



PROPOSED

Annual Fiscal Plan

FISCAL YEAR
2024

MAYOR

LEVAR M. STONEY

CITY OF

RICHMOND, VIRGINIA

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CITY OF RICHMOND, VIRGINIA

MAYOR **LEVAR M. STONEY**



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MAYOR'S MESSAGE

City of Richmond



March 6, 2023

The Honorable Council of
The City of Richmond Virginia

RE: FY 2024 Annual Fiscal Plan Transmittal Letter

Mr. President and Members of Richmond City Council:

It is my pleasure to present the Proposed Annual Fiscal Plan for FY 2024 and the five-year Capital Improvement Plan (CIP) for FY 2024 – FY 2028. For Fiscal Year 2024, the citywide budget totals more than \$3 Billion dollars and breaks out as follows:

General Fund	\$948,923,789
Capital Improvement Program	\$699,431,305
Special Revenue Funds	\$162,613,061
Enterprise Funds	\$476,671,432
Internal Service Funds	\$74,921,447
Debt Service Fund	\$92,887,754
Richmond Public Schools	\$547,474,228
<hr/>	
Total	<hr/> <hr/> \$3,002,923,016

The proposed budget was developed in accordance with financial best practices and reflects our commitment to building One Richmond. The ongoing implementation of core, best financial and budgeting practices is indicative of a stable and well-managed government which is paramount to ensuring that Richmond will continue to remain in good standing with the credit rating agencies and

push us further along our path of achieving an AAA credit rating. Further, this funding plan provides support for key priority service areas. The priorities in this fiscal plan include:

- Affordable housing
- Economic empowerment
- Equity and economic justice
- Police reform and public safety
- Well-managed and efficient government
- Youth and education

The FY 2024 Proposed Annual Fiscal Plan and the Proposed FY 2024 – FY 2028 CIP focus on strategic investments in the six critical priority areas. The budget provides full funding for legal requirements, known contractual obligations and mandates, while also funding core services and strategic priorities within limited resources.

Between March and May of 2020 in anticipation of the impacts of the COVID-19 pandemic, the City reduced the proposed FY 2021 budget by nearly \$40.0 million. Those anticipated losses were realized, and we once again reduced the FY 2022 budget further by nearly \$11.0 million in revenues, dropping our General Fund budget down by over \$50.0 million. However, as we ended FY 2022, we began to see some of our major revenue sources rebound; we also saw the start of inflationary pressure from the pandemic creating effects on the larger economy. Over the past 18 months, inflation has hovered around eight percent, only decreasing within the past three months.

Compounding the impacts of the pandemic on the revenue side, we continued to receive requests for additional funding that far outweighed what we could afford with the minimal growth in revenue. Much like other localities, we made difficult decisions of shutting down certain service areas, closing satellite offices and modifying work schedules to accommodate social distancing requirements. Even with the difficulties we experienced, we implemented the second phase of a classification and compensation study, initiated Marcus Alert, and planned expenditure for the \$155.0 million in American Rescue Plan Act funding.

We are going to maintain our positive trajectory in FY 2024 by increasing the new Public Safety Sworn Step Pay Plan, providing a step increase for sworn officers along with a 3% step adjustment. These two actions result in most of our officers getting over a 5% increase. We are also providing an eight percent salary increase for all non-sworn employees, maintaining our capital investment of cash to the CIP, finalizing a three-year long process on adjusting staffing levels for workload increases, and pushing the city to new heights that no one would have predicted at the start of the pandemic.

Taking all this into account, the FY 2024 total **General Fund** budget is \$948,923,789. This amount represents a total increase of 13.14% when compared to the FY 2023 Adopted Budget; however, if you remove the transfers which total \$110,207,961, the true budget growth is 10.56 percent. The primary drivers of the increase in revenues are a projected increase in General Property Taxes – notably a 7.74 percent increase in real estate tax collections; an increase in Sales Tax (22.5 percent); and an increase in Prepared Meals Taxes (19.2 percent).

The total proposed CIP budget (not including utilities) is \$362,298,060 million in FY 2024 and is more than \$734 million over the next five years. In compliance with our debt policies, we did see an increase in our ability to bond finance capital projects in the first year of the CIP, due to the maintaining of cash contributions to the CIP and the policy of purchasing apparatus and vehicles with cash. However, these positive signs do not erase our need to be fiscally prudent in the out-years of the CIP.

BUDGET HIGHLIGHTS

Major expenditures and policy highlights proposed in the Proposed Annual Fiscal Plan for FY 2024 and the Proposed Five-Year Capital Improvement Plan (FY 2024 – FY 2028) include:

- **Public Safety Sworn Step Pay Plan.** A step and an additional three percent increase to the step plan is including in the FY 2024 budget. This will result in over a five percent increase for most officers and firefighters.
- **General Employee Salary Increase.** All eligible city employees will receive an eight percent salary increase as of July 3, 2023. This is an investment of over \$12 million for the fiscal year.
- **Increasing the minimum wage to \$18.00 per hour.** By offering an \$18.00 an hour minimum wage, the City of Richmond is one the highest among cities in the Commonwealth, which is \$6.00 more than the Commonwealth of Virginia minimum, and more than double the federal minimum wage.
- **Support to Richmond Public Schools (RPS).** Funding for RPS increases by \$21,152,485, which is a 10.56 percent increase over FY 2023 local contributions. This amount is based on the city’s general fund growth excluding transfers. For context, the City provided \$151,538,829 in FY 2017, the last year before my administration came into office. **The FY 2024 local contribution to RPS, \$221,460,106, is \$69,921,277 more than the FY 2017 funding level and represents a 46.1 percent increase in RPS funding during my tenure as Mayor. To put it another way, the local contribution has increased almost 50% in just seven years.**
- **City Facility Maintenance.** A critical investment of \$14.1 million in total funding for City facilities is proposed in the CIP. The Five-Year CIP maintains changes to the structure of the Plan. All capital maintenance is included in a Generalized Capital Maintenance project in FY 2024. Individual projects which comprise the Generalized Capital Maintenance project include, but are not limited to:
 - Circuit valve replacement at City Hall
 - Roof replacements at City Hall, fire stations, and libraries
 - Fire Panel and System upgrade at John Marshall Courthouse
 - Fire station aprons
 - Maintenance at major and neighborhood parks

- **CIP Cash Funding.** Providing cash support for CIP funding is a financial best practice. By maintaining our cash contribution, we can create more room in our CIP by taking care of our short term needs now, instead of paying debt over a longer period.
- **Complete Streets Program.** An investment of \$21 million in paving, streets, and sidewalks is now aggregated in a capital project titled Complete Streets. This project exemplifies a good transportation policy and design approaches that require streets to be planned, designed, operated, and maintained to enable safe, convenient, and comfortable travel and access the aggregation of funds into one project allows us to be nimbler and more flexible in how we meet the changing needs of our community. With this funding, we will have provided over \$91 million in new funding for paving during my time as Mayor.
- **Preserving our history.** An allocation of over \$25 million over five years is provided to develop an Enslaved African Heritage Campus. This funding will be used for the purpose of planning, designing, acquiring land for, and constructing a multi-use enslaved African cultural and heritage park-like campus in the City’s historic Shockoe Bottom. This project reflects significant advocacy over many decades by numerous individuals and organizations to properly recognize and memorialize the impact of the trade of enslaved Africans that was centered in Shockoe Bottom. The notion of a campus in Shockoe came from the Center for Design Engagement that envisioned a project that combined a memorial park and museum with other development opportunities to create equity in the area.
- **The Office of Intergovernmental Affairs.** Recognizing that collaboration with our colleagues at the regional, state, and federal levels is a key to our success, a new stand-alone office for intergovernmental relations is created in FY 2024. The new office has one full time equivalent (FTE) a director position, starting operating dollars, and funding for several citywide membership dues.

Provided below are more details of elements within my proposed budget:

EDUCATION

Education continues to remain one of my top priorities for the City. I have demonstrated this commitment in every budget that I have proposed as Mayor. The Proposed Annual Fiscal Plan for FY 2024 continues to reflect that commitment. It also represents another significant increase in operating investment in education.

- The funding earmarked for Richmond Public Schools continues to be the **single largest** expenditure in the City’s operating budget. As outlined above, I recommend an increase in funding of \$21,152,485 for Richmond Public Schools in FY 2024, an increase of 10.54 percent over the FY 2023 funding. This increase represents an increase of 46.1 percent for RPS funding during my tenure as Mayor.
- Although not budgeted directly to RPS, there are other elements of the General Fund budget which provide support to our school-age children. This includes funding for the YMCA of

Greater Richmond at \$457,000, and increased funding for Communities in Schools and Nextup/Middle School Renaissance at \$474,000 and \$1,363,000 respectively.

- Increase in support to the Richmond Public Library, \$800,000 in new funding for FY 2024, will provide Sunday hours at the Main Library, the Ginter Park Library, the Broad Rock Library, and the West End Library. With this funding, our libraries will have more Sunday hours than the City was providing pre-pandemic.

Capital Improvement Plan

The FY 2024 Proposed CIP proposes:

- \$2.5 million to address school maintenance needs in each year of the Five-Year CIP.
- \$200 million in FY 2024 for School Modernization, as noted in the Multi-Year School Capital Funding Plan, remains in the CIP; and
- \$15 million for the Rehabilitation of Fox Elementary

PUBLIC SAFETY

Our public safety departments play a critical role in making Richmond more inclusive and safer. For them, this budget proposes:

Operating

- Sworn Public Safety Step and three percent step increase. A step and an additional three percent increase to the step plan is including in the FY 2024 budget. This will result in over a five percent increase for most officers and firefighters. Communication between my Administration and its employees is the key to creating an Employer of Choice environment.

Capital

The Proposed FY 2024 – FY 2028 Capital Improvement Plan, continues investing in public safety by including:

- Generalized Capital Maintenance Program funding:
 - Police precinct 2 HVAC replacement
 - Fire station maintenance
 - Juvenile detention center roof replacement
- The FY 2024 CIP includes:
 - Fire Station 21 replacement \$15 million
 - First Precinct renovation \$10 million

EMPLOYEES

The City of Richmond’s goal is to become an Employer of Choice. Over the past year, we have made strides to create a positive work culture, be innovative, and ensure the city offers a competitive, cost-effective, and quality total rewards package needed to support an engaged, premier workforce. As part of these efforts, we asked for and received feedback on the kind of workplace they want.

We hosted twelve employee engagement sessions with over 200 employees in attendance last fall and winter. They provided incredible perspective and feedback through these sessions. We understand that in the past, the city implemented employee incentives in a siloed manner. Becoming an Employer of Choice means adopting a new, holistic approach to workforce strengthening, opportunities, and initiatives.

In FY 2023, we spent more than \$33.6 million to increase wages and benefits for General and Sworn employees. We assured you this would not be a one-time adjustment but a new standard in how we approach compensation. But wages are only part of the picture. It is important to value and recognize employees who come to work every day to provide premier public services. For them we are implementing several initiatives-based employee feedback:

- \$1.4 million for a First Time Homebuyer’s Assistance program for those employees who want to live in the City of Richmond. We plan to repurpose Administrative Response Reserve in ARPA funds for seed this effort.
- \$650,000 to establish a Tuition Assistance Program (program and eligibility to be developed).
- \$500,000 to continue the language incentive for employees who are providing city identified multilingual services.

In the past year, we reduced employee healthcare costs, added mental health days to our leave package. In the coming year, we are looking to increase and improve health and wellness programs. Also, we are working toward awarding a contract to establish our very own employee health clinics! This is an exciting opportunity and I hope to make an announcement in the upcoming months.

HOUSING

The City continues to face challenges associated with a crisis in affordable housing. This crisis has been exacerbated by the onset and continuation of the coronavirus pandemic. The Department of Housing and Community Development is constantly working to make strides in this area, particularly through the development of the City’s first comprehensive, housing strategic plan. This budget continues the progress that we’ve made in the past few years by:

Operating

- Increased funding for the City’s Eviction Diversion Program for a total of \$800,000.

Capital

The Proposed FY 2024 – FY 2028 Capital Improvement Plan includes:

- A historic commitment of \$10 million for affordable housing projects in each of the five years for a total of \$50,000,000 in total funding.

YOUTH SERVICES

This budget continues to focus on after school related programming to provide positive outlets for our youth. Additionally, a new organizational unit is being recommended to better coordinate our existing efforts to help improve youth outcomes. Specifically, the budget proposes to:

Operating

- Continuing the Children’s Fund. For FY 2024, \$250,000 in funds are provided to manage our Office of Children and Families, allowing us to be responsive to the ever-changing, post-pandemic landscape of out-of-school time — this includes afterschool and summer programs, youth employment opportunities, as well as early childhood. Over the past few years, we’ve learned that it can be hard to predict funding needs for these priorities, but they’ve been more important than ever before as we support our families to recover from the pandemic. The Fund will supplement existing non-departmental investments and help us address unexpected needs that would otherwise prevent us from serving as many children as needed for out-of-school time programming.
- Expand the extended programs the Parks, Recreation, and Community Facilities teams have been providing in FY 2023. While RPS provided funding for the programming in FY 2022, they did not renew this support for FY 2023; so, we picked up the program and provided funding in FY 2023. For FY 2024, an additional \$1,200,000 is provided to Out of School time for 3 new sites.
- Funding for key Non-Departmental organizations that provide after-school-related activities for youth, as well as investments in the City’s young adult population (including the high school age and above). This consists of: Virginia Literacy Foundation, Junior Achievement, Virginia Cooperative Extension, and the YMCA Out of School Time will remain level funded in FY 2024.

EFFICIENT & HIGH-QUALITY SERVICE DELIVERY

This budget continues the investment towards the goal of becoming an AAA credit rated city by continuing to employ financial best practices, streamlining operations, generating efficiencies, and investing in employees.

Efficient and high-quality service delivery include:

- Maintaining the cash contribution to the CIP. This is a Government Finance Officer Association Financial Best Practice and a component of our ratings assessment.

- The total Five-Year CIP proposed funding for transportation capital projects is over \$263.7 million.

In addition to the City of Richmond’s CIP investment in transportation projects, the Central Virginia Transportation Authority (CVTA) was created in FY 2021. This authority works to provide new funding opportunities for priority transportation investments across the region. For FY 2023, the City of Richmond is estimated to receive over \$14.3 million for transportation and infrastructure projects. When this funding is paired with the \$33.7 million in the State Street Maintenance support and the \$70.8 million in capital funding, we are scheduled to have over \$128.8 million in total funding for transportation and infrastructure projects in FY 2024.

CITY FACILITIES

The Proposed Budget includes funding to address the backlog of deferred maintenance needs of our municipal facilities. The maintenance needs have reached a critical stage and cannot be underfunded any longer. Therefore, I am including \$14.1 million in FY 2024 to begin to address these issues.

Highlights of prioritized maintenance projects include:

- City Hall-Mechanical Riser Branch Circuit Valve Replacement
- City Hall Mechanical Plumbing - Drain Piping Replacement
- City Wide Security- Access Control, Doors Strikes, Key Control
- City Wide Roofs- Roof Replacement
- JMCB Boiler Replacement
- JMCB Fire Panel & System Upgrade
- JMCB Elevator upgrades
- Juvenile Detention Center - Roof Replacement
- Main Library- Boiler Replacement
- Main Library Electrical Panel Upgrade
- Richmond City Justice Center
- Fire Station Aprons - Multiple Stations
- Fire Station Buildings – Multiple Stations
- Animal Care & Control HVAC Replacement
- Police 2nd Precinct, HVAC Replacement
- Citywide Generators
- City Wide Parking Lot Restoration
- Bons Secours PRCF Headquarters
- Neighborhood Parks
- Buildings & Maintenance
- Lakes, Aquatics, & Fountains
- Cemeteries
- James River Parks System

WATER, WASTEWATER, GAS, STORMWATER

Due to the increasing costs of maintaining infrastructure, compliance with regulatory requirements for system safety and reliability, and maintaining utility bond ratings, the Department of Public Utilities has proposed a rate increase of 3.75 percent for natural gas, 4.0 percent for water, 6.5 percent for wastewater, and 8.75 percent for storm water, to be effective July 1.

As in past years, these adjustments are necessary to:

- Remain in compliance with DPU’s Financial Policies,
- Provide adequate working capital for each of the utilities,
- Provide sufficient funding for cash contributions to capital projects,
- Maintain sufficient coverage ratios for debt and equity coverage, and
- Maintain or improve our bond ratings.

It is estimated that the combined increase in cost for all utilities will be \$8.86 per month for residents.

- Gas: \$3.79
- Water: \$1.30
- Wastewater: \$3.38
- Stormwater: \$0.39

Conclusion

The process of developing and balancing a nearly three-billion-dollar budget in unprecedented economic times is not an easy task. Yet, we continue to meet the challenge. We have worked tirelessly over the past six months to identify additional sources of revenue, without raising taxes, to fund many of *our* priorities while providing a structurally balanced and responsible budget. My team continues to build our foundation on sound financial management to ensure that our City is poised for future success.

To build One Richmond, we must continue to strategically invest our limited resources in the key priority areas voiced by our community. To that end, I reiterate my FY 2024 Proposed Budget focuses on:

- Investing in city employee compensation;
- Investing in our children and school system;
- Investing in our streets and roadways, sidewalks, and major bridges;
- Investing in an equitable and inclusionary government and City;
- Investing in police reform and community safety; and
- Investing in our citywide physical infrastructure and assets.

There are no quick and easy fixes. However, we must have a shared commitment in making the difficult and right choices that will put us on track to make a real difference in the lives of city residents.

My team and I look forward to working together with you in the coming weeks on this proposed budget. This is a solid and fiscally responsible plan. This is an equitable budget. This is a budget that provides some relief to critical maintenance needs of our facilities. This budget meets our obligations and leverages our resources. This is what it means to build One Richmond – inclusive, equitable, and competitive.

I am excited and enthusiastic about this budget and the opportunities it presents to our Richmond community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'L. Stoney', with a stylized flourish at the end.

Levar M. Stoney
Mayor

In accordance with Ordinance No. 2015-161-227, attached is a table for each department that sets out the total operating expenditures, capital budget expenditures, and the per capita calculation per department.

FY 2024 All Funds: Per Capita by Agency			
Agency Name	FY 2024 Total Agency Operating Budget	FY 2024 Total Capital Budget	FY 2024 Total Adopted Per Capita
13th District Court Services Unit	212,872	-	0.94
Animal Care & Control	2,604,735	-	11.48
Budget & Strategic Planning	2,331,322	-	10.27
Cemeteries	2,108,777	-	9.29
Chief Administrative Officer	3,370,605	-	14.85
Citizen Service & Response	2,300,571	-	10.14
City Assessor	4,817,326	-	21.22
City Attorney	5,771,166	-	25.43
City Auditor	2,145,950	-	9.45
City Clerk	1,251,090	-	5.51
City Council	2,034,693	-	8.96
City Debt (Transfer to Debt and CIP)	130,531,945	-	575.11
City Sheriff	47,099,001	-	207.51
City Treasurer	360,183	-	1.59
Council Chief of Staff	1,466,006	-	6.46
Debt Service Fund	92,877,754	-	409.21
Department of Emergency Communications, Preparedness & Response	8,844,934	-	38.97
Department of Information Technology	31,128,319	-	137.15
Economic Development	3,460,861	-	15.25
Finance	14,710,071	-	64.81
Fire & Emergency Services	66,115,571	15,000,000	357.39
Fleet Management	19,954,575	-	87.92
General Registrar	4,724,677	-	20.82
Housing & Community Development	1,795,204	10,000,000	51.97
Human Resources	10,636,587	-	46.86
Human Services	4,921,377	-	21.68
Inspector General	1,009,462	-	4.45
Judiciary - Adult Drug Court	802,788	-	3.54
Judiciary - Circuit Court	4,549,147	-	20.04
Judiciary - Civil Court	81,134	-	0.36
Judiciary - Commonwealth Attorney	8,361,814	-	36.84
Judiciary - Criminal/Manchester Court	75,915	-	0.33
Judiciary - Special Magistrate Court	36,195	-	0.16
Judiciary - Traffic Court	46,347	-	0.20
Justice Services	11,584,082	-	51.04
Juvenile & Domestic Relations Court	261,536	-	1.15
Mayor's Office	1,502,354	-	6.62
Minority Business Development	1,008,526	-	4.44
Non Departmental	89,105,253	-	392.59
Office of Community Wealth Building	4,607,029	-	20.30
Office of Strategic Communications & Civic Engagement	2,700,936	-	11.90
Office of Sustainability	977,881	-	4.31
Office of Intergovernmental Affairs	463,965	-	
Parking Management	17,000,000	-	74.90
Parks & Recreation	25,638,695	7,000,000	143.80
Planning & Development Review	16,725,481	250,000	74.79
Police Department	112,373,140	10,000,000	539.17
Procurement Services	2,643,471	-	11.65
Richmond City Health District	4,633,490	-	20.41
Risk Management	20,055,803	-	88.36
Public Library	8,370,125	-	36.88
Public Utilities	457,562,655	337,874,396	3,504.64
Public Works	48,924,404	101,806,909	664.11
Radio Shop	3,782,751	-	16.67
Retirement System	2,207,757	-	9.73
Richmond Public Schools	221,460,106	217,500,000	1,934.03
Social Services	59,473,767	-	262.04

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Virginia**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

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Mayor
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Levar M. Stoney is serving his second term as the 80th mayor of the City of Richmond and is the youngest person to hold the office. He serves as President of the Democratic Mayors Association and is an Advisory Board member of the U.S. Conference of Mayors, where he chairs the Children, Health and Human Services Committee.

Mayor Stoney believes government can play a powerful role as a creator of opportunity for all residents and has made investing in children and families his top priority. During his term, he has made the largest individual budget investment in public education of any mayor in a generation. His administration has increased funding for classrooms and the maintenance of school facilities, constructed three new schools in Black and Brown neighborhoods, and built a partnership with local providers and the philanthropic community to create access to quality afterschool programming for every Richmond Public Schools (RPS) child enrolled in elementary and middle school.

A strong advocate for economic growth, Mayor Stoney launched programs that strengthen neighborhoods and ensure all residents share in the city's progress. Using the award-winning Richmond 300 plan as a guide, the Mayor's administration has prioritized the creation and preservation of quality affordable housing, public works infrastructure, transportation, and jobs.

As Richmond emerges from the COVID-19 pandemic, the Mayor has pledged to invest a record \$10 million per year in the Affordable Housing Trust Fund in perpetuity – a 1,200% increase from the start of his mayoralty. Mayor Stoney also founded the first of its kind Eviction Diversion Program, designed to address Richmond's troubling eviction rates.

Mayor Stoney has made upgrading city infrastructure a major priority. His administration's historic investments have resulted in newly paved roads in often neglected neighborhoods and the dedication of \$78 million in American Rescue Plan Act funds toward the rehabilitation and construction of four community centers, providing access to recreation and city services within walking distance of 100,000 city residents.

Under his leadership, the Central Virginia Transportation Authority (CVTA) approved a \$113 million regional investment that will enable the completion of the Fall Line Trail. The GRTC Pulse, a bus rapid transit system, launched and exceeded all ridership expectations. Thanks to further investments and administration support, mass transit in the city is now free for all riders.

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2023 CITY COUNCIL



9th Voter District
Michael J. Jones
 Michael.Jones@RVA.gov
 804.646.2779 (office)

Formulation of Richmond’s annual fiscal budget begins with the Mayor in collaboration with members of the Department of Budget and Strategic Planning team and city leadership. The Mayor’s proposed budget is presented to Richmond City Council, the body in charge of establishing each year’s official city budget. Richmond City Council then studies the content, develops applicable amendments, and adopts a balanced budget by the annual deadline of May 31.

Richmond is divided into nine voter districts. As a result, nine people are elected from individual Richmond Voting Districts to represent residents as members of Richmond City Council. These nine City Council members are responsible for creating and amending local laws, providing policy and government oversight, appointing members to boards and commissions, and approving the annual Richmond Government Budget.



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 804.646.5724 (office)



6th Voter District
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 804.646.7964 (office)



7th Voter District
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8th Voter District
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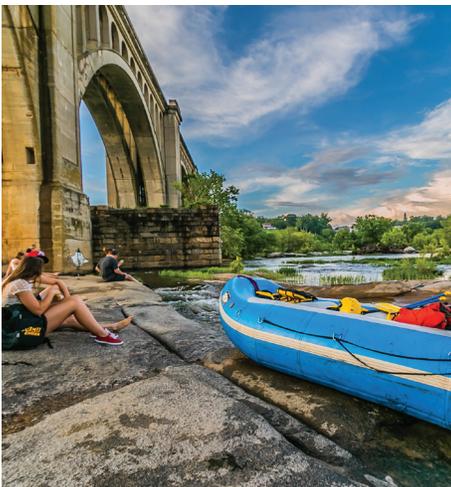




Our Founding

Richmond's history begins during the Colonial Era in 1607 when Captain Christopher Newport led English explorers to a land inhabited by the Powhatan Nation on the banks of what is now known as the James River. A trading post was established in 1637, and settlers flocked to the region during the construction of Fort Charles in 1645. Soon, the community grew into a bustling trading post for furs, hides, and tobacco.

Named after a London suburb with a view of the Thames River similar to the James, Richmond was officially founded in 1737 by Colonel William Byrd II. Alongside civil engineer William Mayo, Byrd established the town grid and sold plots of inherited lands on the north and south sides of the James. The home of Patrick Henry's "Liberty or Death" speech, Richmond replaced Williamsburg as the site of the state capitol in 1780. This was to accommodate western migration and to increase the distance from English attacks. Unfortunately, Richmond was still virtually destroyed during the Revolutionary War, but the town rebuilt itself to become incorporated as a city and was officially named Virginia's capital in 1782.



Our Present

Today, Richmond is home to an estimated 226,604 dynamic, creative, and hardworking residents who embrace our city's irrepressible spirit and authenticity. Our diversified employment base extends from chemical, plastics, and beverage manufacturing to banking, biotechnology, knowledge-based services, and high-tech fibers. Recognized as a 2022 Best Place to Live in the U.S. by U.S. News & World Report, Richmond is the center of it all. The calm of Virginia Beach, the majesty of the Blue Ridge Mountains, and the bustle of Washington, D.C., are each only a two-hour drive away.

Noted as a top destination in the world to explore by The New York Times, our city features a broad array of local attractions, including historical landmarks, world-class museums, a multimillion-dollar sports tourism industry, its own symphony, professional ballet, and opera, and a nationally recognized restaurant scene with several James Beard-nominated chefs. At 600 acres, Richmond also boasts one of the nation's largest river park systems, attracting more than two million visitors per year with the country's only urban Class IV rapids, fishing, mountain biking trails, and a thriving population of American bald eagles.

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Our Future

Being better tomorrow than we are today. That is what the City of Richmond works to achieve. Every day. Ours is a story of evolution, and the best tales have yet to be written. But the true beauty of our community is that we all are authors. This is how we're penning future chapters.



Richmond Real

In 2022, our city launched the initiative 'Richmond Real' as an economic platform that reflects our unique pulse, creativity, and momentum. We offer a dynamic environment and unshakeable foundation that bolsters the success of tens of thousands of small businesses and two Fortune 1000 companies. Thanks to the contributions of all our residents, Richmond has produced an economy with an 11.7% growth rate over the past decade. We are rich in culture and brimming with diverse thinkers and doers ready to advance the next great innovation. 'Richmond Real' is one more bold step we're taking in our economic evolution.



Transformative Projects

Weldon Cooper Center's Demographics Research Group projects that our city's population will grow 19.3% by 2050. We are doing everything to prepare for the surge – in terms of jobs, opportunity, and economic advancement. On tap is the reimagined **Diamond District**, a nearly 22-acre mixed-income, mixed-use urban village that includes a state-of-the-art baseball stadium, hotel, homes, apartments, office and retail space, a sprawling park, and ample parking. Construction is set to begin in 2023.

Boosted by this progress, in November 2022, the city issued an RFI for development teams to transform Richmond's City Center Innovation District ("**City Center**"). The vision for City Center is to redevelop 9.4 acres in downtown Richmond into a vibrant urban center designed for residents of all incomes. The site would be anchored by a hotel supporting the Greater Richmond Convention Center, along with commercial, educational, and residential space.



SPEED

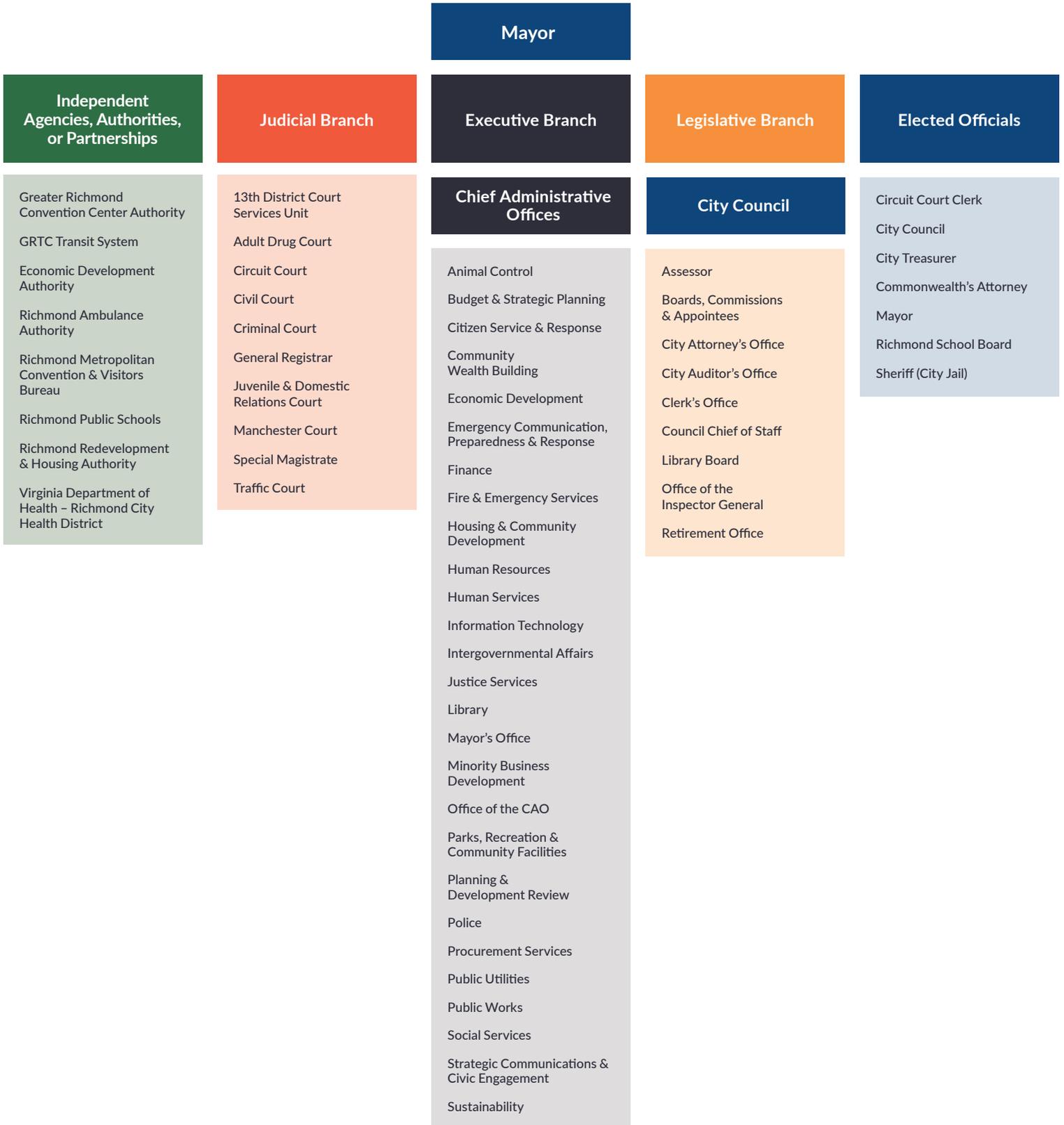
Richmond has devised a progressive plan, Strategic Plan for Equitable Economic Development (SPEED), to address long-standing inequities and ensure our city remains a magnet for attracting successful companies and retaining top talent. More specifically, the plan calls for prioritizing investment and job creation in neighborhoods that historically have not experienced comparable economic opportunities. Initiatives are designed to build a more equitable, inclusive, and sustainable economy for Richmond. Bold goals have been set through Fiscal Year 2026, including attracting \$3 billion in private investment, reducing the poverty rate by five percent, and awarding 2,500 postsecondary credentials to our residents.

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ORGANIZATION OF LOCAL GOVERNMENT

The City of Richmond | FY 2024



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Richmond City Council

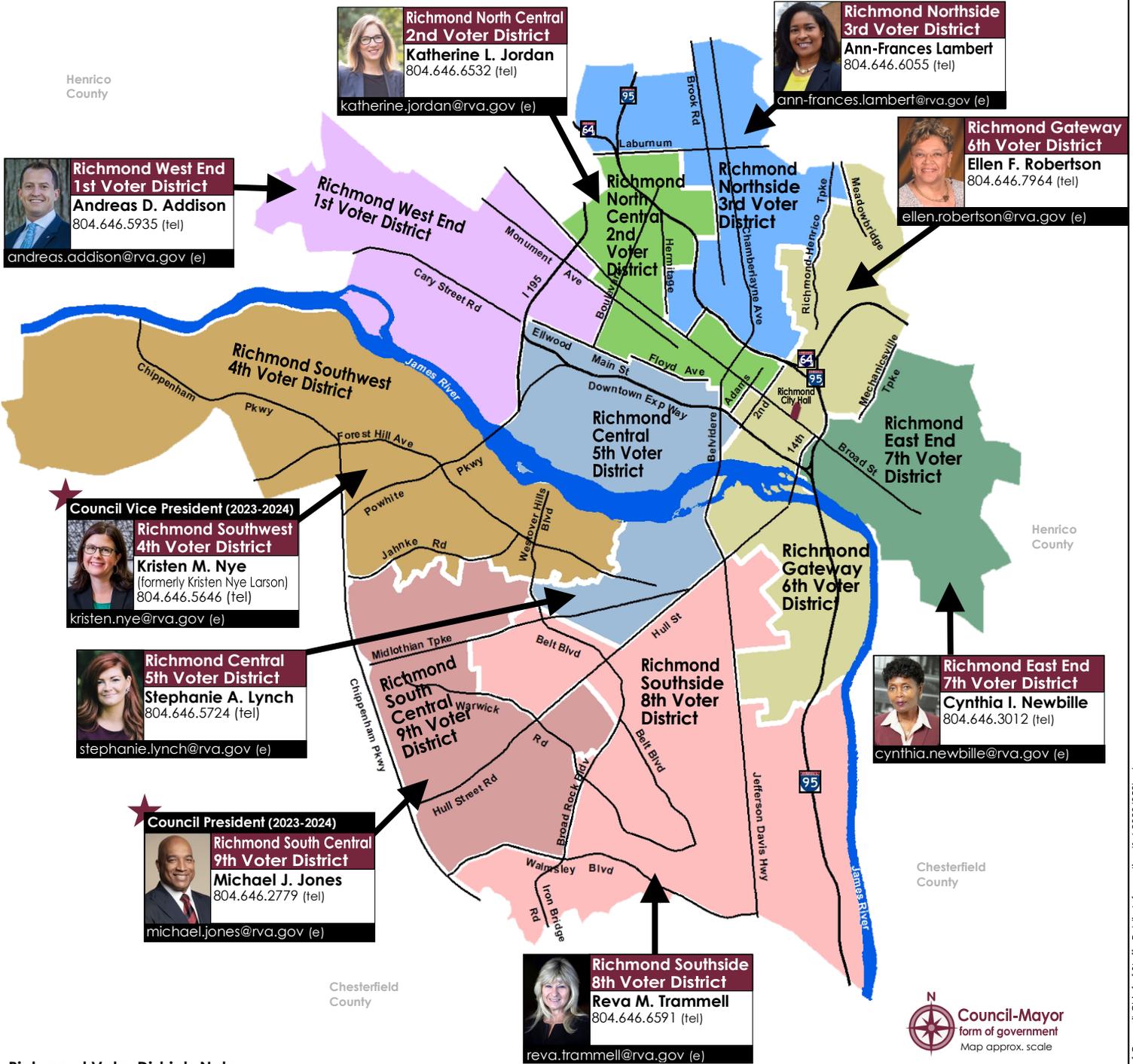
The Voice of the People

Richmond, Virginia

Richmond City Council
Richmond City Council Executive Offices
Richmond City Hall
900 E. Broad Street, Suite 305
Richmond, Virginia 23219 U.S.A.
804.646.2778 (tel); 646.5468 (fax)
rva.gov/richmond-city-council (website)
www.facebook.com/RichmondCityCouncilVirginiaUSA (fb)

2021-24 Richmond City Council (2023-2024)

Individual member contact information by Richmond Voter District



Richmond Voter Districts Notes

Richmond Voter Districts are used to elect members of Richmond City Council, Richmond Public Schools Board of Trustees, and a Mayor (each serving 4-yr. terms) and were reapportioned/redistricted by Council in 2022 due to decennial population changes per the U.S. Census, as will be reflected in 2024 elections. Present Council Term: January 4, 2021-December 31, 2024

Richmond City Council represents residents as the official governing legislative institution of Richmond, Virginia and is responsible for creating and amending local laws; providing government policy and oversight; levying local taxes; and, establishing an annual Richmond Government Budget.



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Economic and Demographic Factors

Included within this section is a compilation of select statistical data for the City of Richmond, Virginia. Please note that figures cited within this section reflect the most recent available data for each category as of March 2023.

Population

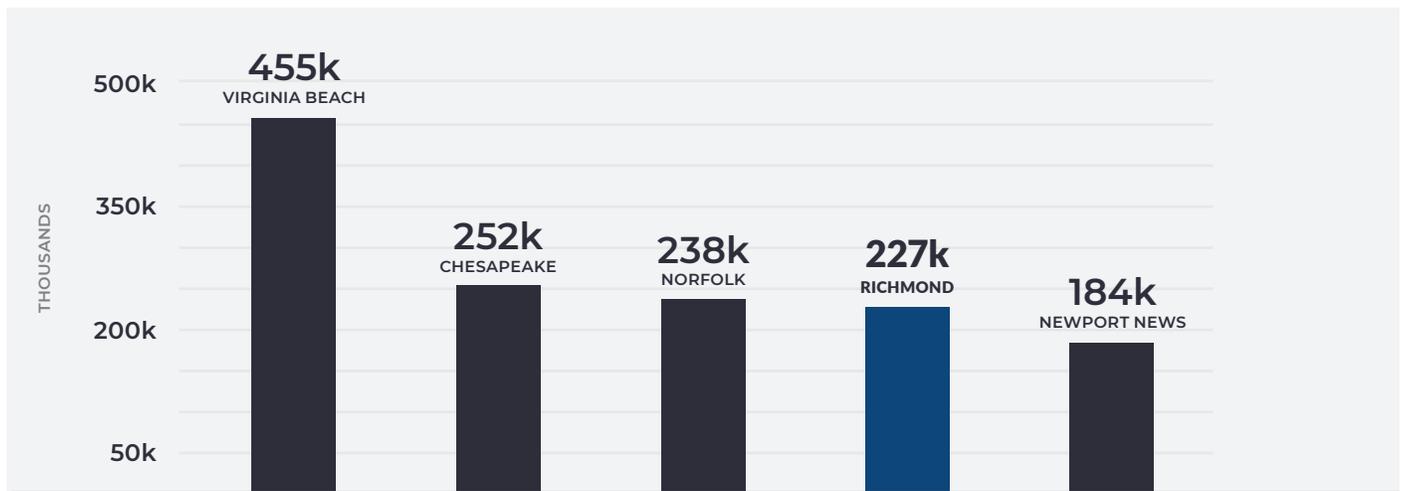
As reflected in Table 1, Richmond’s population has increased since 2000, adding an estimated 29,177 residents over a little more than two decades. Richmond is the fourth most populous city in Virginia, as shown in Graph 1.

Table 1: Population Trend Comparison

YEAR	RICHMOND CITY	VIRGINIA
1980	219,214	5,346,818
1990	202,798	6,189,317
2000	197,790	7,097,030
2010	204,214	8,001,024
2022	226,967	8,696,955

Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2022 Population Estimates. Retrieved February 3, 2023.

Graph 1: Five Most Populous Cities in Virginia



Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2022 Population Estimates. Retrieved February 3, 2023.

RICHMOND STATISTICAL INFORMATION

Age

The age distribution of the city's population as of 2021 is presented in Table 2. The three age groups with the largest total population counts include those between ages 25 and 29 (25,326), 30 and 34 (24,182), and 20 and 24 (18,678).

Table 2: Population by Age

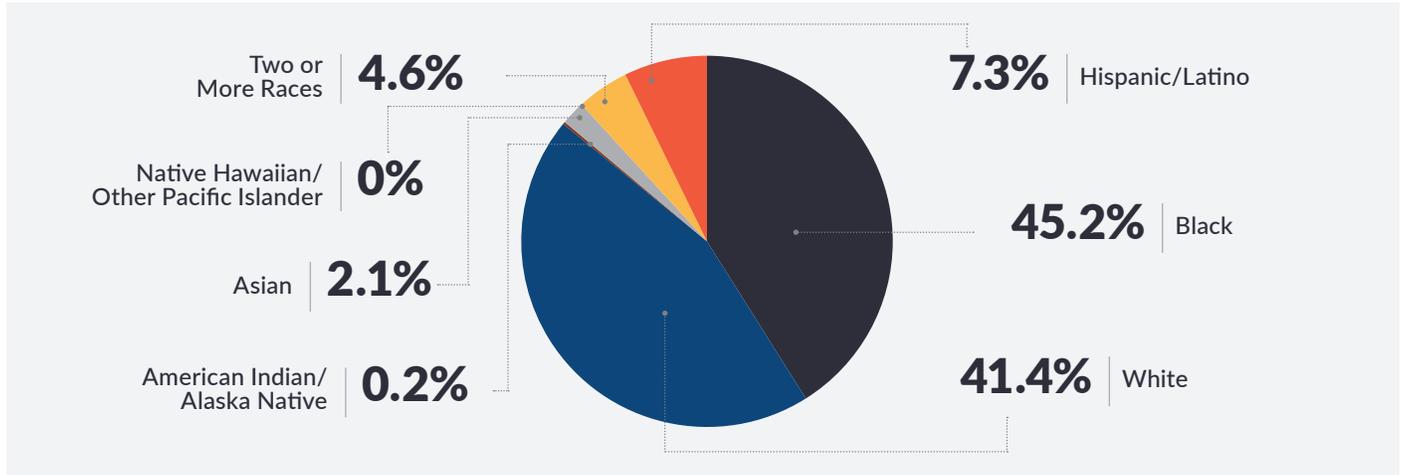
AGE	TOTAL	% TOTAL	MALE	% MALE	FEMALE	% FEMALE
Under 5 years	13,053	5.8%	6,738	6.3%	6,315	5.3%
5 to 9 years	10,892	4.8%	4,596	4.3%	6,296	5.2%
10 to 14 years	9,191	4.1%	5,012	4.7%	4,179	3.5%
15 to 19 years	12,718	5.6%	5,338	5.0%	7,380	6.1%
20 to 24 years	18,678	8.2%	8,685	8.2%	9,993	8.3%
25 to 29 years	25,326	11.2%	11,809	11.1%	13,517	11.3%
30 to 34 years	24,182	10.7%	11,885	11.2%	12,297	10.2%
35 to 39 years	17,504	7.7%	9,106	8.5%	8,398	7.0%
40 to 44 years	14,306	6.3%	7,647	7.2%	6,659	5.5%
45 to 49 years	9,771	4.3%	4,039	3.8%	5,732	4.8%
50 to 54 years	11,974	5.3%	5,670	5.3%	6,304	5.3%
55 to 59 years	12,567	5.5%	5,550	5.2%	7,017	5.8%
60 to 64 years	14,289	6.3%	6,768	6.4%	7,521	6.3%
65 to 69 years	11,482	5.1%	5,122	4.8%	6,360	5.3%
70 to 74 years	9,235	4.1%	4,388	4.1%	4,847	4.0%
75 to 79 years	4,716	2.1%	1,724	1.6%	2,992	2.5%
80 to 84 years	3,291	1.5%	1,700	1.6%	1,591	1.3%
85 years and over	3,429	1.5%	767	0.7%	2,662	2.2%

Source(s): U.S. Census Bureau, Age and Sex, 2021. Retrieved February 10, 2023.

Race

The racial distribution of the city's population as of 2021 is presented in Graph 2. The city has a slightly higher Black population, with roughly 45% of residents identifying as Black, and roughly 41% identifying as white.

Graph 2: Racial Distribution (by percentage)

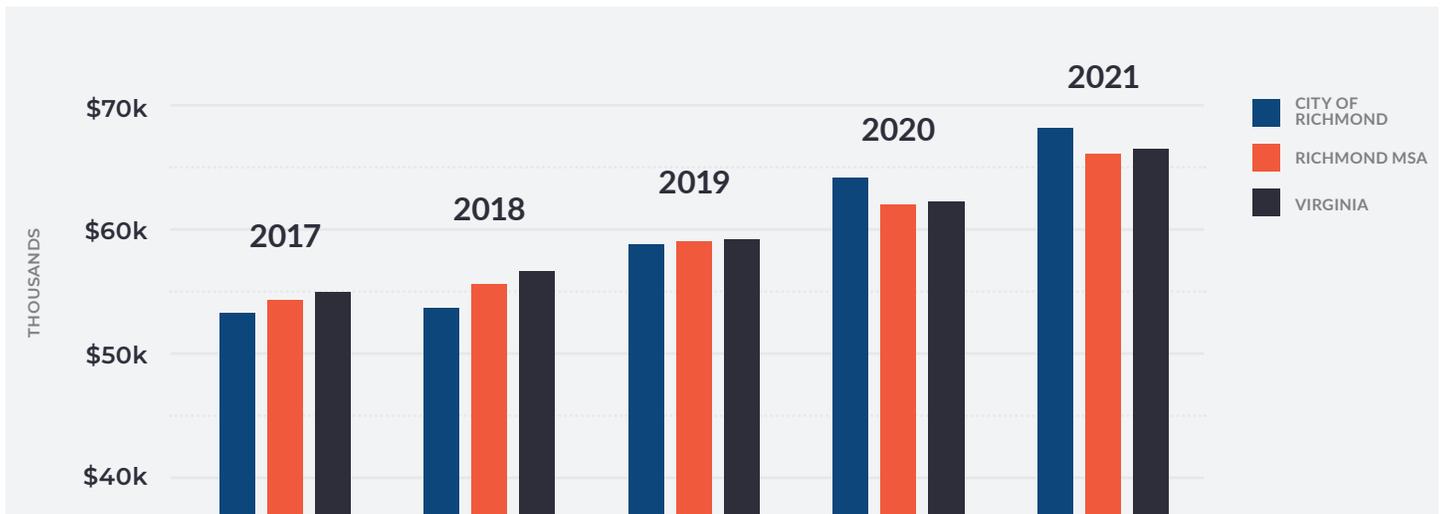


Source(s): U.S. Census Bureau, Race and Hispanic Origin, 2021. Retrieved February 3, 2023.

Income

An annual comparison of per capita personal income from 2017 to 2021 is presented in Graph 3. In 2021, per capita personal income for the City of Richmond was \$68,048, which is slightly higher than that of both the metropolitan area (\$65,834) and the state (\$66,305).

Graph 3: Per Capita Income (thousands of current dollars)

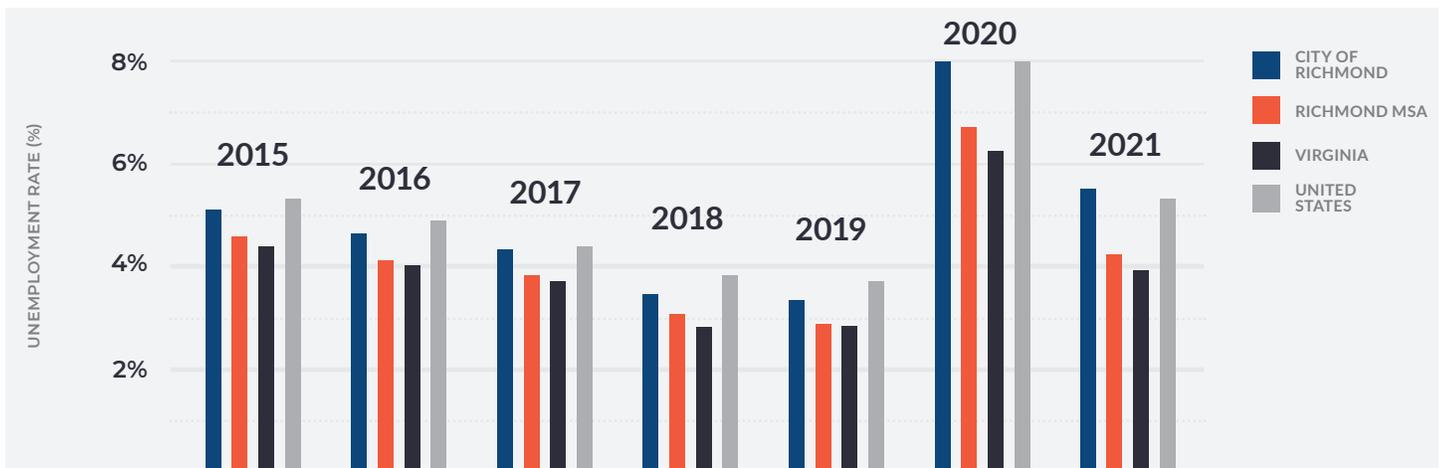


Source: U.S. Census Bureau of Economic Analysis, Interactive Data, Regional Economic Accounts. Retrieved February 3, 2023.

Unemployment

The annual average unemployment rates from 2015 to 2021 are illustrated in Graph 4 below. In 2021, the annual average unemployment rate for the City of Richmond was 5.5%, which was more than one point higher than both the regional average of 4.2% and the state average of 3.9%. It was slightly higher than the national average of 5.3%. The significant decrease in the unemployment rate from 2020 to 2021 can likely be attributed to economic recovery as we navigate through the COVID-19 pandemic.

Graph 4: Unemployment Rate by Percentage



Source: Virginia Labor Market Information, Current Local Area Unemployment Statistics, December 2022, www.virginalmi.com. Retrieved February 3, 2023.

Employers

In addition to federal, state, and local government employers, the city hosts a variety of industries. The top 25 employers are:

1. Virginia Commonwealth University
2. VCU Health System
3. City of Richmond
4. Richmond City Public Schools
5. U.S. Department of Veterans Affairs
6. HCA Virginia Health System
7. BB&T Corporation
8. MCV Physicians
9. Federal Reserve Bank of Richmond
10. University of Richmond
11. Dominion Resources
12. Philip Morris USA
13. Costar Realty Information Inc
14. Insight Global
15. Estes Express Lines
16. Virginia Department of Transportation
17. Sentara Health Management
18. Virginia Department of Health
19. Virginia Department of Motor Vehicles
20. Dominion Energy
21. Virginia Department of Taxation
22. Richmond Behavioral Health
23. Virginia State Corporation Commission
24. PAE Shared Services LLC
25. Overnite Transport Company

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 3rd Quarter (July, August, September) 2022. Retrieved February 3, 2023.

RICHMOND STATISTICAL INFORMATION

Education

Educational attainment is defined by the U.S. Census Bureau as the highest level of education completed by an individual. Educational attainment for Richmond residents as of 2021 is presented in Table 3.

Table 3: Educational Attainment, City of Richmond, 2021

	TOTAL	% TOTAL	MALE	% MALE	FEMALE	% FEMALE
Population 18 to 24 years	25,726		11,519		14,207	
Less than high school graduate	1,707	6.6%	1,201	10.4%	506	3.6%
High school graduate (includes equivalency)	5,968	23.2%	2,918	25.3%	3,050	21.5%
Some college or associate's degree	12,375	48.1%	4,751	41.2%	7,624	53.7%
Bachelor's degree or higher	5,676	22.1%	2,649	23.0%	3,027	21.3%

Population 25 years and over	162,072		76,175		85,897	
Less than 9th grade	8,281	5.1%	4,263	5.6%	4,018	4.7%
9th to 12th grade, no diploma	11,046	6.8%	4,935	6.5%	6,111	7.1%
High school graduate (includes equivalency)	33,737	20.8%	17,587	23.1%	16,150	18.8%
Some college, no degree	28,683	17.7%	12,751	16.7%	15,932	18.5%
Associate's degree	9,506	5.9%	4,980	6.5%	4,526	5.3%
Bachelor's degree	41,289	25.5%	18,070	23.7%	23,219	27.0%
Graduate or professional degree	29,530	18.2%	13,589	17.8%	15,941	18.6%
High school graduate or higher	142,745	88.1%	66,977	87.9%	75,768	88.2%
Bachelor's degree or higher	70,819	43.7%	31,659	41.6%	39,160	45.6%

Source: U.S. Census Bureau, Educational Attainment, 2021. Retrieved February 13, 2023.

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BUDGET DOCUMENT DIGEST

PURPOSE

A budget is a policy document that enables the City to plan for the future, measure the performance of services, and help the public to understand where revenues come from and how they are spent on services. The budget serves many purposes and addresses different needs including City residents, federal and state regulatory authorities, elected officials, other local governments, taxpayers, and staff.

THE BUDGET PROCESS

The City of Richmond presents an Annual Fiscal Plan that spans a single fiscal year; from July 1 to June 30. The policies that govern the budget process in the City of Richmond are derived from Chapter 6 (Budgets) of the City Charter as amended through 2006, as well as Code of Virginia Chapter 25 - Budgets, Audits, and Reports. The following is a summary of the City's budget process.

BUDGET FORMULATION

The annual budget process commences in the late summer/early fall, following the implementation of the current year's adopted budget, and continues through the adoption of the next Annual Fiscal Plan in May. Developing and structuring the budget calendar is the first pivotal step in the creation of the new annual budget. It establishes the timelines for the budget formulation process, including dates for submission of focus area initiatives, agency expenditure requests and revenue estimate submissions, budget work sessions, and public hearings that will lead to the final adoption of the budget.

The budget process is designed to incorporate a rigorous internal review of each department budget and to allocate resources across focus area initiatives and agency programs based on a thorough examination of program alternatives and justifications. Each initiative and program is reviewed by the budget staff, the Chief Administrative Officer, the Mayor, and the City Council.

On the date fixed by City Council, the Mayor submits a Proposed Annual Fiscal Plan, or amendments to the existing approved annual plan, for the fiscal year commencing July 1 to the City Council. The budget, delineated by fund, includes the proposed expenditures and the revenue sources needed to finance them.

Following the budget submission by the Mayor and public meetings held by City Council, the budget may be amended by Council within the limitations prescribed in the City Charter. The budget is then adopted by Council no later than May 31 and becomes effective on July 1. The Adopted Annual Fiscal Plan may also include technical changes made after the Mayor's presentation of the Proposed Budget to the City Council.

Appropriations set for the General, Public Schools, Internal Service Funds, and Enterprise Funds lapse at fiscal year-end, except appropriations that have been encumbered to account for certain expenditure commitments. Appropriations for Capital Project Funds and Special Revenue Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

BALANCED BUDGET REQUIREMENT

For FY 2024, the total of proposed expenditures shall not exceed the sum of estimated revenue plus carried forward fund balance. The same requirement applies to the budget adopted by City Council.

BASIS OF BUDGETING

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) and in accordance with legal mandates. Adopted budgets for Governmental Funds utilize the modified accrual basis of accounting under which revenue and related assets are recorded when measurable and available to finance operations during the year. Proprietary funds use the accrual basis of accounting, which recognizes revenue when earned and expenses when incurred. Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available.

BASIS OF ACCOUNTING

The City of Richmond uses either the accrual or the modified accrual basis of accounting, as appropriate for each fund type or activity, in accordance with GAAP.

In general, under the modified accrual basis of accounting, revenues are only considered available if the monies will be received within 60 days after the end of the accounting period and were due on or before the last day of the accounting period. Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this rule is principal and interest on general long-term debt, which is recorded when due.

Under the full accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when incurred, without regard to receipts or disbursements of cash. Unbilled accounts receivable are accrued when earned in the Proprietary Funds.

In applying the recognized accrual concept to revenues, the legal and contractual requirements of the individual programs are used as guidance. Certain revenue must be expended for a specific purpose, and others are unrestricted as to the purpose of the expenditure.

In most cases, the basis of accounting conforms to how the City prepares its budget. Exceptions are as follows:

- Compensated absences are recorded as earned by employees (GAAP), instead of being expended when paid (Budget);
- Principal payments on long-term debt within the Proprietary Funds reduce the amount of debt remaining on a GAAP basis, instead of being expended on a Budget basis; and
- Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

FUND STRUCTURE

The City's government functions and accounting system are organized, controlled, and operated on a fund basis. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objects. Each fund is considered a separate accounting entity, with operations accounted for in a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. The various funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

GOVERNMENTAL FUNDS

Governmental funds consist of the General Fund, Debt Service Fund, Capital Projects Fund, and Special Revenue Fund. Most government functions of the City are financed through these funds. The modified accrual basis of budgeting is used for all government funds.

Capital Projects Fund - The Capital Projects Fund accounts for financial resources to be used for the acquisition, construction or renovation of capital facilities, or other equipment, that ultimately become City fixed assets.

Debt Service Fund - The Debt Service Fund accounts for the payment of interest and principal on all governmental fund long-term debt, costs related to debt issuance, and other related financing costs.

General Fund - The General Fund is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues are primarily derived from real estate and personal property taxes. The remaining revenues include federal and state distributions, other local taxes, licenses, permits and fees, fines and forfeitures, and charges for goods and services (see Glossary of Terms for definition of Revenue terms).

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue Funds include, but are not limited to, federal reimbursements, grants, and donations.

PROPRIETARY FUNDS

Proprietary Funds consist of enterprise funds and internal service funds. These funds account for city activities that operate similarly to private sector businesses. Consequently, these funds measure net income, financial position, and changes in financial position. All assets, liabilities, equities, revenue, expenditures, and transfers related to the City's business and quasi-business activities are accounted for through proprietary funds. The accrual basis of accounting is used for all Proprietary Funds.

Enterprise Funds - These funds are used to account for the operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where periodic determination of revenue earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. (e.g., Department of Public Utilities).

Internal Service Funds - These funds are used for the financing of goods or services provided by one city department or agency to other departments, agencies, or governments, on a cost-reimbursement basis (e.g., Fleet Management).

FIDUCIARY FUNDS

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. The City's fiduciary funds include the Retirement System

FIDUCIARY FUNDS, CONT.

Trust Fund and Agency Funds which are custodial in nature and do not present results of operations or have a measurement focus.

POLICIES AND PRACTICES

Financial policies and practices promote financial integrity and are an important priority in the City of Richmond. The following financial policies, practices, and guidelines establish the framework for the City's overall financial planning and management. These broad policies set guidelines against which current budget performance can be measured and programs can be evaluated.

BALANCED BUDGET

The City's budget policies are based upon guidelines and restrictions established by the state Code, the City Charter and Code, and generally accepted accounting principles for governmental entities. These provisions set forth the City's fiscal year, tax year, taxation restrictions, as well as public hearings and advertising requirements. Included in these guidelines and restrictions is the requirement that the City must maintain a balanced budget. The budget is considered balanced if estimated revenues and resources meet planned expenditures.

The City prepares and approves an annual budget. Annually, the City must adopt and execute a budget for such funds as is required in the guidelines and restrictions discussed above. The budget controls the levy of taxes and the expenditure of money for all City purposes during the ensuing fiscal year.

REVENUE POLICIES AND PRACTICES

Multi-year revenue and expenditure forecasts for all City funds will be included as a part of the development of the budget. The City will attempt to maintain a stable but diversified revenue base as a means of sheltering it from fluctuations in the economy.

While revenue and expenditures are monitored continually, a report is compiled quarterly that depicts current year trends, receipts and explains any unanticipated revenue variances.

Fund Balance - The City does not intend to use General Fund equity (Rainy Day/Unassigned Fund Balance) to finance current operations. The City's General Fund equity balance has been built over the years to provide the City with sufficient working capital to enable it to finance unforeseen emergencies without borrowing.

Revenue or Tax Anticipation Notes - The City does not intend to issue revenue or tax anticipation notes to fund government operations. The City intends to manage cash in a fashion that will prevent any borrowing to meet working capital needs. Short-term borrowing for this purpose was eliminated with the advent of twice-per-year real estate billing in January 2011.

Bond Anticipation Notes - The City does not intend to issue Bond Anticipation Notes (BANS) for a period of longer than two years. If the City issues a bond anticipation note for a capital project, the BANS will be converted to a long-term bond or redeemed at its expiration.

Fees and Charges - All fees established by the City of Richmond for licenses, permits, fines, services, applications, and other miscellaneous charges shall be set out to recover all or a portion of the City's expense in providing the attendant service.

Restricted Revenue - Restricted revenue (such as Children's Services Act funds, Asset Forfeiture funds, or Reserve Fund for Permanent Public Improvements (RFPP)) will only be used for the purpose intended and in a fiscally responsible manner.

OPERATING BUDGET POLICIES AND PRACTICES

Unassigned (Undesignated) Fund Balance - The City strives to maintain a Rainy Day/Unassigned fund balance equal to at least 13.67 percent of the adopted General Fund appropriation. The purpose of this fund balance is to help mitigate current and future risks and to provide temporary funding to address unusual, unanticipated, and otherwise insurmountable hardship.

Reserve	Purpose	Goal
Rainy Day/Unassigned (Undesignated) General Fund Balance.	Practices of a well-managed government recommend the accumulation of unassigned fund to mitigate current and future risks and to provide for temporary funding of unforeseen emergency or catastrophic needs.	Post GASB 54 implementation, a Rainy Day/Unassigned fund balance of 13.67% will be maintained.

Revenue Collection - The City strives to achieve an overall real property tax collection and personal property tax collection rate of 97 percent. In addition, the City is enhancing its delinquent tax collections.

Structurally Balanced Budget - The City strives to achieve a structurally balanced budget in which one-time revenue and/or one-time expenditure savings will be used for non-recurring or one-time expenditures.

Revenue and Expenditure Projections - A five-year forecast is produced annually to improve financial planning and decision making.

Budget and Revenue Stabilization Contingency Reserve - The City strives to build and maintain a budget and revenue stabilization contingency reserved to be equal to three percent (3%) of the budgeted General Fund expenditure appropriation. The purpose of this reserve is to mitigate current and future risks of unforeseen or unavoidable events that might cause significant reductions in local and/or state revenue of at least one-half of one percent over the then-current fiscal year's budget.

CAPITAL BUDGET POLICIES AND PRACTICES

Capital Improvement Program Preparation - The five-year capital improvement program is developed annually in accordance with Section 6.19 of the Richmond City Charter. In addition to the guidance set forth by the City Charter, several guiding principles and best practices are used to develop and manage the Capital Improvement Program. These principles are utilized to promote capital infrastructure that supports the City's vision and priorities by establishing a five-year capital implementation program.

Pay-As-You-Go Capital Improvement Funding - The City will strive to fund a portion of capital improvements with sources of financing that do not increase the City's debt liability.

Debt Affordability - The level of General Fund supported debt is restricted by the following debt policy:

Debt Policy	Limitation	Status
Debt service, as a percent of the budget, will not exceed 10 percent.	10%	Met
Debt will not exceed 3.75 percent of total assessed values (real estate, personal property, and machinery & tools).	3.75%	Met

In addition, debt is also be limited by the following:

- To the extent the limitations above are not exceeded, General Obligation debt may be used for enterprise fund capital projects in lieu of revenue bonds with the additional limitations that: coverage must be maintained, and provisions of capitalized interest will be met as though the bond held parity with outstanding revenue bonds; and
- General Fund supported debt is issued for projects with an average life that is consistent with the term of the financing.

CASH MANAGEMENT AND INVESTMENT POLICIES AND PRACTICES

Cash Management and Investment - The City invests public funds in a manner that places the safety of the principal investment as the highest priority. Secondary to safety is the maintenance of liquidity of the investment and optimization of the rate of return. Funds invested are invested in accordance with the Code of Virginia, Investment of Public Funds Act, Chapter 45, Title 2.2, § 2.2-4500 - § 2.2-4518 and the Virginia Security for Public Deposits Act, Chapter 44, Title 2.2, § 2.2-4400 - § 2.2-4411.

INTER-FUND POLICIES AND PRACTICES

Inter-Fund Transfers and Reimbursements - The General Fund will be reimbursed annually by the Enterprise and Internal Service Funds for general and administrative services provided, such as self-insurance, accounting, personnel, and administration.

BUDGET DOCUMENT DIGEST

BUDGET CYCLE

Month	Activity
August	The Department of Budget and Strategic Planning (DBSP) continues the process of implementing Performance Based Budgeting with migration toward alignment between strategic priorities, performance, and resource allocation. DBSP assists departments with the enhancement of department missions, program goals, and relevant performance measures and assists with the departments' development of Strategic Action Plans. DBSP begins drafting CIP instructions and guidelines.
September	The DBSP issues instructions for the Multi-Year Forecast Process (expenditures and revenues). Departments are encouraged to submit information regarding regulatory requirements, legislative changes, demographic impacts and any other changes impacting revenues and expenditures over a five year period. The DBSP formulates preliminary guidelines for the upcoming Capital and operating budgets. CIP guidelines and instructions are finalized and issued to departments.
October	DBSP finalizes the budget guidelines and instructions for the operating budget instructions. DBSP prepares operating baseline budgets and begins preparing departmental submission forms and instructions. Multi-Year Forecast submissions are returned and reviewed.
October - November	CIP requests are submitted back to DBSP. DBSP issues operating budget guidelines and instructions to departments via a Budget Kickoff. Additionally, DBSP facilitates departmental training on the OpenGov budget submission system.
November - December	DBSP reviews CIP requests and meets with CIP project managers on their requests. DBSP formulates and finalizes CIP recommendations.
December	Departments submit operating budget requests back to DBSP. DBSP finalizes the capital budget recommendations and presents recommendations to the Executive Team for review and feedback. Multi-Year Forecast is completed and submitted to the Mayor and CAO for review. DBSP staff review department operating requests.
January	DBSP meets with departments on their operating budget requests. DBSP begins formulating preliminary operating budget recommendations and presents them to Executive Team for review and feedback. Work sessions are scheduled with the Mayor to discuss major issues and priorities for the upcoming budget. Multi-Year Forecast is presented to City Council.
February	Budget deliberations are held with the Executive Team to review balancing strategies and funding recommendations for both the operating and capital budgets. Final funding decisions are completed for both the operating and capital budgets and presented to the Mayor for review and feedback. Mayor makes final funding recommendations. Proposed operating and capital budget documents are drafted.
March - April	Proposed capital budget is presented to the City Planning Commission. The Mayor later presents the proposed operating and capital budgets to the City Council. DBSP distributes proposed budget documents to City Council. The City Council begins the facilitation of budget work sessions to review the Mayor's proposed budget.
April - May	Public hearings are held on the proposed budget. City Council introduces amendments to the budgets and adopts the General Fund, Capital, RPS, Special Fund, Enterprise Fund, and Internal Service Fund budgets. The City Council also adopts the Federal Funds budgets (CDBG, HOPWA, and ESG).
June - July	The DBSP completes final revisions and makes technical corrections and publishes the Adopted Budget documents. City departments and agencies initiate the implementation of services, programs, and projects in the first year of the adopted biennium.

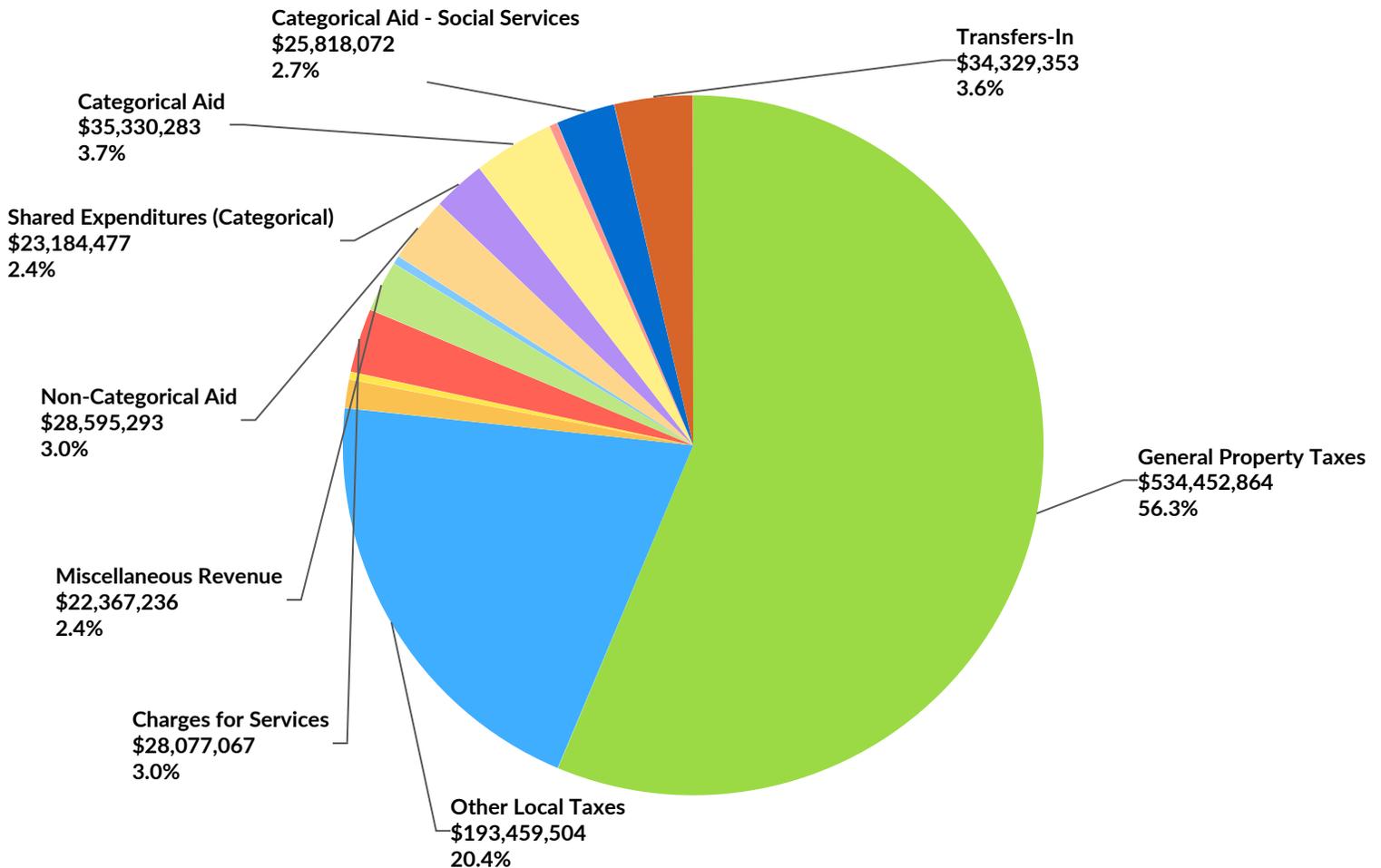
FINANCIAL SUMMARIES & DETAILS

FINANCIAL SUMMARIES & DETAILS

GENERAL FUND REVENUE FY 2024

Fiscal Year (FY) 2024 General Fund Revenues are projected to be \$948,923,789. The Proposed budget for FY 2024 does not include the use of the City's unassigned fund balance. FY 2024 General Fund Revenues are projected to increase by \$110,207,961 or 13.14% compared to the FY 2023 Adopted Budget of \$838,715,828.

TOTAL PROPOSED REVENUE \$948,923,789



Revenue Sources not visible:

- **Permits, Privilege Fees, and Regulatory Licenses:** \$12,552,108 (1.32%);
- **Recovered Costs:** \$3,769,105 (0.40%);
- **Payments in Lieu of Taxes:** \$3,611,525 (0.38%);
- **Revenue from Use of Money and Property:** \$3,362,060 (0.35%);
- **Fines & Forfeitures:** \$8,000 (0.001%); and
- **Other Federal Revenue:** \$6,842 (0.001%).

Note: Some figures throughout this section may not sum due to rounding.

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FINANCIAL SUMMARIES & DETAILS

General Fund Revenues: Summary by Category				
	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Revenue from Local Sources				
General Property Taxes				
Machinery & Tools Taxes	14,439,966	14,313,100	15,046,684	15,131,715
Penalties and Interest- Interest	3,737,440	3,048,885	3,709,010	3,814,449
Penalties and Interest- Penalty	3,697,010	3,251,117	2,449,995	3,034,834
Personal Property Taxes- Current	42,645,523	38,797,349	43,921,839	43,921,839
Personal Property Taxes- Delinquent	6,771,675	6,716,657	7,337,040	7,020,886
Real and Personal Public Service Corporation Property Taxes- Personal Property Current	8,914,594	9,018,445	9,045,184	9,144,891
Real and Personal Public Service Corporation Property Taxes- Personal Property Delinquent	(696,993)	875,062	577,750	568,553
Real and Personal Public Service Corporation Property Taxes- Real Property Current	1,978,610	1,910,415	2,159,511	2,325,740
Real Property Taxes- Current	312,576,212	362,532,323	376,849,967	438,464,783
Real Property Taxes- Delinquent	12,904,616	5,712,147	11,276,323	11,025,175
Total General Property Taxes	406,968,653	446,175,500	472,373,303	534,452,865
Other Local Taxes				
Admission Taxes	313,005	1,909,783	939,257	3,140,078
Bank Stock Taxes	11,649,226	4,278,305	9,006,718	11,000,000
Business Licenses Taxes	35,392,801	41,754,966	36,458,418	43,271,932
Cigarette Tax	3,087,283	2,579,507	3,212,009	2,453,318
Consumer Utility Taxes	17,124,935	17,898,426	17,940,725	18,251,358
Local Sales & Use Tax	33,165,952	44,689,387	40,299,142	49,373,533
Motor Vehicle Licenses	8,444,722	7,777,331	7,189,770	8,263,502
Other Local Taxes	1,313,444	411,833	1,105,628	325,000
Prepared Food Taxes	29,504,073	36,472,718	32,757,625	39,056,802
Prepared Food Taxes- School Facilities	7,514,839	9,289,790	8,343,535	9,947,969
Short-Term Rental Tax	95,085	99,631	100,032	109,867
Transient Lodging Taxes	5,082,521	8,130,205	6,809,609	8,266,145
Total Other Local Taxes	152,687,884	175,291,881	164,162,468	193,459,504
Permits, Privilege Fees, and Regulatory Licenses				
Animal Licenses	1,014	1,452	—	—
Permits and Other Licenses	12,798,359	15,875,088	13,294,618	12,552,108
Total Permits, Privilege Fees, and Regulatory Licenses	12,799,373	15,876,540	13,294,618	12,552,108
Fines & Forfeitures				
Fines & Forfeitures	6,289	9,497	8,000	8,000
Total Fines & Forfeitures	6,289	9,497	8,000	8,000
Revenue from Use of Money and Property				
Revenue from Use of Property	187,192	1,024,610	1,877,270	3,362,060
Total Revenue from Use of Money and Property	187,192	1,024,610	1,877,270	3,362,060

FINANCIAL SUMMARIES & DETAILS

General Fund Revenues: Summary by Category				
	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Charges for Services				
Charges for Finance	932,947	840,440	801,192	834,985
Charges for Fire and Rescue Services	126,403	82,804	240,000	215,000
Charges for Information Technology	146	(1,036)	4,000	2,000
Charges for Law Enforcement and Traffic Control	153,477	428,222	186,000	186,000
Charges for Library	1,806	5,625	4,000	2,000
Charges for Other Protection	115,846	117,985	125,000	125,000
Charges for Parks and Recreation	164,634	1,507,767	208,900	344,400
Charges for Planning and Community Development	24,567	2,507	9,000	4,000
Charges for Sanitation and Waste Removal	17,950,943	18,726,151	18,647,033	18,647,033
Court Costs	8,975,874	8,236,718	7,686,261	7,683,945
Other	36,691	32,358	9,515	32,704
Total Charges for Services	28,483,333	29,979,542	27,920,901	28,077,067
Miscellaneous Revenue				
Miscellaneous	1,403,999	3,411,645	1,262,721	1,155,579
Payments in Lieu of Taxes from Enterprise Activities	19,297,081	21,078,215	20,494,355	21,211,658
Total Miscellaneous Revenue	20,701,079	24,489,860	21,757,076	22,367,237
Recovered Costs				
Recovered Costs	4,679,324	3,735,520	4,155,322	3,769,105
Total Recovered Costs	4,679,324	3,735,520	4,155,322	3,769,105
Revenue from Local Sources Total	626,513,127	696,582,950	705,548,958	798,047,946
Revenue from the Commonwealth				
Non-Categorical Aid				
Auto Rental Tax	1,001,964	1,298,495	893,846	1,104,068
Communications Sales and Use Tax	12,616,557	11,017,266	14,440,680	10,411,316
Miscellaneous Non-Categorical Aid	2,749,642	2,227,179	240,000	240,000
Mobile Home Titling Taxes	5,235	—	9,807	7,850
Personal Property Tax Reimbursement	15,629,770	16,708,749	16,708,749	16,708,749
Rolling Stock Tax	—	135,074	139,639	123,311
Tax on Deeds	—	—	1,000,000	—
Total Non-Categorical Aid	32,003,168	31,386,763	33,432,721	28,595,294
Shared Expenditures (Categorical)				
State Shared Expenses- City Treasurer	140,403	138,664	155,346	155,346
State Shared Expenses- Commonwealth Attorney	3,410,147	3,278,104	3,787,058	3,787,058
State Shared Expenses- Finance	859,874	789,332	955,833	788,615
State Shared Expenses- General Registrar	—	193,214	103,458	103,458
State Shared Expenses- Sheriff	16,889,599	17,871,014	18,384,478	18,350,000
State Shared Expenses- Welfare and Social Services	—	—	—	—
Total Shared Expenditures (Categorical)	21,300,024	22,270,327	23,386,173	23,184,477

FINANCIAL SUMMARIES & DETAILS

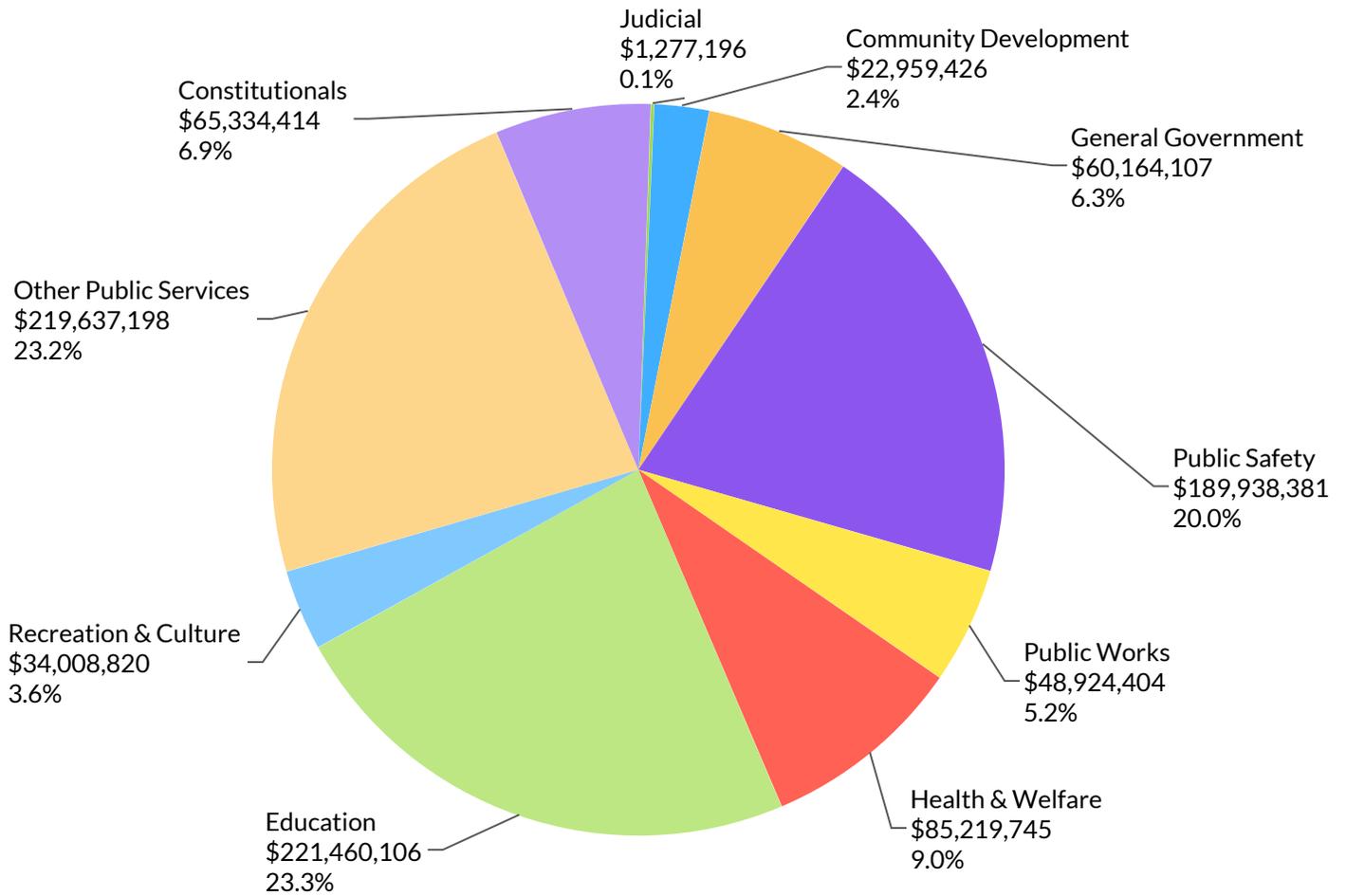
General Fund Revenues: Summary by Category				
	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Categorical Aid				
Education	–	–	–	–
Library	160,376	208,984	210,000	237,016
Public Safety	18,935,259	18,588,757	19,857,858	20,445,194
Public Works	–	–	–	–
Welfare and Social Services	13,572,086	13,267,418	14,648,073	14,648,073
Total Categorical Aid	32,667,721	32,065,159	34,715,931	35,330,283
PILOT (Payments in Lieu of Taxes)				
Service Charges	3,342,387	1,001,618	3,698,683	3,611,525
Total PILOT (Payments in Lieu of Taxes)	3,342,387	1,001,618	3,698,683	3,611,525
Revenue from the Commonwealth Total	89,313,299	86,723,867	95,233,508	90,721,579
Revenue from the Federal Government				
Other Federal Revenue	36,645,460	6,452,841	6,843	6,843
Total Non-Categorical Aid	36,645,460	6,452,841	6,843	6,843
Categorical Aid				
Social Services	21,728,715	20,822,706	25,224,120	25,818,068
Total Categorical Aid	21,728,715	20,822,706	25,224,120	25,818,068
Revenue from the Federal Government Total	58,374,175	27,275,546	25,230,963	25,824,911
Utilities				
Utilities	47,887	34,061	4,000	–
Total Utilities	47,887	34,061	4,000	–
Revenue from Utilities Total	47,887	34,061	4,000	–
Transfers-In				
Transfers-In	12,070,177	9,828,247	12,698,399	34,329,353
Total Transfers-In	12,070,177	9,828,247	12,698,399	34,329,353
Grand Total:	\$786,318,661	\$820,444,667	\$838,715,828	\$948,923,789

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FINANCIAL SUMMARIES & DETAILS

TOTAL PROPOSED GENERAL FUND EXPENDITURES



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FINANCIAL SUMMARIES & DETAILS

GENERAL FUND EXPENDITURES BY AGENCY

General Fund Expenditures: Summary by Agency				
Agency	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
General Government				
Budget and Strategic Planning	\$1,322,631	\$1,076,693	\$1,951,947	2,331,322
Chief Administrative Offices	586,055	1,010,494	931,751	3,370,604
Citizen Service & Response	2,005,957	2,585,591	2,148,595	2,300,572
City Assessor	4,002,488	3,875,151	4,475,246	4,817,328
City Attorney	3,745,330	4,017,341	4,772,392	5,771,166
City Auditor	1,775,658	2,132,528	2,212,151	2,145,951
City Clerk	910,609	965,499	1,196,919	1,251,090
City Council	1,405,578	1,487,215	1,565,340	2,034,693
Council Chief of Staff	963,251	846,307	1,568,280	1,466,007
Finance	8,698,806	14,378,068	12,841,153	14,710,068
Human Resources	3,979,425	4,624,411	5,233,235	10,636,587
Inspector General	584,340	617,214	902,509	1,009,462
Mayor's Office	1,156,434	1,031,258	1,297,271	1,502,352
Minority Business Development	802,718	1,013,216	962,824	1,008,527
Office of Intergovernmental Affairs	–	–	–	463,965
Office of Strategic Communications & Civic Engagement	–	6,418	885,179	2,700,936
Press Secretary	419,443	170,905	–	–
Procurement Services	1,556,462	1,687,101	1,748,524	2,643,472
Subtotal: General Government	\$33,915,184	\$41,525,410	\$44,693,316	\$60,164,102
Judicial				
13 th District Court Services Unit	194,723	194,239	239,289	212,872
Adult Drug Court	590,690	730,229	773,365	802,788
Juvenile & Domestic Relations Court	208,058	217,324	255,346	261,536
Subtotal: Judicial	\$993,472	\$1,141,792	\$1,268,000	\$1,277,196
Constitutionals				
Circuit Court	3,850,074	4,050,484	4,213,813	4,549,149
City Treasurer	220,701	232,668	330,265	360,184
Judiciary - Commonwealth Attorney*	6,858,329	7,367,282	7,931,439	8,601,406
General Registrar	3,572,772	3,232,514	4,043,400	4,724,677
Richmond Sheriff's Office	41,760,875	41,056,772	43,506,112	47,098,998
Subtotal: Constitutionals	\$56,262,751	\$55,939,720	\$60,025,029	\$65,334,414
Public Safety				
Animal Care & Control	2,103,191	2,300,293	2,171,982	2,604,737
Dept. of Emergency Communications	5,428,690	6,458,110	6,355,577	8,844,933
Fire & Emergency Management	90,222,860	55,866,614	61,473,988	66,115,571

FINANCIAL SUMMARIES & DETAILS

General Fund Expenditures: Summary by Agency				
Agency	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Richmond Police Department	95,084,676	90,169,373	109,246,739	112,373,140
Subtotal: Public Safety	\$192,839,417	\$154,794,390	\$179,248,286	\$189,938,381
Public Works				
Public Works	44,968,079	46,606,884	44,857,117	48,924,404
Subtotal: Public Works	\$44,968,079	\$46,606,884	\$44,857,117	\$48,924,404
Health & Welfare				
Human Services	2,448,832	2,031,524	2,189,294	4,921,377
Justice Services	8,275,638	8,720,110	10,614,497	11,584,082
Office of Community Wealth Building	1,931,599	1,889,884	4,116,616	4,607,029
Richmond City Health District	4,563,490	4,633,490	4,633,490	4,633,490
Social Services	52,937,111	47,012,022	55,070,861	59,473,767
Subtotal: Health & Welfare	\$70,156,670	\$64,287,029	\$76,624,758	\$85,219,745
Education				
Education	181,694,074	187,142,096	200,307,625	221,460,106
Subtotal: Education	\$181,694,074	\$187,142,096	\$200,307,625	\$221,460,106
Recreation & Cultural				
Parks, Rec., & Community Facilities	18,060,951	21,683,625	22,233,290	25,638,695
Richmond Public Libraries	5,624,142	6,370,162	6,863,984	8,370,125
Subtotal: Recreation & Cultural	\$23,685,093	\$28,053,788	\$29,097,274	\$34,008,820
Community Development				
Economic Development (formerly Economic & Community Development)	2,381,838	3,847,125	3,653,687	3,460,861
Housing & Community Development	1,312,551	1,216,834	1,770,779	1,795,201
Office of Sustainability	–	–	618,088	977,880
Planning & Development Review	10,797,272	10,753,523	13,183,976	16,725,484
Subtotal: Community Development	\$14,491,661	\$15,817,482	\$19,226,530	\$22,959,426
Other Public Services				
Non-Departmental	84,083,428	97,628,837	78,160,525	89,105,253
General Fund transfer to Debt Service	75,569,824	83,196,720	105,207,356	130,531,945
Streets Capital Projects	–	507	–	–
Traffic Control Capital Projects	–	2,634	–	–
Richmond Retirement	–	756	–	–
Department Of Information Technology	1	1,085	–	–
Risk Management	999	6,451	–	–
Default	(73,894)	220,130	–	–
Subtotal: Other Public Services	\$159,580,358	\$181,057,120	\$183,367,881	\$219,637,198
Total General Fund Expenditures	\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789

*Judiciary - Commonwealth Attorney includes the following Courts: Civil, Commonwealth Attorney, Criminal Manchester, Special Magistrate, and Traffic

FINANCIAL SUMMARIES & DETAILS

ESTIMATED EXPENDITURE DETAIL BY FUND TYPE (ALL FUNDS)

Detailed Expenditures by Fund Type				
Fund Type	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
General Fund				
	778,586,758	776,365,713	838,715,828	948,923,789
Total: General Fund	\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789
Special Fund				
	85,906,192	94,407,195	115,621,657	162,613,061
Total: Special Fund	\$85,906,192	\$94,407,195	\$115,621,657	\$162,613,061
Enterprise Fund				
Cemeteries	2,464,156	2,081,521	1,951,023	2,108,777
Department of Public Utilities	306,496,880	355,207,482	401,274,860	457,562,655
Parking Management	11,622,767	10,517,292	17,000,000	17,000,000
Total: Enterprise Fund	\$320,583,803	\$367,806,295	\$420,225,883	\$476,671,432
Internal Service Fund				
Fleet Management	8,738,899	16,461,217	19,954,575	19,954,575
Information Technology	22,337,855	26,315,057	28,903,008	31,128,319
Radio Shop	869,764	911,613	2,816,230	3,782,751
Risk Management	19,430,712	19,799,896	19,156,482	20,055,803
Total: Internal Service Fund	\$51,377,230	\$63,487,783	\$70,830,295	\$74,921,448
Capital Improvement Program Fund				
	215,905,491	281,089,049	315,587,293	699,431,305
Total: Capital Improvement Program Fund	\$215,905,491	\$281,089,049	\$315,587,293	\$699,431,305
Debt Service Fund				
	81,767,994	87,964,153	91,089,767	92,877,754
Total: Debt Service Fund	\$81,767,994	\$87,964,153	\$91,089,767	\$92,877,754
Richmond Public Schools				
	415,507,445	452,316,244	450,481,773	547,474,228
Total: Richmond Public Schools	\$415,507,445	\$452,316,244	\$450,481,773	\$547,474,228

FINANCIAL SUMMARIES & DETAILS

ESTIMATED REVENUES BY FUND TYPE (ALL FUNDS)

The following table presents revenue by fund type and compares these figures with the revenue estimates and the actual revenues.

Estimated Revenue Resources Summarized by Fund				
Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
General Fund	\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789
Capital Improvement Program	215,905,491	281,089,049	315,587,293	699,431,305
Special Revenue Funds	85,906,192	94,407,195	115,621,657	162,613,061
Enterprise Funds	359,967,873	431,914,419	444,591,951	476,671,432
Internal Service Funds	61,534,173	69,978,348	70,830,295	74,921,447
Debt Service Fund*	82,051,247	88,979,970	91,089,767	92,877,754
Richmond Public Schools*	415,507,445	452,316,244	450,481,773	547,474,228

*FY 2024 revenue estimates include the General Fund contributions for Richmond Public Schools of \$221 million, the City's Debt Service Fund of \$93 million, and the Capital Improvement Program of \$39 million.

FINANCIAL SUMMARIES & DETAILS

ESTIMATED EXPENDITURES BY FUND TYPE (ALL FUNDS)

The following table presents expenditures by fund type and compares these figures with expenditure estimates and the actual expenditures.

Estimated Expenditure Summarized by Fund				
Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
General Fund	778,586,758	776,365,713	838,715,828	948,923,789
Capital Improvement Program	215,905,491	281,089,049	315,587,293	699,431,305
Special Revenue Funds	85,906,192	94,407,195	115,621,657	162,613,061
Enterprise Funds	320,583,803	367,806,295	420,225,881	476,671,432
Internal Service Funds	51,377,231	63,487,785	70,830,295	74,921,448
Debt Service Fund*	81,767,994	87,964,153	91,089,767	92,877,754
Richmond Public Schools*	415,507,445	452,316,244	450,481,773	547,474,228

*Debt Service Fund and Richmond Public Schools includes General Fund contributions.

FINANCIAL SUMMARIES & DETAILS

SUMMARY OF REVENUE, APPROPRIATIONS, & FUND BALANCE

Summary of General Fund Ending Balances		
	Adopted FY 2022	Actuals FY 2022
Estimated Beginning Fund Balance*	\$162,170,205	\$162,170,205
Total General Fund Revenue	753,424,931	810,616,422
LESS:		
General Fund Appropriations	(663,693,546)	(671,328,215)
Appropriation to Increase Fund Balance	n/a	n/a
Excess of Revenues Over Expenditures	89,731,385	139,288,207
Other Financing Sources (Uses)	(89,731,385)	(95,209,251)
Excess of Revenues & Other Financing Sources Over Expenditures and Other Financing Uses	—	44,078,956
Estimated Ending Fund Balance*	\$162,170,205	\$206,249,161

**Fund Balance totals are reported in the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022 (page 86).*

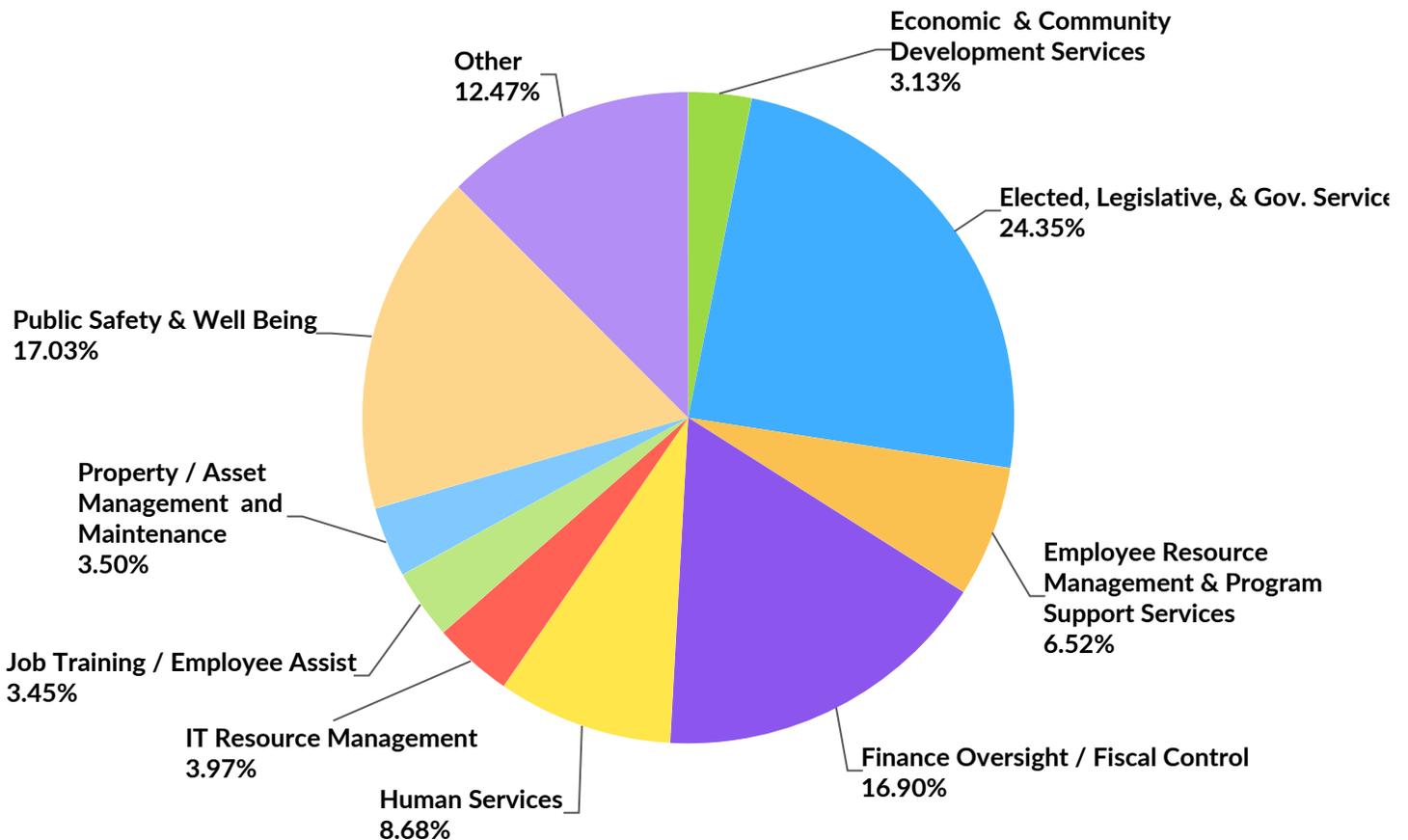
FINANCIAL SUMMARIES & DETAILS

CITYWIDE SERVICE LEVEL BUDGETING

A service is defined as a specific work function or combination of activities that is performed in support of a department, program, or organizational unit. Service level budgets align the services citizens expect with what the City can afford. Service level budgeting begins with the documentation of each department's services and mandates, and is then used as part of the outcome-based budgeting process. The best way to achieve the City's strategic priorities for the long term is to align services with strategy and then make the appropriate funding decisions.

In April of 2011, the City of Richmond conducted a Citywide Services Inventory in which all city departments identified the services they provide and indicated the federal, state, or local mandates with which the services were in compliance. Each year during the budget development process, the Department of Budget & Strategic Planning has required departments to submit their budget requests based on that list of Citywide Services. Additionally, departments must also prioritize critical services related to compliance / legal mandate, Mayoral and City Council priorities, and resident benefit. The Citywide Services List consists of approximately 200 services. Each service has been placed in a Service Category. The chart and table below depict the adopted budget allocations and major expenditure percentages by Service Category.

FY 2024 GENERAL FUND SERVICES BY CATEGORY



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FINANCIAL SUMMARIES & DETAILS

General Fund Expenditures: Summary by Service Category		
Citywide Service Categories	FY 2023 Adopted	FY 2024 Proposed
Arts & Culture	2,334,697	2,681,858
Customer Service	9,208,094	10,993,893
Economic & Community Development Services	17,639,276	22,056,553
Education Support Services	207,187,810	228,814,380
Elected, Legal, & Government Services	6,849,249	8,174,063
Emergency Preparedness	7,140,844	9,577,679
Emp Research Management & Program Support Services	39,545,834	57,285,717
Financial Oversight/ Fiscal Control	134,968,924	161,842,060
Human Services	73,658,714	80,930,214
Information Technology Resource Management	30,683,680	35,138,514
Jails and Detention Facilities	22,592,586	24,451,838
Job Training / Employee Assist	10,337,245	11,054,143
Judicial Services	12,198,782	12,904,412
Land Quality	14,366,336	15,727,550
Land, Property & Records Management	13,859,361	14,685,290
Legal Services	4,945,991	6,050,817
Miscellaneous Public Services	12,265,086	12,873,500
Natural Disasters	128,286	139,305
Organizational Performance & Development Services	3,301,963	3,373,220
Park, Field, Recreation Center and Sites	11,995,153	14,566,925
Property / Asset Management and Maintenance	29,975,863	33,646,719
Public Information and Community Outreach	3,466,989	4,989,874
Public Safety & Well Being	154,121,544	160,537,433
Records Management	1,567,245	1,688,452
Transportation	14,376,274	14,739,378
TOTAL	\$838,715,828	\$948,923,789

FINANCIAL SUMMARIES & DETAILS

Special Fund Expenditures: Summary by Service Category		
Citywide Service Categories	FY 2023 Adopted	FY 2024 Proposed
Arts and Culture	125,000	–
Customer Service	273,297	139,750
Economic and Community Development Services	939,414	4,475,558
Education Support Services	171,750	12,500
Elected, Legislative, & Governmental Services	411,869	261,869
Emergency Preparedness	4,471,330	6,055,507
Employee Resource Management and Program Support Services	253,000	3,466,804
Financial Oversight/ Fiscal Control	12,516,175	39,824,997
Human Services	28,226,346	30,202,764
Information Technology Resource Management	1,770,000	5,200,000
Jails and Detention Facilities	2,987,000	2,055,000
Job Training / Employee Assist	1,450,000	635,000
Judicial Services	3,295,957	5,430,408
Land, Property & Records Management	16,723,723	1,363,000
Legal Services	443,435	696,435
Natural Disasters	1,148,923	2,010,230
Park, Field, Recreation Center and Sites	200,212	2,075,000
Property/Asset Management and Maintenance	700,000	100,000
Public Info and Community Outreach	137,500	245,470
Public Safety & Well Being	3,215,284	7,099,497
Transportation	36,161,442	51,263,272
TOTAL	\$115,621,657	\$162,613,061

FINANCIAL SUMMARIES & DETAILS

CAPITAL IMPROVEMENT PROGRAM: SUMMARY BY SERVICE CATEGORY

Citywide Service	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Arts & Culture	556,396	150,000	250,000
Economic & Community Development Services	—	—	—
Information Technology Resource Management	—	—	—
Jails and Detention Facilities	—	—	—
Land, Property & Records Management	—	—	—
Parks, Fields, Recreation Centers and Sites	4,050,000	—	13,000,000
Property/Asset Management and Maintenance	13,742,335	40,968,036	283,018,247
Public Safety & Well Being	10,937,500	—	—
Transportation	33,919,650	57,384,257	70,852,058
TOTAL	\$63,205,881	\$98,502,293	\$367,120,305

*Capital Improvement projects under the Department of Public Utilities are not included in this table which is General Fund only.

CIP OVERALL IMPACT ON OPERATING BUDGETS

CIP Project Name	Operational Impact
Generalized Capital Maintenance	Major improvements to existing facilities will reduce maintenance costs by providing newer and updated facilities and equipment
Federal, State, and Regional Transportation	Federal, State, and Regional funding completing major Transportation projects will result in operational cost efficiencies
General Obligation Bond Transportation	The resurfacing and restoration of older streets, along with the installation of cost effective street lighting, will result in operational cost efficiencies
Capital Education Program	Performing needed repairs will result in lower maintenance costs
Capital Investment Program	Replacement project will lower the long term maintenance costs of the city; however, new construction of new assets may increase operations for staff needs and utilities
Fleet Replacement Program	The replacement of older equipment will result in operational cost efficiencies

Bond Credit Rating

Bond or credit ratings are unbiased assessments of an issuer's general creditworthiness based on pertinent risk indicators. The ability and willingness of an issuer to timely and fully repay the principal and interest of its debt obligations is what determines how highly rated long-term general obligations are. The financial position of the issuer, the issuer's existing and projected debt loads, financial management, and the state of the economy all play a significant role in determining a municipality's credit rating. When determining a price or willingness to hold an investment, an investor frequently places a lot of weight on a bond's credit rating. Standard and Poor's, Fitch Ratings, and Moody's Investors Service, the three major credit rating organizations in the United States, each apply their own.

General Obligation Bond Credit Rating

Moody's Investor's Service	Aa1
Standard and Poor Rating Group	AA+
Fitch Ratings Ltd	AA+

Utility Revenue Bond Credit Rating

Moody's Investor's Service	Aa1
Standard and Poor Rating Group	AA+
Fitch Ratings Ltd	AA+

FINANCIAL SUMMARIES & DETAILS

YEARLY MATURITY OF LONG-TERM DEBT

Fiscal Year	General Obligation Bonds*			Utility Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2024	64,264,469	29,913,583	94,178,052	31,460,294	30,257,134	61,717,428
2025	55,739,469	27,333,782	83,073,251	36,894,788	29,130,037	66,024,825
2026	53,244,469	24,807,681	78,052,150	37,934,870	27,739,535	65,674,405
2027	52,294,469	22,306,822	74,601,291	38,960,554	26,288,752	65,249,306
2028	52,184,469	19,835,966	72,020,435	39,591,855	24,784,158	64,376,013
2029	54,264,469	17,341,825	71,606,294	40,853,033	23,250,255	64,103,288
2030	68,299,469	14,412,127	82,711,596	42,042,955	21,634,168	63,677,123
2031	49,749,469	11,941,961	61,691,430	42,932,955	19,941,843	62,874,798
2032	51,519,469	9,988,739	61,508,208	43,790,671	18,161,424	61,952,095
2033	50,683,219	8,290,251	58,973,470	45,652,955	16,288,283	61,941,238
2034	33,888,219	6,431,045	40,319,264	41,932,955	14,317,744	56,250,699
2035	34,673,219	5,402,543	40,075,762	38,581,956	12,534,248	51,116,204
2036	29,393,219	4,440,268	33,833,487	34,601,292	10,880,755	45,482,047
2037	30,353,219	3,491,893	33,845,112	31,221,292	9,530,384	40,751,676
2038	31,256,609	2,555,417	33,812,026	28,536,292	8,316,370	36,852,662
2039	21,735,000	1,696,537	23,431,537	28,606,292	7,211,006	35,817,298
2040	22,355,000	1,068,020	23,423,020	28,716,292	6,104,093	34,820,385
2041	14,520,000	532,925	15,052,925	24,898,146	5,037,498	29,935,644
2042	3,985,000	159,400	4,144,400	23,820,000	4,161,447	27,981,447
2043				21,980,000	3,326,458	25,306,458
2044				13,225,000	2,542,050	15,767,050
2045				13,695,000	2,066,750	15,761,750
2046				14,200,000	1,574,200	15,774,200
2047				5,925,000	1,006,200	6,931,200
2048				6,160,000	769,200	6,929,200
2049				6,405,000	522,800	6,927,800
2050				6,665,000	266,600	6,931,600
Total	774,402,925	211,950,785	986,353,710	769,284,447	327,643,394	1,096,927,841

*Of the \$774.4 million of outstanding General Obligation Bonds, \$726.6 million is paid from the General Fund and \$47.8 million is paid from the Utility, Parking, and Cemeteries Enterprise Funds.

FINANCIAL SUMMARIES & DETAILS

YEARLY MATURITY OF LONG-TERM DEBT (CONTINUED)

Fiscal Year	Short Term Notes/Lines of Credit			HUD Section 108 Notes		
	Principal	Interest	Total	Principal	Interest	Total
2024	2,660,000	1,017,737	3,677,737	711,000	260,821	971,821
2025	25,790,000	989,120	26,779,120	725,000	240,773	965,773
2026	2,193,000	56,176	2,249,176	740,000	219,783	959,783
2027	1,147,000	18,298	1,165,298	751,000	197,523	948,523
2028	587,000	5,800	592,800	760,000	174,251	934,251
2029				771,000	150,108	921,108
2030				780,000	124,795	904,795
2031				790,000	98,185	888,185
2032				801,000	70,488	871,488
2033				815,000	41,946	856,946
2034				130,000	25,248	155,248
2035				131,000	20,798	151,798
2036				130,000	16,283	146,283
2037				130,000	11,720	141,720
2038				131,000	7,074	138,074
2039				130,000	2,363	132,363
Total	32,377,000	2,087,131	34,464,131	8,426,000	1,662,159	10,088,159

FINANCIAL SUMMARIES & DETAILS

YEARLY MATURITY OF LONG-TERM DEBT (CONTINUED)

<u>Grand Total</u>		
Principal	Interest	Total
99,095,763	61,449,275	160,545,038
119,149,257	57,693,712	176,842,969
94,112,339	52,823,175	146,935,514
93,153,023	48,811,395	141,964,418
93,123,324	44,800,175	137,923,499
95,888,502	40,742,188	136,630,690
111,122,424	36,171,090	147,293,514
93,472,424	31,981,989	125,454,413
96,111,140	28,220,651	124,331,791
97,151,174	24,620,480	121,771,654
75,951,174	20,774,037	96,725,211
73,386,175	17,957,589	91,343,764
64,124,511	15,337,306	79,461,817
61,704,511	13,033,997	74,738,508
59,923,901	10,878,861	70,802,762
50,471,292	8,909,906	59,381,198
51,071,292	7,172,113	58,243,405
39,418,146	5,570,423	44,988,569
27,805,000	4,320,847	32,125,847
21,980,000	3,326,458	25,306,458
13,225,000	2,542,050	15,767,050
13,695,000	2,066,750	15,761,750
14,200,000	1,574,200	15,774,200
5,925,000	1,006,200	6,931,200
6,160,000	769,200	6,929,200
6,405,000	522,800	6,927,800
6,665,000	266,600	6,931,600
1,584,490,372	543,343,469	2,127,833,841

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GENERAL FUND FIVE-YEAR FORECAST

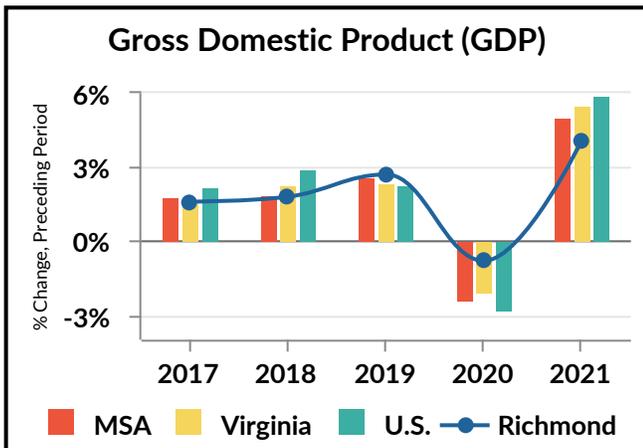
The City of Richmond prepares a five-year financial forecast annually, that provides the necessary information for policy and decision-makers. The five-year forecast evaluates and examines current economic and fiscal conditions, in addition to highlighting important trends at the national, state, and local levels. Development of the City's financial forecast is comprised of three primary components: economic indicators, historical data, and statistical analysis. This multi-faceted approach allows for a comprehensive review of the variables impacting the financial outlook of the City. Understanding and recognizing the effect these indicators have on the incoming revenue streams is critical for developing an accurate five-year forecast; in addition to accounting for the Commonwealth's revenue forecast and budget.

Furthermore, inter-departmental collaboration and direct communication with department managers and analysts on a regular basis provides accurately priced-in anomalies or other major one-time revenues that would otherwise not be apparent from strictly analyzing data and figures. This approach balances economic indicators, data trends, and account activity. The result is a regularly updated forecast that encompasses multiple data sources, promoting the City's ability to anticipate changes in local economic conditions that will affect future revenues.

As new data is released, revisions to the estimates and forecast may occur. When possible, data at the local level are compared between three groups: the City of Richmond; the surrounding counties of Chesterfield, Hanover, and Henrico; and the Richmond Metropolitan Statistical Area (MSA). Refinements are made through the spring, including the Mayor's presentation of the proposed budget, until the budget is adopted by City Council.

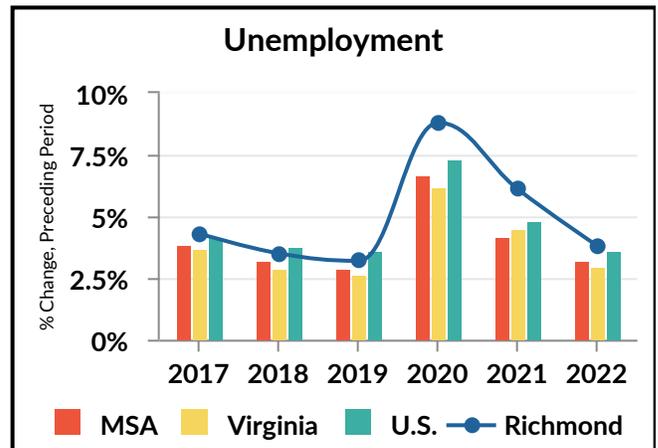
Note: Some figures throughout this section may not sum due to rounding. Percent change and growth rates referenced are calculated based on the actual (not rounded) amount, which may be found in the General Fund Revenue Summary section.

