

# CITY OF RICHMOND, VIRGINIA

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## ADOPTED ANNUAL FISCAL PLAN

*Fiscal Year 2023*



**LEVAR M. STONEY**  
Mayor

**CITY OF  
RICHMOND,  
VIRGINIA**

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**ADOPTED  
ANNUAL  
FISCAL PLAN  
FOR FISCAL YEAR  
2023**

**Levar M. Stoney**  
**Mayor**

**"One Richmond"**



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# CITY OF RICHMOND, VIRGINIA

**Mayor**  
**Levar M. Stoney**

## Executive Staff

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### Richmond Yesterday

Richmond's history begins in 1607 when Captain Christopher Newport led English explorers to land inhabited by the Powhatan Nation on the banks of what is now known as the James River. Settlers flocked to the region during the construction of Fort Charles. Soon, the community grew into a bustling trading post for furs, hides, and tobacco.

Named after a London suburb, Richmond was officially founded in 1737 by Colonel William Byrd II. Known as the father of Richmond, Byrd worked with William Mayo, developed maps of the area, and sold plots of inherited lands on the north and south sides of the James River. Richmond was incorporated as a city and officially named Virginia's capital in 1782.



### Richmond Today

Today Richmond is home to an estimated 226,623 citizens (source: Weldon Cooper Center for Public Service) and offers a diversified employment base that extends from chemical, plastics, and beverage manufacturing to banking, biotechnology, knowledge-based services, and high-tech fibers. Consistently ranked among "Best Places to Live and Work in America" by several national publications, Richmond offers easy access to the beach, mountains, and Washington, D.C.

The city features a broad array of local attractions, including historic landmarks, museums, and sports and entertainment venues; its own symphony, professional ballet, and opera; and a nationally recognized restaurant scene. Richmond also boasts one of the nation's largest river park systems, attracting visitors with rapids, fishing, mountain biking trails, and a thriving population of American bald eagles.

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### Richmond Tomorrow

**The City of Richmond continues to grow, thrive, and look toward the future. Two initiatives in particular show how the best of Richmond’s history is yet to be written.**



### One Richmond

Mayor Levar M. Stoney’s One Richmond plan will work to improve the lives of all city residents by addressing public safety and child poverty, and by developing an education compact with city administrators, city council, and the city’s school system. The plan seeks to improve city services and make City Hall more efficient and transparent. The ultimate goal is a city “that works, and works together.”



### Richmond 300

Intended as a guide for growth in the city through its tricentennial in 2037, Richmond 300 seeks to right injustices of the past while fostering a more welcoming, inclusive, and innovative city of thriving neighborhoods. The plan will promote a more diverse economy, create and maintain high-quality neighborhoods, develop an equitable transportation network, provide inclusive housing, reconnect the city’s neighborhoods, and support a prosperous ecosystem.

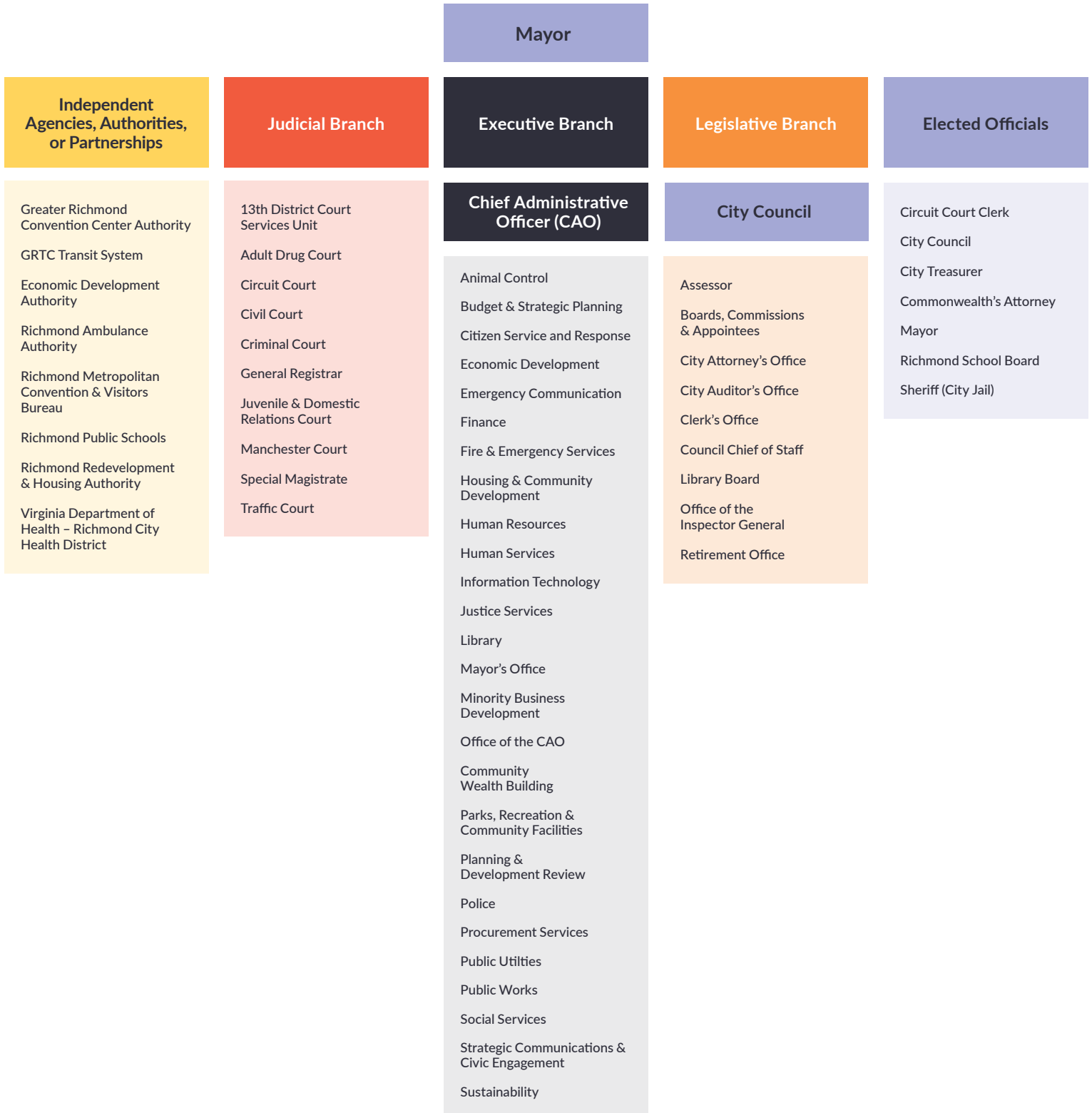
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# ORGANIZATION OF LOCAL GOVERNMENT

## The City of Richmond | FY 2023



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Mayor  
**Levar M. Stoney**

RVAMayor@RVA.gov  
804.646.7970 (office)  
804.646.7987 (fax)

**Levar M. Stoney is serving his second term as the 80th mayor of the City of Richmond and is the youngest person to hold the office. He serves as President of the Democratic Mayors Association and is an Advisory Board member of the U.S. Conference of Mayors, where he chairs the Children, Health and Human Services Committee.**

Mayor Stoney believes government can play a powerful role as a creator of opportunity for all residents and has made investing in children and families his top priority. During his term, he has made the largest individual budget investment in public education of any mayor in a generation. His administration has increased funding for classrooms and the maintenance of school facilities, constructed three new schools in Black and Brown neighborhoods, and built a partnership with local providers and the philanthropic community to create access to quality afterschool programming for every Richmond Public Schools (RPS) child enrolled in elementary and middle school.

A strong advocate for economic growth, Mayor Stoney launched programs that strengthen neighborhoods and ensure all residents share in the city's progress. Using the award-winning Richmond 300 plan as a guide, the mayor's administration has prioritized the creation and preservation of quality affordable housing, public works infrastructure, transportation, and jobs.

As Richmond emerges from the COVID-19 pandemic, the mayor has pledged to invest a record \$10 million per year in the Affordable Housing Trust Fund in perpetuity – a 1,200% increase from the start of his mayoralty. Mayor Stoney also founded the first of its kind Eviction Diversion Program, designed to address Richmond's troubling eviction rates.

Mayor Stoney has made upgrading city infrastructure a major priority. His administration's historic investments have resulted in newly paved roads in often neglected neighborhoods and the dedication of \$78 million in American Rescue Plan Act funds toward the rehabilitation and construction of four community centers, providing access to recreation and city services within walking distance of 100,000 city residents.

Under his leadership, the Central Virginia Transportation Authority (CVTA) approved a \$113 million regional investment that will enable the completion of the Fall Line Trail. The GRTC Pulse, a bus rapid transit system, launched and exceeded all ridership expectations. Thanks to further investments and administration support, mass transit in the city is now free for all riders.

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Formulation of Richmond’s annual fiscal budget begins with the mayor in collaboration with members of the Department of Budget and Strategic Planning team and city leadership. The mayor’s proposed budget is presented to Richmond City Council, the body in charge of establishing each year’s official city budget. Richmond City Council then studies the content, develops applicable amendments, and adopts a balanced budget by the annual deadline of May 31.

Richmond is divided into nine voter districts. Thusly, nine people are elected from individual Richmond Voting Districts to represent residents as members of Richmond City Council. These nine City Council members are responsible for creating and amending local laws, providing policy and government oversight, appointing members to boards and commissions, and approving the annual Richmond Government Budget.



COUNCIL PRESIDENT

Richmond East End  
7th Voter District  
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Vice-Chair / Finance & Economic  
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COMMITTEES: 

---

Governmental Operations, Chair  
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3rd Voter District  
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---

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5th Voter District  
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8th Voter District  
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**COMMITTEES:**

Finance & Economic  
Development, Chair /  
Governmental Operations /  
Land Use, Housing, &  
Transportation / Organizational  
Development

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Economic and Demographic Factors

Included within this section is a compilation of select statistical data for the City of Richmond, Virginia. Please note that figures cited within this section reflect the most recent available data for each category as of March 2022.

Population

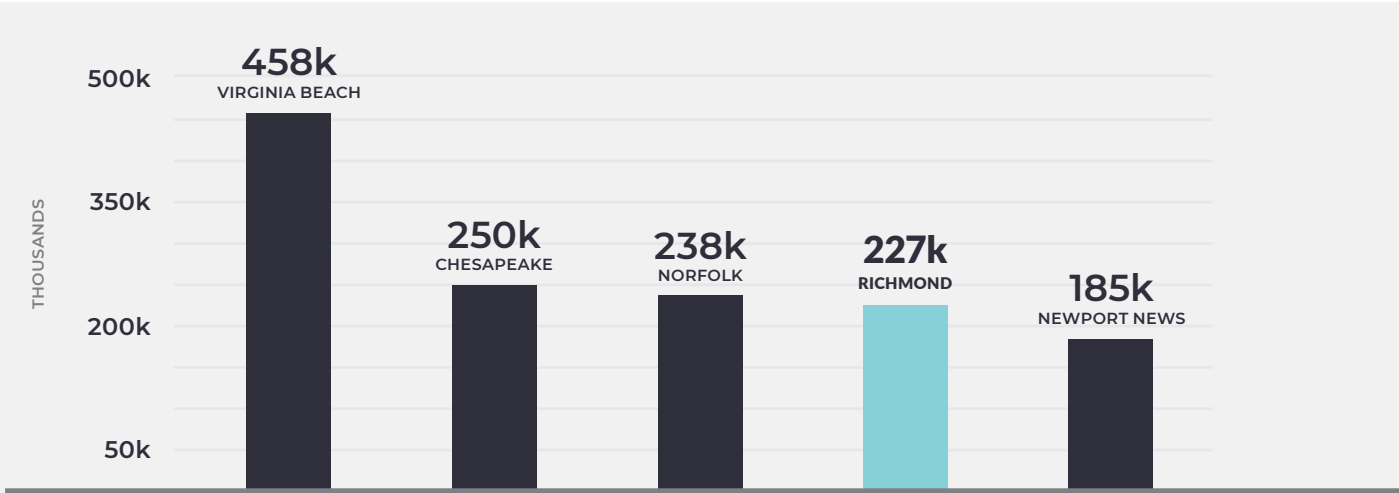
As reflected in Table 1, Richmond’s population has increased since 2000, adding an estimated 28,833 residents over the past two decades. Richmond is the fourth most populous city in Virginia, as shown in Graph 1.

Table 1: Population Trend Comparison

YEAR	RICHMOND CITY	VIRGINIA
1980	219,214	5,346,818
1990	202,798	6,189,317
2000	197,790	7,097,030
2010	204,214	8,001,024
2021	226,623	8,655,608

Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2021 Population Estimates. Retrieved February 2, 2022.

Graph 1: Five Most Populous Cities in Virginia



Source: Weldon Cooper Center for Public Services, University of Virginia, July 1, 2021 Population Estimates. Retrieved February 2, 2022.

## RICHMOND STATISTICAL INFORMATION

### Age

The age distribution of the City's population as of 2019 is presented in Table 2. The three age groups with the largest total population counts include those between ages 25 and 29 (27,351), 30 and 34 (23,619), and 20 and 24 (19,203).

Table 2: Population by Age

AGE	TOTAL	% TOTAL	MALE	% MALE	FEMALE	% FEMALE
Under 5 years	13,385	5.8	7,009	6.4	6,376	5.3
5 to 9 years	12,071	5.2	6,552	6	5,519	4.6
10 to 14 years	8,410	3.6	3,900	3.5	4,510	3.7
15 to 19 years	13,979	6.1	7,128	6.5	6,851	5.7
20 to 24 years	19,203	8.3	8,687	7.9	10,516	8.7
25 to 29 years	27,351	11.9	13,235	12	14,116	11.7
30 to 34 years	23,619	10.2	11,542	10.5	12,077	10
35 to 39 years	17,207	7.5	9,606	8.7	7,601	6.3
40 to 44 years	11,543	5	4,650	4.2	6,893	5.7
45 to 49 years	11,490	5	5,625	5.1	5,865	4.9
50 to 54 years	12,505	5.4	6,056	5.5	6,449	5.4
55 to 59 years	13,283	5.8	5,408	4.9	7,875	6.5
60 to 64 years	14,734	6.4	7,572	6.9	7,162	5.9
65 to 69 years	10,262	4.5	4,479	4.1	5,783	4.8
70 to 74 years	8,898	3.9	4,045	3.7	4,853	4
75 to 79 years	5,629	2.4	2,208	2	3,421	2.8
80 to 84 years	2,893	1.3	855	0.8	2,038	1.7
85 years and over	3,974	1.7	1,455	1.3	2,519	2.1

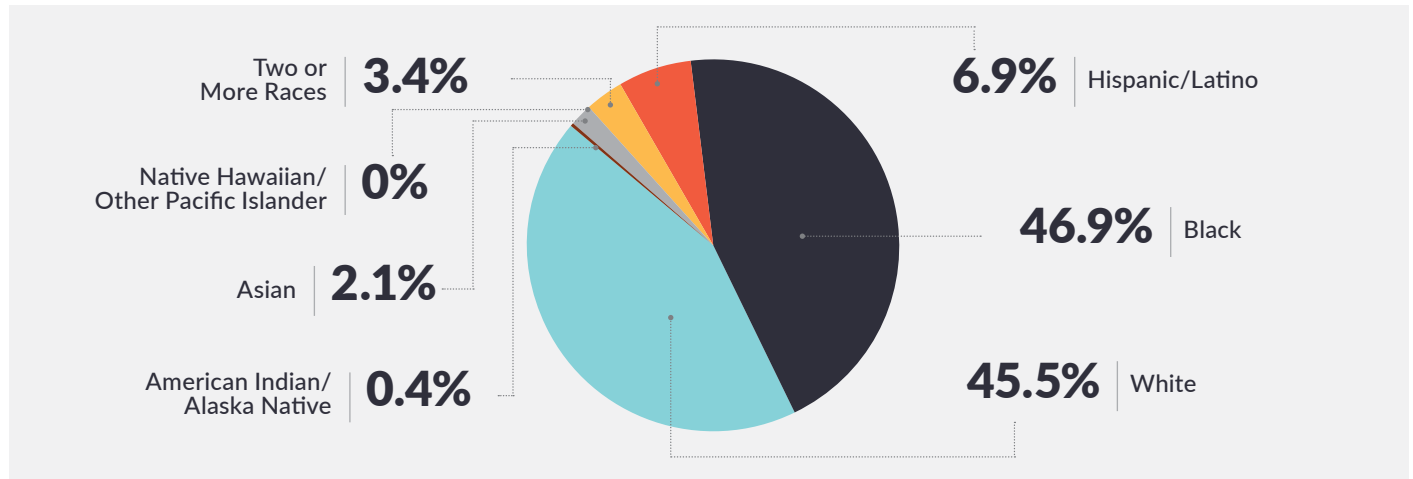
Source(s): U.S. Census Bureau, Age and Sex, 2019. Retrieved February 4, 2022.

## RICHMOND STATISTICAL INFORMATION

### Race

The racial distribution of the City's population as of 2019 is presented in Graph 2. The City is nearly equal in its black and white population, with roughly 47% of residents identifying as Black, and roughly 46% identifying as White.

Graph 2: Racial Distribution (by percentage)

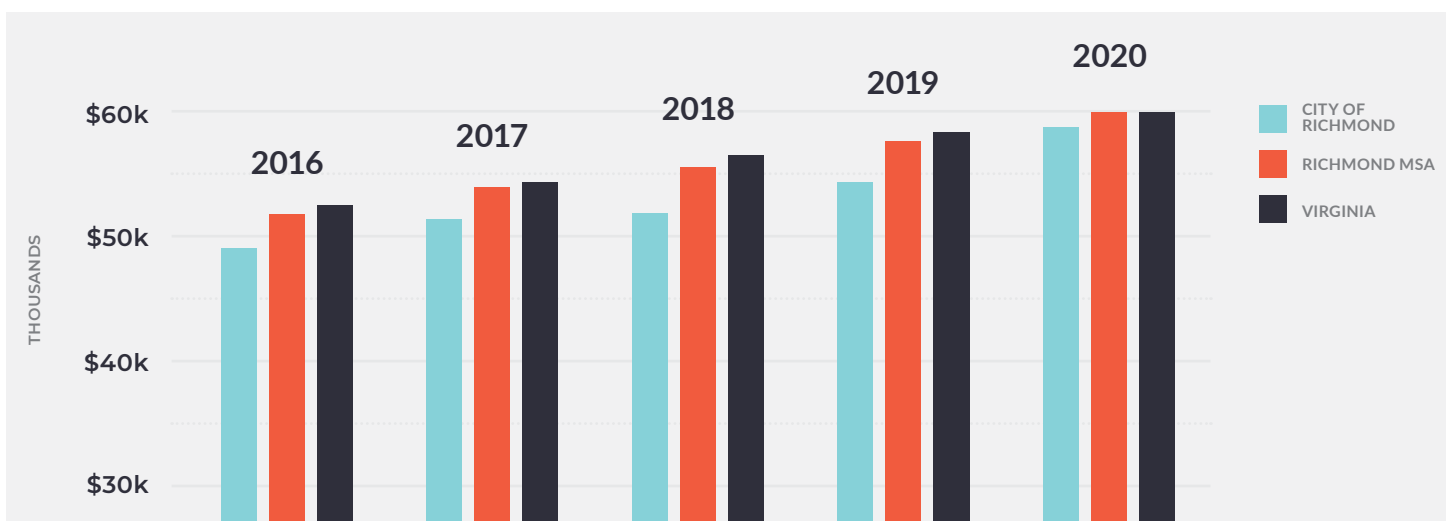


Source(s): U.S. Census Bureau, Race and Hispanic Origin, 2019. Retrieved February 4, 2022.

### Income

An annual comparison of per capita personal income from 2016 to 2020 is presented in Graph 3. In 2020, per capita personal income for the City of Richmond was \$59,148, which is slightly lower than that of both the metropolitan area (\$61,148) and the state (\$61,958).

Graph 3: Per Capita Income (thousands of current dollars)

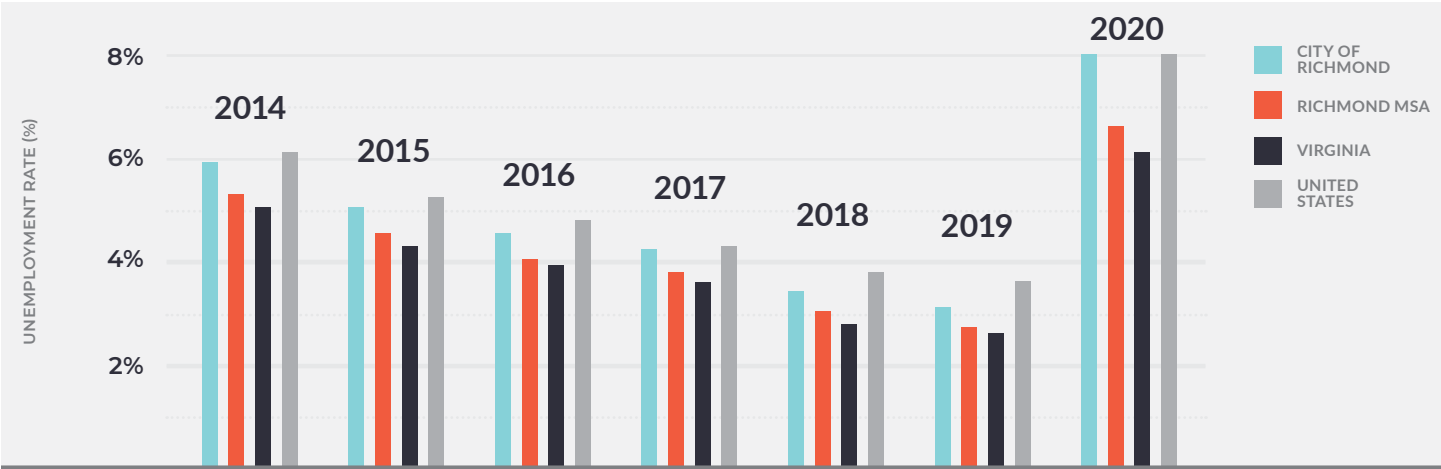


Source: U.S. Census Bureau of Economic Analysis, Interactive Data, Regional Economic Accounts. Retrieved February 2, 2022.

Unemployment

The annual average unemployment rates from 2014 to 2020 are illustrated in Graph 4 below. In 2020, the annual average unemployment rate for the City of Richmond was 8.8%, which was considerably higher than both the regional average of 6.7% and the state average of 6.2%, and slightly higher than the nationwide average of 8.1%. This significant increase in the unemployment rate can likely be attributed to economic challenges associated with the ongoing COVID-19 pandemic.

Graph 4: Unemployment Rate by Percentage



Source: Virginia Labor Market Information, [www.virginialmi.com](http://www.virginialmi.com). Retrieved February 4, 2022.

Employers

In addition to federal, state, and local government employers, the city hosts a variety of industries. The top 25 employers are:

1. MCV Hospital

2. Virginia Commonwealth University

3. Richmond City Public Schools

4. City of Richmond

5. U.S. Department of Veterans Affairs

6. HCA Virginia Health System

7. BB&T Corporation

8. MCV Physicians

9. Federal Reserve Bank, Richmond

10. University of Richmond

11. Dominion Resources

12. Philip Morris U.S.A., Inc.

13. Insight Global
14. Virginia Department of Transportation

15. Estes Express Lines

16. Sentara Health Management

17. Virginia Department of Motor Vehicles

18. Virginia State Department of Health

19. Virginia Department of Taxation

20. ALCS LLC.

21. Dominion Virginia Power

22. Richmond Behavioral Health

23. Virginia State Corporation Commission

24. Overnite Transport Company

25. Virginia Department of General Services

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 3rd Quarter (July, August, September) 2021. Retrieved February 4, 2022.

## RICHMOND STATISTICAL INFORMATION

### Education

Educational attainment is defined by the U.S. Census Bureau as the highest level of education completed by an individual. Educational attainment for Richmond residents as of 2019 is presented in Table 3.

Table 3: Educational Attainment, City of Richmond, 2019

	TOTAL	% TOTAL	MALE	% MALE	FEMALE	% FEMALE
<b>Population 18 to 24 years</b>	<b>27,817</b>		<b>12,647</b>		<b>15,170</b>	
Less than high school graduate	1,545	5.6	622	4.9	923	6.1
High school graduate (includes equivalency)	8,071	29	3,902	30.9	4,169	27.5
Some college or associate's degree	12,459	44.8	5,688	45	6,771	44.6
Bachelor's degree or higher	5,742	20.6	2,435	19.3	3,307	21.8
<b>Population 25 years and over</b>	<b>163,388</b>		<b>76,736</b>		<b>86,652</b>	
Less than 9th grade	7,776	4.8	4,159	5.4	3,617	4.2
9th to 12th grade, no diploma	17,354	10.6	9,485	12.4	7,869	9.1
High school graduate (includes equivalency)	35,423	21.7	16,565	21.6	18,858	21.8
Some college, no degree	30,692	18.8	14,476	18.9	16,216	18.7
Associate's degree	7,912	4.8	2,769	3.6	5,143	5.9
Bachelor's degree	38,741	23.7	17,181	22.4	21,560	24.9
Graduate or professional degree	25,490	15.6	12,101	15.8	13,389	15.5
High school graduate or higher	138,258	84.6	63,092	82.2	75,166	86.7
Bachelor's degree or higher	64,231	39.3	29,282	38.2	34,949	40.3

Source: U.S. Census Bureau, Educational Attainment, 2019. Retrieved February 4, 2022.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Richmond  
Virginia**

For the Fiscal Year Beginning

**July 01, 2021**

*Christopher P. Morill*

Executive Director

# MAYOR'S MESSAGE

# City of Richmond



March 4, 2022

The Honorable Council of  
The City of Richmond Virginia

**RE: FY 2023 Annual Fiscal Plan Transmittal Letter**

Madam President and Members of Richmond City Council:

It is my pleasure to present the Mayor's Proposed Annual Fiscal Plan for FY 2023 and the five-year Capital Improvement Plan (CIP) for FY 2023 – FY 2027.

This submission represents the City's upcoming financial plan and was developed in accordance with best financial practices and reflects my commitment to building One Richmond. The ongoing implementation of core, best financial and budgeting practices indicative of a stable and well-managed government – is paramount to ensuring that Richmond will continue to remain in good standing with the credit rating agencies and push us further along our path of achieving an AAA credit rating. Further, this funding plan provides support for key priority service areas. The priorities of my Administration in this fiscal plan include:

- Equity and economic justice;
- Youth and education;
- Police reform and public safety;
- Affordable housing;
- Well-managed and efficient government; and
- Economic empowerment.

The FY 2023 Proposed Annual Fiscal Plan and the Proposed FY 2023 – FY 2027 CIP are fiscally responsible budgets that focus on strategic investments in the above noted critical priority areas. The budget provides full funding for legal requirements, known contractual obligations, and mandates while also funding core services and strategic priorities within limited resources.

During the first six months of FY 2022, the City's revenues started the long road back from the initial, adverse impacts of the ongoing pandemic. Between March and May of 2020 in anticipation of the impacts of the COVID-19 pandemic, the City reduced the proposed FY 2021 budget by nearly \$40.0 million in revenue losses. Those anticipated losses were realized, and we once again reduced the FY 2022 budget further by nearly \$11.0 million in revenues, dropping our General Fund budget down by over \$50.0 million. However, as we end FY 2022 we are beginning to see some of our major revenue sources rebound. These include the Sales Tax, Prepared Meals Tax, and Admission Tax, which are beginning to show year over year gains. Real Estate Property Tax continues to make strides and combined with the Admission, Lodging, Meals, and Sales Tax, has created nearly \$60 million in new revenue for FY 2023.

Compounding the impacts of the pandemic on the revenue side, we continued to receive requests for additional funding that far outweighed what we could afford with the minimal growth in revenue. Much like other localities, we made difficult decisions of shutting down certain services areas, closing satellite offices and modifying work schedules to accommodate social distancing requirements. Even with difficulties we experienced, we implemented the second phase of a classification and compensation study, initiated Marcus Alert, and planned expenditure for the \$155.0 million in American Rescue Plan Act funding. We are going to maintain our positive trajectory in FY 2023 by implementing a new public safety sworn step pay plan, a five percent salary increase, bolstering our capital investment by increasing our cash contribution to the CIP and supporting strategic new positions, and restoring service cuts made during the pandemic crisis years.

The funding of these minor initiatives does not rely on a real property tax increase in FY 2023. However, there are some fee increases to improve service alignment and revenue collections or maintain the self-support status of enterprise funded services.

Taking all this into account, the FY 2023 total **General Fund** budget is estimated to be \$836,015,828. This amount represents an 8.18 percent increase when compared to the FY 2022 Adopted Budget. The primary drivers of the increase in revenues are a projected increase in General Property Taxes – notably a 13.13 percent increase in real estate tax collections; increases in Sales Tax (9.27 percent); and increases in Prepared Meals Taxes (15.95 percent).

The total proposed **CIP** budget (not including utilities) is \$98.5 million in FY 2023 and \$627.0 million over the five years. In compliance with our debt policies, we did see an increase in our ability to bond fund capital projects in the first year of the CIP. This additional room in our debt affordability is directly tied to the revenue increase and the recovery toward the return to normal level of economic activity. However, these positive signs do not erase our need to be fiscally prudent in the out-years of the CIP. There is still too much uncertainty in the economic environment, and we have some bills coming due in FY 2026 and 2027.

## **BUDGET HIGHLIGHTS**

Major expenditure and policy highlights proposed in the Proposed Annual Fiscal Plan for FY 2023 and the Proposed Five-Year Capital Improvement Plan (FY 2023 – FY 2027) include:

- New Public Safety Sworn Step Pay Plan. In collaboration with Police and Fire employee representatives I am proposing a highly competitive Step Pay Plan. This new plan places the City of Richmond as one of the most competitive employers in the region and in the state. This new plan will go into effect July 2, 2022.
- General Employee Salary Increase. All eligible city employees will receive a five percent salary increase as of July 2, 2022.
- Increasing the minimum wage to \$17.00 per hour. Beginning July 2, 2022, the minimum wage will be increased from \$13.00 to \$17.00 per hour for all city employees. Increasing the salary level for our employees is critical for employee retention but it is also the right thing to do. With this change, the City of Richmond will be one of the highest starting salaries in the Commonwealth.
- Support to Richmond Public Schools (RPS). Level Funding for the local contribution is proposed for RPS at \$185,307,625. Because, the Richmond Public School Board submitted its budget request to the city a few days before I had to submit my budget to City Council, we did not have sufficient time to review the request. As such, \$15.0 million is included in a Non-Departmental Contingency for Reserve account for funding the needs of the Richmond Public Schools and can be made available through the course of the fiscal year based upon needs demonstrated by the Richmond Public Schools leadership.
- City Facility Maintenance. A critical investment of \$15.7 million in total funding for City facilities is proposed in the CIP. The Five-Year CIP includes changes to the structure of the Plan. All capital maintenance are included in a Generalized Capital Maintenance project in FY 2023 and the out year. Individual projects which comprise the Generalized Capital Maintenance projects include, but are not limited to:
  - Coliseum Abatement
  - Roof replacements across the City of Richmond
  - Boiler Replacement at John Marshall Courts Building
  - Fire Station Aprons
  - Maintenance at Major and Neighborhood Parks
- Advanced Capital Funding. A new program for CIP Planning is proposed for \$10.0 million. This program allows us to conduct planning and design activities get better cost estimates and make informed decisions.
- Increase CIP Cash Funding. Providing cash support for CIP funding is a financial best practice. By increasing our cash contribution, we are able to create more room in our CIP by taking care of our short term needs now instead of paying debt over a longer period of time.
- Complete Streets Program. An investment of \$17.0 million in paving, streets, and sidewalks is now aggregated in a capital project titled Complete Streets. This project exemplifies good transportation policy and design approaches that require streets to be planned, designed, operated, and maintained to enable safe, convenient and comfortable travel and access. The aggregation of funds into one project allows us to be more nimble and flexible in how meet the changing the needs of our community. With this funding, my administration will have provided over \$70 million in new funding for paving during my time as Mayor.
- Preserving our History. An allocation of nearly \$28.0 million over five years is provided to develop an Enslaved African Heritage Campus. This funding will be used for the purpose of planning, designing, acquiring land for, and constructing a multi-use enslaved African cultural and heritage park-like campus in the City's historic Shockoe Bottom. This project reflects significant advocacy over many decades by numerous individuals and organizations to properly

recognize and memorialize the impact of the trade of enslaved Africans that was centered in Shockoe. The notion of a campus in Shockoe came from the Center for Design Engagement that envisioned a project that combined a memorial park and museum with other development opportunities to create equity in the area.

- Office of Sustainability. Between this funding for FY 2023 and the American Rescue Plan Act funding, the Office of Sustainability will be established to increase our use of sustainable strategies in the City of Richmond.
- Office of Strategic Communication and Civic Engagement. Recognizing that communication is key to our success and the level of engagement with the community a stand-alone communication office is needed. Most cities of our size and depth have an office or department for communication. We should be no different. This Office will engage in active outreach, communications, public events, and provide official announcements for the City of Richmond.

Provided below are more details of elements within my proposed budget.

## **EDUCATION**

Education continues to remain one of my top priorities for the City. I have demonstrated this commitment in every budget that I have proposed as Mayor. The FY 2023 Proposed Budget continues to reflect that commitment. The proposed budget represents another significant increase in operating investment in education.

- The funding earmarked for Richmond Public Schools continues to be the **single largest** expenditure in the City's operating budget. As outlined above, I recommend level funding Richmond Public Schools in FY 2023, specifically because we have not received a FY 2023 Budget from the RPS School Board.
- However, included in my recommendation is a \$15.0 million Non-Departmental Contingency for Reserve –Education funding. This funding represents an 8.09 percent increase over the FY 2022 Local contribution. Over the past ten years, the City of Richmond has averaged a 4.46% increase year over year.
- Although not budgeted directly to RPS, there are other elements of the General Fund budget provide support to our school-age children. This includes funding for the YMCA of Greater Richmond at \$382,000, and level funding for Communities in Schools and Nextup/Middle School Renaissance at \$400,000 and \$363,000 respectively.
- Restoring cuts to the Richmond Public Library made during the pandemic in FY 2021. Nearly \$400,000 in new funding is provided to libraries in the FY 2023 budget.

### Capital Improvement Plan

The FY 2023 Proposed CIP proposes:

- \$2.5 million to address school maintenance needs in each year of the Five-Year CIP.

- \$200 Million in FY 2024 for School Modernization, as noted in the Multi-Year School Capital Funding Plan, remains in the CIP.

## **PUBLIC SAFETY**

Our public safety departments play a critical role in making Richmond more inclusive and safer. Specifically, I propose:

### Operating

- A new sworn public safety sworn step pay plan for \$17.4 million. This new plan increases the starting pay for Police and Fire personnel to a competitive level on a regional and statewide basis. Over the past few months, we formed the Public Safety Pay Plan Work Group to collaborate on changes to the step plan. I believe the proposed step plan is a step in the right direction, but more work is needed. I am committed to continuing our discussions with the work group over the coming year to address outstanding or new issues. I believe communication between my Administration and our employees is the key to creating an Employer of Choice environment.

### Capital

In the Proposed FY 2023 – FY 2027 Capital Improvement Plan, continues the investment in public safety by including:

- Generalized Capital Maintenance Program funding:
  - Police Headquarter
  - Police Academy Roof Replacement
  - Fire Station Maintenance
  - Juvenile Detention Center Maintenance
  - Emergency Communication Building Generator Maintenance
- The FY 2023 CIP Planning Fund provides planning funds for a new Public Safety Campus.

## **HOUSING**

The City continues to face challenges associated with a crisis in affordable housing. This crisis has been exacerbated by the onset and continuation of the coronavirus pandemic. The Department of Housing and Community Development is constantly working to make strides in this area, particularly through the development of the City’s first comprehensive, housing strategic plan. This budget continues the progress that we’ve made in the past few years by:

## Operating

- Increased funding for the City's Eviction Diversion Program for a total of \$727,710. This represents a 50 percent increase from FY 2022 that allows us to continue to serve our residents in need.
- The City Council approved American Rescue Plan Act spend plan provides \$10.0 million in FY 2022 and in FY 2023 for the Affordable Housing Trust Fund (AHTF). I have made my commitment to continue funding at the \$10 million level in future budgets.

## **YOUTH SERVICES**

This budget continues to focus on after school related programming to provide positive outlets for our youth. Additionally, a new organizational unit is being recommended to better coordinate our existing efforts help improve youth outcomes. Specifically, the budget proposes to:

- Establish the first ever Children's Fund. This \$500,000 fund, managed by our Office of Children and Families, allows us to be responsive to the ever-changing, post-pandemic landscape of out-of-school time — this includes afterschool and summer programs, youth employment opportunities, as well as early childhood. Over the past few years, we've learned that it can be hard to predict funding needs for these priorities, but they've been more important than ever before as we support our families to get back to work and recover from the pandemic. The Fund will supplement existing non-departmental investments and help us address unexpected needs that would otherwise prevent us from serving as many kids as need out-of-school time programming.
- Maintain the extended programs our Parks, Recreation, and Community Facilities teams have been providing in FY 2022. While RPS provided funding for the programming in FY 2022, this funding will not be renewed for FY 2023. Therefore, my proposed budget includes support to continue the programming for \$1.5 million.
- Fund key Non-Departmental organizations that provide after-school-related activities for youth, as well as investments in the City's young adult population (including the high school age and above). This consists of: Virginia Literacy Foundation, Junior Achievement, Virginia Cooperative Extension, and the YMCA Out of School Time that will remain level funded within Non-Departmental.

## **EFFICIENT & HIGH-QUALITY SERVICE DELIVERY**

This budget continues the investment towards the goal of becoming an AAA credit rated city by continuing to employ financial best practices, streamlining operations, generating efficiencies, and investing in employees.

Efficient and high-quality service delivery include:

- Increasing the cash contribution to the CIP. This is a Government Finance Officer Association Financial Best Practice and a component of our ratings assessment.
- Maintaining funding to the Other Post Employee Benefits (OPEB) trust fund for a recommendation of \$1.4 million. While it is understood that supporting this obligation is a financial best practice, a revised actuarial study is needed to determine the annual required contribution going forward.
- We will continue my commitment to filing our Annual Comprehensive Financial Report (ACFR) on-time, just as we have in the past three years.
- An increase is proposed for fleet replacement in FY 2023 to a total funding of \$10 million. Funding supports the purchase of vehicles and equipment for Fire, patrol vehicles for Police, and refuse trucks for solid waste services. Over the Five-Year CIP \$54.5 million is proposed for new fleet purchases. FY 2023 planned fleet purchases include:
 

➤ Richmond Fire Department	5 Apparatus	\$3,936,820
➤ Richmond Police Department	97 Patrol Vehicles	\$3,042,200
➤ Municipal Solid Waste Truck	7 Refuse trucks	\$2,019,500
➤ Radio Shop	Radios, vehicle wrap	\$1,001,480
- A five percent salary increase for eligible general employees is proposed in FY 2023. I am sure that you will share with me in recognizing how critical a salary increase is for our dedicated employees who work hard daily to provide quality public services.

## TRANSPORTATION

Continuing to push for more paving, more repairs, and better transportation remains another top priority of my administration.

### Operating

- We are increasing our contribution to the Greater Richmond Transit Corporation to \$8.7 million, which is a 7.5 percent increase from FY 2022. This meets our statutory requirement to provide funding increase associated with the consumer price index.

### Capital

- The FY 2023 CIP maintains the Complete Streets project for the Transportation team in Department of Public Works by providing \$17 million. Funding will support a variety of transportation related projects including sidewalks, curb and gutters, pedestrian crossing, and paving. With the FY 2023 proposed contribution, I will have provided over \$70 million for paving over my tenure as Mayor;
- Funding of \$2.5 million is proposed within the Major Bridges capital project for FY 2023;

- The Hull Street capital projects are proposed to receive nearly \$15.0 million for streetscape and road improvements over the five years of the CIP; and
- Funding in FY 2023 is provided for Shockoe Valley Street Improvements, \$12.5 million over the course of the Five-Year CIP, which is an area of intense economic development activity.
- The total Five-Year CIP proposed funding for transportation capital projects is over \$240 million.

In addition to the City of Richmond's CIP investment in transportation projects, the Central Virginia Transportation Authority was created in FY 2021. This authority works to provide new funding opportunities for priority transportation investments across the region. For FY 2023, the City of Richmond is estimated to receive over \$16.7 million for transportation and infrastructure projects. When this funding is paired with the \$33.7 million in the State Street Maintenance support and the \$60.4 million in capital funding, we are scheduled to have over \$110.6 million in total funding for transportation and infrastructure projects in FY 2023.

## **CITY FACILITIES**

The Proposed Budget includes funding to address the backlog of deferred maintenance needs of our municipal facilities. The maintenance needs have reached a critical stage and cannot be underfunded any longer. Therefore, I am including \$15.7 million in FY 2023 to begin to address these issues.

Highlights of this budget area include:

- 730 Building - Cooling Tower Replacement and DDC Valves
- Cemetery Improvements – St. Johns wall
- City Hall - Interior Construction: doors, escalator modification
- City Hall - Electrical: branch wiring, LED lights & controls, service distribution, emergency lighting, electrical panel board, Council Chambers lighting
- City Hall - Exterior Enclosure: walls, windows, doors, fall protection, cooling tower screen wall
- City Hall parking decks and tunnel upgrades
- City Hall Renovations - 3rd and 14th Floor Renovations
- Citywide Generator Replacement:
- Citywide Roof Replacement
- Coliseum abatement
- Emergency Communication Building Generator Repair
- Fire station aprons
- Fire Station Buildings - Electrical: LED lighting, branch wiring, service distribution, emergency lighting
- Fire Station Buildings - Interior Construction: interior doors, kitchen replacement, restroom renovations
- Fire Station Buildings - Plumbing: domestic water distribution, plumbing fixtures, sanitary waste

- Fire Station Buildings -Fire Protection: fire alarms, sprinkler & standpipes
- James River Park Infrastructure
- John Marshall Courts Building - Boiler Replacement
- Juvenile Detention Center - Full Building Generator
- Juvenile Detention Center - Roof Replacement
- Major Building Renovations - Electrical System Upgrades: 2nd and 3rd Precinct LED lighting upgrades, Main Library (old side) LED lighting upgrade
- Major Building Renovations - Fire Alarm System (Panel) Upgrades: FS14, FS16, Police HQ, Fleet Auto Shop
- Major Parks
- Manchester Courthouse HVAC Upgrades
- Neighborhood Parks
- Oliver Hill Courts Building - CSU intake upgrades
- Park and Rec Building Maintenance
- Police Academy - security, exterior LED lighting
- Police Headquarters - interior upgrades
- Police Training Academy - Roof replacement/Skylight Sealing
- Richmond City Justice Center - Façade modifications, LED parking lot lighting, chiller upgrades
- Swimming Pool Repairs

## **WATER, WASTEWATER, GAS, STORMWATER**

Due to the increasing costs of maintaining infrastructure, compliance with regulatory requirements for system safety and reliability, and maintaining utility bond ratings, the Department of Public Utilities has proposed a rate increase of 4.0% for natural gas, 3.5% for water, 5.25% for wastewater, and 8.75% for storm water, to be effective July 1.

As in past years, these adjustments are necessary in order to:

- Remain in compliance with DPU's Financial Policies,
- Provide adequate working capital for each of the utilities,
- Provide sufficient funding for cash contributions to capital projects,
- Maintain sufficient coverage ratios for debt and equity coverage, and
- Maintain or improve our bond ratings.

It is estimated that the combined increase in cost for all utilities will be \$8.86 a month for residents.

- Gas: \$3.79
- Water: \$1.30
- Wastewater: \$3.38
- Stormwater: \$0.39

## Conclusion

The process of developing and balancing a nearly \$836.0 million operating budget in a resource restricted environment is not an easy task. Yet, my administration continues to meet the challenge. If you recall, we presented a five-year forecast to City Council earlier this year that projected a shortfall. That projected outlook included assumptions of no tax increases and none of the major investments that I have included in the Proposed Budget which I present to you today. My administration has worked tirelessly over the past six months to identify additional sources of revenue, without raising taxes, to fund many of our priorities while providing a structurally balanced and responsible budget. My team continues to build our foundation on sound financial management to ensure that our City is poised for future success.

To build One Richmond, we must continue to strategically invest our limited resources in the key priority areas voiced by our community. To that end, I reiterate my FY 2023 Proposed Budget focuses on:

- Investing in city employee compensation;
- Investing in our children and school system;
- Investing in our streets and roadways, sidewalks, and major bridges;
- Investing in an equitable and inclusionary government and City;
- Investing in police reform and community safety; and
- Investing in our citywide physical infrastructure and assets.

There are no quick and easy fixes. However, we must have a shared commitment in making the difficult and right choices that will put us on track to make a real difference in the lives of city residents.

My team and I look forward to working together with you in the coming weeks on this proposed budget. This is a solid and fiscally responsible plan. This is an equitable budget. This is a budget that provides some relief to critical maintenance needs of our facilities. This budget meets our obligations and leverages our resources. This is what it means to build One Richmond –inclusive, equitable, and competitive.

I am excited! I am enthusiastic about this budget and the opportunities it presents to our Richmond community.

Sincerely,



Levar M. Stoney  
Mayor

In accordance with Ordinance No. 2015-161-227, attached is a table for each department that sets out the total operating expenditures, capital budget expenditures, and the per capita calculation per department.

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FY 2023 All Funds: Per Capita by Agency			
Agency Name	FY 2023 Total Agency Operating Budget	FY 2023 Total Capital Budget	FY 2023 Total Adopted Per Capita
13th District Court Services Unit	239,289	-	1.06
Advantage Richmond Corporation	-	-	0.00
Animal Care & Control	2,171,983	-	9.58
Budget & Strategic Planning	1,951,922	-	8.61
Cemeteries	1,951,021	-	8.61
Chief Administrative Officer	931,751	-	4.11
Citizen Service & Response	2,148,595	-	9.48
City Assessor	4,475,246	-	19.75
City Attorney	4,772,392	-	21.06
City Auditor	2,212,152	-	9.76
City Clerk	1,196,919	-	5.28
City Council	1,565,340	-	6.91
City Debt (Transfer to Debt and CIP)	105,207,356	-	464.24
City Sheriff	43,506,112	-	191.98
City Treasurer	330,265	-	1.46
Council Chief of Staff	1,568,280	-	6.92
Debt Service Fund	91,089,767	-	401.94
Department of Emergency Communications	6,355,577	-	28.04
Department of Information Technology	28,903,008	-	127.54
Economic Development	3,653,687	-	16.12
Finance	12,841,153	10,000,000	100.79
Fire & Emergency Services	61,473,988	-	271.26
Fleet Management	19,954,575	-	88.05
General Registrar	4,043,400	-	17.84
Housing & Community Development	1,770,778	-	7.81
Human Resources	5,233,237	-	23.09
Human Services	2,189,294	-	9.66
Inspector General	902,510	-	3.98
Judiciary - Adult Drug Court	773,365	-	3.41
Judiciary - Circuit Court	4,213,813	-	18.59
Judiciary - Civil Court	58,814	-	0.26
Judiciary - Commonwealth Attorney	7,714,168	-	34.04
Judiciary - Criminal/Manchester Court	75,915	-	0.33

Judiciary - Special Magistrate Court	36,195	-	0.16
Judiciary - Traffic Court	46,347	-	0.20
Justice Services	10,614,497	-	46.84
Juvenile & Domestic Relations Court	255,346	-	1.13
Mayor's Office	1,297,271	-	5.72
Minority Business Development	962,824	-	4.25
Non Departmental	78,160,525	-	344.89
Office of Community Wealth Building	4,116,616	-	18.17
Office of Strategic Communications & Civic Engagement	885,181	-	3.91
Office of Sustainability	618,088	-	2.73
Parking Management	17,000,000	-	75.01
Parks & Recreation	22,233,291	-	98.11
Planning & Development Review	13,183,977	150,000	58.84
Police Department	109,246,739	-	482.06
Procurement Services	1,748,524	-	7.72
Richmond City Health District	4,633,490	-	20.45
Risk Management	19,156,482	-	84.53
Public Library	6,863,984	-	30.29
Public Utilities	407,274,860	218,185,000	2,759.91
Public Works	44,857,117	84,752,293	571.92
Radio Shop	2,816,230	-	12.43
Retirement System	2,049,848	-	9.05
Richmond Public Schools	200,307,625	2,500,000	894.91
Social Services	55,070,864	-	243.01

# **CITY COUNCIL AMENDMENTS**

# CITY COUNCIL AMENDMENTS

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## CITY COUNCIL AMENDMENTS

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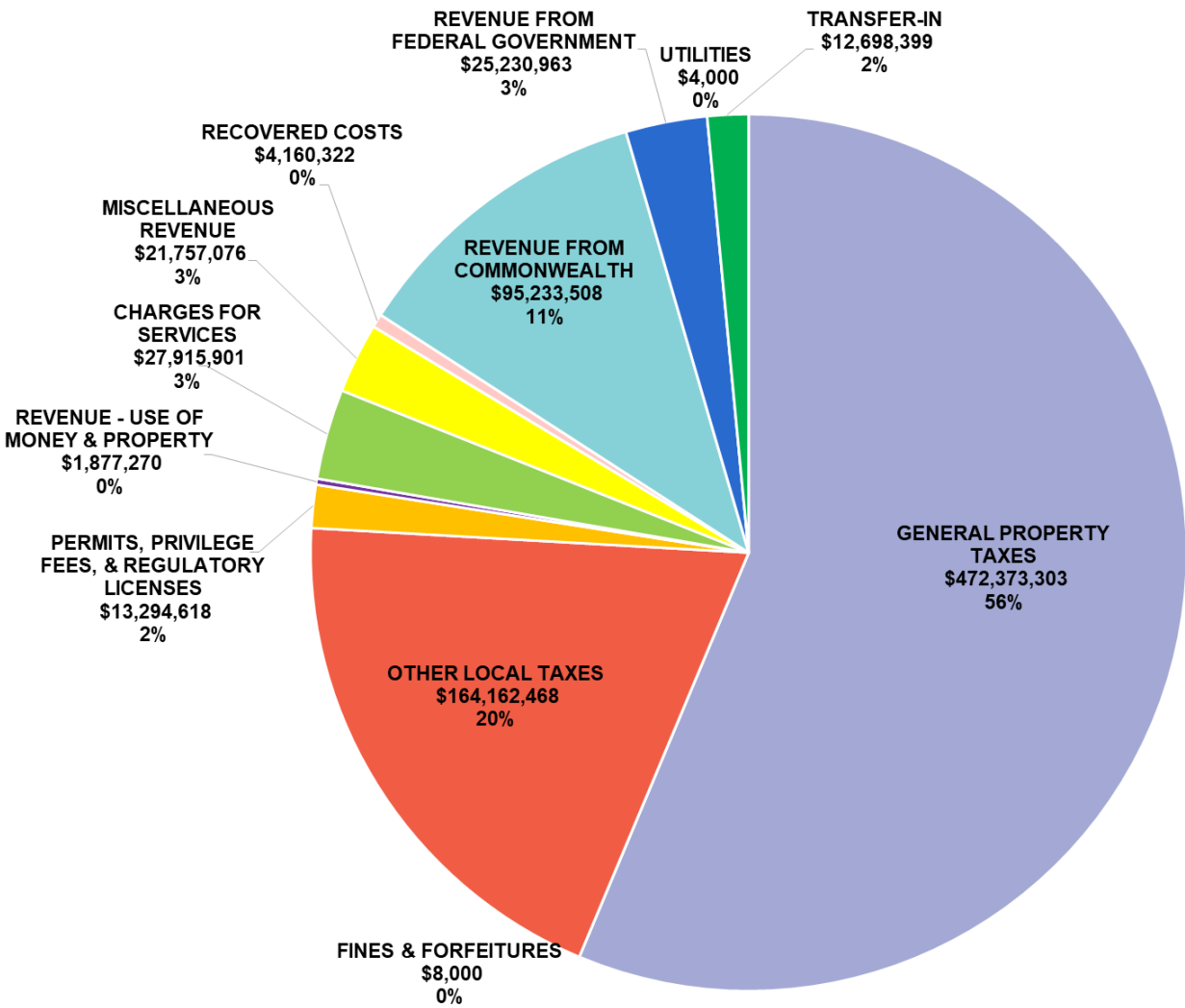
City Council amendments can be found on the individual department budget pages. The individual department budget pages can be found in Section 4 - General Fund Expenditures by Agency. The detail of City Council's amendments are noted in the Budget Highlights section on each of the individual department pages.

# **FINANCIAL SUMMARIES & DETAILS**

GENERAL FUND REVENUE FY 2023

Fiscal Year 2023 General Fund Revenues are projected to be \$838,715,828. The Adopted budget for FY 2023 does not include the use of the City’s unassigned fund balance. FY 2023 General Fund Revenues are projected to increase by \$65,883,869 or 8.52% compared to the FY 2022 Adopted Budget of \$772,831,959.

TOTAL ADOPTED REVENUE \$838,715,828



*Note: Some figures throughout this section may not sum due to rounding.*

# FINANCIAL SUMMARIES & DETAILS

General Fund Revenues: Summary by Category				
	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Revenue from Local Sources</b>				
<b>General Property Taxes</b>				
Machinery & Tools Taxes	14,769,176	14,439,966	13,899,915	15,046,684
Penalties and Interest- Interest	3,837,034	3,737,440	2,969,891	3,709,010
Penalties and Interest- Penalty	2,663,682	3,697,009	2,786,614	2,449,995
Personal Property Taxes- Current	39,442,906	42,645,522	36,751,456	43,921,839
Personal Property Taxes- Delinquent	8,606,743	6,771,675	6,959,963	7,337,040
Real and Personal Public Service Corporation Property Taxes- Personal Property Current	9,069,539	8,914,594	9,151,418	9,045,184
Real and Personal Public Service Corporation Property Taxes- Personal Property Delinquent	108,868	(696,993)	497,012	577,750
Real and Personal Public Service Corporation Property Taxes- Real Property Current	2,294,449	1,978,610	2,205,476	2,159,511
Real Property Taxes- Current	298,017,825	312,576,214	330,726,962	376,849,967
Real Property Taxes- Delinquent	9,300,420	12,904,616	11,829,380	11,276,323
<b>Total General Property Taxes</b>	<b>388,110,642</b>	<b>406,968,653</b>	<b>417,778,087</b>	<b>472,373,303</b>
<b>Other Local Taxes</b>				
Admission Taxes	2,503,594	313,005	1,405,941	939,257
Bank Stock Taxes	8,951,709	11,649,226	9,496,071	9,006,718
Business Licenses Taxes	37,881,969	35,392,802	31,448,626	36,458,418
Cigarette Tax	3,856,544	3,087,283	3,155,000	3,212,009
Consumer Utility Taxes	18,858,085	17,124,936	18,316,946	17,940,725
Local Sales & Use Tax	36,859,051	33,165,952	36,880,579	40,299,142
Motor Vehicle Licenses	8,563,361	8,444,721	6,557,458	7,189,770
Other Local Taxes	518,153	1,313,444	525,689	1,105,628
Prepared Food Taxes	30,365,165	29,504,070	28,252,499	32,757,625
Prepared Food Taxes- School Facilities	7,734,164	7,514,839	7,196,057	8,343,535
Short-Term Rental Tax	71,218	95,085	125,153	100,032
Transient Lodging Taxes	6,389,571	5,082,521	5,762,109	6,809,609
<b>Total Other Local Taxes</b>	<b>162,552,584</b>	<b>152,687,884</b>	<b>149,122,128</b>	<b>164,162,468</b>
<b>Permits, Privilege Fees, and Regulatory Licenses</b>				
Animal Licenses	—	1,014	—	—
Permits and Other Licenses	11,540,754	12,798,359	13,262,601	13,294,618
<b>Total Permits, Privilege Fees, and Regulatory Licenses</b>	<b>11,540,754</b>	<b>12,799,373</b>	<b>13,262,601</b>	<b>13,294,618</b>
<b>Fines &amp; Forfeitures</b>				
Fines & Forfeitures	2,928	6,289	8,000	8,000
<b>Total Fines &amp; Forfeitures</b>	<b>2,928</b>	<b>6,289</b>	<b>8,000</b>	<b>8,000</b>
<b>Revenue from Use of Money and Property</b>				
Revenue from Use of Money	—	—	—	—
Revenue from Use of Property	317,660	187,192	208,648	1,877,270
<b>Total Revenue from Use of Money and Property</b>	<b>317,660</b>	<b>187,192</b>	<b>208,648</b>	<b>1,877,270</b>

# FINANCIAL SUMMARIES & DETAILS

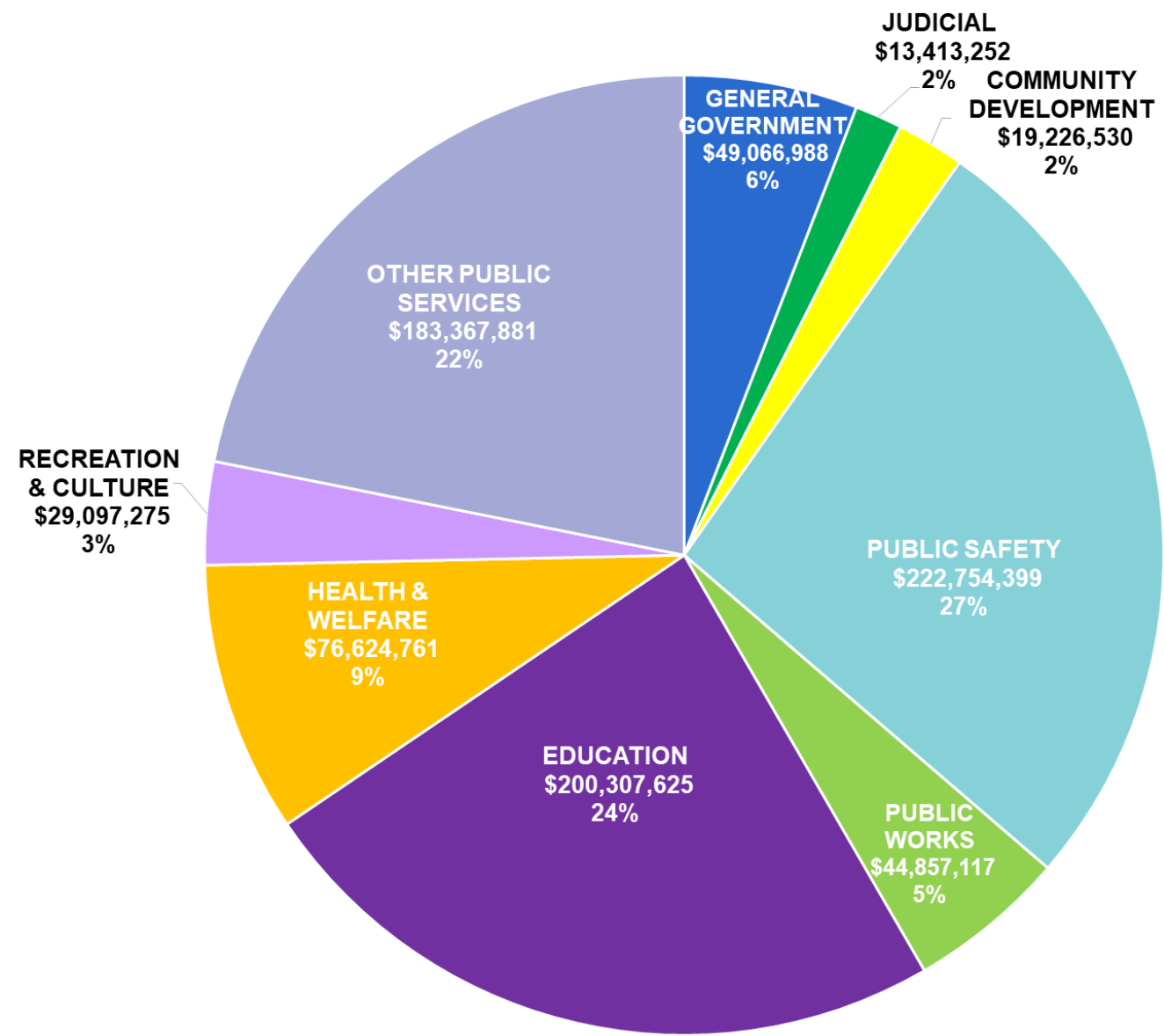
General Fund Revenues: Summary by Category				
	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Charges for Services</b>				
Charges for Finance	939,067	932,947	801,192	801,192
Charges for Fire and Rescue Services	126,934	126,403	185,000	240,000
Charges for Information Technology	9,316	146	4,000	4,000
Charges for Law Enforcement and Traffic Control	127,685	153,476	161,000	186,000
Charges for Library	30,357	1,806	4,000	4,000
Charges for Maintenance of Highways, Streets, Bridges, and Sidewalks	—	—	—	—
Charges for Other Protection	116,315	115,846	125,000	125,000
Charges for Parks and Recreation	543,428	164,634	163,400	208,900
Charges for Planning and Community Development	39,588	24,567	54,000	4,000
Charges for Sanitation and Waste Removal	17,528,555	17,950,943	17,891,033	18,647,033
Court Costs	7,487,299	8,975,874	6,772,739	7,686,261
Other	29,312	36,691	9,515	9,515
<b>Total Charges for Services</b>	<b>26,977,856</b>	<b>28,483,333</b>	<b>26,170,879</b>	<b>27,915,901</b>
<b>Miscellaneous Revenue</b>				
Miscellaneous	3,148,481	1,403,998	1,048,522	1,262,721
Payments in Lieu of Taxes from Enterprise Activities	20,980,499	19,297,081	21,078,214	20,494,355
<b>Total Miscellaneous Revenue</b>	<b>24,128,980</b>	<b>20,701,079</b>	<b>22,126,736</b>	<b>21,757,076</b>
<b>Recovered Costs</b>				
Recovered Costs	5,933,970	4,679,324	5,617,302	4,160,322
<b>Total Recovered Costs</b>	<b>5,933,970</b>	<b>4,679,324</b>	<b>5,617,302</b>	<b>4,160,322</b>
<b>Revenue from Local Sources Total</b>	<b>619,565,374</b>	<b>626,513,127</b>	<b>634,294,381</b>	<b>705,548,958</b>
<b>Other Financing Sources</b>				
<b>Non-Revenue Receipts</b>				
Insurance Recovery	—	—	—	—
Other	—	—	—	—
<b>Total Non-Revenue Receipts</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Revenue from Other Financing Sources Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Revenue from the Commonwealth</b>				
<b>Non-Categorical Aid</b>				
Auto Rental Tax	1,320,598	1,001,964	893,846	893,846
Communications Sales and Use Tax	13,881,289	12,616,557	14,440,680	14,440,680
Miscellaneous Non-Categorical Aid	622,743	2,749,642	240,000	240,000
Mobile Home Titling Taxes	8,206	5,235	9,807	9,807
Personal Property Tax Reimbursement	16,708,749	15,629,770	16,708,749	16,708,749
Rolling Stock Tax	138,309	—	139,639	139,639
Tax on Deeds	809,327	—	1,000,000	1,000,000
<b>Total Non-Categorical Aid</b>	<b>33,489,221</b>	<b>32,003,168</b>	<b>33,432,721</b>	<b>33,432,721</b>

# FINANCIAL SUMMARIES & DETAILS

General Fund Revenues: Summary by Category				
	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Shared Expenditures (Categorical)</b>				
State Shared Expenses- City Treasurer	138,527	140,402	147,949	155,346
State Shared Expenses- Commonwealth Attorney	3,404,710	3,410,147	3,625,970	3,787,058
State Shared Expenses- Finance	860,206	859,874	775,802	955,833
State Shared Expenses- General Registrar	83,484	—	98,531	103,458
State Shared Expenses- Sheriff	16,900,988	16,889,601	17,430,000	18,384,478
State Shared Expenses- Welfare and Social Services	—	—	—	—
<b>Total Shared Expenditures (Categorical)</b>	<b>21,387,915</b>	<b>21,300,024</b>	<b>22,078,252</b>	<b>23,386,173</b>
<b>Categorical Aid</b>				
Education	—	—	—	—
Library	192,974	160,376	210,000	210,000
Public Safety	19,383,311	18,935,259	19,817,858	19,857,858
Public Works	—	—	—	—
Welfare and Social Services	14,649,658	13,572,085	14,648,073	14,648,073
<b>Total Categorical Aid</b>	<b>34,225,943</b>	<b>32,667,720</b>	<b>34,675,931</b>	<b>34,715,931</b>
<b>PILOT (Payments in Lieu of Taxes)</b>				
Service Charges	3,992,979	3,342,387	3,698,683	3,698,683
<b>Total PILOT (Payments in Lieu of Taxes)</b>	<b>3,992,979</b>	<b>3,342,387</b>	<b>3,698,683</b>	<b>3,698,683</b>
<b>Revenue from the Commonwealth Total</b>	<b>93,096,058</b>	<b>89,313,299</b>	<b>93,885,587</b>	<b>95,233,508</b>
<b>Revenue from the Federal Government</b>				
Non-Categorical Aid				
Other Federal Revenue	3,220,964	36,645,460	6,843	6,843
<b>Total Non-Categorical Aid</b>	<b>3,220,964</b>	<b>36,645,460</b>	<b>6,843</b>	<b>6,843</b>
<b>Categorical Aid</b>				
Social Services	23,547,888	21,728,715	25,234,120	25,224,120
<b>Total Categorical Aid</b>	<b>23,547,888</b>	<b>21,728,715</b>	<b>25,234,120</b>	<b>25,224,120</b>
<b>Revenue from the Federal Government Total</b>	<b>26,768,852</b>	<b>58,374,175</b>	<b>25,240,963</b>	<b>25,230,963</b>
<b>Utilities</b>				
Utilities	69,637	47,887	4,000	4,000
<b>Total Utilities</b>	<b>69,637</b>	<b>47,887</b>	<b>4,000</b>	<b>4,000</b>
<b>Revenue from Utilities Total</b>	<b>69,637</b>	<b>47,887</b>	<b>4,000</b>	<b>4,000</b>
<b>Transfers-In</b>				
Transfers-In	7,678,744	12,070,177	19,407,028	12,698,399
<b>Total Transfers-In</b>	<b>7,678,744</b>	<b>12,070,177</b>	<b>19,407,028</b>	<b>12,698,399</b>
<b>Grand Total:</b>	<b>\$747,178,661</b>	<b>\$786,318,665</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>

# FINANCIAL SUMMARIES & DETAILS

## TOTAL ADOPTED GENERAL FUND EXPENDITURES



# FINANCIAL SUMMARIES & DETAILS

## GENERAL FUND EXPENDITURES BY AGENCY

General Fund Expenditures: Summary by Agency				
Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>General Government</b>				
Budget and Strategic Planning	\$1,232,124	\$1,322,628	\$1,358,786	\$1,951,922
Chief Administrative Office	469,159	586,058	904,438	931,751
Citizen Service & Response	1,282,265	2,005,956	2,479,071	2,148,595
City Assessor	3,775,193	4,002,494	4,126,553	4,475,246
City Attorney	3,965,456	3,745,332	4,298,800	4,772,392
City Auditor	1,755,047	1,775,656	2,248,018	2,212,152
City Clerk	1,067,338	910,611	947,897	1,196,919
City Council	1,319,740	1,405,574	1,347,843	1,565,340
City Treasurer	185,634	220,700	229,037	330,265
Council Chief of Staff	1,276,243	963,252	1,131,419	1,568,280
Finance	9,292,859	8,699,813	10,273,690	12,841,153
General Registrar	2,075,321	3,572,772	3,872,009	4,043,400
Human Resources	3,291,239	3,979,435	4,784,089	5,233,237
Inspector General	535,002	584,340	582,754	902,510
Mayor's Office	1,093,962	1,156,434	1,143,471	1,297,271
Minority Business Development	771,123	802,721	836,002	962,824
Office of Strategic Communications & Civic Engagement	—	—	—	885,181
Press Secretary	628,317	419,443	—	—
Procurement Services	1,372,210	1,556,465	1,557,586	1,748,524
<b>Subtotal: General Government</b>	<b>\$35,388,232</b>	<b>\$37,709,684</b>	<b>\$42,121,463</b>	<b>\$49,066,988</b>
<b>Judicial</b>				
13 <sup>th</sup> District Court Services Unit	207,902	194,724	242,133	239,289
Adult Drug Court	621,268	590,686	674,899	773,365
Circuit Court	3,917,376	3,850,077	4,045,028	4,213,813
Judiciary - Commonwealth Attorney*	6,695,743	6,858,335	7,325,515	7,931,439
Juvenile & Domestic Relations Court	239,697	208,058	231,773	255,346
<b>Subtotal: Judicial</b>	<b>\$11,681,986</b>	<b>\$11,701,880</b>	<b>\$12,519,348</b>	<b>\$13,413,252</b>
<b>Public Safety</b>				
Animal Care & Control	2,002,198	2,103,194	1,932,889	2,171,983
Dept. of Emergency Communications	5,104,889	5,428,698	6,587,922	6,355,577
Fire & Emergency Management	54,972,289	90,222,867	54,761,362	61,473,988
Richmond Police Department	100,381,350	95,084,710	95,816,197	109,246,739
Richmond Sheriff's Office	41,120,118	41,760,884	41,429,894	43,506,112
<b>Subtotal: Public Safety</b>	<b>\$203,580,844</b>	<b>\$234,600,353</b>	<b>\$200,528,264</b>	<b>\$222,754,399</b>

# FINANCIAL SUMMARIES & DETAILS

General Fund Expenditures: Summary by Agency				
Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Public Works</b>				
Public Works	36,452,936	44,968,077	43,408,519	44,857,117
<b>Subtotal: Public Works</b>	<b>\$36,452,936</b>	<b>\$44,968,077</b>	<b>\$43,408,519</b>	<b>\$44,857,117</b>
<b>Health &amp; Welfare</b>				
Human Services	1,357,942	2,448,831	1,882,382	2,189,294
Justice Services	9,049,739	8,275,650	9,613,244	10,614,497
Office of Community Wealth Building	1,801,031	1,931,600	2,191,588	4,116,616
Richmond City Health District	4,863,490	4,563,490	4,633,490	4,633,490
Social Services	47,447,529	52,937,130	53,226,219	55,070,864
<b>Subtotal: Health &amp; Welfare</b>	<b>\$64,519,731</b>	<b>\$70,156,701</b>	<b>\$71,546,923</b>	<b>\$76,624,761</b>
<b>Education</b>				
Education	175,193,143	181,694,074	187,142,096	200,307,625
<b>Subtotal: Education</b>	<b>\$175,193,143</b>	<b>\$181,694,074</b>	<b>\$187,142,096</b>	<b>\$200,307,625</b>
<b>Recreation &amp; Cultural</b>				
Parks, Rec., & Community Facilities	18,095,824	18,060,962	18,805,233	22,233,291
Richmond Public Libraries	6,120,462	5,624,152	5,656,456	6,863,984
<b>Subtotal: Recreation &amp; Cultural</b>	<b>\$24,216,286</b>	<b>\$23,685,114</b>	<b>\$24,461,689</b>	<b>\$29,097,275</b>
<b>Community Development</b>				
Economic Development (formerly Economic & Community Development)	2,799,027	2,381,836	3,095,148	3,653,687
Housing & Community Development	1,708,913	1,312,552	1,619,229	1,770,778
Office of Sustainability	—	—	—	618,088
Planning & Development Review	10,218,029	10,797,274	11,659,413	13,183,977
<b>Subtotal: Community Development</b>	<b>\$14,725,969</b>	<b>\$14,491,662</b>	<b>\$16,373,790</b>	<b>\$19,226,530</b>
<b>Other Public Services</b>				
Non-Departmental	92,678,843	84,083,428	90,307,456	78,160,525
General Fund transfer to Debt Service	74,445,368	75,569,824	84,422,421	105,207,356
Capital Projects	—	—	—	—
Traffic Control Capital Projects	168	—	—	—
VDOT Urban Projects	432	—	—	—
Default	(320,527)	(73,894)	—	—
<b>Subtotal: Other Public Services</b>	<b>\$166,804,284</b>	<b>\$159,579,358</b>	<b>\$174,729,877</b>	<b>\$183,367,881</b>
<b>Total General Fund Expenditures</b>	<b>\$732,563,291</b>	<b>\$778,586,758</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>

\*Judiciary - Commonwealth Attorney includes the following Courts: Civil, Commonwealth Attorney, Criminal Manchester, Special Magistrate, and Traffic

# FINANCIAL SUMMARIES & DETAILS

## ESTIMATED EXPENDITURE DETAIL BY FUND TYPE (ALL FUNDS)

Detailed Expenditures by Fund Type				
Fund Type	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>General Fund</b>				
General Government	35,388,232	37,709,685	42,121,463	49,066,988
Judicial	11,681,986	11,701,880	12,519,348	13,413,252
Public Safety	203,580,844	234,600,353	200,528,264	222,754,399
Public Works	36,452,936	44,968,077	43,408,519	44,857,117
Health & Welfare	64,519,731	70,156,701	71,546,923	76,624,763
Education	175,193,143	181,694,074	187,142,096	200,307,625
Recreation & Cultural	24,216,286	23,685,114	24,461,689	29,097,275
Community Development	14,725,969	14,491,662	16,373,790	19,226,530
Other Public Services	166,804,284	159,579,358	174,729,877	183,367,881
<b>Total: General Fund</b>	<b>\$732,563,291</b>	<b>\$778,586,758</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>
<b>Special Fund</b>				
	73,012,273	85,906,193	118,508,807	115,621,657
<b>Total: Special Fund</b>	<b>\$73,012,273</b>	<b>\$85,906,193</b>	<b>\$118,508,807</b>	<b>\$115,621,657</b>
<b>Enterprise Fund</b>				
Cemeteries	1,730,657	2,464,156	1,799,421	1,951,021
Department of Public Utilities	311,695,884	336,430,081	364,674,381	407,274,860
Parking Management	14,339,015	11,622,767	17,928,000	17,000,000
<b>Total: Enterprise Fund</b>	<b>\$327,765,556</b>	<b>\$350,517,004</b>	<b>\$384,401,802</b>	<b>\$426,225,881</b>
<b>Internal Service Fund</b>				
Advantage Richmond Corporation	1,437,443	—	—	—
Fleet Management	15,569,956	8,738,899	19,954,575	19,954,575
Information Technology	24,667,769	22,337,855	27,777,340	28,903,008
Radio Shop	873,061	869,767	2,237,306	2,816,230
Risk Management	16,876,782	19,430,712	18,155,816	19,156,482
<b>Total: Internal Service Fund</b>	<b>\$59,425,011</b>	<b>\$51,377,233</b>	<b>\$68,125,037</b>	<b>\$70,830,295</b>
<b>Capital Improvement Program Fund</b>				
	299,401,491	215,905,491	281,089,049	315,587,293
<b>Total: Capital Improvement Program Fund</b>	<b>\$299,401,491</b>	<b>\$215,905,491</b>	<b>\$281,089,049</b>	<b>\$315,587,293</b>
<b>Debt Service Fund</b>				
	73,430,209	81,767,994	89,929,552	91,089,767
<b>Total: Debt Service Fund</b>	<b>\$73,430,209</b>	<b>\$81,767,994</b>	<b>\$89,929,552</b>	<b>\$91,089,767</b>
<b>Richmond Public Schools</b>				
	381,521,882	415,507,445	452,316,244	450,481,773
<b>Total: Richmond Public Schools</b>	<b>\$381,521,882</b>	<b>\$415,507,445</b>	<b>\$452,316,244</b>	<b>\$450,481,773</b>

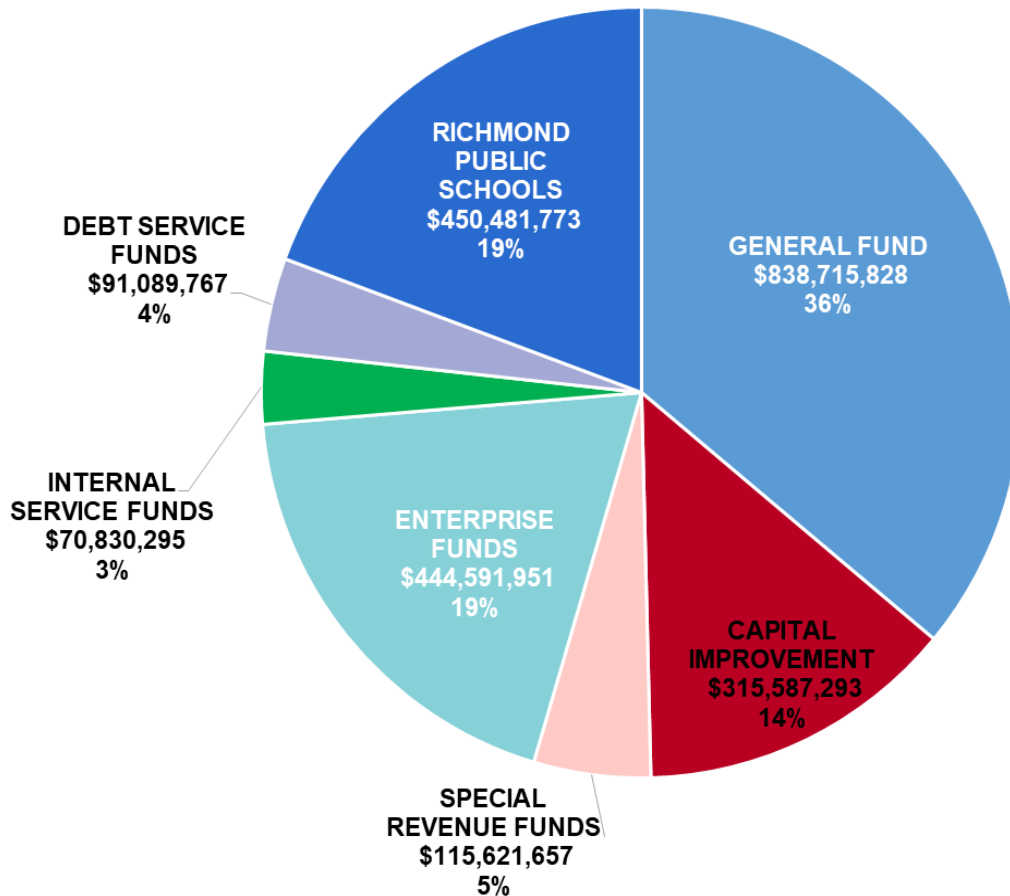
# FINANCIAL SUMMARIES & DETAILS

## ESTIMATED REVENUES BY FUND TYPE (ALL FUNDS)

The following table presents revenue by fund type and compares these figures with the revenue estimates and the actual revenues.

Estimated Revenue Resources Summarized by Fund				
Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund	\$747,178,665	\$786,318,665	\$772,831,959	\$838,715,828
Capital Improvement Program	215,905,491	281,089,049	185,644,161	315,587,293
Special Revenue Funds	73,012,273	85,906,193	118,508,807	115,621,657
Enterprise Funds	359,136,917	317,788,986	418,074,949	444,591,951
Internal Service Funds	62,251,321	61,534,173	68,125,037	70,830,295
Debt Service Fund*	74,706,088	82,051,248	89,929,552	91,089,767
Richmond Public Schools*	396,970,342	415,507,445	452,316,244	450,481,773

\*FY 2023 revenue estimates include the General Fund contributions for Richmond Public Schools of \$185 million, the City's Debt Service Fund of \$91 million, and the Capital Improvement Program of \$17 million.

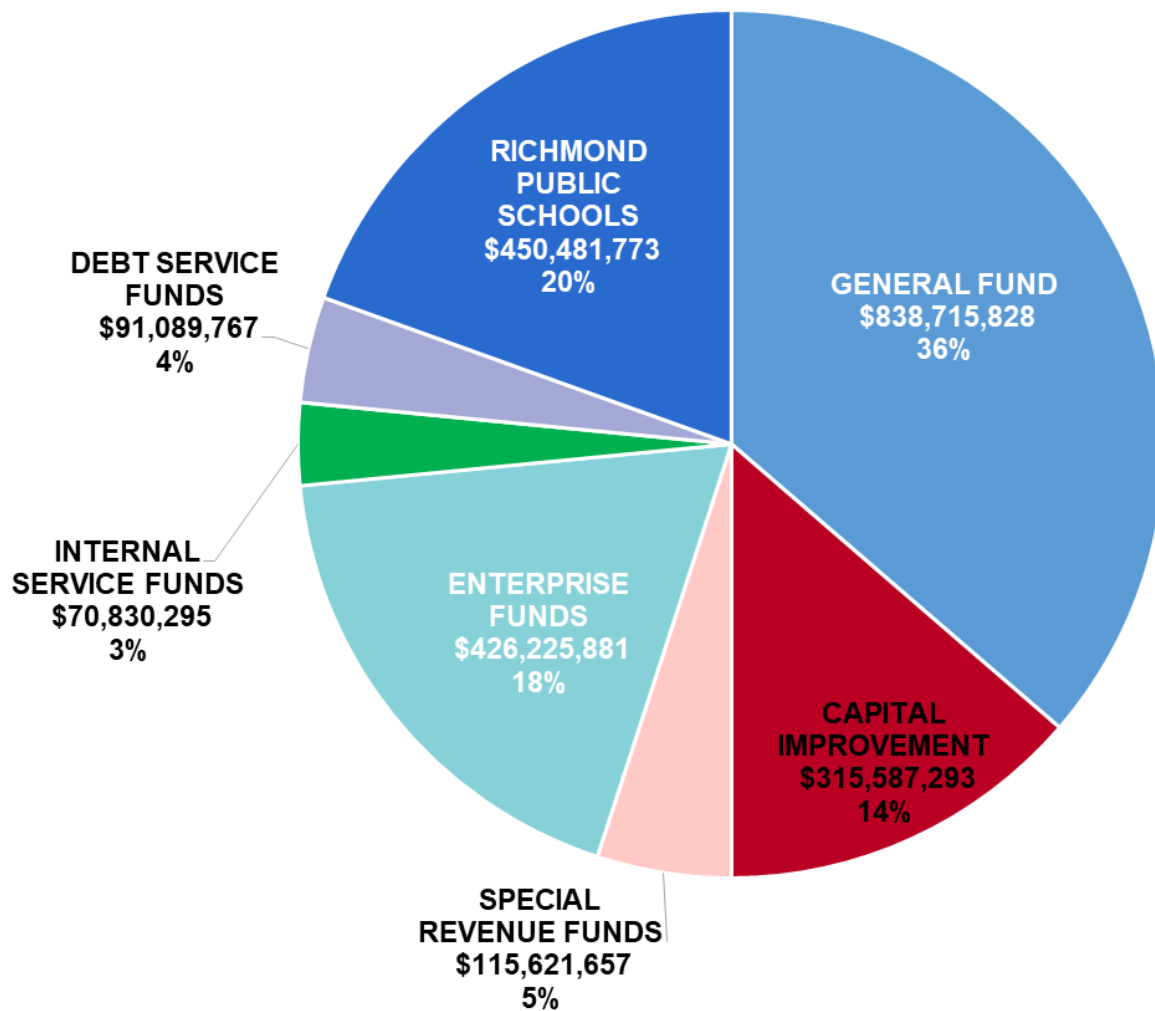


## ESTIMATED EXPENDITURES BY FUND TYPE (ALL FUNDS)

The following table presents expenditures by fund type and compares these figures with expenditure estimates and the actual expenditures.

Estimated Expenditure Summarized by Fund				
Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
General Fund	732,563,413	778,586,903	772,831,969	838,715,828
Capital Improvement Program	215,905,491	281,089,049	185,644,161	315,587,293
Special Revenue Funds	73,012,273	85,906,193	118,508,807	115,621,657
Enterprise Funds	327,765,556	350,517,004	384,401,802	426,225,881
Internal Service Funds	59,425,010	51,377,230	68,125,037	70,830,295
Debt Service Fund*	73,430,209	81,767,994	89,929,552	91,089,767
Richmond Public Schools*	381,521,882	415,507,445	452,316,244	450,481,773

\*Debt Service Fund and Richmond Public Schools includes General Fund contributions.



# FINANCIAL SUMMARIES & DETAILS

## SUMMARY OF REVENUE, APPROPRIATIONS, & FUND BALANCE

Summary of General Fund Ending Balances		
	Adopted FY 2021	Actuals FY 2021
Estimated Beginning Fund Balance*	\$154,438,445	\$154,438,445
Total General Fund Revenue	731,910,013	774,248,485
LESS:		
General Fund Appropriations	(655,866,211)	(687,505,649)
Appropriation to Increase Fund Balance	n/a	n/a
Excess of Revenues Over Expenditures	76,043,802	86,742,836
Other Financing Sources (Uses)	(76,043,802)	(79,011,076)
Excess of Revenues & Other Financing Sources Over Expenditures and Other Financing Uses	—	7,731,760
Estimated Ending Fund Balance*	<u>\$154,438,445</u>	<u>\$162,170,205</u>
*Fund Balance totals are reported in the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2021 (page 94).		

## GENERAL OBLIGATION BOND CREDIT RATING

Moody's Investor's Service	Aa1
Standard and Poor Rating Group	AA+
Fitch Ratings Ltd	AA+

## UTILITY REVENUE BOND CREDIT RATING

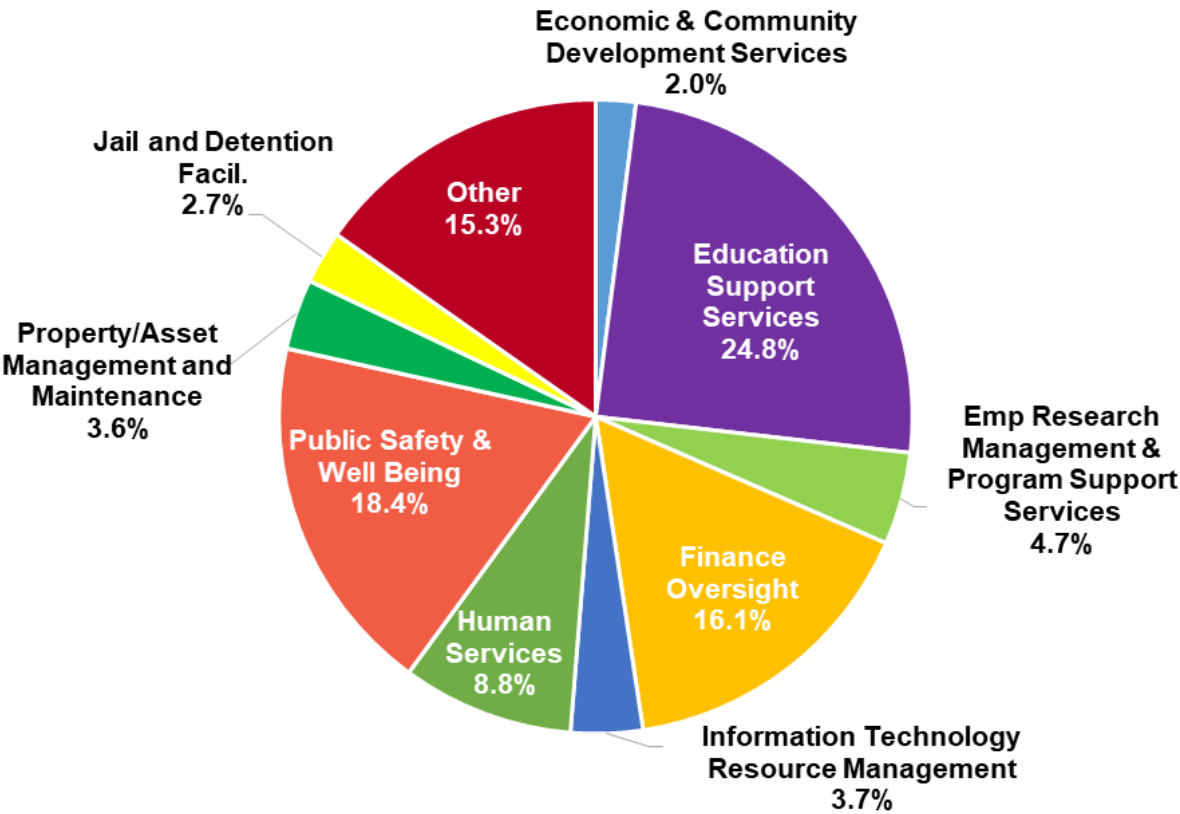
Moody's Investor's Service	Aa1
Standard and Poor Rating Group	AA
Fitch Ratings Ltd	AA

CITYWIDE SERVICE LEVEL BUDGETING

A service is defined as a specific work function or combination of activities that is performed in support of a department, program, or organizational unit. Service level budgets align the services citizens expect with what the City can afford. Service level budgeting begins with the documentation of each department’s services and mandates, and is then used as part of the outcome based budgeting process. The best way to achieve the City’s strategic priorities for the long term is to align services with strategy and then make the appropriate funding decisions.

In April of 2011, the City of Richmond conducted a Citywide Services Inventory in which all city departments identified the services they provide and indicated the federal, state, or local mandates with which the services were in compliance. Each year during the budget development process, the Department of Budget & Strategic Planning has required departments to submit their budget requests based on that list of Citywide Services. Additionally, departments must also prioritize critical services related to compliance / legal mandate, Mayoral and City Council priorities, and resident benefit. The Citywide Services List consists of approximately 200 services. Each service has been placed in a Service Category. The chart and table below depict the adopted budget allocations and major expenditure percentages by Service Category.

FY 2023 GENERAL FUND SERVICES BY CATEGORY



# FINANCIAL SUMMARIES & DETAILS

General Fund Expenditures: Summary by Service Category		
Citywide Service Categories	FY 2022 Adopted	FY 2023 Adopted
Arts & Culture	1,894,182	2,334,697
Customer Service	8,179,200	9,208,094
Economic & Community Development Services	18,551,251	17,639,276
Education Support Services	191,884,232	207,187,810
Elected, Legal, & Government Services	6,063,605	6,849,249
Emergency Preparedness	7,103,274	7,140,844
Emp Research Management & Program Support Services	41,844,676	39,545,834
Financial Oversight/ Fiscal Control	111,492,379	134,968,924
Human Services	70,789,450	73,658,714
Information Technology Resource Management	28,789,601	30,683,680
Jails and Detention Facilities	20,533,262	22,592,586
Job Training / Employee Assist	7,669,351	10,337,245
Judicial Services	10,862,384	12,198,782
Land Quality	12,982,256	14,366,336
Land, Property & Records Management	24,596,234	13,859,361
Legal Services	4,524,673	4,945,991
Miscellaneous Public Services	11,927,643	12,265,086
Natural Disasters	26,700	128,286
Organizational Performance & Development Services	3,638,610	3,301,963
Park, Field, Recreation Center and Sites	10,546,270	11,995,153
Property / Asset Management and Maintenance	26,781,603	29,975,863
Public Information and Community Outreach	3,459,544	3,466,989
Public Safety & Well Being	133,047,643	154,121,544
Records Management	1,694,820	1,567,245
Transportation	13,949,114	14,376,274
<b>TOTAL</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>

# FINANCIAL SUMMARIES & DETAILS

Special Fund Expenditures: Summary by Service Category		
Citywide Service Categories	FY 2022 Adopted	FY 2023 Adopted
Arts and Culture	120,000	125,000
Customer Service	380,503	273,297
Economic and Community Development Services	22,968,464	939,414
Education Support Services	45,000	171,750
Elected, Legislative, & Governmental Services	411,869	411,869
Emergency Preparedness	4,938,273	4,471,330
Employee Resource Management and Program Support Services	—	253,000
Financial Oversight/ Fiscal Control	2,781,175	12,516,175
Human Services	18,485,410	28,226,346
Information Technology Resource Management	2,469,000	1,770,000
Jails and Detention Facilities	1,556,500	2,987,000
Job Training / Employee Assist	2,432,866	1,450,000
Judicial Services	2,982,908	3,295,957
Land, Property & Records Management	34,086,672	16,723,723
Legal Services	696,435	443,435
Natural Disasters	—	1,148,923
Park, Field, Recreation Center and Sites	100,000	200,212
Property/Asset Management and Maintenance	850,000	700,000
Public Info and Community Outreach	30,700	137,500
Public Safety & Well Being	3,098,000	3,215,284
Records Management	229,000	—
Transportation	19,846,032	36,161,442
<b>TOTAL</b>	<b>\$118,508,807</b>	<b>\$115,621,657</b>

# FINANCIAL SUMMARIES & DETAILS

## CAPITAL IMPROVEMENT PROGRAM: SUMMARY BY SERVICE CATEGORY

Citywide Service Categories Non-DPU	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Arts & Culture	250,000	556,396	150,000
Economic & Community Development Services	100,000	—	—
Information Technology Resource Management	—	—	—
Jails and Detention Facilities	—	—	—
Land, Property & Records Management	—	—	—
Parks, Fields, Recreation Centers and Sites	3,959,526	4,050,000	—
Property/Asset Management and Maintenance	13,644,023	13,742,335	40,968,036
Public Safety & Well Being	3,825,000	10,937,500	—
Transportation	62,279,000	33,919,650	57,384,257
<b>TOTAL</b>	<b>\$84,057,549</b>	<b>\$63,205,881</b>	<b>\$98,502,293</b>

\*Capital Improvement projects under the Department of Public Utilities are not included in this table which is General Fund only.

