaboration, public-private partnerships, relationship building, (ex. Ice-rink, bike race, census, RPD Police Athletic League, RFD ride-a-longs, Neighbor-to-Neighbor, etc.)

**Community Training** - Trainers, facilitators, or other costs associated with providing training for citizens and other external stakeholders.

**Current Modified Budget** - The adopted budget, including City Council's adopted budget amendments.

**Customer Service** - Information desk, front desk support, and other internal and external customer support and communication.

**Debt Service** - The amount necessary to pay principal and interest on outstanding bonds and notes.

**Deficit** - (1) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues.

**Delinquent Taxes** - Taxes remaining unpaid on or after the date, in which a penalty for nonpayment is incurred.

**Depreciation** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Direct Costs** - Includes the salaries, wages, and benefits of employees who exclusively work on the delivery of service, as well as the materials and supplies and other associated operating costs such as utilities and rent, training and travel.

**Electric Utility Fund** - The enterprise fund that accounts for the operations of the City-owned electric system. The cost of providing services is financed or recovered through user fees.

**Emergency Solutions Grant (ESG)** - A program that provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

**Employee Training/Development** - Trainers, facilitators, or other costs associated with providing training for employees.

**Encumbrance** - Obligations against budgeted funds in the form of a requisition, contract, or other reservation supported by a purchase order.

**Enterprise Fund** - A separate fund used to account for operations that are financed and operated in a manner similar to private business, with the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Expendable Trust Funds** - To account for fund agreements where the principle and earnings on principle may be spent for the fund's intended purpose.

**Expenditure** - Where accounts are kept on the accrual or modified accrual basis of accounting (see Accounting Basis), the cost of goods received or services rendered, whether cash payment has been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment is made.

**Fiduciary Fund** - Resources that are held for the benefit of parties outside the government. These funds are not reflected in the government wide financial statements because the resources of those funds are not available to support the city's own programs.

# GLOSSARY OF KEY TERMS

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**Focus Area** - Key Strategic themes in which an organization must excel in order to achieve its mission, vision, and goals; thereby delivering value to stakeholders.

**Focus Area Performance Measures** - The specific quantitative or qualitative metrics of the work performed. They help to determine the level of success of each initiative.

**Financial Management** - Budget, payroll, procurement, accounts payable, accounts receivable, grants, and other financial functions.

**Fiscal Year** - The twelve-month period of the budgetary year. The fiscal year for the City's operating budget begins on July 1st and ends the following June 30th.

**Fringe Benefits** - Job-related benefits provided for employees as a part of their total compensation, such as employer's portion of FICA taxes, retirement and insurance.

**Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues, and expenditures.

**Fund Balance** - The accumulated revenues and other financing sources in excess of expenditures and other uses.

**Fund Balance Policy** - Requires an annual appropriation to the fund balance of .5 percent of expenditures until the balance equals five percent of expenditures and prohibiting appropriations from the fund balance if it is less than three percent of expenditures.

**Full-Time Equivalent (FTE)** - An employment indicator that translates the total number of hours worked in a year by all employees to an equivalent number of work years, based upon a work year of 2,080 hours equaling one Full-Time Equivalent (FTE).

**Gas Utility Fund** - The enterprise fund that accounts for the operations of the City-owned gas system. The cost of providing services is financed or recovered through user fees.

**General Fund** - The primary operating fund which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.

**General Obligation Bonds** - Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.

**Grant** - An amount provided by a governmental unit or other type of organization in aid or support of a particular governmental function or program.

**Goals** - An organization's aim, desired result(s), or intended outcomes.

**Government Finance Officers Association (GFOA)** - A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. The association's more than 18,000 members are dedicated to the sound management of government financial resources.

**Housing Opportunities for Persons with HIV/AIDS (HOPWA)** - Program that provides housing assistance and supportive services for low-income persons with HIV/AIDS and their families.

**Human Resources** - Department within the City of Richmond that deals with the hiring, administration, and training of personnel.

# GLOSSARY OF KEY TERMS

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**Indirect Costs** - Costs that are not directly accountable to a cost object. Some examples are: legal, financial, maintenance and technology services. These shared costs may be apportioned by some systematic and rational allocation methodology.

**Initiatives** - The projects and activities that drive strategic performance and help to ensure success of the overall Focus Area.

**Input Measure** - A performance measure that typically identifies the resources used to provide the service or activity.