ECONOMIC INDICATORS



Source: U.S. Bureau of Economic Analysis, Seasonally Adjusted, Quarterly

Gross domestic product (GDP) is the value of the goods and services produced by the economy less the value of the goods and services used up in production. In 2021, the City of Richmond's GDP reached \$21,556,561, representing a 4.1 percent increase from the previous year. More encouragement is observed in the five-year annualized growth rate, 1.9 percent indicating long-term sustained economic growth.



Source: U.S. Bureau of Labor Statistics; Virginia Works (LAUS)

The unemployment rate beholds an inverse relationship with the economy. Falling when the economy is strong, and increasing when the economy is trending down. Following the COVID-19 pandemic in 2020, the high rates of unemployment have subsided and returned to previous year rates.

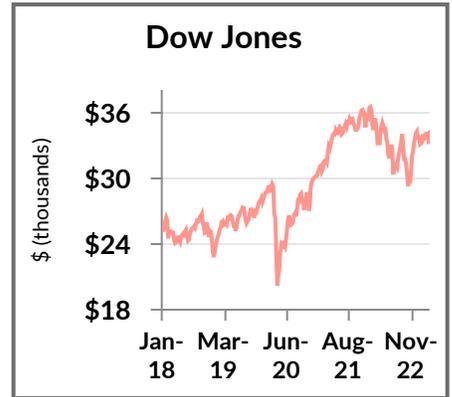
GENERAL FUND REVENUE DESCRIPTIONS & TRENDS



Source: S&P Dow Jones Indices LLC, S&P 500

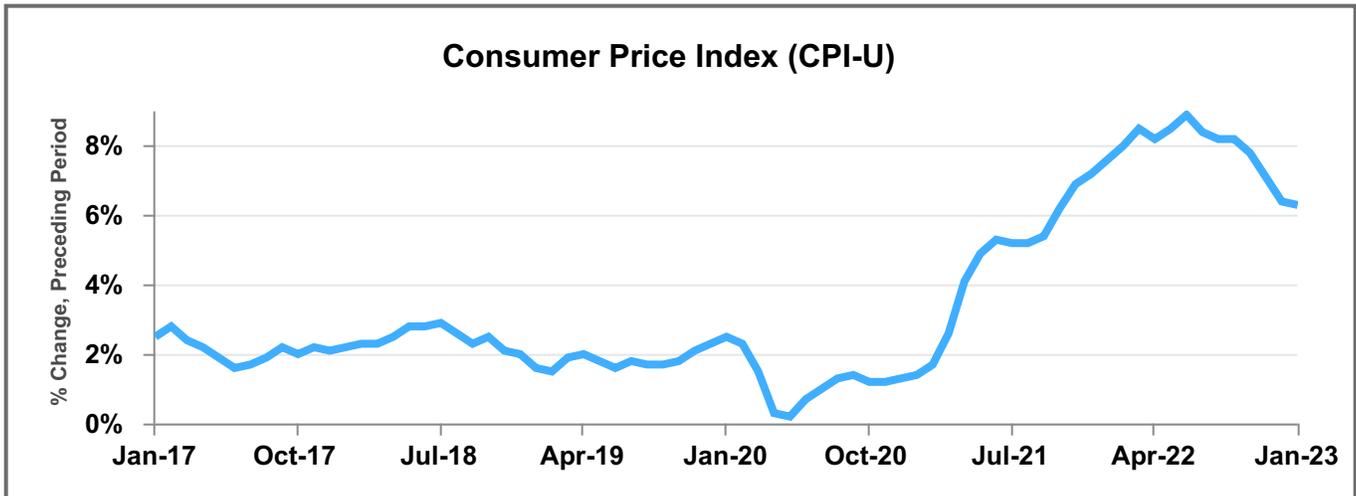


Source: NASDAQ OMX Group, Composite Index



Source: Dow Jones Industrial Average

While not the most critical indicators, the stock market is frequently the most regularly tracked. If accurate, the market can show direction the economy is headed. High earning estimates suggest overall economic activity is increasing, conversely, the opposite is true. Currently, the market is rebounding after dropping off all-time record highs at the end of 2021.

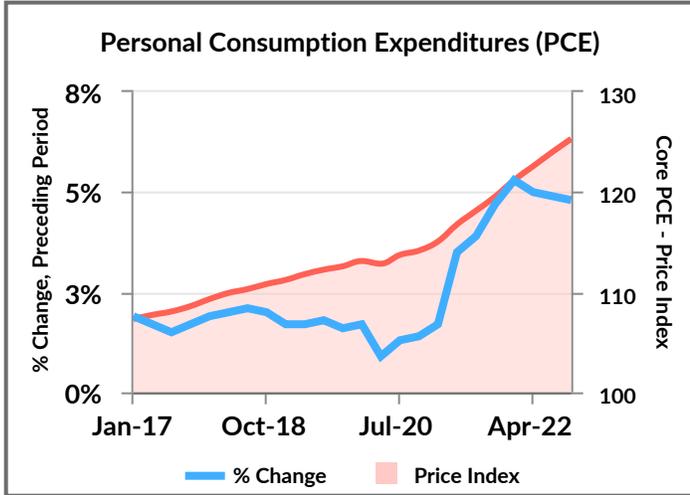


Source: U.S. Bureau of Labor Statistic; 12-month percentage change, Consumer Price Index, All Categories, not seasonally adjusted; Knoema, US Inflation Forecast

The Consumer Price Index for All Urban Consumers (CPI-U), measures the monthly change in consumer prices for a representative basket of goods and services. Covering over 90 percent of the U.S. population, the CPI-U provides a holistic overview of the consumer prices. This index provides a reputable basis for measuring inflation, and indicates the effectiveness of government fiscal and monetary policies.

The index being higher or low does not necessarily make a difference, rather what is important are the sudden movements, signaling a change in the economy. The index observed an overall 6.4 percent increase over the past calendar year. Noting a decrease of 2.3 percent from June 2022 to January 2023. The Federal Open Market Committee (FOMC), the U.S. Federal Reserve system's monetary policymaking body expects that by 2025, CPI-U inflation will return to the previous 2 percent range.

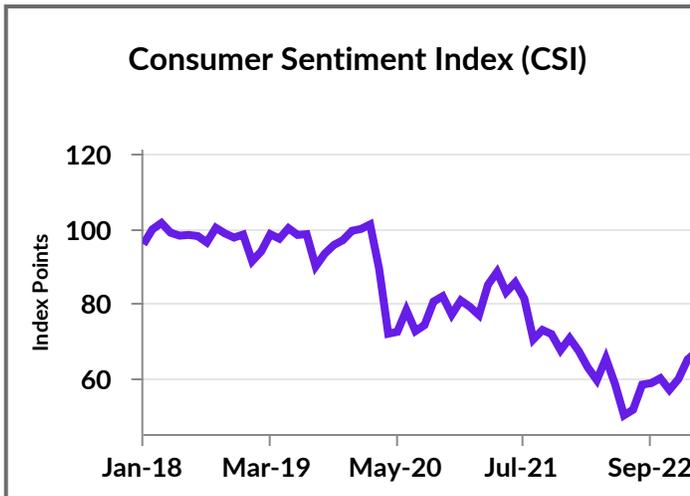
GENERAL FUND REVENUE DESCRIPTIONS & TRENDS



Source: Federal Bank of Atlanta, Price Consumer Price Index less Food and Energy; U.S. Bureau of Economic Analysis; and Trading Economics

Similar to the CPI-U, the Personal Consumption Expenditures Price Index is an effective indicator of inflation, measuring the prices that people pay for goods and services. The Core PCE price index excludes measuring the more seasonally food and energy prices. The changes in the index and percentage change reflects changes in consumer behavior, allowing for more informed economic outlook forecasting.

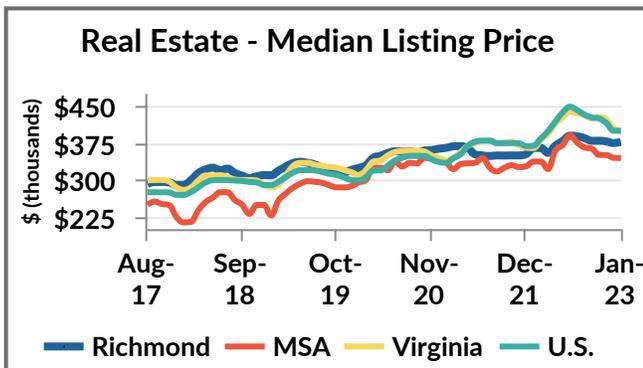
The 3.6 percent increase observed in calendar year 2021, has trended downward since the previous highs in 2022. The price index, is forecasted to decrease, dipping below 120 points by the end of calendar year 2023.



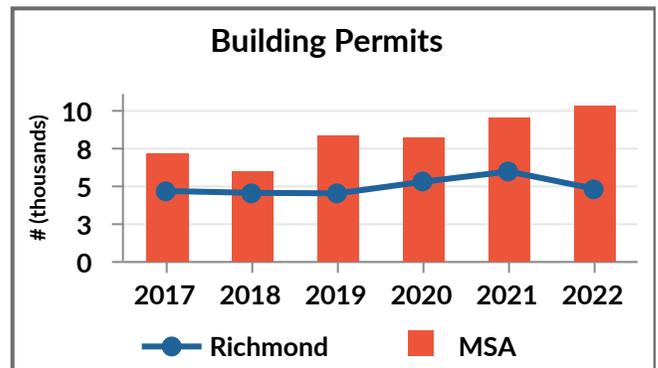
Source: University of Michigan: Consumer Sentiment © [UMCSENT]

Consumer sentiment is vital indicator that measures the optimism consumers feel about their finances and the state of the U.S. economy. Accounting for people's sentiment toward their fiscal standing, and the health of the economy in the short-term, and the overall outlook of long-term growth is vital for indicating the strength or weakness of the economy.

The effects of COVID-19 pandemic greatly effected consumer's outlook, however, the index is trending upward with a 17 point increase from June 2022 to February 2023.



Source: Realtor.com, Market Hotness; Redfin, Richmond Housing Market



Source: U.S. Census Bureau

The City of Richmond's competitive housing market provides on average two offers and selling within 18 days of listing. Down from the record highs in mid-2022, the median listing price increased 3.4 percent for the calendar year. Further, building permits offer consistent indication that construction activity remains active, and the local real estate market will continue in the coming years.

GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

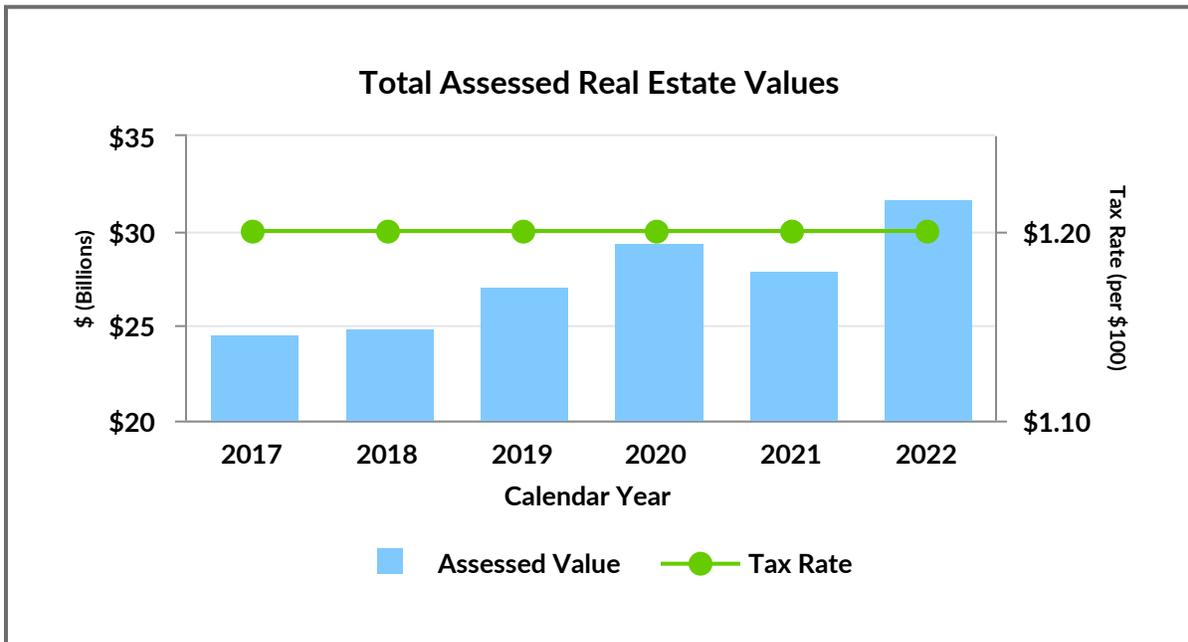
GENERAL PROPERTY TAXES

Tax proceeds are the primary source of revenue for the City's General Fund. The bulk of tax revenue consists of general property taxes, which include real, personal, and business property. Tax proceeds are divided into general property taxes and other local taxes.

Other local taxes include consumer taxes (such as local option sales tax and prepared food tax), utility taxes on electric and gas consumption, state distributed taxes (i.e. communications tax), and business and other taxes.

REAL PROPERTY TAXES

Real property taxes are levied on the assessed value of the real property. Included in this category are taxes on residential and commercial property, property tax payment on public service corporations, area tax, the tax abatement for rehabilitation tax credits - a reduction to the source - and delinquent real estate taxes. The charts below illustrate the trends in assessed values of real estate and the City of Richmond real property tax rates over six years.



Source: City of Richmond - FY 2022 Annual Comprehensive Financial Report (Assessed Value and Estimated Actual Value of Taxable Property)

Although assessed values of real property are expected to grow, the City anticipates collecting a 97 percent rate of real property taxes. The proposed budget maintains the current real estate tax rate at \$1.20 per \$100 assessed value.

GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

Real Estate Tax Rehabilitation Credit

The Real Estate Tax Rehabilitation Credit is a tax credit against real estate taxes owed for any qualifying rehabilitation that increases the assessed value of property for a ten year period. The credit is only against the increase in value and not the entire property. Any increment above the unimproved assessed value is not taxed. The value of the improved assessed value is held constant for the life of the credit. Any gains in value from market improvements, above the original tax credit, continue to be taxed.

Personal Property Taxes

Personal property taxes includes delinquent personal property tax collections. Personal property taxes are levied on the tangible property of individuals and businesses. For individuals, this tax is primarily on automobiles and recreational vehicles. Business personal property includes motor vehicles, furniture, computers, and fixtures. Business machinery and tools are taxed separately, as permitted by law. The tax rate on all personal property is maintained at \$3.70 per \$100 assessed value.

In 1998, the General Assembly enacted the Personal Property Tax Relief Act (PPTRA) to provide tax relief for qualifying vehicles. In 2004, the State capped the tax relief reimbursement payment made to localities. Since the City's payment from the State will remain constant, changes in personal property values or the number of qualifying vehicles will adjust the percentage of actual tax relief provided. Relief rates are determined and approved by Council during the year in which the relief is provided. That is, as more individuals are approved and vehicle assessments increase for PPTRA, each individual will receive a smaller amount due to the fixed amount of relief.

Other Property Taxes

Other property taxes primarily consist of machinery and tools tax, with minimal revenue added by the mobile home title tax. This tax is anticipated to be flat for FY 2024 as there is no expectation of new revenue sources for this category at this time.

OTHER LOCAL TAXES

Consumer Utility Taxes

Consumer utility taxes are taxes paid on consumption of electricity and gas by businesses and residents as well as utility pole and conduit taxes paid by utility and public service companies. The three sources of this revenue are relatively stable from year-to-year, with little growth anticipated.

Consumer Taxes

Consumer taxes, also known as excise taxes, are paid on goods and services consumed by individuals and businesses. These sources fluctuate, responding to changes in the economy that affect citizens' disposable income. A combination of increased disposable income and increased auditing efforts can increase the revenue significantly in this category.

Consumer tax revenue is primarily generated by the local sales and use tax and the prepared food (meals) tax. Other taxes in this category are lodging (hotel) tax, admissions tax, vehicle rental tax, and the short term property rental tax.

Bank Franchise Tax

A tax on net bank capital of \$0.80 per \$100 on all banks located in the City.

Cigarette Tax

The FY 2024 proposed budget maintains the current tax on cigarette purchases of \$0.50 per pack.

GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

LICENSE, PERMITS, AND FEES

Business, Professional, and Occupational License

Business, professional, and occupational license (BPOL) fees generate approximately 77.5 percent of all General Fund licenses, permits, and fee revenue. Growth in BPOL fees is determined primarily by existing economic conditions, much like the City's consumer or excise tax revenue.

Qualifying businesses locating to the City of Richmond for the first time are exempt from business license fees for up to two years. Although this policy has no sunset date, fees from new businesses generate on average \$100,000 per year. Existing businesses will continue to pay the current rates. Growth is anticipated from the expansion of existing and non-exempt businesses. This is a policy tool to attract new employers to the City, and it is believed that what will be lost from business license fees will at least be partially offset by additional revenue from prepared food and local sales and use tax.

Vehicle License

Vehicle license is the fee paid by vehicle owners for vehicles garaged within the City limits. Revenue derived by the source increases or decreases with the number and size of vehicles owned in the City. Continuous growth is anticipated over the next five years.

Utility Right-of-Way Fees

Utility right-of-way fees are primarily derived from construction projects requiring changes to existing utilities.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue is composed primarily of payments from the Commonwealth. They include:

- State Payment for Social Services
- State House Bill 599 (Public Safety Revenue)
- Reimbursement for State Shared Expenses
- All Other Intergovernmental Revenue

All other intergovernmental revenue is made up of state block grants, state payment in lieu of taxes (PILOT), and other miscellaneous state revenue.

FINES & FORFEITS

Court Fines & Fees

Court fines and fees are received from the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court.

GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

UTILITY PAYMENTS TO THE GENERAL FUND

Utility Payment in Lieu of Taxes (Utility PILOT)

Utility payment in lieu of taxes (PILOT) is charged to the City's Utility Enterprise Funds in place of general property taxes. The payment made to the City is a function of prior years' earnings, real estate values, and personal property values.

Payment for Administration and Collection Services

The City's utility enterprises rely on a number of services supported by the General Fund, including accounting, collections, and information technology support services. The utilities, in turn, pay for the cost of the services back to the General Fund at the end of each fiscal year.

Utility Dividend Payments

Utility dividend payments are determined by the City Charter and transfer 30 percent of the year's net income to the General Fund in the second succeeding fiscal year.

CHARGES FOR GOODS AND SERVICES

Based on the FY 2024 proposed budget, charges for goods and services consist primarily of fire and rescue services, information technology, library services, refuse collection fees, inspection fees, risk management, and recycling proceeds.

OTHER GENERAL FUND REVENUE AND RESOURCES

All other General Fund revenue include limited administrative payments from outside organizations, payments for administrative and data services, and one-time revenue such as prior year budgetary surplus (earmarked within the City's Assigned Fund Balance).

STRATEGIC MANAGEMENT AND PERFORMANCE



OVERVIEW

Richmond, Virginia is in a vibrant period of growth and progress marked by increased economic investment and recognition of the City's distinctive, eclectic, and continuously improving quality of life. Richmond City government is committed to continuous improvement and transformation of the City of Richmond's government using bold, proactive actions to build "One Richmond". Transforming the City, to provide a high quality of life as well as increasing educational and economic opportunities for all residents, requires a city government functioning at an optimal level of professional excellence, service delivery, and operational efficiency.

The following section includes these elements:

- **Mission** - Written declaration of core purpose. What does the City do?
- **Vision** - Picture of future success. What will the City be?
- **Values** - Words that guide our perspective and actions. How do we define our culture and beliefs?
- **Priority Areas** - Strategic themes critical to the success of the mission and vision. What is our plan to accomplish the mission and vision?
- **Goals** - General description of our intended destination. What do we want to achieve in our community?
- **Objectives** - Action steps to achieve success, building blocks of strategy. What must we do to be successful?
- **Performance Measures and Key Performance Indicators** - Quantitative data or deliverables that provide an analytical basis for decision-making. What results matter most? How will we know if we are successful?

It is important to note that strategic planning is an ongoing process and is reevaluated annually. Modifications and changes are made every year depending on the service delivery needs of the community.

CITY VISION

Richmond is a welcoming, inclusive, diverse, innovative, and equitable city that ensures a high quality of life for all. In other words, "One Richmond - A city that works, and works together."

CITY MISSION

Professional, accountable, transparent, and compassionate government that provides exceptional municipal services.



CITY VALUES

ACCOUNTABLE - Strive to use public resources responsibly, provide transparency, and act in the best interest of the public at all times.

COMPASSIONATE - Care about the well-being of the people we serve (citizens, visitors, workforce, etc.) and our concern inspires us in the work we do every day.

COMPETENT - Demonstrate a willingness to work together skillfully and in a timely manner.

EQUITABLE - Be just and fair in the availability of opportunities for all to improve or maintain a quality of life.

INCLUSIVE AND DIVERSE - Acknowledge the experiences of all people, regardless of race, gender identity, disability, socio-economic status, sexuality, or religion. Our City is truly One Richmond and is for everyone.

INNOVATIVE - Strive to redefine the standard of excellence in services provided. Embrace ideas that challenge conventional views and drive innovation.

INTEGRITY - Strive to do what is right and do what we say we will do.

PERSEVERANCE - Demonstrate continued dedication to the public and strive for consistent and better results.

RESPONSIVE - Exhibit conscious leadership, be receptive of feedback and be proactive in implementing solutions.



PRIORITY AREAS

1. Adult & Youth Education

Comprehensively promote improved educational outcomes, skill development, and demand-driven workforce readiness while pursuing strategic partnerships.

Aligns with Focus Area(s): Strong Futures for Children, Adults, and Families and Responsive, Accountable and Innovative Government

2. Economic Empowerment

Attract new businesses to the City, retain and expand existing enterprises, and create new opportunities for local entrepreneurs, to include minority, small, and emerging businesses. Create and retain jobs, increase household incomes, and enable thriving self-sufficient families.

Aligns with Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing and Strong Futures for Children, Adults, and Families

3. Vibrant, Inclusive, & Mobile Communities

Promote neighborhood improvement, affordable housing, access to amenities, and a safe, equitable, efficient, and sustainable citywide transportation network while ensuring all those in Richmond's diverse communities experience a high quality of life.

Aligns with Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing, and Responsive, Accountable, and Innovative Government

4. Public Safety, Health, & Wellness

Address all issues related to public safety and population health related opportunities and challenges, including the implementation of community-oriented governance that addresses all aspects of public preparedness and operations, while providing the infrastructure and services that will ensure that all Richmonders have the opportunity to experience an exceptional quality of life.

Aligns with Focus Area(s): Safe Neighborhoods and Responsive, Accountable, and Innovative Government

5. Efficient & High Quality Service Delivery

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust.

Aligns with Focus Area(s): Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment

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PRIORITY AREA 1: ADULT & YOUTH EDUCATION

Aligns with Focus Area(s):

- **Strong Futures for Children, Adults, and Families**
- **Responsive, Accountable, and Innovative Government**

Richmond needs and deserves schools in which all residents and potential residents have a sense of confidence and pride. Our community has much that can be offered to benefit our students, teachers, and schools. This Priority Area reflects the Stoney administration's commitment to improving educational outcomes, skill development, and workforce readiness in Richmond through a comprehensive approach that supports families' learning needs inside and outside the classroom.

Goal 1 - Support the Strategic Plan of the Richmond Public Schools (DREAMS4RPS)

Goal 2 - Develop lifelong learning pathways

Note: Richmond Public Schools (RPS) is a separate government entity. The School Board is Richmond's local governing educational body. The City of Richmond is part of an "education compact" that facilitates regular meetings between city agencies whose operations directly affect children and families and representatives of RPS to promote improved communication, identify opportunities for productive collaboration, and implement various projects and initiatives.

MAJOR OBJECTIVES

- Support Richmond Public Schools strategic priorities: 1) Exciting and Rigorous Teaching and Learning; 2) Skilled and Supported Staff; 3) Safe and Loving School Cultures; 4) Deep Partnership with Families and Community; and 5) Modern Systems and Infrastructure. Learn more at: <https://www.rvaschools.net/Page/5346>
- Facilitate partnerships that result in better outcomes for students and youth with tangible mutual benefits for collaborating partners
- Expand access to high-quality early childhood care and education opportunities that promote school readiness
- Universalize access to high-quality, full-service out-of-school time opportunities, including after-school and summer learning experiences, for all Richmond Public Schools elementary and middle school students
- Increase adult literacy rates
- Expand access to adult education programming opportunities such as apprenticeships, learning additional skills, and learning new skills
- Reduce barriers to post-secondary success by addressing the accessibility of food, affordable housing, childcare, and transportation (also addressed in other Priority Areas)

PRIORITY AREA 2: ECONOMIC EMPOWERMENT

Aligns with Focus Area(s):

- **21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing**
- **Strong Futures for Children, Adults, and Families**

The focus of this priority area is to ensure Richmond is a vibrant city with comprehensive economic growth and opportunities for all. We promote the creation and retention of jobs and stimulation of investment in neighborhoods and businesses (including minority, small, and emerging). This Priority Area also reflects the Stoney administration's commitment to reducing poverty and achieving economic empowerment through access to assets, services and support; job skills and business management training; and opportunities for local entrepreneurs. Inclusive economic development and community wealth building strategies assure those who most need employment and business opportunities have the support needed to succeed.

Goal 1 - Increase the size and diversity of the revenue/tax base

Goal 2 - Address the generational cycle of poverty

Goal 3 - Foster and promote a supportive business environment

MAJOR OBJECTIVES

- Develop and support Richmond's diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City's efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Increase access to workforce development programming
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Richmond 300, Vision 2020, etc.)
- Ensure all individuals, including the most disadvantaged, have access to and use of information and communication technologies

PRIORITY AREA 3: VIBRANT, INCLUSIVE, & MOBILE COMMUNITIES

Aligns with Focus Area(s):

- **Affordable Housing and Strong Futures for Children, Adults, and Families**
- **Responsive, Accountable, and Innovative Government**
- **Strategic Infrastructure Investment**

Create vibrant, attractive, and sustainable neighborhoods characterized by a diverse population of differing incomes and exceptionally designed living and public spaces, within a network of interconnected neighborhoods that offer a quality array of recreational, cultural, entertainment, retail, and service opportunities. Promote a safe, equitable, efficient, and sustainable citywide transportation network for pedestrians, bicyclists, motor vehicles, and public transit that supports economic prosperity and high quality of life for all.

Goal 1 - Improve livability by championing inclusion and diversity

Goal 2 - Provide tangible housing options for citizens

Goal 3 - Promote and preserve sustainable infrastructure

Goal 4 - Become climate-ready and resilient

Goal 5 - Support safe public facilities and services

MAJOR OBJECTIVES

- Improve access to affordable housing options
- Improve livability to appeal to all ages
- Promote community-based services, amenities, cultural activities, and entertainment
- Reduce blighted/vacant properties
- Foster viable mixed-income residential neighborhoods
- Support all residents, including the elderly, disabled, and other vulnerable populations
- Create opportunities for social and economic inclusion
- Expand access, revitalize, and create new parks, green space, public trails, and access to the James River
- Promote a sustainable future for residents
- Improve service delivery in underserved areas
- Convenient, safe, and reliable transportation services that reduce road congestion and air pollution
- Manage our roadways, bridges and transportation infrastructure and preserve them for future generations by maintaining the City's capital assets
- Well-designed streets that provide access to businesses, operate efficiently, and provide opportunities for attractive spaces
- Provide multi-modal transportation to support economic development
- Coordinated regional transit will be an extensive part of the future transportation system and access to jobs and housing

PRIORITY AREA 4: PUBLIC SAFETY, HEALTH, & WELLNESS

Aligns with Focus Area:

- **Safe Neighborhoods**
- **Responsive, Accountable, and Innovative Government**

The focus of this Priority Area is addressing all issues related to public safety and population health related opportunities and challenges. The Stoney administration is committed to making certain that those in the City: 1) are safe and feel safe; 2) are informed by, and actively engaged in, problem-solving efforts with each other and city officials; and 3) have opportunities for a healthier life through programs, education, and outreach.

Goal 1 - Provide public safety service to create safe neighborhoods to improve the lives of our residents

Goal 2 - Prevent substance (mis)use

Goal 3 - Ensure all phases of the Emergency Management Cycle are comprehensive and inclusive

Goal 4 - Promote the well-being of children and families

MAJOR OBJECTIVES

- Reduce major crime and other public safety incidents, including crime prevention, increased visibility, and positive engagement
- Preserve public trust through prevention investment, transparency, and accountable service delivery
- Maintain and promote security at city facilities, courthouses, and the Justice Center
- Provide humane care to ensure that animal welfare is optimized and suffering is prevented
- Ensure high-quality customer/caller engagement through an effective 911 center
- Enhance citywide emergency management (coordination, mitigation, planning, response, and recovery)
- Promote a healthier community through programs, education, and outreach
- Address crises or barriers that hinder a family from participating in work activities
- Provide programs that focus on a safe and caring home for a child
- Enhance social support and services that reduce people misusing substances
- Improve citizen perception of safety and increase citizen satisfaction, including an improved resident sense of connectivity to neighbors and a collaborative approach to youth intervention
- Improve equity in Richmond's justice system
- Promote healthy lifestyles (exercise, nutrition, and medical care)

PRIORITY AREA 5: EFFICIENT & HIGH QUALITY SERVICE DELIVERY

Aligns with Focus Area(s):

- **Responsive, Accountable, and Innovative Government**
- **Strategic Infrastructure Investment**

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust. The Stoney administration is committed to planning intelligently for continued growth and being wise stewards of our City's infrastructure, natural resources, and finances. Richmond residents deserve to be provided with an efficient and consistent customer experience each and every time.

Goal 1 - Provide customer-focused, efficient, and high quality public service delivery

Goal 2 - Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement

Goal 3 - Work collaboratively with partners to encourage innovative thinking and ensure responsible management of city resources

Goal 4 - Maintain and improve technology infrastructure to benefit operations and service

MAJOR OBJECTIVES

- Provide services in an easy, accessible, consistent and timely way
- Improve performance and service delivery of City departments and functions
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens
- Achieve AAA bond rating
- Build a competitive workforce that is well trained, fairly-paid, and better equipped to provide quality public service and increase City employees' job satisfaction
- Increase the use and effectiveness of technology to increase transparency and timeliness of information
- Submit key financial documents such as the ACFR (Annual Comprehensive Financial Report) on time and accurately each year
- Implement an Information Technology Strategic Plan that seeks consolidation and enterprise solutions to reduce cost and vulnerability
- Develop and implement departmental strategic work plans and implement performance-based budgeting processes to link funded programs and the desired results
- Publish annual reports of organizational and departmental performance

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PERFORMANCE MEASURES

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PERFORMANCE MEASURES

COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Number of Jobs from Announced Projects	N/A	2,327	600	600
Amount of Capital Investment from Announced Projects	N/A	552,193,213	\$600,000,000	\$600,000,000
Business Visits and Outreach	N/A	182	300	300
HOUSING & COMMUNITY DEVELOPMENT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Low-Moderate-Income Homebuyers by January 1, 2025	N/A	N/A	N/A	200
Rental Units Built by January 1, 2025	N/A	N/A	N/A	200
Permanent Supportive Housing Units Developed by January 1, 2025	N/A	N/A	N/A	200
OFFICE OF SUSTAINABILITY	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of Community/Team Members Engaged	N/A	N/A	500	750
# of Partners Collaborating on Collective Impact	N/A	N/A	15	20
Building energy Use (Btu)/Carbon Equivalence	N/A	N/A	>5%	>5%
PLANNING & DEVELOPMENT REVIEW	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
average # of business days to issue zoning permit after completed application	altered measure	altered measure	10	10
average # of business days to issue over-the-counter permit after completed application	altered measure	altered measure	5	2
average # of business days to perform inspection after requested or an agreed upon date	altered measure	altered measure	2	2

GENERAL GOVERNMENT

BUDGET & STRATEGIC PLANNING	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Balanced Budget submitted for Council consideration by March 6	1/1	1/1	1	1
Budget reports submitted to City Council within 45 days of quarter end date	4/4	4/4	4	4
Minimum 3% cash funding budgeted for general government capital projects	Establish Baseline	Establish Baseline	1 %	1.5 %
CITIZEN & SERVICE RESPONSE	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of calls answered within 60 seconds	1	0	50	50
Average call quality score	94 %	95 %	94 %	94 %

PERFORMANCE MEASURES

CITY ASSESSOR	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of parcels assessed	74,329	74,514	75,337	75,600
# of property transfers	5,843	5,477	5,550	5,600
Median Sales Price	\$259,000	\$277,000	\$295,000	\$315,000
Foreclosures	649	522	535	550
CITY ATTORNEY	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of Request for legal services completed within 10 working days	90 %	90 %	90 %	90 %
% of time spent on direct delivery of legal services	95 %	95 %	95 %	95 %
CITY AUDITOR	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Percent of Audit Plan Completed	87 %	89 %	90 %	90 %
Recommendation Concurrence Rate	97 %	99 %	95 %	95 %
Recommendation Implementation Rate	41 %	73 %	50 %	50 %
CITY CLERK	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Meeting minutes prepared in compliance with State Code	99 %	99 %	99 %	99 %
Ordinances and resolutions disseminated within 7 days	99 %	99 %	99 %	99 %
Freedom of Information Act requests within 5 working days	99 %	99 %	99 %	99 %
CITY COUNCIL	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Holding formal meetings (regular meetings) at least once a month, except the month of August	17	18	18	18
Establishing the official Richmond Government Budget for each upcoming fiscal year pursuant to the date established by the Richmond City Charter	5/11/2020	5/31/2021	5/31/2022	5/31/2023
Adoption of the annual Virginia General Assembly Legislative Proposals for the upcoming year's session by meeting established Virginia General Assembly legislation introduction deadline	Nov/Dec 2019	Nov/Dec 2020	Nov/Dec 2021	Nov/Dec 2022
CITY COUNCIL CHIEF OF STAFF	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Supporting Council in holding a minimum of 11 formal meetings per fiscal year	17	18	18	18
Supporting Council in adopting the Richmond Government Budget by May 31st per the Richmond City Charter	5/11/2020	5/31/2021	5/31/2022	5/31/2023
Supporting Council in producing annual Virginia General Assembly Legislative Proposals by adopting legislative proposals by Nov/Dec each year	Nov/Dec 2019	Nov/Dec 2020	Nov/Dec 2021	Nov/Dec 2022

PERFORMANCE MEASURES

FINANCE	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Annual audit completed by deadline	Y	Y	Y	Y
% of bi-weekly payroll processed by Payroll on time	100 %	100 %	99 %	99 %

HUMAN RESOURCES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Average Time to Hire	N/A	N/A	63-89 days	78 days
% of Funded Vacancies - Informational	11.9 %	0	<15%	<15%
% of City of Richmond Turnover (excluding retirement) - Informational	0	0	<15%	<15%

INFORMATION TECHNOLOGY	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of Security Access Request Filled within three (3) Business Days	1	90 %	90 %	90 %
% of Critical Incidents Acknowledged within Targets	1	90 %	90 %	90 %
% of Customers Rating Service as Good or Excellent	N/A	92 %	92 %	92 %

MINORITY BUSINESS DEVELOPMENT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Loan Dollars Disbursed	1,000,000	1,000,000	1,000,000	1,000,000
% of Minority Spend	10 %	10 %	10 %	10 %
Minority Spend Dollars	\$37,210,915	\$27,267,368	\$35,000,000	\$50,000,000

PROCUREMENT SERVICES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
RFP Average Time from Initiation to Completion	N/A	N/A	307	307
IFB - Average Time from Initiation to Completion	N/A	N/A	118	118
% of Qualifying Small Purchases Paid via P-card	N/A	N/A	65 %	65 %

HEALTH & WELFARE

HUMAN SERVICES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Aging & Disability - % of Help Line calls resolved	95 %	95 %	100 %	100 %
% of employees completing equity training	N/A	N/A	85 %	100 %
# of city departments using language access tool	N/A	N/A	15	20

JUSTICE SERVICES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of residents receiving medical services	100 %	100 %	100 %	100 %
% of face-to-face contacts for ensuring program compliance (Adults)	100 %	100 %	100 %	100 %
Public safety rate	91 %	93 %	90 %	90 %

PERFORMANCE MEASURES

OFFICE OF COMMUNITY WEALTH BUILDING	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of enrolled participants who obtained employment	453	223	600	600
# of Youth participating in Mayor's Youth Academy (MYA) work experience employment programs	260	256	500	500
# of people who gain access to wealth building resources/activities	N/A	50	50	50

RICHMOND CITY HEALTH DISTRICT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of people navigated to medical homes	315	275	275	310
# of patients at RCHD FP clinics using forms of birth control (birth control pills, condoms, etc.) who do not get pregnant within 12 months of beginning use	555	363	225	500

SOCIAL SERVICES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Increase CSA % of youth receiving State and Local funded home based services that are not eligible for federal funded Title IV-E services	0	N/A/38%	34 %	35 %
To timely process Temporary Assistance for Needy Families (TANF) applications in accordance with VDSS guidelines for timely processing at a rate of 97%	99 %	100 %	99 %	97 %
Foster Care Monthly Worker Visits (face to face)	95 %	97 %	97 %	95 %

JUDICIAL

ADULT DRUG COURT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of Negative Drug Test	1	1	86 %	90 %
# of Successful Completions	26	21	10	13
# of New Client Intakes	33	16	20	20

SPECIAL MAGISTRATE COURT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of Arrest Warrants Issued	11,187	8667	14,000	14,000
# of Search Warrants Issued	1496	1176	1,200	1,200
# of Mental Health Processes Issued	2112	2210	1,700	1,700

PERFORMANCE MEASURES

PUBLIC SAFETY

ANIMAL CARE & CONTROL	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of adoptions	2,736	1,324	2,000	2,000
# of redemptions	N/A	555	500	500
Completed calls for service	7,215	9,684	10,000	10,000
EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% of up time for public safety mobile technology and 911 phone system.	90% / 98.5%	95% / 99%	95 %	95 %
Participate in Community Preparedness Events	100% / 100%	100% / 100%	100 %	100 %
% of calls answered within 15 seconds; Reliable and efficient 911 service	94% / 95.5%	90% / 87.72%	88 %	88 %
RICHMOND FIRE & EMERGENCY MANAGEMENT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Turnout Time: 60 seconds for EMS responses	N/A	90 %	90 %	90 %
Turnout Time: 80 seconds for fire responses	N/A	90 %	90 %	90 %
# of Fire Prevention and Safety Inspection Services Performed	N/A	N/A	Establishing Baseline	Establishing Baseline
RICHMOND POLICE DEPARTMENT	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Clearance Rate (Homicide)	64 %	65 %	70 %	70 %
# of authorized sworn officers per 1000 population	3.32	3.32	3.30	3.30
# of actual sworn officers per 1000 population	3.09	2.78	3.05	3.05
RICHMOND SHERIFF'S OFFICE	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of Applicants Hired	94	45	75	60
# of Commitments	12,150	6,990	11,750	10,500
# of residents processed for release	6,213	6,608	12,999	8,000

PUBLIC UTILITIES

PUBLIC UTILITIES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
% compliance of time drinking water quality standards are met at each facility (WTP)	100 %	100 %	100 %	100 %
% compliance of effluent quality standards at each facility (WWTP)	100 %	99.7 %	98.1% - 99.7%	98.1% - 99.7%
% of emergency gas response w/in 30 minutes	77%	84.3%	90%	90%

PERFORMANCE MEASURES

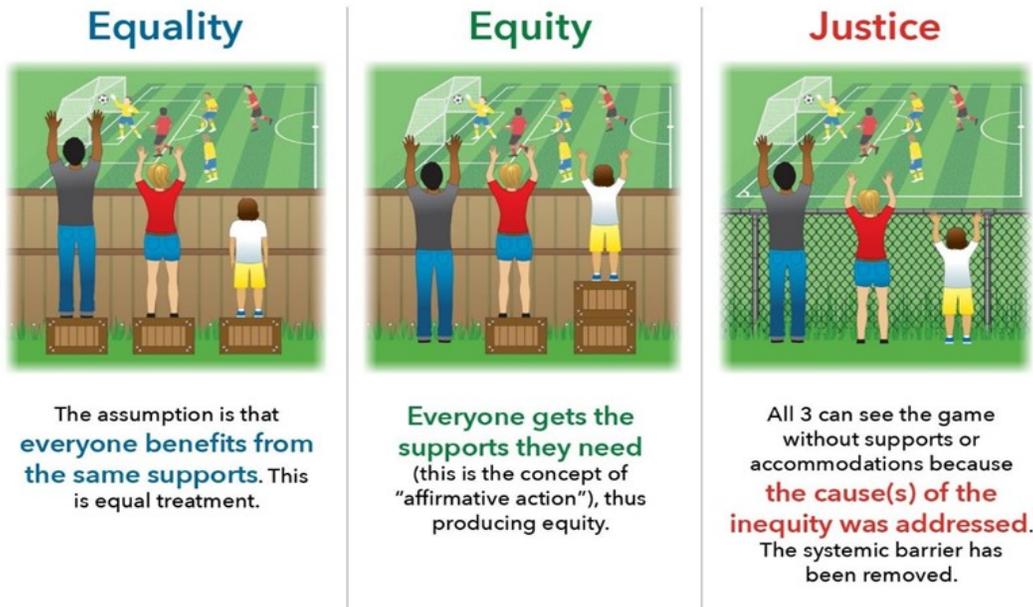
PUBLIC WORKS

PUBLIC WORKS	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Paving Infrastructure Program (Lane Miles)	275	203	202	200
Sidewalk Infrastructure Program (Lane Miles)	N/A	N/A	N/A	2
Gravel Alley Maintenance	1770	1516	1,500	1,500

RECREATION & CULTURE

PARKS, RECREATION, & COMMUNITY FACILITIES	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
# of regional park visitors (JR, BR, BY, FH)	3,700,482	1,032,151	3,721,574	3,721,574
# of recreation and community center program participants	470	73,500	180,000	180,000
Before and After School Program participation	87	94,443	1,650	1,650

RICHMOND PUBLIC LIBRARY	FY2021 Performance Result	FY2022 Performance Result	FY2023 Performance Target	FY2024 Performance Target
Circulation	480,776	701,027	650,488	650,488
Patron Visits	74,369	428,474	495,663	495,663
Computer Usage	39,824	107,507	301,556	301,556



OFFICE OF EQUITY & INCLUSION

The City of Richmond's Office of Equity and Inclusion aims to work alongside city leadership and staff, community members and partners to build a strong foundation for the collective work of advancing equity, inclusion and justice within the City's internal and external facing policies, practices, operations and overall culture. Our goal is to help generate systems-level changes that benefit all Richmonders, particularly the City's most historically marginalized communities, and members of the City workforce.

MISSION

To provide guidance, facilitation, tools and resources to city leadership and staff that will increase awareness around critical concepts such as racial equity, inclusion, belonging, cultural competency, why these concepts matter and the role that each of us, as public servants, play in advancing equity and inclusion on a daily basis in Richmond. The Office of Equity and Inclusion works to increase the collective understanding of the City's role and responsibility in advancing equity within and across all city offices, departments and agencies in order to dismantle institutional racism and other oppressive elements that have been historically engrained within city policies, practices and culture and that have led to generations-long disparities along racial and economic lines within the City of Richmond. The goal is to help guide the city in purposefully and intentionally institutionalizing equity, inclusion and justice in ways that will lead to meaningful, long-term population-level outcomes across all issues areas for the City's most historically marginalized, overlooked and underserved communities, with a focus on the city's low-income and black, indigenous, immigrant and refugee populations as well as City employees.

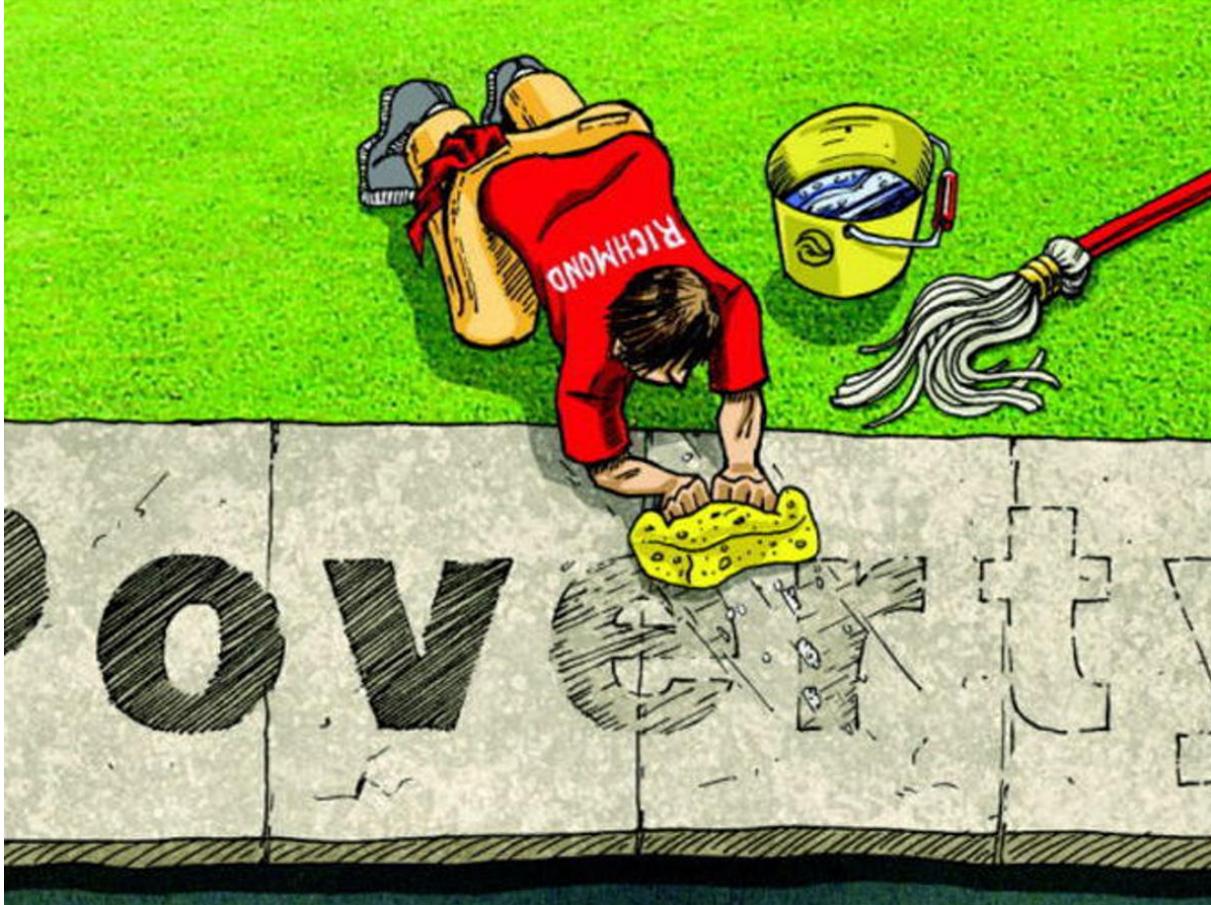
OBJECTIVES

The work of the Office of Equity and Inclusion is collaborative in nature.

- To help develop a collective, cohesive understanding of racial equity, inclusion, cultural competency and belonging amongst city leadership and staff
- To help city leadership and staff better comprehend and embrace the role of government in advancing racial equity and justice

OBJECTIVES CONTINUED

- To help city leadership and staff establish ways to effectively operationalize equity, inclusion and justice within internal and external facing policies and practices with a goal of engendering more equitable outcomes for communities and city employees
- To help create the groundwork for normalizing equity and inclusion throughout all city departments/offices so that all leadership and staff operate with an equity lens and that equity and inclusion become embedded within all city policies, daily operations and overall culture
- To help establish mechanisms for ensuring city efforts consistently center marginalized communities
- To help advance equitable city priorities, including the Equity Agenda
- To help develop tools for measuring outcomes and ensuring accountability and sustainability
- To help direct the city to tools, resources and support needed to successfully engage in long-term, systems-level equity and justice work



SPECIAL EMPHASIS AREA

The five Priority Areas are intended to aid the process of aligning the actions of the City with organizational goals and objectives to produce meaningful outcomes. One area in which this strategy is exemplified is the ongoing effort to reduce poverty.

Promoting social and economic inclusion of those who have been left out of the prosperity gain is an area of emphasis. Through strategies that assure those who have the most need are provided access to opportunities and support. Mayor Stoney recalls that his father frequently would remind his kids that they were "one paycheck away from being on the street". As he took office, one in four Richmond residents lived in poverty - the second-highest concentration of indigence among Virginia's 30 largest cities and counties, according to statistics by the U.S. Census Bureau. According to U.S. Census data, 23.2 percent of Richmond residents were living in poverty in 2020 compared with 26.2 percent in 2016.

As part of the FY 2024 budget development process, departments were asked to identify initiatives and related costs that address poverty in the City of Richmond.

The following table reflects what was identified.

POVERTY MITIGATION

Initiative	Brief Description
OFFICE OF COMMUNITY WEALTH BUILDING	
Collective Impact and Poverty Reduction Oversight	The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.
Workforce Development	OCWB's Workforce Development Program is a demand driven program where the needs of businesses to remain competitive and productive are aligned with the needs of participants to earn sufficient wages that enable them to sustain themselves and their families. Our goal is to prepare participants to work in occupations that are both in demand and pay wages sufficient enough to enable participants to transition from dependence on social supports. We work with residents from impacted communities who desire to receive occupational skills training, workforce readiness enrichment and supportive services to prepare for employment.
Building Lives to Independence and Self Sufficiency (BLISS)	The BLISS Program provides wrap-around, holistic support services to a targeted number of participants who are heads of households. The program is designed to help participants identify and overcome barriers to achieving higher levels of self-sufficiency and reduced dependence on social supports. The BLISS Program provides guidance and support to all of the family members living in the household.
Mayor's Youth Academy (MYA)	The MYA is a multifaceted effort to not only connect Richmond teenagers to summer employment, but also provide year-round support. It offers a variety of activities aimed at promoting career and life readiness training, leadership development, exposure to entrepreneurship, mentoring, and post-secondary career exploration. The goal is to equip, inspire and empower Richmond's future workforce to become determined, successful citizens who will one day become our City's leaders.
Social Enterprise	Social Enterprise/Wealth Building involves developing and/or expanding activities that are specifically geared towards contributing to the stabilization and development of emerging neighborhoods marked by high poverty and increasing access to generational wealth for residents from impacted communities.
Guaranteed Income and Resilience	The Richmond Resilience Initiative is a poverty reduction strategy designed to lift individuals out of poverty through a two-year cycle of monthly income disbursements. The program follows a data-driven, research-tested capacity model similar to those applied in other cities like Stockton, California and that promotes wealth building with generational impact.
AmeriCorps	Through the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), the City of Richmond will engage AmeriCorps members to improve the quality of life for vulnerable residents, reducing dependence on heroin and opioids and increasing workforce readiness knowledge and skills in residents reentering society after incarceration.
HOUSING & COMMUNITY DEVELOPMENT	
Quality and Affordable Housing Development	Housing & Community Development collaborates with local providers to develop and offer quality affordable housing options for individuals and families at the lower income levels. Housing is an essential necessity that provides stability to individuals and families. First time homebuyers are afforded the opportunity to purchase a home and through that investment gain equity, which will increase and build wealth over a period of time.
Cyber Security Program	The Cyber Security Program is a collaborative effort between HCD and the Office of Community Wealth Building (OCWB). HCD provides CDBG funding to seed the efforts in providing Cyber Security training to individuals and job placement once trained.

POVERTY MITIGATION

Initiative	Brief Description
Section 3	Mandated by HUD to create opportunities for employment, training, and contracting and to provide funding for economic ventures for persons who earn low or very low incomes who receive government assistance for housing, or for businesses that serve persons with low income earnings at or below 30% of the area median income.
HUMAN SERVICES	
OFFICE OF AGING & DISABILITY SERVICES	
Senior Employment	Assist seniors in returning to labor force to supplement Social Security or retirement income. Coordination with Senior Connections, AARP's Senior Community Service Employment Program (SCSEP)
Senior/Disability Financial Seminars	Provide financial information to equip seniors in making the most informed decisions regarding their finances, i.e., money management, financial assistance with prescriptions, etc.
Employment Fair for Veterans	Conduct a fair consisting of community resources and employment for veterans and their families.
OFFICE OF IMMIGRANT & REFUGEE ENGAGEMENT	
Annual Multicultural Festival, National Immigrant's Day Celebration, AfroFest.	Demonstrate cultural diversity in the City - Provide a space for cultural exchange/learning opportunities and access to human services programs in the city. Establish opportunities for intercultural exchange with different communities (African countries)
Legal Clinics (Immigration and Tax Law), Consumer Protection Workshops (Notary Fraud Prevention, How to open a business, Funding Streams for Micro and Small Enterprises.	Improve knowledge and reduce of frauds committed against LEP communities. Provide no-cost legal consultation and pro-bono assistance to low income and LEP residents.
Newcomers Civic Classes, Citizens' Academies (RPD, RPS and Fire Dept.)	Improve life skills for immigrants and new residents in the City. Educate about services, duties and rights as residents.
Latino Entrepreneurship Academy and other classes for business owners.	Establish a pathways for economic independence for immigrants and refugees seeking to establish a business.
iSpeak Richmond education campaign	Establish a pathways for self-advocacy and empowerment to guarantee equitable access to services and resources.
OFFICE OF EQUITY & INCLUSION	
Equity training/education/resources for city leadership/staff	Organize racial equity/inclusion/cultural competency training for city leadership/staff to enhance staff awareness of these concepts and assist city in normalizing and operationalizing equity-centered conversations and work.
Equitable policy analysis	Work with staff to assess and correct policies and practices that are linked to social, health, economic and other inequities within the city.
JUSTICE SERVICES	
Adult Day Reporting Center (RDRC)	Provide onsite job readiness and financial management skills to assist program participants with overcoming barriers to employment and learning financial responsibility. Upon completion of the job readiness course, participants who remain unemployed are linked to the Department of Economic and Community Development Workforce Center for vocational assessment and job placement. The job readiness and financial management services provided at the RDRC helps participants to overcome barriers to employment and improves how they manage their income, which enhances the quality of life for themselves and their families. These services represent about five percent of total RDRC services.

POVERTY MITIGATION

Initiative	Brief Description
Post Dispositional Program	The Richmond Juvenile Detention Center's Post-Dispositional Program is governed by the Code of Virginia and certified through the Department of Juvenile Justice (DJJ). It provides the 13th Court Service Unit a secure residential alternative to commitment to DJJ for City of Richmond youths. These non-violent juvenile offenders from ages fourteen to seventeen years of age are on suspended commitments to DJJ and can spend up to six months in the Post-D Program. The program is designed to meet their individual, behavioral, educational and treatment needs. The participation of parents and/or legal guardian's is an integral component of the program as they take part in the treatment and progress of the youth through their transition back home.
Pretrial/Probation Supervision	Pretrial/probation officers administer risk/need assessments to determine criminogenic risk factors to address by completing supervision plans to mitigate or eliminate such risks. Employment and education risks are addressed by utilizing resources offered by Workforce Development to increase soft skills, participate in work experiences/training and seek employment.
Non-Departmental	
Project Homes	Rehabilitate mobile homes
Partnership for Housing Affordability (PHA)	Specifically, the current fiscal year's funding has been utilized to help pay for the services of a local translation provider that has removed the program's language barrier. With this service, HRL staff can take advantage of live interpretation for more than 280 languages—meaning that all, and not just some, of Richmond's residents will be able to receive housing navigation!
Tax Relief	Relief for the elderly and disabled
VA League for Safer Streets	Crime prevention
Camp Diva	Girls for change
Better Housing Coalition	Links together job readiness and employment with housing stability and building future household wealth.
Commonwealth Catholic Charities	provide street outreach to all households living on the streets of Richmond, as well as those seeking access to services who are not visibly homeless.
Homeward	Planning agency to serve Richmond residents pushed into homelessness.
Richmond Behavior Health	Mental Health Services
OAR of Richmond, Inc.	Pre and post release re-entry services
CARITAS	CARITAS exists to provide safe shelter for people experiencing homelessness and to find long-term solutions to their housing crisis. 2 specifics in application: 1) The Furniture Bank provides furniture and essential household goods to people coming out of a housing crisis. 2) The CARITAS Works program is an intensive workforce development curriculum for adults with significant barriers to employment, such as poor or no work histories, long-term substance use disorders, and felony convictions.
Daily Planet, Incorporated	Medical and behavioral service lines
Help Me Help You Foundation	Reentry Navigation which is the connection of former justice-involved individuals and their families through several steps of a purposeful intake.
The Healing Place	Support for the operation of the residential recovery program which has grown to reach more people in the Richmond region.
Virginia Supportive Housing	Gap funding from the City of Richmond to support the 204 households served in the RHL program.
Housing Opportunities Made Equal of Virginia, Inc. (for Eviction Diversion Program)	Through financial resources, outreach and education, divert evictions to eliminate the spiral of unfortunate events including housing instability, job loss, and school mobility that often impact an eviction. Provide more intensive services for families working toward financial sufficiency and maintain housing sustainability.
YMCA	Out of School Time Social Needs Navigation

POVERTY MITIGATION

Initiative	Brief Description
RVA Sisters Keeper	1) Help individuals to establish residency in the City of Richmond and connect with provide resources for connection to community resources. 2) Identify residents who are seeking housing and assist w expediting that process and assisting with funding to secure permanent housing. 3) Utilize prevention services to assist with past due utility bills or expenses to avoid eviction. We will assist with housing search, placement and landlord outreach. Financial assistance from this RFF will allow us to provide case management services and to ensure individuals and families are able to locate and maintain housing. 4) Assist individuals with getting access to senior and disability services. 5) Identify individuals in need of assistance with access to senior housing. 6) Promotion of community health and quality of life, particularly with services directed towards low income residents or neighborhoods. 7) Workforce Development to include job-skills training and workforce development
Boaz & Ruth, Inc.	We are committed to continuing to provide low income residents and formerly incarcerated individuals, all who have challenges accessing housing in the open market, a place to call home.
PARKS, RECREATION & COMMUNITY FACILITIES	
Workforce Development	Develop job skills for at-risk populations. Program participants will develop skills in grounds maintenance, administrative support, equipment use, electrical and plumbing work, HVAC technical services, horticulture, basic carpentry, and heavy equipment operation while performing essential maintenance in PRCF facilities. As a result, individuals gain marketable skills and forge social connections which mitigates recidivism.
Recreation Programming	Provide services and support to youth, adults and seniors in the areas of athletics, aquatics, camps, trips and special initiatives so that residents can have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle.
Out of School Time Programming	Provide Out of School programming at 14 RPS elementary schools across the City of Richmond. The program includes: sports and games, cultural enrichment, character building and community involvement, homework assistance, a healthy meal/snack each day, health and wellness education, leadership development, STEM programs and outdoor recreation. The program is held Monday through Friday from school dismissal until 6:00 pm on all fully operating school days.
Food Programs	<p>Federal Summer Food program established to provide nutritious meals to eligible youth at departmental sites and other locations (such as churches, not-for-profit organizations, etc.) in the City of Richmond and other surrounding localities. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.</p> <p>Federal Child & Adult Food program established to provide nutritious snacks to eligible youth at the department's after school sites. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.</p>
We Matter RVA	<p>Program participants are engaging in interesting and fun activities that help them build Center for Disease Control protective factors against youth violence but more specifically, against gun violence. The program sites include River City Middle School, MLK Middle School and the East End Boys & Girls Club.</p> <p>Participants in We Matter RVA benefit from the following: Safe, supervised after school programming three days each week, with a daily meal and snack. Recreational activities designed by the City of Richmond DPR staff that will expose youth to new and creative recreation opportunities, and help youth develop important skills and mindsets to prepare for future employment, including but not limited to financial literacy, completing paperwork, meeting basic employment expectations, resume writing, and interview preparation; Mental and behavioral supports to help build life skills such as decision-making, goal setting, and conflict resolution.</p>

POVERTY MITIGATION

Initiative	Brief Description
SOCIAL SERVICES	
Healthy Families Richmond	The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.
Early Childhood Development Initiative (ECDI)	Healthy Families Richmond provides intensive home visiting services to prenatal and new parents with the goal of enhancing parenting skills and competencies needed to get children off to a healthy start.
Family Preservation	Family Preservation (In-Home Services) provides assistance to families with children who are in need of emergency an supportive services. The focus of service delivery is to strengthen families to enable them to remain independent in their homes and to keep children safe and well.
Fostering Futures and Independent Living	Family Preservation services provides assistance to families with children who are in need of emergency an supportive services. The focus of service delivery is to strengthen families to enable them to remain independent in their homes and to keep children safe and well.
Virginia Initiative for Education and Work (VIEW)	Foster Care Program available to youth in foster care over the age of 18. This voluntary program allows local department of social services (LDSS) to provide youth with financial, social support, and services until age 21. Services designed to help foster care youth transition to self-sufficiency as they age out of foster care.
Child Care (VIEW)	VIEW is a program of employment opportunities to assist individuals in attaining the goal of self-sufficiency. The goal is to offer participants the opportunity to achieve economic independence, provide positive incentives to work, provide work skills necessary for self-sufficiency, allow families to contribute materially to their own self-sufficiency, inform participants of the responsibilities and expectations of public assistance and to obtain work experience.
Supplemental Nutrition Assistance Program Employment and Training (SNAPET)	Child centered, family focused services that support low-income families in their goals of economic self-sufficiency and child development by providing for the supervision, protection and well-being of the child. Services are provided for children under 13 years of age who reside with a parent or a person standing in loco parentis who is working or attending a job training or an educational program. Services may also be provided for families who are receiving child protective services and for children up to 18 years of age who are physically or mentally incapable of caring for themselves or subject to court supervision.
General Relief	Provides job search, job search training, education, training and work experience to non-public assistance SNAP recipients.
RICHMOND SHERIFF'S OFFICE	
Jail Mental Health Program	Behavioral health care and case management. Equipping inmates with the tools to not re-offend. Mental Health Assessment by licensed clinician, GED, Book reading consistently, weekly computer skills training, writing skills training and co-occurring disorders group meetings and individual therapy provided.
Richmond Retooled Comprehensive Second Chance Reentry Program	(Reentry Program) is a comprehensive plan that will provide strategies for a successful reintegration into the community. The wrap-around services include education, employability skills/job training/vocation, financial literacy, health and human services, housing, and transportation.

EXPENDITURES BY AGENCY

GENERAL GOVERNMENT

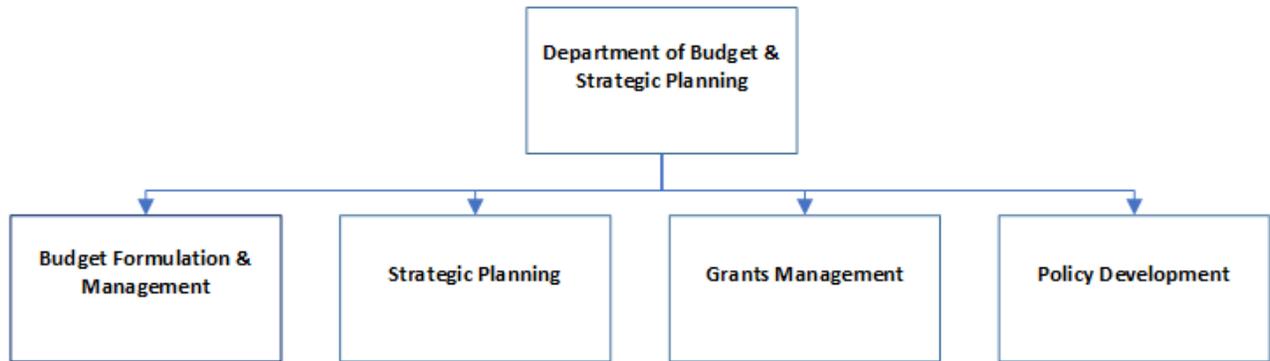
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BUDGET & STRATEGIC PLANNING

OVERVIEW

The Department of Budget & Strategic Planning monitors expenditures and revenues to ensure that the City is in alignment with its annual plan by providing recommendations and financial management strategies for the city and other entities. The department also oversees citywide grant applications, ensures compliance with grant requirements, matching fund requirements, and the City’s comprehensive grant process. Additionally, the department contributes to the Mayor’s goal of efficient and high quality service delivery by playing a central role in the implementation of a set of mission-driven, outcome-oriented, and performance-based management tools to include performance informed budgeting that guide investment to meet identified outcomes and evaluate success toward achieving City objectives.



MISSION

The mission of the Department of Budget & Strategic Planning is to provide corporate, performance informed oversight for the development, analysis, and execution of the City’s budgeting and strategic performance management processes as well as grant support in order to balance the needs and resources of the community.

VISION

To implement mission-driven, outcome-oriented, and performance based management tools, to include performance informed budgeting, to meet identified outcomes and evaluate success towards achieving City objectives.

OBJECTIVES

- Enhance internal and external outreach
- Improve service delivery outcomes – improve operational efficiencies and improve internal customer service
- Enhance leadership capabilities and improve the knowledge and skills of departmental personnel

BUDGET & STRATEGIC PLANNING

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,232,364	\$957,803	\$1,601,769	\$1,973,224
Operating	90,267	118,890	350,178	358,098
Total General Fund	\$1,322,631	\$1,076,693	\$1,951,949	\$2,331,322
Total Summary	\$1,322,631	\$1,076,693	\$1,951,949	\$2,331,322
Per Capita	\$5.73	\$4.70	\$8.61	\$10.27
General Fund Staffing	13.00	13.00	15.00	17.00
Other Funds Staffing	—	—	—	—
*Total Staffing	13.00	13.00	15.00	17.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	—
Budget & Policy Analyst	—	3.00	3.00
Budget & Policy Analyst, Associate	2.00	1.00	(1.00)
Budget & Policy Analyst, Principal	8.00	—	(8.00)
Budget & Policy Analyst, Senior	—	7.00	7.00
Deputy Department Director	1.00	—	(1.00)
Director of Budget and Strategic Planning	1.00	1.00	—
Economist	1.00	1.00	—
Senior Manager	1.00	3.00	2.00
Grand Total	15.00	17.00	2.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 \$133,773

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

BUDGET & STRATEGIC PLANNING

PERSONNEL, CONT.

Coordinate Grants Citywide FTE: 2.00 \$141,617

- Increase the grant management capacity for better coordination and oversight with two new coordinator positions.

Support Employee Salary Increase FTE: 0.00 \$96,063

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking \$7,920

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL 2.00 \$379,373

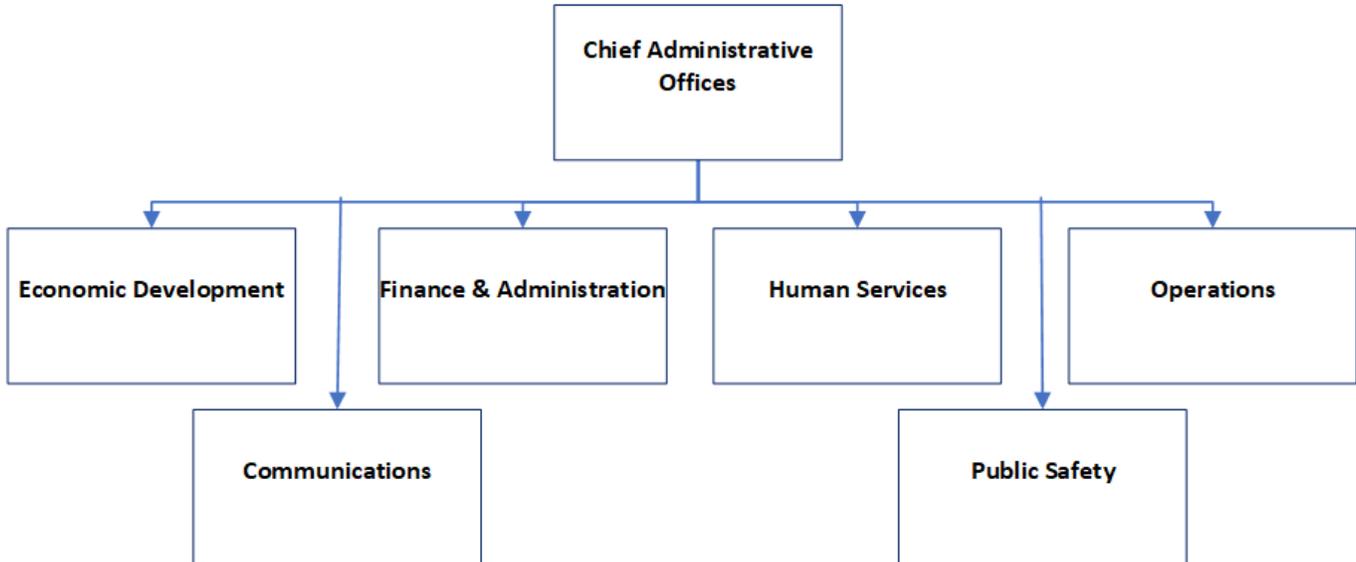
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CHIEF ADMINISTRATIVE OFFICES

OVERVIEW

Consistent with the Mayor’s priorities, the Chief Administrative Offices provide leadership and vision to all City agencies and departments. It also promotes and nurtures the environment in which a well-managed government can thrive by, among other things, ensuring sound fiscal planning, and high levels of professionalism and integrity.



MISSION

The Chief Administrative Offices are responsible for the day-to-day management of the City government, acting under the general direction of the Mayor.

OBJECTIVES

- Prepare the Mayor’s annual budget for submission to the City Council
- Decrease the percentage of City population living below the poverty line
- Continue strengthening the City’s financial position through the adoption of and adherence to sound financial policies, practices, and timely reporting
- Ensure the delivery of effective and efficient high quality services to Richmond residents

CHIEF ADMINISTRATIVE OFFICES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$466,794	\$810,598	\$764,861	\$3,197,954
Operating	\$119,261	\$199,895	\$166,890	\$172,650
Total General Fund	\$586,055	\$1,010,493	\$931,751	\$3,370,604
Special Fund	\$-	\$478,644	\$-	\$-
Total Summary	\$586,055	\$1,489,137	\$931,751	\$3,370,604
Per Capita	\$2.54	\$6.50	\$4.11	\$14.85
General Fund Staffing	10.00	10.00	4.00	10.00
Other Funds Staffing	-	-	-	-
*Total Staffing	10.00	10.00	4.00	10.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Chief Administrative Officer	1.00	1.00	-
Deputy Chief Administrative Officer	-	4.00	4.00
Executive Assistant, Senior	1.00	1.00	-
Management Analyst, Associate	1.00	1.00	-
Management Analyst, Principal	-	1.00	1.00
Senior Policy Advisor	1.00	2.00	1.00
Grand Total	4.00	10.00	6.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 2.00 \$192,529

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

CHIEF ADMINISTRATIVE OFFICES

PERSONNEL, CONT.

Transfer Leadership

FTE: 4.00 \$2,043,200

- Technical adjustment to transfer and centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Departments of Economic Development, Finance, Human Services, and Public Works.

Support Employee Salary Increase

FTE: 0.00 \$197,364

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$5,760

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

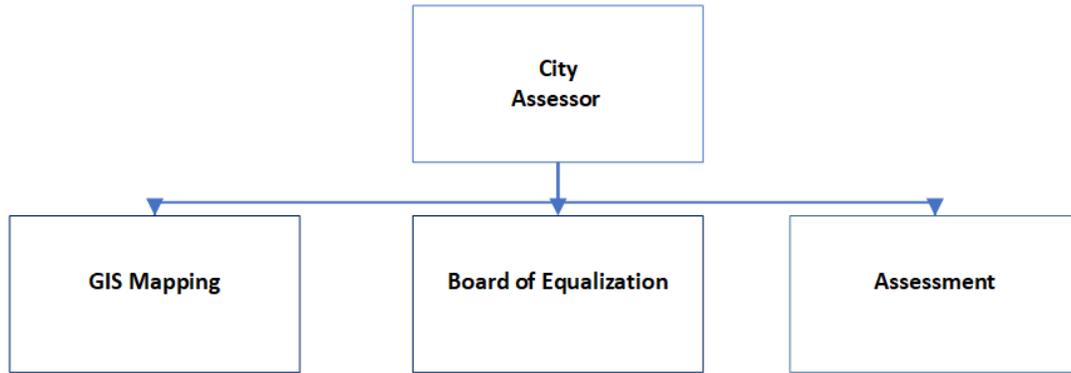
6.00 \$2,438,853

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OVERVIEW

This office reassesses all real estate within the corporate limits to ascertain the market value each year. The reassessment objective is to maintain an equitable assessment-sales ratio on all classes of property, correct property descriptions and include all new construction value. Additional responsibilities include: creating and maintaining the land book, maintaining property database information, current property ownership files, and Geographic Information Systems (GIS) layer information.



MISSION

It is the mission of the Richmond Real Estate Assessor's Office to annually make equitable assessments at market value through teamwork, while encouraging citizen participation in the process to produce an assessment roll in accordance with state statutes, and to provide accurate information to the public, all in a courteous, efficient, and professional manner.

VISION

To move the department further into the 21st century with upgraded technology that allows our staff to perform more accurate and equitable real property assessments with an emphasis on professional staff development, improved Computer-Assisted Mass Appraisal (CAMA), appraisal system software, GIS integration, and more analytical tools so the public can have greater trust in the work that we do.

OBJECTIVES

- Real Estate Assessments
- Tax Abatement Credits
- Tax Exemptions by Classification or Designations
- Provide Finance with revised assessment decisions
- Schedule Board of Equalization (BOE) hearings
- Provide administrative support for the hearings
- Correspond with taxpayers on appeal outcomes

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$3,822,634	\$3,698,718	\$4,175,152	\$4,507,874
Operating	179,854	176,434	300,094	309,454
Total General Fund	\$4,002,488	\$3,875,151	\$4,475,247	\$4,817,326
Total Summary	\$4,002,488	\$3,875,151	\$4,475,247	\$4,817,326
Per Capita	\$17.35	\$16.92	\$19.75	\$21.22
General Fund Staffing	37.00	37.00	37.00	37.00
Other Funds Staffing	—	—	—	—
*Total Staffing	37.00	37.00	37.00	37.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Business Systems Analyst (Council Agency)	1.00	1.00	—
City Assessor	1.00	1.00	—
Deputy Department Director	1.00	1.00	—
GIS and Project Manager (Council Agency)	1.00	1.00	—
GIS Specialist (Council Agency)	2.00	2.00	—
Management Analyst (Council Agency)	1.00	1.00	—
Management Analyst, Associate (Council Agency)	1.00	1.00	—
Real Estate Appraiser	9.00	9.00	—
Real Estate Appraiser, Associate	7.00	7.00	—
Real Estate Appraiser, Senior	6.00	6.00	—
Real Estate Assessment Manager	1.00	1.00	—
Real Estate Assessment Supervisor	5.00	5.00	—
Real Estate Title Examiner	1.00	1.00	—
Grand Total	37.00	37.00	0.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 0.00** **\$126,378**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase **FTE: 0.00** **\$206,344**

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking **\$9,360**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

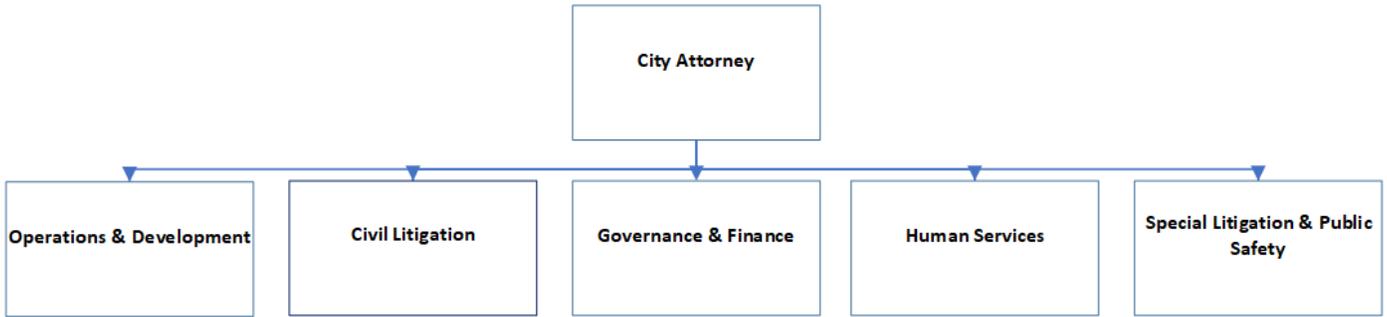
TOTAL **0.00** **\$342,082**

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OVERVIEW

The Office of the City Attorney provides legal advice and services to the City Council, the Mayor, the Chief Administrative Officer, and all departments, boards, commissions, and agencies of the City in all matters affecting the City; accepts service of legal process on behalf of the City; defends the City, the Council or any member thereof, or any officer or employee of the City, or any trustee or member of any board or commission appointed by the City Council in any legal proceeding where they may be named as a defendant; renders legal opinions in writing when requested; prepares ordinances, resolutions, contracts, deeds, and other written instruments; and participates in bond authorizations and bond issuances as authorized by ordinance.



MISSION

The Office of the Richmond City Attorney endeavors to render timely legal services of only the highest quality to the City Council and the City Administration, consistent with its commitment to professionalism. The office functions as both advisor and advocate as it pursues the City's goals while remaining dedicated to principles of ethical behavior, efficiency, and accountability.

VISION

The Office of the City Attorney serves a key role in the areas of timely and competent legal services; policy and legal compliance; blight removal and neighborhood improvement; economic development; revenue collection and enhancements; policy development; and human services delivery to families.

OBJECTIVES

- Improve Departmental Performance and Service Delivery of City Departments and Functions

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$3,612,927	\$3,839,160	\$4,499,971	\$5,482,905
Operating	132,403	178,181	272,421	288,261
Total General Fund	\$3,745,330	\$4,017,341	\$4,772,392	\$5,771,166
Special Fund	2,333,889	579,566	696,435	696,435
Total Summary	\$6,079,219	\$4,596,907	\$5,468,827	\$6,467,601
Per Capita	\$26.35	\$20.07	\$24.13	\$28.50
General Fund Staffing	30.76	30.76	30.76	37.76
Other Funds Staffing	7.24	7.24	7.24	7.24
*Total Staffing	38.00	38.00	38.00	45.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Assistant City Attorney	7.26	13.26	6.00
City Attorney	1.00	1.00	—
Deputy City Attorney	4.50	4.50	—
Executive Assistant, Principal	1.00	0.00	(1.00)
Legal Secretary	2.00	2.00	—
Legal Secretary, Senior	2.00	2.00	—
Management Analyst, Senior (Council Agency)	1.00	1.00	—
Paralegal	3.00	4.00	1.00
Paralegal, Senior	4.00	4.00	—
Senior Assistant City Attorney	5.00	5.00	—
Technology Specialist (Council Agency)	0.00	1.00	—
Grand Total	30.76	37.76	7.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 3.00** **\$316,384**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Increase Legal Capacity **FTE: 2.00** **\$188,860**

- Add two new Assistant City Attorney positions to increase capacity for legal review and policy development related to economic development activities.

Centralize Legal Services **FTE: 2.00** **\$236,599**

- Transfer two existing positions from the Richmond Police Department (RPD) to the City Attorney's Office. This action will provide better coordination of legal assistance provided to RPD and increase oversight by the City Attorney to ensure attorney-client privilege is maintained. A corresponding adjustment can be found in the RPD.

Support Employee Salary Increase **FTE: 0.00** **\$241,091**

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking **\$15,840**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL **7.00** **\$998,774**

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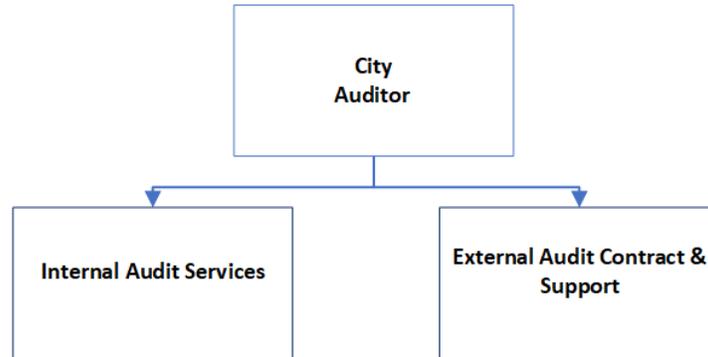


OVERVIEW

We are committed to providing professional, independent auditing services to City agencies, in order to promote:

- Full financial accountability
- Efficiency and effectiveness of operations and programs
- Compliance with relevant laws and regulations

Under the guidance of the city's Audit Committee, the audit staff helps support management's internal control structures. Thereby, the office assists the City Council and the city administration in achieving their goals and objectives.



MISSION

The mission of the City Auditor's Office is to promote open and accountable government through independent audit services.

VISION

Leading in local government auditing.

OBJECTIVES

- To promote full financial accountability, efficiency and effectiveness of operations and programs and compliance with relevant laws and regulations
- Promote efficiency and effectiveness of operations and programs
- Promote compliance with relevant laws and regulations
- Promote full financial accountability
- Promote compliance with relevant laws and regulations

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,413,074	\$1,472,239	\$1,693,429	\$1,601,469
Operating	362,583	660,289	518,722	544,482
Total General Fund	\$1,775,657	\$2,132,528	\$2,212,151	\$2,145,951
Total Summary	\$1,775,657	\$2,132,528	\$2,212,151	\$2,145,951
Per Capita	\$7.70	\$9.31	\$9.76	\$9.45
General Fund Staffing	13.00	13.00	12.00	12.00
Other Funds Staffing	—	—	—	—
*Total Staffing	13.00	13.00	12.00	12.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
City Auditor	1.00	1.00	—
Deputy Department Director, Senior	1.00	1.00	—
Internal Audit Manager	2.00	2.00	—
Internal Auditor	7.00	7.00	—
Management Analyst (Council Agency)	1.00	1.00	—
Grand Total	12.00	12.00	0.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 (\$175,793)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$83,833

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking **\$5,760**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Increase Professional Development Support **\$20,000**

- Provide support for required certifications needed to remain in compliance with Audit Standards.

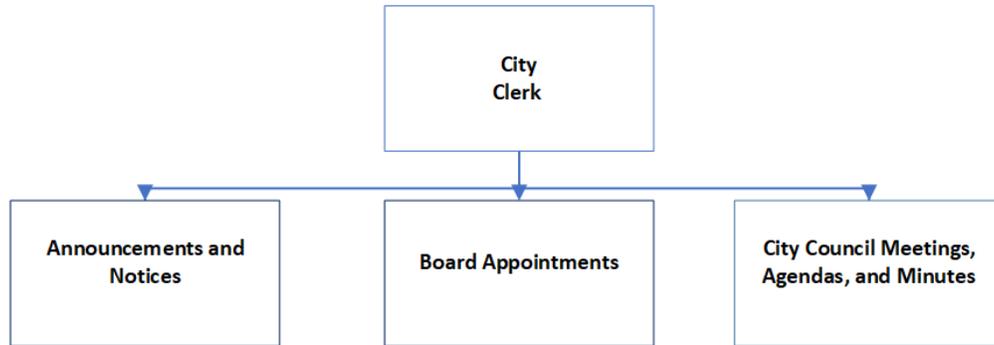
TOTAL **0.00** **(\$66,200)**

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OVERVIEW

The Office of the City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service. It is the duty of the City Clerk to: maintain the official record of legislation considered by Council; preserve an accurate and concise journal of all City Council proceedings; function as the filing officer for various regulations, protests, petitions, statements of economic interest; assure proper notification to citizens of impending legislation, traffic studies, and agreements; perform Oaths of Office for designated City Officials; process Mayoral vetoes; facilitate board appointments and reappointments by maintaining comprehensive information on Boards, Authorities, Commissions and Committees, managing the database which contains information on various boards and timely processing board applications to aid Council and the Mayor in fulfilling appointments; certify official documents of the City.



MISSION

The mission of the Office of the Richmond City Clerk is to ensure the preservation, integrity, and accessibility of the City's official record through the shared management of the legislative process, to provide administrative and technical support to the City Council, to create and disseminate accurate information concerning legislative decisions and policies, and to protect the City Seal.

VISION

The Office of the Richmond City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service.

OBJECTIVES

- Improve the internal and external communication of city operations and build a transparent government for city employees and citizens

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$682,991	\$726,157	\$817,308	\$935,663
Operating	227,618	239,342	379,611	315,431
Total General Fund	\$910,609	\$965,499	\$1,196,918	\$1,251,090
Total Summary	\$910,609	\$965,499	\$1,196,918	\$1,251,090
Per Capita	\$3.95	\$4.21	\$5.28	\$5.51
General Fund Staffing	8.00	8.00	7.00	7.00
Other Funds Staffing	—	—	—	—
*Total Staffing	8.00	8.00	7.00	7.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Assistant City Clerk (Council Agency)	2.00	3.00	1.00
Assistant City Clerk, Senior (Council Agency)	1.00	—	(1.00)
City Clerk	1.00	1.00	—
Deputy Department Director	1.00	1.00	—
Management Analyst (Council Agency)	1.00	1.00	—
Management Analyst, Associate (Council Agency)	1.00	—	(1.00)
Management Analyst, Principal Council Agency	—	1.00	1.00
Grand Total	7.00	7.00	0.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00

\$69,367

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

CITY CLERK

PERSONNEL, CONT.

Support Employee Salary Increase FTE: 0.00 \$48,988

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking \$4,320

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Transfer Support for Professional Membership Dues (\$68,500)

- Transfer existing funds for National League of Cities and Virginia Municipal League dues to the newly created Office of Intergovernmental Affairs for better coordination and oversight of legislative activities.

TOTAL 0.00 \$54,172

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OVERVIEW

The Richmond City Council is the official governing body of the City of Richmond and provides legal authority over it per the Richmond City Charter. In the delivery of its duties, the Richmond City Council represents city residents by creating and amending local laws, providing government policy and oversight, levying local taxes, appointing members to boards and commissions, and approving the City's annual budget. Richmond operates a Council-Mayor form of government in which the City is divided into nine voter districts. These Richmond Voting Districts include the: West End 1st Voter District, North Central 2nd Voter District, North Side 3rd Voter District, Southwest 4th Voter District, Central 5th Voter District, Gateway 6th Voter District, East End 7th Voter District, Southside 8th Voter District, and South Central 9th Voter District. Council members serve four-year terms and every two years, elect, from among its members, one person to serve as President and one to serve as Vice President.

Richmond City Council appoints and oversees six offices, which include: the Office of the Council Chief of Staff, Office of the City Clerk, Office of the City Auditor, Office of the City Attorney, Office of the City Assessor of Real Estate, and the Inspector General.

In the delivery of its duties, Richmond City Council holds an average of 12 official monthly public meetings to discuss, deliberate, and act on laws and policy on behalf of Richmond residents. These include formal meetings; informal meetings; six Council Standing Committee meetings; and Council budget meetings, special meetings, and public hearings and special events that are held on an as-needed basis.

Richmond City Council Standing Committees represent six general focus areas, which include: the Richmond City Council Finance and Economic Development Standing Committee; Education and Human Services Standing Committee; Land Use, Housing and Transportation Standing Committee; Governmental Operations Standing Committee; Organizational Development Standing Committee; and, Public Safety Standing Committee. Richmond City Council also regularly establishes and/or appoints members to serve on approximately 60 local and regional government boards, commissions, committees, and task forces to assist with providing oversight on various topics, programs and services.



MISSION

The mission of Richmond City Council is to represent citizens in creating and amending local laws, providing government policy and oversight, and approving the City's budget.

VISION

Richmond City Council is committed to creating a vibrant community that is a great place to live, love, work, learn, play, visit, and enjoy family.

OBJECTIVES

- Represent Richmond residents in creating and amending local laws
- Establish an annual Richmond Government Budget
- Develop Richmond Government policy
- Provide oversight of Richmond Government

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,174,820	\$1,174,803	\$1,227,551	\$1,306,225
Operating	230,758	312,412	337,789	728,468
Total General Fund	\$1,405,578	\$1,487,215	\$1,565,339	\$2,034,693
Special Fund	—	—	261,869	261,869
Total Summary	\$1,405,578	\$1,487,215	\$1,827,208	\$2,296,562
Per Capita	\$6.09	\$6.49	\$8.06	\$10.12
General Fund Staffing	18.00	18.00	18.00	18.00
Other Funds Staffing	—	—	—	—
*Total Staffing	18.00	18.00	18.00	18.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency.. The FY 2024 total staffing includes funded positions only.,

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Council Liaison	9.00	9.00	—
Council Member	7.00	7.00	—
President Of Council	1.00	1.00	—
Vice President Of Council	1.00	1.00	—
Grand Total	18.00	18.00	—

CITY COUNCIL'S OFFICE

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00

\$6,010

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00

\$72,664

- Provide an eight percent salary increase for general employees.

OPERATING

Support Civilian Review Board

\$204,199

- Provide funds to support the activities and members of the board. funds will be used to coordinate and conduct meetings and reviews.

City Council District Budgets

\$180,000

- Increase funding to support increased meeting and engagement activities in council districts.

Support Employee Parking

\$6,480

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

0.00

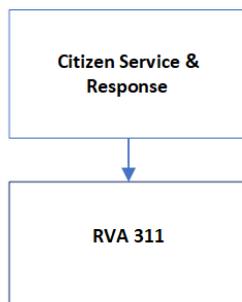
\$469,354

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OVERVIEW

The Department of Citizen Service and Response is comprised of RVA311. The primary responsibilities of the Department are to enable the dissemination of information, the collection of public input, enable citizens to request non-emergency services, and to analyze and report the public's input into City initiatives, citizen requests, and the City's responsiveness in fulfilling citizens' requests. The Department will ensure alignment of City departments' services with the Mayor's vision of One Richmond through robust engagement with the public, and ensure that the public has the opportunity to provide input on major City initiatives.



MISSION

To empower Richmond citizens to get their non-emergency service needs met and help City government understand and respond to the public's needs & concerns effectively, with high citizen satisfaction.

VISION

The department makes it easy for citizens to share their input into City initiatives and to submit requests through their channel of choice. CSR provides the public with the opportunity to provide input into major City initiatives. Likewise, the department makes it easy for City government to share information with the public and solicit public input.

CSR works with departments to provide citizens with clear expectations when a request is submitted, and receive timely and meaningful updates to their requests through completion. Citizen Service & Response will offer actionable insights into public feedback, input, service requests and request fulfillment to City Leadership and the public, in order to anticipate and effectively meet citizen needs.

OBJECTIVES

- Establish a culture of responsiveness and resident-centric perspective for all City departments and personnel
- Increase transparency and timeliness of information provided to the public
- Provide digital and in-person capabilities to City government agencies for the dissemination of information, and the solicitation and gathering of public input
- Measure citizen satisfaction with departmental fulfillment of requests
- Provide opportunities for citizens to submit and receive updates on requests through phone, internet, and smartphone app
- Provide district-level reporting of citizen requests to stakeholders

CITIZEN SERVICE & RESPONSE

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,366,301	\$1,936,158	\$1,651,651	\$1,803,628
Operating	639,656	649,433	496,944	496,944
Total General Fund	\$2,005,957	\$2,585,591	\$2,148,595	\$2,300,572
Total Special Fund	–	–	–	–
Total Summary	\$2,005,957	\$2,585,591	\$2,148,595	\$2,300,572
Per Capita	\$8.69	\$11.29	\$9.48	\$10.14
General Fund Staffing	20.00	28.00	20.00	22.00
Other Funds Staffing	–	–	–	–
*Total Staffing	20.00	28.00	20.00	22.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Customer Care Specialist	14.00	16.00	2.00
Customer Service Manager	1.00	1.00	–
Customer Service Supervisor	1.00	1.00	–
Director of Citizen Service and Response	1.00	1.00	–
Management Analyst, Associate	2.00	2.00	–
Technology Manager (Agency)	1.00	1.00	–
Grand Total	20.00	22.00	2.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 2.00 \$63,208

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$88,769

- Provide an eight percent salary increase for general employees.

CITIZEN SERVICE & RESPONSE

OPERATING

- There are no operating changes to this budget.

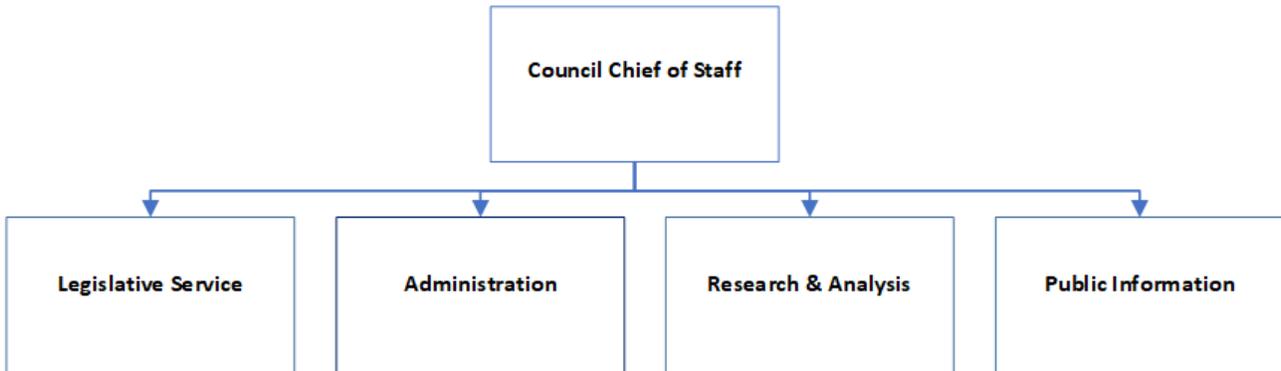
TOTAL	2.00	\$151,977
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OVERVIEW

The Office of Council Chief of Staff supports Richmond City Council by providing general management and control over Richmond City Council operations on behalf of the institution of Council. Responsibilities on behalf of the institution of Council include directing and managing day-to-day and ongoing administrative activities; research, analysis and facilitation of the Richmond Government Budget and proposed City and State legislation; monitoring compliance with established public policy and the Richmond Government Budget; management and delivery of Council Public Information and Special Events; facilitation between Council, Mayor's Office and Chief Administrative Officer and other City department/agencies; and oversight of Council Offices.



MISSION

The mission of the Richmond City Council Office of the Council Chief of Staff is to serve Richmond City Council by providing fiscal and policy analysis and to communicate and connect resources that enhance the lives of Richmond residents through responsible government.

VISION

The Richmond City Council Office of the Council Chief of Staff is committed to supporting the Richmond City Council as an informed and responsive body.

OBJECTIVES

- Support Council in representing Richmond residents in creating and amending local laws
- Support Council in establishing an annual Richmond Government Budget
- Support Council in developing Richmond Government policy
- Support Council in providing oversight of Richmond Government
- Support Council in providing oversight of Council Offices

OFFICE OF THE COUNCIL CHIEF OF STAFF

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$962,752	\$766,451	\$1,342,386	\$1,225,713
Operating	499	79,856	225,894	240,294
Total General Fund	\$963,250	\$846,307	\$1,568,281	\$1,466,006
Total Summary	\$963,251	\$846,307	\$1,568,281	\$1,466,006
Per Capita	\$4.17	\$3.69	\$6.92	\$6.37
General Fund Staffing	11.00	11.00	11.00	11.00
Other Funds Staffing	—	—	—	—
*Total Staffing	11.00	11.00	11.00	11.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Council Chief of Staff	1.00	1.00	—
Council Public Relations Specialist	0.50	0.50	—
Council Budget Analyst	—	2.50	2.50
Deputy Department Director	1.00	1.00	—
Executive Assistant	1.00	1.00	—
Management Analyst (Council Agency)	1.00	1.00	—
Management Analyst, Principal (Council Agency)	4.00	2.00	(2.00)
Management Analyst, Senior (Council Agency)	1.50	1.00	(0.50)
Public Information Manager, Senior (Council Agency)	1.00	1.00	—
Grand Total	11.00	11.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 **(\$153,535)**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

OFFICE OF THE COUNCIL CHIEF OF STAFF

PERSONNEL, CONT.

Support Employee Salary Increase FTE: 0.00 \$36,862

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking \$14,400

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

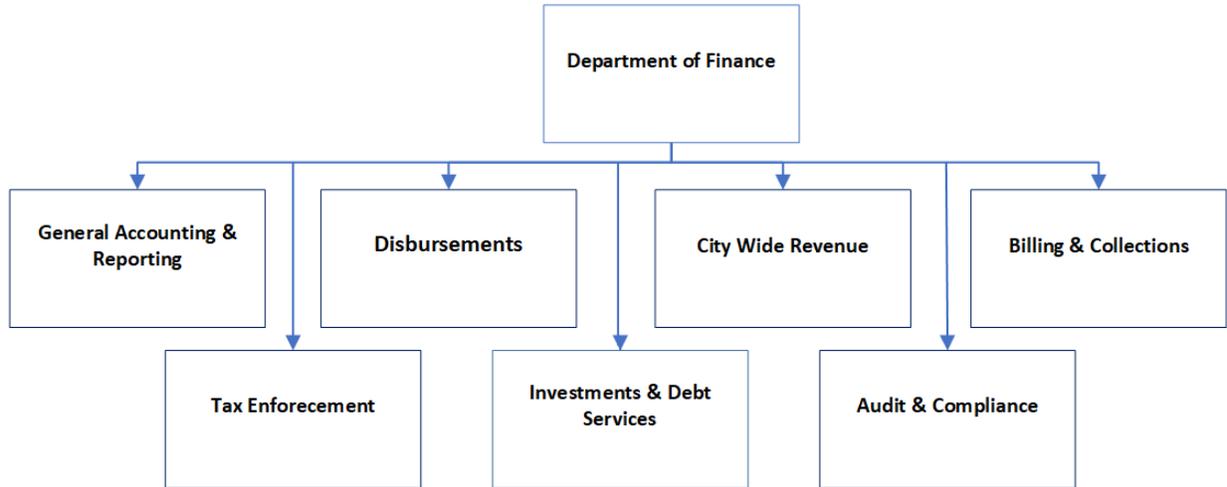
TOTAL 0.00 \$102,275

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OVERVIEW

The Department of Finance is responsible for the taxation, accounting, disbursement, risk management, as well as debt and investment functions of the City. The Director of Finance is charged by state law with the duties mandated for the constitutional offices of the Treasurer and Commissioner of Revenue.



MISSION

To manage and safeguard the shared capital of the City of Richmond's citizens, businesses, departments, and partners.

VISION

A customer-focused citywide financial system that is streamlined, transparent, and built on the technology of the future.

OBJECTIVES

- Maintain or improve bond ratings for the City of Richmond
- On time completion of the Annual Comprehensive Financial Report (ACFR) and Monthly Financial Reports (Unaudited)
- Accurate accounting of all funds (general, special, grant, etc.) of the City of Richmond
- Ensure prompt payments to the City of Richmond's vendors in accordance with code
- Maximize revenue collections, for both current and delinquent taxes and fees owed to the City
- Increase use and effectiveness of technology
- To issue accurate and timely real estate taxes in an effective matter
- To provide real estate tax relief to vulnerable residents through the Tax Relief for the Elderly and Disabled Program

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$7,330,530	\$6,968,724	\$8,411,182	\$9,633,515
Operating	1,368,275	7,409,344	4,429,971	5,076,553
Total General Fund	\$8,698,805	\$14,378,068	\$12,841,153	\$14,710,071
Special Fund	2,145,164	1,089,914	—	2,875,341
Capital Improvement Plan	—	—	10,000,000	—
Total Summary	\$10,843,969	\$15,467,982	\$22,841,153	\$17,585,412
Per Capita	\$47.00	\$67.52	\$100.79	\$77.48
General Fund Staffing	113.00	113.00	97.00	112.00
Other Funds Staffing	4.00	4.00	4.00	4.00
*Total Staffing	117.00	117.00	101.00	116.00

**See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.*

***First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.*

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant	3.00	3.00	—
Accountant, Associate	2.00	2.00	—
Accountant, Senior	2.00	5.00	3.00
Accounting Manager	4.00	4.00	—
Accounting Supervisor	—	1.00	1.00
Administrative Technician	1.00	1.00	—
Administrative Technician, Senior	2.00	1.00	(1.00)
Assistant Controller	2.00	2.00	—
Business Systems Analyst	4.00	3.00	(1.00)
Chief Investment and Debt Portfolio Officer	—	1.00	1.00
Controller	1.00	1.00	—
Customer Service Specialist	8.00	8.00	—
Customer Service Supervisor	6.00	7.00	1.00
Customer Service Technician	8.00	8.00	—
Debt and Account Manager	—	1.00	1.00
Deputy Chief Administrative Officer	1.00	—	(1.00)
Deputy Department Director	1.00	1.00	—
Deputy Department Director, Senior	1.00	1.00	—
Director of Finance	1.00	1.00	—
Executive Assistant, Senior	—	2.00	2.00

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Financial Regulatory Specialist, Senior	6.00	8.00	2.00
Financial Regulatory Technician	15.00	16.00	1.00
Investment and Debt Portfolio Manager	1.00	1.00	–
Management Analyst	–	1.00	1.00
Management Analyst, Associate	14.00	14.00	–
Management Analyst, Principal	–	2.00	2.00
Management Analyst, Senior	2.00	3.00	1.00
Payroll Manager	1.00	1.00	–
Program and Operations Manager	2.00	3.00	1.00
Revenue Manager	8.00	8.00	–
Senior Policy Advisor	–	1.00	1.00
Technology Manager, Senior (Agency)	1.00	1.00	–
Grand Total	97.00	112.00	15.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 14.00** **\$1,025,098**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Transfer Deputy Chief Administrative Officers **FTE: (1.00)** **(\$543,424)**

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.

Increase Investment and Debt Capacity **FTE: 2.00** **\$307,956**

- Provide two additional positions to manage the debt and investment portfolios. This action enhances the city's ability to make strategic decisions using the investment market..

Support Employee Salary Increase **FTE: 0.00** **\$432,706**

- Provide an eight percent salary increase for general employees.

OPERATING

Improve Enterprise Resource Planning

\$585,777

- Support the additional purchase of Enterprise Resource Planning software bundles for citywide services. This action enhances the city's ability for reporting and analyzing financial information for strategic planning of the city finances.

Increase in Analytics Funding

\$41,365

- Support increased costs for data analytics by J.D Power. J.D. Power is an American data analytics, software, and consumer intelligence company. The city utilizes this for personal property tax projections and the increase is needed due to volatility in the new and used car markets.

Support Employee Parking

\$19,440

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

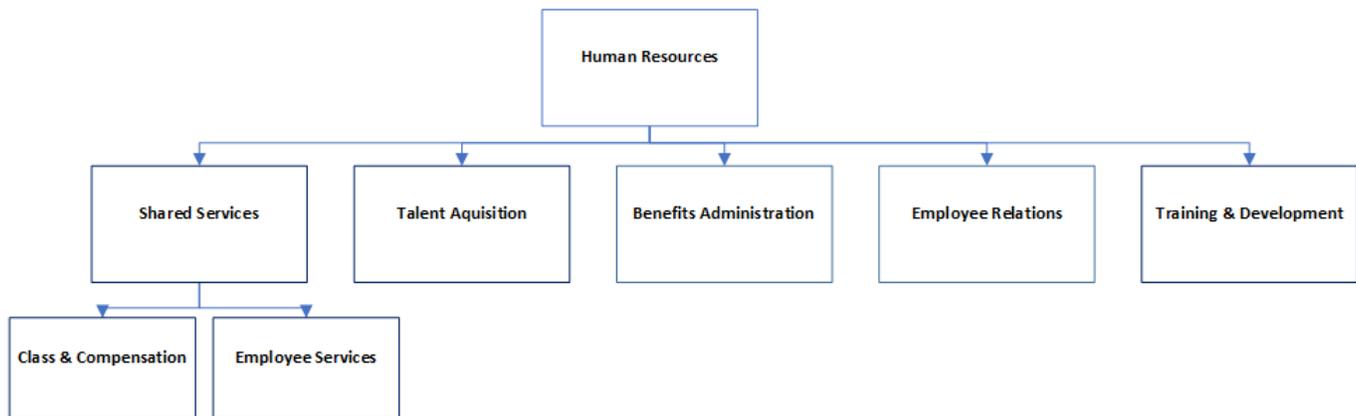
15.00

\$1,868,918

HUMAN RESOURCES

OVERVIEW

In FY 2024, the Department of Human Resources has been reimagined to meet the needs of a changing workforce in the post-COVID-19 world, strategically orienting itself with a more customer-centric business model and inclusive culture. The department implements innovative strategies to administer human capital programs by: delivering cost-efficient and top-tier talent recruitment and selection services; administering competitive and progressive classification, compensation, and performance evaluation systems; developing, overseeing, and keeping record of employee data; providing timely and comprehensive consultation, investigation, and resolution of grievances, disciplinary actions, and complaints; providing expertise and consultation in the areas of human capital policy development and administration, policy review, and interpretation; supporting employee engagement and professional growth by creating and implementing employee training and development initiatives, recognition programs, and specialized incentives; and providing holistic employee health and wellness benefit programs.



MISSION

To provide high-quality, holistic, innovative, and human-centric services for its internal and external customers, who include administrators, staff, and prospective employees of the City of Richmond. The department's services elevate the city to an employer of choice by building a progressive, innovative, and inclusive organization, designing employee wellness and development programs, and administering equitable and consistent policy.

VISION

The department strives to create a positive work culture, establish ethical standards, and promote the city's core values through recruiting and retaining top-tier employees resulting in workplace of choice.

OBJECTIVES

- Continue to strategically and expeditiously select and on-board highly talented individuals with the acumen, aptitude, and attitude to thrive in COR Government.
- Continue to engage COR employees to ensure that each person is in the right job and has been provided with the right resources to leverage their knowledge skills, and behaviors to meet COR goals and sustain organizational success.
- Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement
- Continue to ensure compliance with federal employment law/federal substance abuse policy requirements, City Personnel Rules, & Administrative Regulations, to include all grievance and Personnel Board hearings. To provide guidance on all applicable federal employment laws and City Policy. Perform research on and revise all employment law-related policies, including Personnel Rules & Administrative Regulations. Ensure compliance with disciplinary procedures.
- Oversee classification and compensation for employees, ensuring compliance with city, state and federal rules/laws.

HUMAN RESOURCES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$3,507,628	\$3,718,735	\$4,177,785	\$4,752,337
Operating	471,797	905,675	1,055,450	5,884,250
Total General Fund	\$3,979,425	\$4,624,410	\$5,233,237	\$10,636,587
Total Summary	\$3,979,425	\$4,624,410	\$5,233,237	\$10,636,587
Per Capita	\$17.25	\$20.19	\$23.09	\$46.86
General Fund Staffing	53.50	50.50	39.50	48.00
Other Funds Staffing	—	2.00	2.00	—
*Total Staffing	53.50	52.50	41.50	48.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	4.00	—	(4.00)
Benefits and Wellness Specialist	—	1.00	1.00
Benefits Associate	—	3.00	3.00
Compensation Associate	—	2.00	2.00
Compensation Specialist	—	2.00	2.00
Deputy Department Director, Senior	1.00	2.00	1.00
Director of Human Resources	1.00	1.00	—
EEO Investigator	—	2.00	2.00
EEO Specialist	—	1.00	1.00
Employee Relations Associate	—	1.00	1.00
Employee Relations Specialist	—	3.00	3.00
Executive Assistant	—	1.00	1.00
Human Resources Assistant	—	4.00	4.00
Human Resources Business Partner	—	4.00	4.00
Human Resources Business Partner, Senior	—	1.00	1.00
Human Resources Division Chief	3.00	5.00	2.00
Human Resources Generalist	12.00	—	(12.00)
Human Resources Manager	3.00	4.00	1.00
Human Resources Specialist	5.50	—	(5.50)
Labor Relations Specialist	—	1.00	1.00
Leadership and Development Specialist	—	1.00	1.00
Leadership and Development Trainer	—	3.00	3.00
Management Analyst	1.00	—	(1.00)

HUMAN RESOURCES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Management Analyst, Associate	7.00	—	(7.00)
Management Analyst, Principal	1.00	—	(1.00)
Talent Acquisition Partner	—	4.00	4.00
Talent Acquisition Partner, Senior	—	2.00	2.00
Technology Coordinator (Agency)	1.00	—	(1.00)
Grand Total	39.50	48.00	8.50

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: (36.50) (\$3,840,212)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Reimagining Human Resources

FTE: 43.00 \$4,028,477

- Implement a new organizational design and structure to maximize the delivery of high-quality services to for a Post COVID-19 workforce and community. The department was re-organized during FY 2023 and this adjustment provides for the confirmation of the new position classifications required under the new structure.

Centralize Human Resources

FTE: 2.00 \$247,126

- Transfer two existing positions from the Richmond Police Department (RPD) and Richmond Fire Department (RFD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. Corresponding adjustments can be found in the RPD and the RFD.

Support Employee Salary Increase

FTE: 0.00 \$139,161

- Provide an eight percent salary increase for General employees.

OPERATING

Continue Professional and Culture Development

\$500,000

- Support the continued culture work of the city organization which began in earnest in FY 2023. Additionally, funds will be used for leadership training, succession planning, and the development of a merit-based performance evaluation system.

HUMAN RESOURCES

OPERATING, CONT.

Encourage Alternative Employee Transportation

\$150,000

- Incentivize employees to utilize alternative forms of transportation to and from work. Reducing the number vehicles driving will help reduce the city's carbon footprint and encourage a healthier lifestyle.

Support Employee Parking

\$28,800

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Support Collective Bargaining

\$2,000,000

- Provide for staffing, contractual obligations, outside legal counsel, training, and educational materials needed to implement collective bargaining. City Council approved the collective bargaining during FY 2023. During that time, an estimated amount of \$300,000 was provided. Since then, the city has executed a Labor Relations Contract to beginning elections and agreement negotiations with certified unions.

Coordinate Tuition Assistance Program

\$650,000

- Implement a citywide tuition assistance program for employees. Previously tuition assistance was provided in a siloed approach leaving the decision up to individual department. In FY 2024, the Department of Human Services will develop and coordinate a citywide equitable tuition assistance program.

Provide Language Incentives

\$500,000

- Continue the language incentives to bi and multi-lingual employees who utilize a secondary language in the course of their job duties. This initiative was approved mid-year during FY 2023. This adjustment continues funding for the incentive in FY 2024.

Implement New Health Offerings

\$1,000,000

- Support the creation of new health and wellness programs for city employees. Activities will focus on short-term disability insurance, prevention services, nutritional education, and the creation of a robust wellness program.

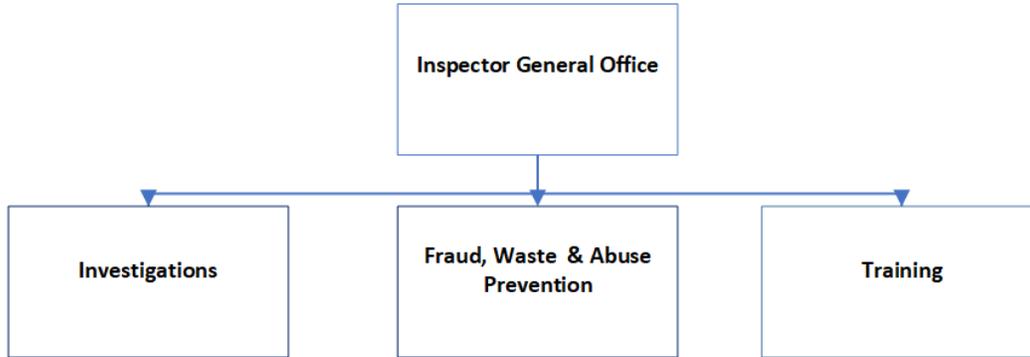
TOTAL

8.50

\$5,403,350

OVERVIEW

The department originally began as part of the City Auditor's Office. In FY 2019, the City Charter was updated and the Inspector General's Office became an independent office.



MISSION

The Inspector General's Office strives to detect and prevent fraud, waste, and abuse and to promote economy, efficiency, and effectiveness in the programs and operations of the City of Richmond Government through independent and objective investigations, inspections, and assistance.

VISION

To be a highly effective organization that promotes positive change throughout the City of Richmond Government with a professional and skilled team that strives for continuous improvement.