## CIP OVERALL IMPACT ON OPERATING BUDGETS

CIP Project Name	Operational Impact
Generalized Capital Maintenance	Major improvements to existing facilities will reduce maintenance costs by providing newer and updated facilities and equipment
Federal, State, and Regional Transportation	Federal, State, and Regional funding completing major Transportation projects will result in operational cost efficiencies
General Obligation Bond Transportation	The resurfacing and restoration of older streets, along with the installation of cost effective street lighting, will result in operational cost efficiencies
Capital Education Program	Performing needed repairs will result in lower maintenance costs
Capital Investment Program	Replacement project will lower the long term maintenance costs of the city; however, new construction of new assets may increase operations for staff needs and utilities
Fleet Replacement Program	The replacement of older equipment will result in operational cost efficiencies

# FINANCIAL SUMMARIES & DETAILS

## YEARLY MATURITY OF LONG-TERM DEBT

Fiscal Year	General Obligation Bonds*			Utility Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2023	63,928,626	29,890,817	93,819,443	30,861,375	31,560,677	62,422,052
2024	62,119,469	27,366,933	89,486,402	31,460,294	30,257,134	61,717,428
2025	53,489,469	24,894,382	78,383,851	36,471,261	29,130,037	65,601,298
2026	50,884,469	22,480,781	73,365,250	36,917,705	27,739,535	64,657,240
2027	49,814,469	20,097,922	69,912,391	37,943,389	26,288,752	64,232,141
2028	49,574,469	17,751,066	67,325,535	38,574,690	24,784,158	63,358,848
2029	51,529,469	15,387,425	66,916,894	39,835,868	23,250,255	63,086,123
2030	65,969,469	12,594,477	78,563,946	41,025,790	21,634,168	62,659,958
2031	47,304,469	10,240,811	57,545,280	41,915,790	19,941,843	61,857,633
2032	48,949,469	8,409,839	57,359,308	42,773,506	18,161,424	60,934,930
2033	47,988,219	6,839,851	54,828,070	44,635,790	16,288,283	60,924,073
2034	31,058,219	5,115,395	36,173,614	40,915,790	14,317,744	55,233,534
2035	31,698,219	4,228,393	35,926,612	38,230,790	12,534,248	50,765,038
2036	26,273,219	3,414,868	29,688,087	34,601,292	10,880,755	45,482,047
2037	27,078,219	2,622,493	29,700,712	31,221,292	9,530,384	40,751,676
2038	27,846,609	1,817,017	29,663,626	28,536,292	8,316,370	36,852,662
2039	18,190,000	1,094,538	19,284,538	28,606,292	7,211,006	35,817,298
2040	18,670,000	607,820	19,277,820	28,716,292	6,104,093	34,820,385
2041	10,685,000	220,125	10,905,125	24,898,146	5,037,498	29,935,644
2042				23,820,000	4,161,447	27,981,447
2043				21,980,000	3,326,458	25,306,458
2044				13,225,000	2,542,050	15,767,050
2045				13,695,000	2,066,750	15,761,750
2046				14,200,000	1,574,200	15,774,200
2047				5,925,000	1,006,200	6,931,200
2048				6,160,000	769,200	6,929,200
2049				6,405,000	522,800	6,927,800
2050				6,665,000	266,600	6,931,600
<b>Total</b>	<b>783,051,548</b>	<b>215,074,952</b>	<b>998,126,499</b>	<b>790,216,644</b>	<b>359,204,071</b>	<b>1,149,420,715</b>

\* Of the \$783.1 million of outstanding General Obligation Bonds, \$734.1 million is paid by the General Fund and \$49.0 million is paid by the Utility, Parking, and Cemeteries Enterprise Funds

# FINANCIAL SUMMARIES & DETAILS

## YEARLY MATURITY OF LONG-TERM DEBT (CONTINUED)

Short Term Notes/Lines of Credit			HUD Section 108 Notes			Grand Total		
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2,632,000	122,053	2,754,053	700,000	279,294	979,294	98,122,001	61,852,842	159,974,843
2,660,000	93,737	2,753,737	711,000	260,821	971,821	96,950,763	57,978,625	154,929,388
2,690,000	65,120	2,755,120	725,000	240,773	965,773	93,375,730	54,330,312	147,706,042
1,693,000	36,176	1,729,176	740,000	219,783	959,783	90,235,174	50,476,275	140,711,449
1,147,000	18,298	1,165,298	751,000	197,523	948,523	89,655,858	46,602,496	136,258,354
587,000	5,800	592,800	760,000	174,251	934,251	89,496,159	42,715,275	132,211,434
			771,000	150,108	921,108	92,136,337	38,787,788	130,924,125
			780,000	124,795	904,795	107,775,259	34,353,440	142,128,699
			790,000	98,185	888,185	90,010,259	30,280,839	120,291,098
			801,000	70,488	871,488	92,523,975	26,641,752	119,165,727
			815,000	41,946	856,946	93,439,009	23,170,080	116,609,089
			130,000	25,248	155,248	72,104,009	19,458,387	91,562,396
			131,000	20,798	151,798	70,060,009	16,783,438	86,843,447
			130,000	16,283	146,283	61,004,511	14,311,906	75,316,417
			130,000	11,720	141,720	58,429,511	12,164,597	70,594,108
			131,000	7,074	138,074	56,513,901	10,140,461	66,654,362
			130,000	2,363	132,363	46,926,292	8,307,907	55,234,199
						47,386,292	6,711,913	54,098,205
						35,583,146	5,257,623	40,840,769
						23,820,000	4,161,447	27,981,447
						21,980,000	3,326,458	25,306,458
						13,225,000	2,542,050	15,767,050
						13,695,000	2,066,750	15,761,750
						14,200,000	1,574,200	15,774,200
						5,925,000	1,006,200	6,931,200
						6,160,000	769,200	6,929,200
						6,405,000	522,800	6,927,800
						6,665,000	266,600	6,931,600
11,409,000	341,184	11,750,184	9,126,000	1,941,453	11,067,453	1,593,803,192	576,561,660	2,170,364,852

## GENERAL FUND FIVE YEAR FORECAST

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Economic indicators and trends at the national, state, and local level help shape the City's five-year forecast. Understanding these indicators and their effects on City revenue accounts is critical for developing an accurate five-year forecast. While indicators are important, they are only one of three tools that outline the forecast. Historical data and statistical tools are used to identify underlying trends over time; the Commonwealth's revenue forecast and budget are also taken into account for formulating the five-year revenue forecast.

The last piece is working directly with department managers and analysts on a regular basis to accurately price-in anomalies or other major one-time revenues that would otherwise not be apparent from strictly analyzing data and figures. This three-pronged approach balances economic indicators, data trends, and account activity. The result is a regularly updated forecast with multiple data and data sources, increasing accuracy and decreasing the chances of a revenue shortfall.

As new data is released, revisions to the estimates and forecast may occur. When possible, data at the local level are compared between three groups: the City of Richmond; the surrounding counties of Chesterfield, Hanover, and Henrico; and, the Richmond Metropolitan Statistical Area (MSA). Refinements are made through the spring, including the Mayor's presentation of the proposed budget, until the budget is adopted by City Council.

Note: Some figures throughout this section may not sum due to rounding. Percent change and growth rates referenced are calculated based on the actual (not rounded) amount, which may be found in the General Fund Revenue Summary section. Also, the City is in the process of providing more current data than what is currently provided in the following pages.

## GENERAL PROPERTY TAXES

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Tax proceeds are the primary source of revenue for the City's General Fund. The bulk of tax revenue consists of general property taxes, which include real, personal, and business property. Tax proceeds are divided into general property taxes and other local taxes.

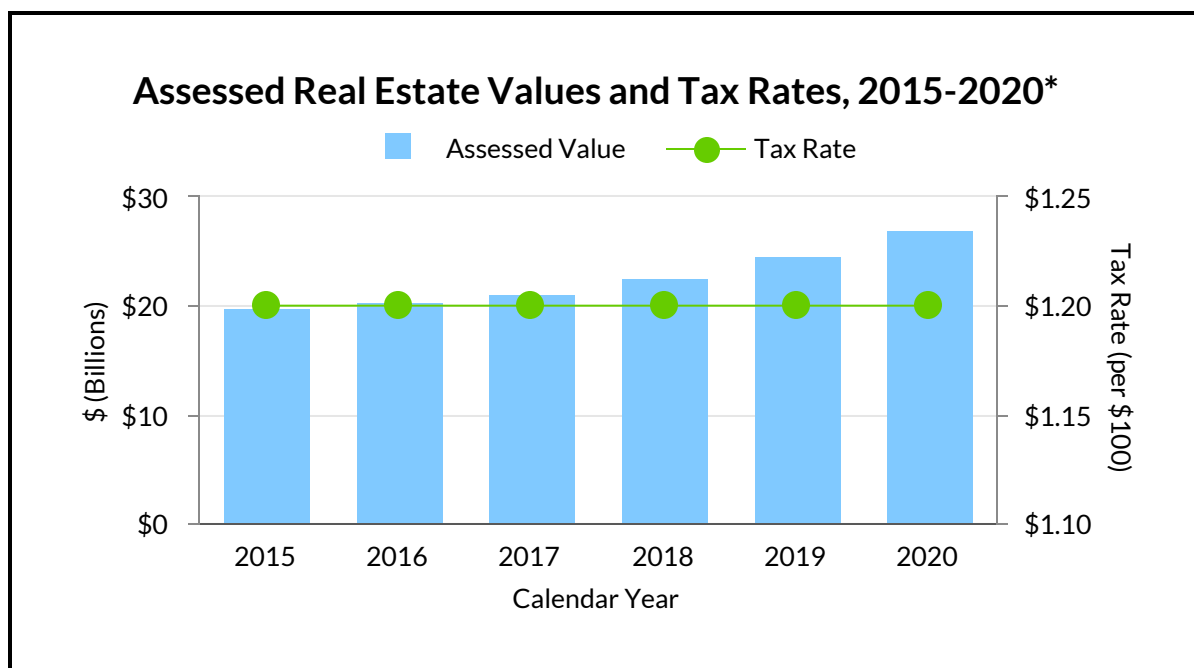
Other local taxes include consumer taxes (such as local option sales tax and prepared food tax), utility taxes on electric and gas consumption, state distributed taxes (i.e. communications tax), and business and other taxes.

## REAL PROPERTY TAXES

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Real property taxes are levied on the assessed value of the real property. Included in this category are taxes on residential and commercial property, property tax payment on public service corporations, area tax, the tax abatement for rehabilitation tax credits - a reduction to the source - and delinquent real estate taxes. The charts below illustrate the trends in assessed values of real estate and the City of Richmond real property tax rates over six years.

# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS



\*the chart is based on calendar year and thus will be two years in arrears

Although assessed values of real property are expected to grow, the City anticipates collecting a 95 percent rate of real property taxes. The adopted budget maintains the current real estate tax rate at \$1.20 per \$100 assessed value.

## Real Estate Tax Rehabilitation Credit

The Real Estate Tax Rehabilitation Credit is a tax credit against real estate taxes owed for any rehabilitation that increases the assessed value of property for a ten year period. The credit is only against the increase in value and not the entire property. Any increment above the unimproved assessed value is not taxed. The value of the improved assessed value is held constant for the life of the credit. Any gains in value from market improvements, above the original tax credit, continue to be taxed.

## Personal Property Taxes

Personal property taxes includes delinquent personal property tax collections. Personal property taxes are levied on the tangible property of individuals and businesses. For individuals, this tax is primarily on automobiles and recreational vehicles. Business personal property includes motor vehicles, furniture, computers, and fixtures. Business machinery and tools are taxed separately, as permitted by law. The tax rate on all personal property is maintained at \$3.70 per \$100 assessed value.

In 1998, the General Assembly enacted the Personal Property Tax Relief Act (PPTRA) to provide tax relief for qualifying vehicles. In 2004, the State capped the tax relief reimbursement payment made to localities. Since the City's payment from the State will remain constant, changes in personal property values or the number of qualifying vehicles will adjust the percentage of actual tax relief provided. Relief rates are determined and approved by Council during the year in which the relief is provided. That is, as more individuals are approved for PPTRA, each individual will receive a smaller amount due to the fixed amount of relief.

## Other Property Taxes

Other property taxes primarily consist of machinery and tools tax, with minimal revenue added by the mobile home title tax. This tax is anticipated to be flat for FY 2023 as there is no expectation of new revenue sources for this category at this time.

## OTHER LOCAL TAXES

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### Consumer Utility Taxes

Consumer utility taxes are taxes paid on consumption of electricity and gas by businesses and residents as well as utility pole and conduit taxes paid by utility and public service companies. The three sources of this revenue are relatively stable from year-to-year, with little growth anticipated.

### Consumer Taxes

Consumer taxes, also known as excise taxes, are paid on goods and services consumed by individuals and businesses. These sources fluctuate, responding to changes in the economy that affect citizens' disposable income. A combination of increased disposable income and increased auditing efforts can increase the revenue significantly in this category.

Consumer tax revenue is primarily generated by the local sales and use tax and the prepared food (meals) tax. Other taxes in this category are lodging (hotel) tax, admissions tax, vehicle rental tax, and the short term property rental tax.

### Business Taxes

A tax on net bank capital of \$0.80 per \$100 on all banks located in the City.

### Cigarette Tax

The FY 2023 adopted budget maintains the current tax on cigarette purchases of \$0.50 per pack.

## LICENSE, PERMITS, AND FEES

### Business, Professional, and Occupational License

Business, professional, and occupational license (BPOL) fees generate approximately 77.5 percent of all General Fund licenses, permits, and fee revenue. Growth in BPOL fees is determined primarily by existing economic conditions, much like the City's consumer or excise tax revenue.

Qualifying businesses locating to the City of Richmond for the first time are exempt from business license fees for up to two years. Although this policy has no sunset date, fees from new businesses generate on average \$100,000 per year. Existing businesses will continue to pay the current rates. Growth is anticipated from the expansion of existing and non-exempt businesses. This is a policy tool to attract new employers to the City, and it is believed that what will be lost from business license fees will at least be partially offset by additional revenue from prepared food and local sales and use tax.

### Vehicle License

Vehicle license is the fee paid by vehicle owners for vehicles garaged within the City limits. Revenue derived by the source increases or decreases with the number and size of vehicles owned in the City. Continuous growth is anticipated over the next five years.

### Utility Right-of-Way Fees

Utility right-of-way fees are primarily derived from construction projects requiring changes to existing utilities.

# GENERAL FUND REVENUE DESCRIPTIONS & TRENDS

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## INTERGOVERNMENTAL REVENUE

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Intergovernmental revenue is composed primarily of payments from the Commonwealth. They include:

- State Payment for Social Services
- State House Bill 599 (Public Safety Revenue)
- Reimbursement for State Shared Expenses
- All Other Intergovernmental Revenue

All other intergovernmental revenue is made up of state block grants, state payment in lieu of taxes (PILOT), and other miscellaneous state revenue.

## FINES & FORFEITS

### Court Fines & Fees

Court fines and fees are received from the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court.

## UTILITY PAYMENTS TO THE GENERAL FUND

### Utility Payment in Lieu of Taxes (Utility PILOT)

Utility payment in lieu of taxes (PILOT) is charged to the City's Utility Enterprise Funds in place of general property taxes. The payment made to the City is a function of prior years' earnings, real estate values, and personal property values.

### Payment for Administration and Collection Services

The City's utility enterprises rely on a number of services supported by the General Fund, including accounting, collections, and information technology support services. The utilities, in turn, pay for the cost of the services back to the General Fund at the end of each fiscal year.

### Utility Dividend Payments

Utility dividend payments are determined by the City Charter and transfer 30 percent of the year's net income to the General Fund in the second succeeding fiscal year.

## CHARGES FOR GOODS AND SERVICES

Based on the FY 2023 Adopted Budget, charges for goods and services consist primarily of fire and rescue services, information technology, library services, refuse collection fees, inspection fees, risk management, and recycling proceeds.

## OTHER GENERAL FUND REVENUE AND RESOURCES

All other General Fund revenue include limited administrative payments from outside organizations, payments for administrative and data services, and one-time revenue such as prior year budgetary surplus (earmarked within the City's Assigned Fund Balance).

# **STRATEGIC MANAGEMENT & PERFORMANCE**



## OVERVIEW

Richmond, Virginia is poised for a vibrant period of growth and progress marked by both increased economic investment and recognition of the City's distinctive, eclectic, and continuously improving quality of life. Richmond City government is committed to playing a key role in that continuous improvement. To do that effectively, Richmond's Mayor, Levar M. Stoney, continues to transform the City of Richmond's government with bold, proactive action to build "One Richmond". Transforming our City, so that it provides the highest possible quality of life as well as educational and economic opportunities to all residents, requires a city government functioning at a high level of professional excellence, service delivery, and operational efficiency.

The City of Richmond Strategic Plan consists of the following elements:

- **Mission** - Written declaration of core purpose. What does the City do?
- **Vision** - Picture of future success. What will the City be?
- **Values** - Words that guide our perspective and actions. How do we define our culture and beliefs?
- **Priority Areas** - Strategic themes critical to the success of the mission and vision. What is our plan to accomplish the mission and vision?
- **Goals** - General description of our intended destination. What do we want to achieve in our community?
- **Objectives** - Action steps to achieve success, building blocks of strategy. What must we do to be successful?
- **Performance Measures and Key Performance Indicators** - Quantitative data or deliverable that provides an analytical basis for decision-making. What results matter most? How will we know if we are successful?

To the maximum extent possible, the Stoney Administration's Priority Areas have been aligned with City Council's Five Critical Focus Areas. It is important to note that strategic planning is a cyclical process and will be revisited annually within this organization. Items identified in one year, or by one particular administration, can change from year to year or as administrations change.

## CITY MISSION

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We are a professional, accountable, transparent, and compassionate government that provides exceptional municipal services.

## CITY VISION

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Richmond is a welcoming, inclusive, diverse, innovative, and equitable city that ensures a high quality of life for all. In other words, "**One Richmond - A city that works, and works together.**"



## CITY VALUES

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**ACCOUNTABLE** - We strive to use public resources responsibly, provide transparency, and act in the best interest of the public at all times.

**COMPASSIONATE** - We care about the well-being of the people we serve (citizens, visitors, workforce, etc.) and our concern inspires us in the work we do every day.

**COMPETENT** - City of Richmond administration and agencies must demonstrate a willingness to work together skillfully and in a timely manner.

**EQUITABLE** - In the interest of our residents, the City will be just and fair in its availability of opportunities for residents to improve or maintain their quality of life.

**INCLUSIVE AND DIVERSE** - We acknowledge the experiences of all people, regardless of race, gender identity, disability, socio-economic status, sexuality, or religion. Our City is truly One Richmond and is for everyone.

**INNOVATIVE** - We strive to redefine the standard of excellence in the services we provide. Therefore, we are open to ideas that challenge conventional views and drive innovation.

**INTEGRITY** - We strive to do what is right and do what we say we will do.

**PERSEVERANCE** - We demonstrate continued dedication to the public and strive for consistent and better results.

**RESPONSIVE** - By exhibiting conscious leadership, the City of Richmond will be receptive of public feedback and proactive in finding solutions.



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## MAYOR'S PRIORITY AREAS

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### **1. Adult & Youth Education**

Comprehensively promote improved educational outcomes, skill development, and demand-driven workforce readiness while pursuing strategic partnerships.

***Aligns with Council Focus Area(s): Strong Futures for Children, Adults, and Families and Responsive, Accountable and Innovative Government***

### **2. Economic Empowerment**

Attract new businesses to the City, retain and expand existing enterprises, and create new opportunities for local entrepreneurs, to include minority, small, and emerging businesses. Create and retain jobs, increase household incomes, and enable thriving self-sufficient families.

***Aligns with Council Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing and Strong Futures for Children, Adults, and Families***

### **3. Vibrant, Inclusive, & Mobile Communities**

Promote neighborhood improvement, affordable housing, access to amenities, and a safe, equitable, efficient, and sustainable citywide transportation network while ensuring all those in Richmond's diverse communities experience a high quality of life.

***Aligns with Council Focus Area(s): 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing, and Responsive, Accountable, and Innovative Government***

### **4. Public Safety, Health, & Wellness**

Address all issues related to public safety and population health related opportunities and challenges, including the implementation of community-oriented governance that addresses all aspects of public preparedness and operations, while providing the infrastructure and services that will ensure that all Richmonders have the opportunity to experience an exceptional quality of life.

***Aligns with Council Focus Area(s): Safe Neighborhoods and Responsive, Accountable, and Innovative Government***

### **5. Efficient & High Quality Service Delivery**

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust.

***Aligns with Council Focus Area(s): Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment***

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## PRIORITY AREA 1: ADULT & YOUTH EDUCATION

### Aligns with Council Focus Area(s):

- Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government

Richmond needs and deserves schools in which all residents and potential residents have a sense of confidence and pride. Our community has much that can be offered to benefit our students, teachers, and schools. This Priority Area reflects the Stoney administration's commitment to improving educational outcomes, skill development, and workforce readiness in Richmond through a comprehensive approach that supports families' learning needs inside and outside the classroom.

**Goal 1** - Support the Strategic Plan of the Richmond Public Schools (DREAMS4RPS)

**Goal 2** - Develop lifelong learning pathways

Note: Richmond Public Schools (RPS) is a separate government entity. The School Board is Richmond's local governing educational body. The City of Richmond is part of an "education compact" that facilitates regular meetings between city agencies whose operations directly affect children and families and representatives of RPS to promote improved communication, identify opportunities for productive collaboration, and implement various projects and initiatives.

## MAJOR OBJECTIVES

- Support Richmond Public Schools strategic priorities: 1) Exciting and Rigorous Teaching and Learning; 2) Skilled and Supported Staff; 3) Safe and Loving School Cultures; 4) Deep Partnership with Families and Community; and 5) Modern Systems and Infrastructure. Learn more at: <https://www.rvaschools.net/Page/5346>
- Facilitate partnerships that result in better outcomes for students and youth with tangible mutual benefits for collaborating partners
- Expand access to high-quality early childhood care and education opportunities that promote school readiness

# STRATEGIC MANAGEMENT & PERFORMANCE

- Universalize access to high-quality, full-service out-of-school time opportunities, including after-school and summer learning experiences, for all Richmond Public Schools elementary and middle school students
- Increase adult literacy rates
- Expand access to adult education programming opportunities such as apprenticeships, learning additional skills, and learning new skills
- Reduce barriers to post-secondary success by addressing the accessibility of food, affordable housing, childcare, and transportation (also addressed in other Priority Areas)

## KEY PERFORMANCE INDICATORS

Priority Area 1	2019	2020	2021
City of Richmond General Fund Dollars Appropriated to Richmond Public Schools (excluding Debt Cost, State Shared Sales Tax and Non-Departmental)	\$169,146,483	\$175,193,143	\$181,694,074
City of Richmond Capital Improvement Program Dollars Appropriated to Richmond Public Schools (New School Construction)	\$150,000,000	—	—
City of Richmond Capital Improvement Program Dollars Appropriated to Richmond Public Schools (Capital Maintenance)	\$1,562,000	\$19,000,000	\$4,000,000
City of Richmond Capital Improvement Program Dollars Appropriated to Richmond Public Schools (School Bus Lease)	—	—	—
Out of School Time Program Participants (Richmond Parks & Rec Programs)	1,520	1,598	427
Events, Training Classes, and Job Fairs Per Year (Office of Community Wealth Building)	375	200	466





## PRIORITY AREA 2: ECONOMIC EMPOWERMENT

### Aligns with Council Focus Area(s):

- **21<sup>st</sup> Century Richmond: Planned Growth, Economic Progress, & Affordable Housing**
- **Strong Futures for Children, Adults, and Families**

The focus of this priority area is to ensure Richmond is a vibrant city with comprehensive economic growth and opportunities for all. We promote the creation and retention of jobs and stimulation of investment in neighborhoods and businesses (including minority, small, and emerging). This Priority Area also reflects the Stoney administration's commitment to reducing poverty and achieving economic empowerment through access to assets, services and support; job skills and business management training; and opportunities for local entrepreneurs. Inclusive economic development and community wealth building strategies assure those who most need employment and business opportunities have the support needed to succeed.

**Goal 1** - Increase the size and diversity of the revenue/tax base

**Goal 2** - Address the generational cycle of poverty

**Goal 3** - Foster and promote a supportive business environment

## MAJOR OBJECTIVES

- Develop and support Richmond's diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City's efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Increase access to workforce development programming
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Richmond 300, Vision 2020, etc.)
- Ensure all individuals, including the most disadvantaged, have access to and use of information and communication technologies

## KEY PERFORMANCE INDICATORS

Priority Area 2	2019	2020	2021
# of Jobs in Richmond*	680,068	661,600	652,400
Richmond Unemployment Rate*	2.8%	6.7%	3.1%
All Ages Poverty Rate*	21.9%	24.5%	23.23%
# Existing Jobs Retained through Dept of Economic Development Efforts	179	N/A	N/A
# of New Jobs Created w / Assistance from Dept of Economic Development	1,079	780	1,008
# New Businesses Attracted through Dept of Economic Development Efforts	12	3	10
Private Investment Dollars Brought in	\$77.5 Million	\$68.4 Million	\$409.5 Million
MBE/ESB Business Investment	\$30.3 Million	\$37.2 Million	\$27.3 Million
# of New MBE / ESB Businesses	36	42	143
# of Enrolled Workforce Center Participants who Attained Employment (Office of Community Wealth Building)	600	452	337
Tourism Spending***	\$836,450,886	Pending	Pending
Tourism Jobs***	9,462	6,038	Pending

\* While Mayor Stoney supports and acknowledges the importance of tracking success of these indicators, he is also aware that there are multiple factors beyond the scope of city government that impact them.

\*\*\* U.S. Travel Association (2019), *The Economic Impact of Domestic Travel on Virginia Counties 2018*, Study Prepared for: Virginia Tourism Authority, Available at: <https://www.vatc.org/research/economicimpact>





## PRIORITY AREA 3: VIBRANT, INCLUSIVE, & MOBILE COMMUNITIES

Aligns with Council Focus Area(s):

- Affordable Housing and Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government
- Strategic Infrastructure Investment

Create vibrant, attractive, and sustainable neighborhoods characterized by a diverse population of differing incomes and exceptionally designed living and public spaces, within a network of interconnected neighborhoods that offer a quality array of recreational, cultural, entertainment, retail, and service opportunities. Promote a safe, equitable, efficient, and sustainable citywide transportation network for pedestrians, bicyclists, motor vehicles, and public transit that supports economic prosperity and high quality of life for all.

**Goal 1** - Improve livability by championing inclusion and diversity

**Goal 2** - Provide tangible housing options for citizens

**Goal 3** - Promote and preserve sustainable infrastructure

**Goal 4** - Become climate-ready and resilient

**Goal 5** - Support safe public facilities and services

## MAJOR OBJECTIVES

- Improve access to affordable housing options
- Improve livability to appeal to all ages
- Promote community-based services, amenities, cultural activities, and entertainment
- Reduce blighted/vacant properties
- Foster viable mixed-income residential neighborhoods
- Support all residents, including the elderly, disabled, and other vulnerable populations
- Create opportunities for social and economic inclusion
- Expand access, revitalize, and create new parks, green space, public trails, and access to the James River

# STRATEGIC MANAGEMENT & PERFORMANCE

- Promote a sustainable future for residents
- Improve service delivery in underserved areas
- Convenient, safe, and reliable transportation services that reduce road congestion and air pollution
- Manage our roadways, bridges and transportation infrastructure and preserve them for future generations by maintaining the City's capital assets
- Well-designed streets that provide access to businesses, operate efficiently, and provide opportunities for attractive spaces
- Provide multi-modal transportation to support economic development
- Coordinated regional transit will be an extensive part of the future transportation system and access to jobs and housing

## KEY PERFORMANCE INDICATORS

Priority Area 3	2019	2020	2021
% of Residential Permits Issued within 20 Business Days	90.8%	78%	N/A
% of Commercial Permits Issued Within 20 Business Days	74.9%	59%	N/A
Infrastructure Investment in Parks, Recreation & Community Facilities	\$4,158,650	\$4,008,650	\$3,448,026
Community Development Block Grant (CDBG) Funding	\$4,559,002	\$4,462,031	TBD
# of Housing Units in Richmond*	101,081	101,240	TBD
Affordable Housing Trust Fund Expenditures	\$911,985	\$967,325	TBD
# of Miles of Sidewalk Improved	4.4	2.1	2.4
# of Miles of New Sidewalk Installed	0.6	0.48	0.61
% of City Structures that Have a Structurally Deficient Rating	12.1%	12.0%	13.1%
Miles of Streets Resurfaced	93	298.8	275.35
# of Potholes Paved	34,451	15,621	7,846
% of Open Pothole Requests that are Three Weeks Old or Less	66%	74%	53%
# of Miles of Bike Infrastructure	41.65	50.92	52.77
# Lane Miles of Alleys Improved	113	106.8	100.5
GRTC Annual System-Wide Ridership	\$9.2 Million	\$8.9 Million	\$7.8 Million
GRTC Bus Rapid Transit Ridership	\$1.9 Million	\$1.9 Million	\$1.3 Million
# of Park Visitors (James River Park)	1,805,751	1,992,028	2,115,821





## PRIORITY AREA 4: PUBLIC SAFETY, HEALTH, & WELLNESS

### Aligns with Council Focus Area:

- Safe Neighborhoods
- Responsive, Accountable, and Innovative Government

The focus of this Priority Area is addressing all issues related to public safety and population health related opportunities and challenges. The Stoney Administration is committed to making certain that those in the City: 1) are safe and feel safe; 2) are informed by, and actively engaged in, problem-solving efforts with each other and city officials; and 3) have opportunities for a healthier life through programs, education, and outreach.

**Goal 1** - Provide public safety service to create safe neighborhoods to improve the lives of our residents

**Goal 2** - Prevent substance (mis)use

**Goal 3** - Ensure all phases of the Emergency Management Cycle are comprehensive and inclusive

**Goal 4** - Promote the well-being of children and families

## MAJOR OBJECTIVES

- Reduce major crime and other public safety incidents, including crime prevention, increased visibility, and positive engagement
- Preserve public trust through prevention investment, transparency, and accountable service delivery
- Maintain and promote security at city facilities, courthouses, and the Justice Center
- Provide humane care to ensure that animal welfare is optimized and suffering is prevented
- Ensure high-quality customer/caller engagement through an effective 911 center
- Enhance citywide emergency management (coordination, mitigation, planning, response, and recovery)
- Promote a healthier community through programs, education, and outreach
- Address crises or barriers that hinder a family from participating in work activities
- Provide programs that focus on a safe and caring home for a child
- Enhance social support and services that reduce people misusing substances
- Improve citizen perception of safety and increase citizen satisfaction, including an improved resident sense of connectivity to neighbors and a collaborative approach to youth intervention
- Improve equity in Richmond's justice system
- Promote healthy lifestyles (exercise, nutrition, and medical care)

## KEY PERFORMANCE INDICATORS

Priority Area 4	2019	2020	2021
Police Average Response Time	4:53	3.66	4.52
Time of arrival of the first Richmond Fire & Emergency Service unit on scene to a dispatched emergency	4:48	6:05	4:40
Richmond Ambulance Authority Average Response Time	5:41	5.38	7:01
# of Violent Crimes	1,201	1,085	1,100
# of Property Crimes	8,548	7,667	7,164
% of residential fire confined to room or origin	61%	51.17%	72.25%
# of Individuals Living with HIV (Richmond City Health District) (per 100,000 population)	1,048 (458)	1,048 (458)	2,217 (962)
New HIV Diagnoses (Richmond City Health District) (per 100,000 population)	60 (26.2)	53 (23.2)	71 (30.8)
# of People Successfully Navigated to Patient Centered Medical Homes (Richmond City Health District)	315	181	272
Teen Pregnancies (Richmond City Health District)(per 1,000 females)	Age 10-19: 229 (18.9) Age 15-19: 226 (31.5)	Age 10-19: 267 (22.1) Age 15-19: 259 (21.5)	Age 10-19: 220 (18.2 per 1,000 females) Age 15-19: 219 (30.7)
# of Patients at Richmond City Health District using forms of birth control (birth control pills, condoms, etc.) who do not get pregnant within 12 months of beginning use	696	750	363
Infant Deaths (Richmond City Health District)(per 1,000 live births)	30 (9.7 deaths)	22 (9.7 deaths)	30 (10.8 deaths) Data is Preliminary
Fatal Overdoses from Opioids (49.0 per 100,000 pop.)	Pending	113	170 (pending)
# of Individuals Trained in Using Naloxone	1,394	2,717	1,382
# of Naloxone Doses Dispensed	2,738	5,434	2,698
% of Re-entry Residents who Obtained Employment (DJS Secure Detention Operations)	100%	50%	—%
City of Richmond General Fund Dollars Appropriated to Richmond Behavioral Health Authority	\$3,428,240	\$3,428,240	\$3,428,240
% of Richmond Department of Justice Services staff required to complete training on Evidence Based Practices that have completed it	75%	81%	100%
% of Richmond Department of Justice Services staff required to complete training on Trauma Informed Practices that have completed it	75%	99%	100%





## PRIORITY AREA 5: EFFICIENT & HIGH QUALITY SERVICE DELIVERY

Aligns with Council Focus Area(s):

- **Responsive, Accountable, and Innovative Government**
- **Strategic Infrastructure Investment**

Promote a well-managed government that delivers high-quality services (both internal and external) to all, thereby inspiring confidence and preserving the public trust. The Stoney administration is committed to planning intelligently for continued growth and being wise stewards of our City's infrastructure, natural resources, and finances. Richmond residents deserve to be provided with an efficient and consistent customer experience each and every time.

**Goal 1** - Provide customer-focused, efficient, and high quality public service delivery

**Goal 2** - Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement

**Goal 3** - Work collaboratively with partners to encourage innovative thinking and ensure responsible management of city resources

**Goal 4** - Maintain and improve technology infrastructure to benefit operations and service

### MAJOR OBJECTIVES

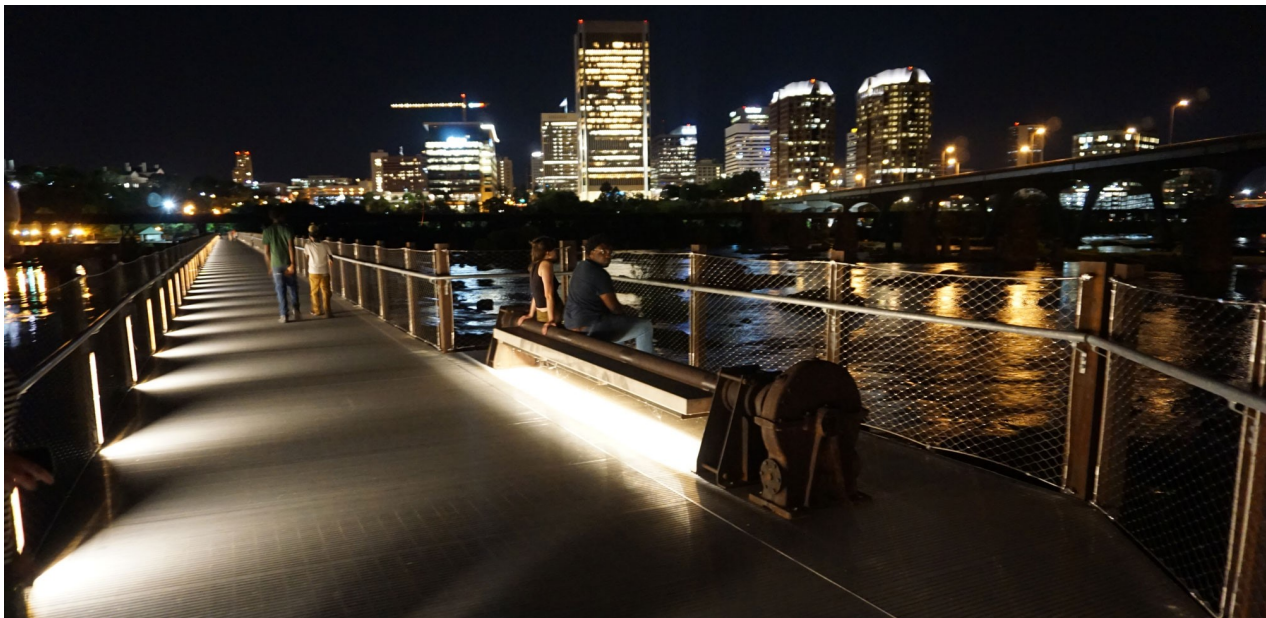
- Provide services in an easy, accessible, consistent and timely way
- Improve performance and service delivery of City departments and functions
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens
- Achieve AAA bond rating
- Build a competitive workforce that is well trained, fairly-paid, and better equipped to provide quality public service and increase City employees' job satisfaction
- Increase the use and effectiveness of technology to increase transparency and timeliness of information

# STRATEGIC MANAGEMENT & PERFORMANCE

- Submit key financial documents such as the ACFR (Annual Comprehensive Financial Report) on time and accurately each year
- Implement an Information Technology Strategic Plan that seeks consolidation and enterprise solutions to reduce cost and vulnerability
- Develop and implement departmental strategic work plans and implement performance-based budgeting processes to link funded programs and the desired results
- Publish annual reports of organizational and departmental performance

## KEY PERFORMANCE INDICATORS

Priority Area 5	2019	2020	2021
Credit Rating Assigned to the City (Fitch, Standard & Poor's, Moody's)	AA+, AA+, Aa2	AA+, AA+, Aa1	AA+, AA+, Aa1
Complete Annual Comprehensive Financial Report (ACFR) by November 30 <sup>th</sup> Annually	FY2019 ACFR: November 2019	FY2020 ACFR: November 2020	FY2021 ACFR: November 2021
City Employee Turnover Rate	11.7%	11.8%	11%
% of Contracts Renewed on Time	90%	90%	85%
Process Accounts Payables within Five Days of Receiving Correct and Approved Invoices	100%	100%	100%
Real Estate Tax Collection Rate	96.5%	96%	93.6%
Delinquent Taxes Collected	\$19,402,867	18,016,031	18,979,298
% of 311 Calls Answered within 60 Seconds	52%	47%	56%
311 Call Quality Score	92%	93%	95%
Tons Per Day Recycling Collected	41	41	42.5



## PERFORMANCE MANAGEMENT

### PERFORMANCE BASICS

- Start with your organizations Mission & Vision, then set the priorities and objectives that will drive performance (Citywide Strategic Plan and Strategic Action Plan)
- Engage the public and identify community needs
- Assess programs and services according to the alignment with priorities
- Let the budget process drive the allocated resources according to priorities and service level mandates



### MEASURE REQUIREMENTS

- Supports the entire performance management system
- Ensures accountability for providing quality services and reporting results
- Includes a mechanism for collecting, validating, analyzing & storing data
- Uses performance information to drive improvement

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ECONOMIC DEVELOPMENT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of Jobs Created	N/A	N/A	N/A	1,500
Amount of Capital Investment	N/A	N/A	N/A	\$575,000,000
Business Visits and Outreach	N/A	N/A	N/A	300
Local Enterprise Zone Applications Received	N/A	N/A	N/A	50
Local Enterprise Zone Rebates Awarded	N/A	N/A	N/A	50
# of surplus City-owned properties sold or transferred	N/A	N/A	N/A	15
# of properties acquired to support City department functions and City development initiatives.	N/A	N/A	N/A	1
# of leases executed with third-party owners to support critical City department functions including the renewals of existing leases	N/A	N/A	N/A	2
# of leases executed for vacant City-owned properties to existing or new businesses including non-profit companies including the renewals of existing leases	N/A	N/A	N/A	1
Monthly meetings with Shockoe Alliance to assist with the development and implementation of the Small Area Plan	N/A	N/A	N/A	0
Larger community outreach meetings to assist with the development and of the Small Area Plan and implementation of projects to meet the goals and objectives of the Small Area Plan.	N/A	N/A	N/A	4
Local Enterprise Zone Investment Leverage	N/A	N/A	N/A	1 to 20
CARE Program Applications Received	N/A	N/A	N/A	35
CARE Program Rebates Awarded	N/A	N/A	N/A	30
CARE Program Investment Leverage	N/A	N/A	N/A	1 to 15

# STRATEGIC MANAGEMENT & PERFORMANCE

HOUSING & COMMUNITY DEVELOPMENT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Federal: # of Homeless Individuals Assisted	N/A	235	235	1,000
Federal: # of Homeless Individuals in Inclement Weather Shelter	N/A	N/A	N/A	900
Federal: # of Homeless Families with Children in Inclement Weather Shelter	N/A	N/A	N/A	120
EDP:# of Evictions Prevented	N/A	400/852	350	350
EDP:# of Participants in Education Classes (Financial Literacy, Budgeting, Homeownership)	N/A	N/A	N/A	700
AHTF:# of Houses Rehabilitated	N/A	N/A	N/A	10
AHTF:# of Houses Constructed for Homeownership	N/A	N/A	N/A	5
AHTF: # of Housing Units Constructed for Rental	N/A	590/328	600	100
AHTF: # of Renters Assisted (Permanent Supportive Housing)	N/A	200/1,959	300	150
Federal: # of Renters Assisted (Permanent Supportive Housing)	N/A	250/278	250	250
Federal: # of Homes Constructed	N/A	30/19	30	10
Federal: # of Homes Purchased	N/A	25/10	10	10
Federal:# of Homes Weatherized/Rehabilitated	N/A	50/50	50	50
AHTF: # of Desk Monitoring	N/A	N/A	N/A	5
Federal: # of Desk Monitoring	N/A	N/A	N/A	5
AHTF: # of On-site Monitoring	N/A	N/A	N/A	10
Federal: # of On-site Monitoring	N/A	N/A	N/A	5
AHTF/Federal: # of Landlord Engagement Sessions	N/A	N/A	N/A	2
AHTF/Federal: # of Grantee Workshops	N/A	N/A	N/A	1
AHTF Board Training(s)	N/A	N/A	N/A	2

MINORITY BUSINESS DEVELOPMENT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of One-on One Service Conducted	400	500	550	550
# of Class Participants	429	712	500	650
\$ Minority Spend	\$37,210,915	\$27,267,368	\$35,000,000	\$50,000,000
# of Businesses Created	NA	NA	20	30

OFFICE OF SUSTAINABILITY	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
% RVAgreen 2050 actions completed	N/A	N/A	N/A	10 %
Greenhouse Gas (GHG) Emissions-City Government = 4% reduction every two years from 2008 baseline	N/A	N/A	N/A	<4%
Greenhouse Gas (GHG) Emissions-Community = 4% reduction every two years from 2008 baseline	N/A	N/A	N/A	<4%

# STRATEGIC MANAGEMENT & PERFORMANCE

OFFICE OF SUSTAINABILITY	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Number & demographics of respondents to annual sustainability survey = 1,000 total; demographics within 10% of citywide	N/A	N/A	N/A	10 %
# of communications & engagement impressions of Office content on climate action, climate resilience and climate equity = 25% increase	NA	NA	NA	>25%

PLANNING & DEVELOPMENT REVIEW	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# small area plans and feasibility studies adopted by City Planning Commission or City Council	N/A	N/A	2	2
# major zoning text amendments adopted by City Council	N/A	N/A	2	2
# acres of land within City-initiated zoning map amendments adopted by City Council	N/A	N/A	40	40
# hosted community engagement and/or outreach events	N/A	N/A	20	20
average # of business days to introduce zoning map amendment O&R to City Council after completed app.	altered measure	altered measure	100	90
average # of business days to introduce conditional use permit (CUP) O&R to City Council after completed app.	altered measure	altered measure	100	90
average # of business days to introduce special use permit (SUP) O&R to City Council after completed application	altered measure	altered measure	100	90
average # of business days to introduce community unit plan (CUP) O&R to City Council after completed app.	altered measure	altered measure	100	90
average # of business days to conduct Section 106 review after completed application	altered measure	altered measure	10	10
average # of business days to issue administrative Certificate of Appropriateness (COA) after completed app.	N/A	N/A	30	20
average # of business days to introduce Certificate of Appropriateness (COA) case to the Commission of Architectural Review (CAR) after completed application	N/A	N/A	40	30
\$ funds awarded by Public Art Commission	N/A	N/A	\$500,000	\$500,000
average # of business days to issue Certificate of Zoning Compliance (CZC) letter after completed application	N/A	N/A	10	10
average # of business days to issue zoning permit after completed application	altered measure	altered measure	10	10
average # of business days to introduce case to the Board of Zoning Appeals (BZA) after completed application	N/A	N/A	40	30
average # of business days to investigate zoning complaint after receipt	N/A	N/A	10	5
average # of business days to complete initial plan review for minor project permit after completed application	altered measure	altered measure	15	10
average # of business days to complete initial plan review for moderate project permit after completed application	altered measure	altered measure	20	15
average # of business days to issue over-the-counter permit after completed application	altered measure	altered measure	5	2
average # of business days to perform inspection after requested or an agreed upon date	altered measure	altered measure	2	2

PLANNING & DEVELOPMENT REVIEW	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
average # of business days to investigate environmental complaint after receipt	altered measure	altered measure	15	10
average # of business days to investigate property maintenance complaint after receipt	altered measure	altered measure	15	10
average # of business days to complete spot blight abatement process	N/A	N/A	750	500
average # of business days to complete derelict building process	N/A	N/A	750	500





BUDGET & STRATEGIC PLANNING	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Balanced Budget submitted for Council consideration by March 6	1	1	1	1
Budget reports submitted to City Council within 45 days of quarter end date	4	4	4	4
Minimum 3% cash funding budgeted for general government capital projects	Establishing Baseline	Establishing Baseline	1 %	1.5 %
CITIZEN & SERVICE RESPONSE	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
% of calls answered within 60 seconds	50/59	60/50	50	50
Average call quality score	92%/93%	94%/94%	94 %	94 %
CITY ASSESSOR	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of parcels assessed	74,329	74,514	75,337	75,600
# of property transfers	5,843	5,477	5,550	5,600
Median Sales Price	\$259,000	\$277,000	\$295,000	\$315,000
Foreclosures	649	522	535	550
CITY ATTORNEY	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
% of Request for legal services completed within 10 working days	88 %	75 %	90 %	90 %
% of time spent on direct delivery of legal services	88 %	95 %	95 %	95 %

# STRATEGIC MANAGEMENT & PERFORMANCE

CITY AUDITOR	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Auditee Evaluations on our work (Scale 1-5)	4.60	4.60	4.20	4.20
Percent of Audit Plan Completed	92 %	87 %	90 %	90 %
Cost Savings	\$2,354,540	\$1,398,739	\$1,000,000	\$1,000,000
% of direct time spent on audits	78 %	76 %	78 %	78 %
Passing our 3 year compliance peer review	Pending	Pass	Pass	Pass
% staff meeting CPE requirements	100 %	100 %	100 %	100 %
Recommendation Concurrence Rate	96 %	97 %	95 %	95 %
Recommendation Implementation Rate	52 %	41 %	50 %	50 %
Completion of CAFR/Single Audit and Required Audit Services Support	Completed	Completed	Completed	Completed

CITY CLERK	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Average time to post Council actions to website	N/A/48 hrs.	N/A/48 hrs.	48 hrs.	48 hrs.
Posting of meeting and public hearing notices in compliance with State Code	N/A / 99%	N/A / 99%	99 %	99 %
Meeting minutes prepared in compliance with State Code	N/A / 99%	N/A / 99%	99 %	99 %
Ordinances and resolutions disseminated within 7 days	N/A / 99%	N/A / 99%	99 %	99 %
Freedom of Information Act requests within 5 working days	N/A / 99%	N/A / 99%	99 %	99 %

CITY COUNCIL	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Holding formal meetings (regular meetings) at least once a month, except the month of August	17	18	18	18
Establishing the official Richmond Government Budget for each upcoming fiscal year pursuant to the date established by the Richmond City Charter	5/11/2020	5/31/2021	5/31/2022	5/31/2023
Adoption of the annual Virginia General Assembly Legislative Proposals for the upcoming year's session by meeting established Virginia General Assembly legislation introduction deadline	Nov/Dec 2019	Nov/Dec 2020	Nov/Dec 2021	Nov/Dec 2022

CITY COUNCIL CHIEF OF STAFF	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Supporting Council in holding a minimum of 11 formal meetings per fiscal year	17	18	18	18
Supporting Council in adopting the Richmond Government Budget by May 31st per the Richmond City Charter	5/11/2020	5/31/2021	5/31/2022	5/31/2023
Supporting Council in producing annual Virginia General Assembly Legislative Proposals by adopting legislative proposals by Nov/Dec each year	Nov/Dec 2019	Nov/Dec 2020	Nov/Dec 2021	Nov/Dec 2022
Providing Council with operational and administrative support, policy and budget preparation, research, analysis, communications, and compliance	Achieve	Achieve	Achieve	TBD

# STRATEGIC MANAGEMENT & PERFORMANCE

FINANCE	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Audit Opinion received	Unmodified / Unmodified	Unmodified / Unmodified	Unmodified	Unmodified
GFOA Certificate of Excellence	Y / N	Y / N	Y	Y
Annual audit completed by deadline	Y / Y	Y / Y	Y	Y
% of completed invoices processed by Accounts Payable within 48 hours for payment	N/A	N/A	N/A	N/A
% of bi-weekly payroll processed by Payroll on time	100 %	100 %	99 %	99 %

HUMAN RESOURCES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Average Time to Hire	N/A	N/A	63-89 days	78 days
% of Funded Vacancies - Informational	11.9%/11.9%	15% - 10.9%	<15%	<15%
% of City of Richmond Turnover (excluding retirement) - Informational	<10% - 7.3%	15% - 8.4%	<15%	<15%

INFORMATION TECHNOLOGY	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Planned Changes as % of Total Changes	85%/94%	90 %	90 %	90 %
% of Security Access Request Filled within three (3) Business Days	80%/90%	90 %	90 %	90 %
% of Critical Incidents Acknowledged within Targets	NA/90%	90 %	90 %	90 %
% of Customers Rating Service as Good or Excellent	N/A	92 %	92 %	92 %

PROCUREMENT SERVICES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
RFP Average Time from Initiation to Completion	N/A	N/A	N/A	307
IFB - Average Time from Initiation to Completion	N/A	N/A	N/A	118
RFQ - Average Time from Initiation to Completion	N/A	N/A	N/A	147
Sole Source Procurements - Average Time from Initiation to Completion	N/A	N/A	N/A	249
% of Qualifying Small Purchases Paid via P-card	N/A	N/A	N/A	65 %



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# Health & Welfare



HUMAN SERVICES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Aging & Disability - % of Help Line calls resolved	95 %	95 %	100 %	100 %
% of employees completing equity training	N/A	N/A	85 %	100 %
# of city departments using language access tool	N/A	N/A	15	20
# of quarterly Education Compact meetings	N/A	N/A	4	4
JUSTICE SERVICES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
% of residents receiving medical services	100 %	100 %	100 %	100 %
% of Face-to-Face Contacts for Ensuring Program Compliance (Adults)	100 %	100 %	100 %	100 %
% of post dispositional residents receiving mental health services	100 %	100 %	100 %	100 %
OFFICE OF COMMUNITY WEALTH BUILDING	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of partners collaborating on collective impact	0/8	15/Unknown	15	15
# of partners that adopt the crisis to thriving model	0/11	7/Unknown	7	22
# of enrolled participants who obtained employment	350/453	600/223	600	600
# of BLISS (Building Lives to Independence & Self-Sufficiency) participants enrolled	50/59	75/54	80	80
# of businesses served	350/313	300/171	300	300
# of Youth participating in Mayor's Youth Academy (MYA) work experience employment programs	200/260	250/256	250	500
# of enrolled participants in intensive services	920/604	1,000/1,048	1,000	1,000
# Connecting to resources via career stations	18,000/ 14,548	700/5,492	700	700

# STRATEGIC MANAGEMENT & PERFORMANCE

OFFICE OF COMMUNITY WEALTH BUILDING	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Average wage	\$12.00/ \$13.20	\$12.00/ \$15.24	\$12.00	\$12.00
Wage Increase	25%/18%	15%/21%	15 %	15 %
Increase number of people who gain access to wealth building resources	N/A	50	50	50

RICHMOND CITY HEALTH DISTRICT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of people navigated to medical homes	315	275	275	310
# of patients at RCHD FP clinics using forms of birth control (birth control pills, condoms, etc.) who do not get pregnant within 12 months of beginning use	555	363	225	500

SOCIAL SERVICES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Increase CSA % of youth receiving State and Local funded home based services that are not eligible for federal funded Title IV-E services	N/A/33%	N/A/38%	34 %	35 %
% of Foster Care Discharges to Permanency youth discharged to permanent homes	86%/65.5%	86/65.6%	76 %	80 %
Increase the # of Adult Care Long Term Care Screenings within the 30 day timeframe by 5%	95%/98%	95%/98%	100 %	100 %
To reduce the amount of time children are in out-of-home care to less than 24 months for at least 5% of all clients discharged to adoption	36.6%/ 21.7%	36.6%/ 10.84%	14 %	20 %
Increase the # of available foster care families	N/A/65	N/A/73	78	200
Increase # of participants in parenting groups	40/32	N/A	N/A	N/A
Increase the # of homeless population receiving services	75/75	50/50	100	200





ADULT DRUG COURT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
% of Negative Drug Test	98%/95%	98%/82%	86 %	90 %
# of Successful Completions	19/26	20/21	10	13
# of New Client Intakes	36/33	38/16	20	22

CIVIL COURT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Number of Civil Cases Initiated	4,796	TBD	TBD	TBD
Number of Criminal Cases Initiated	3,824	TBD	TBD	TBD

JUVENILE & DOMESTIC RELATIONS COURT	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Richmond Juvenile Court - 01901 - Total matters filed with the court per calendar year. This includes both Juvenile and Adult (Jan-Dec)	12,323	10,967	14,500	14,500
concluded cases. This includes both Juvenile and Adult cases. (Jan-Dec)	12,078	11,644	14,500	14,500
Richmond Juvenile Court - 01901- Total number of hearings held to date in 2020 both Juvenile and Adult (Jan-Dec)	31,254	26,426	34,500	34,500
Dispute Resolution - 01902 - Total number of referred truancy cases.	476	300	380	380
Dispute Resolution - 01902 - Total number of mediated truancy cases.	183	188	190	190

SPECIAL MAGISTRATE COURT	FY2020 Performance Target/Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of Arrest Warrants Issued	14,000/11,187	14,000/8,667	14,000	14,000
# of Search Warrants Issued	1,200/1,496	1,200/1,176	1,200	1,200
# of Mental Health Processes Issued	1,700/2,112	1,700/2,210	1,700	1,700

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ANIMAL CARE & CONTROL	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
# of adoptions	2,100/2,736	2,300/1,324	2,000	2,000
# of redemptions	N/A	N/A/555	500	500
# of animals placed in foster care	N/A	N/A/1,273	1,500	1,500
Completed calls for service	5,900/7,215	7,000/9,684	10,000	10,000
Cost Recovery Through Fees (% of budget offset by revenues)	N/A	N/A	N/A	N/A
% euthanized	91%/90%	90%/88%	90 %	90 %

EMERGENCY COMMUNICATIONS	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
Number of calls reviewed by supervisors	N/A	2,758	2,500	3,000
Percent of calls exceeding or meeting expectations for Marcus Alert	N/A	N/A	N/A	Establishing Baseline
% of calls answered within 10 seconds; Reliable and efficient 911 service	N/A/97.03%	94%/95.5%	90 %	90 %
To achieve 95% staffing levels; Efficiently dispatch public safety personnel and resources	N/A/78%	90%/80%	88 %	88 %

RICHMOND FIRE & EMERGENCY MANAGEMENT	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
Turnout Time: 60 seconds for EMS responses	N/A	Establishing Baseline	90 %	90 %
Turnout Time: 80 seconds for fire responses	N/A	Establishing Baseline	90 %	90 %

# STRATEGIC MANAGEMENT & PERFORMANCE

RICHMOND FIRE & EMERGENCY MANAGEMENT	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
# of smoke installed	N/A	N/A	Establishing Baseline	350
# of monthly Fire Safety Inspections performed	N/A	N/A	Establishing Baseline	500
# of Permits Issued	N/A	N/A	Establishing Baseline	100

RICHMOND POLICE DEPARTMENT	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
Average Response Times: Priority 1 calls (seconds)	3.81	3.75	3.75	3.75
Average Response Times: Priority 2 calls (seconds)	4.19	4	4	4
Average Response Times: Priority 3 calls (seconds)	3.45	3.30	3.30	3.30
Clearance Rate (Homicide)	64 %	65 %	70 %	70 %
Traffic Citations	7,333	7,535	N/A	N/A
DUI Arrests	201	180	N/A	N/A
Motor Vehicle Crashes	3,453	3,499	N/A	N/A
Traffic Fatalities	21	13	N/A	N/A
# of authorized sworn officers per 1000 population	3.32	3.32	3.33	3.33
# of actual sworn officers per 1000 population	3.09	2.78	N/A	N/A

RICHMOND SHERIFF'S OFFICE	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of Applicants Hired	90/79	82/94	90	75
Average Daily Population	800/730	715/711	775	720
# of Hospital Commitments	55	42	50	50
# of Commitments	11,340/11,355	11,405/12,150	11,360	11,750
# of Medical Transports	542	235	400	400
# of Civil Process Papers Served	110,000/103,531	101,427/81,557	101,500	105,000
# of Transports Provided Residents	20,571	3,477	16,000	22,000
# of Residents processed for release	12,948/10,059	11,550/6,213	12,999	7,500
# of Protective Orders Served	1,881	1,679	2,000	2,200





PUBLIC UTILITIES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Miles of water mains renewed per year	4.1 miles	4.1 miles	5 miles	10 miles
% compliance of time drinking water quality standards are met at each facility (WTP)	100 %	100 %	100 %	100 %
% compliance of effluent quality standards at each facility (WWTP)	100 %	99.7 %	98.1% - 99.7%	98.1% - 99.7%
% of Emergency response time for sanitary sewer back-ups w/in 2 hours	100 %	100 %	100 %	100 %
# sanitary sewer overflows	6	9	< 15	< 15
% of emergency gas response w/in 30 minutes	77%	84.3%	90%	90%
% of customer service calls responded to within 60 seconds	83%	54%	75%	75%



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PUBLIC WORKS	FY2020 Performance Target/Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
Tons of Trash Collected	70,000 tons/ 80,640 tons	70,000 tons/ 74,307 tons	70,000 tons	65000 tons
Total cost for Trash collection	\$8,655,928	\$10,962,846	\$10,871,092	\$14,000,000
% participation in Recycling Program – informational	55%/49.7%	55%/50.8%	55 %	60 %
Average time to fulfill residential supercan requests	2 weeks	1.5 weeks	2 weeks	1.5 weeks
Potholes Repaired	10,000/8,017	5,000/1,777	1,000	500
Square yards or linear feet of sidewalk repairs	1,882	2,152	10,000	20,000
Number of Trees Replanted/Replaced	N/A	849	1,000	1,250



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PARKS, RECREATION, & COMMUNITY FACILITIES	FY2020 Performance Target/ Result	FY2021 Performance Target/ Result	FY2022 Performance Target	FY2023 Performance Target
# of regional park visitors (JR, BR, BY, FH)	3,721,574 / 3,992,562	3,721,574 / 3,700,482	3,721,574	3,721,574
# of recreation and community center program participants	180,000 / 140,160	180,000 / 470	180,000	180,000
Youth Athletic Program participation	4,000 / 3,876	4,000 / 0	4,000	4,000
Senior Programs participation	980 / 3,154	980 / 243	800	800
Before and After School Program participation	1,450 / 1,531	1,450 / 87	1,450	1,650
Registered City-Wide Events	420 / 328	420 / 184	420	420

RICHMOND PUBLIC LIBRARY	FY2020 Performance Target/Result	FY2021 Performance Target/Result	FY2022 Performance Target	FY2023 Performance Target
Circulation	N/A/471,738	501,150 / 480,776	650,488	650,488
Patron Visits	N/A/570,128	600,000 / 74,369	495,663	495,663
Computer Usage	N/A/220,128	275,129/39,824	301,556	301,556
Program Attendance	N/A/55,095	45,000/1,512	49,000	49,000
Library Customer Service Metric (Circulation + Patron Visits + Computer Usage + Program Attendance/400,000)	N/A/3.22	1.49	3.74	3.74
	N/A/3.22	1.49	3.74	3.74
	N/A/3.22	1.49	3.74	3.74
LEARN (Circulation/10,000+Program Attendance/1,000/20)	N/A/3.72	2.47	4.75	4.75

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## Equality



The assumption is that **everyone benefits from the same supports**. This is equal treatment.

## Equity



**Everyone gets the supports they need** (this is the concept of "affirmative action"), thus producing equity.

## Justice



All 3 can see the game without supports or accommodations because **the cause(s) of the inequity was addressed**. The systemic barrier has been removed.

## OFFICE OF EQUITY & INCLUSION

The City of Richmond's Office of Equity and Inclusion aims to work alongside city leadership and staff, community members and partners to build a strong foundation for the collective work of advancing equity, inclusion and justice within the City's internal and external facing policies, practices, operations and overall culture. Our goal is to help generate systems-level changes that benefit all Richmonders, particularly the City's most historically marginalized communities.

## MISSION

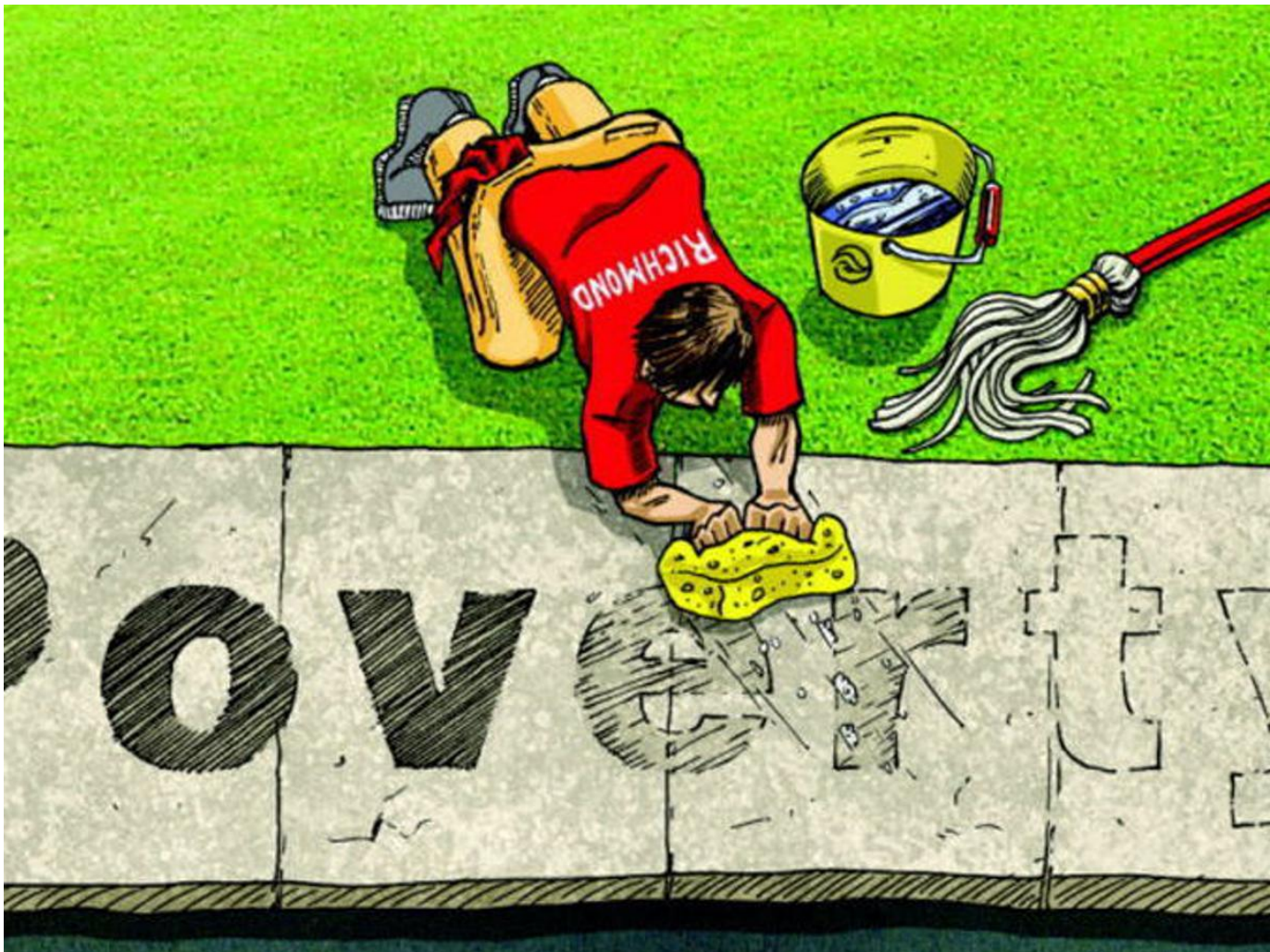
To provide guidance, facilitation, tools and resources to city leadership and staff that will increase awareness around critical concepts such as racial equity, inclusion, belonging, cultural competency, why these concepts matter and the role that each of us, as public servants, play in advancing equity and inclusion on a daily basis in Richmond. The Office of Equity and Inclusion works to increase the collective understanding of the City's role and responsibility in advancing equity within and across all city offices, departments and agencies in order to dismantle institutional racism and other oppressive elements that have been historically engrained within city policies, practices and culture and that have led to generations-long disparities along racial and economic lines within the City of Richmond. The goal is to help guide the city in purposefully and intentionally institutionalizing equity, inclusion and justice in ways that will lead to meaningful, long-term population-level outcomes across all issues areas for the City's most historically marginalized, overlooked and underserved communities, with a focus on the city's low-income and black, indigenous, immigrant and refugee populations.

## OBJECTIVES

The work of the Office of Equity and Inclusion is collaborative in nature.

- To help develop a collective, cohesive understanding of racial equity, inclusion, cultural competency and belonging amongst city leadership and staff
- To help city leadership and staff better comprehend and embrace the role of government in advancing racial equity and justice
- To help city leadership and staff establish ways to effectively operationalize equity, inclusion and justice within internal and external facing policies and practices with a goal of engendering more equitable outcomes for communities and city employees
- To help create the groundwork for normalizing equity and inclusion throughout all city departments/offices so that all leadership and staff operate with an equity lens and that equity and inclusion become embedded within all city policies, daily operations and overall culture
- To help establish mechanisms for ensuring city efforts consistently center marginalized communities
- To help advance equitable city priorities, including the Equity Agenda
- To help develop tools for measuring outcomes and ensuring accountability and sustainability
- To help direct the city to tools, resources and support needed to successfully engage in long-term, systems-level equity and justice work





**POVERTY MITIGATION SPECIAL EMPHASIS AREA**

The five Priority Areas are intended to aid the process of aligning the actions of the City's departments and staff members with organizational goals and objectives to produce meaningful outcomes. One area in which this strategy is exemplified is the ongoing effort to reduce poverty.

Promoting social and economic inclusion of those who have been left out of our City's prosperity has been an area of special emphasis for the Stoney administration; through strategies that assure those who have the most need are provided access to opportunities and support. Mayor Stoney recalls that his father frequently would remind his kids that they were "one paycheck away from being on the street". As he took office, one in four Richmond residents lived in poverty - the second-highest concentration of indigence among Virginia's 30 largest cities and counties, according to statistics by the U.S. Census Bureau. According to U.S. Census data, 23.2 percent of Richmond residents were living in poverty in 2020 compared with 26.2 percent in 2016.

As part of the FY 2023 budget development process, City departments were asked to identify initiatives and related costs that address poverty in the City of Richmond.

The following table reflects much of what was identified by departments:

# STRATEGIC MANAGEMENT & PERFORMANCE

Initiative	Brief Description	FY 2023 Amount
<b>OFFICE OF COMMUNITY WEALTH BUILDING</b>		
<b>Collective Impact, Systemic Change, &amp; Poverty Reduction Oversight</b>	The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.	\$942,512
<b>Workforce Development</b>	OCWB's Workforce Development Program is a demand driven program where the needs of businesses to remain competitive and productive are aligned with the needs of participants to earn sufficient wages that enable them to sustain themselves and their families. Our goal is to prepare participants to work in occupations that are both in demand and pay wages sufficient enough to enable participants to transition off of social supports. We work with recipients of public assistance and other Richmond area residents to received training and workforce readiness services to prepare residents for employment.	\$2,650,238
<b>Building Lives to Independence and Self Sufficiency (BLISS)</b>	The BLISS Program provides wrap-around holistic support services to a targeted number of participants who are heads of households, to identify and overcome barriers to achieving higher levels of self-sufficiency and reduced dependence on social supports. BLISS Program provides guidance and support to all of the family members living in the household.	\$100,579
<b>Mayor's Youth Academy</b>	The Mayor's Youth Academy is a multifaceted effort to not only connect Richmond teenagers to summer employment, but also provide year-round support and a variety of activities aimed at promoting career and life readiness training, leadership development, exposure to entrepreneurship, mentoring, and post-secondary career exploration. The goal is to develop Richmond's future workforce into determined, successful citizens who will one day become our City's leaders.	\$420,537
<b>Social Enterprise</b>	Social Enterprise development involves developing, nurturing, and expanding firms of small, medium, or potentially large size that are specifically geared towards hiring persons out of poverty and often contributing to the stabilization and development of emerging neighborhoods marked by high poverty.	\$150,998
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>		
<b>Quality and Affordable Housing Development</b>	HCD collaborates with local providers to develop and offer quality affordable housing options for individuals and families at the lower income levels. Housing is an essential necessity that provides stability to individuals and families. First time homebuyers are afforded the opportunity to purchase a home and through that investment gain equity, which will increase and build wealth over a period of time.	Funded with ARPA
<b>Cyber Security Program</b>	The Cyber Security Program is a collaborative effort between HCD and the Office of Community Wealth Building (OCWB). HCD provides CDBG funding to seed the efforts in providing Cyber Security training to individuals and job placement once trained.	\$50,000
<b>Section 3</b>	HCD is mandated by HUD, to the greatest extent possible, to create opportunities for employment, training, and contracting and to provide funding for other economic ventures for persons who earn low or very low incomes who receive government assistance for housing, or for businesses that serve persons with low income earnings at or below 30% of the area median income.	\$50,000
<b>Davis Bacon</b>	HCD is mandated by the Federal Davis Bacon Act and governed by the Department of Labor to pay prevailing wages and benefits to all laborers working on federally funded development jobs.	\$—

# STRATEGIC MANAGEMENT & PERFORMANCE

Initiative	Brief Description	FY 2023 Amount
HUMAN SERVICES		
OFFICE OF AGING & DISABILITY SERVICES		
Senior Employment	Assist seniors in returning to labor force to supplement Social Security or retirement income. Coordination with Senior Connections, AARP's Senior Community Service Employment Program (SCSEP)	\$272,648
Senior/Disability Financial Seminars	Provide financial information to equip seniors in making the most informed decisions regarding their finances, i.e., money management, financial assistance with prescriptions, etc.	
Employment Fair for Veterans	Conduct a fair consisting of community resources and employment for veterans and their families.	
OFFICE OF IMMIGRANT & REFUGEE ENGAGEMENT		
Multicultural Imagine Festival and Afro Fest Legal Clinics (Immigration and Tax Law), Consumer Protection Workshops (Notary Fraud Prevention, How to open a business, Funding Streams for Micro and Small Enterprises.	LEP residents consumer protection workshops, legal clinics on tax law and immigration law.	\$456,952
Newcomers Civic Classes, Citizens' Academies (RPD, RPS and Fire Dept. )	RVA Orientation- Newcomers orientation about living in RVA, civic education and services available, how interact with COR.	
Latino Youth Identity & Leadership Program	After school program in partnership with RPS Welcome Center at high Latino populated high schools in the City. Includes strengthening of ethnic roots/language and a look at the future in the US.	
Latino Entrepreneurship Academy	Establish an ongoing program for step-by-step guide to open a business in RVA in Spanish, facilitated by local bilingual business owners/partners.	
OFFICE OF EQUITY & INCLUSION		
Equity training/education/resources for city leadership/staff	Organize racial equity/inclusion/cultural competency training for city leadership/staff to enhance staff awareness of these concepts and assist city in normalizing and operationalizing equity-centered conversations and work.	\$249,812
Equitable policy analysis	Work with staff to assess and correct policies and practices that are linked to social, health, economic and other inequities within the city.	
Gun violence prevention/intervention	Conduct assessments of communities most impacted by gun violence to obtain residents' perspectives and input on strengthening their communities and reducing gun violence.	
JUSTICE SERVICES		
Adult Day Reporting Center	The Richmond Day Reporting Center (RDRC) provides onsite job readiness and financial management skills to assist program participants with overcoming barriers to employment and learning financial responsibility. Upon completion of the job readiness course, participants who remain unemployed are linked to the Department of Economic and Community Development Workforce Center for vocational assessment and job placement. The job readiness and financial management services provided at the RDRC helps participants to overcome barriers to employment and improves how they manage their income, which enhances the quality of life for themselves and their families. These services represent about five percent of total RDRC services.	\$688,647

# STRATEGIC MANAGEMENT & PERFORMANCE

Initiative	Brief Description	FY 2023 Amount
<b>Post Dispositional Program</b>	The Richmond Juvenile Detention Center's Post-Dispositional Program is governed by the Code of Virginia and certified through the Department of Juvenile Justice (DJJ). It provides the 13th Court Service Unit a secure residential alternative to commitment to DJJ for City of Richmond youths. These non-violent juvenile offenders from ages fourteen to seventeen years of age are on suspended commitments to DJJ and can spend up to six months in the Post-D Program. The program is designed to meet their individual, behavioral, educational and treatment needs. The participation of parents and/or legal guardian's is an integral component of the program as they take part in the treatment and progress of the youth through their transition back home.	\$68,299
<b>Pretrial/Probation Supervision</b>	Pretrial/probation officers administer risk/need assessments to determine criminogenic risk factors to address by completing supervision plans to mitigate or eliminate such risks. Employment and education risks are addressed by utilizing resources offered by Workforce Development to increase soft skills, participate in work experiences/training and seek employment.	\$939,431
<b>Non-Departmental</b>		
<b>Project Homes</b>	Rehabilitate mobile homes	\$300,000
<b>Partnership for Housing Affordability (PHA)</b>	Regional housing hotline	\$50,000
<b>Tax Relief</b>	Relief for the elderly and disabled	\$4,561,518
<b>Neighborhood Resource</b>	Fulton	\$36,000
<b>VA League for Safer Streets</b>	Crime prevention	\$50,000
<b>Camp Diva</b>	Girls for change	\$30,000
<b>RICHMOND PUBLIC LIBRARY</b>		
<b>PTE in-house social worker at the Main Library to interface with users in need of services.</b>	Part-time (PTE) in-house social worker at the Main Library to interface with users in need of services.	\$48,000
<b>PARKS, RECREATION &amp; COMMUNITY FACILITIES</b>		
<b>Workforce Development</b>	Workforce Development is a program created to develop job skills for at-risk populations. Program participants will develop skills in grounds maintenance, administrative support, equipment use, electrical and plumbing work, HVAC technical services, horticulture, basic carpentry, and heavy equipment operation while performing essential maintenance in PRCF facilities. As a result, individuals gain marketable skills and forge social connections which mitigates recidivism.	\$130,848
<b>Recreation Programming</b>	The department offers service and support to youth, adults and seniors in the areas of athletics, aquatics, camps, trips and special initiatives so that residents can have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle.	\$1,598,431

# STRATEGIC MANAGEMENT & PERFORMANCE

Initiative	Brief Description	FY 2023 Amount
Food Programs	Summer Food Program: This is a federally funded program established to provide nutritious meals to eligible youth at departmental sites and other locations (such as churches, not-for-profit organizations, etc.) in the City of Richmond and other surrounding localities. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.	\$1,000,000
	Child and Adult Care Food Program: This is a federal program established to provide nutritious snacks to eligible youth at the department's after school sites. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.	
	No Kid Hungry: The primary purpose of this donation is to end childhood hunger. No Kid Hungry is a national campaign run by Share Our Strength, a nonprofit working to solve problems of hunger and poverty in the United States and around the world.	
PARKS, RECREATION & COMMUNITY FACILITIES		
Out of School Time Programming	The Department of Parks and Recreation offers Out of School programming at 14 RPS elementary schools across the City of Richmond. The program includes: sports and games, cultural enrichment, character building and community involvement, homework assistance, a healthy meal/snack each day, health and wellness education, leadership development, STEM programs and outdoor recreation. The program is held Monday through Friday from school dismissal until 6:00 pm on all fully operating school days.	\$2,316,045
AmeriCorps	Through the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), the City of Richmond will engage AmeriCorps members to improve the quality of life for vulnerable residents, reducing dependence on heroin and opioids and increasing workforce readiness knowledge and skills in residents reentering society after incarceration.	\$380,503
SOCIAL SERVICES		
Healthy Families Richmond	The Office of Community Wealth Building serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and people. We coordinate the implementation of a service delivery and philanthropic approach. We are the connector between ideas for transforming communities that are created by the people and the assets that exist in the community.	\$390,824
Early Childhood Development Initiative (ECDI)	Healthy Families Richmond provides intensive home visiting services to prenatal and new parents with the goal of enhancing parenting skills and competencies needed to get children off to a healthy start.	\$23,614
Family Preservation	ECDI works with parents, childcare providers, home visiting organizations and community groups to help families through parent education, quality child care, and home visitation.	\$—
Fostering Futures and Independent Living	Family Preservation services provides assistance to families with children who are in need of emergency an supportive services. The focus of service delivery is to strengthen families to enable them to remain independent in their homes and to keep children safe and well.	\$625,000

Initiative	Brief Description	FY 2023 Amount
<b>Virginia Initiative for Education and Work (VIEW)</b>	Foster Care Program available to youth in foster care over the age of 18. This voluntary program allows local department of social services (LDSS) to provide youth with financial, social support, and services until age 21.  Services designed to help foster care youth transition to self-sufficiency as they age out of foster care.	\$219,107
<b>Child Care (VIEW)</b>	VIEW is a program of employment opportunities to assist individuals in attaining the goal of self-sufficiency. The goal is to offer participants the opportunity to achieve economic independence, provide positive incentives to work, provide work skills necessary for self-sufficiency, allow families to contribute materially to their own self-sufficiency, inform participants of the responsibilities and expectations of public assistance and to obtain work experience.	\$738,066
<b>Supplemental Nutrition Assistance Program Employment and Training (SNAPET)</b>	Child centered, family focused services that support low-income families in their goals of economic self-sufficiency and child development by providing for the supervision, protection and well-being of the child. Services are provided for children under 13 years of age who reside with a parent or a person standing in loco parentis who is working or attending a job training or an educational program. Services may also be provided for families who are receiving child protective services and for children up to 18 years of age who are physically or mentally incapable of caring for themselves or subject to court supervision.	\$29,776
<b>General Relief</b>	Provides job search, job search training, education, training and work experience to non-public assistance SNAP recipients.	\$232,090
<b>RICHMOND SHERIFF'S OFFICE</b>		
<b>Jail Mental Health Program</b>	This program is designed to provide individuals with financial assistance for unattached children, maintenance or emergencies which cannot be provided through other means.	\$750,000
<b>Richmond Retooled Comprehensive Second Chance Reentry Program</b>	Mental Health Assessment by licensed clinician, GED, Book reading consistently, weekly computer skills training, writing skills training and co-occurring disorders group meetings and individual therapy	\$1,000,000



EXPENDITURES BY AGENCY

GENERAL GOVERNMENT

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## DEPARTMENT OVERVIEW

The Department of Budget & Strategic Planning monitors expenditures and revenues to ensure that the City is in alignment with its annual plan by providing recommendations and financial management strategies for the city and other entities. The department also oversees citywide grant applications, ensures compliance with grant requirements, matching fund requirements, and the City's comprehensive grant process. Additionally, the department contributes to the Mayor's goal of efficient and high quality service delivery by playing a central role in the implementation of a set of mission-driven, outcome-oriented, and performance-based management tools to include performance informed budgeting that guide investment to meet identified outcomes and evaluate success toward achieving City objectives.

## MISSION

The mission of the Department of Budget & Strategic Planning is to provide corporate, performance informed oversight for the development, analysis, and execution of the City's budgeting and strategic performance management processes as well as grant support in order to balance the needs and resources of the community.

## VISION

To implement mission-driven, outcome-oriented, and performance based management tools, to include performance informed budgeting, to meet identified outcomes and evaluate success towards achieving City objectives.

## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

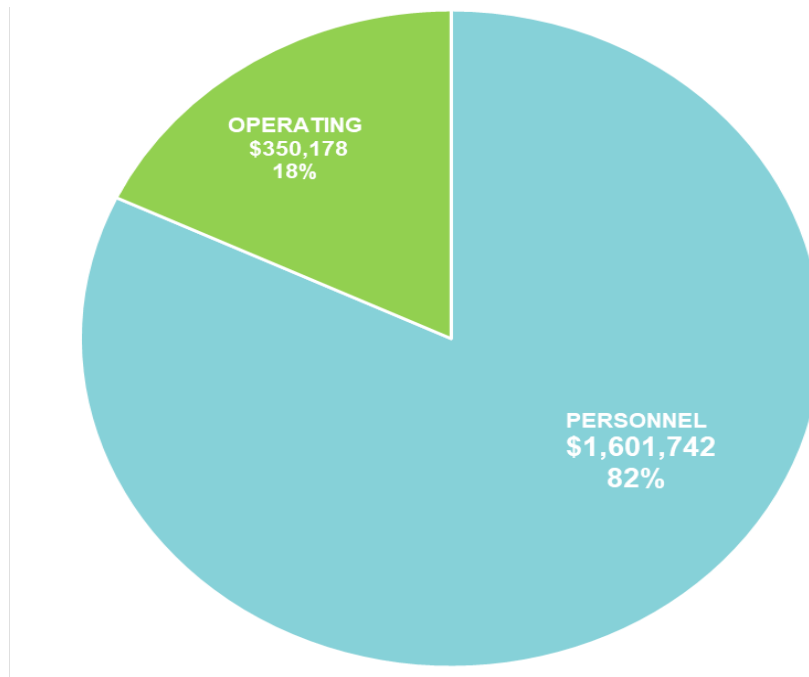
- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

- Enhance internal and external outreach
- Improve service delivery outcomes – improve operational efficiencies and improve internal customer service
- Enhance leadership capabilities and improve the knowledge and skills of departmental personnel

# BUDGET & STRATEGIC PLANNING

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - BUDGET & STRATEGIC PLANNING\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,191,510	\$1,232,360	\$1,319,257	\$1,601,742
Operating	40,614	90,268	39,529	350,178
Total General Fund	\$1,232,118	\$1,322,631	\$1,358,789	\$1,951,922
Total Agency Summary	\$1,232,118	\$1,322,631	\$1,358,789	\$1,951,922
Per Capita	\$5.43	\$5.73	\$5.93	\$8.61
*Total Staffing	12.50	13.00	13.00	15.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Technician, Senior	1.00
Budget & Policy Analyst, Principal	6.00
Budget & Policy Analyst, Principal (NEW)	2.00
Deputy Department Director	1.00
Director of Budget and Strategic Planning	1.00

# BUDGET & STRATEGIC PLANNING

Position Title	Total General Fund FTEs
Economist (NEW)	1.00
Senior Manager	1.00
Budget & Policy Analyst, Associate	2.00
Grand Total	15.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency’s budget has been amended to include the following:

- An increase of \$80,000 for a Land Value Tax Study (Center for Property Tax Reform partnership)

### Mayor’s Proposed Budget:

#### **Personnel:**

**\$282,485:** This budget includes funding for all positions identified within the “Personnel Complement/Position Control” table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for three (3) additional positions:

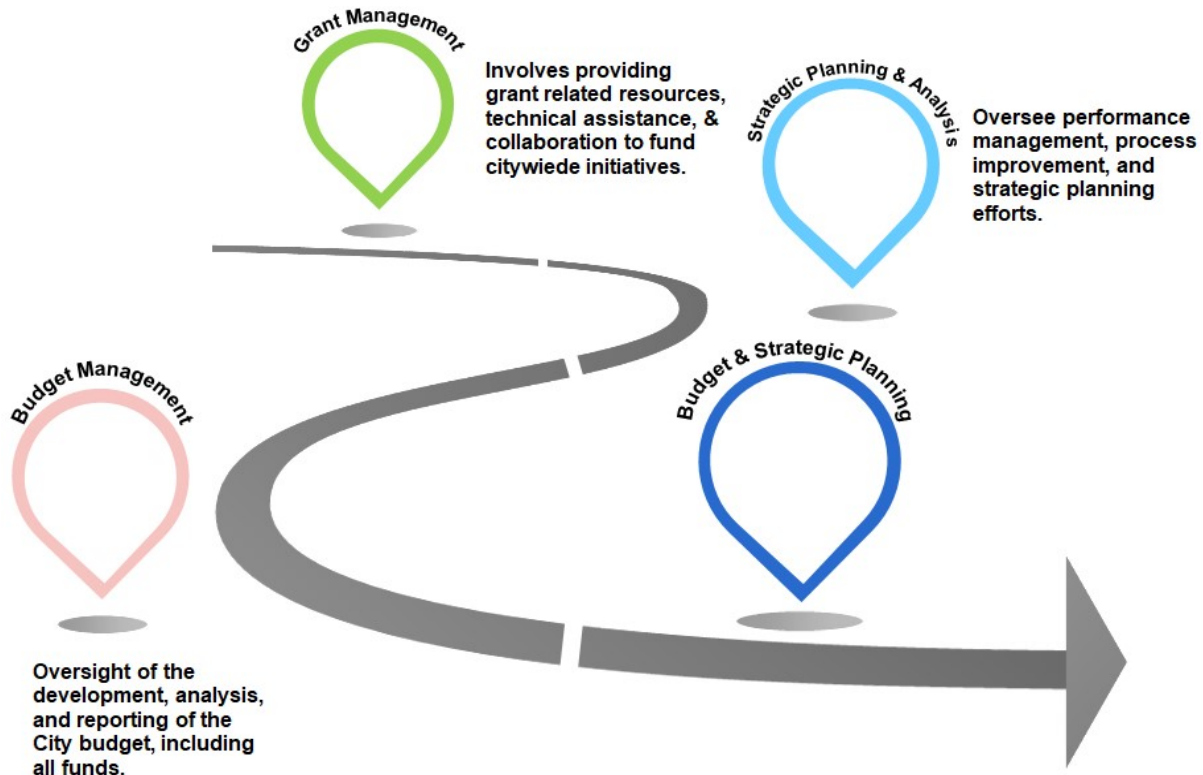
- Two (2) Budget & Policy Analyst
- One (1) Economist

#### **Operating:**

**\$230,649:** This budget reflects changes in funding related to:

- \$200,000 - Funding for financial strategic planning
- \$27,013 - Funding for the Office of Performance & Innovation
- \$3,636 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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Consistent with the Mayor's priorities, the Chief Administrative Office provides leadership and vision to all City agencies and departments. It also promotes and nurtures the environment in which a well-managed government can thrive by, among other things, ensuring sound fiscal planning, and high levels of professionalism and integrity.

## MISSION

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The Chief Administrative Office is responsible for the day-to-day management of the City government, acting under the general direction of the Mayor.

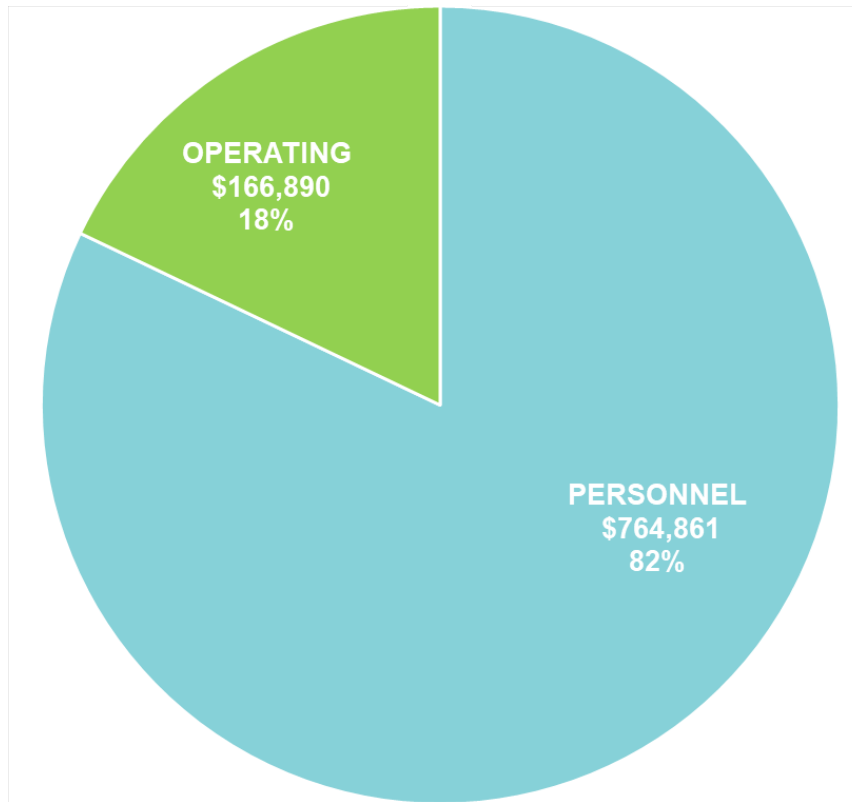
## DEPARTMENT OBJECTIVES

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- Prepare the Mayor's annual budget for submission to the City Council
- Decrease the percentage of City population living below the poverty line
- Continue strengthening the City's financial position through the adoption of and adherence to sound financial policies, practices, and timely reporting
- Ensure the delivery of effective and efficient high quality services to Richmond residents

# CHIEF ADMINISTRATIVE OFFICE

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - CHIEF ADMINISTRATIVE OFFICE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$425,908	\$466,794	\$787,548	\$764,861
Operating	\$43,251	\$119,261	\$116,890	\$166,890
Total General Fund	\$469,159	\$586,055	\$904,437	\$931,751
Special Fund	\$—	\$44,556	\$—	\$—
Total Agency Summary	\$469,159	\$630,611	\$904,437	\$931,751
Per Capita	\$2.07	\$2.73	\$3.95	\$4.11
*Total Staffing	10.00	10.00	10.00	4.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.



PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Chief Administrative Officer	1.00
Executive Assistant, Senior	1.00
Management Analyst, Associate	1.00
Senior Policy Advisor	1.00
Grand Total	4.00

BUDGET HIGHLIGHTS

City Council Action by Amendments:This agency’s budget was not amended by City Council.

- Personnel:**  
**(\$22,687):** This budget includes funding for all positions identified within the “Personnel Complement/Position Control” table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.
- **(\$22,687)** - Reduction is the result of a change in funded position classification
- Operating:**  
**\$50,000:** This budget reflects changes in funding related to:
- \$50,000 - Funding for travel, strategic planning, and leadership development

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## DEPARTMENT OVERVIEW

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The Department of Citizen Service and Response is comprised of RVA311. The primary responsibilities of the Department are to enable the dissemination of information, the collection of public input, enable citizens to request non-emergency services, and to analyze and report the public's input into City initiatives, citizen requests, and the City's responsiveness in fulfilling citizens' requests. The Department will ensure alignment of City departments' services with the Mayor's vision of One Richmond through robust engagement with the public, and ensure that the public has the opportunity to provide input on major City initiatives.

## MISSION

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To empower Richmond citizens to get their non-emergency service needs met and help City government understand and respond to the public's needs & concerns effectively, with high citizen satisfaction.

## VISION

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The department makes it easy for citizens to share their input into City initiatives and to submit requests through their channel of choice. CSR provides the public with the opportunity to provide input into major City initiatives. Likewise, the department makes it easy for City government to share information with the public and solicit public input.

CSR works with departments to provide citizens with clear expectations when a request is submitted, and receive timely and meaningful updates to their requests through completion. Citizen Service & Response will offer actionable insights into public feedback, input, service requests and request fulfillment to City Leadership and the public, in order to anticipate and effectively meet citizen needs.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Responsive, Accountable & Innovative Government

## DEPARTMENT OBJECTIVES

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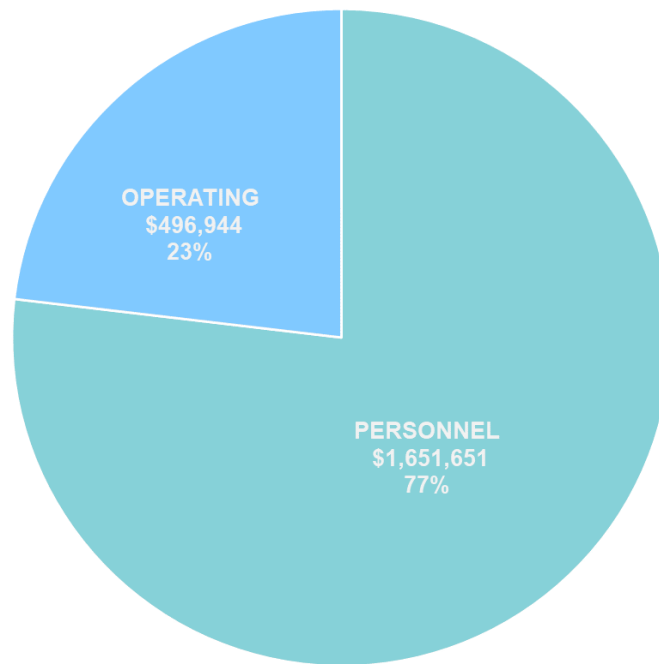
- Establish a culture of responsiveness and resident-centric perspective for all City departments and personnel
- Increase transparency and timeliness of information provided to the public

# CITIZEN SERVICE & RESPONSE

## DEPARTMENT OBJECTIVES (Con't.)

- Provide digital and in-person capabilities to City government agencies for the dissemination of information, and the solicitation and gathering of public input
- Measure citizen satisfaction with departmental fulfillment of requests
- Provide opportunities for citizens to submit and receive updates on requests through phone, internet, and smartphone app
- Provide district-level reporting of citizen requests to stakeholders

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - CITIZEN SERVICE & RESPONSE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,033,066	\$1,366,301	\$1,852,867	\$1,651,651
Operating	249,199	639,655	626,204	496,944
Total General Fund	\$1,282,265	\$2,005,956	\$2,479,071	\$2,148,595
Total Special Fund	—	—	150,000	—
Total Agency Summary	\$1,282,265	\$2,005,956	\$2,629,071	\$2,148,595
Per Capita	\$5.65	\$8.69	\$11.48	\$9.48
*Total Staffing	20.00	20.00	28.00	20.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

# CITIZEN SERVICE & RESPONSE

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Customer Care Specialist	14.00
Customer Service Manager	1.00
Customer Service Supervisor	1.00
Director of Citizen Service and Response	1.00
Management Analyst, Associate	2.00
Technology Manager (Agency)	1.00
<b>Grand Total</b>	<b>20.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**(\$201,216):** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

- **(\$201,216)** - Reduction is the result the reorganization of moving the Office of Engagement out of Citizen Service & Response and establishing it as a new independent department.

#### Operating:

#### (\$129,260):

This budget reflects changes in funding related to:

- **(\$147,852)** - Reduction is the result the reorganization of moving the Office of Engagement out of Citizen Service & Response and establishing it as a new independent department.
- \$18,592 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



**Easy to reach representatives  
that are knowledgeable,  
helpful, empathetic with tools  
to assist citizens.**

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## DEPARTMENT OVERVIEW

This office reassesses all real estate within the corporate limits to ascertain the market value each year. The reassessment objective is to maintain an equitable assessment-sales ratio on all classes of property, correct property descriptions and include all new construction value. Additional responsibilities include: creating and maintaining the land book, maintaining property database information, current property ownership files, and GIS layer information.

## MISSION

It is the mission of the Richmond Real Estate Assessor's Office to annually make equitable assessments at market value through teamwork, while encouraging citizen participation in the process to produce an assessment roll in accordance with state statutes, and to provide accurate information to the public, all in a courteous, efficient, and professional manner.

## VISION

To move the department further into the 21st century with upgraded technology that allows our staff to perform more accurate and equitable real property assessments with an emphasis on professional staff development, improved CAMA system software, GIS integration, and more analytical tools so the public can have greater trust in the work that we do.

## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High-Quality Service Delivery
- Economic Empowerment

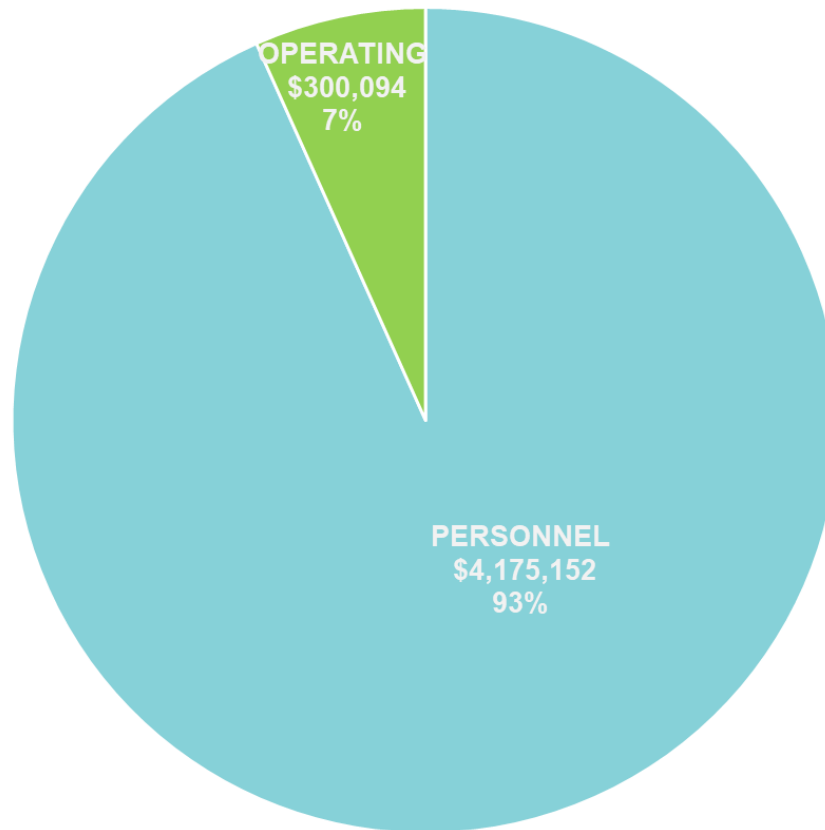
## COUNCIL FOCUS AREA/S IMPACTED

- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing ,and Strong Futures for Children, Adults, and Families
- Responsive, Accountable, & Innovative Government,and Strategic Economic Investment

## DEPARTMENT OBJECTIVES

- Real Estate Assessments
- Tax Abatement Credits
- Tax Exemptions by Classification or Designations
- Provide Finance with revised assessment decisions
- Schedule Board of Equalization (BOE) hearings
- Provide administrative support for the hearings
- Correspond with taxpayers on appeal outcomes

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – CITY ASSESSOR\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,547,754	\$3,822,639	\$3,835,231	\$4,175,152
Operating	227,439	179,855	291,322	300,094
Total General Fund	\$3,775,193	\$4,002,494	\$4,126,553	\$4,475,246
Total Agency Summary	\$3,775,193	\$4,002,494	\$4,126,553	\$4,475,246
Per Capita	\$16.64	\$17.35	\$18.01	\$19.75
*Total Staffing	37.00	37.00	37.00	37.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Business Systems Analyst (Council Agency)	1.00
City Assessor	1.00
Deputy Department Director	1.00
GIS and Project Manager (Council Agency)	1.00
GIS Specialist (Council Agency)	1.00
GIS Specialist (Council Agency) ( <b>New</b> )	1.00
Management Analyst (Council Agency)	1.00
Management Analyst, Associate (Council Agency)	1.00
Real Estate Appraiser	9.00
Real Estate Appraiser, Associate	7.00
Real Estate Appraiser, Senior	6.00
Real Estate Assessment Manager	1.00
Real Estate Assessment Supervisor	5.00
Real Estate Title Examiner	1.00
<b>Grand Total</b>	<b>37.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget

#### **Personnel:**

**\$339,921:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for one (1) new position and one (1) position previously frozen:

- One (1) GIS Specialist - NEW
- One (1) GIS Specialist

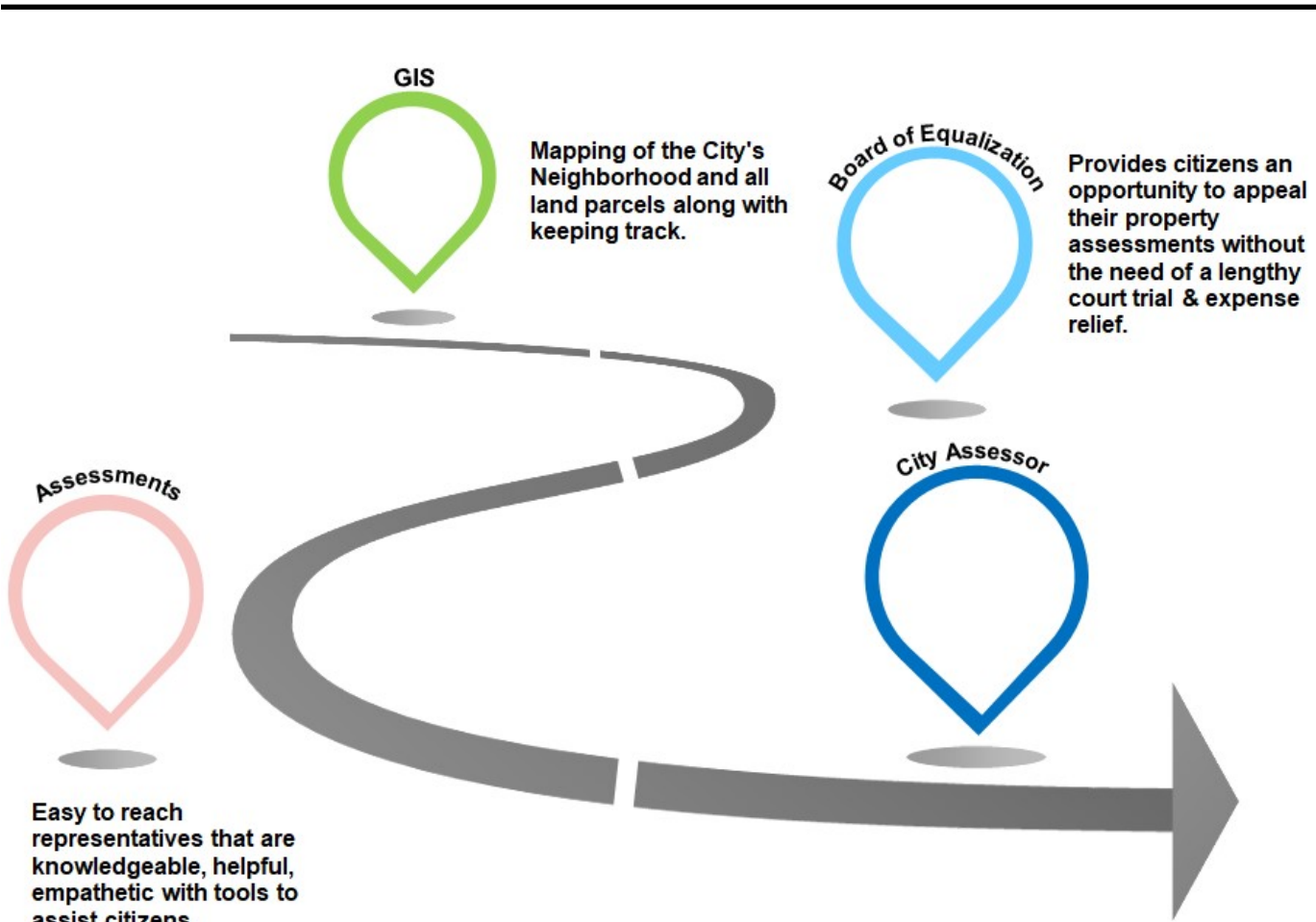
#### **Operating:**

**\$8,772:** This budget reflects changes in funding related to:

- \$1,469 - Funding for contract increase for the Commercial Real Estate Market Intelligence
- \$13,013 - Partial restoration of reductions to FY 2021
- **(\$5,710)** - Related to Fleet Management adjustments



STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Office of the City Attorney provides legal advice and services to the City Council, the Mayor, the Chief Administrative Officer, and all departments, boards, commissions, and agencies of the City in all matters affecting the City; accepts service of legal process on behalf of the City; defends the City, the Council or any member thereof, or any officer or employee of the City, or any trustee or member of any board or commission appointed by the City Council in any legal proceeding where they may be named as a defendant; renders legal opinions in writing when requested; and participates in bond authorizations and bond issuances as authorized by ordinance.

## MISSION

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The Office of the Richmond City Attorney endeavors to render timely legal services of only the highest quality to the City Council and the City Administration, consistent with its commitment to professionalism. The office functions as both advisor and advocate as it pursues the City's goals while remaining dedicated to principles of ethical behavior, efficiency, and accountability.

## VISION

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The Office of the City Attorney serves a key role in the areas of timely and competent legal services; policy and legal compliance; blight removal and neighborhood improvement; economic development; revenue collection and enhancements; policy development; and human services delivery to families.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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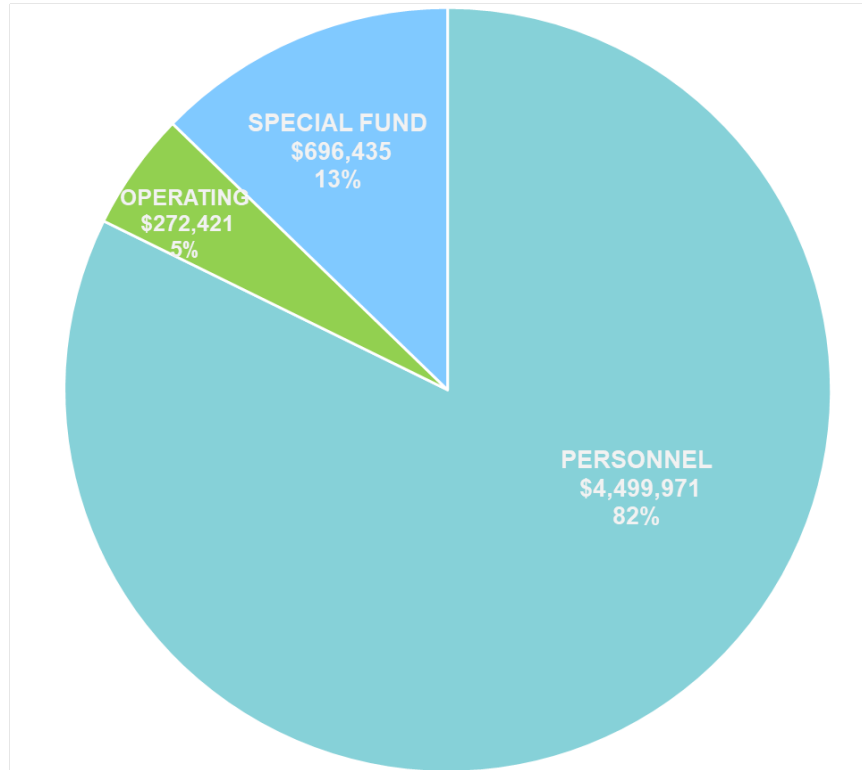
- Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- Improve Departmental Performance and Service Delivery of City Departments and Functions

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – CITY ATTORNEY\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,476,730	\$3,612,928	\$4,058,573	\$4,499,971
Operating	488,726	132,404	240,227	272,421
Total General Fund	\$3,965,456	\$3,745,332	\$4,298,800	\$4,772,392
Special Fund	1,501,829	2,333,889	696,435	696,435
Total Agency Summary	\$5,467,285	\$6,079,221	\$4,995,235	\$5,468,827
Per Capita	\$24.09	\$26.35	\$21.81	\$24.13
*Total Staffing	37.95	38.00	38.00	38.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Enterprise Fund	General Fund	Special Fund	Total FTEs
Assistant City Attorney (New)	—	1.00	—	1.00
Assistant City Attorney	1.74	6.26	—	9.00
City Attorney	—	1.00	—	1.00
Deputy City Attorney	—	4.50	0.50	5.00
Executive Assistant, Principal	—	1.00	—	1.00
Legal Secretary	—	2.00	2.00	4.00
Legal Secretary, Senior	—	2.00	—	2.00
Management Analyst, Senior (Council Agency)	—	1.00	—	1.00
Paralegal	1.00	3.00	1.00	5.00
Paralegal, Senior	—	4.00	1.00	5.00
Senior Assistant City Attorney	—	5.00	—	5.00
<b>Grand Total</b>	<b>2.74</b>	<b>30.76</b>	<b>4.50</b>	<b>38.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget

#### **Personnel:**

**\$441,398:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for one (1) additional position:

- One (1) Assistant City Attorney

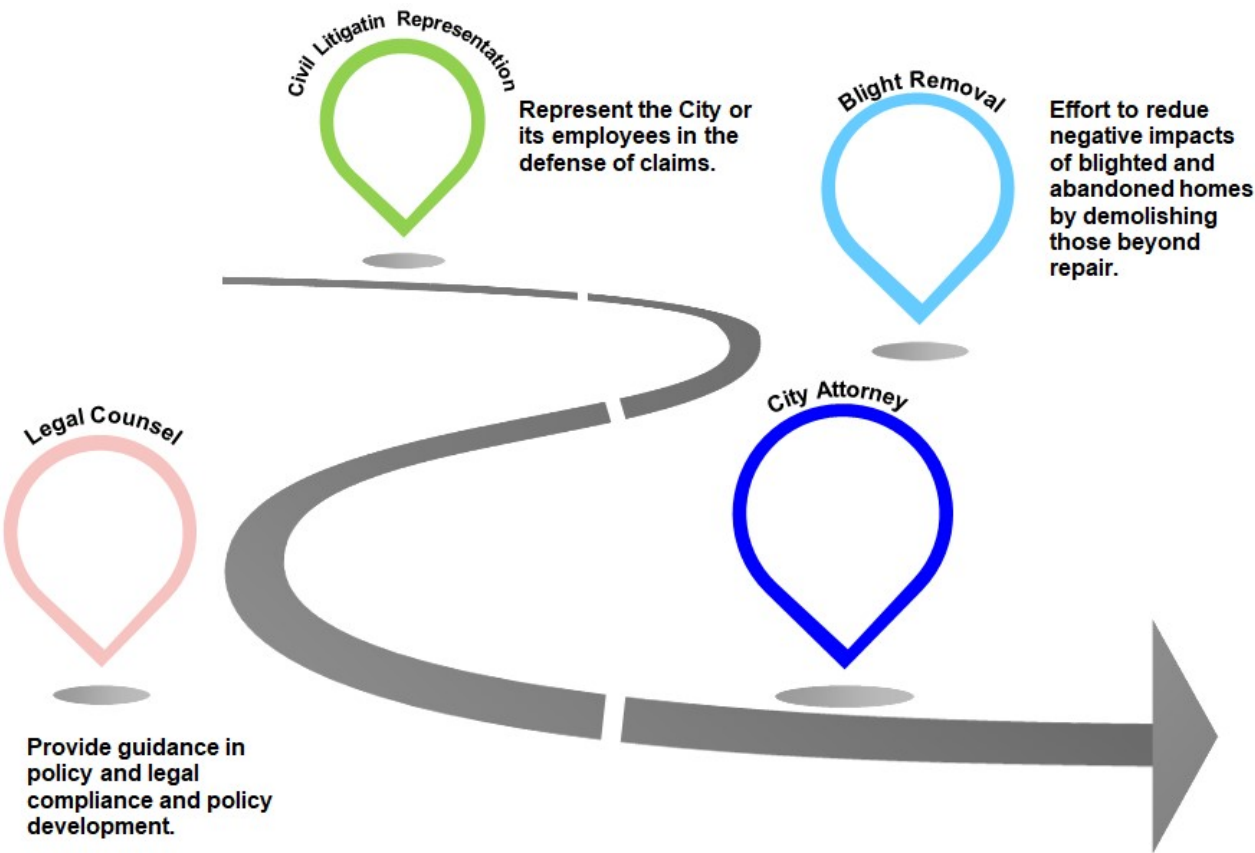
#### **Operating:**

**\$32,194:** This budget reflects changes in funding related to:

- \$32,194 - Partial restoration of reductions to FY 2021



STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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We are committed to providing professional, independent auditing services to City agencies, in order to promote:

- Full financial accountability
- Efficiency and effectiveness of operations and programs
- Compliance with relevant laws and regulations

Under the guidance of the city's Audit Committee, the audit staff helps support management's internal control structures. Thereby, the office assists the City Council and the city administration in achieving their goals and objectives.

## MISSION

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The mission of the City Auditor's Office is to promote open and accountable government through independent audit services.

## VISION

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Leading in local government auditing.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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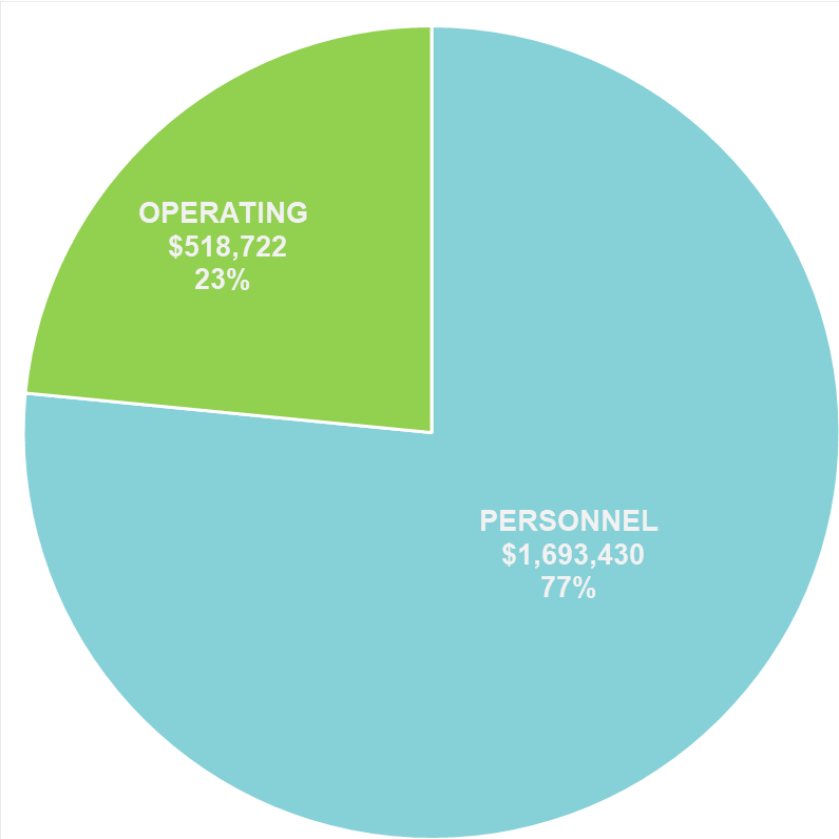
- Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- To promote full financial accountability, efficiency and effectiveness of operations and programs and compliance with relevant laws and regulations
- Promote efficiency and effectiveness of operations and programs
- Promote compliance with relevant laws and regulations
- Promote full financial accountability
- Promote compliance with relevant laws and regulations

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY – CITY AUDITOR\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,394,621	\$1,413,074	\$1,518,143	\$1,693,430
Operating	360,425	362,584	729,875	518,722
Total General Fund	\$1,755,046	\$1,775,658	\$2,248,018	\$2,212,152
Total Agency Summary	\$1,755,046	\$1,775,658	\$2,248,018	\$2,212,152
Per Capita	\$7.73	\$7.70	\$9.81	\$9.76
*Total Staffing	13.00	13.00	13.00	12.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
City Auditor	1.00
Deputy Department Director, Senior	1.00
Internal Audit Manager	2.00
Internal Auditor	7.00
Management Analyst (Council Agency)	1.00
Grand Total	12.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

**\$175,287:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

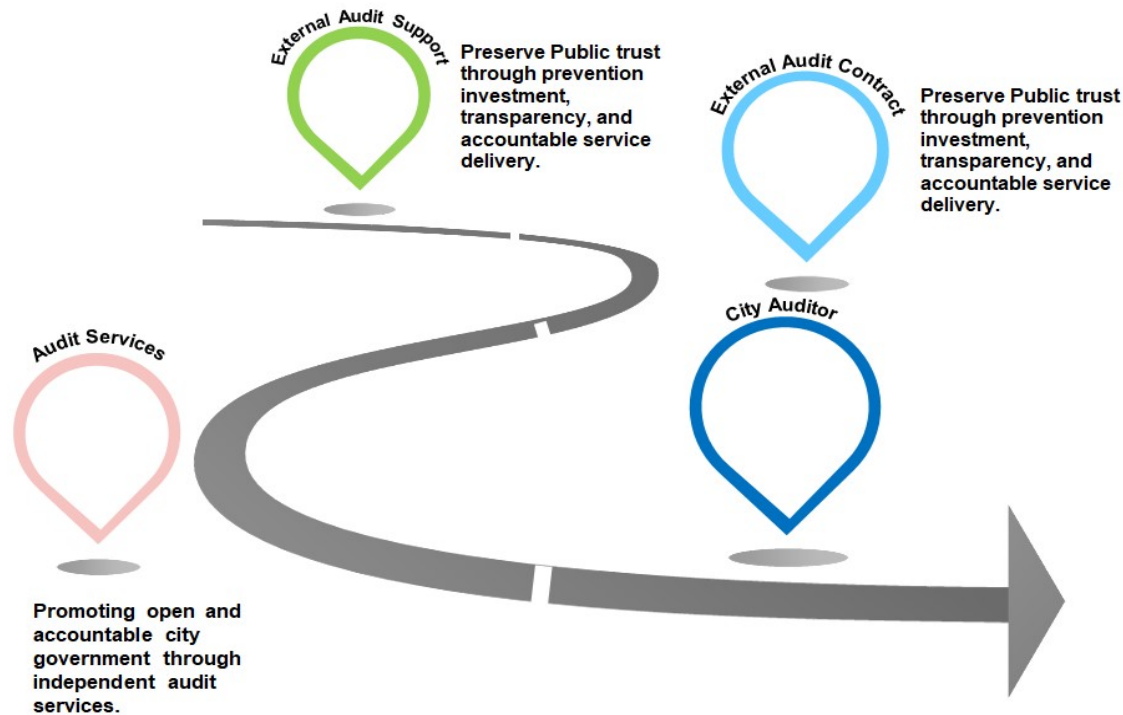
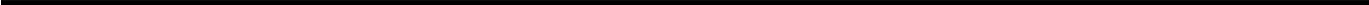
#### **Operating:**

**(\$211,153):** This budget reflects changes in funding related to:

- \$75,000 - Funding for the external audit contract
- \$13,847 - Partial restoration of reductions to FY 2021
- **(\$300,000)** - Removal of fiscal study in one-time funding for FY 2022



STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Office of the City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service. It is the duty of the City Clerk to: maintain the official record of legislation considered by Council; preserve an accurate and concise journal of all City Council proceedings; function as the filing officer for various regulations, protests, petitions, statements of economic interest; assure proper notification to citizens of impending legislation, traffic studies, and agreements; perform Oaths of Office for designated City Officials; process Mayoral vetoes; facilitate board appointments and reappointments by maintaining comprehensive information on Boards, Authorities, Commissions and Committees, managing the database which contains information on various boards and timely processing board applications to aid Council and the Mayor in fulfilling appointments; certify official documents of the City.

## MISSION

---

The mission of the Office of the Richmond City Clerk is to ensure the preservation, integrity, and accessibility of the City's official record through the shared management of the legislative process, to provide administrative and technical support to the City Council, to create and disseminate accurate information concerning legislative decisions and policies, and to protect the City Seal.

## VISION

---

The Office of the Richmond City Clerk is a user-friendly agency, committed to providing prompt, professional, and courteous service.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient and High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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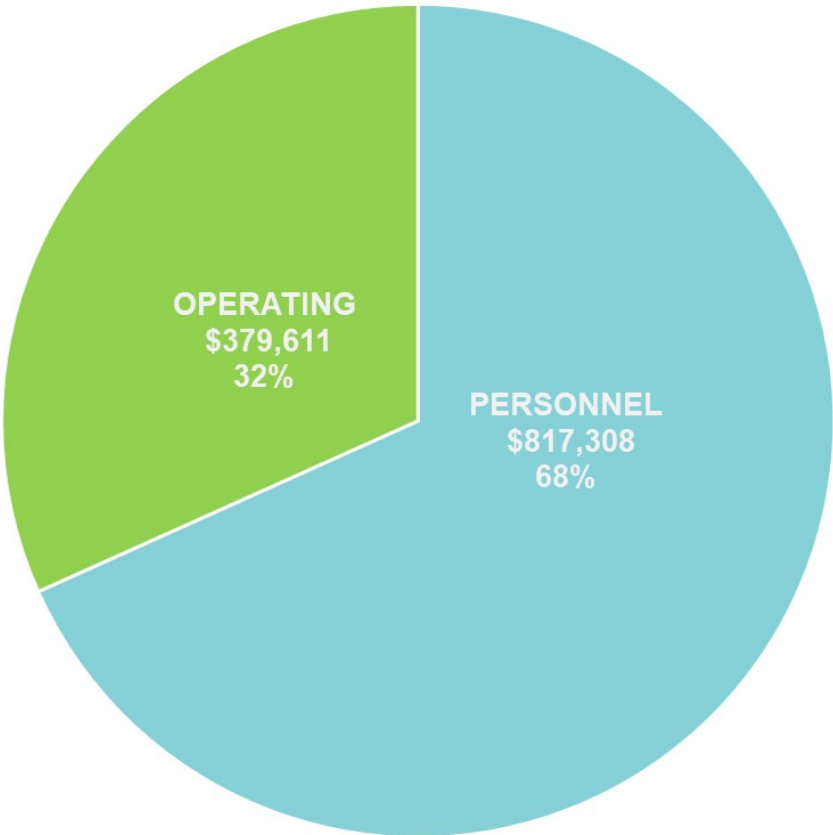
- Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- Improve the internal and external communication of city operations and build a transparent government for city employees and citizens

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY - CITY CLERK'S OFFICE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$655,724	\$682,994	\$730,829	\$817,308
Operating	411,614	227,617	217,068	379,611
Total General Fund	\$1,067,338	\$910,611	\$947,897	\$1,196,919
Total Agency Summary	\$1,067,338	\$910,611	\$947,897	\$1,196,919
Per Capita	\$4.70	\$3.95	\$4.14	\$5.28
*Total Staffing	8.00	8.00	8.00	7.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Assistant City Clerk (Council Agency)	2.00
Assistant City Clerk, Senior (Council Agency)	1.00
City Clerk	1.00
Deputy Department Director	1.00
Management Analyst (Council Agency)	1.00
Management Analyst, Associate (Council Agency)	1.00
Grand Total	7.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$120,000** for Spanish language translation services.

### Mayor's Proposed Budget

#### Personnel:

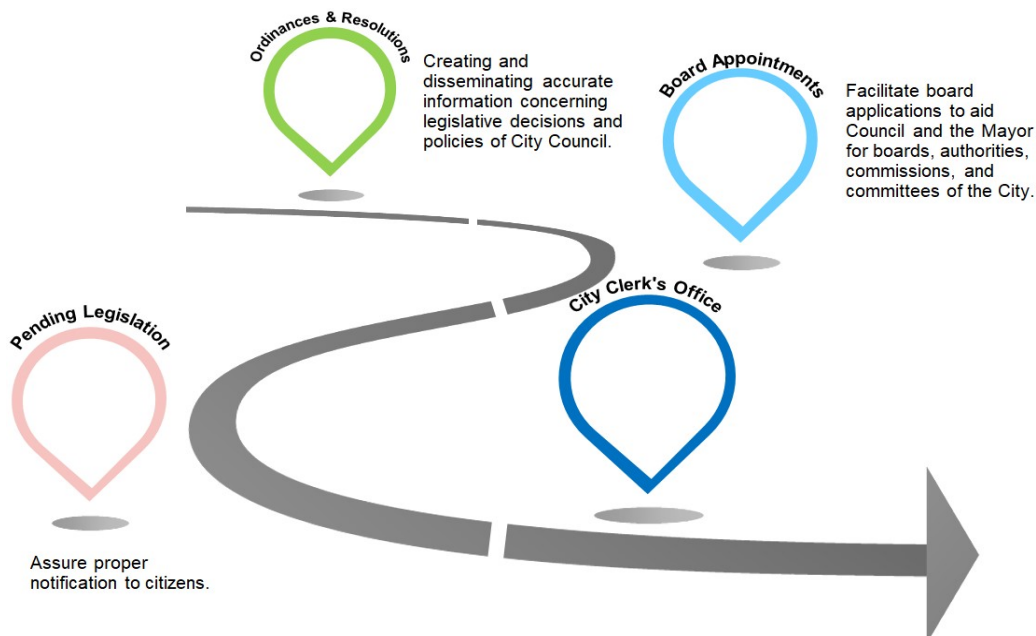
**\$86,479:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

**\$42,543:** This budget reflects changes in funding related to:

- \$40,000 - Increase funding for advertising costs
- \$2,543 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Richmond City Council is the official governing body of the City of Richmond and provides legal authority over it per the Richmond City Charter. In the delivery of its duties, the Richmond City Council represents city residents by creating and amending local laws, providing government policy and oversight, levying local taxes, appointing members to boards and commissions, and approving the City's annual budget. Richmond operates a Council-Mayor form of government in which the City is divided into nine voter districts. These Richmond Voting Districts include the: West End 1st Voter District, North Central 2nd Voter District, North Side 3rd Voter District, Southwest 4th Voter District, Central 5th Voter District, Gateway 6th Voter District, East End 7th Voter District, Southside 8th Voter District, and South Central 9th Voter District. Council members serve four-year terms and every two years, elect, from among its members, one person to serve as President and one to serve as Vice President.

Richmond City Council appoints and oversees six offices, which include: the Office of the Council Chief of Staff, Office of the City Clerk, Office of the City Auditor, Office of the City Attorney, Office of the City Assessor of Real Estate, and the Inspector General.

In the delivery of its duties, Richmond City Council holds an average of 12 official monthly public meetings to discuss, deliberate, and act on laws and policy on behalf of Richmond residents. These include formal meetings; informal meetings; six Council Standing Committee meetings; and Council budget meetings, special meetings, and public hearings and special events that are held on an as-needed basis.

Richmond City Council Standing Committees represent six general focus areas, which include: the Richmond City Council Finance and Economic Development Standing Committee; Education and Human Services Standing Committee; Land Use, Housing and Transportation Standing Committee; Governmental Operations Standing Committee; Organizational Development Standing Committee; and, Public Safety Standing Committee. Richmond City Council also regularly establishes and/or appoints members to serve on approximately 60 local and regional government boards, commissions, committees, and task forces to assist with providing oversight on various topics, programs and services.

## MISSION

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The mission of Richmond City Council is to represent citizens in creating and amending local laws, providing government policy and oversight, and approving the City's budget.

## VISION

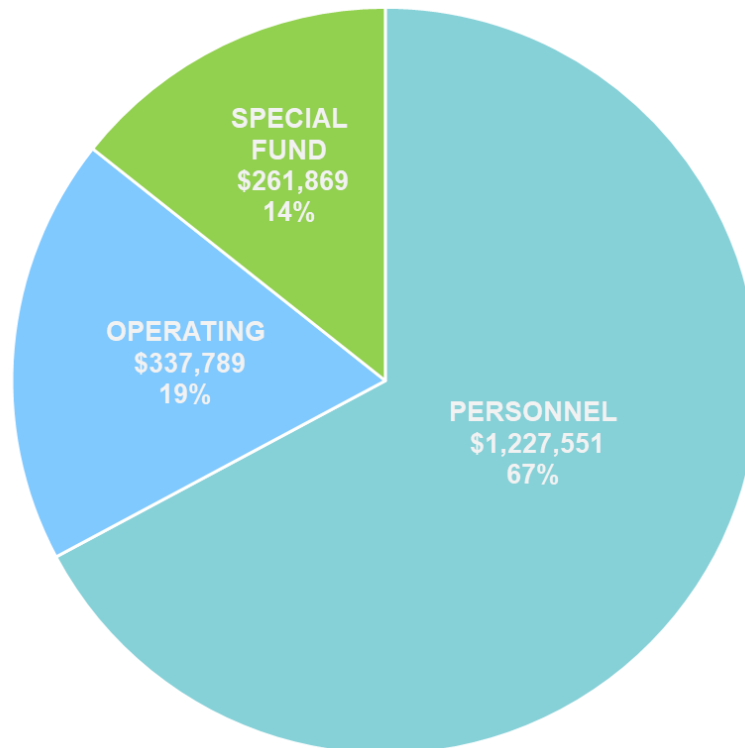
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Richmond City Council is committed to creating a vibrant community that is a great place to live, work, learn, play, visit, and raise a family.

## DEPARTMENT OBJECTIVES

- Represent Richmond residents in creating and amending local laws
- Establish an annual Richmond Government Budget
- Develop Richmond Government policy
- Provide oversight of Richmond Government

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – CITY COUNCIL\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,073,798	\$1,174,817	\$1,085,354	\$1,227,551
Operating	245,942	230,757	262,489	337,789
Total General Fund	\$1,319,740	\$1,405,574	\$1,347,843	\$1,565,340
Special Fund	—	—	261,869	261,869
Total Agency Summary	\$1,319,740	\$1,405,574	\$1,609,712	\$1,827,209
Per Capita	\$5.82	\$6.09	\$7.03	\$8.06
*Total Staffing	18.00	18.00	18.00	18.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Council Liaison	9.00
Council Member	7.00
President Of Council	1.00
Vice President Of Council	1.00
Grand Total	18.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget

#### Personnel:

**\$142,197:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

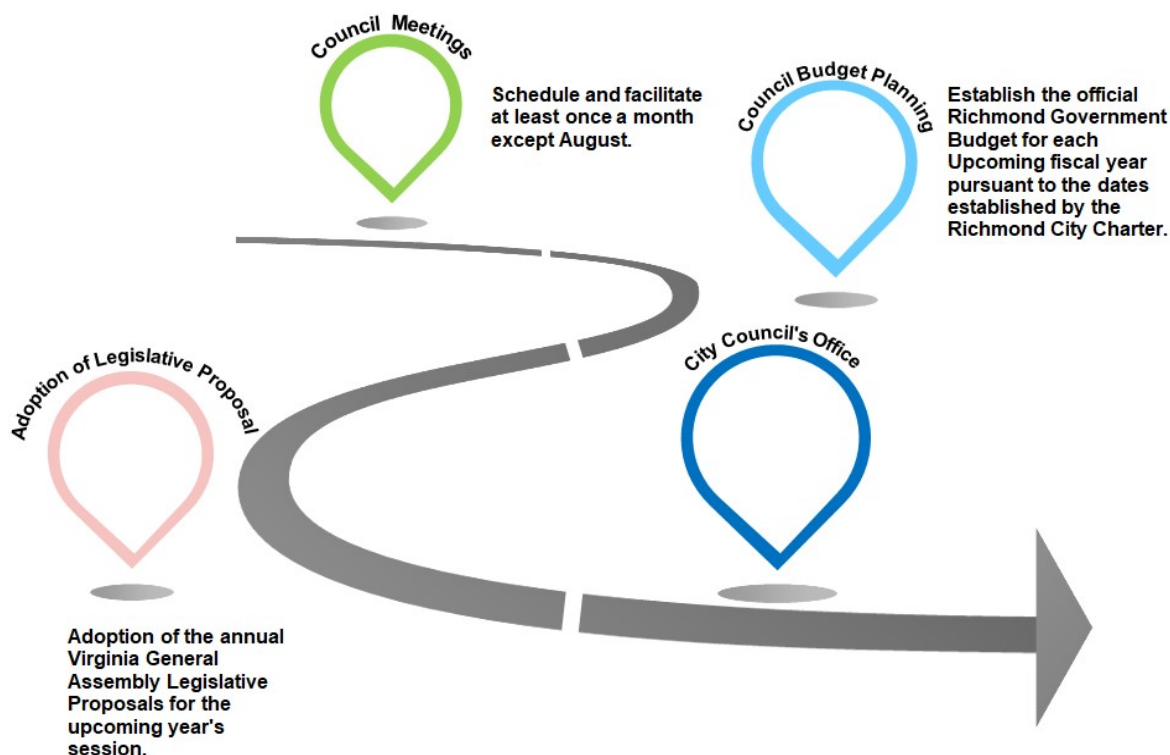
#### Operating:

**\$75,300:**

This budget reflects changes in funding related to:

- \$39,300 - Funding for audio-visual equipment upgrade and replacement
- \$36,000 - Increase funding for conferences and conventions

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Treasurer's Office has been expanded to include an Office of Financial Empowerment. Through this office, resources are being made readily available to the community to help them navigate financial barriers by making options and resources easy. This includes launching the new Financial Navigators service where individuals can speak with a representative to identify resources that will meet their specific needs. In addition, as a Constitutional Office of the Commonwealth of Virginia the City Treasurer processes payments for portions of our judicial system including Sheriff's fees, the Commonwealth Attorney's Office and General District courts, as well as, managing payments for jurors and witness travel reimbursements.

## MISSION

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The mission of the Richmond City Treasurer's Office is to inspire, encourage, and pursue the high possibilities of potential in others through elimination of financial barriers by ***"Making Options and Resources Easily Accessible"*** for all.

## VISION

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"Making Options and Resources Easy".

## MAYORAL PRIORITY AREA/S IMPACTED

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- Economic Empowerment
- Adult & Youth Education

## COUNCIL FOCUS AREA/S IMPACTED

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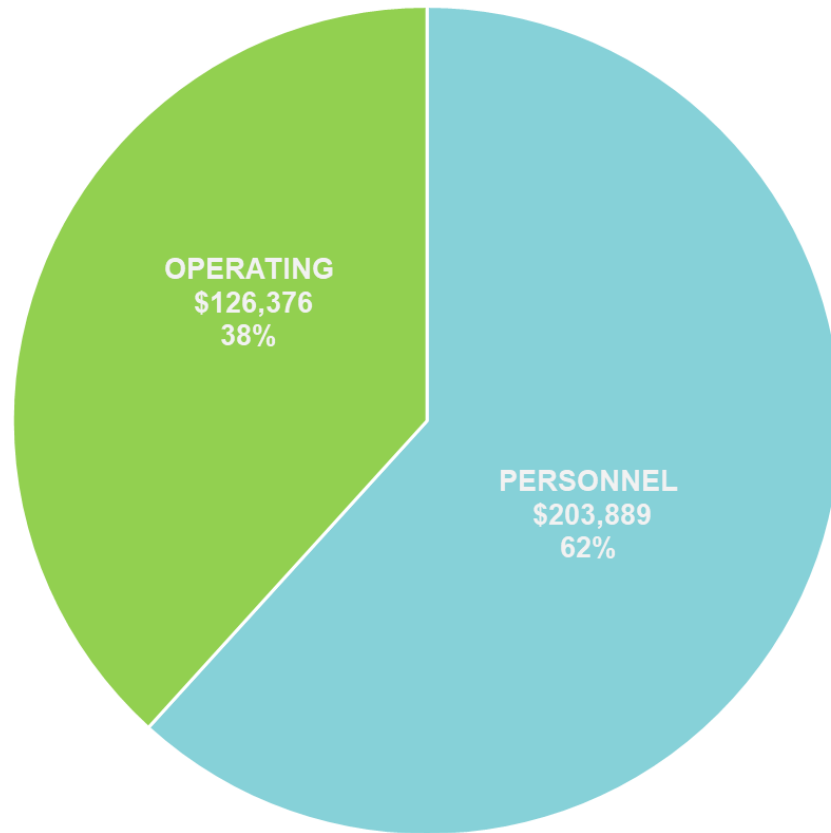
- 21st Century Richmond, Planned Growth, Economic Progress, and Affordable Housing
- Strong Futures for Children, Adults, and Families

## DEPARTMENT OBJECTIVES

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- Further develop the Treasurer's Office of Financial Empowerment with more robust tools to equip our community navigating financial challenges
- Incorporate onsite Financial Coaching services for residents including one-on-sessions
- Continue to partner with other City Agency's to enhance and expand offerings to better serve our city residents in addressing poverty and responding to COVID-19
- Provide and promote financial literacy throughout the city and in our local schools through partnerships throughout the community
- Support the City's Finance Department through customer service for collections and other related services

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL DETAIL - CITY TREASURER\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$178,172	\$182,135	\$190,735	\$203,889
Operating	7,462	38,565	38,302	126,376
Total General Fund	\$185,634	\$220,700	\$229,037	\$330,265
Special Fund	—	—	350,000	—
Total Agency Summary	\$185,634	\$220,700	\$579,037	\$330,265
Per Capita	\$0.82	\$0.96	\$2.53	\$1.46
*Total Staffing	2.00	2.00	2.00	2.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
City Treasurer	1.00
Deputy Treasurer	1.00
Grand Total	2.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget

#### Personnel:

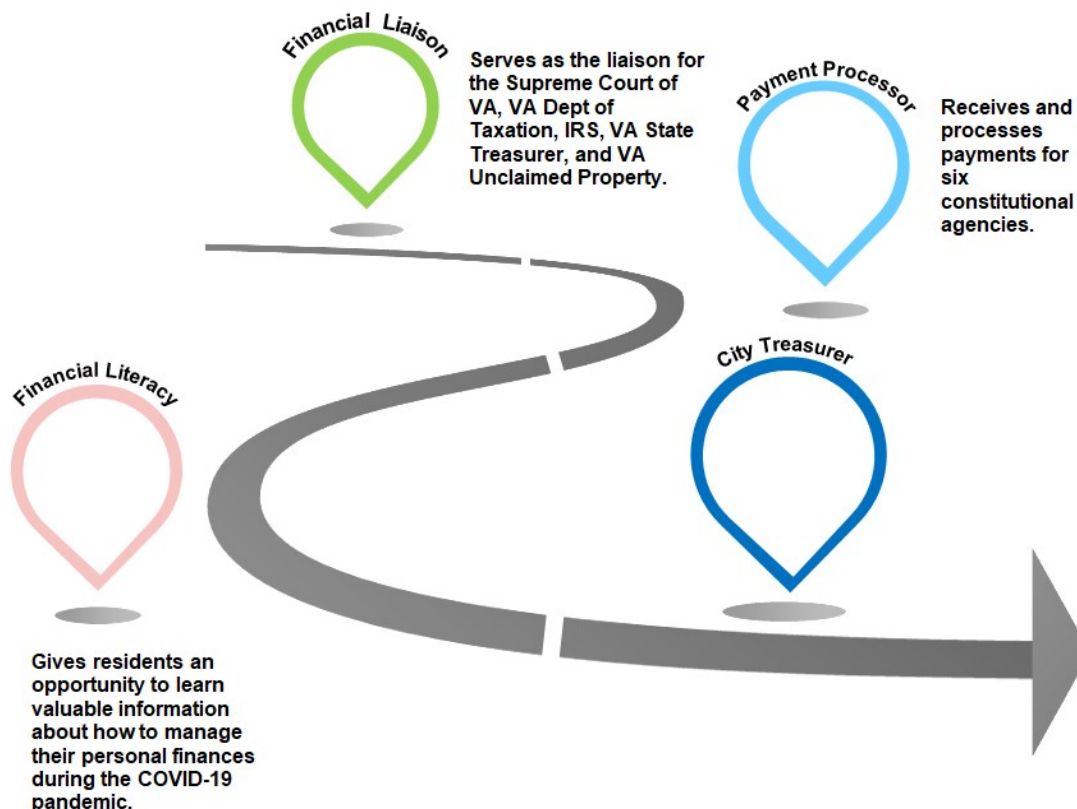
**\$13,154:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

#### Operating:

**\$88,074:** This budget reflects changes in funding related to:

- \$85,000 - Funding for Financial Navigators Program
- \$3,074 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Office of the Council Chief of Staff supports Richmond City Council by providing general management and control over Richmond City Council operations. Responsibilities include directing and managing day-to-day and ongoing Council administrative activities; research, analysis and facilitation of the Richmond Government Budget and proposed City and State legislation; monitoring compliance with established public policy and the Richmond Government Budget; management and delivery of Council Public Information and Special Events; facilitation between Council, Mayor's Office and Chief Administrative Officer and other City department/agencies; and oversight of Council Offices.

## MISSION

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The mission of the Richmond City Council Office of the Council Chief of Staff is to serve Richmond City Council by providing fiscal and policy analysis and to communicate and connect resources that enhance the lives of Richmond residents through responsible government.

## VISION

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The Richmond City Council Office of the Council Chief of Staff is committed to supporting the Richmond City Council as an informed and responsive body.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient and High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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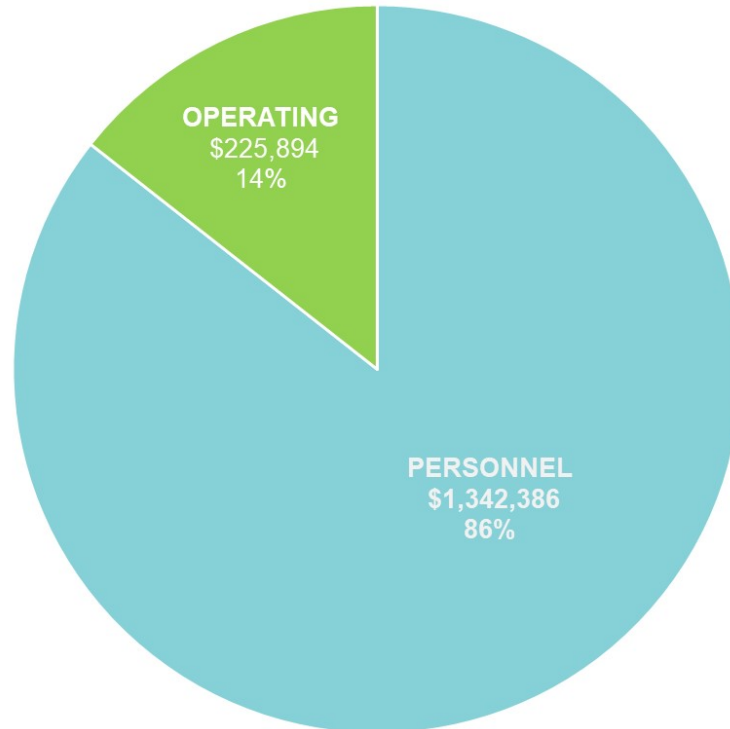
- Responsive, Accountable, and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- Support Council in representing Richmond residents in creating and amending local laws
- Support Council in establishing an annual Richmond Government Budget
- Support Council in developing Richmond Government policy
- Support Council in providing oversight of Richmond Government
- Support Council in providing oversight of Council Offices

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – OFFICE OF THE COUNCIL CHIEF OF STAFF\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,079,880	\$962,753	\$1,114,769	\$1,342,386
Operating	196,363	499	16,650	225,894
Total General Fund	\$1,276,242	\$963,252	\$1,131,419	\$1,568,280
Total Agency Summary	\$1,276,242	\$963,252	\$1,131,419	\$1,568,280
Per Capita	\$5.62	\$4.17	\$4.94	\$6.92
*Total Staffing	11.00	11.00	11.00	11.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Council Chief of Staff	1.00
Council Public Relations Specialist	0.50
Deputy Department Director	1.00

Position Title	Total General Fund FTEs
Executive Assistant	1.00
Management Analyst (Council Agency)	1.00
Management Analyst, Principal (Council Agency)	4.00
Management Analyst, Senior (Council Agency)	1.50
Public Information Manager, Senior (Council Agency)	1.00
<b>Grand Total</b>	<b>11.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of \$200,000 for consultant studies' implementation.

### Mayor's Proposed Budget

#### Personnel:

**\$227,617:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional vacancy funding for two (2) position previously frozen:

- One (1) Executive Assistant
- One (1) Management Analyst, Senior

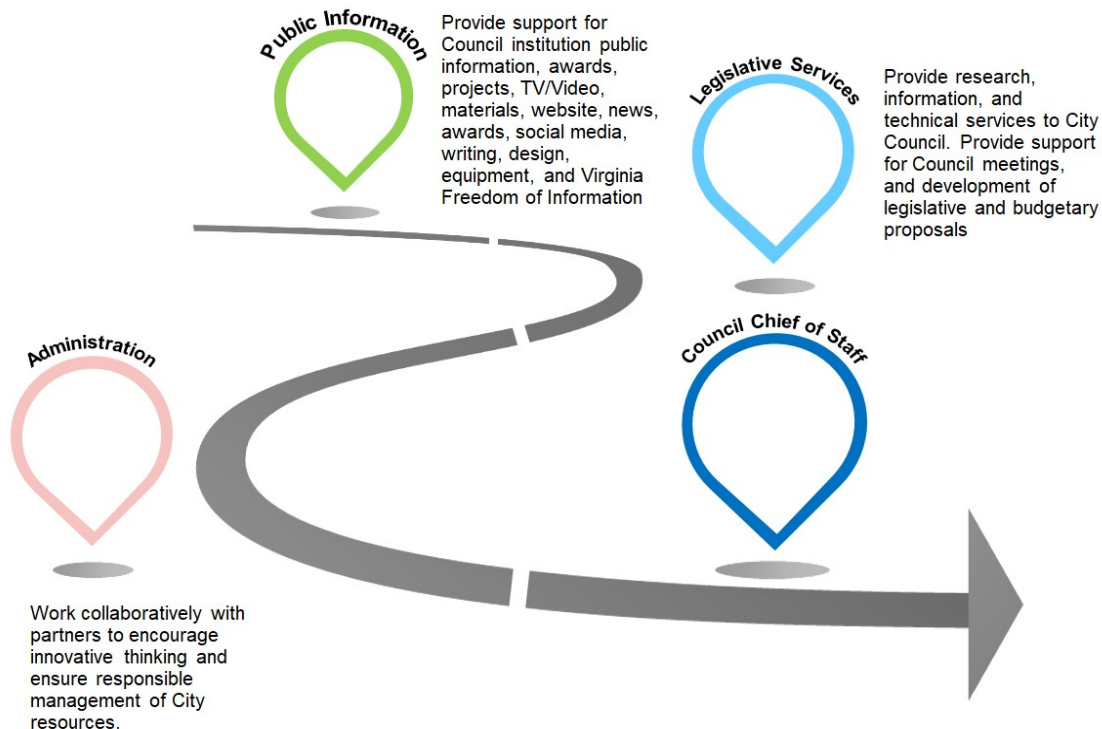
#### Operating:

#### \$9,244:

This budget reflects changes in funding related to:

- \$8,000 - Increase funding for conferences and conventions
- \$1,244 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

The Department of Finance is responsible for the taxation, accounting, disbursement, risk management, as well as debt and investment functions of the City. The Director of Finance is charged by State law with the duties mandated for the constitutional offices of the Treasurer and Commissioner of Revenue.

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## MISSION

To manage and safeguard the shared capital of the City of Richmond's citizens, businesses, departments, and partners.

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## VISION

A customer-focused citywide financial system that is streamlined, transparent, and built on the technology of the future.

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## MAYORAL PRIORITY AREA/S IMPACTED

- Adult & Youth Education
- Economic Empowerment
- Vibrant, Inclusive, & Mobile Communities
- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery

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## COUNCIL FOCUS AREA/S IMPACTED

- Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government
- 21st Century Richmond: Planned Growth, Economic Progress, & Affordable Housing
- Strategic Infrastructure Investment
- Safe Neighborhoods

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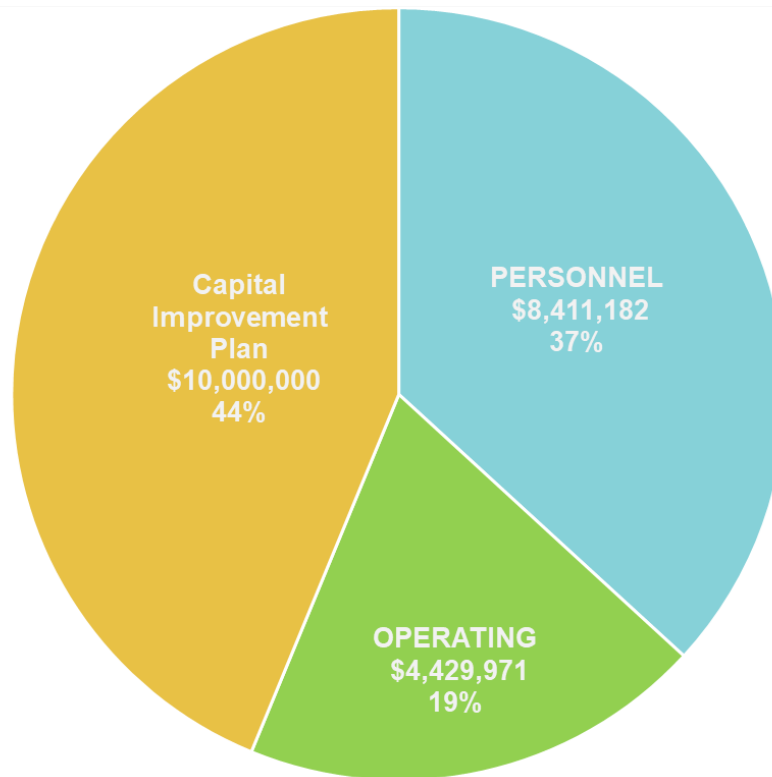
## DEPARTMENT OBJECTIVES

- Maintain or improve bond ratings for the City of Richmond
- On time completion of the Annual Comprehensive Financial Report (ACFR) and Monthly Financial Reports (Unaudited)
- Accurate accounting of all funds (general, special, grant, etc.) of the City of Richmond

## DEPARTMENT OBJECTIVES (Con't.)

- Ensure prompt payments to the City of Richmond's vendors in accordance with code
- Maximize revenue collections, for both current and delinquent taxes and fees owed to the City
- Increase use and effectiveness of technology
- To issue accurate and timely real estate taxes in an effective matter
- To provide real estate tax relief to vulnerable residents through the Tax Relief for the Elderly and Disabled Program

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – FINANCE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$7,467,632	\$7,330,531	\$7,935,510	\$8,411,182
Operating	1,818,058	1,368,283	2,338,180	4,429,971
Total General Fund	\$9,285,691	\$8,698,806	\$10,273,687	\$12,841,153
Special Fund	400,428	444,918	—	—
**Capital Improvement Plan	3,100,000	—	—	10,000,000
Total Agency Summary	\$12,786,119	\$9,143,724	\$10,273,687	\$22,841,153
Per Capita	\$56.35	\$39.63	\$44.85	\$100.79
*Total Staffing	115.00	117.00	117.00	101.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Internal Service Fund	Total FTEs
Accountant	3.00	—	3.00
Accountant, Associate	2.00	—	2.00
Accountant, Senior	2.00	—	2.00
Accounting Manager	4.00	—	4.00
Administrative Technician	1.00	—	1.00
Administrative Technician, Senior	2.00	—	2.00
Assistant Controller	2.00	—	2.00
Business Systems Analyst	4.00	—	4.00
Chief of Risk Management	—	1.00	1.00
Controller	1.00	—	1.00
Customer Service Specialist	8.00	—	8.00
Customer Service Supervisor	6.00	—	6.00
Customer Service Technician	8.00	—	8.00
Deputy Chief Administrative Officer	1.00	—	1.00
Deputy Department Director	1.00	—	1.00
Deputy Department Director, Senior	1.00	—	1.00
Director of Finance	1.00	—	1.00
Financial Regulatory Specialist, Senior	6.00	—	6.00
Financial Regulatory Technician	15.00	—	15.00
Health and Safety Officer	—	1.00	1.00
Investment and Debt Portfolio Manager	1.00	—	1.00
Management Analyst, Associate	14.00	—	14.00
Management Analyst, Senior	2.00	1.00	3.00
Payroll Manager	1.00	—	1.00
Program and Operations Manager	2.00	1.00	3.00
Revenue Manager	8.00	—	8.00
Technology Manager, Senior (Agency)	1.00	—	1.00
<b>Grand Total</b>	<b>97.00</b>	<b>4.00</b>	<b>101.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$475,674:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

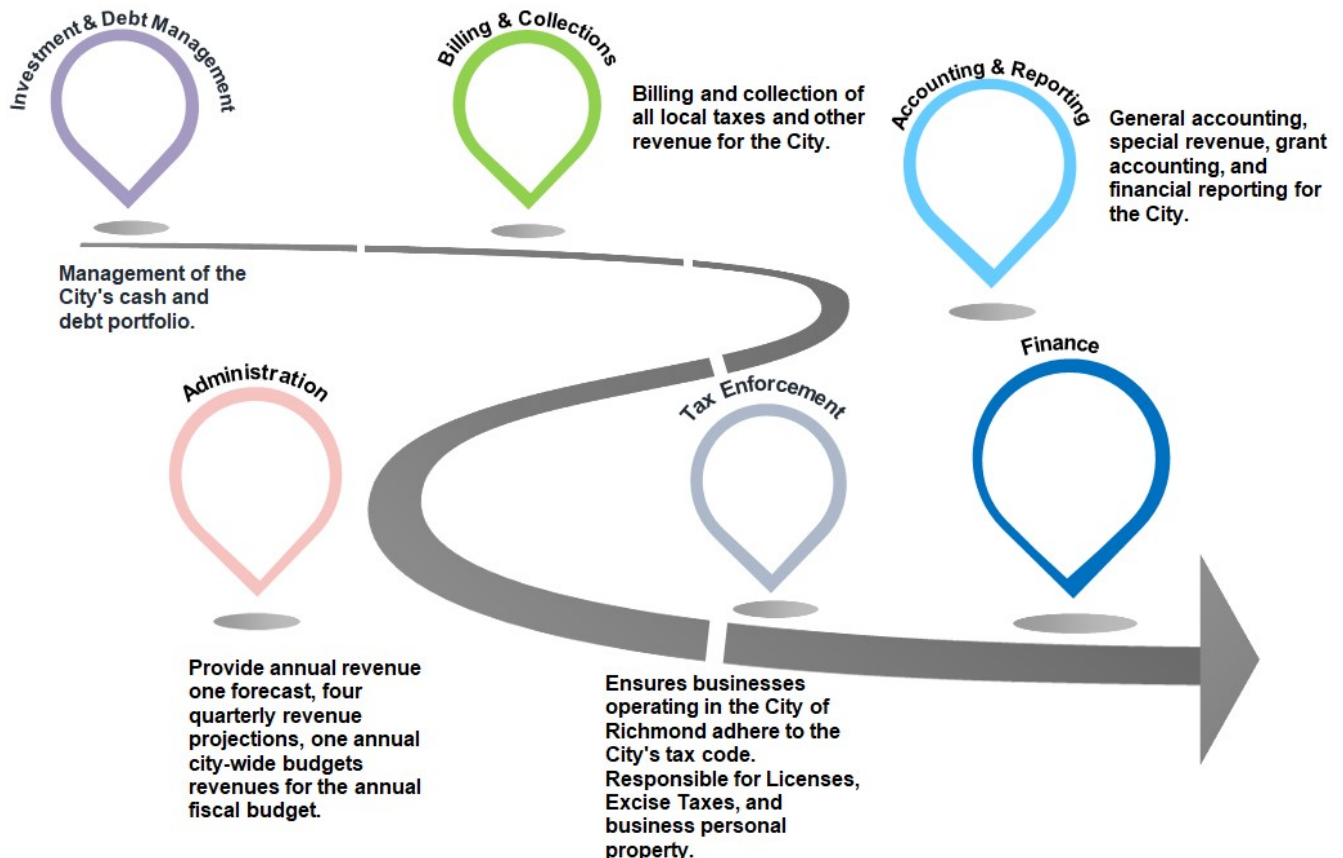
**\$2,091,792:** This budget reflects changes in funding related to:

- \$1,000,000 - Funding for an emergency contingency to address unforeseen emergencies that may occur during the fiscal year
- \$1,000,000 - Operating contingency to mitigate risk associate with contracts and unplanned events that may occur during the fiscal year
- \$91,407 - Partial restoration of reductions to FY 2021
- \$385 - Adjustments for Fleet Management

#### Capital:

**\$10,000,000:** The Capital Planning Program provides funding for advanced planning and design to evaluate high priority projects for future total funding. Advanced feasibility and planning better define project scopes, result in more precise cost estimates, and allow more informed decisions about the timing and overall costs of capital projects.

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Constitution of Virginia provides that every locality in the state must have an Electoral Board that is responsible for the conduct of all elections to public office within its jurisdiction. The Electoral Board appoints and is assisted in most of these functions by the General Registrar. While all election matters, except absentee voting and campaign finance, fall within the purview of the Electoral Board, voter registration, absentee voting, and campaign finance is the sole province of the General Registrar.

## MISSION

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The mission of the General Registrar's Office is to provide opportunities in an equitable and courteous manner for all qualified citizens of the City of Richmond to register to vote; to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so that they are conducted in a manner that secures the qualified citizen's right to vote and ensures that the results accurately reflect the voters' will; and to be an information resource for citizens regarding voter registration, elections, and elected officials.

## VISION

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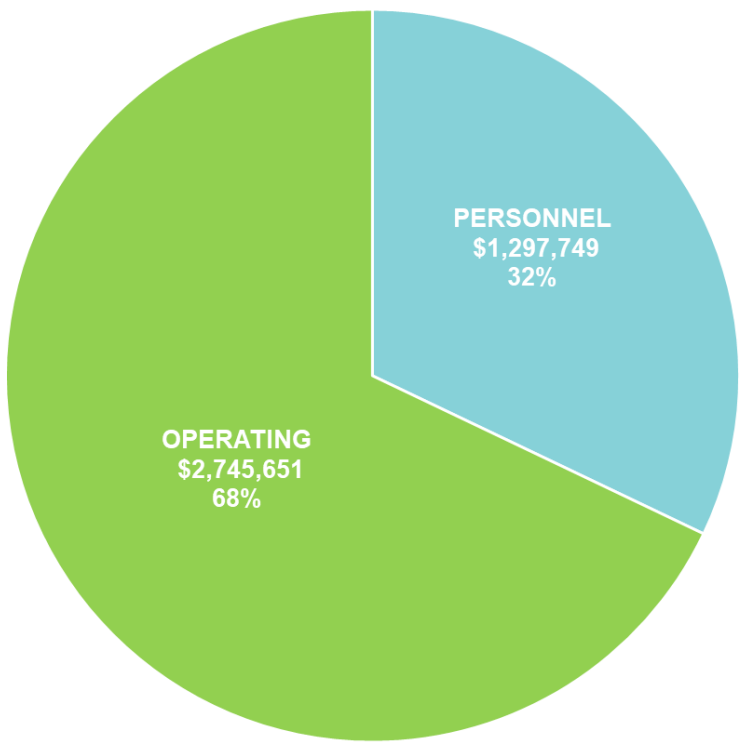
The Electoral Board and Office of the General Registrar envision a community wherein all its citizens understand and are engaged in the selection process for the leaders who will be their voice in City, State, and Federal government.

## DEPARTMENT OBJECTIVES

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- To process 175,000 voter registration transactions in FY 2023
- To respond to 100 percent of Freedom of Information Act requests within five business days
- To conduct three elections in FY 2022 and three elections in FY 2023

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY – GENERAL REGISTRAR\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,078,612	\$1,261,681	\$1,036,426	\$1,297,749
Operating	996,709	2,311,091	2,835,583	2,745,651
Total General Fund	\$2,075,321	\$3,572,772	\$3,872,009	\$4,043,400
Total Agency Summary	\$2,075,321	\$3,572,772	\$3,872,009	\$4,043,400
Per Capita	\$9.15	\$15.49	\$16.90	\$17.84
*Total Staffing	14.96	16.96	16.96	15.30

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Assistant Registrar	7.00
Deputy General Registrar	1.00
Elections Specialist	3.64
Elections Supervisor	1.66
Executive Assistant	1.00
General Registrar	1.00
<b>Grand Total</b>	<b>15.30</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget

#### Personnel:

**\$261,323:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

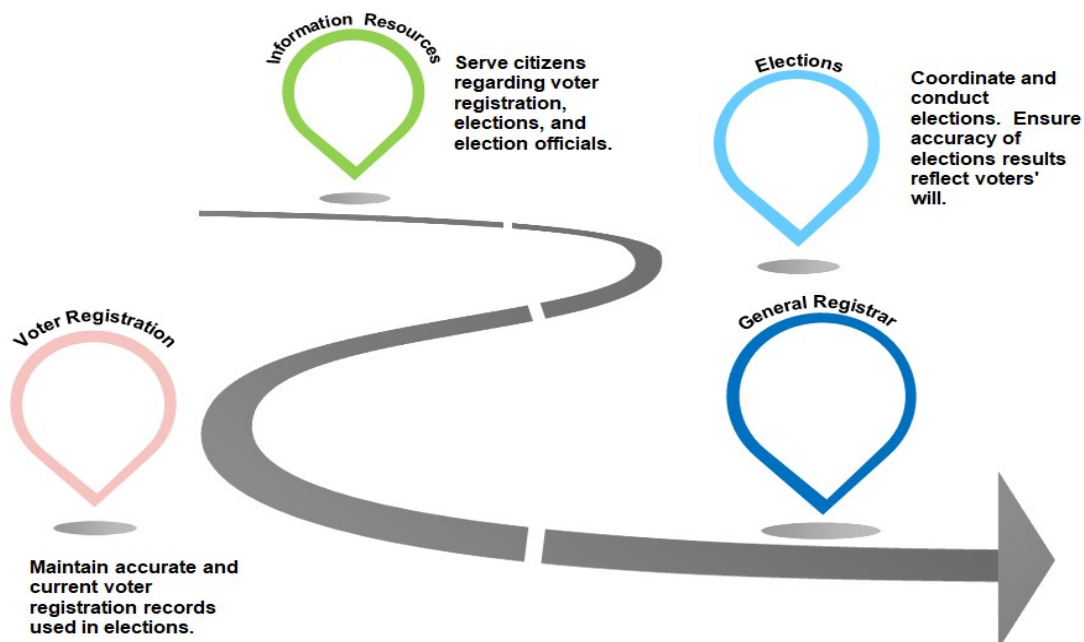
#### Operating:

##### (\$89,932):

This budget reflects changes in funding related to:

- \$6,575 - Partial restoration of reductions to FY 2021
- \$336 - Related to Fleet Management adjustments
- (\$96,843) - Removal of one-time funding in FY 2022 for redistricting

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

The Department of Human Resources provides leadership, development and administration of the City's human resources program by: delivering effective and cost-efficient recruitment and selection consulting services; designing and administering classification, compensation and performance evaluation systems; developing and overseeing Human Resource employee data, automation and management of information systems; providing timely and comprehensive consultation, investigation and resolution of grievances, disciplinary actions and complaints; providing specialized services in the areas of policy development and administration, policy review and interpretation; creating and implementing employee development and recognition programs and services; and developing, administering and communicating health, life, and supplemental benefit programs.

## MISSION

The mission of the Department of Human Resources is to provide high quality collaborative service for administrators, staff, and prospective employees of the City of Richmond that add value to our diverse and inclusive organization through fair, consistent and policy compliant methods.

## VISION

The vision of the Department of Human Resources is to be an employer of choice, focused on delivering premier and innovative services that are results oriented.

**MAYORAL PRIORITY AREA/S IMPACTED**

- Efficient & High-Quality Service Delivery
- Public Safety, Health and Wellness

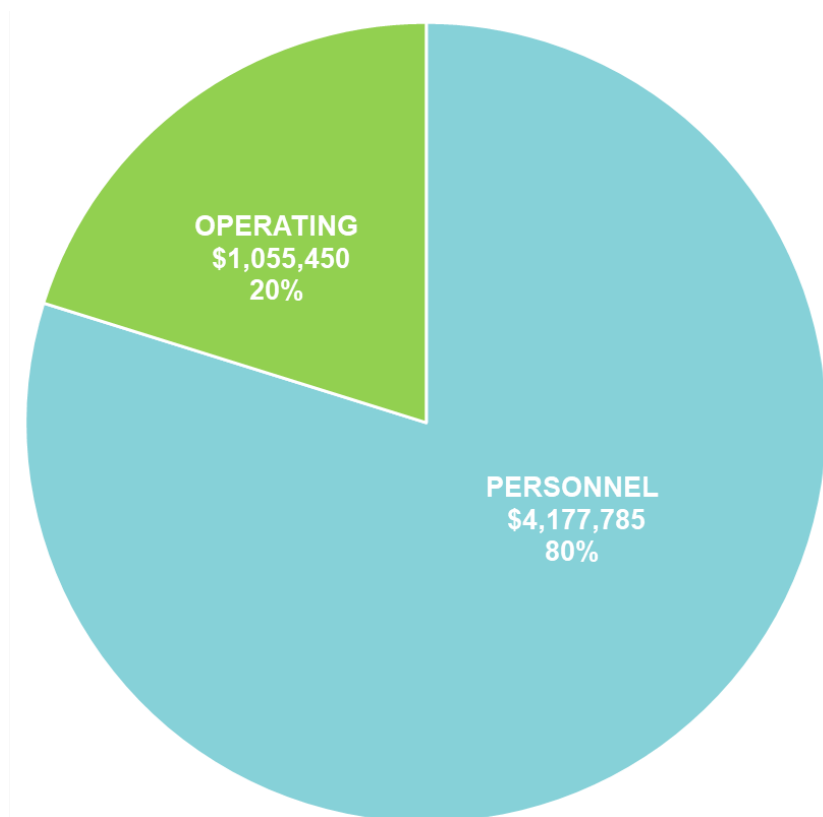
**COUNCIL FOCUS AREA/S IMPACTED**

- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment
- Safe Neighborhoods
- Twenty First Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

- Continue to strategically and expeditiously select and on-board highly talented individuals with the acumen, aptitude, and attitude to thrive in COR Government
- Continue to engage COR employees to ensure that each person is in the right job and has been provided with the right resources to leverage their knowledge skills, and behaviors to meet COR goals and sustain organizational success
- Attract, develop, and retain a diverse and highly skilled workforce committed to continuous improvement
- Create and maintain a highly efficient, transparent and responsive COR Government
- Continue to ensure compliance with federal employment law/federal substance abuse policy requirements, City Personnel Rules, & Administrative Regulations, to include all grievance and Personnel Board hearings. To provide guidance on all applicable federal employment laws and City Policy. Perform research on and revise all employment law-related policies, including Personnel Rules & Administrative Regulations. Ensure compliance with disciplinary procedures
- Oversee classification and compensation for employees. Analysis and recommendations of pay related issues. Ensuring compliance with city, state and federal rules/laws
- Continue to create a training program that will have an abundance of benefits for this organization. Such as increasing employee engagement, retention, productivity, and autonomy; while improving internal and external customer service, organizational knowledge, and leadership functioning
- Develop and oversee Human Resources employee data, automation and management of information systems

## FY 2023 TOTAL ADOPTED BUDGET



# HUMAN RESOURCES

## DEPARTMENT FISCAL SUMMARY – HUMAN RESOURCES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$2,865,876	\$3,507,636	\$3,825,173	\$4,177,785
Operating	425,363	471,799	958,916	1,055,450
Total General Fund	\$3,291,232	\$3,979,425	\$4,784,088	\$5,233,237
Total Agency Summary	\$3,291,232	\$3,979,425	\$4,784,088	\$5,233,237
Per Capita	\$14.50	\$17.25	\$20.88	\$23.09
*Total Staffing	38.00	53.50	52.50	41.50

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Enterprise Fund	General Fund	Total FTEs
Administrative Technician, Senior	—	4.00	4.00
Deputy Department Director, Senior	—	1.00	1.00
Director of Human Resources	—	1.00	1.00
Human Resources Division Chief	—	3.00	3.00
Human Resources Generalist	2.00	12.00	14.00
Human Resources Manager	—	3.00	3.00
Human Resources Specialist	—	5.50	5.50
Management Analyst	—	1.00	1.00
Management Analyst, Associate	—	7.00	7.00
Management Analyst, Principal	—	1.00	1.00
Technology Coordinator (Agency)	—	1.00	1.00
Grand Total	2.00	39.50	41.50

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$352,613:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

## BUDGET HIGHLIGHTS (Con.'t)

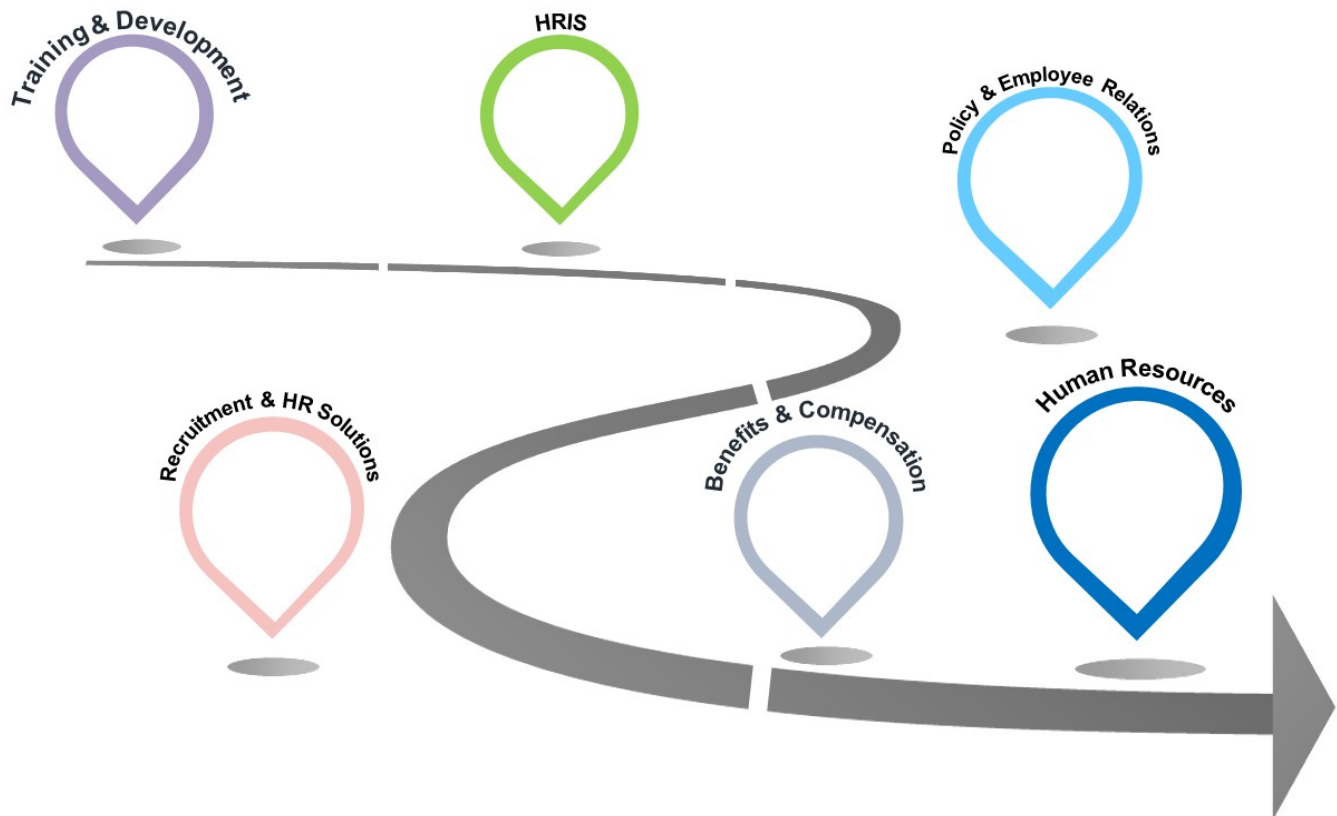
### Operating:

\$96,536:

This budget reflects changes in funding related to:

- \$200,000 - Additional funding for employee engagement
- \$50,000 - Funding for a Culture Change Consultant
- \$2,632 - Partial restoration of reductions to FY 2021
- \$5,089 - Adjustments for the Department of Information Technology
- \$5,196 - Adjustments for Fleet Management
- (\$40,520) - Transfer of funding for hazmat physical from DHR to RFD
- (\$23,863) - Miscellaneous reductions within the Department
- (\$100,000) - Removal of one-time funding for a Public Safety Pay Plan Study
- (\$2,000) - Removal of one-time funding for VRS to update Actuarial Study

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The department originally began as part of the City Auditor's Office. In FY2019, the City Charter was updated and the Inspector General's Office became an independent office.

## MISSION

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The Inspector General's Office strives to detect and prevent fraud, waste, and abuse and to promote economy, efficiency, and effectiveness in the programs and operations of the City of Richmond Government through independent and objective investigations, inspections, and assistance.

## VISION

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To be a highly effective organization that promotes positive change throughout the City of Richmond Government with a professional and skilled team that strives for continuous improvement.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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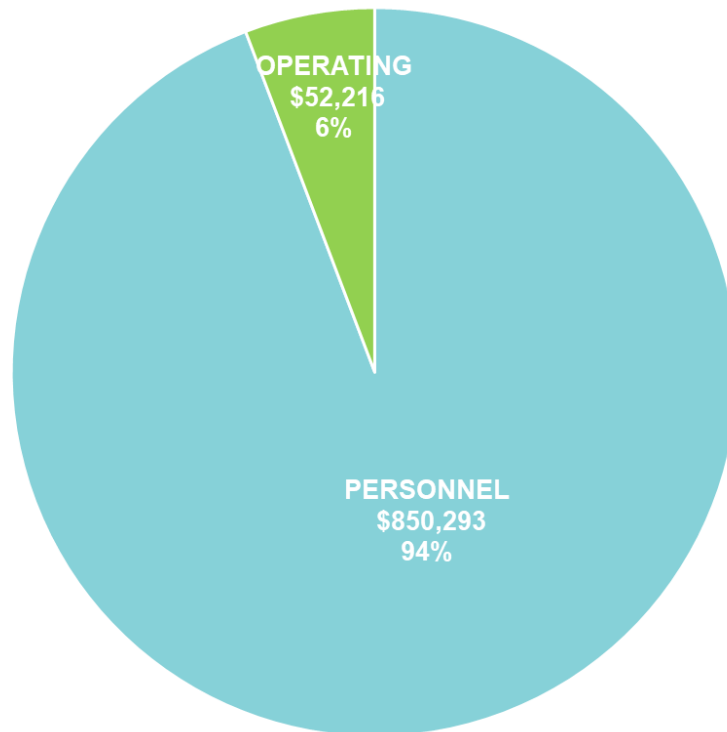
- Responsive, Accountable, & Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- Increase Transparency and timeliness of information
- Foster a culture of organizational excellence citywide
- Provide professional investigations and inspections that will have positive effects to promote change and policy efficiency
- Provide assistance to all Departments and the citizens of Richmond

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – INSPECTOR GENERAL\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$475,721	\$564,295	\$556,492	\$850,293
Operating	59,281	20,045	26,262	52,216
Total General Fund	\$535,001	\$584,340	\$582,755	\$902,510
Total Agency Summary	\$535,001	\$584,340	\$582,755	\$902,510
Per Capita	\$2.36	\$2.53	\$2.54	\$3.98
*Total Staffing	4.00	4.00	4.00	7.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Inspector General	1.00
Deputy Department Director	1.00
Executive Assistant	1.00
Internal Audit Manager	1.00

Position Title	Total General Fund FTEs
Internal Auditor/Investigator	2.00
Management Analyst (Council Agency)	1.00
Grand Total	7.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$232,000** for three (3) new positions consisting of the following:
  - One (1) Deputy Department Director
  - One (1) Internal Auditor/Investigator
  - One (1) Executive Assistant

### **Mayor's Proposed Budget:**

#### **Personnel:**

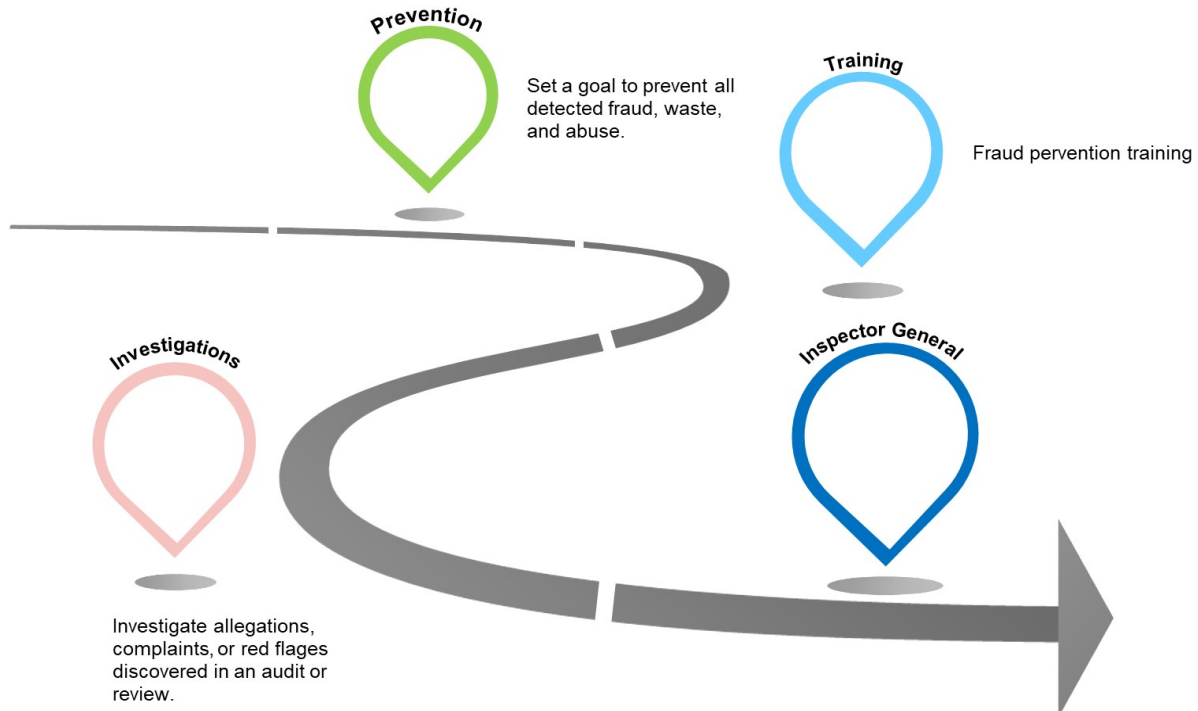
**\$61,801:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$25,954:** This budget reflects changes in funding related to:

- \$25,454 - Partial restoration of reductions to FY 2021
- \$500 - Contract increase for system maintenance agreement

## STRATEGIC PLAN ROADMAP



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DEPARTMENT OVERVIEW

The Mayor’s Office provides leadership and vision to all City agencies and departments. It promotes the development of strategic plans utilizing sound fiscal management. The Mayor’s Office also works with other governmental bodies, the private sector, and, most importantly, the citizens and the community to help build One Richmond.

MISSION

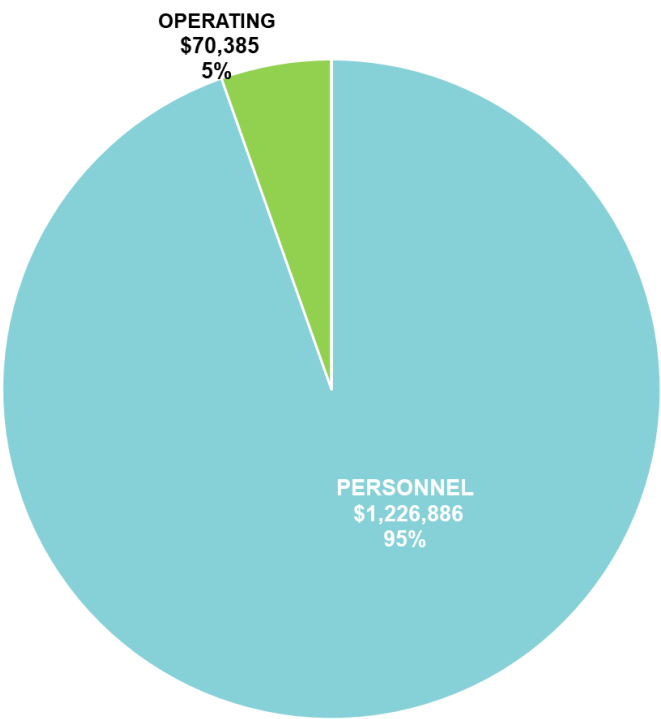
The mission of the Mayor’s Office is to provide vision and leadership in the creation of municipal policies and priorities. Sec. 5.01 of the City Charter states: “The Mayor shall be the Chief Executive Officer of the City and shall be responsible for the proper administration of City government.” The Mayor provides strategic direction and policy guidance to the Chief Administrative Officer and works with the City Council and other elected officials to carry out the will of the voters.