**Internal Service Fund (ISF)** - A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.

**Logistics** - Coordination of the operation of people, facilities, and/or supplies.

**Management Information Systems** - Information technology functions.

**Mayor's Message** - A general discussion of the proposed budget presented in writing as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendations.

**Mission** - The definition of why an organization exists.

**Non-Expendable Trust Funds** - To account for trusts that stipulate that only earnings, and not principal, may be spent.

**Object** - A budgetary account representing a specific object of expenditure. Objects are commonly referred to as the "budget detail".

**Objective** - Action oriented statements of what must be focused on over a continuous basis to achieve the strategic result.

**Operating Budget** - The City's annual financial plan of the operating expenditures of the general fund, enterprise funds, and internal service funds, as well as the proposed means of financing them. This document is the primary tool by which most financing, acquisition, spending and service delivery activities of a government are planned and controlled.

**Ordinance** - A formal legislative enactment by the City Council that has the full force and effect of law within the boundaries of the City.

**Performance Based Budgeting** - A budget formulated by activities and presented by programs (as opposed to organizational units) that integrates results oriented strategic business planning with measurable outcomes for customers, allowing for budget decisions informed by program performance and cost information.

**Performance Measures** - Specific quantitative or qualitative measures of the work performed within an activity or program. An example of a quantitative measure would be the number of miles of streets cleaned. An example of a qualitative measure would be 75% of customers are satisfied with street cleanliness.

**Personnel Services** - Compensation for direct labor of persons in the employment of the City; salaries and wages paid to employees for full-time, part-time, and temporary work, including overtime, shift differential, and similar compensation. This account group also includes the portion of employee fringe benefits paid by the City.

**Program** - A set of activities undertaken in accordance with a plan of action organized to realize one common purpose with an identifiable end result or outcome.

# GLOSSARY OF KEY TERMS

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**Program Outcome Measure** - Measures used to capture the performance of programs. They describe the impact of a program, benefits or changes for participants resulting from program activities or the ultimate benefit provided to customers by a program. They address the issue of *why* funding and staff has been provided to the program.

**Proposed Budget** - The budget formally submitted by the Mayor to the City Council for its consideration. Recommended budget documents are also available to the public.

**Proprietary Funds** - To account for a government's ongoing organization and activities that are similar to those found in the private sector. There are two types of proprietary funds: enterprise funds and internal service funds.

**Public Information/Public Affairs** - Print media, social media, marketing, electronic media, FOIA requests, and internal communications.

**Reserve for Contingencies** - A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.

**Revenue** - The yield from various sources of income, such as taxes, that the City collects and receives into the treasury for public use.

**Service** - A service is defined as a specific work function or combination of activities that is performed in support of a department, program, project, or organizational unit.

**Service Level Budgets** - Service level budgets align the services citizens expect with what the City can afford.

**Service Quality Measure** - A performance measure that typically shows the effectiveness of the service or activity. The results will show the benefit or impact of the activity to the customers or to the general public.

**Sewer Utility Fund** - The enterprise fund that accounts for the operations of the City-owned sewer system. The cost of providing services is financed or recovered through user fees.

**Special Fund** - Fund(s) used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Targets** - Identify the specific level of performance for each measure.

**Transparency** - The local government's obligation to share information with citizens.

**Undesignated Fund Balance** - The portion of unreserved fund balance representing financial resources available to finance expenditures other than those tentatively planned (designated). The City will maintain a Rainy Day/ Unassigned fund balance equal to at least ten percent (10%) of the budgeted General Fund expenditures.

**Veto** - The Mayor may veto any amendment(s) made by City Council to the Mayor's budget as originally submitted to City Council. The Mayor must indicate his or her intention to veto the amendment(s) within 14 days of the date that City Council takes action on the amendment(s).

**Veto Over-Ride** - City Council may over-ride the Mayor's veto of budget amendments by means of a two-thirds majority vote. Over-rides must be done within 14 days of receipt of the Mayor's vetoes.

**Vision** - A statement that is an organization's picture of future success and where it wants to be in the future.

**Water Utility Fund** - The enterprise fund that accounts for the operations of the City-owned water system. The cost of providing service is financed or recovered through user fees.

**Zero-Based Budgeting** - A method of budgeting in which all expenses are justified for the new fiscal period.



## **Department of Budget and Strategic Planning**

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