OBJECTIVES

- Maintain fraud reporting hotline and fraud app for Richmond citizens and employees of the city of Richmond
- Investigate fraud waste and abuse allegations as outlined by City Code
- Engage in prevention activities to include review of legislation, policies and procedures and provide training and education to city employees to identify and prevent fraud waste and abuse of taxpayer resources
- Conduct joint investigations and projects with other law enforcement agencies
- Increase transparency and timeliness of information.
- Foster a culture of organizational excellence citywide.
- Provide professional investigations and inspections that will have positive effects to promote change and policy efficiency.

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$564,294	\$600,411	\$850,293	\$954,366
Operating	20,046	16,802	52,216	55,096
Total General Fund	\$584,340	\$617,214	\$902,509	\$1,009,462
Total Department Summary	\$584,340	\$617,214	\$902,509	\$1,009,462
Per Capita	\$2.53	\$2.69	\$3.98	\$4.45
General Fund Staffing	4.00	4.00	7.00	7.00
Other Funds Staffing	—	—	—	—
*Total Staffing	4.00	4.00	7.00	7.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Deputy Department Director	1.00	1.00	—
Executive Assistant	1.00	1.00	—
Inspector General	1.00	1.00	—
Internal Audit Manager	1.00	1.00	—
Internal Auditor/Investigator	2.00	2.00	—
Management Analyst (Council Agency)	1.00	1.00	—
Grand Total	7.00	7.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00

\$65,037

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

INSPECTOR GENERAL OFFICE

PERSONNEL, CONT.

Support Employee Salary Increase

FTE: 0.00

\$39,036

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$2,880

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

0.00

\$106,953

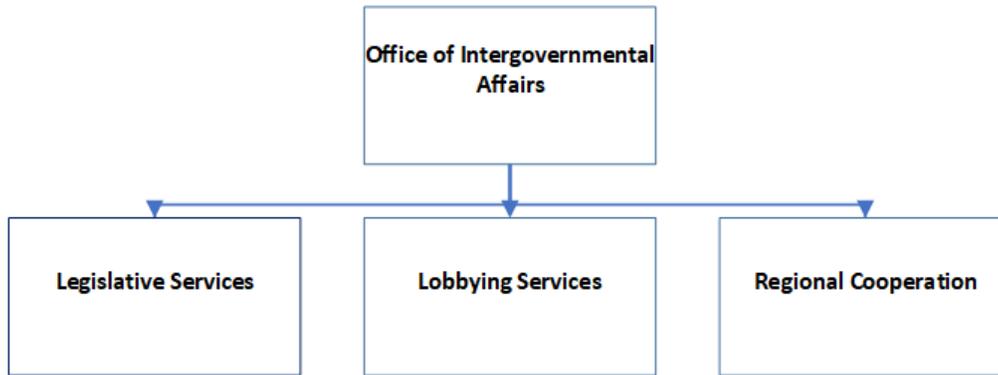
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INTERGOVERNMENTAL AFFAIRS

OVERVIEW

The Office of Intergovernmental Affairs (OIA) advocates for the City of Richmond's interests before the Virginia General Assembly, state officials, federal agencies, and other decision-making bodies. It serves as the liaison to governmental and non-governmental organizations. It facilitates the communication of legislative priorities between key stakeholders and the city. It serves the dual role of advocating the priorities of the administration and city council. This is a newly created department in FY 2024 for better coordination of citywide activities.



MISSION

Advance the city's financial and operating legislative priorities with policymakers of the federal, state, and local governments.

VISION

Maintain close working relationships internally and externally to identify and develop legislative priorities. Partner with regional and governmental decision makers advocate key legislation that impacts city priorities.

OBJECTIVES

- Develop and maintain relationships with federal, state, regional and local governments decision makers.
- Coordinate with city departments, city leaders, and city council to draft a legislative agenda.
- Strategize with the lobbyists regarding federal programs and legislation.
- Advocate for the City's interests with the Virginia General Assembly members.
- Work with other interested parties to promote legislation, financial support, and projects that are beneficial to the City.

INTERGOVERNMENTAL AFFAIRS

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$—	\$—	\$—	\$139,965
Operating	—	—	—	324,000
Total General Fund	\$—	\$—	\$—	\$463,965
Total Summary	\$—	\$—	\$—	\$463,965
Per Capita	\$—	\$—	\$—	\$2.04
General Fund Staffing	—	—	—	1.00
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	1.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Director of Intergovernmental Affairs	—	1.00	1.00
Grand Total	—	1.00	1.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Coordinate Legislative Activities FTE: 1.00 \$139,965

- Provide for one new director position who will support and coordinate the City's intergovernmental relations.

OPERATING

Support Professional Membership Dues \$79,000

- Transfer existing funding from the Office of the Clerk for membership dues for the Virginia Municipal League (VML) and the National League of Cities for citywide coordination.

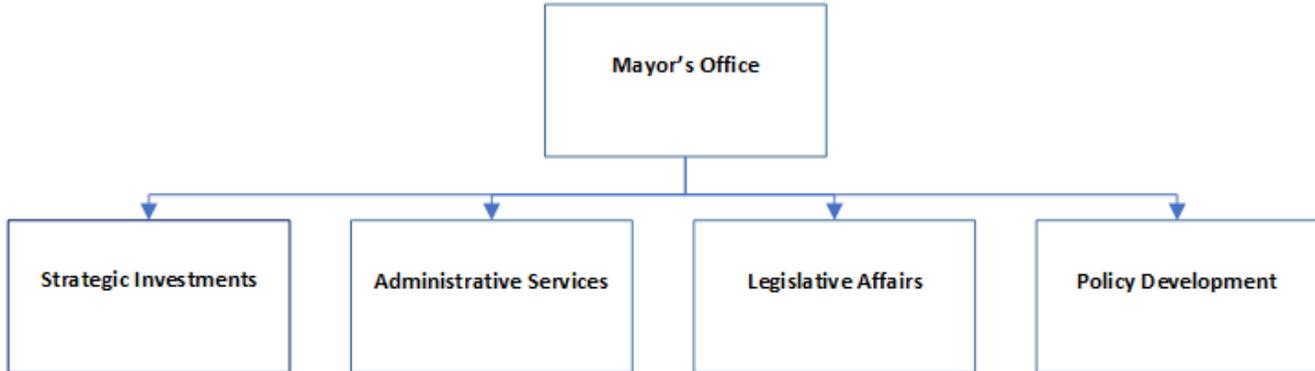
Support Operations \$245,000

- Provide operating funds for the day-to-day operations of the new Office. These includes office supplies, printing, conference/conventions, other membership dues, contracts, employee training, management services and parking.

TOTAL **1.00** **\$463,965**

OVERVIEW

The Mayor's Office provides leadership and vision to all City agencies and departments. It promotes the development of strategic plans utilizing sound fiscal management. The Mayor's Office also works with other governmental bodies, the private sector, and, most importantly, the citizens and the community to help build One Richmond.



MISSION

The mission of the Mayor's Office is to provide vision and leadership in the creation of municipal policies and priorities. Sec. 5.01 of the City Charter states: "The Mayor shall be the Chief Executive Officer of the City and shall be responsible for the proper administration of City government." The Mayor provides strategic direction and policy guidance to the Chief Administrative Officer and works with the City Council and other elected officials to carry out the will of the voters.

"The City of Richmond will be a professional, accountable and compassionate government that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens".- Mayor Levar M. Stoney

OBJECTIVES

The One Richmond agenda consists of four related goals:

- Improving the quality of public education and the lives of children and families in Richmond using a holistic approach;
- Promoting social and economic inclusion of those who have been left out of our City's prosperity, through inclusive economic development and community wealth building strategies;
- Promoting public safety in all our neighborhoods; and,
- Providing high-quality public services to all residents while being wise stewards of our City's infrastructure and natural resources.

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,127,746	\$956,994	\$1,226,886	\$1,352,887
Operating	28,688	74,264	70,385	149,465
Total General Fund	\$1,156,434	\$1,031,258	\$1,297,271	\$1,502,352
Total Summary	\$1,156,434	\$1,031,258	\$1,297,271	\$1,502,352
Per Capita	\$5.01	\$4.50	\$5.72	\$6.62
General Fund Staffing	9.00	9.00	10.00	11.00
Other Funds Staffing	—	—	—	—
*Total Staffing	9.00	9.00	10.00	11.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Chief of Staff	1.00	1.00	—
Executive Assistant	3.00	2.00	(1.00)
Executive Assistant, Senior	1.00	1.00	—
Management Analyst	—	1.00	1.00
Management Analyst, Associate	—	1.00	1.00
Management Analyst, Principal	—	1.00	1.00
Mayor	1.00	1.00	—
Press Secretary	1.00	1.00	—
Senior Assistant to the Mayor	1.00	1.00	—
Senior Policy Advisor	1.00	1.00	—
Staff Assistant to Mayor/CAO	1.00	—	(1.00)
Grand Total	10.00	11.00	1.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 1.00 **(\$22,491)**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Increase Policy Development

FTE: 1.00 **\$58,801**

- Provide on additional position to assist the Office in policy development and oversight.

Support Employee Salary Increase

FTE: 0.00 **\$89,691**

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$10,080

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Upgrade Technology

\$6,000

- Increase in funding for technology upgrades in the second floor large conference room needed to replace out of date conferencing equipment.

Support Operations

\$63,000

- Provide additional funds for the day-to-day operations. Funds will be used for training and development, conferences, professional memberships, and meeting activities.

TOTAL

1.00

\$205,081

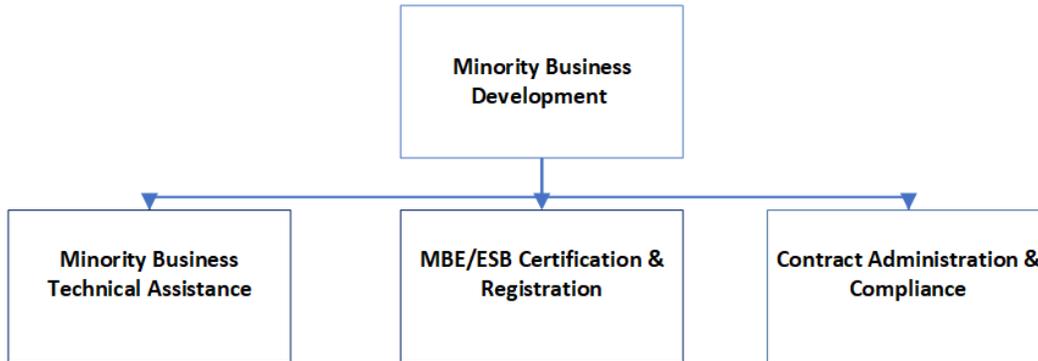
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MINORITY BUSINESS DEVELOPMENT

OVERVIEW

The Office of Minority Business Development's (OMBD's) programs and services ensure minority owned, emerging small, and disadvantaged businesses have an equal opportunity to compete for the City's procurement of goods and services. Our programs/services help foster open and competitive procurement practices within the City. OMBD provides goal setting and compliance review of contract goals, as well as, conduct training seminars and technical assistance programs that promote minority growth, development, and sustainability.



MISSION

Our mission is to facilitate, produce, and advance opportunities for minority business enterprises (MBE), emerging small businesses (ESB), and disadvantaged business enterprises (DBE) to successfully participate in the full array of contracting opportunities available in the City of Richmond.

VISION

Greater economic and social equity in our community through the pursuit of parity in the amount the City of Richmond spends to procure goods and services using taxpayer dollars and user fees.

OBJECTIVES

- Increase technical assistance activities to attract, retain and grow businesses
- Identify procurement opportunities
- Take advantage of the latest technology in order to enable opportunity and ensure diversity
- Assist in the preparation of MBE/ESB to qualify for lending opportunities
- Collaborate with internal/external organizations

MINORITY BUSINESS DEVELOPMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$713,747	\$757,278	\$763,948	\$809,649
Operating	88,971	255,937	198,878	198,878
Total General Fund	\$802,718	\$1,013,216	\$962,826	\$1,008,527
Total Summary	\$802,718	\$1,013,216	\$962,826	\$1,008,527
Per Capita	\$3.48	\$4.42	\$4.25	\$4.44
General Fund Staffing	10.00	9.00	6.00	6.00
Other Funds Staffing	—	—	—	—
*Total Staffing	10.00	9.00	6.00	6.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	—
Deputy Department Director, Senior	1.00	1.00	—
Director, Office of Minority Business Development	1.00	1.00	—
Economic Development Business Services Manager	1.00	1.00	—
Economic Development Specialist	1.00	1.00	—
Program and Operations Supervisor	1.00	1.00	—
Grand Total	6.00	6.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 (\$6,014)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

MINORITY BUSINESS DEVELOPMENT

PERSONNEL, CONT.

Support Employee Salary Increase

FTE: 0.00

\$51,715

- Provide an eight percent salary increase for general employees.

OPERATING

- There are no operating adjustments.

TOTAL

0.00

\$45,701

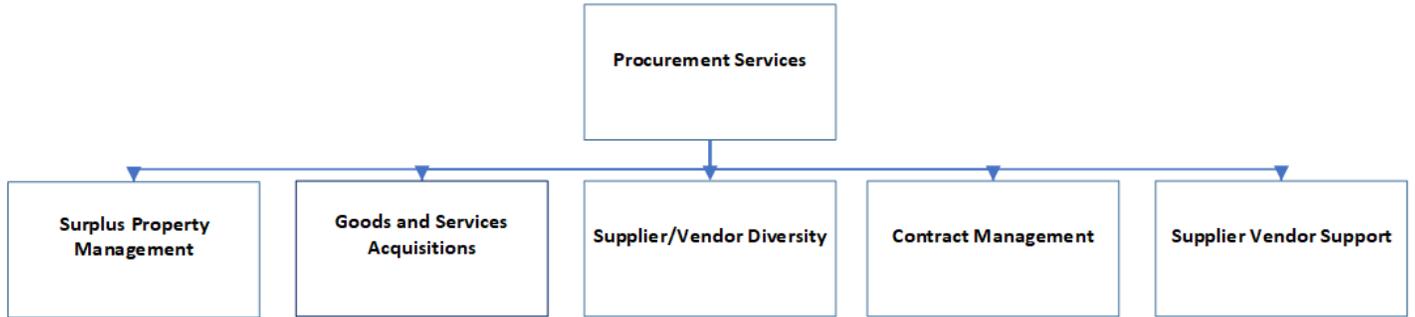
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PROCUREMENT SERVICES

OVERVIEW

Procurement Services is responsible for professionally, efficiently, and ethically fulfilling the department's mission, objectives, and core values.



MISSION

Support the City by performing the procurement function in a customer-focused, strategic, ethical, and transparent manner while providing opportunities to diverse suppliers and complying with applicable governing laws and policies.

VISION

To be a best-in class organization through effective use and implementation of the following strategies:

- Strategic sourcing and focused training to contain costs and improve productivity
- Streamlines processes to empower staff and end-users to perform their job duties more efficiently
- Proactively engage with our en-users and suppliers to creatively and collaboratively sold problems

OBJECTIVES

- Agreements: Support agencies and departments and process solicitations according to the City Code
- Agreement Renewals: Support agencies and departments and ensure contract renewals are executed accurately as requested by agencies
- Supplier Registration: Ensure supplier CORERP database is properly managed
- Procurement CORERP Modules: Ensure Procurement Module access requests are properly managed
- Surplus Property: Manage City's surplus property

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,461,462	\$1,637,840	\$1,695,219	\$2,579,367
Operating	95,000	49,261	53,305	64,105
Total General Fund	\$1,556,462	\$1,687,101	\$1,748,525	\$2,643,471
Total Summary	\$1,556,462	\$1,687,101	\$1,748,525	\$2,643,471
Per Capita	\$6.75	\$7.36	\$7.72	\$11.65
General Fund Staffing	17.00	17.00	15.00	24.00
Other Funds Staffing	3.00	3.00	3.00	3.00
*Total Staffing	20.00	20.00	18.00	27.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	2.00	2.00	—
Contracting Officer	2.00	2.00	—
Deputy Department Director, Senior	1.00	1.00	—
Director of Procurement Services	1.00	1.00	—
Management Analyst	—	1.00	1.00
Management Analyst, Principal	1.00	1.00	—
Procurement Analyst	3.00	5.00	2.00
Procurement Analyst, Senior	5.00	6.00	1.00
Project Manager	—	4.00	4.00
Technology Coordinator (Agency)	—	1.00	1.00
Grand Total	15.00	24.00	9.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 1.00 \$211,092

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PROCUREMENT SERVICES

PERSONNEL, CONT.

Improve Purchasing Services

FTE: 8.00

\$564,271

- Add new positions needed to increase the department's ability to effectively and efficiently provide citywide services. These positions are needed to meet increasing workload and subject matter expertise.

Support Employee Salary Increase

FTE: 0.00

\$108,783

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$10,800

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

9.00

\$894,946

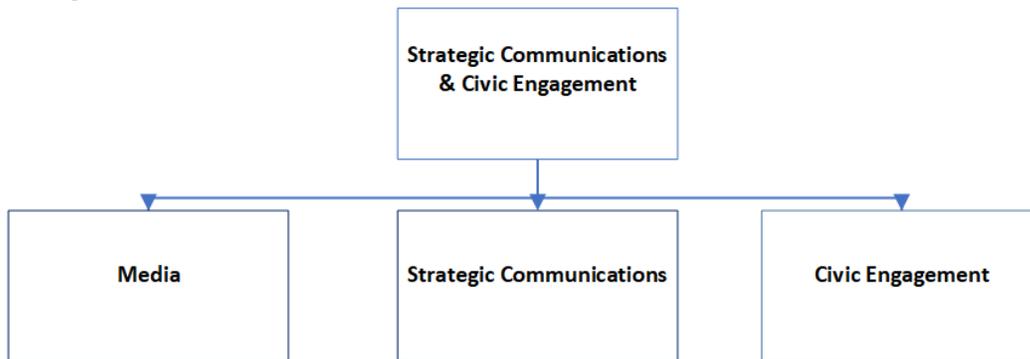
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OVERVIEW

The Office of Strategic Communications and Civic Engagement is responsible for coordinating the City of Richmond's public, media, marketing, and intergovernmental relations. This office is further tasked with the organization of seasonal activities, publicity/marketing campaigns, managing crises, curating stories, narrative building, proactive storytelling, addressing negative publicity, and focusing on intentional community/neighbor engagement. The Office of Strategic Communications and Civic Engagement is also responsible for producing professionally written documents, brochures, summaries, books, manuals, and reports as directed by the Chief Administrative Officer.

The Office of Strategic Communications and Civic Engagement works with leadership, departments, and frontline employees at the City of Richmond to encourage citizenship and strong communities by building partnerships within the city, with the public/community, nonprofit community-based organizations, businesses, partners, stakeholders, and other governmental institutions. These partnerships enhance resident participation by engaging residents in civic, employment, experiential, and leadership opportunities, and experiences while contributing to the civic, social, and economic well-being of Richmond.



MISSION

To facilitate open communication between Richmond and its stakeholders to encourage public participation and raise awareness of City programs, services and events; increase transparency, and enhance quality of life.

VISION

The Office of Strategic Communications and Civic Engagement is quite diverse in the sense that it must function in dual or multiple roles to meet the demands for public information in this present era. The Office is an intricate part of establishing positive relationships with outside entities, partners, stakeholders, and the community. The Office of Strategic Communications and Civic Engagement looks to educate, inform and empower residents. Through proactive and positive engagement opportunities, residents gain the knowledge needed to contribute as active and informed members of a democratic society in order to promote the growth of a healthy city, local economic vitality, social justice, and the common good.

OBJECTIVES

- Assist the City's departments with public education initiatives and special events
- Draft, design, and distribute all print and electronic materials including brochures, pamphlets, and fliers, to foster public information strategies of all City departments
- Respond to all media and neighbor inquiries regarding City programs, events, etc.
- Develop and distribute a proposed City newsletter, a monthly e-newsletter about City programs, services, events, activities, and city issues
- Develop and manage postings on the City's social media accounts
- Manage content on Channel 17, cable-access channel
- Develop civic engagement strategies to authentically engage with residents, stakeholders, and partners

STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$—	\$—	\$534,393	\$2,195,111
Operating	—	6,418	350,786	505,826
Total General Fund	\$—	\$6,418	\$885,179	\$2,700,936
Special Fund	—	—	150,000	150,000
Total Summary	\$—	\$6,418	\$1,035,179	\$2,850,936
Per Capita	\$—	\$0.03	\$4.57	\$12.56
General Fund Staffing	—	—	6.00	23.00
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	6.00	23.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Communications and Marketing Analyst	2.00	10.00	8.00
Deputy Department Director	—	1.00	1.00
Director, Office of Strategic Communication & Civic Engagement	1.00	1.00	—
Executive Assistant, Senior	1.00	2.00	1.00
Management Analyst, Principal	—	1.00	1.00
Policy Advisor	2.00	1.00	(1.00)
Public Information Manager	—	4.00	4.00
Public Information Manager, Senior	—	3.00	3.00
Grand Total	6.00	23.00	17.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 8.00 \$641,042

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT

PERSONNEL, CONT.

Centralize and Coordinate Communication Services **FTE: 9.00** **\$927,110**

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Department of Public Works, Department of Police, Department of Fire & Emergency Services, Department of Emergency Communication, Preparedness & Response, Department of Economic Development, and the Department of Parks, Recreation & Community Facilities.

Support Employee Salary Increase **FTE: 0.00** **\$92,566**

- Provide an eight percent salary increase for general employees.

OPERATING

Support Citywide Communications **\$150,000**

- Provide operational support for activities that promote a "one-voice" City of Richmond cohesive messaging strategy.

Support Employee Parking **\$5,040**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL **17.00** **\$1,815,758**

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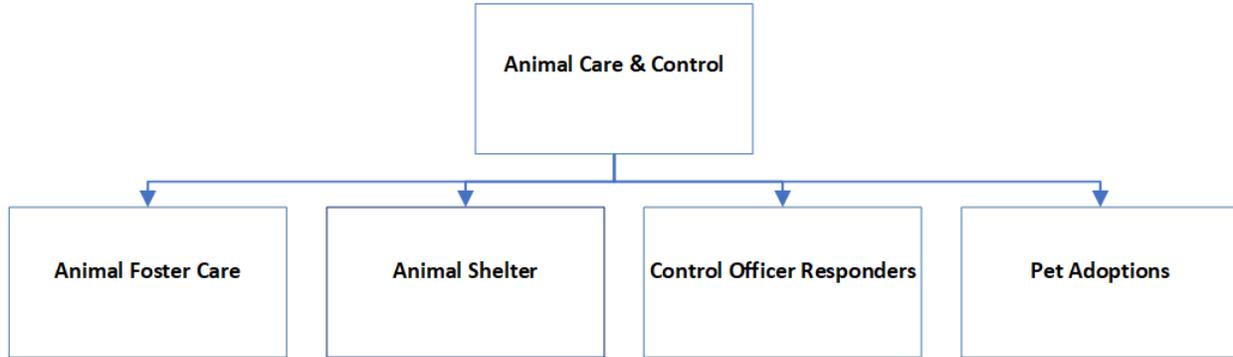
PUBLIC SAFETY

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OVERVIEW

Richmond Animal Care and Control (RACC) manages and protects the animal population in Richmond, VA, enforces animal ordinances, protects the health and welfare of the citizens, and strives to place as many unwanted animals as possible in loving homes.



MISSION

To provide a safe and healthy community through professional enforcement of animal related laws, while providing and promoting the humane care of every animal in need.

VISION

We strive for a City where every companion animal has a safe and loving forever home. Defining leading animal welfare, public safety and operational practices, RACC will grow as a trusted community resource.

OBJECTIVES

- Continue to improve adoption/foster rates.
- Continue to improve completed calls for service.
- Continue to provide the best shelter environment for the animals in our care.

OFFICE OF ANIMAL CARE AND CONTROL

FISCAL SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,477,614	\$1,400,106	\$1,578,255	\$1,807,328
Operating	625,577	900,187	593,727	797,409
Total General Fund	\$2,103,191	\$2,300,293	\$2,171,983	\$2,604,735
Special Fund	68,651	94,865	75,000	100,000
Total Summary	\$2,171,842	\$2,395,158	\$2,246,983	\$2,704,735
Per Capita	\$9.41	\$10.46	\$9.92	\$11.92
General Fund Staffing	25.00	25.00	20.50	22.63
Other Funds Staffing	—	—	—	—
*Total Staffing	25.00	25.00	20.50	22.63

* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician	1.00	1.00	—
Administrative Technician, Senior	1.00	1.00	—
Animal Control Kennel Assistant	5.00	5.00	—
Animal Control Officer	6.00	6.00	—
Animal Control Officer, Senior	1.00	1.00	—
Animal Control Supervisor	1.00	2.00	1.00
Customer Service Technician	2.00	2.00	—
Director, Office of Animal Care and Control	1.00	1.00	—
Management Analyst, Associate	1.00	2.00	1.00
Program and Operations Supervisor	1.00	1.00	—
Veterinarian	0.50	0.63	0.13
Grand Total	20.50	22.63	2.13

OFFICE OF ANIMAL CARE AND CONTROL

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 2.13** **\$137,249**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase **FTE: 0.00** **\$91,824**

- Provide an eight percent salary increase for general employees.

OPERATING

Emergency Veterinary Expenses **\$200,000**

- Technical adjustment to support the medical care of animals and related operations of Animal Care and Control. This amount is based on historical spending and operational needs, as well as the needs of the community and the rapidly increasing population of domestic animals in the City of Richmond.

Support Radio Shop Services **\$3,682**

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus, including vehicles used by animal control officers. This is a routine adjustment which occurs at the beginning of each budget cycle.

TOTAL **2.13** **\$432,755**

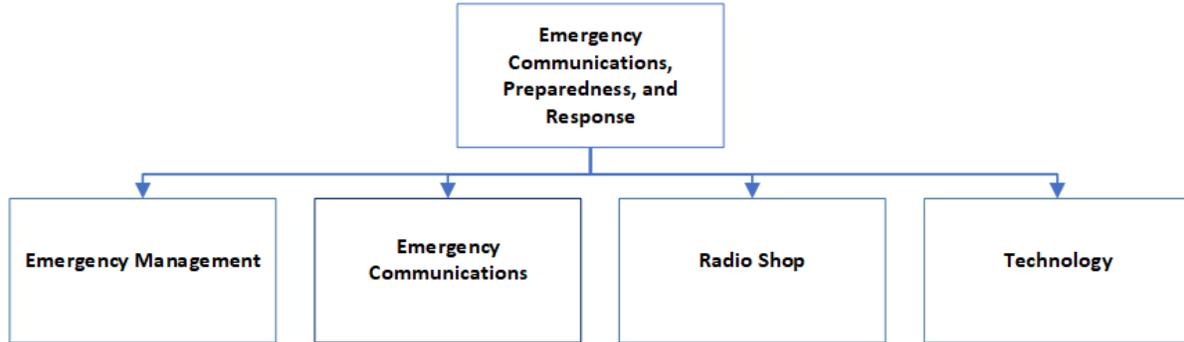
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EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE

OVERVIEW

The Department of Emergency Communications, Preparedness and Response (DECPR) is charged with overseeing the safety of the residents of the City of Richmond through a strategic partnership with city, local, and regional stakeholders. It is designated as the Public Safety Answering Point (PSAP) for the City of Richmond's E-911 telephone system and is charged with the appropriate routing of all E-911 and non-emergency calls for service. The department is also responsible for the coordination of all emergency radio and telephone communications for public safety agencies of the City of Richmond.



MISSION

The Department of Emergency Communications, Preparedness and Response (DECPR) provides leadership and support to reduce the loss of life and property through coordination of emergency management resources, collaborative public safety partnerships and reliable and efficient E-911 emergency services.

VISION

The Department of Emergency Communications Preparedness, & Response (DECPR) sustains citizen trust by providing reliable emergency preparedness management and communications services in a timely and efficient manner. DECPR maintains and improves the capability to successfully work together to mitigate against, prepare for, respond to, and recover from all hazards, emergencies and disasters.

OBJECTIVES

- Fully staff the department, retain talented employees and decrease mandatory and voluntary overtime
- Provide education to adults through participating in community events, giving presentations and social media outreach. Teach 911 information to at least one RPS classroom of 5th graders, along with Richmond Fire
- Reliable, efficient and quality 911 service
- Ensure proper first responder response to 911 calls
- Reliable, efficient and updated public safety technology
- Ensure proper response to emergencies through the development and implementation of proper planning with local, state and regional partners.

EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$3,893,168	\$4,189,419	\$3,783,345	\$5,348,176
Operating	1,535,522	2,268,692	2,572,232	3,496,757
Total General Fund	\$5,428,690	\$6,458,110	\$6,355,577	\$8,844,934
Special Fund	13,312,649	6,571,387	6,003,000	5,084,330
Internal Service Fund	869,764	911,613	2,816,230	3,782,750
Total Summary	\$19,611,103	\$13,941,110	\$15,174,807	\$17,712,014
Per Capita	\$85.00	\$60.86	\$66.96	\$78.04
General Fund Staffing	46.00	46.00	36.00	44.00
Other Funds Staffing	79.00	79.00	75.15	74.00
*Total Staffing	125.00	125.00	111.15	118.00

* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant, Senior	0.50	1.00	0.50
Administrative Technician, Senior	2.00	2.00	—
Communications and Marketing Analyst	1.00	0.00	(1.00)
Deputy Department Director	0.60	2.00	1.40
Deputy Department Director, Senior	1.00	2.00	1.00
Director of Emergency Communications	1.00	1.00	—
Emergency Communications Assistant Supervisor	9.00	10.00	1.00
Emergency Communications Officer	7.30	6.00	(1.30)
Emergency Communications Supervisor	3.00	3.00	—
Executive Assistant, Senior	1.00	1.00	—
GIS and Project Manager	1.00	2.00	1.00
Management Analyst, Associate	1.00	0.00	(1.00)
Management Analyst, Principal	1.00	0.00	(1.00)
Management Analyst, Senior	0.00	2.00	2.00
Program and Operations Manager	2.00	3.00	1.00
Program and Operations Supervisor	1.00	2.00	1.00
Senior Manager	0.00	1.00	1.00
Technology Coordinator (Agency)	1.80	4.00	2.20
Technology Manager (Agency)	0.80	1.00	0.20

EMERGENCY COMMUNICATIONS, PREPAREDNESS & RESPONSE

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Technology Specialist (Agency)	1.00	1.00	—
Grand Total	36.00	44.00	8.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 9.00** **\$1,355,513**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Public Information Centralization **FTE: (1.00)** **(\$80,854)**

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Support Employee Salary Increase **FTE: 0.00** **\$290,172**

- Provide an eight percent salary increase for general employees.

OPERATING

Transfer Office of Emergency Management **\$114,525**

- Transfer existing funds for the operation of the Office of Emergency Management (OEM) from Fire & Emergency Services to the Department of Emergency Communications, Preparedness and Response (DECPR). The OEM was moved from Fire and Emergency Services to DECPR during fiscal year 2023. A corresponding adjustment can be found in Fire and Emergency Services.

Radio Tower Lease **\$810,000**

- Transfers funds to the General Fund from Special Funds for DECPR's radio tower lease. Accompanying revenue was also moved to the General Fund.

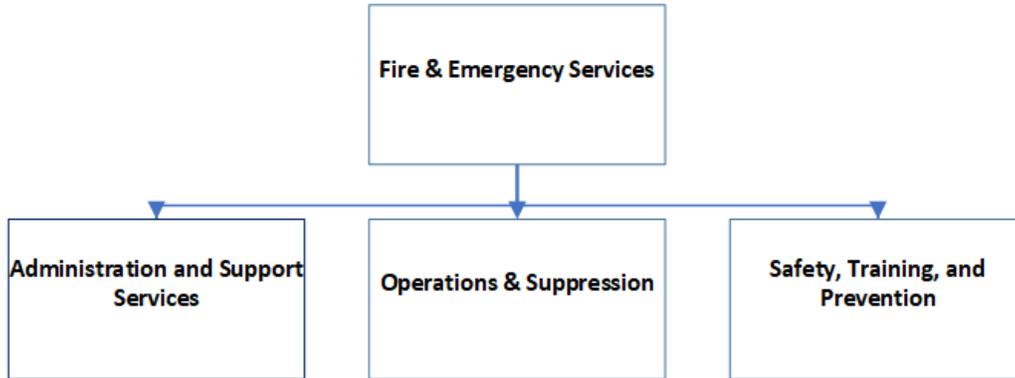
TOTAL **8.00** **\$2,489,356**

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OVERVIEW

The Department of Fire and Emergency Services is an all hazards, emergency service provider responsible for the delivery of community emergency and disaster preparedness, fire code enforcement, fire response, emergency medical response, water/technical rescue response, hazardous materials response, and non-emergency service response. The Department operates 24 hours a day and prioritizes the safety of department members and the general public, training and development of staff, logistical support and management of fiscal resources for 506 members, operating out of twenty fire stations, and three support facilities across the City of Richmond.



MISSION

The mission of the Department of Fire and Emergency Services is to provide safe, effective and efficient emergency services; built on strong relationships and designed to produce high quality results.

VISION

Richmond Fire and Emergency Services will be an inclusive and innovative Department that values every employee and citizen, while striving to be a model organization in our community by working together to achieve excellence in every aspect of service.

OBJECTIVES

- Ensure safe and effective service delivery of all hazard types of emergencies
- Ensure safe and effective service delivery of non-emergency calls
- Ensure operational personnel have the necessary equipment, tools and training to be able to perform their tasks safely and effectively
- Ensure that our personnel represent the diversity of our community with exceptional knowledge, skills, training and the highest quality of service-oriented professionalism
- Promote and deliver community outreach, engagement, and education
- Ensure incident operations and training are conducted safely
- Enforce Fire and Life Safety Codes
- Improve Quality of Life
- Increase Economic Vitality
- Increase Safety and Security

FIRE & EMERGENCY SERVICES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$51,741,261	\$49,066,517	\$54,719,285	\$59,411,632
Operating	38,481,599	6,800,097	6,754,703	6,703,938
Total General Fund	\$90,222,860	\$55,866,614	\$61,473,988	\$66,115,571
Special Fund	683,734	1,727,404	1,128,330	5,731,600
Capital Improvement Plan	2,400,000	6,350,000	–	15,000,000
Total Summary	\$93,306,594	\$63,944,018	\$62,602,318	\$86,847,171
Per Capita	\$404.41	\$279.14	\$276.24	\$382.64
General Fund Staffing	437.00	438.00	421.00	434.00
Other Funds Staffing	–	–	–	–
*Total Staffing	437.00	438.00	421.00	434.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	–
Assistant Chief of Fire and Emergency Services	5.00	5.00	–
Chief of Fire and Emergency Services	1.00	1.00	–
Deputy Chief of Fire and Emergency Services	2.00	2.00	–
Deputy Department Director, Senior	1.00	1.00	–
Engineer, Senior	1.00	1.00	–
Executive Assistant, Senior	1.00	1.00	–
Fire Battalion Chief	18.00	20.00	2.00
Fire Captain	26.00	38.00	12.00
Fire Driver Operator	–	43.00	43.00
Fire Fighter	–	236.00	236.00
Fire Fighter I	83.00	0.00	(83.00)
Fire Fighter II	86.00	0.00	(86.00)
Fire Fighter III	51.00	0.00	(51.00)
Fire Fighter IV	31.00	0.00	(31.00)
Fire Lieutenant	55.00	66.00	11.00
Fire Prevention Inspector	–	5.00	5.00
GIS and Project Manager	3.00	2.00	(1.00)
Grant Writer	–	1.00	1.00
Human Resources Manager	1.00	–	(1.00)

FIRE & EMERGENCY SERVICES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Management Analyst	–	3.00	3.00
Management Analyst, Associate	5.00	2.00	(3.00)
Management Analyst, Senior	2.00	1.00	(1.00)
Master Fire Fighter	43.00	0.00	(43.00)
Program and Operations Supervisor	1.00	2.00	1.00
Public Information Manager	1.00	0.00	(1.00)
Staff Battalion Chief	1.00	1.00	–
Technology Manager (Agency)	1.00	1.00	–
Training Analyst	1.00	1.00	–
Grand Total	421.00	434.00	13.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 15.00 \$2,508,664

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle. This budget preserves the ability for the Richmond Fire Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels.

Public Information Centralization

FTE: (1.00) (\$105,090)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Centralize Human Resources

FTE: (1.00) (\$130,328)

- Transfer an existing position from the Richmond Fire Department (RFD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. A corresponding adjustment can be found in the Department of Human Resources.

Support Employee Salary Increase

FTE: 0.00 \$111,185

- Provide an eight percent salary increase for general employees.

FIRE & EMERGENCY SERVICES

PERSONNEL, CONT.

Increase Sworn Salaries FTE: 0.00 \$2,307,916

- Provide a one-step increase for all sworn officers. This action also includes a step range movement of three percent, resulting in over a five percent salary increase.

OPERATING

Transfer Office of Emergency Management (\$114,525)

- Transfer existing funds for the operation of the Office of Emergency Management (OEM) from Fire and Emergency Services to the Department of Emergency Communications, Preparedness and Response (DECPR). The OEM was moved from Fire and Emergency Services to DECPR during fiscal year 2023. A corresponding adjustment can be found in DECPR.

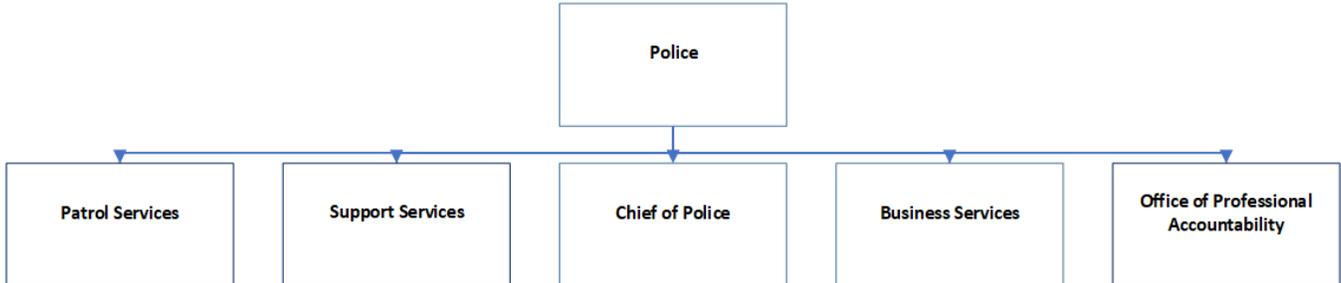
Support Radio Shop Services \$63,760

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.

TOTAL	13.00	\$4,641,583
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OVERVIEW

The members of the Richmond Police Department strive to work in partnership with our community in seeking out and solving problems in order to enhance our quality of life to and to make Richmond a safer city. We are committed to preserving the lives, property and rights of all our citizens through proactive community focused policing strategies.



MISSION

The mission of the Richmond Police Department (RPD) is to make the City of Richmond safer through community policing and engagement, to build open and transparent relationships within our diverse and vibrant communities, to reduce crime through relentless follow-up, to problem solve utilizing a collaborative spirit, and provide the highest standard of responsiveness, professionalism and protections guaranteed to all that live, work, and visit our great City.

VISION

The City of Richmond is a thriving community offering safe neighborhoods and an enhanced quality of life through responsive actions, communication, and public trust.

OBJECTIVES

- To make our streets and neighborhoods safer through internal programs, external partnerships, community policing, and civic engagements
- Develop high-impact measures to positively affect citizens
- Meet or exceed national crime clearance averages and achieve significant reductions in target measures
- Build intangible and intellectual assets

RICHMOND POLICE DEPARTMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$84,805,238	\$81,464,660	\$100,517,428	\$103,122,641
Operating	10,279,438	8,704,713	8,729,311	9,250,499
Total General Fund	\$95,084,676	\$90,169,373	\$109,246,739	\$112,373,140
Special Fund	760,533	474,375	2,375,284	5,201,740
Capital Improvement Plan	—	—	—	10,000,000
Total Summary	\$95,845,209	\$90,643,748	\$111,622,023	\$127,574,880
Per Capita	\$415.42	\$395.70	\$492.54	\$562.09
General Fund Staffing	881.50	881.50	823.50	830.50
Other Funds Staffing	—	—	—	1.00
*Total Staffing	881.50	881.50	823.50	831.50

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accounting Supervisor	2.00	2.00	—
Administrative Technician	18.00	18.00	—
Administrative Technician, Senior	23.00	27.00	4.00
Chief of Police	1.00	1.00	—
Clinician	1.00	2.00	1.00
Communications and Marketing Analyst	1.00	—	(1.00)
Crime Analyst	7.00	7.00	—
Crime Analyst and Forensic Supervisor	2.00	2.00	—
Deputy Chief of Police/Administration	1.00	2.00	1.00
Deputy Chief of Police/Operations	2.00	2.00	—
Deputy Department Director	1.00	1.00	—
Deputy Department Director, Senior	1.00	—	(1.00)
Executive Assistant, Senior	1.00	1.00	—
Farrier	1.00	1.00	—
Firearms Administrator	1.00	1.00	—
Forensic Technician	4.00	4.00	—
Health and Safety Specialist	1.00	1.00	—
Human Services Supervisor	—	1.00	1.00
Maintenance Worker	0.50	0.50	—
Management Analyst	1.00	1.00	—
Management Analyst, Associate	4.00	4.00	—
Management Analyst, Principal	1.00	1.00	—

RICHMOND POLICE DEPARTMENT

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Management Analyst, Senior	3.00	4.00	1.00
Master Police Officer	145.00	—	(145.00)
Police Captain	15.00	15.00	—
Police Executive Advisor	1.00	—	(1.00)
Police Lieutenant	37.00	37.00	—
Police Major	5.00	5.00	—
Police Officer	—	523.00	523.00
Police Officer I	220.00	—	(220.00)
Police Officer II	63.00	—	(63.00)
Police Officer III	74.00	—	(74.00)
Police Officer IV	38.00	—	(38.00)
Police Recruit	29.00	47.00	18.00
Police Sergeant	94.00	98.00	4.00
Procurement Technician	2.00	2.00	—
Program and Operations Manager	1.00	—	(1.00)
Program and Operations Supervisor	1.00	1.00	—
Property Evidence Technician	4.00	4.00	—
Public Information Manager	1.00	—	(1.00)
Public Information Manager, Senior	1.00	—	(1.00)
Technology Coordinator (Agency)	8.00	8.00	—
Technology Manager (Agency)	2.00	2.00	—
Technology Manager, Senior (Agency)	1.00	1.00	—
Technology Specialist (Agency)	1.00	1.00	—
Training Analyst	1.00	1.00	—
Warehouse and Materials Supervisor	1.00	1.00	—
Warehouse and Materials Technician, Senior	1.00	1.00	—
Grand Total	823.50	830.50	7.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 13.00 (\$462,741)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle. This budget preserves the ability for the Richmond Fire/Police Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels.

RICHMOND POLICE DEPARTMENT

PERSONNEL, CONT.

Public Information Centralization

FTE: (3.00) (\$327,480)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Centralize Human Resources

FTE: (1.00) (\$116,798)

- Transfer an existing position from the Richmond Police Department (RPD) to the Department of Human Resources (HR). In FY 2023, HR was reorganized to provide a higher level of service for the city and its workforce. The foundation of HR services going forward will include trained HR professionals who deliver expert and consistent services citywide. This action will ensure all staff performing HR services have industry specific knowledge, skills, training, and certifications. A corresponding adjustment can be found in the Department of Human Resources.

Centralize Legal Services

FTE: (2.00) (\$236,599)

- Transfer two existing positions from the Richmond Police Department (RPD) to the City Attorney's Office. This action will provide better coordination of legal assistance provided to RPD and increase oversight by the City Attorney to ensure attorney-client privilege is maintained. A corresponding adjustment can be found in the City Attorney's Office.

Support Employee Salary Increase

FTE: 0.00 \$398,214

- Provide an eight percent salary increase for general employees.

Increase Sworn Salaries

FTE: 0.00 \$3,350,617

- Provide a one-step increase for all sworn officers. This action also includes a step range movement of three percent, resulting in over a five percent salary increase.

OPERATING

Support Technology Upgrades

\$428,800

- Provide funds to purchase technology software to replace the department's currently unsupported system.

Support Radio Shop Services

\$92,388

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.

TOTAL

7.00

\$3,126,401

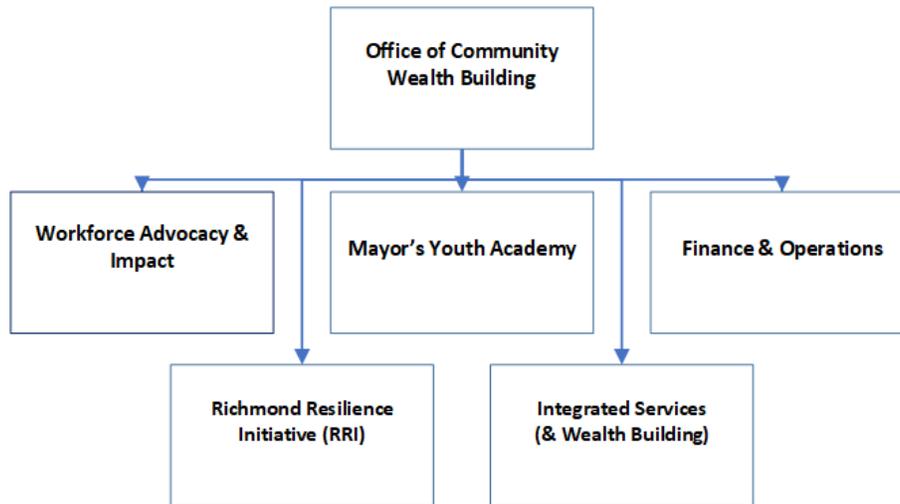
HEALTH & WELFARE

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OVERVIEW

The Office of Community Wealth Building (OCWB) serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and other Community Wealth Builders. We coordinate the implementation of a service delivery approach that promotes the eradication of barriers that prevent citizens from obtaining and maintaining self-sufficiency. We advocate for the transformation of communities and equitable access to the asset-building resources necessary to escape the perils of generational poverty.



MISSION

The mission of the Office of Community Wealth Building is to facilitate equitable solutions to reduce the effects of poverty and enhance wealth development opportunities for the City of Richmond's most impacted communities..

VISION

A thriving community where all residents have equitable access to opportunities that build wealth and well-being throughout their lives.

OBJECTIVES

- Increase access to workforce development programming for impacted communities
- Provide skills training in career pathways in high demand occupations
- Increase the development of new, strategic partnerships and strengthen existing partnerships
- Increase “community voice” and outreach for impacted communities
- Increase offerings to older youth from impacted communities through the Mayor’s Youth Academy
- Increase year-round programming for youth from impacted communities
- Increase wealth building initiatives to create homeownership, entrepreneurship and other social enterprise opportunities for impacted communities
- Increase training opportunities in barrier areas (i.e. childcare, etc.)
- Increase professional development opportunities for staff
- Improve departmental culture, accountability, and communication
- Enhance communications strategy/brand to increase awareness of program offerings and resources available through the Office of Community Wealth Building

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,588,689	\$1,279,362	\$2,952,349	\$3,328,467
Operating	342,910	610,522	1,164,266	1,278,561
Total General Fund	\$1,931,599	\$1,889,884	\$4,116,615	\$4,607,029
Special Fund	1,113,329	1,488,416	395,000	471,242
Total Summary	\$3,044,928	\$3,378,300	\$4,511,615	\$5,078,271
Per Capita	\$13.20	\$14.75	\$19.91	\$22.37
General Fund Staffing	20.00	20.00	35.00	36.00
Other Funds Staffing	14.00	14.00	5.00	–
*Total Staffing	34.00	34.00	40.00	36.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all currently General Fund filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	–	(1.00)
Deputy Department Director	–	1.00	1.00
Director, Office of Community Wealth Building	1.00	1.00	–
Economic Development Business Services Manager	1.00	–	(1.00)
Economic Development Programs Administrator	1.00	1.00	–
Executive Assistant	1.00	1.00	–
Executive Assistant, Senior	1.00	–	(1.00)
Human Services Analyst	1.00	1.00	–
Human Services Analyst, Senior	1.00	1.00	–
Human Services Technician	1.00	3.00	2.00
Management Analyst	3.00	3.00	–
Management Analyst, Associate	16.00	17.00	1.00
Management Analyst, Senior	1.00	3.00	2.00
Office Assistant	3.00	1.00	(2.00)
Policy Advisor	1.00	–	(1.00)
Program and Operations Supervisor	2.00	2.00	–
Program and Operations Supervisor, Senior	–	1.00	1.00
Grand Total	35.00	36.00	1.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 1.00** **\$209,194**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase **FTE: 0.00** **\$166,924**

- Provide an eight percent salary increase for general employees.

OPERATING

Support AmeriCorps Grant **\$114,295**

- Technical adjustment to transfer the management of the AmeriCorps grant from the Department of Parks, Recreation, and Community Facilities. A corresponding adjustment can be found in the Department of Parks, Recreation, and Community Facilities.

TOTAL **1.00** **\$490,413**

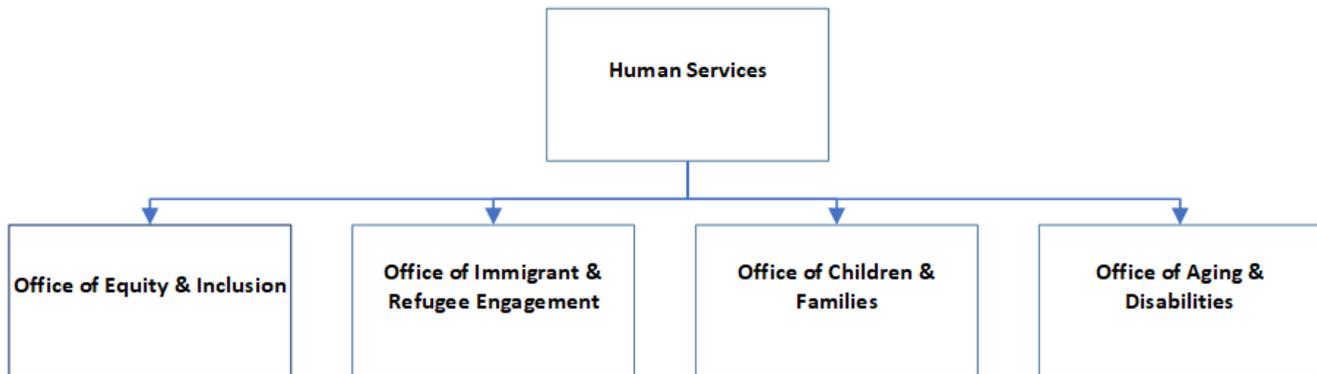
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OVERVIEW

The Office of the Deputy Chief Administrative Officer for Human Services (DCAO-HS) oversees and coordinates the direction and focus of the following City internal departments and offices: Justice Services, Social Services, Parks, Recreation and Community Facilities, the Office of Community Wealth Building, the Office of Aging and Disability Services, the Office of Immigrant and Refugee Engagement, the Office of Children and Families, and the Office of Equity and Inclusion. The Office also serves as the liaison to the following external quasi-independent and/or State Agencies with a Richmond City focus: Richmond City Health District, Richmond Behavioral Health Authority, and the Richmond Public Library. The Office oversees the internal agencies, and ensures program accountability for meeting the health and human service needs of the City of Richmond's residents and visitors. The programs, activities, and initiatives of the Office of Human Services' agencies protect and safeguard children, families, and adults in need and help to build and sustain resilient communities to enhance the quality of life for all Richmond residents. The Office of the DCAO-HS works to align implementation and funding strategies across human service departments, offices, and external agencies and stakeholders. The overarching objective of the office is to align the services and resolve across the portfolio, and ultimately the community at large, to support a community wealth building framework for the citizens of Richmond. Priority areas of focus for the DCAO-HS are:

- Increasing pathways to economic stability and thriving through programs, services, and by deepening partnerships with nonprofits, philanthropy, faith organizations, higher education, and businesses institutions
- Improving health, education, and well-being indicators for all residents across their lifespan - especially those in crisis - through comprehensive social services, sporting and outdoor activities, employment and leadership opportunities, and family stability
- Lead the community in expanding a welcoming, accessible, compassionate & equitable community that meets the needs and goals of all residents
- Increase collaborative case management, integrated programs, and community solutions to safety, health (mental and physical), and social connection challenges



MISSION

To provide quality support and direction to agencies and programs that enhance the financial stability, health, education, and overall well-being of Richmond residents.

VISION

One Richmond is a thriving community where all citizens have access to opportunities that build wealth and well-being throughout their lives.

OBJECTIVES

- The Office of Human Services is focused on creating a community where all people
 - Feel safe and have what they need to live in Richmond
 - Know they are supported in getting their needs met and achieving their dreams
 - Are able to find and see a pathway to success, whatever that may look like

HUMAN SERVICES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,193,541	\$1,389,974	\$1,960,479	\$1,942,562
Operating	1,255,291	641,551	228,816	2,978,816
Total General Fund	\$2,448,832	\$2,031,525	\$2,189,295	\$4,921,378
Special Fund	140,075	76,465	–	873,010
Total Summary	\$2,588,907	\$2,107,990	\$2,189,295	\$5,794,388
Per Capita	\$11.22	\$9.20	\$9.66	\$25.53
General Fund Staffing	13.00	16.00	17.00	19.00
Other Funds Staffing	–	–	–	–
*Total Staffing	13.00	16.00	17.00	19.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

**First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	–
Bilingual Interpreter	2.00	2.00	–
Chief Equity Officer	–	1.00	1.00
Deputy Chief Administrative Officer	1.00	–	(1.00)
Grant Coordinator	1.00	1.00	–
Human Services Analyst	3.00	3.00	–
Human Services Analyst, Senior	2.00	2.00	–
Management Analyst	–	2.00	2.00
Management Analyst - Housing Outreach Specialist	–	1.00	1.00
Management Analyst, Associate	3.00	2.00	(1.00)
Management Analyst, Principal	2.00	2.00	–
Senior Policy Advisor	2.00	2.00	–
Grand Total	17.00	19.00	2.00

HUMAN SERVICES

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 1.00 \$155,698

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Transfer Deputy Chief Administrative Officers

FTE: (1.00) (\$494,772)

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Offices.

Advance Equity Agenda

FTE: 2.00 \$236,548

- Increase the City's ability to implement the activities outlined in the equity and homelessness agenda. This action allows for more effective and coordinated service delivery. Additions include a Chief Equity Officer and an additional homelessness liaison.

Support Employee Salary Increase

FTE: 0.00 \$84,609

- Provide an eight percent salary increase for general employees.

OPERATING

Support Emergency Shelter

\$1,750,000

- Funding provided to manage and maintain emergency shelter for those experiencing homelessness. Homelessness and emergency shelter issues have been an ongoing expense for the city and this financing provides proactive funding.

Support Out of School Time

\$200,000

- This funding for Office of Children and Families to support marketing and outreach efforts and coordination to help close the gap for out-of-school time for youth.

Support Community Ambassadors

\$800,000

- The City's American Rescue Plan Act spend plan included funding to the community ambassadors program. The Community Ambassador program connects the city directly to the neighborhoods served by its programs. Funding is provided to maintain the Community Ambassador program at current levels.

TOTAL

2.00

\$2,732,083

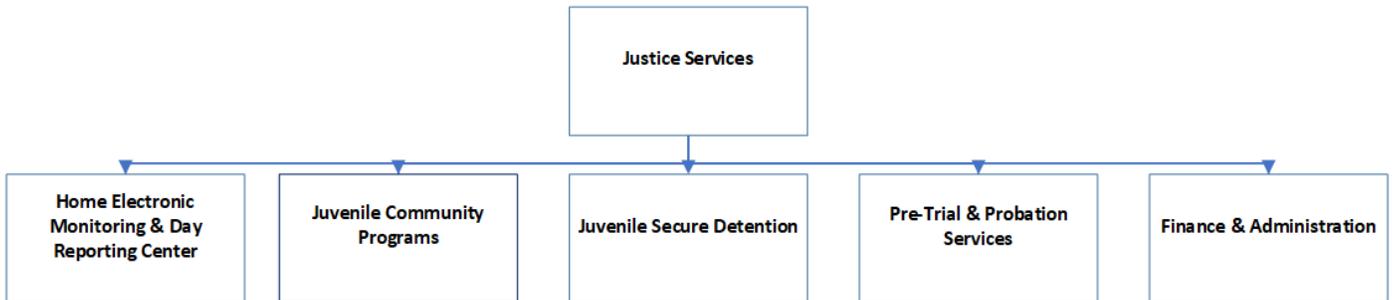
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JUSTICE SERVICES

OVERVIEW

The Department of Justice Services provides a variety of services to youth, adults and their families who are either at risk of involvement in the justice system or have been formally processed by the courts. The major operating divisions are the Division of Juvenile Community Programs, the Division of Adult Programs, Adult Day Reporting Center, Home Electronic Monitoring, the Richmond Juvenile Detention Center, and Administration. The department provides a variety of services to include jail screening and interviewing of pretrial defendants, case management/supervision, risk and clinical assessments, substance abuse education/ testing, home electronic monitoring, anger management, community services, intake, mental health, food operations, security operations and maintenance & custodial services.



MISSION

Strive to repair harm to the community by holding court involved individuals accountable through the provision of a range of programs and services designed to transform decision-making.

VISION

Safe, productive, and engaged community.

OBJECTIVES

- Fully implement evidence-based practices with fidelity, for clients placed on community supervision
- Collaborate with community organizations and public agencies to facilitate the delivery of reintegration services in an effort to decrease criminal activity among population served
- Provide timely and accurate information to stakeholders and community partners
- Assess, evaluate and enhance Justice Services' provision of clinical trauma-informed support options
- Strengthen relationship with the Office of Community Wealth Building (OCWB)

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$7,381,329	\$7,806,916	\$8,992,012	\$9,461,598
Operating	\$894,309	\$913,193	\$1,622,485	\$2,122,485
Total General Fund	\$8,275,638	\$8,720,110	\$10,614,497	\$11,584,083
Special Fund	\$1,393,389	\$1,434,573	\$2,362,049	\$5,948,176
Total Summary	\$9,669,027	\$10,154,683	\$12,976,546	\$17,532,259
Per Capita	\$41.91	\$44.33	\$57.26	\$77.25
General Fund Staffing	132.00	132.00	108.00	110.50
Other Funds Staffing	23.50	23.50	24.00	24.00
*Total Staffing	155.50	155.50	132.00	134.50

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician	–	1.00	1.00
Administrative Technician, Senior	1.00	1.00	–
Deputy Department Director	–	1.00	1.00
Deputy Department Director, Senior	2.00	2.00	–
Director of Justice Services	1.00	1.00	–
Executive Assistant, Senior	1.00	1.00	–
Food Service Supervisor	1.00	1.00	–
Food Service Technician	5.00	5.00	–
Human Services Analyst	6.00	7.00	1.00
Human Services Manager	1.00	1.00	–
Licensed Practical Nurse	1.00	1.00	–
Maintenance Specialist	1.00	1.00	–
Management Analyst	–	1.00	1.00
Management Analyst, Associate	3.00	3.00	–
Management Analyst, Principal	2.00	2.00	–
Pretrial Probation Officer	5.00	7.00	2.00
Pretrial Probation Supervisor	1.00	1.00	–
Pretrial/Probation Services Technician	2.00	2.00	–
Program and Operations Supervisor	5.00	5.00	–
Protective Services Counselor	14.50	14.50	–
Protective Services Manager	1.00	1.00	–
Protective Services Specialist	35.00	36.00	1.00
Protective Services Supervisor	1.00	–	(1.00)

JUSTICE SERVICES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Protective Services Support Supervisor	7.00	7.00	—
Registered Nurse	1.00	1.00	—
Senior Policy Advisor	1.00	—	(1.00)
Social Casework Coordinator	8.00	6.00	(2.00)
Social Casework Technician	1.50	1.00	(0.50)
Grand Total	108.00	110.50	2.50

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 1.50 (\$43,351)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Restorative Services FTE: 1.00 \$58,801

- Increase the department's ability to better provide services for individuals in restorative Justice program. This adjustment adds one new Management Analyst position.

Support Employee Salary Increase FTE: 0.00 \$454,136

- Provide an eight percent salary increase for general employees.

OPERATING

Support Mandated Services \$500,000

- This funding supports the mandated adult and juvenile programs including, but not limited to, the Day Reporting Center, Home Electronic Monitoring, pretrial and probation.

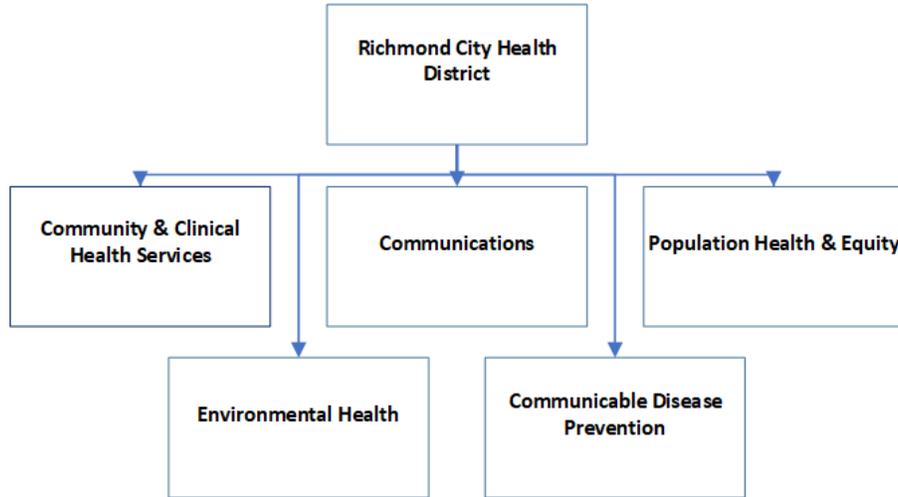
TOTAL 2.50 \$969,586

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OVERVIEW

The Richmond City Health District (RCHD) provides a comprehensive set of public health programs and services for the City of Richmond. RCHD efforts include clinic, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, environmental health and disaster preparedness and response.



MISSION

To expose and address the root causes of health disparities, protect health by preventing the spread of disease, and build health equity by partnering with communities and working collaboratively across sectors.

VISION

A culture of health in Richmond where all policies, programs, partnerships, and places are designed to promote equity and thriving. Our values are: Collaboration, Innovation, Expertise, and Integrity.

OBJECTIVES

- Assess community-based clinical services, outreach, and systems work to be better integrated, with shared processes, plans and outcomes.
- Implement changes to retain staff
- Data informed decision making
- Culture of continuous improvement

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$4,563,490	\$4,633,490	\$4,633,490	\$4,633,490
Total General Fund	\$4,563,490	\$4,633,490	\$4,633,490	\$4,633,490
Total Summary	\$4,563,490	\$4,633,490	\$4,633,490	\$4,633,490
Per Capita	\$19.78	\$20.23	\$20.45	\$20.41
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

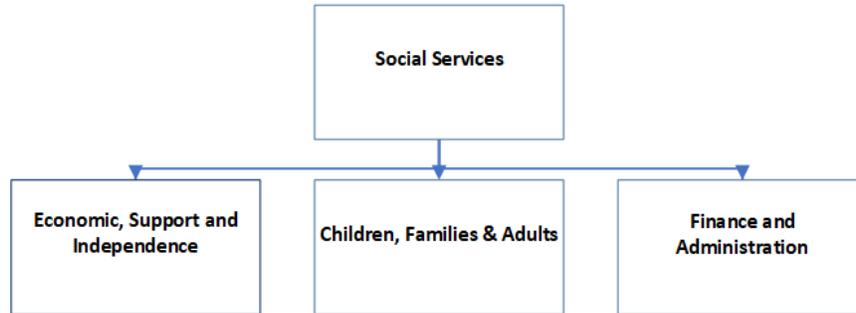
- There are no operating changes to this budget.

TOTAL		0.00	\$ -
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SOCIAL SERVICES

OVERVIEW

Richmond Department of Social Services (RDSS) is a state supervised, locally administered social services department. The local department provides financial assistance, case management and services to meet essential human needs. The overarching goal of the department is to increase all participants' capacity to function independently and provide protection for abused and neglected children, the aged, and the disabled. The Economic Support and Independence (ES&I) division focuses on promoting economic stability and independence for single adults and families. The Children, Families, and Adults (CF&A) division focuses on ensuring that families and children are safe and secure in their own homes, foster homes, and in the community.



MISSION

To improve the quality of life for all people of the City of Richmond by strengthening families and individuals through prevention, intervention, and support services that foster self-sufficiency and resilience.

VISION

Human Services: "One Richmond" is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

Social Services: Build to Last

OBJECTIVES

- Improve the timeliness, responsiveness and consistency of service delivery to our external and internal customers (meet VDSS requirements regarding timely processing and service deliver to our clients)
- Achieve staffing levels necessary to effectively manage workloads
- Enable the organization to be more mobile through the use of enhanced technology

SOCIAL SERVICES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$26,028,851	\$29,265,573	\$28,531,986	\$32,111,292
Operating	26,908,260	17,746,449	26,538,875	27,362,475
Total General Fund	\$52,937,111	\$47,012,022	\$55,070,861	\$59,473,767
Special Fund	14,332,508	11,290,889	17,059,385	10,806,366
Total Summary	\$67,269,619	\$58,302,911	\$72,130,246	\$70,280,133
Per Capita	\$291.56	\$254.52	\$318.28	\$309.65
General Fund Staffing	481.30	481.30	320.30	345.30
Other Funds Staffing	7.00	7.00	7.00	7.00
Total Staffing	488.30	488.30	327.30	352.30

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accounting Supervisor	—	1.00	1.00
Accounting Technician	1.00	2.00	1.00
Administrative Technician	13.80	15.80	2.00
Administrative Technician, Senior	13.00	13.00	—
Bilingual Interpreter	1.00	1.00	—
Business Systems Analyst	1.00	1.00	—
Business Systems Specialist	1.00	1.00	—
Customer Service Supervisor	2.00	2.00	—
Deputy Department Director, Senior	3.00	3.00	—
Director of Social Services	1.00	1.00	—
Executive Assistant, Senior	1.00	1.00	—
Family Services Specialist	24.00	26.00	2.00
Family Services Supervisor	19.00	21.00	2.00
Family Services Worker	71.00	75.00	4.00
Human Services Analyst	4.00	5.00	1.00
Human Services Analyst, Senior	3.00	2.00	(1.00)
Human Services Assistant	1.00	—	(1.00)
Human Services Manager	—	—	—
Human Services Specialist	6.00	6.00	—
Human Services Supervisor	13.00	14.00	1.00
Human Services Supervisor, Senior	1.00	1.00	—
Human Services Technician	24.00	25.00	1.00

SOCIAL SERVICES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Human Services Technician, Senior	44.00	53.00	9.00
Maintenance and Operations Facilities Manager	1.00	1.00	—
Maintenance Specialist	1.00	1.00	—
Management Analyst, Associate	11.00	11.00	—
Management Analyst, Senior	3.00	3.00	—
Policy Advisor	1.00	1.00	—
Program and Operations Manager	3.00	3.00	—
Program and Operations Supervisor	12.00	12.00	—
Social Casework Coordinator	9.50	11.50	2.00
Social Casework Coordinator, Supervisor	1.00	1.00	—
Social Casework Specialist	2.00	2.00	—
Social Caseworker	14.00	15.00	1.00
Social Caseworker Supervisor	3.00	3.00	—
Technology Coordinator (Agency)	1.00	1.00	—
Technology Manager (Agency)	1.00	1.00	—
Technology Specialist (Agency)	2.00	2.00	—
Training Analyst	5.00	5.00	—
Warehouse and Materials Technician	2.00	2.00	—
Grand Total	320.30	345.30	25.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 25.00 \$2,143,993

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$1,435,313

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$21,600

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

SOCIAL SERVICES

OPERATING, CONT.

Support Software Purchase \$802,000

- Purchase a case management software replacement . This new software will be a cloud based application system that is essential to the case management for social services programs for Children and Families, Children's Service Act, and Economic Support and Independence.

TOTAL 25.00 \$4,402,906

PUBLIC WORKS

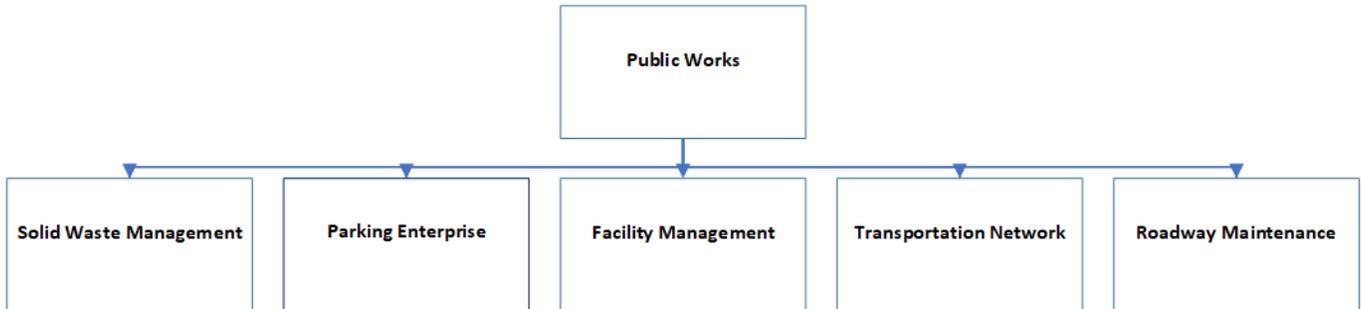
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PUBLIC WORKS

OVERVIEW

The Department of Public Works is organized into the following primary service units: Engineering & Technical Services, Operations Management, Administration & Support Services, and General Services. Our primary responsibilities include providing services to the citizens of Richmond related to transportation and cleanliness.



MISSION

The Department of Public Works' mission is to provide a clean, safe, and healthy environment.

VISION

The Department of Public Works will become the organizational leader in customer satisfaction by improving communication, assuring organizational alignment and affecting positive change while preserving our national accreditation.

OBJECTIVES

- Hire temporary workers into permanent positions and ensure a pay rate above the City's poverty rate
- Maintain the aspects of the infrastructure related to road conditions of our streets and work concentrate on the addition of equitable transit options within the City
- Ensure timely and efficient services to all internal and external customers
- Create a more knowledgeable and skilled workforce
- Develop security protocol for entering/exiting City of Richmond facilities

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$11,302,512	\$12,898,675	\$12,459,733	\$15,385,873
Operating	33,665,566	33,708,209	32,397,384	33,538,531
Total General Fund	\$44,968,079	\$46,606,884	\$44,857,117	\$48,924,404
Special Fund	33,375,113	55,280,467	54,717,378	56,097,568
Internal Service Fund	8,738,999	16,461,217	19,954,575	19,954,575
Parking Enterprise Fund	11,622,767	10,517,292	17,000,000	17,000,000
Capital Improvement Plan	69,157,520	49,049,485	84,752,293	101,806,909
Total Summary	\$167,862,478	\$177,915,345	\$221,281,363	\$243,783,456
Per Capita	\$727.56	\$776.67	\$976.43	\$1,074.09
General Fund Staffing	241.15	238.60	151.33	190.43
Other Funds Staffing	307.85	314.60	231.82	271.57
*Total Staffing	549.00	553.20	383.15	462.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

**First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Adopted	Change
Accountant, Associate	—	1.00	1.00
Accounting Manager	1.00	1.00	—
Administrative Technician, Senior	10.00	10.00	—
Asset Manager	1.00	1.00	—
Capital Projects Manager	—	1.00	1.00
Capital Projects Manager, Senior	3.00	3.75	0.75
Communications and Marketing Analyst	1.00	—	(1.00)
Construction Inspector, Principal	3.00	4.00	1.00
Construction Inspector, Senior	—	3.00	3.00
Custodian	11.00	13.00	2.00
Custodian Crew Chief	1.00	1.00	—
Customer Service Technician	2.00	2.00	—
Deputy Chief Administrative Officer	0.50	—	(0.50)
Deputy Department Director, Senior	2.00	3.00	1.00
Director of Public Works	0.93	0.93	—
Electrician	1.00	1.00	—
Electrician, Senior	2.00	2.00	—
Engineer, Principal	2.00	4.00	2.00

PUBLIC WORKS

Position Title	FY 2023 Adopted	FY 2024 Adopted	Change
Engineer, Senior	3.00	5.00	2.00
Engineering Manager	1.70	1.00	(0.70)
Engineering Specialist	1.00	1.00	—
Equipment Operator, Principal	5.00	9.00	4.00
Equipment Operator, Senior	—	1.00	1.00
Executive Assistant, Senior	2.00	2.00	—
GIS Analyst	1.00	1.00	—
GIS and Project Manager	—	1.00	1.00
Health and Safety Specialist	0.25	—	(0.25)
HVAC Mechanic	3.00	6.00	3.00
Inspection Field Supervisor	—	0.75	0.75
Maintenance and Operations Crew Chief	1.00	1.00	—
Maintenance and Operations Crew Supervisor	5.00	6.00	1.00
Maintenance and Operations Crew Supervisor, Senior	2.00	2.00	—
Maintenance and Operations Facilities Manager	1.00	1.00	—
Maintenance and Operations Superintendent	3.00	3.00	—
Maintenance and Operations Superintendent, Senior	—	—	—
Maintenance Specialist	5.00	8.00	3.00
Maintenance Specialist, Senior	1.00	1.00	—
Maintenance Technician	—	1.00	1.00
Maintenance Worker	4.00	4.00	—
Management Analyst, Associate	4.00	3.00	(1.00)
Management Analyst, Principal	1.00	1.00	—
Management Analyst, Senior	1.00	1.00	—
Master Plumber	1.00	2.00	1.00
Program and Operations Manager	1.95	1.00	(0.95)
Real Estate Analyst	1.00	1.00	—
Refuse Collector	38.00	47.00	9.00
Refuse Truck Operator	23.00	28.00	5.00
Grand Total	151.33	190.43	39.10

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 41.10 \$2,874,762

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PUBLIC WORKS

PERSONNEL, CONT.

Transfer Deputy Chief Administrative Officers

FTE: (1.00) (\$492,616)

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.

Public Information Centralization

FTE: (1.00) (\$146,946)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Support Employee Salary Increase

FTE: 0.00 \$690,940

- Provide an eight percent salary increase for general employees.

OPERATING

Support Renewable Energy

\$111,517

- This funding is a portion of the funding for Renewable Energy Credits to support the goal of 50 percent of the City's electricity usage to come from off-site renewable energy. The other portions of this funding are found within the Departments of Planning and Development Review and Public Utilities.

Maintain Formal City Marker Program

\$100,000

- Provide funding to install and maintain approximately 20 signs. Signs will show places of historic significance and contextualized the City of Richmond's history and neighborhoods.

Support Employee Parking

\$59,040

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Improve Alleys

\$250,000

- Provide funds to improve the road conditions of alleyways. Work needed in alleyways is is not a VDOT-eligible activity.

Contract Increases

\$500,000

- Technical adjustment to support a janitorial contractual increase.

Support Radio Shop Communications

\$85,100

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. Radio Shop provides support for public safety radios, camera maintenance, and mobile data terminals in public safety apparatus. This is a routine adjustment which occurs at the beginning of each budget cycle.

PUBLIC WORKS

OPERATING, CONT.

Transfer State Street Maintenance \$35,490

- Technical adjustment to transfer State Street Maintenance funds to support increased personnel and operational needs. This is a routine adjustment that occurs at the beginning of the budget cycle.

TOTAL 39.10 \$4,067,287

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RECREATION & CULTURE

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OVERVIEW

Parks, Recreation & Community Facilities will be a professional, accountable, and compassionate department that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain, and improve all of its natural resources, parkland, community facilities, and recreation opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community, and the environment.



MISSION

Parks, Recreation, and Community Facilities (PRCF) is committed to “One Richmond” and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

VISION

One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

OBJECTIVES

- Ensure comprehensive services and support to youth, adults and seniors citywide in athletics, aquatics, programming, camps and special initiatives so that citizens have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle
- Ensure youth have opportunities to participate in a safe and structured quality out of school programs to promote their success in reading, enhance Standards of Learning (SOL) scores, promote positive character development, and educate youth in constructive use of leisure time
- Ensure attractive, safe access to the river and scenic vistas, manage land for maximum wildlife habitats, and provide information to the public about the land and water resources of parks
- Use social media more heavily to ensure citizens are aware of and encouraged to participate in various services and events

PARKS, RECREATION & COMMUNITY FACILITIES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$12,557,112	\$13,563,687	\$15,038,315	\$17,549,769
Operating	5,503,839	8,119,938	7,194,976	8,088,929
Total General Fund	\$18,060,951	\$21,683,625	\$22,233,291	\$25,638,698
Enterprise Fund	2,464,156	2,081,521	1,951,021	2,108,777
Special Fund	790,917	969,710	3,466,839	3,966,124
Capital Improvement Plan	3,448,026	4,050,000	–	7,000,000
Total Summary	\$24,764,050	\$28,784,856	\$27,651,151	\$38,713,599
Per Capita	\$107.33	\$125.66	\$122.01	\$170.57
General Fund Staffing	202.23	201.48	165.68	182.20
Other Funds Staffing	29.20	31.45	22.75	18.00
Total Staffing	231.43	232.93	188.43	200.20

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant	1.00	1.00	–
Accounting Supervisor	1.00	1.00	–
Administrative Technician	1.00	1.00	–
Administrative Technician, Senior	3.00	3.00	–
Capital Projects Manager	–	1.00	1.00
Capital Projects Manager, Senior	–	1.00	1.00
Cemeteries Administrator	–	–	–
Cemeteries Manager	–	–	–
Communications and Marketing Analyst	1.00	–	(1.00)
Community Program Coordinator	1.00	1.00	–
Deputy Department Director	1.00	1.00	–
Deputy Department Director, Senior	2.00	2.00	–
Director of Parks, Recreation and Community Facilities	1.00	1.00	–
Economic Development Business Services	–	1.00	1.00
Electrician, Senior	1.00	1.00	–
Equipment Operator, Senior	1.00	2.00	1.00
Head Lifeguard	2.00	2.00	–
HVAC Mechanic	1.00	1.00	–
Lifeguard	1.50	4.00	2.50

PARKS, RECREATION & COMMUNITY FACILITIES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Maintenance and Operations Crew Chief	5.00	5.00	—
Maintenance and Operations Crew Supervisor	3.00	3.00	—
Maintenance and Operations Superintendent	5.00	5.00	—
Maintenance and Operations Superintendent, Senior	2.00	2.00	—
Maintenance Specialist	3.00	3.00	—
Maintenance Technician	6.00	6.00	—
Maintenance Technician, Senior	13.00	14.00	1.00
Maintenance Worker	10.00	10.00	—
Management Analyst, Associate	1.00	2.00	1.00
Management Analyst, Senior	6.00	7.00	1.00
Master Plumber	1.00	1.00	—
Park Ranger	2.00	2.00	—
Parks and Recreation Bus Operator	0.48	0.48	—
Program and Operations Manager	2.50	3.00	0.50
Public Information Manager	1.00	—	(1.00)
Recreation Center Supervisor	16.50	17.50	1.00
Recreation Services Assistant	3.70	3.23	(0.47)
Recreation Services Instructor	25.00	27.50	2.50
Recreation Services Instructor, Senior	7.00	10.00	3.00
Recreation Services Manager	6.00	6.00	—
Recreation Services Program Specialist	15.00	17.50	2.50
Recreation Services Supervisor	13.00	13.00	—
Grand Total	165.68	182.20	16.52

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 18.52 \$2,001,470

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

PARKS, RECREATION & COMMUNITY FACILITIES

PERSONNEL, CONT.

Public Information Centralization

FTE: (2.00) (\$189,253)

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Support Employee Salary Increase

FTE: 0.00 \$699,237

- Provide an eight percent salary increase for general employees.

OPERATING

Support Renewable Energy

\$8,248

- This funding is a portion of the funding for Renewable Energy Credits to support the goal of 50 percent of the City's electricity usage to come from off-site renewable energy. The other portions of this funding are found within the Departments of Public Works and Public Utilities.

Support Out of School Time

\$1,000,000

- This funding is will help close the gap for out-of-school time for youth. This funding will fully activate three community centers in high-need areas, including Southside, Powhatan, and Randolph.

Transfer of AmeriCorps Grant

(\$114,295)

- Technical adjustment to transfer the management of the AmeriCorps grant from the Department of Parks, Recreation, and Community Facilities to the Department of Community Wealth Building. A corresponding adjustment can be found in the Department of Community Wealth Building.

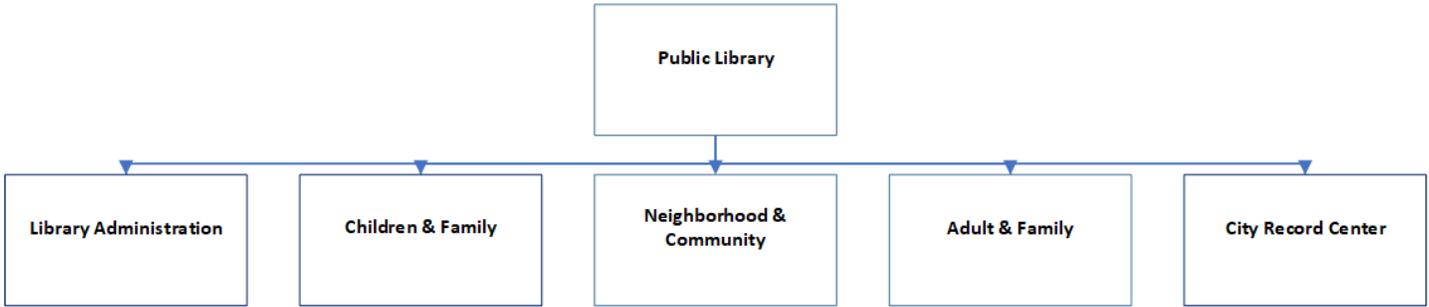
TOTAL

16.52

\$3,405,407

OVERVIEW

The Richmond Public Library's facilities provide learning opportunities for all stages of an individual's growth. They provide resources to children, their parents, and caregivers to help children enter school ready to learn and succeed academically. From locations citywide, the facilities and their staff offer public access computers and training to increase technological knowledge, skills, and competencies. Richmond residents of all ages will thrive and realize success in academic, professional, personal, cultural, and economic pursuits, assisted by relevant services and resources at Richmond Public Library facilities.



MISSION

The mission of the Richmond Public Library is to inform, enrich, and empower Richmond's residents to enrich lives and expand opportunities for all residents by promoting reading and the active use of cultural, intellectual, and informational resources through a dedication to excellence and professional service.

VISION

To enhance the Library's role as a destination of choice for citizens, a partner of choice for community groups and other organizations seeking greater impact, and a more active and engaging learning institution for all city residents.

OBJECTIVES

- Children will enter school ready to learn and will have resources to help them succeed academically
- Residents will have access to technology needed for school, work, and life
- Residents will have access in their communities to resources and information for lifelong learning and development
- Richmond Public Library's structure and operations will be improved to increase efficiency and effectiveness
- Library buildings will be designed and constructed to provide inviting and appropriate spaces to meet the needs of Richmond's residents

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$4,498,640	\$4,895,466	\$5,251,655	\$5,854,998
Operating	1,125,502	1,474,696	1,612,324	2,515,124
Total General Fund	\$5,624,142	\$6,370,162	\$6,863,979	\$8,370,122
Special Fund	523,360	463,441	320,047	310,047
Total Summary	\$6,147,502	\$6,833,603	\$7,184,026	\$8,680,169
Per Capita	\$26.64	\$29.83	\$31.70	\$38.24
General Fund Staffing	87.50	87.50	67.50	72.50
Other Funds Staffing	1.00	1.00	1.00	1.00
*Total Staffing	88.50	88.50	68.50	73.50

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Deputy Department Director	1.00	1.00	—
Executive Assistant, Senior	1.00	1.00	—
Grant Writer	1.00	1.00	—
Librarian, Senior	6.00	6.00	—
Library Associate	11.00	13.00	2.00
Library Director	1.00	1.00	—
Library Support Supervisor	1.00	1.00	—
Library Technician	19.50	21.00	1.50
Library Technician, Senior	10.50	11.00	0.50
Library/Community Services Manager	8.00	9.00	1.00
Maintenance and Operations Facilities	1.00	1.00	—
Management Analyst, Associate	3.50	3.50	—
Office Assistant	1.00	1.00	—
Technology Coordinator (Agency)	1.00	1.00	—
Technology Specialist (Agency)	1.00	1.00	—
Grand Total	67.50	72.50	5.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 5.00 \$321,590

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$281,753

- Provide an eight percent salary increase for general employees.

OPERATING

Expand Operational Hours

\$800,000

- Expands and restores service levels at Broad Rock, Main, Ginter, and West End libraries beyond pre-pandemic levels.

Support Employee Parking

\$21,600

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Support Radio Shop Services

\$81,200

- Technical adjustment to update the funding needed to support Radio Shop expenditures based on an annual cost revision calculation. This is a routine adjustment which occurs at the beginning of each budget cycle. This adjustment supports camera maintenance at the Main Library.

TOTAL

5.00

\$1,506,143

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**COMMUNITY
DEVELOPMENT**

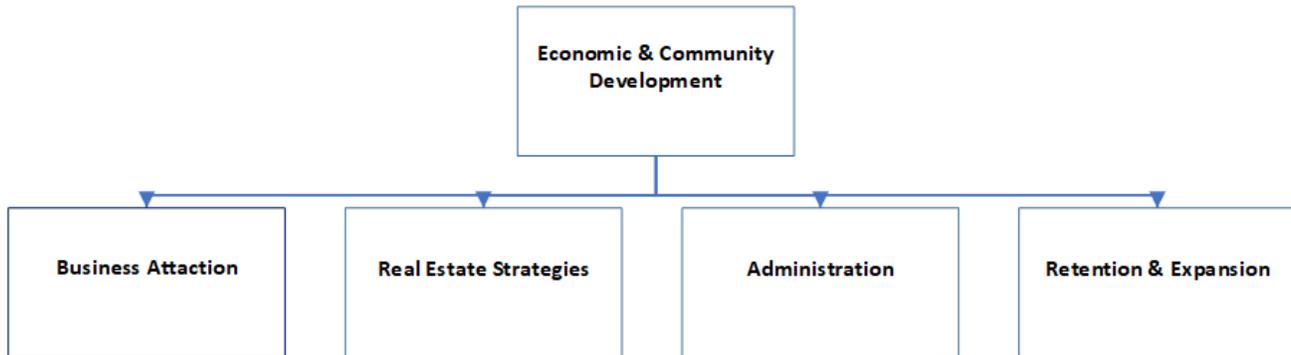
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ECONOMIC DEVELOPMENT

OVERVIEW

The Department of Economic Development is a predominantly outwardly-facing organization that provides assistance and services to businesses with the goal of stimulating job creation and capital investment in the City. The Department of Economic Development globally markets the City of Richmond as a preferred business location to domestic and international prospects, and fosters local business retention and expansion opportunities throughout the City of Richmond, as well as implements real estate strategies that leverage City-owned real estate assets to create economic development throughout the City.



MISSION

To aggressively pursue and generate equitable economic opportunities that create high quality jobs for the citizens of the City of Richmond and increase the tax base to support the funding of essential services to Richmond residents.

VISION

Richmond is a premier city for equitable economic development.

OBJECTIVES

- Develop and support Richmond's diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City's efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Strategic Plan for Equitable Economic Development, Richmond 300, Vision 2020, etc.)
- Ensure that all individuals, including the most disadvantaged, have access to and use of information and communication technologies
- Promote community-based services, amenities, cultural activities, and entertainment
- Foster viable mixed-income residential neighborhoods
- Create opportunities for social and economic inclusion
- Promote a sustainable future for residents
- Provide services in an easy, accessible, consistent and timely manner
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens

ECONOMIC DEVELOPMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,837,042	\$1,907,360	\$2,478,228	\$2,181,082
Operating	544,796	1,939,765	1,175,459	1,279,779
Total General Fund	\$2,381,838	\$3,847,125	\$3,653,687	\$3,460,861
Special Fund	2,500,000	181,850	–	–
Total Summary	\$4,881,838	\$4,028,975	\$3,653,687	\$3,460,861
Per Capita	\$21.16	\$17.59	\$16.12	\$15.25
General Fund Staffing	18.00	18.00	17.00	15.00
Other Funds Staffing	–	–	–	–
*Total Staffing	18.00	18.00	17.00	15.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

**First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Deputy Chief Administrative Officer	1.00	–	(1.00)
Deputy Department Director, Senior	1.00	1.00	–
Director of Economic Development	1.00	1.00	–
Economic Development Business Services Manager	2.00	2.00	–
Economic Development Programs Administrator	3.00	3.00	–
Executive Assistant, Senior	2.00	2.00	–
Management Analyst, Senior	2.00	2.00	–
Public Information Manager	1.00	–	(1.00)
Real Estate Analyst	1.00	1.00	–
Senior Manager	2.00	2.00	–
Senior Policy Advisor	1.00	1.00	–
Grand Total	17.00	15.00	(2.00)

ECONOMIC DEVELOPMENT

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 0.00** **\$168,085**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Transfer Deputy Chief Administrative Officers **FTE: (1.00)** **(\$512,387)**

- Technical adjustment to centralize the Deputy Chief Administrative Officers in the Chief Administrative Offices, the corresponding adjustment can be found in the Chief Administrative Officers.

Public Information Centralization **FTE: (1.00)** **(\$77,487)**

- Transfer existing positions to centralize communication personnel for better citywide messaging. This action helps to create "One Richmond" by communicating actives and messages in one voice, style, and accuracy. Corresponding adjustments can be found in the Office of Strategic Communication and Civic Engagement.

Support Employee Salary Increase **FTE: 0.00** **\$124,643**

- Provide an eight percent salary increase for general employees.

OPERATING

Support Economic Development Activities **\$100,000**

- Provide funds for the Economic Development Authority's ability to assist with development projects, attraction of new businesses and existing business retention. This amount will be transferred to the EDA for execution.

Support Employee Parking **\$4,320**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL **(2.00)** **(\$192,826)**

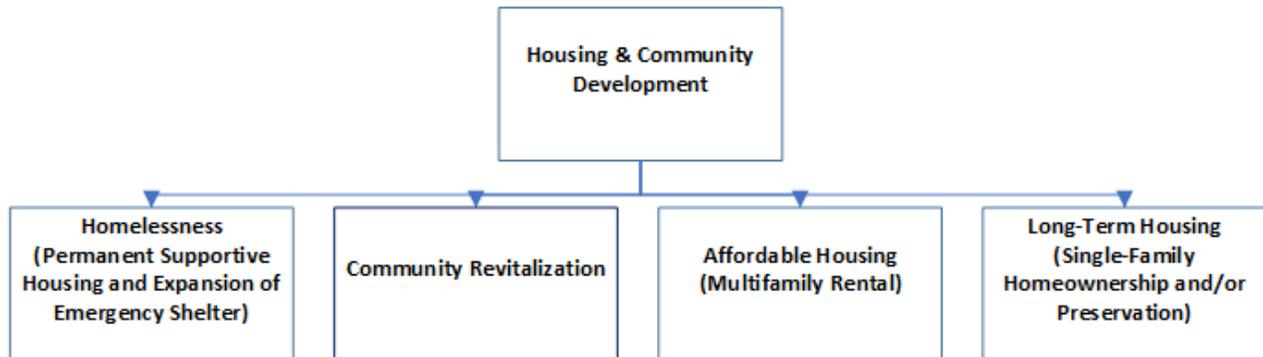
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HOUSING & COMMUNITY DEVELOPMENT

OVERVIEW

The Department of Housing & Community Development (HCD) coordinates the housing and neighborhood development efforts for the City of Richmond. The department is responsible for the management of the City's Federal Entitlement programs based on funding received from the U.S. Department of Housing & Urban Development (HUD), and the American Rescue Plan Act (ARPA) funding received from the U.S. Department of Treasury. As well, locally determined funds, including the Affordable Housing Trust Fund (AHTF), Non-Departmental and Capital Improvement Plan (CIP) funds are used to implement programs and initiatives that facilitate and enhance affordable housing opportunities, and other related services. HCD, additionally collaborates with community partners and other City departments. In addition, HCD works in cooperation with its community partners and other City departments.



MISSION

The City of Richmond's Department of Housing and Community Development's (HCD) mission is to build strong, thriving and healthy mixed-income neighborhoods, which are comprised of safe, quality and affordable housing, as well as viable businesses that provide access to goods and services and meet the needs of all Richmonders.

VISION

Richmond is an attractive, safe, diverse and inclusive City with neighborhoods of choice. Our City's neighborhoods will be comprised of quality sustainable and affordable housing options for all residents, including low and very low income residents, and well maintained commercial corridors that offer an array of retail and professional services.

OBJECTIVES

- Enhance housing options throughout the City for low and very low-income residents by utilizing Federal, ARPA, and AHTF funding to leverage private investment in the development of affordable housing units.
- Align and utilize available funding to preserve the existing housing stock by expanding single-family housing rehabilitation activities throughout the City.
- Align other funding to produce additional affordable rental housing units and expand homeownership opportunities for residents who are very low, low, and moderate-income.
- Partner with Richmond Redevelopment Housing Authority (RRHA) to redevelop and transform the BIG SIX public housing sites into "Communities of Choice", thereby reducing the concentration of poverty and creating vibrant, resilient neighborhoods.
- Increase the number of permanent supportive housing units and emergency shelter beds.
- Collaborating with other City departments and community partners, create new initiatives that will expand homeownership opportunities as well as facilitate the preservation of existing homes for low and moderate-income Richmonders, including implementing strategies to assist residents living in NOAH properties, i.e. manufactured home parks.

HOUSING & COMMUNITY DEVELOPMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$572,978	\$924,420	\$1,163,799	\$1,188,222
Operating	739,572	292,414	606,980	606,980
Total General Fund	\$1,312,551	\$1,216,834	\$1,770,779	\$1,795,202
Special Fund	8,594,703	8,003,488	18,097,785	22,643,771
Capital Improvement Plan	100,000	—	—	10,000,000
Total Department Summary	\$10,007,254	\$9,220,322	\$19,868,564	\$34,438,973
Per Capita	\$43.37	\$40.25	\$87.67	\$151.74
General Fund Staffing	5.25	8.42	9.47	8.62
Other Funds Staffing	11.75	9.58	9.53	9.38
*Total Staffing	17.00	18.00	19.00	18.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

**First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant	0.07	0.07	—
Administrative Technician, Senior	1.00	—	(1.00)
Deputy Department Director, Senior	0.85	0.85	—
Director of Housing and Community Development	1.00	1.00	—
Housing and Community Development Administrator	0.55	—	(0.55)
Management Analyst	—	1.00	1.00
Management Analyst, Associate	2.70	1.00	(1.70)
Management Analyst, Principal	—	1.00	1.00
Management Analyst, Senior	1.85	1.85	—
Project Development Manager	0.45	0.45	—
Project Development Manager, Senior	1.00	1.40	0.40
Grand Total	9.47	8.62	(0.85)

HOUSING & COMMUNITY DEVELOPMENT

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: (0.85) (\$34,239)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$58,662

- Provide an eight percent salary increase for general employees.

OPERATING

- There are no operating changes to this budget.

TOTAL

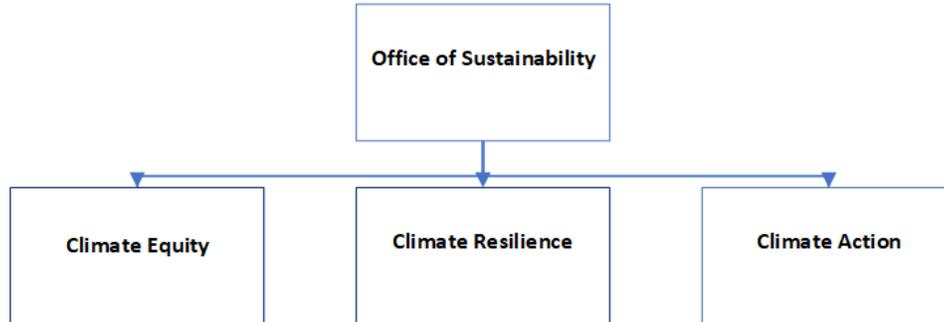
(0.85) \$24,423

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OVERVIEW

The primary responsibilities of the Office of Sustainability are to strategically plan, coordinate, and implement the City's climate action, climate resilience, and climate equity initiatives; evaluate the initiatives and component parts to enhance effectiveness; serve as a champion and catalyst to promote awareness and engagement for equitable climate action and resilience initiatives within city government and across the community; and serve as the designated point of public accountability for progress on these initiatives.



MISSION

Serve as the central hub of equitable climate action and resilience.

VISION

The Office of Sustainability envisions a future where all Richmonders, regardless of their identity or neighborhood, thrive in a climate-resilient and climate-neutral community.

OBJECTIVES

- Implement RVAgreen 2050: Climate Equity Action Plan 2030.
- Ensure the city and community are on track to reduce greenhouse gas emissions by 45 percent by 2030 and achieve net zero emissions by 2050.
- Prepare for, adapt, and improve the community's resilience to local climate impacts.
- Maintain committed to the community priorities of:
 - Racial equity and environmental justice;
 - Government accountability;
 - Community wealth, neighborhoods, affordable housing, health and well-being;
 - Engagement and communication.

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$-	\$-	\$538,088	\$695,880
Operating	-	-	80,000	282,000
Total General Fund	\$-	\$-	\$618,088	\$977,880
Total Summary	\$-	\$-	\$618,088	\$977,880
Per Capita	\$-	\$-	\$2.73	\$4.31
General Fund Staffing	-	-	4.00	6.00
Other Funds Staffing	-	-	-	-
*Total Staffing	-	-	4.00	6.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Director, Office of Sustainability	1.00	1.00	-
Management Analyst, Principal	-	1.00	1.00
Management Analyst, Senior	1.00	1.00	-
Program & Operations Manager	-	1.00	1.00
Program & Operations Supervisor	1.00	1.00	-
Sustainability Manager	1.00	1.00	-
Grand Total	4.00	6.00	2.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 2.00 \$120,792

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

OFFICE OF SUSTAINABILITY

PERSONNEL, CONT.

Support Employee Salary Increase FTE: 0.00 \$37,000

- Provide an eight percent salary increase for general employees.

OPERATING

Support Climate Action \$202,000

- Provide funding for activities related to renewable Energy Aggregation and to conduct a Waste Characterization Study.

TOTAL **2.00** **\$359,792**

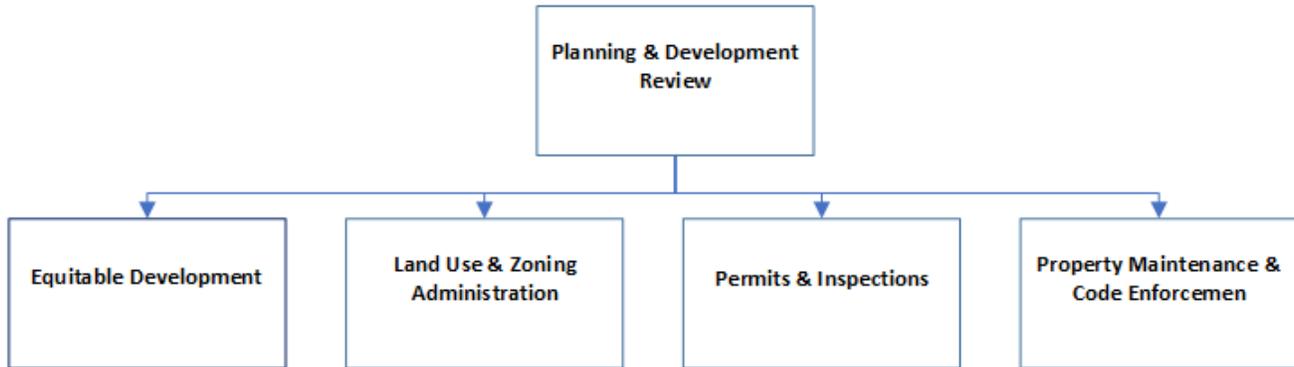
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PLANNING & DEVELOPMENT REVIEW

OVERVIEW

The Department of Planning and Development Review (PDR) shapes the built environment of the City of Richmond through comprehensive planning, development review, land-use administration, zoning, historic preservation, urban design, public art, building permitting and inspections, property maintenance, and code enforcement. PDR Staff supports the City's Planning Commission, Board of Zoning Appeals, Commission of Architectural Review, Urban Design Committee, Public Art Commission, and Board of Building Code Appeals.



MISSION

The Department of Planning and Development Review shapes the built environment of the City of Richmond.

VISION

The City of Richmond has a more accessible, productive, resilient, and beautiful built environment.

OBJECTIVES

- Support the City's Planning Commission, Board of Zoning Appeals, Commission of Architectural Review, Urban Design Committee, Public Art Commission, and Board of Building Code Appeals in execution of their duties.
- Lead master plan updates and amendments, small area plans, and City-initiated rezonings.
- Review and approve plans, permits, subdivisions, and other administrative entitlements.
- Review and make recommendations to City Council for special-use permits, rezonings, conditional use permits, and other legislative entitlements.
- Develop conceptual plans, diagrams, sketches, and renderings for potential development projects.
- Create maps, charts, graphs, and other visualizations; create publications, presentations, and content for website.
- Lead efforts to preserve historic and cultural resources; ensure Section 106 review compliance for projects.
- Develop and implement policies, programs, and regulations across agencies regarding compliance and enforcement of the provisions of the Uniform Statewide Building Code and International Property Maintenance Code.
- Facilitate multi-method public engagement activities.
- Establish and administer standard operating procedures with regards to inspection, documentation, data management, abatement, demolition, and related enforcement activities including, but not limited to, unsafe structures, nuisance and environmental violations, unlawful vegetation, and unlawful vehicles.
- Establish sequences and timelines for complex abatement and corrective projects; ensure compliance with deadlines and other performance measures.
- Provide informational and other services for the public, financial and legal institutions and other City agencies.
- Meet with property owners, attorneys, architects, and others to interpret and explain codes, rules, and regulations.

PLANNING & DEVELOPMENT REVIEW

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$8,936,416	\$9,058,014	\$11,303,880	\$12,323,532
Operating	1,860,853	1,695,510	1,880,096	4,401,951
Total General Fund	\$10,797,269	\$10,753,523	\$13,183,976	\$16,725,483
Special Fund	161,846	284,838	800,000	1,100,000
Capital Improvement Plan	250,000	556,396	150,000	250,000
Total Summary	\$11,209,115	\$11,594,757	\$14,133,976	\$18,075,483
Per Capita	\$48.58	\$50.62	\$62.37	\$79.64
General Fund Staffing	121.50	123.50	122.88	131.88
Other Funds Staffing	2.50	0.50	0.12	0.12
*Total Staffing	124.00	124.00	123.00	132.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
House Bill 1966 Revenue	\$ 8,724,100	\$ 10,156,016	\$ 8,797,801	\$ 8,797,801
Other PDR Revenue	\$ 1,164,081	\$ 950,212	\$ 434,217	\$ 434,217
Total PDR Revenue	\$ 9,888,181	\$ 11,106,228	\$ 9,232,018	\$ 9,232,018

With the exception of the levy imposed pursuant to § 36-137, any fees levied pursuant to this subsection (B. New construction and C. Existing buildings and structures) shall be used only to support the functions of the local building department. Code of Virginia § 36-105. Enforcement of Code; appeals from decisions of local department; inspection of buildings; inspection warrants; inspection of elevators; issuance of permits.

"Local building department" means the agency or agencies of any local governing body charged with the administration, supervision, or enforcement of the Building Code and regulations, approval of plans, inspection of buildings, or issuance of permits, licenses, certificates or similar documents. Code of Virginia § 36-97. Definitions.

Note: Funds are used pursuant to Code of Virginia § 36-105 primarily for operation of the Permits & Inspections and Code Enforcement divisions within the Department of Planning and Development Review (PDR), which functions as the defined "local building department" for the City, as well as additional indirect costs that support the building department functions.

PLANNING & DEVELOPMENT REVIEW

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician	2.00	3.00	1.00
Administrative Technician, Senior	7.00	6.00	(1.00)
Code Enforcement Inspector	13.00	18.00	5.00
Code Enforcement Inspector, Senior	1.00	—	(1.00)
Commissioner of Buildings	1.00	1.00	—
Customer Service Specialist	1.00	2.00	1.00
Demolition Coordinator	1.00	1.00	—
Deputy Department Director	1.00	2.00	1.00
Deputy Department Director, Senior	1.00	1.00	—
Director of Planning and Development Review	1.00	1.00	—
Engineer, Principal	1.00	1.00	—
Engineer, Senior	4.00	3.00	(1.00)
Environmental Abatement Coordinator	1.00	1.00	—
Executive Assistant, Senior	2.00	1.00	(1.00)
GIS Analyst	1.00	1.00	—
Inspection Field Supervisor	7.00	8.00	1.00
Management Analyst, Associate	1.00	2.00	1.00
Management Analyst, Senior	2.00	3.00	1.00
Permits Architect	1.00	1.00	—
Planner	10.88	11.88	1.00
Planner Associate	5.00	8.00	3.00
Planning Specialist	11.00	10.00	(1.00)
Planning Supervisor	3.00	2.00	(1.00)
Plans Examiner	7.00	12.00	5.00
Program and Operations Manager	5.00	4.00	(1.00)
Program and Operations Supervisor	3.00	5.00	2.00
Property Maintenance Enforcement Inspector	27.00	21.00	(6.00)
Property Maintenance Enforcement Inspector, Senior	1.00	1.00	—
Technology Coordinator (Agency)	1.00	1.00	—
Grand Total	122.88	131.88	9.00

PLANNING & DEVELOPMENT REVIEW

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 8.00** **\$350,030**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support History & Culture Commission **FTE: 1.00** **\$91,781**

- Add one Management Analyst, Senior position to assist with the History & Culture Commissions activities.

Support Employee Salary Increase **FTE: 0.00** **\$577,841**

- Provide an eight percent salary increase for general employees.

OPERATING

Support for Building Inspections **\$2,203,156**

- The General Assembly passed House Bill 1966 in the 2019 session. The Bill requires any fees that are levied by a local governing body in order to defray the cost of Building code enforcement and appeals be levied to support the building code department. As such, the city has separated HB 1966 funding from the other activities in Planning, Development, and Review creating a fund balance. The fund balance for HB 1966 as reported in the FY 2022 Annual Comprehensive Financial Report is \$2.7 million. Funds shall be used only to support the functions of the local building department.

Support History & Culture Commission Activities **\$108,219**

- Provides funding for the History & Culture Commission operations to include:
 - Historical markers
 - House Plaques
 - Annual Events
 - Administrative activities

Formal City Marker Program **\$150,000**

- Provides funding to design and construct approximately 20 signs. Signs will show places of historic significance and contextualized the City of Richmond's history and neighborhoods.

Support Employee Parking **\$60,480**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL **9.00** **\$3,541,507**

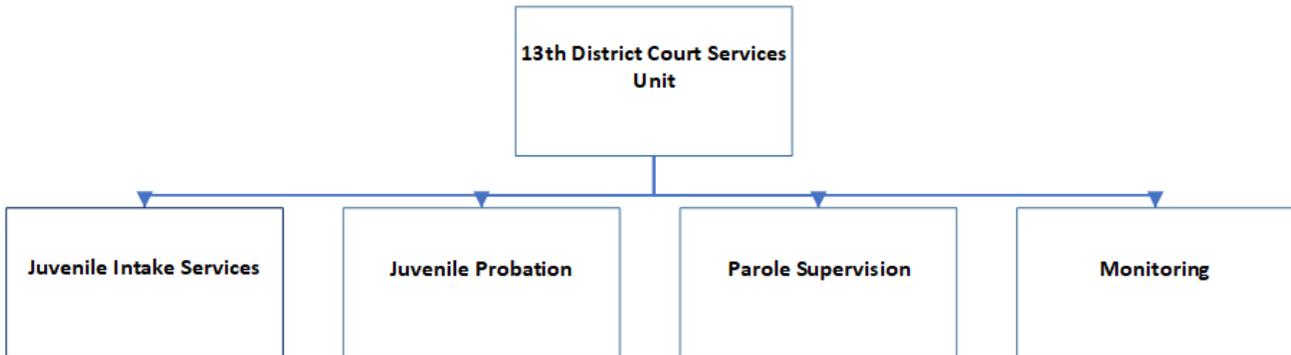
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OVERVIEW

The 13th District Court Service Unit is a community program of the Virginia Department of Juvenile Justice that exclusively serves the Richmond Juvenile and Domestic Relations District Court. The CSU is mandated to provide intake, juvenile probation, and juvenile parole functions for the City of Richmond. The CSU provides domestic relations intake services, criminal intake services for juvenile offenders, juvenile probation and parole communication supervision, and monitors court-ordered services for juvenile offenders. CSU operations address public safety, a strategic priority area of the City of Richmond.



MISSION

The mission of the 13th District Court Services Unit (CSU) is to protect the public through a balanced approach of accountability and comprehensive services that prevent and reduce delinquency through partnerships with families, schools, communities, law enforcement, and others while providing opportunities for delinquent youth to become responsible and productive citizens.

VISION

To protect the public by preparing court-involved youth to be successful citizens. We strive in all work to meet the needs of our youth and staff in the areas of safety, connection, purpose, and fairness.

OBJECTIVES

- Decrease recidivism among juvenile and adult criminal offenders by increasing cognitive thinking skills
- Ensure probation and parole case contact compliance by meeting the Department of Juvenile Justice standards
- Divert juvenile delinquency/status offense intakes to appropriate diversion programs as guided by the Youth Assessment Screening Tool

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$102,597	\$103,073	\$112,718	\$86,301
Operating	92,126	91,166	126,571	126,571
Total General Fund	\$194,723	\$194,239	\$239,289	\$212,872
Total Summary	\$194,723	\$194,239	\$239,289	\$212,872
Per Capita	\$0.84	\$0.85	\$1.06	\$0.94
General Fund Staffing	1.00	1.00	1.00	1.00
Other Funds Staffing	–	–	–	–
*Total Staffing	1.00	1.00	1.00	1.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Management Analyst	1.00	1.00	–
Grand Total	1.00	1.00	–

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 (\$30,407)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$3,990

- Provide an eight percent salary increase for general employees.

OPERATING

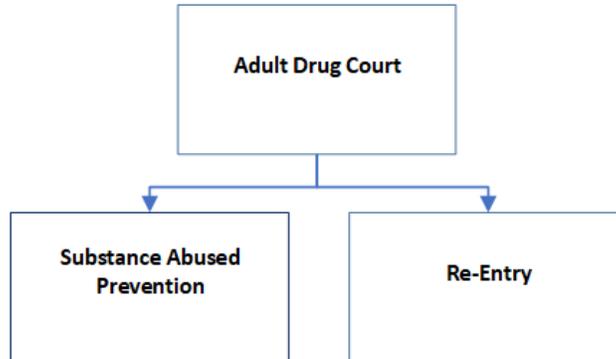
- There are no operating changes to this budget.

TOTAL **0.00 (\$26,417)**

ADULT DRUG TREATMENT COURT

OVERVIEW

The City of Richmond Adult Drug Treatment Court is a comprehensive substance abuse treatment program that also provides intensive probation supervision, mental health counseling, and ancillary services for using offenders in Richmond's Circuit Court.



MISSION

The Richmond Adult Drug Treatment Court is designed to promote public safety and reduce the recidivism rate of drug-related crime, while increasing the likelihood of successful rehabilitation by providing a comprehensive program of drug treatment services, probation and case management supervision, and intensive judicial monitoring for non-violent offenders with substance use disorders.

VISION

The vision for the City of Richmond Adult Drug Treatment Court Program is to work with individuals who are engaged in drug related crimes and committed towards making lifestyle changes, by providing them quality substance abuse services as the program seeks to decrease the prevalence of criminal activity in the City of Richmond and advance the safety and well-being of our community.