“The City of Richmond will be a professional, accountable and compassionate government that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens”.- Mayor Levar M. Stoney

DEPARTMENT OBJECTIVES

- The One Richmond agenda consists of four related goals:
- Improving the quality of public education and the lives of children and families in Richmond using a holistic approach;
  - Promoting social and economic inclusion of those who have been left out of our City’s prosperity, through inclusive economic development and community wealth building strategies;
  - Promoting public safety in all our neighborhoods; and,
  - Providing high-quality public services to all residents while being wise stewards of our City’s infrastructure and natural resources.

FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - MAYOR'S OFFICE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,055,010	\$1,127,746	\$1,103,405	\$1,226,886
Operating	38,952	28,688	40,066	70,385
Total General Fund	\$1,093,961	\$1,156,434	\$1,143,469	\$1,297,271
Special Fund	85,481	—	—	—
Total Agency Summary	\$1,179,442	\$1,156,434	\$1,143,469	\$1,297,271
Per Capita	\$5.20	\$5.01	\$4.99	\$5.72
*Total Staffing	10.00	9.00	9.00	10.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Chief of Staff	1.00
Executive Assistant	2.00
Executive Assistant (NEW)	1.00
Executive Assistant, Senior	1.00
Mayor	1.00
Press Secretary	1.00
Senior Assistant to the Mayor	1.00
Senior Policy Advisor	1.00
Staff Assistant to Mayor/CAO	1.00
<b>Grand Total</b>	<b>10.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$123,481:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for (1) additional position.

- One (1) Executive Assistant position

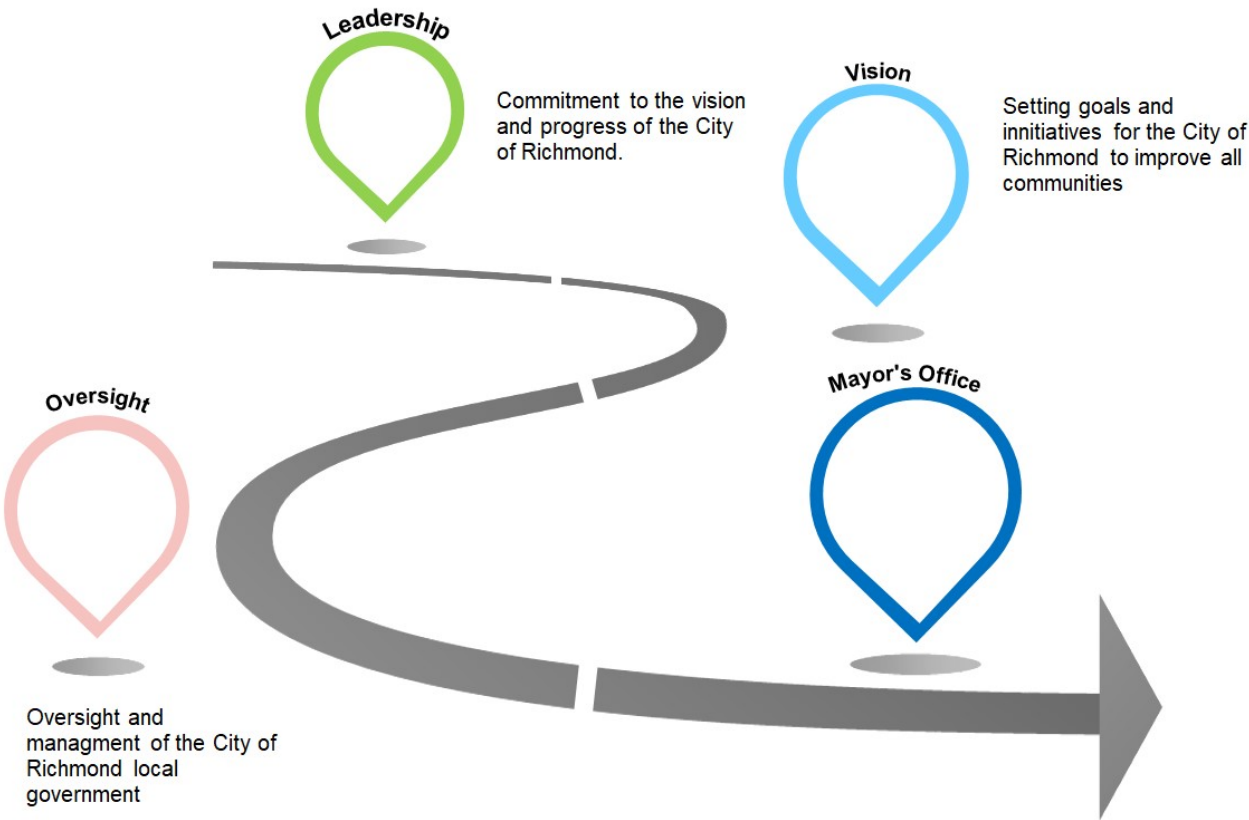
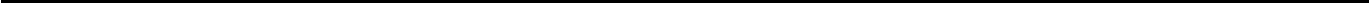
#### Operating:

**\$30,319:** This budget reflects changes in funding related to:

- \$30,000 - Funding for conference/conventions
- \$319 - Partial restoration of reductions to FY 2021



STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Office of Strategic Communications and Civic Engagement is responsible for coordinating the City of Richmond's public, media, marketing, and intergovernmental relations. This office is further tasked with the organization of seasonal activities, publicity/marketing campaigns, managing crises, curating stories, narrative building, proactive storytelling, and addressing negative publicity. The Office of Strategic Communications and Civic Engagement is also responsible for producing professionally written documents, brochures, summaries, books, manuals, and reports as directed by the Chief Administrative Officer.

The Office Strategic Communications and Civic Engagement works with leadership, departments, and frontline employees at the City of Richmond to encourage citizenship and strong communities by building partnerships within the city, with the public/community, nonprofit community-based organizations, businesses, partners, stakeholders, and other governmental institutions. These partnerships enhance resident participation by engaging residents in civic, employment, experiential, and leadership opportunities, and experiences while contributing to the civic, social, and economic well-being of Richmond.

## MISSION

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To facilitate open communication between Richmond and its stakeholders to encourage public participation and raise awareness of City programs, services and events; increase transparency, and enhance quality of life.

## VISION

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The Office of Strategic Communications and Civic Engagement is quite diverse in the sense that it must function in dual or multiple roles to meet the demands for public information in this present era. The Office is an intricate part of establishing positive relationships with outside entities, partners, stakeholders, and the community. The Office of Strategic Communications and Civic Engagement looks to educate, inform and empower residents. Through proactive and positive engagement opportunities, residents gain the knowledge needed to contribute as active and informed members of a democratic society in order to promote the growth of a healthy city, local economic vitality, social justice, and the common good.

MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High Quality Service Delivery
- Vibrant, Inclusive , & Mobile Communities
- Economic Empowerment

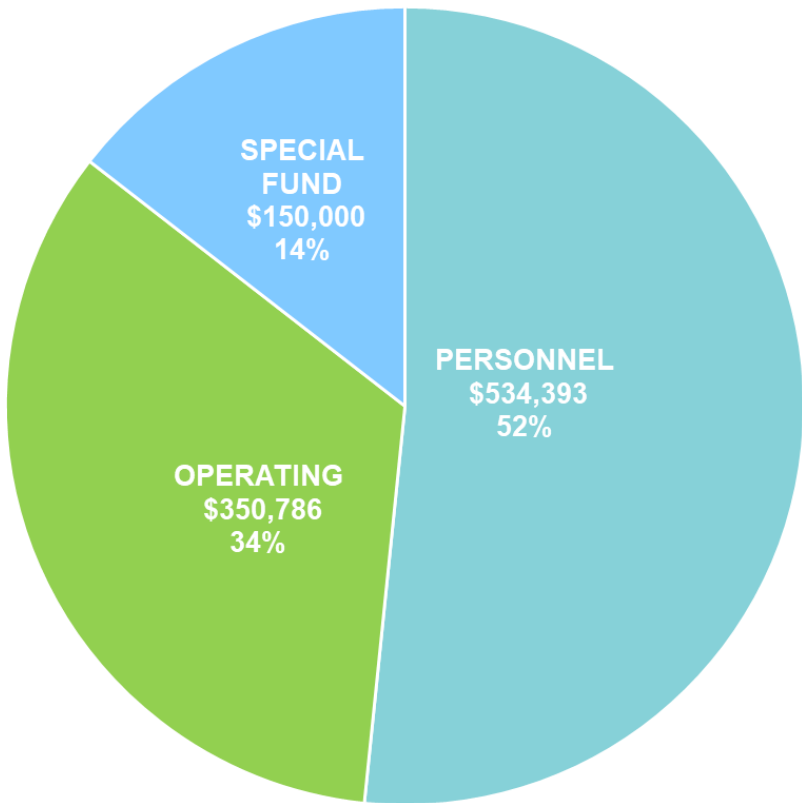
COUNCIL FOCUS AREA/S IMPACTED

- Strong Futures for Children, Adults, and Families
- 21st Century Richmond: Planned Growth, Economic Progress, & Affordable Housing Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

DEPARTMENT OBJECTIVES

- Assist the City's departments with public education initiatives and special events
- Assist the City's departments with public education initiatives and special events
- Draft, design, and distribute all print and electronic materials including brochures, pamphlets, and fliers, to foster public information strategies of all City departments
- Respond to all media and neighbor inquiries regarding City programs, events, etc.
- Develop and distribute a proposed City newsletter, a monthly e-newsletter about City programs, services, events, activities, and city issues
- Develop and manage postings on the City's social media accounts
- Manage content on Channel 17, cable-access channel
- Develop civic engagement strategies to authentically engage with residents, stakeholders, and partners

FY 2023 TOTAL ADOPTED BUDGET



# STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT

## DEPARTMENT FISCAL SUMMARY –STRATEGIC COMMUNICATIONS & CIVIC ENGAGEMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$—	\$—	\$—	\$534,393
Operating	—	—	—	350,786
Total General Fund	\$—	\$—	\$—	\$885,179
Special Fund	—	—	—	150,000
Total Agency Summary	\$—	\$—	\$—	\$1,035,179
Per Capita	\$—	\$—	\$—	\$4.57
*Total Staffing	—	—	—	6.00

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Communications and Marketing Analyst	2.00
Director, Office of Strategic Communication & Civic Engagement	1.00
Executive Assistant, Senior	1.00
Policy Advisor	2.00
Grand Total	6.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

**\$534,393:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

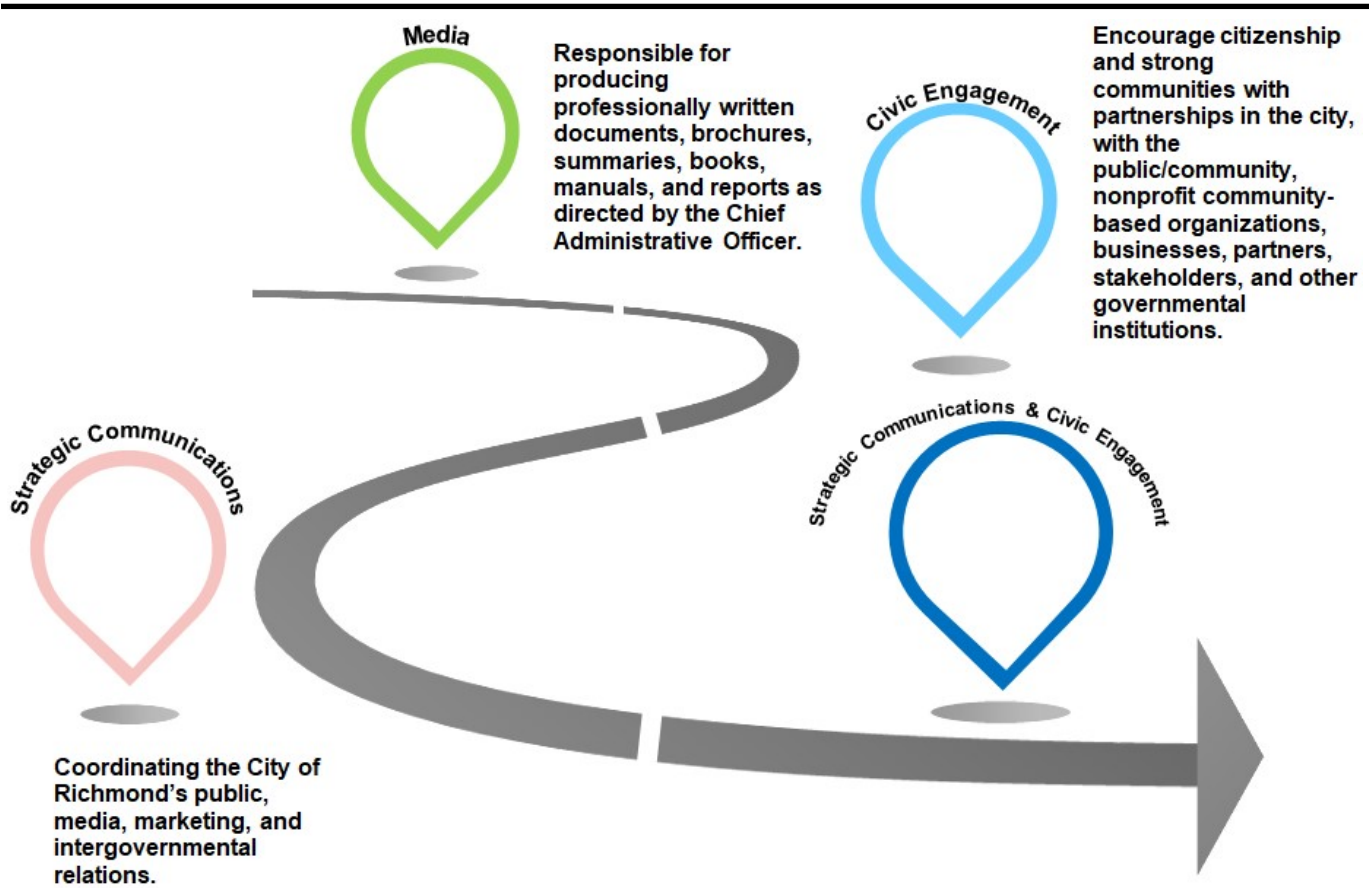
#### **Operating:**

#### **\$350,786:**

This budget reflects changes in funding related to:

- \$147,852 - Funding reallocation, the Office of Strategic Communications & Civic Engagement was formerly an Office under the Department of Citizen of Service & Response.
- \$200,000 - Funding increase for the Branding Implementation
- \$2,934 - Partial restoration to FY 2021

STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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Procurement Services is responsible for professionally, efficiently, and ethically fulfilling the department's mission, objectives, and core values.

## MISSION

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The Procurement Department supports the City by performing the procurement function in a customer-focused, strategic, ethical, and transparent manner while ensuring opportunities to diverse suppliers and complying with applicable governing laws and policies.

## VISION

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Support the City by performing the procurement function in a customer-focused, strategic, ethical, and transparent manner while ensuring opportunities to diverse suppliers and complying with applicable governing laws and policies.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery
- Expanded Economic Opportunity

## COUNCIL FOCUS AREAS IMPACTED

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- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

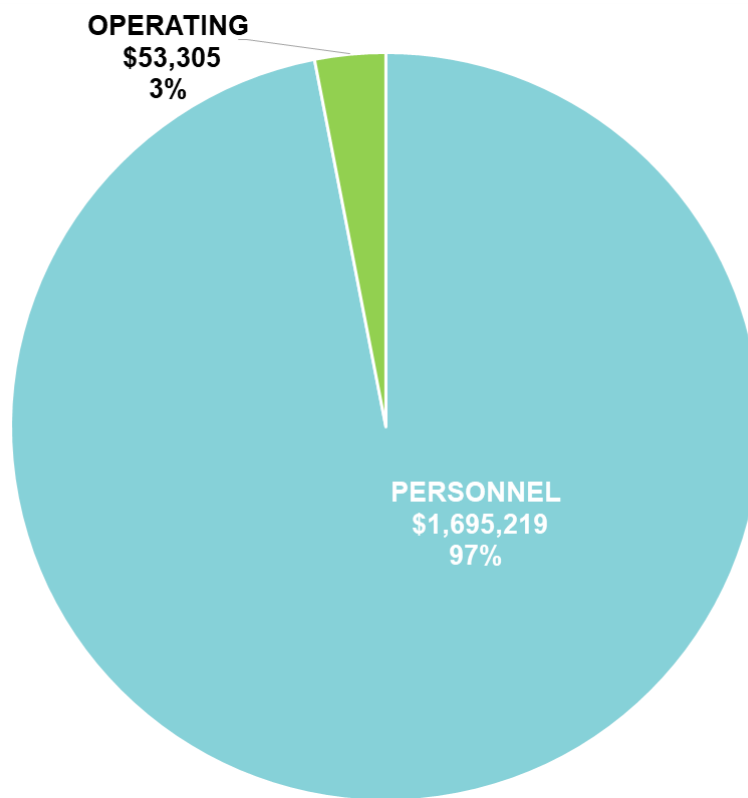
## DEPARTMENT OBJECTIVES

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- Ensure contract renewals are executed timely and accurately
- Ensure vendor database is properly managed
- Ensure Procurement Module access requests are properly managed
- Manage City's surplus property

# PROCUREMENT SERVICES

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY –PROCUREMENT SERVICES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,331,016	\$1,461,466	\$1,531,610	\$1,695,219
Operating	41,194	94,999	25,976	53,305
Total General Fund	\$1,372,207	\$1,556,462	\$1,557,585	\$1,748,525
Total Agency Summary	\$1,372,207	\$1,556,462	\$1,557,585	\$1,748,525
Per Capita	\$6.05	\$6.75	\$6.80	\$7.72
*Total Staffing	20.00	20.00	20.00	18.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Enterprise Fund	General Fund	Total FTEs
Administrative Technician, Senior	—	2.00	2.00
Contracting Officer	—	2.00	2.00

# PROCUREMENT SERVICES

Position Title	Enterprise Fund	General Fund	Total FTEs
Deputy Department Director, Senior	—	1.00	1.00
Director of Procurement Services	—	1.00	1.00
Management Analyst, Principal	—	1.00	1.00
Procurement Analyst	—	3.00	3.00
Procurement Analyst, Senior	3.00	5.00	8.00
<b>Grand Total</b>	<b>3.00</b>	<b>15.00</b>	<b>18.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

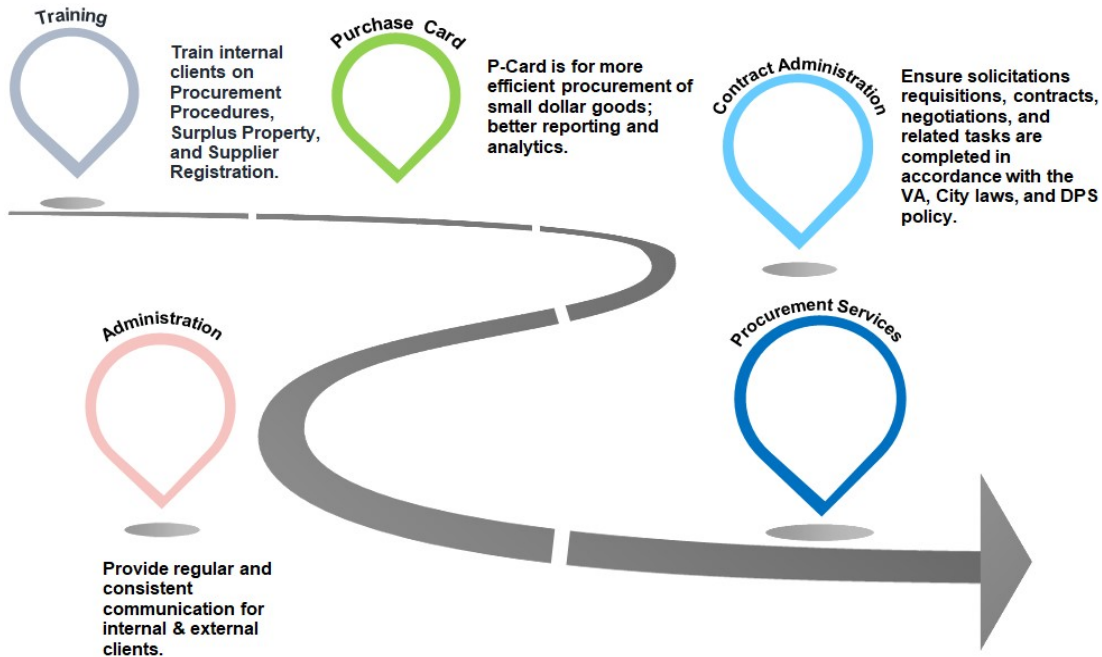
**\$163,611:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

**\$27,329:** This budget reflects changes in funding related to:

- \$3,499 - Increase in citywide Amazon subscription costs
- \$23,830 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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PUBLIC SAFETY

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## DEPARTMENT OVERVIEW

Richmond Animal Care & Control (RACC) manages and protects the animal population in Richmond, VA, enforces animal ordinances, protects the health and welfare of the citizens, and strives to place as many unwanted animals as possible in loving homes.

## MISSION

To provide a safe and healthy community through professional enforcement of animal related laws, while providing and promoting the humane care of every animal in need.

## VISION

We strive for a City where every companion animal has a safe and loving forever home. Defining leading animal welfare, public safety and operational practices, RACC will grow as a trusted community resource.

## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High-Quality Service Delivery
- Public Safety, Health, & Wellness

## COUNCIL FOCUS AREA/S IMPACTED

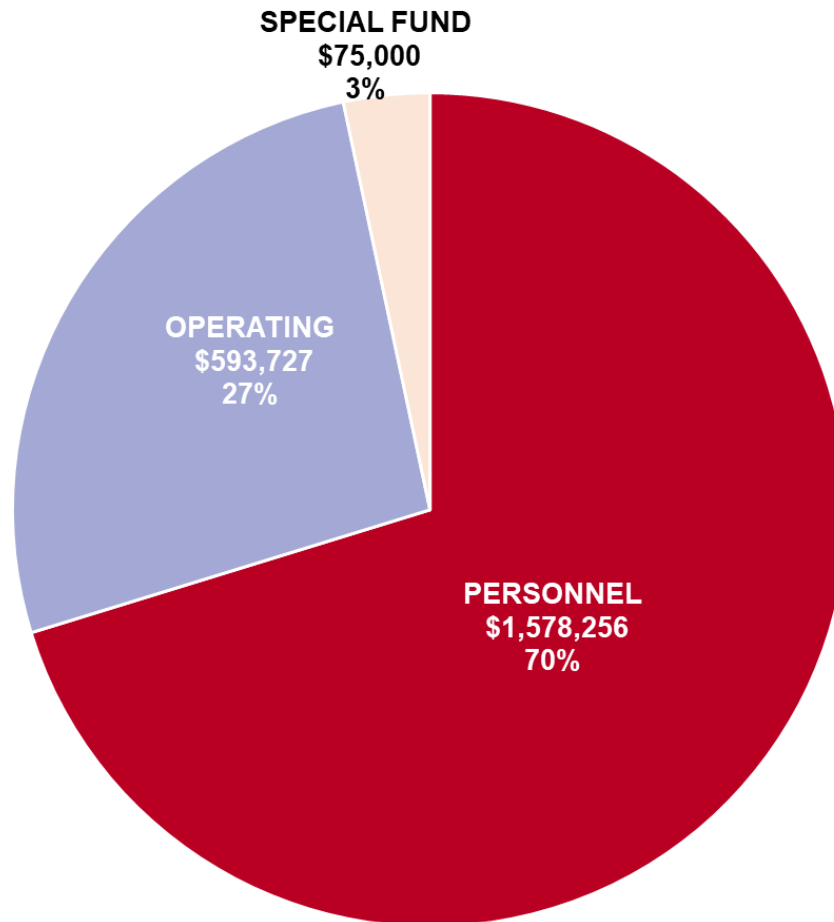
- Responsive, Accountable, and Innovative Government
- Safe Neighborhoods

## DEPARTMENT OBJECTIVES

- Continue to improve adoption/foster rates
- Continue to improve completed calls for service
- Continue to provide the best shelter environment for the animals in our care

# OFFICE OF ANIMAL CARE & CONTROL

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – OFFICE OF ANIMAL CARE & CONTROL

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,344,577	\$1,477,614	\$1,348,246	\$1,578,256
Operating	657,621	625,577	584,641	593,727
Total General Fund	\$2,002,198	\$2,103,191	\$1,932,887	\$2,171,983
Special Fund	82,118	68,651	75,000	75,000
Total Agency Summary	\$2,084,316	\$2,171,842	\$2,007,887	\$2,246,983
Per Capita	\$9.19	\$9.41	\$8.77	\$9.92
*Total Staffing	25.00	25.00	25.00	20.50

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Technician	1.00
Administrative Technician, Senior	1.00
Animal Control Kennel Assistant	5.00
Animal Control Officer	6.00
Animal Control Officer, Senior	1.00
Animal Control Supervisor	1.00
Customer Service Technician	2.00
Director, Office of Animal Care and Control	1.00
Management Analyst, Associate	1.00
Program and Operations Supervisor	1.00
Veterinarian (NEW)	0.50
<b>Grand Total</b>	<b>20.50</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$230,010:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare, retirement expenses, and minimum wage. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions. Also, this budget includes additional funding for one (1) additional position.

- One (1) Part Time Veterinarian

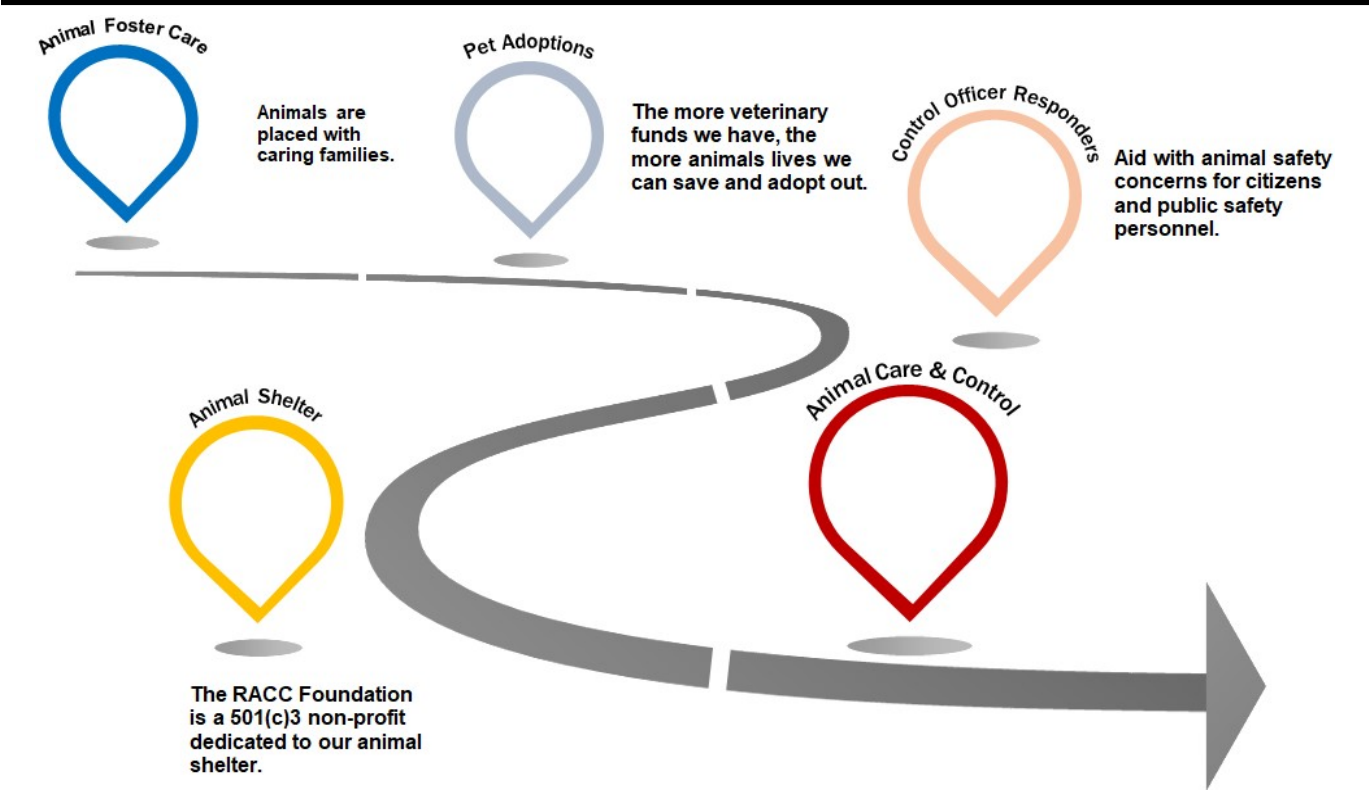
#### Operating:

**\$9,086:** This budget reflects changes in funding related to expenses from Fleet, Department of Information Technology, Utilities, Risk, and the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.

- \$2,791 - Partial restoration of reduction to FY 2021
- \$6,295 - Funding for expense related to Department of Information Technology, Utilities, and Risk



STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Department of Emergency Communications (DEC) is designated as the Public Safety Answering Point (PSAP) for the City of Richmond's E-911 telephone system and is charged with the appropriate routing of all E-911 and non-emergency calls for service. The department is also responsible for the coordination of all emergency radio and telephone communications for Public Safety Agencies of the City of Richmond.

## MISSION

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The Department of Emergency Communications (DEC) exists to answer and dispatch all 9-1-1 and non-emergency calls as well as provide and support public safety infrastructures for citizens and other stakeholders of Richmond, internal City departments and other external partners in order to ensure safety by linking the public with the first responders and other non-emergency services so that we deliver efficient, expedient, courteous quality service which promotes a safe, supportive, and thriving community.

## VISION

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The Department of Emergency Communications strives to sustain customer trust by providing reliable emergency communications services in a timely and efficient manner.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Public Safety, Health & Wellness
- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Safe Neighborhoods
- Responsive, Accountable, & Innovative Government

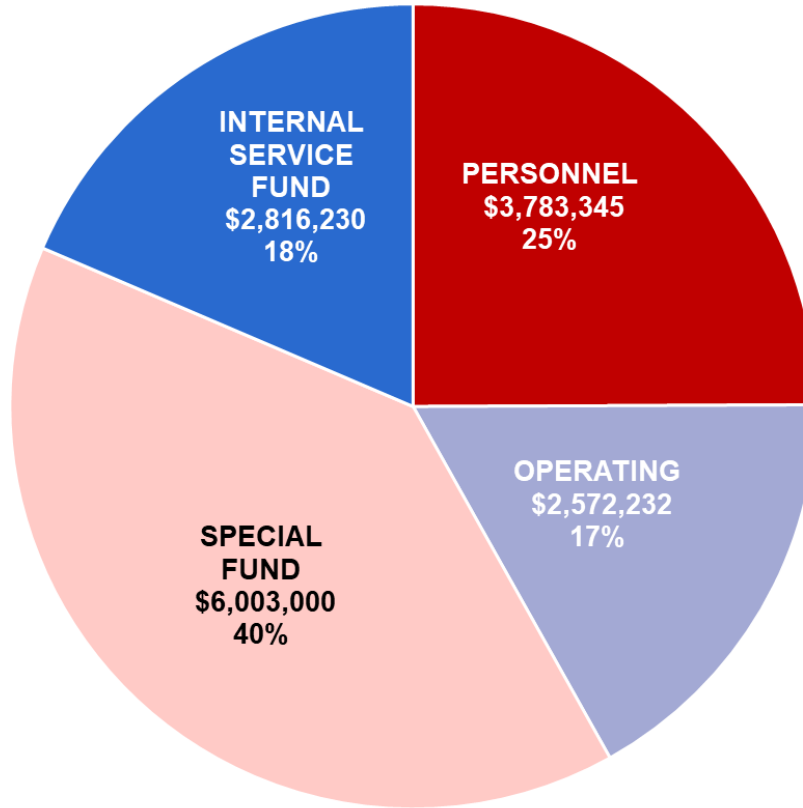
## DEPARTMENT OBJECTIVES

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- Fully staff the department, retain talented employees and decrease mandatory and voluntary overtime
- Provide education to adults through participating in community events, giving presentations and social media outreach. Teach 911 information to at least one RPS classroom of 5th graders, along with Richmond Fire
- Maintain a high level of customer service
- Reliable and efficient 911 service
- Ensure proper first responder response to 911 calls
- Ensure accuracy and quality customer service
- To ensure public safety through quality training
- Reliable, efficient and updated public safety technology

# EMERGENCY COMMUNICATIONS

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – EMERGENCY COMMUNICATIONS

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,140,868	\$3,893,168	\$3,277,986	\$3,783,345
Operating	1,964,028	1,535,522	3,309,937	2,572,232
Total General Fund	\$5,104,896	\$5,428,690	\$6,587,923	\$6,355,577
Special Fund	4,772,428	13,312,649	6,107,000	6,003,000
Internal Service Fund	873,061	869,764	2,237,306	2,816,230
Total Agency Summary	\$10,750,385	\$19,611,103	\$14,932,229	\$15,174,807
Per Capita	\$47.38	\$85.00	\$65.19	\$66.96
*Total Staffing	118.00	125.00	125.00	111.15

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

# EMERGENCY COMMUNICATIONS

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Internal Service Fund	Special Fund	Total FTES
Accountant, Associate	—	1.00	—	1.00
Accountant, Senior	0.50	—	0.50	1.00
Administrative Technician, Senior	2.00	—	—	2.00
Communications and Marketing Analyst	1.00	—	—	1.00
Deputy Department Director	0.60	0.20	0.20	1.00
Deputy Department Director, Senior	1.00	—	—	1.00
Director of Emergency Communications	1.00	—	—	1.00
Electronics Specialist	—	2.00	—	2.00
Electronics Specialist Supervisor	—	1.00	—	1.00
Emergency Communications Assistant Supervisor	9.00	—	—	9.00
Emergency Communications Officer	7.30	—	63.65	70.95
Emergency Communications Supervisor	3.00	—	—	3.00
Executive Assistant, Senior	1.00	—	—	1.00
GIS and Project Manager	1.00	—	0.20	1.20
Management Analyst, Associate	1.00	—	—	1.00
Management Analyst, Principal	1.00	—	—	1.00
Program and Operations Manager	2.00	—	1.00	3.00
Program and Operations Supervisor	1.00	—	1.00	2.00
Technology Coordinator (Agency)	1.80	1.00	2.20	5.00
Technology Manager (Agency)	0.80	—	0.20	1.00
Technology Specialist (Agency)	1.00	1.00	—	2.00
<b>Grand Total</b>	<b>36.00</b>	<b>6.20</b>	<b>68.95</b>	<b>111.15</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$505,359:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

This budget includes additional funding for one (1) additional positions.

- One (1) Emergency Communication Supervisor

#### Operating:

#### (\$737,705):

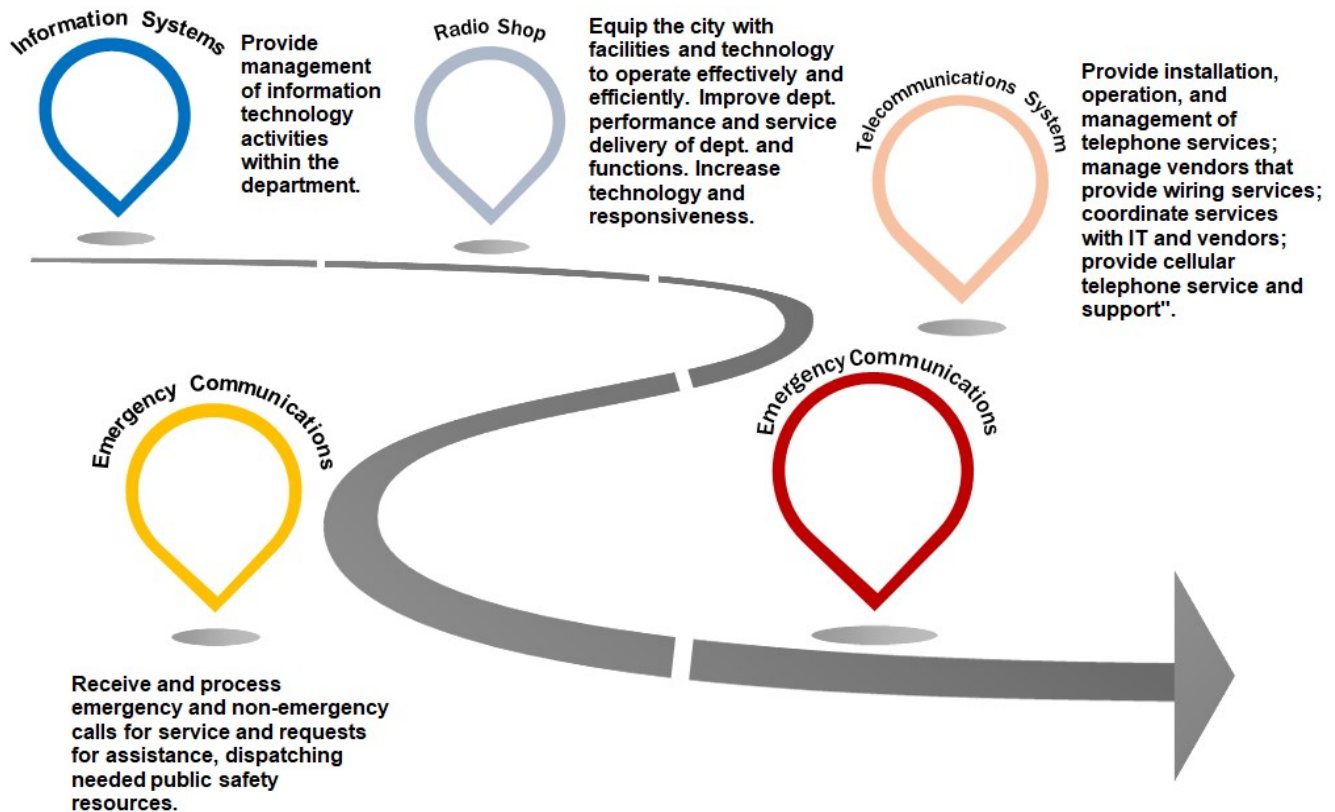
This budget reflects changes in funding related to:

- \$1,486 - An increase in fleet charges related to cash purchase of fleet in FY 2023
- \$55,000 - Funding related to the False Alarm program

## BUDGET HIGHLIGHTS (Con't.)

- \$61,710 -Partial restoration of reductions to FY 2021
- (\$598,740) - Transfer of funding for camera repairs and replacement from the General Fund to the Radio Shop Internal Service Fund
- (\$257,161) - Transfer of funding for Marcus Alert implementation from operating to personnel to fund four previously frozen positions that will be associated with the program

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Department of Fire and Emergency Services is an all hazards, emergency service provider responsible for the delivery of community emergency and disaster preparedness, fire code enforcement, fire response, emergency medical response, water/technical rescue response, hazardous materials response, and non-emergency service response. The Department operates 24 hours a day and prioritizes the safety of department members and the general public, training and development of staff, logistical support and management of fiscal resources for 438 members, operating out of twenty fire stations, and three support facilities across the City of Richmond.

## MISSION

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The mission of the Department of Fire and Emergency Services is to provide safe, effective and efficient emergency services; built on strong relationships and designed to produce high quality results.

## VISION

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Richmond Fire and Emergency Services will be an inclusive and innovative Department that values every employee and citizen, while striving to be a model organization in our community by working together to achieve excellence in every aspect of service.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Adult & Youth Education
- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Safe Neighborhoods, Responsive, Accountable and Innovated Government
- Strong Futures for Children, Adults, and Families

## DEPARTMENT OBJECTIVES

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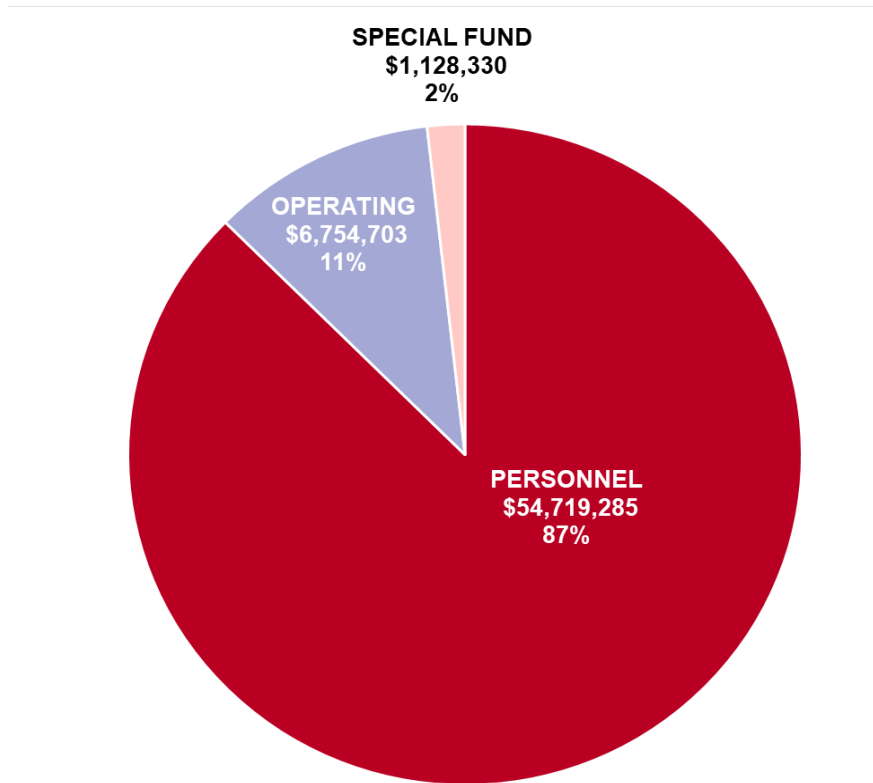
- Ensure safe and effective service delivery of all hazard types of emergencies
- Ensure safe and effective service delivery of non-emergency calls
- Ensure operational personnel have the necessary equipment, tools and training to be able to perform their tasks safely and effectively
- Ensure active participation in the community
- Ensure incident operations and training are conducted safely

# FIRE & EMERGENCY SERVICES

## DEPARTMENT OBJECTIVES (Con't.)

- Ensure all personnel are provided professional development and training opportunities
- Improve Quality of Life
- Increase Economic Vitality
- Increase Safety and Security

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – FIRE & EMERGENCY SERVICES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$47,124,866	\$51,741,267	\$47,242,616	\$54,719,285
Operating	7,847,423	38,481,600	7,518,746	6,754,703
Total General Fund	\$54,972,285	\$90,222,860	\$54,761,361	\$61,473,988
Special Fund	1,347,111	683,734	1,047,050	1,128,330
**Capital Improvement Plan	1,550,000	2,400,000	6,350,000	—
Total Agency Summary	\$57,869,396	\$93,306,594	\$62,158,411	\$62,602,318
Per Capita	\$255.02	\$404.41	\$271.35	\$276.24
*Total Staffing	434.00	437.00	438.00	421.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

\*\*Beginning with FY 2023, all future Capital Improvement Projects related to this agency will be funded through the Department of Public Works' Generalized Capital Maintenance Program CIP project.

# FIRE & EMERGENCY SERVICES

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Technician, Senior	1.00
Assistant Chief of Fire and Emergency Services	5.00
Chief of Fire and Emergency Services	1.00
Deputy Chief of Fire and Emergency Services	2.00
Deputy Department Director, Senior	1.00
Engineer, Senior	1.00
Executive Assistant, Senior	1.00
Fire Battalion Chief	18.00
Fire Captain	26.00
Fire Fighter I	83.00
Fire Fighter II	86.00
Fire Fighter III	51.00
Fire Fighter IV	31.00
Fire Lieutenant	55.00
GIS and Project Manager	3.00
Human Resources Manager	1.00
Management Analyst, Associate	5.00
Management Analyst, Senior	2.00
Master Fire Fighter	43.00
Program and Operations Supervisor	1.00
Public Information Manager	1.00
Staff Battalion Chief	1.00
Technology Manager (Agency)	1.00
Training Analyst	1.00
<b>Grand Total</b>	<b>421.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### **Mayor's Proposed Budget:**

#### **Personnel:**

**\$7,476,669:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions.

- This overall personnel change is inclusive of an increase of \$5,662,417, for a total amount of \$6,612,000, in funding for a Public Safety Pay Plan to be implemented in FY 2023 for all sworn, permanent full and part-time positions.

# FIRE & EMERGENCY SERVICES

## Mayor's Proposed Budget (Con.'t)

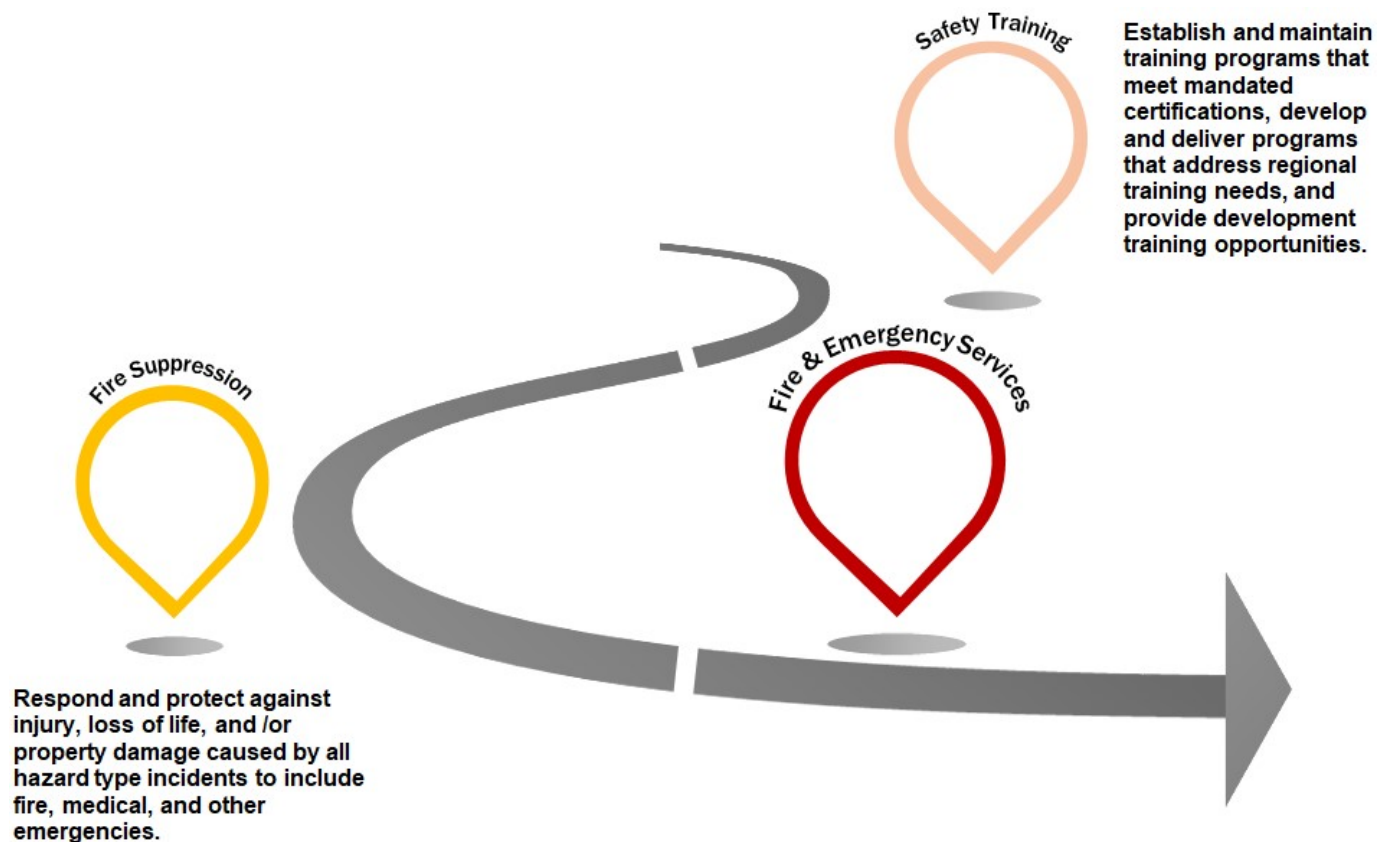
\*\*This budget preserves the ability for the Richmond Police/Fire Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels\*\*

### Operating:

(\$764,043):

- This budget reflects changes in funding related to:
- \$40,520 - Transfer of funding for hazmat physical from DHR to RFD
  - \$8,000 - Contract increase for Time Management Software
  - \$4,144 - Partial restoration of reductions to FY 2021
  - \$177 - Adjustment to Public Utilities
  - (\$50,000) - Removal of one-time funding in FY 2022 for a city delivery vehicle
  - (\$110,000) - Removal of one-time funding in FY 2022 to conduct assessments
  - (\$656,884) - Adjustments to Fleet Management

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The members of the Richmond Police Department strive to work in partnership with our community in seeking out and solving problems in order to enhance our quality of life to and to make Richmond a safer city. We are committed to preserving the lives, property and rights of all our citizens through proactive community focused policing strategies.

## MISSION

---

The mission of the Richmond Police Department (RPD) is to make Richmond a safer city through community policing and engagement.

## VISION

---

The City of Richmond is a thriving community offering safe neighborhoods and an enhanced quality of life through responsive actions, communication, and public trust.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities

## COUNCIL FOCUS AREA/S IMPACTED

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- Safe Neighborhoods
- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Responsive, Accountable and Innovative Government
- Strategic Infrastructure Investment

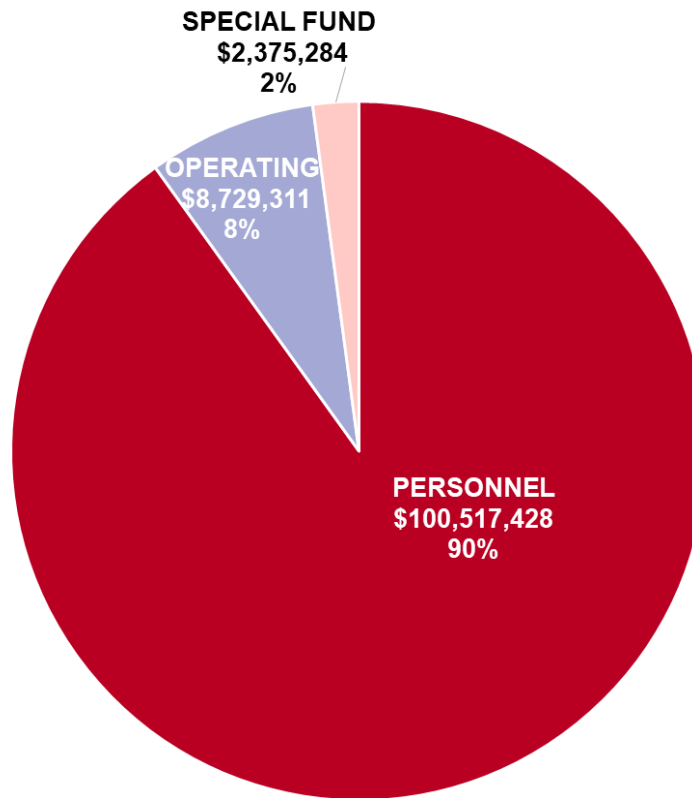
## DEPARTMENT OBJECTIVES

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- To make our streets and neighborhoods safer through internal programs, external partnerships, community policing, and civic engagements
- Develop high-impact measures to positively affect citizens
- Meet or exceed national crime clearance averages and achieve significant reductions in target measures
- Build intangible and intellectual assets

# RICHMOND POLICE DEPARTMENT

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – RICHMOND POLICE DEPARTMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$92,246,131	\$84,805,238	\$86,902,648	\$100,517,428
Operating	8,135,185	10,279,438	8,913,552	8,729,311
Total General Fund	\$100,381,316	\$95,084,676	\$95,816,200	\$109,246,739
Special Fund	803,854	760,533	2,063,000	2,375,284
**Capital Improvement Plan	700,000	—	—	—
Total Agency Summary	\$101,885,170	\$95,845,209	\$97,879,200	\$111,622,023
Per Capita	\$448.99	\$415.42	\$427.28	\$492.54
*Total Staffing	883.50	881.50	881.50	823.50

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

\*\*Beginning with Fiscal Year 2023, all future Capital Improvement Projects related to this agency will be funded through the Department of Public Works' Generalized Capital Maintenance Program CIP project.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Accounting Supervisor	2.00
Administrative Technician	18.00
Administrative Technician, Senior	23.00
Chief of Police	1.00
Clinician	1.00
Communications and Marketing Analyst	1.00
Crime Analyst	7.00
Crime Analyst and Forensic Supervisor	2.00
Deputy Chief of Police/Administration	1.00
Deputy Chief of Police/Operations	2.00
Deputy Department Director	1.00
Deputy Department Director, Senior	1.00
Executive Assistant, Senior	1.00
Farrier	1.00
Firearms Administrator	1.00
Forensic Technician	4.00
Health and Safety Specialist	1.00
Maintenance Worker	0.50
Management Analyst	1.00
Management Analyst, Associate	4.00
Management Analyst, Principal	1.00
Management Analyst, Senior	3.00
Master Police Officer	145.00
Police Captain	15.00
Police Executive Advisor	1.00
Police Lieutenant	37.00
Police Major	5.00
Police Officer I	220.00
Police Officer II	63.00
Police Officer III	74.00
Police Officer IV	38.00
Police Recruit	29.00
Police Sergeant	94.00
Procurement Technician	2.00
Program and Operations Manager	1.00
Program and Operations Supervisor	1.00
Property Evidence Technician	4.00
Public Information Manager	1.00
Public Information Manager, Senior	1.00
Technology Coordinator (Agency)	8.00
Technology Manager (Agency)	2.00

Position Title	Total General Fund FTEs
Technology Manager, Senior (Agency)	1.00
Technology Specialist (Agency)	1.00
Training Analyst	1.00
Warehouse and Materials Supervisor	1.00
Warehouse and Materials Technician, Senior	1.00
<b>Grand Total</b>	<b>823.50</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$13,614,780:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions.

- This overall personnel change is inclusive of an increase of \$9,225,233, for a total amount of \$10,788,000, in funding for a Public Safety Pay Plan to be implemented in FY 2023 for all sworn, permanent full and part-time positions.

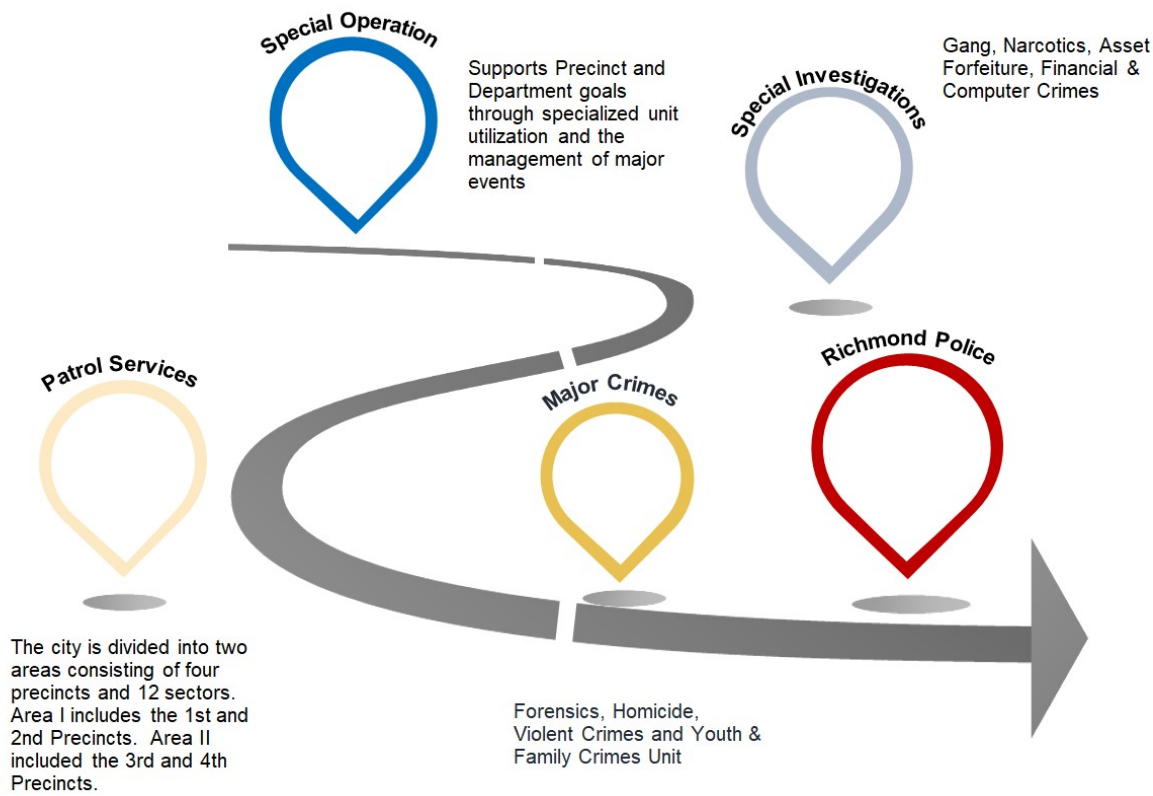
\*\*This budget preserves the ability for the Richmond Police/Fire Department to conduct one or more recruitment classes based on historical attrition and turnover rates - within proposed funding levels\*\*

#### Operating:

**(\$184,241):** This budget reflects changes in funding related to:

- \$233,400 - Increases for contracts
- \$106,735 - Partial restoration of reductions to FY 2021
- \$94 - Adjustments for utilities
- **(\$524,470)** - A decrease in fleet charges related to cash purchase of fleet in FY 2023

STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Richmond City Sheriff's Office (RCSO) operates and secures the Richmond City Justice Center (RCJC) and all courthouses in the City, provides seamless inmate transport, and ensures the proficient service of civil process. The Office strives to maintain the highest level of safety and security at these facilities through strict adherence to the Code of Virginia, Department of Corrections (DOC) standards, and measures allowed by the City through its laws and ordinances. The RCSO also provides assistance to other city departments with their security requirements.

## MISSION

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To maintain a secure jail and a safe court system along with seamless inmate transport and civil process to preserve public safety. We remain committed to performing these duties with unsurpassed integrity and professionalism, with progressive training that incorporates best practices and technology. While partnering with the community, we strive to lower recidivism by providing faith-based and community-based programming that empower returning citizens to become productive members of society.

## VISION

---

Our tomorrow embraces a new standard of excellence in management, operations and customer service. Through extraordinary leadership, superior staff, and a willing and involved community – lives will change for the better. Our values are:

- Preparing future leaders
- Engaging everyone in the process
- Optimizing our strengths
- Participating in collaborative team work
- Leading by example
- Embracing change in order to move forward

## MAYORAL PRIORITY AREA/S IMPACTED

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- Adult & Youth Education
- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities

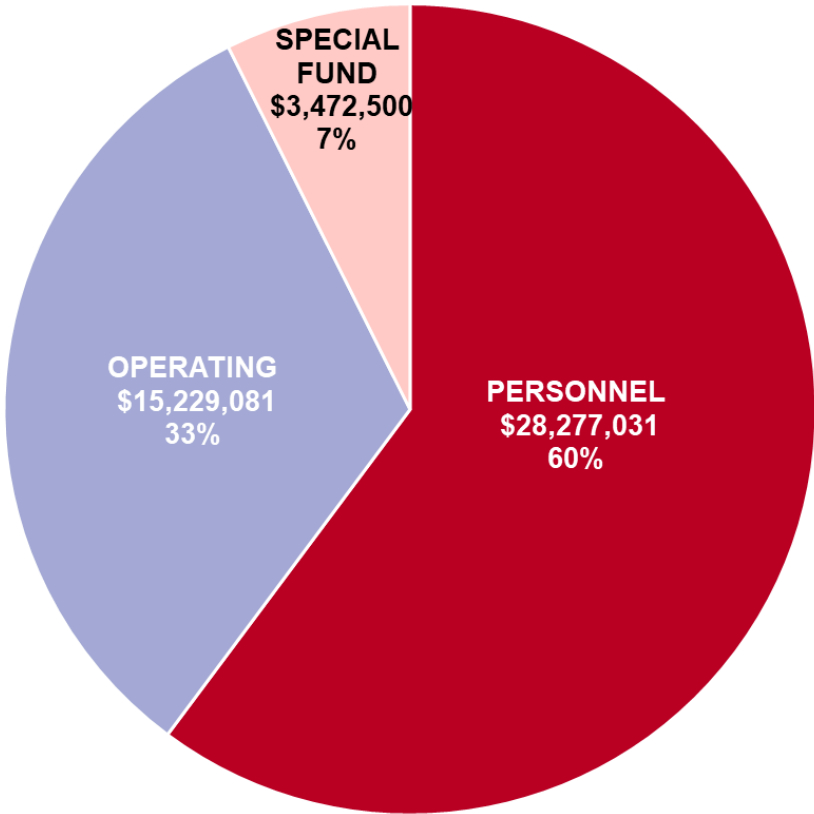
COUNCIL FOCUS AREA/S IMPACTED

- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods
- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Responsive, Accountable and Innovative Government

DEPARTMENT OBJECTIVES

- Maintain and promote security at city facilities, courthouses, and the RCJC
- Provide job skills training
- Increase Transparency and timeliness of information to the public
- Timely financial reporting
- Develop department strategic action plans that align with priorities
- Develop a comprehensive non-city funding (grant) strategy
- Increase knowledge of family care and parenting skills
- Increase access to adult education and literacy

FY 2023 TOTAL ADOPTED BUDGET



# RICHMOND SHERIFF'S OFFICE

## DEPARTMENT FISCAL SUMMARY – RICHMOND SHERIFF'S OFFICE\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$28,353,790	\$27,220,009	\$26,266,165	\$28,277,031
Operating	12,766,331	14,540,866	15,163,725	15,229,081
Total General Fund	\$41,120,121	\$41,760,875	\$41,429,890	\$43,506,112
Special Fund	577,336	590,940	1,835,000	3,472,500
Total Agency Summary	\$41,697,457	\$42,351,815	\$43,264,890	\$46,978,612
Per Capita	\$183.75	\$183.56	\$188.87	\$207.30
*Total Staffing	466.00	466.00	466.00	370.53

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Accounting/Accreditation Clerk	1.00	—	1.00
Accounting/Finance Manager	1.00	—	1.00
Administration, Audit, and Agreement Manager	1.00	—	1.00
Administrative Assistant (Sheriff)	10.00	—	10.00
Administrative Coordinator	1.00	—	1.00
Adult Education/Re-Entry Manager	1.00	—	1.00
Alternative Sentencing Specialist	1.00	—	1.00
Application Support/Developer	1.00	—	1.00
Background Investigator	0.73	—	0.73
Budget Manager (Sheriff)	1.00	—	1.00
Captain	20.00	—	20.00
Cashier	1.00	—	1.00
Cashier II	1.00	—	1.00
Chaplain	1.00	—	1.00
City Sheriff	1.00	—	1.00
Classification Specialist	3.00	—	3.00
Compliance Analyst	1.00	—	1.00
Contract and Compliance Officer (Civilian)	1.00	—	1.00
Corporal	59.00	—	59.00
Court Services Office Assistant	9.00	—	9.00
Deputy	72.725	—	72.725
Executive Assistant/Sheriff	1.00	—	1.00
File Clerk	3.00	—	3.00

Position Title	General Fund	Special Fund	Total FTEs
Help Desk Personnel	1.00	—	1.00
Human Resources and Payroll Manager	1.00	—	1.00
Human Resources Generalist - Sheriff	1.00	—	1.00
Human Resources Representative	2.00	—	2.00
Information Systems Technician	2.00	—	2.00
Librarian	1.00	—	1.00
LIDS Technician	2.00	—	2.00
Lieutenant	22.00	—	22.00
Major	9.00	—	9.00
Master Deputy	1.00	—	1.00
Operations and Logistical Specialist	1.00	—	1.00
Outreach Community Coordinator (Part-Time)	0.725	—	0.725
Part-time Timekeeper	0.725	—	0.725
Policy & Accreditation Specialist	1.00	—	1.00
Policy Analyst-Sheriff	0.725	—	0.725
Principal Programs Planner	1.00	—	1.00
Private	69.45	—	69.45
Procurement Specialist – Full Time	1.00	—	1.00
Programs Coordinator	1.00	—	1.00
Records Clerk	9.00	—	9.00
Records Supervisor	2.00	—	2.00
Recruitment Manager	1.00	—	1.00
Re-Entry Specialist	5.00	—	5.00
Sergeant	37.00	—	37.00
Strategic Analyst Community/External Affairs	0.725	—	0.725
Therapeutic Case Manager	1.00	—	1.00
Timekeeper	1.725	—	1.725
Timekeeping Manager	1.00	—	1.00
Re-Entry Coordinator	—	1.00	1.00
<b>Grand Total</b>	<b>369.53</b>	<b>1.00</b>	<b>370.53</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

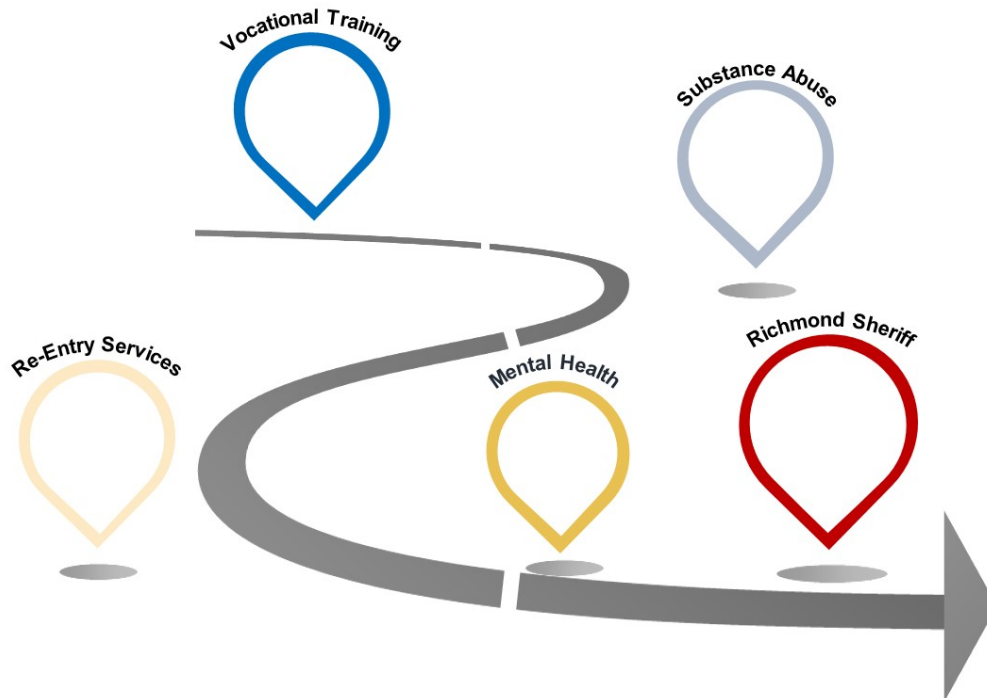
**\$2,010,866:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

#### Operating:

**\$65,356:** This budget reflects changes in funding related to:

- \$29,252 - Partial restoration of reductions to FY 2021
- \$23,599 - Related to Public Utilities increases
- \$12,505 - Related to Fleet Management adjustments

## STRATEGIC PLAN ROADMAP



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HEALTH & WELFARE

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## DEPARTMENT OVERVIEW

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The Office of Community Wealth Building (OCWB) serves as the collective impact hub for an informed, energized, and aligned community of non-profits, ministries, government agencies, funders, businesses and other Community Wealth Builders. We coordinate the implementation of a service delivery approach that promotes the eradication of barriers that prevent citizens from obtaining and maintaining self-sufficiency. We advocate for the transformation of communities and equitable access to the asset-building resources necessary to escape the perils of generational poverty.

We are a unique organization; first of its kind in the nation.

We are the Mayor's commissioned department that addresses systemic poverty in the City.

## MISSION

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The mission of the Office of Community Wealth Building is to facilitate equitable solutions to reduce the impact of poverty and enhance wealth development opportunities for vulnerable populations of the City of Richmond.

## VISION

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A thriving community where all citizens have equitable access to opportunities that build wealth and well-being throughout their lives.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Adult & Youth Education
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

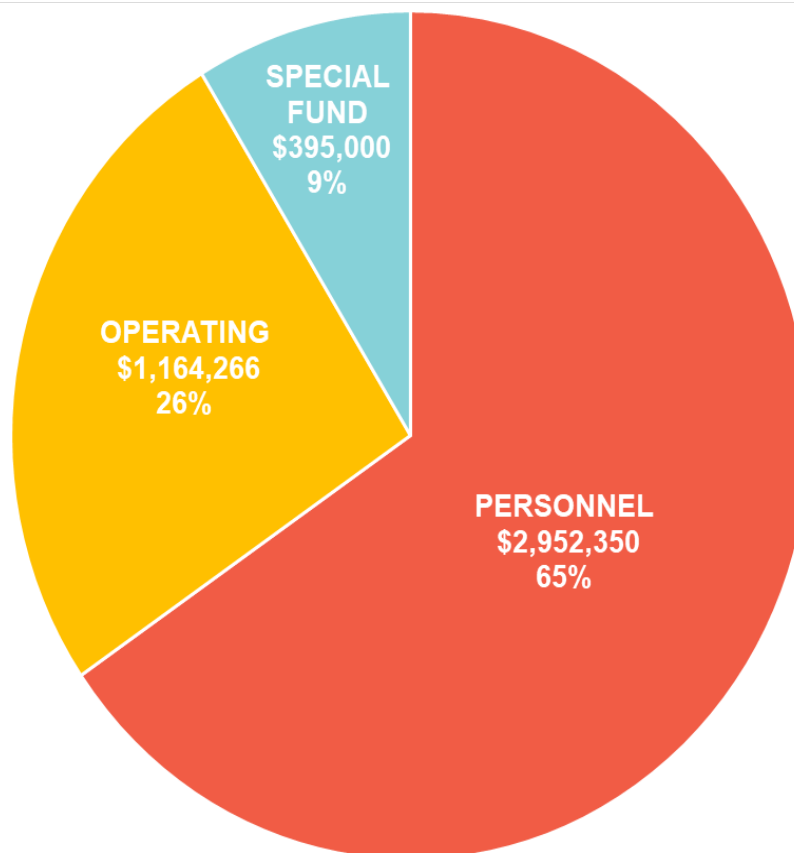
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- Strong Futures for Children, Adults, and Families
- Responsive, Accountable and Innovative Government
- 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing

## DEPARTMENT OBJECTIVES

- Increase access to workforce development programming
- Provide quality career pathways (skills training) to people living in poverty
- Increase new business partnerships
- Increase “community voice” and outreach
- Increase faith-based partnerships
- Increase number of individuals served through BLISS
- Increase number of youth participating in Mayor’s Youth Academy
- Increase year-round programming offered to youth living in poverty
- Strengthen families
- Increase businesses offering a Living Wage
- Increase wealth building initiatives
- Implement OCWB systems change strategy
- Create emergency assistance system
- Strengthen Living Wage Campaign and training in barrier areas (i.e. childcare)
- Strengthen departmental policies
- Increase professional development opportunities for staff
- Improve departmental culture, accountability, communication, and departmental transparency
- Implement communications strategy/brand

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – COMMUNITY WEALTH BUILDING\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,536,171	\$1,588,689	\$1,681,323	\$2,952,350
Operating	264,859	342,910	510,266	1,164,266
Total General Fund	\$1,801,030	\$1,931,599	\$2,191,589	\$4,116,616
Special Fund	1,642,545	1,113,329	2,394,866	395,000
Total Agency Summary	\$3,443,575	\$3,044,928	\$4,586,455	\$4,511,616
Per Capita	\$15.18	\$13.20	\$20.02	\$19.91
*Total Staffing	34.00	34.00	34.00	40.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Administrative Technician, Senior (NEW)	1.00	—	1.00
Director, Office of Community Wealth Building	1.00	—	1.00
Economic Development Business Services	1.00	—	1.00
Economic Development Programs Administrator	1.00	—	1.00
Executive Assistant	1.00	—	1.00
Executive Assistant, Senior	1.00	—	1.00
Human Services Analyst	1.00	—	1.00
Human Services Analyst, Senior (NEW)	1.00	—	1.00
Human Services Technician	1.00	2.00	3.00
Management Analyst (NEW)	3.00	—	3.00
Management Analyst, Associate	5.00	1.00	6.00
Management Analyst, Associate (NEW)	11.00	—	11.00
Management Analyst, Senior	1.00	—	1.00
Office Assistant (NEW)	3.00	—	3.00
Policy Advisor	1.00	—	1.00
Program and Operations Supervisor	1.00	—	1.00
Program and Operations Supervisor (NEW)	1.00	—	1.00
Management Analyst, Senior (Grant Funded)	—	1.00	1.00
Human Services Analyst, Senior (Grant funded)	—	1.00	1.00
<b>Grand Total</b>	<b>35.00</b>	<b>5.00</b>	<b>40.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$9,000** for Maggie Walker Board Member Stipends

### **Mayor's Proposed Budget:**

#### **Personnel:**

**\$1,271,027:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for twenty (20) additional positions.

- One (1) Administrative Technician, Senior
- One (1) Human Services Analyst, Senior
- Three (3) Management Analyst
- Eleven (11) Management Analyst, Associate
- Three (3) Office Assistant
- One (1) Program and Operations Supervisor

These positions were transferred from the special fund to the general fund. In anticipation of a shortfall of \$2 million as a result of the ending of the Temporary Assistance for Needy Families (TANF) grant, the Office of Community Wealth Building's personnel budget includes \$1.4 million to support services previously covered under the TANF grant to lift residents out of poverty, including immense systems transformation, strategic and effective community collaborations, the creation of new and equitable social policies, and a culture of compassion that demands that every man, woman, and child have full access and opportunity to more than just self-sufficiency ... but to a thriving future.

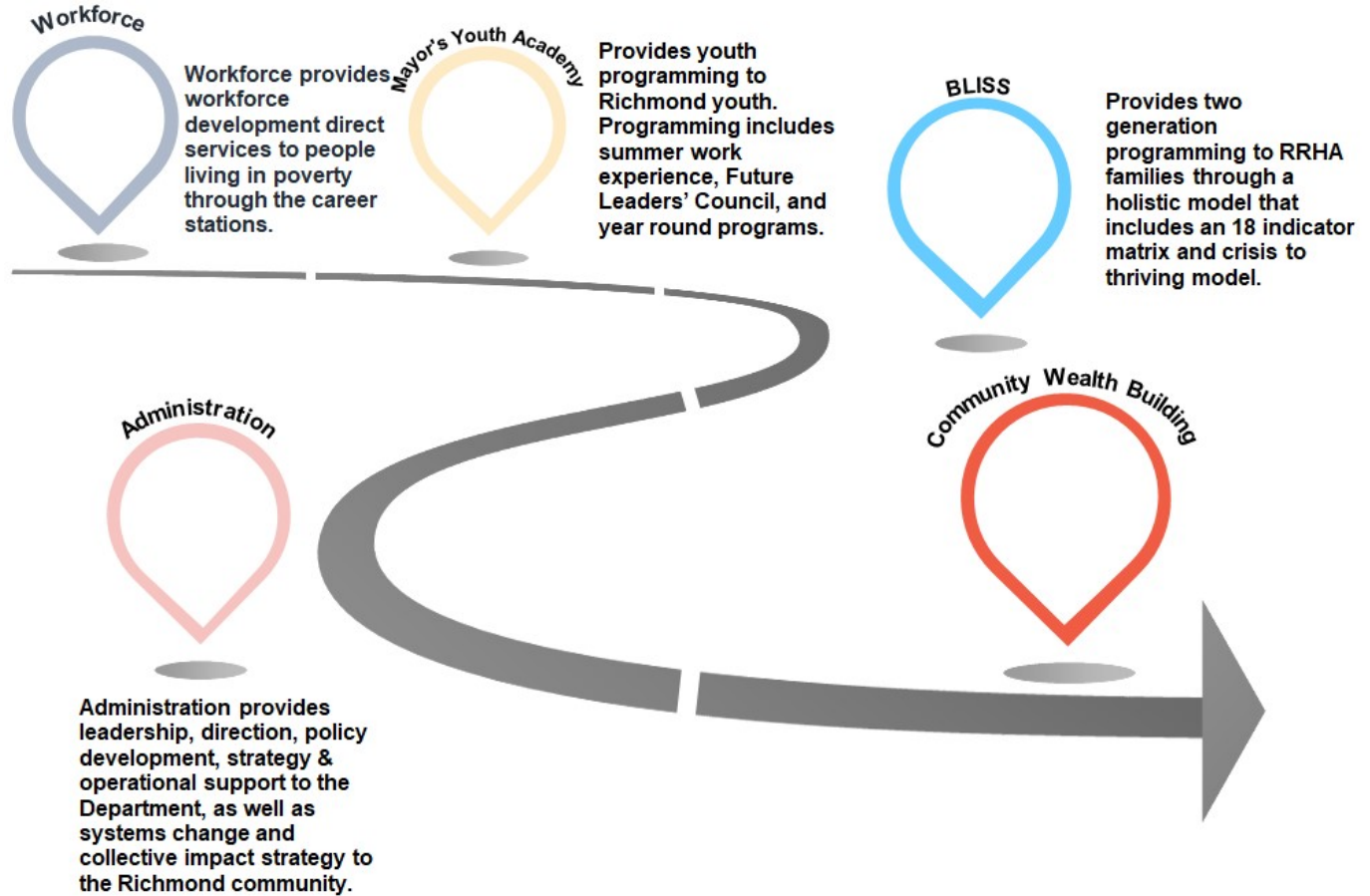
#### **Operating:**

#### **\$645,000:**

This budget reflects changes in funding related to:

- \$629,523 - Operating funding to support the services of the TANF grant, detailed above, as a commitment to strengthen wealth building and social enterprise initiatives, increase access to OCWB services, and to expand and strengthen partnerships.
- \$15,477 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Office of the Deputy Chief Administrative Officer for Human Services (DCAO-HS) oversees and coordinates the direction and focus of the following City internal departments: Justice Services, Social Services, and Parks, Recreation and Community Facilities and The Office of Aging and Disability Services, The Office of Immigrant and Refugee Engagement, the Office of Children and Families, the Office of Equity and Inclusion, and The Office of Community Wealth Building. The Office also serves as the liaison to the following external quasi-independent and/or State Agencies with a Richmond City focus: Richmond City Health District, Richmond Behavioral Health Authority and the Richmond Public Library. The Office oversees the internal agencies, and ensures program accountability for meeting the health and human service needs of the City of Richmond's residents and visitors. The programs, activities and initiatives of The Office of Human Services' agencies protect and safeguard children, families and adults in need and help to build and sustain resilient communities to enhance the quality of life for all Richmond residents. The Office of the DCAO-HS works to align implementation and funding strategies across human service departments and non-departmental agencies. Areas of focus for the DCAO-HS are fostering upward economic mobility, improving the health, education and well-being indicators for children, youth and emerging young adults through comprehensive social services, sporting and outdoor activities, employment and youth leadership opportunities, family stability, and meeting the needs of seniors and persons with disabilities. The overarching objective of the office is to align the services and resolve in the portfolio, and ultimately the community at large, to support a community wealth building framework for the citizens of Richmond.

## MISSION

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To provide quality support and direction to agencies and programs that enhance the financial stability, health, education, and overall well-being of Richmond residents.

## VISION

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One Richmond is a thriving community where all citizens have access to opportunities that build wealth and well-being throughout their lives.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Adult & Youth Education
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

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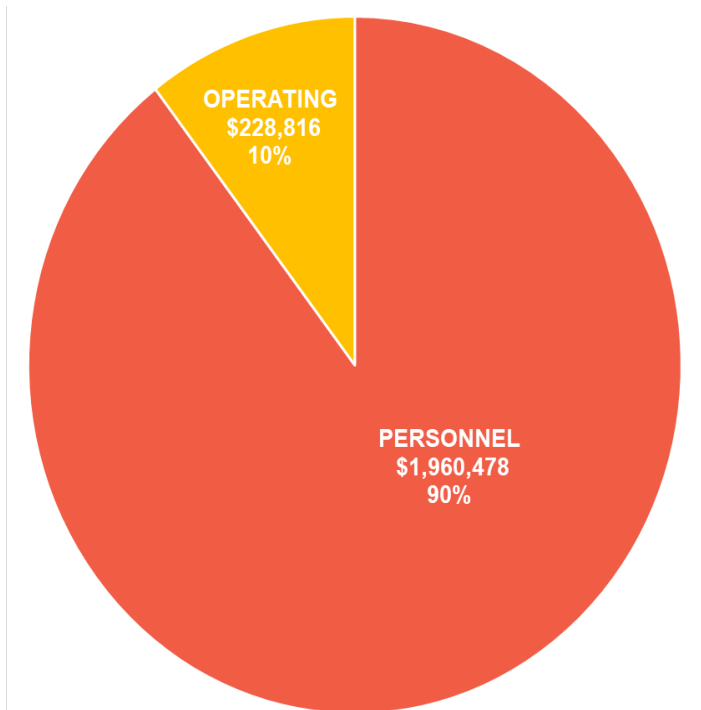
- Strong Futures for Children, Adults, and Families
- Responsive, Accountable and Innovative Government
- 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing

# HUMAN SERVICES

## DEPARTMENT OBJECTIVES

- Lead the community in expanding a welcoming, compassionate & equitable community
- Increase pathways to economic stability, thriving through programs, services, and by deepening partnerships with nonprofits, philanthropic & faith organizations, higher education & businesses
- Increase collaborative case management, integrated programs/community solutions to safety, health (mental, physical), and social connection challenges

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – HUMAN SERVICES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,209,162	\$1,193,541	\$1,657,475	\$1,960,478
Operating	148,782	1,255,291	224,906	228,816
Total General Fund	\$1,357,944	\$2,448,832	\$1,882,381	\$2,189,294
Special Fund	204,450	140,075	—	—
Total Agency Summary	\$1,562,394	\$2,588,907	\$1,882,381	\$2,189,294
Per Capita	\$6.89	\$11.22	\$8.22	\$9.66
*Total Staffing	14.00	13.00	16.00	17.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Technician, Senior	1.00
Bilingual Interpreter	2.00
Deputy Chief Administrative Officer	1.00
Grant Coordinator	1.00
Human Services Analyst	3.00
Human Services Analyst, Senior	2.00
Management Analyst, Associate	3.00
Management Analyst, Principal	2.00
Senior Policy Advisor	2.00
<b>Grand Total</b>	<b>17.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$75,000** for the Office on Aging and Disabilities

### **Mayor's Proposed Budget:**

#### **Personnel:**

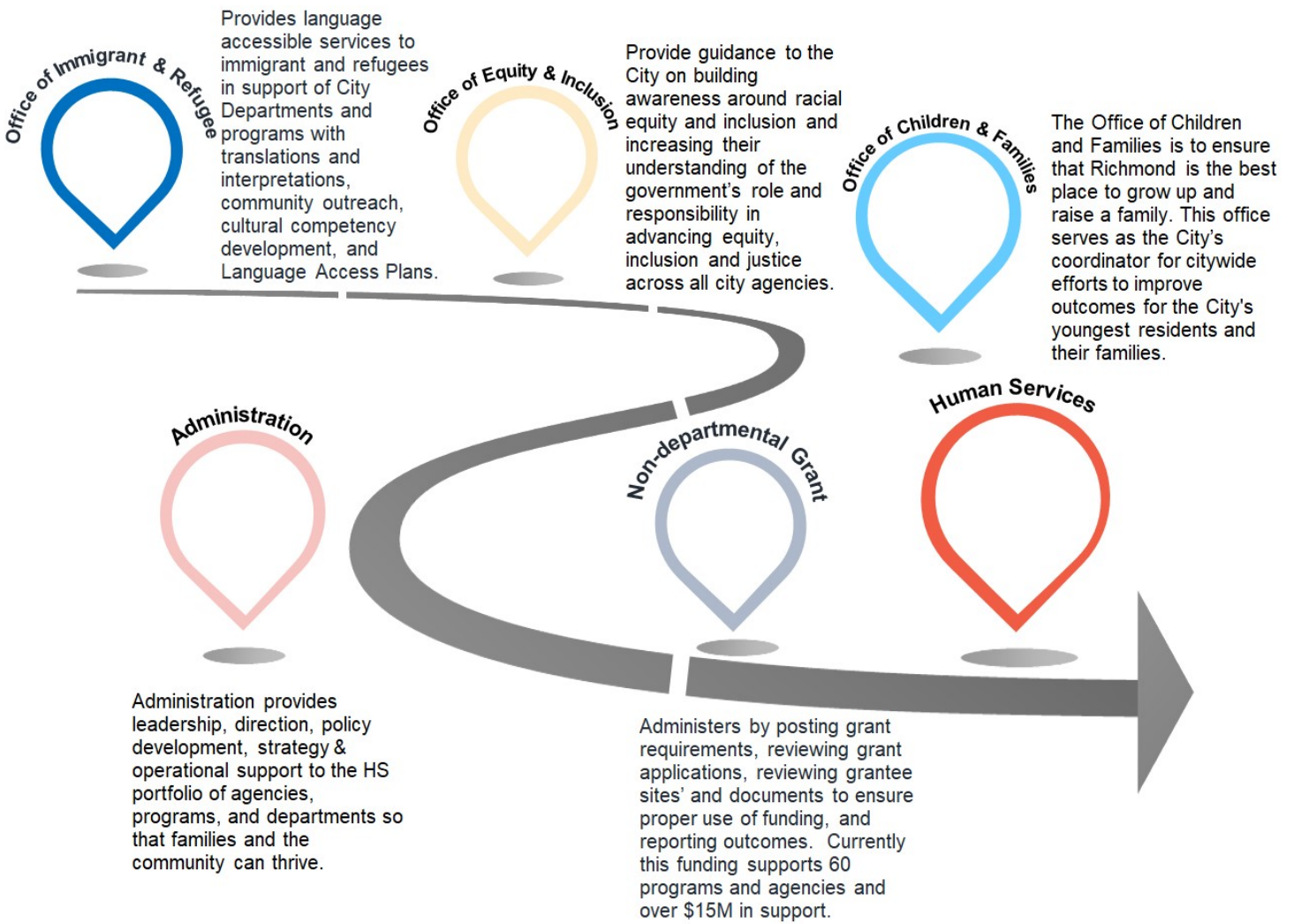
**\$228,003:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$3,910:** This budget reflects changes in funding related to:

- \$3,910 - Partial restoration of reductions to FY 2021

STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Department of Justice Services provides a variety of services to youth, adults and their families who are either at risk of involvement in the justice system or have been formally processed by the courts. The major operating divisions are the Division of Juvenile Community Programs, the Division of Adult Programs, Adult Day Reporting Center, Home Electronic Monitoring, the Richmond Juvenile Detention Center, and Administration. The department provides a variety of services to include jail screening and interviewing of pretrial defendants, case management/supervision, risk and clinical assessments, substance abuse education/ testing, home electronic monitoring, anger management, community services, intake, mental health, food operations, security operations and maintenance & custodial services.

## MISSION

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The Department of Justice Services' mission is to promote a safe and healthy community through evidence based practices that empower participants to achieve measurable success.

## VISION

---

Fostering change when there is a focus on unifying broken family bonds and breaking generational cycles of repeated criminal and delinquent behavior.