OBJECTIVES

- Reduce the incidence of drug use by participants assigned to the program
- Serve as an alternative to incarceration and help reduce overcrowding at the jails
- Increase the rate of successful completions of the Adult Drug Court program by providing evidence-based treatment solutions to participants of the program
- Decrease the City of Richmond's, and taxpayer's cost associated with incarcerating an offender by providing an alternative to incarceration

ADULT DRUG TREATMENT COURT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$514,905	\$581,223	\$598,998	\$628,421
Operating	39,635	117,246	174,367	174,367
Total General Fund	\$554,539	\$698,469	\$773,365	\$802,788
Special Fund	238,885	115,029	500,000	496,875
Total Summary	\$793,424	\$813,498	\$1,273,365	\$1,299,663
Per Capita	\$3.44	\$3.55	\$5.62	\$5.73
General Fund Staffing	7.00	7.00	7.00	7.00
Other Funds Staffing	1.00	1.00	1.00	1.00
*Total Staffing	8.00	8.00	8.00	8.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Adult Drug Court Specialist	5.00	5.00	—
Assistant Director of Adult Drug Court	1.00	1.00	—
Finance Analyst/Adult Drug Court	1.00	1.00	—
Grand Total	7.00	7.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 (\$467)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$29,890

- Provide an eight percent salary increase for general employees.

ADULT DRUG TREATMENT COURT

OPERATING

- There are no operating changes to this budget.

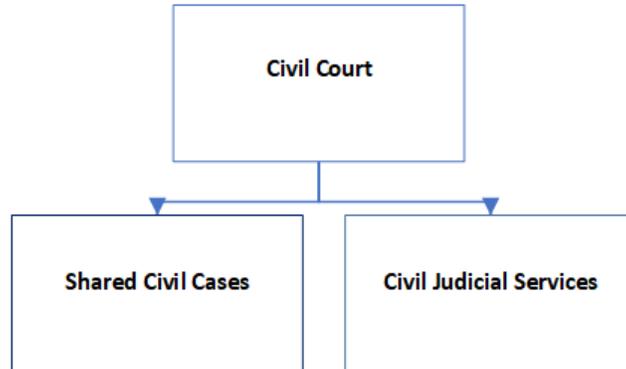
TOTAL	0.00	\$29,423
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OVERVIEW

The General district courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$25,000, and up to \$50,000 in civil cases for personal injury and wrongful death. Examples of civil cases are landlord and tenant disputes, contract disputes and suits in debt.



MISSION

The mission of the Judiciary - Civil Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against state and city laws, and by encouraging respect for the law and the administration of justice.

VISION

To continue providing services to the citizens of the City of Richmond, and Commonwealth of Virginia, according to statutes that govern actions in the General District Courts.

OBJECTIVES

- To effectively manage resources to instill confidence in the court system among the general public
- To leverage technology to expand and enhance court services
- To maintain the court's efficiency of concluding civil case filings within the time guidelines established by the Supreme Court of Virginia

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$41,140	\$43,856	\$58,814	\$81,134
Total General Fund	41,140	43,856	58,814	81,134
Total Summary	\$41,140	\$43,856	\$58,814	\$81,134
Per Capita	\$0.18	\$0.19	\$0.26	\$0.36
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

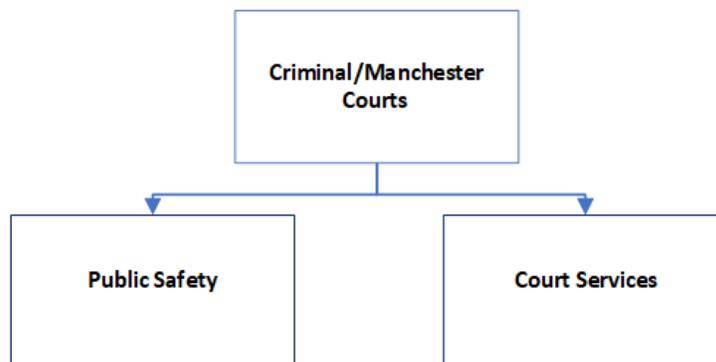
Support Employee Parking \$22,320

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL **0.00** **\$22,320**

OVERVIEW

The Richmond General District Court endeavors to provide the best customer service to the citizens of Richmond, as well as the numerous agencies that utilize our court records. Additionally, we strive to collect all the monies due to the City of Richmond that are garnered from convictions in our court, and disburse them to the City in a timely manner. The Richmond General District Court is to provide security and justice to all the citizens of the Commonwealth of Virginia. Our service is for the public safety as well as equal justice for all the citizens.



MISSION

The mission of the Judiciary is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

VISION

To continue providing services in a fair, accessible, and responsive manner to the citizens of the City of Richmond and the Commonwealth of Virginia in accordance with the statutes that govern actions of the General District Court.

OBJECTIVES

- Effectively manage resources to instill confidence in the court system among the general public
- Ensure staff are trained by staying current with proposed/enacted legislation and online resources
- Leverage technology to expand and enhance the provision of court services

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$56,892	\$112,910	\$75,915	\$75,915
Total General Fund	\$56,892	\$112,910	\$75,915	\$75,915
Special Fund	\$113,511	\$64,373	—	—
Total Summary	\$170,403	\$177,283	\$75,915	\$75,915
Per Capita	\$0.74	\$0.77	\$0.33	\$0.33
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

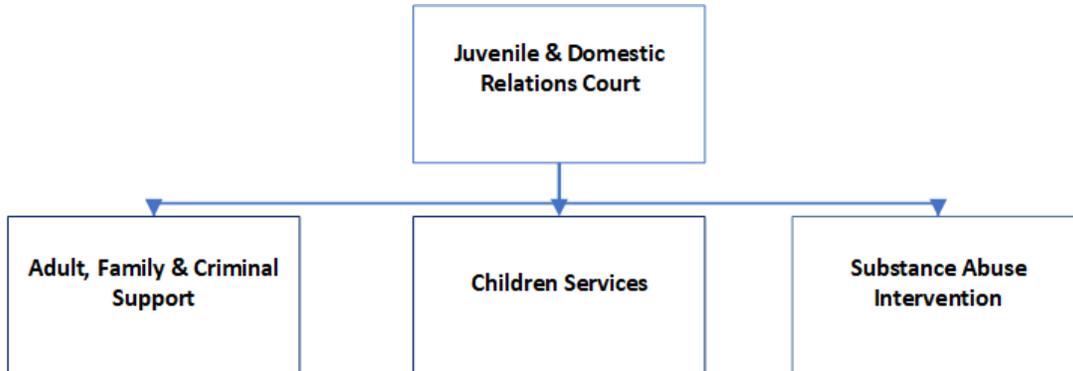
- There are no operating changes to this budget.

TOTAL			0.00	\$ -
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JUVENILE & DOMESTIC RELATIONS COURT

OVERVIEW

The Juvenile Domestic Relations Court (JDRC) handles cases involving: delinquents, juveniles accused of traffic violations, children in need of services and supervision, children who have been subjected to abuse or neglect, family or household members who have been subjected to abuse, adults accused of child abuse neglect, or of offenses against members of their own family, and adults involved in disputes concerning the support, visitation, parentage or custody of a child. Additionally, the Court also handles cases involving the abandonment of children, foster care and entrusted, agreements, court-ordered rehabilitation service and court consent for medical treatment. Approximately 60 percent of the Court's cases are adult matters and the remaining 40 percent juvenile with a total of 32,739 hearings from January 2022 - December 2022.



MISSION

The mission of the Juvenile Domestic and Relations District Court (JDRC) is to provide an independent forum to: (1) resolve juvenile and domestic relations disputes and other legal matters in a fair, efficient, and effective manner, and (2) protect the rights of all parties before the Court pursuant to the laws of Virginia, Constitution of Virginia, and the United States. The Court will advance the best interests of youth and families and serve and protect the citizens of the Commonwealth of Virginia by holding individuals accountable for their actions.

VISION

To ensure quality court services, stronger youth and families, and a safer community.

OBJECTIVES

- Maintain efficient and effective court administration and operations
- Continue to protect those who cannot protect themselves
- Continue to achieve effective outcomes for youth and families who come before the Court
- Continue to provide appropriate services to aid "at-risk" children and their families while safeguarding the community

JUVENILE & DOMESTIC RELATIONS COURT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$102,886	\$112,677	\$115,103	\$121,293
Operating	105,173	104,647	140,243	140,243
Total General Fund	\$208,058	\$217,324	\$255,346	\$261,536
Total Summary	\$208,058	\$217,324	\$255,346	\$261,536
Per Capita	\$0.90	\$0.95	\$1.13	\$1.15
General Fund Staffing	1.00	1.00	1.00	1.00
Other Funds Staffing	—	—	—	—
*Total Staffing	1.00	1.00	1.00	1.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Dispute Resolution Coordinator	1.00	1.00	—
Grand Total	1.00	1.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 (\$246)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase FTE: 0.00 \$6,436

- Provide an eight percent salary increase for general employees.

JUVENILE & DOMESTIC RELATIONS COURT

OPERATING

- There are no operating changes to this budget.

TOTAL	0.00	\$6,190
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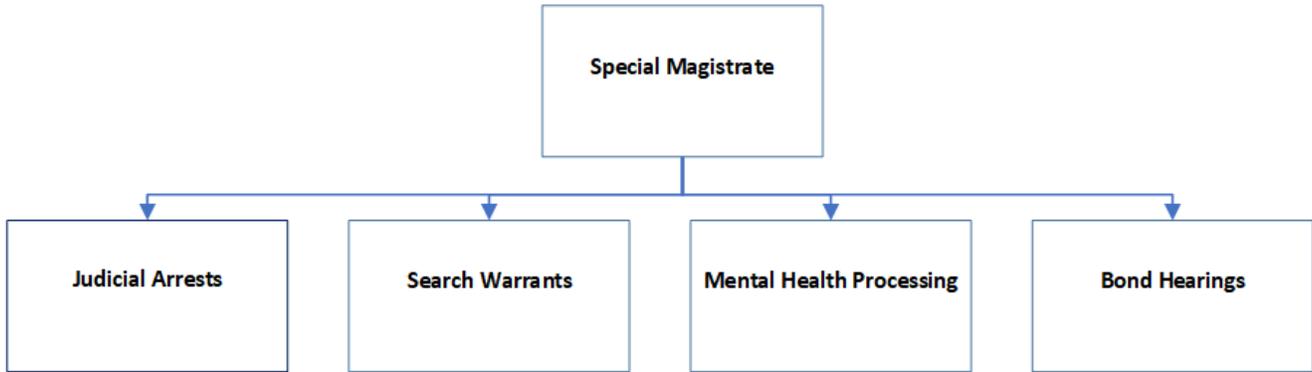
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SPECIAL MAGISTRATE

OVERVIEW

The Richmond City Magistrate’s Office is a first point of contact for the judicial system and handles arrest and search warrants, mental health processes, and conducts bond hearings.



MISSION

The mission of the Special Magistrates’ Office is to fairly and expeditiously handle requests for arrest and mental health processes.

VISION

To fairly and expeditiously handle requests for arrest and mental health processes.

OBJECTIVES

- To conduct neutral and impartial hearings for the public and law enforcement related to arrest, searches, and bail
- To engage in continuing legal education and training of all staff members, as well as local law enforcement

SPECIAL MAGISTRATE

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$16,918	\$7,355	\$36,195	\$36,195
Total General Fund	\$16,918	\$7,355	\$36,195	\$36,195
Special Fund	127,828	167,793	—	—
Total Summary	\$144,746	\$175,148	\$36,195	\$36,195
Per Capita	\$0.63	\$0.76	\$0.16	\$0.16
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department.

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

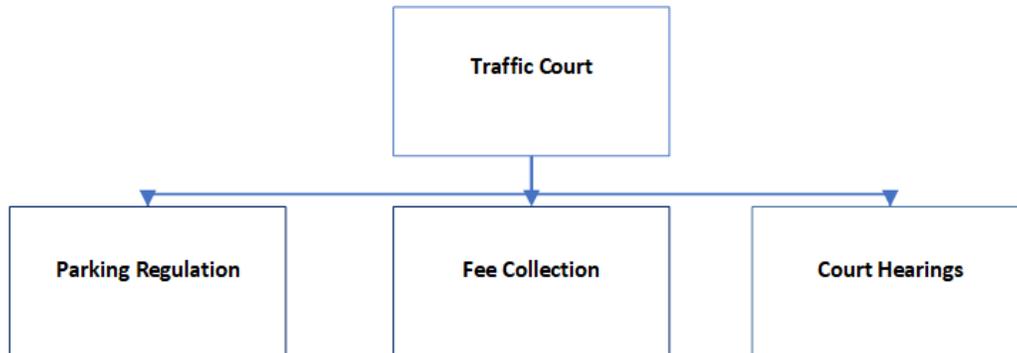
- There are no operating changes to this budget.

TOTAL			0.00	\$ -
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TRAFFIC COURT

OVERVIEW

The Richmond General District Court is responsible for the trial of misdemeanors, infractions, and preliminary hearings for felonies in violation of the Richmond City Code and the Code of Virginia as well as Parking Regulations of the City of Richmond and college campuses therein. The court hears and grants petitions granting restricted driving privileges and restoration of driving privileges in applicable cases.



MISSION

The mission of the Judiciary- Traffic Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

VISION

To continue to contribute to an orderly society while encouraging respect for the law.

OBJECTIVES

- To effectively manage resources to install confidence in the court system among the general public
- To ensure staff are trained by staying current with proposed/enacted legislation and online resources
- To provide quality customer service that treats all with respect and fairness

FISCAL SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$18,521	\$47,367	\$46,347	\$46,347
Total General Fund	\$18,521	\$47,367	\$46,347	\$46,347
Total Summary	\$18,521	\$47,367	\$46,347	\$46,347
Per Capita	\$0.08	\$0.21	\$0.20	\$0.20
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

**See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department.*

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

- There are no operating changes to this budget.

TOTAL

0.00

\$ -

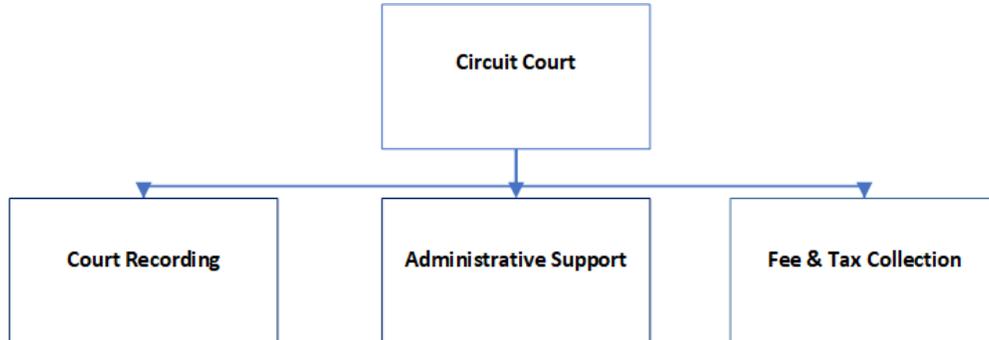
**CONSTITUTIONAL
OFFICES**

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OVERVIEW

The Clerk of the Circuit Court ensures that all filings, recordings, practices and procedures of the Clerk's office and the Court are processed and maintained as prescribed by law.



MISSION

The Circuit Court Clerk's Office strives to provide quality, professional service to the public and participants of the judiciary system in a timely and cost-effective manner with courtesy and impartiality. The Clerk's focus includes being accessible to all parties requiring the use of the court system; assisting individuals by providing procedures and guidance, if appropriate; providing administrative support to the Court; recording accurate and reliable information; creating and preserving the Court's records and maintaining the Court's financial accounts.

We aim to continually advance our use of technology, creating an atmosphere that is user-friendly to the citizens, officers of the Court, and representatives of other agencies. The Clerk collects several million dollars in local and state fees and taxes annually.

VISION

The Richmond Circuit Court Clerk's office will be fair and impartial. Our vision is to treat court users with dignity, courtesy, and respect. We will provide accessible services to the community and court users and seek to resolve matters efficiently while providing quality service. We will seek to employ innovative practices and procedures to serve the community and court users better and strive to maintain an adequate and safe courthouse.

OBJECTIVES

- Ensure the efficient and mannerly processing of filings, applications, recordings and trials as prescribed by law
- Ensure accessibility of our offices to all individuals (public, counsel, representatives of many various agencies, etc.) in a courteous and professional manner
- To continue to use technology to advance our levels of customer service and maintenance of our court records

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$3,686,742	\$3,858,228	\$4,012,536	\$4,322,672
Operating	163,333	192,255	201,277	226,477
Total General Fund	\$3,850,074	\$4,050,484	\$4,213,813	\$4,549,149
Special Fund	164,054	267,617	660,000	660,000
Total Summary	\$4,014,128	\$4,318,101	\$4,873,813	\$5,209,149
Per Capita	\$17.40	\$18.85	\$21.51	\$22.95
General Fund Staffing	54.00	54.00	51.00	53.50
Other Funds Staffing	—	—	—	—
*Total Staffing	54.00	54.00	51.00	53.50

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Assistant	1.00	1.00	—
Assistant Chief Deputy Clerk	1.00	—	(1.00)
Chief Deputy Clerk	1.00	2.00	1.00
Clerk	1.00	1.00	—
Court Assistant	1.00	1.00	—
Deputy Clerk	33.00	35.00	2.00
Deputy Clerk- Circuit Court Supervisor	4.00	4.00	—
Law Clerk	2.00	1.50	(0.50)
Secretary to Circuit Court Judges	7.00	7.00	—
Staff Attorney	—	1.00	1.00
Grand Total	51.00	53.50	2.50

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 2.50 \$123,216

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$186,920

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking

\$25,200

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

2.50

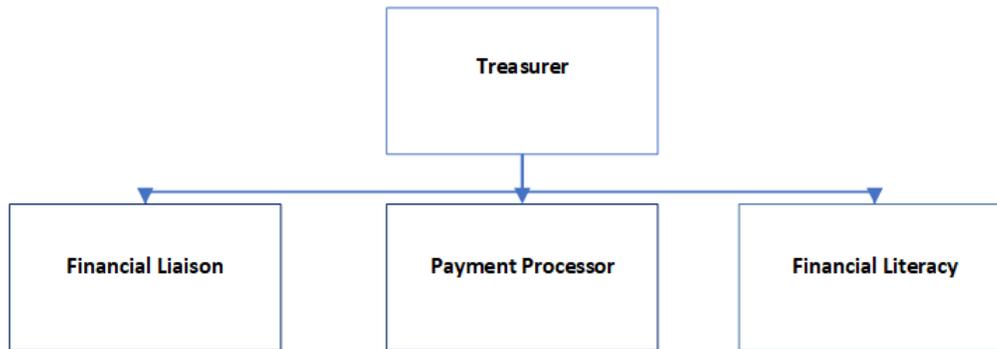
\$335,336

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OVERVIEW

The Treasurer's Office has been expanded to include an Office of Financial Empowerment (OFE). Through this office, resources are being made readily available to the community to help them navigate financial barriers by making options and resources easy with online and onsite resources, seminars and tools. This includes the Financial Empowerment Pathways offerings where participants from the Office of the Community Wealth Building, Mayor's Guaranteed Income Program and other city residents can attend financial literacy workshops. Office of Financial Empowerment (OFE) also oversees the Financial Navigators program where individuals can speak with a subject matter expert to identify resources that will meet their specific needs. In addition, as a Constitutional Office of the Commonwealth of Virginia, the City Treasurer processes payments for portions of our judicial system including Sheriff's Fees, the Commonwealth Attorney's Office, and General District courts, as well as, managing payments for jurors and witness travel reimbursements.



MISSION

The mission of the Richmond City Treasurer's Office is to inspire, encourage, and pursue the high possibilities of potential in others through elimination of financial barriers by **"Making Options and Resources Easily Accessible"** for all.

VISION

"Making Options and Resources Easy".

OBJECTIVES

- Further develop the Treasurer's Office of Financial Empowerment with more robust tools to equip our community navigating financial challenges.
- Incorporate onsite Financial Coaching services for residents including one-on-one sessions
- Expand partnership with the City's Office of Community Wealth Building to provide more opportunities for city residents.
- Continue to cultivate partnerships with other city agencies to enhance and expand offerings to better serve our city residents in addressing poverty.
- Provide and promote financial literacy throughout the city and in our local schools by fostering partnerships throughout the community
- Support the City's Finance Department through customer service for collections and other related services

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$182,137	\$201,048	\$203,889	\$232,368
Operating	38,564	31,621	126,376	127,816
Total General Fund	\$220,701	\$232,668	\$330,265	\$360,184
Special Fund	–	350,000	–	–
Total Summary	\$220,701	\$582,668	\$330,265	\$360,184
Per Capita	\$0.96	\$2.54	\$1.46	\$1.59
General Fund Staffing	2.00	2.00	2.00	2.00
Other Funds Staffing	–	–	–	–
*Total Staffing	2.00	2.00	2.00	2.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only..

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
City Treasurer	1.00	1.00	–
Deputy Treasurer	1.00	1.00	–
Grand Total	2.00	2.00	–

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 0.00 \$17,463

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support State Salary Increase FTE: 0.00 \$11,016

- Provide the projected seven percent salary increase for State and Constitutional employees funded through the Commonwealth of Virginia.

CITY TREASURER

OPERATING

Support Employee Parking

\$1,440

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

0.00

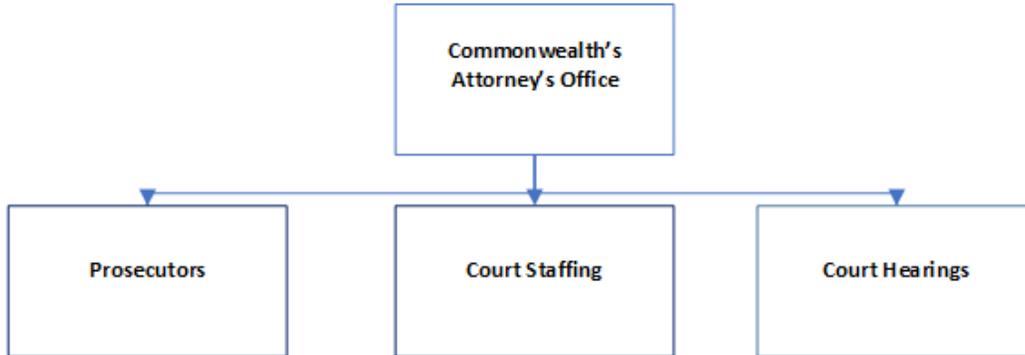
\$29,919

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OVERVIEW

The Commonwealth's Attorney's Office prosecutes all levels of criminal and traffic offenses committed in the City of Richmond, with prosecutors and staff dispersed among the Manchester, John Marshall, and Oliver Hill Courthouses. Our jurisdiction includes all adult offenses as well as those committed by and against juveniles. We prioritize investigations of violent offenders and attempt to strategically prosecute them whenever possible.



MISSION

The Office's mission is to protect the safety of the community and the rights of all citizens through the vigorous enforcement of the criminal laws in a just, honest, compassionate, efficient, and ethical manner. We work to protect the innocent, to convict and appropriately punish the guilty, and to protect the rights of victims and witnesses.

VISION

Through strong collaboration with our federal partners, Virginia Commonwealth University, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

OBJECTIVES

- Avoid default felony convictions where a lesser conviction will suffice and preserve the defendant's viability as a productive citizen
- Reduce continuances by digitally maintaining reliable historical information about witnesses and transferring that data to the defense in a timely manner
- Increase witness and community cooperation in the prosecution of violent offenses through outreach to build trust
- Reduce recidivism by diverting a significant number of eligible felony and misdemeanor offenders using arraignment hearings as the screening point
- Reduce the use of secured bail for pre-trial release

COMMONWEALTH'S ATTORNEY'S OFFICE

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$6,542,784	\$6,990,481	\$7,520,428	\$8,060,875
Operating	182,074	164,920	193,740	300,940
Total General Fund	\$6,724,858	\$7,155,401	\$7,714,168	\$8,361,815
Special Fund	849,515	802,364	1,030,908	957,908
Total Summary	\$7,574,373	\$7,957,765	\$8,745,076	\$9,319,723
Per Capita	\$32.83	\$34.74	\$38.59	\$41.06
General Fund Staffing	63.00	63.00	64.00	65.00
Other Funds Staffing	11.80	11.80	11.80	11.00
*Total Staffing	74.80	74.80	75.80	76.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	General Fund	FY 2024 Proposed	Change
Administrative Assistant	2.00	2.00	—
Assistant Commonwealth Attorney	42.00	42.00	—
Automation Coordinator	1.00	1.00	—
Commonwealth's Attorney	1.00	1.00	—
Community Engagement & Reform Initiative Advisor	—	1.00	1.00
Executive Assistant	1.00	1.00	—
Finance Director	1.00	1.00	—
Paralegal	16.00	16.00	—
Grand Total	64.00	65.00	1.00

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 1.00 \$147,063

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

COMMONWEALTH'S ATTORNEY'S OFFICE

PERSONNEL, CONT.

Support Employee Salary Increase

FTE: 0.00 \$393,384

- Provide the projected seven percent salary increase for State and Constitutional employees funded through the State.

OPERATING

Continue Victim-Witness and Restorative Justice Grant Services

\$100,000

- Support program expansion within the Commonwealth's Attorney's Office that support crime victims and increase healing among those affected by crime. This programming was initiated through grant funding and is being prioritized for continued support because of its effectiveness in reducing collective community trauma.

Support Employee Parking

\$7,200

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

TOTAL

1.00

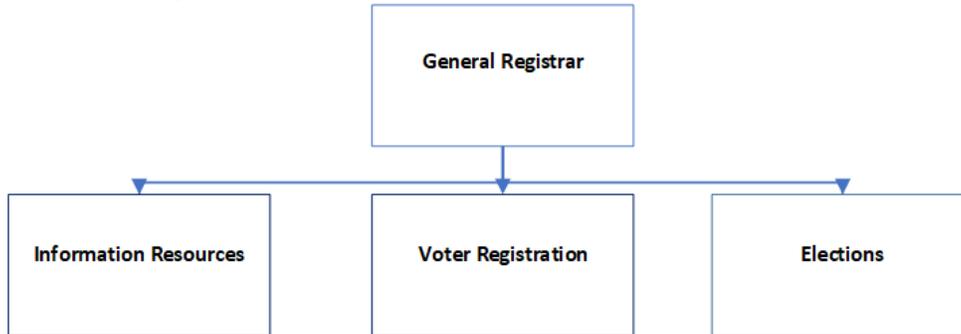
\$647,647

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OVERVIEW

The Constitution of Virginia provides that every locality in the state must have an Electoral Board that is responsible for the conduct of all elections to public office within its jurisdiction. The Electoral Board appoints and is assisted in most of these functions by the General Registrar. While all election matters, except absentee voting and campaign finance, fall within the purview of the Electoral Board, voter registration, absentee voting, and campaign finance is the sole province of the General Registrar.



MISSION

The mission of the General Registrar’s Office is to provide opportunities in an equitable and courteous manner for all qualified citizens of the City of Richmond to register to vote; to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so that they are conducted in a manner that secures the qualified citizen’s right to vote and ensures that the results accurately reflect the voters’ will; and to be an information resource for citizens regarding voter registration, elections, and elected officials.

VISION

The Electoral Board and Office of the General Registrar envision a community wherein all its citizens understand and are engaged in the selection process for the leaders who will be their voice in City, State, and Federal government.

OBJECTIVES

- To process 183,000 voter registration transactions in FY 2024
- To respond to 100 percent of Freedom of Information Act requests within five business days
- To conduct three elections in FY 2023 and three elections in FY 2024

GENERAL REGISTRAR

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,261,680	\$1,516,490	\$1,297,749	\$1,779,026
Operating	2,311,092	1,716,025	2,745,651	2,945,651
Total General Fund	\$3,572,772	\$3,232,514	\$4,043,400	\$4,724,677
Total Summary	\$3,572,772	\$3,232,514	\$4,043,401	\$4,724,677
Per Capita	\$15.49	\$14.11	\$17.84	\$20.82
General Fund Staffing	16.96	16.96	15.30	19.64
Other Funds Staffing	—	—	—	—
*Total Staffing	16.96	16.96	15.30	19.64

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Assistant Registrar	7.00	8.00	1.00
Deputy General Registrar	1.00	1.00	—
Elections Specialist	3.64	4.64	1.00
Elections Supervisor	1.66	2.00	0.34
Executive Assistant	1.00	2.00	1.00
Elections Technician, Senior	—	1.00	1.00
General Registrar	1.00	1.00	—
Grand Total	15.30	19.64	4.34

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 4.34 \$401,644

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Virginia Retirement System (VRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

GENERAL REGISTRAR

PERSONNEL, CONT.

Support State Salary Increase

FTE: 0.00

\$79,633

- Provide the projected seven percent salary increase for State or Constitutional employees funded through the Commonwealth of Virginia.

OPERATING

Acquire Election Equipment

\$200,000

- Provide funds to purchase updated election equipment to address state mandates and security requirements. Increase will allow for new voting cages, voting machines, and mail sorters. Registrar will be responsible for three election period during the FY 2024 budget year.

TOTAL

4.34

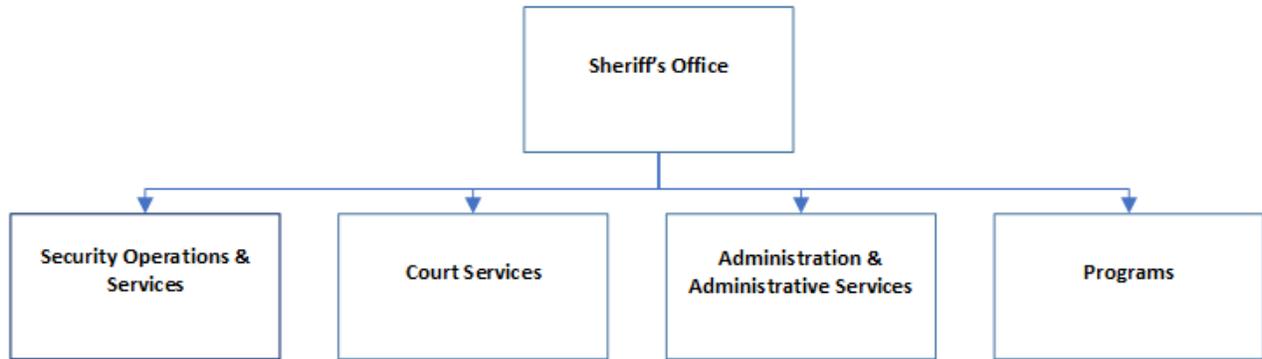
\$681,277

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OVERVIEW

The Richmond City Sheriff's Office (RCSO) operates and secures the Richmond City Justice Center (RCJC) and all courthouses in the City, provides seamless inmate transport, and ensures the proficient service of civil process. The Office strives to maintain the highest level of safety and security at these facilities through strict adherence to the Code of Virginia, Department of Corrections (DOC) standards, and measures allowed by the City through its laws and ordinances. The RCSO also provides assistance to other city departments with their security requirements.



MISSION

To maintain a secure jail and a safe court system along with seamless inmate transport and civil process to preserve public safety. We remain committed to performing these duties with unsurpassed integrity and professionalism, with progressive training that incorporates best practices and technology. While partnering with the community, we strive to lower recidivism by providing faith-based and community-based programming that empower returning citizens to become productive members of society.

VISION

Our tomorrow embraces a new standard of excellence in management, operations and customer service. Through extraordinary leadership, superior staff, and a willing and involved community – lives will change for the better. Our values are:

- Preparing future leaders
- Engaging everyone in the process
- Optimizing our strengths
- Participating in collaborative team work
- Leading by example
- Embracing change in order to move forward

OBJECTIVES

- Maintain and promote security at city facilities, courthouses, and the RCJC
- Provide job skills training
- Increase transparency and timeliness of information to the public
- Timely financial reporting
- Develop department strategic action plans that align with priorities
- Develop a comprehensive non-city funding (grant) strategy
- Increase knowledge of family care and parenting skills
- Increase access to adult education and literacy

RICHMOND SHERIFF'S OFFICE

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$27,220,009	\$26,903,609	\$28,277,031	\$31,247,277
Operating	14,540,865	14,153,164	15,229,081	15,851,721
Total General Fund	\$41,760,875	\$41,056,772	\$43,506,112	\$47,098,998
Special Fund	590,940	815,978	3,472,500	2,975,000
Total Summary	\$42,351,815	\$41,872,750	\$46,978,612	\$50,073,998
Per Capita	\$183.56	\$182.79	\$207.30	\$220.62
General Fund Staffing	464.00	464.00	369.53	383.06
Other Funds Staffing	2.00	2.00	1.00	3.00
*Total Staffing	466.00	466.00	370.53	386.06

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

GENERAL FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accounting/Accreditation Clerk	1.00	—	(1.00)
Accounting/Finance Manager	1.00	—	(1.00)
Accounts Payable Clerk	—	1.00	1.00
Administration, Audit, and Agreement Manager	1.00	1.00	—
Administrative Assistant (Sheriff)	10.00	8.00	(2.00)
Administrative Coordinator	1.00	1.00	—
Adult Education/Re-Entry Manager	1.00	1.00	—
Alternative Sentencing Specialist	1.00	1.00	—
AP Business & Finance Manager	—	1.00	1.00
Application Support/Developer	1.00	1.00	—
Background Investigator	0.725	0.725	—
Budget Manager (Sheriff)	1.00	1.00	—
Captain	20.00	20.00	—
Cashier	1.00	1.00	—
Cashier II	1.00	1.00	—
Chaplain	1.00	1.00	—
City Sheriff	1.00	1.00	—
Classification Specialist	3.00	3.00	—
Compliance Analyst	1.00	1.00	—
Contract and Compliance Officer (Civilian)	1.00	1.00	—
Corporal	59.00	59.00	—

RICHMOND SHERIFF'S OFFICE

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Court Services Office Assistant	9.00	10.00	1.00
Deputy	72.725	79.625	6.90
Executive Assistant/Sheriff	1.00	1.00	—
File Clerk	3.00	2.725	(0.28)
Government & Public Awareness and FOIA Administrator	—	1.00	1.00
Help Desk Personnel	1.00	1.00	—
Human Resources and Payroll Manager	1.00	1.00	—
Human Resources Generalist - Sheriff	1.00	1.00	—
Human Resources Representative	2.00	2.00	—
Information Systems Technician	2.00	2.00	—
Librarian	1.00	1.00	—
LIDS Technician	2.00	2.00	—
Lieutenant	22.00	22.00	—
Major	9.00	9.00	—
Master Deputy	1.00	1.00	—
Operations and Logistical Specialist	1.00	1.725	0.73
Outreach Community Coordinator (Part-Time)	0.725	—	(0.73)
Part-time Timekeeper	0.725	0.725	—
Policy & Accreditation Specialist	1.00	1.00	—
Policy Analyst-Compliance	—	0.725	0.73
Policy Analyst-Sheriff	0.725	0.725	—
Principal Programs Planner	1.00	0.725	(0.28)
Private	69.45	73.18	3.73
Procurement Specialist – Full Time	1.00	1.00	—
Programs Coordinator	1.00	1.00	—
Records Clerk	9.00	9.00	—
Records Supervisor	2.00	2.00	—
Recruitment Manager	1.00	1.00	—
Re-Entry Specialist	5.00	5.00	—
Security Project Analyst	—	0.725	0.73
Sergeant	37.00	37.00	—
Sr. Timekeeper	—	1.00	1.00
Strategic Analyst Community/External Affairs	0.725	0.725	—
Therapeutic Case Manager	1.00	1.00	—
Timekeeper	1.725	1.725	—
Timekeeping Manager	1.00	1.00	—
Video Surveillance Monitor	—	1.00	1.00
Grand Total	369.53	383.06	13.53

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures FTE: 13.53 \$1,829,590

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support State Salary Increase FTE: 0.00 \$1,140,656

- Provide the projected seven percent salary increase for State and Constitutional employees funded through the Commonwealth of Virginia.

OPERATING

Support Medical Services \$622,640

- Technical adjustment to increase funding for inmate medical contract services. Correctional systems are required to provide "reasonably adequate" health care to inmates. Inmates are typically less healthy than the general population. This is a contractual increase due to inflation and the increasing cost of medical treatment and prescriptions.

TOTAL **13.53** **\$3,592,886**

EDUCATION

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OVERVIEW

Richmond Public Schools (RPS) proudly serves approximately 22,000 amazing students in preschool through grade 12. Our division is comprised of 25 elementary schools, including one charter school, seven middle schools, five comprehensive high schools, three specialty schools and five preschool centers.

Grounded by our three core values - equity, engagement and excellence - and guided by our strategic plan, [Dreams4RPS](#), we are committed to creating schools that are engines of opportunities for ALL of our children and building a school division that actively fights against systemic injustices and institutionalized racism.

MISSION

Richmond Public Schools will prepare our students to become successful, contributing members of society through innovative and compassionate learning communities.

OBJECTIVES

- Top 10 Goals for RPS Strategic Plan Dreams4RPS
 - Achieve 100% full accreditation
 - Increase the graduation rate as well as the percentage of graduates attending a 4-year or 2- year college, entering the workforce in a living wage job, or participating in national service – overall and for each subgroup (race, economic status, IEP status, and ELL status)
 - Increase the proficiency and advanced rates in reading, writing, math, science, and social studies – overall and for each subgroup
 - Increase teacher retention – overall and for each subgroup
 - Decrease the gaps in proficiency and advanced rates – by race, economic status, ELL status, and IEP status
 - Increase student satisfaction (for example, with school culture, building cleanliness, and engagement level of classes); family satisfaction (for example, with school safety, academic rigor, and timeliness of transportation); and staff satisfaction (for example, with level of support, freedom to offer feedback, and availability of resources) – overall and for each subgroup
 - Increase student enrollment – overall and for each subgroup
 - Decrease chronic absenteeism – overall and for each subgroup
 - Decrease suspensions – overall and for each subgroup
 - Increase funding from local, state, federal, and philanthropic sources

LEGAL AUTHORIZATION

Pursuant to state law, all school divisions are fiscally dependent on the local government. As a fiscally dependent school division, RPS does not levy taxes or issue debt. All funds are appropriated to RPS by the Richmond City Council, which has authority to tax and incur debt.

The School Board derives its authority from the Commonwealth and has the constitutional responsibility to provide education to the residents of Richmond.

FISCAL SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$181,694,074	\$187,142,096	\$200,307,625	\$221,460,106
Total General Fund	\$181,694,074	\$187,142,096	\$200,307,625	\$221,460,106
Special Fund	–	–	–	32,967,902
Capital Improvement Plan	6,702,003	2,100,000	2,500,000	217,500,000
Total Summary	\$188,396,077	\$189,242,096	\$202,807,625	\$471,928,008
Per Capita	\$816.56	\$826.12	\$894.91	\$2,079.28

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

Increase Local Support **\$21,152,481**

- Provide locally generated dollars to support public education for the City of Richmond's children in grades K-12. The additional funds are based on the City's general fund growth percentage excluding transfers.

TOTAL **\$21,152,481**

CAPITAL IMPROVEMENT PLAN

Increase to Education related Capital Improvement Projects **\$217,500,000**

- Renovate/replace William Fox Elementary School.
- Construct new schools within the city. The FY 2024 allocation provides funds to construct a new George Wythe High School located in the Southside.
- Maintain Richmond Public Schools facilities, such as roofs, boiler replacements, and electrical upgrades.

OTHER PUBLIC SERVICES

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NON-DEPARTMENTAL

OVERVIEW

The Non-Departmental appropriation includes funding for charitable organizations, internal governmental expenses, organizational subsidies, and economic development incentives that either span several departments or are not department-specific.

Non-Departmental programs and activities include funding to partners such as state, local, and regional governments that provide services for the City of Richmond. Additionally, funding is provided to community agencies and organizations, which enhance the quality of life in the City of Richmond and the region.

Several of the entities funded in this category reflect the City's contribution to regional efforts in partnership with surrounding counties. This category includes support for the Greater Richmond Transit Company (GRTC), Richmond Region Tourism (formally the Richmond Metropolitan Convention and Visitors Bureau), Richmond Ambulance Authority (RAA), Greater Richmond Convention Center Authority (GRCCA), and Richmond Behavioral Health Authority (RBHA).

FISCAL SUMMARY

Category	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Intergovernmental Expense	\$62,916,143	\$67,716,041	\$47,367,553	\$50,649,631
Economic Development Incentive	250,000	510,844	1,705,000	3,565,000
Organizational Subsidy	15,712,304	22,542,487	23,142,046	26,990,626
Charitable Organizations	5,204,982	6,659,466	5,945,926	7,899,996
Total General Fund	\$84,083,429	\$97,428,838	\$78,160,525	\$89,105,253
Total Summary	\$84,083,429	\$97,428,838	\$78,160,525	\$89,105,253

NON-DEPARTMENTAL

GENERAL FUND PROGRAM BUDGETS

Non-Departmental Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Internal Governmental Expense				
Affordable Housing Trust Fund (See the Proposed FY 2024-2028 Capital Improvement Plan for affordable housing investment.)	\$2,900,000	\$427,693	\$—	\$—
ARP: First responders hazard pay	—	4,032,000	—	—
The Armory Fund, LLC (Grant for Loan Forgiveness Through EDA)	—	—	388,362	388,362
Clean City Commission	—	1,140	—	—
Equity Study	110,000	—	—	—
Fixed and Variable Rate Allowance (FAVR)	—	—	250,000	—
General Employee Compensation	3,823,000	—	—	—
MetroCare Water Assistance Program	200,000	50,000	50,000	50,000
Other Post-Employment Benefits (OPEB) Trust	6,030,000	1,400,000	1,400,000	1,400,000
Reserve for Alternative Housing	—	—	—	500,000
Reserve for Children's Fund	—	—	500,000	250,000
Reserve for Civilian Review Board	—	—	204,199	—
Reserve for Collective Bargaining	—	—	300,000	—
Reserve for One-time 1.0% Retiree Bonus	—	—	684,232	—
Retiree Health Expenses	3,148,071	1,545,404	2,300,000	1,000,000
Richmond Ambulance Authority	5,000,000	4,593,979	4,000,000	4,000,000
Reserve for Contingency for Richmond Ambulance Authority	—	—	—	1,400,000
Reserve for Stabilization	—	—	—	1,000,000
Reserve for Heart of Richmond Awards	—	—	—	200,000
Reserve for Richmond Outdoor and Prosperity Fund	—	—	—	250,000
Sister Cities Commission	8,950	28,509	30,000	30,000
Tax Relief - Elderly/Disabled	3,475,967	3,972,403	4,561,518	4,700,000
Transfer to Information Technology Internal Service Fund	18,996,072	25,668,433	20,434,156	22,607,769
Transfer to Risk Management Internal Service Fund	9,967,518	13,517,650	12,265,086	12,873,500
Transfer to RPS Capital Construction Special Reserve Fund	5,828,325	9,050,590	—	—
Subtotal Internal Governmental Expense	\$59,487,903	\$64,287,801	\$47,367,553	\$50,649,631
Economic Development Incentive				
400 Hull Street, LLC	—	—	—	550,000
Clayco, Inc. (economic development grant through EDA)	—	210,982	300,000	300,000
CoStar Realty Information, Inc. (Economic Development Grant through EDA)	—	—	815,000	2,400,000
New Warwick Townhomes LLC	—	(7,067)	—	—
RPAC, LLLP Payment	250,000	250,000	250,000	250,000

NON-DEPARTMENTAL

Non-Departmental Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Economic Development Incentive				
Wyeth LLC (Pfizer) (Economic Development Grant through EDA)	–	56,929	65,000	65,000
Wyeth LLC (GSK) (Economic Development Grant through EDA)	–	–	275,000	–
Subtotal Economic Development Incentive	\$250,000	\$510,844	\$1,705,000	\$3,565,000
Organizational Subsidy				
GRCCA Operating Subsidy	3,821,580	9,857,175	6,809,609	8,266,145
Greater Richmond Partnership, Inc.	335,000	385,000	385,000	385,000
Greater Richmond Transit Co. Equipment Note	344,493	267,359	–	–
Greater Richmond Transit Co. (GRTC)	7,957,683	8,051,731	8,674,090	8,914,104
J. Sargeant Reynolds Community College (Capital)	232,752	232,752	100,000	258,131
J. Sargeant Reynolds Community College (Operating)	83,415	83,415	83,415	92,513
Local Initiatives Support Corporation (LISC)	–	100,000	–	–
Public Defenders' Salary Supplements	–	743,011	1,127,984	1,127,984
Richmond Metropolitan Convention & Visitors Bureau (Richmond Region Tourism)	1,890,290	1,797,281	892,185	1,937,511
Richmond Behavioral Health Authority (RBHA)	3,428,240	3,428,240	3,710,000	3,997,162
Richmond Behavioral Health Foundation (for Trauma Healing Response Network)	–	366,102	–	501,102
Richmond Regional Planning District Organization (t/a PlanRVA)	147,091	124,763	124,763	135,974
Soil and Water Conservation District Start-up Costs	–	–	35,000	–
Venture Richmond, Inc. (for Downtown Municipal Services)	900,000	900,000	900,000	900,000
Venture Richmond, Inc. (for Manchester)	–	–	300,000	475,000
Subtotal Organizational Subsidy	\$19,140,544	\$26,336,829	\$23,142,046	\$26,990,626
Charitable Organizations				
Advisory Council for the VTCC	30,000	30,000	–	–
Art 180, Inc.	3,750	5,000	25,000	25,000
Better Housing Coalition	39,840	39,840	39,840	39,840
Boaz and Ruth, Inc.	15,000	15,000	15,000	15,000
Cadence Theatre Company	–	2,250	–	–
Capital Area Partnership Uplifting People, Inc. (CAPUP)	65,037	102,856	102,856	102,856
Capital Regional Workforce Partnership	80,200	71,000	65,000	79,572
CARITAS	50,000	50,000	50,000	100,000
Carytown, Inc.	–	–	25,000	25,000
Central Virginia Legal Aid Society, Inc.	39,750	37,500	55,000	55,000
Challenge Discovery Projects, Inc.	–	–	30,000	30,000
Challenge Discovery Projects, Inc. (for We Matter RVA)	–	–	–	85,000
ChildSavers - Memorial Child Guidance Clinic	50,000	50,000	75,000	75,000
ChildSavers - Memorial Child Guidance Clinic (for We Matter RVA)	–	–	–	85,000

NON-DEPARTMENTAL

Non-Departmental Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Charitable Organizations				
Commonwealth Catholic Charities	100,000	75,000	100,000	100,000
Communities in Schools of Richmond, Inc.	400,000	400,000	400,000	400,000
Communities in Schools of Richmond, Inc. (for We Matter RVA)	–	74,000	–	74,000
Community 50/50, Inc.	–	88,000	–	–
Conexus	52,038	52,038	52,038	52,038
CultureWorks, Inc.	354,150	358,650	356,400	356,400
Daily Planet, Incorporated	30,000	30,000	45,000	60,000
Emergency Shelter, Inc. (dba HomeAgain)	50,000	50,000	50,000	50,000
Enrichmond Foundation	75,000	–	–	–
Feed More Inc.	100,000	100,000	100,000	100,000
Girls for a Change	15,000	12,500	30,000	30,000
Greater Richmond Chamber of Commerce	–	–	–	25,000
Greater Richmond SCAN (Stop Child Abuse Now), Inc.	15,000	15,000	50,000	50,000
Groundwork RVA, Inc. (for Green Team)	60,000	60,000	60,000	60,000
Gun Violence Prevention Initiative	–	133,898	–	–
Hand Up Community Resource Center	–	–	25,000	–
Health Brigade (formerly Fan Free Clinic)	30,000	30,000	98,000	98,000
Healthy Hearts Plus II, Inc.	20,000	20,000	20,000	20,000
Help Me Help You Foundation	–	–	200,000	250,000
Higher Achievement Program, Inc.	50,000	50,000	50,000	50,000
Homeward	30,000	30,000	50,000	50,000
Housing Opportunities Made Equal of Virginia, Inc.	–	–	90,000	–
Housing Opportunities Made Equal of Virginia, Inc. (for Eviction Diversion Program)	485,140	485,140	727,710	800,000
J Sargeant Reynolds Community College Educational Foundation	130,000	–	–	–
Junior Achievement of Central Virginia, Inc.	16,000	16,000	16,000	16,000
Kinfolk Community EmpowermentCenter	–	103,000	–	–
La Casa de la Salud	–	87,000	–	–
Lewis Ginter Botanical Garden, Inc.	25,000	25,000	25,000	25,000
Maymont Contribution	460,000	460,000	–	–
Metropolitan Business League of Richmond	75,000	75,000	100,000	200,000
Metropolitan Richmond Sports Backers, Incorporated	150,000	150,000	150,000	150,000
National Slavery Museum Foundation	–	100,000	–	–
Neighborhood Resource Center, Inc. - Fulton	21,495	–	36,000	–
NextUP RVA (for Out of School Time)	362,500	362,500	362,500	362,500
NextUP RVA (for Positive Youth Development)	–	–	–	1,000,000
Nolef Turns Inc.	–	97,000	–	–
OAR of Richmond, Inc.	75,000	75,000	75,000	75,000
Partnership for Housing Affordability - Regional Housing Hotline	–	–	50,000	75,000

NON-DEPARTMENTAL

Non-Departmental Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Charitable Organizations				
The Peter Paul Development Center, Inc. (for Out of School Time Education)	50,000	50,000	50,000	50,000
The Peter Paul Development Center, Inc. (for Senior Program)	–	–	–	30,000
Project Homes - Rehabilitation of Mobile Homes	–	–	300,000	–
Richmond Community of Caring	40,000	40,000	40,000	40,000
Richmond Performance Arts Alliance (RPAA)	180,000	180,000	180,000	180,000
Ridefinders	7,500	7,500	7,500	10,000
Robinson Theater Community Arts Center	15,000	15,000	15,000	15,000
Sacred Heart Center, Inc.	–	89,500	–	–
Senior Connections, The Capital Area Agency on Aging	40,000	40,000	40,000	40,000
SOAR 365	39,000	39,000	39,000	39,000
Storefront for Community Design	45,000	33,750	45,000	65,000
Storefront for Community Design for Richmond's Participatory Budgeting process	–	–	100,000	–
The Black History Museum and Cultural Center of Virginia, Inc.	100,000	100,000	100,000	100,000
The Cross-Over Ministry, Inc.	20,000	20,000	50,000	50,000
The Healing Place	60,000	60,000	80,000	150,000
The Literacy Lab	96,250	96,250	96,250	96,250
The Podium Foundation	17,500	17,500	10,000	17,500
Reading and Education for Adult Development, Inc. d/b/a The READ Center	–	–	–	50,000
The Richmond Boys Choir	35,000	35,000	35,000	35,000
The Richmond Symphony	50,000	50,000	50,000	50,000
The Senior Center of Greater Richmond, Inc.	19,000	19,000	19,000	–
VA League for Safer Streets Inc.	–	25,000	50,000	50,000
Venture Richmond, Inc. (for Festivals and Parades)	265,000	165,000	265,000	265,000
Virginia Community Capital, Inc.	–	–	–	53,240
Virginia Cooperative Extension - Richmond	35,000	35,000	37,000	37,000
Virginia Literacy Foundation	63,832	63,832	63,832	63,800
Virginia Supportive Housing	40,000	40,000	40,000	160,000
Virginia Union University	–	545,060	–	–
YMCA of Greater Richmond (for Out of School Time)	382,000	382,000	382,000	457,000
YMCA of Greater Richmond (for Social Needs Navigation)	–	–	–	400,000
YWCA Richmond	50,000	50,000	50,000	100,000
Waymakers Foundation	–	76,800	–	50,000
Subtotal Charitable Organizations	\$5,204,982	\$6,293,364	\$5,945,926	\$7,899,996
Grand Total Non-Departmental	\$84,083,429	\$97,428,838	\$78,160,525	\$89,105,253

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$13,001,071	\$6,978,544	\$2,300,000	\$1,000,000
Operating	71,082,357	90,650,293	75,860,525	88,105,253
Total Agency Summary	\$84,083,428	\$97,628,837	\$78,160,525	\$89,105,253
Per Capita	\$364.44	\$426.19	\$344.89	\$392.59
General Fund Staffing	—	—	—	—
Other Funds Staffing	—	—	—	—
*Total Staffing	—	—	—	—

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

**First year expenditures associated with American Rescue Plan Act (ARPA) funds provided to the city are included in the FY 2022 Actuals for this Department.

NON-DEPARTMENT TRANSFERS OUT

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DEBT SERVICE FUND

OVERVIEW

The Debt Service Fund is used to pay principal and interest due on outstanding short and long-term debt. Revenue for the debt service payments comes largely from General Fund transfers to the Debt Service Fund, as well as other transfers made from other governmental entities. The Constitution of Virginia and the Virginia Public Finance Act provide for the issuance of debt by the City, when authorized by the Council of the City of Richmond. The General Obligation debt paid through the Debt Service Fund carries the full faith and credit of the City.

MISSION

The Debt Service Fund is used to pay General Government debt service on time and in accordance with the City's charter, the Virginia Public Finance Act, and the City's debt policies.

OBJECTIVES

- To maintain the highest possible credit ratings for all short and long term General Obligation debt by making timely debt service payments. The City's current General Obligation credit ratings from the three nationally recognized Rating Agencies are:

Moody's	Aa1
Standard & Poor's	AA+
Fitch Ratings	AA+

- To keep outstanding debt and annual debt service paid within compliance limits prescribed by City Council adopted Debt Management Policy (Resolution # 2017-R088) and at levels consistent with its creditworthiness objective
- To maintain that the amount of tax-supported debt service will not exceed ten (10) percent of the total budgeted expenditures for the General Fund, Richmond Public Schools, and the Special Fund for Highway and Street Maintenance

DEBT SERVICE FUND BUDGET

Program Number	Title	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
00000	Default	(\$34,604)	\$-	\$-	\$-
02509	Finance-Debt Service	81,802,598	87,964,153	91,089,767	92,877,754
	Total Debt Service Fund Program	\$81,767,994	\$87,964,153	\$91,089,767	\$92,877,754

DEPARTMENT FISCAL SUMMARY - DEBT SERVICE*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$81,767,994	\$87,964,153	\$91,089,767	\$92,877,754
Total Summary	\$81,767,994	\$87,964,153	\$91,089,767	\$92,877,754
Total Debt Revenue	\$82,051,247	\$88,979,970	\$91,089,767	\$92,877,754
Per Capita*	\$354.40	\$384.00	\$401.94	\$409.21

*Per Capita is based on Total Summary figures.

DEBT SERVICE FUND

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

Support Debt Service Payments

\$1,787,987

- Technical adjustment to increase funds needed for debt payment for capital projects. The Federal Reserve Bank's efforts to combat inflation has driven interest rates higher in the near term. City borrowing costs are projected to be higher in Fiscal Year 2024 than prior years for both short and long term debt.

TOTAL

\$1,787,987

REVENUE SUMMARY*

Debt Service Fund Revenue Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Transfer from the General Fund*	\$78,661,542	\$85,290,688	\$87,679,734	\$89,477,094
Interest Cost Reimbursement from Federal Government **	891,982	1,398,500	990,626	990,626
Interest On Investments	208,646	2,396	—	—
Transfer in from the EDA ***	1,584,853	1,437,262	1,440,113	1,438,213
Transfer in from CDBG - HUD Note ****	704,224	851,124	979,294	971,821
Total Debt Service Revenue	\$82,051,247	\$88,979,970	\$91,089,767	\$92,877,754

*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5 percent meals tax.

**The City issued two taxable Build America bonds for Public School construction in which all or a portion of the interest costs paid on the bonds are reimbursable by the Federal Government.

***The Economic Development Authority reimburses the City's Debt Service Fund for the Stone Brewing project.

****CDBG allocation to pay HUD Section 108 debt service.

DEBT SERVICE FUND BUDGET

Program	Services	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Long-Term Debt: Principal & Interest	General Obligation Bonds and Notes Payable	\$80,547,993	\$86,525,113	\$89,346,346	\$89,384,333
Short Term Debt: Bond Anticipation Notes/ Line of Credit	General Obligation Bond Anticipation Notes providing interim financing for Capital Improvement Plan Projects	76,581	295,620	600,000	2,350,000
Payments to Bond Sinking Funds	Required Annual Deposits to Bond Sinking Funds	1,143,421	1,143,421	1,143,421	1,143,421
	Total Debt Service Fund Program	\$81,767,994	\$87,964,153	\$91,089,767	\$92,877,754

GENERAL FUND TRANSFER TO DEBT SERVICE & CAPITAL

OVERVIEW

The General Fund Transfer to Debt Service and Capital includes the general fund costs to the Debt and Capital Improvement Plan (CIP). This funding includes revenue from the meals tax revenue for school construction projects - annual debt payment made on \$150 million General Obligation Bonds issued in 2019 and 2020 - that will be transferred to the Debt Service Fund.

MISSION

General Fund transfer to the Debt Service Fund and CIP provides General Fund support to meet the debt service payments for both short- and long-term debt as authorized by ordinances adopted by the Richmond City Council.

OBJECTIVES

- To finance capital projects of the City which serve all citizens' concerns and needs in the community.

GENERAL FUND BUDGET SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Operating	\$75,569,824	\$83,196,720	\$105,207,356	\$130,531,945
Total General Fund Expenditures	\$75,569,824	\$83,196,720	\$105,207,356	\$130,531,945
Per Capita	\$327.54	\$363.19	\$464.24	\$575.11

GENERAL FUND PROGRAM BUDGETS*

Program Number	Title	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
00101	General Fund Transfer to Capital Improvement Program	\$2,702,003	\$6,956,622	\$16,956,622	\$39,054,851
00102	General Fund Transfer to Debt Service Fund*	72,867,821	76,240,098	88,250,734	91,477,094
	Total General Fund Program	\$75,569,824	\$83,196,720	\$105,207,356	\$130,531,945

*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5 percent meals tax.

FY 2024 PROPOSED BUDGET ADJUSTMENTS

OPERATING

Transfer to Fund Capital Projects (Pay-As-You-Go)	\$22,098,229
<ul style="list-style-type: none"> • Increase cash funding for capital projects in fiscal year 2024 and support gap financing for Fox Elementary School and a transfer from maintenance reserve. 	
Transfer to Debt Service Fund	\$3,226,360
<ul style="list-style-type: none"> • Increase funds needed to pay debt issued for capital projects. 	

TOTAL	\$25,324,589
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INTERNAL SERVICE FUND

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OVERVIEW

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. Currently, the ARC leases Marshall Plaza to the Richmond Department of Social Services.

MISSION

The mission of the Advantage Richmond Corporation is to assist the City in the acquisition, management, and maintenance of public facilities.

BUDGET HIGHLIGHTS

Mayor's Proposed Budget:

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. In October 2020, the ARC lease of Marshall Plaza to the Richmond Department of Social Services was fulfilled. Subsequently, ARC was legally dissolved and as a result there is no funding for the FY 2023 Proposed Budget. DSS will now cover the facility operational costs as part of their general fund allocation.

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$-	\$-	\$-	\$-
Operating	1,437,443	-	-	-
Total Enterprise Fund	\$1,437,443	\$-	\$-	\$-
Total Summary	\$1,437,443	\$-	\$-	\$-
Per Capita	\$6.33	\$-	\$-	\$-
General Fund Staffing	-	-	-	-
Other Funds Staffing	-	-	-	-
Total Staffing	-	-	-	-

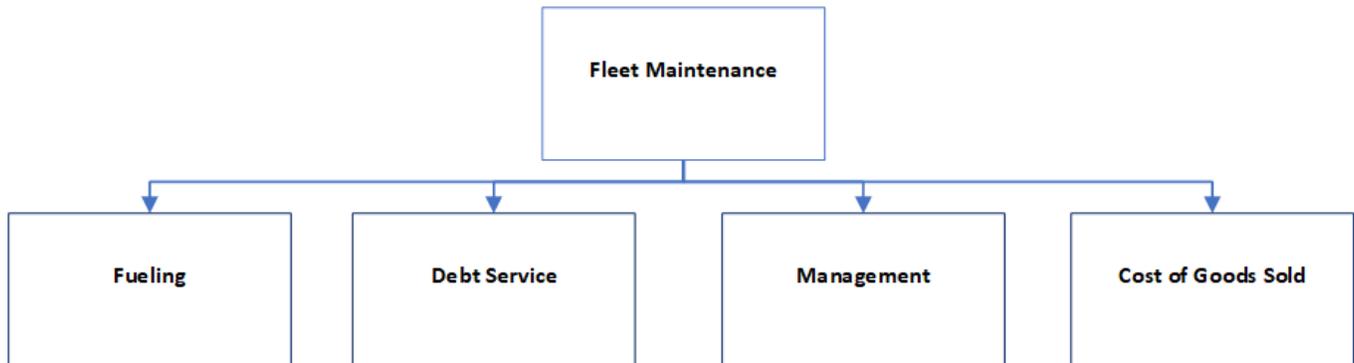
*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

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OVERVIEW

Fleet Management's key responsibilities are vehicle maintenance and repair, fueling, specification review, acquisition, new vehicle preparation, and disposal.



MISSION

Fleet Management shall continuously strive to be recognized as a team of fleet professionals who provide quality maintenance and fueling services to all customers, whether internal or external; to ensure safe, operable vehicles and equipment in support of City programs; and to use City resources in the most efficient way possible.

OBJECTIVES

- Improve service delivery of fleet operations through maintenance
- Improve average maintenance cost per vehicle
- Improve the average age of the fleet

FISCAL SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	4,216,251	2,965,375	4,121,849	4,238,690
Operating	1,114,883	8,582,898	11,015,364	10,898,522
Fuel	2,198,632	3,550,496	2,900,000	2,900,000
Fleet Debt Service	1,209,133	1,362,448	1,917,362	1,917,362
Total Internal Service Fund	\$8,738,899	\$16,461,217	\$19,954,575	\$19,954,575
Total Summary	\$8,738,899	\$16,461,217	\$19,954,575	\$19,954,575
Per Capita	\$37.88	\$71.86	\$88.05	\$87.92
General Fund Staffing	—	—	—	—
Other Funds Staffing	55.00	55.00	50.00	51.00
*Total Staffing	55.00	55.00	50.00	51.00

**See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.*

INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

Position Title	FY 2023 Adopted ISF	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	—
Business Systems Analyst	2.00	1.00	(1.00)
Fleet Body and Repair Specialist	2.00	2.00	—
Fleet Maintenance Shop Supervisor	6.00	6.00	—
Fleet Maintenance Specialist	20.00	21.00	1.00
Fleet Maintenance Specialist, Senior	4.00	4.00	—
Fleet Maintenance Superintendent	1.00	1.00	—
Fleet Maintenance Technician	5.00	5.00	—
Fleet Maintenance Worker	2.00	2.00	—
Maintenance Technician, Senior	1.00	1.00	—
Management Analyst, Associate	2.00	2.00	—
Management Analyst, Senior	2.00	2.00	—
Program and Operations Manager	1.00	1.00	—
Senior Policy Advisor	0.00	1.00	1.00
Welder	1.00	1.00	—
Grand Total	50.00	51.00	1.00

FLEET MANAGEMENT

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 1.00** **(\$69,226)**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase **FTE: 0.00** **\$186,067**

- This funding provides a eight percent salary increase for general employees.

OPERATING

Adjust Operational Expenses **\$116,841**

- Routine technical adjustment for operational expenses which occurs annually. These expenses may include updates to reconcile to revenue estimates, indirect costs (if applicable), payment in lieu of taxes, and material and supplies for essential operations.

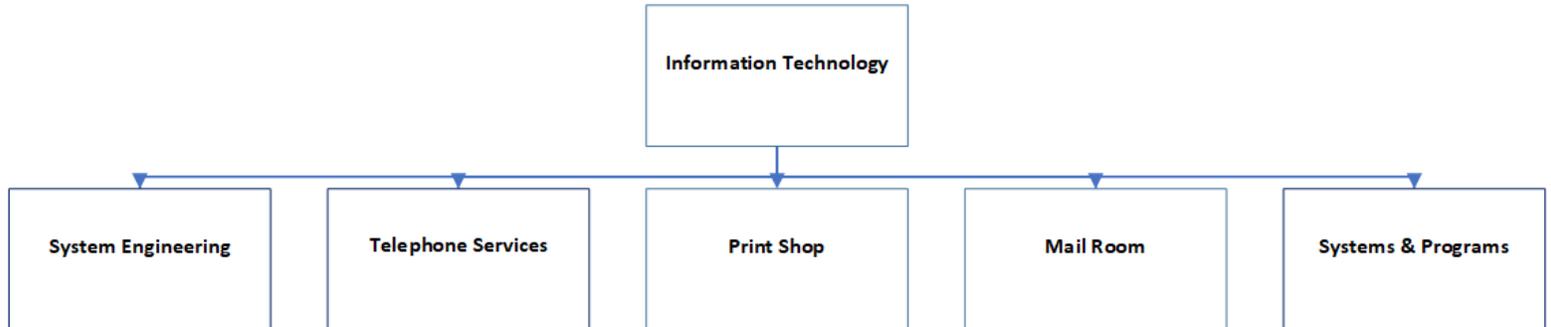
TOTAL **1.00** **\$233,682**

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OVERVIEW

The Department of Information Technology (DIT) is an internal service organization that develops, implements, and operates complex information systems in support of the technology needs of the City.



MISSION

The Department of Information Technology is an internal service organization that provides centralized IT services for departments through the development, implementation, and operation of technology solutions.

VISION

To deliver secure, reliable, and convenient technology services.

OBJECTIVES

- Operate existing IT services that enable the City to deliver its mission-critical services.
- Mitigate risks arising from IT infrastructure and software components that are at or past life-expectancy.
- Reduce complexity by right-sizing the technology services to match available financial and human capital.

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$8,143,906	\$10,327,325	\$9,952,041	\$10,798,139
Operating	14,193,949	15,987,732	18,950,966	20,330,183
Total Internal Service Fund	\$22,337,855	\$26,315,057	\$28,903,008	\$31,128,319
Total Summary	\$22,337,855	\$26,315,057	\$28,903,008	\$31,128,319
Per Capita	\$96.82	\$114.88	\$127.54	\$137.15
General Fund Staffing	—	—	—	—
Internal Service Fund Staffing	93.60	95.00	83.00	90.00
Total Staffing	93.60	95.00	83.00	90.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant, Associate	0.00	1.00	1.00
Accounting Technician	1.00	0.00	(1.00)
Administrative Technician, Senior	4.00	4.00	—
Deputy Department Director, Senior	0.00	2.00	2.00
Director Of Information Technology	1.00	1.00	—
GIS and Project Manager	1.00	1.00	—
GIS Coordinator	1.00	1.00	—
Management Analyst, Associate	2.00	2.00	—
Management Analyst, Principal	1.00	1.00	—
Management Analyst, Senior	1.00	1.00	—
Office Assistant	3.00	3.00	—
Technology Coordinator	0.00	1.00	1.00
Technology Engineer/Administrator	17.00	19.00	2.00
Technology Manager	3.00	5.00	2.00
Technology Specialist	14.00	14.00	—
Technology Support Supervisor	1.00	1.00	—
Technology Systems Developer	17.00	16.00	(1.00)
Technology Team Lead	16.00	17.00	1.00
Grand Total	83.00	90.00	7.00

INFORMATION TECHNOLOGY

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures **FTE: 7.00** **\$335,752**

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase **FTE: 0.00** **\$510,342**

- Provide an eight percent salary increase for general employees.

OPERATING

Increase Automation **\$632,834**

- Support automation and replace obsolete systems to improve processes, create efficiencies for internal service departments, and increase employee training opportunities.

Install Wireless Access Points **\$100,000**

- Increase the number of Parks & Recreation sites that can support wireless technology.

Expand Enterprise Resource Planning (ERP) Software **\$267,921**

- Maintain treasury module and purchase automation modules for the ERP system.

Project Management Information System Software **\$282,000**

- This budget includes funding for a Project Management Information System (PMIS) Software. This software will increase data analytics, sequencing, and project management.

Support Employee Parking **\$53,280**

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Support Operations **\$43,182**

- Technical adjustment to support technology expenditures based on the annual cost revision calculation. DIT provides software support, equipment maintenance, and project management citywide. This is a routine adjustment which occurs at the beginning of each budget cycle and also includes an adjustment for the allocation to Risk Management.

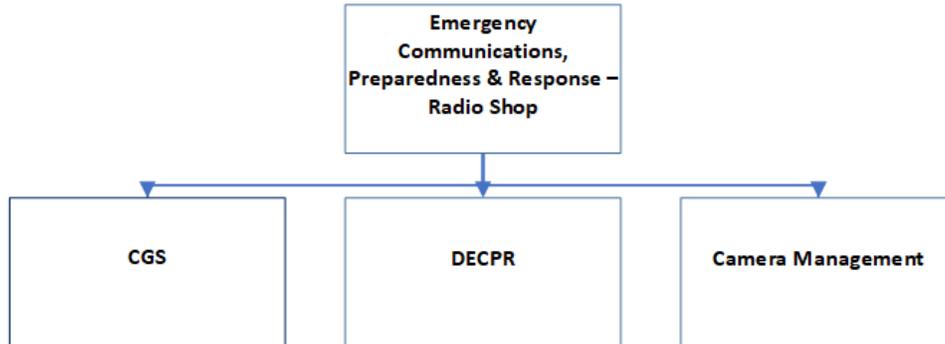
TOTAL **7.00** **\$2,225,311**

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OVERVIEW

The Radio Shop, as a part of the Department of Emergency Communications, Preparedness and Response (DECPR), is charged with the installation and maintenance of electronic equipment used by City, State, and Federal agencies. This includes installing and maintaining mobile and portable radio subscribers, pagers, system infrastructure, 911 dispatch consoles, antenna tower sites, mobile data computers, emergency vehicle lights and sirens, public address systems, fire station alerting, and other wireless communications equipment and networks.



MISSION

The Department of Emergency Communications, Preparedness and Response (DECPR) provides leadership and support to reduce the loss of life and property through coordination of emergency management resources, collaborative public safety partnerships and reliable and efficient E-911 emergency services.

VISION

The Department of Emergency Communications Preparedness, & Response (DECPR) sustains citizen trust by providing reliable emergency preparedness management and communications services in a timely and efficient manner. DECPR maintains and improves the capability to successfully work together to mitigate against, prepare for, respond to, and recover from all hazards, emergencies and disasters.

OBJECTIVES

- Successfully implement the City's new 800 MHz Radio System
- Meet evolving technology needs and upgrades for operational effectiveness
- Reduce cost by providing efficient installation and repair of radios and vehicle equipment

FISCAL SUMMARY

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$261,945	\$84,790	\$497,746	\$532,176
Operating	\$607,819	\$826,824	\$2,318,484	\$3,250,575
Total Radio Shop Summary	\$869,764	\$911,613	\$2,816,230	\$3,782,751
Per Capita	\$3.77	\$3.98	\$12.43	\$16.67
General Fund Staffing	—	—	—	—
Other Funds Staffing	6.00	5.00	6.20	7.00
*Total Staffing	6.00	5.00	6.20	7.00

*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant, Associate	1.00	1.00	—
Deputy Department Director	0.20	0.00	(0.20)
Electronics Specialist	2.00	3.00	1.00
Electronics Specialist Supervisor	1.00	1.00	—
Technology Coordinator (Agency)	1.00	1.00	—
Technology Specialist (Agency)	1.00	1.00	—
Grand Total	6.20	7.00	0.80

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.80

\$8,279

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

RADIO SHOP

PERSONNEL, CONT.

Support Employee Salary Increase	FTE: 0.00	\$26,151
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- Provides an eight percent salary increase for general employees.

OPERATING

Increase Operational Support		\$932,091
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- Funds are provided for installation and repair of radios, cameras, and vehicle equipment related to fleet purchases.

TOTAL	0.80	\$966,521
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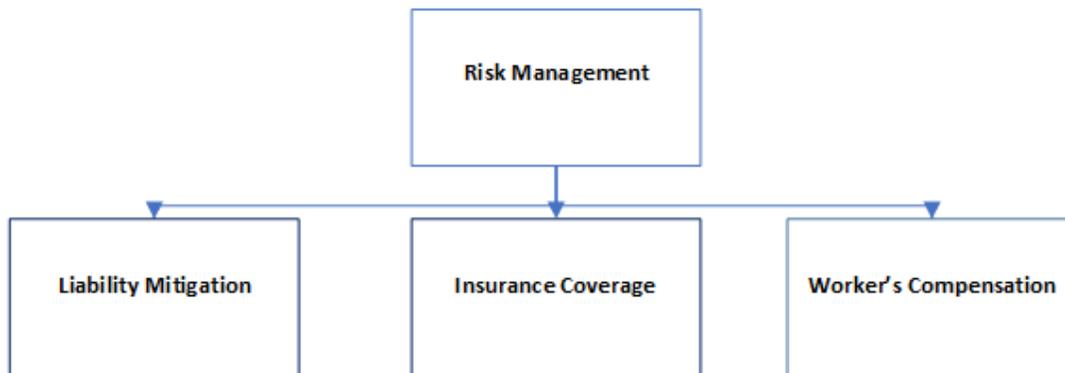


RISK MANAGEMENT

OVERVIEW

The City's Bureau of Risk Management directs strategic planning, provides operational control, and establishes rules, policies, and procedures to accomplish risk management goals related to employee and workplace safety, loss control, claims, insurance, and self-insurance program objectives.

The City is committed to the preservation and protection of its human, physical, and financial assets. This policy builds on this commitment by providing the policy of risk management, including the objectives of the risk management program and the responsibilities of all city employees.



MISSION

To protect the employees and assets of the City of Richmond from loss and damage and provide effective, proactive risk management.

VISION

To provide prompt claims management and responses, aid in accident investigations and provide life safety and property safety inspections, and recommendations.

OBJECTIVES

- To provide to the extent possible an exposure-free work and service environment for employees, citizens, and visitors.
- To protect and preserve city assets and work force; wherever possible, against losses which could deplete City resources or impair the City's ability to meet its legal obligations to provide services to its citizens.
- To institute all practical measures to eliminate or control injury to citizens, employees, and visitors; loss to property or other loss producing conditions.
- To implement sound business practices of risk financing that protect the city against catastrophic loss.
- To administer claims against the city ethically, efficiently, and in the best interests of the City.

RISK MANAGEMENT

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$371,888	\$469,530	\$496,980	\$475,316
Operating	19,058,824	19,330,366	18,659,503	19,580,487
Total Internal Service Fund	\$19,430,712	\$19,799,896	\$19,156,482	\$20,055,803
Total Summary	\$19,430,712	\$19,799,896	\$19,156,482	\$20,055,803
Per Capita	\$84.22	\$86.43	\$84.53	\$88.36
General Fund Staffing	—	—	—	—
Internal Service Fund Staffing	4.00	4.00	4.00	4.00
*Total Staffing	4.00	4.00	4.00	4.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

INTERNAL SERVICE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Internal Service Fund personnel detail by position title. The number of positions account for all Internal Service Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Chief of Risk Management	1.00	1.00	—
Health and Safety Officer	1.00	1.00	—
Management Analyst, Senior	1.00	1.00	—
Program and Operations Manager	1.00	1.00	—
Grand Total	4.00	4.00	—

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 (\$47,102)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00 \$25,439

- Provide an eight percent salary increase for general employees.

RISK MANAGEMENT

OPERATING

Increase General Public Liability - Auto \$23,624

- Support increased premiums for commercial auto insurance.

Increase Public Liability - Insurance \$325,363

- Support increased cost of the Department of Public Utilities and city general liability insurance.

Increase Fire and External Coverage Insurance \$171,694

- Support increased property insurance premiums for \$1.4 billion in city assets.

Increase Payments for Claims \$394,799

- Increase support to cover claims such as employee injury, property damage, and third party auto claims.

Support Operations \$5,504

- Increase funds for the day-to-day operations of the office including but not limited to training, and medical services.

TOTAL 0.00 \$899,321

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ENTERPRISE FUND

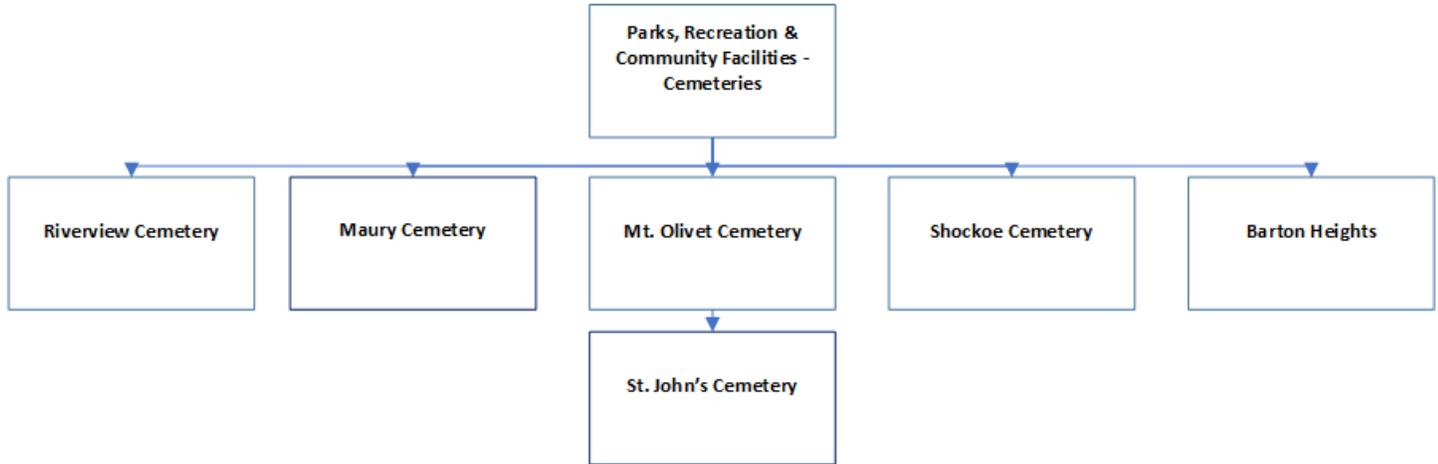
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CEMETERIES

OVERVIEW

Parks, Recreation & Community Facilities is a professional, accountable and compassionate department that works to build "One Richmond" by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain and improve all of its natural resources, parkland, community facilities and recreational opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community and the environment.



MISSION

Parks, Recreation, and Community Facilities (PRCF) is committed to "One Richmond" and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

VISION

One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

OBJECTIVES

- Provide a high level of customer service, while striving to provide a high quality, clean, well-maintained cemetery system for the citizens of the City of Richmond and the surrounding area in an effective and environmentally safe manner.

CEMETERIES

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,405,746	\$655,748	\$1,339,734	\$1,432,630
Operating	1,058,410	1,425,774	611,289	676,147
Total Enterprise Fund	\$2,464,156	\$2,081,521	\$1,951,023	\$2,108,777
Total Summary	\$2,464,156	\$2,081,521	\$1,951,023	\$2,108,777
Per Capita	\$10.68	\$9.09	\$8.61	\$9.29
General Fund Staffing	—	—	—	—
Enterprise Fund Staffing	25.00	25.00	17.00	16.00
Total Staffing	25.00	25.00	17.00	16.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

ENTERPRISE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Enterprise Fund personnel detail by position title. The number of positions account for all Enterprise Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician, Senior	1.00	1.00	—
Cemeteries Administrator	3.00	3.00	—
Cemeteries Manager	1.00	1.00	—
Equipment Operator, Senior	2.00	2.00	—
Maintenance and Operations Crew Chief	3.00	3.00	—
Maintenance Specialist	1.00	1.00	—
Maintenance Technician	3.00	3.00	—
Maintenance Technician, Senior	1.00	1.00	—
Maintenance Worker	2.00	1.00	(1.00)
Grand Total	17.00	16.00	(1.00)

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: (1.00) \$45,854

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

CEMETERIES

PERSONNEL, CONT.

Support Employee Salary Increase	FTE: 0.00	\$47,042
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- This funding provides a eight percent salary increase for all employees.

OPERATING

Transfer to Internal Service Funds		\$15,620
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- Technical adjustments for the allocation to Risk Management and Department of Information Technology.

Support Operations		\$49,238
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- Adjust debt service payments and temporary services.

TOTAL	(1.00)	\$157,754
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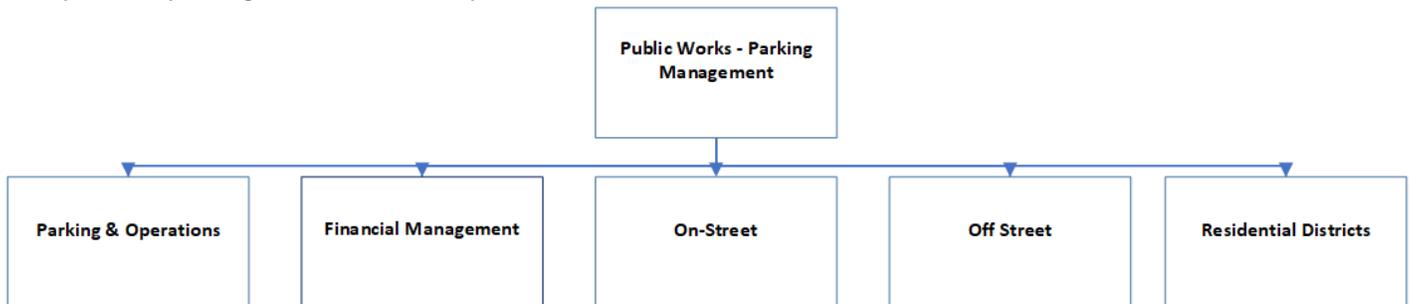
PARKING MANAGEMENT

OVERVIEW

The Parking Enterprise, created in FY 2015, appropriates funds for parking management of off-street and on-street operations to include enforcement, immobilization, meter installations, collections, and maintenance. The Parking Enterprise consists of 11 parking garages, 7 surface lots, with approximately 7,900 off-street spaces. Approximately 8,400 on-street spaces of which approximately 2,670 spaces of a combination of meters and pay stations.

The City recognizes the importance of the provision of quality parking services to its businesses, residents, and visitors, for the on-going and future economic development of the City.

The Parking Enterprise Fund will allow the City to issue revenue bonds based upon the financial strength and value of the City's current and future parking facilities without affecting the City's General Fund for the construction of future City-owned parking facilities in the City.



MISSION

The City of Richmond's on and off-street parking system shall support existing land uses, assist the City's economic development initiatives, and preserve parking for its residents by providing adequate and high-quality parking resources and related services for all user groups that need to park within the City.

VISION

The Parking Enterprise will provide superior customer service, improving technology, superior facility and equipment maintenance.

OBJECTIVES

- To increase curb management to enhance vibrant, inclusive and mobile communities
- To increase vehicle turnover to support economic empowerment
- To increase the use of Mobile Payments by increases the number of available mobile apps to support efficient & high quality service delivery

PARKING MANAGEMENT

FISCAL SUMMARY*

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,324,110	(\$332,019)	\$1,248,758	\$1,427,008
Operating	\$10,298,657	\$10,849,311	\$15,751,242	\$15,572,993
Total Enterprise Fund	\$11,622,767	\$10,517,292	\$17,000,000	\$17,000,000
Total Summary	\$11,622,767	\$10,517,292	\$17,000,000	\$17,000,000
Per Capita	\$50.38	\$45.91	\$75.01	\$74.90
General Fund Staffing	—	—	—	—
Other Funds Staffing	12.00	12.00	11.00	12.00
*Total Staffing	12.00	12.00	11.00	12.00

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

ENTERPRISE FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Enterprise Fund personnel detail by position title. The number of positions account for all Enterprise Fund currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

Position Title	FY 2023 Adopted Enterprise	FY 2024 Proposed	Change
Accountant	1.00	1.00	—
Accounting Manager	1.00	1.00	—
Customer Service Supervisor	1.00	1.00	—
Customer Service Technician	3.00	4.00	1.00
Deputy Department Director	1.00	1.00	—
Management Analyst	1.00	1.00	—
Management Analyst, Associate	1.00	1.00	—
Management Analyst, Senior	1.00	1.00	—
Program and Operations Manager	1.00	1.00	—
Grand Total	11.00	12.00	1.00

PARKING MANAGEMENT

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 1.00

\$112,183

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

Support Employee Salary Increase

FTE: 0.00

\$66,067

- Provide an eight percent salary increase for general employees.

OPERATING

Adjust Operational Expenses

(\$178,250)

- Routine technical adjustment for operational expenses which occurs annually. These expenses may include updates to reconcile to revenue estimates, indirect costs (if applicable), payment in lieu of taxes, and material and supplies for essential operations.

TOTAL

1.00

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OVERVIEW

Organizational Development

The Department of Public Utilities is organized by utility business unit, providing strategic and tactical decision making relative to the production and provision of service to our customer base. Each Utility is supported by our customer service department, financial operations, and administrative operations.

Regional Provider of Service

The Department of Public Utilities is a major regional provider of utility services. This objective represents a regional cooperative venture successfully operating in the metropolitan area. Our ability to provide continued and enhanced services improves the economic forecast for the City as well as the region. DPU will continue to seek opportunities to meet the ever-changing demands of this growing metropolitan area through the provision of quality utility services.

Regulatory

Regulatory requirements at the Federal and State levels represent one of the drivers for continued escalating capital investment and improvement projects. These are major factors in the Water, Stormwater and Wastewater Utilities and are significant for the Gas Utility. The Safe Drinking Water Act, the State Health Department requirements and the Enhanced Surface Water Treatment Rules regulate the Water Utility. The Stormwater Utility is regulated by the Clean Water Act, the Chesapeake Bay Protection Act, the Erosion and Sediment Control Regulations, regulations of the Secretary of the Army for floodwall operations, and the Municipal Separate Storm Sewer System Permit all regulated by the Commonwealth's Department of Environmental Quality. The Wastewater Utility is regulated by the Clean Water Act, Virginia State Water Control Law and the Virginia Pollutant Discharge Elimination System permit with the Commonwealth's Department of Environmental Quality and the implementation of the Environmental Protection Agency's requirements to reduce Combined Sewer Overflow (CSO) discharges to the James River. For the Natural Gas Utility, compliance with the U.S. Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) regulations for Distribution Integrity Management Programs (DIMP) will guide Operations & Maintenance and capital reinvestment into the future.

Infrastructure

Richmond, like other older urban communities throughout the country, has an aging infrastructure. Gas mains, water mains, storm sewer lines, and sewer lines underneath our streets serve many areas of the City. Because DPU must ensure that it can continue to safely provide reliable and quality utility services, it has the responsibility to continue to actively invest in the maintenance, upgrade and replacement of the facilities, distribution and collection systems.

Commitment to the Community

The Department of Public Utilities continues its community education program to enhance customer understanding of key aspects of utility services and provide information that will help them manage their utility bills. During the FY 2020 - FY 2022 heating season, DPU's Natural Gas MetroCare Program distributed \$44,841 in heating assistance to 115 families throughout the Richmond Metropolitan Area. During the FY 2020 - FY 2022 period, the Water Metro Care Financial Assistance Program distributed \$238,221 for assistance in paying water bills to 614 families in Richmond.

MISSION

The mission of the Department of Public Utilities (DPU) is to provide safe and reliable utility services while creating exceptional value. DPU provides natural gas, water, wastewater, stormwater, and electric street-lighting services in an environmentally and financially responsible way, protecting the public's interest. The fulfillment of our mission is intended to benefit both our customers and employees, and enrich the quality of life in the City of Richmond and beyond.

SERVICES

The Department of Public Utilities is composed of five separate utilities: Gas, Water, Wastewater, Stormwater, and Electric. Each utility operates on a self-sustaining basis, as required by the Charter of the City of Richmond.

Gas Utility

The gas utility is a municipally owned local distribution company that provides gas service to the City of Richmond, Henrico County, and portions of Chesterfield and Hanover counties. The utility serves approximately 122,000 residential, commercial and industrial customers via approximately 1,936 miles of pipeline. Of the 1,936 miles of gas mains, about 10 percent are cast iron and ductile iron, 23% are steel and the remaining 1,313 miles, or 67%, are polyethylene plastic. In addition to supplying gas to customers, the utility purchases the gas from national suppliers, operates and maintains the eight custody transfer facilities connected to the interstate pipelines, installs and maintains gas mains, and provides routine and emergency services.

A major infrastructure need exists in the Gas Utility. Many sections of the cast iron gas distribution system are in need of replacement based on Distribution Integrity Management Program calculations. In the Gas Utility Master Plan there is a 40-year program (1992-2032) underway to replace all of the old cast iron mains in the system with high-density polyethylene (HDPE) pipe and coated steel welded pipe. The Gas Utility began operations in the early 1850's when manufactured gas, created from heating coal at the 15th and Dock Streets facility, was distributed through cast iron pipes to the downtown area for streetlights. That facility, the Fulton Gas Works, is currently undergoing Brownfield remediation to return the property to its highest and best use in the Fulton community.

Because of DPU's renewal program, DPU has seen a decrease in the number of leaks that occur in the system. DPU repairs or eliminates approximately 1,000-1,300 gas leaks (Classes 1, 2, and 3) annually; however, DPU has a backlog of approximately 230 Class 2 leaks that will be scheduled for repair. (Class 1 leaks are leaks that represent an existing or probable hazard to life or property and require immediate repair. Class 2 leaks are leaks that are recognized as non-hazardous at the time of detection, but justify a scheduled repair. Class 3 leaks are leaks that are non-hazardous at the time of detection and can be reasonably expected to remain non-hazardous.)

Water Utility

The water utility provides retail water service to approximately 67,000 customers in the City of Richmond and wholesale water service directly to Henrico, Chesterfield and Hanover counties, and indirectly to Goochland and Powhatan counties. Current rating capacity for the Water Treatment Plant is 132 Million Gallons per Day (MGD); average consumption is 60 MGD with summer peaks of approximately 90 MGD, and operates in total compliance with the Safe Drinking Water regulation. The distribution system consists of approximately 1,000 miles of mains, twelve pumping stations, one reservoir, and ten ground and/or elevated water storage tanks. This service includes the treatment and distribution of water. In addition to supplying water to customers, the water utility provides water for fire protection throughout the City, installs and maintains fire hydrant water valves and water mains as well as provides routine and emergency services.

DPU is continuously renewing Richmond's water mains and has a multi-year program to renew its water distribution system based on pipe material, failure history and other factors to ensure a water system that meets all regulatory requirements for water pressure, fire protection and water quality. Over 600 miles of mains have been identified for renewal and DPU has planned to replace approximately 10 miles of main each year.

Wastewater Utility

The Wastewater Utility provides wastewater collection and treatment for approximately 64,000 customers in the City of Richmond, as well as small portions of Chesterfield and Henrico Counties. In addition, the City provides wholesale service to Goochland County. The wastewater treatment facility is permitted for 45 MGD dry weather and operates at flows greater than 140 MGD wet weather and it provides tertiary treatment including removal of the nutrients nitrogen and phosphorus. The wastewater treatment facility recently underwent a complete renovation of its processes to produce cleaner water than required by the Chesapeake Bay Act.

The collection system consists of two defined systems (the sanitary sewer collection system and the combined sewer collection system (CSS)). The sanitary sewer collection system consists of five sanitary pumping stations, a network of over 40 miles of intercepting sewer lines, and roughly 400 miles of separated sanitary sewer lines. This makes up

PUBLIC UTILITIES

approximately 1/2 of the system. The CSS has combined sewer overflow control facilities and another 500 miles of collection lines to complete the service area of the City of Richmond. The sanitary sewer collection system (1,000 miles) is a major piece of infrastructure found in the Wastewater Utility and DPU is faced with the need to rehabilitate a significant amount of the sewer system each year.

Our standard is to maintain compliance with all regulations that allow the treated water from the City, that is released back into the James River, and the bio-solids (treated sewage sludge), applied to agricultural lands, to be reused.

Stormwater Utility

The Department implemented a Stormwater Utility in July 2009 to manage the stormwater that runs off the properties of city residents and business owners. Funding is used to implement a comprehensive stormwater quality management plan to comply with federal and state mandates. The Utility also provides the design and construction of new and replacement infrastructure for the aging storm sewer system.

The Stormwater Utility maintains approximately 35,000 catch basins, 600 miles of ditches, and 180 miles of storm sewer pipe. The goals of the Stormwater Utility are to protect people and property from flood hazards, prevent infrastructure failures, improve water quality by reducing non-point source pollution, prevent stream bank erosion, and collect, transport, and treat stormwater runoff in the separate storm sewer and combined sewer systems. In addition, the Erosion and Sediment Control Program, Chesapeake Bay Protection Program, Mosquito Control programs, and the floodwall, including its levees and canal systems, are all operated and funded within the Stormwater Utility.

The Stormwater Utility also administers the federally mandated industrial source control and pollution prevention program.

Electric Utility

The Electric Utility purchases electricity from Virginia Power and distributes it to over 37,000 streetlights in the municipal system. The Electric Utility installs, maintains, and operates the streetlight infrastructure and five substations throughout a majority of the city. It contracts with Virginia Power to operate and maintain approximately 6,000 streetlights in the southwest area of Richmond. The goal of the electric utility is to provide safe streets for vehicular traffic.

UTILITIES RATES

The following rate increases are proposed for FY 2024:

Gas Utility - FY 2024 = 3.75%

The average monthly residential gas bill will increase by \$4.14 in FY 2024.

Water Utility - FY 2024 = 4.00%

The average monthly residential water bill will increase by \$1.55 in FY 2024.

Wastewater Utility - FY 2024 = 6.50%

The average monthly residential wastewater bill will increase by \$4.40 in FY 2024.

Stormwater Utility - FY 2024 = 10.50%

The average monthly residential stormwater bill will increase by \$0.51 in FY 2024.

OBJECTIVES

- To improve utility service delivery
- To expand the sustainable environment
- To improve operational efficiencies

PUBLIC UTILITIES

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Total Enterprise Fund Expenditures	\$336,430,081	\$393,398,145	\$407,274,860	\$457,562,655
Total Other Fund Exp	118,526,568	103,963,725	\$218,185,000	\$333,411,000
Total Utilities Summary	\$454,956,649	\$497,361,870	\$625,459,860	\$790,973,655
Total Utilities Revenue	336,430,082	413,856,020	445,457,435	457,562,655
Per Capita	\$1,971.90	\$2,171.18	\$2,759.91	\$3,484.97
*Total Staffing	769.75	772.04	593.04	702.55

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2024 total staffing includes funded positions only.

PUBLIC UTILITIES PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Public Utilities funded personnel detail by position title. The number of positions account for all Public Utilities funded positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Accountant, Senior	7.00	2.00	(5.00)
Accounting Manager	2.00	2.00	—
Administrative Technician, Senior	22.00	22.00	—
Asset Manager	1.00	1.00	—
Assistant City Attorney	0.83	0.83	—
Business Systems Analyst	1.00	1.00	—
Business Systems Specialist	3.00	3.00	—
Capital Projects Manager	1.00	4.00	3.00
Capital Projects Manager, Senior	3.00	2.00	(1.00)
Chemist	7.00	7.00	—
Chief Chemist	2.00	2.00	—
Communications and Marketing Analyst	4.00	4.00	—
Construction Inspector, Principal	3.00	4.00	1.00
Construction Inspector, Senior	8.00	10.00	2.00
Corrosion Technician	6.00	7.00	1.00
Custodian	2.00	2.00	—
Customer Account Investigator	24.00	25.00	1.00
Customer Care Specialist	35.00	48.00	13.00
Customer Service Manager	1.00	2.00	1.00
Customer Service Manager, Senior	—	2.00	2.00
Customer Service Specialist, Senior	3.00	4.00	1.00
Customer Service Supervisor	6.00	8.00	2.00
Deputy Chief Administrative Officer	1.00	1.00	—

PUBLIC UTILITIES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Deputy Department Director, Senior	6.00	3.00	(3.00)
Director of Public Utilities	1.00	1.00	—
Electrician	1.00	1.00	—
Electrician Supervisor	1.00	1.00	—
Electrician, Senior	1.00	1.00	—
Energy Services Manager	1.00	1.00	—
Engineer	3.00	8.00	5.00
Engineer I	—	—	—
Engineer, Principal	8.00	11.00	3.00
Engineer, Senior	9.00	4.00	(5.00)
Engineering Manager	2.30	5.00	2.70
Engineering Specialist	2.00	5.00	3.00
Engineering Technician	1.00	2.00	1.00
Engineering Technician, Senior	1.00	2.00	1.00
Environmental Compliance Officer	1.00	1.00	—
Environmental Technician	5.00	5.00	—
Equipment Operator	1.00	—	(1.00)
Equipment Operator, Principal	13.00	21.00	8.00
Equipment Operator, Senior	2.00	19.00	17.00
Executive Assistant, Senior	1.00	1.00	—
Financial Manager	2.00	2.00	—
Gardener	1.00	1.00	—
Gas and Water Field Specialist, Senior	38.00	45.00	7.00
Gas and Water Field Superintendent	2.00	1.00	(1.00)
Gas and Water Field Supervisor	7.00	9.00	2.00
Gas Construction Inspector	15.00	17.00	2.00
Gas Construction Inspector, Supervisor	2.00	4.00	2.00
Gas Maintenance Pipeline Technician	8.00	9.00	1.00
Gas Maintenance Supervisor	5.00	7.00	2.00
GIS Analyst	1.00	1.00	—
GIS Specialist	4.00	7.00	3.00
Health and Safety Specialist	1.00	1.00	—
Human Resources Generalist	2.00	—	(2.00)
Inspection Field Supervisor	1.00	6.00	5.00
Maintenance and Operations Crew Chief	6.00	7.00	1.00
Maintenance and Operations Crew Supervisor	14.00	22.00	8.00
Maintenance and Operations Crew Supervisor, Senior	2.00	1.00	(1.00)

PUBLIC UTILITIES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Maintenance and Operations Superintendent	2.00	3.00	1.00
Maintenance Specialist	10.00	10.00	—
Maintenance Specialist, Senior	1.00	2.00	1.00
Maintenance Technician	1.00	1.00	—
Maintenance Worker	3.00	6.00	3.00
Management Analyst, Senior	1.00	1.00	—
Management Analyst, Associate	21.00	1.00	(20.00)
Management Analyst, Principal	4.00	—	(4.00)
Management Analyst, Senior	10.00	6.00	(4.00)
Paralegal	1.00	—	(1.00)
Plant Operations Superintendent	1.00	2.00	1.00
Plant Operations Supervisor	11.00	11.00	—
Plant Operations Supervisor, Senior	4.00	3.00	(1.00)
Plant Operator	34.00	35.00	1.00
Plumbing Inspector	—	—	—
Policy Advisor	—	1.00	1.00
Power Line Specialist	3.00	10.00	7.00
Power Line Specialist Supervisor	3.00	3.00	—
Power Line Superintendent	1.00	1.00	—
Procurement Analyst, Senior	3.00	3.00	—
Program and Operations Manager	12.00	16.00	4.00
Program and Operations Supervisor	13.00	15.00	2.00
Program and Operations Supervisor - Financial Operations Division	1.00	1.00	—
Program and Operations Supervisor, Sr.	—	—	—
Public Information Manager, Senior	—	1.00	1.00
SCADA Specialist	—	1.00	1.00
SCADA Supervisor	—	1.00	1.00
Senior Assistant City Attorney	0.91	0.91	—
Site Inspector	3.00	3.00	—
Sustainability Deputy Manager	1.00	—	(1.00)
Sustainability Manager	1.00	—	(1.00)
Technology Coordinator (Agency)	5.00	1.81	(3.19)
Technology Specialist (Agency)	—	—	—
Training Analyst	4.00	4.00	—
Utilities Field Pipeline Technician	1.00	3.00	2.00
Utilities Field Pressure Control Technician	1.00	2.00	1.00
Utilities Field Pressure Control Technician, Senior	2.00	2.00	—

PUBLIC UTILITIES

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Utilities Field Specialist	23.00	23.00	—
Utilities Field Specialist, Senior	12.00	12.00	—
Utilities Field Worker	1.00	4.00	3.00
Utilities Fuel Procurement Administrator	1.00	1.00	—
Utilities Industrial Accounts Administrator	—	1.00	1.00
Utilities Natural Gas Marketing Manager	1.00	1.00	—
Utilities Natural Gas Sales Specialist	3.00	3.00	—
Utilities Services Technician	5.00	5.00	—
Utilities Tech Cross-Connection Specialist	2.00	2.00	—
Utilities Tech Cross-Connection Supervisor	1.00	1.00	—
Utilities Tech Services Specialist	13.00	19.00	6.00
Utilities Tech Services Superintendent	1.00	1.00	—
Utilities Tech Services Supervisor	2.00	4.00	2.00
Utility Plant Specialist	32.00	54.00	22.00
Utility Plant Specialist Supervisor	7.00	10.00	3.00
Utility Plant Specialist, Instrument and Control	7.00	8.00	1.00
Utility Plant Specialist, Supervisor	1.00	—	(1.00)
Warehouse and Materials Supervisor	2.00	1.00	(1.00)
Warehouse and Materials Technician, Senior	4.00	2.00	(2.00)
Water Quality Technician	2.00	4.00	2.00
Total FTE Count	593.04	702.55	109.51

ENTERPRISE FUND PROGRAM BUDGETS

Title	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Natural Gas	\$159,625,743	\$200,177,441	\$210,637,851	\$231,750,120
Water	67,997,139	64,049,063	79,386,141	82,028,727
Wastewater	86,804,353	68,669,108	93,430,815	98,008,560
Electric Light	9,412,099	10,783,675	9,976,459	9,976,459
Stormwater	11,876,330	11,183,238	13,078,039	14,417,543
Stores	714,417	344,957	765,555	842,111
Total Enterprise Fund Program	\$336,430,081	\$355,207,482	\$407,274,860	\$457,562,655

PUBLIC UTILITIES

ENTERPRISE FUND REVENUE BUDGETS

Department of Public Utilities Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Revenues:				
Gas Recovery Revenue	\$74,312,943	\$115,610,838	\$119,461,845	\$133,800,000
City Revenues	240,349,557	283,325,286	306,664,832	295,797,927
County Revenues (Contracts)	13,017,321	12,406,297	15,449,423	14,465,550
Interest Income & Other	8,750,261	2,513,599	3,881,335	13,499,178
Total Revenue	\$336,430,081	\$413,856,020	\$445,457,435	\$457,562,655

Department of Public Utilities Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Expenses:				
Gas Costs	\$74,312,943	\$126,109,288	\$119,461,845	\$133,800,000
O&M Expense	138,244,823	152,241,261	161,675,237	153,111,095
Depreciation	65,950,942	66,634,641	71,700,618	81,169,643
Taxes	19,524,656	19,729,985	20,494,354	22,427,137
Interest Expense & Other	29,809,716	28,682,970	33,942,806	36,359,540
Total Expenditures	\$327,843,079	\$393,398,145	\$407,274,860	\$426,867,415
Construction In Aid Revenue	13,786,993	20,933,455	33,475,853	30,043,337
Net Income	\$27,270,692	\$41,391,330	\$51,841,923	\$60,738,577

ENTERPRISE FUND BUDGET SUMMARY - CAPITAL

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Capital Gas	\$37,774,819	\$26,224,728	\$19,777,000	\$22,240,000
Capital Water	32,624,305	28,404,657	\$46,535,000	\$86,379,000
Capital Wastewater	38,194,390	40,221,649	\$126,873,000	\$196,137,000
Capital Stormwater	6,245,783	6,381,473	\$23,900,000	\$27,555,000
Capital Electric	3,687,271	2,731,219	1,100,000	1,100,000
Total Enterprise Fund Expenses	\$118,526,568	\$103,963,726	\$218,185,000	\$333,411,000

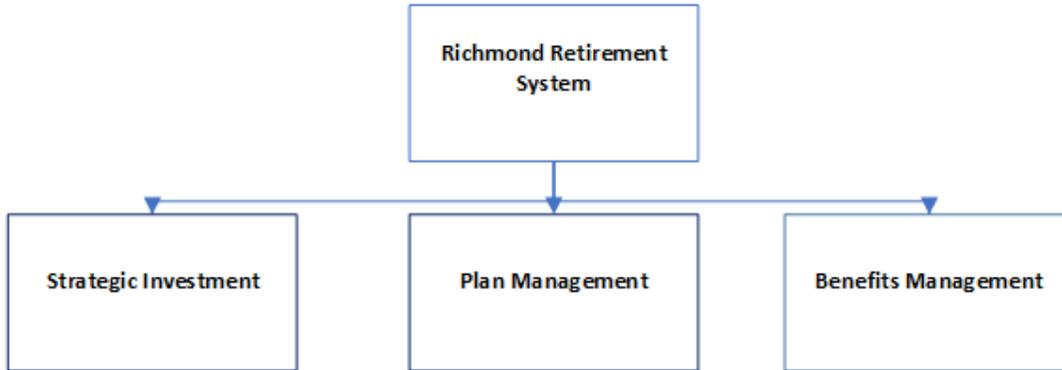
RETIREMENT FUND

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OVERVIEW

The Richmond Retirement System (RRS) was first established in 1945 by the Richmond City Council and re-established by the acts of the Virginia General Assembly in 1998, 2005, and 2010. The RRS administers the Defined Benefit and the Defined Contribution 401(a) plans for approximately 10,000 members, retirees, and beneficiaries under provisions outlined in both the Richmond City Charter (5B.01) and Chapter 22 of the City of Richmond code. One employer, the City of Richmond, and its component unit, the Richmond Behavioral Health Authority, participate in the RRS on behalf of their employees.



MISSION

To deliver timely and effective communications and retirement services with integrity and professionalism to its members, Board of Trustees, City officials, Departments, and City Council.

VISION

To be a recognized leader in pension fund management and administration; the standard by which others measure their progress and success. Every employee of the Richmond Retirement System (RRS) displays a devotion to maintaining excellence in public service and embraces the highest standards of excellence, accountability, dependability and integrity. All participating employers, along with active, former, and vested members, should take pride in knowing that the RRS provides the best retirement services available and is an exemplary steward of their pension funds.

OBJECTIVES

Provide services in an easy, accessible, consistent, and timely way.

RICHMOND RETIREMENT SYSTEM

FISCAL SUMMARY *

Budget Summary	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Personnel Services	\$1,261,965	\$1,346,915	\$1,477,029	\$1,566,867
Operating	329,634	336,834	572,819	640,892
Total Retirement Fund	\$1,591,599	\$1,683,749	\$2,049,848	\$2,207,757
Total Department Summary	\$1,591,599	\$1,683,749	\$2,049,848	\$2,207,757
Per Capita	\$6.90	\$7.35	\$9.05	\$9.73
General Fund Staffing	—	—	—	—
Other Funds Staffing	11.75	11.75	11.75	11.75
*Total Staffing	11.75	11.75	11.75	11.75

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department. The FY 2024 total staffing includes funded positions only.

RETIREMENT FUND PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's Retirement Fund personnel detail by position title. The number of positions account for all Retirement Fund currently filled positions and any funded vacant positions.

Position Title	FY 2023 Adopted	FY 2024 Proposed	Change
Administrative Technician (Retirement)	1.00	1.00	-
Deputy Department Director, Senior	1.00	1.00	-
Executive Assistant, Senior	1.00	1.00	-
Executive Director, Richmond Retirement System	1.00	1.00	-
Retirement Controller	1.00	1.00	-
Retirement Services Administrator	1.00	1.00	-
Retirement Services Analyst	4.00	4.00	-
Retirement Services Specialist	1.75	1.75	-
Grand Total	11.75	11.75	-

FY 2024 PROPOSED BUDGET ADJUSTMENTS

PERSONNEL

Update Personnel Expenditures

FTE: 0.00 (\$14,706)

- Technical adjustment to update costs for personnel services. Changes reflect updates in staffing due to administrative actions, creation, consolidation, and reorganization efforts. The FY 2024 is the finalization of a three-year right-sizing effort of personnel citywide. Over the course of the past two budgets (FY 2021 and FY 2022) departments went through reductions in personnel while efficiency and effectiveness discussions were completed. This adjustment shows strategic personnel additions to meet workload demands and efficiency measures. It also includes rate revisions for required contributions to the Richmond Retirement System (RRS), increases to FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of the budget cycle.

RICHMOND RETIREMENT SYSTEM

PERSONNEL, CONT.

Support Employee Salary Increase FTE: 0.00 \$104,544

- Provide an eight percent salary increase for general employees.

OPERATING

Support Employee Parking \$2,880

- Technical Adjustment to standardize and correct inequities in how the parking is provided for employees. With this adjustment, funding will be provided to the city's Parking Enterprise on behalf of employees resulting in free parking for them.

Support Risk Management Service \$301

- Technical adjustment to update the funding needed to support Risk Management expenditures based on an annual cost revision calculation. This is a routine adjustment which occurs at the beginning of each budget cycle.

Support Information Technology Services (\$5,884)

- Technical adjustment to update the funding needed to support Department of Information Technology expenditures based on an annual cost revision calculation. DIT provides software support, equipment maintenance, and project management. This is a routine adjustment which occurs at the beginning of each budget cycle.

Support Operating \$70,774

- Additional operating funds for the day-to-day operations. These includes recruitment, membership dues, duplicating & printing, furniture and audio visual equipment, depreciation expense, temporary and contract services.

TOTAL 0.00 \$157,909

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

Below are tables outlining funding sources and allocations for the city's capital projects. For details on each project, please refer to the Proposed Capital Improvement Plan for Fiscal Years 2024 - 2028.

FY 2024 - 2028 Capital Improvement Program Funding Sources: All Funds Summary						
All Funds	Proposed	Planned				TOTAL
Sources of Funds	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Bonds	617,311,000	246,997,000	216,785,000	178,688,000	168,164,000	1,427,945,000
Pay-As-You-Go (Cash)	39,054,851	13,611,619	15,627,533	12,586,976	10,566,024	91,447,003
Other	43,065,454	15,176,251	31,692,345	30,932,475	2,156,474	123,022,999
Total: All Funds	699,431,305	275,784,870	264,104,878	222,207,451	180,886,498	1,642,415,002

FY 2024 - 2028 Capital Improvement Program Funding Sources: General Fund and Non-General Fund Summary						
General Fund	Proposed	Planned				TOTAL
Sources of Funds	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
General Obligation Bonds	285,000,000	75,000,000	55,000,000	55,000,000	55,000,000	525,000,000
Pay-As-You-Go (Cash)	39,054,851	13,611,619	15,627,533	12,586,976	10,566,024	91,447,003
Federal/State/Regional Transportation Funds	43,065,454	15,176,251	31,692,345	30,932,475	2,156,474	123,022,999
Total - General Fund Capital Funding	367,120,305	103,787,870	102,319,878	98,519,451	67,722,498	739,470,002
Non-General Fund	Proposed	Planned				TOTAL
Sources of Funds	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Utility Revenue Bonds	332,311,000	171,997,000	161,785,000	123,688,000	113,164,000	902,945,000
Total - Non-General Fund Capital Funding	332,311,000	171,997,000	161,785,000	123,688,000	113,164,000	902,945,000
Grand Total: All Capital Funding	699,431,305	275,784,870	264,104,878	222,207,451	180,886,498	1,642,415,002

CAPITAL IMPROVEMENT PROGRAM

FY 2024 - 2028 Capital Improvement Program Funding Sources Detail						
General Fund	Proposed	Planned				
Sources of Funds	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
Bonds & Short-Term Debt						
General Obligation Bonds	285,000,000	75,000,000	55,000,000	55,000,000	55,000,000	525,000,000
Subtotal: Bonds	285,000,000	75,000,000	55,000,000	55,000,000	55,000,000	525,000,000
Other Sources						
Pay-As-You-Go	39,054,851	13,611,619	15,627,533	12,586,976	10,566,024	91,447,003
Subtotal: Other Pay-As-You-Go Sources	39,054,851	13,611,619	15,627,533	12,586,976	10,566,024	91,447,003
Federal/State/Regional Transportation Funds						
Central Virginia Transportation Authority (CVTA)	7,170,697	984,860	1,823,345	2,156,475	2,156,474	14,291,851
Congestion Mitigation and Air Quality Improvement Program (CMAQ)	3,846,000	300,000	–	–	–	4,146,000
Highway Safety Improvement Program (HSIP)	–	1,350,000	–	–	–	1,350,000
Metropolitan Planning Organization - Regional Surface Transportation Program (MPO RSTP)	1,654,861	1,213,000	8,724,000	1,000,000	–	12,591,861
Revenue Sharing	7,777,000	2,744,391	900,000	–	–	11,421,391
Smart Scale	17,500,000	8,584,000	20,245,000	27,776,000	–	74,105,000
State of Good Repair (SGR)	3,687,000	–	–	–	–	3,687,000
Transportation Alternative Program (TAP)	1,429,896	–	–	–	–	1,429,896
Subtotal: Federal/State/Regional Transportation Funds	43,065,454	15,176,251	31,692,345	30,932,475	2,156,474	123,022,999
Total: General Fund Capital Funding	367,120,305	103,787,870	102,319,878	98,519,451	67,722,498	739,470,002
Non-General Fund						
	Proposed	Planned				
Non-General Fund Supported Sources	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
Utility Revenue Bonds	332,311,000	171,997,000	161,785,000	123,688,000	113,164,000	902,945,000
Total: Non-General Fund Capital Funding	332,311,000	171,997,000	161,785,000	123,688,000	113,164,000	902,945,000
Grand Total: All Capital Funding	699,431,305	275,784,870	264,104,878	222,207,451	180,886,498	1,642,415,002

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program: FY 2024 Uses of Funds		
Project Title		FY 2024 Proposed
General Fund		
Capital Investment Opportunities		
Affordable Housing Projects		10,000,000
Enslaved African Heritage Campus		2,000,000
Fire Station 21 Replacement		15,000,000
First Police Precinct Replacement		10,000,000
Parks Renovation Projects		7,000,000
Percent for Art		250,000
Southside Community Center		6,000,000
Subtotal: Capital Investment Opportunities		50,250,000
Capital Maintenance Program		
Floodwall and Levee System Maintenance		4,463,396
Generalized Capital Maintenance Program		14,054,851
Subtotal: Capital Maintenance Program		18,518,247
Capital Transportation Program (Federal/State/Regional Funds)		
Cary Street Safety Curb Extensions		503,000
Commerce Road Fall Line Trail Phase I		4,361,127
Commerce Road Improvement Project		2,927,861
East Broad Street Ravine Bridge Replacement		2,062,000
Fall Line Trail - Southern Section to Chesterfield County Connection		3,313,000
Forest Hill Avenue Pedestrian Safety Improvements		554,711
Hull Street at 29 th Street Pedestrian Hybrid Beacon		246,409
Hull Street Improvements Phase III: Warwick Road to Arizona Drive		727,000
Hull Street over Manchester Canal Bridge Replacement		1,625,000
Hull Street Streetscape - Mayo Bridge to 9 th Street		1,757,000
Leigh Street Streetscape		1,255,000
Lombardy Street CSX Bridge Replacement		1,500,000
Main Street Safety Curb Extensions		484,000
Richmond Highway Phase II Improvements		2,842,000
Richmond Signal System Phase IV		3,846,000
Riverfront/Orleans BRT Streetscape Improvements		300,000
Scott's Addition BRT Streetscape Improvements		300,000
Scott's Addition Green Space		400,000
Shockoe Bottom BRT Streetscape Improvements		861,000
Shockoe Valley Street Improvements/I-95 Broad Street Area Improvements		3,902,000
Subtotal: Capital Transportation Program (Federal/State/Regional Funds)		33,767,108
Capital Transportation Program (G.O. Bond Funding)		
Arthur Ashe Boulevard Bridge Replacement		1,150,000
Bike Lanes - Boulevard Street Conversions		500,000
Centralized Transit Signal Priority (TSP) and Emergency Vehicle Preemption (EVP)		750,000
Complete Streets		21,015,380

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program: FY 2024 Uses of Funds		
Project Title		FY 2024 Proposed
Government Road Slope Repair		650,000
Hey Road Improvements		2,000,000
Highland Grove/Dove Street Redevelopment		542,000
Hull Street Improvements Phase II: Chippenham Parkway to Hey Road		1,258,570
Jefferson Avenue Improvements		200,000
Major Bridge Improvements Program		4,502,000
Matching Funds for Federal/State Grants (VDOT)		70,000
New Traffic Control Signals		985,000
Nicholson Street Streetscape		792,000
Richmond Fiber Optic Network System		750,000
Safety Improvement Program Contingency Account		70,000
Semmes Avenue, Forest Hill Avenue and Dundee Avenue Pedestrian Safety and Operational Enhancements		750,000
Street Lighting - General		300,000
Street Lighting - LED Conversion		800,000
Subtotal: Capital Transportation Program (G.O. Bond Funding)		37,084,950
Capital Vehicle & Equipment		
Vehicle Replacement		10,000,000
Subtotal: Capital Vehicle & Equipment		10,000,000
Education		
Fox Elementary School		15,000,000
School Capital Maintenance		2,500,000
School Modernization		200,000,000
Subtotal: Education		217,500,000
Total: General Fund		367,120,305
Non-General Fund		
Gas Utility		
Gas Utility New Business		500,000
Gas Utility System Replacement		21,740,000
Subtotal: Gas Utility		22,240,000
Stormwater Utility		
Stormwater Facilities Improvements		27,555,000
Subtotal: Stormwater Utility		27,555,000
Wastewater Utility		
Combined Sewer Overflow		97,706,000
Sanitary Sewers		61,350,000
Wastewater Treatment		37,081,000
Subtotal: Wastewater Utility		196,137,000
Water Utility		
Water Plant & Pumping Improvements		56,587,000
Water Transmission Main Improvements		3,050,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program: FY 2024 Uses of Funds

Project Title		FY 2024 Proposed
Water Utility Distribution System Improvements		26,742,000
Subtotal: Water Utility		86,379,000
Total: Non-General Fund		332,311,000
Grand Total: FY 2024 Capital Improvement Program		699,431,305

FY 2024 - 2028 Proposed Capital Improvement Program

Project Title	Originally Planned	Proposed	Planned				TOTAL
			FY 2024	FY 2025	FY 2026	FY 2027	
General Fund Capital							
Capital Investment Opportunities							
Affordable Housing Projects	–	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	50,000,000
Enslaved African Heritage Campus	15,000,000	2,000,000	13,000,000	10,100,000	–	–	25,100,000
Fire Station 21 Replacement	–	15,000,000	–	–	–	–	15,000,000
First Police Precinct Replacement	–	10,000,000	–	–	–	–	10,000,000
Parks Renovation Projects	–	7,000,000	–	–	–	–	7,000,000
Percent for Art	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000
Southside Community Center	–	6,000,000	–	–	–	–	6,000,000
Subtotal: Capital Investment Opportunities	15,250,000	50,250,000	23,250,000	20,350,000	10,250,000	10,250,000	114,350,000
Capital Maintenance Program							
Floodwall and Levee System Maintenance	–	4,463,396	8,000,000	–	–	–	12,463,396
Generalized Capital Maintenance Program	16,000,000	14,054,851	13,952,384	12,514,500	14,540,000	13,939,000	69,000,735
Subtotal: Capital Maintenance Program	16,000,000	18,518,247	21,952,384	12,514,500	14,540,000	13,939,000	81,464,131
Capital Transportation Program (Federal/State/Regional Funds)							
Broad Street Streetscape Phase II with BRT Expansion	–	–	–	1,000,000	25,803,000	–	26,803,000
Cary Street Safety Curb Extensions	–	503,000	–	–	–	–	503,000
Commerce Road - Fall Line Trail Phase I	2,970,000	4,361,127	2,679,860	5,400,013	–	–	12,441,000
Commerce Road Improvement Project	927,861	2,927,861	2,000,000	–	–	–	4,927,861
East Broad Street Ravine Bridge Replacement	2,387,000	2,062,000	–	–	–	–	2,062,000
Fall Line Trail - Southern Section to Chesterfield County	3,551,000	3,313,000	2,989,000	5,263,000	613,000	–	12,178,000

CAPITAL IMPROVEMENT PROGRAM

FY 2024 - 2028 Proposed Capital Improvement Program								
		Originally Planned	Proposed		Planned			
Forest Hill Avenue Pedestrian Safety Improvements		–	554,711	–	–	–	–	554,711
Hull Street at 29 th Street Pedestrian Hybrid Beacon		–	246,409	–	–	–	–	246,409
Hull Street Improvements Phase III: Warwick Road to Arizona Drive		727,000	727,000	1,213,000	8,724,000	1,000,000	–	11,664,000
Hull Street over Manchester Canal Bridge Replacement		–	1,625,000	–	–	–	–	1,625,000
Hull Street Streetscape - Mayo Bridge to 9 th Street		1,757,000	1,757,000	–	–	–	–	1,757,000
Leigh Street Streetscape		3,304,000	1,255,000	–	–	–	–	1,255,000
Lombardy Street CSX Bridge Replacement		750,000	1,500,000	–	–	2,000,000	2,000,000	5,500,000
Main Street Safety Curb Extensions		–	484,000	–	–	–	–	484,000
Richmond Highway Phase II Improvements		2,842,000	2,842,000	1,231,000	5,834,000	2,360,000	–	12,267,000
Richmond Signal System Phase IV		1,425,000	3,846,000	300,000	–	–	–	4,146,000
Riverfront/Orleans BRT Streetscape Improvements		861,000	300,000	657,000	600,000	–	–	1,557,000
Scott's Addition BRT Streetscape Improvements		300,000	300,000	1,012,000	–	–	–	1,312,000
Scott's Addition Green Space		–	400,000	–	–	–	–	400,000
Shockoe Bottom BRT Streetscape Improvements		1,611,000	861,000	850,000	2,772,000	–	–	4,483,000
Shockoe Valley Streets Improvement/I-95 Broad Street Area Improvements Project		3,902,000	3,902,000	2,150,000	2,000,000	6,000,000	4,000,000	18,052,000
Subtotal: Capital Transportation Program (Federal/State/Regional Funding)		27,314,861	33,767,108	15,081,860	31,593,013	37,776,000	6,000,000	124,217,981
Capital Transportation Program (G.O. Bond Funding)								
Arthur Ashe Boulevard Bridge Replacement		–	1,150,000	1,150,000	–	–	–	2,300,000
Bike Lanes - Boulevard Street Conversions		500,000	500,000	1,350,000	500,000	500,000	500,000	3,350,000
Brookland Park Boulevard Streetscape Improvements		–	–	–	–	–	1,600,000	1,600,000

CAPITAL IMPROVEMENT PROGRAM

FY 2024 - 2028 Proposed Capital Improvement Program								
	Originally Planned	Proposed		Planned				
Capital Trail - Canal Walk Connector Phase I	—	—	—	500,000	500,000	—	—	1,000,000
Centralized Transit Signal Priority (TSP) and Emergency Vehicle Preemption (EVP)	—	750,000	1,000,000	250,000	—	—	—	2,000,000
Cherokee Roadside Safety Improvements	—	—	135,000	765,000	—	—	—	900,000
Complete Streets	12,000,000	21,015,380	12,040,225	9,400,000	12,540,000	15,541,000	—	70,536,605
Government Road Slope Repair	650,000	650,000	1,400,000	1,800,000	900,000	900,000	—	5,650,000
Hey Road Improvements	400,000	2,000,000	2,130,782	—	—	—	—	4,130,782
Highland Grove/Dove Street Development	542,000	542,000	1,841,000	—	—	—	—	2,383,000
Hull Street Improvements Phase II: Chippenham Parkway to Hey Road	—	1,258,570	658,000	3,000,000	2,156,475	2,156,474	—	9,229,519
Jefferson Avenue Improvements	200,000	200,000	1,600,000	293,500	—	—	—	2,093,500
Laburnum Median Improvements	—	—	700,000	—	—	—	—	700,000
Major Bridge Improvement Program	—	4,502,000	2,000,000	1,199,332	2,000,000	2,000,000	—	11,701,332
Matching Funds for Federal/State Grants (VDOT)	70,000	70,000	70,000	100,000	100,000	100,000	—	440,000
New Traffic Control Signals	985,000	985,000	947,000	1,007,000	1,000,000	1,000,000	—	4,939,000
Nicholson Street Streetscape	—	792,000	500,000	—	—	—	—	1,292,000
Richmond Fiber Optic Network System	—	750,000	1,000,000	1,250,000	1,500,000	2,000,000	—	6,500,000
Richmond-Henrico Turnpike Roadway Improvement Project	—	—	—	1,000,000	1,000,000	—	—	2,000,000
Safety Improvement Program Contingency Account	62,000	70,000	70,000	70,000	70,000	70,000	—	350,000
Semmes Avenue, Forest Hill Avenue and Dundee Avenue Pedestrian Safety & Operation Enhancements	—	750,000	—	—	—	—	—	750,000
Street Lighting - General Projects	300,000	300,000	300,000	300,000	300,000	300,000	—	1,500,000
Street Lighting - LED Conversion	800,000	800,000	800,000	800,000	800,000	800,000	—	4,000,000
Westhampton Area Improvements - Phase III	—	—	200,000	—	—	—	—	200,000

CAPITAL IMPROVEMENT PROGRAM

FY 2024 - 2028 Proposed Capital Improvement Program								
		Originally Planned	Proposed		Planned			
Subtotal: Capital Transportation Program (G.O. Bond Funding)		16,509,000	37,084,950	29,892,007	22,234,832	23,366,475	26,967,474	139,545,738
Capital Vehicle & Equipment								
Vehicle Replacement		12,000,000	10,000,000	13,611,619	15,627,533	12,586,976	10,566,024	62,392,152
Subtotal: Capital Vehicle & Equipment		12,000,000	10,000,000	13,611,619	15,627,533	12,586,976	10,566,024	62,392,152
Education								
Fox Elementary School		–	15,000,000	–	–	–	–	15,000,000
School Capital Maintenance		2,500,000	2,500,000	–	–	–	–	2,500,000
School Modernization		200,000,000	200,000,000	–	–	–	–	200,000,000
Subtotal: Education		202,500,000	217,500,000	–	–	–	–	217,500,000
Total General Fund Capital		289,573,861	367,120,305	103,787,870	102,319,878	98,519,451	67,722,498	739,470,002

Non-General Fund Capital								
Gas Utility								
Gas Utility New Business		500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
System Replacement		19,373,000	21,740,000	20,515,000	20,515,000	20,515,000	19,302,000	102,587,000
Subtotal: Gas Utility		19,873,000	22,240,000	21,015,000	21,015,000	21,015,000	19,802,000	105,087,000
Stormwater Utility								
Stormwater Facilities Improvements		15,555,000	27,555,000	35,890,000	27,885,000	3,680,000	180,000	95,190,000
Subtotal: Stormwater		15,555,000	27,555,000	35,890,000	27,885,000	3,680,000	180,000	95,190,000
Wastewater Utility								
Combined Sewer Overflow		5,050,000	97,706,000	7,000,000	7,000,000	3,000,000	5,000,000	119,706,000
Sanitary Sewer Upgrade		58,144,000	61,350,000	55,262,000	56,330,000	55,570,000	52,800,000	281,312,000
Wastewater Treatment		2,000,000	37,081,000	23,749,000	20,724,000	5,792,000	2,000,000	89,346,000
Subtotal: Wastewater		65,194,000	196,137,000	86,011,000	84,054,000	64,362,000	59,800,000	490,364,000
Water Utility								
Water Plant & Pumping Improvements		7,286,000	56,587,000	3,462,000	1,540,000	1,211,000	2,322,000	65,122,000
Water Transmission Main Improvements		1,141,000	3,050,000	2,649,000	3,907,000	9,613,000	6,824,000	26,043,000
Water Utility Distribution System Improvements		19,162,000	26,742,000	22,970,000	23,384,000	23,807,000	24,236,000	121,139,000
Subtotal: Water Utility		27,589,000	86,379,000	29,081,000	28,831,000	34,631,000	33,382,000	212,304,000
Total Non-General Fund Capital		128,211,000	332,311,000	171,997,000	161,785,000	123,688,000	113,164,000	902,945,000

CAPITAL IMPROVEMENT PROGRAM

FY 2024 - 2028 Proposed Capital Improvement Program								
		Originally Planned	Proposed	Planned				
Total FY 2024 - FY 2028 Capital Improvement Program		417,784,861	699,431,305	275,784,870	264,104,878	222,207,451	180,886,498	1,642,415,002

GRANTS AND SPECIAL FUND SUMMARIES

SPECIAL FUND INTRODUCTION AND SUMMARY

SPECIAL FUND BUDGET

Special Funds are designed to account for revenues appropriated for a specified purpose, that are restricted, and that require segregation into separate funds for accounting purposes, with the exception of major capital projects. Special Funds are primarily derived from user fees, assessments, and grants, rather than property taxes, and are appropriated either at the time the Annual Fiscal Plan is adopted by City Council or through mid-year ordinances approved by City Council. The City's total Special Fund Budget for FY 2024 is \$162,613,061.

SPECIAL FUND SUMMARY BY AGENCY

Agency	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Adult Drug Court	\$238,885	\$115,029	\$500,000	\$496,875
Animal Care and Control	\$68,651	\$94,865	\$75,000	\$100,000
Chief Administration Officer	—	\$478,644	—	—
Circuit Court	\$164,054	\$267,617	\$660,000	\$660,000
City Attorney	\$2,333,889	\$579,566	\$696,435	\$696,435
City Council	—	—	\$261,869	\$261,869
Commonwealth Attorney	\$849,515	\$802,364	\$1,030,908	\$957,908
Community Wealth Building	\$1,113,329	\$1,488,416	\$395,000	\$471,242
Criminal/Manchester Court	\$113,511	\$64,373	—	—
Economic Development	\$2,500,000	\$181,850	—	—
Emergency Communications	\$13,312,649	\$6,571,387	\$6,003,000	\$5,084,330
Finance	\$2,145,164	\$1,089,914	\$0	\$2,875,341
Fire and Emergency Services	\$683,734	\$1,727,404	\$1,128,330	\$5,731,600
Housing and Community Development	\$8,594,703	\$8,003,488	\$18,097,785	\$22,643,771
Human Services	\$140,075	\$76,465	—	\$873,010
Justice Services	\$1,393,389	\$1,434,573	\$2,362,049	\$5,948,176
Library	\$523,360	\$463,441	\$320,047	\$310,047
Parks, Recreation and Community Facilities	\$790,917	\$969,710	\$3,466,839	\$3,996,124
Planning and Development Review	\$161,846	\$284,838	\$800,000	\$1,100,000
Police	\$760,533	\$474,375	\$2,375,284	\$5,201,740
Public Works	\$33,375,113	\$55,280,467	\$54,717,378	\$56,097,568
Retirement	\$1,591,599	\$1,683,749	\$2,049,848	\$2,207,757
Richmond Public Schools	—	—	—	\$32,967,902
Sheriff and Jail	\$590,940	\$815,978	\$3,472,500	\$2,975,000
Social Services	\$14,332,508	\$11,290,889	\$17,059,385	\$10,806,366
Special Magistrate	\$127,828	\$167,793	—	—
Strategic Communications and Civic Engagement	—	—	\$150,000	\$150,000
Total Special Fund	\$85,906,192	\$94,407,195	\$115,621,657	\$162,613,061

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SPECIAL FUND DEPARTMENT DETAIL

SPECIAL FUND DETAIL BY DEPARTMENT

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
ADULT DRUG COURT				
<p>The objective of Project Step Up and Out is to provide nonviolent, multiple offense addicts a supported, stepped transition from jail to the street, stabilizing Richmond Adult Drug Treatment Court (RADTC) participants economically and socially before beginning the RADTC out-patient program. With no lapse in treatment during the transition process, project participants spend more time and have more contact with treatment professionals, with less time in risky, unstable surroundings. The anticipated outcomes will include longer spans in treatment, lowered recidivism rates, and increased RADTC graduation rates for Project Step Up & Out participants.</p>				
RADTC - Step Up and Out Program	238,885	–	150,000	146,875
<p>Provide clinical supervision and wrap around services such as sober living recovery houses, and health services to allow Richmond Adult Drug Treatment Court (RADTC) to accept and treat offenders with substance use and co-occurring disorders. It also enhances the drug testing capabilities of the RADTC program.</p>				
RADTC - SAMHSA Grant	–	115,029	350,000	350,000
ANIMAL CARE & CONTROL				
<p>Provide for dog and cat annual license program. The funding is provided by city residents obtaining a license for their pet as required by city and state regulations. License funds can only be used for the salary and expenses of the animal control officers and necessary staff, the care and maintenance of a pound, the maintenance of a rabies control program, payments as a bounty to any person neutering or spaying a dog up to the amount of one year of the license tax as provided by ordinance, payments for compensation as provided in state code 3.2-6553 and efforts to promote sterilization of dogs and cats. Any part or all of any surplus remaining in the fund on December 31 of any year may be transferred by the governing body of such locality into the general fund.</p>				
Pet License Collections	68,651	94,865	75,000	100,000
CAO				
<p>Provides for the Public, Educational, and Governmental (PEG) cable television programming. The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens.</p>				
Cable and Electronic Communications	–	478,644	–	–
CIRCUIT COURT				
<p>The Technology Trust Fund is funded by recording fees and clerk's fees collected by Circuit Court Clerks. The State Compensation Board reimburses localities from the Fund for technology expenses of the Circuit Court Clerks used to achieve this goal.</p>				
Technology Trust Fund	44,556	98,704	250,000	250,000
<p>The Code of Virginia establishes fees that are collected by the clerks of circuit courts in accounts that the Code refers to as "non-reverting funds." The clerk maintains these in the court's accounts. The Code of Virginia requires these funds to be used for court technology enhancements or other related operating expenses.</p>				
Clerk's Non-Reverting Fund	67,176	168,913	360,000	360,000

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Grants are awarded yearly to the Circuit Court by the Library of Virginia, with money coming from the Virginia Circuit Court Records Preservation Program. Records preserved under this program are required by state law to be kept permanently and maintained by the Clerk of the Circuit Court.				
Library of VA Records Preservation Grant	52,322	–	50,000	50,000

CITY ATTORNEY

Supports the reduction of delinquent real estate tax payments through collection efforts and to return delinquent properties to productive use via the tax sale process.

Delinquent Tax Sales	2,333,889	579,566	696,435	696,435
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CITY COUNCIL

Provides for the Public, Educational, and Governmental (PEG) cable television programming. The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens.

Cable Communications	–	–	261,869	261,869
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COMMONWEALTH ATTORNEY

Supports the Richmond Commonwealth Attorney's Office participation in the Department of Criminal Justice Services' program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to local or state agencies participating in the investigations, and are used to finance training and certain alternative program initiatives.

State Asset Forfeiture	80,261	86,940	175,000	200,000
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Supports the Richmond Commonwealth's Attorney Office's participation in the United States Justice program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to the Richmond Commonwealth's Attorney Office, federal law enforcement and any other local or state agencies participating in the investigations.

Federal Asset Forfeiture	2,370	–	–	–
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Since 1989, the Department of Criminal Justice Services has awarded the Richmond Commonwealth Attorney's Office a grant to promote the sensitive treatment of victims and witnesses of crime. The Victim Witness Grant also assists victims and witnesses in dealing with the criminal justice system, while improving the efficiency of the criminal justice process to increase the number of successful prosecutions.

Victim Witness	732,992	669,091	757,908	757,908
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Support elder abuse multidisciplinary teams at the rural, tribal, local or state levels, including existing and new teams, through the Office of Victim Crimes' Transforming America's Response to Elder Abuse: Coordinated, Enhanced Multi-Disciplinary Teams for Older Victims of Abuse and Financial Exploitation Program.

Elder Abuse prevention	33,892	46,332	98,000	–
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OFFICE OF COMMUNITY WEALTH BUILDING

RVA Reads program brings grade level appropriate books on a monthly basis that are aligned with the Richmond Public Schools curriculum into the homes of preschool children (ages 3-5) living at or under the poverty level. The goals of the program are to build in-home libraries and increase the use of books for preschool children and to increase literacy activities by parents. When conceived, this program -- a partnership between the Office of Community Wealth Building and the Richmond Public Library -- focused primarily on children enrolled in Head Start or the Virginia Preschool Initiative, distributing approximately 1,200 books per month.

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Kellogg Foundation	3,966	–	–	–
The National League of Cities have aided in educating and encouraging families, particularly in low-income communities, to participate in completing the U.S. Census.				
National League of Cities' (NLC) Census	5,000	5,000	–	–
Support employment for Temporary Assistance For Needy Families participants project, which will prepare participants to work in occupations that are both in demand and offer self-sufficient wages. The program pairs holistic workforce development practices (including comprehensive assessment, soft skills job readiness training based on business needs, life skills, addressing barriers to employment, and career pathway training) with economic development structured business service practices.				
Temporary Assistance For Needy Families Grant	1,104,363	1,232,009	–	–
Designed as a new model providing, unemployed and under-employed employees of local and regional companies and city residence with an opportunity to gain access to training and educational resources. This grant uses Community Development Block Grant funds to provide mentoring, training and certification, work experience, and supportive services for 25 Office of Community Wealth Building participants by utilizing partners, online platforms and local employers in a public private partnership. Funds will be used to purchase training slots, one-on-one career planning, and exam coaching services as well as the purchase of program related training materials and supplies in partnership with educational organizations and industry partners.				
Cyber Security Project	–	–	95,000	–
Support the employment for Temporary Assistance for Needy Families participants project to train participants in soft skills and office management. Participants will receive training for office technology, money management, credit repair, as well as receive entrepreneurial and home ownership coaching.				
Richmond Virginia Guiding People To Success (TANF) VDSS Sole Source	–	251,407	300,000	–
Through the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), the City of Richmond will engage AmeriCorps members to improve the quality of life for vulnerable residents, reducing dependence on heroin and opioids and increasing workforce readiness knowledge and skills in residents reentering society after incarceration.				
AmeriCorps	–	–	–	471,242
CRIMINAL/MANCHESTER COURT				
Supported by a \$2.00 fee assessed on each case in the General District Court, Circuit Court, and Juvenile and Domestic Relations Court, are intended to help defray costs for renovations, utilities, maintenance, and construction of courthouses.				
Courthouse Maintenance	113,511	64,373	–	–
ECONOMIC DEVELOPMENT				
Provide grants to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community engagement related to brownfield sites.				
Brownfield Assessment	–	181,850	–	–
Facilitate a single disbursement of funds to the Valentine JXN Project by celebrating the 150th anniversary of Jackson Ward.				
Valentine Museum/JXN Project Historic Preservation Grant	500,000	–	–	–

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Support Virginia Union University's African American History and Culture Project.				
VUU Center for African American History and Culture Project DHR Historic Preservation Grant	1,000,000	—	—	—
Support the Maymont Foundation for the Maymont Below Stairs historic preservation project.				
Maymont Below Stairs Project DHR Historic Preservation Grant	1,000,000	—	—	—
EMERGENCY COMMUNICATIONS				
Support state and local efforts to deliver optimal 911 services. The funding may be used for the implementation and operation of 911 services, E911 services, migration to an IP-enabled emergency network, and adoption and operation of Next Generation 911 services and applications.				
911 Emergency Telephone	1,256,540	1,020,049	1,400,000	—
Collect revenue earmarked for the installation, ongoing maintenance and certain personnel costs associated with the Enhanced 911 System. Ordinance #94-76-107 provides for a \$2.00 surcharge on each monthly residential telephone bill to support E911. As provided by state law, this charge can only be used for certain capital, installation, maintenance and personnel costs of the Enhanced 911 telephone service and other ancillary control central communications equipment.				
Emergency Communications	3,131,137	3,695,695	4,300,000	4,300,000
Support debt service payments for 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager. The planned replacement of the current 800MHz system was 2021.				
911 Emergency Telephone - 800 MHz	8,924,971	—	300,000	—
Public Safety Answering Points Education Program Grant funds are received from the Virginia 9-1-1 Services Board to be used for educational and training of staff with the current best practices, changing technologies, and enhancements for the 9-1-1 operations.				
Emergency Communications - PSAP Education Program Grant	—	—	3,000	4,000
Analog Network that provides 9-1-1 call delivery to Virginia Public Safety Answering Points (PSAPs) with NG 9-1-1. Over the next few years, statewide 9-1-1 service providers will decommission the selective router pairs that comprise the foundation of this legacy analog network.				
Next Generation 9-1-1	—	43,376	—	—
Support debt service payments for the 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager.				
Emg Mgmt-800 MHz Bond Assessments	—	1,812,268	—	300,000
The Local Emergency Management Performance Grant (LEMPG) is to enhance the capability of localities to develop and maintain a Comprehensive Emergency Management Program by providing financial and advisory resources. This program is supported by federal pass-through funding requiring localities to complete work elements in the following four areas: 1) Planning: identify and record a suitable site used for federal/state distribution center, staging resources, or used as a Disaster Recovery Center; 2) Training: all local coordinators are required to attend or complete required courses and certifications; 3) Exercises: to develop an exercise program in accordance with Homeland Security Exercise and Evaluation Program; and 4) Capability Reporting: to conduct an annual review of the City's Local Capability Assessment of Readiness (LCAR) and to incorporate capabilities gained from other sources.				
LEMPG	—	—	—	85,630

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Enhance the preparedness and disaster resilience of Richmond's communities least able to dedicate resources to these activities. Working in coordination with the City's program for housing access for low income, elderly, and disabled residents, this project will educate new residents on preparedness and provide them with basic emergency kits, laying the foundation household resilience.				
SHSP Public Housing Kits	—	—	—	35,000
Restore Office of Emergency Communications functionality lost to staffing cuts and enable the office to provide more comprehensive planning, regional coordination, regional support, grants management, public education and engagement services to the whole community				
SHSP EM Planning Support	—	—	—	70,000
Sustain the City's Community Emergency Response Team Program by engaging and growing this dedicated volunteer community with outreach, education, training and exercises to build and increase resilience.				
Richmond CERT	—	—	—	12,000
Support the Office of Emergency Communications program in the Disaster Preparedness Public Outreach and Education program which focuses on educational/outreach events to raise awareness, increase preparedness, and enhance resilience. Funding will support essential resources to support the community during engagements, educational opportunities at various council districts, community civic organizations, non-sessions organizations, senior living facilities, faith based organizations, and businesses.				
Public Outreach and Education	—	—	—	30,000
Coordinate with relevant and executable planning, training, and exercise guidance and policies necessary to ensure that adequate capabilities exist to prevent, protect against, mitigate the effects of, respond to, and recover from incidents involving commercial nuclear power plants.				
Dominion REPP	—	—	—	700
Funding supports a part-time contract position to manage and enhance the existing Community Emergency Response Team Program.				
SHSP CERT Coordinator	—	—	—	30,000
Funding supports purchase of a Mobile Resource Support (POD) trailer capable of charging multiple devices simultaneously while also providing material resources (water, tarps, etc.) to the public in areas of need across the city. Resource can also be made available regionally upon request.				
SHSP Mobile POD/Charging Trailer	—	—	—	125,000
This project replaces the outdated telescoping mast on existing mobile command post with a tethered drone.				
SSHSP Tethered Drone System for Mobile Command Post	—	—	—	80,000
Purchase iPads with Crisis Track software to City departments to expedite Preliminary Damage Assessments in the immediate aftermath of a disaster to meet FEMA eligibility requirement for Public Assistance.				
SHSP iPads for Damage Assessments	—	—	—	12,000
FINANCE				
The Downtown Special Assessment Fund raises funds from owners of real property in the Downtown area to support the promotion and development of downtown commerce.				
Special Assessment Districts	1,700,246	852,250	—	2,385,764
This fund accounts for the special assessment tax for improvements along the riverfront.				
Riverfront Special Assessment	444,918	237,664	—	489,577

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
FIRE & EMERGENCY SERVICES				
Funds to purchase new and additional equipment for all emergencies and specialized training for Fire Department Personnel.				
State Fire Programs	429,346	800,978	778,000	950,000
Four-for-Life funds are collected pursuant to Section 46.2-694, Code of Virginia, and used only for emergency medical services. The funds are generated as a result of charges collected at the time of registration of each passenger vehicle, pickup, and panel truck in the Commonwealth. Each fiscal year, \$30,000 of the Four-for-Life funds are passed-through as a sub-award to Forest View Volunteer Rescue Squad, Incorporated and \$30,000 of the Four-for-Life funds are passed-through as a sub-award to the West End Volunteer Rescue Squad, Inc. d/b/a Richmond Volunteer Rescue Squad.				
Four for Life	67,113	198,795	182,000	188,000
The Citizens Corps along with the Community Emergency Response Team (CERT) funds provide resources for states and local communities to 1)Bring together the appropriate leadership to form and sustain a Citizens Corps Council; 2)Develop and implement a plan for the community to engage all citizens in hometown security, community preparedness, and family safety, and incorporate citizen participation in existing plans and activities; 3)Conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures; 4)Develop and implement Citizens Corps programs offering training and volunteer opportunities to support emergency management and emergency responders, disaster relief organization and community safety efforts; and 5)enable citizens to participate in exercises and receive training and equipment.				
CERT (Citizen Corps)	(2,231)	1,090	12,000	—
The objective of the Local Emergency Management Performance Grant (LEMPG) is to enhance the capability of localities to develop and maintain a Comprehensive Emergency Management Program by providing financial and advisory resources. This program is supported by federal pass-through funding requiring localities to complete work elements in the following four areas: 1) Planning: identify and record a suitable site used for federal/state distribution center, staging resources, or used as a Disaster Recovery Center; 2) Training: all local coordinators are required to attend or complete required courses and certifications; 3) Exercises: to develop an exercise program in accordance with Homeland Security Exercise and Evaluation Program; and 4) Capability Reporting: to conduct an annual review of the City's Local Capability Assessment of Readiness (LCAR) and to incorporate capabilities gained from other sources.				
LEMPG	125,169	24,979	85,630	—
The State Homeland Security Program provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance our national resilience to absorb disruptions and rapidly recover from incidents both natural and man made as well as to implement the goals and objectives included in state homeland security strategies and initiatives in their state preparedness report.				
State Homeland Security Program	18,968	142,915	70,000	—
Support the Fire Safety Program for fifth graders.				
Hartford Foundation	6,705	5,000	—	—
Purchases for personal protective equipment and supplies due to the public health emergencies such as the COVID-19 pandemic.				
2020 Assistance Firefighters	38,664	2,883	—	—
The Staffing for Adequate Fire and Emergency Response Grants (SAFER) provides fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters.				
SAFER Staffing	—	547,259	—	4,593,600

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Funds from Virginia Department of Emergency Management supports the activities of local emergency management activities in establishing, maintaining and operating emergency plans, programs and capabilities to deal with nuclear accidents with respect to nuclear power stations, as required by the Nuclear Regulatory Commission and the Federal Emergency Management Agency (FEMA).				
Dominion REPP Grant	—	255	700	—

HOUSING & COMMUNITY DEVELOPMENT

Supports community development activities to build stronger and more resilient communities. To support community development, activities are identified through an ongoing process. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, MicroEnterprise assistance, code enforcement, homeowner assistance, etc

Community Block Grant Program	4,654,133	3,459,108	4,972,370	4,474,570
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Supports a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.

Home Investment Partnership Program	1,409,651	670,835	1,636,128	1,764,354
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Assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country. These grant funds will be administered through HUD's HOME Investment Partnerships Program (HOME).

Home Investment Partnership Program - American Rescue Act	—	—	—	5,800,000
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The Section 108 Loan Program enhances the economic vitality of Richmond's business community by providing loans for any / or all of the allowable activities relative to Section 108. It provides cities with a source of financing for economic development, housing rehabilitation, public facilities, and other physical development projects, including improvements to increase their resilience against natural disasters.

Section 108 Loan Program	—	—	9,600,000	8,426,000
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Support to rehabilitate or convert buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

Emergency Solutions Grant	352,760	1,005,343	389,042	384,355
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The Housing Opportunities For Persons With Aids program was authorized by the National Affordable Housing Act in November 1990 to provide states and localities with resources and incentives to devise long-term strategies to meet the housing needs of persons with AIDS and related diseases.

Housing Opportunities For Persons with AIDS	1,378,769	1,319,404	1,500,245	1,794,492
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Provides loans and grants to for-profit and non-profit housing developers for the acquisition, capital and other related costs necessary for the creation of affordable rental and owner-occupied housing in the city.

Affordable Housing Trust Fund	799,390	1,548,798	—	—
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SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
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HUMAN SERVICES

Support for knowledge and skill-building workshops and information sessions for students and parents to facilitate successful college and career pathway planning in the five comprehensive public high schools within the Richmond Public School system.

Richmond AmeriCorp Grant	127,999	76,465	–	–
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Support from Capital One to support racial equity training for staff and an equity study/equitable policy analysis

Racial Equity Study	7,500	–	–	152,500
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Support resident-led initiatives and projects in the pilot areas of the City of Richmond. These include low-income neighborhoods located within Northside, Southside, and the East End.

Love Your Block Grant	4,575	–	–	–
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Support the Office of Aging and Disability Services in developing a comprehensive community assessment for older adults. This includes identifying priority needs, interventions, and services to make Richmond a more livable and inclusive City for residents 55 and older, with special focus on: affordable housing, social supports, built environment, transportation, and healthcare access.

NextFifty	–	–	–	74,000
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The We Matter program supports students who meet specific criteria that reflect the Center for Disease Control's indicated risk factors for youth violence. The program provides positive youth development opportunities (including recreation, mentorship and non-clinical but therapeutic sessions with mental health providers) and a financial incentive, to children who have either witnessed gun violence firsthand or who have family members who have perpetrated gun violence.

We Matter CVIPI	–	–	–	551,040
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Enhance Gun Violence Prevention and Intervention (GVPI) Framework and ok provide the GVPI steering committee with strategic planning and evaluation support.

CVIPI Steering Committee	–	–	–	95,470
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JUSTICE SERVICES

Fees collected from court ordered clients/offenders (\$100 or \$20 depending on financial requirement).

Supervision Fees	11,705	1,724	60,000	60,000
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Provide local probation and pretrial services to the City of Richmond residents as ordered by a judicial officer. Utilize evidence-based practices, including risk assessments, to assist the Court in making pretrial release decisions and assist pretrial/probation officers in providing appropriate supervision and referrals to service.

Community Corrections	1,050,161	1,126,557	1,308,249	1,500,000
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Reimbursement from the Commonwealth of Virginia for meals provided to residents housed at the Richmond Juvenile Detention Center.

U.S Department of Agriculture	46,447	52,507	92,000	100,000
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Funds are derived from telephone commissions, rebates as well as an occasional non-profit donation.

Detention Center Donations	–	–	20,000	20,000
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SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Funds are derived from estimated telephone commissions.				
Detention Center Commissions	—	—	35,000	55,000
Per diem reimbursement from Department of Juvenile Justice for Post D youth transitioning from state confinement home. The total amount per day is \$200 with the maximum amount of days is set by Department of Juvenile Justice as it differs for each resident.				
Re-Entry Detention	—	2,128	75,000	75,000
Support programs or strategies that recognize and engage the family as a valued partner in all components of the program. Support local training programs or teams that educate practitioners and their families to meet the needs of the adolescent client and include adolescent brain development, integrated treatment, trauma-informed care, cultural competency and strong judicial interaction.				
Juvenile Behavioral Health Docket (JBHD)	11,994	11,807	60,000	—
A per diem reimbursement from Virginia Department Juvenile Justice for youth that have been confined and committed to state facilities. The Richmond Juvenile Detention Center serves as an intake site for Department of Juvenile Justice to conduct intake evaluations for juvenile offenders. The total amount per day is \$155. The maximum amount of days differs for each resident.				
Intake Detention	188,897	169,092	225,000	1,000,000
Develop evidence-based prevention and intervention programs aimed at the children or younger siblings of gun offenders to yield long-term prevention benefits.				
Gun Violence Prevention	—	—	250,000	2,500,000
Expand probation services for the Richmond Circuit Court Behavioral Health Docket. To ensure compliance with all court ordered conditions, conduct assessments, administer drug tests and facilitate placement in education and treatment programs.				
Richmond Behavioral Health Authority	—	39,609	86,800	90,000
Juvenile diversion program designed to respond to delinquent behavior by utilizing strength-based practices as conflict resolution, effective communication, restorative justice and positive youth development.				
JJDP Title II - One Time Funding Initiative	11,850	—	—	150,000
Peer Connections/Peer Justice Program whose mission is to use positive peer interaction for teens who have committed status offenses. Peers inspire offenders to learn accountability and receive services needed to avoid further involvement in the justice system.				
JJDP Title II - Alternative Interventions for Status Offenders	31,521	—	—	—
Position the City of Richmond to obtain a readiness assessment to get a current snapshot of our jurisdiction's overall will and capacity to effectively address racial and ethnic disparity. The funds will also allow a delegation of Richmond leaders and the JJC RED work-group members to participate in the Georgetown Certificate and Capstone program for Reducing Racial and Ethnic Disparities.				
JJDP - Reducing Racial and Ethnic Disparities in Juvenile Justice	20,081	—	—	—
Assist in case management of alleged offenders with underlying mental illness and identify those defendants who may be suitable for management in the community, rather than detention at the Richmond Justice Center. The goal of the Behavioral Health Docket is to improve clinical outcomes reduce recidivism; reduce behavioral health related court workloads; increase personal, familial and societal accountability among offenders and promote effective planning and use resources among the criminal justice and community agencies.				

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Richmond Circuit Court Behavioral Health Docket	20,733	17,403	75,000	75,000
The Mental Health District program incorporates the three core principles of effective intervention known as the Risk-Need Responsive model. The MHD expects that all participants maintain sobriety, attend all scheduled treatment sessions and refrain from criminal activity. As the team focuses on criminogenic and clinical interventions grounded in evidence-base practices, peer support services and pro-social activities will be added to increase stability in the community setting. Support defendants who may be suitable for management in the community, rather than incarceration. Presence on the Mental Health District does not dictate or mandate an outcome or sentence. It simply ensures that the stakeholders will consider the defendant's relevant behavioral health issues when handling the case.				
Richmond General District Mental Health Docket	—	13,746	75,000	75,000
This is an evidence-based program to prevent substance abuse and other risky behavior among youth by strengthening positive family interactions, enhancing primary caregiver's efforts to help youth reach positive goals, and preparing youth for their teen years.				
Strong African American Families	—	—	—	35,000
Promote positive peer interaction for teens who have committed status offenses. Peers inspire offenders to learn accountability and receive services needed to avoid further involvement in the justice system.				
JJDP-Peer Justice	—	—	—	113,176
A program that brings those harmed by crime or conflict and those responsible for the harm into communication, enabling everyone affected by a particular incident to play a part in repairing the harm and finding a positive way forward. This is part of a wider field called restorative practice. Restorative practice can be used anywhere to prevent conflict, build relationships and repair harm by enabling people to communicate effectively and positively				
Restorative Justice Programming	—	—	—	100,000
LIBRARY				
Donations used to purchase books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.				
Gifts to the Library	7,305	9,903	12,500	12,500
Reimbursement of eligible telecommunication services, internet access, and network upgrades.				
Verizon-Erate USF Grant	247,857	60,568	—	75,000
Payments for the acquisition of law books and periodicals; compensation for staff who maintain the collection of legal materials; assist the public in the use of the library, and cover the cost of other operating expenditures.				
Public Law Library	226,585	303,295	167,797	157,797
Donation are from the Friends of the Library and gracious citizens.				
Richmond Public Library	—	41,977	—	18,000
Donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.				
Library Foundation	17,184	—	—	—
Donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.				
Friends of the Library	22,774	8,042	18,000	18,000

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
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E-rate is a federal reimbursement for broadband network connection, internal connections, and equipment to provide Internet access to library users.

Federal Reimbursement for Data	–	–	75,000	–
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PGates Foundation to connect libraries to the Internet and provide access for library users to improve digital literacy and promote lifelong learning.

Gates Foundation	–	39,655	28,750	28,750
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Support children’s literacy and learning, with an emphasis on our children living with poverty. Use of books and expanded programming to foster a love of reading and help children develop the skills they need as they start and excel in school.

Library: Children and Family	1,655	–	–	–
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Grants that are restricted by foundation guidelines for the Library.

Foundation Restricted Grants	–	–	18,000	–
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PARKS, RECREATION & COMMUNITY FACILITIES

Fees collected from community athletic groups to participate in Parks and Recreation sports and athletic programs.

Sports & Athletics	49,288	–	–	–
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Provides water activities at seven outdoor pools and two indoor pools. Offering include: learn-to-swim classes, lifeguard certification, first aid and CPR training, open swim, group swim, etc.

Swimming Classes (Aquatics)	32,500	–	–	–
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Engage youth during the summer through various programs intended to stimulate and arouse curiosity and interest in various recreational programs leading to healthier lifestyles.

Camps	65,648	–	–	–
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Federal program established to provide nutritious meals to eligible youth at departmental sites and other locations in the City of Richmond. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.

Summer Food Program	230,852	303,358	1,000,000	700,000
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Federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers.

Child & Adult Care Food Program	–	–	600,000	–
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Revenue from scrap metal fees, mobile stage rentals, dogwood dell rentals, picnic shelter rentals, permit processing fees, and staff charges.

Administration	104,790	4,435	–	–
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Promote various "Dogwood Dell" programming throughout the year

Carpenter Foundation Grant	–	22,025	25,000	25,000
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Provide, promote and enhance various forms of dance to include but not limited to Modern, Rhythm, African, Modern/Country Line, Belly, Zumba, etc.

Dance Classes 70/30	5,146	–	–	–
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Provide management oversight to ensure parks are run efficiently, kept safe, attractive and clean, and provide support for all capital investment programs to ensure all project requirements are met and inspections are completed.

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Park Maintenance	10,070	–	–	–
After school programming at elementary schools across the City of Richmond. The program includes: sports and games, cultural enrichment, character building and community involvement, homework assistance, a healthy meal/snack each day, health and wellness education, leadership development, STEM programs and outdoor recreation.				
Out of School Program	73,292	–	–	–
Supplement recreational programming to ensure healthy lifestyle habits are formed within the community.				
Recreation	9,728	–	–	–
Program created to develop job skills for at-risk populations. Program participants will develop skills in grounds maintenance, administrative support, equipment use, electrical and plumbing work, HVAC technical services, horticulture, basic carpentry, and heavy equipment operation while performing essential maintenance in Parent Resource Center Facilities. As a result, individuals gain marketable skills and forge social connections which mitigates recidivism.				
Workforce Development	16,972	–	–	–
Donations to help end childhood hunger. No Kid Hungry is a national campaign run by Share Our Strength, a nonprofit working to solve problems of hunger and poverty in the United States and around the world.				
No Kid Hungry	–	–	5,000	–
The AmeriCorps Program for 2022 is referred to as the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), a multi-faceted program designed to target the Corporation for National and Community Service focus areas of Healthy Futures and Economic Opportunity. Specifically, RHOPE will expand opioid abuse and heroin use prevention and recovery services to help address the intensifying Opioid Crisis in Richmond. This program will focus on the Corporation for National and Community Service focus areas of Volunteer Recruitment and Utilization and Healthy Futures: Reducing and/or Preventing Prescription Drug and Opioid Abuse. Provide economic opportunities for returning citizens, many of whom have been adversely impacted by substance abuse that create barriers obtaining employment.				
AmeriCorps	–	208,555	380,503	–
Grants to prevent, prepare for, and respond to coronavirus.				
COVID-19	6,475	–	–	–
Provide public, accessible, community-envisioned greenspaces in areas of South Richmond. Supports residents returning from incarceration and provide them training with tools, equipment, landscaping, invasive species removal, trail construction, etc. Also, the grant engages Southside ReLeaf, Virginia Community Voice, and Groundwork RVA – three community based nonprofit organizations that lead community engagement, resident empowerment, training, and the development of a master plan for Southside greening and new park onboarding.				
Community Project Funding	–	–	1,000,000	–
The Richmond Environment is a two-year School District Capacity Building project funded in part by the National Oceanic and Atmospheric Administration (NOAA) whose primary objective is to give Richmond Public School (RPS) students a greater understanding and sense of ownership of their local watershed. This project's key partners, James River Park System, Alliance for the Chesapeake Bay, and RPS will engage our community as a whole to develop an Environmental Literacy Plan (ELP) for RPS that is rooted in environmental justice and is specific to this unique urban landscape, fraught with historic inequity and gifted with wild land.				
Bay Watershed Education and Training	–	–	172,202	–

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
<p>The Composting and Food Waste Reduction Pilot Project titled Richmond Compost Initiative is led by the City of Richmond. Community Garden Program, Richmond Grows Gardens. Through this pilot project, the City will establish a network of food scrap drop-off stations across the City of Richmond, collaborating with community gardens, libraries, businesses, and community organizations to learn how to best grow this community garden composting program across the City. The success of the pilot will lay the groundwork for a culture of composting and carbon capture in a major American city.</p>				
Richmond Compost Initiative	–	41,816	28,010	–
<p>Support for the 17th Street Farmer's Market an open-air market located in Shockoe Bottom where farmers and artisans sell locally-grown and hand-made items.</p>				
17th Street Farmer's Market	186,157	324,818	256,124	296,124
<p>Deliver integrated in-school and after school programs to Richmond youth who meet specific criteria that are reflective of the Center for Disease Control's (CDC) indicated risk factors for youth violence. The program endeavors to build CDC-defined protective factors in participating youth so that they are measurably less likely to engage in gun violence.</p>				
Youth Gun Violence Prevention Program	–	64,703	–	400,000
<p>The People's Garden supports community garden and agriculture sites that grow fresh food, support wildlife habitat, develop welcoming greenspaces for the community to enjoy, and provide education and training in sustainable agriculture practices. Richmond Grows Gardens aligns with all of the USDA's goals for People's Garden, and we are applying for \$75,000 to supply gardens with native plants for pollinator habitat and integrated pest management, tools for empowering communities to care for the gardens, infrastructure for storage, seating, outdoor learning, water access, and materials to engage communities to participate in hands on opportunities and educational programming.</p>				
People's Garden	–	–	–	75,000
<p>Increase climate resiliency in the James River Park System by installing green infrastructure, planting trees, and making improvements to public access areas through practices that decrease storm water runoff, decrease the heat island impacts, promote water quality improvements and invasive species reduction.</p>				
Green Infrastructure Enhancements	–	–	–	2,000,000
<p>Stabilize the Byrd Park Pump House. Funding requested will repair masonry, provide thermal and moisture protection, replace the roof, and provide safety and accessibility upgrades to save the building for public use. Renovations will increase accessibility to the building, provide opportunities for education, reinvigorate a portion of the James River Park System, provide additional office space for allow for event rentals, and other programmatic uses.</p>				
Pumphouse Improvements	–	–	–	500,000
PLANNING & DEVELOPMENT REVIEW				
<p>Dedicated funding to support public art that fosters the implementation of the Public Art Master Plan.</p>				
Public Art Commission	–	–	100,000	100,000
<p>Funds derived from a five percent permit fee for the purpose of upgrading and/or replacing applications and other relevant technology to improve business processes to enhance customer service, plan and project review, and approval.</p>				
Permitting and Inspection Technology Renewal Fund	161,846	284,838	700,000	1,000,000
POLICE				

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Share of the Richmond Police Department's United States of Justice Programs seized assets from investigations of drug related crimes. Funds are distributed on a percentage basis to the law enforcement agencies participating in the investigations.				
Federal Asset Forfeiture	37,197	205,390	300,000	300,000
Share of the Richmond Police Department's Virginia Department of Criminal Justice Service Program seized assets from investigations of drug related crimes. Funds are distributed on a percentage basis to the law enforcement agencies participating in the investigations.				
State Asset Forfeiture	258,333	40,926	500,000	500,000
The Richmond Police Department Law Enforcement Intervention Focusing on Education (LIFE) Program fosters a relationship between law enforcement, schools, parents, and students to reduce in-school juvenile arrests and present youth, with constructive life lessons and positive options to enhance success. LIFE is a diversion program for youth at risk of entering the criminal justice system. Youth participate in educational modules led by RPD School Resource Officers, Credible Messengers, and Community Organizations.				
JAG Youth Engagement Program	142,564	5,000	—	—
The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states, tribes, and local governments to support a board range of activities to prevent and control crime based on their own local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice				
Edward Byrne Justice Asst. Grant (JAG)	227,470	34,523	152,346	200,000
Support the implementation of highway safety projects related to supporting Statewide goals; identify problems experienced by crash severity problems; incorporate alcohol awareness and occupant protection safety. Focused goal - to reduce the number of pedestrian related injury crashes and fatal crashes and also bicycle related injury crashes and fatalities.				
DMV Traffic Enforc. & Safety Initiative	95,013	129,185	155,368	175,000
The Department of Criminal Justice Service provided funding to the Richmond Police Department for crime prevention activities. The activities include monthly meetings, field trips, training and dissemination of literature for seniors.				
TRIAD	—	—	3,000	—
The Cal Ripken, Sr. Foundation provides grant funding for the Badges for Baseball program. Youth and volunteers (RPD personnel) meet for six to eight weeks to learn baseball fundamentals and the Healthy Choices program curriculum. Funding is also provided to purchase baseball equipment, team apparel and pay overtime for officers.				
Cal Ripken	(45)	4,776	5,000	7,500
Assist local, state, and federal partners with prevention and response to acts of terrorism within the Richmond region. Funding supports training and equipment to RPD to assist local, state, and federal partners in proactive security efforts and response to acts of terrorism in the Richmond region through mutual aid agreements/Equipment includes bomb detection and disposal equipment, mobile command vehicles, etc.				
VDEM/Homeland Security	—	—	150,000	50,000
Address drug-related issues by supporting and collaborating with prevention partners, treatment, and law enforcement.				
Project Safe Neighborhood (OAG)	—	—	75,000	71,440

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Support needed law enforcement equipment, leadership development, community outreach, and gang reduction and intervention programs.				
Department of Criminal Justice Services	—	—	257,500	—
Provide prevention and intervention services, resources, and programs to assist in the diversion of youth from the criminal justice system and to support youth programs and initiatives.				
Community Oriented Policing Services (COPS)	—	—	—	550,000
The City of Richmond is authorized to assess a \$5.00 fine on each criminal or traffic case in the locality. The funds are to be used to fund software, hardware and associated equipment costs for the implementation and maintenance of an electronic summons system.				
Police E-ticket Special Fund	—	—	200,000	200,000
Support various community outreach initiatives, law enforcement equipment, leadership development, gang reduction intervention programs, and project safe neighborhood initiatives.				
Office of the Attorney General	—	—	190,000	—
Support attendance at nationally certified de-escalation training programs and build agencies' internal capacity to provide de-escalation training to officers.				
Community Policing Development (CPD) De-Escalation Training Project	—	—	125,000	—
Develop the capacity of law enforcement to implement community policing strategies by guiding promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.				
Community Policing Development (CPD) Microgrant - Implementing the Credible Messengers Program	—	—	112,070	—
Support the implementation of highway safety projects related to statewide goals to identify problems experienced by crash severity, alcohol awareness, and occupant protection safety. The overall goal is to reduce the number of injury crashes and fatalities.				
DMV Selective Enforcement	—	—	—	84,000
Support equipment purchases to improve and enhance the delivery of daily law enforcement services.				
Richmond City Law Enforcement Equipment	—	—	—	25,000
Support equipment purchases for the Real Time Crime Center (RTCC), which uses technology to help officers reduce violent crime.				
Law Enforcement Equipment - Real Time Crime Center	—	—	—	750,000
Support overtime initiatives related to community events and activities.				
Richmond City Public Safety Based Programs	—	—	—	35,000
Support projects with creative recruitment and retention methods that include quantitative success measures.				
Officer Recruitment and Retention	—	—	—	110,000

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Support a comprehensive approach that combines deterrence with programs, projects, services, and initiatives to reduce gun violence.				
Operation CeaseFire	–	–	–	50,000
Support local partners, including government and community stakeholders, researchers, and residents, to analyze the mitigating factors that drive crime and pursue strategies that reduce crime, spur revitalization, and build community resilience.				
Community Based Crime Reduction	–	–	–	255,800
Support gun violence prevention programs with a focus on local planning and implementation of short-term intervention, mid-term prevention, and long-term transformation strategies designed to increase local coordination to prevent, intervene, and respond to gun violence more effectively.				
ARPA Gun Violence Reduction Funds	–	–	–	300,000
Support a comprehensive, long-term strategy for officer recruitment and retention.				
Operation Bold Blue/Law Enforcement Recruitment and Retention	–	–	–	500,000
Support law enforcement agencies in building evidence-based, data-driven law enforcement tactics and strategies that are effective, efficient, and economical.				
Smart Policing Initiative	–	–	–	250,000
Support innovative research, projects, programs, services, and initiatives in law enforcement. Local partnerships with colleges, universities, community organizations, and law enforcement partners are included.				
Encouraging Innovation: Field Initiative Grant Program	–	–	–	300,000
Develop the capacity of law enforcement to implement community policing strategies by guiding promising practices through developing innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.				
Community Policing Development - Microgrants	–	–	–	113,000
Support projects, programs, and services in partnership with Richmond Redevelopment and Housing Authority to reduce crime.				
RRHA Crime Prevention	–	14,942	–	75,000
Support community violence intervention program models used to reduce gun violence through outreach by credible messengers and violence interrupters to individuals with a high risk.				
Gun Violence Intervention and Suppression Program	–	–	–	300,000
During the height of the pandemic, grant funding assisted eligible states, local units of government, and tribes with support in preparing for, preventing, and responding to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment, hiring, supplies (gloves, masks, sanitizer, training, teleworking, connectivity, and medical needs).				
Coronavirus Emergency Supplemental Fund (CESF)	–	39,633	150,000	–

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
PUBLIC WORKS				
Address the problem of litter in the city. Funding is based on population and used for in-school education, citywide promotional activities and neighborhood cleanups.				
Litter Control Act Grant	11,801	18,833	24,921	30,000
Provide GRTC transit passes as well as vanpool subsidies for City of Richmond employees to reduce congestion and the need for parking. Employee participation is 19 percent.				
Richmond Employee Trip Reduction	—	—	291,942	291,948
Support costs associated with a snow response during winter storms.				
Winter Storm Events	509,412	520,817	1,148,923	1,000,000
Support security and operations of Main Street Station. Virginia Commonwealth University rents the station parking resulting in \$23,000/month in revenue.				
Main Street Station Operating	2,810,197	2,952,726	2,389,118	2,389,118
Reimbursement by the Commonwealth for street maintenance. In the past, these funds were placed into the general fund.				
Street Maintenance	26,833,029	33,726,983	33,723,672	33,723,672
Provide clearly marked crosswalks, off-duty police patrols, and/or to maintain and improve safety and cleanliness in residential special restricted parking districts.				
Special Residential District Parking	237,297	—	—	363,000
The Central Virginia Transportation Authority is a body politic and as a political subdivision of the Commonwealth. The Authority embraces each county, city, and town located in Planning District 15, which is established pursuant to Virginia Code Chapter 42 (§ 15.2-4200 et seq.) of Title 15.2. The nine localities are Richmond City, Hanover County, Goochland County, Powhatan County, Chesterfield County, Charles City County, New Kent County, Henrico County and Town of Ashland.				
CVTA	2,544,720	17,339,628	16,698,802	17,539,600
Active open-source development project of the U.S. EPA that consists of a suite of programs for conducting air quality model simulations. CMAQ combines current knowledge in atmospheric science and air quality modeling, multi-processor computing techniques, and an open-source framework to deliver fast, technically sound estimates of ozone, particulates, toxics and acid deposition.				
Community Multiscale Air Quality Modeling System (CMAQ)	35,753	1,800	—	—
Support costs associated with the City's bike share system.				
City Bike Share	392,906	445,894	440,000	760,230
The Fund appropriates funds for parking management off-street and on-street operations.				
Parking Administration	—	135,653	—	—
Enhance the overall character of Broad Street, complement the Pulse BRT project, and establish a unified design for one of the City's primary gateway corridors utilizing state and federal funds through VDOT's SMART SCALE program.				
BRT Red Colored Pavement Program	—	138,051	—	—
Increase accessibility to public facilities.				
ADA Improvement	—	82	—	—

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
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RETIREMENT

The Richmond Retirement System administers two separate retirement plans for two participating employers: 1) an employer/employee cost-sharing defined benefit plan and; 2) an employer non-contributory defined contribution plan. The City of Richmond and Richmond Behavioral Health Authority are both participating employers who provide pension benefits for their full-time permanent employees. The System's Board of Trustees governs and invests its asset with professional actuaries, investment managers and consultants to deliver retirement benefits for employees with service, early service, disability and deferred vested retirement eligibility for benefits.

Richmond Retirement System	1,591,599	1,683,749	2,049,848	2,207,757
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RICHMOND PUBLIC SCHOOLS

A portion of net revenue from the state sales and use tax dedicated to public education is distributed to counties, cities, and towns in support of the Standards of Quality. The distributions are based on each locality's pro-rata share of school age population as based on the estimate of school-age population as provided by the Weldon Cooper Center for Public Service at the University of Virginia.

RPS State Shared Sales Tax	—	—	—	32,967,902
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SHERIFF & JAIL

Sheriff's Office Asset Forfeiture results from seized assets from illegal activity for use of law enforcement purposes.

State Asset Forfeiture	259	—	5,000	—
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State Criminal Alien Assistance Program provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least four consecutive days during the reporting period.

SCAAP (State Criminal Alien Assistance Program)	—	—	75,000	125,000
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This is a six month grant to improve the functionality of local, state and campus law enforcement agencies. Funding categories include: Law Enforcement Equipment, Law Enforcement Training, Law Enforcement Staff, Community Safety and Security.

Byrne Justice Assistance Grant (DCJS)	—	—	100,000	—
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May be used to provide additional support personnel, equip, supplies, training, systems for criminal justice, etc including any one or more of: Law enforcement programs, Prosecution/court programs, Prevention/education programs, Corrections/community corrections programs, Drug treatment/enforcement programs, Planning, evaluation, tech improvement programs, Crime victim/witness programs (not compensation), mental health programs/related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

Byrne Justice Assistance Grant-Local (OJP/BJA)	—	—	37,500	—
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Provide first responders with life saving equipment; education tools to the public re: to prevent disasters in the home and community; provide financial resources or continued education to individuals pursuing a career in public safety; assistance and resources during and after natural and man-made disasters such as fires, tornadoes, hurricanes; and benefits to military personnel who have served their country in any of the branches of the United States Uniformed Services.

Firehouse Subs	—	—	30,000	—
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This is a six month grant to improve the functionality of local, state and campus law enforcement agencies. Funding categories include: Law Enforcement Equipment, Law Enforcement Training, Law Enforcement Staff, Community Safety and Security.

Byrne Justice Assistance Grant (DCJS)	—	—	—	150,000
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SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
<p>May be used to provide additional support personnel, equip, supplies, training, systems for criminal justice, etc including any one or more of: Law enforcement programs, Prosecution/court programs, Prevention/education programs, Corrections/community corrections programs, Drug treatment/enforcement programs, Planning, evaluation, tech improvement programs, Crime victim/witness programs (not compensation), Mental health programs/related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.</p>				
Byrne Justice Assistance Grant-Local (OJP/BJA)		–	–	150,000
<p>Provide local jurisdictions with technical resources and training assistance necessary to identify assets and gaps in their local reentry systems and to develop capacity and partnerships with other justice agencies to provide services that reduce recidivism, crime and improve public safety.</p>				
2nd Chance Act Innovations in Reentry Initiative (OJP/BJA)	96,007	311,461	1,000,000	500,000
<p>During the height of the pandemic, grant funding assisted eligible states, local units of government, and tribes with support in preparing for, preventing, and responding to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment, hiring, supplies (gloves, masks, sanitizer, training, teleworking, connectivity, and medical needs.</p>				
CESF DCJS	19,581	5,000	50,000	–
<p>Protect inmates by more effectively preventing prison rape, investigating incidents of prison rape, or prosecuting incidents of prison rape. To assist confinement facilities and the agencies that oversee them in preventing, identifying, and responding to sexual abuse and sexual harassment in these facilities and to support compliance with the Prison Rape Elimination Act (PREA) standards.</p>				
Implementing PREA Standards (BJA)	4,345	138,329	500,000	250,000
<p>This is a nine month grant for localities and law enforcement agencies that face difficulties in providing for one of four areas: equipment & technology, training, staff, recruitment & retention, programs.</p>				
JAG Law Enforcement (DCJS)	–	1,250	25,000	–
<p>Enhance corrections systems' ability to expand education and employment programs that emphasize strong partnerships with corrections, parole, probation, education, workforce development, and reentry service providers.</p>				
BJA FY21 Second Chance Act: Adult Reentry Education, Employment, Treatment, and Recovery Program	–	–	900,000	900,000
<p>Assist agencies with developing, implementing, and supporting community policing strategies and initiatives, funds are available for projects to develop effective community policing strategies, to increase the number of agencies using proven community policing strategies, and to increase awareness of community policing programs. Also to facilitate positive relationships with law enforcement and their communities, applicants are invited to fund programs that will encourage law enforcement engagement with youth through activities, programs, conferences, workshops or similar joint endeavors.</p>				
Project Safe Neighborhood Award Grant	–	7,683	–	–
<p>Reduce the number of deaths and injuries of individuals with forms of dementia, such as Alzheimer's disease, or developmental disabilities, such as autism, who, due to their condition, wander from safe environments. To provide funding to law enforcement and public safety agencies to implement locating technologies to track missing individuals, and to such agencies and partnering nonprofit organizations to develop or operate programs to prevent wandering, increase individuals' safety, and facilitate rescues.</p>				
Dementia & Developmental Disabilities	–	–	–	150,000

SPECIAL FUND DEPARTMENT DETAIL

Department	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
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Services support mental health treatment services, behavioral health services, case managers to provide discharge planning for individuals, reentry services, and transportation services. Use of mental health screening and assessment instruments designated by the Virginia Department of Behavioral Health and Developmental Services; these are services to mentally ill inmates in the designated pilot program, whether state or local responsible; Use of a collaborative partnership among local agencies and officials.

Mental Health Jail Pilot Program	470,748	352,255	750,000	750,000
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SOCIAL SERVICES

Federal initiative to reduce infant mortality and improve maternal and child health. Healthy Families is a home visitor/family support program. Services target parents whose children reside in the East District.

Healthy Families	209,805	190,763	390,824	289,729
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Ensuring low-income and disadvantaged women receive services that support a healthy pregnancy, a healthy birth and a healthy baby. Targets include reducing low birth weight, prematurity, SIDS/SUIDS (Sudden Infant Death Syndrome/Sudden Unexplained Infant Death) and other poor birth outcomes for women, infants and their families.

Richmond Healthy Start Initiative	139	211	–	–
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The Department of Social Services serves as the fiscal agent for the Children's Services Act (CSA), a collaborative system of services and funding that is child-centered, family-focused, and community based. CSA funds are used to provide services to severely emotionally and behaviorally disturbed children, and to children in foster care. Services include: emergency shelter, regular foster care maintenance, in-home mentoring, and residential treatment services. The Special Education and Foster Care components are federally mandated.

CSA	14,122,564	11,099,915	16,668,561	10,516,637
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SPECIAL MAGISTRATE

Provide assistance to federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States.

HIDTA 2020	127,828	167,793	–	–
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STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT

Support from Comcast and Verizon for the use of the public access cable channels.

Public, Educational, & Governmental Channel	–	–	150,000	150,000
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**RICHMOND PUBLIC
SCHOOLS**

RICHMOND PUBLIC SCHOOLS

Contained in this section is the budget for Richmond Public Schools, as approved by the School Board. It consists of the General Fund Operating Budget Revenues, Revenue Fund Summary for All Funds, Expenditures by Object Group for General Fund, Expenditures by Group for All Funds, General Fund Expenditures by Object Category, etc. The City of Richmond's FY 2024 Proposed Annual Fiscal Plan recommends a General Fund appropriation of \$221,460,106 to Richmond Public Schools.

For more information on the Richmond Public Schools Board Approved Budget for FY 2023-2024, please visit <https://www.rvaschools.net>.

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February 24, 2023

Honorable Mayor Levar Stoney
City of Richmond
900 East Broad Street, Suite 201
Richmond, Virginia 23219

Dear Mayor Stoney:

Thank you again for your continued investment in Richmond Public Schools (RPS).

On behalf of the Richmond City School Board, it is my pleasure to submit our FY24 budget and spending plan. This budget is the culmination of months of organizational assessment, long range planning and public input. The School Board's approved budget for FY24 is reflected below:

General Fund Budget	390,241,081.00
Special Revenue Budget	134,817,402.00
Capital Improvement Fund Budget - FY24	9,531,000.00

Highlights of the financial plan include increased funding to support:

- Collective bargaining for the following units: Teacher Contract, Instructional Assistants, School Nutrition Services and Care & Safety
- A 1.17% "step" for all staff on a decompressed salary scale
- Decompression of the salary schedule for Office Associates
- Additional support for Student Wellness and English Learners
- "Saving" key positions currently funded by the American Rescue Plan, such as bus drivers and nurses

The School Board is ready to work with your administration and the City Council to clarify any items in the budget.

Sincerely,

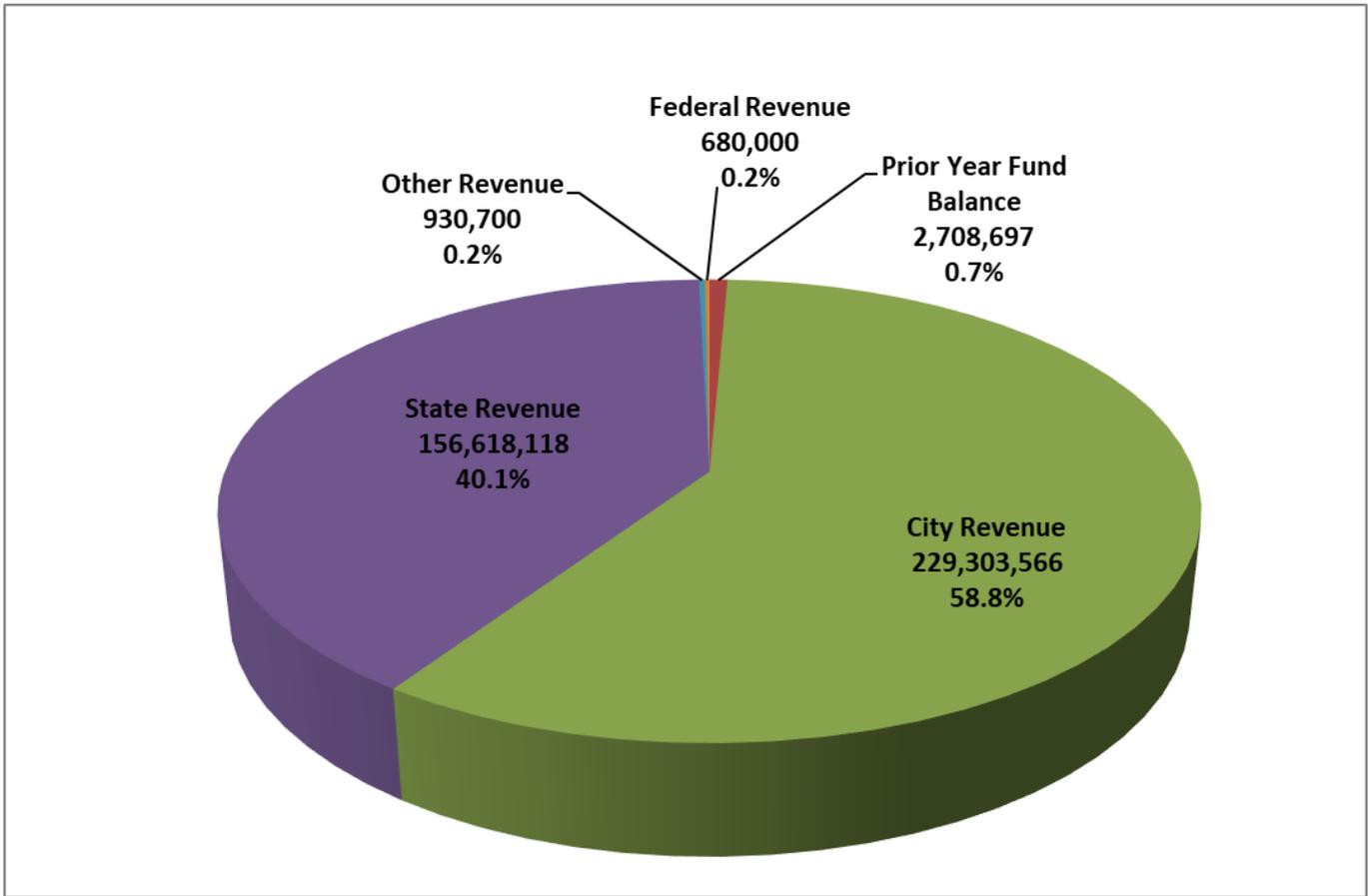
Ms. Stephanie Rizzi, Chair
5th District

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RICHMOND PUBLIC SCHOOLS
2023-24 BUDGET REPORT
GENERAL FUND OPERATING BUDGET REVENUE

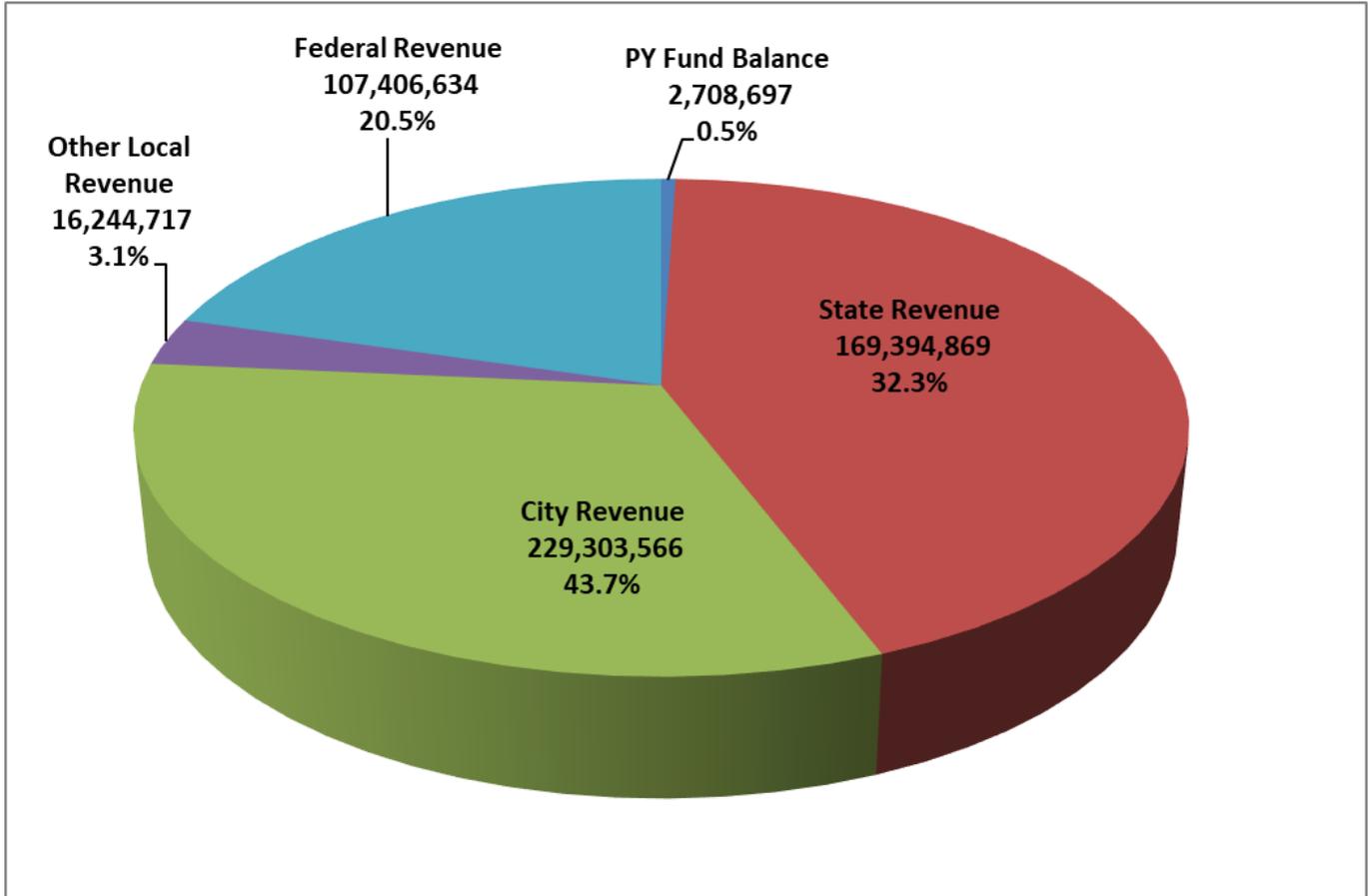
SOURCE	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ Change	% Change
Prior Year Fund Balance	\$1,834,471	\$1,834,471	\$685,884	\$2,708,697	\$2,022,813	294.9%
City Revenue	\$185,307,625	\$185,307,625	\$200,307,625	\$229,303,566	\$28,995,941	14.5%
State Revenue	\$149,725,892	\$158,989,325	\$150,626,998	\$156,618,118	\$5,991,120	4.0%
Other Revenue	\$1,148,724	\$673,900	\$1,924,400	\$930,700	\$-993,700	-51.6%
Federal Revenue	\$559,736	\$660,000	\$660,000	\$680,000	\$20,000	3.0%
Total Revenue	\$338,576,448	\$347,465,321	\$354,204,907	\$390,241,081	\$36,036,174	10.2%



RICHMOND PUBLIC SCHOOLS

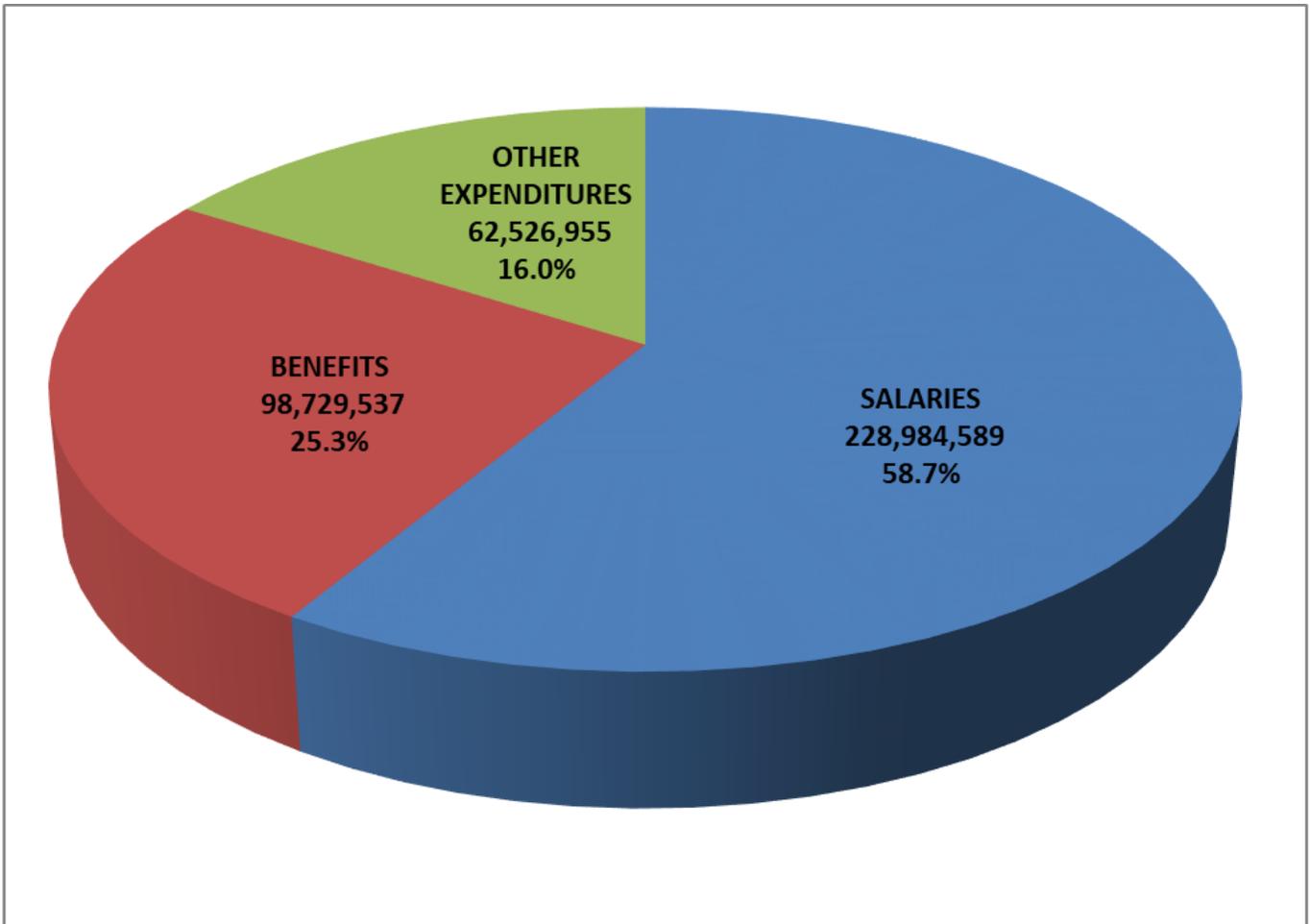
RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET REPORT REVENUE SUMMARY - ALL FUNDS

SOURCE	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
PY Fund Balance	\$19,063,732	\$1,834,471	\$685,884	\$2,708,697	\$2,022,813	294.9%
City Revenue	\$185,307,625	\$185,307,625	\$200,307,625	\$229,303,566	\$28,995,941	14.5%
State Revenue	\$164,742,562	\$171,036,293	\$167,237,743	\$169,394,869	\$2,157,126	1.3%
Other Local Revenue	\$17,343,761	\$14,497,256	\$16,704,229	\$16,244,717	\$-459,512	-2.8%
Federal Revenue	\$123,962,654	\$107,821,753	\$170,360,185	\$107,406,634	\$-62,953,551	-37.0%
TOTAL	\$510,420,334	\$480,497,398	\$555,295,666	\$525,058,483	\$(30,237,183)	-5.4%



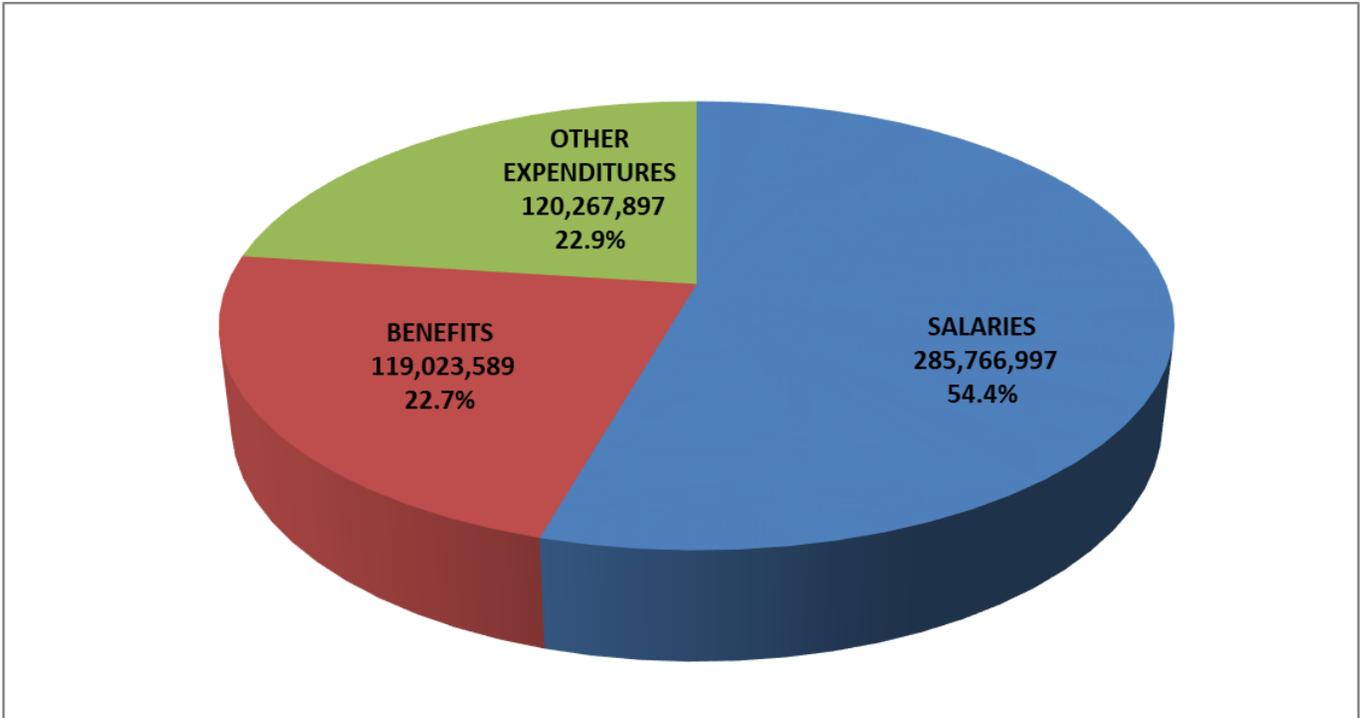
RICHMOND PUBLIC SCHOOLS
2023-24 BUDGET
EXPENDITURES BY OBJECT GROUP - GENERAL FUND

OBJECT GROUP	FTE FY 2024	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
SALARIES	3,480.5	\$189,744,304	\$198,947,173	\$206,265,656	\$228,984,589	\$22,718,933	11.0%
BENEFITS		\$82,389,138	\$89,845,835	\$91,846,518	\$98,729,537	\$6,883,019	7.5%
OTHER EXPENDITURES		\$64,021,055	\$58,672,313	\$56,092,733	\$62,526,955	\$6,434,222	11.5%
TOTAL	3,480.5	\$336,154,497	\$347,465,321	\$354,204,907	\$390,241,081	\$36,036,174	10.2%



RICHMOND PUBLIC SCHOOLS
2023-24 BUDGET
EXPENDITURES BY OBJECT GROUP - ALL FUNDS

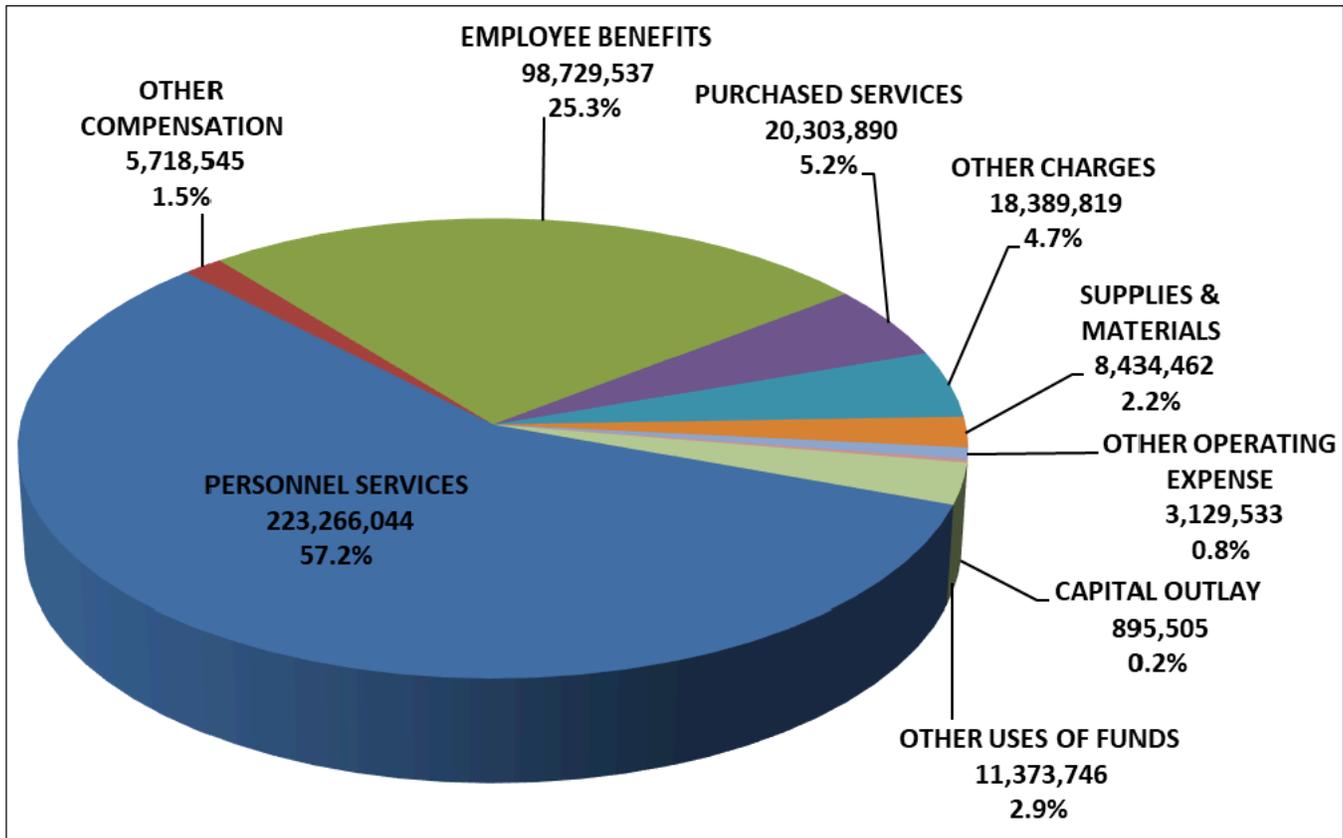
OBJECT GROUP	FTE FY 2024	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
SALARIES	4,290.9	\$248,370,433	\$244,249,274	\$289,150,505	\$285,766,997	\$-3,383,508	-1.2%
BENEFITS		\$101,629,435	\$107,566,291	\$118,953,569	\$119,023,589	\$70,020	0.1%
OTHER EXPENDITURES		\$139,630,354	\$128,681,833	\$147,191,592	\$120,267,897	\$-26,923,695	-18.3%
TOTAL	4,290.9	\$489,630,222	\$480,497,398	\$555,295,666	\$525,058,483	\$(30,237,183)	-5.4%



RICHMOND PUBLIC SCHOOLS

RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET GENERAL FUND EXPENDITURES BY OBJECT CATEGORY

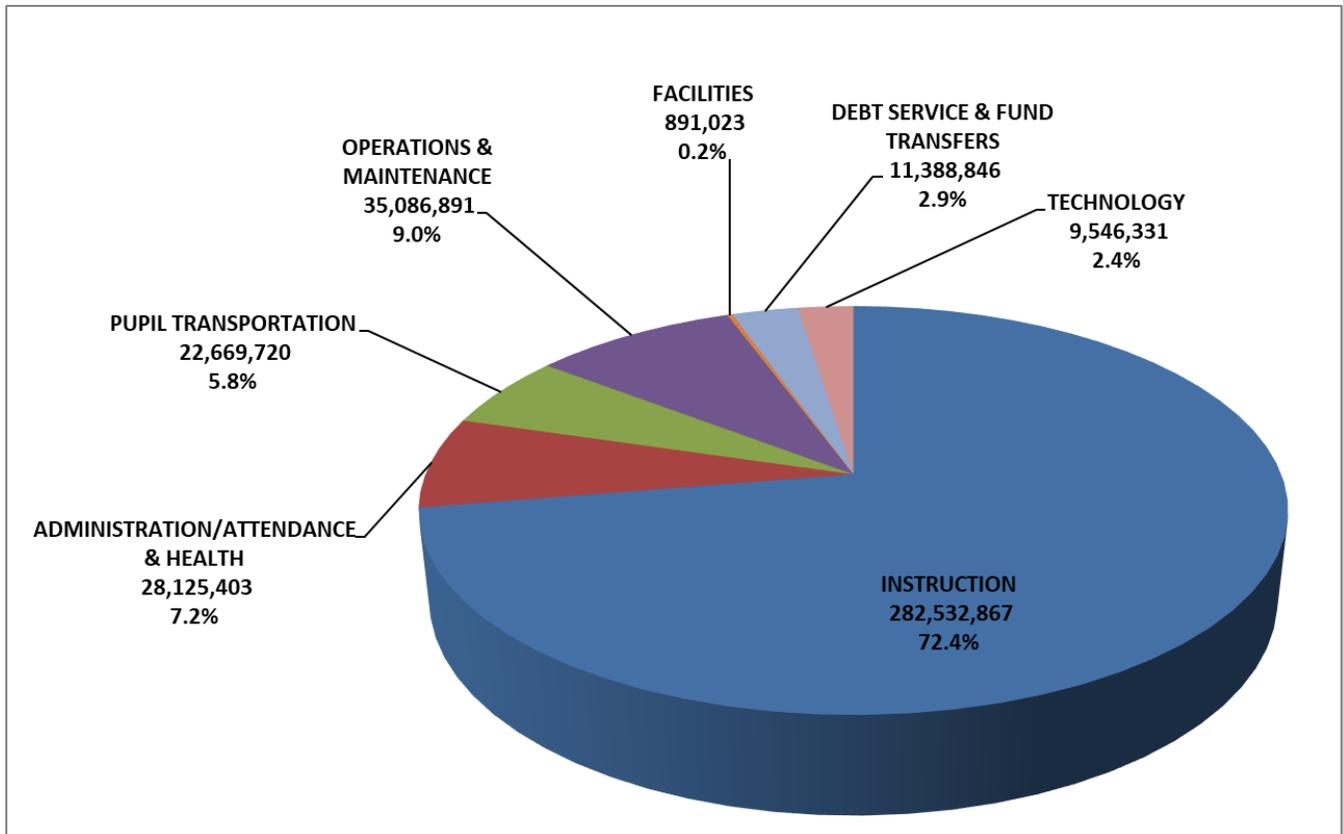
OBJECT CATEGORY	FTE FY 2024	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
PERSONNEL SERVICES	3,480.5	\$179,258,913	\$192,830,950	\$200,991,236	\$223,266,044	\$22,274,808	11.1%
OTHER COMPENSATION		\$10,485,391	\$6,116,223	\$5,274,420	\$5,718,545	\$444,125	8.4%
EMPLOYEE BENEFITS		\$82,389,138	\$89,845,835	\$91,846,518	\$98,729,537	\$6,883,019	7.5%
PURCHASED SERVICES		\$20,841,772	\$22,500,050	\$19,808,908	\$20,303,890	\$494,982	2.5%
OTHER CHARGES		\$18,334,049	\$16,992,429	\$17,518,681	\$18,389,819	\$871,138	5.0%
SUPPLIES & MATERIALS		\$10,044,725	\$8,628,777	\$8,020,207	\$8,434,462	\$414,255	5.2%
OTHER OPERATING EXPENSE		\$3,184,211	\$3,600,973	\$3,276,573	\$3,129,533	\$-147,040	-4.5%
CAPITAL OUTLAY		\$1,891,239	\$1,076,600	\$748,905	\$895,505	\$146,600	19.6%
OTHER USES OF FUNDS		\$9,725,059	\$5,873,484	\$6,719,459	\$11,373,746	\$4,654,287	69.3%
TOTAL	3,480.5	\$336,154,497	\$347,465,321	\$354,204,907	\$390,241,081	\$36,036,174	10.2%



RICHMOND PUBLIC SCHOOLS

RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET FUNCTION SUMMARY - GENERAL FUND

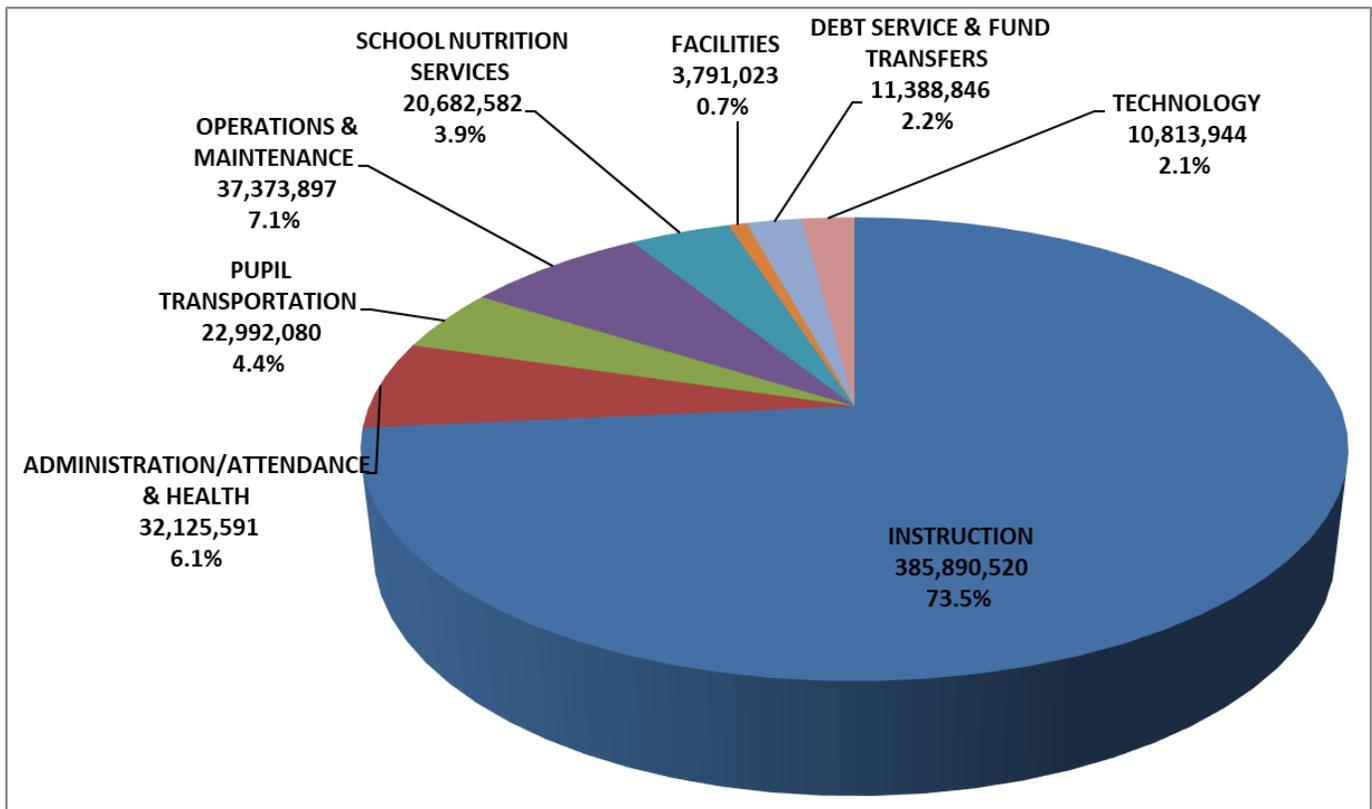
FUNCTION GROUP	FTE FY 2024	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
INSTRUCTION	2,673.0	\$238,777,629	\$255,446,496	\$257,156,224	\$282,532,867	\$25,376,643	9.9%
ADMINISTRATION, ATTENDANCE & HEALTH	223.0	\$23,780,838	\$24,337,051	\$26,230,202	\$28,125,403	\$1,895,201	7.2%
PUPIL TRANSPORTATION	231.0	\$19,527,123	\$18,315,078	\$19,540,399	\$22,669,720	\$3,129,321	16.0%
OPERATIONS & MAINTENANCE	308.0	\$32,414,426	\$31,490,877	\$32,761,664	\$35,086,891	\$2,325,227	7.1%
SCHOOL NUTRITION SERVICES	0.0	\$32,749	\$0	\$0	\$0	\$0	0.0%
FACILITIES	6.0	\$713,361	\$629,513	\$838,775	\$891,023	\$52,248	6.2%
DEBT SERVICE & FUND TRANSFERS	0.0	\$10,185,309	\$7,068,114	\$7,914,089	\$11,388,846	\$3,474,757	43.9%
TECHNOLOGY	39.5	\$10,723,062	\$10,178,192	\$9,763,554	\$9,546,331	\$-217,223	-2.2%
TOTAL	3,480.5	\$336,154,497	\$347,465,321	\$354,204,907	\$390,241,081	\$36,036,174	10.2%



RICHMOND PUBLIC SCHOOLS

RICHMOND PUBLIC SCHOOLS 2023-24 BUDGET FUNCTION SUMMARY-ALL FUNDS

FUNCTION GROUP	FTE FY 2024	ACTUAL FY 2022	BUDGET FY 2022	BUDGET FY 2023	BUDGET FY 2024	\$ CHANGE	% CHANGE
INSTRUCTION	3,296.9	\$346,109,673	\$342,043,049	\$398,176,174	\$385,890,520	\$-12,285,654	-3.1%
ADMINISTRATION, ATTENDANCE & HEALTH	247.0	\$28,348,062	\$28,488,425	\$34,155,867	\$32,125,591	\$-2,030,276	-5.9%
PUPIL TRANSPORTATION	241.0	\$23,912,852	\$19,789,273	\$20,135,299	\$22,992,080	\$2,856,781	14.2%
OPERATIONS & MAINTENANCE	321.0	\$37,242,546	\$42,907,792	\$40,788,969	\$37,373,897	\$-3,415,072	-8.4%
SCHOOL NUTRITION SERVICES	139.0	\$18,888,731	\$19,436,538	\$20,077,104	\$20,682,582	\$605,478	3.0%
FACILITIES	6.0	\$4,675,563	\$629,513	\$8,738,775	\$3,791,023	\$-4,947,752	-56.6%
DEBT SERVICE & FUND TRANSFERS	-	\$10,185,309	\$7,068,114	\$7,914,089	\$11,388,846	\$3,474,757	43.9%
TECHNOLOGY	40.0	\$20,267,477	\$20,134,694	\$25,309,389	\$10,813,944	\$-14,495,445	-57.3%
TOTAL	4,290.9	\$489,630,213	\$480,497,398	\$555,295,666	\$525,058,483	\$(30,237,183)	-5.4%



PERSONNEL COMPLEMENT

PERSONNEL COMPLEMENT

GENERAL FUND SUMMARY BY AGENCY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
13th District Court Services Unit	1.00	1.00	1.00	1.00
Animal Care and Control	25.00	25.00	20.50	22.63
Budget and Strategic Planning	13.00	13.00	15.00	17.00
Chief Administrative Offices	10.00	10.00	4.00	10.00
Citizen Service and Response	20.00	28.00	20.00	22.00
City Assessor	37.00	37.00	37.00	37.00
City Attorney	30.76	30.76	30.76	37.76
City Auditor	13.00	13.00	12.00	12.00
City Clerk	8.00	8.00	7.00	7.00
City Council	18.00	18.00	18.00	18.00
City Treasurer	2.00	2.00	2.00	2.00
Council Chief of Staff	11.00	11.00	11.00	11.00
Department of Emergency Communications	46.00	46.00	36.00	44.00
Economic Development	18.00	18.00	17.00	15.00
Finance	113.00	113.00	97.00	112.00
Fire and Emergency Services	437.00	438.00	421.00	434.00
General Registrar	16.96	16.96	15.30	19.64
Housing and Community Development	5.25	8.42	9.47	8.62
Human Resources	53.50	50.50	39.50	48.00
Human Services	13.00	16.00	17.00	19.00
Inspector General	4.00	4.00	7.00	7.00
Judiciary - Adult Drug Court	7.00	7.00	7.00	7.00
Judiciary - Commonwealth Attorney	63.00	63.00	64.00	65.00
Judiciary - Circuit Court	54.00	54.00	51.00	53.50
Justice Services	132.00	132.00	108.00	110.50
Juvenile and Domestic Relations Court	1.00	1.00	1.00	1.00
Library	87.50	87.50	67.50	72.50
Mayor's Office	9.00	9.00	10.00	11.00
Minority Business Development	10.00	9.00	6.00	6.00
Office of Community Wealth Building	20.00	20.00	35.00	36.00
Office of Intergovernmental Affairs	–	–	–	1.00
Office of Strategic Communications & Civic Engagement	–	–	6.00	23.00
Office of Sustainability	–	–	4.00	6.00
Parks, Recreation, and Community Facilities	202.23	201.48	165.68	182.20
Planning and Development Review	121.50	123.50	122.88	131.88
Police	881.50	881.50	823.50	830.50
Press Secretary	6.00	–	–	–
Procurement Services	17.00	17.00	15.00	24.00
Public Works	241.15	238.60	151.33	190.43
Sheriff and Jail	464.00	464.00	369.53	383.06
Social Services	481.30	481.30	320.30	345.30
Total General Fund	3,693.65	3,697.52	3,165.25	3,384.52

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PERSONNEL COMPLEMENT

SUMMARY BY FUND AND AGENCY

CAPITAL IMPROVEMENT BY AGENCY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Parks, Recreation, & Community Facilities	2.50	3.50	3.50	—
Public Works	11.00	9.55	5.50	—
Total Capital Budget Fund	13.50	13.05	9.00	—
ENTERPRISE FUND BY AGENCY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Parks & Recreation - Cemeteries	25.00	25.00	17.00	16.00
Department of Public Utilities*	769.75	772.04	593.04	702.55
Public Works - Parking Management	12.00	12.00	11.00	12.00
Total Enterprise Fund	806.75	809.04	621.04	730.55
INTERNAL SERVICES FUND BY AGENCY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Public Works - Fleet Management	55.00	55.00	50.00	51.00
Risk Management	4.00	4.00	4.00	4.00
Department of Information Technology	93.60	95.00	83.00	90.00
Department of Emergency Communications - Radio Shop	6.00	5.00	6.20	7.00
Total Internal Services Fund	158.60	159.00	143.20	152.00
SPECIAL FUND BY AGENCY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
City Attorney	4.50	4.50	4.50	4.50
Department of Emergency Communications	73.00	74.00	68.95	67.00
Housing & Community Development	11.75	9.58	9.53	9.38
Judiciary - Adult Drug Court	1.00	1.00	1.00	1.00
Judiciary - Commonwealth Attorney	11.80	11.80	11.80	11.00
Justice Services	23.50	23.50	24.00	24.00
Office of Community Wealth Building	14.00	14.00	5.00	—
Parks, Recreation, & Community Facilities	1.70	2.95	2.25	2.00
Planning & Development Review	2.50	0.50	0.12	0.12
Public Works	229.85	238.05	165.32	208.57
Richmond Police Department	—	—	—	1.00
Richmond Public Library	1.00	1.00	1.00	1.00
Richmond Retirement System	11.75	11.75	11.75	11.75
Sheriff and Jail	2.00	2.00	1.00	3.00
Social Services	7.00	7.00	7.00	7.00
Total Special Fund	395.35	401.63	313.22	351.32

*Total staffing for the Department of Public Utilities includes positions staffed, but not funded, within the Department of Procurement Services and City Attorney's Office.