## MAYORAL PRIORITY AREA/S IMPACTED

---

- Adult & Youth Education
- Efficient and High Quality Service Delivery
- Public Safety, Health, and Wellness

## COUNCIL FOCUS AREA/S IMPACTED

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- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods
- Responsive, Accountable and Innovative Government

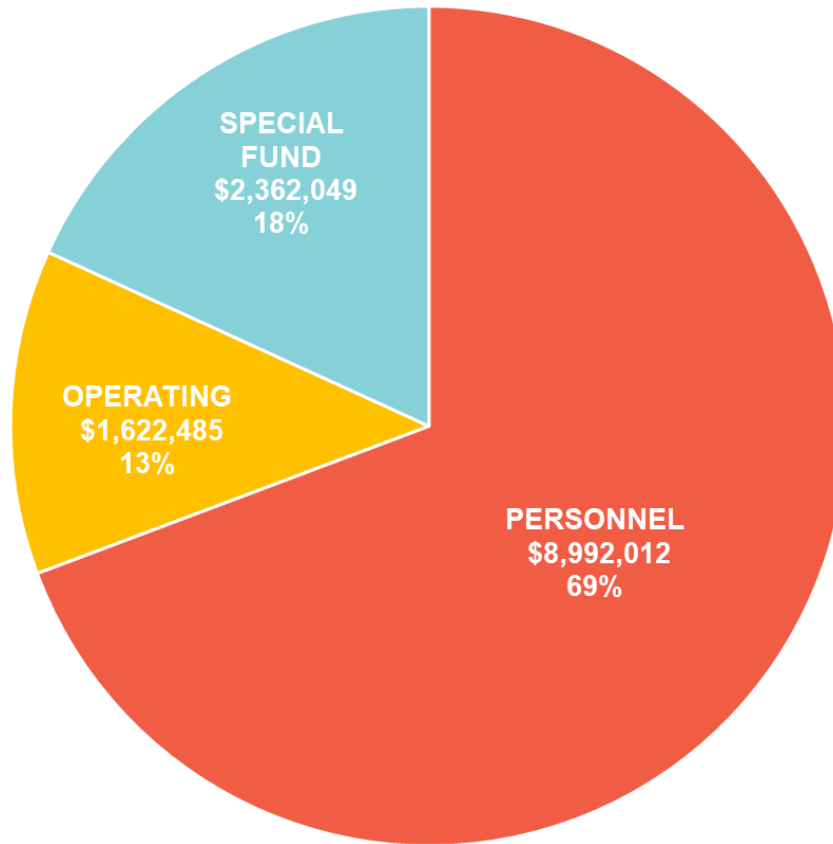
## DEPARTMENT OBJECTIVES

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- To fully implement evidence-based practices with fidelity, for clients placed on community supervision
- Collaborate with community organizations and public agencies to facilitate the delivery of reintegration services in an effort to decrease criminal activity among population served
- Provide timely and accurate information to stakeholders and community partners
- Assess, evaluate and enhance Justice Services' provision of clinical trauma-informed support options
- Strengthen relationship with the Office of Community Wealth Building (OCWB)

# JUSTICE SERVICES

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – JUSTICE SERVICES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$7,885,933	\$7,381,329	\$8,056,584	\$8,992,012
Operating	\$1,163,801	\$894,309	\$1,556,660	\$1,622,485
Total General Fund	\$9,049,734	\$8,275,638	\$9,613,244	\$10,614,497
Special Fund	\$1,419,311	\$1,393,389	\$2,084,500	\$2,362,049
Total Agency Summary	\$10,469,045	\$9,669,027	\$11,697,744	\$12,976,546
Per Capita	\$46.14	\$41.91	\$51.07	\$57.26
*Total Staffing	156.00	155.50	155.50	132.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Administrative Technician, Senior	1.00	1.00	2.00
Deputy Department Director, Senior	2.00	—	2.00
Director of Justice Services	1.00	—	1.00
Executive Assistant, Senior	1.00	—	1.00
Food Service Supervisor	1.00	—	1.00
Food Service Technician	5.00	—	5.00
Human Services Analyst	6.00	—	6.00
Human Services Manager	1.00	—	1.00
Licensed Practical Nurse	1.00	—	1.00
Maintenance Specialist	1.00	—	1.00
Management Analyst, Associate	3.00	—	3.00
Management Analyst, Principal	2.00	—	2.00
Pretrial Probation Officer	5.00	15.00	20.00
Pretrial Probation Supervisor	1.00	4.00	5.00
Pretrial/Probation Services Technician	2.00	1.00	3.00
Program and Operations Supervisor	5.00	—	5.00
Protective Services Counselor	14.50	—	14.50
Protective Services Manager	1.00	—	1.00
Protective Services Specialist	35.00	—	35.00
Protective Services Supervisor	1.00	—	1.00
Protective Services Support Supervisor	7.00	—	7.00
Registered Nurse	1.00	—	1.00
Senior Policy Advisor	1.00	—	1.00
Social Casework Coordinator	8.00	2.00	10.00
Social Casework Technician	1.50	—	1.50
Management Analyst, Senior (Grant Funded)	—	1.00	1.00
<b>Grand Total</b>	<b>108.00</b>	<b>24.00</b>	<b>132.00</b>

## BUDGET HIGHLIGHTS

City Council Action by Amendments: This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

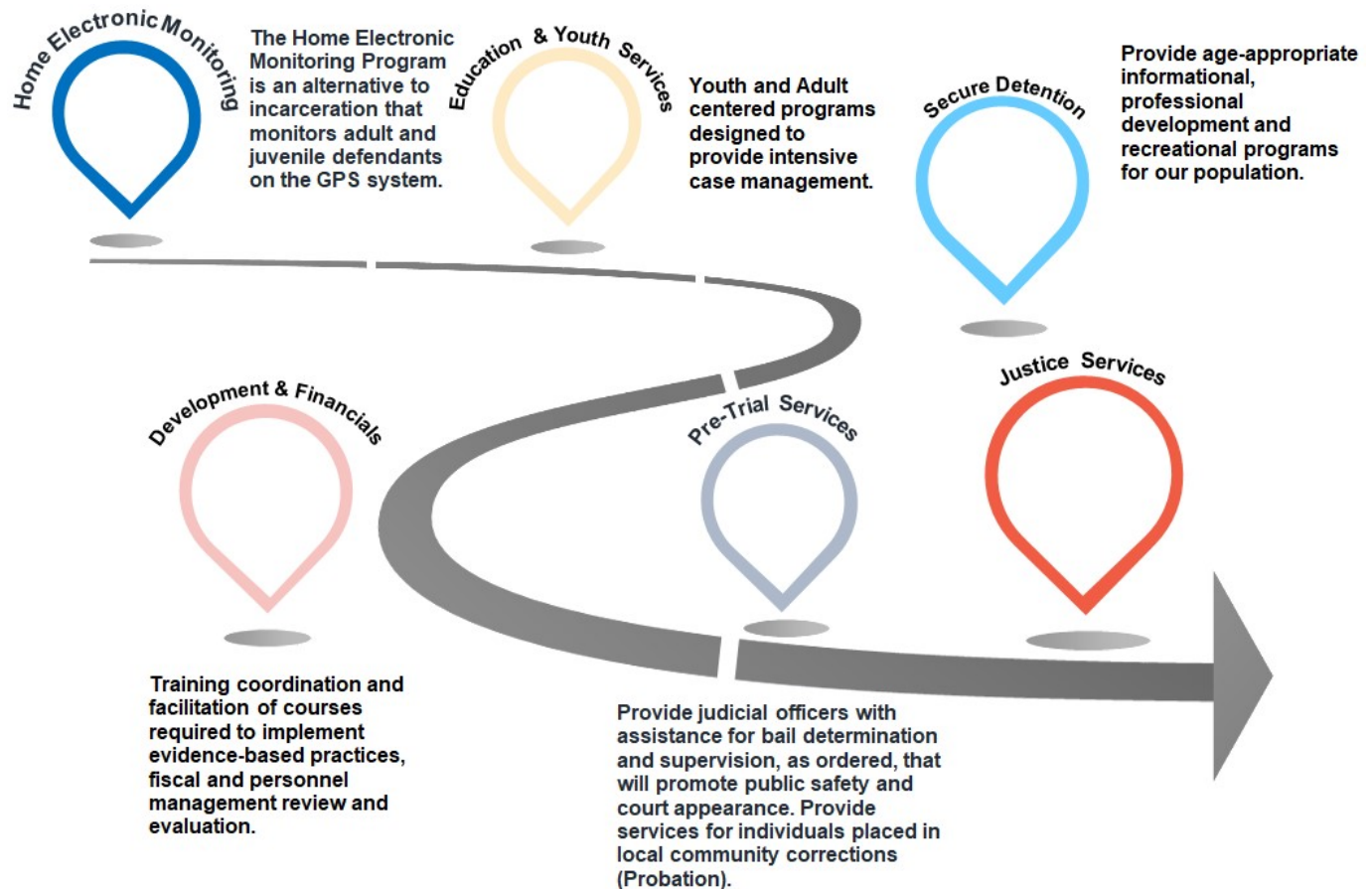
**\$935,428:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$65,825:** This budget reflects changes in funding related to:

- \$146,875 - Funding for the security contract for the 730 building
- \$10,676 - Partial restoration of reductions to FY 2021
- (\$9,226) - Adjustments for fleet management
- (\$82,500) - Removal of costs for moving and relocation from the Public Safety building in one-time funding for FY 2022

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Richmond City Health District (RCHD) provides a comprehensive set of public health programs and services for the City of Richmond. RCHD efforts include clinic, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, environmental health and disaster preparedness and response.

## MISSION

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To maintain a secure jail and a safe court system along with seamless inmate transport and civil process to preserve public safety. We remain committed to performing these duties with unsurpassed integrity and professionalism, with progressive training that incorporates best practices and technology. While partnering with the community, we strive to lower recidivism by providing faith-based and community-based programming that empower returning citizens to become productive members of society.

## VISION

---

Our tomorrow embraces a new standard of excellence in management, operations and customer service. Through extraordinary leadership, superior staff, and a willing and involved community – lives will change for the better. Our values are:

- Preparing future leaders
- Engaging everyone in the process
- Optimizing our strengths
- Participating in collaborative team work
- Leading by example
- Embracing change in order to move forward

## MAYORAL PRIORITY AREA/S IMPACTED

---

- Adult & Youth Education
- Economic Empowerment
- Efficient and High Quality Service Delivery
- Public Safety, Health, and Wellness
- Vibrant, Inclusive, & Mobile Communities

## COUNCIL FOCUS AREA/S IMPACTED

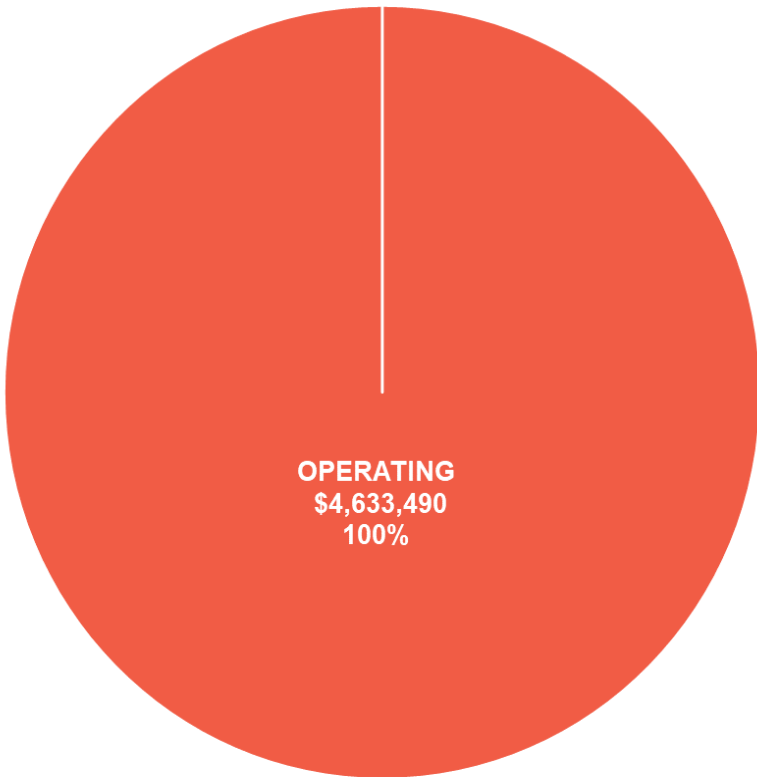
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- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods
- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Responsive, Accountable and Innovative Government
- Strategic Infrastructure Investment

DEPARTMENT OBJECTIVES

- Maintain and promote security at city facilities, courthouses, and the RCJC
- Provide job skills training
- Increase transparency and timeliness of information to the public
- Timely financial reporting
- Develop department strategic action plans that align with priorities
- Develop a comprehensive non-City funding (grant) strategy
- Increase knowledge of family care and parenting skills
- Increase access to adult education and literacy

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY – RICHMOND CITY HEALTH DISTRICT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$4,863,490	\$4,563,490	\$4,633,490	\$4,633,490
Total General Fund	\$4,863,490	\$4,563,490	\$4,633,490	\$4,633,490
Total Agency Summary	\$4,863,490	\$4,563,490	\$4,633,490	\$4,633,490
Per Capita	\$21.43	\$19.78	\$20.23	\$20.45
*Total Staffing	—	—	—	—

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## BUDGET HIGHLIGHTS

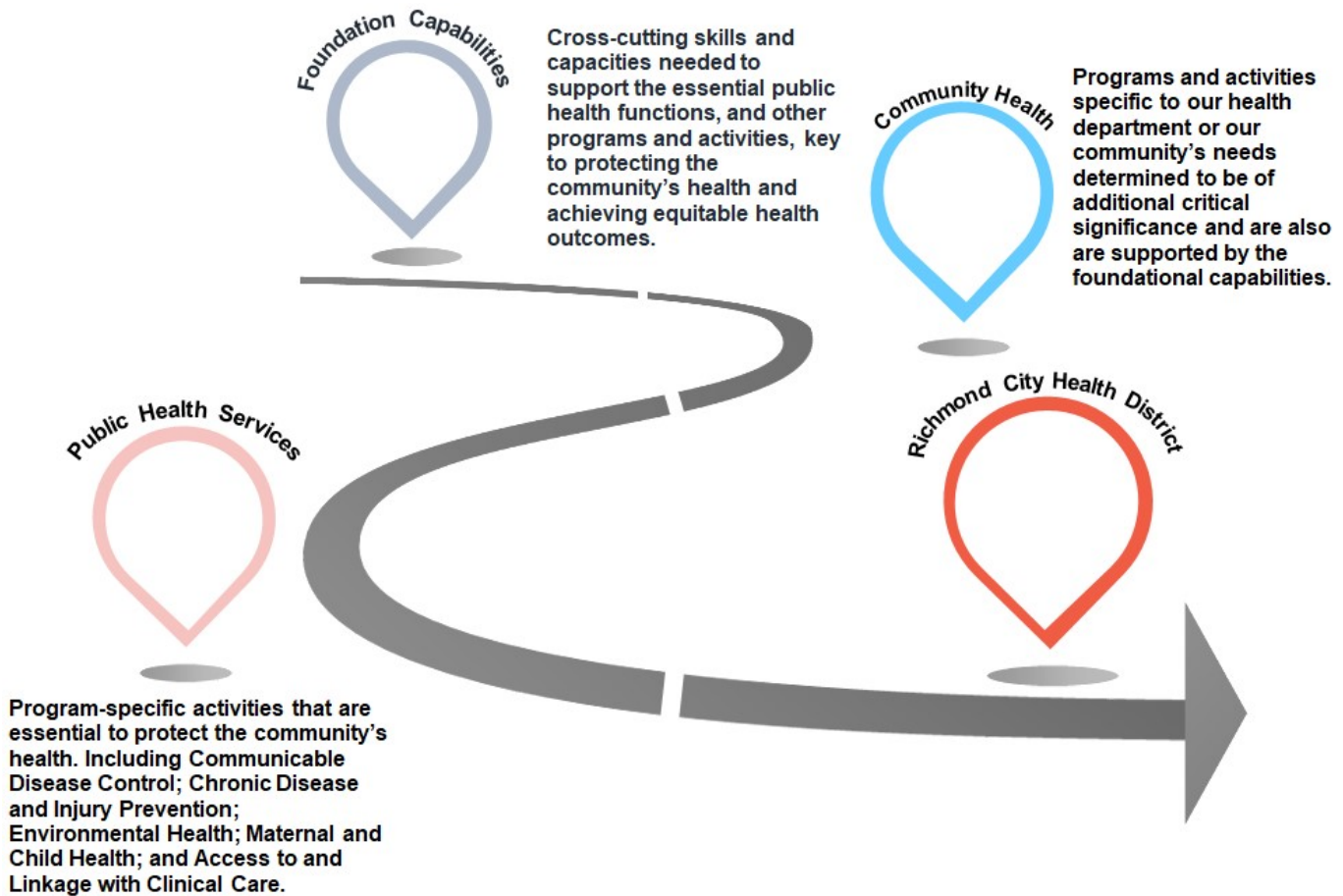
City Council Action by Amendments: This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

Operating:

\$0: This budget does not have any operating changes.

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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Richmond Department of Social Services (RDSS) is a state supervised, locally administered social services department. The local department provides financial assistance, case management and services to meet essential human needs. The overarching goal of the department is to increase all participants' capacity to function independently and provide protection for abused and neglected children, the aged, and the disabled. The Economic Support and Independence (ES&I) division focuses on promoting economic stability and independence for single adults and families. The Children, Families, and Adults (CF&A) division focuses on ensuring that families and children are safe and secure in their own homes, foster homes, and in the community.

## MISSION

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To improve the quality of life for all people of the City of Richmond by strengthening families and individuals through prevention, intervention, and support services that foster self-sufficiency and resilience.

## VISION

---

Human Services: "One Richmond" is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

Social Services: Vision 2023: Build to Last



## MAYORAL PRIORITY AREA/S IMPACTED

---

- Vibrant, Inclusive, & Mobile Communities
- Efficient and High Quality Service Delivery
- Public Safety, Health, and Wellness

## COUNCIL FOCUS AREA/S IMPACTED

---

- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods
- Responsive, Accountable and Innovative Government

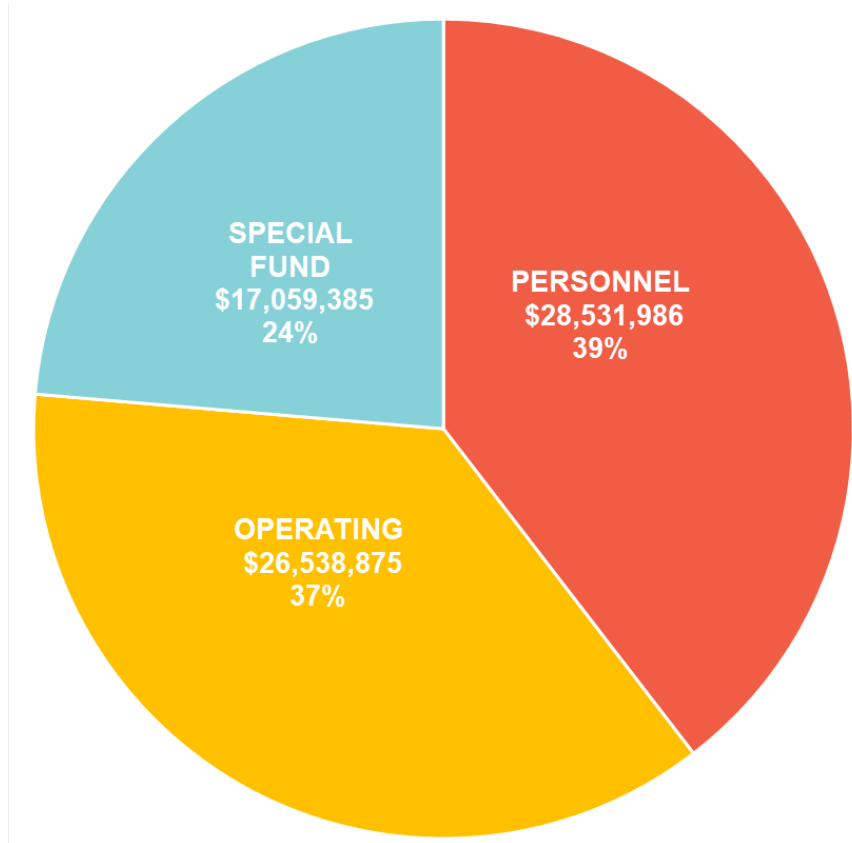
## DEPARTMENT OBJECTIVES

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- Improve the timeliness, responsiveness and consistency of service delivery to our external and internal customers (meet VDSS requirements regarding timely processing and service deliver to our clients)
- Achieve staffing levels necessary to effectively manage workloads
- Enable the organization to be more mobile through the use of enhanced technology

# SOCIAL SERVICES

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – SOCIAL SERVICES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$24,642,059	\$26,028,851	\$26,496,432	\$28,531,986
Operating	22,805,451	26,908,260	26,729,783	26,538,875
Total General Fund	\$47,447,510	\$52,937,111	\$53,226,215	\$55,070,861
Special Fund	12,331,935	14,332,509	15,870,081	17,059,385
Total Agency Summary	\$59,779,445	\$67,269,620	\$69,096,296	\$72,130,246
Per Capita	\$263.44	\$291.56	\$301.63	\$318.28
Total Staffing	496.30	488.30	488.30	327.30

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

# SOCIAL SERVICES

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	HUD Fund	Total FTEs
Accounting Technician	1.00	—	—	1.00
Administrative Technician	13.80	—	—	13.80
Administrative Technician, Senior	13.00	—	—	13.00
Bilingual Interpreter	1.00	—	—	1.00
Business Systems Analyst	1.00	—	—	1.00
Business Systems Specialist	1.00	—	—	1.00
Customer Service Supervisor	2.00	—	—	2.00
Deputy Department Director, Senior	3.00	—	—	3.00
Director of Social Services	1.00	—	—	1.00
Executive Assistant, Senior	1.00	—	—	1.00
Family Services Specialist	24.00	—	1.00	25.00
Family Services Supervisor	19.00	—	—	19.00
Family Services Worker	71.00	—	—	71.00
Human Services Analyst	4.00	—	—	4.00
Human Services Analyst, Senior	3.00	—	—	3.00
Human Services Assistant	1.00	—	—	1.00
Human Services Manager	—	1.00	—	1.00
Human Services Specialist	6.00	—	—	6.00
Human Services Supervisor	13.00	—	—	13.00
Human Services Supervisor, Senior	1.00	—	—	1.00
Human Services Technician	24.00	—	—	24.00
Human Services Technician, Senior	44.00	—	—	44.00
Maintenance and Operations Facilities	1.00	—	—	1.00
Maintenance Specialist	1.00	—	—	1.00
Management Analyst, Associate	11.00	—	—	11.00
Management Analyst, Senior	3.00	—	—	3.00
Policy Advisor	1.00	—	—	1.00
Program and Operations Manager	3.00	—	—	3.00
Program and Operations Supervisor	12.00	—	—	12.00
Social Casework Coordinator	9.50	—	—	9.50
Social Casework Coordinator, Supervisor	1.00	—	—	1.00
Social Casework Specialist	2.00	1.00	—	3.00
Social Caseworker	14.00	—	—	14.00
Social Caseworker Supervisor	3.00	—	—	3.00
Technology Coordinator (Agency)	1.00	—	—	1.00
Technology Manager (Agency)	1.00	—	—	1.00
Technology Specialist (Agency)	2.00	—	—	2.00
Training Analyst	5.00	—	—	5.00
Warehouse and Materials Technician	2.00	—	—	2.00

# SOCIAL SERVICES

Position Title	General Fund	Special Fund	HUD Fund	Total FTEs
Social Casework Specialist (Grant Funded)	—	4.00		4.00
<b>Grand Total</b>	<b>320.30</b>	<b>6.00</b>	<b>1.00</b>	<b>327.30</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

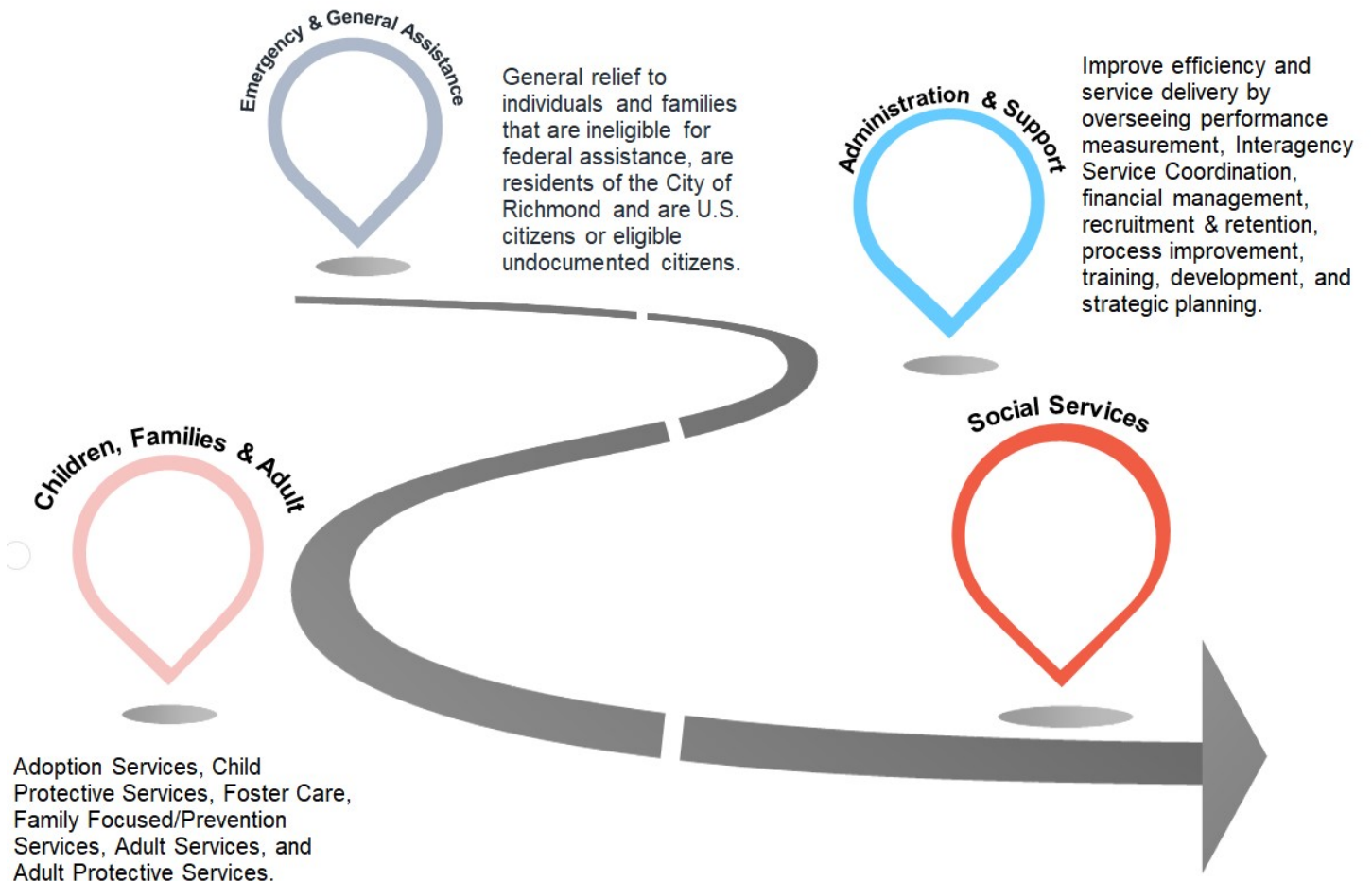
#### Personnel:

**\$2,035,554:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

- (\$190,908):** This budget reflects changes in funding related to:
- \$14,647 - Adjustments for fleet management
  - \$119,931 - Partial restoration of reductions to FY 2021
  - **(\$325,486)** - Reduction in the local match for the Children's Services Act (CSA)

## STRATEGIC PLAN ROADMAP



PUBLIC WORKS

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# PUBLIC WORKS

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## Street Cleaning

Leaf Collection – 10,000 tons annually  
Cleaning 15,000 lane miles annually



## CIP Paving

100+/- lane miles annually  
Milling, Overlay, & Slurry Sealing



## Roadway Maintenance

25,000 Potholes, 1,300 alleys, concrete & brick  
sidewalk repairs and snow removal



## Urban Forestry

120,000 tree sites, 2,000 +/- plantings,  
1,000 tree removals, 1,500 pruning's



## Solid Waste

450 tons daily MSW, 15,000 B&B  
request, 160,000 supercans



## Grounds Maintenance

150+ Parks, 150+ medians, 65 schools, 50  
playgrounds, 25 facilities & Graffiti

## DEPARTMENT OVERVIEW

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The Department of Public Works is organized into the following primary service units: Engineering & Technical Services, Operations Management, Administration & Support Services, and General Services. Our primary responsibilities include providing services to the citizens of Richmond related to transportation and cleanliness.

## MISSION

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The Department of Public Works' mission is to provide a clean, safe, and healthy environment.

## VISION

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The Department of Public Works will become the organizational leader in customer satisfaction by improving communication, assuring organizational alignment and affecting positive change while preserving our national accreditation.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

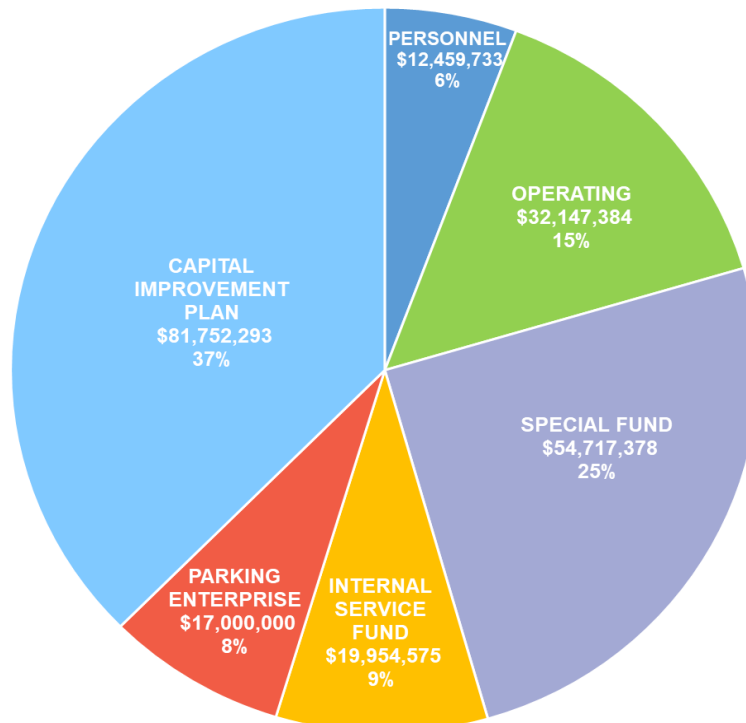
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- 21st Century Richmond: Planned Growth, Economic Progress, Affordable Housing, and Responsive, Accountable, and Innovative Government
- Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

- Hire temporary workers into permanent positions and ensure a pay rate above the City's poverty rate
- Maintain the aspects of the infrastructure related to road conditions of our streets and work concentrate on the addition of equitable transit options within the City
- Ensure timely and efficient services to all internal and external customers
- Create a more knowledgeable and skilled workforce
- Develop security protocol for entering/exiting City of Richmond facilities

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - PUBLIC WORKS\*

Budget Summary	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY 2023 Adopted
Personnel Services	10,589,261	11,302,512	11,688,837	12,459,733
Operating	25,863,664	33,665,566	31,719,684	32,397,384
Total General Fund	\$36,452,925	\$44,968,079	\$43,408,521	\$44,857,117
Special Fund	31,672,792	33,375,113	55,111,627	54,717,378
Internal Service Fund	15,569,956	8,738,999	19,954,575	19,954,575
Parking Enterprise Fund	14,339,015	11,622,767	17,928,000	17,000,000
Capital Improvement Plan	62,180,273	69,157,520	49,049,485	84,752,293
Total Agency Summary	\$160,214,961	\$167,862,478	\$185,452,208	\$221,281,363
Per Capita	\$706.04	\$727.56	\$809.57	\$978.00
*Total Staffing	550.00	549.00	553.20	383.15

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program,

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Capital Fund	Fleet Fund	General Fund	Parking Fund	Special Fund	Total FTEs
Accountant	—	—	—	1.00	0.00	1.00
Accounting Manager	—	—	1.00	1.00	0.00	2.00
Administrative Technician, Senior	—	1.00	10.00	—	7.00	18.00
Arborist	—	—	—	—	3.00	3.00
Asset Manager	—	—	1.00	—	0.00	1.00
Bridge Inspector	—	—	—	—	2.00	2.00
Business Systems Analyst	—	2.00	—	—	0.00	2.00
Capital Projects Manager, Senior	0.75	—	3.00	—	0.25	4.00
Chief of Construction and Inspections	—	—	—	—	1.00	1.00
City Traffic Engineer	—	—	—	—	1.00	1.00
Communications and Marketing Analyst	—	—	1.00	—	0.00	1.00
Construction Inspector, Principal	—	—	3.00	—	0.00	3.00
Construction Inspector, Senior	4.00	—	—	—	5.00	9.00
Custodian	—	—	11.00	—	0.00	11.00
Custodian Crew Chief	—	—	1.00	—	0.00	1.00
Customer Service Supervisor	—	—	—	1.00	0.00	1.00
Customer Service Technician	—	—	2.00	3.00	0.00	5.00
Deputy Chief Administrative Officer	—	—	0.50	—	0.00	0.50
Deputy Department Director	—	—	—	1.00	0.00	1.00
Deputy Department Director, Senior	—	—	2.00	—	1.00	3.00
Director of Public Works	—	—	0.93	—	0.07	1.00
Economic Development Business Services Manager	—	—	—	—	1.00	1.00
Electrician	—	—	1.00	—	1.00	2.00
Electrician, Senior	—	—	2.00	—	0.00	2.00
Engineer	—	—	—	—	2.00	2.00
Engineer, Principal	—	—	2.00	—	1.00	3.00
Engineer, Senior	—	—	3.00	—	3.00	6.00
Engineering Manager	—	—	1.70	—	1.00	2.70
Engineering Specialist	—	—	1.00	—	3.00	4.00
Equipment Operator	—	—	—	—	4.00	4.00
Equipment Operator, Principal	—	—	5.00	—	16.00	21.00
Equipment Operator, Senior	—	—	—	—	8.00	8.00
Executive Assistant, Senior	—	—	2.00	—	0.00	2.00
Fleet Body and Repair Specialist	—	2.00	—	—	0.00	2.00
Fleet Maintenance Shop Supervisor	—	6.00	—	—	0.00	6.00
Fleet Maintenance Specialist	—	20.00	—	—	0.00	20.00
Fleet Maintenance Specialist, Senior	—	4.00	—	—	0.00	4.00
Fleet Maintenance Superintendent	—	1.00	—	—	0.00	1.00
Fleet Maintenance Technician	—	5.00	—	—	0.00	5.00

# PUBLIC WORKS

Position Title	Capital Fund	Fleet Fund	General Fund	Parking Fund	Special Fund	Total FTEs
Fleet Maintenance Worker	—	2.00	—	—	0.00	2.00
Gardener	—	—	—	—	2.00	2.00
GIS Analyst	—	—	1.00	—	0.00	1.00
Health and Safety Specialist	—	—	0.25	—	0.75	1.00
HVAC Mechanic	—	—	3.00	—	1.00	4.00
Inspection Field Supervisor	0.75	—	—	—	0.25	1.00
Maintenance and Operations Crew Chief	—	—	1.00	—	11.00	12.00
Maintenance and Operations Crew Supervisor	—	—	5.00	—	6.00	11.00
Maintenance and Operations Crew Supervisor, Senior	—	—	2.00	—	1.00	3.00
Maintenance and Operations Facilities Manager	—	—	1.00	—	0.00	1.00
Maintenance and Operations Superintendent	—	—	3.00	—	5.00	8.00
Maintenance and Operations Superintendent, Senior	—	—	—	—	1.00	1.00
Maintenance Specialist	—	—	5.00	—	6.00	11.00
Maintenance Specialist, Senior	—	—	1.00	—	2.00	3.00
Maintenance Technician	—	—	—	—	5.00	5.00
Maintenance Technician, Senior	—	1.00	—	—	4.00	5.00
Maintenance Worker	—	—	4.00	—	20.00	24.00
Management Analyst	—	—	—	1.00	2.00	3.00
Management Analyst, Associate	—	2.00	4.00	1.00	1.00	8.00
Management Analyst, Principal	—	—	1.00	—	1.00	2.00
Management Analyst, Senior	—	2.00	1.00	1.00	2.00	6.00
Mason	—	—	—	—	9.00	9.00
Mason, Senior	—	—	—	—	4.00	4.00
Master Plumber	—	—	1.00	—	0.00	1.00
Program and Operations Manager	—	1.00	1.95	1.00	5.00	8.95
Program and Operations Supervisor	—	—	—	—	1.00	1.00
Real Estate Analyst	—	—	1.00	—	0.00	1.00
Refuse Collector	—	—	38.00	—	0.00	38.00
Refuse Truck Operator (NEW)	—	—	23.00	—	0.00	23.00
Road Maintenance Technician	—	—	—	—	1.00	1.00
Senior Manager	—	—	—	—	1.00	1.00
Survey Instrument Technician	—	—	—	—	2.00	2.00
Survey Party Chief	—	—	—	—	1.00	1.00
Traffic Operations Engineer	—	—	—	—	3.00	3.00
Traffic Signal Specialist	—	—	—	—	3.00	3.00
Traffic Signal Specialist, Principal	—	—	—	—	1.00	1.00
Traffic Signal Specialist, Senior	—	—	—	—	3.00	3.00
Welder	—	1.00	—	—	—	1.00
<b>Grand Total</b>	<b>5.50</b>	<b>50.00</b>	<b>151.33</b>	<b>11.00</b>	<b>165.32</b>	<b>383.15</b>



BUDGET HIGHLIGHTS

- City Council Action by Amendments:** This agency’s budget has been amended to include the following:
- An increase of **\$100,000** for a study of the neighborhood surrounding the intersection of Brookland Park Boulevard and North Avenue that would explore options for mixed-use development (including a parking structure) in the area around the North Avenue Branch Library.
  - An increase of **\$150,000** to the special fund transfer account to accommodate the expansion of the Urban Forestry program.

**Mayor’s Proposed Budget:**

**Personnel:**  
**\$770,896:** This budget includes funding for all positions identified within the “Personnel Complement/Position Control” table, as well as adjustments in healthcare, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions.  
Also, this budget includes additional funding for two (2) additional positions:

- Two (2) Refuse Truck Operators

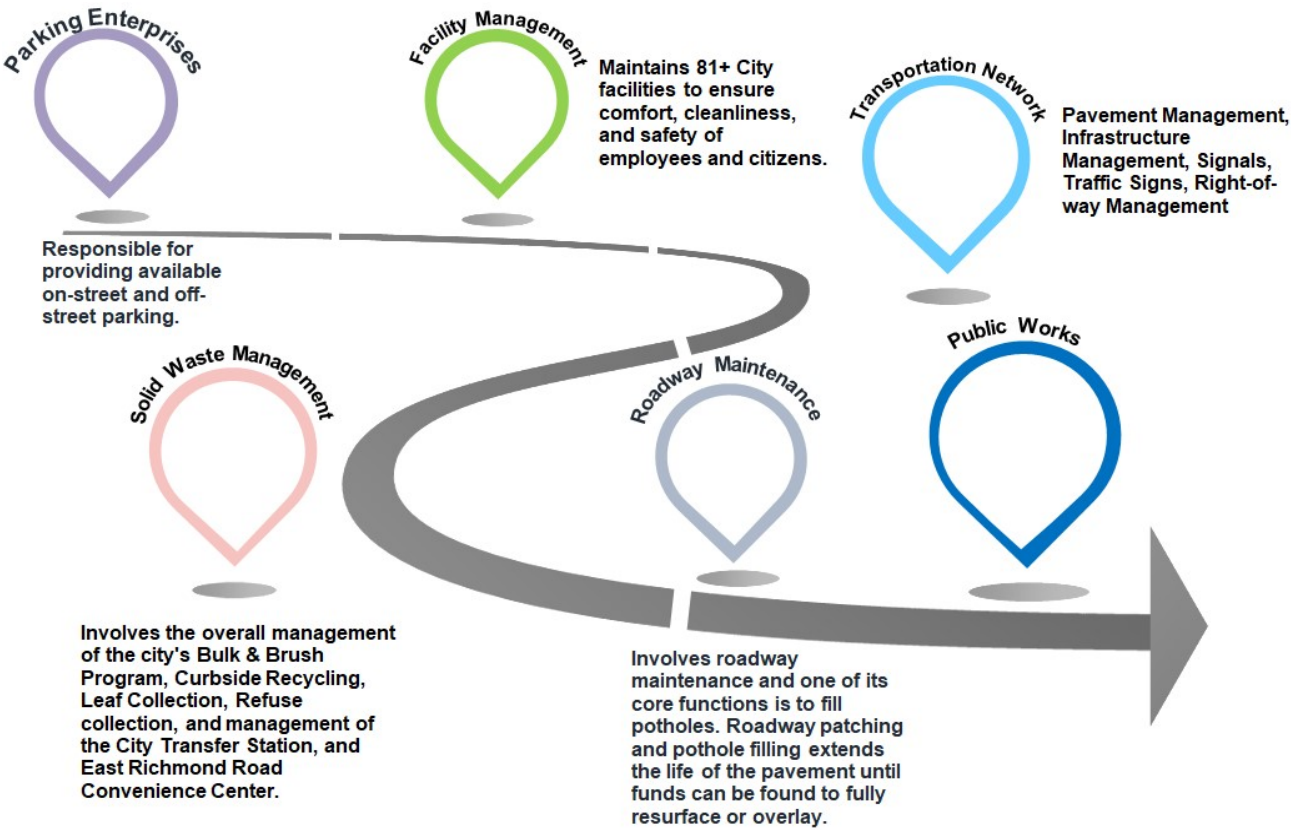
**Operating:**  
**\$427,700:** This budget reflects changes in funding related to:

- \$500,000 - Funding for costs associated with a janitorial contract managed by the department
- \$20,443 - Partial restoration of reduction to FY 2021
- **(\$92,743)** - Funding for expenses related to Department of Information Technology, Utilities, Risk, and a reduction for Fleet

**Capital**  
**\$84,752,293:**

- For FY 2023, the Five Year CIP has been reorganized. This reorganization placed all Generalized Capital Maintenance and all Special Capital Projects-led CIP projects in DPW.

STRATEGIC PLAN ROADMAP



RECREATION & CULTURE

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## DEPARTMENT OVERVIEW

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Parks, Recreation & Community Facilities will be a professional, accountable, and compassionate department that works to build One Richmond by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain, and improve all of its natural resources, parkland, community facilities, and recreation opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community, and the environment.

## MISSION

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Parks, Recreation, and Community Facilities (PCRF) is committed to “One Richmond” and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

## VISION

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One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient and High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment
- Adult & Youth Education
- Public Safety, Health, & Wellness

## COUNCIL FOCUS AREA/S IMPACTED

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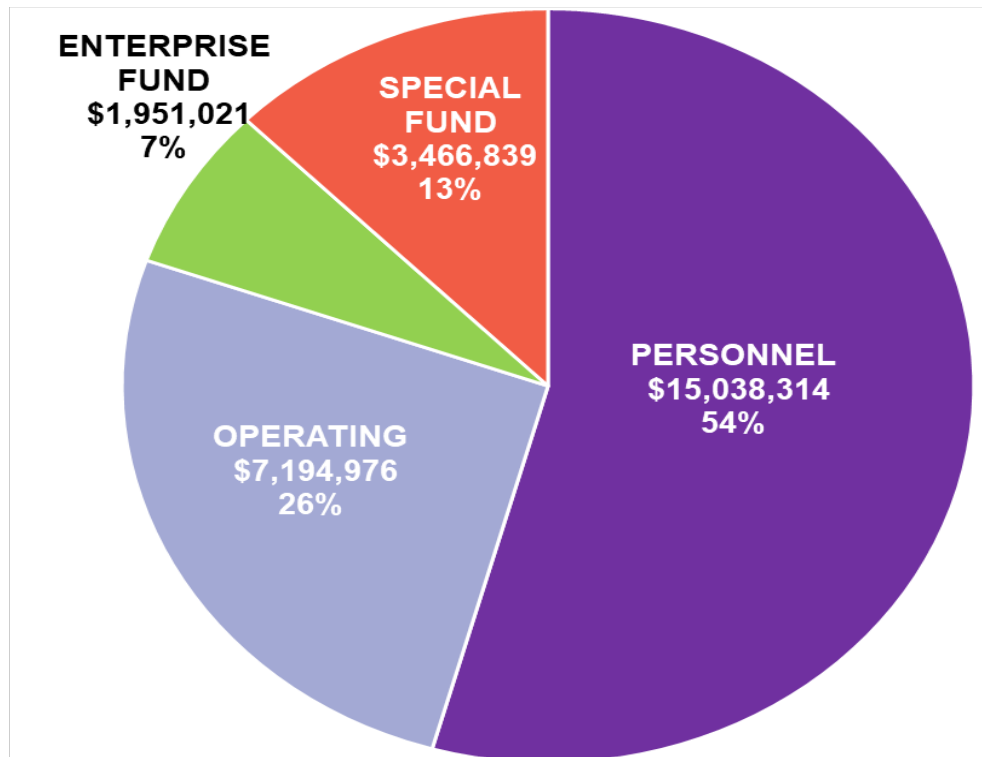
- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment
- Strong Futures for Children, Adults, & Families
- Safe Neighborhoods

# PARKS, RECREATION & COMMUNITY FACILITIES

## DEPARTMENT OBJECTIVES

- Use social media more heavily to ensure citizens are aware of and encouraged to participate in various services and events
- Ensure comprehensive services and support to youth, adults and seniors citywide in athletics, aquatics, programming, camps and special initiatives so that citizens have access to high quality activities that enhance skill development, promote social enjoyment and provide opportunities for a healthy lifestyle
- Ensure youth have opportunities to participate in a safe and structured quality out of school programs to promote their success in reading, enhance Standards of Learning (SOL) scores, promote positive character development, and educate youth in constructive use of leisure time
- Ensure attractive, safe access to the river and scenic vistas, manage land for maximum wildlife habitats, and provide information to the public about the land and water resources of parks
- Maintain and improve infrastructure to benefit operations and service

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – PARKS, RECREATION & COMMUNITY FACILITIES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$14,045,130	\$12,557,112	\$13,547,093	\$15,038,314
Operating	4,050,673	5,503,839	5,258,140	7,194,976
Total General Fund	\$18,095,803	\$18,060,951	\$18,805,233	\$22,233,290
Enterprise Fund	1,730,657	2,464,156	1,799,421	1,951,021
Special Fund	1,189,264	790,917	2,361,627	3,466,839

# PARKS, RECREATION & COMMUNITY FACILITIES

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Capital Improvement Plan**	3,605,309	3,448,026	4,050,000	—
Total Agency Summary	\$24,621,033	\$24,764,050	\$27,016,281	\$27,651,150
Per Capita	\$108.50	\$107.33	\$117.94	\$122.01
Total Staffing	234.90	231.43	232.93	188.43

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

\*\*Beginning with Fiscal Year 2023, all future Capital Improvement Projects related to this agency will be funded through the Department of Public Works' Generalized Capital Maintenance Program CIP project.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Capital Fund	Enterprise Fund	Special Fund	Total FTEs
Accountant	1.00	—	—	—	1.00
Accounting Supervisor	1.00	—	—	—	1.00
Administrative Technician	1.00	—	—	—	1.00
Administrative Technician, Senior	3.00	—	1.00	—	4.00
Capital Projects Manager	—	1.00	—	—	1.00
Capital Projects Manager, Senior	—	1.00	—	—	1.00
Cemeteries Administrator	—	—	3.00	—	3.00
Cemeteries Manager	—	—	1.00	—	1.00
Communications and Marketing Analyst	1.00	—	—	—	1.00
Community Program Coordinator	1.00	—	—	—	1.00
Deputy Department Director	1.00	—	—	—	1.00
Deputy Department Director, Senior	2.00	—	—	—	2.00
Director of Parks, Recreation and	1.00	—	—	—	1.00
Economic Development Business Services	—	1.00	—	—	1.00
Electrician, Senior	1.00	—	—	—	1.00
Equipment Operator, Senior	1.00	—	2.00	—	3.00
Head Lifeguard	2.00	—	—	—	2.00
HVAC Mechanic	1.00	—	—	—	1.00
Lifeguard	1.50	—	—	—	1.50
Maintenance and Operations Crew Chief	5.00	—	3.00	—	8.00
Maintenance and Operations Crew Supervisor	3.00	—	—	—	3.00
Maintenance and Operations Superintendent	5.00	—	—	—	5.00
Maintenance and Operations Superintendent, Senior	2.00	—	—	—	2.00
Maintenance Specialist	3.00	—	1.00	—	4.00
Maintenance Technician	6.00	—	3.00	—	9.00
Maintenance Technician, Senior	13.00	—	1.00	—	14.00
Maintenance Worker	10.00	—	2.00	—	12.00

# PARKS, RECREATION & COMMUNITY FACILITIES

Position Title	General Fund	Capital Fund	Enterprise Fund	Special Fund	Total FTEs
Management Analyst, Associate	1.00	—	—	0.25	1.25
Management Analyst, Senior	6.00	—	—	—	6.00
Master Plumber	1.00	—	—	—	1.00
Park Ranger (NEW)	2.00	—	—	—	2.00
Parks and Recreation Bus Operator	0.48	—	—	—	0.48
Program and Operations Manager	2.50	0.50	—	—	3.00
Public Information Manager	1.00	—	—	—	1.00
Recreation Center Supervisor	16.50	—	—	—	16.50
Recreation Services Assistant	3.70	—	—	—	3.70
Recreation Services Instructor	25.00	—	—	—	25.00
Recreation Services Instructor, Senior	7.00	—	—	1.00	8.00
Recreation Services Manager	6.00	—	—	—	6.00
Recreation Services Program Specialist	15.00	—	—	1.00	16.00
Recreation Services Supervisor	13.00	—	—	—	13.00
<b>Grand Total</b>	<b>165.68</b>	<b>3.50</b>	<b>17.00</b>	<b>2.25</b>	<b>188.43</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$1,491,241:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for two (2) additional positions:

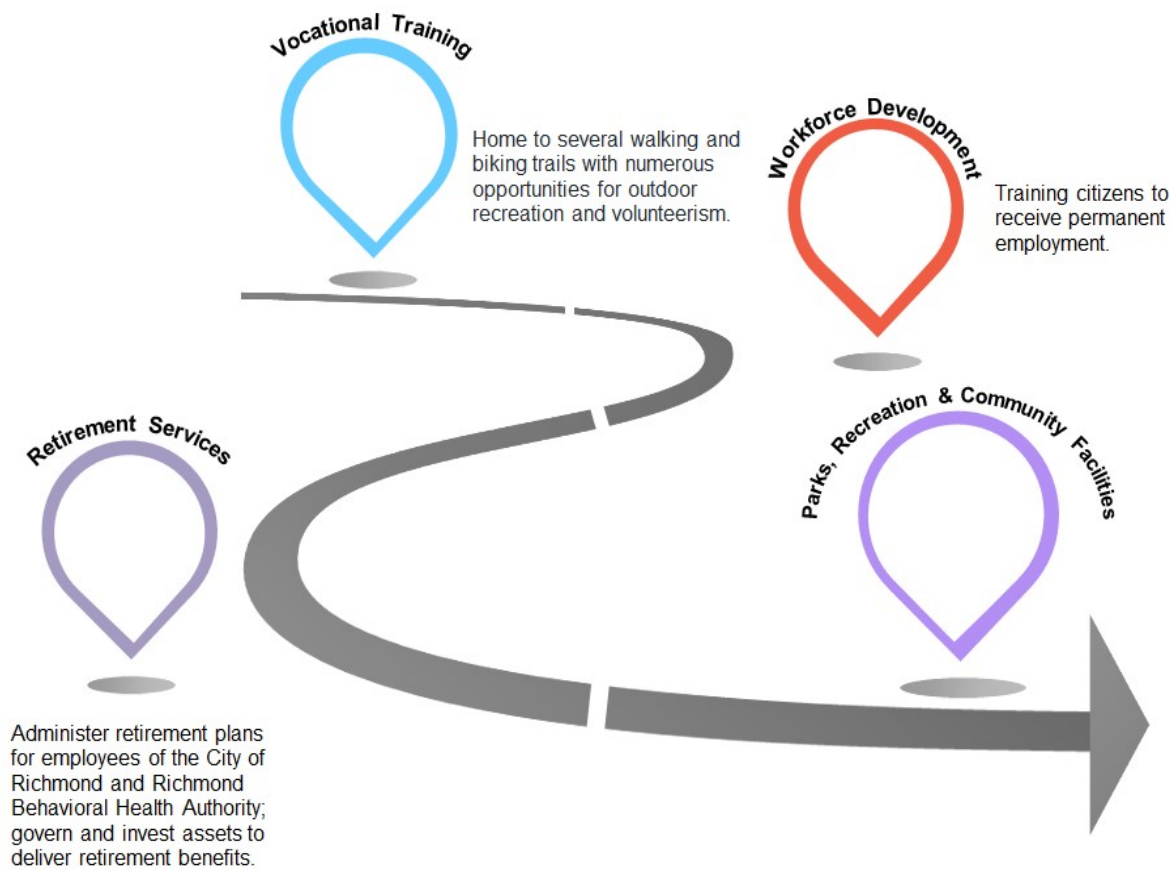
- Two (2) Park Ranger

#### Operating:

**\$1,936,836:** This budget reflects changes in funding related to:

- \$1,426,742 - Increased funding to operate the Extended Day/After School program, from September to June, in FY 2023 for 14 sites
- \$97,439 - Increased funding for the Park Ranger program
- \$460,000 - Increase in funding for the transfer of the management of Maymont from Non-Departmental to Parks
- \$10,000 - Increased funding for the Easter parade
- \$35,766 - Partial restoration of reductions to FY 2021
- \$30,064 - Adjustments for utilities
- (\$48,175) - A decrease in fleet charges related to cash purchase of fleet in FY 2023
- (\$75,000) - Removal of funding for sacred burial ground maintenance in one-time funding for FY 2022

STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Richmond Public Library's facilities provide learning opportunities for all stages of an individual's growth. They provide resources to children, their parents, and caregivers to help children enter school ready to learn and succeed academically. From locations citywide, the facilities and their staff offer public access computers and training to increase technological knowledge, skills, and competencies. Richmond residents of all ages will thrive and realize success in academic, professional, personal, cultural, and economic pursuits, assisted by relevant services and resources at Richmond Public Library facilities.

## MISSION

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The mission of the Richmond Public Library is to inform, enrich, and empower Richmond's residents to enrich lives and expand opportunities for all residents by promoting reading and the active use of cultural, intellectual, and informational resources through a dedication to excellence and professional service.

## VISION

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To enhance the Library's role as a destination of choice for citizens, a partner of choice for community groups and other organizations seeking greater impact, and a more active and engaging learning institution for all city residents.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Adult & Youth Education
- Economic Empowerment
- Vibrant, Inclusive, & Mobile Communities

## COUNCIL FOCUS AREA/S IMPACTED

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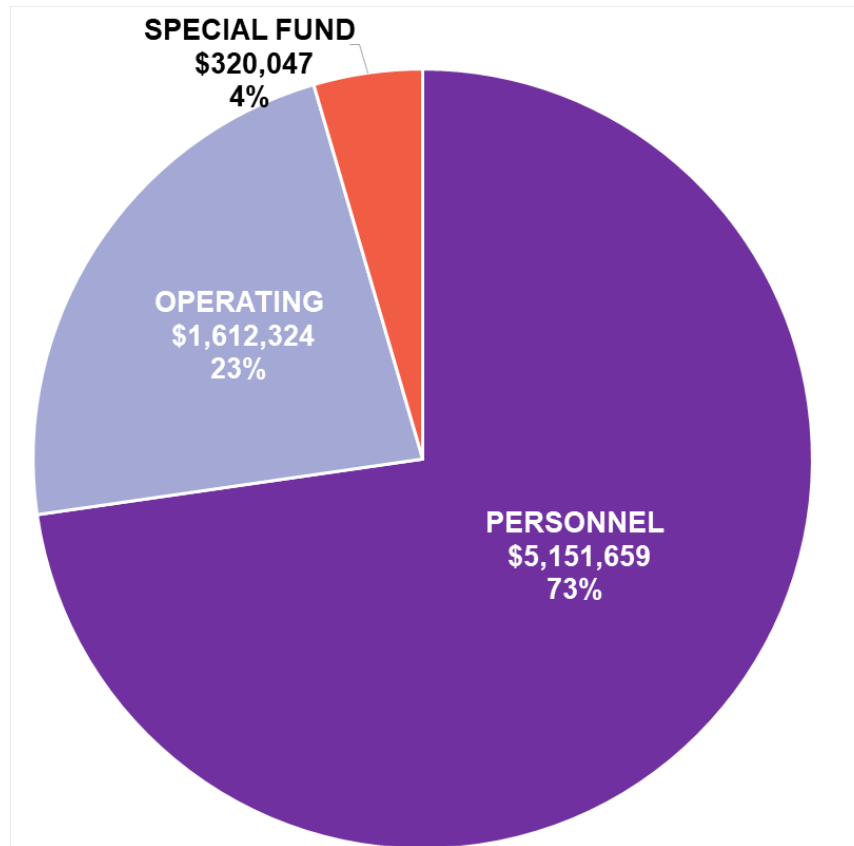
- Strong Futures for Children, Adults, & Family
- Responsive, Accountable, & Innovative Government

## DEPARTMENT OBJECTIVES

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- Children will enter school ready to learn and will have resources to help them succeed academically
- Residents will have access to technology needed for school, work, and life
- Residents will have access in their communities to resources and information for lifelong learning and development
- Richmond Public Library's structure and operations will be improved to increase efficiency and effectiveness
- Library buildings will be designed and constructed to provide inviting and appropriate spaces to meet the needs of Richmond's residents

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – LIBRARY\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$4,648,618	\$4,498,640	\$4,480,680	\$5,251,660
Operating	1,471,837	1,125,502	1,175,779	1,612,324
Total General Fund	\$6,120,455	\$5,624,142	\$5,656,459	\$6,863,984
Special Fund	473,811	523,360	339,000	320,047
Total Agency Summary	\$6,594,266	\$6,147,502	\$5,995,459	\$7,184,031
Per Capita	\$29.06	\$26.64	\$26.17	\$31.70
*Total Staffing	84.00	89.50	88.50	68.50

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Deputy Department Director	1.00	—	1.00
Executive Assistant, Senior	1.00	—	1.00
Grant Writer	1.00	—	1.00
Librarian, Senior	6.00	1.00	7.00
Library Associate	11.00	—	11.00
Library Director	1.00	—	1.00
Library Support Supervisor	1.00	—	1.00
Library Technician	19.50	—	19.50
Library Technician, Senior	10.50	—	10.50
Library/Community Services Manager	8.00	—	8.00
Maintenance and Operations Facilities	1.00	—	1.00
Management Analyst, Associate	3.50	—	3.50
Office Assistant	1.00	—	1.00
Technology Coordinator (Agency)	1.00	—	1.00
Technology Specialist (Agency)	1.00	—	1.00
<b>Grand Total</b>	<b>67.50</b>	<b>1.00</b>	<b>68.50</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **100,000** to expand service hours to 9:00 pm

### **Mayor's Proposed Budget:**

#### **Personnel:**

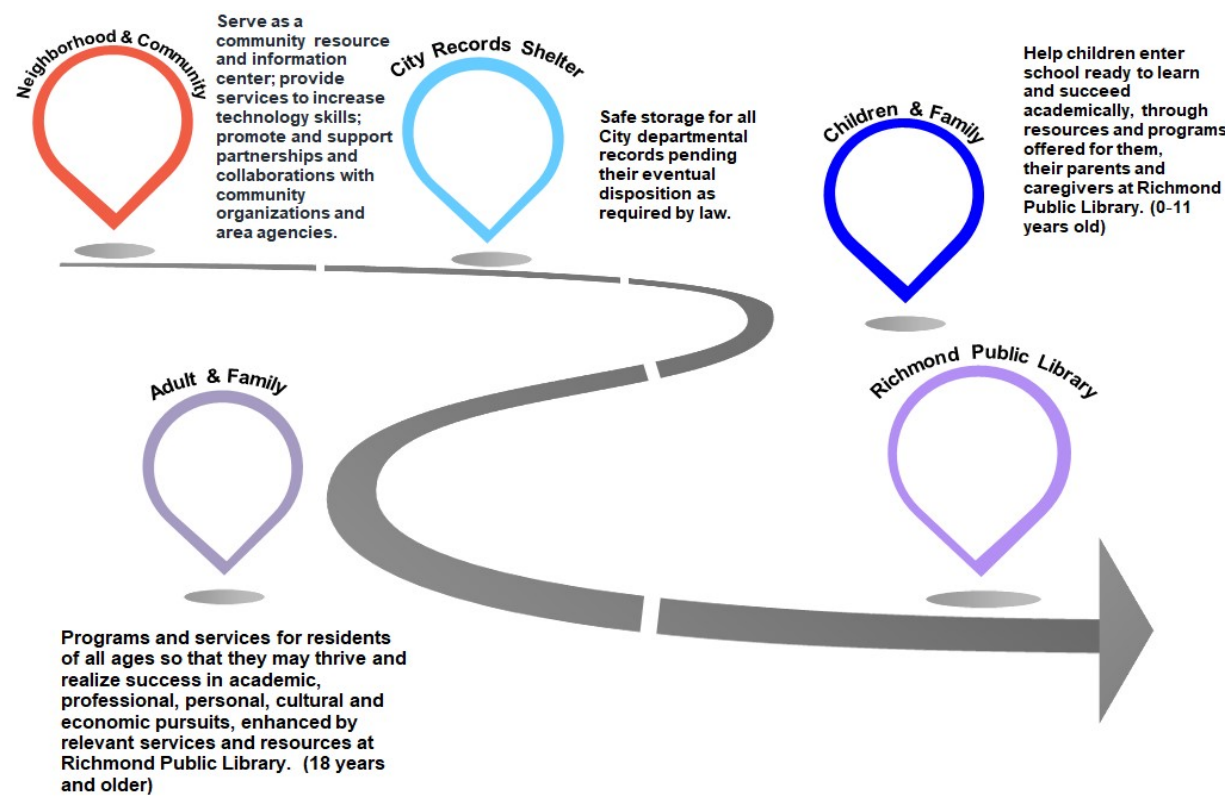
**\$670,979:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$436,545:** This budget reflects changes in funding related to:

- \$435,916 - Partial restoration of reductions to FY 2021
- \$629 - An increase in fleet charges related to cash purchase of fleet in FY 2023

STRATEGIC PLAN ROADMAP



# COMMUNITY DEVELOPMENT

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## DEPARTMENT OVERVIEW

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The Department of Economic Development is a predominantly outwardly-facing organization that provides assistance and services to businesses with the goal of stimulating job creation and capital investment in the City. The Department of Economic Development globally markets the City of Richmond as a preferred business location to domestic and international prospects, and fosters local business retention and expansion opportunities throughout the City of Richmond, as well as implements real estate strategies that leverage City-owned real estate assets to create economic development throughout the City.

## MISSION

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To aggressively pursue and generate equitable economic opportunities that create high quality jobs for the citizens of the City of Richmond and increase the tax base to support the funding of essential services to Richmond residents.

## VISION

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Richmond is a premier city for equitable economic development.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

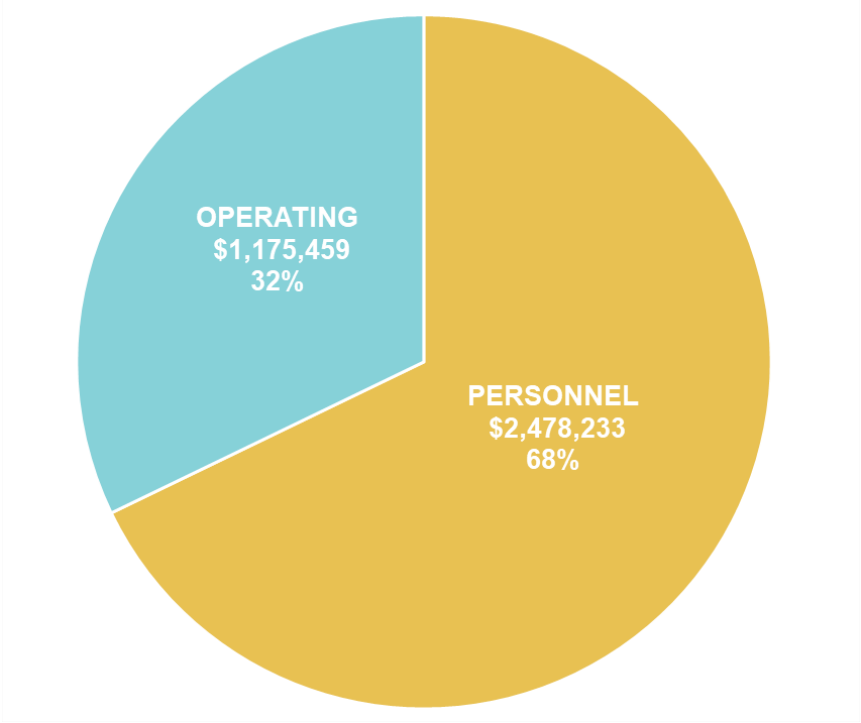
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- Strong Futures for Children, Adults, and Families
- 21st Century Richmond: Planned Growth, Economic Progress, & Affordable Housing
- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

DEPARTMENT OBJECTIVES

- Develop and support Richmond’s diverse tax revenue base
- Support minority, small, and local business development and entrepreneurship
- Attract investment in real property and development
- Attract and retain businesses and industries, thereby creating jobs
- Support the City’s efforts to fight poverty and increase employment opportunities
- Promote mixed-use development
- Promote development through a mixture of strategies and funding sources
- Continue to implement the established vision for the growth of the City (e.g., Richmond 300, Vision 2020, etc.)
- Ensure that all individuals, including the most disadvantaged, have access to and use of information and communication technologies
- Promote community-based services, amenities, cultural activities, and entertainment
- Foster viable mixed-income residential neighborhoods
- Create opportunities for social and economic inclusion
- Promote a sustainable future for residents
- Provide services in an easy, accessible, consistent and timely manner
- Improve the internal and external communication of City operations and build a transparent government for City employees and citizens

FY 2023 TOTAL ADOPTED BUDGET



# ECONOMIC DEVELOPMENT

## DEPARTMENT FISCAL SUMMARY – ECONOMIC DEVELOPMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,463,109	\$1,837,041	\$1,952,479	\$2,478,226
Operating	1,335,924	544,795	1,142,669	1,175,459
Total General Fund	\$2,799,033	\$2,381,838	\$3,095,149	\$3,653,686
Special Fund	1,657,077	4,200,246	2,944,918	—
Total Agency Summary	\$4,456,110	\$6,582,084	\$6,040,067	\$3,653,686
Per Capita	\$19.64	\$28.53	\$26.37	\$16.12
*Total Staffing	17.00	18.00	18.00	17.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Deputy Chief Administrative Officer	1.00
Director of Economic Development	1.00
Deputy Department Director, Senior	1.00
Economic Development Business Services Manager	2.00
Economic Development Programs Administrator	3.00
Executive Assistant, Senior	2.00
Management Analyst, Senior	2.00
Public Information Manager	1.00
Real Estate Analyst	1.00
Senior Manager	2.00
Senior Policy Advisor	1.00
Grand Total	17.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$525,754:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

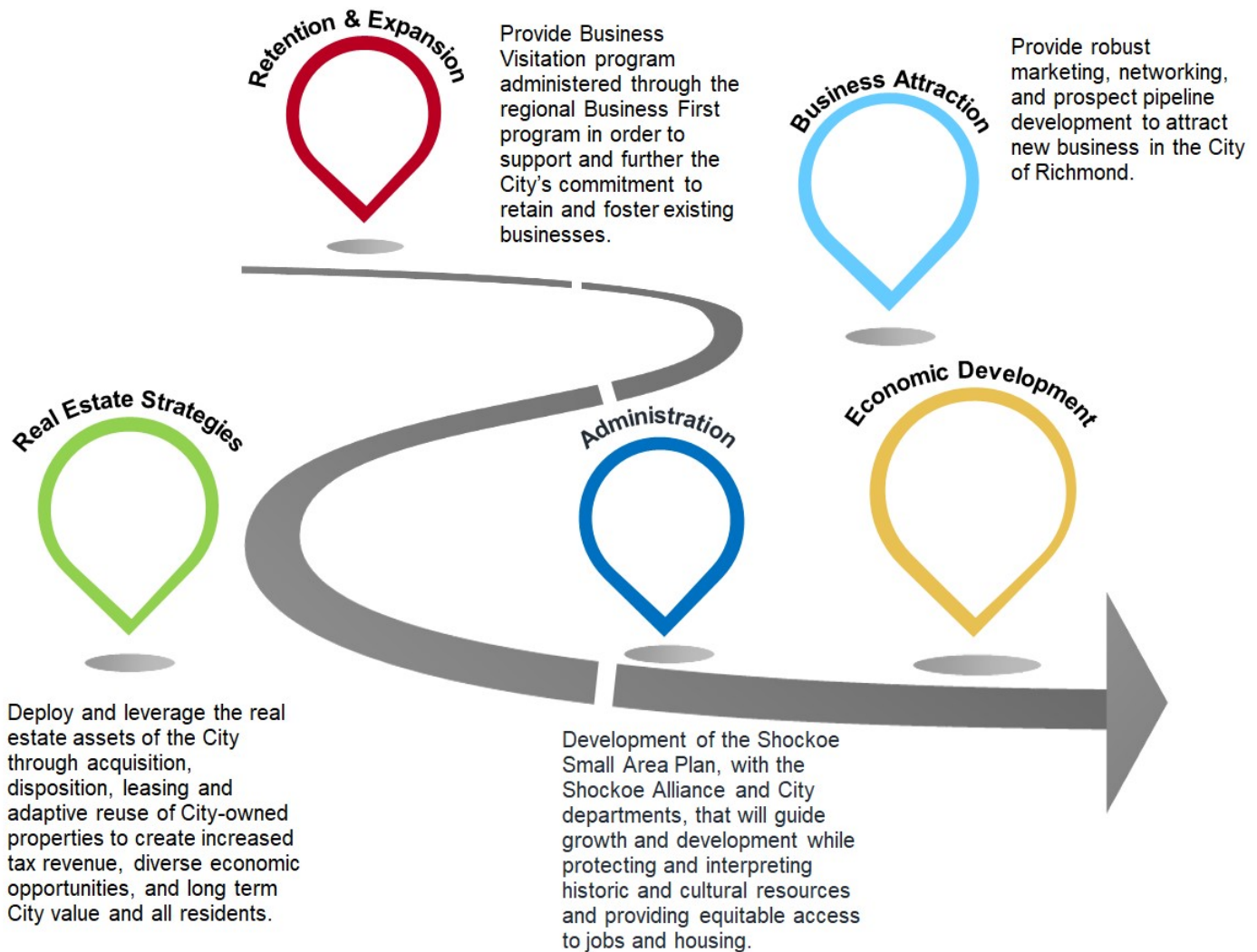
- Also, this budget includes additional funding for (2) position previously frozen:
- One (1) Deputy Department Director, Senior
- One (1) Economic Development Business Services Manager

## BUDGET HIGHLIGHTS (Con't.)

### Operating:

- \$32,790:** This budget reflects changes in funding related to:
- \$32,790 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The Department of Housing & Community Development coordinates the housing and neighborhood development efforts for the City of Richmond. The department is responsible for the management of the City's federal entitlement programs under the U.S. Department of Housing & Urban Development (HUD), as well as the locally determined funds, including the Affordable Housing Trust Fund (AHTF), Non-Departmental and CIP funds to implement programs and initiatives that facilitate affordable housing opportunities and related services through housing development and preservation activities, neighborhood revitalization, and the provision of funding for homeless and other needed services, along with housing stabilization programs for low to moderate income residents. In addition, HCD works in cooperation with its community partners to stabilize and grow neighborhoods and older commercial corridors, as well as support business development and economic growth through the provision of technical assistance, loans, grants, and financial incentives programs. The creation of healthy sustainable neighborhoods and communities is the result of the efforts of HCD and its partners.

## MISSION

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The City of Richmond's Department of Housing and Community Development's (HCD) mission is to build strong, thriving and healthy mixed-income neighborhoods, which are comprised of safe, quality and affordable housing, as well as viable businesses that provide access to goods and services and meet the needs of all Richmonders.

## VISION

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Richmond is an attractive, safe, diverse and inclusive City with neighborhoods of choice. Our City's neighborhoods will be comprised of quality sustainable and affordable housing options for all residents, including low and very low income residents, and well maintained commercial corridors that offer an array of retail and professional services.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment
- Public Safety, Health, and Wellness

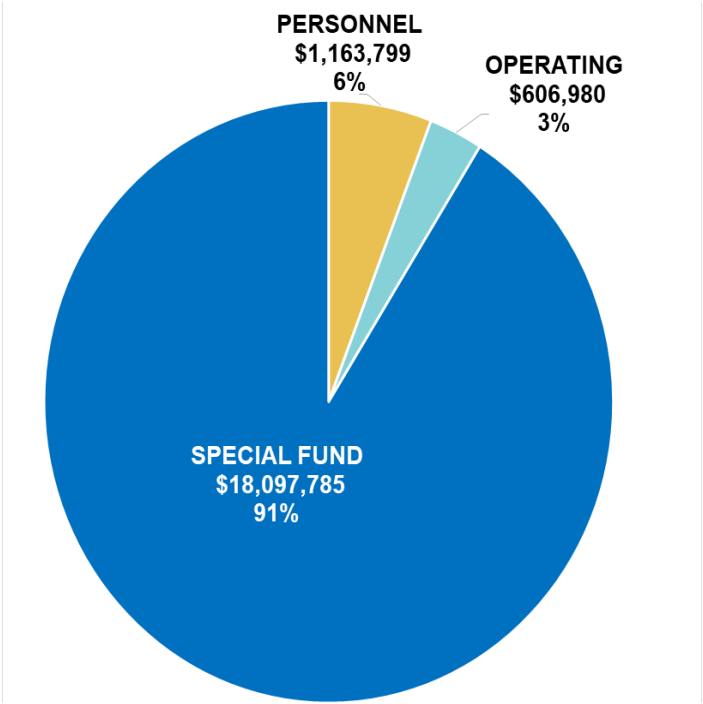
COUNCIL FOCUS AREA/S IMPACTED

- Strong Futures for Children, Adults, and Families
- 21st Century Richmond: Planned Growth, Economic Progress, & Affordable Housing
- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

DEPARTMENT OBJECTIVES

- Provide greater access for low and very low income households to have housing options throughout the City by advocating and supporting a State and City mandated inclusionary zoning law that requires market-rate developers to include affordable housing units in all multifamily developments
- Utilizing AHTF annual funding to leverage private investment in the development of affordable housing units that provides greater access for low and very low income households to have housing options throughout the City.
- Utilize federal funding to prevent gentrification in older neighborhoods by increasing the funding for city-wide rehabilitation of single-family residential units throughout the City
- Align federal and other funding to produce additional affordable rental housing units
- Reduce blighted/vacant properties by incentivizing property owners to rehab and rent or sell to low-income households or to provide a range of financing options, including forgivable loans, to eligible low income homeowners to rehab their properties so they can stay housed
- Partner with the RRHA to redevelop Creighton Court and Gilpin Court into mixed-income communities of choice over the next ten (10) years
- Expand the location of permanent supportive, emergency and transitional housing throughout the City
- Create a Manufactured Home Park Initiative which will fund needed infrastructure upgrades and also provide down-payment assistance to existing residents to purchase new manufactured homes by collaborating with Virginia Community Capital and Virginia Housing. HCD will begin the initiative by piloting a program at one of the mobile home parks on the Southside and use the learnings to adopt the model to improve the quality of life at the remaining mobile home parks, which provide a portion of the naturally-occurring affordable housing (NOAH) in the City

FY 2023 TOTAL ADOPTED BUDGET



# HOUSING & COMMUNITY DEVELOPMENT

## DEPARTMENT FISCAL SUMMARY – HOUSING & COMMUNITY DEVELOPMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$756,421	\$572,977	\$1,013,112	\$1,163,799
Operating	952,494	739,575	606,117	606,980
Total General Fund	\$1,708,916	\$1,312,551	\$1,619,229	\$1,770,778
Special Fund	9,515,052	8,594,703	20,200,340	18,097,785
**Capital Improvement Plan	118,467	100,000	—	—
Total Agency Summary	\$11,342,435	\$10,007,254	\$21,819,569	\$19,868,563
Per Capita	\$49.98	\$43.37	\$95.25	\$87.67
*Total Staffing	19.00	17.00	18.00	19.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

\*\*Beginning with Fiscal Year 2023, all future Capital Improvement Projects related to this agency will be funded through the Department of Public Works' Generalized Capital Maintenance Program CIP project.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Accountant	0.07	0.93	1.00
Accountant, Senior	—	1.00	1.00
Administrative Technician, Senior	1.00	—	1.00
Deputy Department Director, Senior	0.85	0.15	1.00
Director of Housing and Community Development	1.00	—	1.00
Housing and Community Development Administrator	0.55	1.45	2.00
Management Analyst, Associate	2.70	0.3	3.00
Management Analyst, Senior	1.85	0.15	2.00
Project Development Manager	0.45	1.55	2.00
Project Development Manager, Senior	1.00	4.00	5.00
Grand Total	9.47	9.53	19.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$75,000** for one (1) new position consisting of the following to support housing outreach:
  - One (1) Management Analyst, Associate

# HOUSING & COMMUNITY DEVELOPMENT

## Mayor's Proposed Budget:

### **Personnel:**

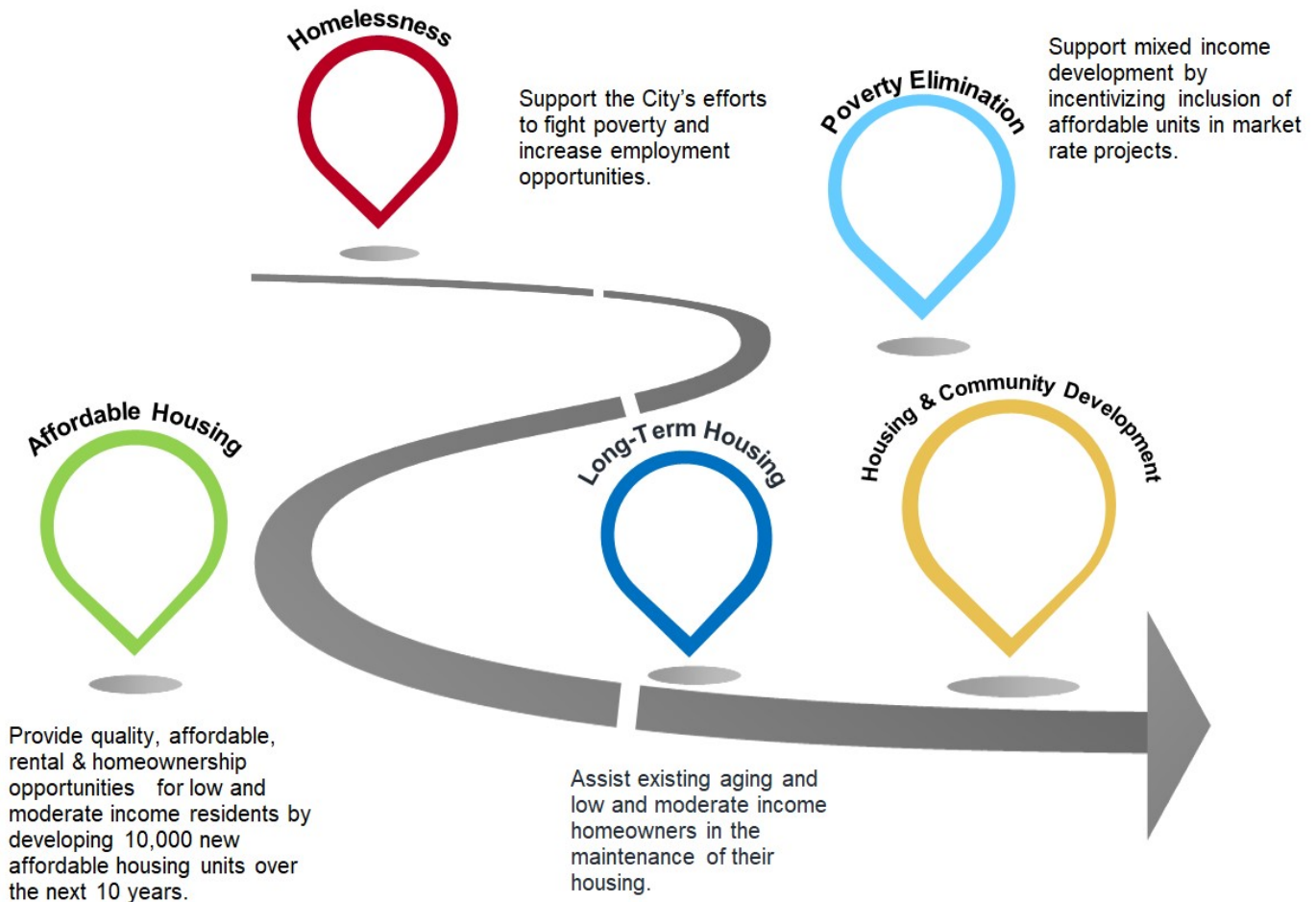
**\$75,687:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

### **Operating:**

**\$863:** This budget reflects changes in funding related to:

- \$863 - Partial restoration of reductions to FY 2021

## STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

The Office of Minority Business Development's (OMBD's) programs and services ensure minority owned, emerging small, and disadvantaged businesses have an equal opportunity to compete for the City's procurement of goods and services. Our programs/services help foster open and competitive procurement practices within the City. OMBD provides goal setting and compliance review of contract goals, as well as, conduct training seminars and technical assistance programs that promote minority growth, development, and sustainability.

## MISSION

Our mission is to facilitate, produce, and advance opportunities for minority business enterprises (MBE), emerging small businesses (ESB), and disadvantaged business enterprises (DBE) to successfully participate in the full array of contracting opportunities available in the City of Richmond.

## VISION

Greater economic and social equity in our community through the pursuit of parity in the amount the City of Richmond spends to procure goods and services using taxpayer dollars and user fees.

## MAYORAL PRIORITY AREA/S IMPACTED

- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

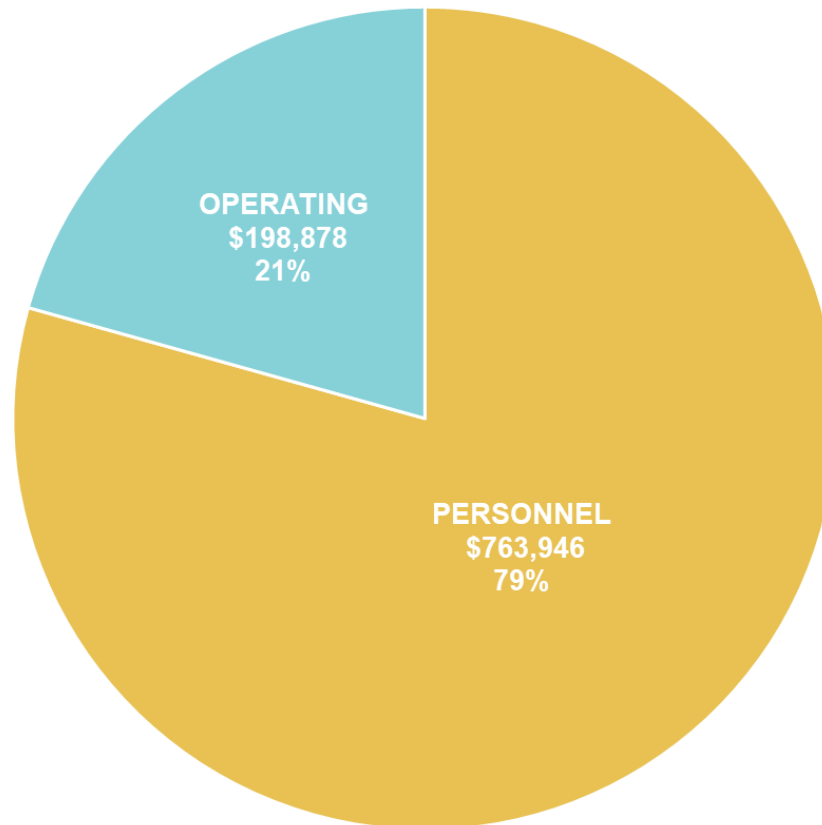
- Strong Futures for Children, Adults, and Families
- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing

# MINORITY BUSINESS DEVELOPMENT

## DEPARTMENT OBJECTIVES

- Increase technical assistance activities to attract, retain and grow businesses
- Identify procurement opportunities
- Take advantage of the latest technology in order to enable opportunity and ensure diversity
- Assist in the preparation of MBE/ESB to qualify for lending opportunities
- Collaborate with internal/external organizations

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – MINORITY BUSINESS DEVELOPMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$669,681	\$713,747	\$699,587	\$763,946
Operating	101,440	88,972	136,415	198,878
Total General Fund	\$771,121	\$802,718	\$836,001	\$962,824
Total Agency Summary	\$771,121	\$802,718	\$836,001	\$962,824
Per Capita	\$3.40	\$3.48	\$3.65	\$4.25
*Total Staffing	9.00	10.00	9.00	6.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

# MINORITY BUSINESS DEVELOPMENT

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Technician, Senior	1.00
Deputy Department Director, Senior	1.00
Director, Office of Minority Business Development	1.00
Economic Development Business Services Manager	1.00
Economic Development Specialist	1.00
Program and Operations Supervisor	1.00
<b>Grand Total</b>	<b>6.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

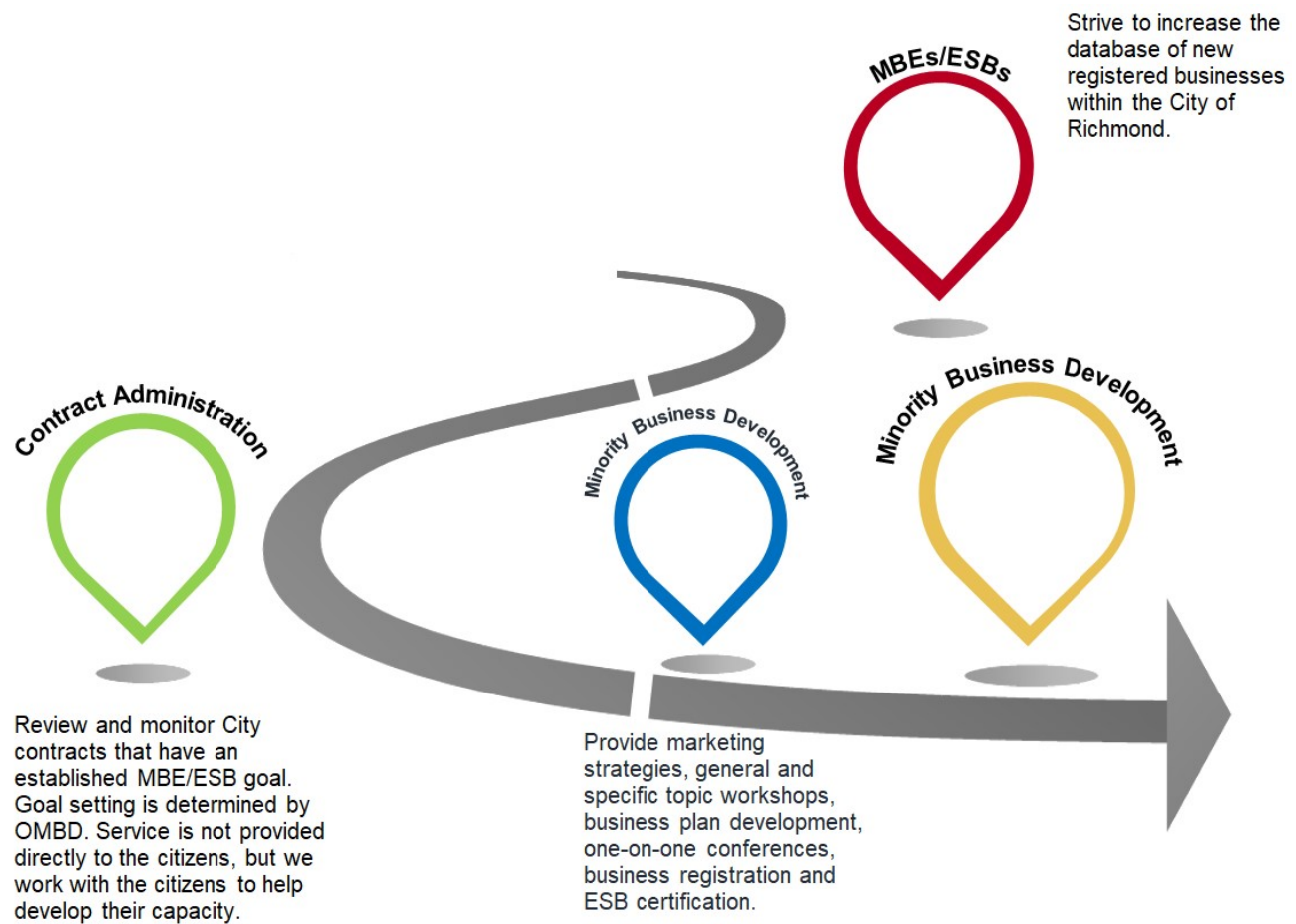
**\$64,359:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

**\$62,463:** This budget reflects changes in funding related to:

- \$6,000 - Increased funding for MBE participation tracking software
- \$46,177 - Funding for project management software
- \$8,000 - Funding for means data estimating software
- \$2,286 - Partial restoration of reductions to FY 2021

STRATEGIC PLAN ROADMAP





## DEPARTMENT OVERVIEW

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The primary responsibilities of the Office of Sustainability are to strategically plan, coordinate, and implement the City's climate action, climate resilience and climate equity initiatives; evaluate the initiatives and component parts to enhance effectiveness; serve as a champion and catalyst to promote awareness and engagement for equitable climate action and resilience initiatives within city government and across the community; and serve as the designated point of public accountability for progress on these initiatives.

## MISSION

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The Department of Planning & Development Review plans for and protects Richmond's unique physical, social, and natural environment in order to enhance the quality of life for our citizens, businesses, and visitors.

## VISION

---

The Office of Sustainability envisions a future where all Richmonders, regardless of their identity or neighborhood, thrive in a climate-resilient and climate-neutral community.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Vibrant, Inclusive & Mobile Communities
- Public Safety, Health & Wellness
- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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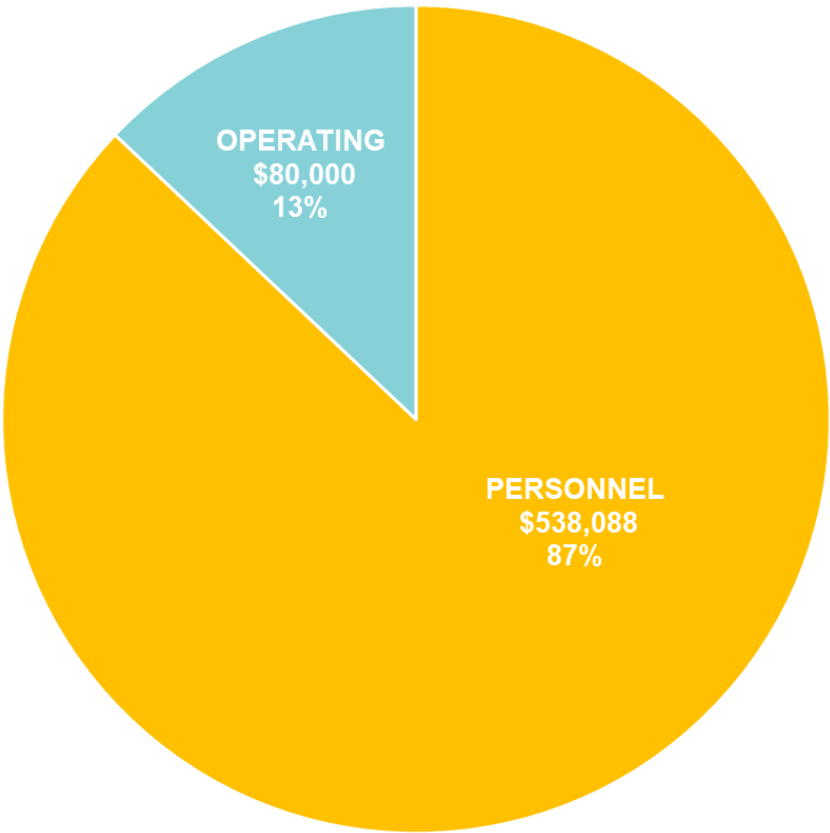
- 21st Century Richmond: Planned Growth, Economic Progress, and Affordable Housing
- Responsive, Accountable, and Innovative Government
- Safe Neighborhoods
- Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- Finish developing, adopt and begin implementation of the RVAgreen 2050: Climate Equity Action Plan 2030, Richmond's equity-centered, climate action and resilience plan
- Center equity in the implementation of the RVAgreen 2050: Action Plan 2030
- Enhance city and community resilience to climate impacts of extreme heat, extreme weather, and flooding
- Foster energy efficiency, renewable energy and resilience in city government operations and throughout the community
- Create and maintain a culture of continuous improvement, transparency and accountability

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY – OFFICE OF SUSTAINABILITY\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$—	\$—	\$—	\$538,088
Operating	—	—	—	80,000
Total General Fund	\$—	\$—	\$—	\$618,088
Total Agency Summary	\$—	\$—	\$—	\$618,088
Per Capita	\$—	\$—	\$—	\$2.73
*Total Staffing	—	—	—	4.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Director, Office of Sustainability	1.00
Program & Operations Supervisor	1.00
Management Analyst, Senior	1.00
Sustainability Manager	1.00
Grand Total	4.00

BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency’s budget was not amended by City Council.

**Mayor's Proposed Budget:**

**Personnel:**  
**\$538,088:** This budget includes funding for all positions identified within the “Personnel Complement/Position Control” table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Also, this budget includes additional funding for the four (4) positions for the new department:

- One (1) Director, Office of Sustainability
- One (1) Sustainability Manager
- One (1) Management Analyst, Senior
- One (1) Program & Operations Supervisor

**Operating:**  
**\$80,000:** This budget reflects funding related to:

- \$80,000 - Establishment of the operating budget for the new department

STRATEGIC PLAN ROADMAP



Provide oversight of all sustainability initiatives throughout the organization; develop and implement a community-wide Sustainability as well as Energy Plan.

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## DEPARTMENT OVERVIEW

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The Department of Planning and Development Review directs and regulates how land is used in the City of Richmond through activities involving equitable development, comprehensive planning, development review, land use administration, zoning, historic preservation, urban design, public art, building permitting and inspections, property maintenance, and code enforcement. Staff supports the City Planning Commission, Board of Zoning Appeals, Commission of Architectural Review, Urban Design Committee, Public Art Commission, and Board of Building Code Appeals.

## MISSION

---

The Department of Planning & Development Review plans for and protects, directs, and regulates Richmond's unique physical, social, and natural environment in order to enhance the quality of life for our citizens, businesses, and visitors.