PERSONNEL COMPLEMENT

SUMMARY BY FUND AND AGENCY (CONTINUED)

OTHER FUNDS SUMMARY	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Proposed
Capital Improvement Funds	13.50	13.05	9.00	—
Enterprise Funds	37.00	37.00	28.00	28.00
Enterprise Funds - Public Utilities	769.75	772.04	593.04	730.55
Internal Service Funds	158.60	159.00	143.20	152.00
Special Funds	395.35	401.63	313.22	351.32
Total Other Funds	1,374.20	1,382.72	1,086.46	1,261.87
Total All Positions Except Schools	5,067.85	5,080.24	4,251.71	4,646.39
Total School Board	3,478.00	3,418.80	3,459.90	3,480.50
Total All Positions - All Funds	8,545.85	8,499.04	7,711.61	8,126.89

APPENDICES & GLOSSARY

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
60000	Full-Time Permanent	\$141,938,120	\$142,144,091	\$197,588,193	\$233,299,533	\$35,711,341	18.07%
60001	Overtime Permanent	9,665,002	8,414,308	6,817,096	6,817,096	-	0.00%
60002	Holiday Pay Permanent	7,076,386	7,025,799	-	-	-	0.00%
60003	Shift Other Differential Perm	643,516	588,255	662,239	662,239	-	0.00%
60004	Vacation Pay Permanent	11,508,253	13,244,499	-	-	-	0.00%
60005	Sick Leave Permanent	6,948,822	6,701,737	-	-	-	0.00%
60006	Compensatory Leave Perm	846,392	965,975	-	-	-	0.00%
60007	Military Leave Permanent	271,886	196,984	-	-	-	0.00%
60008	Civil Leave Permanent	9,839	7,588	-	-	-	0.00%
60009	Death Leave Permanent	276,498	284,745	-	-	-	0.00%
60010	Fire Flsa Overtime	1,691,308	1,616,789	965,951	965,951	-	0.00%
60013	Earned HOL Pay-Permanent	603	1,126	-	-	-	0.00%
60014	FMLA Paid Parental Maternity	83,496	132,150	-	-	-	0.00%
60015	FMLA Paid Parental Adopt/Foster Care	12,262	11,344	-	-	-	0.00%
60016	FMLA Paid Parental Bonding	357,024	340,417	-	-	-	0.00%
60017	FMLA Paid Parental Sick Parent	188,787	203,024	-	-	-	0.00%
61000	Part Time Salaries	1,744,694	1,870,131	2,192,905	2,519,188	326,283	14.88%
61001	Overtime Part Time	58,046	40,535	30,000	30,000	-	0.00%
61002	Holiday Pay Part Time	65,249	84,984	-	-	-	0.00%
61004	Vacation Pay Part Time	60,675	90,054	-	-	-	0.00%
61005	Sick Leave Personal Part Time	34,926	47,882	-	-	-	0.00%
61011	Civil Leave Part Time	-	177	-	-	-	0.00%
61012	Death Leave Perm Part-Time	2,061	1,971	-	-	-	0.00%
62000	Temporary Employee	1,373,504	1,171,929	1,946,176	1,961,176	15,000	0.77%
62001	Overtime Temp	41,899	32,460	6,650	6,650	-	0.00%
62002	Holiday Pay Temporary	58,921	54,622	-	-	-	0.00%
62005	Sick Leave Temporary	18,620	8,234	-	-	-	0.00%
62006	Compensatory Leave-Hrly Temp	-	216	-	-	-	0.00%
62011	Civil Leave Temp	128	-	-	-	-	0.00%
62012	Funeral Leave Temp Employee	1,860	-	-	-	-	0.00%
63000	Fica	11,706,932	11,845,503	12,407,753	14,577,107	2,169,354	17.48%
63001	Retirement Contribution Rsr	43,657,060	43,619,120	48,417,919	53,744,178	5,326,258	11.00%
63002	Medcare Fica	2,747,248	2,783,833	2,903,606	3,409,236	505,630	17.41%
63003	Group Life Insurance	1,114,531	1,092,909	1,286,464	1,511,017	224,554	17.46%
63004	Constitutional Off Vsrs Ret	3,281,257	3,248,904	3,738,749	4,398,621	659,872	17.65%
63006	Health Care Active Employees	28,392,922	27,582,894	31,570,309	32,175,527	605,217	1.92%
63007	Health Care Retired Employees	3,148,071	1,545,404	2,300,000	1,000,000	(1,300,000)	-56.52%
63008	State Unemployment Insurance (SUI)	281,355	163,195	-	-	-	0.00%
63011	Health Savings Account (HSA) Expense-Employer	294,484	273,074	-	-	-	0.00%
64100	Housing Allowance	19,300	5,900	-	-	-	0.00%
64101	Clothing Allowance	37,989	33,689	36,266	36,266	-	0.00%
64102	Police Operational Differentia	267,780	247,599	270,810	270,810	-	0.00%
64103	Educncvtv #81	78,761	64,555	90,000	90,000	-	0.00%
64104	Education Pay	15,142	31,490	-	-	-	0.00%
64105	Bonus Pay	4,045,500	9,877,071	-	-	-	0.00%
64108	Prevention Pay	4,122,416	-	-	-	-	0.00%
64109	Sworn Court Ot	6,009,204	7,459,752	510,000	510,000	-	0.00%
64110	VRIP Incentive Payments	22,000	-	-	-	-	0.00%
66015	Public Safety - Lump Sum Payout	-	-	17,400,000	5,658,533	(11,741,467)	-67.48%
69002	OPEB Expense	6,030,000	1,400,000	-	-	-	0.00%
70000	Contractual Services	-	-	10,000	10,000	-	0.00%

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
70003	Internal Printing & Duplicatng	-	-	-	10,000	10,000	0.00%
70100	Professional Services	298,020	648,550	189,683	189,683	-	0.00%
70111	Auditing Services-External	259,747	270,000	378,800	378,800	-	0.00%
70112	Financial&Invest Mgt Svcs	200,400	194,000	623,474	623,474	-	0.00%
70121	Architectural And Engineering Services	23,960	17,697	-	-	-	0.00%
70122	Inspection Services	1,043	11,231	500	500	-	0.00%
70123	Contractor Construction Sevices	28,463	48,115	75,000	75,000	-	0.00%
70124	Professional Painting Services	6,895	2,480	2,000	2,000	-	0.00%
70125	Environmental Services	31,812	64,574	35,000	154,765	119,765	342.19%
70130	ADVERTISING/PUBLICITY/PUBLIC RELATION SERVICES	-	-	-	50,000	50,000	0.00%
70131	Public Information & Public Relations Services	333,849	485,968	601,577	653,761	52,184	8.67%
70132	Media Services (Advertising)	79,155	165,034	116,090	141,090	25,000	21.54%
70133	Photographic Services	283	6,524	8,000	8,000	-	0.00%
70141	Laboratory and X-Ray Services	4,035	3,930	10,675	10,675	-	0.00%
70151	Information & Research Services	109,976	205,936	257,574	257,574	-	0.00%
70152	Attorney/Legal Services	103,965	865,116	1,285,211	1,285,211	-	0.00%
70153	Mediation Services (Court)	18,873	(33,372)	20,984	20,984	-	0.00%
70161	Management Services	6,208,417	10,310,518	10,144,075	22,101,853	11,957,778	117.88%
70162	Bd Of Review R E Assessment	16,122	15,560	18,000	18,000	-	0.00%
70163	Education & Training Services	843,244	154,385	19,800	22,800	3,000	15.15%
70164	Recreational Professional Services	151,314	193,657	119,395	119,395	-	0.00%
70165	Electric Service	-	-	-	24,000	24,000	0.00%
70211	Building Repair And Maint Services	838,065	1,004,088	1,836,782	1,836,782	-	0.00%
70212	Cleaning/Janitorial Services	5,944,274	3,725,924	2,799,221	3,299,221	500,000	17.86%
70213	Grounds Services	34,812	48,367	45,000	45,000	-	0.00%
70214	Electrical Repair and Maint Services	1,771,414	1,631,673	1,875,000	1,875,000	-	0.00%
70215	Equipment Repair and Maint Services	3,485,136	2,667,850	3,769,433	4,949,263	1,179,830	31.30%
70216	Pest Control Services	63,013	49,287	115,816	115,816	-	0.00%
70217	Mechanical Repair And Maint Services	698,060	721,961	567,000	567,000	-	0.00%
70218	Vehicle Repair And Maint Services	4,933,556	5,318,445	6,156,601	6,155,944	(657)	-0.01%
70219	Landfill Services	104,218	7,079	25,000	25,000	-	0.00%
70228	Employee Tuition Reimbursement	-	-	-	650,000	650,000	0.00%
70236	Burial	31,325	33,375	40,000	40,000	-	0.00%
70310	PRINTING AND BINDING SERVICES	-	-	-	10,000	10,000	0.00%
70311	Printing & Binding-External	342,663	226,427	430,127	440,127	10,000	2.32%
70411	Moving and Relocation Services	55,140	325,642	82,100	82,100	-	0.00%
70412	Transportation Services	8,404,336	8,455,891	9,082,101	9,298,885	216,784	2.39%
70413	Mileage	11,037	11,506	294,484	43,984	(250,500)	-85.06%
70414	Meals and Per Diem	47,101	25,901	11,280	11,280	-	0.00%
70415	Lodging	606	37,733	10,710	10,710	-	0.00%
70416	Employee Parking Subsidy	377,550	370,977	409,123	766,478	357,355	87.35%
70511	Equipment Rental	308,899	486,980	333,052	333,052	-	0.00%
70512	Property Rental Agreements	2,217,610	169,439	2,480,432	2,480,432	-	0.00%
70513	Residential Property Rental	407,374	(75)	7,800	7,800	-	0.00%
70551	Security/Monitoring Services	1,932,384	2,319,629	2,647,059	2,732,159	85,100	3.21%
70552	Contract And Temporary Personnel Services	6,018,594	7,658,308	4,612,475	6,412,475	1,800,000	39.02%
70553	Food & Drink Services	222,610	204,997	51,317	79,317	28,000	54.56%
70554	Laundry & Dry Cleaning Services	770	292	1,300	1,300	-	0.00%
70555	Other Services	3,150,144	43,944	33,500	33,500	-	0.00%
70557	Testing Services	426,693	-	-	-	-	0.00%
70558	Jury Fees	43,718	69,760	77,330	77,330	-	0.00%

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
70559	Election Services	470,498	381,809	375,170	575,170	200,000	53.31%
70560	False Alarm Charges	40,301	23,544	55,000	55,000	-	0.00%
70561	Spay/Neuter Charges	72,541	-	110,000	110,000	-	0.00%
71011	Uniforms & Safety Supplies-Employee	1,864,161	1,010,293	1,048,762	1,047,762	(1,000)	-0.10%
71012	Office Supplies And Stationary	538,832	584,434	530,325	539,825	9,500	1.79%
71013	Badges And Name Plates	28,274	18,903	18,900	18,900	-	0.00%
71014	Employee Appreciation Events And Awards	24,047	57,107	83,327	83,327	-	0.00%
71015	Office/Building Decor	96,236	24,753	2,500	2,500	-	0.00%
71016	Advertising & Publicity Supplies	49,780	103,958	60,068	60,875	807	1.34%
71017	Photographic Supplies	7,569	4,495	7,259	7,259	-	0.00%
71111	Agric And Botanical Supplies	26,872	121,003	17,825	17,825	-	0.00%
71112	Forage Supplies For Animals	41,218	67,580	53,718	53,718	-	0.00%
71113	Animal Supplies (Other Than Food)	7,709	13,011	5,000	5,000	-	0.00%
71122	Maps	628	-	248	248	-	0.00%
71131	Janitorial Supplies	491,301	700,603	615,816	540,816	(75,000)	-12.18%
71132	Vehicle Cleaning Supplies	10,536	13,107	22,100	22,100	-	0.00%
71141	Books & Reference Materials	700,527	778,792	1,116,730	1,158,095	41,365	3.70%
71142	Multimedia Products	12,878	1,130	8,756	8,756	-	0.00%
71143	Educational Supplies	16,150	9,060	378,910	378,910	-	0.00%
71144	Recreational Supplies	325,691	566,924	594,867	594,867	-	0.00%
71151	Electrical Supplies	55,997	70,811	84,900	84,900	-	0.00%
71161	Air Conditioning Supplies	144,433	118,534	125,000	125,000	-	0.00%
71162	Heating Supplies	70,541	79,583	87,000	87,000	-	0.00%
71163	Cable	216	1,870	2,366	2,366	-	0.00%
71164	Industrial and Shop Supplies	118,284	167,990	100,248	100,248	-	0.00%
71166	Mechanical Supplies	2,898	7,789	250	250	-	0.00%
71167	Plumbing Supplies	52,092	39,442	121,000	121,000	-	0.00%
71168	Pipe	2,894	203	2,076	2,076	-	0.00%
71171	Medical And Laboratory Supp	1,122,094	923,820	1,336,389	1,236,389	(100,000)	-7.48%
71181	Bulk Chemicals	85,709	107,345	68,427	68,427	-	0.00%
71182	Lumber	19,594	18,730	45,962	45,962	-	0.00%
71183	Paint & Paint Supplies	30,753	52,649	20,481	20,481	-	0.00%
71184	Floor Covering	29,276	33,768	32,000	32,000	-	0.00%
72102	Share Of Retirement Costs	-	-	684,232	-	(684,232)	-100.00%
72103	Special Reserve Account	-	-	335,000	-	(335,000)	-100.00%
72104	Tax Relief - Elderly	3,476,351	3,972,473	4,561,518	4,700,000	138,482	3.04%
72105	Council Budget	90,944	91,565	109,593	289,593	180,000	164.24%
72111	Courier Service	21,640	22,376	25,750	25,750	-	0.00%
72112	Express Delivery Services	12,362	14,781	9,125	9,125	-	0.00%
72113	Postal Services	225,636	268,267	481,137	481,137	-	0.00%
72114	Freight	102	-	-	-	-	0.00%
72115	Telecommunications Service	2,378,542	410,818	756,139	756,139	-	0.00%
72120	EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS	-	-	2,523	2,523	-	0.00%
72121	Conference /Conventions	35,116	181,141	389,938	410,513	20,575	5.28%
72122	Magazine/Newspaper Subscript	31,005	47,250	39,488	39,488	-	0.00%
72123	Membership Dues	278,043	280,182	313,159	363,659	50,500	16.13%
72124	Employee Training	231,875	454,096	1,261,153	1,311,211	50,058	3.97%
72131	Software	1,156,954	858,046	1,192,988	1,155,988	(37,000)	-3.10%
72132	Computer Accessories	14,056	21,242	18,205	18,205	-	0.00%
72133	IT Hardware	-	5,381	-	-	-	0.00%
72141	Charge-Offs and Collection Of Charge-Offs	-	-	1,000	1,000	-	0.00%

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
72143	Bad Debt Expense (Annual Accrual)	-	4,011,918	-	-	-	0.00%
72151	Appliances	690	5,802	3,116	3,116	-	0.00%
72152	Vehicle Equipment & Supply (Less Than \$5K)	1,860	42,124	500	500	-	0.00%
72153	Equipment (Less Than \$5,000)	1,694,000	1,916,444	1,550,871	1,556,871	6,000	0.39%
72154	Small Tools	18,809	14,603	22,220	22,220	-	0.00%
72161	Software License	250,448	98,907	412,501	1,214,501	802,000	194.42%
72162	License & Permits (Other Than Software)	54,734	89,440	44,407	23,990	(20,417)	-45.98%
72163	Software Service Agreements	5,218	2,164	-	-	-	0.00%
72171	Electric Service	5,294,910	3,675,061	3,865,109	3,865,109	-	0.00%
72172	Water & Sewer	1,418,078	1,456,031	1,666,251	1,666,251	-	0.00%
72173	Natural Gas	912,760	1,061,845	945,841	945,841	-	0.00%
72174	Oil	5,881	4,939	1,500	1,500	-	0.00%
72175	Refuse & Recycling Expenses	8,960,680	6,268,855	7,458,831	7,458,831	-	0.00%
73101	Discounts Taken	715	-	-	-	-	0.00%
73104	Bank Fees	391,990	386,631	585,953	586,164	211	0.04%
73105	Indirect City Costs	-	-	10,000	10,000	-	0.00%
73106	Recreation and Entertainment Expenses	7,210	56,211	12,000	12,000	-	0.00%
73108	Warranty Fees	-	56,000	54,005	54,005	-	0.00%
73109	Business Dev. Assistance	6,453,051	1,414,178	904,115	902,401	(1,714)	-0.19%
73111	Miscellaneous Operating Expenses	-	91,370	31,300	31,300	-	0.00%
76104	Utility Operating Supplies	32	-	-	-	-	0.00%
76120	Paving	-	9,875	-	-	-	0.00%
76211	Highway/Road Supplies	13,165	12,130	11,000	261,000	250,000	2272.73%
76212	Street/Highway Markers	7,263	5,679	3,860	3,860	-	0.00%
76231	Roofing Materials	56,938	72,167	20,000	20,000	-	0.00%
76241	Refuse & Recycling Collection Splys	165,776	546,225	70,285	70,285	-	0.00%
76252	Glass Products & Supply	5,834	3,184	-	-	-	0.00%
76301	ADC FC FH Maint & Care	310,430	314,871	540,338	540,338	-	0.00%
76302	ADC FC Instit Main Care	2,209,928	962,120	3,500,000	3,500,000	-	0.00%
76306	Education and Training	721,961	434,927	535,125	522,510	(12,615)	-2.36%
76307	Emergency Assistance	10,695	3,052	3,500	3,500	-	0.00%
76308	Emergency Prevention	180,424	227,276	243,988	243,988	-	0.00%
76309	Emergency Shelter	-	-	78,175	78,175	-	0.00%
76311	Emp.Ser.Prog.-Gr-Pur.Ser	-	1,874	-	-	-	0.00%
76312	Foster Care FH S L Maint Care	(10)	-	-	-	-	0.00%
76313	Grants To Civic Serv Cult	6,585,099	6,568,524	9,946,902	17,271,502	7,324,600	73.64%
76314	Gr-Maintenance	5,802	7,302	39,090	39,090	-	0.00%
76315	Home Based Services	257,330	205,751	300,000	300,000	-	0.00%
76317	Housing	1,679	1,180	53,000	78,000	25,000	47.17%
76318	Opt Grants Aged Blind Disable	1,666,953	1,718,697	2,017,100	2,017,100	-	0.00%
76319	Protective Services	16,578	6,697	32,800	32,800	-	0.00%
76320	Public Services	6,211,848	407,242	-	-	-	0.00%
76321	Administrative Plan/Mgt Costs	568	-	-	-	-	0.00%
76323	Special Needs Adoption	612,752	612,141	1,515,628	1,515,628	-	0.00%
76324	Special Needs Adoption Iv-E	5,886,589	5,809,854	6,300,000	6,300,000	-	0.00%
76325	Storage	53,905	43,524	41,456	41,456	-	0.00%
76326	Supplement To Aid To Aged	846,734	938,998	675,000	675,000	-	0.00%
76327	Supplement To Aid To Blind	7,687	-	10,000	10,000	-	0.00%
76329	Trav Rel To And For Wel Client	14,035	6,420	39,056	35,000	(4,056)	-10.39%
76330	Welfare Grants	-	(1,337)	15,000	15,000	-	0.00%
76331	Non-Mandated Local Services	15,063	88,372	228,505	228,505	-	0.00%

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
76335	Workforce Training	3,335	56,766	629,373	581,988	(47,385)	-7.53%
76336	Foster Care Independent Living	614,082	543,644	625,000	625,000	-	0.00%
76406	Rehabilitation	-	-	300,000	-	(300,000)	-100.00%
76408	Public Facilities & Improvemnt	-	3,072	-	-	-	0.00%
76410	Program Administration	33,106	121,724	167,656	255,656	88,000	52.49%
76412	Short Term Housing Assistance	11,028,000	-	-	-	-	0.00%
76413	Essential Support Services	9,955	26,298	-	-	-	0.00%
76417	Relocation	-	11,000	-	-	-	0.00%
76601	Investigations	86,334	122,267	162,001	162,001	-	0.00%
76602	Law Enforcement Supplies	326,131	362,441	337,247	337,247	-	0.00%
76604	Aircraft Use Fees	97,125	272,071	136,000	136,000	-	0.00%
76612	Psychiatric Services	33,635	22,200	100,000	100,000	-	0.00%
76613	Veterinarian Services	165,415	267,748	221,575	421,575	200,000	90.26%
76651	Dietary Supplies	1,553,159	1,349,967	1,687,113	1,687,113	-	0.00%
76652	Paper Products	-	136	2,436	-	-	0.00%
76653	Kitchen Supplies	-	-	424	50,424	50,000	11792.45%
76654	Laundry Supplies & Linen	8,974	-	6,093	106,093	100,000	1641.23%
76655	Personal Care Supplies	690	14,886	13,862	113,862	100,000	721.40%
76656	Wearing Apparel Inmate	5,687	-	10,749	202,749	192,000	1786.21%
76671	Medical Services (Sheriff)	-	-	6,700	6,700	-	0.00%
76672	Hospital Services (Sheriff)	9,268,295	8,676,473	9,690,000	10,312,640	622,640	6.43%
76674	Dental Services-Inmates (Sheriff)	-	-	2,020	2,020	-	0.00%
77101	Auto Parts & Other Automotive Supplies	4,111	14,780	500	500	-	0.00%
77102	Carwash	4,968	495	-	-	-	0.00%
77103	Fuel For Dept. Owned Vehicles	1,427,197	2,200,645	2,229,697	2,229,547	(150)	-0.01%
77104	Monthly Standing Costs	598,271	584,910	602,404	601,911	(493)	-0.08%
77105	Auto Fuel	21	-	-	-	-	0.00%
77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	2,397,625	2,513,954	1,997,987	1,997,987	-	0.00%
77201	Internal Printing & Duplicatng	4,213	4,283	185,963	187,752	1,789	0.96%
77401	Claims & Settlements	12,079,640	13,583,847	12,265,086	12,873,500	608,414	4.96%
77403	Medical Services	138,449	432,498	422,461	412,461	(10,000)	-2.37%
77501	DIT Charges (Billed from DIT Fund)	19,430,599	26,035,270	20,494,270	22,668,376	2,174,106	10.61%
78101	Administrative	1,208,057	89	-	-	-	0.00%
80002	Land & Land Rights Expense	10,831	-	-	-	-	0.00%
80004	Buildings & Structures Expense	163,097	23,584	-	-	-	0.00%
80005	Improvements Other Than Bldgs Expense	139,946	45,491	-	-	-	0.00%
80006	Equipment And Other Assets Expense	630,975	1,528,256	507,511	363,511	(144,000)	-28.37%
80007	Vehicles Expense	249,883	199,193	150,000	150,000	-	0.00%
80504	Depr Exp ROU Assets - Improvements other than Buildings	-	46,724	-	-	-	0.00%
80506	Depr Exp ROU Assets - Vehicles	-	80,845	-	-	-	0.00%
80508	Depr Exp ROU Assets - Intangible Assets	-	3,499	-	-	-	0.00%
80510	Depr Exp ROU Assets - Buildings	-	1,780,000	-	-	-	0.00%
90051	Interest expense on Leases	-	127,900	-	-	-	0.00%
95001	Approp For Rich Pub Schools	187,522,399	187,142,096	200,307,625	221,460,106	21,152,481	10.56%
95002	Operating Transfers to Grants/Spec Rev Funds	11,904,019	12,587,867	14,189,939	14,325,429	135,490	0.95%
95003	Approp To Cap Proj Funds	6,309,413	6,956,622	16,956,622	39,054,851	22,098,229	130.32%
95005	Oper Trans Out To Debt Service	72,867,821	85,290,688	88,250,734	91,477,094	3,226,360	3.66%
95007	Payments To Other Gov Agencies	19,282,907	24,843,560	20,705,156	23,507,891	2,802,735	13.54%
95010	Operating Transfers to ISF	-	93,463	-	-	-	0.00%
95011	Operating Transfers to Cap Proj	-	202,320	-	-	-	0.00%
95015	Oper Trans out to OPEB	-	-	1,400,000	1,400,000	-	0.00%

General Fund Expenditures by Natural Account Code

Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	2,287,743	-	-	-	-	0.00%
	Total	\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789	\$110,207,961	13.14%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
00000	Default	-\$73,894	\$220,130	\$0	\$0	\$0	0.00%
00101	Debt -Short Term Expe	2,702,003	6,956,622	16,956,622	39,054,851	22,098,229	130.32%
00102	Debt -Interest	72,867,821	76,240,098	88,250,734	91,477,094	3,226,360	3.66%
00201	Council Operations	443,245	539,479	557,794	768,277	210,482	37.73%
00202	Council Dist 1	4,972	8,191	12,177	32,177	20,000	164.24%
00203	Council Dist 2	8,789	6,296	12,177	32,177	20,000	164.24%
00204	Council Dist 3	11,805	10,874	12,177	32,177	20,000	164.24%
00205	Council Dist 4	7,589	8,638	12,177	32,177	20,000	164.24%
00206	Council Dist 5	11,725	12,343	12,177	32,177	20,000	164.24%
00207	Council Dist 6	12,177	12,214	12,177	32,177	20,000	164.24%
00208	Council Dist 7	12,061	12,283	12,177	32,177	20,000	164.24%
00209	Council Dist 8	12,730	10,039	12,177	32,177	20,000	164.24%
00210	Council Dist 9	10,925	11,070	12,177	32,177	20,000	164.24%
00211	Council And Liasons	869,561	855,788	897,952	976,823	78,872	8.78%
00301	Library -Library Adminis	824,843	944,148	929,713	1,098,340	168,627	18.14%
00302	Library -Adult And Famil	3,252,030	3,521,704	3,852,406	5,012,812	1,160,406	30.12%
00303	Library -Children And Fa	792,281	1,002,529	1,037,891	1,201,685	163,794	15.78%
00304	Library -Young Adult Services	623,482	747,303	790,776	795,564	4,787	0.61%
00305	Library -City Records Ce	101,861	117,686	139,814	148,341	8,527	6.10%
00306	Library -Neighborhood Co	29,644	36,791	113,383	113,383	-	0.00%
00401	Clerk -Office Of The C	910,609	965,499	1,196,918	1,251,090	54,173	4.53%
00501	PDR-Land Use Admini	556,661	534,562	595,537	907,035	311,498	52.31%
00502	PDR-Permits And Ins	4,487,020	4,384,583	4,997,248	5,403,663	406,415	8.13%
00503	PDR-Administration	1,422,344	1,827,662	1,757,490	2,165,125	407,634	23.19%
00504	PDR-Prop. Maint Cod	3,183,680	2,993,415	4,580,855	4,697,661	116,806	2.55%
00505	PDR-Planning & Pres	334,401	218,883	363,977	383,253	19,275	5.30%
00507	PDR-Zoning Administ	813,166	774,824	860,832	940,079	79,247	9.21%
00508	PDR Projects/Grants	-	19,593	28,038	25,510	(2,528)	-9.02%
00509	PDR-Unspend Building Code Fees	-	-	-	2,203,156	2,203,156	0.00%
00601	Chief Of Staff-Administration	156,567	116,452	236,070	156,450	(79,620)	-33.73%
00602	Chief Of Staff-Legislative Svc	499	79,856	567,077	471,039	(96,038)	-16.94%
00603	Chief Of Staff-Research & Anal	710,150	539,465	658,560	714,222	55,662	8.45%
00604	Chief Of Staff-Public Informat	96,035	110,534	106,573	124,294	17,721	16.63%
00801	Assessor- Administrative	158,412	156,812	262,704	272,064	9,360	3.56%
00802	Assessor- Technical Suppo	3,197,422	3,050,142	3,536,388	3,800,113	263,725	7.46%
00803	Assessor- Customer Serv &	630,434	652,632	658,154	727,149	68,994	10.48%
00804	Assessor- Board Of Review	16,220	15,566	18,000	18,000	-	0.00%
00901	Auditor-Internal Audit	1,519,658	1,867,528	1,837,152	1,770,950	(66,201)	-3.60%
00902	Auditor-Admin Of Extern	256,000	265,000	375,000	375,000	-	0.00%
01001	Attorney-Legal Counsel	3,745,330	4,017,341	4,772,393	5,771,166	998,773	20.93%
01101	Inspector General	584,340	617,214	902,509	1,009,462	106,953	11.85%
01201	HR-Hr Management	1,190,393	1,535,715	1,615,417	5,505,097	3,889,679	240.78%
01202	HR-Recruitment, Se	1,007,597	913,355	1,231,091	887,942	(343,149)	-27.87%
01203	HR-Benefits Admini	242,453	303,357	363,201	1,274,748	911,547	250.98%
01204	HR-Employee Relati	305,892	456,284	560,887	1,232,118	671,230	119.67%
01205	HR-Classification	-	102,565	2,750	341,436	338,686	12315.86%
01206	HR-Administrative	552,250	569,887	809,756	179,501	(630,255)	-77.83%
01207	HR-Training & Deve	85,673	75,176	132,986	579,425	446,439	335.70%
01208	HR-Operations	595,166	668,072	517,148	636,320	119,172	23.04%
01301	Judiciary-Attorney For Co	6,724,858	7,155,401	7,714,168	8,361,814	647,646	8.40%
01302	Judiciary-Circuit Ct.(Jm	3,850,074	4,050,484	4,213,813	4,549,147	335,335	7.96%
01303	Judiciary-Adult Drug Cour	590,690	730,229	773,365	802,788	29,423	3.80%
01304	Judiciary-Criminal Divisi	56,892	112,910	75,915	75,915	-	0.00%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
01306	Judiciary-Traffic Divisio	18,521	47,367	46,347	46,347	-	0.00%
01307	Judiciary-Civil Division	41,140	43,856	58,814	81,134	22,320	37.95%
01308	Judiciary-Special Magistr	16,918	7,355	36,195	36,195	-	0.00%
01309	Judiciary Projects/Grants	-	394	-	-	-	0.00%
01401	Human Serv-Management Serv	1,871,635	1,320,120	965,329	3,593,320	2,627,992	272.24%
01402	Human Serv-Hispanic Liaiso	344,659	403,135	456,952	656,973	200,021	43.77%
01403	Human Serv-Office Of Child	-	-	-	200,000	200,000	0.00%
01405	Human Svcs - Office on Aging and Disabilities	227,942	208,771	347,648	366,809	19,161	5.51%
01406	Human Services Projects/Grants	4,537	1,410	-	-	-	0.00%
01407	Human Serv-Mayor's Youth Academy	58	-	-	-	-	0.00%
01411	Human Services - Office of Families & Children	-	2,247	169,553	8,265	(161,288)	-95.13%
01412	Human Services - Office of Equity and Inclusion	-	56,656	249,812	96,009	(153,803)	-61.57%
01413	Human Services-ARP: Child care/parental support	-	39,185	-	-	-	0.00%
01501	Justice Services-Administration	1,452,254	1,517,684	1,779,514	2,327,162	547,648	30.78%
01502	Justice Services-Detention	3,482,181	3,777,271	4,298,291	4,676,117	377,826	8.79%
01503	Justice Services-In Home	20,513	-	425	425	-	0.00%
01504	Justice Services-Functional Families	13,248	-	-	-	-	0.00%
01505	Justice Services-Juv Drug Court	148,526	92,636	89,856	319,137	229,281	255.16%
01506	Justice Services-Community Monitor	29,330	-	1,231	2,891	1,660	134.85%
01507	Justice Services-Outreach	56,601	-	3,248	51,297	48,049	1479.34%
01508	Justice Services-Community Svc	153,453	150,721	223,639	180,183	(43,456)	-19.43%
01510	Justice Services-Community Corrections	1,068,793	1,007,233	1,394,991	1,358,208	(36,782)	-2.64%
01511	Justice Services-Specialized Svcs	-	43,551	285,670	285,670	-	0.00%
01512	Justice Services-Home Elec Monitoring	1,265,032	1,455,931	1,689,193	1,679,449	(9,745)	-0.58%
01517	Justice Services-Adult Day Reporting Center	460,996	549,192	688,722	506,401	(182,321)	-26.47%
01518	Justice Services-Children and Youth	124,710	125,890	159,716	137,705	(22,011)	-13.78%
01519	Office of Violence Prevention	-	-	-	59,436	59,436	0.00%
01601	Sheriff-Jail Administra	5,581,763	5,456,191	5,987,008	6,558,826	571,817	9.55%
01602	Sheriff-Courts	5,043,108	5,526,485	5,447,026	6,121,945	674,919	12.39%
01603	Sheriff-Jail Human Serv	765,656	779,218	831,053	843,350	12,297	1.48%
01604	Sheriff-Jail Operations	30,370,348	29,294,878	31,241,025	33,574,881	2,333,856	7.47%
01701	Registrar- Registrar Gener	1,248,981	1,325,308	1,497,486	1,858,572	361,086	24.11%
01702	Registrar- Conduct Of Elec	2,323,792	1,907,206	2,545,915	2,866,105	320,190	12.58%
01801	Retirement-Richmond Retire	-	756	-	-	-	0.00%
01901	JDC-Court Functions	86,373	77,228	119,054	119,054	-	0.00%
01902	JDC-Dispute Resolut	121,685	140,096	136,292	142,482	6,191	4.54%
02001	DIT-Administration	1	769	-	-	-	0.00%
02004	DIT-Operations	-	316	-	-	-	0.00%
02101	CAO-City-Wide Leadership Admin&Mgt	371,137	767,017	774,139	879,185	105,046	13.57%
02102	CAO-City-Wide Special Svcs	177,033	243,476	157,612	448,457	290,844	184.53%
02103	CAO-Cable Communications	37,886	-	-	-	-	0.00%
02104	CAO-Deputy Chief Administrative Officer	-	-	-	2,042,963	2,042,963	0.00%
02201	Budget-Budget Formulation & Analysis	935,454	711,463	930,150	1,609,824	679,674	73.07%
02202	Budget-Office of Performance Management	291,454	268,964	904,046	616,024	(288,022)	-31.86%
02203	Budget-Grants Writing Coordination	95,723	96,267	117,753	105,475	(12,278)	-10.43%
02401	Risk-Self-Insurance	999	6,451	-	-	-	0.00%
02501	Finance-Management	1,784,358	2,453,302	4,542,534	5,910,945	1,368,412	30.12%
02502	Finance-General Accounting	852,719	844,040	1,374,868	1,379,244	4,377	0.32%
02503	Finance-Disbursements	895,651	807,322	951,331	1,176,226	224,895	23.64%
02505	Finance-Risk Management	1	10	-	-	-	0.00%
02506	Finance-Collections	438,655	577,296	679,716	703,020	23,304	3.43%
02507	Finance-Assessments And	603,579	560,527	550,537	586,401	35,864	6.51%
02508	Finance-Audit And Compl	196,672	243,637	313,955	339,833	25,878	8.24%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
02510	Finance-City Wide Reven	8,027	4,022,128	-	-	-	0.00%
02517	Finance-Commissioner of Revenue	524,038	620,378	679,690	724,527	44,836	6.60%
02518	Finance-Deputy Chief Administrative Officer	907,861	849,720	977,770	671,813	(305,957)	-31.29%
02519	Finance-Financial Information Systems	372,108	447,782	569,039	744,354	175,315	30.81%
02520	Finance-Cash Operations	1,191,332	914,797	1,201,009	1,421,807	220,798	18.38%
02521	Finance-Tax Enforcement	259,551	208,550	310,109	327,762	17,652	5.69%
02522	Finance-Business Licenses and Assessments	664,254	595,708	690,596	724,140	33,544	4.86%
02523	Finance-ARP: COVID19 Admin Response	-	202,320	-	-	-	0.00%
02524	Health Equity Trust Fund (ARPA)	-	480,000	-	-	-	0.00%
02528	Gun Violence Prevention (ARPA)	-	550,550	-	-	-	0.00%
02701	Social Serv-Administration	5,093,563	4,577,444	4,735,156	5,149,693	414,537	8.75%
02702	Social Sevr-CSA	7,475,277	3,770,148	6,708,442	6,900,373	191,931	2.86%
02703	Social Serv-Fin Assist Admin	6,674,985	7,332,422	7,106,305	8,309,249	1,202,944	16.93%
02704	Social Serv-General Relief	19,002	88,089	232,090	232,090	-	0.00%
02705	Social Serv-Auxil.Grts-Aged	2,521,374	2,657,695	2,702,100	2,702,100	-	0.00%
02707	Social Serv-Refugee Assistance	-	(1,267)	15,000	15,000	-	0.00%
02708	Social Serv-Adult/Family Admin	2,689,657	2,414,920	2,440,033	2,637,252	197,219	8.08%
02709	Social Serv-Foster Care	5,736,551	5,043,214	7,827,959	7,893,802	65,843	0.84%
02710	Social Serv-Child Protective Services (CPS)	2,590,321	3,015,858	2,889,458	3,251,167	361,709	12.52%
02711	Social Serv-Adult Services	881,481	860,701	1,001,748	1,109,701	107,953	10.78%
02712	Social Serv-Adoption	6,977,006	6,982,476	8,374,781	8,408,419	33,639	0.40%
02713	Social Serv-Adult Protective Services (APS)	655,483	474,003	397,535	552,936	155,401	39.09%
02714	Social Serv-Family Stabilization	1,908,204	2,463,553	2,583,672	2,674,975	91,302	3.53%
02715	Social Serv-V.I.E.W.	1,504,672	1,671,042	1,920,669	2,159,825	239,156	12.45%
02716	Social Serv-SNAPET	-	31	29,776	29,776	-	0.00%
02717	Social Serv-Hospital Based Eligibility Workers	267,487	283,937	276,467	315,431	38,964	14.09%
02718	Social Serv-Healthy Start-Local Only	54	109	-	-	-	0.00%
02719	Social Serv-Child Day Care (VIEW)	625,653	778,621	806,330	871,619	65,289	8.10%
02720	Social Serv-Southside Comm	323,385	921,442	971,866	981,118	9,253	0.95%
02721	Social Serv-Foster Parent Training	269,397	319,620	363,687	441,529	77,842	21.40%
02722	Social Serv-Finance & Admin Tech Supp	2,267,655	2,273,427	2,523,364	3,672,238	1,148,873	45.53%
02723	Social Serv-Early Childhood-Local Only	8,066	10,382	23,614	23,614	-	0.00%
02724	Social Serv-Family Preservation	56,910	87,607	97,200	97,200	-	0.00%
02726	Social Serv-Project/Grants	3,608,160	-	-	-	-	0.00%
02727	Social Servi-Non Reimbursable Local Portion	782,135	983,645	997,359	998,409	1,050	0.11%
02728	Social Ser-Special Revenue	634	2,902	46,250	46,250	-	0.00%
02801	Health-Clinical Servc	4,563,490	4,633,490	4,633,490	4,633,490	-	0.00%
02901	DPW-Finance & Admin	5,125,951	10,150,098	7,944,119	8,219,445	275,326	3.47%
02902	DPW-Gen Svcs-Facili	19,118,650	15,474,727	16,491,811	17,826,600	1,334,790	8.09%
02903	DPW-Solid Waste Man	18,785,618	16,334,764	15,485,847	16,584,813	1,098,967	7.10%
02905	DPW-Grounds Mainten	3,165	-	-	-	-	0.00%
02907	DPW-Geographic Info	344,033	328,403	444,939	549,501	104,562	23.50%
02908	DPW-Row-Permits/Sur	-	25,928	-	-	-	0.00%
02909	DPW-CIP Infrastructor	956,824	1,054,767	1,610,779	2,106,055	495,276	30.75%
02910	DPW-Trans Admin/Sig	101,846	102,742	-	-	-	0.00%
02912	DPW-Roadway Mai	(8,146)	1,047,011	1,046,955	1,888,187	841,232	80.35%
02913	DPW-CIP Facility	539,967	444,229	683,745	600,879	(82,866)	-12.12%
02915	Public Works Projects/Grants	133	117	-	-	-	0.00%
02928	DPW-Main St Station	38	66	-	-	-	0.00%
02939	DPW-Winter Storm Events	-	1,148,923	1,148,923	1,148,923	-	0.00%
02942	DPW-ARP: Climate Risk Assessment and Implementation	-	49,910	-	-	-	0.00%
02943	DPW-ARP: Enhanced Lighting	-	445,200	-	-	-	0.00%
03001	Parks&Rec-General Admin	3,964,181	4,310,961	4,279,110	5,345,576	1,066,466	24.92%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
03002	Parks&Rec-Marketing	201,169	217,534	230,363	51,290	(179,073)	-77.74%
03003	Parks&Rec-Infrastructure	1,712,211	1,615,536	1,533,758	1,687,924	154,166	10.05%
03004	Parks&Rec-Parks Permits &	235,120	390,807	385,761	330,989	(54,772)	-14.20%
03005	Parks&Rec-James River Par	962,119	1,120,381	1,464,077	1,526,589	62,512	4.27%
03006	Parks&Rec-Cultural Arts	815,084	1,004,766	967,078	1,007,304	40,225	4.16%
03007	Parks&Rec-Special Recreat	2,518,414	2,933,982	2,451,004	2,761,871	310,867	12.68%
03008	Parks&Rec-Out of School Time	600,078	1,012,283	2,316,661	2,473,629	156,968	6.78%
03009	Parks&Rec Projects/Grants	-	79	-	-	-	0.00%
03010	Parks&Rec-Northside Richmond	-	-	281,426	1,726,453	1,445,027	513.47%
03011	Bryan Park Rec/Park	667,615	683,054	661,592	48,534	(613,058)	-92.66%
03012	Calhoun Rec/Park	-	564,550	-	-	-	0.00%
03013	Highland Park Rec/Park	-	-	-	-	-	0.00%
03014	Hotchkiss Rec/Park	(942)	-	-	-	-	0.00%
03015	Pine Camp Rec/Park	-	-	-	-	-	0.00%
03016	Battery Park Rec/Park	(0)	-	-	-	-	0.00%
03017	Cannon Creek Rec/Park	138,247	191,439	120,098	-	(120,098)	-100.00%
03018	Recreation Administration	4,458,020	5,077,416	5,602,939	7,594,556	1,991,617	35.55%
03020	Parks&Rec-Southside Rva	-	-	198,434	655,222	456,788	230.20%
03021	Bellemeade Rec/Park	0	-	-	-	-	0.00%
03022	Blackwell Rec/Park	(0)	-	-	-	-	0.00%
03023	Broad Rock Rec/Park	(0)	-	-	-	-	0.00%
03026	G.H. Reid Rec/Park	-	-	-	-	-	0.00%
03027	Hickory Hill Rec/Park	(0)	-	-	-	-	0.00%
03028	Thomas Smith Rec/Park	0	-	-	-	-	0.00%
03029	Westover Hills Rec/Park	(0)	-	-	-	-	0.00%
03032	Creighton Ct Rec/Park	-	-	-	-	-	0.00%
03033	Lucks Fields/Gill Center	0	-	56,353	50,980	(5,373)	-9.53%
03035	Powhatan Hill Rec/Park	(0)	-	-	-	-	0.00%
03036	Whitcomb Court Rec/Park	-	-	-	-	-	0.00%
03037	Southside Regional Park and Community Center	(0)	-	-	-	-	0.00%
03041	Humphrey Calder Rec/Park	-	-	-	-	-	0.00%
03043	Randolph Rec/Park	-	-	-	-	-	0.00%
03044	Forest Hill Park	805,999	1,020,899	663,692	154,009	(509,683)	-76.80%
03045	Byrd Park	752,290	1,191,693	652,407	-	(652,407)	-100.00%
03046	Volunteer Coordinator Services (N2N)	231,347	237,012	237,689	-	(237,689)	-100.00%
03047	Workforce Development	-	111,233	130,848	223,770	92,921	71.01%
03401	MBD-Ombd Administra	583,273	472,764	554,741	373,641	(181,101)	-32.65%
03402	MBD-Bus/Proj Develo	200,699	338,780	350,312	243,798	(106,514)	-30.41%
03403	MBD-Contract Admini	18,746	201,672	57,771	391,088	333,317	576.96%
03601	Econ Dev-Admin,Finance &	512,019	753,412	834,966	1,158,058	323,092	38.70%
03602	Econ Dev-Business Develo	981,049	2,174,614	1,708,146	1,720,494	12,348	0.72%
03603	Econ Dev-DCAO-Econ&Comm Dev	740,990	843,357	820,460	549,821	(270,639)	-32.99%
03604	Econ Dev-Financial Strat	2	5	-	-	-	0.00%
03605	Econ Dev-Housing & N'Hoo	0	-	-	-	-	0.00%
03606	Econ Dev-Asset Managemen	122,777	51,423	290,114	32,488	(257,626)	-88.80%
03607	Tourism	0	-	-	-	-	0.00%
03610	Economic & Comm Dev Projects/Grants	25,000	-	-	-	-	0.00%
03615	ECD-ARP: Small business support	-	24,315	-	-	-	0.00%
03701	Press Secr-Comm, Media Rel	419,443	170,905	-	-	-	0.00%
03801	Department of Housing and Community Development	432,655	451,500	640,609	605,500	(35,109)	-5.48%
03802	HCD-Housing and Neighborhoods	578,928	765,333	1,130,170	1,189,703	59,534	5.27%
03803	HCD-Financial Strategies	300,000	-	-	-	-	0.00%
03805	HCD-Projects and Grants	968	-	-	-	-	0.00%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
04101	Police-Chief Of Police	3,010	28,923	-	-	-	0.00%
04102	Police-Dept Of Emergency Communications	-	16	-	-	-	0.00%
04103	Police-Administration	1,375,291	680	-	-	-	0.00%
04120	Police-Police Operations	81,068,994	78,482,196	96,422,679	98,159,377	1,736,698	1.80%
04121	Police-Administrative Support	12,637,381	11,657,558	12,824,060	14,213,763	1,389,703	10.84%
04201	Fire-Office Of The F	622,474	85,891	-	-	-	0.00%
04202	Fire-Fire Administra	1,935,816	3,122,284	3,153,317	3,001,324	(151,993)	-4.82%
04203	Fire-Fire Operations	45,439,605	45,653,710	53,234,077	56,872,487	3,638,410	6.83%
04204	Fire-Fire Prevention	1,801,585	1,720,200	1,702,562	2,032,513	329,952	19.38%
04205	Fire-Fire Training	1,010,936	93,864	-	-	-	0.00%
04206	Fire-Office Of Emerg	338,771	36,407	-	-	-	0.00%
04209	Fire&Emg Serv Projects/Grants	(5,954)	-	-	-	-	0.00%
04210	Fire-Logistics	2,434,167	4,747,116	3,384,032	4,209,247	825,215	24.39%
04212	Fire - CARES Act Relief	36,645,460	407,142	-	-	-	0.00%
05201	Treasurer - City Treasurer	220,701	232,668	330,265	360,183	29,917	9.06%
05301	Office of Sustainability	-	-	618,088	977,881	359,793	58.21%
05401	Office of Strategic Communication & Civic Engagement	-	6,418	885,181	1,648,415	763,234	86.22%
05402	Public Information Liaisons	-	-	-	1,052,520	1,052,520	0.00%
05501	CSU-Probation Servi	194,723	194,239	239,290	212,872	(26,418)	-11.04%
05601	Office of Intergovernmental Affairs	-	-	-	463,965	463,965	0.00%
07301	Department of Citizen Service and Response	2,005,957	2,063,486	2,148,595	2,300,571	151,976	7.07%
07302	Citizen Service & Response - Office of Engagement	-	522,105	-	-	-	0.00%
07801	RPS-Public Schools	181,694,074	187,142,096	200,307,625	221,460,106	21,152,481	10.56%
08401	Procurement-Procurement Adm	577,172	654,617	650,633	1,315,761	665,128	102.23%
08402	Procurement-Contract Management	979,290	1,032,484	1,097,892	1,327,710	229,817	20.93%
08501	Mayor-Mayor's Office	1,156,434	1,031,258	1,145,343	1,502,354	357,010	31.17%
08502	Mayor's Office - Office of Press Secretary	-	-	151,928	-	(151,928)	-100.00%
08603	Parking Administration	-	-	-	-	-	0.00%
08701	Emergency Communication	5,428,690	5,852,096	5,833,906	8,453,677	2,619,771	44.91%
08702	Emergency Communications - Marcus Alert	-	605,775	521,671	-	(521,671)	-100.00%
08703	Emergency Management	-	-	-	391,257	391,257	0.00%
08720	Radio Shop-DEC	-	240	-	-	-	0.00%
08801	Animal Control	2,103,191	2,300,293	2,171,983	2,604,735	432,753	19.92%
08901	Office of Community Wealth Building-Admin	865,627	538,948	808,110	1,218,597	410,487	50.80%
08902	Office of Community Wealth Building-Workforce Development	937,468	1,258,900	3,258,855	3,125,000	(133,854)	-4.11%
08903	Office of Community Wealth Building-Social Enterprise	128,503	90,072	49,651	133,636	83,985	169.15%
08906	Mayor's Youth Academy	-	-	-	129,795	129,795	0.00%
08910	Office of Community Wealth Building-Projects/Grants	-	1,965	-	-	-	0.00%
29001	Traffic Control Project/Grants	-	2,634	-	-	-	0.00%
29101	Streets Projects/Grants	-	507	-	-	-	0.00%
79001	Non Depart-Maymont Contrib	460,000	460,000	-	-	-	0.00%
79004	Non Depart-Grcca Subsidy	3,821,580	9,857,175	6,809,609	8,266,145	1,456,536	21.39%
79005	Non Depart-Central Va. Leg	39,750	37,500	55,000	55,000	-	0.00%
79006	Non Depart-The Arts Consor	354,150	358,650	356,400	356,400	-	0.00%
79007	Non Depart-Arc Of Richmond	39,000	39,000	39,000	39,000	-	0.00%
79010	Non Depart-Boaz & Ruth	15,000	15,000	15,000	15,000	-	0.00%
79011	Non Depart-Ymca Teen Cente	382,000	382,000	382,000	857,000	475,000	124.35%
79012	Non Depart-Healing Place	60,000	60,000	80,000	150,000	70,000	87.50%
79013	Non Depart-Caritas	50,000	50,000	50,000	100,000	50,000	100.00%
79018	Non Depart-Rpac Matching F	250,000	250,000	250,000	250,000	-	0.00%
79019	Non Depart-Afford Housng T	2,900,000	427,693	-	-	-	0.00%
79020	Non Depart-Richmond Commun	65,037	102,856	102,856	102,856	-	0.00%
79022	Non Depart-Feed More Inc	100,000	100,000	100,000	100,000	-	0.00%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
79023	Non Depart-Grtc Equipment	344,493	267,359	-	-	-	0.00%
79024	Non Depart-Grtc Transit Co	7,957,683	8,051,731	8,674,090	8,914,104	240,014	2.77%
79029	Non Depart-Memorial Child	50,000	50,000	75,000	160,000	85,000	113.33%
79031	Non Depart-Neighborhood Reso	21,495	-	36,000	-	(36,000)	-100.00%
79035	Non Depart-Storefront For	45,000	33,750	145,000	65,000	(80,000)	-55.17%
79038	Non Depart-Richmond Region	147,091	124,763	124,763	135,974	11,211	8.99%
79039	Non Depart-J. S. Reynolds	83,415	83,415	83,415	92,513	9,098	10.91%
79040	Non Depart-J Sargent Reyno	232,752	232,752	100,000	258,131	158,131	158.13%
79041	Non Depart-Senior Connecti	40,000	40,000	40,000	40,000	-	0.00%
79054	Non Depart-Virginia Suppor	40,000	40,000	40,000	160,000	120,000	300.00%
79056	Non Depart-Richmond RegionTourism	1,890,290	1,797,281	892,185	1,937,511	1,045,326	117.16%
79057	Non Depart-Greater Richmon	335,000	385,000	385,000	385,000	-	0.00%
79059	Non Depart-Tax Relief For	3,475,967	3,972,403	4,561,518	4,700,000	138,482	3.04%
79061	Non Depart-Homeward	30,000	30,000	50,000	50,000	-	0.00%
79062	Non Depart-Offender Aid An	75,000	75,000	75,000	75,000	-	0.00%
79064	Non Depart-Extension Servi	35,000	35,000	37,000	37,000	-	0.00%
79065	Non Depart-Daily Planet	30,000	30,000	45,000	60,000	15,000	33.33%
79069	Non Depart-Sister Cities	8,950	28,509	30,000	30,000	-	0.00%
79070	Non Depart-Richmond Ambula	5,000,000	4,593,979	4,000,000	4,000,000	-	0.00%
79071	Non Depart-Ridefinders	7,500	7,500	7,500	10,000	2,500	33.33%
79074	Non Depart-Rbha	3,428,240	3,428,240	3,710,000	3,997,162	287,162	7.74%
79077	Non Depart-Cap Region Work	80,200	71,000	65,000	79,572	14,572	22.42%
79081	Non Depart-Art 180	3,750	5,000	25,000	25,000	-	0.00%
79082	Non Depart-Better Housing	39,840	39,840	39,840	39,840	-	0.00%
79083	Non Depart-Retirees Health Care	3,148,071	1,545,404	2,984,232	1,000,000	(1,984,232)	-66.49%
79084	Non Depart-Communities In Schools	400,000	400,000	400,000	474,000	74,000	18.50%
79087	Non Depart-Citycelebrations	1,165,000	1,065,000	1,465,000	1,640,000	175,000	11.95%
79088	Non Depart-Metro Business League	75,000	75,000	100,000	200,000	100,000	100.00%
79091	Non Depart-Scan Of Greater Richmond	15,000	15,000	50,000	50,000	-	0.00%
79092	Non Depart-Richmond Boys Choir	35,000	35,000	35,000	35,000	-	0.00%
79093	Non Depart-Metro Richmond Sportsbackers	150,000	150,000	150,000	150,000	-	0.00%
79094	Non Depart-Black History Museum Match Fun	100,000	100,000	100,000	100,000	-	0.00%
79102	Non Depart-Robinson Theater Community Art	15,000	15,000	15,000	15,000	-	0.00%
79106	Non Depart-Camp Diva	15,000	12,500	30,000	30,000	-	0.00%
79107	Non Depart-Crossover Ministries	20,000	20,000	50,000	50,000	-	0.00%
79109	Non Depart-Emergency Shelter Home Again	50,000	50,000	50,000	50,000	-	0.00%
79112	Non Depart-Peter Paul Development Center	50,000	50,000	50,000	80,000	30,000	60.00%
79113	Non Depart-Senior Center Of Greater Richmond	19,000	19,000	19,000	-	(19,000)	-100.00%
79116	The Podium Foundation	17,500	17,500	10,000	17,500	7,500	75.00%
79117	Home(Housing Opportunities Made Equal)	-	-	90,000	-	(90,000)	-100.00%
79123	RPS Community of Caring	40,000	40,000	40,000	40,000	-	0.00%
79124	Non Depart-Groundwork RVA, Inc	60,000	60,000	60,000	60,000	-	0.00%
79125	Non Depart-Middle School Renaissance 2020, LLC	362,500	362,500	362,500	1,362,500	1,000,000	275.86%
79130	Non Depart-Wyeth LLC	-	56,929	340,000	65,000	(275,000)	-80.88%
79201	MetroCare Water Crisis Program	200,000	50,000	50,000	50,000	-	0.00%
79209	VA Treatment Center for Children	30,000	30,000	-	-	-	0.00%
79211	New Warwick Townhomes LLC	-	(7,067)	-	-	-	0.00%
79212	Center Stage Foundation-Assistance for Resident Performing Arts Companies	180,000	180,000	180,000	180,000	-	0.00%
79213	Clean City Commission	-	1,140	-	-	-	0.00%
79221	Cadence Theatre Company	-	2,250	-	-	-	0.00%
79253	Non Dept-Carytown, Inc-Litter Clean Up	-	-	25,000	25,000	-	0.00%
79255	Non Dept-Enrichmond Foundation	75,000	-	-	-	-	0.00%
79256	Non Dept-Healthy Hearts Plus II	20,000	20,000	20,000	20,000	-	0.00%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
79258	Non Dept-Richmond Symphony	50,000	50,000	50,000	50,000	-	0.00%
79260	Non Dept-GF Transfer to Information Tech. ISF	18,996,072	25,668,433	20,434,156	22,607,769	2,173,613	10.64%
79261	Non Dept-GF Transfer to Risk Management ISF	9,967,518	13,517,650	12,265,086	12,873,500	608,414	4.96%
79262	Non Dept-Gateway Plaza ECD Grant	-	210,982	300,000	300,000	-	0.00%
79264	Non Dept-Junior Achievement	16,000	16,000	16,000	16,000	-	0.00%
79266	Non Dept-GF Transfer to RPS Capital Construction Special Reserve Fund	5,828,325	9,050,590	-	-	-	0.00%
79268	Non Dept-YWCA Richmond	50,000	50,000	50,000	100,000	50,000	100.00%
79269	Non Dept-Virginai Literacy Foundation	63,832	63,832	63,832	63,800	(32)	-0.05%
79270	Non Dept-Conexus	52,038	52,038	52,038	52,038	-	0.00%
79271	Non Dept-Higher Achievement	50,000	50,000	50,000	50,000	-	0.00%
79272	Non Dept-the Literacy Lab	96,250	96,250	96,250	96,250	-	0.00%
79273	Non Dept-commonwealth Catholic Charities	100,000	75,000	100,000	100,000	-	0.00%
79274	Non Dept-Local Initiatives Support Corporations (FOC)	-	100,000	-	-	-	0.00%
79275	Non Dept-Emp Salary Adjustments-Comp/Class Study	3,823,000	-	-	-	-	0.00%
79276	Non Dept-Lewis Ginter Botanical Gardens	25,000	25,000	25,000	25,000	-	0.00%
79277	Non Dept-Health Brigade	30,000	30,000	98,000	98,000	-	0.00%
79280	Non Dept-Adult Alternative Program	-	485,140	-	-	-	0.00%
79282	Non Dept-OPEB Trust	6,030,000	1,400,000	1,400,000	1,400,000	-	0.00%
79284	Eviction Diversion Program	485,140	-	727,710	800,000	72,290	9.93%
79288	Challenge Discovery	-	-	30,000	115,000	85,000	283.33%
79291	J.Sargeant Reynolds Educational Foundation	130,000	-	-	-	-	0.00%
79299	Reading and Education for Adult Development, Inc.	-	-	-	50,000	50,000	0.00%
79307	Non-Departmental: RVA League for Safer Streets	-	25,000	50,000	50,000	-	0.00%
79310	Non-Departmental: Public Defenders' Salary Supplements	-	743,011	1,127,984	1,127,984	-	0.00%
79311	Non-Departmental: Citizen Review Board	-	-	204,199	-	(204,199)	-100.00%
79312	Non-Departmental: Hand Up Community Resource Ctr-Litter cleanup	-	-	25,000	-	(25,000)	-100.00%
79313	Gun Violence Prevention Initiative	-	133,898	-	-	-	0.00%
79314	Non-Departmental: Equity Study	110,000	-	-	-	-	0.00%
79316	Fixed and Variable Rate Reimbursement (FAVR)	-	-	250,000	-	(250,000)	-100.00%
79317	Nondepartmental-Reserve for Children's Fund	-	-	500,000	250,000	(250,000)	-50.00%
79318	Nondepartmental-CoStar	-	-	815,000	2,400,000	1,585,000	194.48%
79319	Nondepartmental-Help Me Help You Foundation	-	-	200,000	250,000	50,000	25.00%
79320	Nondepartmental-ARP: First responders hazard pay	-	4,032,000	388,362	-	(388,362)	-100.00%
79321	Communities in Schools (For Gun Violence)	-	74,000	-	-	-	0.00%
79322	Challenge Discovery (For Gun Violence)	-	100,000	-	-	-	0.00%
79323	Child Savers (For Gun Violence)	-	100,000	-	-	-	0.00%
79324	Nondepart-National Slavery Museum Foundation	-	100,000	-	-	-	0.00%
79326	Nondepart-Community 50/50, Inc. (HHS)	-	88,000	-	-	-	0.00%
79327	Nondepart-Kinfolk Comm. Empowerment center (HHS)	-	103,000	-	-	-	0.00%
79328	Nondepart-La Casa de la Salud (HHS)	-	87,000	-	-	-	0.00%
79329	Nondepart-Nolef Turns Inc. (HHS)	-	97,000	-	-	-	0.00%
79331	Nondepart-Sacred Heart Center, Inc. (HHS)	-	89,500	-	-	-	0.00%
79332	Nondepart-Virginia Union University (HHS)	-	545,060	-	-	-	0.00%
79333	Nondepart-Waymakers Foundation (HHS)	-	76,800	-	50,000	50,000	0.00%
79335	Nondepart-ARPA-HCD-Daily Planet, INC.	-	-	-	250,000	250,000	0.00%
79338	Nondepart-ARPA-HCD-CARITAS	-	-	-	500,000	500,000	0.00%
79339	Nondepart-Partnership for Housing Affordability	-	-	50,000	75,000	25,000	50.00%
79340	Nondepart-Project Homes	-	-	300,000	-	(300,000)	-100.00%
79341	Nondepart-Soil and Water Conserv. Dist. Start-up Costs	-	-	35,000	-	(35,000)	-100.00%
79342	Nondepart-Reserve for Collective Bargaining	-	-	300,000	-	(300,000)	-100.00%
79343	Richmond Behavioral Health Foundation	-	366,102	-	501,102	501,102	0.00%
79355	NonDepart - The Armory Fund, LLC	-	-	-	388,362	388,362	0.00%
79356	Hull Street, LLC	-	-	-	550,000	550,000	0.00%

General Fund Expenditures by Cost Center

Cost center	Cost Center Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
79357	Greater Richmond Chamber of Commerce	-	-	-	25,000	25,000	0.00%
79358	Virginia Community Capital	-	-	-	53,240	53,240	0.00%
79359	Reserve for Council Amendments	-	-	-	1,000,000	1,000,000	0.00%
79360	Reserve for Heart of Richmond Awards	-	-	-	200,000	200,000	0.00%
79361	Contingency for Reserve for Richmond Ambulance Authority	-	-	-	1,400,000	1,400,000	0.00%
93001	Wastewater Operations	-	-	-	-	-	0.00%
Total		\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789	\$110,207,961	13.14%

General Fund Expenditures by Service Code

Service Code	Service Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
000	Default	-\$164,059	\$0	\$0	\$0	\$0	0.00%
000-00	null	-	(109,304)	-	-	-	0.00%
000000	Default	17,520,391	10,459,901	1,540,925	-	(1,540,925)	-100.00%
SV0000	Default	1,578,193	8,005,720	-	-	-	0.00%
SV0100	ARTS & CULTURE	42,725	44,500	-	-	-	0.00%
SV0101	Cultural Services	1,907,600	2,114,250	2,319,697	2,666,858	347,161	14.97%
SV0102	PRCF Dance Program	6,462	8,791	10,000	10,000	-	0.00%
SV0103	PRCF Art Program	-	-	5,000	5,000	-	0.00%
SV0104	FY12 Carpenter Foundation	108	-	-	-	-	0.00%
SV0301	Call Centers	1,919,478	2,073,350	1,958,689	1,998,387	39,698	2.03%
SV0302	Customer Service	5,969,045	6,410,115	7,080,552	8,981,423	1,900,871	26.85%
SV0304	Volunteer Coordination	167,714	169,284	168,853	14,083	(154,770)	-91.66%
SV0400	Econ & Comm Development Svcs	49,675	-	-	-	-	0.00%
SV0401	Historic Preservation	300,121	227,105	304,546	311,838	7,292	2.39%
SV0402	Tourism Services	1,890,290	3,845,360	7,701,794	10,203,656	2,501,862	32.48%
SV0403	Business Attraction	477,276	1,139,400	1,074,073	1,212,743	138,669	12.91%
SV0404	Business Retention & Expansion	982,128	1,775,798	2,758,587	4,452,082	1,693,496	61.39%
SV0405	Farmer's Market	59,379	50,302	91,752	-	(91,752)	-100.00%
SV0406	Housing & Neighborhood Revital	3,895,092	1,598,302	2,446,978	2,208,802	(238,176)	-9.73%
SV0407	Minority Business Development	192,980	352,986	332,404	500,788	168,384	50.66%
SV0408	Pedestrs, Bikes & Trails Svcs	431,337	435,763	443,740	412,341	(31,399)	-7.08%
SV0409	Real Estate Strategies	122,545	85,873	138,400	117,340	(21,060)	-15.22%
SV0410	Master Plans	247,721	383,023	592,066	627,462	35,395	5.98%
SV0411	Boards & Commissions Support	479,552	432,020	767,329	616,899	(150,430)	-19.60%
SV0413	Zoning	748,837	788,784	851,455	1,118,424	266,969	31.35%
SV0414	Social Enterprise Initiatives	99,465	89,498	136,151	196,692	60,541	44.47%
SV0500	Education Support Services	-	900	-	-	-	0.00%
SV0501	Catalog and Circulation	575,832	492,840	693,518	772,216	78,698	11.35%
SV0502	Educational Services	185,370,581	192,078,759	206,065,928	227,675,934	21,610,006	10.49%
SV0503	Reference Services	326,779	426,908	428,364	366,230	(62,134)	-14.50%
SV0600	Elected, Legis, & Gov Svcs	18,231	38,036	-	-	-	0.00%
SV0601	Board of Review	16,122	15,560	18,000	18,000	-	0.00%
SV0602	City Treasurer	155,012	196,521	183,848	210,759	26,911	14.64%
SV0603	Elections Management	2,327,695	1,887,643	2,514,363	2,834,553	320,190	12.73%
SV0604	Legislative Services	2,746,764	2,970,567	3,381,822	4,002,211	620,389	18.34%
SV0605	Voter Registration	654,351	1,151,691	751,216	1,108,540	357,324	47.57%
SV0701	Emergency Communications	2,712,021	2,288,189	2,646,383	3,714,044	1,067,661	40.34%
SV0702	Emergency Medical Services	5,081,455	4,656,330	4,116,540	5,466,622	1,350,082	32.80%
SV0703	Emergency Operations Coord	297,829	253,732	377,921	397,013	19,092	5.05%
SV0800	Emp Rsrc Mgmt & Prg Supp Svcs	-	1,500	-	-	-	0.00%
SV0801	Administration	27,557,909	48,074,590	33,095,004	49,441,378	16,346,375	49.39%
SV0802	Benefits Administration	143,584	169,538	226,689	624,748	398,059	175.60%
SV0803	Comp & Classification Admin	-	102,565	2,750	341,436	338,686	12315.86%
SV0805	Employee Relations	269,498	330,528	565,200	1,232,118	666,917	118.00%
SV0806	Human Resources Management	3,518,078	3,896,725	4,008,990	4,382,824	373,834	9.32%
SV0807	Recruit, Select, & Reten Svcs	1,356,372	1,272,135	1,647,201	1,263,213	(383,988)	-23.31%
SV0808	CARES (Coronavirus Aid Relief and Economic Security Act) Program	968	-	-	-	-	0.00%
SV0900	Finan Oversight/ Fiscal Cntrl	44,013	-	-	-	-	0.00%
SV0901	Accounting & Reporting	884,627	971,895	1,102,553	1,356,665	254,112	23.05%
SV0902	Accounts Payable	496,634	519,471	668,580	847,305	178,725	26.73%

General Fund Expenditures by Service Code

Service Code	Service Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
SV0903	Assessments	3,486,167	3,521,269	4,249,896	4,592,354	342,458	8.06%
SV0904	Billing & Collections	3,513,180	3,419,898	3,739,433	4,124,878	385,445	10.31%
SV0905	Budget Management	1,044,232	706,299	857,407	1,525,583	668,176	77.93%
SV0906	Cap Imprvmt Plan (CIP) Mgmt	313,389	120,089	238,769	1,197,448	958,679	401.51%
SV0907	Contract Administration	1,324,328	1,426,403	2,455,691	3,909,584	1,453,893	59.21%
SV0908	Financial Management	5,914,144	5,881,139	6,191,073	6,374,864	183,792	2.97%
SV0909	Grants Management	319,178	279,816	293,192	254,776	(38,416)	-13.10%
SV0910	Investment & Debt Management	75,979,154	83,582,055	106,501,507	131,852,783	25,351,277	23.80%
SV0911	Payroll Administration	1,082,875	1,165,528	1,235,463	1,262,710	27,248	2.21%
SV0912	Retirement Services	5,780,000	1,400,000	4,384,232	2,400,000	(1,984,232)	-45.26%
SV0913	Strategic Planning & Analysis	1,922,326	1,805,018	2,743,461	2,470,806	(272,654)	-9.94%
SV0914	Tax Enforcement	259,158	208,544	307,667	258,079	(49,588)	-16.12%
SV1001	City Copy & Print Services	909,890	20,593	53,232	55,232	2,000	3.76%
SV1002	Telecommunications Systms Mgmt	2,148,002	10,491,194	-	1,750,468	1,750,468	0.00%
SV1003	Data Center Opers & Support	578,230	-	-	-	-	0.00%
SV1005	Desktop Support	2,792,970	404,827	395,508	416,346	20,839	5.27%
SV1007	Geographic Information Systems	499,852	489,108	595,423	711,074	115,651	19.42%
SV1008	Inter & Intranet Support & Dev	399	798	-	-	-	0.00%
SV1009	IT Resource Management	13,080,588	-	-	-	-	0.00%
SV1010	Mail Services	475,685	607,871	258,323	275,799	17,476	6.77%
SV1011	Management Information Systems	6,842,327	6,878,432	28,831,912	31,429,255	2,597,342	9.01%
SV1012	Project Management	136,295	57,370	99,840	-	(99,840)	-100.00%
SV1013	Public Access Computers	176,019	164,637	275,892	287,718	11,826	4.29%
SV1014	Network and Data Security	7,229	9,947	-	31,266	31,266	0.00%
SV1016	Software / Apps Dev & Support	113,330	199,109	173,550	181,357	7,807	4.50%
SV1100	Jails and Detention Facilities	5,074	36	-	-	-	0.00%
SV1101	Re-Entry Services	1,276,606	1,631,554	1,991,632	2,864,904	873,273	43.85%
SV1102	Secure Detention	19,917,356	19,367,151	20,600,954	21,586,934	985,979	4.79%
SV1200	Job Training / Employee Assist	500	-	-	-	-	0.00%
SV1201	Employee Training & Devlpmnt	7,201,749	7,567,994	6,504,769	7,698,996	1,194,227	18.36%
SV1202	Mayor's Youth Academy	208,559	341,477	427,640	577,930	150,290	35.14%
SV1203	Workforce Development	989,352	1,499,214	3,048,707	2,777,218	(271,489)	-8.91%
SV1204	Wellness Program	127,528	137,725	356,129	-	(356,129)	-100.00%
SV1301	Commonwealth's Attorney	5,012,700	5,282,716	5,798,711	6,168,716	370,005	6.38%
SV1302	Court Services	1,212,419	2,074,273	2,493,877	2,494,706	829	0.03%
SV1303	Pre-Trial Services	427,583	395,500	486,570	424,008	(62,562)	-12.86%
SV1304	Probation Services	333,694	392,600	504,403	530,183	25,780	5.11%
SV1305	Special Magistrate	16,918	7,355	35,665	35,665	-	0.00%
SV1306	Clerk of Court	2,577,616	2,727,274	2,870,630	3,151,134	280,504	9.77%
SV1307	Victim / Witness Services	-	34	-	100,000	100,000	0.00%
SV1401	Bulk & Brush	1,075,114	849,657	772,549	947,327	174,778	22.62%
SV1402	Curbside Recycling	3,820,792	1,960,902	2,975,262	2,968,222	(7,040)	-0.24%
SV1403	Leaf Collection	650,461	800,606	762,092	747,340	(14,752)	-1.94%
SV1404	Refuse	10,744,266	9,664,163	8,969,165	9,936,780	967,615	10.79%
SV1405	Stormwater Management	-	14,378	-	-	-	0.00%
SV1406	Sustainability Management Svcs	337,133	212,964	737,268	977,881	240,613	32.64%
SV1407	Urban Forestry	-	1,988	150,000	150,000	-	0.00%
SV1501	Burial Services	42,066	46,575	48,250	48,250	-	0.00%
SV1502	Fleet Management	9,527,936	10,705,747	11,223,926	11,213,168	(10,758)	-0.10%
SV1503	Infrastructure Management	7,452,268	10,642,497	2,103,494	2,911,676	808,182	38.42%

General Fund Expenditures by Service Code

Service Code	Service Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
SV1504	Landfill Management	466,354	802,642	227,010	233,916	6,906	3.04%
SV1505	Parking Management	256,655	7,560	256,680	278,280	21,600	8.42%
SV1600	Legal Services	2,088	-	-	-	-	0.00%
SV1601	Legal Counsel	4,177,297	4,236,529	4,945,991	6,050,817	1,104,826	22.34%
SV1701	Engineering Services	119,034	142,204	-	-	-	0.00%
SV1703	Risk Management	9,968,438	13,517,650	12,265,086	12,873,500	608,414	4.96%
SV1801	Audit Services	2,805,847	2,856,074	3,021,494	3,072,140	50,645	1.68%
SV1802	Internal Consulting Services	63,838	104,776	257,061	274,310	17,249	6.71%
SV1803	Perfrmnc Measurement Oversight	20,622	23,645	23,408	26,770	3,363	14.37%
SV1901	Recreational Services	5,382,774	6,076,565	6,393,479	8,391,277	1,997,798	31.25%
SV1902	Aquatic Services	919,639	1,426,686	1,105,707	1,335,038	229,332	20.74%
SV1903	Camp Services	1,334	425	-	-	-	0.00%
SV1904	Parks Management	4,088,063	5,343,936	4,095,331	4,435,570	340,239	8.31%
SV1905	Sports & Athletics	50,908	79,554	268,876	268,876	-	0.00%
SV1906	James River Park	67,362	19,344	77,451	77,451	-	0.00%
SV1907	SW-Recreation Services	1,954	44,428	53,310	57,714	4,404	8.26%
SV1908	NE-Recreation Services	1,954	1,977	-	-	-	0.00%
SV1909	SBR-Recreation Services	1,954	1,977	-	-	-	0.00%
SV1910	Pine Camp Rental Services	-	-	1,000	1,000	-	0.00%
SV2002	Grounds Management	215,822	368,771	295,203	393,293	98,091	33.23%
SV2003	Blight Abatement	-	189,993	-	-	-	0.00%
SV2004	Code Enforcement	2,111,577	2,011,630	3,077,728	3,050,634	(27,094)	-0.88%
SV2005	Development Review	173,948	183,198	220,783	193,426	(27,357)	-12.39%
SV2006	Facilities Management	19,363,085	18,259,171	19,889,739	24,145,165	4,255,425	21.40%
SV2007	Permits & Inspections	4,034,754	4,125,263	4,807,546	5,447,757	640,211	13.32%
SV2009	Panning	130,717	468,013	152,864	166,444	13,580	8.88%
SV2011	Alley Maintenance	-	-	-	250,000	250,000	0.00%
SV2101	Community Outreach	936,682	1,880,382	915,755	1,835,937	920,182	100.48%
SV2102	Elect Media Oversight & Coord	67,521	230,151	-	-	-	0.00%
SV2103	Public Info & Media Relations	992,325	874,164	1,043,313	1,322,847	279,535	26.79%
SV2104	Public Relations	1,026,006	994,127	1,507,922	1,908,576	400,654	26.57%
SV2200	Public Safety & Well Being	1,298	46	-	-	-	0.00%
SV2201	Animal Control	690,625	668,157	665,051	938,260	273,209	41.08%
SV2202	Investigations	2,321,058	2,774,119	3,069,087	3,396,537	327,449	10.67%
SV2204	Fire Suppression	42,884,221	43,018,517	49,721,980	53,138,357	3,416,378	6.87%
SV2205	Hazardous Materials Management	130,483	21,697	300,000	300,000	-	0.00%
SV2206	Homeland Security	548,479	473,548	412,047	513,392	101,345	24.60%
SV2207	Patrol Services	1,164,781	706,905	703,975	853,469	149,494	21.24%
SV2208	Property & Evidence	1,511,923	1,524,032	1,587,840	1,798,017	210,177	13.24%
SV2209	Special Events	654,679	596,471	895,172	876,176	(18,996)	-2.12%
SV2210	Specialty Rescue	-	107,518	-	-	-	0.00%
SV2211	Street Lighting	-	238,053	-	-	-	0.00%
SV2214	Warrant & Information	1,283,889	1,202,538	1,172,908	1,425,005	252,097	21.49%
SV2215	CAPS (Comm Asst Pub Sfty) Prog	132,967	129,543	140,314	131,964	(8,350)	-5.95%
SV2216	Animal Care	800,764	1,042,278	981,468	952,962	(28,506)	-2.90%
SV2217	Security Management	4,184,940	4,591,734	3,669,997	4,095,298	425,300	11.59%
SV2218	Home Electronic Monitoring	1,454,241	1,620,851	1,911,517	1,940,513	28,996	1.52%
SV2220	Protests & Disruptions	695	260	-	-	-	0.00%
SV2221	Office of Chief of Police-Administration	2,194,526	1,596,818	1,659,410	1,926,816	267,406	16.11%
SV2222	Support Services-Administration	708,915	614,883	740,044	837,025	96,982	13.10%

General Fund Expenditures by Service Code

Service Code	Service Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
SV2223	Support Services-Major Crimes	8,235,921	7,428,956	7,263,436	7,980,442	717,006	9.87%
SV2224	Support Services-Special Investigation Administration	3,916,545	4,042,958	3,944,326	4,262,789	318,464	8.07%
SV2225	Support Services-Traffic Enforcement	1,359,731	1,187,460	1,186,786	1,451,763	264,978	22.33%
SV2226	Support Services-Tactical Operations	418,047	311,148	294,904	376,487	81,583	27.66%
SV2227	Support Services-K9	1,288,116	1,182,280	1,029,004	1,212,242	183,238	17.81%
SV2228	Support Services-Mounted Unit	561,198	557,418	499,986	536,730	36,745	7.35%
SV2230	Gun Violence Prevention	-	133,898	-	-	-	0.00%
SV2231	Support Services-Hit and Run Unit	400,477	454,705	404,465	500,647	96,181	23.78%
SV2232	Support Services-Motorcycle Unit	402,972	272,673	286,725	322,590	35,864	12.51%
SV2233	Support Services-Bomb Unit	149,580	113,144	88,821	102,751	13,930	15.68%
SV2234	Support Services-Community Youth Intervention	3,563,777	3,669,594	3,651,051	4,351,926	700,875	19.20%
SV2238	Office of Professional Responsibility-Investigation	647,220	611,131	562,664	724,552	161,888	28.77%
SV2239	Office of Professional Responsibility-Administration	622,865	608,239	598,922	742,498	143,576	23.97%
SV2240	Area I-Administration	2,257,704	2,271,260	2,195,794	2,552,629	356,835	16.25%
SV2241	Area I-FMT Investigation Detectives	1,529,644	1,474,517	1,448,883	1,658,679	209,797	14.48%
SV2242	Area I-Patrol	18,790,675	18,684,405	22,220,506	25,692,655	3,472,148	15.63%
SV2243	Area I-FMT Tactical Response	1,267,699	1,230,737	1,354,429	1,377,931	23,502	1.74%
SV2244	Area II-Administration	2,460,064	2,408,492	2,471,407	2,716,838	245,431	9.93%
SV2245	Area II-FMT Investigation Detectives	1,688,311	1,759,614	1,651,145	1,929,480	278,334	16.86%
SV2246	Area II-Patrol	18,766,952	17,032,136	20,862,976	21,583,227	720,250	3.45%
SV2247	Area II-FMT Tactical Response	1,441,713	1,063,587	1,388,748	1,400,434	11,686	0.84%
SV2248	Human Services-Administration	152,711	-	-	-	-	0.00%
SV2250	Business Services-Sworn Expenses	548,589	1,534,840	11,260,874	3,833,779	(7,427,095)	-65.95%
SV2251	Intervention Prevention Unit (IPU)	252,408	-	-	-	-	0.00%
SV2252	Business Services-Administration	2,386,448	1,783,036	1,824,879	2,102,571	277,692	15.22%
SV2301	Public Law Library	51,002	61,673	56,075	100,417	44,342	79.08%
SV2302	Records Management	1,469,958	1,399,810	1,511,170	1,588,035	76,865	5.09%
SV2400	Human Services	938	909	-	-	-	0.00%
SV2401	Adoption Services	7,217,828	7,213,675	8,586,063	8,703,010	116,947	1.36%
SV2402	Adult Services	1,980,605	1,780,810	1,899,191	2,256,192	357,002	18.80%
SV2403	Case Management	547,403	654,714	974,874	1,051,133	76,259	7.82%
SV2404	Childcare Services	8,469	18,993	23,331	24,925	1,594	6.83%
SV2405	Children's Protective Services	2,596,132	3,019,060	2,897,027	3,189,306	292,279	10.09%
SV2406	Counseling Services	72,457	77,932	103,588	122,634	19,045	18.39%
SV2407	Early Childhood Dev Initiative	211,832	167,499	304,918	327,987	23,068	7.57%
SV2408	Elig Determination Services	8,898,363	9,405,354	8,907,169	10,166,274	1,259,105	14.14%
SV2409	Emergency & General Assistance	315,533	422,067	1,574,185	1,620,471	46,287	2.94%
SV2410	Fam Focused / Preservatn Svcs	2,238,795	2,843,161	2,979,142	3,091,927	112,785	3.79%
SV2411	Food Services	2,022,266	1,911,645	2,116,581	2,140,178	23,597	1.11%
SV2413	Foster Care Services	13,447,248	8,996,373	14,734,729	14,913,024	178,295	1.21%
SV2414	Housing Assistance	50,000	90,000	90,000	1,960,000	1,870,000	2077.78%
SV2415	Homeless Services	281,294	378,952	481,220	422,304	(58,916)	-12.24%
SV2416	Interagency Service Coord/CSA	93,402	108,667	101,539	261,732	160,193	157.76%
SV2417	Medical Services	10,097,730	9,412,121	10,742,871	11,252,515	509,643	4.74%
SV2418	Mental Health Services	3,547,460	4,051,849	4,459,335	4,534,097	74,761	1.68%
SV2419	Multi-Cultural Affairs	304,103	283,108	533,847	561,736	27,889	5.22%
SV2420	Public Health Services	4,633,490	4,703,490	4,703,490	4,703,490	-	0.00%
SV2421	Sr & Spec Needs Programming	575,043	329,285	4,988,408	5,163,494	175,086	3.51%
SV2422	Medicaid Expansion	170,000	205,000	728,000	478,000	(250,000)	-34.34%
SV2424	Youth Services	786,190	753,523	1,138,704	2,699,047	1,560,344	137.03%

General Fund Expenditures by Service Code

Service Code	Service Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
SV2425	Substance Abuse Services	395,531	352,785	464,322	477,121	12,799	2.76%
SV2426	Purchased Services for Client Payments	-	64,474	-	-	-	0.00%
SV2427	Community Wealth Building Initiatives	-	-	25,600	25,600	-	0.00%
SV2428	BLISS Program (Building Lives of Independence and Self Sufficiency)	84,067	88,191	100,579	198,240	97,662	97.10%
SV2501	Roadway Management	(8,385)	5,367,992	5,508,327	5,543,817	35,490	0.64%
SV2502	Signals	-	-	-	85,100	85,100	0.00%
SV2505	Traffic Enforcement	3,350	6,505	-	-	-	0.00%
SV2507	Transportation Services	8,339,105	8,327,034	8,867,947	9,110,461	242,514	2.73%
SV2508	Pavement Management	8	-	-	-	-	0.00%
SV2610	Winter Storm Events-01/12/2019 Snow Storm	35	-	-	-	-	0.00%
SV2612	2020 Gun Control Protest	10,282	1,969	-	-	-	0.00%
SV2613	2020 Winter Storm	3,508	-	-	-	-	0.00%
SV2614	COVID-19	41,291,891	1,537,278	26,700	26,700	-	0.00%
SV2615	Protest: Civil Unrest	455,554	54,025	-	-	-	0.00%
SV2616	2020 Isaias Storm	145	-	-	-	-	0.00%
SV2618	COVID-19 FEMA	-	27,737	-	-	-	0.00%
SV2620	Prison Rape Elimination Act (PREA)	32,677	242,428	101,586	112,605	11,019	10.85%
SV2621	American Recovery Plan (ARP)	-	5,621,160	-	-	-	0.00%
SV2623	Sheriff Covid Overtime	-	27,670	-	-	-	0.00%
Total		\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789	\$110,207,961	13.14%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Animal Control	60000	Full-Time Permanent	\$800,786	\$715,048	\$969,880	\$1,164,890	\$195,010	20.11%
Animal Control	60001	Overtime Permanent	81,898	52,839	-	-	-	0.00%
Animal Control	60002	Holiday Pay Permanent	50,205	48,255	-	-	-	0.00%
Animal Control	60004	Vacation Pay Permanent	38,661	52,614	-	-	-	0.00%
Animal Control	60005	Sick Leave Permanent	34,968	37,535	-	-	-	0.00%
Animal Control	60008	Civil Leave Permanent	1,013	-	-	-	-	0.00%
Animal Control	60009	Death Leave Permanent	187	98	-	-	-	0.00%
Animal Control	61000	Part Time Salaries	-	22,205	105,360	121,435	16,075	15.26%
Animal Control	61001	Overtime Part Time	-	220	-	-	-	0.00%
Animal Control	61002	Holiday Pay Part Time	-	1,203	-	-	-	0.00%
Animal Control	61005	Sick Leave Personal Part Time	-	445	-	-	-	0.00%
Animal Control	62000	Temporary Employee	11,033	-	-	-	-	0.00%
Animal Control	62001	Overtime Temp	190	-	-	-	-	0.00%
Animal Control	62002	Holiday Pay Temporary	264	-	-	-	-	0.00%
Animal Control	62005	Sick Leave Temporary	420	-	-	-	-	0.00%
Animal Control	63000	Fica	61,216	57,354	66,958	79,869	12,911	19.28%
Animal Control	63001	Retirement Contribution Rsr	194,297	201,724	209,130	210,324	1,194	0.57%
Animal Control	63002	Medicare Fica	14,372	13,448	15,659	18,679	3,020	19.28%
Animal Control	63003	Group Life Insurance	5,949	5,350	6,407	7,541	1,134	17.70%
Animal Control	63006	Health Care Active Employees	180,325	148,269	204,862	204,589	(273)	-0.13%
Animal Control	63008	State Unemployment Insurance (SUI)	(168)	-	-	-	-	0.00%
Animal Control	63011	Health Savings Account (HSA) Expense-Employer	2,000	2,000	-	-	-	0.00%
Animal Control	64105	Bonus Pay	-	41,500	-	-	-	0.00%
Animal Control	70215	Equipment Repair and Maint Services	31,349	26,712	6,336	10,018	3,682	58.11%
Animal Control	70216	Pest Control Services	21,936	-	-	-	-	0.00%
Animal Control	70218	Vehicle Repair And Maint Services	27,857	43,798	30,662	30,662	-	0.00%
Animal Control	70311	Printing & Binding-External	1,916	596	1,930	1,930	-	0.00%
Animal Control	70412	Transportation Services	1,155	1,983	1,000	1,000	-	0.00%
Animal Control	70551	Security/Monitoring Services	25,407	57,492	35,000	35,000	-	0.00%
Animal Control	70552	Contract And Temporary Personnel Services	89,335	193,243	20,000	20,000	-	0.00%
Animal Control	70561	Spay/Neuter Charges	72,541	-	110,000	110,000	-	0.00%
Animal Control	71011	Uniforms & Safety Supplies-Employee	5,543	7,758	5,000	5,000	-	0.00%
Animal Control	71012	Office Supplies And Stationary	6,966	6,351	1,369	1,369	-	0.00%
Animal Control	71112	Forage Supplies For Animals	19,350	28,241	40,000	40,000	-	0.00%
Animal Control	71131	Janitorial Supplies	13,856	26,614	10,000	10,000	-	0.00%
Animal Control	71171	Medical And Laboratory Supp	107,098	180,994	97,550	97,550	-	0.00%
Animal Control	72123	Membership Dues	-	-	219	219	-	0.00%
Animal Control	72124	Employee Training	268	2,026	2,791	2,791	-	0.00%
Animal Control	72131	Software	10,550	7,781	14,356	14,356	-	0.00%
Animal Control	72153	Equipment (Less Than \$5,000)	125	18,065	2,500	2,500	-	0.00%
Animal Control	72162	License & Permits (Other Than Software)	747	1,260	250	250	-	0.00%
Animal Control	73104	Bank Fees	1,631	1,682	-	-	-	0.00%
Animal Control	76613	Veterinarian Services	151,463	248,153	183,875	383,875	200,000	108.77%
Animal Control	77103	Fuel For Dept. Owned Vehicles	20,396	28,737	22,133	22,133	-	0.00%
Animal Control	77104	Monthly Standing Costs	5,225	10,556	6,413	6,413	-	0.00%
Animal Control	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	-	2,701	-	-	-	0.00%
Animal Control	77201	Internal Printing & Duplicatng	-	-	2,343	2,343	-	0.00%
Animal Control	77501	DIT Charges (Billed from DIT Fund)	10,864	4,888	-	-	-	0.00%
Animal Control	80007	Vehicles Expense	-	557	-	-	-	0.00%
Budget & Strategic Planning	60000	Full-Time Permanent	794,999	683,582	1,277,717	1,607,943	330,226	25.84%
Budget & Strategic Planning	60001	Overtime Permanent	2,540	1,605	-	-	-	0.00%
Budget & Strategic Planning	60002	Holiday Pay Permanent	8,999	9,716	-	-	-	0.00%
Budget & Strategic Planning	60004	Vacation Pay Permanent	81,875	29,839	-	-	-	0.00%
Budget & Strategic Planning	60005	Sick Leave Permanent	2,810	4,093	-	-	-	0.00%
Budget & Strategic Planning	60009	Death Leave Permanent	295	-	-	-	-	0.00%
Budget & Strategic Planning	62000	Temporary Employee	-	1,646	-	-	-	0.00%
Budget & Strategic Planning	63000	Fica	52,563	46,740	79,215	90,391	11,176	14.11%
Budget & Strategic Planning	63001	Retirement Contribution Rsr	171,586	48,746	73,741	89,784	16,044	21.76%
Budget & Strategic Planning	63002	Medicare Fica	12,626	10,931	18,526	21,140	2,614	14.11%
Budget & Strategic Planning	63003	Group Life Insurance	6,795	5,837	11,967	12,768	801	6.69%
Budget & Strategic Planning	63006	Health Care Active Employees	95,275	72,144	140,605	151,199	10,594	7.53%
Budget & Strategic Planning	63011	Health Savings Account (HSA) Expense-Employer	2,000	750	-	-	-	0.00%
Budget & Strategic Planning	64105	Bonus Pay	-	42,174	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Budget & Strategic Planning	70131	Public Information & Public Relations Services	160	276	-	2,184	2,184	0.00%
Budget & Strategic Planning	70132	Media Services (Advertising)	53	-	-	-	-	0.00%
Budget & Strategic Planning	70161	Management Services	8,612	79,260	307,513	307,513	-	0.00%
Budget & Strategic Planning	70415	Lodging	-	10,138	-	-	-	0.00%
Budget & Strategic Planning	70416	Employee Parking Subsidy	-	-	-	7,920	7,920	0.00%
Budget & Strategic Planning	70552	Contract And Temporary Personnel Services	-	37	-	-	-	0.00%
Budget & Strategic Planning	70553	Food & Drink Services	2,613	3,128	-	2,000	2,000	0.00%
Budget & Strategic Planning	71012	Office Supplies And Stationary	1,842	5,612	528	6,528	6,000	1136.36%
Budget & Strategic Planning	71141	Books & Reference Materials	323	76	63	63	-	0.00%
Budget & Strategic Planning	72121	Conference /Conventions	-	-	1,700	2,275	575	33.82%
Budget & Strategic Planning	72122	Magazine/Newspaper Subscript	-	296	112	112	-	0.00%
Budget & Strategic Planning	72123	Membership Dues	11,547	350	9,284	11,284	2,000	21.54%
Budget & Strategic Planning	72124	Employee Training	1,000	2,644	2,561	8,219	5,658	220.93%
Budget & Strategic Planning	72153	Equipment (Less Than \$5,000)	541	-	-	-	-	0.00%
Budget & Strategic Planning	72162	License & Permits (Other Than Software)	47,207	-	20,417	-	(20,417)	-100.00%
Budget & Strategic Planning	77201	Internal Printing & Duplicatng	-	-	8,000	10,000	2,000	25.00%
Budget & Strategic Planning	77501	DIT Charges (Billed from DIT Fund)	16,370	17,072	-	-	-	0.00%
Chief Administrative Officer	60000	Full-Time Permanent	302,309	481,260	484,682	1,787,240	1,302,558	268.75%
Chief Administrative Officer	60001	Overtime Permanent	38	1,277	-	-	-	0.00%
Chief Administrative Officer	60002	Holiday Pay Permanent	14,728	27,704	-	-	-	0.00%
Chief Administrative Officer	60004	Vacation Pay Permanent	3,877	8,760	-	-	-	0.00%
Chief Administrative Officer	60005	Sick Leave Permanent	1,214	1,168	-	-	-	0.00%
Chief Administrative Officer	63000	Fica	19,335	27,671	30,050	110,809	80,759	268.75%
Chief Administrative Officer	63001	Retirement Contribution Rsr	81,829	198,255	200,029	1,160,826	960,797	480.33%
Chief Administrative Officer	63002	Medicare Fica	4,522	7,583	7,028	25,915	18,887	268.75%
Chief Administrative Officer	63003	Group Life Insurance	3,372	5,815	5,724	22,581	16,857	294.50%
Chief Administrative Officer	63006	Health Care Active Employees	33,569	37,105	37,348	90,584	53,236	142.54%
Chief Administrative Officer	63011	Health Savings Account (HSA) Expense-Employer	2,000	2,000	-	-	-	0.00%
Chief Administrative Officer	64105	Bonus Pay	-	12,000	-	-	-	0.00%
Chief Administrative Officer	70131	Public Information & Public Relations Services	5,000	16,171	16,500	16,500	-	0.00%
Chief Administrative Officer	70161	Management Services	11,625	82,834	30,000	30,000	-	0.00%
Chief Administrative Officer	70412	Transportation Services	-	44	-	-	-	0.00%
Chief Administrative Officer	70416	Employee Parking Subsidy	-	-	-	5,760	5,760	0.00%
Chief Administrative Officer	70552	Contract And Temporary Personnel Services	-	26,000	-	-	-	0.00%
Chief Administrative Officer	70553	Food & Drink Services	1,170	12,753	-	-	-	0.00%
Chief Administrative Officer	71012	Office Supplies And Stationary	2,227	10,099	3,465	3,465	-	0.00%
Chief Administrative Officer	72113	Postal Services	-	-	206	206	-	0.00%
Chief Administrative Officer	72121	Conference /Conventions	249	5,138	-	-	-	0.00%
Chief Administrative Officer	72122	Magazine/Newspaper Subscript	-	1,712	-	-	-	0.00%
Chief Administrative Officer	72123	Membership Dues	44,526	44,861	22,719	22,719	-	0.00%
Chief Administrative Officer	72124	Employee Training	378	45	50,500	50,500	-	0.00%
Chief Administrative Officer	72131	Software	13,125	-	7,000	7,000	-	0.00%
Chief Administrative Officer	73105	Indirect City Costs	-	-	10,000	10,000	-	0.00%
Chief Administrative Officer	77501	DIT Charges (Billed from DIT Fund)	961	237	-	-	-	0.00%
Chief Administrative Officer	80006	Equipment And Other Assets Expense	-	-	1,500	1,500	-	0.00%
Chief Administrative Officer	95007	Payments To Other Gov Agencies	40,000	-	25,000	25,000	-	0.00%
City Assessor	60000	Full-Time Permanent	2,210,431	2,019,552	2,871,190	3,107,140	235,950	8.22%
City Assessor	60002	Holiday Pay Permanent	144,688	139,176	-	-	-	0.00%
City Assessor	60004	Vacation Pay Permanent	121,047	177,315	-	-	-	0.00%
City Assessor	60005	Sick Leave Permanent	54,254	49,938	-	-	-	0.00%
City Assessor	60008	Civil Leave Permanent	527	-	-	-	-	0.00%
City Assessor	60009	Death Leave Permanent	5,442	2,152	-	-	-	0.00%
City Assessor	60016	FMLA Paid Parental Bonding	12,790	2,723	-	-	-	0.00%
City Assessor	63000	Fica	153,824	148,986	178,014	192,981	14,967	8.41%
City Assessor	63001	Retirement Contribution Rsr	724,536	673,030	688,305	790,014	101,708	14.78%
City Assessor	63002	Medicare Fica	36,199	35,000	41,632	45,133	3,500	8.41%
City Assessor	63003	Group Life Insurance	34,066	31,238	37,543	41,649	4,106	10.94%
City Assessor	63006	Health Care Active Employees	306,414	295,954	358,468	330,956	(27,512)	-7.67%
City Assessor	63008	State Unemployment Insurance (SUI)	-	1,512	-	-	-	0.00%
City Assessor	63011	Health Savings Account (HSA) Expense-Employer	4,000	5,250	-	-	-	0.00%
City Assessor	64104	Education Pay	9,416	13,892	-	-	-	0.00%
City Assessor	64105	Bonus Pay	5,000	103,000	-	-	-	0.00%
City Assessor	70131	Public Information & Public Relations Services	163	-	1,395	1,395	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
City Assessor	70152	Attorney/Legal Services	-	-	50,000	50,000	-	0.00%
City Assessor	70161	Management Services	9,792	8,976	11,261	11,261	-	0.00%
City Assessor	70162	Bd Of Review R E Assessment	16,122	15,560	18,000	18,000	-	0.00%
City Assessor	70218	Vehicle Repair And Maint Services	1,716	2,344	6,570	6,570	-	0.00%
City Assessor	70412	Transportation Services	2,156	607	10,000	10,000	-	0.00%
City Assessor	70416	Employee Parking Subsidy	27,600	28,355	34,900	44,260	9,360	26.82%
City Assessor	71012	Office Supplies And Stationary	10,438	5,845	5,939	5,939	-	0.00%
City Assessor	71141	Books & Reference Materials	1,470	1,374	2,356	2,356	-	0.00%
City Assessor	72113	Postal Services	30,443	38,235	40,438	40,438	-	0.00%
City Assessor	72121	Conference /Conventions	641	552	21,322	21,322	-	0.00%
City Assessor	72123	Membership Dues	7,500	6,385	7,310	7,310	-	0.00%
City Assessor	72124	Employee Training	7,650	3,953	10,849	10,849	-	0.00%
City Assessor	72153	Equipment (Less Than \$5,000)	58,586	60,899	70,096	70,096	-	0.00%
City Assessor	77103	Fuel For Dept. Owned Vehicles	364	546	1,340	1,340	-	0.00%
City Assessor	77104	Monthly Standing Costs	987	1,519	1,480	1,480	-	0.00%
City Assessor	77501	DIT Charges (Billed from DIT Fund)	1,657	1,284	-	-	-	0.00%
City Assessor	80006	Equipment And Other Assets Expense	2,569	-	6,838	6,838	-	0.00%
City Attorney	60000	Full-Time Permanent	2,031,399	2,080,441	3,020,549	3,613,431	592,881	19.63%
City Attorney	60001	Overtime Permanent	0	0	-	-	-	0.00%
City Attorney	60002	Holiday Pay Permanent	129,715	148,376	-	-	-	0.00%
City Attorney	60004	Vacation Pay Permanent	121,711	136,163	-	-	-	0.00%
City Attorney	60005	Sick Leave Permanent	43,753	56,628	-	-	-	0.00%
City Attorney	60008	Civil Leave Permanent	-	77	-	-	-	0.00%
City Attorney	60009	Death Leave Permanent	2,715	1,791	-	-	-	0.00%
City Attorney	60014	FMLA Paid Parental Maternity	26,414	9,531	-	-	-	0.00%
City Attorney	60017	FMLA Paid Parental Sick Parent	197	33	-	-	-	0.00%
City Attorney	63000	Fica	139,585	149,021	187,274	224,033	36,759	19.63%
City Attorney	63001	Retirement Contribution Rsr	775,788	822,076	902,968	1,210,502	307,534	34.06%
City Attorney	63002	Medicare Fica	33,165	35,292	43,798	52,395	8,597	19.63%
City Attorney	63003	Group Life Insurance	30,940	31,991	40,408	48,380	7,972	19.73%
City Attorney	63006	Health Care Active Employees	254,295	276,459	304,974	334,164	29,190	9.57%
City Attorney	63011	Health Savings Account (HSA) Expense-Employer	5,250	5,000	-	-	-	0.00%
City Attorney	64105	Bonus Pay	18,000	86,280	-	-	-	0.00%
City Attorney	70131	Public Information & Public Relations Services	9,305	3,149	-	-	-	0.00%
City Attorney	70152	Attorney/Legal Services	21,329	83,348	85,227	85,227	-	0.00%
City Attorney	70161	Management Services	24,352	17,618	45,000	45,000	-	0.00%
City Attorney	70413	Mileage	946	788	1,000	1,000	-	0.00%
City Attorney	70416	Employee Parking Subsidy	15,701	19,909	20,000	35,840	15,840	79.20%
City Attorney	71012	Office Supplies And Stationary	15,165	7,441	13,000	13,000	-	0.00%
City Attorney	71141	Books & Reference Materials	23,442	6,195	37,000	37,000	-	0.00%
City Attorney	72112	Express Delivery Services	130	216	1,000	1,000	-	0.00%
City Attorney	72113	Postal Services	44	57	-	-	-	0.00%
City Attorney	72121	Conference /Conventions	2,539	10,879	5,100	5,100	-	0.00%
City Attorney	72122	Magazine/Newspaper Subscript	899	-	-	-	-	0.00%
City Attorney	72123	Membership Dues	9,620	9,376	13,000	13,000	-	0.00%
City Attorney	72124	Employee Training	5,606	7,890	52,094	52,094	-	0.00%
City Attorney	72131	Software	1,256	8,580	-	-	-	0.00%
City Attorney	72153	Equipment (Less Than \$5,000)	400	1,374	-	-	-	0.00%
City Attorney	77201	Internal Printing & Duplicatng	43	-	-	-	-	0.00%
City Attorney	77501	DIT Charges (Billed from DIT Fund)	1,628	1,364	-	-	-	0.00%
City Auditor	60000	Full-Time Permanent	785,529	768,932	1,145,040	1,170,208	25,168	2.20%
City Auditor	60002	Holiday Pay Permanent	51,466	56,047	-	-	-	0.00%
City Auditor	60004	Vacation Pay Permanent	57,669	99,243	-	-	-	0.00%
City Auditor	60005	Sick Leave Permanent	31,273	26,194	-	-	-	0.00%
City Auditor	60009	Death Leave Permanent	-	1,894	-	-	-	0.00%
City Auditor	60017	FMLA Paid Parental Sick Parent	-	1,064	-	-	-	0.00%
City Auditor	62000	Temporary Employee	2,884	-	-	-	-	0.00%
City Auditor	63000	Fica	53,841	57,739	70,992	72,553	1,560	2.20%
City Auditor	63001	Retirement Contribution Rsr	301,200	318,547	337,152	232,996	(104,157)	-30.89%
City Auditor	63002	Medicare Fica	13,095	13,919	16,603	16,968	365	2.20%
City Auditor	63003	Group Life Insurance	12,006	12,178	15,277	15,614	337	2.21%
City Auditor	63006	Health Care Active Employees	93,111	85,067	108,365	93,130	(15,235)	-14.06%
City Auditor	64105	Bonus Pay	11,000	31,416	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
City Auditor	70111	Auditing Services-External	256,000	265,000	375,000	375,000	-	0.00%
City Auditor	70131	Public Information & Public Relations Services	-	-	300	300	-	0.00%
City Auditor	70161	Management Services	68,958	355,538	80,000	100,000	20,000	25.00%
City Auditor	70311	Printing & Binding-External	-	-	100	100	-	0.00%
City Auditor	70412	Transportation Services	-	32	-	-	-	0.00%
City Auditor	70413	Mileage	-	-	115	115	-	0.00%
City Auditor	70416	Employee Parking Subsidy	3,600	4,000	6,600	12,360	5,760	87.27%
City Auditor	71012	Office Supplies And Stationary	2,156	925	2,750	2,750	-	0.00%
City Auditor	71141	Books & Reference Materials	-	-	870	870	-	0.00%
City Auditor	71144	Recreational Supplies	-	620	-	-	-	0.00%
City Auditor	72113	Postal Services	-	-	100	100	-	0.00%
City Auditor	72122	Magazine/Newspaper Subscript	149	149	160	160	-	0.00%
City Auditor	72123	Membership Dues	7,273	5,695	5,820	5,820	-	0.00%
City Auditor	72124	Employee Training	8,617	8,789	28,247	28,247	-	0.00%
City Auditor	72131	Software	15,831	19,539	15,200	15,200	-	0.00%
City Auditor	72132	Computer Accessories	-	-	500	500	-	0.00%
City Auditor	72153	Equipment (Less Than \$5,000)	-	-	2,875	2,875	-	0.00%
City Auditor	72175	Refuse & Recycling Expenses	-	-	85	85	-	0.00%
City Auditor	77501	DIT Charges (Billed from DIT Fund)	0	3	-	-	-	0.00%
City Clerk	60000	Full-Time Permanent	363,098	332,040	510,515	599,215	88,699	17.37%
City Clerk	60002	Holiday Pay Permanent	23,123	23,834	-	-	-	0.00%
City Clerk	60004	Vacation Pay Permanent	19,443	26,404	-	-	-	0.00%
City Clerk	60005	Sick Leave Permanent	6,844	12,454	-	-	-	0.00%
City Clerk	60006	Compensatory Leave Perm	34	-	-	-	-	0.00%
City Clerk	60009	Death Leave Permanent	626	1,373	-	-	-	0.00%
City Clerk	60014	FMLA Paid Parental Maternity	-	7,803	-	-	-	0.00%
City Clerk	60017	FMLA Paid Parental Sick Parent	626	-	-	-	-	0.00%
City Clerk	62000	Temporary Employee	-	33,628	-	-	-	0.00%
City Clerk	62002	Holiday Pay Temporary	-	2,558	-	-	-	0.00%
City Clerk	63000	Fica	24,983	27,514	31,652	36,821	5,169	16.33%
City Clerk	63001	Retirement Contribution Rsr	170,432	182,661	194,000	258,781	64,780	33.39%
City Clerk	63002	Medicare Fica	5,843	6,435	7,402	8,611	1,209	16.33%
City Clerk	63003	Group Life Insurance	5,437	5,277	6,773	7,958	1,185	17.50%
City Clerk	63006	Health Care Active Employees	57,502	45,202	66,964	24,274	(42,690)	-63.75%
City Clerk	64105	Bonus Pay	5,000	18,975	-	-	-	0.00%
City Clerk	70131	Public Information & Public Relations Services	96,328	121,216	132,900	132,900	-	0.00%
City Clerk	70161	Management Services	14,819	10,570	134,076	134,076	-	0.00%
City Clerk	70311	Printing & Binding-External	-	-	300	300	-	0.00%
City Clerk	70412	Transportation Services	-	-	200	200	-	0.00%
City Clerk	70416	Employee Parking Subsidy	-	-	-	4,320	4,320	0.00%
City Clerk	70553	Food & Drink Services	2,627	6,214	-	-	-	0.00%
City Clerk	70555	Other Services	17,249	15,000	18,500	18,500	-	0.00%
City Clerk	71012	Office Supplies And Stationary	2,163	1,984	5,900	5,900	-	0.00%
City Clerk	72113	Postal Services	-	-	5,710	5,710	-	0.00%
City Clerk	72122	Magazine/Newspaper Subscript	-	166	176	176	-	0.00%
City Clerk	72123	Membership Dues	74,074	77,731	71,136	2,636	(68,500)	-96.29%
City Clerk	72124	Employee Training	1,728	1,078	3,943	3,943	-	0.00%
City Clerk	76651	Dietary Supplies	-	164	500	500	-	0.00%
City Clerk	77501	DIT Charges (Billed from DIT Fund)	127	268	-	-	-	0.00%
City Clerk	80006	Equipment And Other Assets Expense	18,503	4,951	6,270	6,270	-	0.00%
City Council	60000	Full-Time Permanent	717,802	692,338	830,419	901,103	70,684	8.51%
City Council	60002	Holiday Pay Permanent	41,068	47,421	-	-	-	0.00%
City Council	60004	Vacation Pay Permanent	26,862	27,314	-	-	-	0.00%
City Council	60005	Sick Leave Permanent	9,747	1,247	-	-	-	0.00%
City Council	60015	FMLA Paid Parental Adopt/Foster Care	-	2,287	-	-	-	0.00%
City Council	60016	FMLA Paid Parental Bonding	9,070	871	-	-	-	0.00%
City Council	61000	Part Time Salaries	61,152	63,638	72,573	79,872	7,299	10.06%
City Council	61002	Holiday Pay Part Time	3,955	4,722	-	-	-	0.00%
City Council	61004	Vacation Pay Part Time	-	650	-	-	-	0.00%
City Council	61005	Sick Leave Personal Part Time	2,598	332	-	-	-	0.00%
City Council	63000	Fica	52,999	51,661	55,986	60,818	4,832	8.63%
City Council	63001	Retirement Contribution Rsr	99,452	103,657	111,121	123,310	12,189	10.97%
City Council	63002	Medicare Fica	12,395	12,082	13,093	14,223	1,130	8.63%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
City Council	63003	Group Life Insurance	10,316	10,586	11,128	12,074	947	8.51%
City Council	63006	Health Care Active Employees	124,818	127,753	133,230	114,825	(18,405)	-13.81%
City Council	63008	State Unemployment Insurance (SU)	585	3,745	-	-	-	0.00%
City Council	63011	Health Savings Account (HSA) Expense-Employer	2,000	2,000	-	-	-	0.00%
City Council	64105	Bonus Pay	-	22,500	-	-	-	0.00%
City Council	70132	Media Services (Advertising)	60,750	121,500	60,750	60,750	-	0.00%
City Council	70153	Mediation Services (Court)	4	(60,750)	-	-	-	0.00%
City Council	70161	Management Services	67,320	154,650	83,400	287,599	204,199	244.84%
City Council	70412	Transportation Services	220	503	300	300	-	0.00%
City Council	70416	Employee Parking Subsidy	-	-	-	6,480	6,480	0.00%
City Council	70553	Food & Drink Services	341	450	-	-	-	0.00%
City Council	71012	Office Supplies And Stationary	5,892	2,411	5,000	5,000	-	0.00%
City Council	71141	Books & Reference Materials	-	-	180	180	-	0.00%
City Council	72104	Tax Relief - Elderly	384	70	-	-	-	0.00%
City Council	72105	Council Budget	90,912	91,565	109,593	289,593	180,000	164.24%
City Council	72113	Postal Services	-	-	100	100	-	0.00%
City Council	72121	Conference /Conventions	-	-	36,000	36,000	-	0.00%
City Council	72122	Magazine/Newspaper Subscript	561	416	360	360	-	0.00%
City Council	72123	Membership Dues	-	-	181	181	-	0.00%
City Council	72124	Employee Training	834	-	125	125	-	0.00%
City Council	72153	Equipment (Less Than \$5,000)	-	-	2,000	2,000	-	0.00%
City Council	77201	Internal Printing & Duplicatng	-	-	500	500	-	0.00%
City Council	77501	DIT Charges (Billed from DIT Fund)	3,075	1,596	-	-	-	0.00%
City Council	80006	Equipment And Other Assets Expense	464	-	39,300	39,300	-	0.00%
City Debt	95003	Approp To Cap Proj Funds	2,702,003	6,956,622	16,956,622	39,054,851	22,098,229	130.32%
City Debt	95005	Oper Trans Out To Debt Service	72,867,821	76,240,098	88,250,734	91,477,094	3,226,360	3.66%
City Sheriff	60000	Full-Time Permanent	13,697,584	13,202,279	19,479,158	21,890,686	2,411,527	12.38%
City Sheriff	60002	Holiday Pay Permanent	201,312	252,118	-	-	-	0.00%
City Sheriff	60004	Vacation Pay Permanent	1,547,939	1,597,159	-	-	-	0.00%
City Sheriff	60005	Sick Leave Permanent	1,253,559	897,211	-	-	-	0.00%
City Sheriff	60006	Compensatory Leave Perm	-	76	-	-	-	0.00%
City Sheriff	60007	Military Leave Permanent	11,498	14,124	-	-	-	0.00%
City Sheriff	60008	Civil Leave Permanent	625	154	-	-	-	0.00%
City Sheriff	60009	Death Leave Permanent	26,960	25,968	-	-	-	0.00%
City Sheriff	60017	FMLA Paid Parental Sick Parent	1,400	-	-	-	-	0.00%
City Sheriff	61000	Part Time Salaries	403,175	479,113	454,856	812,464	357,608	78.62%
City Sheriff	61004	Vacation Pay Part Time	3,855	-	-	-	-	0.00%
City Sheriff	61005	Sick Leave Personal Part Time	1,606	-	-	-	-	0.00%
City Sheriff	61012	Death Leave Perm Part-Time	-	372	-	-	-	0.00%
City Sheriff	63000	Fica	1,192,266	1,184,863	1,235,909	1,401,960	166,051	13.44%
City Sheriff	63002	Medicare Fica	279,426	277,751	289,043	327,878	38,835	13.44%
City Sheriff	63003	Group Life Insurance	92,352	86,843	105,187	117,719	12,531	11.91%
City Sheriff	63004	Constitutional Off Vsrs Ret	2,220,833	2,125,756	2,516,707	2,932,072	415,365	16.50%
City Sheriff	63006	Health Care Active Employees	3,465,724	3,022,475	3,686,170	3,254,502	(431,668)	-11.71%
City Sheriff	63008	State Unemployment Insurance (SU)	94,883	33,509	-	-	-	0.00%
City Sheriff	63011	Health Savings Account (HSA) Expense-Employer	26,000	15,708	-	-	-	0.00%
City Sheriff	64105	Bonus Pay	144,500	937,900	-	-	-	0.00%
City Sheriff	64109	Sworn Court Ot	2,554,514	2,750,231	510,000	510,000	-	0.00%
City Sheriff	70122	Inspection Services	903	596	500	500	-	0.00%
City Sheriff	70132	Media Services (Advertising)	361	-	-	-	-	0.00%
City Sheriff	70152	Attorney/Legal Services	1,500	8,765	-	-	-	0.00%
City Sheriff	70161	Management Services	73,861	62,803	109,750	109,750	-	0.00%
City Sheriff	70211	Building Repair And Maint Services	5,914	2,489	-	-	-	0.00%
City Sheriff	70215	Equipment Repair and Maint Services	141,854	173,628	265,397	189,397	(76,000)	-28.64%
City Sheriff	70218	Vehicle Repair And Maint Services	123,585	130,398	146,519	146,519	-	0.00%
City Sheriff	70236	Burial	31,325	33,375	40,000	40,000	-	0.00%
City Sheriff	70412	Transportation Services	16	1,668	1,700	1,700	-	0.00%
City Sheriff	70413	Mileage	-	-	500	500	-	0.00%
City Sheriff	70414	Meals and Per Diem	247	62	1,000	1,000	-	0.00%
City Sheriff	70415	Lodging	606	(115)	2,000	2,000	-	0.00%
City Sheriff	70511	Equipment Rental	-	1,760	-	-	-	0.00%
City Sheriff	70512	Property Rental Agreements	3,300	3,740	-	-	-	0.00%
City Sheriff	70553	Food & Drink Services	4,679	5,419	5,000	5,000	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
City Sheriff	71011	Uniforms & Safety Supplies-Employee	95,149	150,532	133,800	133,800	-	0.00%
City Sheriff	71012	Office Supplies And Stationary	22,992	18,104	23,000	23,000	-	0.00%
City Sheriff	71013	Badges And Name Plates	25,554	7,838	18,900	18,900	-	0.00%
City Sheriff	71014	Employee Appreciation Events And Awards	-	6,009	1,000	1,000	-	0.00%
City Sheriff	71015	Office/Building Decor	3,156	5,628	2,500	2,500	-	0.00%
City Sheriff	71016	Advertising & Publicity Supplies	11,025	32,531	26,350	26,350	-	0.00%
City Sheriff	71111	Agric And Botanical Supplies	5,659	540	9,000	9,000	-	0.00%
City Sheriff	71131	Janitorial Supplies	51,624	205,890	278,100	203,100	(75,000)	-26.97%
City Sheriff	71132	Vehicle Cleaning Supplies	4,498	1,540	2,250	2,250	-	0.00%
City Sheriff	71141	Books & Reference Materials	-	3,222	500	500	-	0.00%
City Sheriff	71164	Industrial and Shop Supplies	12,372	1,679	7,000	7,000	-	0.00%
City Sheriff	71167	Plumbing Supplies	-	34	-	-	-	0.00%
City Sheriff	71171	Medical And Laboratory Supp	710,392	527,633	808,000	708,000	(100,000)	-12.38%
City Sheriff	71183	Paint & Paint Supplies	479	-	1,000	1,000	-	0.00%
City Sheriff	72112	Express Delivery Services	5,028	13,355	7,125	7,125	-	0.00%
City Sheriff	72113	Postal Services	10,640	10,720	29,000	29,000	-	0.00%
City Sheriff	72115	Telecommunications Service	3,798	2,937	4,150	4,150	-	0.00%
City Sheriff	72121	Conference /Conventions	792	730	8,734	8,734	-	0.00%
City Sheriff	72123	Membership Dues	14,122	12,661	20,450	20,450	-	0.00%
City Sheriff	72124	Employee Training	6,471	12,513	73,618	73,618	-	0.00%
City Sheriff	72131	Software	41,870	3,690	221,050	184,050	(37,000)	-16.74%
City Sheriff	72132	Computer Accessories	10,493	14,636	15,000	15,000	-	0.00%
City Sheriff	72151	Appliances	-	5,574	2,500	2,500	-	0.00%
City Sheriff	72152	Vehicle Equipment & Supply (Less Than \$5K)	275	41,365	500	500	-	0.00%
City Sheriff	72153	Equipment (Less Than \$5,000)	69,322	130,817	105,650	105,650	-	0.00%
City Sheriff	72162	License & Permits (Other Than Software)	2,160	2,160	16,040	16,040	-	0.00%
City Sheriff	72171	Electric Service	470,899	460,219	496,200	496,200	-	0.00%
City Sheriff	72172	Water & Sewer	427,859	305,311	437,010	437,010	-	0.00%
City Sheriff	72173	Natural Gas	116,985	162,056	113,422	113,422	-	0.00%
City Sheriff	72175	Refuse & Recycling Expenses	1,111	1,186	900	900	-	0.00%
City Sheriff	73104	Bank Fees	-	184	50	50	-	0.00%
City Sheriff	73108	Warranty Fees	-	56,000	20,000	20,000	-	0.00%
City Sheriff	76602	Law Enforcement Supplies	103,992	136,984	148,450	148,450	-	0.00%
City Sheriff	76651	Dietary Supplies	1,484,310	1,344,941	1,548,768	1,548,768	-	0.00%
City Sheriff	76653	Kitchen Supplies	-	-	-	50,000	50,000	0.00%
City Sheriff	76654	Laundry Supplies & Linen	-	-	-	100,000	100,000	0.00%
City Sheriff	76655	Personal Care Supplies	-	2,870	10,750	110,750	100,000	930.23%
City Sheriff	76656	Wearing Apparel Inmate	-	-	-	192,000	192,000	0.00%
City Sheriff	76672	Hospital Services (Sheriff)	9,268,295	8,676,473	9,690,000	10,312,640	622,640	6.43%
City Sheriff	77103	Fuel For Dept. Owned Vehicles	50,538	90,365	56,229	56,229	-	0.00%
City Sheriff	77104	Monthly Standing Costs	15,616	27,657	32,551	32,551	-	0.00%
City Sheriff	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	95,371	96,839	75,614	75,614	-	0.00%
City Sheriff	77201	Internal Printing & Duplicatng	-	3,920	36,850	36,850	-	0.00%
City Sheriff	77401	Claims & Settlements	527,565	-	-	-	-	0.00%
City Sheriff	77403	Medical Services	8,409	5,992	24,150	14,150	(10,000)	-41.41%
City Sheriff	77501	DIT Charges (Billed from DIT Fund)	72,251	62,249	-	-	-	0.00%
City Sheriff	80004	Buildings & Structures Expense	163,097	23,584	-	-	-	0.00%
City Sheriff	80006	Equipment And Other Assets Expense	228,792	546,882	150,554	6,554	(144,000)	-95.65%
City Sheriff	80007	Vehicles Expense	-	9,495	-	-	-	0.00%
City Sheriff	95002	Operating Transfers to Grants/Spec Rev Funds	-	503,032	-	-	-	0.00%
City Sheriff	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	9,757	-	-	-	-	0.00%
City Treasurer	60000	Full-Time Permanent	121,278	129,563	144,851	168,389	23,538	16.25%
City Treasurer	60002	Holiday Pay Permanent	7,238	8,423	-	-	-	0.00%
City Treasurer	62000	Temporary Employee	-	27	1,423	1,423	-	0.00%
City Treasurer	63000	Fica	7,444	8,220	8,981	10,439	1,459	16.24%
City Treasurer	63002	Medicare Fica	1,741	1,922	2,100	2,441	341	16.24%
City Treasurer	63003	Group Life Insurance	1,716	1,813	782	909	127	16.24%
City Treasurer	63004	Constitutional Off Vsrs Ret	16,604	17,815	18,715	22,647	3,932	21.01%
City Treasurer	63006	Health Care Active Employees	24,866	26,015	27,037	26,118	(919)	-3.40%
City Treasurer	63011	Health Savings Account (HSA) Expense-Employer	1,250	-	-	-	-	0.00%
City Treasurer	64105	Bonus Pay	-	6,000	-	-	-	0.00%
City Treasurer	70161	Management Services	35,000	25,000	111,386	110,431	(955)	-0.86%
City Treasurer	70311	Printing & Binding-External	-	-	335	335	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
City Treasurer	70416	Employee Parking Subsidy	-	-	-	2,395	2,395	0.00%
City Treasurer	71012	Office Supplies And Stationary	1,100	1,319	2,200	2,200	-	0.00%
City Treasurer	72113	Postal Services	-	-	1,100	1,100	-	0.00%
City Treasurer	72121	Conference /Conventions	(182)	1,416	3,230	3,230	-	0.00%
City Treasurer	72123	Membership Dues	409	1,545	1,200	1,200	-	0.00%
City Treasurer	72124	Employee Training	1,140	280	3,667	3,667	-	0.00%
City Treasurer	72131	Software	-	-	250	250	-	0.00%
City Treasurer	72132	Computer Accessories	-	-	105	105	-	0.00%
City Treasurer	73104	Bank Fees	605	1,107	903	1,114	211	23.37%
City Treasurer	77201	Internal Printing & Duplicatng	-	-	1,000	789	(211)	-21.10%
City Treasurer	77501	DIT Charges (Billed from DIT Fund)	493	954	-	-	-	0.00%
City Treasurer	80006	Equipment And Other Assets Expense	-	-	1,000	1,000	-	0.00%
Council Chief Of Staff	60000	Full-Time Permanent	556,953	429,599	903,282	948,318	45,036	4.99%
Council Chief Of Staff	60002	Holiday Pay Permanent	34,284	28,080	-	-	-	0.00%
Council Chief Of Staff	60004	Vacation Pay Permanent	45,695	22,809	-	-	-	0.00%
Council Chief Of Staff	60005	Sick Leave Permanent	13,898	11,457	-	-	-	0.00%
Council Chief Of Staff	60009	Death Leave Permanent	865	1,918	-	-	-	0.00%
Council Chief Of Staff	61000	Part Time Salaries	28,715	45,042	71,321	37,337	(33,984)	-47.65%
Council Chief Of Staff	61002	Holiday Pay Part Time	1,864	4,753	-	-	-	0.00%
Council Chief Of Staff	61004	Vacation Pay Part Time	1,104	2,563	-	-	-	0.00%
Council Chief Of Staff	61005	Sick Leave Personal Part Time	276	1,203	-	-	-	0.00%
Council Chief Of Staff	62000	Temporary Employee	9,320	48,074	-	-	-	0.00%
Council Chief Of Staff	62002	Holiday Pay Temporary	280	2,621	-	-	-	0.00%
Council Chief Of Staff	62005	Sick Leave Temporary	-	213	-	-	-	0.00%
Council Chief Of Staff	63000	Fica	43,785	38,232	60,425	58,679	(1,746)	-2.89%
Council Chief Of Staff	63001	Retirment Contribution Rsr	116,738	41,404	196,217	65,800	(130,418)	-66.47%
Council Chief Of Staff	63002	Medcare Fica	10,271	8,941	14,132	13,723	(408)	-2.89%
Council Chief Of Staff	63003	Group Life Insurance	8,266	6,040	12,036	11,019	(1,017)	-8.45%
Council Chief Of Staff	63006	Health Care Active Employees	61,438	46,002	84,974	90,836	5,862	6.90%
Council Chief Of Staff	64105	Bonus Pay	7,000	27,500	-	-	-	0.00%
Council Chief Of Staff	64110	VRIP Incentive Payments	22,000	-	-	-	-	0.00%
Council Chief Of Staff	70161	Management Services	-	77,096	212,700	212,700	-	0.00%
Council Chief Of Staff	70311	Printing & Binding-External	-	-	1,000	1,000	-	0.00%
Council Chief Of Staff	71012	Office Supplies And Stationary	418	2,570	1,662	1,662	-	0.00%
Council Chief Of Staff	72105	Council Budget	32	-	-	-	-	0.00%
Council Chief Of Staff	72113	Postal Services	-	-	100	100	-	0.00%
Council Chief Of Staff	72121	Conference /Conventions	-	-	8,000	8,000	-	0.00%
Council Chief Of Staff	72123	Membership Dues	-	-	700	700	-	0.00%
Council Chief Of Staff	72124	Employee Training	-	175	1,732	16,132	14,400	831.41%
Council Chief Of Staff	77501	DIT Charges (Billed from DIT Fund)	49	15	-	-	-	0.00%
Court Services Unit	60000	Full-Time Permanent	40,735	37,906	52,728	60,991	8,263	15.67%
Court Services Unit	60002	Holiday Pay Permanent	2,531	2,784	-	-	-	0.00%
Court Services Unit	60004	Vacation Pay Permanent	4,500	4,228	-	-	-	0.00%
Court Services Unit	60005	Sick Leave Permanent	381	1,118	-	-	-	0.00%
Court Services Unit	63000	Fica	2,956	2,943	3,269	3,781	512	15.66%
Court Services Unit	63001	Retirment Contribution Rsr	41,443	41,553	46,068	-	(46,068)	-100.00%
Court Services Unit	63002	Medcare Fica	691	688	765	884	120	15.66%
Court Services Unit	63003	Group Life Insurance	259	245	285	329	45	15.66%
Court Services Unit	63004	Constitutional Off Vsrs Ret	-	-	-	8,203	8,203	0.00%
Court Services Unit	63006	Health Care Active Employees	9,099	8,609	9,604	12,113	2,509	26.12%
Court Services Unit	64105	Bonus Pay	-	3,000	-	-	-	0.00%
Court Services Unit	70152	Attorney/Legal Services	-	160	-	-	-	0.00%
Court Services Unit	70212	Cleaning/Janitorial Services	-	-	232	232	-	0.00%
Court Services Unit	70215	Equipment Repair and Maint Services	1,496	993	2,600	2,600	-	0.00%
Court Services Unit	70218	Vehicle Repair And Maint Services	7,319	11,992	9,199	9,199	-	0.00%
Court Services Unit	70512	Property Rental Agreements	29,350	35,430	37,632	37,632	-	0.00%
Court Services Unit	70551	Security/Monitoring Services	-	-	5,200	5,200	-	0.00%
Court Services Unit	70552	Contract And Temporary Personnel Services	13,452	9,194	19,200	19,200	-	0.00%
Court Services Unit	70553	Food & Drink Services	517	165	1,400	1,400	-	0.00%
Court Services Unit	71012	Office Supplies And Stationary	6,724	3,966	4,467	4,467	-	0.00%
Court Services Unit	71015	Office/Building Decor	-	1,320	-	-	-	0.00%
Court Services Unit	72123	Membership Dues	-	-	200	200	-	0.00%
Court Services Unit	72124	Employee Training	-	-	1,411	1,411	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Court Services Unit	72153	Equipment (Less Than \$5,000)	-	-	5,000	5,000	-	0.00%
Court Services Unit	72171	Electric Service	5,870	-	5,200	5,200	-	0.00%
Court Services Unit	72175	Refuse & Recycling Expenses	-	-	85	85	-	0.00%
Court Services Unit	77103	Fuel For Dept. Owned Vehicles	730	1,232	6,129	6,129	-	0.00%
Court Services Unit	77104	Monthly Standing Costs	6,344	6,413	6,413	6,413	-	0.00%
Court Services Unit	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	19,080	16,075	13,603	13,603	-	0.00%
Court Services Unit	80006	Equipment And Other Assets Expense	1,243	4,227	8,600	8,600	-	0.00%
Default	70161	Management Services	-	(50,923)	-	-	-	0.00%
Default	70218	Vehicle Repair And Maint Services	-	(286)	-	-	-	0.00%
Default	70416	Employee Parking Subsidy	-	(83,070)	-	-	-	0.00%
Default	70512	Property Rental Agreements	-	(1,517,206)	-	-	-	0.00%
Default	70513	Residential Property Rental	-	(339,795)	-	-	-	0.00%
Default	73104	Bank Fees	9,663	-	-	-	-	0.00%
Default	73111	Miscellaneous Operating Expenses	-	78,979	-	-	-	0.00%
Default	80504	Depr Exp ROU Assets - Improvements other than Buildings	-	46,724	-	-	-	0.00%
Default	80506	Depr Exp ROU Assets - Vehicles	-	80,845	-	-	-	0.00%
Default	80508	Depr Exp ROU Assets - Intangible Assets	-	3,499	-	-	-	0.00%
Default	80510	Depr Exp ROU Assets - Buildings	-	1,780,000	-	-	-	0.00%
Default	90051	Interest expense on Leases	-	127,900	-	-	-	0.00%
Default	95010	Operating Transfers to ISF	-	93,463	-	-	-	0.00%
Default	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	(83,556)	-	-	-	-	0.00%
Department Emergency Communication (DEC)	60000	Full-Time Permanent	2,166,862	1,932,637	2,482,095	3,700,849	1,218,753	49.10%
Department Emergency Communication (DEC)	60001	Overtime Permanent	325,975	248,654	125,000	125,000	-	0.00%
Department Emergency Communication (DEC)	60002	Holiday Pay Permanent	109,299	123,061	-	-	-	0.00%
Department Emergency Communication (DEC)	60003	Shift Other Differential Perm	22,848	20,570	19,750	19,750	-	0.00%
Department Emergency Communication (DEC)	60004	Vacation Pay Permanent	103,261	611,696	-	-	-	0.00%
Department Emergency Communication (DEC)	60005	Sick Leave Permanent	46,526	80,406	-	-	-	0.00%
Department Emergency Communication (DEC)	60006	Compensatory Leave Perm	6,173	3,027	-	-	-	0.00%
Department Emergency Communication (DEC)	60009	Death Leave Permanent	3,122	12,093	-	-	-	0.00%
Department Emergency Communication (DEC)	60014	FMLA Paid Parental Maternity	-	318	-	-	-	0.00%
Department Emergency Communication (DEC)	60016	FMLA Paid Parental Bonding	10,649	15,262	-	-	-	0.00%
Department Emergency Communication (DEC)	60017	FMLA Paid Parental Sick Parent	4,325	5	-	-	-	0.00%
Department Emergency Communication (DEC)	61000	Part Time Salaries	33,120	43,487	35,360	47,470	12,110	34.25%
Department Emergency Communication (DEC)	61001	Overtime Part Time	2,154	1,352	-	-	-	0.00%
Department Emergency Communication (DEC)	61002	Holiday Pay Part Time	188	-	-	-	-	0.00%
Department Emergency Communication (DEC)	61004	Vacation Pay Part Time	519	1,865	-	-	-	0.00%
Department Emergency Communication (DEC)	61005	Sick Leave Personal Part Time	1,716	2,104	-	-	-	0.00%
Department Emergency Communication (DEC)	61012	Death Leave Perm Part-Time	385	-	-	-	-	0.00%
Department Emergency Communication (DEC)	62000	Temporary Employee	480	-	-	-	-	0.00%
Department Emergency Communication (DEC)	63000	Fica	167,105	152,366	156,082	233,236	77,154	49.43%
Department Emergency Communication (DEC)	63001	Retirement Contribution RsrS	481,966	496,092	505,730	679,876	174,146	34.43%
Department Emergency Communication (DEC)	63002	Medcare Fica	33,977	35,940	36,503	54,547	18,044	49.43%
Department Emergency Communication (DEC)	63003	Group Life Insurance	17,933	16,885	18,801	31,107	12,306	65.45%
Department Emergency Communication (DEC)	63006	Health Care Active Employees	332,442	379,496	404,024	456,342	52,318	12.95%
Department Emergency Communication (DEC)	63008	State Unemployment Insurance (SUI)	12,892	2,150	-	-	-	0.00%
Department Emergency Communication (DEC)	63011	Health Savings Account (HSA) Expense-Employer	9,250	4,552	-	-	-	0.00%
Department Emergency Communication (DEC)	64105	Bonus Pay	-	5,400	-	-	-	0.00%
Department Emergency Communication (DEC)	70121	Architectural And Engineering Services	23,960	-	-	-	-	0.00%
Department Emergency Communication (DEC)	70131	Public Information & Public Relations Services	2,460	5,027	16,353	16,353	-	0.00%
Department Emergency Communication (DEC)	70151	Information & Research Services	9,275	9,934	10,500	10,500	-	0.00%
Department Emergency Communication (DEC)	70161	Management Services	5,210	9,274	7,204	276,104	268,900	3732.65%
Department Emergency Communication (DEC)	70165	Electric Service	-	-	-	24,000	24,000	0.00%
Department Emergency Communication (DEC)	70211	Building Repair And Maint Services	1,320	11,746	15,000	15,000	-	0.00%
Department Emergency Communication (DEC)	70213	Grounds Services	20,245	20,445	45,000	45,000	-	0.00%
Department Emergency Communication (DEC)	70214	Electrical Repair and Maint Services	-	2,773	-	-	-	0.00%
Department Emergency Communication (DEC)	70215	Equipment Repair and Maint Services	496,994	892,061	946,656	1,558,156	611,500	64.60%
Department Emergency Communication (DEC)	70218	Vehicle Repair And Maint Services	4,707	12,696	6,899	6,899	-	0.00%
Department Emergency Communication (DEC)	70311	Printing & Binding-External	1,359	1,284	250	250	-	0.00%
Department Emergency Communication (DEC)	70413	Mileage	319	300	-	-	-	0.00%
Department Emergency Communication (DEC)	70552	Contract And Temporary Personnel Services	7,544	-	-	-	-	0.00%
Department Emergency Communication (DEC)	70553	Food & Drink Services	1,656	7,129	2,500	2,500	-	0.00%
Department Emergency Communication (DEC)	70560	False Alarm Charges	40,301	23,544	55,000	55,000	-	0.00%
Department Emergency Communication (DEC)	71011	Uniforms & Safety Supplies-Employee	9,425	9,129	35,000	35,000	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Department Emergency Communication (DEC)	71012	Office Supplies And Stationary	4,255	5,083	15,000	16,200	1,200	8.00%
Department Emergency Communication (DEC)	71014	Employee Appreciation Events And Awards	2,937	3,776	12,500	12,500	-	0.00%
Department Emergency Communication (DEC)	71015	Office/Building Decor	511	4,706	-	-	-	0.00%
Department Emergency Communication (DEC)	71131	Janitorial Supplies	-	-	-	1,000	1,000	0.00%
Department Emergency Communication (DEC)	71141	Books & Reference Materials	99	7,183	1,200	1,200	-	0.00%
Department Emergency Communication (DEC)	71171	Medical And Laboratory Supp	18,635	4,948	-	-	-	0.00%
Department Emergency Communication (DEC)	71184	Floor Covering	699	1,920	-	-	-	0.00%
Department Emergency Communication (DEC)	72112	Express Delivery Services	49	24	-	-	-	0.00%
Department Emergency Communication (DEC)	72115	Telecommunications Service	406,182	378,085	625,337	637,337	12,000	1.92%
Department Emergency Communication (DEC)	72121	Conference /Conventions	200	1,047	-	3,550	3,550	0.00%
Department Emergency Communication (DEC)	72122	Magazine/Newspaper Subscript	189	-	-	144	-	0.00%
Department Emergency Communication (DEC)	72123	Membership Dues	4,286	9,564	8,135	9,510	1,375	16.90%
Department Emergency Communication (DEC)	72124	Employee Training	24,667	56,927	253,410	253,410	-	0.00%
Department Emergency Communication (DEC)	72131	Software	316,696	18,624	250,000	250,000	-	0.00%
Department Emergency Communication (DEC)	72153	Equipment (Less Than \$5,000)	56,575	106,562	118,854	118,854	-	0.00%
Department Emergency Communication (DEC)	72161	Software License	16,359	14,428	78,400	78,400	-	0.00%
Department Emergency Communication (DEC)	76651	Dietary Supplies	-	-	-	1,000	1,000	0.00%
Department Emergency Communication (DEC)	77102	Carwash	31	-	-	-	-	0.00%
Department Emergency Communication (DEC)	77103	Fuel For Dept. Owned Vehicles	2,273	5,251	5,406	5,406	-	0.00%
Department Emergency Communication (DEC)	77104	Monthly Standing Costs	3,453	3,479	3,684	3,684	-	0.00%
Department Emergency Communication (DEC)	77201	Internal Printing & Duplicatng	-	425	1,800	1,800	-	0.00%
Department Emergency Communication (DEC)	77403	Medical Services	2,123	2,850	12,000	12,000	-	0.00%
Department Emergency Communication (DEC)	77501	DIT Charges (Billed from DIT Fund)	1,970	2,287	-	-	-	0.00%
Department Emergency Communication (DEC)	80006	Equipment And Other Assets Expense	-	-	46,000	46,000	-	0.00%
Department Emergency Communication (DEC)	80007	Vehicles Expense	-	93,184	-	-	-	0.00%
Department Emergency Communication (DEC)	95002	Operating Transfers to Grants/Spec Rev Funds	-	543,000	-	-	-	0.00%
Department Emergency Communication (DEC)	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	48,561	-	-	-	-	0.00%
Department of Citizen Service and Response	60000	Full-Time Permanent	775,972	1,068,940	1,073,779	1,234,320	160,541	14.95%
Department of Citizen Service and Response	60001	Overtime Permanent	18,687	19,087	20,000	20,000	-	0.00%
Department of Citizen Service and Response	60002	Holiday Pay Permanent	50,403	69,929	-	-	-	0.00%
Department of Citizen Service and Response	60004	Vacation Pay Permanent	30,322	60,137	-	-	-	0.00%
Department of Citizen Service and Response	60005	Sick Leave Permanent	16,070	26,593	-	-	-	0.00%
Department of Citizen Service and Response	60008	Civil Leave Permanent	156	-	-	-	-	0.00%
Department of Citizen Service and Response	60009	Death Leave Permanent	1,942	438	-	-	-	0.00%
Department of Citizen Service and Response	60013	Earned HOL Pay-Permanent	603	-	-	-	-	0.00%
Department of Citizen Service and Response	60014	FMLA Paid Parental Maternity	4,922	-	-	-	-	0.00%
Department of Citizen Service and Response	60017	FMLA Paid Parental Sick Parent	-	714	-	-	-	0.00%
Department of Citizen Service and Response	62000	Temporary Employee	-	40,640	-	-	-	0.00%
Department of Citizen Service and Response	62002	Holiday Pay Temporary	-	1,760	-	-	-	0.00%
Department of Citizen Service and Response	63000	Fica	54,532	80,263	66,574	76,562	9,988	15.00%
Department of Citizen Service and Response	63001	Retirment Contribution Rsr	225,803	263,077	263,257	301,641	38,384	14.58%
Department of Citizen Service and Response	63002	Medcare Fica	12,753	18,771	15,570	17,906	2,336	15.00%
Department of Citizen Service and Response	63003	Group Life Insurance	6,636	8,997	7,934	8,975	1,041	13.12%
Department of Citizen Service and Response	63006	Health Care Active Employees	163,203	207,561	204,537	144,223	(60,314)	-29.49%
Department of Citizen Service and Response	63008	State Unemployment Insurance (SU)	1,547	-	-	-	-	0.00%
Department of Citizen Service and Response	63011	Health Savings Account (HSA) Expense-Employer	2,750	4,250	-	-	-	0.00%
Department of Citizen Service and Response	64105	Bonus Pay	-	65,000	-	-	-	0.00%
Department of Citizen Service and Response	70131	Public Information & Public Relations Services	9,872	140,113	2,500	2,500	-	0.00%
Department of Citizen Service and Response	70133	Photographic Services	-	6,524	-	-	-	0.00%
Department of Citizen Service and Response	70151	Information & Research Services	-	4,417	-	-	-	0.00%
Department of Citizen Service and Response	70161	Management Services	67,990	41,035	60,000	60,000	-	0.00%
Department of Citizen Service and Response	70215	Equipment Repair and Maint Services	-	10	-	-	-	0.00%
Department of Citizen Service and Response	70411	Moving and Relocation Services	-	5,000	-	-	-	0.00%
Department of Citizen Service and Response	70412	Transportation Services	5,387	4,444	12,340	12,340	-	0.00%
Department of Citizen Service and Response	70416	Employee Parking Subsidy	2,200	2,860	3,960	3,960	-	0.00%
Department of Citizen Service and Response	70552	Contract And Temporary Personnel Services	85,089	55,214	158,752	158,752	-	0.00%
Department of Citizen Service and Response	70553	Food & Drink Services	-	55	-	-	-	0.00%
Department of Citizen Service and Response	71012	Office Supplies And Stationary	351	3,396	2,200	2,200	-	0.00%
Department of Citizen Service and Response	71014	Employee Appreciation Events And Awards	-	1,675	3,000	3,000	-	0.00%
Department of Citizen Service and Response	71016	Advertising & Publicity Supplies	-	8,723	-	-	-	0.00%
Department of Citizen Service and Response	72121	Conference /Conventions	-	-	7,123	7,123	-	0.00%
Department of Citizen Service and Response	72122	Magazine/Newspaper Subscript	194	1,352	400	400	-	0.00%
Department of Citizen Service and Response	72124	Employee Training	-	367	17,969	17,969	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Department of Citizen Service and Response	72131	Software	467,198	364,749	225,000	225,000	-	0.00%
Department of Citizen Service and Response	72132	Computer Accessories	218	-	-	-	-	0.00%
Department of Citizen Service and Response	72133	IT Hardware	-	5,381	-	-	-	0.00%
Department of Citizen Service and Response	72153	Equipment (Less Than \$5,000)	1,091	2,029	3,300	3,300	-	0.00%
Department of Citizen Service and Response	77201	Internal Printing & Duplicatng	-	-	400	400	-	0.00%
Department of Citizen Service and Response	77501	DIT Charges (Billed from DIT Fund)	66	2,080	-	-	-	0.00%
Department of Citizen Service and Response	78101	Administrative	-	10	-	-	-	0.00%
Department of Housing and Community Development	60000	Full-Time Permanent	320,538	475,324	768,346	793,093	24,746	3.22%
Department of Housing and Community Development	60001	Overtime Permanent	303	0	-	-	-	0.00%
Department of Housing and Community Development	60002	Holiday Pay Permanent	16,125	29,560	-	-	-	0.00%
Department of Housing and Community Development	60004	Vacation Pay Permanent	12,594	27,564	-	-	-	0.00%
Department of Housing and Community Development	60005	Sick Leave Permanent	13,056	22,963	-	-	-	0.00%
Department of Housing and Community Development	60008	Civil Leave Permanent	267	287	-	-	-	0.00%
Department of Housing and Community Development	60009	Death Leave Permanent	-	1,466	-	-	-	0.00%
Department of Housing and Community Development	60014	FMLA Paid Parental Maternity	6,736	1,077	-	-	-	0.00%
Department of Housing and Community Development	60016	FMLA Paid Parental Bonding	-	2,423	-	-	-	0.00%
Department of Housing and Community Development	62000	Temporary Employee	-	13,720	-	-	-	0.00%
Department of Housing and Community Development	62002	Holiday Pay Temporary	-	439	-	-	-	0.00%
Department of Housing and Community Development	63000	Fica	21,310	36,100	47,637	48,924	1,287	2.70%
Department of Housing and Community Development	63001	Retirement Contribution Rsr	133,003	234,096	248,470	253,768	5,297	2.13%
Department of Housing and Community Development	63002	Medicare Fica	5,310	8,276	11,141	11,442	301	2.70%
Department of Housing and Community Development	63003	Group Life Insurance	2,612	5,964	6,186	6,622	436	7.05%
Department of Housing and Community Development	63006	Health Care Active Employees	35,156	49,148	82,018	74,374	(7,643)	-9.32%
Department of Housing and Community Development	63008	State Unemployment Insurance (SUI)	5,970	-	-	-	-	0.00%
Department of Housing and Community Development	63011	Health Savings Account (HSA) Expense-Employer	-	53	-	-	-	0.00%
Department of Housing and Community Development	64105	Bonus Pay	-	15,960	-	-	-	0.00%
Department of Housing and Community Development	70131	Public Information & Public Relations Services	2,548	3,849	5,901	5,901	-	0.00%
Department of Housing and Community Development	70152	Attorney/Legal Services	-	306	1,500	1,500	-	0.00%
Department of Housing and Community Development	70161	Management Services	508,320	202,976	530,500	530,500	-	0.00%
Department of Housing and Community Development	70411	Moving and Relocation Services	6,000	-	-	-	-	0.00%
Department of Housing and Community Development	70413	Mileage	-	-	350	350	-	0.00%
Department of Housing and Community Development	70416	Employee Parking Subsidy	-	2,500	2,500	2,500	-	0.00%
Department of Housing and Community Development	70512	Property Rental Agreements	50,000	63,253	55,000	55,000	-	0.00%
Department of Housing and Community Development	70553	Food & Drink Services	-	1,597	2,300	2,300	-	0.00%
Department of Housing and Community Development	71012	Office Supplies And Stationary	2,360	2,737	2,750	2,750	-	0.00%
Department of Housing and Community Development	71014	Employee Appreciation Events And Awards	-	84	-	-	-	0.00%
Department of Housing and Community Development	71163	Cable	-	1,674	2,366	2,366	-	0.00%
Department of Housing and Community Development	72113	Postal Services	-	77	350	350	-	0.00%
Department of Housing and Community Development	72121	Conference /Conventions	-	146	-	-	-	0.00%
Department of Housing and Community Development	72122	Magazine/Newspaper Subscript	-	487	500	500	-	0.00%
Department of Housing and Community Development	72123	Membership Dues	120	800	1,100	1,100	-	0.00%
Department of Housing and Community Development	72124	Employee Training	338	11,886	863	863	-	0.00%
Department of Housing and Community Development	77201	Internal Printing & Duplicatng	-	-	1,000	1,000	-	0.00%
Department of Housing and Community Development	77501	DIT Charges (Billed from DIT Fund)	610	42	-	-	-	0.00%
Department of Housing and Community Development	95002	Operating Transfers to Grants/Spec Rev Funds	169,276	-	-	-	-	0.00%
Department Of Information Technology	63008	State Unemployment Insurance (SUI)	-	754	-	-	-	0.00%
Department Of Information Technology	72131	Software	-	316	-	-	-	0.00%
Department Of Information Technology	77501	DIT Charges (Billed from DIT Fund)	1	15	-	-	-	0.00%
Economic & Comm Development	60000	Full-Time Permanent	1,120,262	1,068,848	1,739,816	1,598,355	(141,461)	-8.13%
Economic & Comm Development	60001	Overtime Permanent	-	6,088	-	-	-	0.00%
Economic & Comm Development	60002	Holiday Pay Permanent	64,917	70,615	-	-	-	0.00%
Economic & Comm Development	60004	Vacation Pay Permanent	46,624	93,091	-	-	-	0.00%
Economic & Comm Development	60005	Sick Leave Permanent	19,574	22,781	-	-	-	0.00%
Economic & Comm Development	60009	Death Leave Permanent	383	-	-	-	-	0.00%
Economic & Comm Development	60016	FMLA Paid Parental Bonding	183	-	-	-	-	0.00%
Economic & Comm Development	63000	Fica	69,556	71,020	107,869	99,098	(8,771)	-8.13%
Economic & Comm Development	63001	Retirement Contribution Rsr	370,271	408,931	431,045	289,989	(141,055)	-32.72%
Economic & Comm Development	63002	Medicare Fica	17,313	18,253	25,227	23,176	(2,051)	-8.13%
Economic & Comm Development	63003	Group Life Insurance	11,841	12,204	17,788	15,837	(1,951)	-10.97%
Economic & Comm Development	63006	Health Care Active Employees	102,431	102,358	156,482	154,626	(1,856)	-1.19%
Economic & Comm Development	63011	Health Savings Account (HSA) Expense-Employer	1,688	3,171	-	-	-	0.00%
Economic & Comm Development	64105	Bonus Pay	12,000	30,000	-	-	-	0.00%
Economic & Comm Development	70131	Public Information & Public Relations Services	755	518	16,000	16,000	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Economic & Comm Development	70151	Information & Research Services	-	-	50,000	50,000	-	0.00%
Economic & Comm Development	70152	Attorney/Legal Services	77,495	22,275	-	-	-	0.00%
Economic & Comm Development	70161	Management Services	88,496	464,273	129,700	229,700	100,000	77.10%
Economic & Comm Development	70311	Printing & Binding-External	-	-	30,000	30,000	-	0.00%
Economic & Comm Development	70411	Moving and Relocation Services	200	5,000	-	-	-	0.00%
Economic & Comm Development	70412	Transportation Services	5,953	28,495	-	-	-	0.00%
Economic & Comm Development	70413	Mileage	5,076	1,313	5,000	5,000	-	0.00%
Economic & Comm Development	70414	Meals and Per Diem	-	10,016	-	-	-	0.00%
Economic & Comm Development	70416	Employee Parking Subsidy	-	2,500	2,000	6,320	4,320	216.00%
Economic & Comm Development	70511	Equipment Rental	-	2,022	-	-	-	0.00%
Economic & Comm Development	70512	Property Rental Agreements	46,594	58,792	50,000	50,000	-	0.00%
Economic & Comm Development	70552	Contract And Temporary Personnel Services	-	-	2,000	2,000	-	0.00%
Economic & Comm Development	70553	Food & Drink Services	97	6,252	-	-	-	0.00%
Economic & Comm Development	71012	Office Supplies And Stationary	2,511	2,501	2,975	2,975	-	0.00%
Economic & Comm Development	72113	Postal Services	-	81	700	700	-	0.00%
Economic & Comm Development	72121	Conference /Conventions	1,320	2,145	17,000	17,000	-	0.00%
Economic & Comm Development	72122	Magazine/Newspaper Subscript	27	896	1,200	1,200	-	0.00%
Economic & Comm Development	72123	Membership Dues	4,014	3,868	4,903	4,903	-	0.00%
Economic & Comm Development	72124	Employee Training	655	1,960	21,481	21,481	-	0.00%
Economic & Comm Development	72131	Software	5,914	14,290	40,000	40,000	-	0.00%
Economic & Comm Development	73109	Business Dev. Assistance	230,218	1,312,480	800,000	800,000	-	0.00%
Economic & Comm Development	76313	Grants To Civic Serv Cult	75,000	-	-	-	-	0.00%
Economic & Comm Development	77201	Internal Printing & Duplicatng	-	-	2,500	2,500	-	0.00%
Economic & Comm Development	77501	DIT Charges (Billed from DIT Fund)	471	86	-	-	-	0.00%
Finance	60000	Full-Time Permanent	4,412,062	4,013,176	6,221,571	7,328,814	1,107,243	17.80%
Finance	60001	Overtime Permanent	56,529	107,405	-	-	-	0.00%
Finance	60002	Holiday Pay Permanent	264,023	186,594	-	-	-	0.00%
Finance	60004	Vacation Pay Permanent	328,069	303,306	-	-	-	0.00%
Finance	60005	Sick Leave Permanent	190,242	182,438	-	-	-	0.00%
Finance	60007	Military Leave Permanent	-	315	-	-	-	0.00%
Finance	60008	Civil Leave Permanent	1,059	339	-	-	-	0.00%
Finance	60009	Death Leave Permanent	5,814	3,782	-	-	-	0.00%
Finance	60014	FMLA Paid Parental Maternity	-	7,008	-	-	-	0.00%
Finance	60016	FMLA Paid Parental Bonding	13,456	-	-	-	-	0.00%
Finance	60017	FMLA Paid Parental Sick Parent	11,563	5,831	-	-	-	0.00%
Finance	62000	Temporary Employee	-	64,769	-	-	-	0.00%
Finance	62002	Holiday Pay Temporary	-	1,560	-	-	-	0.00%
Finance	62005	Sick Leave Temporary	-	370	-	-	-	0.00%
Finance	63000	Fica	312,167	306,460	385,737	455,355	69,618	18.05%
Finance	63001	Retirement Contribution Rsr	855,710	710,750	823,303	800,790	(22,513)	-2.73%
Finance	63002	Medicare Fica	74,723	72,390	90,213	106,494	16,282	18.05%
Finance	63003	Group Life Insurance	37,021	34,240	44,037	52,033	7,996	18.16%
Finance	63006	Health Care Active Employees	748,620	662,167	846,321	890,031	43,710	5.16%
Finance	63008	State Unemployment Insurance (SUI)	5,640	3,122	-	-	-	0.00%
Finance	63011	Health Savings Account (HSA) Expense-Employer	11,833	10,646	-	-	-	0.00%
Finance	64100	Housing Allowance	-	5,900	-	-	-	0.00%
Finance	64105	Bonus Pay	2,000	286,156	-	-	-	0.00%
Finance	70100	Professional Services	196,257	558,841	174,683	174,683	-	0.00%
Finance	70112	Financial&Invest Mgt Svcs	200,400	194,000	623,474	623,474	-	0.00%
Finance	70131	Public Information & Public Relations Services	95	949	46,300	46,300	-	0.00%
Finance	70132	Media Services (Advertising)	205	-	13,300	13,300	-	0.00%
Finance	70141	Laboratory and X-Ray Services	-	-	300	300	-	0.00%
Finance	70151	Information & Research Services	-	-	16,400	16,400	-	0.00%
Finance	70152	Attorney/Legal Services	2,756	5,944	17,000	17,000	-	0.00%
Finance	70161	Management Services	47,956	1,076,674	2,062,610	2,648,387	585,777	28.40%
Finance	70163	Education & Training Services	300	450	2,300	2,300	-	0.00%
Finance	70211	Building Repair And Maint Services	43,029	-	-	-	-	0.00%
Finance	70215	Equipment Repair and Maint Services	-	-	4,500	4,500	-	0.00%
Finance	70218	Vehicle Repair And Maint Services	3,655	2,899	2,847	2,847	-	0.00%
Finance	70311	Printing & Binding-External	159,181	158,683	170,775	170,775	-	0.00%
Finance	70411	Moving and Relocation Services	-	11,000	-	-	-	0.00%
Finance	70412	Transportation Services	66	4,345	2,000	2,000	-	0.00%
Finance	70413	Mileage	20	1,304	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Finance	70414	Meals and Per Diem	148	591	-	-	-	0.00%
Finance	70415	Lodging	-	431	-	-	-	0.00%
Finance	70416	Employee Parking Subsidy	4,340	21,413	2,450	21,890	19,440	793.47%
Finance	70512	Property Rental Agreements	-	1,639	8,820	8,820	-	0.00%
Finance	70551	Security/Monitoring Services	1,256	673	15,085	15,085	-	0.00%
Finance	70552	Contract And Temporary Personnel Services	75,416	516,507	255,606	255,606	-	0.00%
Finance	70553	Food & Drink Services	2,125	4,487	-	-	-	0.00%
Finance	70555	Other Services	408	1,225	-	-	-	0.00%
Finance	71011	Uniforms & Safety Supplies-Employee	-	-	5,000	5,000	-	0.00%
Finance	71012	Office Supplies And Stationary	12,406	22,775	34,978	34,978	-	0.00%
Finance	71013	Badges And Name Plates	-	158	-	-	-	0.00%
Finance	71016	Advertising & Publicity Supplies	6,568	5,029	5,500	5,500	-	0.00%
Finance	71141	Books & Reference Materials	30,848	32,041	29,185	70,550	41,365	141.73%
Finance	71171	Medical And Laboratory Supp	-	338	-	-	-	0.00%
Finance	72111	Courier Service	21,640	22,360	25,750	25,750	-	0.00%
Finance	72112	Express Delivery Services	7,080	1,185	1,000	1,000	-	0.00%
Finance	72113	Postal Services	139,849	191,472	149,275	149,275	-	0.00%
Finance	72115	Telecommunications Service	-	-	1,000	1,000	-	0.00%
Finance	72121	Conference /Conventions	527	6,650	30,369	30,369	-	0.00%
Finance	72122	Magazine/Newspaper Subscript	-	8,384	1,300	1,300	-	0.00%
Finance	72123	Membership Dues	2,978	7,108	10,281	10,281	-	0.00%
Finance	72124	Employee Training	16,171	978	87,041	87,041	-	0.00%
Finance	72131	Software	54,096	23,821	100,568	100,568	-	0.00%
Finance	72132	Computer Accessories	-	165	2,600	2,600	-	0.00%
Finance	72141	Charge-Offs and Collection Of Charge-Offs	-	-	1,000	1,000	-	0.00%
Finance	72143	Bad Debt Expense (Annual Accrual)	-	4,011,918	-	-	-	0.00%
Finance	72153	Equipment (Less Than \$5,000)	-	5,353	1,000	1,000	-	0.00%
Finance	72161	Software License	8,140	26,623	123,000	123,000	-	0.00%
Finance	72163	Software Service Agreements	5,218	2,164	-	-	-	0.00%
Finance	73101	Discounts Taken	715	-	-	-	-	0.00%
Finance	73104	Bank Fees	267,993	204,531	360,000	360,000	-	0.00%
Finance	73111	Miscellaneous Operating Expenses	-	11,593	-	-	-	0.00%
Finance	76417	Relocation	-	11,000	-	-	-	0.00%
Finance	77103	Fuel For Dept. Owned Vehicles	408	751	837	837	-	0.00%
Finance	77104	Monthly Standing Costs	1,973	1,973	1,973	1,973	-	0.00%
Finance	77201	Internal Printing & Duplicatng	-	-	16,850	16,850	-	0.00%
Finance	77403	Medical Services	282	-	-	-	-	0.00%
Finance	77501	DIT Charges (Billed from DIT Fund)	52,582	46,522	15,814	15,814	-	0.00%
Finance	78101	Administrative	1,188	79	-	-	-	0.00%
Finance	80006	Equipment And Other Assets Expense	-	-	7,200	7,200	-	0.00%
Finance	95011	Operating Transfers to Cap Proj	-	202,320	-	-	-	0.00%
Fire & Emergency Services	60000	Full-Time Permanent	21,996,602	21,994,587	28,341,997	34,766,922	6,424,925	22.67%
Fire & Emergency Services	60001	Overtime Permanent	8,028	(298)	1,322,999	1,322,999	-	0.00%
Fire & Emergency Services	60002	Holiday Pay Permanent	1,389,915	856,612	-	-	-	0.00%
Fire & Emergency Services	60004	Vacation Pay Permanent	1,828,282	1,790,489	-	-	-	0.00%
Fire & Emergency Services	60005	Sick Leave Permanent	1,193,237	1,021,051	-	-	-	0.00%
Fire & Emergency Services	60006	Compensatory Leave Perm	40,170	68,539	-	-	-	0.00%
Fire & Emergency Services	60007	Military Leave Permanent	65,328	47,392	-	-	-	0.00%
Fire & Emergency Services	60008	Civil Leave Permanent	2,565	1,866	-	-	-	0.00%
Fire & Emergency Services	60009	Death Leave Permanent	87,502	82,775	-	-	-	0.00%
Fire & Emergency Services	60010	Fire Flsa Overtime	1,691,308	1,616,789	965,951	965,951	-	0.00%
Fire & Emergency Services	60014	FMLA Paid Parental Maternity	5,885	11,119	-	-	-	0.00%
Fire & Emergency Services	60016	FMLA Paid Parental Bonding	93,346	83,963	-	-	-	0.00%
Fire & Emergency Services	60017	FMLA Paid Parental Sick Parent	31,203	63,143	-	-	-	0.00%
Fire & Emergency Services	62000	Temporary Employee	64,845	153,076	80,000	80,000	-	0.00%
Fire & Emergency Services	62002	Holiday Pay Temporary	-	2,100	-	-	-	0.00%
Fire & Emergency Services	63000	Fica	1,901,664	1,969,710	1,757,204	2,157,013	399,809	22.75%
Fire & Emergency Services	63001	Retirment Contribution Rsrs	8,752,542	9,542,455	10,361,072	12,849,782	2,488,710	24.02%
Fire & Emergency Services	63002	Medicare Fica	445,485	462,972	410,959	504,462	93,503	22.75%
Fire & Emergency Services	63003	Group Life Insurance	158,683	151,729	164,606	201,084	36,478	22.16%
Fire & Emergency Services	63006	Health Care Active Employees	4,319,768	4,335,976	4,672,497	4,225,504	(446,993)	-9.57%
Fire & Emergency Services	63008	State Unemployment Insurance (SUI)	5,715	4,045	-	-	-	0.00%
Fire & Emergency Services	63011	Health Savings Account (HSA) Expense-Employer	55,083	74,729	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Fire & Emergency Services	64103	Educnctv #81	27,000	22,178	30,000	30,000	-	0.00%
Fire & Emergency Services	64108	Prevention Pay	4,122,416	-	-	-	-	0.00%
Fire & Emergency Services	64109	Sworn Court Ot	3,454,690	4,709,521	-	-	-	0.00%
Fire & Emergency Services	66015	Public Safety - Lump Sum Payout	-	-	6,612,000	2,307,916	(4,304,084)	-65.10%
Fire & Emergency Services	70131	Public Information & Public Relations Services	11,496	65,875	30,000	30,000	-	0.00%
Fire & Emergency Services	70161	Management Services	377,831	739,473	570,446	501,546	(68,900)	-12.08%
Fire & Emergency Services	70163	Education & Training Services	800,174	-	-	-	-	0.00%
Fire & Emergency Services	70211	Building Repair And Maint Services	-	-	4,800	4,800	-	0.00%
Fire & Emergency Services	70215	Equipment Repair and Maint Services	346,366	246,676	757,976	796,236	38,260	5.05%
Fire & Emergency Services	70218	Vehicle Repair And Maint Services	1,298,941	1,230,442	1,785,279	1,785,279	-	0.00%
Fire & Emergency Services	70413	Mileage	165	-	1,000	1,000	-	0.00%
Fire & Emergency Services	70414	Meals and Per Diem	44,361	-	-	-	-	0.00%
Fire & Emergency Services	70416	Employee Parking Subsidy	41,767	44,215	47,083	47,083	-	0.00%
Fire & Emergency Services	70512	Property Rental Agreements	284,336	311,170	344,918	344,918	-	0.00%
Fire & Emergency Services	70551	Security/Monitoring Services	2,372	449	2,232	2,232	-	0.00%
Fire & Emergency Services	70553	Food & Drink Services	17,139	36,061	16,342	16,342	-	0.00%
Fire & Emergency Services	70555	Other Services	3,120,064	-	-	-	-	0.00%
Fire & Emergency Services	70557	Testing Services	426,693	-	-	-	-	0.00%
Fire & Emergency Services	71011	Uniforms & Safety Supplies-Employee	1,002,497	271,630	162,700	162,700	-	0.00%
Fire & Emergency Services	71012	Office Supplies And Stationary	137,174	52,794	41,200	40,000	(1,200)	-2.91%
Fire & Emergency Services	71014	Employee Appreciation Events And Awards	-	1,172	11,100	11,100	-	0.00%
Fire & Emergency Services	71017	Photograhic Supplies	5,316	842	2,200	2,200	-	0.00%
Fire & Emergency Services	71122	Maps	628	-	-	-	-	0.00%
Fire & Emergency Services	71131	Janitorial Supplies	111,450	93,033	51,000	50,000	(1,000)	-1.96%
Fire & Emergency Services	71132	Vehicle Cleaning Supplies	4,500	10,931	6,000	6,000	-	0.00%
Fire & Emergency Services	71141	Books & Reference Materials	7,996	11,644	17,782	17,782	-	0.00%
Fire & Emergency Services	71142	Multimedia Products	763	-	6,300	6,300	-	0.00%
Fire & Emergency Services	71143	Educational Supplies	2,787	-	5,000	5,000	-	0.00%
Fire & Emergency Services	71144	Recreational Supplies	5,564	7,403	10,000	10,000	-	0.00%
Fire & Emergency Services	71171	Medical And Laboratory Supp	262,289	179,266	368,474	368,474	-	0.00%
Fire & Emergency Services	71182	Lumber	-	-	600	600	-	0.00%
Fire & Emergency Services	72113	Postal Services	-	-	1,500	1,500	-	0.00%
Fire & Emergency Services	72115	Telecommunications Service	1,966,018	26,463	108,088	96,088	(12,000)	-11.10%
Fire & Emergency Services	72121	Conference /Conventions	-	1,953	3,550	-	(3,550)	-100.00%
Fire & Emergency Services	72122	Magazine/Newspaper Subscript	607	889	818	818	-	0.00%
Fire & Emergency Services	72123	Membership Dues	428	2,370	10,175	8,800	(1,375)	-13.51%
Fire & Emergency Services	72124	Employee Training	36,083	71,696	36,578	36,578	-	0.00%
Fire & Emergency Services	72131	Software	13,025	384	-	-	-	0.00%
Fire & Emergency Services	72153	Equipment (Less Than \$5,000)	1,104,683	1,233,155	991,606	991,606	-	0.00%
Fire & Emergency Services	72154	Small Tools	-	-	702	702	-	0.00%
Fire & Emergency Services	72171	Electric Service	17,631	17,780	14,658	14,658	-	0.00%
Fire & Emergency Services	72172	Water & Sewer	5,932	6,615	4,020	4,020	-	0.00%
Fire & Emergency Services	72175	Refuse & Recycling Expenses	1,191	1,846	6,643	6,643	-	0.00%
Fire & Emergency Services	73109	Business Dev. Assistance	6,204,524	-	-	-	-	0.00%
Fire & Emergency Services	76306	Education and Training	295,513	-	-	-	-	0.00%
Fire & Emergency Services	76320	Public Services	6,211,268	407,142	-	-	-	0.00%
Fire & Emergency Services	76412	Short Term Housing Assistance	11,028,000	-	-	-	-	0.00%
Fire & Emergency Services	76601	Investigations	(4,984)	-	-	-	-	0.00%
Fire & Emergency Services	76602	Law Enforcement Supplies	11,509	10,387	7,000	7,000	-	0.00%
Fire & Emergency Services	76613	Veterinarian Services	621	579	4,700	4,700	-	0.00%
Fire & Emergency Services	76651	Dietary Supplies	38,419	3,715	4,250	3,250	(1,000)	-23.53%
Fire & Emergency Services	76654	Laundry Supplies & Linen	2,700	-	4,093	4,093	-	0.00%
Fire & Emergency Services	76655	Personal Care Supplies	-	-	500	500	-	0.00%
Fire & Emergency Services	77103	Fuel For Dept. Owned Vehicles	216,730	363,847	265,534	265,534	-	0.00%
Fire & Emergency Services	77104	Monthly Standing Costs	63,020	61,652	63,130	63,130	-	0.00%
Fire & Emergency Services	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	940,672	1,022,570	984,726	984,726	-	0.00%
Fire & Emergency Services	77401	Claims & Settlements	783,325	61,308	-	-	-	0.00%
Fire & Emergency Services	77501	DIT Charges (Billed from DIT Fund)	139	1,424	-	-	-	0.00%
Fire & Emergency Services	78101	Administrative	1,202,319	-	-	-	-	0.00%
Fire & Emergency Services	80006	Equipment And Other Assets Expense	-	136,429	-	-	-	0.00%
Fire & Emergency Services	95002	Operating Transfers to Grants/Spec Rev Funds	-	64,818	-	-	-	0.00%
Fire & Emergency Services	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	29,556	-	-	-	-	0.00%
General Registrar	60000	Full-Time Permanent	465,588	666,582	710,827	1,090,707	379,880	53.44%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
General Registrar	60001	Overtime Permanent	123,205	109,068	41,017	41,017	-	0.00%
General Registrar	60002	Holiday Pay Permanent	23,727	29,041	-	-	-	0.00%
General Registrar	60004	Vacation Pay Permanent	42,916	35,009	-	-	-	0.00%
General Registrar	60005	Sick Leave Permanent	14,714	15,590	-	-	-	0.00%
General Registrar	60009	Death Leave Permanent	634	-	-	-	-	0.00%
General Registrar	60017	FMLA Paid Parental Sick Parent	650	-	-	-	-	0.00%
General Registrar	61000	Part Time Salaries	150,618	168,156	163,024	155,983	(7,041)	-4.32%
General Registrar	61001	Overtime Part Time	43,326	28,582	30,000	30,000	-	0.00%
General Registrar	61002	Holiday Pay Part Time	7,881	12,133	-	-	-	0.00%
General Registrar	61004	Vacation Pay Part Time	5,986	7,746	-	-	-	0.00%
General Registrar	61005	Sick Leave Personal Part Time	1,556	6,201	-	-	-	0.00%
General Registrar	62000	Temporary Employee	72,198	38,265	42,055	42,055	-	0.00%
General Registrar	62001	Overtime Temp	19,132	3,062	6,650	6,650	-	0.00%
General Registrar	62002	Holiday Pay Temporary	556	128	-	-	-	0.00%
General Registrar	62011	Civil Leave Temp	128	-	-	-	-	0.00%
General Registrar	63000	Fica	59,538	69,721	54,179	77,132	22,953	42.37%
General Registrar	63002	Medcare Fica	13,924	16,306	12,671	18,039	5,368	42.37%
General Registrar	63003	Group Life Insurance	240	-	3,838	5,876	2,037	53.07%
General Registrar	63004	Constitutional Off Vsrs Ret	65,342	91,759	91,839	146,346	54,507	59.35%
General Registrar	63006	Health Care Active Employees	129,644	150,308	141,650	165,222	23,571	16.64%
General Registrar	63008	State Unemployment Insurance (SUI)	3,427	3,984	-	-	-	0.00%
General Registrar	63011	Health Savings Account (HSA) Expense-Employer	750	750	-	-	-	0.00%
General Registrar	64105	Bonus Pay	16,000	64,100	-	-	-	0.00%
General Registrar	70131	Public Information & Public Relations Services	4,730	13,100	23,422	23,422	-	0.00%
General Registrar	70161	Management Services	2,715	3,602	2,064	2,064	-	0.00%
General Registrar	70212	Cleaning/Janitorial Services	41,323	-	61,890	61,890	-	0.00%
General Registrar	70214	Electrical Repair and Maint Services	84,347	-	-	-	-	0.00%
General Registrar	70215	Equipment Repair and Maint Services	5,451	8,524	34,642	34,642	-	0.00%
General Registrar	70218	Vehicle Repair And Maint Services	584	1,133	1,862	1,862	-	0.00%
General Registrar	70311	Printing & Binding-External	171,883	56,254	193,432	193,432	-	0.00%
General Registrar	70411	Moving and Relocation Services	37,150	5,743	80,100	80,100	-	0.00%
General Registrar	70412	Transportation Services	15,125	237	4,845	4,845	-	0.00%
General Registrar	70413	Mileage	2,120	620	2,451	2,451	-	0.00%
General Registrar	70414	Meals and Per Diem	654	1,473	8,580	8,580	-	0.00%
General Registrar	70415	Lodging	-	2,425	8,710	8,710	-	0.00%
General Registrar	70512	Property Rental Agreements	305,592	511,406	564,938	564,938	-	0.00%
General Registrar	70513	Residential Property Rental	75,164	(75)	7,800	7,800	-	0.00%
General Registrar	70551	Security/Monitoring Services	741	66,428	40,816	40,816	-	0.00%
General Registrar	70552	Contract And Temporary Personnel Services	819,707	369,056	957,706	957,706	-	0.00%
General Registrar	70558	Jury Fees	30	-	-	-	-	0.00%
General Registrar	70559	Election Services	470,498	381,809	375,170	575,170	200,000	53.31%
General Registrar	71012	Office Supplies And Stationary	45,412	53,112	52,938	52,938	-	0.00%
General Registrar	71122	Maps	-	-	248	248	-	0.00%
General Registrar	71131	Janitorial Supplies	21,170	97,170	19,200	19,200	-	0.00%
General Registrar	71141	Books & Reference Materials	-	-	82	82	-	0.00%
General Registrar	72113	Postal Services	14,988	(1,682)	126,308	126,308	-	0.00%
General Registrar	72114	Freight	60	-	-	-	-	0.00%
General Registrar	72121	Conference /Conventions	-	2,449	8,851	8,851	-	0.00%
General Registrar	72123	Membership Dues	643	1,338	1,280	1,280	-	0.00%
General Registrar	72124	Employee Training	716	4,770	6,442	6,442	-	0.00%
General Registrar	72131	Software	189	-	-	-	-	0.00%
General Registrar	72153	Equipment (Less Than \$5,000)	15,712	15,156	5,214	5,214	-	0.00%
General Registrar	72161	Software License	29,670	42,930	62,256	62,256	-	0.00%
General Registrar	72171	Electric Service	421	-	-	-	-	0.00%
General Registrar	73108	Warranty Fees	-	-	34,005	34,005	-	0.00%
General Registrar	77103	Fuel For Dept. Owned Vehicles	1,852	1,466	1,062	1,062	-	0.00%
General Registrar	77104	Monthly Standing Costs	493	493	493	493	-	0.00%
General Registrar	77201	Internal Printing & Duplicatng	-	-	41,935	41,935	-	0.00%
General Registrar	77501	DIT Charges (Billed from DIT Fund)	114,947	59,315	-	-	-	0.00%
General Registrar	80006	Equipment And Other Assets Expense	13,439	1,640	-	-	-	0.00%
General Registrar	95007	Payments To Other Gov Agencies	13,566	16,132	16,909	16,909	-	0.00%
Human Resources	60000	Full-Time Permanent	1,930,649	1,981,366	2,871,211	3,808,249	937,037	32.64%
Human Resources	60001	Overtime Permanent	540	56	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Human Resources	60002	Holiday Pay Permanent	122,557	134,446	-	-	-	0.00%
Human Resources	60004	Vacation Pay Permanent	133,263	159,920	-	-	-	0.00%
Human Resources	60005	Sick Leave Permanent	64,446	89,993	-	-	-	0.00%
Human Resources	60008	Civil Leave Permanent	119	163	-	-	-	0.00%
Human Resources	60009	Death Leave Permanent	4,540	1,027	-	-	-	0.00%
Human Resources	60017	FMLA Paid Parental Sick Parent	4,327	329	-	-	-	0.00%
Human Resources	61000	Part Time Salaries	39,259	38,393	45,100	-	(45,100)	-100.00%
Human Resources	61002	Holiday Pay Part Time	2,432	2,616	-	-	-	0.00%
Human Resources	61004	Vacation Pay Part Time	-	1,311	-	-	-	0.00%
Human Resources	61005	Sick Leave Personal Part Time	-	330	-	-	-	0.00%
Human Resources	62000	Temporary Employee	135,160	28,343	-	-	-	0.00%
Human Resources	62002	Holiday Pay Temporary	6,626	1,904	-	-	-	0.00%
Human Resources	62005	Sick Leave Temporary	2,477	940	-	-	-	0.00%
Human Resources	63000	Fica	146,353	151,231	180,811	238,677	57,865	32.00%
Human Resources	63001	Retirement Contribution Rsr	555,537	635,497	659,057	231,546	(427,511)	-64.87%
Human Resources	63002	Medicare Fica	34,580	36,102	42,287	55,819	13,533	32.00%
Human Resources	63003	Group Life Insurance	13,555	16,559	20,321	29,911	9,590	47.19%
Human Resources	63006	Health Care Active Employees	301,387	287,775	359,000	388,135	29,135	8.12%
Human Resources	63008	State Unemployment Insurance (SUI)	3,405	1,533	-	-	-	0.00%
Human Resources	63011	Health Savings Account (HSA) Expense-Employer	6,417	6,000	-	-	-	0.00%
Human Resources	64105	Bonus Pay	-	142,899	-	-	-	0.00%
Human Resources	70000	Contractual Services	-	-	10,000	10,000	-	0.00%
Human Resources	70131	Public Information & Public Relations Services	60,820	35,580	110,916	110,916	-	0.00%
Human Resources	70161	Management Services	198,347	303,076	403,150	4,553,150	4,150,000	1029.39%
Human Resources	70228	Employee Tuition Reimbursement	-	-	-	650,000	650,000	0.00%
Human Resources	70412	Transportation Services	-	423	-	-	-	0.00%
Human Resources	70413	Mileage	-	1,085	470	470	-	0.00%
Human Resources	70416	Employee Parking Subsidy	960	2,005	2,160	30,960	28,800	1333.33%
Human Resources	70552	Contract And Temporary Personnel Services	-	549	-	-	-	0.00%
Human Resources	70553	Food & Drink Services	707	1,390	4,400	4,400	-	0.00%
Human Resources	70555	Other Services	5,004	3,586	15,000	15,000	-	0.00%
Human Resources	71012	Office Supplies And Stationary	10,948	17,844	16,822	16,822	-	0.00%
Human Resources	71014	Employee Appreciation Events And Awards	9,091	2,752	43,000	43,000	-	0.00%
Human Resources	72113	Postal Services	2,592	3,903	12,920	12,920	-	0.00%
Human Resources	72121	Conference /Conventions	-	1,192	-	-	-	0.00%
Human Resources	72123	Membership Dues	3,317	2,099	42,648	42,648	-	0.00%
Human Resources	72124	Employee Training	4,403	6,354	55,883	55,883	-	0.00%
Human Resources	72131	Software	43,461	121,569	-	-	-	0.00%
Human Resources	72153	Equipment (Less Than \$5,000)	-	-	7,970	7,970	-	0.00%
Human Resources	77403	Medical Services	121,265	388,727	313,811	313,811	-	0.00%
Human Resources	77501	DIT Charges (Billed from DIT Fund)	10,882	13,542	16,300	16,300	-	0.00%
Human Services	60000	Full-Time Permanent	688,745	767,516	1,366,365	1,473,499	107,134	7.84%
Human Services	60001	Overtime Permanent	131	22	-	-	-	0.00%
Human Services	60002	Holiday Pay Permanent	42,831	49,551	-	-	-	0.00%
Human Services	60004	Vacation Pay Permanent	25,038	40,944	-	-	-	0.00%
Human Services	60005	Sick Leave Permanent	13,088	19,148	-	-	-	0.00%
Human Services	60009	Death Leave Permanent	485	1,112	-	-	-	0.00%
Human Services	60014	FMLA Paid Parental Maternity	346	-	-	-	-	0.00%
Human Services	60016	FMLA Paid Parental Bonding	31	-	-	-	-	0.00%
Human Services	62000	Temporary Employee	4,268	10,358	-	-	-	0.00%
Human Services	62002	Holiday Pay Temporary	-	877	-	-	-	0.00%
Human Services	63000	Fica	43,127	51,178	84,708	91,626	6,918	8.17%
Human Services	63001	Retirement Contribution Rsr	263,711	285,354	314,612	159,394	(155,218)	-49.34%
Human Services	63002	Medicare Fica	10,770	12,701	19,811	21,429	1,618	8.17%
Human Services	63003	Group Life Insurance	5,850	6,952	10,995	10,120	(875)	-7.95%
Human Services	63004	Constitutional Off Vsrs Ret	-	-	-	(1)	(1)	0.00%
Human Services	63006	Health Care Active Employees	93,894	108,989	163,988	186,494	22,506	13.72%
Human Services	63008	State Unemployment Insurance (SUI)	(24)	-	-	-	-	0.00%
Human Services	63011	Health Savings Account (HSA) Expense-Employer	1,250	1,250	-	-	-	0.00%
Human Services	64104	Education Pay	-	23	-	-	-	0.00%
Human Services	64105	Bonus Pay	-	34,000	-	-	-	0.00%
Human Services	70131	Public Information & Public Relations Services	7,108	5,382	9,000	9,000	-	0.00%
Human Services	70161	Management Services	1,220,040	604,942	165,639	2,115,639	1,950,000	1177.26%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Human Services	70164	Recreational Professional Services	3,856	1,538	2,500	2,500	-	0.00%
Human Services	70311	Printing & Binding-External	775	449	600	600	-	0.00%
Human Services	70413	Mileage	185	-	4,000	4,000	-	0.00%
Human Services	70512	Property Rental Agreements	11,557	11,625	12,348	12,348	-	0.00%
Human Services	70551	Security/Monitoring Services	-	-	7,119	7,119	-	0.00%
Human Services	70552	Contract And Temporary Personnel Services	1,696	480	3,000	803,000	800,000	26666.67%
Human Services	70553	Food & Drink Services	-	755	1,200	1,200	-	0.00%
Human Services	71012	Office Supplies And Stationary	1,565	1,957	6,500	6,500	-	0.00%
Human Services	71016	Advertising & Publicity Supplies	5,814	7,618	8,000	8,000	-	0.00%
Human Services	72121	Conference /Conventions	-	-	3,115	3,115	-	0.00%
Human Services	72123	Membership Dues	250	425	700	700	-	0.00%
Human Services	72124	Employee Training	322	1,443	4,095	4,095	-	0.00%
Human Services	77201	Internal Printing & Duplicatng	1,000	-	1,000	1,000	-	0.00%
Human Services	77501	DIT Charges (Billed from DIT Fund)	1,123	4,936	-	-	-	0.00%
Inspector General	60000	Full-Time Permanent	336,551	334,463	586,130	652,184	66,054	11.27%
Inspector General	60002	Holiday Pay Permanent	20,566	23,266	-	-	-	0.00%
Inspector General	60004	Vacation Pay Permanent	3,822	14,089	-	-	-	0.00%
Inspector General	60005	Sick Leave Permanent	10,080	13,503	-	-	-	0.00%
Inspector General	63000	Fica	21,850	23,582	36,647	40,435	3,788	10.34%
Inspector General	63001	Retirment Contribution Rsrs	143,759	150,332	163,641	201,170	37,529	22.93%
Inspector General	63002	Medicare Fica	5,293	5,623	8,571	9,457	886	10.34%
Inspector General	63003	Group Life Insurance	4,873	5,047	7,854	8,739	886	11.28%
Inspector General	63006	Health Care Active Employees	17,501	18,507	47,450	42,381	(5,069)	-10.68%
Inspector General	64105	Bonus Pay	-	12,000	-	-	-	0.00%
Inspector General	70161	Management Services	1,851	2,191	6,300	6,300	-	0.00%
Inspector General	70412	Transportation Services	7	-	-	-	-	0.00%
Inspector General	70413	Mileage	157	44	1,150	1,150	-	0.00%
Inspector General	70416	Employee Parking Subsidy	-	-	-	2,880	2,880	0.00%
Inspector General	70551	Security/Monitoring Services	773	1,510	3,200	3,200	-	0.00%
Inspector General	71012	Office Supplies And Stationary	730	1,101	1,767	1,767	-	0.00%
Inspector General	71141	Books & Reference Materials	-	-	300	300	-	0.00%
Inspector General	72113	Postal Services	-	-	200	200	-	0.00%
Inspector General	72121	Conference /Conventions	12	3,870	17,704	17,704	-	0.00%
Inspector General	72123	Membership Dues	550	1,385	860	860	-	0.00%
Inspector General	72124	Employee Training	5,715	1,125	12,750	12,750	-	0.00%
Inspector General	72131	Software	10,248	5,511	6,500	6,500	-	0.00%
Inspector General	72153	Equipment (Less Than \$5,000)	-	-	685	685	-	0.00%
Inspector General	72162	License & Permits (Other Than Software)	-	-	800	800	-	0.00%
Inspector General	77501	DIT Charges (Billed from DIT Fund)	2	67	-	-	-	0.00%
Judiciary	60000	Full-Time Permanent	6,782,792	6,897,251	8,601,897	9,534,581	932,684	10.84%
Judiciary	60001	Overtime Permanent	-	13,212	-	-	-	0.00%
Judiciary	60002	Holiday Pay Permanent	223,824	242,908	-	-	-	0.00%
Judiciary	60004	Vacation Pay Permanent	402,120	556,674	-	-	-	0.00%
Judiciary	60005	Sick Leave Permanent	147,684	163,961	-	-	-	0.00%
Judiciary	60009	Death Leave Permanent	6,031	5,636	-	-	-	0.00%
Judiciary	60013	Earned HOL Pay-Permanent	-	544	-	-	-	0.00%
Judiciary	60014	FMLA Paid Parental Maternity	5,739	(6,534)	-	-	-	0.00%
Judiciary	60015	FMLA Paid Parental Adopt/Foster Care	-	2,960	-	-	-	0.00%
Judiciary	60016	FMLA Paid Parental Bonding	7,147	2,043	-	-	-	0.00%
Judiciary	60017	FMLA Paid Parental Sick Parent	705	5,209	-	-	-	0.00%
Judiciary	61000	Part Time Salaries	337,544	292,600	405,472	258,924	(146,547)	-36.14%
Judiciary	61002	Holiday Pay Part Time	10,703	11,332	-	-	-	0.00%
Judiciary	61004	Vacation Pay Part Time	2,581	20,322	-	-	-	0.00%
Judiciary	61005	Sick Leave Personal Part Time	2,581	2,710	-	-	-	0.00%
Judiciary	62000	Temporary Employee	28,859	15,441	10,000	10,000	-	0.00%
Judiciary	62002	Holiday Pay Temporary	250	-	-	-	-	0.00%
Judiciary	63000	Fica	473,709	503,583	558,516	607,696	49,180	8.81%
Judiciary	63001	Retirment Contribution Rsrs	513	-	-	-	-	0.00%
Judiciary	63002	Medicare Fica	112,319	118,905	130,621	142,122	11,502	8.81%
Judiciary	63003	Group Life Insurance	47,681	49,009	46,455	51,530	5,075	10.92%
Judiciary	63004	Constitutional Off Vsrs Ret	978,477	1,013,574	1,111,488	1,289,355	177,867	16.00%
Judiciary	63006	Health Care Active Employees	1,164,111	1,161,639	1,267,514	1,117,757	(149,757)	-11.82%
Judiciary	63008	State Unemployment Insurance (SUI)	-	9,094	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Judiciary	63011	Health Savings Account (HSA) Expense-Employer	9,063	8,854	-	-	-	0.00%
Judiciary	64104	Education Pay	-	2,005	-	-	-	0.00%
Judiciary	64105	Bonus Pay	-	337,000	-	-	-	0.00%
Judiciary	70111	Auditing Services-External	3,747	-	3,800	3,800	-	0.00%
Judiciary	70124	Professional Painting Services	1,900	2,480	2,000	2,000	-	0.00%
Judiciary	70131	Public Information & Public Relations Services	30,354	5,254	55,238	55,238	-	0.00%
Judiciary	70151	Information & Research Services	72,630	129,046	147,274	147,274	-	0.00%
Judiciary	70152	Attorney/Legal Services	80	45	2,500	2,500	-	0.00%
Judiciary	70161	Management Services	14,698	30,274	98,109	98,109	-	0.00%
Judiciary	70163	Education & Training Services	-	500	-	-	-	0.00%
Judiciary	70212	Cleaning/Janitorial Services	(493)	-	-	-	-	0.00%
Judiciary	70215	Equipment Repair and Maint Services	10,204	536	6,580	6,580	-	0.00%
Judiciary	70218	Vehicle Repair And Maint Services	1,419	2,146	2,957	2,957	-	0.00%
Judiciary	70411	Moving and Relocation Services	4,170	44,161	2,000	2,000	-	0.00%
Judiciary	70412	Transportation Services	6,312	7,197	9,710	9,710	-	0.00%
Judiciary	70413	Mileage	3	-	500	500	-	0.00%
Judiciary	70416	Employee Parking Subsidy	19,200	10,285	19,200	73,920	54,720	285.00%
Judiciary	70511	Equipment Rental	5,113	4,931	6,700	6,700	-	0.00%
Judiciary	70551	Security/Monitoring Services	12,693	11,038	14,700	14,700	-	0.00%
Judiciary	70552	Contract And Temporary Personnel Services	-	12,119	-	-	-	0.00%
Judiciary	70553	Food & Drink Services	8,049	10,189	8,863	8,863	-	0.00%
Judiciary	70554	Laundry & Dry Cleaning Services	645	138	1,000	1,000	-	0.00%
Judiciary	70558	Jury Fees	43,688	69,760	77,330	77,330	-	0.00%
Judiciary	71012	Office Supplies And Stationary	46,802	105,310	44,350	44,350	-	0.00%
Judiciary	71013	Badges And Name Plates	499	-	-	-	-	0.00%
Judiciary	71014	Employee Appreciation Events And Awards	841	4,953	2,000	2,000	-	0.00%
Judiciary	71015	Office/Building Decor	5,746	-	-	-	-	0.00%
Judiciary	71016	Advertising & Publicity Supplies	-	1,108	-	-	-	0.00%
Judiciary	71131	Janitorial Supplies	9	-	-	-	-	0.00%
Judiciary	71141	Books & Reference Materials	27,966	45,806	34,900	34,900	-	0.00%
Judiciary	71143	Educational Supplies	2,838	-	-	-	-	0.00%
Judiciary	71144	Recreational Supplies	186	212	1,050	1,050	-	0.00%
Judiciary	71171	Medical And Laboratory Supp	12,545	21,874	33,320	33,320	-	0.00%
Judiciary	71184	Floor Covering	4,000	6,920	-	-	-	0.00%
Judiciary	72113	Postal Services	24,505	22,336	26,250	26,250	-	0.00%
Judiciary	72115	Telecommunications Service	-	-	7,884	7,884	-	0.00%
Judiciary	72121	Conference /Conventions	-	3,882	11,965	11,965	-	0.00%
Judiciary	72122	Magazine/Newspaper Subscript	2,377	5,463	1,600	1,600	-	0.00%
Judiciary	72123	Membership Dues	27,597	28,296	19,066	19,066	-	0.00%
Judiciary	72124	Employee Training	12,879	3,396	27,817	27,817	-	0.00%
Judiciary	72131	Software	180	180	606	606	-	0.00%
Judiciary	72153	Equipment (Less Than \$5,000)	5,181	14,856	12,000	12,000	-	0.00%
Judiciary	72161	Software License	62,671	1,981	39,600	39,600	-	0.00%
Judiciary	72175	Refuse & Recycling Expenses	153	975	2,400	2,400	-	0.00%
Judiciary	76317	Housing	1,679	1,180	3,000	3,000	-	0.00%
Judiciary	76325	Storage	4,617	908	3,200	3,200	-	0.00%
Judiciary	76655	Personal Care Supplies	17	-	-	-	-	0.00%
Judiciary	77103	Fuel For Dept. Owned Vehicles	412	556	1,068	1,068	-	0.00%
Judiciary	77104	Monthly Standing Costs	1,480	1,480	1,480	1,480	-	0.00%
Judiciary	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	6,119	6,119	6,119	6,119	-	0.00%
Judiciary	77201	Internal Printing & Duplicatng	-	-	2,004	2,004	-	0.00%
Judiciary	77501	DIT Charges (Billed from DIT Fund)	3,906	7,876	3,000	3,000	-	0.00%
Judiciary	80006	Equipment And Other Assets Expense	28,897	92,295	43,515	43,515	-	0.00%
Judiciary	95002	Operating Transfers to Grants/Spec Rev Funds	-	-	-	100,000	100,000	0.00%
Judiciary	95007	Payments To Other Gov Agencies	36,151	-	-	-	-	0.00%
Justice Services	60000	Full-Time Permanent	4,135,968	4,311,269	6,180,762	6,753,896	573,134	9.27%
Justice Services	60001	Overtime Permanent	27,343	120,106	22,440	22,440	-	0.00%
Justice Services	60002	Holiday Pay Permanent	253,402	275,555	-	-	-	0.00%
Justice Services	60003	Shift Other Differential Perm	46,958	46,945	49,179	49,179	-	0.00%
Justice Services	60004	Vacation Pay Permanent	262,439	350,721	-	-	-	0.00%
Justice Services	60005	Sick Leave Permanent	229,272	236,267	-	-	-	0.00%
Justice Services	60006	Compensatory Leave Perm	24,779	15,495	-	-	-	0.00%
Justice Services	60007	Military Leave Permanent	1,812	5,180	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Justice Services	60008	Civil Leave Permanent	739	76	-	-	-	0.00%
Justice Services	60009	Death Leave Permanent	6,099	4,491	-	-	-	0.00%
Justice Services	60013	Earned HOL Pay-Permanent	-	581	-	-	-	0.00%
Justice Services	60014	FMLA Paid Parental Maternity	9,824	31	-	-	-	0.00%
Justice Services	60016	FMLA Paid Parental Bonding	6,784	4,292	-	-	-	0.00%
Justice Services	60017	FMLA Paid Parental Sick Parent	606	2,627	-	-	-	0.00%
Justice Services	61000	Part Time Salaries	51,558	44,733	75,070	40,435	(34,635)	-46.14%
Justice Services	61002	Holiday Pay Part Time	1,565	1,791	-	-	-	0.00%
Justice Services	61004	Vacation Pay Part Time	2,400	12,132	-	-	-	0.00%
Justice Services	61005	Sick Leave Personal Part Time	1,781	1,730	-	-	-	0.00%
Justice Services	62000	Temporary Employee	22,664	-	61,000	61,000	-	0.00%
Justice Services	63000	Fica	298,521	332,230	387,862	419,388	31,526	8.13%
Justice Services	63001	Retirement Contribution Rsr	987,538	998,844	1,048,125	1,082,125	34,000	3.24%
Justice Services	63002	Medicare Fica	70,111	77,935	90,784	98,157	7,373	8.12%
Justice Services	63003	Group Life Insurance	32,288	32,812	39,749	43,003	3,254	8.19%
Justice Services	63006	Health Care Active Employees	885,992	911,645	1,037,042	891,974	(145,068)	-13.99%
Justice Services	63008	State Unemployment Insurance (SUI)	6,352	6,487	-	-	-	0.00%
Justice Services	63011	Health Savings Account (HSA) Expense-Employer	12,125	10,398	-	-	-	0.00%
Justice Services	64102	Police Operational Differential	2,409	2,112	-	-	-	0.00%
Justice Services	64104	Education Pay	-	430	-	-	-	0.00%
Justice Services	70111	Auditing Services-External	-	5,000	-	-	-	0.00%
Justice Services	70131	Public Information & Public Relations Services	29	504	-	-	-	0.00%
Justice Services	70141	Laboratory and X-Ray Services	3,980	3,930	10,375	10,375	-	0.00%
Justice Services	70151	Information & Research Services	1,176	1,746	641	641	-	0.00%
Justice Services	70161	Management Services	405,843	408,466	956,817	1,456,817	500,000	52.26%
Justice Services	70163	Education & Training Services	5,558	2,373	3,000	3,000	-	0.00%
Justice Services	70211	Building Repair And Maint Services	2,279	-	7,000	7,000	-	0.00%
Justice Services	70215	Equipment Repair and Maint Services	2,421	-	10,990	10,990	-	0.00%
Justice Services	70218	Vehicle Repair And Maint Services	11,224	11,595	12,375	12,375	-	0.00%
Justice Services	70411	Moving and Relocation Services	-	56,308	-	-	-	0.00%
Justice Services	70413	Mileage	871	33	1,817	1,817	-	0.00%
Justice Services	70416	Employee Parking Subsidy	-	49,330	1,750	1,750	-	0.00%
Justice Services	70511	Equipment Rental	187,085	189,489	246,497	246,497	-	0.00%
Justice Services	70551	Security/Monitoring Services	769	-	13,537	13,537	-	0.00%
Justice Services	70553	Food & Drink Services	918	13,168	2,417	2,417	-	0.00%
Justice Services	71011	Uniforms & Safety Supplies-Employee	1,616	4,366	13,057	13,057	-	0.00%
Justice Services	71012	Office Supplies And Stationary	10,071	13,907	18,132	18,132	-	0.00%
Justice Services	71014	Employee Appreciation Events And Awards	-	609	-	-	-	0.00%
Justice Services	71131	Janitorial Supplies	4,080	773	11,016	11,016	-	0.00%
Justice Services	71141	Books & Reference Materials	100	5,100	-	-	-	0.00%
Justice Services	71143	Educational Supplies	264	-	-	-	-	0.00%
Justice Services	71144	Recreational Supplies	357	-	5,013	5,013	-	0.00%
Justice Services	71171	Medical And Laboratory Supp	1,075	332	15,000	15,000	-	0.00%
Justice Services	72113	Postal Services	-	-	4,398	4,398	-	0.00%
Justice Services	72121	Conference /Conventions	-	1,544	9,963	9,963	-	0.00%
Justice Services	72122	Magazine/Newspaper Subscript	-	66	-	-	-	0.00%
Justice Services	72123	Membership Dues	480	2,339	-	-	-	0.00%
Justice Services	72124	Employee Training	(27)	10,118	2,470	2,470	-	0.00%
Justice Services	72131	Software	1,255	1,255	1,255	1,255	-	0.00%
Justice Services	72132	Computer Accessories	72	184	-	-	-	0.00%
Justice Services	72153	Equipment (Less Than \$5,000)	-	2,439	-	-	-	0.00%
Justice Services	72161	Software License	180	720	2,345	2,345	-	0.00%
Justice Services	72162	License & Permits (Other Than Software)	100	-	-	-	-	0.00%
Justice Services	72175	Refuse & Recycling Expenses	136	332	-	-	-	0.00%
Justice Services	76309	Emergency Shelter	-	-	69,615	69,615	-	0.00%
Justice Services	76612	Psychiatric Services	22,200	22,200	30,000	30,000	-	0.00%
Justice Services	76651	Dietary Supplies	28,786	220	91,970	91,970	-	0.00%
Justice Services	76652	Paper Products	-	-	2,436	2,436	-	0.00%
Justice Services	76653	Kitchen Supplies	-	-	424	424	-	0.00%
Justice Services	76654	Laundry Supplies & Linen	6,274	-	2,000	2,000	-	0.00%
Justice Services	76655	Personal Care Supplies	409	10,623	2,612	2,612	-	0.00%
Justice Services	76656	Wearing Apparel Inmate	5,687	-	10,749	10,749	-	0.00%
Justice Services	76671	Medical Services (Sheriff)	-	-	6,700	6,700	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Justice Services	76674	Dental Services-Inmates (Sheriff)	-	-	2,020	2,020	-	0.00%
Justice Services	77103	Fuel For Dept. Owned Vehicles	3,195	5,014	5,301	5,301	-	0.00%
Justice Services	77104	Monthly Standing Costs	6,578	6,423	6,413	6,413	-	0.00%
Justice Services	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	11,139	928	-	-	-	0.00%
Justice Services	77201	Internal Printing & Duplicatng	-	94	10,880	10,880	-	0.00%
Justice Services	77403	Medical Services	-	29,500	31,500	31,500	-	0.00%
Justice Services	77501	DIT Charges (Billed from DIT Fund)	1,326	6,497	-	-	-	0.00%
Justice Services	80007	Vehicles Expense	-	45,670	-	-	-	0.00%
Justice Services	95002	Operating Transfers to Grants/Spec Rev Funds	52,073	-	-	-	-	0.00%
Justice Services	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	114,731	-	-	-	-	0.00%
Juvenile & Domestic Relations Court	60000	Full-Time Permanent	60,503	62,741	80,454	86,882	6,427	7.99%
Juvenile & Domestic Relations Court	60002	Holiday Pay Permanent	3,658	4,372	-	-	-	0.00%
Juvenile & Domestic Relations Court	60004	Vacation Pay Permanent	4,654	7,921	-	-	-	0.00%
Juvenile & Domestic Relations Court	60005	Sick Leave Permanent	2,155	1,045	-	-	-	0.00%
Juvenile & Domestic Relations Court	63000	Fica	3,944	4,443	4,988	5,387	398	7.99%
Juvenile & Domestic Relations Court	63001	Retirment Contribution Rsr	7,194	7,908	8,045	8,688	643	7.99%
Juvenile & Domestic Relations Court	63002	Medcare Fica	922	1,039	1,167	1,260	93	7.99%
Juvenile & Domestic Relations Court	63003	Group Life Insurance	904	1,016	1,078	1,164	86	7.99%
Juvenile & Domestic Relations Court	63006	Health Care Active Employees	18,951	19,192	19,370	17,913	(1,457)	-7.52%
Juvenile & Domestic Relations Court	64105	Bonus Pay	-	3,000	-	-	-	0.00%
Juvenile & Domestic Relations Court	70152	Attorney/Legal Services	805	1,168	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	70153	Mediation Services (Court)	18,869	27,378	20,984	20,984	-	0.00%
Juvenile & Domestic Relations Court	70161	Management Services	3,958	832	-	-	-	0.00%
Juvenile & Domestic Relations Court	70211	Building Repair And Maint Services	8,057	26,781	36,482	36,482	-	0.00%
Juvenile & Domestic Relations Court	70212	Cleaning/Janitorial Services	2,795	807	3,500	3,500	-	0.00%
Juvenile & Domestic Relations Court	70215	Equipment Repair and Maint Services	1,363	1,394	1,759	1,759	-	0.00%
Juvenile & Domestic Relations Court	70216	Pest Control Services	-	-	900	900	-	0.00%
Juvenile & Domestic Relations Court	70413	Mileage	86	149	616	616	-	0.00%
Juvenile & Domestic Relations Court	70511	Equipment Rental	5,061	2,559	4,500	4,500	-	0.00%
Juvenile & Domestic Relations Court	70551	Security/Monitoring Services	26,389	18,329	21,000	21,000	-	0.00%
Juvenile & Domestic Relations Court	70553	Food & Drink Services	1,340	914	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	70554	Laundry & Dry Cleaning Services	125	153	300	300	-	0.00%
Juvenile & Domestic Relations Court	71012	Office Supplies And Stationary	6,057	3,850	2,486	2,486	-	0.00%
Juvenile & Domestic Relations Court	71013	Badges And Name Plates	1,993	-	-	-	-	0.00%
Juvenile & Domestic Relations Court	71141	Books & Reference Materials	6,913	5,524	5,605	5,605	-	0.00%
Juvenile & Domestic Relations Court	72115	Telecommunications Service	2,474	-	-	-	-	0.00%
Juvenile & Domestic Relations Court	72121	Conference /Conventions	1,562	1,183	17,405	17,405	-	0.00%
Juvenile & Domestic Relations Court	72122	Magazine/Newspaper Subscript	185	185	160	160	-	0.00%
Juvenile & Domestic Relations Court	72123	Membership Dues	1,790	2,300	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	72124	Employee Training	210	-	-	-	-	0.00%
Juvenile & Domestic Relations Court	72151	Appliances	690	228	616	616	-	0.00%
Juvenile & Domestic Relations Court	77201	Internal Printing & Duplicatng	-	-	1,930	1,930	-	0.00%
Juvenile & Domestic Relations Court	77501	DIT Charges (Billed from DIT Fund)	863	767	-	-	-	0.00%
Juvenile & Domestic Relations Court	80006	Equipment And Other Assets Expense	13,588	10,144	19,000	19,000	-	0.00%
Mayor's Office	60000	Full-Time Permanent	664,910	550,531	916,323	999,960	83,637	9.13%
Mayor's Office	60001	Overtime Permanent	4,513	7,706	-	-	-	0.00%
Mayor's Office	60002	Holiday Pay Permanent	35,358	33,252	-	-	-	0.00%
Mayor's Office	60004	Vacation Pay Permanent	13,776	21,774	-	-	-	0.00%
Mayor's Office	60005	Sick Leave Permanent	8,321	9,709	-	-	-	0.00%
Mayor's Office	60009	Death Leave Permanent	-	701	-	-	-	0.00%
Mayor's Office	60014	FMLA Paid Parental Maternity	-	7,708	-	-	-	0.00%
Mayor's Office	62000	Temporary Employee	18,469	19,910	-	15,000	15,000	0.00%
Mayor's Office	62001	Overtime Temp	5,053	7,935	-	-	-	0.00%
Mayor's Office	62002	Holiday Pay Temporary	740	1,776	-	-	-	0.00%
Mayor's Office	63000	Fica	44,192	41,323	56,812	61,998	5,185	9.13%
Mayor's Office	63001	Retirment Contribution Rsr	240,023	151,422	154,674	186,549	31,875	20.61%
Mayor's Office	63002	Medcare Fica	10,784	9,712	13,287	14,499	1,213	9.13%
Mayor's Office	63003	Group Life Insurance	8,440	7,194	11,950	11,220	(729)	-6.10%
Mayor's Office	63006	Health Care Active Employees	70,437	62,286	73,840	63,662	(10,178)	-13.78%
Mayor's Office	63008	State Unemployment Insurance (SUI)	(267)	(11)	-	-	-	0.00%
Mayor's Office	63011	Health Savings Account (HSA) Expense-Employer	2,998	2,188	-	-	-	0.00%
Mayor's Office	64105	Bonus Pay	-	21,880	-	-	-	0.00%
Mayor's Office	70131	Public Information & Public Relations Services	1,482	3,554	6,500	6,500	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Mayor's Office	70151	Information & Research Services	64	3,103	10,224	10,224	-	0.00%
Mayor's Office	70161	Management Services	-	-	1,750	11,750	10,000	571.43%
Mayor's Office	70163	Education & Training Services	450	-	-	-	-	0.00%
Mayor's Office	70413	Mileage	-	25	-	-	-	0.00%
Mayor's Office	70416	Employee Parking Subsidy	-	-	-	10,080	10,080	0.00%
Mayor's Office	70552	Contract And Temporary Personnel Services	9,524	16,869	682	682	-	0.00%
Mayor's Office	70553	Food & Drink Services	469	5,141	-	15,000	15,000	0.00%
Mayor's Office	71012	Office Supplies And Stationary	3,643	5,082	3,280	3,280	-	0.00%
Mayor's Office	71163	Cable	-	8	-	-	-	0.00%
Mayor's Office	72113	Postal Services	-	-	500	500	-	0.00%
Mayor's Office	72121	Conference /Conventions	-	26,450	30,000	30,000	-	0.00%
Mayor's Office	72122	Magazine/Newspaper Subscript	411	181	1,144	1,144	-	0.00%
Mayor's Office	72123	Membership Dues	12,242	13,297	9,252	37,252	28,000	302.64%
Mayor's Office	72124	Employee Training	-	-	444	10,444	10,000	2252.25%
Mayor's Office	72131	Software	-	-	2,000	2,000	-	0.00%
Mayor's Office	72153	Equipment (Less Than \$5,000)	-	-	-	6,000	6,000	0.00%
Mayor's Office	77501	DIT Charges (Billed from DIT Fund)	133	555	-	-	-	0.00%
Mayor's Office	80006	Equipment And Other Assets Expense	270	-	4,609	4,609	-	0.00%
Minority Business Development	60000	Full-Time Permanent	409,029	390,838	504,525	522,642	18,117	3.59%
Minority Business Development	60001	Overtime Permanent	3,503	25,808	-	-	-	0.00%
Minority Business Development	60002	Holiday Pay Permanent	24,399	25,638	-	-	-	0.00%
Minority Business Development	60004	Vacation Pay Permanent	10,899	32,601	-	-	-	0.00%
Minority Business Development	60005	Sick Leave Permanent	6,647	8,579	-	-	-	0.00%
Minority Business Development	60009	Death Leave Permanent	368	1,044	-	-	-	0.00%
Minority Business Development	63000	Fica	26,231	29,438	31,281	32,404	1,123	3.59%
Minority Business Development	63001	Retirement Contribution Rsr	146,453	153,737	151,378	184,395	33,017	21.81%
Minority Business Development	63002	Medicare Fica	6,238	6,954	7,316	7,578	263	3.59%
Minority Business Development	63003	Group Life Insurance	4,182	4,191	4,643	4,964	321	6.90%
Minority Business Development	63006	Health Care Active Employees	75,800	63,449	64,804	57,666	(7,138)	-11.01%
Minority Business Development	64105	Bonus Pay	-	15,000	-	-	-	0.00%
Minority Business Development	70131	Public Information & Public Relations Services	6,802	6,463	4,500	4,500	-	0.00%
Minority Business Development	70161	Management Services	6,520	108,237	10,000	10,000	-	0.00%
Minority Business Development	70416	Employee Parking Subsidy	-	2,500	6,240	6,240	-	0.00%
Minority Business Development	70512	Property Rental Agreements	21,242	24,990	50,000	50,000	-	0.00%
Minority Business Development	70552	Contract And Temporary Personnel Services	-	36,627	11,796	11,796	-	0.00%
Minority Business Development	71012	Office Supplies And Stationary	2,646	4,907	2,251	2,251	-	0.00%
Minority Business Development	71016	Advertising & Publicity Supplies	133	-	2,000	2,000	-	0.00%
Minority Business Development	72113	Postal Services	-	-	400	400	-	0.00%
Minority Business Development	72121	Conference /Conventions	5,056	16,539	554	554	-	0.00%
Minority Business Development	72122	Magazine/Newspaper Subscript	(110)	260	228	228	-	0.00%
Minority Business Development	72123	Membership Dues	650	807	363	363	-	0.00%
Minority Business Development	72124	Employee Training	594	6,154	2,411	2,411	-	0.00%
Minority Business Development	72131	Software	42,874	40,468	102,841	102,841	-	0.00%
Minority Business Development	77201	Internal Printing & Duplicatng	645	(156)	2,474	2,474	-	0.00%
Minority Business Development	77501	DIT Charges (Billed from DIT Fund)	1,919	623	-	-	-	0.00%
Minority Business Development	80006	Equipment And Other Assets Expense	-	7,518	2,820	2,820	-	0.00%
Non Departmental	63007	Health Care Retired Employees	3,148,071	1,545,404	2,300,000	1,000,000	(1,300,000)	-56.52%
Non Departmental	70412	Transportation Services	8,302,176	8,319,090	8,674,090	8,914,104	240,014	2.77%
Non Departmental	72102	Share Of Retirement Costs	-	-	684,232	-	(684,232)	-100.00%
Non Departmental	72104	Tax Relief - Elderly	3,475,967	3,972,403	4,561,518	4,700,000	138,482	3.04%
Non Departmental	76313	Grants To Civic Serv Cult	4,570,339	4,489,272	4,616,511	5,846,312	1,229,801	26.64%
Non Departmental	95002	Operating Transfers to Grants/Spec Rev Funds	2,900,000	427,693	-	-	-	0.00%
Non Departmental	95007	Payments To Other Gov Agencies	14,629,701	20,193,938	15,929,057	18,731,792	2,802,735	17.60%
Non Departmental	60000	Full-Time Permanent	-	1,105	-	-	-	0.00%
Non Departmental	60001	Overtime Permanent	-	35	-	-	-	0.00%
Non Departmental	64105	Bonus Pay	3,823,000	4,032,000	-	-	-	0.00%
Non Departmental	69002	OPEB Expense	6,030,000	1,400,000	-	-	-	0.00%
Non Departmental	70152	Attorney/Legal Services	-	743,011	1,127,984	1,127,984	-	0.00%
Non Departmental	70161	Management Services	-	1,552,462	-	501,102	501,102	0.00%
Non Departmental	70413	Mileage	-	-	250,000	-	(250,000)	-100.00%
Non Departmental	70552	Contract And Temporary Personnel Services	-	274,000	-	-	-	0.00%
Non Departmental	72103	Special Reserve Account	-	-	335,000	-	(335,000)	-100.00%
Non Departmental	76306	Education and Training	362,500	362,500	362,500	362,500	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Non Departmental	76313	Grants To Civic Serv Cult	1,939,760	2,079,252	4,870,391	10,965,190	6,094,799	125.14%
Non Departmental	76317	Housing	-	-	50,000	75,000	25,000	50.00%
Non Departmental	76406	Rehabilitation	-	-	300,000	-	(300,000)	-100.00%
Non Departmental	77401	Claims & Settlements	9,967,518	13,517,650	12,265,086	12,873,500	608,414	4.96%
Non Departmental	77501	DIT Charges (Billed from DIT Fund)	18,996,072	25,668,433	20,434,156	22,607,769	2,173,613	10.64%
Non Departmental	95001	Approp For Rich Pub Schools	5,828,325	-	-	-	-	0.00%
Non Departmental	95002	Operating Transfers to Grants/Spec Rev Funds	110,000	-	-	-	-	0.00%
Non Departmental	95005	Oper Trans Out To Debt Service	-	9,050,590	-	-	-	0.00%
Non Departmental	95015	Oper Trans out to OPEB	-	-	1,400,000	1,400,000	-	0.00%
Office of Community Wealth Building	60000	Full-Time Permanent	924,068	798,296	2,132,333	2,359,542	227,209	10.66%
Office of Community Wealth Building	60001	Overtime Permanent	456	113	-	-	-	0.00%
Office of Community Wealth Building	60002	Holiday Pay Permanent	57,704	43,783	-	-	-	0.00%
Office of Community Wealth Building	60004	Vacation Pay Permanent	28,762	56,320	-	-	-	0.00%
Office of Community Wealth Building	60005	Sick Leave Permanent	23,932	22,933	-	-	-	0.00%
Office of Community Wealth Building	60009	Death Leave Permanent	1,152	620	-	-	-	0.00%
Office of Community Wealth Building	60014	FMLA Paid Parental Maternity	-	6,679	-	-	-	0.00%
Office of Community Wealth Building	60016	FMLA Paid Parental Bonding	-	2,087	-	-	-	0.00%
Office of Community Wealth Building	62000	Temporary Employee	90,818	10,967	199,966	199,966	-	0.00%
Office of Community Wealth Building	62002	Holiday Pay Temporary	1,440	-	-	-	-	0.00%
Office of Community Wealth Building	63000	Fica	63,799	56,852	132,205	147,158	14,953	11.31%
Office of Community Wealth Building	63001	Retirement Contribution Rsr	218,935	107,903	115,110	277,042	161,932	140.68%
Office of Community Wealth Building	63002	Medicare Fica	14,921	13,208	30,919	34,416	3,497	11.31%
Office of Community Wealth Building	63003	Group Life Insurance	7,792	5,930	14,368	15,466	1,098	7.64%
Office of Community Wealth Building	63006	Health Care Active Employees	151,436	106,345	327,449	294,879	(32,570)	-9.95%
Office of Community Wealth Building	63008	State Unemployment Insurance (SUI)	2,473	7,582	-	-	-	0.00%
Office of Community Wealth Building	63011	Health Savings Account (HSA) Expense-Employer	-	342	-	-	-	0.00%
Office of Community Wealth Building	64105	Bonus Pay	1,000	39,400	-	-	-	0.00%
Office of Community Wealth Building	70131	Public Information & Public Relations Services	6,598	14,484	22,000	22,000	-	0.00%
Office of Community Wealth Building	70161	Management Services	82,411	16,304	50,000	45,000	(5,000)	-10.00%
Office of Community Wealth Building	70311	Printing & Binding-External	-	488	1,525	1,525	-	0.00%
Office of Community Wealth Building	70412	Transportation Services	10,340	2,671	33,730	10,500	(23,230)	-68.87%
Office of Community Wealth Building	70413	Mileage	-	-	4,000	3,500	(500)	-12.50%
Office of Community Wealth Building	70512	Property Rental Agreements	10,500	-	-	-	-	0.00%
Office of Community Wealth Building	70551	Security/Monitoring Services	126,849	152,256	175,000	175,000	-	0.00%
Office of Community Wealth Building	70552	Contract And Temporary Personnel Services	27,500	189,303	29,626	29,626	-	0.00%
Office of Community Wealth Building	70553	Food & Drink Services	-	2,265	-	9,000	9,000	0.00%
Office of Community Wealth Building	71011	Uniforms & Safety Supplies-Employee	-	550	6,000	5,000	(1,000)	-16.67%
Office of Community Wealth Building	71012	Office Supplies And Stationary	20,614	1,826	14,008	12,508	(1,500)	-10.71%
Office of Community Wealth Building	71016	Advertising & Publicity Supplies	-	-	2,523	2,523	-	0.00%
Office of Community Wealth Building	71131	Janitorial Supplies	413	-	1,500	1,500	-	0.00%
Office of Community Wealth Building	71141	Books & Reference Materials	1,138	-	-	-	-	0.00%
Office of Community Wealth Building	71144	Recreational Supplies	-	123	6,200	6,200	-	0.00%
Office of Community Wealth Building	72113	Postal Services	-	-	250	250	-	0.00%
Office of Community Wealth Building	72120	EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS	-	-	2,523	2,523	-	0.00%
Office of Community Wealth Building	72121	Conference /Conventions	1,156	400	7,462	7,462	-	0.00%
Office of Community Wealth Building	72124	Employee Training	1,050	3,936	16,966	16,966	-	0.00%
Office of Community Wealth Building	72131	Software	-	-	5,000	5,000	-	0.00%
Office of Community Wealth Building	72153	Equipment (Less Than \$5,000)	-	185	15,138	15,138	-	0.00%
Office of Community Wealth Building	73109	Business Dev. Assistance	18,308	101,697	104,115	102,401	(1,714)	-1.65%
Office of Community Wealth Building	76306	Education and Training	-	-	12,615	-	(12,615)	-100.00%
Office of Community Wealth Building	76329	Trav Rel To And For Wel Client	-	-	4,056	-	(4,056)	-100.00%
Office of Community Wealth Building	76335	Workforce Training	-	-	479,373	431,988	(47,385)	-9.88%
Office of Community Wealth Building	76410	Program Administration	33,106	121,537	167,656	255,656	88,000	52.49%
Office of Community Wealth Building	77201	Internal Printing & Duplicatng	-	-	3,000	3,000	-	0.00%
Office of Community Wealth Building	77501	DIT Charges (Billed from DIT Fund)	2,926	2,497	-	-	-	0.00%
Office of Community Wealth Building	95002	Operating Transfers to Grants/Spec Rev Funds	-	-	-	114,295	114,295	0.00%
Office of Intergovernmental Affairs	60000	Full-Time Permanent	-	-	-	116,085	116,085	0.00%
Office of Intergovernmental Affairs	63000	Fica	-	-	-	7,197	7,197	0.00%
Office of Intergovernmental Affairs	63001	Retirement Contribution Rsr	-	-	-	5,554	5,554	0.00%
Office of Intergovernmental Affairs	63002	Medicare Fica	-	-	-	1,683	1,683	0.00%
Office of Intergovernmental Affairs	63003	Group Life Insurance	-	-	-	1,488	1,488	0.00%
Office of Intergovernmental Affairs	63006	Health Care Active Employees	-	-	-	7,958	7,958	0.00%
Office of Intergovernmental Affairs	70003	Internal Printing & Duplicatng	-	-	-	10,000	10,000	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Office of Intergovernmental Affairs	70161	Management Services	-	-	-	179,280	179,280	0.00%
Office of Intergovernmental Affairs	70416	Employee Parking Subsidy	-	-	-	720	720	0.00%
Office of Intergovernmental Affairs	71012	Office Supplies And Stationary	-	-	-	5,000	5,000	0.00%
Office of Intergovernmental Affairs	72121	Conference /Conventions	-	-	-	20,000	20,000	0.00%
Office of Intergovernmental Affairs	72123	Membership Dues	-	-	-	89,000	89,000	0.00%
Office of Intergovernmental Affairs	72124	Employee Training	-	-	-	20,000	20,000	0.00%
Office of Strategic Communication & Civic Engagement	60000	Full-Time Permanent	-	-	422,843	1,700,580	1,277,737	302.18%
Office of Strategic Communication & Civic Engagement	60001	Overtime Permanent	-	-	1,000	1,000	-	0.00%
Office of Strategic Communication & Civic Engagement	62000	Temporary Employee	-	-	2,500	2,500	-	0.00%
Office of Strategic Communication & Civic Engagement	63000	Fica	-	-	26,216	104,364	78,148	298.09%
Office of Strategic Communication & Civic Engagement	63001	Retirement Contribution Rsrs	-	-	22,248	155,054	132,806	596.93%
Office of Strategic Communication & Civic Engagement	63002	Medcare Fica	-	-	6,131	24,408	18,276	298.09%
Office of Strategic Communication & Civic Engagement	63003	Group Life Insurance	-	-	4,507	12,743	8,236	182.74%
Office of Strategic Communication & Civic Engagement	63006	Health Care Active Employees	-	-	48,949	194,460	145,511	297.27%
Office of Strategic Communication & Civic Engagement	70130	ADVERTISING/PUBLICITY/PUBLIC RELATION SERVICES	-	-	-	50,000	50,000	0.00%
Office of Strategic Communication & Civic Engagement	70131	Public Information & Public Relations Services	-	6,418	59,037	109,037	50,000	84.69%
Office of Strategic Communication & Civic Engagement	70132	Media Services (Advertising)	-	-	-	25,000	25,000	0.00%
Office of Strategic Communication & Civic Engagement	70133	Photographic Services	-	-	5,000	5,000	-	0.00%
Office of Strategic Communication & Civic Engagement	70151	Information & Research Services	-	-	5,500	5,500	-	0.00%
Office of Strategic Communication & Civic Engagement	70161	Management Services	-	-	200,000	200,000	-	0.00%
Office of Strategic Communication & Civic Engagement	70163	Education & Training Services	-	-	-	3,000	3,000	0.00%
Office of Strategic Communication & Civic Engagement	70215	Equipment Repair and Maint Services	-	-	2,000	2,000	-	0.00%
Office of Strategic Communication & Civic Engagement	70310	PRINTING AND BINDING SERVICES	-	-	-	10,000	10,000	0.00%
Office of Strategic Communication & Civic Engagement	70311	Printing & Binding-External	-	-	-	10,000	10,000	0.00%
Office of Strategic Communication & Civic Engagement	70416	Employee Parking Subsidy	-	-	-	5,040	5,040	0.00%
Office of Strategic Communication & Civic Engagement	70553	Food & Drink Services	-	-	-	2,000	2,000	0.00%
Office of Strategic Communication & Civic Engagement	71012	Office Supplies And Stationary	-	-	1,012	1,012	-	0.00%
Office of Strategic Communication & Civic Engagement	71014	Employee Appreciation Events And Awards	-	-	650	650	-	0.00%
Office of Strategic Communication & Civic Engagement	71016	Advertising & Publicity Supplies	-	-	5,000	5,000	-	0.00%
Office of Strategic Communication & Civic Engagement	72113	Postal Services	-	-	150	150	-	0.00%
Office of Strategic Communication & Civic Engagement	72121	Conference /Conventions	-	-	5,818	5,818	-	0.00%
Office of Strategic Communication & Civic Engagement	72122	Magazine/Newspaper Subscript	-	-	1,100	1,100	-	0.00%
Office of Strategic Communication & Civic Engagement	72124	Employee Training	-	-	4,379	4,379	-	0.00%
Office of Strategic Communication & Civic Engagement	72131	Software	-	-	60,000	60,000	-	0.00%
Office of Strategic Communication & Civic Engagement	77201	Internal Printing & Duplicatng	-	-	1,140	1,140	-	0.00%
Office of Sustainability	60000	Full-Time Permanent	-	-	423,451	556,504	133,054	31.42%
Office of Sustainability	63000	Fica	-	-	26,254	34,503	8,249	31.42%
Office of Sustainability	63001	Retirement Contribution Rsrs	-	-	26,852	25,647	(1,205)	-4.49%
Office of Sustainability	63002	Medcare Fica	-	-	6,140	8,069	1,929	31.42%
Office of Sustainability	63003	Group Life Insurance	-	-	4,294	5,865	1,571	36.58%
Office of Sustainability	63006	Health Care Active Employees	-	-	51,097	65,292	14,195	27.78%
Office of Sustainability	70161	Management Services	-	-	53,600	255,600	202,000	376.87%
Office of Sustainability	70311	Printing & Binding-External	-	-	1,500	1,500	-	0.00%
Office of Sustainability	70416	Employee Parking Subsidy	-	-	3,600	3,600	-	0.00%
Office of Sustainability	71012	Office Supplies And Stationary	-	-	1,000	1,000	-	0.00%
Office of Sustainability	72121	Conference /Conventions	-	-	3,500	3,500	-	0.00%
Office of Sustainability	72123	Membership Dues	-	-	8,200	8,200	-	0.00%
Office of Sustainability	72124	Employee Training	-	-	6,000	6,000	-	0.00%
Office of Sustainability	72161	Software License	-	-	1,100	1,100	-	0.00%
Office of Sustainability	77201	Internal Printing & Duplicatng	-	-	1,500	1,500	-	0.00%
Parking Management	77501	DIT Charges (Billed from DIT Fund)	-	-	-	-	-	0.00%
Parks & Recreation	60000	Full-Time Permanent	5,699,549	5,716,554	8,043,048	9,785,324	1,742,276	21.66%
Parks & Recreation	60001	Overtime Permanent	239,835	365,166	129,398	129,398	-	0.00%
Parks & Recreation	60002	Holiday Pay Permanent	381,463	421,826	-	-	-	0.00%
Parks & Recreation	60004	Vacation Pay Permanent	464,345	487,026	-	-	-	0.00%
Parks & Recreation	60005	Sick Leave Permanent	289,386	330,085	-	-	-	0.00%
Parks & Recreation	60007	Military Leave Permanent	6,320	341	-	-	-	0.00%
Parks & Recreation	60008	Civil Leave Permanent	220	350	-	-	-	0.00%
Parks & Recreation	60009	Death Leave Permanent	6,655	9,753	-	-	-	0.00%
Parks & Recreation	60014	FMLA Paid Parental Maternity	-	23,626	-	-	-	0.00%
Parks & Recreation	60016	FMLA Paid Parental Bonding	13,321	33,453	-	-	-	0.00%
Parks & Recreation	60017	FMLA Paid Parental Sick Parent	5,049	6,817	-	-	-	0.00%
Parks & Recreation	61000	Part Time Salaries	394,502	480,528	504,015	666,011	161,996	32.14%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Parks & Recreation	61001	Overtime Part Time	12,107	10,289	-	-	-	0.00%
Parks & Recreation	61002	Holiday Pay Part Time	24,321	34,225	-	-	-	0.00%
Parks & Recreation	61004	Vacation Pay Part Time	35,610	35,351	-	-	-	0.00%
Parks & Recreation	61005	Sick Leave Personal Part Time	16,890	27,697	-	-	-	0.00%
Parks & Recreation	61011	Civil Leave Part Time	-	177	-	-	-	0.00%
Parks & Recreation	61012	Death Leave Perm Part-Time	1,355	1,423	-	-	-	0.00%
Parks & Recreation	62000	Temporary Employee	383,291	415,614	1,539,232	1,539,232	-	0.00%
Parks & Recreation	62001	Overtime Temp	16,840	17,661	-	-	-	0.00%
Parks & Recreation	62002	Holiday Pay Temporary	19,963	23,625	-	-	-	0.00%
Parks & Recreation	62005	Sick Leave Temporary	6,609	1,665	-	-	-	0.00%
Parks & Recreation	62012	Funeral Leave Temp Employee	519	-	-	-	-	0.00%
Parks & Recreation	63000	Fica	489,459	526,218	529,918	625,282	95,364	18.00%
Parks & Recreation	63001	Retirement Contribution Rsr	2,395,002	2,457,971	2,556,972	3,074,536	517,564	20.24%
Parks & Recreation	63002	Medicare Fica	114,736	123,257	123,932	146,235	22,303	18.00%
Parks & Recreation	63003	Group Life Insurance	42,101	42,897	49,684	59,103	9,420	18.96%
Parks & Recreation	63006	Health Care Active Employees	1,431,378	1,428,256	1,562,116	1,524,643	(37,472)	-2.40%
Parks & Recreation	63008	State Unemployment Insurance (SUI)	52,034	15,585	-	-	-	0.00%
Parks & Recreation	63011	Health Savings Account (HSA) Expense-Employer	15,250	14,750	-	-	-	0.00%
Parks & Recreation	64105	Bonus Pay	(1,000)	511,500	-	-	-	0.00%
Parks & Recreation	70121	Architectural And Engineering Services	-	17,447	-	-	-	0.00%
Parks & Recreation	70122	Inspection Services	140	10,635	-	-	-	0.00%
Parks & Recreation	70124	Professional Painting Services	4,995	-	-	-	-	0.00%
Parks & Recreation	70125	Environmental Services	-	4,860	-	8,248	8,248	0.00%
Parks & Recreation	70131	Public Information & Public Relations Services	6,273	10,922	13,968	13,968	-	0.00%
Parks & Recreation	70132	Media Services (Advertising)	12,244	37,519	36,040	36,040	-	0.00%
Parks & Recreation	70133	Photographic Services	-	-	3,000	3,000	-	0.00%
Parks & Recreation	70141	Laboratory and X-Ray Services	55	-	-	-	-	0.00%
Parks & Recreation	70151	Information & Research Services	2,799	5,796	-	-	-	0.00%
Parks & Recreation	70161	Management Services	129,222	154,212	326,446	326,446	-	0.00%
Parks & Recreation	70163	Education & Training Services	28,116	119,757	1,000	1,000	-	0.00%
Parks & Recreation	70164	Recreational Professional Services	147,459	192,119	116,895	116,895	-	0.00%
Parks & Recreation	70211	Building Repair And Maint Services	174,140	189,299	53,500	53,500	-	0.00%
Parks & Recreation	70212	Cleaning/Janitorial Services	61,853	122,485	8,437	8,437	-	0.00%
Parks & Recreation	70213	Grounds Services	14,567	19,653	-	-	-	0.00%
Parks & Recreation	70214	Electrical Repair and Maint Services	8,074	10,526	15,000	15,000	-	0.00%
Parks & Recreation	70215	Equipment Repair and Maint Services	74,545	70,228	24,600	24,600	-	0.00%
Parks & Recreation	70216	Pest Control Services	11,192	12,623	19,916	19,916	-	0.00%
Parks & Recreation	70217	Mechanical Repair And Maint Services	17,892	3,809	7,000	7,000	-	0.00%
Parks & Recreation	70218	Vehicle Repair And Maint Services	258,776	258,848	355,895	355,895	-	0.00%
Parks & Recreation	70311	Printing & Binding-External	1,573	6,951	5,800	5,800	-	0.00%
Parks & Recreation	70411	Moving and Relocation Services	-	6,511	-	-	-	0.00%
Parks & Recreation	70412	Transportation Services	42,928	69,688	98,603	98,603	-	0.00%
Parks & Recreation	70413	Mileage	1,066	5,844	11,012	11,012	-	0.00%
Parks & Recreation	70414	Meals and Per Diem	981	13,288	1,700	1,700	-	0.00%
Parks & Recreation	70415	Lodging	-	20,017	-	-	-	0.00%
Parks & Recreation	70416	Employee Parking Subsidy	1,188	-	-	-	-	0.00%
Parks & Recreation	70511	Equipment Rental	111,640	284,815	75,355	75,355	-	0.00%
Parks & Recreation	70512	Property Rental Agreements	143,821	149,465	166,987	166,987	-	0.00%
Parks & Recreation	70551	Security/Monitoring Services	64,294	188,248	60,982	60,982	-	0.00%
Parks & Recreation	70552	Contract And Temporary Personnel Services	713,883	2,390,924	1,758,261	2,758,261	1,000,000	56.87%
Parks & Recreation	70553	Food & Drink Services	11,247	43,764	1,665	1,665	-	0.00%
Parks & Recreation	70555	Other Services	3,519	21,354	-	-	-	0.00%
Parks & Recreation	71011	Uniforms & Safety Supplies-Employee	86,877	77,225	42,924	42,924	-	0.00%
Parks & Recreation	71012	Office Supplies And Stationary	12,716	19,331	3,634	3,634	-	0.00%
Parks & Recreation	71014	Employee Appreciation Events And Awards	-	18	-	-	-	0.00%
Parks & Recreation	71016	Advertising & Publicity Supplies	15,167	22,683	10,625	10,625	-	0.00%
Parks & Recreation	71017	Photographic Supplies	1,408	1,791	1,299	1,299	-	0.00%
Parks & Recreation	71111	Agric And Botanical Supplies	21,213	120,463	8,825	8,825	-	0.00%
Parks & Recreation	71112	Forage Supplies For Animals	1,588	1,003	600	600	-	0.00%
Parks & Recreation	71131	Janitorial Supplies	115,069	140,620	118,683	118,683	-	0.00%
Parks & Recreation	71141	Books & Reference Materials	494	-	-	-	-	0.00%
Parks & Recreation	71142	Multimedia Products	10,000	-	-	-	-	0.00%
Parks & Recreation	71143	Educational Supplies	-	-	352,690	352,690	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Parks & Recreation	71144	Recreational Supplies	316,943	558,566	572,604	572,604	-	0.00%
Parks & Recreation	71151	Electrical Supplies	16,940	28,203	5,400	5,400	-	0.00%
Parks & Recreation	71161	Air Conditioning Supplies	12,957	10,670	20,000	20,000	-	0.00%
Parks & Recreation	71162	Heating Supplies	12,600	12,166	9,000	9,000	-	0.00%
Parks & Recreation	71164	Industrial and Shop Supplies	37,668	59,261	20,565	20,565	-	0.00%
Parks & Recreation	71166	Mechanical Supplies	2,898	7,789	250	250	-	0.00%
Parks & Recreation	71167	Plumbing Supplies	14,690	9,490	15,000	15,000	-	0.00%
Parks & Recreation	71168	Pipe	2,894	203	2,076	2,076	-	0.00%
Parks & Recreation	71171	Medical And Laboratory Supp	570	704	1,520	1,520	-	0.00%
Parks & Recreation	71181	Bulk Chemicals	39,482	69,031	35,936	35,936	-	0.00%
Parks & Recreation	71182	Lumber	17,522	12,407	23,244	23,244	-	0.00%
Parks & Recreation	71183	Paint & Paint Supplies	30,266	52,649	19,481	19,481	-	0.00%
Parks & Recreation	72113	Postal Services	-	15	500	500	-	0.00%
Parks & Recreation	72121	Conference /Conventions	19,412	49,845	26,115	26,115	-	0.00%
Parks & Recreation	72122	Magazine/Newspaper Subscript	494	-	421	421	-	0.00%
Parks & Recreation	72123	Membership Dues	7,682	2,062	1,705	1,705	-	0.00%
Parks & Recreation	72124	Employee Training	8,176	9,716	20,240	20,240	-	0.00%
Parks & Recreation	72131	Software	14,229	17,635	29,500	29,500	-	0.00%
Parks & Recreation	72153	Equipment (Less Than \$5,000)	155,621	85,908	141,083	141,083	-	0.00%
Parks & Recreation	72154	Small Tools	12,517	9,716	4,153	4,153	-	0.00%
Parks & Recreation	72162	License & Permits (Other Than Software)	-	-	6,900	6,900	-	0.00%
Parks & Recreation	72171	Electric Service	312,577	383,461	422,359	422,359	-	0.00%
Parks & Recreation	72172	Water & Sewer	398,963	461,108	582,815	582,815	-	0.00%
Parks & Recreation	72173	Natural Gas	112,558	133,317	114,625	114,625	-	0.00%
Parks & Recreation	72175	Refuse & Recycling Expenses	24,880	33,502	18,600	18,600	-	0.00%
Parks & Recreation	73104	Bank Fees	13,681	13,877	-	-	-	0.00%
Parks & Recreation	73106	Recreation and Entertainment Expenses	7,210	56,211	12,000	12,000	-	0.00%
Parks & Recreation	76120	Paving	-	9,875	-	-	-	0.00%
Parks & Recreation	76211	Highway/Road Supplies	13,165	12,130	11,000	11,000	-	0.00%
Parks & Recreation	76212	Street/Highway Markers	7,263	5,679	3,860	3,860	-	0.00%
Parks & Recreation	76241	Refuse & Recycling Collection Splys	1,250	7,215	-	-	-	0.00%
Parks & Recreation	76313	Grants To Civic Serv Cult	-	-	460,000	460,000	-	0.00%
Parks & Recreation	76408	Public Facilities & Improvemnt	-	3,072	-	-	-	0.00%
Parks & Recreation	76651	Dietary Supplies	1,645	807	41,625	41,625	-	0.00%
Parks & Recreation	77101	Auto Parts & Other Automotive Supplies	4,111	12,120	500	500	-	0.00%
Parks & Recreation	77102	Carwash	18	495	-	-	-	0.00%
Parks & Recreation	77103	Fuel For Dept. Owned Vehicles	96,510	152,503	148,442	148,442	-	0.00%
Parks & Recreation	77104	Monthly Standing Costs	62,677	65,264	63,623	63,623	-	0.00%
Parks & Recreation	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	97,148	112,356	76,566	76,566	-	0.00%
Parks & Recreation	77201	Internal Printing & Duplicatng	-	-	5,807	5,807	-	0.00%
Parks & Recreation	77401	Claims & Settlements	920	4,889	-	-	-	0.00%
Parks & Recreation	77403	Medical Services	55	-	-	-	-	0.00%
Parks & Recreation	77501	DIT Charges (Billed from DIT Fund)	1,353	2,553	-	-	-	0.00%
Parks & Recreation	80002	Land & Land Rights Expense	10,831	-	-	-	-	0.00%
Parks & Recreation	80005	Improvements Other Than Bldgs Expense	139,946	45,491	-	-	-	0.00%
Parks & Recreation	80006	Equipment And Other Assets Expense	230,497	328,466	105,000	105,000	-	0.00%
Parks & Recreation	80007	Vehicles Expense	249,883	84,353	-	-	-	0.00%
Parks & Recreation	95002	Operating Transfers to Grants/Spec Rev Funds	370,419	370,419	370,419	256,124	(114,295)	-30.86%
Parks & Recreation	95007	Payments To Other Gov Agencies	-	-	100,700	100,700	-	0.00%
Parks & Recreation	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	309,704	-	-	-	-	0.00%
Planning & Development Review	60000	Full-Time Permanent	4,982,420	4,929,315	7,916,082	8,836,915	920,833	11.63%
Planning & Development Review	60001	Overtime Permanent	34,797	47,928	45,413	45,413	-	0.00%
Planning & Development Review	60002	Holiday Pay Permanent	326,111	351,840	-	-	-	0.00%
Planning & Development Review	60004	Vacation Pay Permanent	344,091	396,453	-	-	-	0.00%
Planning & Development Review	60005	Sick Leave Permanent	238,074	205,204	-	-	-	0.00%
Planning & Development Review	60008	Civil Leave Permanent	642	931	-	-	-	0.00%
Planning & Development Review	60009	Death Leave Permanent	4,495	6,138	-	-	-	0.00%
Planning & Development Review	60014	FMLA Paid Parental Maternity	-	8,963	-	-	-	0.00%
Planning & Development Review	60016	FMLA Paid Parental Bonding	14,023	10,691	-	-	-	0.00%
Planning & Development Review	60017	FMLA Paid Parental Sick Parent	3,819	2,475	-	-	-	0.00%
Planning & Development Review	62000	Temporary Employee	61,930	13,317	-	-	-	0.00%
Planning & Development Review	62001	Overtime Temp	671	-	-	-	-	0.00%
Planning & Development Review	62002	Holiday Pay Temporary	1,166	481	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Planning & Development Review	62005	Sick Leave Temporary	1,043	-	-	-	-	0.00%
Planning & Development Review	63000	Fica	356,869	369,379	490,797	543,354	52,557	10.71%
Planning & Development Review	63001	Retirement Contribution Rsr	1,433,071	1,311,412	1,472,591	1,588,235	115,643	7.85%
Planning & Development Review	63002	Medicare Fica	83,800	86,387	114,783	127,075	12,291	10.71%
Planning & Development Review	63003	Group Life Insurance	39,337	38,862	52,981	57,722	4,740	8.95%
Planning & Development Review	63006	Health Care Active Employees	986,326	957,568	1,211,234	1,124,817	(86,416)	-7.13%
Planning & Development Review	63008	State Unemployment Insurance (SUI)	3,213	1,453	-	-	-	0.00%
Planning & Development Review	63011	Health Savings Account (HSA) Expense-Employer	12,792	14,417	-	-	-	0.00%
Planning & Development Review	64104	Education Pay	5,726	14,160	-	-	-	0.00%
Planning & Development Review	64105	Bonus Pay	2,000	290,640	-	-	-	0.00%
Planning & Development Review	70121	Architectural And Engineering Services	-	250	-	-	-	0.00%
Planning & Development Review	70123	Contractor Construction Sevices	16,253	46,345	75,000	75,000	-	0.00%
Planning & Development Review	70131	Public Information & Public Relations Services	4,911	8,307	17,050	17,050	-	0.00%
Planning & Development Review	70132	Media Services (Advertising)	2,821	3,570	-	-	-	0.00%
Planning & Development Review	70152	Attorney/Legal Services	-	5	-	-	-	0.00%
Planning & Development Review	70161	Management Services	715,612	918,115	822,000	3,283,375	2,461,375	299.44%
Planning & Development Review	70163	Education & Training Services	-	-	2,500	2,500	-	0.00%
Planning & Development Review	70215	Equipment Repair and Maint Services	-	-	14,800	14,800	-	0.00%
Planning & Development Review	70218	Vehicle Repair And Maint Services	87,058	89,747	120,675	120,675	-	0.00%
Planning & Development Review	70311	Printing & Binding-External	3,070	-	16,500	16,500	-	0.00%
Planning & Development Review	70411	Moving and Relocation Services	7,620	5,375	-	-	-	0.00%
Planning & Development Review	70412	Transportation Services	802	6,113	17,450	17,450	-	0.00%
Planning & Development Review	70413	Mileage	-	-	7,340	7,340	-	0.00%
Planning & Development Review	70415	Lodging	-	2,589	-	-	-	0.00%
Planning & Development Review	70416	Employee Parking Subsidy	2,760	-	-	60,480	60,480	0.00%
Planning & Development Review	70552	Contract And Temporary Personnel Services	225,605	175,185	43,500	43,500	-	0.00%
Planning & Development Review	70553	Food & Drink Services	674	2,297	3,600	3,600	-	0.00%
Planning & Development Review	71011	Uniforms & Safety Supplies-Employee	31,729	19,961	63,662	63,662	-	0.00%
Planning & Development Review	71012	Office Supplies And Stationary	13,538	17,553	43,400	43,400	-	0.00%
Planning & Development Review	71014	Employee Appreciation Events And Awards	116	166	7,125	7,125	-	0.00%
Planning & Development Review	71015	Office/Building Decor	2,347	1,680	-	-	-	0.00%
Planning & Development Review	71016	Advertising & Publicity Supplies	-	1,093	-	-	-	0.00%
Planning & Development Review	71017	Photographic Supplies	-	-	500	500	-	0.00%
Planning & Development Review	71141	Books & Reference Materials	1,957	13,501	21,100	21,100	-	0.00%
Planning & Development Review	71144	Recreational Supplies	1,398	-	-	-	-	0.00%
Planning & Development Review	72113	Postal Services	-	-	24,154	24,154	-	0.00%
Planning & Development Review	72115	Telecommunications Service	-	3,019	-	-	-	0.00%
Planning & Development Review	72121	Conference /Conventions	450	11,253	49,904	49,904	-	0.00%
Planning & Development Review	72122	Magazine/Newspaper Subscript	1,540	4,786	228	228	-	0.00%
Planning & Development Review	72123	Membership Dues	7,900	9,597	17,300	17,300	-	0.00%
Planning & Development Review	72124	Employee Training	3,147	7,616	76,175	76,175	-	0.00%
Planning & Development Review	72131	Software	5,029	1,597	6,200	6,200	-	0.00%
Planning & Development Review	72153	Equipment (Less Than \$5,000)	5,380	9,077	13,250	13,250	-	0.00%
Planning & Development Review	72161	Software License	395	-	-	-	-	0.00%
Planning & Development Review	73104	Bank Fees	95,426	158,833	225,000	225,000	-	0.00%
Planning & Development Review	76601	Investigations	750	1,127	7,500	7,500	-	0.00%
Planning & Development Review	77102	Carwash	1,369	-	-	-	-	0.00%
Planning & Development Review	77103	Fuel For Dept. Owned Vehicles	30,262	45,137	56,509	56,509	-	0.00%
Planning & Development Review	77104	Monthly Standing Costs	32,793	32,314	29,592	29,592	-	0.00%
Planning & Development Review	77105	Auto Fuel	21	-	-	-	-	0.00%
Planning & Development Review	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	44,453	44,962	26,782	26,782	-	0.00%
Planning & Development Review	77201	Internal Printing & Duplicatng	2,526	-	22,450	22,450	-	0.00%
Planning & Development Review	77501	DIT Charges (Billed from DIT Fund)	38,292	41,394	25,000	25,000	-	0.00%
Planning & Development Review	80006	Equipment And Other Assets Expense	34,694	47,431	23,850	23,850	-	0.00%
Planning & Development Review	80007	Vehicles Expense	-	(34,485)	-	-	-	0.00%
Planning & Development Review	95002	Operating Transfers to Grants/Spec Rev Funds	438,157	-	-	-	-	0.00%
Police Department	60000	Full-Time Permanent	37,832,366	37,815,189	52,721,261	60,817,779	8,096,518	15.36%
Police Department	60001	Overtime Permanent	7,912,136	6,277,766	4,685,532	4,685,532	-	0.00%
Police Department	60002	Holiday Pay Permanent	1,416,300	1,454,729	-	-	-	0.00%
Police Department	60003	Shift Other Differential Perm	554,088	503,737	572,640	572,640	-	0.00%
Police Department	60004	Vacation Pay Permanent	4,012,023	4,150,838	-	-	-	0.00%
Police Department	60005	Sick Leave Permanent	2,169,050	2,106,071	-	-	-	0.00%
Police Department	60006	Compensatory Leave Perm	775,236	878,839	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Police Department	60007	Military Leave Permanent	186,466	123,373	-	-	-	0.00%
Police Department	60008	Civil Leave Permanent	-	144	-	-	-	0.00%
Police Department	60009	Death Leave Permanent	77,852	75,936	-	-	-	0.00%
Police Department	60014	FMLA Paid Parental Maternity	16,631	12,826	-	-	-	0.00%
Police Department	60016	FMLA Paid Parental Bonding	175,053	172,376	-	-	-	0.00%
Police Department	60017	FMLA Paid Parental Sick Parent	104,054	88,914	-	-	-	0.00%
Police Department	61000	Part Time Salaries	14,569	15,295	17,680	20,218	2,538	14.35%
Police Department	61001	Overtime Part Time	375	-	-	-	-	0.00%
Police Department	61004	Vacation Pay Part Time	500	1,123	-	-	-	0.00%
Police Department	61005	Sick Leave Personal Part Time	1,249	258	-	-	-	0.00%
Police Department	62000	Temporary Employee	7,610	41,805	-	-	-	0.00%
Police Department	62001	Overtime Temp	-	162	-	-	-	0.00%
Police Department	62002	Holiday Pay Temporary	192	2,692	-	-	-	0.00%
Police Department	62005	Sick Leave Temporary	-	769	-	-	-	0.00%
Police Department	62006	Compensatory Leave-Hrly Temp	-	216	-	-	-	0.00%
Police Department	63000	Fica	3,573,697	3,324,078	3,269,814	3,771,955	502,141	15.36%
Police Department	63001	Retirement Contribution Rsr	16,783,271	15,853,526	18,813,123	19,044,421	231,298	1.23%
Police Department	63002	Medicare Fica	838,449	778,658	764,715	882,151	117,437	15.36%
Police Department	63003	Group Life Insurance	284,896	260,188	299,824	344,189	44,365	14.80%
Police Department	63006	Health Care Active Employees	7,603,323	7,129,605	8,217,763	9,266,064	1,048,301	12.76%
Police Department	63008	State Unemployment Insurance (SUI)	30,478	28,923	-	-	-	0.00%
Police Department	63011	Health Savings Account (HSA) Expense-Employer	60,952	47,089	-	-	-	0.00%
Police Department	64100	Housing Allowance	19,300	-	-	-	-	0.00%
Police Department	64101	Clothing Allowance	37,989	33,689	36,266	36,266	-	0.00%
Police Department	64102	Police Operational Differentia	265,371	245,487	270,810	270,810	-	0.00%
Police Department	64103	Educncvtv #81	51,761	42,377	60,000	60,000	-	0.00%
Police Department	64104	Education Pay	-	981	-	-	-	0.00%
Police Department	64105	Bonus Pay	-	(3,000)	-	-	-	0.00%
Police Department	66015	Public Safety - Lump Sum Payout	-	-	10,788,000	3,350,617	(7,437,383)	-68.94%
Police Department	70131	Public Information & Public Relations Services	19,024	11,754	9,500	9,500	-	0.00%
Police Department	70132	Media Services (Advertising)	164	204	2,000	2,000	-	0.00%
Police Department	70151	Information & Research Services	13,644	43,975	8,900	8,900	-	0.00%
Police Department	70161	Management Services	1,344,094	1,899,597	2,059,297	2,059,297	-	0.00%
Police Department	70211	Building Repair And Maint Services	71,387	155,902	-	-	-	0.00%
Police Department	70215	Equipment Repair and Maint Services	1,896,896	627,803	1,124,097	1,645,285	521,188	46.37%
Police Department	70218	Vehicle Repair And Maint Services	1,440,319	1,697,415	1,916,357	1,916,357	-	0.00%
Police Department	70311	Printing & Binding-External	1,916	1,724	2,600	2,600	-	0.00%
Police Department	70412	Transportation Services	384	695	-	-	-	0.00%
Police Department	70551	Security/Monitoring Services	9,509	7,242	10,645	10,645	-	0.00%
Police Department	70553	Food & Drink Services	160,276	26,678	-	-	-	0.00%
Police Department	71011	Uniforms & Safety Supplies-Employee	484,222	333,118	454,071	454,071	-	0.00%
Police Department	71012	Office Supplies And Stationary	54,115	93,964	24,251	24,251	-	0.00%
Police Department	71014	Employee Appreciation Events And Awards	-	260	-	-	-	0.00%
Police Department	71016	Advertising & Publicity Supplies	-	2,269	-	-	-	0.00%
Police Department	71017	Photographic Supplies	844	1,862	3,260	3,260	-	0.00%
Police Department	71112	Forage Supplies For Animals	20,281	38,336	13,118	13,118	-	0.00%
Police Department	71113	Animal Supplies (Other Than Food)	7,709	13,011	5,000	5,000	-	0.00%
Police Department	71131	Janitorial Supplies	164	-	800	800	-	0.00%
Police Department	71132	Vehicle Cleaning Supplies	1,538	636	2,600	2,600	-	0.00%
Police Department	71141	Books & Reference Materials	183	427	180	180	-	0.00%
Police Department	71171	Medical And Laboratory Supp	1,084	-	4,625	4,625	-	0.00%
Police Department	72113	Postal Services	1,898	1,860	8,000	8,000	-	0.00%
Police Department	72123	Membership Dues	9,037	6,004	3,490	3,490	-	0.00%
Police Department	72124	Employee Training	57,984	178,524	149,610	149,610	-	0.00%
Police Department	72131	Software	7,767	117,485	-	-	-	0.00%
Police Department	72152	Vehicle Equipment & Supply (Less Than \$5K)	1,585	759	-	-	-	0.00%
Police Department	72153	Equipment (Less Than \$5,000)	170,754	157,488	7,000	7,000	-	0.00%
Police Department	72171	Electric Service	2,199	3,196	2,552	2,552	-	0.00%
Police Department	72173	Natural Gas	205	-	2,440	2,440	-	0.00%
Police Department	72175	Refuse & Recycling Expenses	1,281	2,825	-	-	-	0.00%
Police Department	76601	Investigations	90,568	121,140	154,501	154,501	-	0.00%
Police Department	76602	Law Enforcement Supplies	210,629	215,071	181,797	181,797	-	0.00%
Police Department	76604	Aircraft Use Fees	97,125	272,071	136,000	136,000	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Police Department	76612	Psychiatric Services	11,435	-	70,000	70,000	-	0.00%
Police Department	76613	Veterinarian Services	13,330	19,016	33,000	33,000	-	0.00%
Police Department	77103	Fuel For Dept. Owned Vehicles	833,020	1,226,039	1,407,894	1,407,894	-	0.00%
Police Department	77104	Monthly Standing Costs	293,104	264,189	288,000	288,000	-	0.00%
Police Department	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	676,705	726,086	578,085	578,085	-	0.00%
Police Department	77401	Claims & Settlements	800,313	-	-	-	-	0.00%
Police Department	77403	Medical Services	6,166	5,429	31,000	31,000	-	0.00%
Police Department	77501	DIT Charges (Billed from DIT Fund)	41,798	20,496	-	-	-	0.00%
Police Department	80006	Equipment And Other Assets Expense	57,169	346,880	34,295	34,295	-	0.00%
Police Department	95002	Operating Transfers to Grants/Spec Rev Funds	107	63,285	346	346	-	0.00%
Police Department	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	1,367,509	-	-	-	-	0.00%
Press Secretary	60000	Full-Time Permanent	279,022	109,891	-	-	-	0.00%
Press Secretary	60001	Overtime Permanent	4,037	-	-	-	-	0.00%
Press Secretary	60002	Holiday Pay Permanent	13,076	7,976	-	-	-	0.00%
Press Secretary	60004	Vacation Pay Permanent	11,354	15,866	-	-	-	0.00%
Press Secretary	60005	Sick Leave Permanent	1,273	468	-	-	-	0.00%
Press Secretary	60009	Death Leave Permanent	202	-	-	-	-	0.00%
Press Secretary	63000	Fica	18,893	8,468	-	-	-	0.00%
Press Secretary	63001	Retirement Contribution Rsrs	15,379	7,583	-	-	-	0.00%
Press Secretary	63002	Medicare Fica	4,419	1,980	-	-	-	0.00%
Press Secretary	63003	Group Life Insurance	2,891	1,710	-	-	-	0.00%
Press Secretary	63006	Health Care Active Employees	28,419	2,365	-	-	-	0.00%
Press Secretary	63008	State Unemployment Insurance (SUI)	-	9,828	-	-	-	0.00%
Press Secretary	63011	Health Savings Account (HSA) Expense-Employer	1,500	-	-	-	-	0.00%
Press Secretary	64105	Bonus Pay	-	3,000	-	-	-	0.00%
Press Secretary	70131	Public Information & Public Relations Services	25,611	1,638	-	-	-	0.00%
Press Secretary	70133	Photographic Services	283	-	-	-	-	0.00%
Press Secretary	70151	Information & Research Services	2,781	-	-	-	-	0.00%
Press Secretary	70412	Transportation Services	-	86	-	-	-	0.00%
Press Secretary	70553	Food & Drink Services	-	47	-	-	-	0.00%
Press Secretary	71012	Office Supplies And Stationary	2,047	-	-	-	-	0.00%
Press Secretary	71016	Advertising & Publicity Supplies	225	-	-	-	-	0.00%
Press Secretary	71163	Cable	144	-	-	-	-	0.00%
Press Secretary	72122	Magazine/Newspaper Subscript	44	-	-	-	-	0.00%
Press Secretary	72132	Computer Accessories	1,177	-	-	-	-	0.00%
Press Secretary	72162	License & Permits (Other Than Software)	4,300	-	-	-	-	0.00%
Press Secretary	77501	DIT Charges (Billed from DIT Fund)	2,365	-	-	-	-	0.00%
Procurement Services	60000	Full-Time Permanent	930,084	977,638	1,270,818	1,944,159	673,341	52.98%
Procurement Services	60001	Overtime Permanent	257	-	-	-	-	0.00%
Procurement Services	60002	Holiday Pay Permanent	54,716	68,481	-	-	-	0.00%
Procurement Services	60004	Vacation Pay Permanent	27,471	67,620	-	-	-	0.00%
Procurement Services	60005	Sick Leave Permanent	14,906	16,229	-	-	-	0.00%
Procurement Services	60007	Military Leave Permanent	462	6,260	-	-	-	0.00%
Procurement Services	60008	Civil Leave Permanent	-	304	-	-	-	0.00%
Procurement Services	60009	Death Leave Permanent	-	4,143	-	-	-	0.00%
Procurement Services	60016	FMLA Paid Parental Bonding	-	6,692	-	-	-	0.00%
Procurement Services	60017	FMLA Paid Parental Sick Parent	3,655	2,380	-	-	-	0.00%
Procurement Services	61000	Part Time Salaries	2,926	70	-	-	-	0.00%
Procurement Services	62000	Temporary Employee	42,320	8,617	-	-	-	0.00%
Procurement Services	62002	Holiday Pay Temporary	1,292	697	-	-	-	0.00%
Procurement Services	62005	Sick Leave Temporary	1,879	128	-	-	-	0.00%
Procurement Services	63000	Fica	64,465	71,222	78,791	118,728	39,938	50.69%
Procurement Services	63001	Retirement Contribution Rsrs	177,960	194,306	188,841	257,911	69,071	36.58%
Procurement Services	63002	Medicare Fica	15,239	16,857	18,427	27,767	9,340	50.69%
Procurement Services	63003	Group Life Insurance	8,691	10,086	10,624	12,842	2,218	20.88%
Procurement Services	63006	Health Care Active Employees	109,292	127,710	127,720	217,958	90,238	70.65%
Procurement Services	63008	State Unemployment Insurance (SUI)	2,479	-	-	-	-	0.00%
Procurement Services	63011	Health Savings Account (HSA) Expense-Employer	3,367	2,000	-	-	-	0.00%
Procurement Services	64105	Bonus Pay	-	56,400	-	-	-	0.00%
Procurement Services	70131	Public Information & Public Relations Services	-	366	-	-	-	0.00%
Procurement Services	70211	Building Repair And Maint Services	5,209	-	-	-	-	0.00%
Procurement Services	70218	Vehicle Repair And Maint Services	96	-	657	-	(657)	-100.00%
Procurement Services	70311	Printing & Binding-External	-	-	480	480	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Procurement Services	70412	Transportation Services	3,120	5,000	-	-	-	0.00%
Procurement Services	70416	Employee Parking Subsidy	-	3,495	-	10,800	10,800	0.00%
Procurement Services	70552	Contract And Temporary Personnel Services	45,080	23,007	-	-	-	0.00%
Procurement Services	70553	Food & Drink Services	404	293	150	150	-	0.00%
Procurement Services	71012	Office Supplies And Stationary	10,660	2,994	5,974	5,974	-	0.00%
Procurement Services	71014	Employee Appreciation Events And Awards	157	-	150	150	-	0.00%
Procurement Services	71016	Advertising & Publicity Supplies	-	300	70	877	807	1152.86%
Procurement Services	71141	Books & Reference Materials	-	-	180	180	-	0.00%
Procurement Services	72121	Conference /Conventions	-	872	10,200	10,200	-	0.00%
Procurement Services	72122	Magazine/Newspaper Subscript	-	-	160	160	-	0.00%
Procurement Services	72123	Membership Dues	3,751	5,857	7,373	7,373	-	0.00%
Procurement Services	72124	Employee Training	25,405	6,567	26,368	26,368	-	0.00%
Procurement Services	72131	Software	625	90	500	500	-	0.00%
Procurement Services	72175	Refuse & Recycling Expenses	-	-	400	400	-	0.00%
Procurement Services	77103	Fuel For Dept. Owned Vehicles	-	-	150	-	(150)	-100.00%
Procurement Services	77104	Monthly Standing Costs	329	-	493	-	(493)	-100.00%
Procurement Services	77501	DIT Charges (Billed from DIT Fund)	165	420	-	493	493	0.00%
Public Health	95007	Payments To Other Gov Agencies	4,563,490	4,633,490	4,633,490	4,633,490	-	0.00%
Public Library	60000	Full-Time Permanent	2,261,970	2,452,776	3,279,682	3,817,443	537,762	16.40%
Public Library	60001	Overtime Permanent	1,725	4,342	19,176	19,176	-	0.00%
Public Library	60002	Holiday Pay Permanent	150,021	178,380	-	-	-	0.00%
Public Library	60004	Vacation Pay Permanent	198,859	180,854	-	-	-	0.00%
Public Library	60005	Sick Leave Permanent	109,989	130,530	-	-	-	0.00%
Public Library	60008	Civil Leave Permanent	363	-	-	-	-	0.00%
Public Library	60009	Death Leave Permanent	3,043	2,317	-	-	-	0.00%
Public Library	60014	FMLA Paid Parental Maternity	6,083	8,733	-	-	-	0.00%
Public Library	60015	FMLA Paid Parental Adopt/Foster Care	-	6,098	-	-	-	0.00%
Public Library	60016	FMLA Paid Parental Bonding	-	109	-	-	-	0.00%
Public Library	60017	FMLA Paid Parental Sick Parent	6,815	1,027	-	-	-	0.00%
Public Library	61000	Part Time Salaries	183,318	119,993	187,630	217,361	29,731	15.85%
Public Library	61001	Overtime Part Time	85	92	-	-	-	0.00%
Public Library	61002	Holiday Pay Part Time	9,841	8,026	-	-	-	0.00%
Public Library	61004	Vacation Pay Part Time	7,319	5,616	-	-	-	0.00%
Public Library	61005	Sick Leave Personal Part Time	4,410	4,136	-	-	-	0.00%
Public Library	61012	Death Leave Perm Part-Time	321	176	-	-	-	0.00%
Public Library	62000	Temporary Employee	66,166	10,293	10,000	10,000	-	0.00%
Public Library	62002	Holiday Pay Temporary	5,284	702	-	-	-	0.00%
Public Library	62005	Sick Leave Temporary	855	215	-	-	-	0.00%
Public Library	62012	Funeral Leave Temp Employee	159	-	-	-	-	0.00%
Public Library	63000	Fica	183,458	196,374	221,214	250,304	29,089	13.15%
Public Library	63001	Retirment Contribution Rsr	668,503	756,140	795,583	857,790	62,207	7.82%
Public Library	63002	Medcare Fica	42,905	45,926	53,276	58,539	5,263	9.88%
Public Library	63003	Group Life Insurance	16,736	17,992	20,330	23,457	3,126	15.38%
Public Library	63006	Health Care Active Employees	554,748	569,046	664,768	600,932	(63,836)	-9.60%
Public Library	63008	State Unemployment Insurance (SUI)	3,665	387	-	-	-	0.00%
Public Library	63011	Health Savings Account (HSA) Expense-Employer	12,000	6,188	-	-	-	0.00%
Public Library	64105	Bonus Pay	-	189,000	-	-	-	0.00%
Public Library	70131	Public Information & Public Relations Services	790	2,004	2,297	2,297	-	0.00%
Public Library	70161	Management Services	189,179	293,899	223,055	1,023,055	800,000	358.66%
Public Library	70215	Equipment Repair and Maint Services	-	-	-	81,200	81,200	0.00%
Public Library	70218	Vehicle Repair And Maint Services	1,179	1,520	2,902	2,902	-	0.00%
Public Library	70311	Printing & Binding-External	-	-	3,000	3,000	-	0.00%
Public Library	70412	Transportation Services	819	1,234	-	-	-	0.00%
Public Library	70413	Mileage	-	-	2,263	2,263	-	0.00%
Public Library	70416	Employee Parking Subsidy	-	-	-	21,600	21,600	0.00%
Public Library	70551	Security/Monitoring Services	225,875	390,014	294,543	294,543	-	0.00%
Public Library	70552	Contract And Temporary Personnel Services	25,838	58,727	22,000	22,000	-	0.00%
Public Library	71012	Office Supplies And Stationary	4,142	6,129	3,047	3,047	-	0.00%
Public Library	71141	Books & Reference Materials	594,248	642,251	952,359	952,359	-	0.00%
Public Library	71142	Multimedia Products	-	600	2,456	2,456	-	0.00%
Public Library	71143	Educational Supplies	7,260	8,958	19,220	19,220	-	0.00%
Public Library	72113	Postal Services	631	539	4,456	4,456	-	0.00%
Public Library	72121	Conference /Conventions	-	-	1,904	1,904	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Public Library	72122	Magazine/Newspaper Subscript	22,997	21,188	29,277	29,277	-	0.00%
Public Library	72123	Membership Dues	8,780	8,471	677	677	-	0.00%
Public Library	72124	Employee Training	-	20	1,055	1,055	-	0.00%
Public Library	72131	Software	28,470	22,540	25,662	25,662	-	0.00%
Public Library	72153	Equipment (Less Than \$5,000)	8,655	4,356	12,200	12,200	-	0.00%
Public Library	73104	Bank Fees	2,992	6,416	-	-	-	0.00%
Public Library	76652	Paper Products	-	136	-	-	-	0.00%
Public Library	77103	Fuel For Dept. Owned Vehicles	1,237	1,915	2,298	2,298	-	0.00%
Public Library	77104	Monthly Standing Costs	493	493	493	493	-	0.00%
Public Library	77501	DIT Charges (Billed from DIT Fund)	1,917	3,287	-	-	-	0.00%
Public Library	80006	Equipment And Other Assets Expense	-	-	7,160	7,160	-	0.00%
Public Works	60000	Full-Time Permanent	5,738,130	5,888,642	8,121,376	10,564,719	2,443,343	30.09%
Public Works	60001	Overtime Permanent	527,216	411,481	245,121	245,121	-	0.00%
Public Works	60002	Holiday Pay Permanent	403,853	444,145	-	-	-	0.00%
Public Works	60003	Shift Other Differential Perm	19,623	16,923	18,670	18,670	-	0.00%
Public Works	60004	Vacation Pay Permanent	388,440	446,001	-	-	-	0.00%
Public Works	60005	Sick Leave Permanent	219,560	249,024	-	-	-	0.00%
Public Works	60008	Civil Leave Permanent	269	736	-	-	-	0.00%
Public Works	60009	Death Leave Permanent	9,854	12,659	-	-	-	0.00%
Public Works	60014	FMLA Paid Parental Maternity	917	9,817	-	-	-	0.00%
Public Works	60016	FMLA Paid Parental Bonding	1,172	3,432	-	-	-	0.00%
Public Works	60017	FMLA Paid Parental Sick Parent	4,700	8,634	-	-	-	0.00%
Public Works	62000	Temporary Employee	51,103	457	-	-	-	0.00%
Public Works	62002	Holiday Pay Temporary	2,720	-	-	-	-	0.00%
Public Works	63000	Fica	481,793	493,181	514,723	653,344	138,620	26.93%
Public Works	63001	Retirement Contribution Rsr	1,998,266	1,966,069	2,017,307	2,247,839	230,532	11.43%
Public Works	63002	Medicare Fica	113,595	116,292	121,314	152,798	31,484	25.95%
Public Works	63003	Group Life Insurance	51,743	53,096	57,989	71,925	13,936	24.03%
Public Works	63006	Health Care Active Employees	1,261,954	1,312,913	1,363,232	1,431,457	68,225	5.00%
Public Works	63008	State Unemployment Insurance (SUI)	16,355	5,132	-	-	-	0.00%
Public Works	63011	Health Savings Account (HSA) Expense-Employer	11,250	13,052	-	-	-	0.00%
Public Works	64105	Bonus Pay	-	1,446,990	-	-	-	0.00%
Public Works	70100	Professional Services	101,763	89,709	-	-	-	0.00%
Public Works	70123	Contractor Construction Sevices	12,210	1,770	-	-	-	0.00%
Public Works	70125	Environmental Services	31,812	59,714	35,000	146,517	111,517	318.62%
Public Works	70131	Public Information & Public Relations Services	1,681	1,323	-	-	-	0.00%
Public Works	70132	Media Services (Advertising)	-	199	500	500	-	0.00%
Public Works	70161	Management Services	114,641	568,228	265,200	365,200	100,000	37.71%
Public Works	70211	Building Repair And Maint Services	370,404	597,262	410,000	410,000	-	0.00%
Public Works	70212	Cleaning/Janitorial Services	5,818,521	3,234,608	2,712,252	3,212,252	500,000	18.43%
Public Works	70214	Electrical Repair and Maint Services	1,678,993	1,610,056	1,860,000	1,860,000	-	0.00%
Public Works	70215	Equipment Repair and Maint Services	471,148	594,121	566,500	566,500	-	0.00%
Public Works	70216	Pest Control Services	29,886	32,965	80,000	80,000	-	0.00%
Public Works	70217	Mechanical Repair And Maint Services	680,168	711,297	560,000	560,000	-	0.00%
Public Works	70218	Vehicle Repair And Maint Services	1,607,697	1,747,977	1,665,589	1,665,589	-	0.00%
Public Works	70219	Landfill Services	104,218	7,079	25,000	25,000	-	0.00%
Public Works	70311	Printing & Binding-External	990	-	-	-	-	0.00%
Public Works	70411	Moving and Relocation Services	-	185,783	-	-	-	0.00%
Public Works	70412	Transportation Services	3,190	43	-	-	-	0.00%
Public Works	70413	Mileage	-	-	900	900	-	0.00%
Public Works	70414	Meals and Per Diem	-	453	-	-	-	0.00%
Public Works	70416	Employee Parking Subsidy	-	-	-	59,040	59,040	0.00%
Public Works	70511	Equipment Rental	-	1,404	-	-	-	0.00%
Public Works	70512	Property Rental Agreements	-	8,600	676,465	676,465	-	0.00%
Public Works	70513	Residential Property Rental	330,684	339,795	-	-	-	0.00%
Public Works	70551	Security/Monitoring Services	1,192,182	1,219,205	1,593,000	1,678,100	85,100	5.34%
Public Works	70552	Contract And Temporary Personnel Services	3,486,343	2,680,753	990,790	990,790	-	0.00%
Public Works	70553	Food & Drink Services	366	-	480	480	-	0.00%
Public Works	70555	Other Services	1,293	-	-	-	-	0.00%
Public Works	71011	Uniforms & Safety Supplies-Employee	146,441	133,953	127,548	127,548	-	0.00%
Public Works	71012	Office Supplies And Stationary	17,050	19,376	11,679	11,679	-	0.00%
Public Works	71013	Badges And Name Plates	228	10,907	-	-	-	0.00%
Public Works	71014	Employee Appreciation Events And Awards	6,821	13,628	2,202	2,202	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Public Works	71015	Office/Building Decor	84,476	4,920	-	-	-	0.00%
Public Works	71016	Advertising & Publicity Supplies	10,547	22,604	-	-	-	0.00%
Public Works	71131	Janitorial Supplies	173,467	133,693	125,517	125,517	-	0.00%
Public Works	71141	Books & Reference Materials	3,350	3,850	5,850	5,850	-	0.00%
Public Works	71151	Electrical Supplies	39,056	42,608	79,500	79,500	-	0.00%
Public Works	71161	Air Conditioning Supplies	131,476	107,864	105,000	105,000	-	0.00%
Public Works	71162	Heating Supplies	57,940	67,417	78,000	78,000	-	0.00%
Public Works	71163	Cable	72	188	-	-	-	0.00%
Public Works	71164	Industrial and Shop Supplies	68,244	107,051	72,683	72,683	-	0.00%
Public Works	71167	Plumbing Supplies	37,402	29,918	106,000	106,000	-	0.00%
Public Works	71181	Bulk Chemicals	46,227	38,314	32,491	32,491	-	0.00%
Public Works	71182	Lumber	2,072	6,323	22,118	22,118	-	0.00%
Public Works	71183	Paint & Paint Supplies	8	-	-	-	-	0.00%
Public Works	71184	Floor Covering	24,578	24,928	32,000	32,000	-	0.00%
Public Works	72112	Express Delivery Services	75	-	-	-	-	0.00%
Public Works	72113	Postal Services	11	-	4,500	4,500	-	0.00%
Public Works	72114	Freight	42	-	-	-	-	0.00%
Public Works	72115	Telecommunications Service	-	-	7,680	7,680	-	0.00%
Public Works	72121	Conference /Conventions	-	6,132	5,257	5,257	-	0.00%
Public Works	72122	Magazine/Newspaper Subscript	171	104	-	-	-	0.00%
Public Works	72123	Membership Dues	6,301	7,490	2,680	2,680	-	0.00%
Public Works	72124	Employee Training	(7,772)	8,004	21,141	21,141	-	0.00%
Public Works	72131	Software	62,186	67,427	79,500	79,500	-	0.00%
Public Works	72153	Equipment (Less Than \$5,000)	9,452	23,928	23,450	23,450	-	0.00%
Public Works	72154	Small Tools	6,293	4,887	17,365	17,365	-	0.00%
Public Works	72161	Software License	31,633	11,428	10,800	10,800	-	0.00%
Public Works	72162	License & Permits (Other Than Software)	55	-	-	-	-	0.00%
Public Works	72171	Electric Service	4,475,076	2,673,340	2,924,140	2,924,140	-	0.00%
Public Works	72172	Water & Sewer	581,557	668,825	642,406	642,406	-	0.00%
Public Works	72173	Natural Gas	683,012	766,472	715,354	715,354	-	0.00%
Public Works	72174	Oil	5,881	4,939	1,500	1,500	-	0.00%
Public Works	72175	Refuse & Recycling Expenses	8,917,118	6,207,376	7,416,218	7,416,218	-	0.00%
Public Works	73111	Miscellaneous Operating Expenses	-	80	31,300	31,300	-	0.00%
Public Works	76104	Utility Operating Supplies	32	-	-	-	-	0.00%
Public Works	76211	Highway/Road Supplies	-	-	-	250,000	250,000	0.00%
Public Works	76231	Roofing Materials	56,938	72,167	20,000	20,000	-	0.00%
Public Works	76241	Refuse & Recycling Collection Splys	164,525	539,010	70,285	70,285	-	0.00%
Public Works	77103	Fuel For Dept. Owned Vehicles	157,058	253,371	184,991	184,991	-	0.00%
Public Works	77104	Monthly Standing Costs	64,910	65,208	57,211	57,211	-	0.00%
Public Works	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	503,262	484,399	236,492	236,492	-	0.00%
Public Works	77201	Internal Printing & Duplicatng	-	-	5,600	5,600	-	0.00%
Public Works	77403	Medical Services	150	-	10,000	10,000	-	0.00%
Public Works	77501	DIT Charges (Billed from DIT Fund)	7,574	6,823	-	-	-	0.00%
Public Works	95002	Operating Transfers to Grants/Spec Rev Funds	880,000	7,376,915	7,667,250	7,702,740	35,490	0.46%
Public Works	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	172,383	-	-	-	-	0.00%
Richmond Public Schools	95001	Approp For Rich Pub Schools	181,694,074	187,142,096	200,307,625	221,460,106	21,152,481	10.56%
Richmond Retirement	63008	State Unemployment Insurance (SUI)	-	756	-	-	-	0.00%
Risk Management	63008	State Unemployment Insurance (SUI)	999	6,451	-	-	-	0.00%
Social Services	60000	Full-Time Permanent	14,600,574	15,363,847	19,121,190	21,435,981	2,314,790	12.11%
Social Services	60001	Overtime Permanent	291,311	594,844	160,000	160,000	-	0.00%
Social Services	60002	Holiday Pay Permanent	918,779	1,108,306	-	-	-	0.00%
Social Services	60003	Shift Other Differential Perm	-	80	2,000	2,000	-	0.00%
Social Services	60004	Vacation Pay Permanent	715,550	1,155,738	-	-	-	0.00%
Social Services	60005	Sick Leave Permanent	454,838	628,123	-	-	-	0.00%
Social Services	60008	Civil Leave Permanent	1,274	2,159	-	-	-	0.00%
Social Services	60009	Death Leave Permanent	19,236	23,419	-	-	-	0.00%
Social Services	60014	FMLA Paid Parental Maternity	-	23,445	-	-	-	0.00%
Social Services	60015	FMLA Paid Parental Adopt/Foster Care	12,262	-	-	-	-	0.00%
Social Services	60017	FMLA Paid Parental Sick Parent	5,094	13,821	-	-	-	0.00%
Social Services	61000	Part Time Salaries	44,238	56,878	55,446	61,679	6,233	11.24%
Social Services	61002	Holiday Pay Part Time	2,499	4,181	-	-	-	0.00%
Social Services	61004	Vacation Pay Part Time	801	1,376	-	-	-	0.00%
Social Services	61005	Sick Leave Personal Part Time	264	736	-	-	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Social Services	62000	Temporary Employee	300,088	202,963	-	-	-	0.00%
Social Services	62001	Overtime Temp	14	3,640	-	-	-	0.00%
Social Services	62002	Holiday Pay Temporary	18,146	10,702	-	-	-	0.00%
Social Services	62005	Sick Leave Temporary	5,336	3,934	-	-	-	0.00%
Social Services	62012	Funeral Leave Temp Employee	1,182	-	-	-	-	0.00%
Social Services	63000	Fica	1,025,902	1,176,139	1,192,188	1,332,855	140,666	11.80%
Social Services	63001	Retirement Contribution Rsr	4,125,349	4,294,060	4,318,150	4,838,100	519,950	12.04%
Social Services	63002	Medcare Fica	240,335	275,396	278,061	311,716	33,655	12.10%
Social Services	63003	Group Life Insurance	96,134	106,139	112,107	125,489	13,382	11.94%
Social Services	63006	Health Care Active Employees	3,100,277	3,237,536	3,292,843	3,843,473	550,630	16.72%
Social Services	63008	State Unemployment Insurance (SUI)	29,703	17,172	-	-	-	0.00%
Social Services	63011	Health Savings Account (HSA) Expense-Employer	19,667	14,438	-	-	-	0.00%
Social Services	64104	Education Pay	-	0	-	-	-	0.00%
Social Services	64105	Bonus Pay	-	946,500	-	-	-	0.00%
Social Services	70100	Professional Services	-	-	15,000	15,000	-	0.00%
Social Services	70131	Public Information & Public Relations Services	19,453	1,775	-	-	-	0.00%
Social Services	70132	Media Services (Advertising)	2,555	2,042	3,500	3,500	-	0.00%
Social Services	70151	Information & Research Services	7,607	7,919	8,135	8,135	-	0.00%
Social Services	70152	Attorney/Legal Services	-	90	-	-	-	0.00%
Social Services	70161	Management Services	369,145	88,954	15,102	15,102	-	0.00%
Social Services	70163	Education & Training Services	8,647	31,305	11,000	11,000	-	0.00%
Social Services	70211	Building Repair And Maint Services	156,326	20,609	1,310,000	1,310,000	-	0.00%
Social Services	70212	Cleaning/Janitorial Services	20,274	368,024	12,910	12,910	-	0.00%
Social Services	70213	Grounds Services	-	8,269	-	-	-	0.00%
Social Services	70214	Electrical Repair and Maint Services	-	8,318	-	-	-	0.00%
Social Services	70215	Equipment Repair and Maint Services	5,048	25,164	-	-	-	0.00%
Social Services	70216	Pest Control Services	-	3,699	15,000	15,000	-	0.00%
Social Services	70217	Mechanical Repair And Maint Services	-	6,855	-	-	-	0.00%
Social Services	70218	Vehicle Repair And Maint Services	57,423	73,781	89,357	89,357	-	0.00%
Social Services	70411	Moving and Relocation Services	-	760	-	-	-	0.00%
Social Services	70412	Transportation Services	4,180	1,295	216,133	216,133	-	0.00%
Social Services	70413	Mileage	24	-	-	-	-	0.00%
Social Services	70414	Meals and Per Diem	709	17	-	-	-	0.00%
Social Services	70415	Lodging	-	2,250	-	-	-	0.00%
Social Services	70416	Employee Parking Subsidy	258,234	260,680	256,680	278,280	21,600	8.42%
Social Services	70512	Property Rental Agreements	1,311,317	506,536	513,324	513,324	-	0.00%
Social Services	70513	Residential Property Rental	1,526	-	-	-	-	0.00%
Social Services	70551	Security/Monitoring Services	243,274	206,745	355,000	355,000	-	0.00%
Social Services	70552	Contract And Temporary Personnel Services	392,583	630,514	339,556	339,556	-	0.00%
Social Services	70553	Food & Drink Services	5,198	14,386	-	-	-	0.00%
Social Services	70555	Other Services	2,607	2,779	-	-	-	0.00%
Social Services	71011	Uniforms & Safety Supplies-Employee	661	2,071	-	-	-	0.00%
Social Services	71012	Office Supplies And Stationary	38,937	60,278	105,411	105,411	-	0.00%
Social Services	71014	Employee Appreciation Events And Awards	4,084	22,005	600	600	-	0.00%
Social Services	71015	Office/Building Decor	-	6,500	-	-	-	0.00%
Social Services	71016	Advertising & Publicity Supplies	300	-	-	-	-	0.00%
Social Services	71131	Janitorial Supplies	-	2,810	-	-	-	0.00%
Social Services	71132	Vehicle Cleaning Supplies	-	-	11,250	11,250	-	0.00%
Social Services	71141	Books & Reference Materials	-	600	7,038	7,038	-	0.00%
Social Services	71142	Multimedia Products	2,116	530	-	-	-	0.00%
Social Services	71143	Educational Supplies	3,000	102	2,000	2,000	-	0.00%
Social Services	71144	Recreational Supplies	1,243	-	-	-	-	0.00%
Social Services	71171	Medical And Laboratory Supp	8,406	7,731	7,900	7,900	-	0.00%
Social Services	72111	Courier Service	-	16	-	-	-	0.00%
Social Services	72113	Postal Services	35	654	39,572	39,572	-	0.00%
Social Services	72115	Telecommunications Service	70	315	2,000	2,000	-	0.00%
Social Services	72121	Conference /Conventions	1,383	24,876	38,093	38,093	-	0.00%
Social Services	72122	Magazine/Newspaper Subscript	270	270	-	-	-	0.00%
Social Services	72123	Membership Dues	6,179	6,102	9,752	9,752	-	0.00%
Social Services	72124	Employee Training	7,468	23,147	178,027	178,027	-	0.00%
Social Services	72131	Software	879	515	-	-	-	0.00%
Social Services	72132	Computer Accessories	2,096	6,257	-	-	-	0.00%
Social Services	72153	Equipment (Less Than \$5,000)	31,925	44,798	10,000	10,000	-	0.00%