## VISION

---

The City of Richmond has a more accessible, productive, resilient, and beautiful built environment.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery
- Vibrant, Inclusive, & Mobile Communities
- Economic Empowerment

## COUNCIL FOCUS AREA/S IMPACTED

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- Safe Neighborhoods
- 21st Century Richmond: Planned Growth, Economic Progress, & Affordable Housing
- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

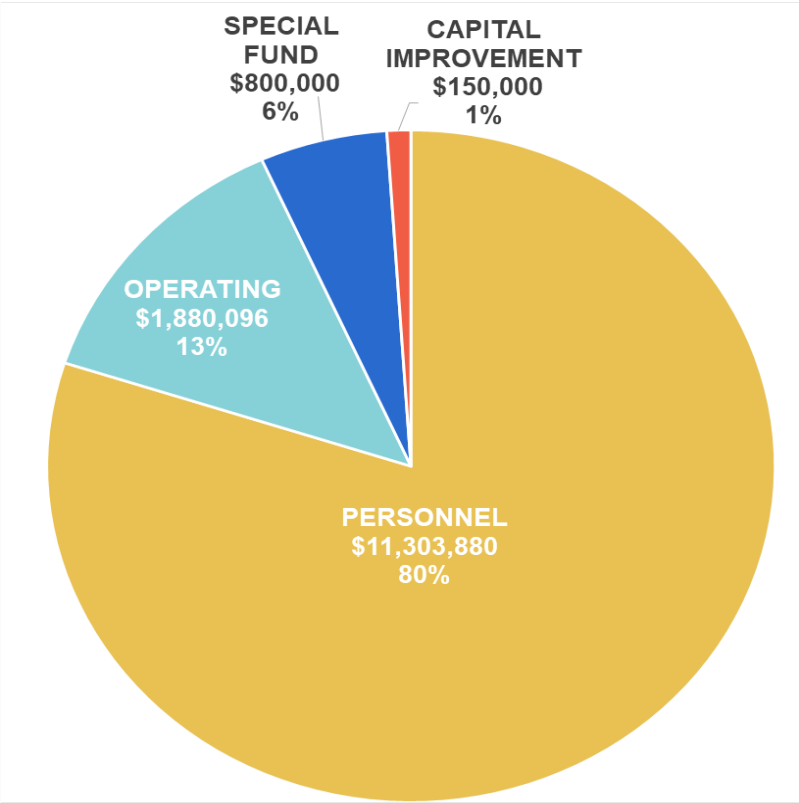
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- Reviewing and approving Plans of Development and Subdivisions
- Reviewing and presenting Special Use Permits, Rezoning, Conditional Use Permits, etc. to City Council for approval
- Overseeing operations of the Planning Commission and Public Art Commission; Participating in city-initiated zoning projects and Master Plan updates
- Provide advice and analysis for proposed developments that may not be permitted by current underlying zoning regulations

DEPARTMENT OBJECTIVES (Con't.)

- Perform permitting functions, plan review and inspections mandated by the Virginia Construction code, federal law and local ordinance
- Administer the inspection program for new elevator installations as well as elevator maintenance to ensure public safety
- Collect all fees related to permitting, plan review and inspections and reconcile
- Issue Certificates of Occupancy for new buildings, new businesses and buildings with alterations, additions
- Provide leadership for the department
- Provide fiscal accountability for the department
- Provide Administrative oversight for department personnel
- Provide administrative oversight for department programs
- Provide administrative and professional support to the Commission of Architectural Review and the Urban Design Committee
- Ensure Section 106 review compliance for all HUD funded undertakings in the city
- Provide professional staff to assists with the development of long range and small areas plans
- Perform review and on-site inspections to confirm compliance with land use regulations for new and existing developments
- Perform inspections related to request for zoning violations related to legal use of property and buildings
- Review and process requests for business-related requests to obtain appropriate licenses
- Processes applications and requests in expedient manner to promote business activity, construction and development
- Reviews parking and bicycle facilities on private property for code conformance
- Provide informational and other services for the public, financial and legal institutions and other City agencies

FY 2023 TOTAL ADOPTED BUDGET



# PLANNING & DEVELOPMENT REVIEW

## DEPARTMENT FISCAL SUMMARY – PLANNING & DEVELOPMENT REVIEW\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$8,782,895	\$8,936,416	\$9,958,806	\$11,303,880
Operating	1,435,119	1,860,856	1,700,609	1,880,096
Total General Fund	<b>\$10,218,013</b>	<b>\$10,797,272</b>	<b>\$11,659,415</b>	<b>\$13,183,977</b>
Special Fund	416,225	161,846	800,000	800,000
Capital Improvement Plan	482,442	250,000	556,396	150,000
Total Agency Summary	<b>\$11,116,680</b>	<b>\$11,209,118</b>	<b>\$13,015,811</b>	<b>\$14,133,977</b>
Per Capita	<b>\$48.99</b>	<b>\$48.58</b>	<b>\$56.82</b>	<b>\$62.37</b>
*Total Staffing	125.00	124.00	124.00	123.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
HB1966 Revenue	7,652,093	8,724,100	8,765,784	8,797,801
Other PDR Revenue	1,223,023	1,164,081	434,217	434,217
Total PDR Revenue	<b>8,875,115</b>	<b>9,888,181</b>	<b>9,200,001</b>	<b>9,232,018</b>

With the exception of the levy imposed pursuant to § 36-137, any fees levied pursuant to this subsection (B. New construction and C. Existing buildings and structures) shall be used only to support the functions of the local building department. Code of Virginia § 36-105. Enforcement of Code; appeals from decisions of local department; inspection of buildings; inspection warrants; inspection of elevators; issuance of permits.

"Local building department" means the agency or agencies of any local governing body charged with the administration, supervision, or enforcement of the Building Code and regulations, approval of plans, inspection of buildings, or issuance of permits, licenses, certificates or similar documents. Code of Virginia § 36-97. Definitions.

Note: The City of Richmond utilizes these funds pursuant to Code of Virginia § 36-105 primarily for operation of the Permits & Inspections and Code Enforcement divisions within the Department of Planning and Development Review (PDR), which functions as the defined "local building department" for the City, as well as additional indirect costs that support the building department functions.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTEs
Administrative Technician	2.00	—	2.00
Administrative Technician, Senior	7.00	—	7.00
Code Enforcement Inspector	13.00	—	13.00
Code Enforcement Inspector, Senior	1.00	—	1.00

# PLANNING & DEVELOPMENT REVIEW

Position Title	General Fund	Special Fund	Total FTEs
Commissioner of Buildings	1.00	—	1.00
Customer Service Specialist	1.00	—	1.00
Demolition Coordinator	1.00	—	1.00
Deputy Department Director	1.00	—	1.00
Deputy Department Director, Senior	1.00	—	1.00
Director of Planning and Development Review	1.00	—	1.00
Engineer, Principal	1.00	—	1.00
Engineer, Senior	4.00	—	4.00
Environmental Abatement Coordinator	1.00	—	1.00
Executive Assistant, Senior	2.00	—	2.00
GIS Analyst	1.00	—	1.00
Inspection Field Supervisor	7.00	—	7.00
Management Analyst, Associate	1.00	—	1.00
Management Analyst, Senior	2.00	—	2.00
Permits Architect	1.00	—	1.00
Planner	10.88	0.12	11.00
Planner Associate	5.00	—	5.00
Planning Specialist	11.00	—	11.00
Planning Supervisor	3.00	—	3.00
Plans Examiner	7.00	—	7.00
Program and Operations Manager	5.00	—	5.00
Program and Operations Supervisor	3.00	—	3.00
Property Maintenance Enforcement Inspector	23.00	—	23.00
Property Maintenance Enforcement Inspector (NEW)	4.00	—	4.00
Property Maintenance Enforcement Inspector, Senior	1.00	—	1.00
Technology Coordinator (Agency)	1.00	—	1.00
<b>Grand Total</b>	<b>122.88</b>	<b>0.12</b>	<b>123.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$1,345,074:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

- Also, this budget includes additional funding for one (4) new position and four (4) position previously frozen:
- Four (4) Property Maintenance Enforcement Inspectors - NEW
- Three (3) Planning Specialist
- One (1) Property Maintenance Enforcement Inspector

## BUDGET HIGHLIGHTS (Con't.)

### Mayor's Proposed Budget:

#### Operating:

\$179,487:

This budget reflects changes in funding related to:

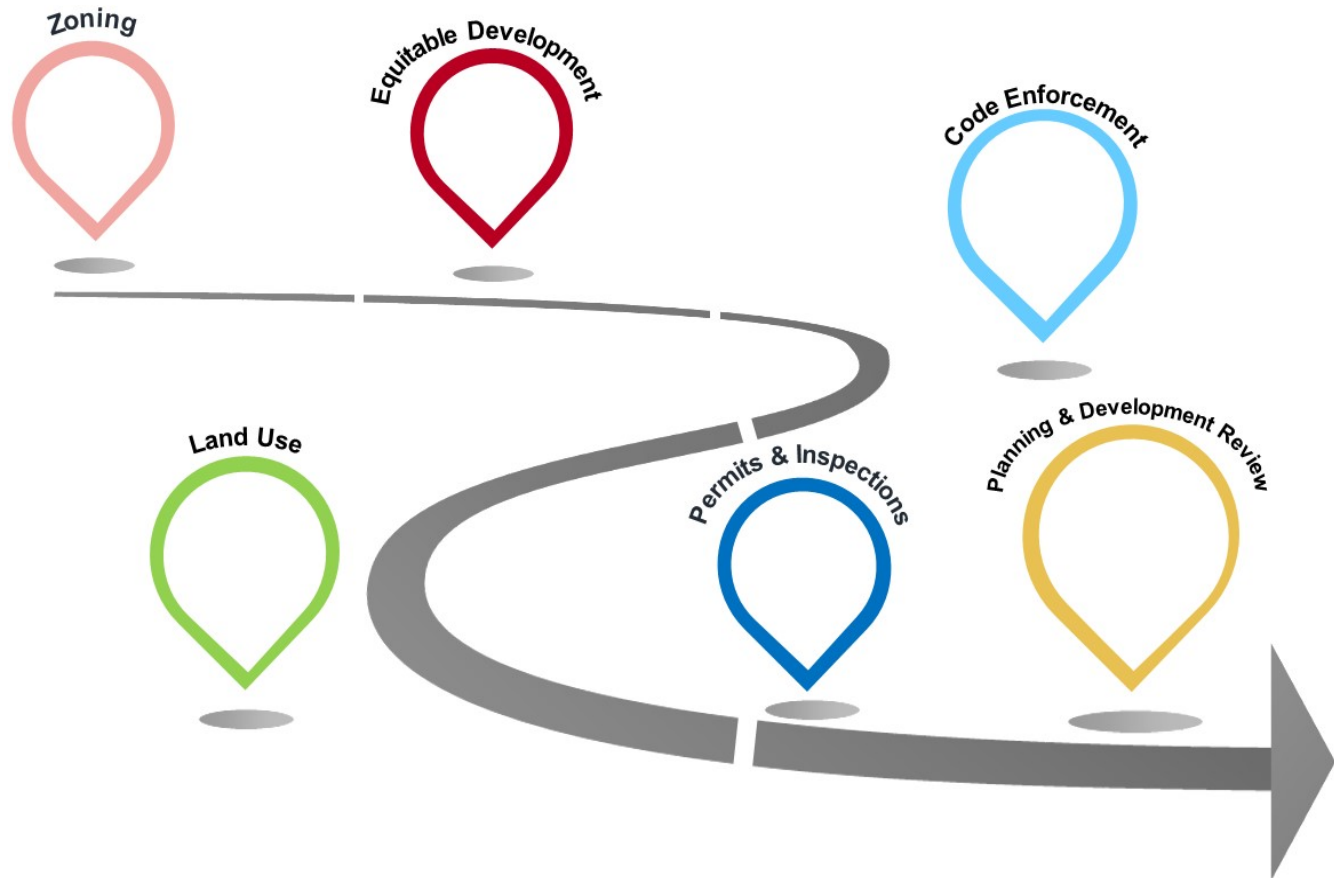
- \$121,113 - Funding for contract increase related to credit card processing services
- \$62,954 - Partial restoration of reductions to FY 2021
- (\$4,580) - Related to Fleet Management adjustments

#### Capital:

\$150,000:

The Percent for Art program provides a dedicated stream of funding for Public Art, and strives to develop public art that reflects Richmond's history and culture by commissioning inspiring artwork in a diversity of styles and media by regional, national, and international artists.

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The 13<sup>th</sup> District Court Service Unit is a community program of the Virginia Department of Juvenile Justice that exclusively serves the Richmond Juvenile and Domestic Relations District Court. The CSU is mandated to provide intake, juvenile probation, and juvenile parole functions for the City of Richmond. The CSU provides domestic relations intake services, criminal intake services for juvenile offenders, juvenile probation and parole communication supervision, and monitors court-ordered services for juvenile offenders. CSU operations address public safety, a strategic priority area of the City of Richmond.

## MISSION

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The mission of the 13<sup>th</sup> District Court Services Unit (CSU) is to protect the public through a balanced approach of accountability and comprehensive services that prevent and reduce delinquency through partnerships with families, schools, communities, law enforcement, and others while providing opportunities for delinquent youth to become responsible and productive citizens.

## VISION

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To protect the public by preparing court-involved youth to be successful citizens. We strive in all work to meet the needs of our youth and staff in the areas of safety, connection, purpose, and fairness.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment
- Strong Futures for Children, Adults, and Families

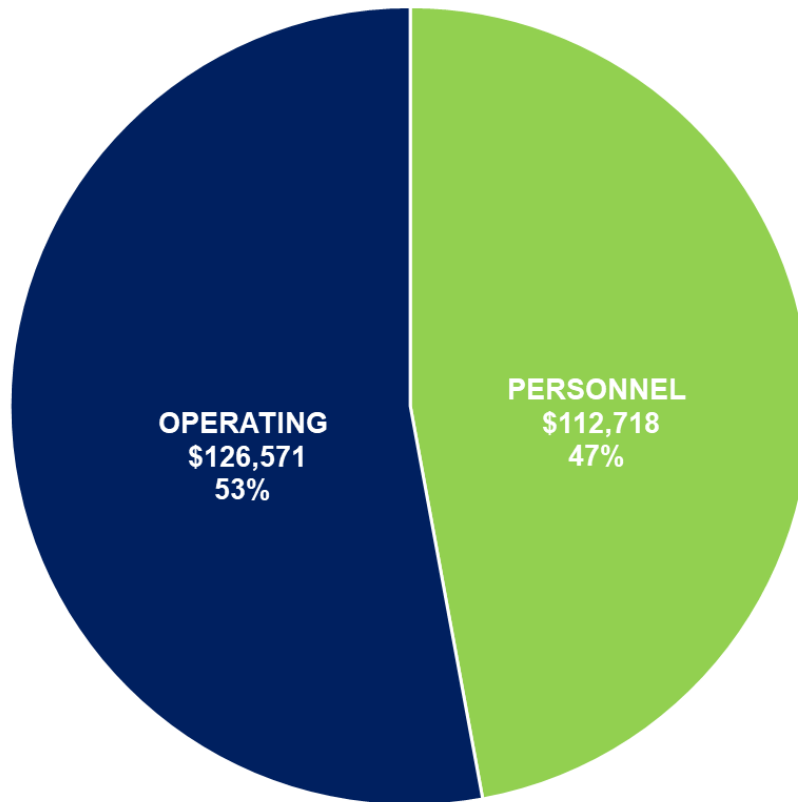
## DEPARTMENT OBJECTIVES

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- Decrease recidivism among juvenile and adult criminal offenders by increasing cognitive thinking skills
- Ensure probation and parole case contact compliance by meeting the Department of Juvenile Justice standards
- Divert juvenile delinquency/status offense intakes to appropriate diversion programs as guided by the Youth Assessment Screening Tool

# 13<sup>TH</sup> DISTRICT COURT SERVICES UNIT

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - 13th DISTRICT COURT SERVICES UNIT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$87,498	\$102,599	\$102,084	\$112,718
Operating	120,404	92,125	140,049	126,571
Total General Fund	\$207,902	\$194,724	\$242,133	\$239,289
Total Agency Summary	\$207,902	\$194,724	\$242,133	\$239,289
Per Capita	\$0.92	\$0.84	\$1.06	\$1.06
*Total Staffing	1.00	1.00	1.00	1.00

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Management Analyst	1.00
Grand Total	1.00

## BUDGET HIGHLIGHTS

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City Council Action by Amendments: This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

**\$10,634:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a State approved five percent (5%) pay increase for all eligible, non-sworn, permanent full and part-time positions based upon Virginia Compensation Board Funding.

#### **Operating:**

**(\$13,478):**

This budget reflects changes in funding related to:

- **(\$3,593)** - Fleet charge reduction
- **(\$9,885)** - Risk and Department of Information Technology reductions

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## Why Treatment Courts?



Proven cost-effective method of diverting offenders from incarceration in prisons



Lower the recidivism rate of offenders when compared with either incarceration or probation



Allow offenders to remain in the community, to work, pay taxes, support families



Reduce the number of babies born prenatally exposed to drugs/alcohol, saving the state millions of dollars in lifetime costs



Reduce crime and the need for foster care



Help ensure child support payments are made

## DEPARTMENT OVERVIEW

The Richmond Adult Drug Treatment Court is a comprehensive substance abuse treatment program that also provides intensive probation supervision, mental health counseling, and ancillary services for using offenders in Richmond's Circuit Court.

## MISSION

The Richmond Adult Drug Treatment Court is designed to promote public safety and reduce the recidivism rate of drug-related crime, while increasing the likelihood of successful rehabilitation by providing a comprehensive program of drug treatment services, probation and case management supervision, and intensive judicial monitoring for non-violent offenders with substance use disorders.

## VISION

The vision for the City of Richmond Adult Drug Treatment Court Program is to work with individuals who are engaged in drug related crimes and committed towards making lifestyle changes, by providing them quality substance abuse services as the program seeks to decrease the prevalence of criminal activity in the City of Richmond and advance the safety and well-being of our community.

## MAYORAL PRIORITY AREA/S IMPACTED

- Public Safety, Health, & Wellness
- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

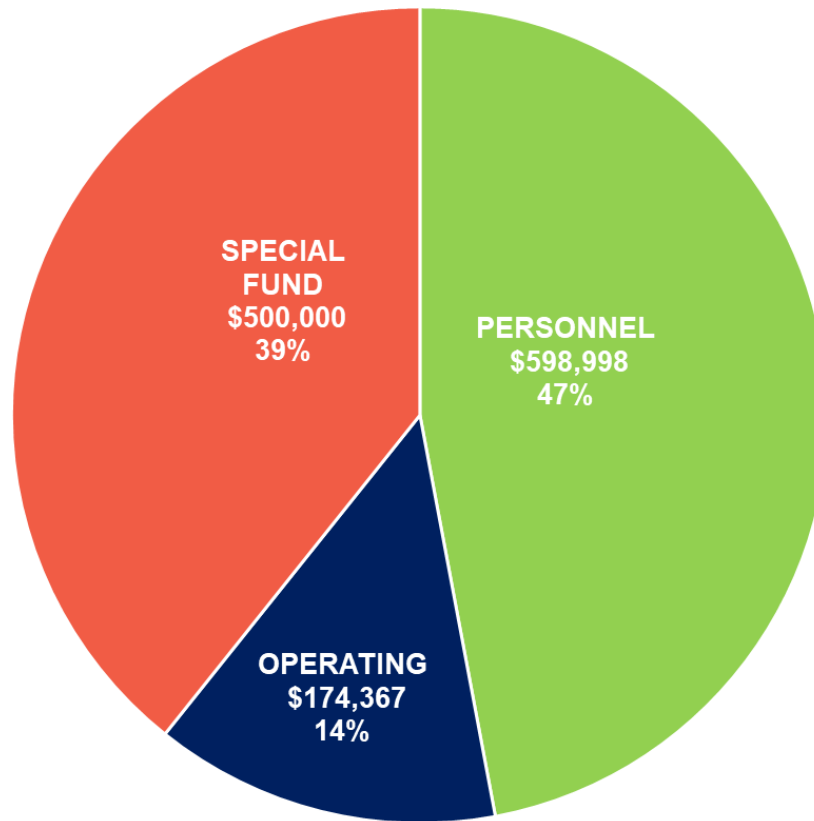
- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods

## DEPARTMENT OBJECTIVES

- Reduce the incidence of drug use by participants assigned to the program
- Serve as an alternative to incarceration and help reduce overcrowding at the jails
- Increase the rate of successful completions of the Adult Drug Court program by providing evidence-based treatment solutions to participants of the program
- Decrease the City of Richmond's and taxpayer's cost associated with incarcerating an offender by providing an alternative to incarceration

# ADULT DRUG TREATMENT COURT

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – ADULT DRUG TREATMENT COURT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$528,583	\$514,900	\$482,473	\$598,998
Operating	92,685	39,635	192,426	174,367
Total General Fund	\$621,268	\$554,535	\$674,899	\$773,365
Special Fund	358,615	238,885	500,000	500,000
Total Agency Summary	\$979,883	\$793,420	\$1,174,899	\$1,273,365
Per Capita	\$4.32	\$3.44	\$5.13	\$5.62
*Total Staffing	8.00	8.00	8.00	8.00

\* See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

# ADULT DRUG TREATMENT COURT

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Tota FTEs
Adult Drug Court Specialist	5.00	1.00	6.00
Assistant Director of Adult Drug Court	1.00	—	1.00
Finance Analyst/Adult Drug Court	1.00	—	1.00
Grand Total	7.00	1.00	8.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$116,525:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

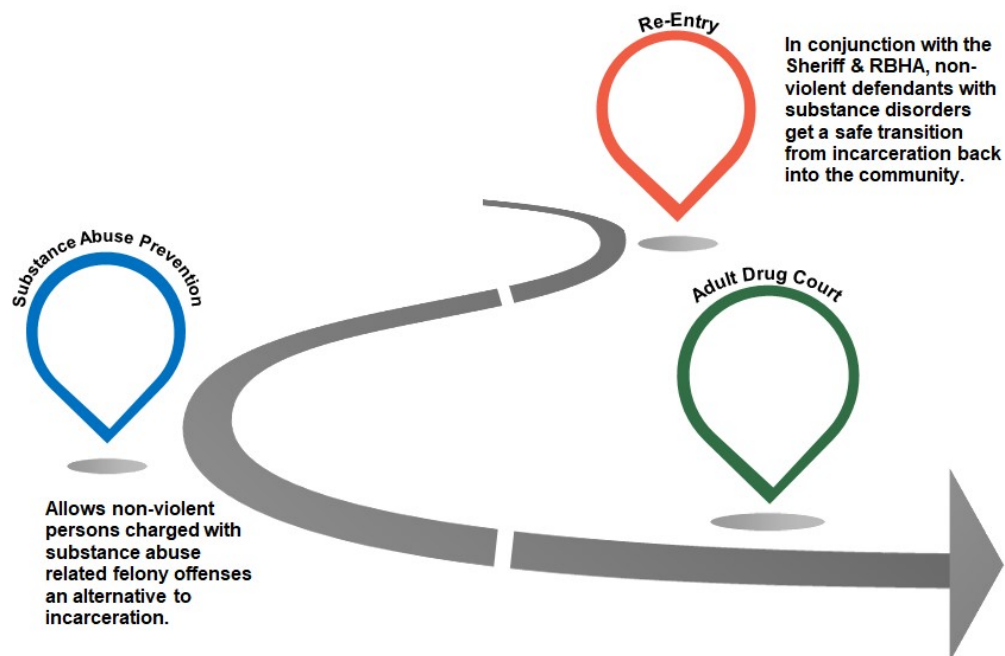
#### Operating:

#### (\$18,059):

This budget reflects changes in funding related to:

- \$53,125 - Increase for the security contract for the 730 Building
- \$10,851 - Funding for increases related to Department of Information Technology and Risk
- (\$82,035) - Removal of one time expenses related to the department's move in FY 2022 removed

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Clerk of the Circuit Court ensures that all filings, recordings, practices and procedures of the Clerk's office and the Court are processed and maintained as prescribed by law.

## MISSION

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The Circuit Court Clerk's Office strives to provide quality, professional service to the public and participants of the judiciary system in a timely and cost-effective manner with courtesy and impartiality. The Clerk's focus includes being accessible to all parties requiring the use of the court system; assisting individuals by providing procedures and guidance, if appropriate; providing administrative support to the Court; recording accurate and reliable information; creating and preserving the Court's records and maintaining the Court's financial accounts.

We aim to continually advance our use of technology, creating an atmosphere that is user-friendly to the citizens, officers of the Court, and representatives of other agencies. The Clerk collects several million dollars in local and state fees and taxes annually.

## VISION

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The Richmond Circuit Court Clerk's office will be fair and impartial. Our vision is to treat court users with dignity, courtesy, and respect. We will provide accessible services to the community and court users and seek to resolve matters efficiently while providing quality service. We will seek to employ innovative practices and procedures to serve the community and court users better and strive to maintain an adequate and safe courthouse.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High Quality Service Delivery
- Public Safety, Health, & Wellness

## COUNCIL FOCUS AREA/S IMPACTED

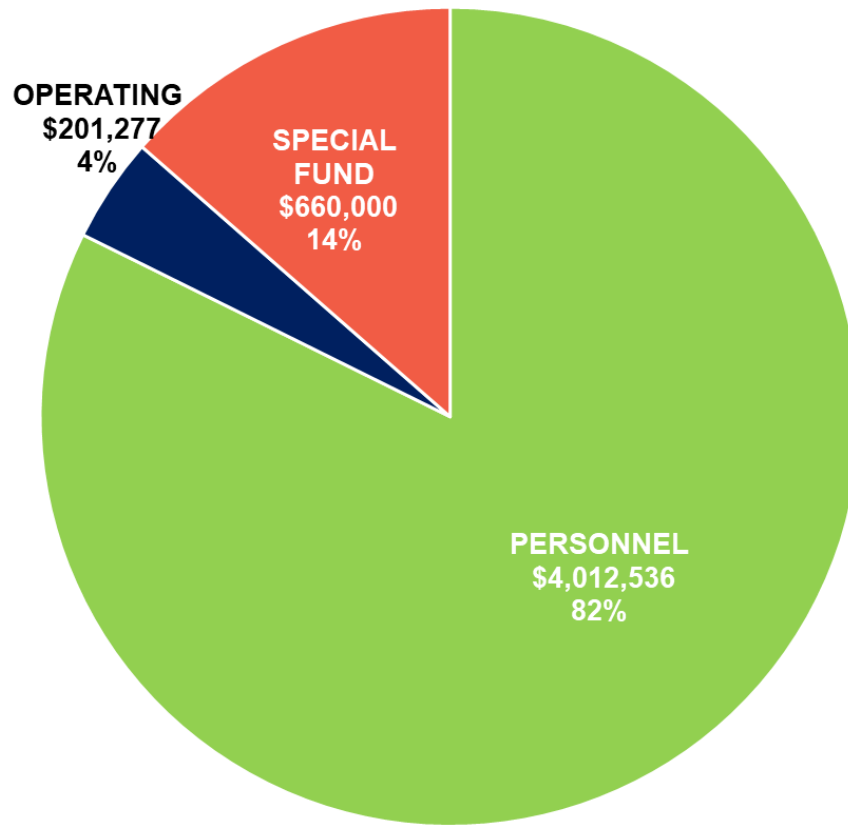
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- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

- Ensure the efficient and mannerly processing of filings, applications, recordings and trials as prescribed by law
- Ensure accessibility of our offices to all individuals (public, counsel, representatives of many various agencies, etc.) in a courteous and professional manner
- To continue to use technology to advance our levels of customer service and maintenance of our court records

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - CIRCUIT COURT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,756,099	\$3,686,744	\$3,812,448	\$4,012,536
Operating	161,277	163,333	232,580	201,277
Total General Fund	\$3,917,376	\$3,850,077	\$4,045,028	\$4,213,813
Special Fund	260,948	164,054	640,000	660,000
Total Agency Summary	\$4,178,324	\$4,014,131	\$4,685,028	\$4,873,813
Per Capita	\$18.41	\$17.40	\$20.45	\$21.51
*Total Staffing	55.00	54.00	54.00	51.00

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Administrative Assistant	1.00
Assistant Chief Deputy Clerk	1.00
Chief Deputy Clerk	1.00
Clerk	1.00
Court Assistant	1.00
Deputy Clerk	33.00
Deputy Clerk- Circuit Court Supervisor	4.00
Law Clerk	2.00
Secretary to Circuit Court Judges	7.00
<b>Grand Total</b>	<b>51.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$200,088:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

#### Operating:

#### (\$31,303):

This budget reflects changes in funding related to:

- \$2,997 - Funding for partial restoration of FY 2021 Adopted Budget
- (\$34,300) - Removal of one time expenses in the FY 2022 Budget - replacement of jury chairs in seven court rooms (98 chairs)

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## DEPARTMENT OVERVIEW

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The general district court decides civil cases in which the amount in question does not exceed \$25,000. Civil Cases vary from suits for damages sustained in automobile accidents to suits by creditors to receive payment on past due debts. In Virginia, claims for \$4,500 or less can be initiated only in general district courts. a separate small claims division has jurisdiction over civil actions when the amount claimed does not exceed \$5,000.

## MISSION

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The mission of the Judiciary - Civil Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for the law and the administration of justice.

## VISION

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To continue providing services to the citizens of the City of Richmond, and Commonwealth of Virginia, according to statutes that govern actions in the General District Courts.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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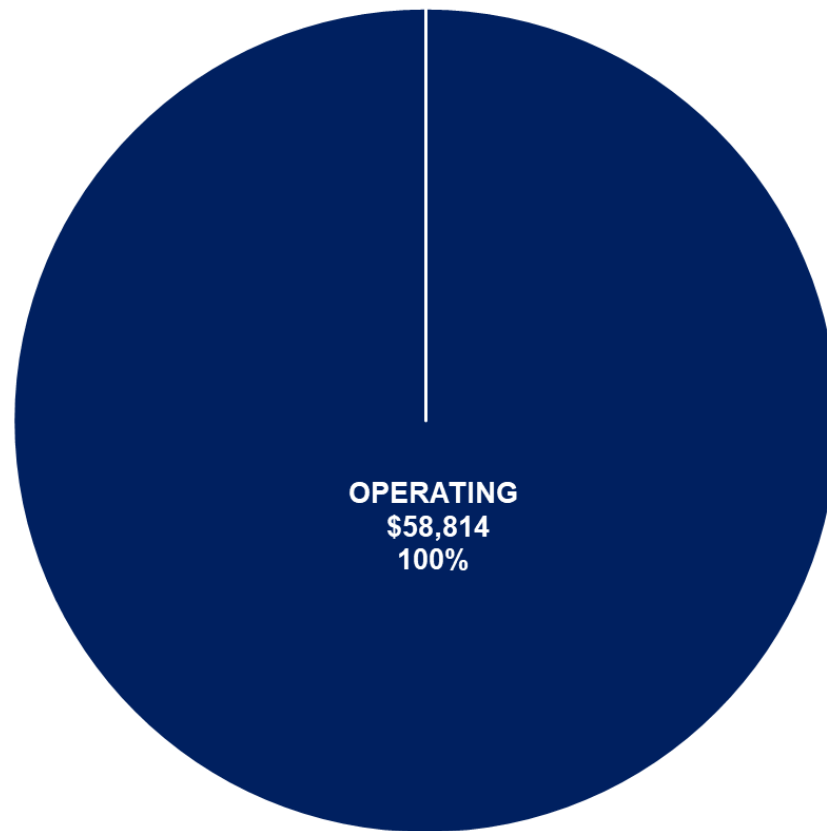
- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

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- To effectively manage resources to instill confidence in the court system among the general public
- To leverage technology to expand and enhance the provision of court services
- To maintain the court's efficiency of concluding civil case filings within the time guidelines established by the Supreme Court of Virginia

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - JUDICIARY - CIVIL COURT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$20,365	\$41,140	\$56,200	\$58,814
Total General Fund	20,365	41,140	56,200	58,814
Total Agency Summary	\$20,365	\$41,140	\$56,200	\$58,814
Per Capita	\$0.09	\$0.18	\$0.25	\$0.26
*Total Staffing	—	—	—	—

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Operating:

**\$2,614:** This budget reflects the partial restoration of discretionary cuts from the FY 2021 Adopted Budget



## DEPARTMENT OVERVIEW

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The Commonwealth's Attorney's Office prosecutes all levels of criminal and traffic offenses committed in the City of Richmond, with prosecutors and staff dispersed among the Manchester, John Marshall, and Oliver Hill Courthouses. Our jurisdiction includes all adult offenses as well as those committed by and against juveniles. We prioritize investigations of violent offenders and attempt to strategically prosecute them whenever possible.

## MISSION

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The Office's mission is to protect the safety of the community and the rights of all citizens through the vigorous enforcement of the criminal laws in a just, honest, compassionate, efficient, and ethical manner. We work to protect the innocent, to convict and appropriately punish the guilty, and to protect the rights of victims and witnesses.

## VISION

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Through strong collaboration with our federal partners, Virginia Commonwealth University, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Public Safety, Health, & Wellness

## COUNCIL FOCUS AREA/S IMPACTED

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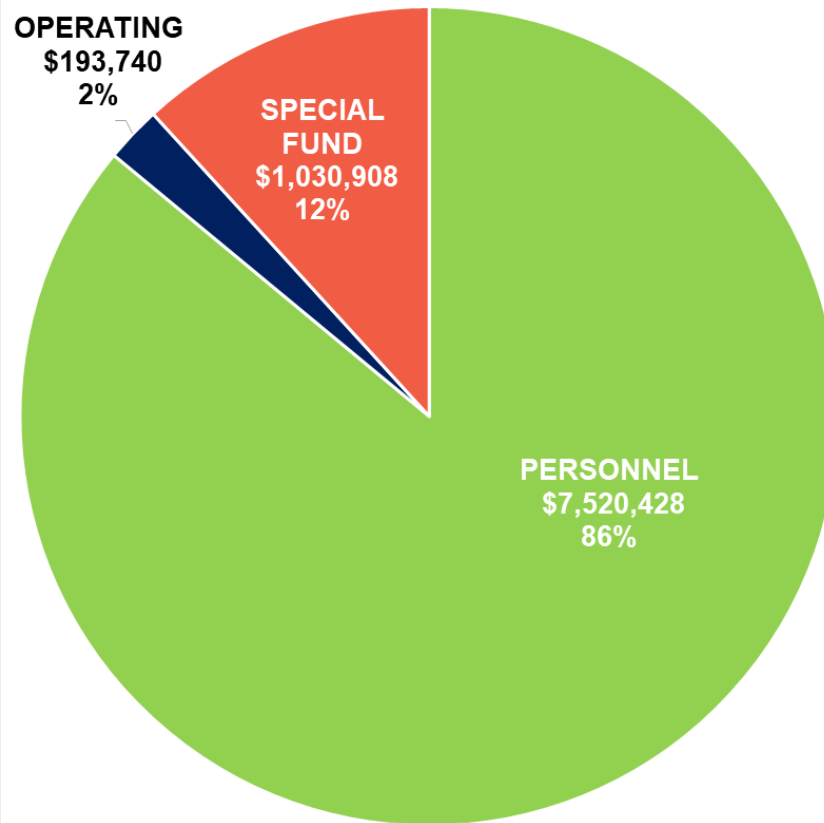
- Safe Neighborhoods

## DEPARTMENT OBJECTIVES

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- Avoid default felony convictions where a lesser conviction will suffice and preserve the defendant's viability as a productive citizen
- Reduce continuances by digitally maintaining reliable historical information about witnesses and transferring that data to the defense in a timely manner
- Increase witness and community cooperation in the prosecution of violent offenses through outreach to build trust
- Reduce recidivism by diverting a significant number of eligible felony and misdemeanor offenders using arraignment hearings as the screening point
- Reduce the use of secured bail for pre-trial release

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – JUDICIARY – COMMONWEALTH ATTORNEY\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$6,347,051	\$6,542,792	\$6,936,742	\$7,520,428
Operating	222,359	182,073	177,738	193,740
Total General Fund	\$6,569,410	\$6,724,865	\$7,114,480	\$7,714,168
Special Fund	827,714	849,515	932,908	1,030,908
Total Agency Summary	\$7,397,124	\$7,574,380	\$8,047,388	\$8,745,076
Per Capita	\$32.60	\$32.83	\$35.13	\$38.59
*Total Staffing	74.50	74.80	74.80	75.80

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Special Fund	Total FTES
Administrative Assistant	2.00	—	2.00
Assistant Commonwealth Attorney (NEW)	3.00	—	3.00
Assistant Commonwealth Attorney	39.00	—	39.00
Automation Coordinator	1.00	—	1.00
Commonwealth's Attorney	1.00	—	1.00
Executive Assistant	1.00	—	1.00
Finance Director	1.00	—	1.00
Paralegal	16.00	—	16.00
Victim Witness Specialist II	—	2.00	2.00
Victim Witness Specialist I	—	6.00	6.00
Victim Witness Director	—	1.00	1.00
Victim Witness Deputy Director	—	1.00	1.00
Victim Witness Administrative Assistant	—	1.80	1.80
<b>Grand Total</b>	<b>64.00</b>	<b>11.80</b>	<b>75.80</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$583,686:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table as well as rate adjustments for healthcare and retirement in FY 2023. Additionally, this budget includes funding for a five percent (5%) pay increase for all eligible, permanent full and part-time positions based on approval from the Virginia Compensation Board.

Also, this budget includes additional funding for three (3) additional positions.

- Three (3) Assistant Commonwealth Attorneys

#### Operating:

**\$16,002:** This budget reflects changes in funding related to expenses from Fleet, Department of Information Technology, Utilities, Risk, and the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.

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## DEPARTMENT OVERVIEW

The Richmond General District Court endeavors to provide the best customer service to the citizens of Richmond, as well as the numerous agencies that utilize our court records. Additionally, we strive to collect all the monies due to the City of Richmond that are garnered from convictions in our court, and disburse them to the City in a timely manner. The Richmond General District Court is to provide security and justice to all the citizens of the Commonwealth of Virginia. Our service is for the public safety as well as equal justice for all the citizens.

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## MISSION

The mission of the Judiciary is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

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## VISION

To continue providing services in a fair, accessible, and responsive manner to the citizens of the City of Richmond and the Commonwealth of Virginia in accordance with the statutes that govern actions of the General District Court.

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## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High Quality Service Delivery

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## COUNCIL FOCUS AREA/S IMPACTED

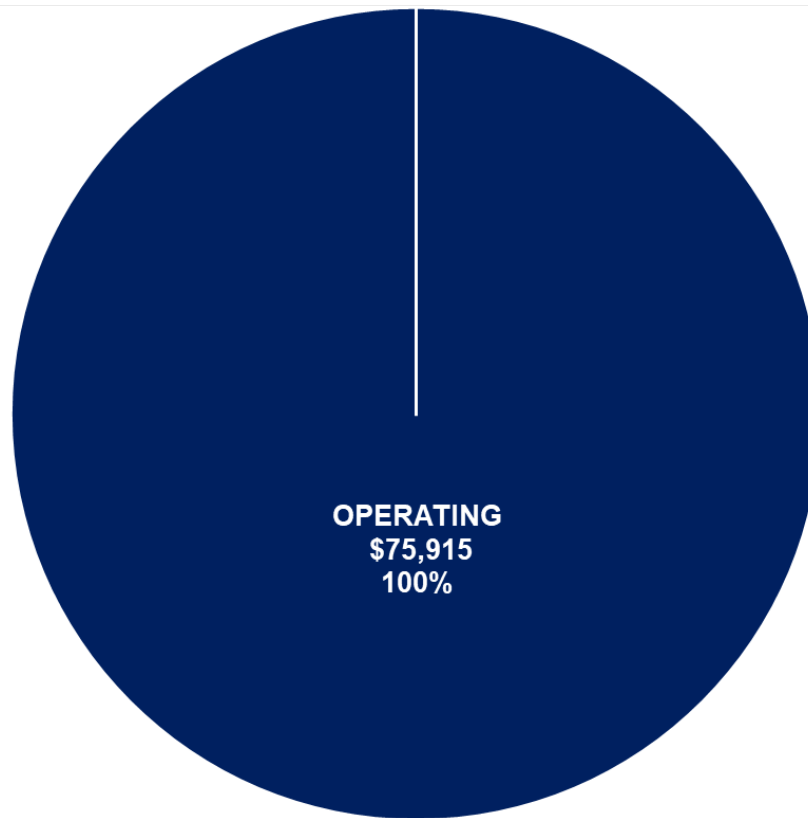
- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

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## DEPARTMENT OBJECTIVES

- Effectively manage resources to install confidence in the court system among the general public
- Ensure staff are trained by staying current with proposed/enacted legislation and online resources
- Leverage technology to expand and enhance the provision of court services

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - JUDICIARY - CRIMINAL/MANCHESTER\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$70,290	\$56,892	\$73,780	\$75,915
Total General Fund	\$70,290	\$56,892	\$73,780	\$75,915
Special Fund	4,913	113,511	150,000	—
Total Agency Summary	\$75,203	\$170,403	\$223,780	\$75,915
Per Capita	\$0.33	\$0.74	\$0.98	\$0.33
*Total Staffing	—	—	—	—

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Operating:

**\$2,135:** This budget reflects changes in funding related to expenses from Fleet, Department of Information Technology, Utilities, Risk, and the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.



## DEPARTMENT OVERVIEW

The Juvenile Domestic Relations Court (JDRC) handles cases involving: delinquents, juveniles accused of traffic violations, children in need of services and supervision, children who have been subjected to abuse or neglect, family or household members who have been subjected to abuse, adults accused of child abuse neglect, or of offenses against members of their own family, and adults involved in disputes concerning the support, visitation, parentage or custody of a child. Additionally, the Court also handles cases involving the abandonment of children, foster care and entrusted, agreements, court-ordered rehabilitation service and court consent for medical treatment. Approximately 56 percent of the Court's cases are adult matters and the remaining 44 percent juvenile with a total of 27,840 hearings from January - November 2020.

## MISSION

The mission of the Juvenile Domestic and Relations District Court (JDRC) is to provide an independent forum to: (1) resolve juvenile and domestic relations disputes and other legal matters in a fair, efficient, and effective manner, and (2) protect the rights of all parties before the Court pursuant to the laws of Virginia, Constitution of Virginia, and the United States. The Court will advance the best interests of youth and families and serve and protect the citizens of the Commonwealth of Virginia by holding individuals accountable for their actions.

## VISION

To ensure quality court services, stronger youth and families, and a safer community.

## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

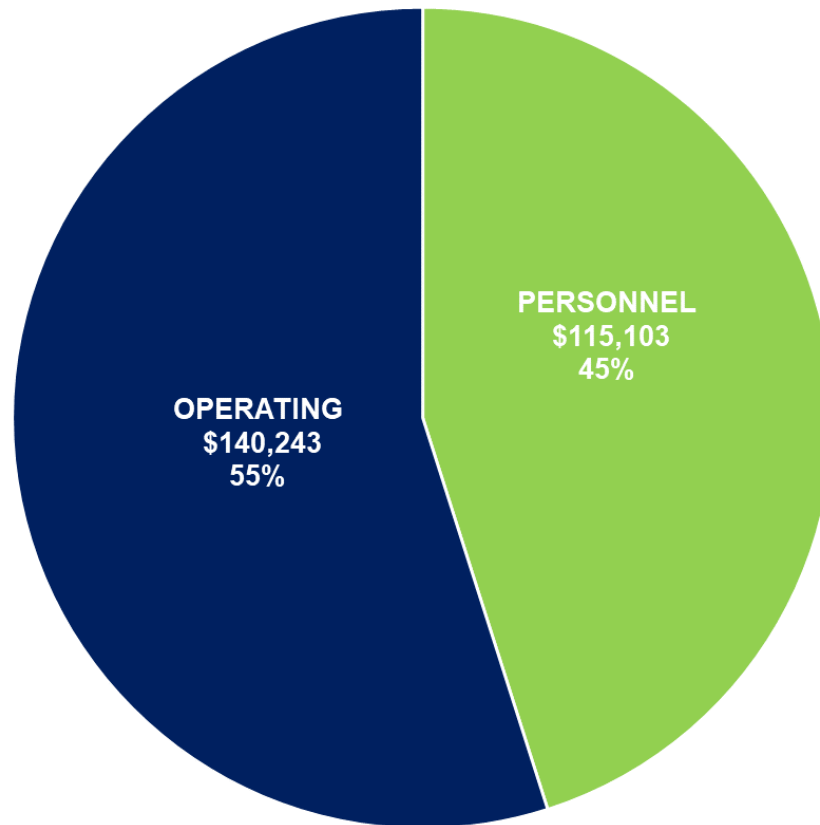
- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment
- Strong Futures for Children, Adults, and Families
- Safe Neighborhoods

# JUVENILE & DOMESTIC RELATIONS COURT

## DEPARTMENT OBJECTIVES

- Maintain efficient and effective court administration and operations
- Continue to protect those who cannot protect themselves
- Continue to achieve effective outcomes for youth and families who come before the Court
- Continue to provide appropriate services to aid "at-risk" children and their families while safeguarding the community

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – JUVENILE & DOMESTIC RELATIONS COURT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$99,677	\$102,886	\$107,935	\$115,103
Operating	140,020	105,172	123,838	140,243
Total General Fund	\$239,697	\$208,058	\$231,773	\$255,346
Total Agency Summary	\$239,697	\$208,058	\$231,773	\$255,346
Per Capita	\$1.06	\$0.90	\$1.01	\$1.13
*Total Staffing	1.00	1.00	1.00	1.00

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.



PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total General Fund FTEs
Dispute Resolution Coordinator	1.00
Grand Total	1.00

BUDGET HIGHLIGHTS

City Council Action by Amendments: This agency's budget was not amended by City Council.

Mayor's Proposed Budget:

Personnel:

**\$7,168:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

Operating:

**\$16,405:** This budget reflects the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.

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## DEPARTMENT OVERVIEW

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The Richmond City Magistrate's Office is a first contact point for the judicial system and handles arrest and search warrants, mental health processes, and conducts bond hearings.

## MISSION

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The mission of the Special Magistrates' Office is to fairly and expeditiously handle requests for arrest and mental health processes.

## VISION

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To fairly and expeditiously handle requests for arrest and mental health processes.

## MAYORAL PRIORITY AREA/S IMPACTED

---

- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

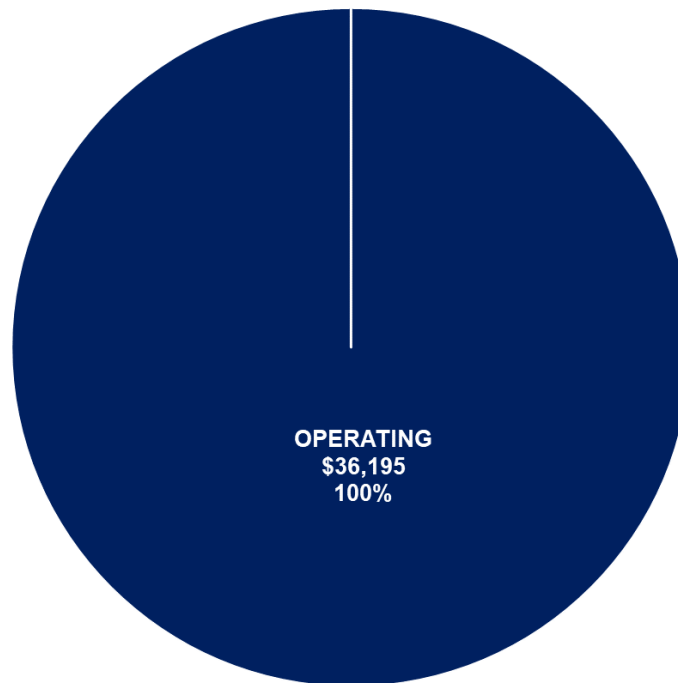
## DEPARTMENT OBJECTIVES

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- To conduct neutral and impartial hearings for both the public and law enforcement related to arrest, searches, and bail
- To engage in continuing legal education and training of all staff members, as well as local law enforcement

# SPECIAL MAGISTRATE

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - JUDICIARY - SPECIAL MAGISTRATE

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$14,340	\$16,918	\$35,665	\$36,195
Total General Fund	\$14,340	\$16,918	\$35,665	\$36,195
Special Fund	—	127,828	—	—
Total Agency Summary	\$14,340	\$16,918	\$35,665	\$36,195
Per Capita	\$0.06	\$0.07	\$0.16	\$0.16
*Total Staffing	—	—	—	—

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency.*

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Operating:

**\$530:** This budget reflects the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.



## DEPARTMENT OVERVIEW

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The Richmond General District Court is responsible for the trial of misdemeanors, infractions, and preliminary hearings for felonies in violation of the Richmond City Code and the Code of Virginia as well as Parking Regulations of the City of Richmond and college campuses therein. The court hears and grants petitions granting restricted driving privileges and restoration of driving privileges in applicable cases.

## MISSION

---

The mission of the Judiciary- Traffic Court is to contribute to an orderly society by providing speedy and equitable justice to individuals charged with offenses against State and City laws, and by encouraging respect for law and the administration of justice.

## VISION

---

To continue to contribute to an orderly society while encouraging respect for the law.

## MAYORAL PRIORITY AREA/S IMPACTED

---

- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

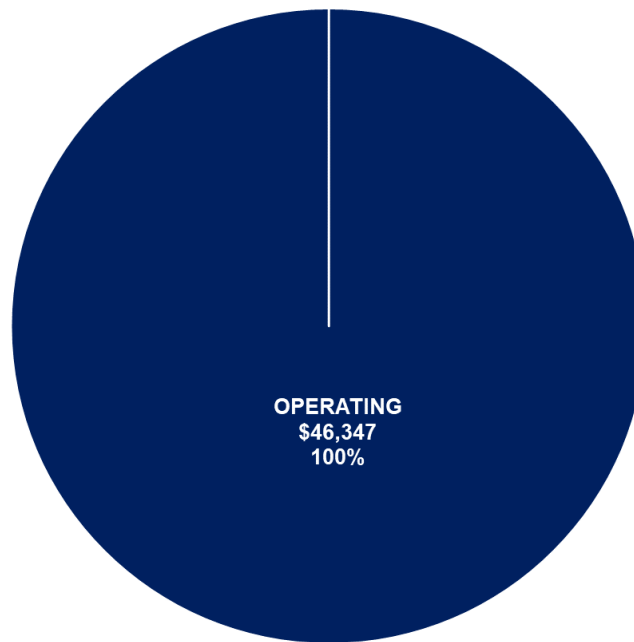
## DEPARTMENT OBJECTIVES

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- To effectively manage resources to install confidence in the court system among the general public
- To ensure staff are trained by staying current with proposed/enacted legislation and online resources
- To provide quality customer service that treats all with respect and fairness

# TRAFFIC COURT

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - JUDICIARY - TRAFFIC COURT

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$21,338	\$18,520	\$45,390	\$46,347
Total General Fund	\$21,338	\$18,520	\$45,390	\$46,347
Total Agency Summary	\$21,338	\$18,520	\$45,390	\$46,347
Per Capita	\$0.09	\$0.08	\$0.20	\$0.20
*Total Staffing	—	—	—	—

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency.*

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Operating:

**\$957:** This budget reflects the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.

## EDUCATION

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## RICHMOND PUBLIC SCHOOLS

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Usually contained in this section is the budget for Richmond Public Schools, as approved by the School Board. For FY 2023, the Richmond Public School Board did not pass or provide a budget in a timely manner. The City of Richmond's FY 2023 Proposed Annual Fiscal Plan recommends a level General Fund appropriation of \$185,307,625 to Richmond Public Schools. In the Non-Departmental Fund, a contingency for reserve of \$15,000,000 has been placed for future consideration. This page will be updated for the adopted budget.

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$15,000,000** transferred from the Non-Departmental Fund

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## OTHER PUBLIC SERVICES

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## DEPARTMENT OVERVIEW

The Non-Departmental appropriation includes funding for charitable donations, internal governmental expenses, organizational subsidies, and economic development incentives that either span several departments or are not department-specific.

Non-Department programs and activities include funding to state, local, and regional governments that provide services to the City of Richmond. Additionally, funding is provided to community agencies and organizations, which enhance the quality of life in the City of Richmond and the region.

Several of the entities funded in this category reflect the City's contribution to regional efforts with surrounding counties. This category includes funds for the Greater Richmond Transit Company (GRTC), Richmond Region Tourism (formally the Richmond Metropolitan Convention and Visitors Bureau), Richmond Ambulance Authority (RAA), Greater Richmond Convention Center Authority (GRCCA), and Richmond Behavioral Health Authority (RBHA).

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- A decrease of **(1,000,000)** to remove the contingency
- A decrease of **(15,000,000)** to remove the RPS funding from Non-Departmental to RPS
- An increase of **50,000** to Partnership for Housing Affordability (PHA) - Regional Housing Hotline
- An increase of **300,000** to Project Homes - rehabilitate mobile homes
- An increase of **300,000** to Reserve for Collective Bargaining
- An increase of **684,232** to Reserve for One-time 1.0% Retiree Bonus
- An increase of **90,000** to HOME, Inc to study land value tax and LUT & partnership for Housing Affordability's Housing Resource
- An increase of **35,000** to Soil and Water Conservation District Start-up Costs
- An increase of **61,518** to Tax Relief for the Elderly and Disabled
- An increase of **36,000** to Neighborhood Resource Center, Inc., Fulton
- An increase of **25,000** to VA League for Safer Streets
- An increase of **40,000** to Richmond Community of Caring
- An increase of **15,000** to Girls for Change
- An increase of **25,000** to Metropolitan Business League of Richmond
- An increase of **200,000** to Venture Richmond - for cleaning space matching fund for Manchester
- An increase of **26,250** to The Literacy Lab
- An increase of **100,000** to Storefront for Community Design - Participatory Budgeting

**Mayor's Proposed Budget:** The proposed FY 2023 budget reflects funding to specific organizations. The budget includes an increase in funding for the Eviction Diversion Program, the creation of the Children's Fund, an increase to GRTC, and a one-time payment to the Economic Development Authority (EDA) for the loan for The Black History Museum & Cultural Center of Virginia, Inc.

This budget also maintains funding of \$1.4 million for the City's annual required contribution for Other-Post Employment Benefits (OPEB) for a total contribution.

# NON-DEPARTMENTAL

## GENERAL FUND PROGRAM BUDGETS

Non-Departmental Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Internal Governmental Expense</b>				
Affordable Housing Trust Fund	\$2,900,000	\$2,900,000	\$427,693	\$—
Special Reserve to the Affordable Housing Trust Fund (per ord. #2020-214)	—	—	2,472,307	—
The Armory Fund, LLC (Grant for Loan Forgiveness Through EDA)	—	—	—	388,362
Equity Study	—	110,000	—	—
Fixed and Variable Rate Allowance (FAVR)	—	—	—	250,000
General Employee Compensation - 3.25% Salary Increase	—	—	3,474,969	—
General Employee Compensation - 2018 Study Phase 2	—	—	1,937,640	—
General Employee Compensation - 2018 Study Contingency	—	—	394,515	—
General Employee Compensation	—	3,823,000	—	—
MetroCare Water Assistance Program	—	200,000	50,000	50,000
Other Post-Employment Benefits (OPEB) Trust	500,000	6,030,000	1,400,000	1,400,000
Reserve for Children's Fund	—	—	—	500,000
Reserve for Civilian Review Board	—	—	204,199	204,199
Reserve for Collective Bargaining	—	—	—	300,000
Reserve for Contingencies for Undesignated Balance	—	—	—	—
Reserve for Contingencies for Richmond Public Schools	—	—	—	—
Reserve for One-time 1.0% Retiree Bonus	—	—	—	684,232
Retiree Health Expenses	3,115,779	3,148,071	3,300,000	2,300,000
Richmond Ambulance Authority	5,000,000	5,000,000	4,000,000	4,000,000
Sister Cities Commission	3,169	8,950	30,000	30,000
Tax Relief - Elderly/Disabled	2,785,733	3,475,967	4,041,755	4,561,518
Transfer to Information Technology Internal Service Fund	19,444,801	18,996,072	18,996,072	20,434,156
Transfer to Richmond Retirement System	6,963,640	—	—	—
Transfer to Risk Management Internal Service Fund	12,994,515	9,967,518	11,927,643	12,265,086
Transfer to RPS Capital Construction Special Reserve Fund	839,718	5,828,325	9,050,590	—
VHA/RNH Subsidy	24,198	—	—	—
<b>Subtotal Internal Governmental Expense</b>	<b>\$54,571,554</b>	<b>\$59,487,903</b>	<b>\$61,707,383</b>	<b>\$47,367,553</b>
<b>Economic Development Incentive</b>				
Clayco, Inc. (economic development grant through EDA)	269,550	—	300,000	300,000
CoStar Realty Information, Inc. (Economic Development Grant through EDA)	—	—	—	815,000
Fulton Hill Studios (economic development grant through EDA)	—	—	—	—

# NON-DEPARTMENTAL

Non-Departmental Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
MeadWestvaco (economic development grant through EDA)	250,000	—	—	—
New Warwick Townhomes, LLC	45,000	—	—	—
Philip Morris (real estate grant through EDA)	—	—	—	—
Project Experience	—	—	325,000	—
RPAC, LLLP Payment	247,948	250,000	250,000	250,000
Stone Brewing Co., LLC (Economic Development Grant through EDA)	300,000	—	350,000	—
Stone Brewing Co., LLC (Conditional Real Estate Grant through EDA)	189,287	—	420,000	—
Wyeth LLC (Pfizer) (Economic Development Grant through EDA)	56,929	—	65,000	65,000
Wyeth LLC (GSK) (Economic Development Grant through EDA)	—	—	55,000	275,000
<b>Subtotal Economic Development Incentive</b>	<b>\$1,358,714</b>	<b>\$250,000</b>	<b>\$1,765,000</b>	<b>\$1,705,000</b>
<b>Organizational Subsidy</b>				
Citizens Against Residential Emergencies (CARES) for Med-Flight	—	—	4,200	—
GRCCA Operating Subsidy	7,307,076	3,821,580	5,762,109	6,809,609
Greater Richmond Partnership, Inc.	385,000	335,000	335,000	385,000
Greater Richmond Transit Co. Equipment Note	344,493	344,493	250,000	—
Greater Richmond Transit Co. (GRTC)	15,915,367	7,957,683	8,069,090	8,674,090
J Sargeant Reynolds Community College (Capital)	297,169	232,752	232,752	100,000
J Sargeant Reynolds Community College (Operating)	86,240	83,415	83,415	83,415
Local Initiatives Support Corporation (LISC)	50,000	—	50,000	—
Med-Flight (Chesterfield County)	7,700	—	—	—
Public Defenders' Salary Supplements	—	—	572,469	1,127,984
Richmond Metropolitan Convention & Visitors Bureau (Richmond Region Tourism)	1,729,835	1,890,290	1,797,281	892,185
Richmond Regional Planning District Organization (t/a PlanRVA)	133,712	147,091	124,763	124,763
Soil and Water Conservation District Start-up Costs	—	—	—	35,000
Venture Richmond, Inc. (for Downtown Municipal Services)	900,000	900,000	900,000	900,000
<b>Subtotal Organizational Subsidy</b>	<b>\$27,156,592</b>	<b>\$15,712,304</b>	<b>\$18,181,079</b>	<b>\$19,132,046</b>
<b>Charitable Donation</b>				
Adult Alternative Program	75,000	—	—	—
Advisory Council for the VTCC	30,000	30,000	30,000	—
Art 180, Inc.	5,000	3,750	5,000	25,000
Asian American Business Assistance Center (VA Asian Chamber of Commerce)	18,712	—	—	—
Better Housing Coalition	39,840	39,840	39,840	39,840
Boaz and Ruth, Inc.	15,000	15,000	15,000	15,000
Capital Area Partnership Uplifting People, Inc. (CAPUP)	80,481	65,037	102,856	102,856
Capital Regional Workforce Partnership	84,000	80,200	71,000	65,000

# NON-DEPARTMENTAL

Non-Departmental Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
CARITAS	162,125	50,000	50,000	50,000
Carytown, Inc.	25,000	—	—	25,000
Central Virginia Legal Aid Society, Inc.	37,500	39,750	37,500	55,000
Challenge Discovery Projects, Inc.	—	—	—	30,000
ChildSavers - Memorial Child Guidance Clinic	50,000	50,000	50,000	75,000
Commonwealth Catholic Charities	100,000	100,000	100,000	100,000
Communities in Schools of Richmond, Inc.	400,000	400,000	400,000	400,000
Conexus	52,020	52,038	52,038	52,038
CultureWorks, Inc.	356,400	354,150	356,400	356,400
Daily Planet, Incorporated	30,000	30,000	30,000	45,000
East End Teen Center	15,000	—	—	—
Emergency Shelter, Inc. (dba HomeAgain)	50,000	50,000	50,000	50,000
Enrichmond Foundation	75,000	75,000	—	—
Feed More, Inc.	100,000	100,000	100,000	100,000
Girls for a Change	15,000	15,000	12,500	30,000
Greater Richmond SCAN (Stop Child Abuse Now), Inc.	15,000	15,000	15,000	50,000
Groundwork RVA, Inc. (for Green Team)	60,000	60,000	60,000	60,000
Hand Up Community Resource Center	—	—	25,000	25,000
Health Brigade (formerly Fan Free Clinic)	30,000	30,000	30,000	98,000
Healthy Hearts Plus II, Inc.	20,000	20,000	20,000	20,000
Help Me Help You Foundation	—	—	—	200,000
Higher Achievement Program, Inc.	50,000	50,000	50,000	50,000
Homeward	30,000	30,000	30,000	50,000
Housing Opportunities Made Equal of Virginia, Inc.	—	—	—	90,000
Housing Opportunities Made Equal of Virginia, Inc. (for Eviction Diversion Program)	485,140	485,140	485,140	727,710
J Sargeant Reynolds Community College Educational Foundation	—	130,000	—	—
Junior Achievement of Central Virginia, Inc.	21,333	16,000	16,000	16,000
Lewis Ginter Botanical Garden, Inc.	25,000	25,000	25,000	25,000
Maymont Contribution	460,000	460,000	460,000	—
Metropolitan Business League of Richmond	75,000	75,000	75,000	100,000
Metropolitan Richmond Sports Backers, Incorporated	150,000	150,000	150,000	150,000
Neighborhood Resource Center, Inc. - Fulton	36,000	21,495	36,000	36,000
NextUP RVA	362,500	362,500	362,500	362,500
OAR of Richmond, Inc.	75,000	75,000	75,000	75,000
Owens & Minor Medical, Inc. On the Job Training Grant through the EDA	120,000	—	—	—
Partnership for Housing Affordability - Regional Housing Hotline	—	—	—	50,000
The Peter Paul Development Center, Inc.	47,500	50,000	50,000	50,000
Project Homes - Rehabilitation of Mobile Homes	—	—	—	300,000
Reserve for Gun Violence Prevention Initiative	—	—	133,898	—

# NON-DEPARTMENTAL

Non-Departmental Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Richmond Ballet	100,000	—	—	—
Richmond Behavioral Health Authority (RBHA)	3,428,240	3,428,240	3,428,240	3,710,000
Richmond Community of Caring	40,000	40,000	40,000	40,000
Richmond Performance Arts Alliance (RPAA)	141,610	180,000	180,000	180,000
Ridefinders	7,500	7,500	7,500	7,500
RPS Education Foundation, Inc. - Promise Scholarships	320,000	—	—	—
RRHA for East End Transformation	200,000	—	—	—
Robinson Theater Community Arts Center	15,000	15,000	15,000	15,000
Senior Connections, The Capital Area Agency on Aging	40,000	40,000	40,000	40,000
SOAR 365	29,250	39,000	39,000	39,000
Southside Community Development & Housing Corp (SCDHC)	125,000	—	—	—
Storefront for Community Design	45,000	45,000	45,000	45,000
Storefront for Community Design for Richmond's Participatory Budgeting process	—	—	100,000	100,000
The Black History Museum and Cultural Center of Virginia, Inc.	100,000	100,000	100,000	100,000
The Cross-Over Ministry, Inc.	20,000	20,000	20,000	50,000
The Healing Place	60,000	60,000	60,000	80,000
The Literacy Lab	96,250	96,250	96,250	96,250
The Podium Foundation	14,500	17,500	17,500	10,000
The Richmond Boys Choir	26,250	35,000	35,000	35,000
The Richmond Symphony	50,000	50,000	50,000	50,000
The Senior Center of Greater Richmond, Inc.	19,000	19,000	19,000	19,000
VA League for Safer Streets Inc.	—	—	25,000	50,000
Venture Richmond, Inc. (for Festivals and Parades)	265,000	265,000	165,000	265,000
Venture Richmond, Inc. (for Manchester)	—	—	—	300,000
Virginia Cooperative Extension - Richmond	35,000	35,000	35,000	37,000
Virginia Literacy Foundation	63,832	63,832	63,832	63,832
Virginia Supportive Housing	40,000	40,000	40,000	40,000
Young Men's Christian Association of Greater Richmond	382,000	382,000	382,000	382,000
YWCA Richmond	50,000	50,000	50,000	50,000
<b>Subtotal Charitable Donation</b>	<b>\$9,591,983</b>	<b>\$8,633,222</b>	<b>\$8,653,994</b>	<b>\$9,955,926</b>

# NON-DEPARTMENTAL

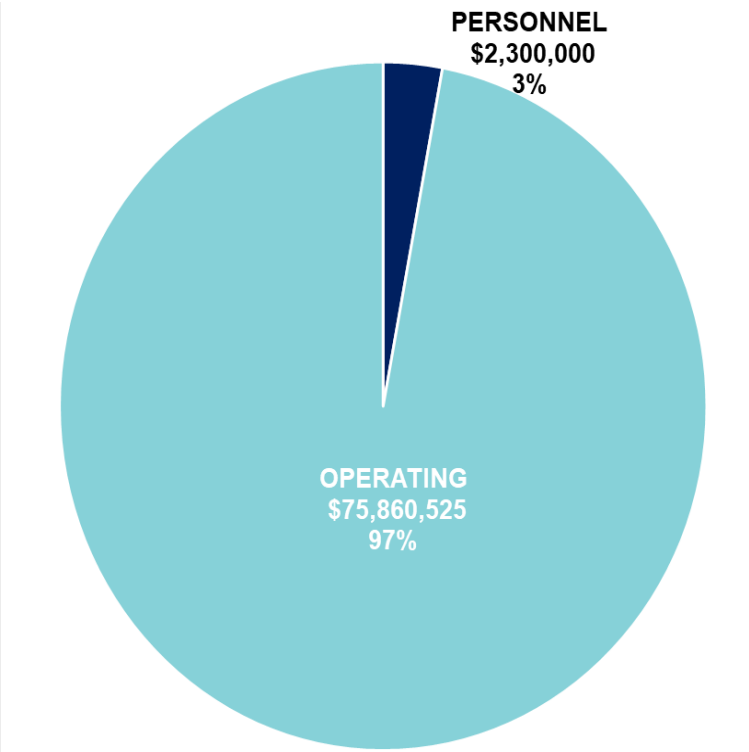
Non-Departmental Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Grand Total Non-Departmental	\$92,678,843	\$84,083,429	\$90,307,456	\$78,160,525

## GENERAL FUND BUDGET SUMMARY - NON-DEPARTMENTAL\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,389,977	\$13,001,071	\$3,300,000	\$2,300,000
Operating	89,288,866	71,082,357	87,007,456	75,860,525
Total Agency Summary	\$92,678,843	\$84,083,428	\$90,307,456	\$78,160,525
Per Capita	\$408.42	\$364.44	\$394.23	\$344.89
*Total Staffing	—	—	—	—

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

FY 2023 TOTAL ADOPTED BUDGET



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NON-DEPARTMENT TRANSFERS OUT

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# DEBT SERVICE FUND

## DEPARTMENT OVERVIEW

The Debt Service Fund is used to manage the City's short and long-term debt. Revenue to cover the Debt Service Fund's expenditures comes largely from General Fund transfers to the Debt Service Fund, as well as transfers made by other governmental entities.

## MISSION

The Debt Service Fund is used to pay General Government debt service on time and in accordance with the City's charter, the State Public Finance Act, and the City's self-imposed debt policies.

## DEPARTMENT OBJECTIVES

- To maintain the highest possible credit ratings for all short and long term General Obligation debt by making timely debt service payments
- To keep outstanding debt within limits prescribed by City Council adopted Debt Management Policy (resolution 2017-R088) and at levels consistent with its creditworthiness objective
- To maintain that the amount of tax-supported debt service will not exceed ten percent (10%) of the total budgeted expenditures for the General Fund, Richmond Public Schools, and the Special Fund for Highway and Street Maintenance

## DEBT SERVICE FUND BUDGET\*

Program Number	Title	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
00000	Default	\$—	(\$34,604)	\$—	\$—
02509	Finance-Debt Service	73,430,209	81,802,598	89,929,552	91,089,767
	<b>Total Debt Service Fund Program</b>	<b>\$73,430,209</b>	<b>\$81,767,994</b>	<b>\$89,929,552</b>	<b>\$91,089,767</b>

\*See Appendices & Glossary section for detailed service descriptions.

## DEPARTMENT FISCAL SUMMARY – DEBT SERVICE\*

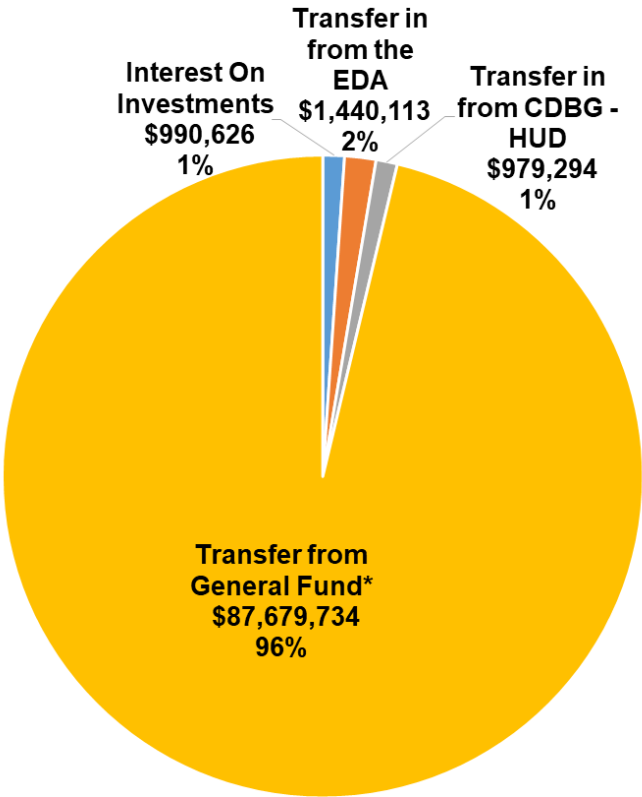
Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$73,430,209	\$81,767,994	\$89,929,552	\$91,089,767
<b>Total Agency Summary</b>	<b>\$73,430,209</b>	<b>\$81,767,994</b>	<b>\$89,929,552</b>	<b>\$91,089,767</b>
Total Debt Revenue	\$74,706,088	\$82,051,248	\$89,929,552	\$91,089,767
Per Capita*	\$323.60	\$354.40	\$392.58	\$401.94

\*Per Capita is based on Total Agency Summary figures.

# DEBT SERVICE FUND



## FY 2023 TOTAL ADOPTED BUDGET



## BUDGET HIGHLIGHTS



**City Council Action by Amendments:** This agency’s budget was not amended by City Council.

**Mayor's Proposed Budget:**

As in prior years, in 2023 the City anticipates receiving Federal interest reimbursement on two Build America bonds which financed schools construction in 2010- 2012. The City also has budgeted to receive reimbursement from the Economic Development Authority (EDA) to be applied toward curtailing debt issued to finance the Stone Brewing Project. Debt issued as a HUD Section 108 Note is repaid from an allocation of CDBG funds. More information on the City’s CIP and debt policies can be found in the Capital Improvement Plan section of the budget.

# DEBT SERVICE FUND

## REVENUE SUMMARY\*

Debt Service Fund Revenue Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Transfer from the General Fund*	\$71,654,241	\$78,661,542	\$86,516,389	\$87,679,734
Interest Cost Reimbursement from Federal Government **	663,810	891,982	990,626	990,626
Interest On Investments	101,517	208,647	—	—
Transfer in from the EDA ***	1,433,945	1,584,853	1,441,413	1,440,113
Transfer in from CDBG - HUD Note ****	852,575	704,224	981,124	979,294
<b>Total Debt Service Revenue</b>	<b>\$74,706,088</b>	<b>\$82,051,248</b>	<b>\$89,929,552</b>	<b>\$91,089,767</b>

\*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5% meals tax.

\*\*The City issued two taxable Build America bonds for Public School construction in which all or a portion of the interest costs paid on the bonds are reimbursable by the Federal Government.

\*\*\*The Economic Development Authority reimburses the City's Debt Service Fund for the Stone Brewing project.

\*\*\*\*CDBG allocation to pay HUD Section 108 debt service

## DEBT SERVICE FUND BUDGET

Program	Services	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Long-Term Debt: Principal &amp; Interest</b>	General Obligation Bonds and Notes Payable	\$71,919,692	\$80,547,992	\$87,702,798	\$89,196,346
<b>Short Term Debt: Bond Anticipation Notes/ Line of Credit</b>	General Obligation Bond Anticipation Notes providing interim financing for Capital Improvement Plan Projects	367,097	76,581	1,083,333	750,000
<b>Payments to Bond Sinking Funds</b>	Required Annual Deposits to Bond Sinking Funds	1,143,421	1,143,421	1,143,421	1,143,421
	<b>Total Debt Service Fund Program</b>	<b>\$73,430,210</b>	<b>\$81,767,994</b>	<b>\$89,929,552</b>	<b>\$91,089,767</b>

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# GENERAL FUND TRANSFER TO DEBT SERVICE & CAPITAL

## DEPARTMENT OVERVIEW

The General Fund Transfer to Debt Service & Capital includes the City's general fund costs to the City's Debt and Capital Improvement Plan (CIP) funds. This departmental funding includes funding from the meals tax revenue for school construction projects - annual debt payment made on \$150 million GO Bonds issued in 2019 and 2020 - that will be transferred to the Debt Service Fund.

## MISSION

General Fund transfer to the Debt Service Fund and Capital Improvement Program provides General Fund support to meet the debt service payments for both short- and long-term debt as authorized by ordinances adopted by the Richmond City Council.

## DEPARTMENT OBJECTIVES

- To finance capital projects of the City which serve all citizens' concerns and needs in the community

## GENERAL FUND BUDGET SUMMARY

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Operating	\$74,445,368	\$75,569,824	\$84,422,421	\$105,207,356
<b>Total General Fund Expenditures</b>	<b>\$74,445,368</b>	<b>\$75,569,824</b>	<b>\$84,422,421</b>	<b>\$105,207,356</b>
Per Capita	\$328.07	\$327.54	\$368.54	\$464.24

## GENERAL FUND PROGRAM BUDGETS

Program Number	Title	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
00101	General Fund Transfer to Capital Improvement Program	\$3,593,296	\$2,702,003	\$6,956,622	\$16,956,622
00102	General Fund Transfer to Debt Service Fund*	70,852,072	72,867,821	77,465,799	88,250,734
	<b>Total General Fund Program</b>	<b>\$74,445,368</b>	<b>\$75,569,824</b>	<b>\$84,422,421</b>	<b>\$105,207,356</b>

\*Includes debt service due annually on the \$150 million GO Bonds borrowed for New Schools Construction supported by the 1.5% meals tax.

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$571,000** to go towards the purchase of ambulances for the Richmond Ambulance Authority.

### Mayor's Proposed Budget:

**Operating:** The General Fund Transfer to Debt Service & Capital budget is estimated to increase by \$20,213,935 from the FY 2022 Adopted Budget. This increase is related to the City's General Fund Transfer to the Debt Service Fund which is anticipated to increase by \$10,213,935, compared to the FY 2022 Adopted budget, due to new debt service due annually on the \$150 million of GO Bonds borrowed for new school construction supported by meals taxes (formally budgeted in Non Departmental).

Additionally, the City's use of cash funding is proposed at \$16,956,622. The proposed includes \$10,000,000 cash funding to the CIP.

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# **INTERNAL SERVICE FUND**

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## DEPARTMENT OVERVIEW

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. Currently, the ARC leases Marshall Plaza to the Richmond Department of Social Services.

## MISSION

The mission of the Advantage Richmond Corporation is to assist the City in the acquisition, management, and maintenance of public facilities.

## BUDGET HIGHLIGHTS

### Mayor's Proposed Budget:

Advantage Richmond Corporation (ARC) was established in 2005 to acquire, construct, renovate, equip, operate, and maintain public buildings and other public structures and properties for or on behalf of the City and to, when appropriate, provide financing for such activities. In October 2020, the ARC lease of Marshall Plaza to the Richmond Department of Social Services was fulfilled. Subsequently, ARC was legally dissolved and as a result there is no funding for the FY 2023 Proposed Budget. DSS will now cover the facility operational costs as part of their general fund allocation.

## DEPARTMENT FISCAL SUMMARY – ADVANTAGE RICHMOND CORPORATION\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$—	\$—	\$—	\$—
Operating	1,437,443	—	—	—
Total Enterprise Fund	\$1,437,443	\$—	\$—	\$—
Total Agency Summary	\$1,437,443	\$—	\$—	\$—
Per Capita	\$6.33	\$—	\$—	\$—
Total Staffing	—	—	—	—

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total includes funded positions.*

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## DEPARTMENT OVERVIEW

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Fleet Management's key responsibilities are vehicle maintenance and repair, fueling, specification review, acquisition, new vehicle preparation, and disposal.

## MISSION

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Fleet Management shall continuously strive to be recognized as a team of fleet professionals who provide quality maintenance and fueling services to all customers, whether internal or external; to ensure safe, operable vehicles and equipment in support of City programs; and to use City resources in the most efficient way possible.

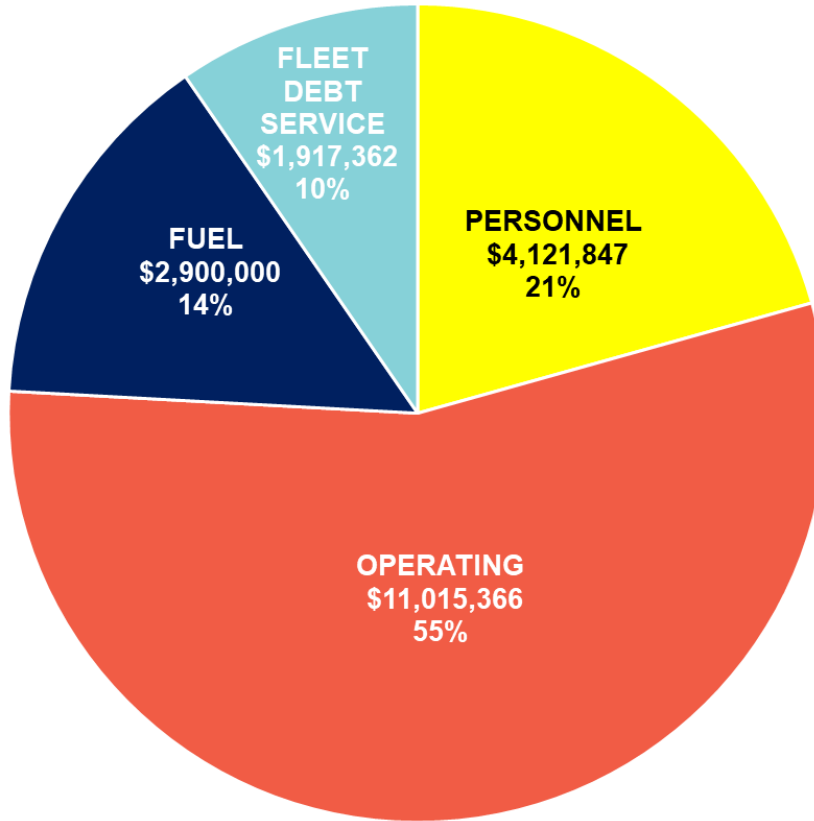
## DEPARTMENT OBJECTIVES

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- Improve service delivery of fleet operations through maintenance
- Improve average maintenance cost per vehicle
- Improve the average age of the fleet

# FLEET MANAGEMENT

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - FLEET MANAGEMENT

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$3,358,725	\$4,216,251	\$3,782,360	\$4,121,847
Operating	9,179,141	2,258,789	11,354,853	11,015,366
Fuel	2,209,821	2,198,632	2,900,000	2,900,000
Fleet Debt Service	822,268	65,227	1,917,362	1,917,362
Total Internal Service Fund	\$15,569,956	\$8,738,899	\$19,954,575	\$19,954,575
Total Agency Summary	\$15,569,956	\$8,738,899	\$19,954,575	\$19,954,575
Per Capita	\$68.61	\$37.88	\$87.11	\$88.05
*Total Staffing	56.00	55.00	55.00	50.00

\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

Position Title	Internal Service Fund FTEs
Administrative Technician, Senior	1.00
Business Systems Analyst	2.00
Fleet Body and Repair Specialist	2.00
Fleet Maintenance Shop Supervisor	6.00
Fleet Maintenance Specialist	20.00
Fleet Maintenance Specialist, Senior	4.00
Fleet Maintenance Superintendent	1.00
Fleet Maintenance Technician	5.00
Fleet Maintenance Worker	2.00
Maintenance Technician, Senior	1.00
Management Analyst, Associate	2.00
Management Analyst, Senior	2.00
Program and Operations Manager	1.00
Welder	1.00
<b>Grand Total</b>	<b>50.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

**Mayor's Proposed Budget:**  
**Personnel:**

**\$339,487:** This budget includes 100% funding for all positions identified within the "Personnel Complement/ Position Control" table, as well as adjustments in healthcare, retirement expenses, and \$17.00/hour. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions.

**Operating:**  
**(\$339,487)** The decrease in Fleet Enterprise budget is tied to changes in policy for tool purchasing and depreciation expenses..

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## DEPARTMENT OVERVIEW

The Department of Information Technology (DIT) is a service organization that develops, implements, and operates complex information systems in support of the technology needs of the City. An Information Technology Steering Committee, appointed by and accountable to the Chief Administrative Officer, speaks as the voice of DIT's customer agencies. The Steering Committee ensures open communication for collaborative planning, prioritizes and approves major IT projects, evaluates IT service delivery, mitigates risks and vulnerabilities through standardization and oversight of project methodologies, and defines strategic goals and policies.

## MISSION

The Department of Information Technology is an internal service organization that provides centralized IT services for City agencies through the development, implementation, and operation of complex information systems.

## VISION

The Department of Information Technology will deliver secure, reliable, and convenient technology services.

## MAYORAL PRIORITY AREA/S IMPACTED

- Efficient & High Quality Service Delivery

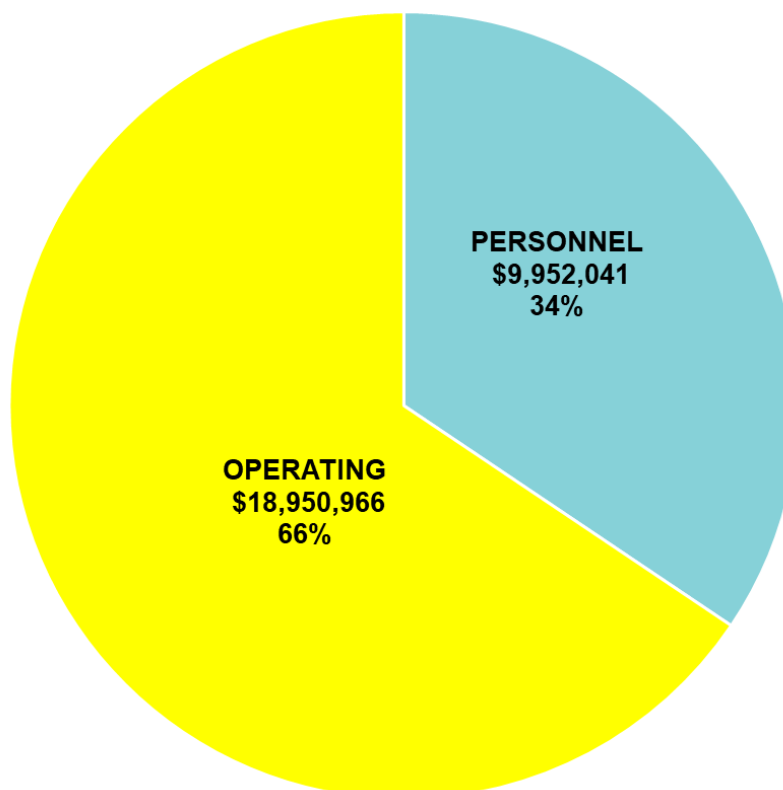
## COUNCIL FOCUS AREA/S IMPACTED

- Responsive, Accountable and Innovative Government, and Strategic Infrastructure Investment

## DEPARTMENT OBJECTIVES

- Operate existing IT services that enable the City to deliver its mission-critical services
- Create 12-, 24- and 36- roadmaps for City IT needs
- Mitigate risks arising from IT infrastructure and software components that are at or past life-expectancy
- Reduce complexity by right-sizing the City's technology services to match available financial and human resources
- Prioritize appropriately requests for new or modified services

## FY 2023 TOTAL ADOPTED BUDGET



## EXPENDITURE BUDGET SUMMARY\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$8,207,321	\$8,143,907	\$9,036,711	\$9,952,041
Operating	16,460,449	14,193,953	18,740,628	18,950,966
Total Internal Service Fund	\$24,667,769	\$22,337,855	\$27,777,340	\$28,903,008
Total Agency Summary	\$24,667,769	\$22,337,855	\$27,777,340	\$28,903,008
Per Capita	\$108.71	\$96.82	\$121.26	\$127.54
Total Staffing	92.60	93.60	95.00	83.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total Internal Service FTEs
Accounting Technician	1.00
Administrative Technician, Senior	4.00
Director Of Information Technology	1.00
GIS and Project Manager	1.00
GIS Coordinator	1.00
Management Analyst, Associate	2.00
Management Analyst, Principal	1.00
Management Analyst, Senior	1.00
Office Assistant	3.00
Technology Engineer/Administrator	17.00
Technology Manager	3.00
Technology Specialist	14.00
Technology Support Supervisor	1.00
Technology Systems Developer	17.00
Technology Team Lead	16.00
<b>Grand Total</b>	<b>83.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

**\$915,330:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

#### **\$210,338:**

This budget reflects changes in funding related to:

- \$187,200 - Funding for a contracted Drupal Developer for RVA website
- \$23,138 - Miscellaneous adjustments to base operations and equipment replacement

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## DEPARTMENT OVERVIEW

The Radio Shop, as a part of the Department of Emergency Communications, is charged with the installation and maintenance of electronic equipment used by City, State, and Federal agencies. This includes installing and maintaining mobile and portable radio subscribers, pagers, system infrastructure, 911 dispatch consoles, antenna tower sites, mobile data computers, emergency vehicle lights and sirens, public address systems, fire station alerting, and other wireless communications equipment and networks.

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## MISSION

The Department of Emergency Communications (DEC) exists to answer and dispatch all 9-1-1 and non-emergency calls as well as provide and support public safety infrastructures for citizens and other stakeholders of Richmond, internal City departments and other external partners in order to ensure safety by linking the public with the first responders and other non-emergency services so that we deliver efficient, expedient, courteous quality service which promotes a safe, supportive, and thriving community.

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## VISION

The Department of Emergency Communications strives to sustain customer trust by providing reliable emergency communications services in a timely and efficient manner.

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## MAYORAL PRIORITY AREA/S IMPACTED

- Public Safety, Health, & Wellness
- Efficient & High Quality Service Delivery

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## COUNCIL FOCUS AREA/S IMPACTED

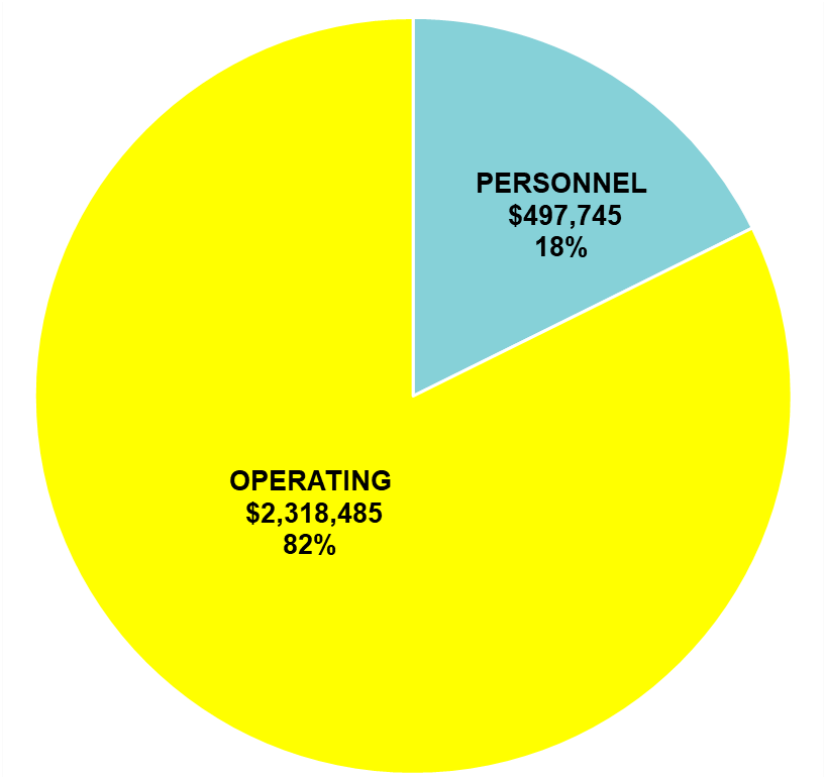
- Safe Neighborhoods

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## DEPARTMENT OBJECTIVES

- Successfully implement the City's new 800 MHz Radio System
- Meet evolving technology needs and upgrades for operational effectiveness
- Reduce cost to the City by providing efficient installation and repair of radios and vehicle equipment

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY - RADIO SHOP

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$335,782	\$261,945	\$372,991	\$497,745
Operating	537,280	607,819	1,864,315	2,318,485
Total Radio Shop Summary	\$873,061	\$869,764	\$2,237,306	\$2,816,230
Per Capita	\$3.85	\$3.77	\$9.77	\$12.43
*Total Staffing	6.60	6.00	5.00	6.20

*\*See Personnel Complement section for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

Position Title	Internal Service Fund FTEs
Accountant, Associate	1.00
Deputy Department Director	0.20
Electronics Specialist	2.00
Electronics Specialist Supervisor	1.00
Technology Coordinator (Agency)	1.00
Technology Specialist (Agency)	1.00
<b>Grand Total</b>	<b>6.20</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### **Mayor's Proposed Budget:**

#### **Personnel:**

**\$124,754:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$454,170** Increase in equipment repair and maintenance services related to the increase in fleet purchases for FY 2023.

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## DEPARTMENT OVERVIEW

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The City's Bureau of Risk Management directs strategic planning, provides operational control, and establishes rules, policies, and procedures to accomplish risk management goals related to employee and workplace safety, loss control, claims, insurance, and self-insurance program objectives.

The City is committed to the preservation and protection of its human, physical, and financial assets. This policy builds on this commitment by providing the policy of risk management, including the objectives of the risk management program and the responsibilities of all city employees.