General Fund Expenditures by Department and Natural Account Code

Dept. Name	Account Code	Account Code Name	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Actual Change	Percentage Change
Social Services	72161	Software License	101,400	798	95,000	897,000	802,000	844.21%
Social Services	72162	License & Permits (Other Than Software)	165	86,020	-	-	-	0.00%
Social Services	72171	Electric Service	10,237	137,066	-	-	-	0.00%
Social Services	72172	Water & Sewer	3,766	14,173	-	-	-	0.00%
Social Services	72175	Refuse & Recycling Expenses	14,811	20,813	13,500	13,500	-	0.00%
Social Services	73111	Miscellaneous Operating Expenses	-	718	-	-	-	0.00%
Social Services	76252	Glass Products & Supply	5,834	3,184	-	-	-	0.00%
Social Services	76301	ADC FC FH Maint & Care	310,430	314,871	540,338	540,338	-	0.00%
Social Services	76302	ADC FC Instit Main Care	2,209,928	962,120	3,500,000	3,500,000	-	0.00%
Social Services	76306	Education and Training	63,949	72,427	160,010	160,010	-	0.00%
Social Services	76307	Emergency Assistance	10,695	3,052	3,500	3,500	-	0.00%
Social Services	76308	Emergency Prevention	180,424	227,276	243,988	243,988	-	0.00%
Social Services	76309	Emergency Shelter	-	-	8,560	8,560	-	0.00%
Social Services	76311	Emp.Ser.Prog.-Gr-Pur.Ser	-	1,874	-	-	-	0.00%
Social Services	76312	Foster Care FH S L Maint Care	(10)	-	-	-	-	0.00%
Social Services	76314	Gr-Maintenance	5,802	7,302	39,090	39,090	-	0.00%
Social Services	76315	Home Based Services	257,330	205,751	300,000	300,000	-	0.00%
Social Services	76318	Opt Grants Aged Blind Disable	1,666,953	1,718,697	2,017,100	2,017,100	-	0.00%
Social Services	76319	Protective Services	16,578	6,697	32,800	32,800	-	0.00%
Social Services	76320	Public Services	580	100	-	-	-	0.00%
Social Services	76321	Administrative Plan/Mgt Costs	568	-	-	-	-	0.00%
Social Services	76323	Special Needs Adoption	612,752	612,141	1,515,628	1,515,628	-	0.00%
Social Services	76324	Special Needs Adoption Iv-E	5,886,589	5,809,854	6,300,000	6,300,000	-	0.00%
Social Services	76325	Storage	49,288	42,615	38,256	38,256	-	0.00%
Social Services	76326	Supplement To Aid To Aged	846,734	938,998	675,000	675,000	-	0.00%
Social Services	76327	Supplement To Aid To Blind	7,687	-	10,000	10,000	-	0.00%
Social Services	76329	Trav Rel To And For Wel Client	14,035	6,420	35,000	35,000	-	0.00%
Social Services	76330	Welfare Grants	-	(1,337)	15,000	15,000	-	0.00%
Social Services	76331	Non-Mandated Local Services	15,063	88,372	228,505	228,505	-	0.00%
Social Services	76335	Workforce Training	3,335	56,766	150,000	150,000	-	0.00%
Social Services	76336	Foster Care Independent Living	614,082	543,644	625,000	625,000	-	0.00%
Social Services	76410	Program Administration	-	187	-	-	-	0.00%
Social Services	76413	Essential Support Services	9,955	26,298	-	-	-	0.00%
Social Services	76651	Dietary Supplies	-	121	-	-	-	0.00%
Social Services	76655	Personal Care Supplies	263	1,393	-	-	-	0.00%
Social Services	77101	Auto Parts & Other Automotive Supplies	-	2,660	-	-	-	0.00%
Social Services	77102	Carwash	3,550	-	-	-	-	0.00%
Social Services	77103	Fuel For Dept. Owned Vehicles	12,213	23,917	64,374	64,374	-	0.00%
Social Services	77104	Monthly Standing Costs	38,796	35,797	38,962	38,962	-	0.00%
Social Services	77107	Auto Expenses Charged by Fleet (only M5, Depreciation Billed)	3,676	919	-	-	-	0.00%
Social Services	77201	Internal Printing & Duplicatng	-	-	15,000	15,000	-	0.00%
Social Services	77501	DIT Charges (Billed from DIT Fund)	39,724	51,889	-	-	-	0.00%
Social Services	78101	Administrative	4,550	-	-	-	-	0.00%
Social Services	80006	Equipment And Other Assets Expense	850	1,394	-	-	-	0.00%
Social Services	80007	Vehicles Expense	-	419	150,000	150,000	-	0.00%
Social Services	95002	Operating Transfers to Grants/Spec Rev Funds	6,983,987	3,238,705	6,151,924	6,151,924	-	0.00%
Social Services	95003	Approp To Cap Proj Funds	3,607,410	-	-	-	-	0.00%
Social Services	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	319,098	-	-	-	-	0.00%
Streets Capital Projects	77501	DIT Charges (Billed from DIT Fund)	-	507	-	-	-	0.00%
Traffic Control Capital Projects	60000	Full-Time Permanent	-	2,231	-	-	-	0.00%
Traffic Control Capital Projects	77501	DIT Charges (Billed from DIT Fund)	-	403	-	-	-	0.00%
Wastewater	77501	DIT Charges (Billed from DIT Fund)	-	-	-	-	-	0.00%
Total			\$778,586,758	\$776,365,713	\$838,715,828	\$948,923,789	\$110,207,961	13.14%

TAX RATES

Real Estate

- \$1.20 per \$100 of Assessed Value : 2008 - 2022
- \$1.23 per \$100 of Assessed Value : 2007
- \$1.29 per \$100 of Assessed Value : 2006

Tangible Personal Property

- \$3.70 per \$100 Assessed Value : 1992 - 2022

Machinery Used for Manufacturing and Mining

- \$2.30 per \$100 Assessed Value : 1992 - 2022

Other taxes and fees imposed include:

PILOT (Payment In Lieu of Taxes): Companies that do not pay taxes but instead pay a fee for trash collections and disposal, police protection and fire protection. PILOT is billed twice a year in June and December. The PILOT rate is computed based on several different figures from the ACFR, (formerly known as the CAFR), Assessor's Office and other financial reports. Certain companies (e.g. Commonwealth of Virginia) have rates set by the General Assembly.

PSC (Public Service Corporation): Companies that deliver public services and are considered essential to the public interest. These companies are assessed based on the Virginia State Corporation Commission. PSC is billed twice a year in June and December. The tax rate for all companies is the same as regular real estate and personal property accounts.

Utility Consumers' Tax

Monthly Residential Billing:

- Electricity - \$1.40 plus 0.015116 per kilowatt-hour and the amount of tax shall not exceed \$4.00 per month.
- Gas - \$1.78 plus 0.010091 per 100 CCF delivered per month and the amount of tax shall not exceed \$4.00 per month.

Monthly Commercial and Industrial Billing:

- Commercial Metered Electricity - \$2.75 plus 0.016462 per kilowatt-hour (kWh) first 8,945, and 0.002160 per kWh in excess of 8,945 kWh.
- Industrial Metered Electricity - \$2.75 plus 0.0119521 per kilowatt-hour (kWh) first 1,242, 0.001837 per kWh in excess of 1,242 kWh.
- Commercial Gas - \$2.88 plus \$0.01739027 per CCF delivered (small volume).
- Commercial Gas - \$ 24.00 plus \$0.07163081 per CCF delivered (large volume).
- Industrial Metered Gas- \$ 120.00 plus \$0.0011835 per CCF delivered.
- Commercial Telephone - 5% Communication Tax.*

Electric Utility Consumption Tax:

- Less than 2,500 kWh per month 0.00038 per kWh.
- Excess of 2,501 kWh per month but not in excess of 50,000 kWh per month 0.00024 per kWh.
- All excess of 50,000 kWh per month 0.00018 per kWh.

Business and Professional Licenses

For Businesses with Gross Receipts Exceeding Threshold:

- Wholesale Merchants: \$0.22 per \$100.00 of gross purchases
- Retail Merchants: \$0.20 per \$100.00 of gross receipts
- Professional Occupations: \$0.58 per \$100.00 of gross receipts
- Contractors: \$0.19 per \$100.00 gross contracts and/or 1.50% of fees from contracts on a fee basis
- Personal Service Contracts: \$0.36 per \$100.00 gross receipts

Threshold

- Receipts less than \$100,000, no tax, \$30.00 fee only
- Receipts greater than \$100,000, rate per merchant classification multiplied by amount of receipts

Other Taxes

Motor Vehicle License

- Private passenger vehicles - \$40.74 on 4,000 lbs. or less; \$45.74 on 4,001 lbs. or more.
- Trucks - Rates graduated in accordance with gross weight; Maximum rate \$250.00
- Motorcycles - \$28.74

Admission Tax

- A tax of 7.0% of any charge for admission to any place of amusement or entertainment where such charge is \$0.50 or more.

Bank Franchise Tax

- \$0.80 on each \$100.00 of value of bank stock

Cigarette Tax

- \$0.025 placed on each cigarette sold, effective July 1, 2019.

Sales and Use Tax

- 5.0% State and 1.0% Local - 2022
- 4.3% State and 1.0% Local - 2004 to 2021

Prepared Meals Tax

- A tax rate of 7.5% on prepared meals sold in the City in addition to the sales tax, effective July 1, 2018.

Lodging Tax

- A tax rate of 8.0% of the charge made for each room rented to such transient in a hotel or motel.
- 100% of the City's transient lodging tax revenue is allocated to the Greater Richmond Convention Center Authority.

Cable TV Tax

- 5.0% Communications Tax*

* Effective January 1, 2007, the local consumer tax on communications services, including the 5.0% Cable TV service tax, was replaced with a 5.0% Communications Tax collected and administered by the Virginia Department of Taxation and distributed to the City on a pro-rata basis as determined by the Auditor of Public Accounts in October 2006.

CITY FEE SCHEDULE

The City of Richmond offers a wide range of services and facilities for citizens and visitors residents pay fees for services provided. All approved City of Richmond Fees and their associated ordinances can be found at https://library.municode.com/va/richmond/codes/code_of_ordinances?nodeId=APXAFESC.

All proposed fee increases and/or reductions for Fiscal Year 2024 are noted below:

CEMETERIES

Fee Description
Code § 7-6 To amend the fees set forth in the City Code for section concerning fees for internments, disinterments, reinterments, and entombments.
Code § 7-92 To amend the fees set forth in the City Code for the section concerning fees for burial spaces and lots.
Code § 7-119 To amend the fees set forth in the City Code for the section concerning where columbaria are located and fees.

LIST OF ACRONYMS

Acronym	Title	Description
ACFR	Annual Comprehensive Financial Report	An audited and printed copy of the City's financial statement at the end of a fiscal year, which is fairly presented in all material in accordance with the GAAP.
ADA	Americans with Disabilities Act	Federal legislation requiring all public buildings to be handicap accessible.
ADTC	Adult Drug Treatment Court	City of Richmond Agency. See General Fund Agency Tab.
ALS	Advanced Life Support	Immediate intervention for critical care during a life or death circumstance.
BLS	Basic Life Support	Care that is provided to anyone who is sick or injured.
CARE	Commercial Area Revitalization Effort	Programs which are designed to revitalize and return economic viability to older neighborhood commercial districts, primarily in the city's low and moderate-income communities.
CAPS	Community Assisted Public Safety	A program which aides neighborhoods and communities in aggressively prosecuting nuisance crimes that plague citizen's quality of life.
CAO	Chief Administrative Offices	City of Richmond Agency. See General Fund Agency Tab.
CDBG	Community Development Block Grant	See glossary.
CIP	Capital Improvement Program	See glossary.
CSA	Children's Services Act	Law enacted in 1993 that established a single state pool of funds to provide services to at-risk youths
DBSP	Department of Budget and Strategic Planning	City of Richmond Agency. See General Fund Agency Tab.
DCJS	Department of Criminal Justice Services	State agency that provides grant funding to local municipalities for criminal justice related programs.
DHCD	Department of Housing and Community Development	An economic development agency that is committed to creating safe, affordable, and prosperous communities to live, work, and do business in Virginia.
ECD	Economic and Community Development	City of Richmond Agency. See General Fund Agency Tab.
EEO	Equal Employment Opportunity	Federal law that prohibits an employer from practicing discrimination based on race, color, religion, origin, sex, age, disability, or genetic information.
EMS	Emergency Management Services	City of Richmond program merged with Fire & Emergency Services.
ERP	Enterprise Resource Planning	Business process software that manages the City's human resource and finance functions.
ESB	Emerging Small Business	Any small business concern whose size is no greater than 50 percent of the numerical size standard applicable to the Standard Industrial Classification (SIC) code assigned to a contracting opportunity
ESG	Emergency Solutions Grant	See glossary.
FEMA	Federal Emergency Management Agency	Independent Agency with a mission to reduce the loss of life and property and to protect infrastructure from hazards through a risk-based emergency management program of mitigation, preparedness response and recovery.
FDTC	Family Drug Treatment Court	Innovative program that focuses on healthy and sober parenting by addressing the causes and issues with the intent of family reunification.
FLSA	Fair Labor Standards Act	Legislation that establishes minimum wage, overtime pay, record keeping, and youth employment standards.

LIST OF ACRONYMS

Acronym	Title	Description
FOIA	Freedom of Information Act	A law enacted in 1966 requiring that government records except those relating to national security, confidential financial data, and law enforcement is made available to the public on request.
FTE	Full-Time Equivalent	See glossary.
FY	Fiscal Year	See glossary.
GAAP	Generally Accepted Accounting Principles	Standard framework of guidelines for financial accounting used in any given jurisdiction.
GASB	Governmental Accounting Standards Board	Currently the source of generally accepted accounting principles used by State and Local governments in the United States.
GF	General Fund	See glossary.
GFOA	Government Finance Officers Associations	See glossary.
GIS	Geographic Information Systems	Tools which are used to transform, analyze, gather, manipulate and produce information related to the surface of the Earth. Data may exist as lists, tables, maps, or 3D virtual models.
GRCCA	Greater Richmond Convention Center Authority	A regional cooperation between the City of Richmond and the surrounding counties of Henrico, Chesterfield, and Hanover, and the Retail Merchants Association of Greater Richmond.
GRIP	Gang Reduction and Intervention Program	In partnership with the Attorney General's Office and other law enforcement agencies, a program with established strategies to reduce gang crime and violence.
GRTC	Greater Richmond Transit Company	A local government-owned public service company which operates an urban-suburban fixed bus service and specialized services such as CARE, C-VAN and RideFinders. See glossary.
IBR	Incident Based Reporting	Strategy in which data collected on each incident and arrest within 22 offense categories, made up of 46 specific crimes.
ICMA	International City/County Management Association	Creating excellence in local governance by developing and fostering professional local government management worldwide.
LAN	Local Area Network	A technological term for a specific type of computer network connectivity configuration.
LATA	Licenses Assessments, & Tax Audits	A program that provides City tax assessment and tax compliance services to citizens and businesses so that revenue is billed in accordance with the City tax code.
MBD	Minority Business Development	City of Richmond Agency. See General Fund Agency Tab.
MPACT	Mayor's Participation, Action & Communication Team	An initiative designed to promote and solicit public input and quickly address citizen concerns regarding conditions that detract from the quality of life in our City.
NEPA	National Environmental Policy Act	A federal law requiring agencies to use all means available to promote the general welfare of the natural environment.
OSHA	Occupational Safety & Health Administration	A federal agency that regulates work related safety issues.

LIST OF ACRONYMS

Acronym	Title	Description
PIO	Public Information Office	A City division responsible for providing the public information about services, programs, and other information.
RAPIDs	Richmond Advancing Proven Innovative Direction	The Enterprise Resource Planning system for Human Resource and Finance.
RBHA	Richmond Behavioral Health Authority	An established public entity that provides mental health, mental retardation, substance abuse and prevention services to the citizens.
RDF	Rainy Day Fund/Unassigned Fund Balance	The fund has no specific or designated use. Per adopted policy, the fund balance cannot fall below 10% of the general fund budget.
RPS	Richmond Public Schools	City of Richmond Agency. See General Fund Agency Tab.
RRHA	Richmond Redevelopment and Housing Authority	An agency that provides the citizens with quality affordable housing and effective community redevelopment services.
SEC	Securities and Exchange Commission	Federal agency that regulates the securities markets and protects investors. In addition, it also monitors the corporate takeovers in the U.S.
SF	Special Fund	See glossary.
SOL	Standards of Learning	Measurement which the State of Virginia uses for students' achievement at different points in their education.
TANF	Temporary Assistance to Needy Families	Federal assistance and work opportunities to needy families by granting states the federal funds and wide flexibility to develop and implement their own welfare programs.
UCR	Uniform Crime Report	Standard way of reporting data on crimes.
VDOT	Virginia Department of Transportation	State agency that maintains state roads, bridges, and tunnels.
VIEW	Virginia Initiative for Employment not Welfare	A state reform program supporting TANF recipients, that places work requirements and time restrictions on receiving welfare aid.
VRS	Virginia Retirement System	A state system for public employees that provides its members with benefits at retirement or upon disability or death.

SERVICE CODE DESCRIPTIONS

Accounting & Reporting - General accounting, special revenue and grant accounting, and financial reporting for City government in accordance with Generally Accepted Accounting Principles (GAAP).

Accounts Payable - Processing of payments to vendors and citizens so that City financial obligations are paid accurately and timely.

Administration - Directors, Deputy Directors, Assistant Directors, Senior Assistants, Executive Assistants and other executive functions, as well as administrative assistance, and other non-financial functions; also includes human resources functions for smaller departments without dedicated HR staff.

Adoption Services - A full range of case management services to children committed to the agency's custody so that permanency through adoption is achieved.

Adult Services - Supportive services and interventions to eligible adults; timely and accurate investigations of reports of abuse, neglect, or exploitation of adults, age 18 or older, so that safety and health of adults in the community are protected.

Animal Care - Provide humane care for stray, injured, lost, abandoned, and unwanted animals and implement the adoption of healthy animals.

Animal Control - Enforce animal related laws and protect the safety of City residents and their companion animals.

Annual Send-A-Kid-To-Camp Campaign - Annual radiothon in partnership with the Enrichmond Foundation and Radio One to raise scholarship funds to send City of Richmond children to PRCF summer camps.

Aquatic Services - Activities associated with increasing aquatic activity skills for children and seniors. This includes seasonal pools, swim teams and one indoor pool.

Area I - Administration - Area I - Administration.

Area II - Administration - Area II - Administration.

Area I - FMT Investigation Detectives - Area I - Investigations.

Area II - FMT Investigation Detectives - Area II - Investigations.

Area I - FMT Tactical Response - Area I - Area I - Focus Mission Team Tactical Operations.

Area II - FMT Tactical Response - Area II - Focus Mission Team Tactical Operations.

Area I Patrol - Area I - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

Area II Patrol - Area II - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reductions patrols.

Assessments - Assessment of City taxes, fees, and licenses.

Asset Forfeiture - Funds distributed by federal and state agencies for seizures of property and/or money to agencies. These funds are used by law enforcement agencies for expenses not budgeted.

Audit Services - Provide financial accountability, efficiency and effectiveness of operations and programs as well as compliance with relevant laws and regulations; provide immediate short-term audit / consulting assistance to an agency or citizen while maintaining financial and operating integrity; and increase awareness about auditing,

SERVICE CODE DESCRIPTIONS

governance, and ethics. Audit of businesses to ensure that they are in compliance with the City's business licensing and tax requirements.

Benefits Administration - Provide a comprehensive and cost-effective benefits package to assist agencies in attracting and retaining competent employees. Provide a greater selection in employee and retiree benefits to include education and communication. To accurately maintain and administer all benefits program to ensure compliance with all federal, state and local guidelines.

Billing & Collections - Billing and collection of all local taxes and other revenues for City government.

Blight Abatement - Administer the demolition or boarding of vacant abandoned buildings.

BLISS (Building Lives of Independence and Self Sufficiency) Program - Program providing family based wrap around support services to move people from crisis to thriving.

Board of Review - Provide for an appeals process for real property owners who do not agree with the real estate assessment of their property.

Boards & Commissions Support - Provide administrative and professional staff support to standing Boards and Commissions of the City (e.g., the City Planning Commission, Board of Zoning Appeals, Building Board of Appeals, Urban Design Committee, Commission of Architectural Review, Urban Forestry Commission, and Public Art Commission), ad hoc committees, and other as required to support high priority City initiatives.

Budget Management - Coordinate citywide budget development; monitor & track expenditures and make corrective recommendations; coordinate and develop the annual budget document.

Bulk & Brush - Involves the collection and disposal of bulk refuse items that are not part of regular refuse collection.

Burial Services - Coordinate with funeral homes on times and locations and abide by rules and regulations regarding all interments, dis interments and removals.

Business Attraction - Provide robust marketing, networking, and prospect pipeline development to attract new business in the City of Richmond.

Business Retention & Expansion - Provide Business Visitation program administered through the regional Business First program in order to support and further the City's commitment to retain and foster existing businesses.

Business Services - Administration - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management.

Business Services - Sworn Expenses - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management for Police Operations.

Call Centers - Manage all aspects of call center activities such as responding to all customer inquiries for information or service requests including service establishment, disconnection, and restoration; provide general information about accounts, billing, and payments; respond to billing disputes; initiate high bill investigations; adjust customer billings; negotiate payment arrangements; initiate responses to emergency situations as well as customer payment requests by phone; transfer calls to other City departments as appropriate.

Camp Services - The recreation / community centers offer the annual Great Summer Escape camp program. Day camp activities are associated with six core areas: Health & Fitness; Environmental Education; Cultural Arts; Personal & Educational Development; Citizenship & Leadership Development; and Social Recreation; Day camp activities associated with increasing physical activity for youth.

SERVICE CODE DESCRIPTIONS

Capital Improvement Plan (CIP) Management - Coordinates Capital Budget submissions; makes recommendations and presentations to Senior Administration, Planning Commission & City Council; publishes Capital Budget documents; monitors & tracks expenditures and makes corrective recommendations.

CAPS (Community Assisted Public Safety) Program - Representatives from Planning, Health, DPW, DPU, Fire and other City agencies use a pro-active, team-based approach to address and enforce property maintenance and public safety code violations within the City of Richmond.

Carillon Operations - Maintenance of Carillon building and grounds per Memorandum of Understanding between the City and the Commonwealth of Virginia.

Case Management - Provide case management to high risk juvenile offenders and their families so their needs can be met in the community; provide temporary cash assistance; employment related services; medical assistance and nutritional supplements to low-income adults and families with children in an effort to enable sufficiency.

Catalog and Circulation - Select and provide print and electronic materials to the public. Maintains collections of materials in many formats that are relevant to the information and leisure needs of all ages. Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

Childcare Services - Provide low-income families with financial resources to find and afford quality child care for low income children.

Children's Protective Services - Investigation and assessment of alleged child abuse and/or neglect of children under 18 years of age so that further abuse and/or neglect are prevented.

City Copy & Print Services - Provide copy services for city, schools, and citizens; provide graphic design and support for printing services such as banners, cover pages and support.

City Treasurer - As a Constitutional Office of the Commonwealth of Virginia, the office collects state income taxes, sells hunting and fishing licenses, and provides notary public services.

Clerk of Court - The Clerk of the Circuit Court ensures that all duties of the office of the Clerk, as stated in the Code of Virginia are executed accurately and in a timely and professional manner. Such duties include maintaining and reporting information to Judges, jurors, witnesses, lawyers, law enforcement agencies and the public in relation to filings, recordings and practices and procedures of the Court.

Code Enforcement - Investigate zoning violation complaints from citizens, City Administration, and City Council; review permit applications for zoning code compliance; enforce the City Code as it relates to illegal dumping, abandoned autos and overgrown lots; investigate housing maintenance code violations of the Virginia Uniform Statewide Building Code.

Commonwealth's Attorney - Prosecutes all levels of criminal and traffic offenses committed in the City of Richmond. Jurisdiction includes all adult offenses, as well as those committed by and against juveniles. Through strong collaborations with Federal partners, VCU, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

Community Outreach - Provide and promote trainings, intervention services, community focused programming, and other types of outreach designed to improve the quality of life for Richmond residents and other stakeholders

Community Wealth Building - Initiatives related to the integrated plan to address the systemic dimension of concentrated poverty and to create and expand pathways out of poverty for City residents.

Compensation & Classification Administration - Provide competitive compensation for City employees and design pay programs emphasizing skills and knowledge needed by the City and are in compliance with State and Federal

SERVICE CODE DESCRIPTIONS

requirements; provide job title and specification for each City position that are reflective of the duties performed and are in compliance with State and Federal requirements.

Contract Administration - Assist City agencies in the development of contract solicitation and vendor selection and provide agencies with appropriate contract for services or goods requested; monitor Agencies and Vendor adherence to contract; provide contract dispute resolution, when appropriate; provide contract renewal.

Counseling Services - Provide an array cognitive interventions to at risk populations in the City of Richmond.

Covid19 - Provides descriptions of expenses associated with Covid19.

Court Services - Provide speedy and equitable justice to individuals charged with offenses against State and City laws by hearing and adjudicating all matters before the Court; provide specialized mediation services.

Cultural Services - Provide and promote various forms of arts and cultural programming such as: arts classes and craft work; dance, drama, music classes, Dogwood Dell Amphitheater entertainment, creative writing seminars, special lecture series, etc.

Curbside Recycling - Participate as a member in the regional CVWMA program which provides bi-weekly curbside recycling services to 60,721 City customers; ensure CVWMA and contractor compliance with contract performance standards and provisions.

Customer Service - Provide in person and/or telephone support services to external and internal customers so that requests for information and service will be routed in a timely manner.

Data Center Operations & Support - Provide check printing, job run support for testing, production with the Mainframe and supports the Service Center and Facility.

Database Management - Provide support for various server and database platforms.

Depreciation - Systematic allocation of the historic cost of capital assets over the useful life of those assets.

Desktop Support - Provide level 1-3 desktop support and maintenance to include printers, desktops, laptops, AV, and tablets.

Developer Services - Work with the private sector development community on major projects that require City participation. Negotiate and administer development agreements on behalf of the City.

Development Review - Review and advise regarding Community Unit Plans, Special Use Permits, Subdivisions, Plan of Development, and Rezoning requests.

Early Childhood Development Initiative - Implements strategies for public awareness, parenting education, quality child care, home visitation, and evaluation to ensure that children ages prenatal through five are healthy, well cared for, and reach school ready to learn.

Ecological Services - Encompasses invasive plant removal, tree replanting, riparian buffer plantings, and stream bank restorations.

Educational Services - Provides age-appropriate informational, professional development and other general interest programs for various populations in the City. Examples are financial literacy programs, book discussions, homework help, after school programs, early literacy development support to parents, and childcare providers.

Electronic Media Oversight & Coordination - Provides oversight for City of Richmond social media outreach. Coordinates Facebook and Twitter accounts as well as other social media platforms that may be utilized by city

SERVICE CODE DESCRIPTIONS

departments. Oversight of intranet sites. Programming for City's public access channel. Produces Mayor's electronic newsletter.

Elections Management - Provide oversight, coordination and preparation services for all activities related to local, state, and federal elections for the City of Richmond.

Eligibility Determination Services - Assists in identifying what services are available to clients during the intake process.

Emergency & General Assistance - Assistance, either maintenance or emergency, that cannot be provided through other means. General relief is targeted to individuals / families that are ineligible for federal assistance, are residents of the City of Richmond and are U.S. citizens or eligible undocumented citizens. Depending on the circumstances, customers may receive maintenance (multiple months depending on the qualifying component) and or emergency (one month only) assistance.

Emergency Communications - Receive and process emergency and non-emergency calls for service and requests for assistance, dispatching needed public safety resources.

Emergency Medical Services - Maintain a constant state of readiness to respond to all injuries and loss of life due to medical emergencies.

Emergency Operations Coordination - Develop, maintain, review, conduct exercises, and provide training of the City for the Richmond Emergency Operations Plan; ensure the designated primary and alternate site location(s) for the Emergency Operations Center continue to be positioned to serve the role of overall multi-agency coordination/response; ensure adequate responses to staffing, information, systems and equipment needs in order to mitigate any disasters to the locality.

Employee Performance Management - Provide administration of the rewards administered under the City's pay for performance system.

Employee Relations - Provide timely and comprehensive consultation, investigation, and resolution of grievances, disciplinary actions, and complaints to the organization so that actions comply with laws, regulations and policies; answer management and employee questions about policies and procedures and assist in situations where conflicts or differences arise.

Employee Training & Development - Conduct training and development activities for different segments of the City of Richmond employee population.

Engineering Services - Perform survey engineering services for preparing CIP project plans and documents, including acquisition and easement drawings; maintain maps and records; provide sales of maps to customers; responsible for easements and right-of-way verification before construction; provide elevations and cross sections of ditches and drain pipe installations; Provide engineering, construction management and project management services to the Utility; provide drawings when requested by non-City or non-DPU entities; provide drafting and Geographic Information System (GIS) services to support engineering, project management, construction management, operations and maintenance utility functions; review plans in order to evaluate impacts to existing water infrastructure and compliance with utility standards"; manage the City's traffic systems including transportation planning, design and traffic operations.

Executive Protection - Provides security and protection services for the Office of the Mayor.

Facilities Management - Provide City building and other facilities maintenance, repairs and preparation; upgrade building equipment and systems; maintain facilities work order system; provide for the payment of building utility costs (gas, water, electric, fuel oil); perform custodial services; ensure compliance with regulatory requirements and

SERVICE CODE DESCRIPTIONS

standards in order to maintain ongoing operational compliance; plan, design and construct facilities Capital Projects including major physical improvements not identified with specific agency services.

Family Focused / Preservation Services - Supportive services and interventions designed to help families alleviate crises that might lead to out-of-home placements of children because of abuse, neglect, or parental inability to care for their children.

Farmer's Market - Serves as an anchor for community life by providing a setting for cultural, and civic activities that complements the business community and its location in Shockoe Bottom. These market activities are family and community-oriented having a positive impact on the economic development for its local merchants as well as the greater Richmond area as a whole. Our goal is the incubation of small businesses; helping them develop into anchor businesses and blossoming into larger retail operations providing vital goods, services and jobs to the community. Additionally, as a historic site and tourist destination, the 17th Street Farmers' Market is a key branding tool for the City by raising both our local and state profiles.

Housing & Neighborhood Revitalization - Target strategic investments of City and non-City resources (monetary and non-monetary) in support of construction or rehab of certain brick-and-mortar projects, the working capital needs of employers, and infrastructure improvements.

Housing Assistance - Provide outreach and needs assessment services and housing assistance to special needs populations such as re-entry, chronic homeless, and those who have mental health and/or substance abuse issues, as well as those facing eviction from housing.

Human Resources Management - Department of Human Resources provides oversight, review, and consultation for all personnel transactions in the Human Resources Management System. This service also includes personnel management and coordination functions that are carried out by a standalone HR unit or dedicated staff within a department.

Human Services - A broad array of services provided in order to achieve the objective of meeting human needs through an interdisciplinary approach focusing on improving quality of life.

Human Services - Administration - Administration of at-risk youth and community engagement activities.

Infrastructure Management - Plan, design and construct projects including roadways, resurfacing, sidewalk, curbs, and gutters, bridges, riverfront development projects and bike trails, parks, and community centers; provide maintenance for aforementioned structures; provide property acquisition support.

Internet & Intranet Support & Development - Develop, implement, and support the internet and intranet applications.

Inter-agency Service Coordination/CSA - Provides funding for appropriate family-focused and child-centered services for at-risk youth that will help the youth to adjust within their families and communities; to cultivate proper life skills; and to develop independent living skills for those who are able to become self-sufficient.

Internal Consulting Services - Assist the City of Richmond in creating a well managed government through implementation of best practice business solutions and strategies that increase process efficiencies, reduce costs and improve customer service delivery.

Intervention Prevention Unit (IPU) - Intervention Prevention Specialized Unit.

Investigations - Conduct inquiries and perform research on issues involving crimes, fires, waste, fraud, and abuse.

Investment & Debt Management - Management of the City's cash and debt portfolio.

SERVICE CODE DESCRIPTIONS

James River Park - Funding for maintaining James River Park based on "Friends of the Park." The Park provides various recreational activities and nature lessons throughout the year.

Landfill Management - Manage the East Richmond Road Landfill & convenience center.

Leaf Collection - Manage the annual citywide residential loose leaf collection program from November to March.

Legal Counsel - Provides legal advisory services in an effort to minimize potential lawsuits and enhance the efficiency of delivery of services to the community while simultaneously protecting the interests of the City and employees whenever possible.

Legislative Services - Administration, management, and / or facilitation of all activities related to the City's legislative functions at the federal, state, and local levels; includes City Council, City Clerk, General Assembly, etc.

Mail Services - Provide the City with timely and accurate processing and distribution of all intra-city and U.S. mail.

Management Information Systems - Provide management of information technology activities within the department.
Master Plans - Develop specific long-range plans for the physical development of the City. This includes updating and amending Richmond's Master Plan, the Downtown Plan, Environmental Plan and various neighborhood, small area plans and studies. These plans are considered by the City Planning Commission, adopted by City Council, and support the Capital Improvement Program budget.

Mayor's Youth Academy - Employment to youths that will otherwise have no place to work.

Medical Services - Provide medical treatment to inmates at Richmond jail / detention facilities.

Mental Health Services - Provide an array of mental health interventions for populations in the City of Richmond.

Minority Business Development - Facilitate, produce, and advance opportunities that enable minority, disadvantaged, and emerging small businesses to successfully participate in the full array of contracting opportunities available in the City of Richmond.

Miss Utility - Involves the marking of the horizontal location of DPU's buried underground facilities so that excavators do not damage those facilities during excavation.

MPACT Program - MPACT (Mayor's Participation and Communication Team) is an initiative that encourages community participation, drives city action, and fosters communication to develop a shared vision for Richmond's future by improving core service delivery. Core services are based on number of calls for service. The City is streamlining policies and procedures related to property maintenance, roadway maintenance, utilities, safety and well-being. Community outreach includes marketing and advertising. Contract monitoring for related services is also conducted. MPACT Core Services include: Trash/Bulk Pick-ups, Overgrown Lot Maintenance, Closing of Open and Vacant, Removal of abandoned vehicles, monitoring and removal illegal dumping, Maintenance of Traffic Lights, Maintenance of Street lights, and Street Repair (Pothole).

Multi-Cultural Affairs - Increases access to city and community-based services, and promotes information, education, and civic participation in order to improve the quality of life of diverse cultural and linguistic communities.

Natural Gas Distribution - DPU's natural gas distribution system is a series of gate stations, regulator stations and pipes that distribute natural gas to customer accounts in the City of Richmond, Henrico County, Northern Chesterfield County, and portions of Hanover County.

Natural Gas Marketing - Sales and marketing of new natural gas service to citizens in Richmond, Henrico, parts of Northern Chesterfield County, and parts of Hanover County. Retain existing customers through continuous sales and marketing of gas benefits to homeowners, businesses, industries, builders, developers and HVAC firms.

SERVICE CODE DESCRIPTIONS

NE-Recreation Services - Provide recreational programming to ensure healthy living throughout the Northeast District community. To move our future generation into healthy eating habits through recreation programming.

Network and Data Security - Supports all security needs such as Internet monitoring, security tools, and policies.

Network Infrastructure Support - Supports all connectivity and data circuits to provide networking between City facilities; provide support for various server platforms including MS Windows, Linux, AIX, and HP-UX.

NRPA Grant Services - Monitor and account for outcome of parks maintenance and recreation programming in the community based on established standards by NRPA. Grant was provided for food service.

Office of Professional Responsibility - Administration - Internal Affairs Investigative Administration.

Office of Professional Responsibility - Investigation - Internal Affairs Investigative Operations.

Office of the Chief of Police - Administration - Provide Executive leadership and administration of the City's Law Enforcement Operations.

Park Concessions - Revenue collected from the sales of food and merchandise on park property.

Parking Management - Management of the City's off-street parking (including parking garages and parking lots), administration of the City's parking ticket program, and financial administration of the City's false alarm fees program.

Parks Management - Provide management oversight to ensure parks are run efficiently, and kept safe, attractive, and clean; provide support for all capital investment programs to ensure all project requirements are met and inspections are completed.

Patrol Services - Patrol Services enforce local state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

Pavement Management - Install and maintain pavement markings.

Payroll Administration - Provides centralized oversight and coordination and processing of the City's departmental payroll structure; provide review and consultation of all payroll personnel transactions.

Pedestrians, Bikes & Trails Services - Involves the coordination and oversight of activities, plans, and projects related to ensuring that Richmond is a community that is supportive of pedestrians and bicyclists; includes services for maintenance on trails and walkways such as: providing regular checks throughout the summer season for potential hazards and problems; checking uneven joints in concrete walks; snow removal from hard surface trails and walkways during winter season; maintain gravel surface trails with high powered blowers.

Performance Measurement Oversight - Collection, analysis and reporting of city or departmental performance data. Assisting with the identification and implementation of strategies to improve performance where needed.

Permits & Inspections - Conduct building, electrical, mechanical, plumbing and elevator inspections on new construction; oversee elevator safety inspections by City contractor; conduct inspections and issues permits for events in the city, and conducts inspections of Taxi cabs compliance; review plans and inspect properties for fire code compliance; issue permits for hazardous storage and operations.

Pine Camp Rental Services - Oversight and coordination of rental activities established to provide well-managed facilities to be rented to both internal and external customers.

Pine City Stadium Rentals - To account for revenue being generated through rental of the Stadium.

SERVICE CODE DESCRIPTIONS

Planning - Prepare detailed plans for neighborhoods, district and community development; develop and prepare urban renewal programs; prepare City's workable program and update to meet federal requirements; coordinate with neighborhoods and other private groups; assist RRHA, Schools, Library, and other agencies with planning problems.

PRCF Art Program - Provide, promote and enhance various forms of Art throughout the entire Community to include but not limited to Pottery, Wool Spinning, Tot, Weaving, Clay-Hand Building etc.

PRCF Dance Program - Provide, promote and enhance various forms of dance throughout the entire Community Centers to include but not limited to Modern, Rhythm, African, Modern/Country Line, Belly, Zumba Dance etc.

PRCF Farmer's Market Program - Promote healthier life-style through sports activities.

PRCF Girls Today, Women Tomorrow Program - To promote young women's activities by instilling confidence to be better citizens in the future.

PRCF Summer Fun Club - Engage youth during summer through various programming intended to stimulate and arouse curiosity and interest in various recreational programming leading to healthier lifestyles.

PRCF Trophy Entrepreneur Program - Engage youth throughout the entire community to become future entrepreneurs through hands-on of trophy production. Additionally, producing Trophies in-house has created savings by defraying overhead cost of purchasing from outside vendors.

PRCF T-Shirt Teen Entrepreneur Program - Engage youth throughout the entire community to become future entrepreneurs through hands-on t-shirt production. Additionally, producing t-shirts in-house has created savings by defraying overhead cost of purchasing from outside vendors.

PRCF USTA Program - Promote tennis throughout the community by introducing basic tennis.

Pre-Trial Services - Pre-trial Services are aimed to provide information to judicial officers to assist with bail determination and to provide supervision as ordered by the judicial officer that will promote public safety and court appearance. These efforts are intended to honor the constitutional presumption of innocence, provide protection for the community, assist in fair administration of justice, and to promote equitable treatment of defendants.

Probation Services - Provide intake, probation, & parole.

Procurement Card - A corporate Visa card that is intended to streamline the purchasing process for small dollar business related needs. In addition, it allows the City of Richmond an opportunity to decrease the volume of administrative procurement processes on small dollar orders and reduces overall payment processing costs.

Project Management - Provides the project management and support to large, medium, and small-scale projects throughout the City.

Property & Evidence - Responsible for the proper retention, storage, and disposal of property turned into the Police Department and for all evidence held for criminal cases, Police Fleet, Quartermaster, and Tow Lot.

Public Access Computers - Provide free access to computers for Richmond residents; offer basic computer training; and offer assistance in online job searches, online job applications, and resume writing.

Public Health Services - Provide a comprehensive set of public health programs and services for the City of Richmond such as clinics, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, and environmental health.

SERVICE CODE DESCRIPTIONS

Public Information & Media Relations - Develop message points on key topics; respond to media requests; pitch story ideas to the media and arrange for interviews; remain on-call to respond to critical incidents; publish newsletters; oversee department's website and update it on a regular basis; develop marketing campaigns to promote various programs and City services.

Public Law Library - Provide access to essential legal materials for Richmond Circuit Court judges; provide access to basic legal materials for both consumers and Richmond attorneys; provide classes for the public in use of legal materials.

Public Relations - Coordinates public events on behalf of the Mayor and the City of Richmond. Authorizes City of Richmond involvement in public relations events as well as use of city logo and seal. Prepares video and presentation scripts, special reports, and proposals. Attends community meetings and events.

Purchased Services for Client Payments - Services purchased on the behalf of clients of the Department of Social Services or payments made to clients of the Department for benefits they have been determined eligible.

Real Estate Strategies - Advise on and recommend real estate strategies that leverage and advance the City's goals; Market surplus properties through various means to include competitive RFPs; Work with prospective buyers and negotiate real estate transactions on behalf of the City; Support business attraction and retention activities by maintaining current data on local real estate market conditions and available properties.

Records Management - Maintain hard copy and digital records as required by State of Virginia records retention law as well as City of Richmond requirements.

Recreational Services - Provide programming intended to engage community members in fun and supportive activities that lead to healthier lifestyles. This includes trips, athletics, dances, picnics, etc.

Recruitment, Selection, & Retention Services - Coordinate the hiring of persons to include: advertising, screening and interviewing qualified applicants for employment with the City. As part of the hiring process Human Resources staff conducts reference checks, coordinates medical exams, and provides new employee orientation for the successful candidates. Recruitments are conducted by Human Resources staff working closely with the hiring department. The City also uses companies that specialize in public sector recruitments to fill certain positions.

Re-Entry Services - Services aimed at ensuring a smooth transition and success for individuals transitioning from secure detention back into the community.

Reference Services - Reference (in-house & cyber) Customer Service (questions & assistance; Provide references services (in person, telephone, cyber-librarian); Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

Refuse - Manage the collection and disposal of City refuse, including weekly residential and commercial customers and special events.

Retirement Services - Administer retirement plans for employees of the City of Richmond and Richmond Behavioral Health Authority; govern and invest assets to deliver retirement benefits.

Right-of-Way Management - Review and approve permit requests related to private development plans and construction activities in the City's right-of-way.

Risk Management - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

SERVICE CODE DESCRIPTIONS

Roadway Management - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

RVA Reads - Program to increase the number of books in the homes of low income city of Richmond preschool residents.

SBR-Recreation Services - Provide recreational programming to ensure healthy living throughout the South/Broad Rock District community. To move our future generation into healthy eating habits through recreation programming.

Secure Detention - Ensure public safety and provide a safe, secure environment for people waiting determination of guilt or innocence and/or who have already been sentenced so the community and the detained population are protected.

Security Management - Ensure the safety and protection of City facilities, employees, and visitors to City facilities while preserving the open atmosphere consistent with democratic governance.

Senior & Special Needs Programming - Coordinate and provides services to assist senior citizens and other citizens with special needs.

Signals - Inspect and maintain the City's traffic signal system and equipment.

Signs - Fabricate, install and maintain traffic signs and street name signs.

Social Enterprise Initiatives - Activities which support the development of business entities specifically designed to advance a social purpose such as employing persons living in poverty.

Software / Applications Development & Support - Provides maintenance and support to all software systems used by various (28) City Departments; develop the new software and applications systems for all city departments; provide technical leadership to software implementation and support; develop and implement business process management application to automate the business workflow.

Special Events - Provide medical and suppression coverage for City sponsored events; perform various activities associated with special events throughout the Parks and Recreation system including staffing, programming, and working with individuals and groups; manage task force of special event promoters and non-profits to make special events in Richmond more sustainable.

Special Magistrate - Special Magistrate's Office issues warrants, subpoenas, and summonses in all criminal cases and issues bonds for persons charged with felonies and misdemeanors.

Specialty Rescue - To maintain a constant state of readiness to respond and protect against injury and loss of life in the event of Technical Rescue situation(s).

Sports & Athletics - Provide sports and athletics programming to ensure healthy living throughout the community and move our future generation into healthy eating habits through sports.

Stormwater Management - DPU's stormwater management system is a series of basins, ditches, and pipes that manage the stormwater that runs off the properties of city residents and business owners.

Strategic Planning & Analysis - Coordinate and Implement the City's strategic management system, thereby allowing leaders and policy makers to execute consistent and effective strategic thought, action and learning throughout the organization; implement a wide range of strategies designed to improve operations, address service gaps, and better coordinate service delivery to City residents.

SERVICE CODE DESCRIPTIONS

Street Cleaning - Flush and sweep streets as scheduled to clean and remove debris; includes day and night crews and a crew to post signs.

Street Lighting - Provide emergency response to general public incidents in support of police and fire vehicular incidents resulting in damage to lights, poles, wires, etc.; respond to weather related events that cause damage to lighting electric distribution infrastructure.

Substance Abuse Services - Services provided for those who suffer from the misuse, dependence, or addiction to alcohol and/or drugs. These services include emergency services, assessment and referral, case management, early intervention, community based outreach, motivational interventions, etc.

Support Services - Administration - Provide administration of Police Support Services which consists of Major Crimes, Special Investigations and Special Operations.

Support Services - Bomb Unit - Bomb Squad Specialized Unit Tactical Response.

Support Services - Community Youth Intervention Service - Community Youth Intervention Services administration of community outreach programs with the Richmond Police Department.

Support Services - Hit and Run Unit - Hit and Run Special Unit investigative operations.

Support Services - K9 - K-9 Specialized Unit Tactical Response.

Support Services - Major Crimes - Major Crimes Investigative operations.

Support Services - Motorcycle Unit - Motorized Specialized Unit Tactical Response.

Support Services - Mounted Unit - Mounted Specialized Unit Tactical Response.

Support Services - Special Investigation Administration - Special Investigations investigative operations.

Support Services - Tactical Operations - Tactical Operations.

Support Services - Traffic Enforcement - Special Operations investigative operations.

Sustainability Management Services - Provide oversight of all sustainability initiatives throughout the organization; develop and implement a community-wide Sustainability as well as Energy Plan.

SWAT - SWAT Specialized Unit Tactical response.

SW-Recreation Services - Provide recreational programming to ensure healthy living throughout the Southwest District community. To move our future generation into healthy eating habits through recreation programming.

Tactical Response - Tactical Response Services includes; Metro Aviation Unit, K-9 Unit, Special Events, Mounted Unit, as well as Specialized Teams - Bomb Squad, SWAT, Hostage Negotiations, and Crowd Management Teams.

Tax Enforcement - Tax Enforcement ensures that businesses operating in the City of Richmond adhere to the City's tax code. This Unit is responsible for the enforcement of: Business Licenses, Excise Taxes, and Business Personal Property. Tax Enforcement officers canvass the City to identify new businesses and issue notices, summons, etc. to precipitate compliance.

Telecommunications Systems Management - Provide installation, operation, and management of telephone services; manage vendors that provide wiring services; coordinate services with IT and vendors; provide cellular telephone service and support.

SERVICE CODE DESCRIPTIONS

Tourism Services - Promote RVA tourism & manage tourism related projects.

Towing Services - Provide administration of the City's tow lot operations.

Traffic Enforcement - Involves accident investigation, speed enforcement, school zone enforcement, high accident location enforcement, special event escort, crowd/traffic control, and precinct traffic complaint investigation.

Transportation Services - Plan & advise on multi-modal transportation system projects.

Truancy Prevention Services - Multi-agency, individual, group and family interventions to young people and their families so they are diverted from the juvenile justice system, and so school attendance and family function are improved.

Urban Forestry - Provide for new and replacement tree planting; tree pruning and watering; stump removal; remove hazardous trees to prevent damage to life and property; volunteer services to Jaycees to provide winter fire wood (Project Warm).

Utility Field Operations - DPU's utility field operations complete utility service requests initiated by customers, citizens or other agencies. These requests include initiation of new service, canceling existing service, and response to gas or water leaks.

Victim / Witness Services - Provides judicial advocacy, court accompaniment, case management, follow up services, information and referral assistance for victim compensation.

Visitors - Activities related to tracking the number of attendees at City of Richmond events, parks, recreation centers, entertainment venues, etc.

Volunteer Coordination - Efforts to increase collaborative based civic engagement throughout the City.

Voter Registration - Provide voter registration opportunities at sites throughout the City of Richmond and notify voters of all changes concerning their voting status.

Warehouse - Provide material resource management to support utilities ongoing operations for Electric, Water, Wastewater, Gas & Stormwater utility i.e. storage, supply and tracking of pipe, poles, wire, valves, meters, etc.

Warrant & Information - Provide direct customer service at the window in HQ; check for warrants when customers submit a criminal history check request on themselves, assist citizens with requests for State accident reports, incident reports, Police record checks, and collect applicable fees.

Wastewater Collections - DPU's wastewater collections system is a series of pumps, basins, and pipes that collect sanitary sewage from customer accounts in the City of Richmond and, on a wholesale basis, from Henrico, Chesterfield, and Goochland counties.

Wastewater Treatment - DPU's wastewater treatment plant filters and treats sanitary sewage from customers via our wastewater collections network and discharges safe effluents.

Water Distribution Services - DPU's water distribution system is a series of pumps, tanks, reservoirs and pipes that distribute drinking water from our water purification plant to customer accounts in the City of Richmond and, on a wholesale basis, to Henrico, Chesterfield, and Hanover counties.

Water Purification Services - DPU's water purification plant treats water from the James River and supplies clean and safe drinking water to our customers.

SERVICE CODE DESCRIPTIONS

Wellness Program - Create an environment of wellness that enables employees to develop healthful lifestyles that enhance their quality of life within the community.

Winter Storm Events - Activities related to preparation for and response to major winter weather occurrences.

Workforce Development - Work with recipients of public assistance and other Richmond residents to receive training and workforce readiness services to prepare residents for employment.

Youth Services - Supportive, specialized services and interventions to eligible youth; timely and accurate investigations of reports of abuse, neglect, or exploitation of youths younger than 18, so that safety and health of adults in the community are protected; contracted treatment services to serious chronic juvenile offenders.

Zoning - Ensures code compliance for business and housing development within the City; includes updating and amending code requirements as well as the review of special approvals of City Council, Board of Zoning Appeals, City commissions and committees as well as state agencies or authorities.

GLOSSARY OF KEY TERMS

Accounting Basis - The City operates on a modified accrual basis where most revenue is recognized when it is earned or billed, and expenditures are recognized when the liability is incurred.

Accruals - Records of City revenues and expenses in the period(s) in which they are incurred.

Activity - An activity is a set or grouping of similar processes or tasks that converts inputs to outputs.

Adopted Budget - The budget ordained by City Council for the fiscal year, occurs in odd and even years, confirming revenues, and expenditures.

Agency - A major administrative division of the City that has overall management responsibility for an operation or a group of related operations within a functional area.

Administration - Executive management, human resource (HR) functions (for smaller departments that do not have a stand-alone HR unit), administrative support, and other non-financial functions.

Amendment - Any change to the revenue and/or expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council. The Director of Finance must certify that the City has the required funds for each amendment. Amendments are considered by City Council and approved (adopted) or rejected by a minimum of six affirmative votes.

Appropriation - An authorization made by City Council to expend funds for a certain purpose within a specific time frame.

Approved Budget - The budget ordained by City Council during the biennium, for the odd numbered year only, confirming revenues and expenditures will be adjusted during the next budget cycle.

Assessed Value - The fair market value set on real and other property as a basis for levying taxes.

Augmentation - Any process or amount that increases the budget.

Balanced Scorecard - A strategic management and performance measurement tool that is intended to exemplify a clear link between planning, spending, performing, and results.

Bond - An instrument of indebtedness of the bond issuer to the holders. Most common types are municipal and corporate bonds.

Budget - A financial plan showing estimated costs, revenues and service levels over a certain time period (fiscal year). The proposed budget is the plan submitted by the Mayor to City Council. After Council reviews and amendments are made, the budget is approved and becomes the adopted budget.

Capital Improvement Program (CIP) - A five year financial plan or budget that outlines spending for Capital projects such as buildings, parks, streets, etc., and their financing sources.

Capital Outlay - Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Budget - Budget allocating money for the acquisition or maintenance of fixed assets.

Capital Projects - Projects for the purchase or construction of capital assets. Typically, a capital asset encompasses a purchase of land and/or the construction of a building or facility.

Community Development Block Grant (CDBG) - A fund, which accounts for federal entitlement funds, received under Title I of the Housing and Community Development Act of 1974. These funds support public improvements, redevelopment, and conservation activities within targeted neighborhoods.

GLOSSARY OF KEY TERMS

Community Outreach - Collaboration, public-private partnerships, relationship building, (ex. Ice-rink, bike race, census, RPD Police Athletic League, RFD ride-a-longs, Neighbor-to-Neighbor, etc.)

Community Training - Trainers, facilitators, or other costs associated with providing training for citizens and other external stakeholders.

Current Modified Budget - The adopted budget, including City Council's adopted budget amendments.

Customer Service - Information desk, front desk support, and other internal and external customer support and communication.

Debt Service - The amount necessary to pay principal and interest on outstanding bonds and notes.

Deficit - (1) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues.

Delinquent Taxes - Taxes remaining unpaid on or after the date, in which a penalty for nonpayment is incurred.

Depreciation - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Direct Costs - Includes the salaries, wages, and benefits of employees who exclusively work on the delivery of service, as well as the materials and supplies and other associated operating costs such as utilities and rent, training and travel.

Electric Utility Fund - The enterprise fund that accounts for the operations of the City-owned electric system. The cost of providing services is financed or recovered through user fees.

Emergency Solutions Grant (ESG) - A program that provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

Employee Training/Development - Trainers, facilitators, or other costs associated with providing training for employees.

Encumbrance - Obligations against budgeted funds in the form of a requisition, contract, or other reservation supported by a purchase order.

Enterprise Fund - A separate fund used to account for operations that are financed and operated in a manner similar to private business, with the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expendable Trust Funds - To account for fund agreements where the principle and earnings on principle may be spent for the fund's intended purpose.

Expenditure - Where accounts are kept on the accrual or modified accrual basis of accounting (see Accounting Basis), the cost of goods received or services rendered, whether cash payment has been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment is made.

Fiduciary Fund - Resources that are held for the benefit of parties outside the government. These funds are not reflected in the government wide financial statements because the resources of those funds are not available to support the city's own programs.

GLOSSARY OF KEY TERMS

Focus Area - Key Strategic themes in which an organization must excel in order to achieve its mission, vision, and goals; thereby delivering value to stakeholders.

Focus Area Performance Measures - The specific quantitative or qualitative metrics of the work performed. They help to determine the level of success of each initiative.

Financial Management - Budget, payroll, procurement, accounts payable, accounts receivable, grants, and other financial functions.

Fiscal Year - The twelve-month period of the budgetary year. The fiscal year for the City's operating budget begins on July 1st and ends the following June 30th.

Fringe Benefits - Job-related benefits provided for employees as a part of their total compensation, such as employer's portion of FICA taxes, retirement and insurance.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues, and expenditures.

Fund Balance - The accumulated revenues and other financing sources in excess of expenditures and other uses.

Fund Balance Policy - Requires an annual appropriation to the fund balance of .5 percent of expenditures until the balance equals five percent of expenditures and prohibiting appropriations from the fund balance if it is less than three percent of expenditures.

Full-Time Equivalent (FTE) - An employment indicator that translates the total number of hours worked in a year by all employees to an equivalent number of work years, based upon a work year of 2,080 hours equaling one Full-Time Equivalent (FTE).

Gas Utility Fund - The enterprise fund that accounts for the operations of the City-owned gas system. The cost of providing services is financed or recovered through user fees.

General Fund - The primary operating fund which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.

General Obligation Bonds - Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.

Grant - An amount provided by a governmental unit or other type of organization in aid or support of a particular governmental function or program.

Goals - An organization's aim, desired result(s), or intended outcomes.

Government Finance Officers Association (GFOA) - A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. The association's more than 18,000 members are dedicated to the sound management of government financial resources.

Housing Opportunities for Persons with HIV/AIDS (HOPWA) - Program that provides housing assistance and supportive services for low-income persons with HIV/AIDS and their families.

Human Resources - Department within the City of Richmond that deals with the hiring, administration, and training of personnel.

GLOSSARY OF KEY TERMS

Indirect Costs - Costs that are not directly accountable to a cost object. Some examples are: legal, financial, maintenance and technology services. These shared costs may be apportioned by some systematic and rational allocation methodology.

Initiatives - The projects and activities that drive strategic performance and help to ensure success of the overall Focus Area.

Input Measure - A performance measure that typically identifies the resources used to provide the service or activity.

Internal Service Fund (ISF) - A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.

Logistics - Coordination of the operation of people, facilities, and/or supplies.

Management Information Systems - Information technology functions.

Mayor's Message - A general discussion of the proposed budget presented in writing as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendations.

Mission - The definition of why an organization exists.

Non-Expendable Trust Funds - To account for trusts that stipulate that only earnings, and not principal, may be spent.

Object - A budgetary account representing a specific object of expenditure. Objects are commonly referred to as the "budget detail".

Objective - Action oriented statements of what must be focused on over a continuous basis to achieve the strategic result.

Operating Budget - The City's annual financial plan of the operating expenditures of the general fund, enterprise funds, and internal service funds, as well as the proposed means of financing them. This document is the primary tool by which most financing, acquisition, spending and service delivery activities of a government are planned and controlled.

Ordinance - A formal legislative enactment by the City Council that has the full force and effect of law within the boundaries of the City.

Performance Based Budgeting - A budget formulated by activities and presented by programs (as opposed to organizational units) that integrates results oriented strategic business planning with measurable outcomes for customers, allowing for budget decisions informed by program performance and cost information.

Performance Measures - Specific quantitative or qualitative measures of the work performed within an activity or program. An example of a quantitative measure would be the number of miles of streets cleaned. An example of a qualitative measure would be 75% of customers are satisfied with street cleanliness.

Personnel Services - Compensation for direct labor of persons in the employment of the City; salaries and wages paid to employees for full-time, part-time, and temporary work, including overtime, shift differential, and similar compensation. This account group also includes the portion of employee fringe benefits paid by the City.

Program - A set of activities undertaken in accordance with a plan of action organized to realize one common purpose with an identifiable end result or outcome.

GLOSSARY OF KEY TERMS

Program Outcome Measure - Measures used to capture the performance of programs. They describe the impact of a program, benefits or changes for participants resulting from program activities or the ultimate benefit provided to customers by a program. They address the issue of *why* funding and staff has been provided to the program.

Proposed Budget - The budget formally submitted by the Mayor to the City Council for its consideration. Recommended budget documents are also available to the public.

Proprietary Funds - To account for a government's ongoing organization and activities that are similar to those found in the private sector. There are two types of proprietary funds: enterprise funds and internal service funds.

Public Information/Public Affairs - Print media, social media, marketing, electronic media, FOIA requests, and internal communications.

Reserve for Contingencies - A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.

Revenue - The yield from various sources of income, such as taxes, that the City collects and receives into the treasury for public use.

Service - A service is defined as a specific work function or combination of activities that is performed in support of a department, program, project, or organizational unit.

Service Level Budgets - Service level budgets align the services citizens expect with what the City can afford.

Service Quality Measure - A performance measure that typically shows the effectiveness of the service or activity. The results will show the benefit or impact of the activity to the customers or to the general public.

Sewer Utility Fund - The enterprise fund that accounts for the operations of the City-owned sewer system. The cost of providing services is financed or recovered through user fees.

Special Fund - Fund(s) used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Targets - Identify the specific level of performance for each measure.

Transparency - The local government's obligation to share information with citizens.

Undesignated Fund Balance - The portion of unreserved fund balance representing financial resources available to finance expenditures other than those tentatively planned (designated). The City will maintain a Rainy Day/ Unassigned fund balance equal to at least ten percent (10%) of the budgeted General Fund expenditures.

Veto - The Mayor may veto any amendment(s) made by City Council to the Mayor's budget as originally submitted to City Council. The Mayor must indicate his or her intention to veto the amendment(s) within 14 days of the date that City Council takes action on the amendment(s).

Veto Over-Ride - City Council may over-ride the Mayor's veto of budget amendments by means of a two-thirds majority vote. Over-rides must be done within 14 days of receipt of the Mayor's vetoes.

Vision - A statement that is an organization's picture of future success and where it wants to be in the future.

Water Utility Fund - The enterprise fund that accounts for the operations of the City-owned water system. The cost of providing service is financed or recovered through user fees.

Zero-Based Budgeting - A method of budgeting in which all expenses are justified for the new fiscal period.



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