The City of Richmond is responsible to its employees, citizens and visitors for the preservation and protection of human and physical assets. The City Administration takes this responsibility seriously and is committed to a comprehensive risk management program.

Each agency must be committed to a risk management, safety, and loss prevention program. All levels of management are inherently responsible for promptly resolving exposures to loss and insuring that all employees comply with appropriate policies and procedures to insure their safety, and the well-being of those around them, of self-insurance and insurance to minimize uninsured losses. This is accomplished by safety inspections, review of services, contracts, and operations of the various departments in the City.

## MISSION

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Our mission is to protect the employees and assets of the City of Richmond from loss and damage and provide effective, proactive risk management.

## VISION

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Risk management would strive to provide prompt claims management and responses, aid in accident investigations and provide life safety and property safety inspections and recommendations.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

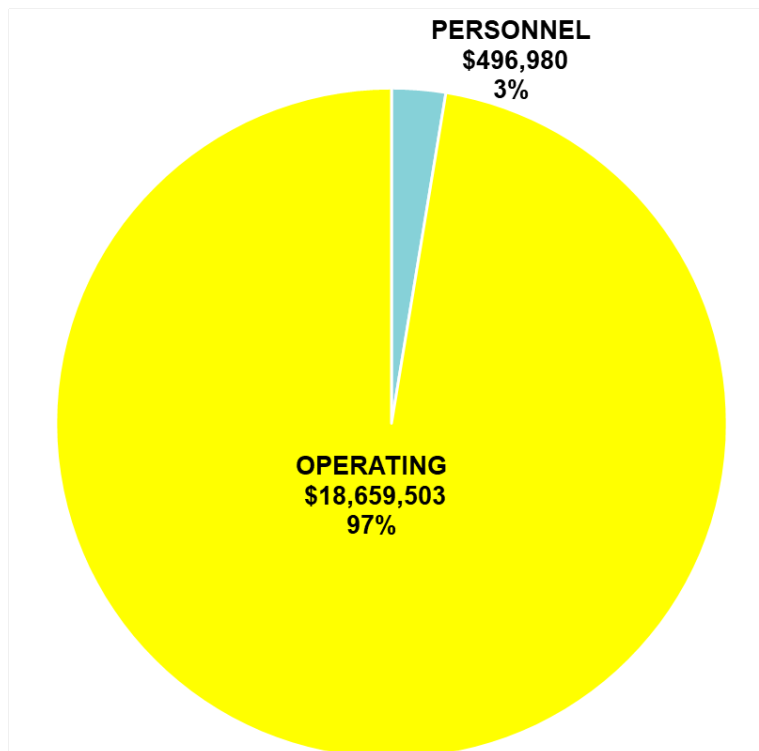
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- Responsive, Accountable and Innovative Government

## DEPARTMENT OBJECTIVES

- To provide to the extent possible an exposure-free work and service environment for employees, citizens, and visitors
- To protect and preserve city assets and work force; wherever possible, against losses which could deplete City resources or impair the City's ability to meet its legal obligations to provide services to its citizens
- To institute all practical measures to eliminate or control injury to citizens, employees, and visitors; loss to property or other loss producing conditions
- To implement sound business practices of risk financing that protect the city against catastrophic loss
- To administer claims against the city ethically, efficiently, and in the best interests of the City

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY - RISK MANAGEMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$381,857	\$371,888	\$453,694	\$496,980
Operating	16,494,925	19,058,826	17,702,122	18,659,503
Total Internal Service Fund	\$16,876,782	\$19,430,712	\$18,155,816	\$19,156,482
Total Agency Summary	\$16,876,782	\$19,430,712	\$18,155,816	\$19,156,482
Per Capita	\$74.37	\$84.22	\$79.26	\$84.53
*Total Staffing	3.00	4.00	4.00	4.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Internal Service Fund FTEs
Chief of Risk Management	1.00
Health and Safety Officer	1.00
Management Analyst, Senior	1.00
Program and Operations Manager	1.00
<b>Grand Total</b>	<b>4.00</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### **Personnel:**

**\$43,285:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### **Operating:**

**\$957,381:** This budget reflects changes in funding related to:

- \$8,383 - Miscellaneous changes in Risk Management base operations
- \$500,873 - Increase in funding to Claims & Settlements
- \$834,516 - Increase in funding to Public Liability Insurance
- (\$88,232) - Reduction in Public Liability Auto Insurance
- (\$100,037) - Reduction in Faithful Bond Insurance
- (\$198,122) - Reduction in Fire & Extended Coverage Insurance

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ENTERPRISE FUND

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## DEPARTMENT OVERVIEW

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Parks, Recreation & Community Facilities is a professional, accountable and compassionate department that works to build "One Richmond" by providing exceptional services and opportunities for a high quality of life for all citizens and strives to preserve, protect, maintain and improve all of its natural resources, parkland, community facilities and recreational opportunities for current and future generations. The department provides places and recreational opportunities for all people to gather, celebrate, contemplate and engage in activities that promote health, well-being, community and the environment.

## MISSION

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Parks, Recreation, and Community Facilities (PCRF) is committed to "One Richmond" and enriching citizens' quality of life by providing effective, efficient, and high-quality leisure facilities, services, and programs for all generations.

## VISION

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One Richmond is a thriving community where all citizens have access to opportunities to build wealth and well-being throughout their lives.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High-Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Responsive, Accountable, & Innovative Government
- Strategic Infrastructure Investment

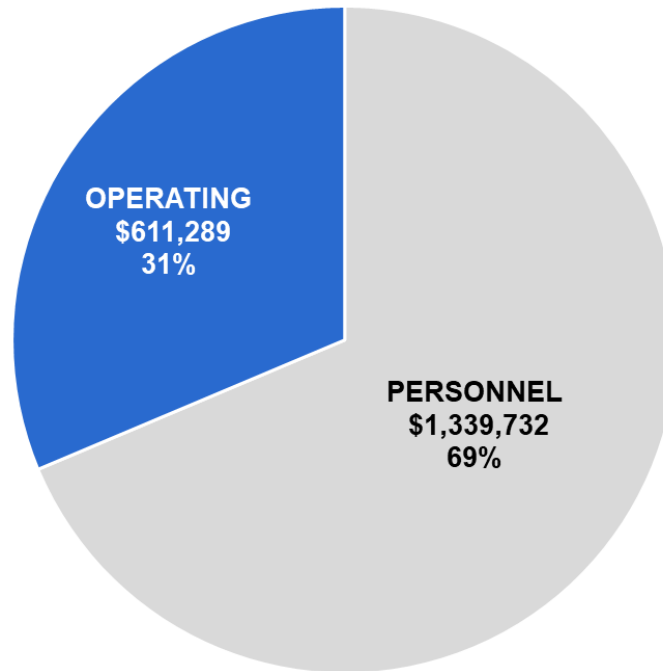
## DEPARTMENT OBJECTIVES

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- Provide a high level of customer service, while striving to provide a high quality, clean, well-maintained cemetery system for the citizens of the City of Richmond and the surrounding area in an effective and environmentally safe manner.

# CEMETERIES

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – CEMETERIES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$886,521	\$1,405,746	\$1,269,090	\$1,339,732
Operating	844,136	1,058,410	530,331	611,289
Total Enterprise Fund	\$1,730,657	\$2,464,156	\$1,799,421	\$1,951,021
Total Agency Summary	\$1,730,657	\$2,464,156	\$1,799,421	\$1,951,021
Per Capita	\$7.63	\$10.68	\$7.86	\$8.61
Total Staffing	25.00	25.00	25.00	17.00

\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total Enterprise Fund
Administrative Technician, Senior	1.00
Cemeteries Administrator	3.00
Cemeteries Manager	1.00
Equipment Operator, Senior	2.00
Maintenance and Operations Crew Chief	3.00
Maintenance Specialist	1.00

# CEMETERIES

Position Title	Total Enterprise Fund
Maintenance Technician	3.00
Maintenance Technician, Senior	1.00
Maintenance Worker	2.00
Grand Total	17.00

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

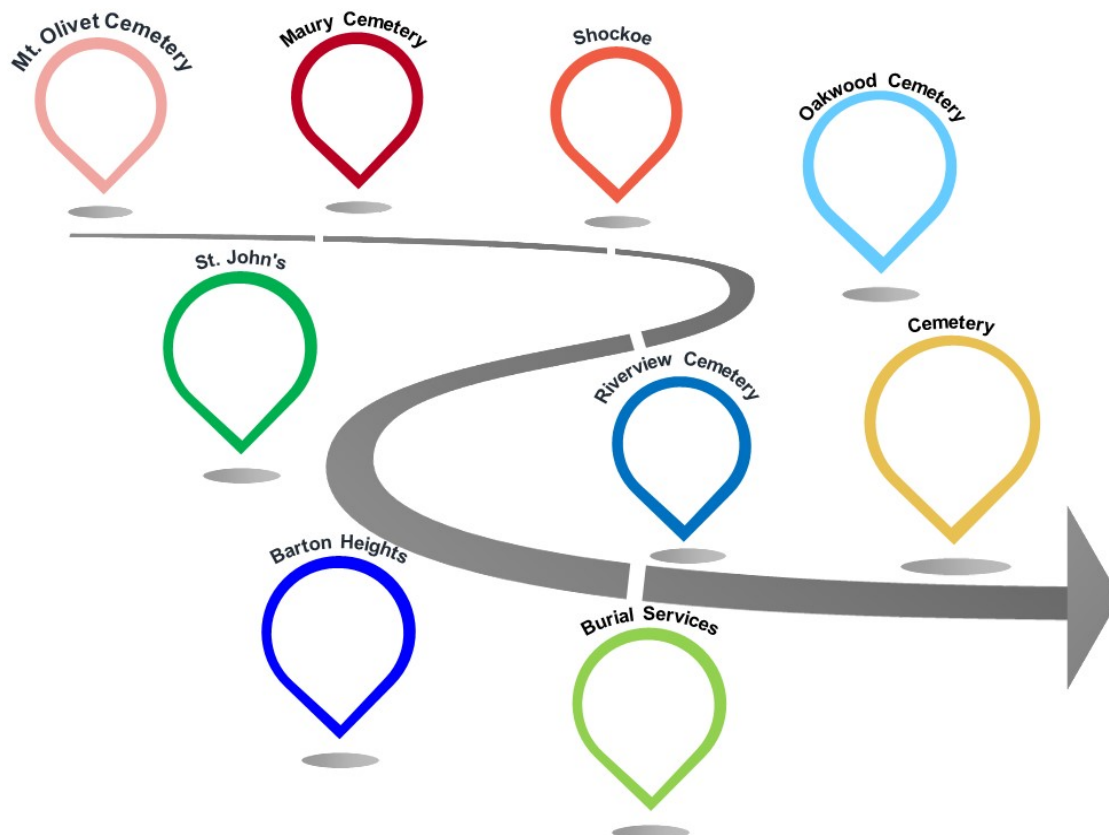
**\$70,642:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

#### Operating:

**\$80,958:** This budget reflects changes in funding related to:

- \$652 - Increases for Utilities
- \$39,668 - Increases to Contract & Temporary services
- \$9,322 - An increase in allocation to the Department of Information Technology Internal Service Fund
- \$32,888 - An increase in allocation to the Department of Risk Management Internal Service Fund
- **(\$1,573)** - A decrease in fleet charges related to cash purchase of fleet in FY 2023

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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The Parking Enterprise, created in FY 2015, appropriates funds for parking management of off-street and on-street operations to include enforcement, immobilization, meter installations, collections, and maintenance. The Parking Enterprise consists of 11 parking garages, 7 surface lots, with approximately 6,100 spaces, approximately 2,670 spaces of a combination of meters and pay stations, and 5,369 restricted spaces.

The City recognizes the importance of the provision of quality parking services to its businesses, residents, and visitors, for the on-going and future economic development of the City.

The Parking Enterprise Fund will allow the City to issue revenue bonds based upon the financial strength and value of the City's current and future parking facilities without affecting the City's General Fund for the construction of future City-owned parking facilities in the City.

## MISSION

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The City of Richmond's on and off-street parking system shall support existing land uses, assist the City's economic development initiatives, and preserve parking for its residents by providing adequate and high-quality parking resources and related services for all user groups that need to park within the City.

## VISION

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The Parking Enterprise will provide superior customer service, improving technology, superior facility and equipment maintenance.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Economic Empowerment
- Vibrant, Inclusive and Mobile Communities
- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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- Economic progress, planned growth and responsive, accountable and innovative government

## DEPARTMENT OBJECTIVES

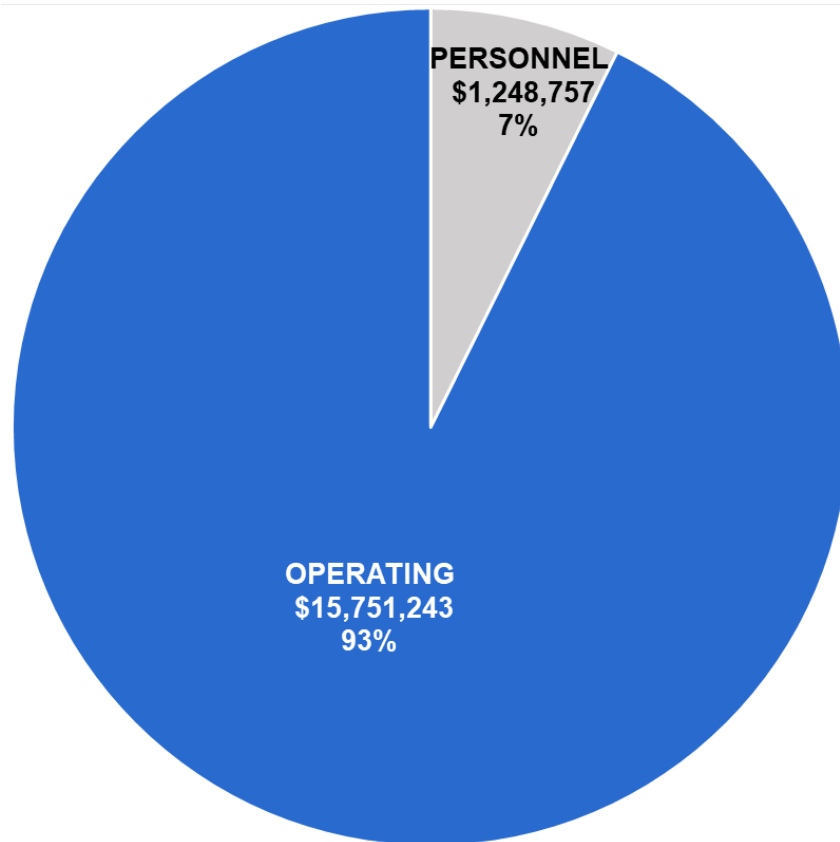
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- To increase curb management to enhance vibrant, inclusive and mobile communities

# PARKING MANAGEMENT

- To increase vehicle turnover to support economic empowerment
- To increase the use of Mobile Payments by increases the number of available mobile apps to support efficient & high quality service delivery

## FY 2023 TOTAL ADOPTED BUDGET



## DEPARTMENT FISCAL SUMMARY – PARKING MANAGEMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$955,249	\$1,324,110	\$1,154,328	\$1,248,757
Operating	13,383,766	10,298,657	16,773,672	15,751,243
Total Enterprise Fund	\$14,339,015	\$11,622,767	\$17,928,000	\$17,000,000
Total Agency Summary	\$14,339,015	\$11,622,767	\$17,928,000	\$17,000,000
Per Capita	\$63.19	\$50.38	\$78.26	\$75.01
*Total Staffing	12.00	12.00	12.00	11.00

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

# PARKING MANAGEMENT

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions, any vacant positions that have received vacancy funding, and any funded new positions.

Position Title	Internal Service Fund FTEs
Accountant	1.00
Accounting Manager	1.00
Customer Service Supervisor	1.00
Customer Service Technician	3.00
Deputy Department Director	1.00
Management Analyst	1.00
Management Analyst, Associate	1.00
Management Analyst, Senior	1.00
Program and Operations Manager	1.00
<b>Grand Total</b>	<b>11.00</b>

## BUDGET HIGHLIGHTS

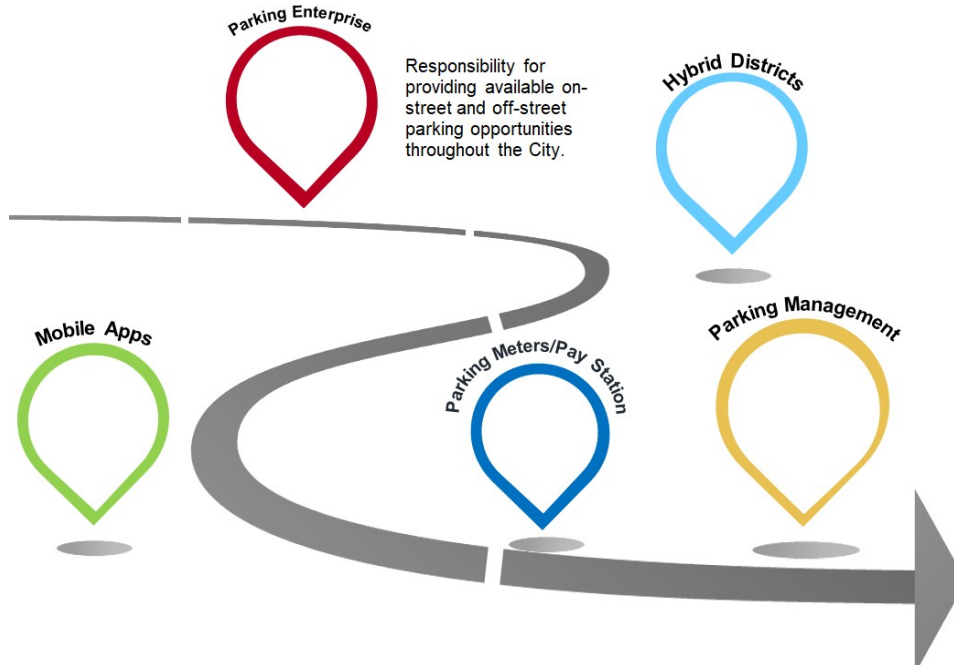
**City Council Action by Amendments:** This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

**Personnel:** This budget includes 100% funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare and retirement expenses in FY 2023. Additionally, this budget includes a five percent (5%) salary increase for all eligible, non-sworn, permanent full and part-time positions.

**Operating:** This budget reflects changes in funding related to expenses from Fleet, DIT, Utilities, Risk, and the partial restoration of discretionary cuts from the FY 2021 Adopted Budget.

## STRATEGIC PLAN ROADMAP



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## DEPARTMENT OVERVIEW

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### Organizational Development

The Department of Public Utilities is organized by utility business unit, providing strategic and tactical decision making relative to the production and provision of service to our customer base. Each Utility is supported by our customer service department, financial operations, and administrative operations.

### Regional Provider of Service

The Department of Public Utilities is a major regional provider of utility services. This objective represents a regional cooperative venture successfully operating in the metropolitan area. Our ability to provide continued and enhanced services improves the economic forecast for the City as well as the region. DPU will continue to seek opportunities to meet the ever-changing demands of this growing metropolitan area through the provision of quality utility services.

### Regulatory

Regulatory requirements at the Federal and State levels represent one of the drivers for continued escalating capital investment and improvement projects. These are major factors in the Water, Stormwater and Wastewater Utilities and are significant for the Gas Utility. The Safe Drinking Water Act, the State Health Department requirements and the Enhanced Surface Water Treatment Rules regulate the Water Utility. The Stormwater Utility is regulated by the Clean Water Act, the Chesapeake Bay Protection Act, the Erosion and Sediment Control Regulations, regulations of the Secretary of the Army for floodwall operations, and the Municipal Separate Storm Sewer System Permit all regulated by the Commonwealth's Department of Environmental Quality. The Wastewater Utility is regulated by the Clean Water Act, Virginia State Water Control Law and the Virginia Pollutant Discharge Elimination System permit with the Commonwealth's Department of Environmental Quality and the implementation of the Environmental Protection Agency's requirements to reduce Combined Sewer Overflow (CSO) discharges to the James River. For the Natural Gas Utility, compliance with the U.S. Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) regulations for Distribution Integrity Management Programs (DIMP) will guide Operations & Maintenance and capital reinvestment into the future.

### Infrastructure

Richmond, like other older urban communities throughout the country, has an aging infrastructure. Gas mains, water mains, storm sewer lines, and sewer lines underneath our streets serve many areas of the City. Because DPU must ensure that it can continue to safely provide reliable and quality utility services, it has the responsibility to continue to actively invest in the maintenance, upgrade and replacement of the facilities, distribution and collection systems.

### Commitment to the Community

The Department of Public Utilities continues its community education program to enhance customer understanding of key aspects of utility services and provide information that will help them manage their utility bills. During the FY 2016 - FY 2020 heating season, DPU's Natural Gas MetroCare Program distributed \$97,134 in heating assistance to 251 families throughout the Richmond Metropolitan Area. During the FY 2016 - FY 2020 period, the Water Metro Care Financial Assistance Program distributed \$327,043 for assistance in paying water bills to 954 families in Richmond.

## MISSION

The mission of the Department of Public Utilities (DPU) is to provide safe and reliable utility services while creating exceptional value. DPU provides natural gas, water, wastewater, stormwater, and electric street-lighting services in an environmentally and financially responsible way, protecting the public's interest. The fulfillment of our mission is intended to benefit both our customers and employees, and enrich the quality of life in the City of Richmond and beyond.

## DEPARTMENT SERVICES

The Department of Public Utilities is composed of five separate utilities: Gas, Water, Wastewater, Stormwater, and Electric. Each utility operates on a self-sustaining basis, as required by the Charter of the City of Richmond.

### Gas Utility

The gas utility is a municipally owned local distribution company that provides gas service to the City of Richmond, Henrico County, and portions of Chesterfield and Hanover counties. The utility serves approximately 118,000 residential, commercial and industrial customers via approximately 1,936 miles of pipeline. Of the 1,936 miles of gas mains, about 11% are cast iron and ductile iron, 23% are steel and the remaining 1,273 miles, or 66%, are polyethylene plastic. In addition to supplying gas to customers, the utility purchases the gas from national suppliers, operates and maintains the eight custody transfer facilities connected to the interstate pipelines, installs and maintains gas mains, and provides routine and emergency services.

A major infrastructure need exists in the Gas Utility. Many sections of the cast iron gas distribution system are in need of replacement based on Distribution Integrity Management Program calculations. In the Gas Utility Master Plan there is a 40-year program (1992-2032) underway to replace all of the old cast iron mains in the system with high-density polyethylene (HDPE) pipe and coated steel welded pipe. The Gas Utility began operations in the early 1850's when manufactured gas, created from heating coal at the 15th and Dock Streets facility, was distributed through cast iron pipes to the downtown area for streetlights. That facility, the Fulton Gas Works, is currently undergoing Brownfield remediation to return the property to its highest and best use in the Fulton community.

Because of DPU's renewal program, DPU has seen a decrease in the number of leaks that occur in the system. DPU repairs or eliminates approximately 1,000-1,300 gas leaks (Classes 1, 2, and 3) annually; however, DPU has an annual backlog of approximately 439 Class 2 leaks that will be scheduled for repair. (Class 1 leaks are leaks that represent an existing or probable hazard to life or property and require immediate repair. Class 2 leaks are leaks that are recognized as non-hazardous at the time of detection, but justify a scheduled repair. Class 3 leaks are leaks that are non-hazardous at the time of detection and can be reasonably expected to remain non-hazardous.)

### Water Utility

The water utility provides retail water service to approximately 65,500 customers in the City of Richmond and wholesale water service directly to Henrico, Chesterfield and Hanover counties, and indirectly to Goochland and Powhatan counties. Current rating capacity for the Water Treatment Plant is 132 Million Gallons per Day (MGD); average consumption is 60 MGD with summer peaks of approximately 90 MGD, and operates in total compliance with the Safe Drinking Water regulation. The distribution system consists of approximately 1,000 miles of mains, nine pumping stations, one reservoir, and ten ground and/or elevated water storage tanks. This service includes the treatment and distribution of water. In addition to supplying water to customers, the water utility provides water for fire protection throughout the City, installs and maintains fire hydrant water valves and water mains as well as provides routine and emergency services.

DPU is continuously renewing Richmond's water mains and has a multi-year program to renew its water distribution system based on pipe material, failure history and other factors to ensure a water system that meets all regulatory requirements for water pressure, fire protection and water quality. Over 650 miles of mains have been identified for renewal and DPU has planned to replace approximately 10 miles of main each year.

### Wastewater Utility

The Wastewater Utility provides wastewater collection and treatment for approximately 62,000 customers in the City of Richmond, as well as small portions of Chesterfield and Henrico Counties. In addition, the City provides wholesale

service to Goochland County. The wastewater treatment facility is permitted for 45 MGD dry weather and operates at flows greater than 75 MGD wet weather and it provides tertiary treatment including removal of the nutrients nitrogen and phosphorus. The wastewater treatment facility recently underwent a complete renovation of its processes to produce cleaner water than required by the Chesapeake Bay Act.

The collection system consists of two defined systems (the sanitary sewer collection system and the combined sewer collection system (CSS). The sanitary sewer collection system consists of four sanitary pumping stations, a network of over 125 miles of intercepting sewer lines, and roughly 478 miles of separated sanitary sewer lines. This makes up approximately 1/2 of the system. The CSS has combined sewer overflow control facilities and another 524 miles of collection lines to complete the service area of the City of Richmond. The sanitary sewer collection system (1,000 miles) is a major piece of infrastructure found in the Wastewater Utility and DPU is faced with the need to rehabilitate a significant amount of the sewer system each year.

Our standard is to maintain compliance with all regulations that allow the treated water from the City, that is released back into the James River, and the bio-solids (treated sewage sludge), applied to agricultural lands, to be reused.

## **Stormwater Utility**

The Department implemented a Stormwater Utility in July 2009 to manage the stormwater that runs off the properties of city residents and business owners. Funding is used to implement a comprehensive stormwater quality management plan to comply with federal and state mandates. The Utility also provides the design and construction of new and replacement infrastructure for the aging storm sewer system.

The Stormwater Utility maintains approximately 35,000 catch basins, 600 miles of ditches, and 180 miles of storm sewer pipe. The goals of the Stormwater Utility are to protect people and property from flood hazards, prevent infrastructure failures, improve water quality by reducing non-point source pollution, prevent stream bank erosion, and collect, transport, and treat stormwater runoff in the separate storm sewer and combined sewer systems. In addition, the Erosion and Sediment Control Program, Chesapeake Bay Protection Program, Mosquito Control programs, and the floodwall, including its levees and canal systems, are all operated and funded within the Stormwater Utility.

The Stormwater Utility also administers the federally mandated industrial source control and pollution prevention program.

## **Electric Utility**

The Electric Utility purchases electricity from Virginia Power and distributes it to over 37,000 streetlights in the municipal system. The Electric Utility installs, maintains, and operates the streetlight infrastructure and five substations throughout a majority of the city. It contracts with Virginia Power to operate and maintain approximately 6,000 streetlights in the southwest area of Richmond. The goal of the electric utility is to provide safe streets for vehicular traffic.

## **UTILITIES RATES**

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The following rate increases were adopted for FY 2023:

### ***Gas Utility - FY 2023 = 4.0%***

The average monthly residential gas bill will increase by \$2.25 in FY 2023.

### ***Water Utility - FY 2023 = 3.5%***

The average monthly residential water bill will increase by \$1.30 in FY 2023.

### ***Wastewater Utility - FY 2023 = 5.25%***

The average monthly residential wastewater bill will increase by \$3.38 in FY 2023.

# PUBLIC UTILITIES

## Stormwater Utility - FY 2023 = 8.75%

The average monthly residential stormwater bill will increase by \$0.39 in FY 2023.

## DEPARTMENT OBJECTIVES

- To improve utility service delivery
- To expand the sustainable environment
- To improve operational efficiencies

## DEPARTMENT FISCAL SUMMARY - PUBLIC UTILITIES\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Total Enterprise Fund Expenditures	\$311,695,884	\$336,430,081	\$364,674,381	\$407,274,860
Total Other Fund Exp	68,439,404	118,526,568	123,538,280	\$217,085,000
Total Utilities Summary	\$380,135,288	\$454,956,649	\$488,212,661	\$624,359,860
Total Utilities Revenue	340,571,547	336,430,082	398,347,528	445,457,435
Per Capita	\$1,675.20	\$1,971.47	\$2,131.24	\$2,755.06
*Total Staffing	772.75	769.75	772.04	593.04

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

## PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	General Fund	Enterprise Fund	Total FTEs
Accountant, Senior	—	7.00	7.00
Accounting Manager	—	2.00	2.00
Administrative Technician, Senior	—	22.00	22.00
Asset Manager	—	1.00	1.00
Assistant City Attorney	—	0.83	0.83
Business Systems Analyst	—	1.00	1.00
Business Systems Specialist	—	3.00	3.00
Capital Projects Manager	—	1.00	1.00
Capital Projects Manager, Senior	—	3.00	3.00
Chemist	—	7.00	7.00
Chief Chemist	—	2.00	2.00
Communications and Marketing Analyst	—	4.00	4.00
Construction Inspector, Principal	—	3.00	3.00
Construction Inspector, Senior	—	8.00	8.00
Corrosion Technician	—	6.00	6.00
Custodian	—	2.00	2.00

# PUBLIC UTILITIES

Position Title	General Fund	Enterprise Fund	Total FTEs
Customer Account Investigator	—	24.00	24.00
Customer Care Specialist	—	35.00	35.00
Customer Service Manager	—	1.00	1.00
Customer Service Manager, Senior	—	—	—
Customer Service Specialist,	—	3.00	3.00
Customer Service Supervisor	—	6.00	6.00
Deputy Chief Administrative	0.50	0.50	1.00
Deputy Department Director,	—	6.00	6.00
Director Of Public Utilities	—	1.00	1.00
Electrician	—	1.00	1.00
Electrician Supervisor	—	1.00	1.00
Electrician, Senior	—	1.00	1.00
Energy Services Manager	—	1.00	1.00
Engineer	—	3.00	3.00
Engineer I	—	—	—
Engineer, Principal	—	8.00	8.00
Engineer, Senior	—	9.00	9.00
Engineering Manager	—	2.30	2.30
Engineering Specialist	—	2.00	2.00
Engineering Technician	—	1.00	1.00
Engineering Technician, Senior	—	1.00	1.00
Environmental Compliance Officer	—	1.00	1.00
Environmental Technician	—	5.00	5.00
Equipment Operator	—	1.00	1.00
Equipment Operator, Principal	—	13.00	13.00
Equipment Operator, Senior	—	2.00	2.00
Executive Assistant, Senior	—	1.00	1.00
Financial Manager	—	2.00	2.00
Gardener	—	1.00	1.00
Gas and Water Field Specialist, Senior	—	38.00	38.00
Gas and Water Field	—	2.00	2.00
Gas and Water Field Supervisor	—	7.00	7.00
Gas Construction Inspector	—	15.00	15.00
Gas Construction Inspector, Supervisor	—	2.00	2.00
Gas Maintenance Pipeline	—	8.00	8.00
Gas Maintenance Supervisor	—	5.00	5.00
GIS Analyst	—	1.00	1.00
GIS Specialist	—	4.00	4.00
Health and Safety Specialist	—	1.00	1.00
Human Resources Generalist	—	2.00	2.00
Inspection Field Supervisor	—	1.00	1.00
Maintenance and Operations Crew Chief	—	6.00	6.00

# PUBLIC UTILITIES

Position Title	General Fund	Enterprise Fund	Total FTEs
Maintenance and Operations Crew Supervisor	—	14.00	14.00
Maintenance and Operations Crew Supervisor, Senior	—	2.00	2.00
Maintenance and Operations Superintendent	—	2.00	2.00
Maintenance Specialist	—	10.00	10.00
Maintenance Specialist, Senior	—	1.00	1.00
Maintenance Technician	—	1.00	1.00
Maintenance Worker	—	3.00	3.00
Management Analyst Senior	—	1.00	1.00
Management Analyst, Associate	—	21.00	21.00
Management Analyst, Principal	—	4.00	4.00
Management Analyst, Senior	—	10.00	10.00
Paralegal	—	1.00	1.00
Plant Operations Superintendent	—	1.00	1.00
Plant Operations Supervisor	—	11.00	11.00
Plant Operations Supervisor,	—	4.00	4.00
Plant Operator	—	34.00	34.00
Plumbing Inspector	—	—	—
Policy Advisor	—	—	—
Power Line Specialist	—	3.00	3.00
Power Line Specialist Supervisor	—	3.00	3.00
Power Line Superintendent	—	1.00	1.00
Procurement Analyst, Senior	—	3.00	3.00
Program and Operations Manager	—	12.00	12.00
Program and Operations	—	13.00	13.00
Program and Operations Supervisor - Financial Operations Division	—	1.00	1.00
Program and Operations Supervisor, Sr.	—	—	—
Public Information Manager,	—	—	—
SCADA Specialist	—	—	—
SCADA Supervisor	—	—	—
Senior Assistant City Attorney	—	0.91	0.91
Site Inspector	—	3.00	3.00
Sustainability Deputy Manager	—	1.00	1.00
Sustainability Manager	—	1.00	1.00
Technology Coordinator (Agency)	—	5.00	5.00
Technology Specialist (Agency)	—	—	—
Training Analyst	—	4.00	4.00
Utilities Field Pipeline Technician	—	1.00	1.00
Utilities Field Pressure Control Technician	—	1.00	1.00
Utilities Field Pressure Control Technician, Senior	—	2.00	2.00

# PUBLIC UTILITIES

Position Title	General Fund	Enterprise Fund	Total FTEs
Utilities Field Specialist	—	23.00	23.00
Utilities Field Specialist, Senior	—	12.00	12.00
Utilities Field Worker	—	1.00	1.00
Utilities Fuel Procurement Administrator	—	1.00	1.00
Utilities Industrial Accounts Administrator	—	—	—
Utilities Natural Gas Marketing Manager	—	1.00	1.00
Utilities Natural Gas Sales	—	3.00	3.00
Utilities Services Technician	—	5.00	5.00
Utilities Tech Cross-Connection Specialist	—	2.00	2.00
Utilities Tech Cross-Connection Supervisor	—	1.00	1.00
Utilities Tech Services Specialist	—	13.00	13.00
Utilities Tech Services Superintendent	—	1.00	1.00
Utilities Tech Services Supervisor	—	2.00	2.00
Utility Plant Specialist	—	32.00	32.00
Utility Plant Specialist Supervisor	—	7.00	7.00
Utility Plant Specialist, Instrument and Control	—	7.00	7.00
Utility Plant Specialist, Supervisor	—	1.00	1.00
Warehouse and Materials	—	2.00	2.00
Warehouse and Materials Technician, Senior	—	4.00	4.00
Water Quality Technician	—	2.00	2.00
<b>Total FTE Count</b>	<b>0.50</b>	<b>592.54</b>	<b>593.04</b>

## BUDGET HIGHLIGHTS

**City Council Action by Amendments:** This agency's budget was not amended by City Council.

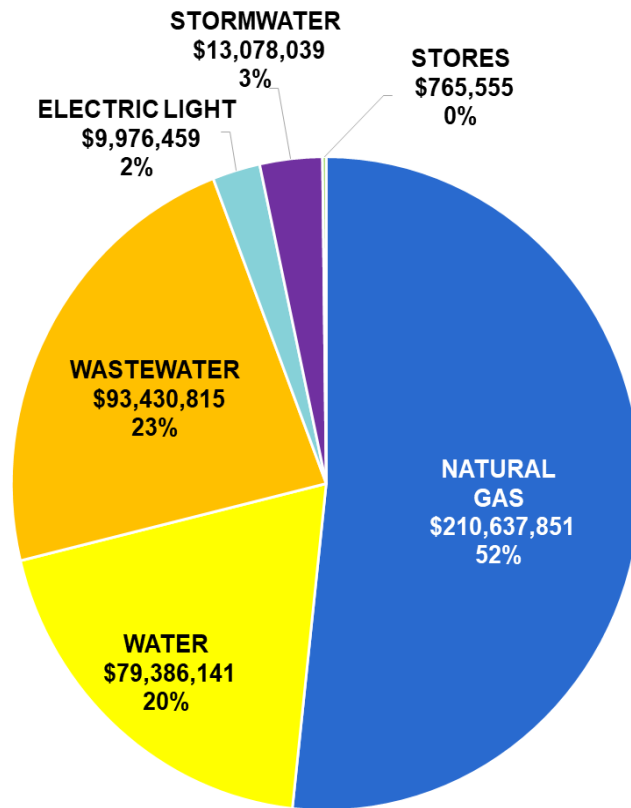
### Mayor's Proposed Budget:

**Personnel:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

\*\*This budget preserves the ability for the Department of Public Utilities to recruit positions based on historical attrition and turnover rates - within proposed funding levels\*\*

**Operating:** This budget includes all operating and capital needs for DPU to continue to provide safe and reliable utility services at the lowest possible rates.

## FY 2023 ADOPTED ENTERPRISE FUND PROGRAM BUDGET

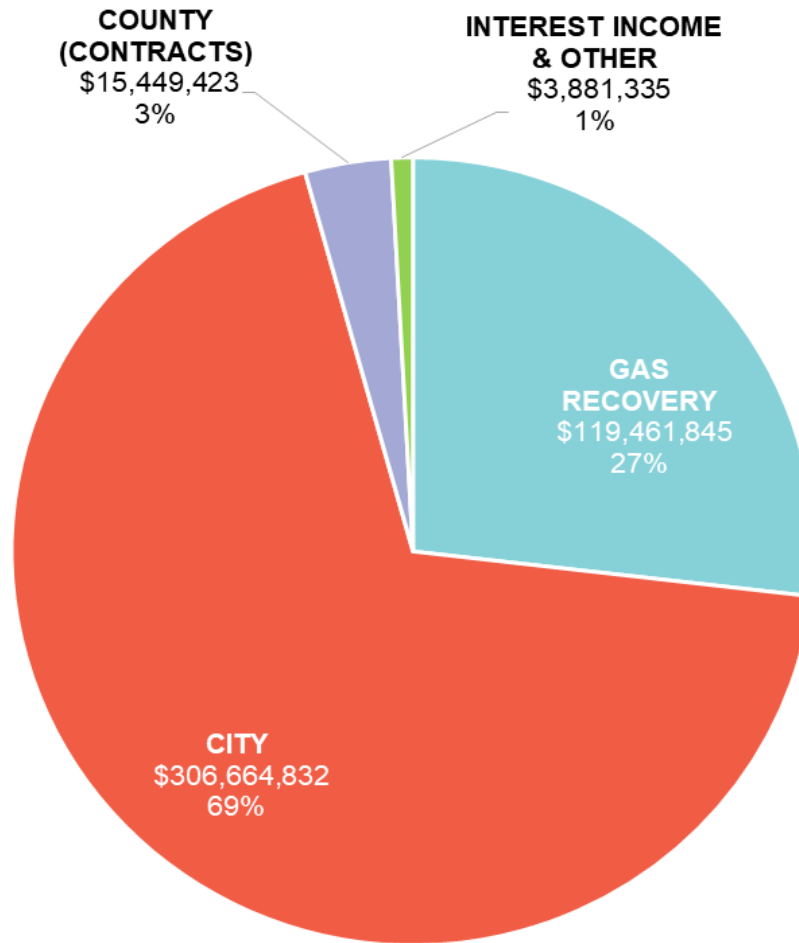


## ENTERPRISE FUND PROGRAM BUDGETS

Title	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Natural Gas	\$143,220,880	\$159,625,743	\$171,006,927	\$210,637,851
Water	68,560,801	67,997,139	76,961,761	79,386,141
Wastewater	79,989,106	86,804,353	93,609,312	93,430,815
Electric Light	8,003,216	9,412,099	9,840,046	9,976,459
Stormwater	11,296,798	11,876,330	12,638,350	13,078,039
Stores	625,083	714,417	617,985	765,555
<b>Total Enterprise Fund Program</b>	<b>\$311,695,884</b>	<b>\$336,430,081</b>	<b>\$364,674,381</b>	<b>\$407,274,860</b>

## FY 2023 ADOPTED ENTERPRISE FUND REVENUE BUDGET

### FY 2023 TOTAL ADOPTED ENTERPRISE REVENUE



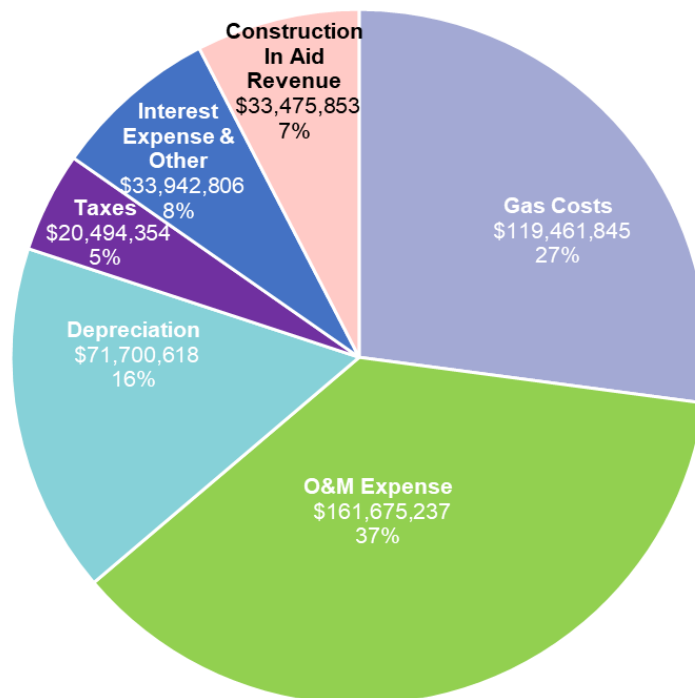
## ENTERPRISE FUND REVENUE BUDGETS

Department of Public Utilities Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Revenues:</b>				
Gas Recovery Revenue	\$70,846,455	\$74,312,943	\$79,700,000	\$119,461,845
City Revenues	246,835,987	240,349,557	295,694,823	306,664,832
County Revenues (Contracts)	14,314,550	13,017,321	14,272,747	15,449,423
Interest Income & Other	8,574,555	8,750,261	8,679,958	3,881,335
<b>Total Revenue</b>	<b>\$340,571,547</b>	<b>\$336,430,081</b>	<b>\$398,347,528</b>	<b>\$445,457,435</b>

# PUBLIC UTILITIES

Department of Public Utilities Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Expenses:</b>				
Gas Costs	\$72,884,340	\$74,312,943	\$79,700,000	\$119,461,845
O&M Expense	126,954,186	150,475,571	163,572,922	161,675,237
Depreciation	64,307,892	62,962,812	66,140,168	71,700,618
Taxes	20,288,006	18,873,092	21,078,214	20,494,354
Interest Expense & Other	27,261,460	29,805,664	34,183,077	33,942,806
<b>Total Expenditures</b>	<b>\$311,695,884</b>	<b>\$336,430,081</b>	<b>\$364,674,381</b>	<b>\$407,274,860</b>
Construction In Aid Revenue	16,116,443	13,786,993	29,006,363	33,475,853
<b>Net Income</b>	<b>\$44,992,106</b>	<b>\$43,720,195</b>	<b>\$62,679,510</b>	<b>\$51,841,923</b>

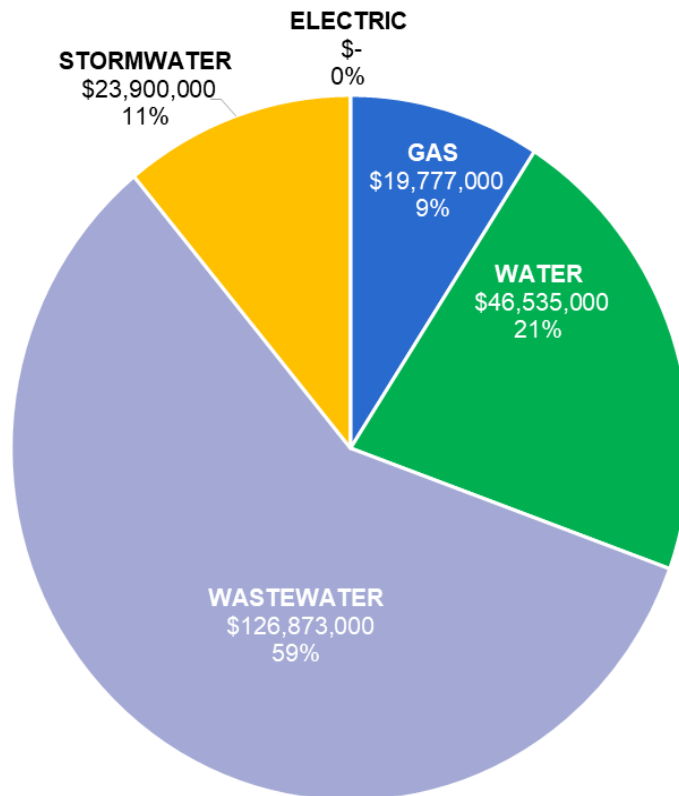
FY 2023 ADOPTED PUBLIC UTILITIES  
BUDGET



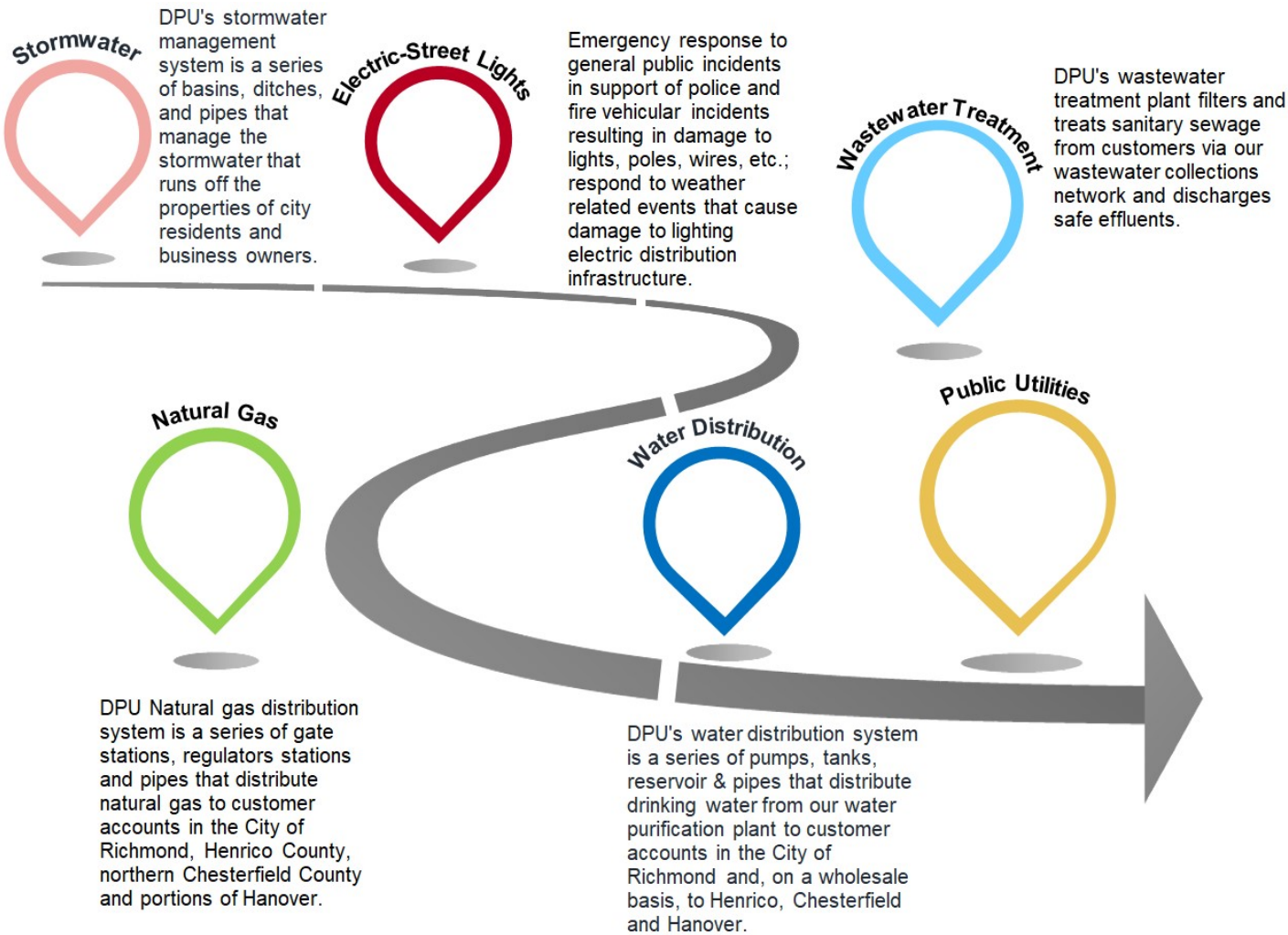
## ENTERPRISE FUND BUDGET SUMMARY - CAPITAL

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Capital Gas	\$23,448,548	\$37,774,819	\$17,855,000	\$19,777,000
Capital Water	13,502,120	32,624,305	31,504,000	\$46,535,000
Capital Wastewater	23,278,402	38,194,390	64,342,000	\$126,873,000
Capital Stormwater	7,501,016	6,245,783	8,737,280	\$23,900,000
Capital Electric	709,318	3,687,271	1,100,000	—
<b>Total Enterprise Fund Expenses</b>	<b>\$68,439,404</b>	<b>\$118,526,568</b>	<b>\$123,538,280</b>	<b>\$217,085,000</b>

### FY 2023 ADOPTED CAPITAL ENTERPRISE FUND



STRATEGIC PLAN ROADMAP



# **RETIREMENT FUND**

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## DEPARTMENT OVERVIEW

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The Richmond Retirement System (RRS) was first established in 1945 by the Richmond City Council and reestablished by the acts of the Virginia General Assembly in 1998, 2005, and 2010. The RRS administers the Defined Benefit and the Defined Contribution 401(a) plans for approximately 10,000 members, retirees, and beneficiaries under provisions outlined in both the Richmond City Charter (5B.01) and Chapter 22 of the City of Richmond code. One employer, the City of Richmond, and its component unit, the Richmond Behavioral Health Authority, participate in the RRS on behalf of their employees.

## MISSION STATEMENT

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The mission for the Richmond Retirement System is to deliver timely and effective communications and retirement services with integrity and professionalism to its members, its Board of Trustees, City officials, Departments, and City Council.

## VISION STATEMENT

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Our vision is to be a recognized leader in pension fund management and administration; the standard by which others measure their progress and success. Every employee of the Richmond Retirement System (RRS) displays a devotion to maintaining excellence in public service and embraces the highest standards of excellence, accountability, dependability and integrity. All participating employers, along with active, former, and vested members, should take pride in knowing that the RRS provides the best retirement services available and is an exemplary steward of their pension funds.

## MAYORAL PRIORITY AREA/S IMPACTED

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- Efficient & High Quality Service Delivery

## COUNCIL FOCUS AREA/S IMPACTED

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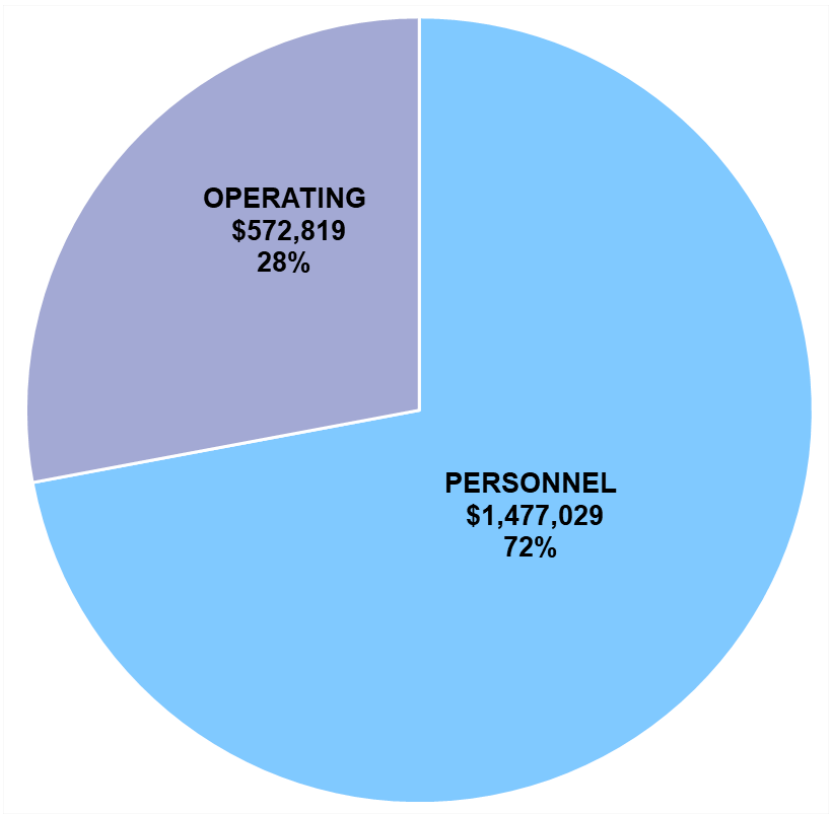
- Strong Futures for Children, Adults, and Families
- Responsive, Accountable, and Innovative Government

## DEPARTMENT OBJECTIVES

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- Provide services in an easy, accessible, consistent and timely way

FY 2023 TOTAL ADOPTED BUDGET



DEPARTMENT FISCAL SUMMARY – RETIREMENT\*

Budget Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Personnel Services	\$1,171,493	\$1,261,965	\$1,363,183	\$1,477,029
Operating	322,769	329,634	580,404	572,819
Total Retirement Fund	\$1,494,262	\$1,591,599	\$1,943,587	\$2,049,848
Total Agency Summary	\$1,494,262	\$1,591,599	\$1,943,587	\$2,049,848
Per Capita	\$6.58	\$6.90	\$848.00	\$9.05
*Total Staffing	11.75	11.75	11.75	11.75

*\*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Agency. The FY 2023 total staffing includes funded positions only, a change from the FY 2022.*

PERSONNEL COMPLEMENT/POSITION CONTROL

The chart below represents the department's personnel detail by position title. The number of positions account for all currently filled positions and any funded vacant positions.

Position Title	Total Retirement Fund FTEs
Administrative Technician (Retirement)	1.00
Deputy Department Director, Senior	1.00

Position Title	Total Retirement Fund FTEs
Executive Assistant, Senior	1.00
Executive Director, Richmond Retirement	1.00
Retirement Controller	1.00
Retirement Services Administrator	1.00
Retirement Services Analyst	4.00
Retirement Services Specialist	1.75
<b>Grand Total</b>	<b>11.75</b>

## BUDGET HIGHLIGHTS

City Council Action by Amendments: This agency's budget was not amended by City Council.

### Mayor's Proposed Budget:

#### Personnel:

**\$113,846:** This budget includes funding for all positions identified within the "Personnel Complement/Position Control" table, as well as adjustments in healthcare expenses, retirement expenses, and increases to a \$17.00/hour minimum wage, if applicable. Additionally, this budget includes a five percent (5%) salary increase for all eligible, permanent full and part-time positions.

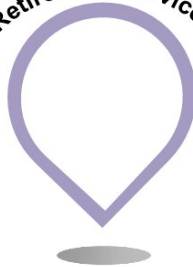
#### Operating:

#### (\$7,585):

- This budget reflects changes in funding related to:
  - (\$7,585) - Reduction related to expenses for Department of Information Technology and Risk Management and other miscellaneous adjustments.

## STRATEGIC PLAN ROADMAP

### Retirement Services



Administer retirement plans for employees of the City of Richmond and Richmond Behavioral Health Authority; govern and invest assets to deliver retirement benefits.

# CAPITAL IMPROVEMENT PROGRAM

## BACKGROUND

The City continues to emphasize the importance of addressing its infrastructure needs while also investing in neighborhood projects and improvements. The Capital Improvement Program (CIP) is used to invest in and develop capital projects strategically. A project that is included in the capital budget is broadly defined as requiring the expenditure of public funds for the purchase, construction, enhancement, or replacement of physical infrastructure/assets.

To be included in the CIP, a project should cost more than \$25,000 and must have an expected useful life greater than the life-span of any debt used to fund the project. Projects include improvements to roadways, sidewalks, and bikeways; improvements to neighborhood parks, libraries, and recreational facilities; construction and major renovations of schools and other city facilities; economic development activities; acquisition of property; and the efficient operation of the water, sewage and gas systems. Other costs associated with the capital budget include, but are not limited to, architectural and engineering fees and site development.

In line with the practices of a well-managed government and charter requirements, the City uses a long-range planning process to develop a five-year CIP. Each capital project included in the five-year program has been recommended for additional or new funding in the first fiscal year of the plan and/or included as a planned project in the subsequent four fiscal years. Because of the multi-year nature of the CIP, it is a “living” document that outlines the project's past and future. For example, as a project is developed, the amount and timing of expenditures may allow budget appropriations to be moved out in the CIP or require that the appropriations be accelerated and the budget amount increased or decreased. Therefore, a detailed analysis is conducted each year to ensure that the appropriate levels of spending and types of spending by project are understood and captured in the CIP.



## GUIDING PRINCIPLES

For the CIP included in this budget, the City employed the fundamentals of outcome-based budgeting in evaluating and recommending projects and funding. These basic principles include:

- Begin the process with departments closing and/or updating prior year capital projects and identifying new capital or funding needs;
- Identify and develop capital needs based on citizen, legislative, and administrative priorities and regional issues;
- Recommend a CIP that completes existing projects and appropriately funds new projects or costs within available funding levels;
- Continue fiscal processes to require that pay-as-you-go revenues or other bond facilities are budgeted in a manner that maximizes their use first;
- Ensure management of assets in keeping with best practices while preserving the existing tax base; and
- Position the City for the future through good financial stewardship and by outlining a realistic CIP plan within existing resources.

To guide the CIP decision-making process, projects, both new and existing, were evaluated on the degree to which they meet the following objectives or criteria:

- Address health concerns, safety or emergency needs;
- Ensure basic infrastructure is maintained and improved so that the useful life is maximized;
- Meet a legal or contractual obligation or federal or state mandate;
- Leverage outside funding including federal, state, regional or private funding;
- Result in unacceptable outcomes if the project is deferred;
- Enjoy broad community support; and
- Support the priority initiatives included in one or more of the City's seven focus areas

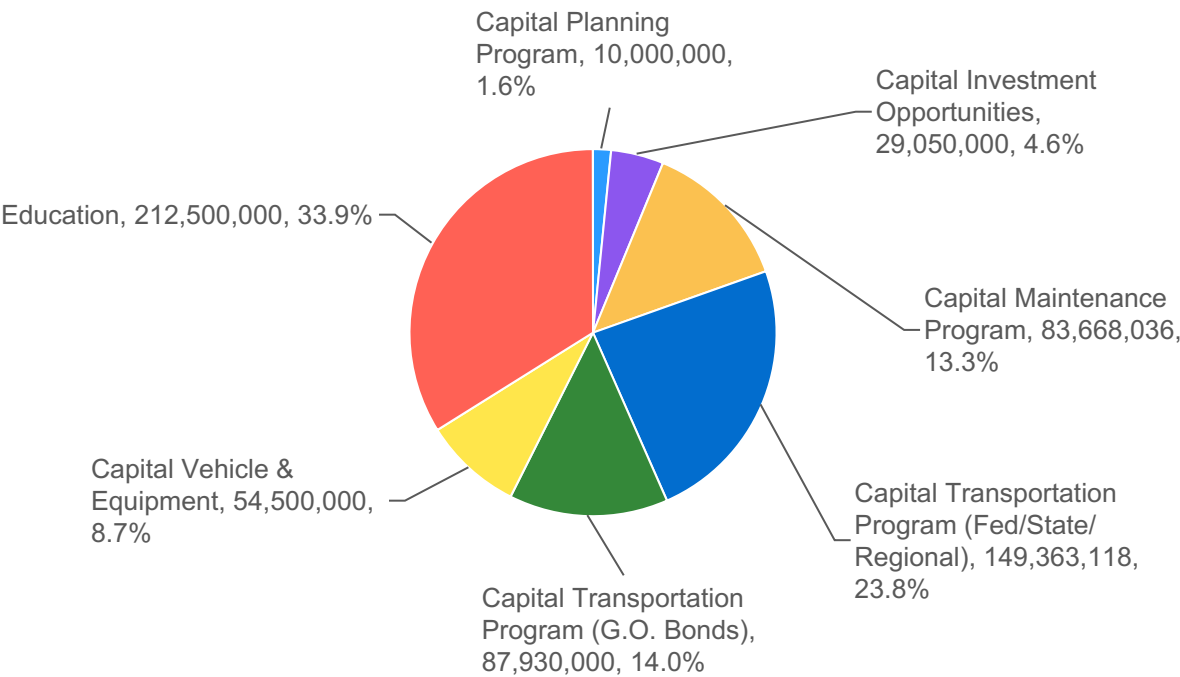


*Japanese Garden at Maymont Park, Richmond.*

SUMMARY OF CIP FUNDING AND MAJOR CIP PROJECTS

The Adopted General Fund CIP totals \$627.0 million for FY 2023 - 2027. Of that amount, \$98.5 million is included in Fiscal Year 2023.

FY 2023 - 2027 Adopted Capital Improvement Plan: Funding by Category



The City's top priorities of schools and roads are recommended to receive 71.7 percent of the adopted funding. Funding for school modernization, maintenance, and new construction is funded at \$212.5 million. Transportation infrastructure is funded at \$237.2 million. This includes funding for complete streets at \$59.4 million; major bridge improvements at \$6.5 million; improvements to major thoroughfares such as Hull Street funding at \$18.6 million. Funding to build the Enslaved African Heritage Campus, and to address public art totals \$29.0 million. Maintenance of city facilities totals \$83.6 million, and maintenance and replacement of the City's fleet totals \$54.5 million. The Capital Planning Program provides funding for planning and design of new city facilities and totals \$10 million.

DEBT MANAGEMENT POLICIES

A key component of the CIP is the availability of debt capacity to finance CIP projects. A review of the City's debt management policies resulted in a request to City Council to revise the policy. These policies and guidelines establish parameters for the planning, issuance, and management of debt. The following summarizes the revisions to the policies recently adopted:

- The amount of tax supported debt service will not exceed ten percent (10%) of the total budgeted expenditures for the General Fund and Richmond Public Schools plus the non-local portion of the recurring special funds for Street Maintenance.
- The City will not incur tax supported general obligation debt in excess of three and three-quarter percent (3.75%) of its total taxable assessed values;
- Tax supported general obligation debt will be structured in a manner such that not less than 60% of the outstanding debt will be retired in 10 years;
- The City will issue debt with an average life that is consistent with the useful life of the project with a maximum maturity of 30 years; and,
- The City will strive to provide cash funding for a portion of the five-year CIP.

# CAPITAL IMPROVEMENT PROGRAM

As part of the debt management policy update, several changes have been incorporated into the CIP's debt management strategy. These strategies are in keeping with other well-managed governments within the Commonwealth, particularly those rated Triple-A by the three rating agencies. The Adopted debt utilized in funding the FY 2023 - FY 2027 Capital Improvement Program is within each of the limitations described above.

## FUNDING THE CAPITAL IMPROVEMENT PROGRAM

Funding Source	Description
Bonds (Debt)	The City's debt is defined by the sources of repayment, general fund supported debt service and non-general fund supported debt. General fund supported debt is pledged to be repaid from tax revenue and is referred to as general obligation or G.O. bonds. Other self-supported debt, which is typically issued for utilities and communications projects, is intended to be repaid from revenue derived from other sources, such as fees or user charges.
Special Revenue Funds	These are direct cash contributions to specific CIP projects directly related to the special fund.
Bon Secours Cash Funding	This is a cash contribution from Bon Secours Health System resulting from an agreement between Bon Secours and the City, relating to the Washington Football Team Training Camp.
Transportation Alternative Funds (TAP)	These are federal funds allocated on a competitive basis by the Commonwealth for projects related to pedestrian, bike, trails, historical and scenic improvements to the transportation network. Funding requires a local 20 percent match.
Congestion Mitigation and Air Quality Improvement Program (CMAQ)	This is a federal grant program for transportation projects with an aim to improve air quality passed through the State to the municipality via a statutory formula based on population and air quality classification as designated by the Environmental Protection Agency (EPA). These funds are budgeted for specific projects through the federally-mandated regional Metropolitan Planning Organization or MPO.
Highway Safety Improvement Program (HSIP)	This is a core federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.
State of Good Repair (SGR)	This program provides funding for deteriorated pavements and Poor Condition -- structurally deficient * (SD) -- bridges owned or maintained by the Virginia Department of Transportation (VDOT) and/or localities, as approved by the Commonwealth Transportation Board (CTB).
State Smart Scale	SMART SCALE is a statewide program that distributes funding based on a transparent and objective evaluation of projects that determines how effectively they help the state achieve its transportation goals.
Central Virginia Transportation Authority (CVTA)	The Central Virginia Transportation Authority is a newly-created authority in central Virginia that provides new funding opportunities for priority transportation investments across the region. The Authority will administer transportation funding generated through the imposition of an additional regional 0.7 percent sales and use tax (revenue collection begins October 2020) and a wholesale gas tax of 7.6 cents per gallon of gasoline and 7.7 cents per gallon of diesel fuel (revenue collection begins July 2020).
Revenue Sharing	The Revenue Sharing Program provides additional funding for use by a county, city, or town to construct, reconstruct, improve or maintain the highway systems within such county, city, or town and for eligible rural additions in certain counties of the Commonwealth. Locality funds are matched, dollar for dollar, state funds, that have statutory limitations on the amount of state funds authorized per locality.
MPO RSTP	Regional Surface Transportation Program funds are provided to metropolitan planning organizations.
Pay-As-You-Go-Funds (Cash)	This is revenue allocated as a direct cash contribution.
Other Funding Sources - Prior Appropriations	These dollars represent debt appropriations formerly allocated to other Capital Projects that have either been (1) completed under budget or (2) discontinued.

# CAPITAL IMPROVEMENT PROGRAM

## PROJECT CATEGORY DESCRIPTIONS

Category	Description
<b>General Fund Supported Projects:</b>	
Capital Planning Projects	This project provides funding for advanced planning and design of future capital projects.
Capital Investment Opportunities	These projects may provide funds for public infrastructure improvements designed to enhance and support private sector investments in a variety of neighborhood and commercial areas of the City, resulting in improved quality of life, cultural enrichment, and increased tourism.
Capital Maintenance Program	Improve the City's public buildings infrastructure by providing adequate maintenance and construction of new and updated facilities.
Capital Transportation Program (Federal/State/Regional funding)	Improve the City's roadway infrastructure system and satisfy the Commonwealth of Virginia's mandate regarding the Urban Roadways Program. This encompasses improvements to primary and secondary vehicular passageways, bridges, sidewalks, street lighting, signalization, safety, and other street and highway-related projects. These projects are funded primarily by federal and state transportation grants.
Capital Transportation Program (G.O. Bond funding)	Improve the City's roadway infrastructure system and satisfy the Commonwealth of Virginia's mandate regarding the Urban Roadways Program. This encompasses improvements to primary and secondary vehicular passageways, bridges, sidewalks, street lighting, signalization, safety, and other street and highway-related projects. These projects are funded primarily by general obligation bond (G.O. bond) debt.
Capital Vehicle & Equipment	Upgrade and maintain the City's vehicular inventory by providing funding for the purchase and maintenance of new and existing vehicles and related equipment.
Education	Enhance the educational infrastructure of the City to improve instructional service delivery. These projects are most likely to be school-related activities, but can be any educational capital-type project. This area includes construction projects to improve, replace, or build new elementary, middle, and high school facilities. Related funds for the acquisition of property and designs are also included.
<b>Non-General Fund (Utility) Supported Projects:</b>	
Gas Utility	Improve the gas infrastructure system and perpetuate economic vitality.
Stormwater Utility	Improve the stormwater infrastructure system, including miscellaneous drainage improvements, system repairs and rehabilitation, system cleaning, and drainage studies, in neighborhoods citywide.
Wastewater Utility	Improve the wastewater infrastructure system, including the operation and maintenance of collection sewers, pump stations, and sewer force mains.
Water Utility	Improve the water infrastructure and perpetuate economic vitality.

# CAPITAL IMPROVEMENT PROGRAM

## PROJECT INFORMATION

Category	Description
<b>Capital Improvement Funding Breakdowns</b>	
Capital Improvement Program Funding Sources	Lists the sources of revenue the City uses to fund capital projects.
Capital Improvement Program Uses of Funds	Lists the projects adopted in the first year of the five-year plan.
Capital Improvement Program Five-Year Program Summary	A summary of the five-year plan including all projects planned and/or approved in the adopted year and the four planned years.
<b>Project Pages</b>	
Project Detail by Project Category	Projects shown on the five-year plan are listed individually with a description, history and key milestones, and a detailed financial breakdown.
Project Title	Provides a descriptive name for the project.
Category	Identifies the category in which the project is grouped (Education, Capital Investment, etc.).
Department	Identifies the City department that functions as the key liaison for the project.
Location	Identifies the physical location of the project by council district. For generalized projects impacting multiple or all council districts, the location is identified as <b>Citywide (CW)</b> .
Priority Area	Identifies which priority area(s) the project supports. These include: Adult and Youth Education / Strong Futures for Children, Adults, and Families; Public Safety, Health, and Wellness / Safe Neighborhoods; Economic Empowerment / Planned Growth, Economic Progress, and Affordable Housing and Responsive, Accountable, and Innovative Government; Efficient and High-Quality Service Delivery; and Vibrant, Inclusive, and Mobile Communities.
Award (#) Number	Financial account used to track project expenditures.
Project (#) Number	Financial account used to track project expenditures.
Description & Scope	Provides a brief and informative description of the project.
History & Key Milestones	Provides a brief and informative overview of the project's history and key milestones that will be used to measure the progress of the project.
Funding Sources	Indicates the type of funding source for the project (G.O. Bonds, Federal, etc.).
Financial Summary	The financial summary provides detailed information on the amounts appropriated for the project. This section is detailed below.
<b>Financial Summary - Project Pages</b>	
FY 2023 Adopted	Indicates the Adopted amounts for the project. Amounts listed in FY 2024 - FY 2027 are planned amounts for the project in the upcoming years.
FY 2022 Adopted	Indicates amounts that were approved for the project when the budget was authorized in the previous fiscal year.
Change	Calculates the difference between funding in the FY 2023 Adopted CIP and the FY 2022 Adopted CIP.
Operating Budget Impact	Indicates an ongoing operating budget expense once the project is complete. These expenses will not be paid from the capital budget.
Prior Year Funding	Indicates the dollars previously contributed to this project through previous budget appropriations.
Prior Year Available	Indicates the portion of funding remaining from the prior year's funding as of March 31, 2022.
Remaining Need	Indicates the additional amount of capital funding needed to complete the project beyond the prior year funding, and the sum of the five-year Adopted funding.
FY 2023 Budget Distribution	Amounts indicated are a projection of how funds will be spent in the first year of funding.
TBD: A "To Be Determined" (TBD)	This is a placeholder that is used for projects that have been identified as priorities based on the City's guiding principles and project areas. Costs for these projects will be determined at a later time. These TBD costs may be located in either the first year of the FY 2023 budget year or the out-years of the five-year CIP.

## OPERATING IMPACT OF MAJOR CIP PROJECTS

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The Departments are requested to assess the impact new projects may have on future operating costs. Not all projects have quantifiable measurements even if greater efficiency or effectiveness is the expected result. Also, some projects may be undertaken due to the need for enhanced health and/or safety factors. The operating costs of a project, and any savings resulting from the project, are captured in the Operating Budget. The City carefully considers all potential operating impacts before including a project in the five-year plan. These considerations are also included in the City's five-year forecast.



*View of Downtown Richmond from Brown's Island.*

# CAPITAL IMPROVEMENT PROGRAM

## FY 2023 - 2027 Capital Improvement Program Funding Sources: All Funds Summary

All Funds	Adopted	Planned				TOTAL
Sources of Funds	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
Bonds	125,258,878	369,238,017	151,660,176	118,829,297	95,761,974	860,748,342
Short-Term Debt	10,000,000	—	—	—	—	10,000,000
Pay-As-You-Go Sources	135,632,880	12,000,000	13,466,824	32,304,703	49,476,026	242,880,433
Other	44,695,535	36,895,844	17,209,000	35,895,000	26,626,000	161,321,379
<b>Total: All Funds</b>	<b>315,587,293</b>	<b>418,133,861</b>	<b>182,336,000</b>	<b>187,029,000</b>	<b>171,864,000</b>	<b>1,274,950,154</b>

## FY 2023 - 2027 Capital Improvement Program Funding Sources: General Fund vs. Non-General Fund Summary

General Fund	Adopted	Planned				TOTAL
Sources of Funds	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
General Obligation Bonds	38,318,036	250,259,000	47,507,000	39,788,000	37,920,000	413,792,036
Short-Term Debt	10,000,000	—	—	—	—	10,000,000
Other Sources	10,000,000	12,000,000	10,500,000	10,000,000	12,000,000	54,500,000
Federal/State/Regional Transportation Funds	40,184,257	28,804,861	17,209,000	35,895,000	26,626,000	148,719,118
<b>Total - General Fund Capital Funding</b>	<b>98,502,293</b>	<b>291,063,861</b>	<b>75,216,000</b>	<b>85,683,000</b>	<b>76,546,000</b>	<b>627,011,154</b>
Non-General Fund	Adopted	Planned				TOTAL
Sources of Funds	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
Utility Revenue Bonds	86,940,842	118,979,017	104,153,176	79,041,297	57,841,974	446,956,306
DEQ/Virginia Resource Authority Funds	4,511,278	8,090,983	—	—	—	12,602,261
Pay-as-you-go Cash Funding	125,632,880		2,966,824	22,304,703	37,476,026	188,380,433
<b>Total - Non-General Fund Capital Funding</b>	<b>217,085,000</b>	<b>127,070,000</b>	<b>107,120,000</b>	<b>101,346,000</b>	<b>95,318,000</b>	<b>647,939,000</b>
<b>Grand Total: All Capital Funding</b>	<b>315,587,293</b>	<b>418,133,861</b>	<b>182,336,000</b>	<b>187,029,000</b>	<b>171,864,000</b>	<b>1,274,950,154</b>

# CAPITAL IMPROVEMENT PROGRAM

FY 2023 - 2027 Capital Improvement Program Funding Sources Detail						
General Fund	Adopted	Planned				
Sources of Funds	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
<b>Bonds &amp; Short-Term Debt</b>						
General Obligation Bonds	38,318,036	235,259,000	47,507,000	39,788,000	37,920,000	398,792,036
General Obligation Bonds (Parking Enterprise)	—	15,000,000	—	—	—	15,000,000
Short-Term Debt	10,000,000	—	—	—	—	10,000,000
<b>Subtotal: Bonds</b>	<b>48,318,036</b>	<b>250,259,000</b>	<b>47,507,000</b>	<b>39,788,000</b>	<b>37,920,000</b>	<b>423,792,036</b>
<b>Other Sources</b>						
Pay-As-You-Go	10,000,000	12,000,000	10,500,000	10,000,000	12,000,000	54,500,000
Pay-As-You-Go (Percent for Art Assigned Fund Balance)	—	—	—	—	—	—
Bon Secours Contribution	—	—	—	—	—	—
<b>Subtotal: Other Pay-As-You-Go Sources</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>10,500,000</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>54,500,000</b>
<b>Federal/State/Regional Transportation Funds</b>						
Transportation Alternative Funds	—	—	—	—	—	—
Congestion Mitigation and Air Quality Improvement Program (CMAQ)	593,000	1,425,000	1,607,000	1,863,000	—	5,488,000
Highway Safety Improvement Program (HSIP)	1,045,000	—	1,350,000	—	—	2,395,000
State of Good Repair	738,000	2,387,000	—	—	—	3,125,000
State Smart Scale	28,217,000	21,848,000	11,463,000	31,532,000	20,678,000	113,738,000
Central Virginia Transportation Authority (CVTA)	5,000,000	—	—	—	—	5,000,000
Revenue Sharing	500,000	—	300,000	—	—	800,000
MPO RSTP	4,091,257	3,144,861	2,489,000	2,500,000	5,948,000	18,173,118
<b>Subtotal: Federal/State/Regional Transportation Funds</b>	<b>40,184,257</b>	<b>28,804,861</b>	<b>17,209,000</b>	<b>35,895,000</b>	<b>26,626,000</b>	<b>148,719,118</b>
<b>Total: General Fund Capital Funding</b>	<b>98,502,293</b>	<b>291,063,861</b>	<b>75,216,000</b>	<b>85,683,000</b>	<b>76,546,000</b>	<b>627,011,154</b>
Non-General Fund	Adopted	Planned				
Non-General Fund Supported Sources	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Utility Revenue Bonds	86,940,842	118,979,017	104,153,176	79,041,297	57,841,974	446,956,306
DEQ/Virginia Resource Authority Funds	4,511,278	8,090,983	—	—	—	12,602,261
Pay-As-You-Go Funds (Cash)	125,632,880	—	2,966,824	22,304,703	37,476,026	188,380,433
<b>Total: Non-General Fund Capital Funding</b>	<b>217,085,000</b>	<b>127,070,000</b>	<b>107,120,000</b>	<b>101,346,000</b>	<b>95,318,000</b>	<b>647,939,000</b>
<b>Grand Total: All Capital Funding</b>	<b>315,587,293</b>	<b>418,133,861</b>	<b>182,336,000</b>	<b>187,029,000</b>	<b>171,864,000</b>	<b>1,274,950,154</b>

# CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program: FY 2023 Uses of Funds		
Project Title	Page	FY 2023 Adopted
<b>General Fund</b>		
<b>Capital Planning Program</b>		
Capital Planning Program		10,000,000
<b>Subtotal: Capital Planning Program</b>		<b>10,000,000</b>
<b>Capital Investment Opportunities</b>		
Enslaved African Heritage Campus		2,800,000
Percent for Art		150,000
<b>Subtotal: Capital Investment Opportunities</b>		<b>2,950,000</b>
<b>Capital Maintenance Program</b>		
Generalized Capital Maintenance Program		15,668,036
<b>Subtotal: Capital Maintenance Program</b>		<b>15,668,036</b>
<b>Capital Transportation Program (Federal/State/Regional Funds)</b>		
Commerce Road Improvement Project		2,325,257
Deepwater Terminal Road Connector to Goodes Street		1,234,000
East Broad Street over Ravine Bridge Replacement		738,000
Fall Line Trail - Southern Section to Chesterfield County Connection		1,554,000
Hull Street Improvements Phase I: Hey Road to Warwick Road		1,000,000
Hull Street Streetscape - Mayo Bridge to 9th Street		606,000
Kanawha Plaza Pedestrian Safety Project		1,352,000
Leigh Street Streetscape		5,353,000
Lombardy Street over CSX Bridge Replacement		4,113,000
Maury Street Streetscape		4,618,000
Mayo Bridge Rehabilitation		532,000
New Traffic Control Signals		1,600,000
Richmond Highway Phase II Improvements		975,000
Richmond Signal System Phase IV		593,000
Riverfront/Orleans BRT Streetscape Improvements		417,000
Science Museum BRT Shared Use Path		2,992,000
Scott's Addition BRT Streetscape Improvements		300,000
Shockoe Bottom BRT Streetscape Improvements		417,000
Shockoe Valley Street Improvements/I-95 Broad Street Area Improvements		4,520,000
<b>Subtotal: Capital Transportation Program (Federal/State/Regional Funds)</b>		<b>35,239,257</b>
<b>Capital Transportation Program (G.O. Bond Funding)</b>		
Bike Lanes - Boulevard Street Conversions		150,000
Blanton Ave., Garrett St., & Park Dr. Pedestrian Safety Improvements		100,000
Complete Streets*		17,000,000
Government Road Slope Repair		650,000
Hey Road Improvements		500,000
Major Bridge Improvements Program		2,500,000
Matching Funds for Federal/State Grants (VDOT)		70,000
Safety Improvement Program Contingency Account		75,000

# CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program: FY 2023 Uses of Funds		
Project Title	Page	FY 2023 Adopted
Street Lighting - General		300,000
Street Lighting - LED Conversion		800,000
<b>Subtotal: Capital Transportation Program (G.O. Bond Funding)</b>		<b>22,145,000</b>
<b>Capital Vehicle &amp; Equipment</b>		
Vehicle Replacement		10,000,000
<b>Subtotal: Capital Vehicle &amp; Equipment</b>		<b>10,000,000</b>
<b>Education</b>		
School Capital Maintenance		2,500,000
<b>Subtotal: Education</b>		<b>2,500,000</b>
<b>Total: General Fund</b>		<b>98,502,293</b>
<b>Non-General Fund</b>		
<b>Gas Utility</b>		
Gas Utility New Business		500,000
Gas Utility System Replacement		19,277,000
<b>Subtotal: Gas Utility</b>		<b>19,777,000</b>
<b>Stormwater Utility</b>		
Stormwater Facilities Improvements		23,900,000
<b>Subtotal: Stormwater Utility</b>		<b>23,900,000</b>
<b>Wastewater Utility</b>		
Combined Sewer Overflow		55,961,000
Sanitary Sewers		42,337,000
Wastewater Treatment		28,575,000
<b>Subtotal: Wastewater Utility</b>		<b>126,873,000</b>
<b>Water Utility</b>		
Major Plant & Pumping Improvements		26,362,000
Water Distribution System Improvements		20,173,000
<b>Subtotal: Water Utility</b>		<b>46,535,000</b>
<b>Total: Non-General Fund</b>		<b>217,085,000</b>
<b>Grand Total: FY 2023 Capital Improvement Program</b>		<b>315,587,293</b>

\* The FY 2023 Adopted allocation to the Complete Streets project includes \$5.0 million in CVTA funding (categorized in the Funding Source Detail under Federal/State/Regional Transportation Funds)

# CAPITAL IMPROVEMENT PROGRAM

FY 2023 - 2027 Adopted Capital Improvement Program								
		Originally Planned	Adopted	Planned				
Project Title	Pg.	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
General Fund Capital								
Capital Planning Program								
Capital Planning Program		—	10,000,000	—	—	—	—	10,000,000
<b>Subtotal: Capital Planning Program</b>		—	10,000,000	—	—	—	—	10,000,000
Capital Investment Opportunities								
Enslaved African Heritage Campus		2,800,000	2,800,000	15,000,000	6,000,000	4,100,000	—	27,900,000
Percent for Art		150,000	150,000	250,000	250,000	250,000	250,000	1,150,000
<b>Subtotal: Capital Investment Opportunities</b>		2,950,000	2,950,000	15,250,000	6,250,000	4,350,000	250,000	29,050,000
Capital Maintenance Program								
Generalized Capital Maintenance Program		—	15,668,036	16,000,000	18,000,000	16,000,000	18,000,000	83,668,036
<b>Subtotal: Capital Maintenance Program</b>		—	15,668,036	16,000,000	18,000,000	16,000,000	18,000,000	83,668,036
Capital Transportation Program (Federal/State/Regional Funds)								
Broad Street Streetscape Phase II with BRT Expansion		—	—	—	—	11,598,000	15,205,000	26,803,000
Commerce Road - Fall Line Trail Phase I		—	—	2,970,000	1,695,000	4,776,000	—	9,441,000
Commerce Road Improvement Project		—	2,325,257	927,861	—	—	—	3,253,118
Deepwater Terminal Road Connector to Goodes Street		—	1,234,000	—	—	—	—	1,234,000
E. Broad Street over Ravine Bridge Replacement		738,000	738,000	2,387,000	—	—	—	3,125,000
Fall Line Trail - Southern Section to Chesterfield County		—	1,554,000	3,551,000	1,871,000	3,513,000	4,113,000	14,602,000
Hull Street Phase I: Hey Road to Warwick Road		1,000,000	1,000,000	—	—	—	—	1,000,000
Hull Street Phase III: Warwick Road to Arizona Drive		—	—	727,000	2,489,000	2,500,000	5,948,000	11,664,000
Hull Street Streetscape - Mayo Bridge to 9th Street		1,561,000	606,000	1,757,000	—	—	—	2,363,000
Kanawha Plaza Pedestrian Safety Improvements		1,536,000	1,352,000	—	—	—	—	1,352,000
Leigh Street Streetscape		—	5,353,000	3,304,000	3,304,000	—	—	11,961,000
Lombardy Bridge over CSXT Bridge Replacement		—	4,113,000	750,000	300,000	2,200,000	—	7,363,000

# CAPITAL IMPROVEMENT PROGRAM

FY 2023 - 2027 Adopted Capital Improvement Program								
		Originally Planned	Adopted	Planned				
Project Title	Pg.	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Maury Street Streetscape		—	4,618,000	—	—	—	—	4,618,000
Mayo Bridge Rehabilitation		—	532,000	1,490,000	—	—	—	2,022,000
New Traffic Control Signals		895,000	1,600,000	985,000	947,000	1,007,000	—	4,539,000
Richmond Highway Phase II Improvements		—	975,000	2,842,000	1,231,000	5,834,000	1,360,000	12,242,000
Richmond Signal System Phase IV		—	593,000	1,425,000	1,607,000	1,863,000	—	5,488,000
Riverfront/Orleans BRT Streetscape Improvements		—	417,000	861,000	850,000	2,772,000	—	4,900,000
Science Museum BRT Shared Use Path		—	2,992,000	—	—	—	—	2,992,000
Scott's Addition BRT Streetscape Improvements		—	300,000	300,000	1,012,000	—	—	1,612,000
Shockoe Bottom BRT Streetscape Improvements		—	417,000	1,611,000	1,350,000	839,000	—	4,217,000
Shockoe Valley Streets Improvement/I-95 Broad Street Area Improvements Project		5,277,000	4,520,000	3,902,000	2,150,000	2,000,000	—	12,572,000
<b>Subtotal: Capital Transportation Program (Federal/State/Regional Funding)</b>		<b>11,007,000</b>	<b>35,239,257</b>	<b>29,789,861</b>	<b>18,806,000</b>	<b>38,902,000</b>	<b>26,626,000</b>	<b>149,363,118</b>
<b>Capital Transportation Program (G.O. Bond Funding)</b>								
Bike Lanes - Boulevard Street Conversions		753,000	150,000	500,000	1,350,000	—	—	2,000,000
Blanton Avenue, Garrett Street, and Park Drive Pedestrian & Vehicular Safety Improvements		100,000	100,000	—	—	—	—	100,000
Cherokee Roadside Safety Improvements		—	—	—	135,000	765,000	—	900,000
Complete Streets*		7,950,000	17,000,000	12,000,000	10,400,000	9,000,000	11,000,000	59,400,000
Government Road Slope Repair		650,000	650,000	650,000	500,000	—	—	1,800,000
Hey Road Improvements		700,000	500,000	400,000	—	—	—	900,000
Highland Grove/Dove Street Development		—	—	542,000	1,841,000	—	—	2,383,000
Hull Street Phase II: Chippenham Parkway to Hey Road		—	—	—	—	3,000,000	3,000,000	6,000,000
Jefferson Avenue Improvements		—	—	200,000	1,300,000	—	—	1,500,000

# CAPITAL IMPROVEMENT PROGRAM

FY 2023 - 2027 Adopted Capital Improvement Program								
		Originally Planned	Adopted	Planned				
Project Title	Pg.	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Major Bridge Improvement Program		4,000,000	2,500,000	—	2,000,000	—	2,000,000	6,500,000
Matching Funds for Federal/State Grants (VDOT)		70,000	70,000	70,000	70,000	—	—	210,000
Nicholson Street Streetscape		—	—	—	400,000	—	—	400,000
Safety Improvement Program Contingency Account		50,000	75,000	62,000	64,000	66,000	70,000	337,000
Street Lighting - General		300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Street Lighting - LED Conversion		800,000	800,000	800,000	800,000	800,000	800,000	4,000,000
<b>Subtotal: Capital Transportation Program (G.O. Bond Funding)</b>		<b>15,373,000</b>	<b>22,145,000</b>	<b>15,524,000</b>	<b>19,160,000</b>	<b>13,931,000</b>	<b>17,170,000</b>	<b>87,930,000</b>
<b>Capital Vehicle &amp; Equipment</b>								
Vehicle Replacement		—	10,000,000	12,000,000	10,500,000	10,000,000	12,000,000	54,500,000
<b>Subtotal: Capital Vehicle &amp; Equipment</b>		<b>—</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>10,500,000</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>54,500,000</b>
<b>Education</b>								
School Capital Maintenance		2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
School Modernization		—	—	200,000,000	—	—	—	200,000,000
<b>Subtotal: Education</b>		<b>2,500,000</b>	<b>2,500,000</b>	<b>202,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>212,500,000</b>
<b>Total General Fund Capital</b>		<b>31,830,000</b>	<b>98,502,293</b>	<b>291,063,861</b>	<b>75,216,000</b>	<b>85,683,000</b>	<b>76,546,000</b>	<b>627,011,154</b>

<b>Non-General Fund Capital</b>								
<b>Gas Utility</b>								
Gas Utility New Business		500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
System Replacement		18,496,000	19,277,000	19,373,000	20,306,000	21,301,000	21,585,000	101,842,000
<b>Subtotal: Gas Utility</b>		<b>18,996,000</b>	<b>19,777,000</b>	<b>19,873,000</b>	<b>20,806,000</b>	<b>21,801,000</b>	<b>22,085,000</b>	<b>104,342,000</b>
<b>Stormwater Utility</b>								
Stormwater Facilities Improvements		9,050,000	23,900,000	15,555,000	12,005,000	9,885,000	4,180,000	65,525,000
<b>Subtotal: Stormwater</b>		<b>9,050,000</b>	<b>23,900,000</b>	<b>15,555,000</b>	<b>12,005,000</b>	<b>9,885,000</b>	<b>4,180,000</b>	<b>65,525,000</b>
<b>Wastewater Utility</b>								
Combined Sewer Overflow		55,961,000	55,961,000	5,050,000	2,000,000	2,000,000	2,000,000	67,011,000
Sanitary Sewer Upgrade		43,888,000	42,337,000	58,144,000	48,942,000	43,952,000	43,322,000	236,697,000
Wastewater Treatment		2,000,000	28,575,000	2,000,000	2,000,000	2,000,000	2,000,000	36,575,000
<b>Subtotal: Wastewater</b>		<b>101,849,000</b>	<b>126,873,000</b>	<b>65,194,000</b>	<b>52,942,000</b>	<b>47,952,000</b>	<b>47,322,000</b>	<b>340,283,000</b>

# CAPITAL IMPROVEMENT PROGRAM

FY 2023 - 2027 Adopted Capital Improvement Program								
		Originally Planned	Adopted	Planned				
Project Title	Pg.	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
<b>Water Utility</b>								
Plant & Pumping Improvements		12,655,000	26,362,000	7,286,000	2,000,000	2,000,000	2,000,000	39,648,000
Water Distribution System Improvements		20,184,000	20,173,000	19,162,000	19,367,000	19,708,000	19,731,000	98,141,000
<b>Subtotal: Water Utility</b>		<b>32,839,000</b>	<b>46,535,000</b>	<b>26,448,000</b>	<b>21,367,000</b>	<b>21,708,000</b>	<b>21,731,000</b>	<b>137,789,000</b>
<b>Total Non-General Fund Capital</b>		<b>162,734,000</b>	<b>217,085,000</b>	<b>127,070,000</b>	<b>107,120,000</b>	<b>101,346,000</b>	<b>95,318,000</b>	<b>647,939,000</b>
<b>Total FY 2023 - FY 2027 Capital Improvement Program</b>		<b>194,564,000</b>	<b>315,587,293</b>	<b>418,133,861</b>	<b>182,336,000</b>	<b>187,029,000</b>	<b>171,864,000</b>	<b>1,274,950,154</b>

\* The FY 2023 Adopted allocation to the Complete Streets project includes \$5.0 million in CVTA funding (categorized in the Funding Source Detail under Federal/State/Regional Transportation Funds)

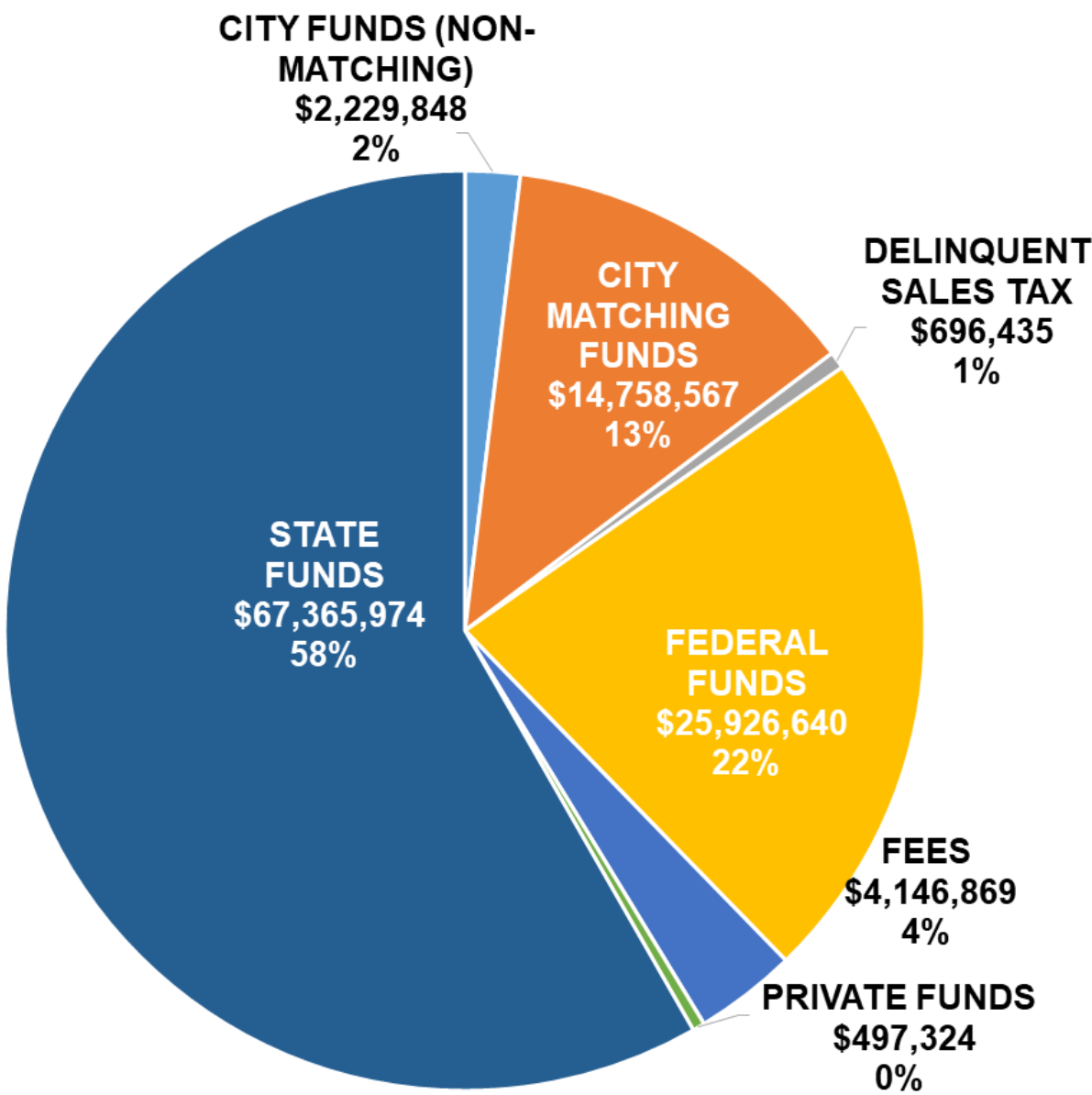
# GRANTS AND SPECIAL FUND SUMMARIES

SPECIAL FUND BUDGET

Special Funds are designed to account for revenues appropriated for a specified purpose, that are generally restricted in some way, and that require segregation into separate funds for accounting purposes, with the exception of major capital projects. Special Funds are primarily derived from user fees, assessments, and grants, rather than property taxes, and are appropriated either at the time the Fiscal Plan is adopted by City Council or through mid-year ordinances approved by City Council. The fiscal year (FY) 2023 Special Funds that follow are proposed to City Council.

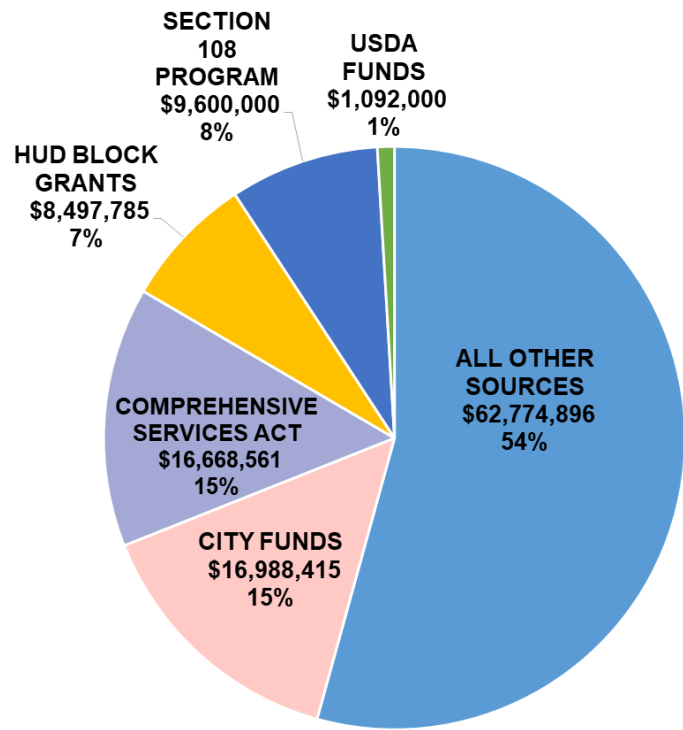
The City’s total Special Fund Budget for FY 2023 is \$115,621,657. Subsequent charts provides detail of the Special Funds.

FY 2023 TOTAL ADOPTED BUDGET

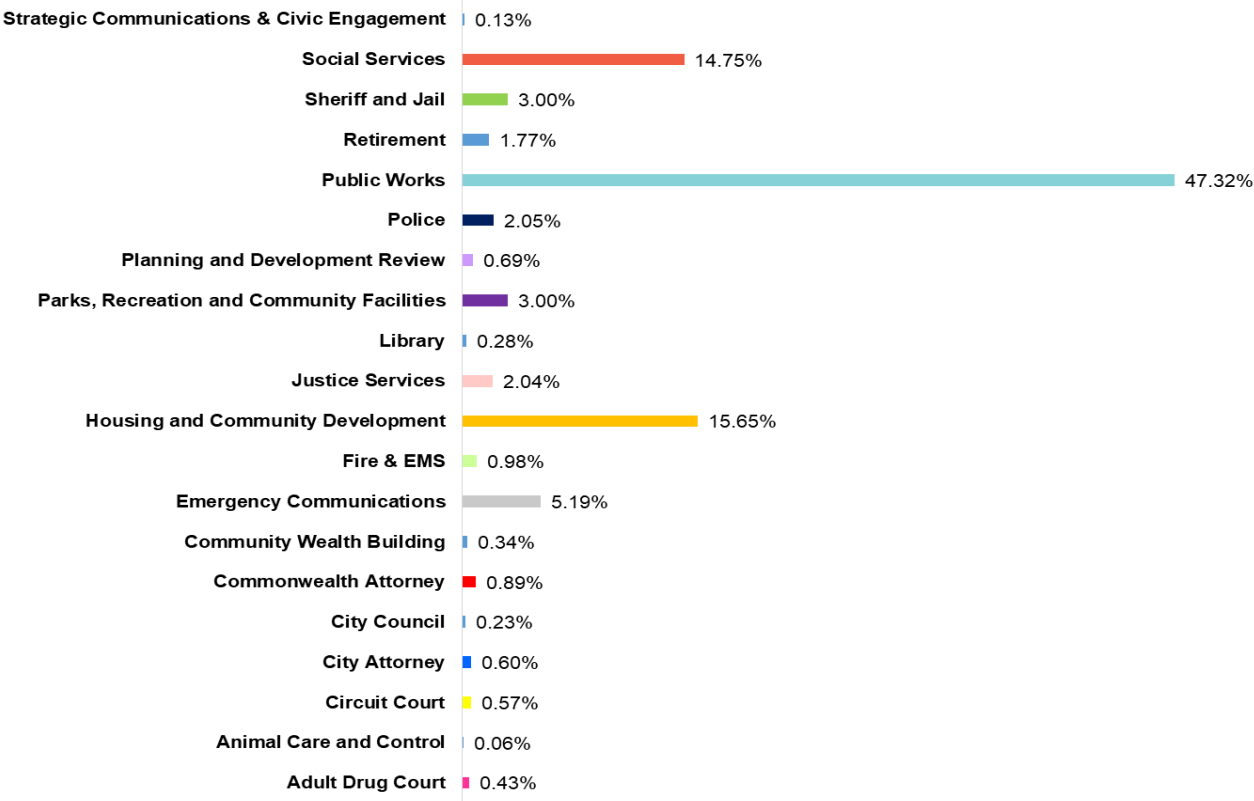


# SPECIAL FUND INTRODUCTION

## FY 2023 TOTAL ADOPTED BUDGET



## FY 2023 TOTAL ADOPTED SPECIAL FUND BY AGENCY



# SPECIAL FUND SUMMARY BY AGENCY

## SPECIAL FUND SUMMARY BY AGENCY

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Adult Drug Court	\$358,615	\$238,885	\$500,000	\$500,000
Animal Care and Control	82,118	68,651	75,000	75,000
Circuit Court	260,948	164,054	640,000	660,000
Citizen Service and Response	—	—	150,000	—
City Attorney	1,501,829	2,333,889	696,435	696,435
City Council	—	—	261,869	261,869
Commonwealth Attorney	827,714	849,515	932,908	1,030,908
Community Wealth Building	1,642,545	1,113,329	2,394,866	395,000
Criminal/Manchester Court	4,913	113,511	150,000	—
Economic Development	1,657,077	4,200,246	2,944,918	—
Emergency Communications	4,772,428	13,312,649	6,107,000	6,003,000
Finance	400,428	444,918	—	—
Fire & EMS	1,347,111	683,734	1,047,050	1,128,330
Housing and Community Development	9,515,052	8,594,703	20,200,340	18,097,785
Human Services	204,450	140,075	—	—
Justice Services	1,419,311	1,393,389	2,084,500	2,362,049
Library	473,811	523,360	339,000	320,047
Office of the Mayor	85,481	—	—	—
Office of the Press Secretary	(27,225)	—	—	—
Parks, Recreation and Community Facilities	1,189,264	790,917	2,361,627	3,466,839
Planning and Development Review	416,225	161,846	800,000	800,000
Police	803,854	760,533	2,063,000	2,375,284
Public Works	31,672,792	33,375,113	55,111,627	54,717,378
Retirement	1,494,261	1,591,599	1,943,586	2,049,848
Sheriff and Jail	577,336	590,940	1,835,000	3,472,500
Social Services	12,331,935	14,332,509	15,870,081	17,059,385
Special Magistrate	—	127,829	—	—
Strategic Communications & Civic Engagement	—	—	—	150,000
<b>Total Special Fund</b>	<b>\$73,012,273</b>	<b>\$85,906,193</b>	<b>\$118,508,807</b>	<b>\$115,621,657</b>

# SPECIAL FUND AGENCY DETAIL

## SPECIAL FUND DETAIL BY AGENCY

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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### ADULT DRUG COURT

The objective of Project Step Up and Out is to provide nonviolent, multiple offense addicts a supported, stepped transition from jail to the street, stabilizing RADTC participants economically and socially before beginning the RADTC out-patient program. With no lapse in treatment during the transition process, project participants spend more time and have more contact with treatment professionals, with less time in risky, unstable surroundings. The anticipated outcomes will include longer spans in treatment, lowered recidivism rates, and increased RADTC graduation rates for Project Step Up & Out participants.

<b>RADTC - Step Up and Out Program</b>	–	238,885	150,000	150,000
<b>RADTC - SAMHSA Grant</b>	358,615	–	350,000	350,000
<b>Total Agency Special Funds</b>	<b>\$358,615</b>	<b>\$238,885</b>	<b>\$500,000</b>	<b>\$500,000</b>

### ANIMAL CARE & CONTROL

This special fund provides for the City's dog and cat annual license program. The funding is provided by city residents obtaining a license for their pet as required by city and state regulations. License funds can only be used for the salary and expenses of the animal control officers and necessary staff, the care and maintenance of a pound, the maintenance of a rabies control program, payments as a bounty to any person neutering or spaying a dog up to the amount of one year of the license tax as provided by ordinance, payments for compensation as provided in state code 3.2-6553 and efforts to promote sterilization of dogs and cats. Any part or all of any surplus remaining in the fund on December 31 of any year may be transferred by the governing body of such locality into the general fund.

<b>Pet License Collections</b>	82,118	68,651	75,000	75,000
<b>Total Agency Special Funds</b>	<b>\$82,118</b>	<b>\$68,651</b>	<b>\$75,000</b>	<b>\$75,000</b>

### CIRCUIT COURT

The Technology Trust Fund is funded by recording fees and clerk's fees collected by Circuit Court Clerks. The State Compensation Board reimburses localities from the Fund for technology expenses of the Circuit Court Clerks used to achieve this goal.

<b>Technology Trust Fund</b>	260,948	44,556	250,000	250,000
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The Code of Virginia establishes fees that are collected by the clerks of circuit courts in accounts that the Code refers to as "non-reverting funds." The clerk maintains these in the court's accounts. The Code of Virginia requires these funds to be used for court technology enhancements or other related operating expenses.

<b>Clerk's Non-Reverting Fund</b>	–	67,176	360,000	360,000
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Grants are awarded yearly to the Circuit Court by the Library of Virginia, with money coming from the Virginia Circuit Court Records Preservation Program. Records preserved under this program are required by state law to be kept permanently and maintained by the Clerk of the Circuit Court.

<b>Library of VA Records Preservation Grant</b>	–	52,322	30,000	50,000
<b>Total Agency Special Funds</b>	<b>\$260,948</b>	<b>\$164,054</b>	<b>\$640,000</b>	<b>\$660,000</b>

### CITIZEN SERVICE & RESPONSE

This special fund provides for the City's Public, Educational, and Governmental (PEG) cable television program. The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a City television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens. Cable Communication funds can only be used for public, educational and government television access capital purchases.

<b>Cable and Electronic Communications</b>	–	–	150,000	–
<b>Total Agency Special Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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## CITY ATTORNEY

The purpose of this program is to significantly reduce the amount of real estate tax delinquency through collection efforts and to return delinquent properties to productive use via the tax sale process, and by the use of both collection and sale efforts to realize revenue.

Delinquent Tax Sales	1,501,829	2,333,889	696,435	696,435
Total Agency Special Funds	\$1,501,829	\$2,333,889	\$696,435	\$696,435

## CITY COUNCIL

Provides for the City's Public, Educational, and Governmental (PEG) cable television program. The funding is provided by a PEG fee paid by cable television providers in the City, and supports operation of a City television studio facility and associated equipment. This facility may be used by the local government; local public school system; local junior colleges, colleges, and universities; and the local citizens. Cable Communication funds can only be used for public, educational and government television access capital purchases.

Cable Communications	0	—	261,869	261,869
Total Agency Special Funds	\$0	\$0	\$261,869	\$261,869

## COMMONWEALTH ATTORNEY

This fund was established to permit the Richmond Commonwealth Attorney's Office to participate in the Department of Criminal Justice Services' program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to local or state agencies participating in the investigations, and are used to finance training and certain alternative program initiatives.

State Asset Forfeiture	55,211	80,261	175,000	175,000
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This fund permits the Richmond Commonwealth's Attorney Office to participate in the United States Justice program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to the Richmond Commonwealth's Attorney Office, federal law enforcement and any other local or state agencies participating in the investigations.

Federal Asset Forfeiture	—	2,370	—	—
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Since 1989, the Department of Criminal Justice Services has awarded the Richmond Commonwealth Attorney's Office a grant to promote the sensitive treatment of victims and witnesses of crime. The Victim Witness Grant also assists victims and witnesses in dealing with the criminal justice system, while improving the efficiency of the criminal justice process to increase the number of successful prosecutions.

Victim Witness	772,231	732,992	757,908	757,908
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The purpose of this award, funded under the Office of Victim Crimes' Transforming America's Response to Elder Abuse: Coordinated, Enhanced Multi-Disciplinary Teams for Older Victims of Abuse and Financial Exploitation Program, is to support elder abuse multidisciplinary teams at the rural, tribal, local or state levels, including existing and new teams.

Elder Abuse prevention	272	33,892	—	98,000
Total Agency Special Funds	\$827,714	\$849,515	\$932,908	\$1,030,908

## OFFICE OF COMMUNITY WEALTH BUILDING

Kellogg Foundation	6,539	3,966	—	—
National League of Cities' (NLC) Census	—	5,000	—	—

Support Employment for TANF Participants project, which will prepare participants to work in occupations that are both in demand and offer self-sufficient wages. The program pairs holistic workforce development practices (including comprehensive assessment, soft skills job readiness training based on business needs, life skills, addressing barriers to employment, and career pathway training) with economic development structured business service practices. The proposed project will serve a total of 650 participants.

TANF Grant	1,597,720	1,104,363	1,982,866	—
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# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
This grant supports working with businesses to encourage them to pay employees the Living Wage.				
<b>Living Wage Certification</b>	<b>5,563</b>	<b>—</b>	<b>12,000</b>	<b>—</b>
Support the The Cyber Security Project, which is designed as a new model providing, unemployed and under-employed employees of local and regional companies and city residence with an opportunity to gain access to training and educational resources. This grant uses Community Development Block Grant funds to provide mentoring, training and certification, work experience, and supportive services for 25 Office of Community Wealth Building participants by utilizing partners, online platforms and local employers in a public private partnership. Funds will be used to purchase training slots, one-on-one career planning, and exam coaching services as well as the purchase of program related training materials and supplies in partnership with educational organizations and industry partners.				
<b>Cyber Security Project</b>	<b>—</b>	<b>—</b>	<b>100,000</b>	<b>95,000</b>
The purpose of this special fund is to support the Employment for TANF participants project to train participants in soft skills and office management. Participants will receive training for office technology, money management, credit repair, as well as receive entrepreneurial and home ownership coaching.				
<b>RVA GPS (TANF) VDSS Sole Source</b>	<b>—</b>	<b>—</b>	<b>300,000</b>	<b>300,000</b>
<b>Vehicle - CWIP-Transfer Project Expenditures to CWIP</b>	<b>32,723</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Total Agency Special Funds</b>	<b>\$1,642,545</b>	<b>\$1,113,329</b>	<b>\$2,394,866</b>	<b>\$395,000</b>

## CRIMINAL/MANCHESTER COURT

This fund is supported by a \$2.00 fee assessed on each case in the General District Court, Circuit Court, and Juvenile and Domestic Relations Court. The fees collected are intended to help defray costs for renovations, utilities, maintenance, and construction of courthouses.

<b>Courthouse Maintenance</b>	<b>4,913</b>	<b>113,511</b>	<b>150,000</b>	<b>—</b>
<b>Total Agency Special Funds</b>	<b>\$4,913</b>	<b>\$113,511</b>	<b>\$150,000</b>	<b>\$0</b>

## ECONOMIC DEVELOPMENT

The Downtown Special Assessment Fund raises funds from owners of real property in the Downtown area to support the promotion and development of downtown commerce.

<b>Special Assessment Districts</b>	<b>1,556,005</b>	<b>1,700,246</b>	<b>1,500,000</b>	<b>—</b>
<b>17th Street Farmer's Market</b>	<b>72,385</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Richmond Transit Network</b>	<b>95,842</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>ECD - Rapid Transit Pulse Project</b>	<b>(67,155)</b>	<b>—</b>	<b>—</b>	<b>—</b>
Funds are used to operate the tax delinquent sales program and for repayment of any Section 108 loans, as needed, related to the implementation of the City's East End revitalization efforts.				
<b>Tax Delinquent Property Sale Program</b>	<b>—</b>	<b>—</b>	<b>1,000,000</b>	<b>—</b>
This fund accounts for the special assessment tax for improvements along the riverfront.				
<b>Riverfront Special Assessment</b>	<b>—</b>	<b>—</b>	<b>444,918</b>	<b>—</b>
<b>Valentine Museum/JXN Project Historic Preservation Grant</b>	<b>—</b>	<b>500,000</b>	<b>—</b>	<b>—</b>
<b>VUU Center for African American History and Culture Project DHR Historic Preservation Grant</b>	<b>—</b>	<b>1,000,000</b>	<b>—</b>	<b>—</b>
<b>Maymont Below Stairs Project DHR Historic Preservation Grant</b>	<b>—</b>	<b>1,000,000</b>	<b>—</b>	<b>—</b>

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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Total Agency Special Funds	\$1,657,077	\$4,200,246	\$2,944,918	\$—
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## EMERGENCY COMMUNICATIONS

911 Emergency Telephone	1,110,734	1,256,540	1,139,000	1,400,000
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The purpose of this fund is to collect revenue earmarked for the installation, ongoing maintenance and certain personnel costs associated with the Enhanced 911 System. Ordinance #94-76-107 provides for a \$2.00 surcharge on each monthly residential telephone bill to support E911. As provided by state law, this charge can only be used for certain capital, installation, maintenance and personnel costs of the Enhanced 911 telephone service and other ancillary control central communications equipment.

Emergency Communications	3,661,694	3,131,137	3,700,000	4,300,000
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Support debt service payments for 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager. The planned replacement of the current 800MHz system is 2021.

911 Emergency Telephone - 800 MHz	—	8,924,971	1,100,000	300,000
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Public Safety Answering Points Education Program Grant - funds received from the Virginia 9-1-1 Services Board to be used for educational and training of staff with the current best practices, changing technologies, and enhancements for the 9-1-1 operations.

Emergency Communications - PSAP Education Program Grant	—	—	3,000	3,000
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The Commonwealth of VA is implementing NG9-1-1 because the current analog network that provides 9-1-1 call delivery to Virginia Public Safety Answering Points (PSAPs) is going away. Over the next few years, 9-1-1 service providers will decommission the selective router pairs that comprise the foundation of this legacy analog network.

Next Generation 9-1-1	—	—	165,000	—
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Total Agency Special Funds	\$4,772,428	\$13,312,649	\$6,107,000	\$6,003,000
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## FINANCE

Riverfront Special Assessment	400,428	444,918	—	—
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Total Agency Special Funds	\$400,428	\$444,918	\$—	\$—
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## FIRE & EMERGENCY SERVICES

Funds in an effort to purchase new and additional equipment for all emergencies and specialized training for Fire Department Personnel.

State Fire Programs	1,117,103	429,346	778,000	778,000
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Four-for-Life funds are collected pursuant to Section 46.2-694, Code of Virginia, and used only for emergency medical services. The funds are generated as a result of charges collected at the time of registration of each passenger vehicle, pickup, and panel truck in the Commonwealth. Each fiscal year, \$30,000 of the Four-for-Life funds are passed-through as a sub-award to Forest View Volunteer Rescue Squad, Incorporated and \$30,000 of the Four-for-Life funds are passed-through as a sub-award to the West End Volunteer Rescue Squad, Inc. d/b/a Richmond Volunteer Rescue Squad.

Four for Life	107,441	67,113.38	182,000	182,000
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The Citizens Corps along with the Community Emergency Response Team (CERT) funds provide resources for states and local communities to 1)bring together the appropriate leadership to form and sustain a Citizens Corps Council; 2)develop and implement a plan for the community to engage all citizens in hometown security, community preparedness, and family safety, and incorporate citizen participation in existing plans and activities; 3)conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures; 4)develop and implement Citizens Corps programs offering training and volunteer opportunities to support emergency management and emergency responders, disaster relief organization and community safety efforts; and 5)enable citizens to participate in exercises and receive training and equipment.

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>CERT (Citizen Corps)</b>	—	(2,231.27)	—	12,000
The objective of the Local Emergency Management Performance Grant (LEMPG) is to enhance the capability of localities to develop and maintain a Comprehensive Emergency Management Program by providing financial and advisory resources. This program is supported by federal pass-through funding requiring localities to complete work elements in the following four areas: 1) Planning: identify and record a suitable site used for federal/state distribution center, staging resources, or used as a Disaster Recovery Center; 2) Training: all local coordinators are required to attend or complete required courses and certifications; 3) Exercises: to develop an exercise program in accordance with Homeland Security Exercise and Evaluation Program; and 4) Capability Reporting: to conduct an annual review of the City's Local Capability Assessment of Readiness (LCAR) and to incorporate capabilities gained from other sources.				
<b>LEMPG</b>	29,885	125,168.64	86,350	85,630
The State Homeland Security Program is a core assistance program that provides funds to build capabilities at the State, local, tribal, and territorial levels, to enhance our national resilience to absorb disruptions and rapidly recover from incidents both natural and man made as well as to implement the goals and objectives included in State homeland security strategies and initiatives in their State Preparedness Report.				
<b>State Homeland Security Program</b>	92,079	18,968.11	—	70,000
<b>Hartford Foundation</b>	—	6,705.17	—	—
<b>2020 Assistance Firefighters</b>	—	38,664.3	—	—
The Virginia Department of Emergency Management allocates the City of Richmond funding to support the activities of local emergency management activities in establishing, maintaining and operating emergency plans, programs and capabilities to deal with nuclear accidents with respect to nuclear power stations, as required by the Nuclear Regulatory Commission and the Federal Emergency Management Agency (FEMA).				
<b>Dominion Repp Grant</b>	603	—	700	700
<b>Total Agency Special Funds</b>	\$1,347,111	\$683,734	\$1,047,050	\$1,128,330
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>				
Program supports community development activities to build stronger and more resilient communities. To support community development, activities are identified through an ongoing process. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, MicroEnterprise assistance, code enforcement, homeowner assistance, etc				
<b>COMMUNITY BLOCK GRANT PROGRAM</b>	3,794,853	4,654,133	4,905,969	4,972,370
<b>HOME INVESTMENT PARTNERSHIP PROGRAM</b>	1,572,488	1,409,651	1,674,365	1,636,128
Section 108 Loan Program is to enhance the economic vitality of Richmond's business community by providing loans for any / or all of the allowable activities relative to Section 108. It provides cities with a source of financing for economic development, housing rehabilitation, public facilities, and other physical development projects, including improvements to increase their resilience against natural disasters.				
<b>Section 108 Loan Program</b>	982,575	—	11,300,000	9,600,000
<b>EMERGENCY SOLUTIONS GRANT</b>	386,455	352,760	392,068	389,042
The Housing Opportunities For Persons With Aids program was authorized by the National Affordable Housing Act in November 1990 to provide states and localities with resources and incentives to devise long-term strategies to meet the housing needs of persons with AIDS and related diseases.				
<b>HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS</b>	1,064,139	1,378,769	1,500,245	1,500,245

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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The purpose of the Lead Hazardous Grant is to prevent the hazard of lead paint throughout the City of Richmond. This program is designed to identify and control lead-based paint hazards in eligible privately owned housing for rental or owner-occupants.

Lead Hazards	701,397	—	—	—
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Neighborhoods In Bloom Revolving Loan Fund - MicroEnterprise Loan Program	45,820	—	—	—
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Providing loans and grants to for-profit and non-profit housing developers for the acquisition, capital and other related costs necessary for the creation of affordable rental and owner-occupied housing in the city.

Affordable Housing Trust Fund	967,325	799,390	427,693	—
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Total Agency Special Funds	\$9,515,052	\$8,594,703	\$20,200,340	\$18,097,785
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## HUMAN SERVICES

Richmond AmeriCorp Grant	191,383	127,999	—	—
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Racial Equity Study	—	7,500	—	—
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Love Your Block Grant	13,067	4,575	—	—
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Total Agency Special Funds	\$204,450	\$140,074	\$0	\$0
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## JUSTICE SERVICES

These fees are collected from court ordered clients/offenders (\$100 or \$20 depending on financial requirement). The amount fluctuates based on number of probationers; therefore, the amount requested in the budget is based on average total collected in prior years.

Supervision Fees	7,791	11,705	60,000	60,000
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Provide local probation and pretrial services to the City of Richmond residents as ordered by a judicial officer. Utilize evidence-based practices, including risk assessments, to assist the Court in making pretrial release decisions and assist pretrial/probation officers in providing appropriate supervision and referrals to service.

Community Corrections	1,156,691	1,050,161	1,230,000	1,308,249
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This is a reimbursement from the state for meals for residents housed at the Richmond Juvenile Detention Center. The amounts are based on population conversely fluctuating each month. The amount requested is based on the highest amount ever received; however, appropriation amounts are determined by reimbursement totals and if necessary increases are requested never exceeding \$92K.

U.S Department of Agriculture	84,015	46,447	92,000	92,000
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These funds are derived from telephone commissions, rebates as well as an occasional non-profit donation. The amount requested in the budget is an estimate based the average total amount collected in prior years.

Detention Center Donations	—	—	9,500	20,000
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Detention Center Commissions	—	—	—	35,000
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The funds are a per diem reimbursement from Department of Juvenile Justice for Post D youth transitioning from state confinement home. The total amount per day is \$200 the maximum amount of days is set by Department of Juvenile Justice on per-authorized purchase order and it differs for each resident. The amount shown is based projections from prior year revenue.

Re-Entry Detention	51,010	—	75,000	75,000
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# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Support programs or strategies that recognize and engage the family as a valued partner in all components of the program. Support local training programs or teams that educate practitioners and their families to meet the needs of the adolescent client and include adolescent brain development, integrated treatment, trauma-informed care, cultural competency and strong judicial interaction. Supporting the development of local programs that will engage stakeholders or enhance partnerships among judges, representative from behavioral health treatment programs, juvenile justice, social services, school and vocational training programs, law enforcement, probation, prosecution, defense, and community organizations.				
<b>Juvenile Behavioral Health Docket (JBHD)</b>	<b>13,361</b>	<b>11,994</b>	<b>60,000</b>	<b>60,000</b>
These funds are a per diem reimbursement from Virginia Dept. Juvenile Justice for youth that have been confined and committed to state facilities. Richmond Juvenile Detention Center serves as an intake site for Department of Juvenile Justice to conduct intake evaluations for juvenile offenders. The total amount per day is \$155. The maximum amount of days differs for each resident. Therefore, the total requested within the budget is a projection				
<b>Intake Detention</b>	<b>52,087</b>	<b>188,897</b>	<b>215,000</b>	<b>225,000</b>
Funding for developing evidence-based prevention and intervention programs aimed at the children or younger siblings of gun offenders to yield long-term prevention benefits.				
<b>Gun Violence Prevention</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>250,000</b>
Expand probation services for the Richmond Circuit Court Behavioral Health Docket. To ensure compliance with all court ordered conditions, conduct assessments, administer drug tests and facilitate placement in education and treatment programs.				
<b>Richmond Behavioral Health Authority</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>86,800</b>
<b>JJDP Title II - One Time Funding Initiative</b>	<b>—</b>	<b>11,850</b>	<b>—</b>	<b>—</b>
Peer Connections/Peer Justice Program whose mission is to use positive peer interaction for teens who have committed status offenses. Peers inspire offenders to learn accountability and receive services needed to avoid further involvement in the justice system.				
<b>JJDP Title II - Alternative Interventions for Status Offenders</b>	<b>4,454</b>	<b>31,520.68</b>	<b>75,000</b>	<b>—</b>
Increase family involvement for youth enrolled in the Post Detention program. Social and emotional learning activities are prioritized to establish and maintain positive relationships.				
<b>JJDP Title II - Post D Family and Community Involvement</b>	<b>4,842</b>	<b>—</b>	<b>60,000</b>	<b>—</b>
Position the City of Richmond to obtain a readiness assessment to get a current snapshot of our jurisdiction's overall will and capacity to effectively address racial and ethnic disparity. The funds will also allow a delegation of Richmond leaders and the JJC RED work-group members to participate in the Georgetown Certificate and Capstone program for Reducing Racial and Ethnic Disparities.				
<b>JJDP - Reducing Racial and Ethnic Disparities in Juvenile Justice</b>	<b>—</b>	<b>20,081</b>	<b>88,000</b>	<b>—</b>
Assist in case management of alleged offenders with underlying mental illness and identify those defendants who may be suitable for management in the community, rather than detention at the Richmond Justice Center. The goal of ht Behavioral Health Docket are to improve clinical outcomes reduce recidivism; reduce behavioral health related court workloads; increase personal, familial and societal accountability among offenders and promote effective planning and use resources among the criminal justice and community agencies.				
<b>Richmond Circuit Court Behavioral Health Docket</b>	<b>33,295</b>	<b>20,733</b>	<b>60,000</b>	<b>75,000</b>

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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Support defendants who may be suitable for management in the community, rather than incarceration. Presence on the Mental Health District does not dictate or mandate an outcome or sentence. It simply ensures that the stakeholders will consider the defendant's relevant behavioral health issues when handling the case. The Mental Health District program incorporates the 3 core principles of effective intervention known as the Risk-Need Responsively model. The MHD expects that all participants maintain sobriety, attend all scheduled treatment sessions and refrain from criminal activity. As the team focuses on criminogenic and clinical interventions grounded in evidence-base practices, peer support services and pro-social activities will be added to increase stability in the

<b>Richmond General District Mental Health Docket</b>	<b>11,765</b>	<b>—</b>	<b>60,000</b>	<b>75,000</b>
<b>Total Agency Special Funds</b>	<b>\$1,419,311</b>	<b>\$1,393,389</b>	<b>\$2,084,500</b>	<b>\$2,362,049</b>

## LIBRARY

Special fund too accept donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.

<b>Gifts to the Library</b>	<b>52,941</b>	<b>7,305</b>	<b>—</b>	<b>12,500</b>
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Reimbursement costs related to the eligible telecommunication services, internet access, and network upgrades.

<b>Verizon-Erate USF Grant</b>	<b>37,993</b>	<b>247,857</b>	<b>65,000</b>	<b>—</b>
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Payments for the acquisition of law books and periodicals; compensate staff who maintain the collection of legal materials; assist the public in the use of the library, and cover the cost of other operating expenditures.

<b>Public Law Library</b>	<b>330,975</b>	<b>226,585</b>	<b>229,000</b>	<b>167,797</b>
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Accept donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.

<b>Library Foundation</b>	<b>36,855</b>	<b>17,184</b>	<b>—</b>	<b>—</b>
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Accept donations for the purchase of books and other library materials, furniture and equipment, planning and management services, and the costs for library programs and activities.

<b>Friends of the Library</b>	<b>13,570</b>	<b>22,774</b>	<b>25,000</b>	<b>18,000</b>
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E-rate is a federal reimbursement for broadband network connection, internal connections, and equipment to provide Internet access to library users.

<b>Federal Reimbursement for Data</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>75,000</b>
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Grant funds provided by the Gates Foundation to connection libraries to the Internet and provide access for library users to improve digital literacy and promote lifelong learning.

<b>Gates Foundation</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>28,750</b>
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<b>Young Adult Services</b>	<b>490</b>	<b>—</b>	<b>—</b>	<b>—</b>
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<b>Library: Children and Family</b>	<b>987</b>	<b>1,655</b>	<b>—</b>	<b>—</b>
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Accept grants that are restricted by foundation guidelines for the Library.

<b>Foundation Restricted Grants</b>	<b>—</b>	<b>—</b>	<b>20,000</b>	<b>18,000</b>
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<b>Total Agency Special Funds</b>	<b>\$473,811.00</b>	<b>\$523,360</b>	<b>\$339,000</b>	<b>\$320,047</b>
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## OFFICE OF THE MAYOR

<b>Youth Initiatives</b>	<b>85,481</b>	<b>—</b>	<b>—</b>	<b>—</b>
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<b>Total Agency Special Funds</b>	<b>\$85,481</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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## OFFICE OF THE PRESS SECRETARY

<b>Cable and Electronic Communications</b>	<b>(27,225)</b>	<b>—</b>	<b>—</b>	<b>—</b>
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<b>Total Agency Special Funds</b>	<b>-\$27,225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>PARKS, RECREATION &amp; COMMUNITY FACILITIES</b>				
Revenue collected from community athletic groups to participate in Parks and Recreation sports and athletic programs.				
<b>Sports &amp; Athletics</b>	<b>18,246</b>	<b>49,288</b>	—	—
<b>James River Park</b>	<b>15,825</b>	—	—	—
<b>Swimming Classes (Aquatics)</b>	<b>1,006</b>	<b>32,500</b>	—	—
<b>Camps</b>	<b>230,974</b>	<b>65,648</b>	—	—
This is a federal program established to provide nutritious meals to eligible youth at departmental sites and other locations in the City of Richmond. The U.S. Department of Agriculture reimburses the City for actual meals served through this program up to an amount within the contractual agreement.				
<b>Summer Food Program</b>	<b>455,693</b>	<b>230,852</b>	<b>1,000,000</b>	<b>1,000,000</b>
Federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers.				
<b>Child &amp; Adult Care Food Program</b>	—	—	<b>600,000</b>	<b>600,000</b>
This grant is from the CarMax Youth Foundation to support the summer youth basketball league. The funds provide recreation equipment, uniforms, supplies, security, and game officials for approximately 300 youth participants. The summer league teaches youth the value of teamwork, dedication and discipline.				
<b>Rec - CarMax Youth Summer League</b>	—	—	<b>100,000</b>	—
Revenue from scrap metal fees, mobile stage rentals, dogwood dell rentals, picnic shelter rentals, permit processing fees, and staff charges.				
<b>Administration</b>	<b>(3,363)</b>	<b>104,790</b>	—	—
This fund is used to promote various "Dogwood Dell" programming throughout the year				
<b>Carpenter Foundation Grant</b>	<b>8,950</b>	—	<b>20,000</b>	<b>25,000</b>
<b>Southwest District (Recreation)</b>	<b>21,174</b>	—	—	—
<b>Northeast District (Recreation)</b>	<b>2,147</b>	—	—	—
<b>South/Broad Rock District (Rec)</b>	<b>29,127</b>	—	—	—
<b>Pine Camp Rental</b>	<b>22,167</b>	—	—	—
<b>Dance Classes 70/30</b>	<b>22,164</b>	<b>5,146</b>	—	—
<b>Art Classes 70/30</b>	<b>8,756</b>	—	—	—
<b>PASS After School</b>	<b>99,634</b>	—	—	—
<b>Trophies By Teens Program</b>	<b>(201)</b>	—	—	—
<b>Park Maintenance</b>	<b>14,079</b>	<b>10,070</b>	—	—
<b>Park Concessions</b>	<b>10,035</b>	—	—	—
<b>City Stadium Rental</b>	<b>25,800</b>	—	—	—
<b>Misc - Service Levels</b>	<b>(10,761)</b>	—	—	—
<b>Out of School Program</b>	—	<b>73,292</b>	—	—
<b>Recreation</b>	—	<b>9,728</b>	—	—
<b>Workforce Development</b>	—	<b>16,972</b>	—	—

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Donations is to end childhood hunger. No Kid Hungry is a national campaign run by Share Our Strength, a nonprofit working to solve problems of hunger and poverty in the United States and around the world.				
<b>No Kid Hungry</b>	—	—	5,000	5,000
<b>Cultural Arts</b>	783	—	—	—
The City of Richmond's new AmeriCorps Program for 2022 is referred to as the Richmond Healthy Futures Opioid Prevention and Economic Opportunities Program (RHOPE), a multi-faceted program designed to target the CNCS focus areas of Healthy Futures and Economic Opportunity. Specifically, RHOPE will expand opioid abuse and heroin use prevention and recovery services to help address the intensifying Opioid Crisis in Richmond. This program will focus on the CNCS focus areas of Volunteer Recruitment and Utilization and Healthy Futures: Reducing and/or Preventing Prescription Drug and Opioid Abuse. Provide economic opportunities for returning citizens, many of whom have been adversely impacted by substance abuse that create barriers obtaining employment. This is a 70% Federal funds 30% city match grant that we are estimating the federal portion to be \$266,208 and the city portion to be \$114,295.				
<b>AmeriCorps</b>	—	—	380,503	380,503
<b>JF Bright</b>	32,000	—	—	—
<b>Calhoun</b>	22,507	—	—	—
<b>COVID-19</b>	16,074	6,475	—	—
Federal grant funds for the purpose of providing public, accessible, community-envisioned greenspaces in areas of South Richmond. Grant provides compensation to residents returning from incarceration and provide them training with tools, equipment, landscaping, invasive species removal, trail construction, etc. Also, the grant engages Southside ReLeaf, Virginia Community Voice, and Groundwork RVA - three community based nonprofit organizations that lead community engagement, resident empowerment, training, and the development of a master plan for Southside greening and new park onboarding.				
<b>Community Project Funding</b>	—	—	—	1,000,000
The Richmond Environment is a two-year School District Capacity Building project funded in part by the National Oceanic and Atmospheric Administration (NOAA) whose primary objective is to give Richmond Public School (RPS) students a greater understanding and sense of ownership of their local watershed. This project's key partners, James River Park System, Alliance for the Chesapeake Bay, and RPS will engage our community as a whole to develop an Environmental Literacy Plan (ELP) for RPS that is rooted in environmental justice and is specific to this unique urban landscape, fraught with historic inequity and gifted with wild land.				
<b>Bay Watershed Education and Training</b>	—	—	—	172,202
Conservation Service (NRCS) solicited applications for a funding opportunity from local and Tribal governments to host a Community Compost and Food Waste Reduction (CCFWR) pilot project. The CCFWR Pilot Project titled Richmond Compost Initiative is led by the City of Richmond and its Department of Parks, Recreation and Community Facilities' community garden program, Richmond Grows Gardens. Through this pilot project, the City will establish a network of food scrap drop-off stations across the City of Richmond, collaborating with community gardens, libraries, businesses, and community organizations to learn how to best grow this community garden composting program across the City. The success of the pilot will lay the groundwork for a culture of composting and carbon capture in a major American city.				
<b>Richmond Compost Initiative</b>	—	—	—	28,010
The 17th Street Farmer's Market is an open-air market located in Shockoe Bottom where farmers and artisans sell locally-grown and hand-made items.				
<b>17th Street Farmer's Market</b>	142,863	186,157	256,124	256,124
<b>NRPA</b>	3,585	—	—	—
<b>Total Agency Special Funds</b>	\$1,189,264	\$790,917	\$2,361,627	\$3,466,839

## PLANNING & DEVELOPMENT REVIEW

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
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The recently adopted Public Art Master Plan discusses a variety of programs (e.g., Conservation & Maintenance) and funding opportunities (Non-CIP grants and donations) that could support public art in the City. The creation of this special fund would provide mechanism for these funds to be deposited in an account specifically designed for public art use not related to the existing Percent for Art Program.

<b>Public Art Commission</b>	—	—	100,000	100,000
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This program is funded through a five percent permit fee for the purpose of upgrading and/or replacing applications and other relevant technology to improve business processes to enhance customer service, plan and project review, and approval.

<b>Permitting and Inspection Technology Renewal Fund</b>	237,256	161,846	700,000	700,000
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<b>CDBG</b>	178,969	—	—	—
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<b>Total Agency Special Funds</b>	<b>\$416,225</b>	<b>\$161,846</b>	<b>\$800,000</b>	<b>\$800,000</b>
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## POLICE

Participation of the Richmond Police Department to participate in the United States of Justice Program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to the Richmond Police Department, federal law enforcement and any other local or state agencies participating in the investigations.

<b>Federal Asset Forfeiture</b>	56,886	37,197	300,000	300,000
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This fund was established to permit the Richmond Police Department to participate in the Virginia Department of Criminal Justice Service Program to share assets seized as a result of investigations of drug related crimes. Funds are distributed on a percentage basis to the Richmond Police Department, federal law enforcement and any other local or state agencies participating in the investigations.

<b>State Asset Forfeiture</b>	255,390	258,333	500,000	500,000
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<b>JAG Youth Engagement Program</b>	—	142,564	—	—
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The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states, tribes, and local governments to support a board range of activities to prevent and control crime based on their own local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas: 1.Law enforcement programs. 2.Prosecution and court programs. 3.Prevention and education programs. 4.Corrections and community corrections programs.5.Drug treatment program.6.Planning, evaluation, and technology improvement programs.

<b>Edward Byrne Justice Asst. Grant (JAG)</b>	168,243	227,469.58	200,000	152,346
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Support the implementation of highway safety projects related to supporting Statewide goals; identify problems experienced by crash severity problems; incorporate alcohol awareness and occupant protection safety. Focused goal - to reduce the number of pedestrian related injury crashes and fatal crashes and also bicycle related injury crashes and fatalities.

<b>DMV Traffic Enforc. &amp; Safety Initiative</b>	138,217	95,013	170,000	155,368
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The Department of Criminal Justice Service provided funding to RPD for crime prevention activities. The activities include monthly meetings, field trips, training and dissemination of literature for seniors.

<b>TRIAD</b>	—	—	3,000	3,000
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<b>Washington/Baltimore HIDTA</b>	134,288	—	—	—
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The Cal Ripken, Sr. Foundation provides grant funding for the Badges for Baseball program. Youth and volunteers (RPD personnel) meet for six to eight weeks to learn baseball fundamentals and the Healthy Choices program curriculum. Funding is also provided to purchase baseball equipment, team apparel and pay overtime for officers.

<b>Cal Ripken</b>	3,581	(45)	5,000	5,000
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# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
The purpose of this fund is to assist local, state, and federal partners with prevention and response to acts of terrorism within the Richmond region. Funding supports training and equipment to RPD to assist local, state, and federal partners in proactive security efforts and response to acts of terrorism in the Richmond region through mutual aid agreements/Equipment includes bomb detection and disposal equipment, mobile command vehicles, etc.				
<b>VDEM/Homeland Security</b>	—	—	—	<b>150,000</b>
Address drug-related issues by supporting and collaborating with prevention partners, treatment, and law enforcement.				
<b>Project Safe Neighborhood (OAG)</b>	<b>12,615</b>	—	<b>100,000</b>	<b>75,000</b>
The purpose of this special fund is to support needed law enforcement equipment, leadership development, community outreach, and gang reduction and intervention programs.				
<b>Department of Criminal Justice Services</b>	—	—	<b>300,000</b>	<b>257,500</b>
Provide prevention and intervention services, resources, and programs to assist in the diversion of youth from the criminal justice system and to support youth programs and initiatives.				
<b>Community Oriented Policing Services (COPS)</b>	—	—	<b>100,000</b>	—
<b>Local Law Enforcement Crime Gun Intelligence Center Integration Initiative</b>	—	—	<b>175,000</b>	—
The City of Richmond is authorized to assess a \$5.00 fine on each criminal or traffic case in the locality. The funds are to be used to fund software, hardware and associated equipment costs for the implementation and maintenance of an electronic summons system.				
<b>Police E-ticket Special Fund</b>	—	—	<b>200,000</b>	<b>200,000</b>
The Virginia Rules Camp is a law-themed summer day-camp experience for youth hosted by Virginia Law enforcement agencies. Virginia Rules camps offer young people a fun, healthy way to spend a summer week, interactive instruction on Virginia law, and the opportunity to build positive relationships with law enforcement officers that serve their communities.				
<b>Virginia Rules Camp</b>	—	—	<b>10,000</b>	—
<b>OAG Violent Crimes</b>	<b>34,634</b>	—	—	—
Support various community outreach initiatives, law enforcement equipment, leadership development, gang reduction intervention programs, and project safe neighborhood initiatives.				
<b>Office of the Attorney General</b>	—	—	—	<b>190,000</b>
Support attendance at nationally certified de-escalation training programs and build agencies' internal capacity to provide de-escalation training to officers.				
<b>Community Policing Development (CPD) De-Escalation Training Project</b>	—	—	—	<b>125,000</b>
Develop the capacity of law enforcement to implement community policing strategies by guiding promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.				
<b>Community Policing Development (CPD) Microgrant - Implementing the Credible Messengers Program</b>	—	—	—	<b>112,070</b>
<b>Coronavirus Emergency Supplemental Fund (CESF)</b>	—	—	—	<b>150,000</b>
<b>Total Agency Special Funds</b>	<b>\$803,854</b>	<b>\$760,533</b>	<b>\$2,063,000</b>	<b>\$2,375,284</b>

## PUBLIC WORKS

The purpose of this grant is to address the problem of litter in the city. Funding is based on city population and used for in-school education, citywide promotional activities and neighborhood cleanups.

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>Litter Control Act Grant</b>	<b>11,718</b>	<b>11,801</b>	<b>30,000</b>	<b>24,921</b>
Provide GRTC transit passes as well as vanpool subsidies for City of Richmond employees in an effort to reduce congestion and the need for parking. Employee participation is 19 percent.				
<b>Richmond Employee Trip Reduction</b>	<b>—</b>	<b>—</b>	<b>304,112</b>	<b>291,942</b>
Support costs associated with a snow response during winter storms.				
<b>Winter Storm Events</b>	<b>412,917</b>	<b>509,412</b>	<b>1,148,923</b>	<b>1,148,923</b>
Security and operation of Main Street Station. Virginia Commonwealth University rents the station parking resulting in \$23,000/month in revenue.				
<b>Main Street Station Operating</b>	<b>2,428,300</b>	<b>2,810,197</b>	<b>2,389,118</b>	<b>2,389,118</b>
The reimbursement by the Commonwealth for street maintenance. In the past, these funds were placed into the general fund.				
<b>Street Maintenance</b>	<b>28,215,754</b>	<b>26,833,029</b>	<b>33,723,672</b>	<b>33,723,672</b>
Supports contract payments for the city's bike share program.				
<b>Special Residential District Parking</b>	<b>213,960</b>	<b>237,297</b>	<b>363,000</b>	<b>—</b>
The Central Virginia Transportation Authority is a body politic and as a political subdivision of the Commonwealth. The Authority embraces each county, city, and town located in Planning District 15, which is established pursuant to Virginia Code Chapter 42 (§ 15.2-4200 et seq.) of Title 15.2. The nine localities are Richmond City, Hanover County, Goochland County, Powhatan County, Chesterfield County, Charles City County, New Kent County, Henrico County and Town of Ashland.				
<b>CVTA</b>	<b>—</b>	<b>2,544,720</b>	<b>16,692,802</b>	<b>16,698,802</b>
<b>Community Multiscale Air Quality Modeling System (CMAQ)</b>	<b>—</b>	<b>35,753</b>	<b>—</b>	<b>—</b>
<b>Transportation</b>	<b>114,493</b>	<b>—</b>	<b>—</b>	<b>—</b>
Support costs associated with the City's bike share system.				
<b>City Bike Share</b>	<b>275,650</b>	<b>392,906</b>	<b>460,000</b>	<b>440,000</b>
<b>Total Agency Special Funds</b>	<b>\$31,672,792</b>	<b>\$33,375,113</b>	<b>\$55,111,627</b>	<b>\$54,717,378</b>

## RETIREMENT

The Richmond Retirement System administers two separate retirement plans for two participating employers: 1) an employer/employee cost-sharing defined benefit plan and; 2) an employer non-contributory defined contribution plan. The City of Richmond and Richmond Behavioral Health Authority are both participating employers who provide pension benefits for their full-time permanent employees. The System's Board of Trustees governs and invests its asset with professional actuaries, investment managers and consultants to deliver retirement benefits for employees with service, early service, disability and deferred vested retirement eligibility for benefits.

<b>Richmond Retirement System</b>	<b>1,494,261</b>	<b>1,591,599</b>	<b>1,943,586</b>	<b>2,049,848</b>
<b>Total Agency Special Funds</b>	<b>\$1,494,261</b>	<b>\$1,591,599</b>	<b>\$1,943,586</b>	<b>\$2,049,848</b>

## SHERIFF & JAIL

The special fund objective of the Sheriff's Office Asset Forfeiture is to seize assets from illegal activity and utilize the confiscated assets for law enforcement purposes.

<b>State Asset Forfeiture</b>	<b>1,089</b>	<b>259</b>	<b>5,000</b>	<b>5,000</b>
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State Criminal Alien Assistance Program provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least four consecutive days during the reporting period.

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<b>SCAAP (State Criminal Alien Assistance Program)</b>	—	—	75,000	75,000
This is a six month grant to improve the functionality of local, state and campus law enforcement agencies. Funding categories include: Law Enforcement Equipment, Law Enforcement Training, Law Enforcement Staff, Community Safety and Security.				
<b>Byrne Justice Assistance Grant (DCJS)</b>	—	—	50,000	100,000
May be used to provide additional support personnel, equip, supplies, training, systems for criminal justice, etc including any one or more of: Law enforcement programs, Prosecution/court programs, Prevention/education programs, Corrections/community corrections programs, Drug treatment/enforcement programs, Planning, evaluation, tech improvement programs, Crime victim/witness programs (not compensation), Mental health programs/related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.				
<b>Byrne Justice Assistance Grant-Local (OJP/BJA)</b>	—	—	50,000	37,500
Provide first responders with life saving equipment; education tools to the public re: to prevent disasters in the home and community; Provide financial resources or continued education to individuals pursuing a career in public safety; assistance and resources during and after natural and man-made disasters such as fires, tornadoes, hurricanes, etc.; and benefits to military personnel who have served their country in any of the branches of the United States Uniformed Services.				
<b>Firehouse Subs</b>	—	—	30,000	30,000
Provide local jurisdictions with technical resources and training assistance necessary to identify assets and gaps in their local reentry systems and to develop capacity and partnerships with other justice agencies to provide services that reduce recidivism, crime and improve public safety.				
<b>2nd Chance Act Innovations in Reentry Initiative (OJP/BJA)</b>	36,244	96,007	500,000	1,000,000
<b>CESF DCJS</b>	—	19,581	50,000	50,000
Protect inmates by undertaking efforts to more effectively prevent prison rape; investigating incidents of prison rape; or prosecuting incidents of prison rape. To assist confinement facilities and the agencies that oversee them in preventing, identifying, and responding to sexual abuse and sexual harassment in these facilities and to support compliance with the PREA standards. Current grant.				
<b>Implementing PREA Standards (BJA)</b>	—	4,345.05	250,000	500,000
This is a 9 month grant for localities and law enforcement agencies that face difficulties in providing for 1 of 4 areas: Equipment & Tech, Training, Staff, Recruitment & Retention, Programs.				
<b>JAG Law Enforcement (DCJS)</b>	43,897	—	75,000	25,000
To enhance corrections systems' ability to expand education and employment programs that emphasize strong partnerships with corrections, parole, probation, education, workforce development, and reentry service providers.				
<b>BJA FY21 Second Chance Act: Adult Reentry Education, Employment, Treatment, and Recovery Program</b>	—	—	—	900,000
Services support mental health treatment services, behavioral health services, case managers to provide discharge planning for individuals, reentry services, and transportation services. Use of mental health screening and assessment instruments designated by the VDBHDS; Provisions of services to all mentally ill inmates in the designated pilot program, whether state or local responsible; Use of a collaborative partnership among local agencies and officials.				
<b>Mental Health Jail Pilot Program</b>	496,106	470,748	750,000	750,000
<b>Total Agency Special Funds</b>	\$577,336	\$590,940	\$1,835,000	\$3,472,500

## SOCIAL SERVICES

# SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
<p>This broad based federally funded initiative is designed to reduce infant mortality and improve maternal and child health. Healthy Families is a home visitor/family support program. In Richmond, services target parents whose children reside in the East District.</p>				
Healthy Families	192,313	209,805	392,671	390,824
Richmond Healthy Start Initiative	163,159	139	—	—
<p>The Department of Social Services serves as the fiscal agent for the Comprehensive Services Act (CSA), a collaborative system of services and funding that is child-centered, family-focused, and community based. CSA funds are used to provide services to severely emotionally and behaviorally disturbed children, and to children in foster care. Services include: emergency shelter, regular foster care maintenance, in-home mentoring, and residential treatment services. The Special Education and Foster Care components are federally mandated.</p>				
CSA	11,903,017	14,122,564	15,477,410	16,668,561
CDBG	73,446	—	—	—
Total Agency Special Funds	\$12,331,935	\$14,332,509	\$15,870,081	\$17,059,385
SPECIAL MAGISTRATE				
HIDTA 2020	—	127,828	—	—
Total Agency Special Funds	\$—	\$127,828	\$—	\$—
Strategic Communications & Civic Engagement				
Public, Educational, & Governmental Channel	—	—	—	150,000
Total Agency Special Funds	\$0	\$0	\$0	\$150,000
Total Special Funds	\$73,012,273	\$85,906,193	\$118,508,807	\$115,621,657

# **RICHMOND PUBLIC SCHOOLS**

## RICHMOND PUBLIC SCHOOLS

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Usually contained in this section is the budget for Richmond Public Schools, as approved by the School Board. For FY 2023, the Richmond Public School Board did not pass or provide a budget in a timely manner. The City of Richmond's FY 2023 Proposed Annual Fiscal Plan recommends a level General Fund appropriation of \$185,307,625 to Richmond Public Schools. In the Non-Departmental Fund, a contingency for reserve of \$15,000,000 has been placed for future consideration. This page will be updated for the adopted budget.

**City Council Action by Amendments:** This agency's budget has been amended to include the following:

- An increase of **\$15,000,000** transferred from the Non-Departmental Fund

# **PERSONNEL COMPLEMENT**

# PERSONNEL COMPLEMENT

## SUMMARY BY FUND AND AGENCY

GENERAL FUND SUMMARY BY AGENCY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
13th District Court Services Unit	1.00	1.00	1.00	1.00
Animal Care and Control	25.00	25.00	25.00	20.50
Budget and Strategic Planning	12.50	13.00	13.00	15.00
Chief Administrative Officer	10.00	10.00	10.00	4.00
Citizen Service and Response	20.00	20.00	28.00	20.00
City Assessor	37.00	37.00	37.00	37.00
City Attorney	30.71	30.76	30.76	30.76
City Auditor	13.00	13.00	13.00	12.00
City Clerk	8.00	8.00	8.00	7.00
City Council	18.00	18.00	18.00	18.00
City Treasurer	2.00	2.00	2.00	2.00
Council Chief of Staff	11.00	11.00	11.00	11.00
Department of Emergency Communications	40.00	46.00	46.00	36.00
Economic Development	17.00	18.00	18.00	17.00
Finance	112.00	113.00	113.00	97.00
Fire and Emergency Services	434.00	437.00	438.00	421.00
General Registrar	14.96	16.96	16.96	15.30
Housing and Community Development	7.55	5.25	8.42	9.47
Human Resources	38.00	53.50	50.50	39.50
Human Services	13.30	13.00	16.00	17.00
Inspector General	4.00	4.00	4.00	7.00
Judiciary - Adult Drug Court	7.00	7.00	7.00	7.00
Judiciary - Commonwealth Attorney	62.50	63.00	63.00	64.00
Judiciary - Circuit Court	55.00	54.00	54.00	51.00
Justice Services	133.00	132.00	132.00	108.00
Juvenile and Domestic Relations Court	1.00	1.00	1.00	1.00
Library	88.50	87.50	87.50	67.50
Mayor's Office	9.00	9.00	9.00	10.00
Minority Business Development	9.00	10.00	9.00	6.00
Office of Community Wealth Building	20.00	20.00	20.00	35.00
Office of Strategic Communications & Civic Engagement	—	—	—	6.00
Office of Sustainability	—	—	—	4.00
Parks, Recreation, and Community Facilities	203.90	202.23	201.48	165.68
Planning and Development Review	122.50	121.50	123.50	122.88
Police	883.50	881.50	881.50	823.50
Press Secretary	6.00	6.00	—	—
Procurement Services	17.00	17.00	17.00	15.00
Public Works	240.90	241.15	238.60	151.33
Sheriff and Jail	464.00	464.00	464.00	369.53
Social Services	482.30	481.30	481.30	320.30
<b>Total General Fund</b>	<b>3,647.88</b>	<b>3,674.13</b>	<b>3,693.64</b>	<b>3,165.25</b>

# PERSONNEL COMPLEMENT

## SUMMARY BY FUND AND AGENCY

CAPITAL IMPROVEMENT BY AGENCY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Parks, Recreation, & Community Facilities	2.00	2.50	3.50	3.50
Public Works	21.40	11.00	9.55	5.50
<b>Total Capital Budget Fund</b>	<b>23.40</b>	<b>13.50</b>	<b>13.05</b>	<b>9.00</b>
ENTERPRISE FUND BY AGENCY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Parks & Recreation - Cemeteries	25.00	25.00	25.00	17.00
Department of Public Utilities*	772.75	769.75	772.04	593.04
Public Works - Parking Management	12.00	12.00	12.00	11.00
<b>Total Enterprise Fund</b>	<b>809.75</b>	<b>806.75</b>	<b>809.04</b>	<b>621.04</b>
INTERNAL SERVICES FUND BY AGENCY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Public Works - Fleet Management	56.00	55.00	55.00	50.00
Risk Management	3.00	4.00	4.00	4.00
Department of Information Technology	92.60	93.60	95.00	83.00
Dept. of Emergency Communications - Radio Shop	6.60	6.00	5.00	6.20
<b>Total Internal Services Fund</b>	<b>158.20</b>	<b>158.60</b>	<b>159.00</b>	<b>143.20</b>
SPECIAL FUND BY AGENCY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
City Attorney	4.50	4.50	4.50	4.50
Department of Emergency Communications	71.40	73.00	74.00	68.95
Housing & Community Development	11.45	11.75	9.58	9.53
Human Services	0.70	—	—	—
Judiciary - Adult Drug Court	1.00	1.00	1.00	1.00
Judiciary - Commonwealth Attorney	12.00	11.80	11.80	11.80
Justice Services	23.00	23.50	23.50	24.00
Mayor's Office	1.00	—	—	—
Office of Community Wealth Building	14.00	14.00	14.00	5.00
Parks, Recreation, & Community Facilities	4.00	1.70	2.95	2.25
Planning & Development Review	2.50	2.50	0.50	0.12
Public Works	219.70	229.85	238.05	165.32
Richmond Public Library	1.00	1.00	1.00	1.00
Richmond Retirement System	11.75	11.75	11.75	11.75
Sheriff and Jail	2.00	2.00	2.00	1.00
Social Services	14.00	7.00	7.00	7.00
<b>Total Special Fund</b>	<b>394.00</b>	<b>395.35</b>	<b>401.63</b>	<b>313.22</b>

\*Total staffing for the Department of Public Utilities includes positions staffed, but not funded, within the Department of Human Resources, Department of Procurement Services, and City Attorney's Office.

# PERSONNEL COMPLEMENT

## SUMMARY BY FUND AND AGENCY (CONTINUED)

OTHER FUNDS SUMMARY	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Capital Improvement Funds	23.40	13.50	13.05	9.00
Enterprise Funds	37.00	37.00	37.00	28.00
Enterprise Funds – Public Utilities	772.75	769.75	772.04	593.04
Internal Service Funds	158.20	158.60	159.00	143.20
Special Funds	394.00	395.35	401.63	313.22
<b>Total Other Funds</b>	<b>1,385.35</b>	<b>1,374.20</b>	<b>1,382.72</b>	<b>1,086.46</b>
<b>Total All Positions Except Schools</b>	<b>5,033.24</b>	<b>5,048.32</b>	<b>5,076.36</b>	<b>4,251.71</b>
<b>Total School Board</b>	<b>3,255.90</b>	<b>3,478.00</b>	<b>3,418.80</b>	<b>3,459.90</b>
<b>Total All Positions - All Funds</b>	<b>8,289.14</b>	<b>8,526.32</b>	<b>8,495.16</b>	<b>7,711.61</b>

# **BUDGET DOCUMENT DIGEST**

## THE BUDGET PROCESS

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The City of Richmond utilizes an annual financial plan that encompasses one fiscal year. The annual fiscal year begins July 1 and ends June 30. The policies that govern the City of Richmond budget process are derived from Chapter 6 (Budgets) of the City Charter as amended through 2006, along with the Code of Virginia Chapter 25 - Budgets, Audits, and Reports. The following provides an overview of the City's budget process.

## BUDGET FORMULATION

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The annual budget process commences in the late summer/early fall, closely following the implementation of the current year's adopted budget, and continues through the final budget adoption in May. The budget calendar is the first step in the development process. It establishes the timelines for the budget formulation process, including dates for submission of focus area initiatives, agency expenditure requests and revenue estimate submissions, budget work sessions, and public hearings that will lead to the final adoption of the budget.

The budget process is designed to incorporate a rigorous internal review of each agency's budget and to allocate resources across focus area initiatives and agency programs based on a thorough examination of program alternatives and justifications. Each initiative and program is reviewed by the City's budget staff, the Chief Administrative Officer, the Mayor, and the City Council.

On the date fixed by City Council, the Mayor submits a proposed annual operating budget, or amendments to the existing approved biennial plan, for the fiscal year commencing July 1 to the City Council. The budget, delineated by fund, includes the proposed expenditures and the revenue sources needed to finance them.

Following budget submission by the Mayor and public hearings held by City Council, the budget may be amended by Council within the limitations prescribed in the City Charter. The budget is adopted by Council no later than May 31 and becomes effective on July 1. The Adopted Budget document may include technical changes made after the Mayor's presentation of the Proposed Budget to the City Council.

Appropriations for the General, Public Schools, Internal Service Funds, and Enterprise Funds lapse at fiscal year-end, except appropriations that have been encumbered to account for certain expenditure commitments. Appropriations for Capital Project Funds and Special Revenue Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

## BALANCED BUDGET REQUIREMENT

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For any fund, the total of proposed expenditures shall not exceed the sum of estimated revenue plus carried forward fund balance. The same requirement applies to the budget adopted by City Council.

## BASIS OF BUDGETING AND ACCOUNTING

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A budget is a formal document that enables the City to plan for the future, measure the performance of City services, and help the public to understand where revenues come from and how they are spent on City services. The budget serves many purposes and addresses different needs depending on the “audience,” including City residents, federal and state regulatory authorities, elected officials, other local governments, taxpayers, and City staff.

### BASIS OF BUDGETING

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Budgets are generally adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) and in accordance with legal mandates. Adopted budgets for Governmental Funds utilize the modified accrual basis of accounting under which revenue and related assets are recorded when measurable and available to finance operations during the year. Proprietary funds use the accrual basis of accounting, which recognizes revenue when earned and expenses when incurred. Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available. Appropriations for the Public Schools, General Fund, Internal Service Funds, and Enterprise Funds lapse at fiscal year-end, except appropriations that have been encumbered in order to account for specific expenditure commitments. Appropriations for Capital Project Funds and Special Revenue Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

### BASIS OF ACCOUNTING

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The City of Richmond uses either the accrual or the modified accrual basis of accounting, as appropriate for each fund type or activity, in accordance with GAAP.

In general, under the modified accrual basis of accounting, revenues are considered available only if the monies will be received within 60 days after the end of the accounting period and were due on or before the last day of the accounting period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt, which is recorded when due.

Under the full accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when incurred, without regard to receipts or disbursements of cash. Unbilled accounts receivable are accrued when earned in the Proprietary Funds.

In applying the recognizing accrual concept to revenues, the legal and contractual requirements of the individual programs are used as guidance. Certain revenue must be expended for a specific purpose, and others are virtually unrestricted as to the purpose of the expenditure.

In most cases, the basis of accounting conforms to how the City prepares its budget. Exceptions are as follows:

- Compensated absences are recorded as earned by employees (GAAP), as opposed to being expended when paid (Budget);
- Principal payments on long-term debt within the Proprietary Funds reduce the amount of debt remaining on a GAAP basis, as opposed to being expended on a Budget basis; and
- Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

## FUND STRUCTURE

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The City's governmental functions and accounting system are organized, controlled, and operated on a fund basis. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objects. Each fund is considered a separate accounting entity, with operations accounted for in a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. The City's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

## GOVERNMENTAL FUNDS

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Governmental funds consist of the General Fund, Debt Service Fund, Capital Projects Fund, and Special Revenue Fund. Most governmental functions of the City are financed through these funds. The modified accrual basis of budgeting is used for all governmental funds.

**General Fund** - The General Fund is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues are derived primarily from real estate and personal property taxes, as well as other local taxes, federal and state distributions, licenses, permits and fees, fines and forfeitures, and charges for goods and services (see Glossary of Terms for definition of Revenue terms).

**Debt Service Fund** - The Debt Service Fund accounts for the accumulation of financial resources for the payment of interest and principal on all governmental fund long-term debt, costs related to debt issuance, and other related costs on outstanding bonds and notes.

**Capital Projects Fund** - The Capital Projects Fund accounts for financial resources to be used for the acquisition, construction or renovation of capital facilities, or other equipment, that ultimately become City fixed assets.

**Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue Funds include, but are not limited to, federal reimbursements, grants, and donations designated for a specific purpose.

## PROPRIETARY FUNDS

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Proprietary Funds consist of enterprise funds and internal service funds. These funds account for city activities that operate similarly to private sector businesses. Consequently, these funds measure net income, financial position, and changes in financial position. All assets, liabilities, equities, revenue, expenditures, and transfers related to the City's business and quasi-business activities are accounted for through proprietary funds. The accrual basis of accounting is used for all Proprietary Funds.

**Enterprise Funds** - These funds are used to account for the operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where periodic determination of revenue earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. (e.g., Public Utilities)

**Internal Service Funds** - These funds are used for the financing of goods or services provided by one city department or agency to other departments or agencies, or other governments, on a cost-reimbursement basis (e.g., Fleet Management).

## FIDUCIARY FUNDS

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Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. The City's fiduciary funds include the City's Retirement System Trust Fund and Agency Funds which are custodial in nature and do not present results of operations or have a measurement focus.

## POLICIES AND PRACTICES

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Financial policies and practices promote financial integrity and are an important priority in the City of Richmond. Improvement of financial policies and practices has been a key initiative within the Efficient & High-Quality Service Delivery priority area. The following financial policies, practices, and guidelines establish the framework for the City's overall financial planning and management. These broad policies set forth guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. The policies and practices help to protect the fiscal integrity of the City and ensure that the City is poised for future growth.

## BALANCED BUDGET

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The City's budgetary policies are based upon guidelines and restrictions established by the State Code, the City Charter and Code, and generally accepted accounting principles for governmental entities. These provisions set forth the City's fiscal year, tax year, public hearing and advertising requirements, and restrictions on taxation. Included in these guidelines and restrictions is the requirement that the City must maintain a balanced budget. The budget is considered balanced if estimated revenues and resources meet planned expenditures.

The City prepares and approves a biennial budget. Annually, the City must adopt and execute a budget for such funds as is required in the guidelines and restrictions discussed above. The budget controls the levy of taxes and the expenditure of money for all City purposes during the ensuing fiscal year.

## REVENUE POLICIES AND PRACTICES

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Multi-year revenue and expenditure forecasts for all City funds will be included as a part of the development of the Budget. The City will attempt to maintain a stable but diversified revenue base as a means of sheltering it from fluctuations in the economy.

While revenue and expenditures are monitored continually, a report is compiled quarterly that depicts current year trends and receipts and explains any unanticipated revenue variances.

**Fund Balance** - The City does not intend to use General Fund equity (Rainy Day/Unassigned Fund Balance) to finance current operations. The City's General Fund equity balance has been built over the years to provide the City with sufficient working capital to enable it to finance unforeseen emergencies without borrowing.

**Revenue or Tax Anticipation Notes** - The City does not intend to issue revenue or tax anticipation notes to fund government operations. The City intends to manage cash in a fashion that will prevent any borrowing to meet working capital needs. Short-term borrowing for this purpose was eliminated with the advent of twice-per-year real estate billing in January 2011.

**Bond Anticipation Notes** - The City does not intend to issue Bond Anticipation Notes (BANS) for a period of longer than two years. If the City issues a bond anticipation note for a capital project, the BANS will be converted to a long-term bond or redeemed at its expiration.

**Fees and Charges** - All fees established by the City of Richmond for licenses, permits, fines, services, applications, and other miscellaneous charges shall be set out to recover all or a portion of the City's expense in providing the attendant service.

**Restricted Revenue** - Restricted revenue (such as Children's Services Act funds, Asset Forfeiture funds, or Reserve Fund for Permanent Public Improvements (RFPPI)) will only be used for the purpose intended and in a fiscally responsible manner.

**Revenue Collection** - The City will strive to achieve an overall real property tax collection and personal property tax collection. In addition, the City is enhancing its delinquent tax collections.

**Structurally Balanced Budget** - The City will strive to achieve a structurally balanced budget in which one-time revenue and/or one-time expenditure savings will be used for non-recurring or one-time expenditures.

OPERATING BUDGET POLICIES AND PRACTICES

**Unassigned (Undesignated) Fund Balance** - The City will maintain a Rainy Day/Unassigned fund balance equal to at least thirteen sixty-seven (13.67%) of the budgeted General Fund expenditures. The purpose of this fund balance is to help mitigate current and future risks and to provide for temporary funding in the event that the City experiences an unusual, unanticipated, and otherwise insurmountable hardship.

**Budget and Revenue Stabilization Contingency Reserve** - The City will strive to build and maintain a budget and revenue stabilization contingency reserved to be equal to three percent (3%) of the budgeted General Fund expenditures. The purpose of this reserve is to mitigate current and future risks of unforeseen or unavoidable events that might cause significant reductions in local and/or state revenue of at least one-half of one percent over the then-current fiscal year’s budget.

Reserve	Purpose	Goal
Rainy Day/Unassigned (Undesignated) General Fund Balance.	Practices of a well-managed government recommend the accumulation of unassigned fund to mitigate current and future risks and to provide for temporary funding of unforeseen emergency or catastrophic needs.	Post GASB 54 implementation, a Rainy Day/Unassigned fund balance of 13.67% will be maintained.

**Structurally Balanced** - The City will strive to match current General Fund revenue with current expenditures so that ongoing operating costs are supported by ongoing, stable revenue.

**Revenue and Expenditure Projections** - The City will strive to prepare a five-year forecast annually in order to improve financial planning and decisions, and to assist in the preparation of the biennial budget or the biennial budget amendment.

**Budgetary Surplus** - The City will adopt a budget in which ongoing operating costs are supported by ongoing, stable revenue. The revenue and expenditure projections utilized in adopting the annual financial plan are estimates that will be strictly monitored. The Commonwealth of Virginia sets the benchmark goal of projected budget variance at two percent. It is the goal of the City to meet the Commonwealth’s benchmark.

General Obligation Bond Credit Rating

Moody’s Investor’s Service	Aa1
Standard and Poor Rating Group	AA+
Fitch Ratings Ltd	AA+

Utility Revenue Bond Credit Rating

Moody’s Investor’s Service	Aa1
Standard and Poor Rating Group	AA
Fitch Ratings Ltd	AA

CAPITAL BUDGET POLICIES AND PRACTICES

**Capital Improvement Program Preparation** - The City will prepare a five-year capital improvement program in accordance with Section 6.19 of the Richmond City Charter. In addition to the guidance set forth by the City charter, the City uses several guiding principles and best practices to develop and manage the Capital Improvement Program. These principles are utilized to promote capital infrastructure that supports the City’s vision and priorities by establishing a five-year capital implementation program.

**Pay-As-You-Go Capital Improvement Funding** - The City will strive to fund a portion of capital improvements with sources of financing that do not increase the City’s debt liability.

**Debt Policies** - It is the policy of the City that General Fund supported debt will be limited by any one of the following:

Debt Policy	Limitation	Status
Debt service, as a percent of the budget, will not exceed 10 percent.	10%	Met
Debt will not exceed 3.75 percent of total assessed values (real estate, personal property, and machinery & tools).	3.75%	Met

In addition to the policies listed above, debt will also be limited by the following:

- To the extent the limitations above are not exceeded, General Obligation debt may be used for enterprise fund capital projects in lieu of revenue bonds within the additional limitations that: coverage must be maintained, and provisions of capitalized interest will be met as though the bond held parity with outstanding revenue bonds; and
- The City will issue general fund supported debt with an average life that is consistent with the useful life of the project with a maximum maturity of 30 years.

CASH MANAGEMENT AND INVESTMENT POLICIES AND PRACTICES

**Cash Management and Investment** - The City will invest public funds in a manner that places the safety of the principal of the City’s public investment as the highest priority. Secondary to safety is the maintenance of liquidity of the investment and optimization of the rate of return. Funds invested by the City are invested in accordance with the Code of Virginia, Investment of Public Funds Act, Chapter 45, Title 2.2, Sections 2.2-4500 through 2.2-4518 and the Virginia Security for Public Deposits Act, Chapter 44, Title 2.2, Sections 2.2-4400 through 2.2-4411.

INTER-FUND POLICIES AND PRACTICES

**Inter-Fund Transfers and Reimbursements** - The General Fund will be reimbursed annually by the Enterprise and Internal Service Funds for general and administrative services provided, such as self-insurance, accounting, personnel, and administration.

# BUDGET DOCUMENT DIGEST

## BUDGET CYCLE

Month	Activity
August	The Department of Budget and Strategic Planning (DBSP) continues the process of implementing Performance Based Budgeting with migration toward alignment between strategic priorities, performance, and resource allocation. DBSP assists departments with the enhancement of department missions, program goals, and relevant performance measures and assists with the departments' development of Strategic Action Plans. DBSP begins drafting CIP instructions and guidelines.
September	The DBSP issues instructions for the Multi-Year Forecast Process (expenditures and revenues). Departments are encouraged to submit information regarding regulatory requirements, legislative changes, demographic impacts and any other changes impacting revenues and expenditures over a five year period. The DBSP formulates preliminary guidelines for the upcoming Capital and operating budgets. CIP guidelines and instructions are finalized and issued to departments.
October	DBSP finalizes the budget guidelines and instructions for the operating budget instructions. DBSP prepares operating baseline budgets and begins preparing departmental submission forms and instructions. Multi-Year Forecast submissions are returned and reviewed.
October - November	CIP requests are submitted back to DBSP. DBSP issues operating budget guidelines and instructions to departments via a Budget Kickoff. Additionally, DBSP facilitates departmental training on the OpenGov budget submission system.
November - December	DBSP reviews CIP requests and meets with CIP project managers on their requests. DBSP formulates and finalizes CIP recommendations.
December	Departments submit operating budget requests back to DBSP. DBSP finalizes the capital budget recommendations and presents recommendations to the Executive Team for review and feedback. Multi-Year Forecast is completed and submitted to the Mayor and CAO for review. DBSP staff review department operating requests.
January	DBSP meets with departments on their operating budget requests. DBSP begins formulating preliminary operating budget recommendations and presents them to Executive Team for review and feedback. Work sessions are scheduled with the Mayor to discuss major issues and priorities for the upcoming budget. Multi-Year Forecast is presented to City Council.
February	Budget sessions are held with the Executive Team to review balancing strategies and funding recommendations for both the operating and capital budgets. Final funding decisions are completed for both the operating and capital budgets and presented to the Mayor for review and feedback. Mayor makes final funding recommendations. Proposed operating and capital budget documents are drafted.
March - April	Proposed capital budget is presented to the City Planning Commission. The Mayor later presents the proposed operating and capital budgets to the City Council. DBSP distributes proposed budget documents to City Council. The City Council begins the facilitation of budget work sessions to review the Mayor's proposed budget.
April - May	Public hearings are held on the proposed budget. City Council introduces amendments to the budgets and adopts the General Fund, Capital, RPS, Special Fund, Enterprise Fund, and Internal Service Fund budgets. The City Council also adopts the Federal Funds budgets (CDBG, HOPWA, and ESG.)
June - July	The DBSP completes final revisions to the budget documents and issues the Adopted Budget documents. City departments and agencies initiate the implementation of services, programs, and projects in the first year of the adopted biennium.

## ANNUAL AMENDMENT CYCLE (Annual Cycle)

Month	Activity
<b>August - September</b>	The Department of Budget and Strategic Planning (DBSP) continues the process of implementing Performance Based Budgeting with migration toward alignment between strategic priorities, performance, and resource allocation. DBSP assists departments with the enhancement of department missions, program goals, and relevant performance measures and assists with department's development of Strategic Action Plans. DBSP begins drafting CIP instructions and guidelines. The DBSP issues instructions for the Multi-Year Forecast Process (expenditures and revenues). Departments are encouraged to submit information regarding regulatory requirements, legislative changes, demographic impacts, and any other changes impacting revenues and expenditures over a five-year period. The DBSP formulates preliminary guidelines for the upcoming Capital and operating budgets. CIP guidelines and instructions are finalized and issued to departments.
<b>October</b>	DBSP finalizes the budget guidelines and instructions for the operating budget instructions. DBSP prepares operating baseline budgets and begins preparing departmental submission forms and instructions. Multi-Year Forecast submissions are returned and reviewed.
<b>November</b>	CIP requests are submitted back to DBSP. DBSP issues operating budget guidelines and instructions to departments via a Budget Kickoff. Additionally, DBSP facilitates departmental training on the OpenGov budget submission system. DBSP reviews CIP requests and meets with CIP project managers on their requests. DBSP formulates and finalizes CIP recommendations.
<b>December</b>	Departments submit operating budget requests back to DBSP. DBSP finalizes the capital budget recommendations and presents recommendations to the Executive Team for review and feedback. Multi-Year Forecast is completed and submitted to the Mayor and CAO for review. DBSP staff review department operating requests.
<b>January</b>	DBSP meets with departments on their operating budget requests. DBSP begins formulating preliminary operating budget recommendations and presents to the Executive Team for review and feedback. Work sessions are scheduled with the Mayor to discuss major issues and priorities for upcoming budget. Multi-Year Forecast is presented to City Council.
<b>February</b>	Budget sessions are held with the Executive Team to review balancing strategies and funding recommendations for both the operating and capital budgets. Final funding decisions are completed for both the operating and capital budgets and presented to the Mayor for review and feedback. Mayor makes final funding recommendations. Proposed operating and capital budget documents are drafted.
<b>March</b>	Proposed capital budget is presented to the City Planning Commission. The Mayor later presents the proposed operating and capital budgets to the City Council. DBSP distributes proposed budget documents to City Council. The City Council begins the facilitation of budget work sessions to review the Mayor's proposed budget.
<b>April - May</b>	Public hearings are held on the proposed budget. City Council introduces amendments to the budgets and adopts the General Fund, Capital, RPS, Special Fund, Enterprise Fund, and Internal Service Fund budgets. The City Council also adopts the Federal Funds budgets (CDBG, HOPWA, and ESG.)
<b>June - July</b>	The DBSP completes final revisions to the budget documents and issues the Adopted Budget documents. City departments and agencies initiate the implementation of services, programs and projects in the first year of the adopted budget.

# **APPENDICES & GLOSSARY**

## General Fund Expenditures by Natural Account Code

Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
60000	Full-Time Permanent		\$141,938,120	\$180,834,602	\$197,588,193	\$16,753,590	9.26%
60001	Overtime Permanent	\$149,503,076	9,817,671	9,665,002	6,817,096	19,176	0.28%
60002	Holiday Pay Permanent	6,968,057	7,076,386	-	-	-	0.00%
60003	Shift Other Differential Perm	661,858	643,516	662,239	-	-	0.00%
60004	Vacation Pay Permanent	11,042,670	11,508,253	-	-	-	0.00%
60005	Sick Leave Permanent	6,460,785	6,948,822	-	-	-	0.00%
60006	Compensatory Leave Perm	627,241	846,392	-	-	-	0.00%
60007	Military Leave Permanent	182,872	271,886	-	-	-	0.00%
60008	Civil Leave Permanent	9,507	9,839	-	-	-	0.00%
60009	Death Leave Permanent	209,437	276,498	-	-	-	0.00%
60010	Fire Fila Overtime	1,745,858	1,691,308	965,951	965,951	-	0.00%
60013	Earned HOL Pay-Permanent	139,737	603	-	-	-	0.00%
60014	FMLA Paid Parental Maternity	132,173	83,496	-	-	-	0.00%
60015	FMLA Paid Parental Adopt/Foster Care	12,185	12,262	-	-	-	0.00%
60016	FMLA PAID PARENTAL BONDING	326,757	357,024	-	-	-	0.00%
60017	FMLA PAID PARENTAL SICK PARENT	121,726	188,787	-	-	-	0.00%
61000	Part Time Salaries	1,871,541	1,744,694	2,288,607	2,192,905	(95,701)	-4.18%
61001	Overtime Part Time	29,869	58,046	30,000	30,000	-	0.00%
61002	Holiday Pay Part Time	79,390	65,249	-	-	-	0.00%
61004	Vacation Pay Part Time	83,881	60,675	-	-	-	0.00%
61005	Sick Leave Personal Part Time	29,324	34,926	-	-	-	0.00%
61012	Death Leave Perm Part-Time	875	2,061	-	-	-	0.00%
61015	Earned HOL Pay-Part-Time	358	-	-	-	-	0.00%
62000	Temporary Employee	3,221,228	1,373,504	1,946,176	1,946,176	-	0.00%
62001	Overtime Temp	90,853	41,899	6,650	6,650	-	0.00%
62002	Holiday Pay Temporary	137,467	58,921	-	-	-	0.00%
62003	Shift 2 Diff Pay Temporary	(5,385)	-	-	-	-	0.00%
62004	Vacation Temporary	1,070	-	-	-	-	0.00%
62005	Sick Leave Temporary	27,823	18,620	-	-	-	0.00%
62011	Civil Leave Temp	-	128	-	-	-	0.00%
62012	Funeral Leave Temp Employee	376	1,860	-	-	-	0.00%
63000	Fica	11,739,580	11,706,932	11,854,809	12,407,753	552,944	4.66%
63001	Retirement Contribution Rtrs	41,225,727	43,657,060	44,145,128	48,417,919	4,272,791	9.68%
63002	Medicare Fica	2,754,583	2,747,248	2,769,741	2,903,606	133,865	4.83%
63003	Group Life Insurance	1,069,629	1,114,531	1,177,343	1,286,464	109,121	9.27%
63004	Constitutional Off Vrsr Ret	3,084,693	3,281,257	3,393,820	3,738,749	344,928	10.16%
63006	Health Care Active Employees	27,955,696	28,392,922	29,901,250	31,570,309	1,669,060	5.58%
63007	Health Care Retired Employees	3,365,779	3,148,071	3,300,000	2,300,000	(1,000,000)	-30.30%
63008	State Unemployment Insurance (SUI)	356,291	281,355	-	-	-	0.00%
63011	Health Savings Account (HSA) Expense-Employer	289,547	294,484	-	-	-	0.00%
64100	Housing Allowance	-	19,300	-	-	-	0.00%
64101	Clothing Allowance	36,016	37,989	36,266	36,266	-	0.00%
64102	Police Operational Differential	270,783	267,780	270,810	270,810	-	0.00%
64103	Educnctv #81	89,614	78,761	90,000	90,000	-	0.00%
64104	Education Pay	21,246	15,142	-	-	-	0.00%
64105	Bonus Pay	39,412	4,045,500	-	-	-	0.00%
64108	Prevention Pay	-	4,122,416	-	-	-	0.00%
64109	Sworn Court Ot	4,983,423	6,009,204	510,000	510,000	-	0.00%
64110	VRIP Incentive Payments	611,500	22,000	-	-	-	0.00%
66015	Public Safety - Lump Sum Payout	-	-	2,512,350	17,400,000	14,887,650	592.58%
69002	OPEB Expense	143,077	6,030,000	-	-	-	0.00%
70100	Professional Services	10,995	298,020	189,683	-	-	0.00%
70102	Demolition Services	-	-	-	-	-	0.00%
70111	Auditing Services-External	278,887	259,747	303,000	378,800	75,800	25.02%
70112	Financial&Invest Mgt Svcs	579,439	200,400	623,474	623,474	-	0.00%
70116	Contract Man.Ser.(Rec.,Etc.)	1,043	-	-	10,000	10,000	0.00%
70121	Architectural And Engineering Services	271	23,960	-	-	-	0.00%
70122	Inspection Services	-	1,043	500	500	-	0.00%
70123	Contractor Construction Services	132,481	28,463	150,000	75,000	(75,000)	-50.00%

## General Fund Expenditures by Natural Account Code

Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
70124	Professional Painting Services	9,430	6,895	750	2,000	1,250	166.67%
70125	Environmental Services	31,355	31,812	35,000	35,000	-	0.00%
70131	Public Information & Public Relations Services	483,119	333,849	695,842	601,577	(94,265)	-13.55%
70132	Media Services (Advertising)	103,387	79,155	116,090	116,090	-	0.00%
70133	Photographic Services	-	283	25,500	8,000	(17,500)	-68.63%
70141	Laboratory and X-Ray Services	1,677	4,035	10,675	10,675	-	0.00%
70151	Information & Research Services	205,165	109,976	249,695	257,574	7,879	3.16%
70152	Attorney/Legal Services	88,107	103,965	728,196	1,285,211	557,015	76.49%
70153	Mediation Services (Court)	19,287	18,873	20,984	20,984	-	0.00%
70161	Management Services	5,608,190	6,208,417	8,213,679	10,144,075	1,930,396	23.50%
70162	Bd Of Review R E Assessment	13,492	16,122	43,065	18,000	(25,065)	-58.20%
70163	Education & Training Services	21,952	843,244	19,800	19,800	-	0.00%
70164	Recreational Professional Services	90,723	151,314	119,395	119,395	-	0.00%
70211	Building Repair And Maint Services	649,017	838,065	1,842,782	1,836,782	(6,000)	-0.33%
70212	Cleaning/Janitorial Services	2,011,189	5,944,274	2,299,221	2,799,221	500,000	21.75%
70213	Grounds Services	29,469	34,812	45,000	45,000	-	0.00%
70214	Electrical Repair and Maint Services	1,562,804	1,771,414	1,875,750	1,875,000	(750)	-0.04%
70215	Equipment Repair and Maint Services	3,164,900	3,485,136	3,590,930	3,769,433	178,503	4.97%
70216	Pest Control Services	66,772	63,013	115,816	115,816	-	0.00%
70217	Mechanical Repair And Maint Services	686,017	698,060	567,000	567,000	-	0.00%
70218	Vehicle Repair And Maint Services	5,125,083	4,933,556	5,622,150	6,156,601	534,451	9.51%
70219	Landfill Services	17,063	104,218	25,000	25,000	-	0.00%
70236	Burial	24,025	31,325	40,000	40,000	-	0.00%
70281	Office Furniture Fixture Mach	11,224	-	-	-	-	0.00%
70311	Printing & Binding-External	275,823	342,663	529,470	430,127	(99,343)	-18.76%
70411	Moving and Relocation Services	35,820	55,140	549,100	82,100	(467,000)	-85.05%
70412	Transportation Services	16,370,942	8,404,336	8,702,961	9,082,101	379,140	4.36%
70413	Mileage	30,771	11,037	43,414	294,484	251,070	578.32%
70414	Meals and Per Diem	215,466	47,101	11,280	11,280	-	0.00%
70415	Lodging	4,667	606	10,710	10,710	-	0.00%
70416	Employee Parking Subsidy	344,490	377,550	397,463	409,123	11,660	2.93%
70417	Travel Settlement	483	-	-	-	-	0.00%
70511	Equipment Rental	258,534	308,899	333,152	333,052	(100)	-0.03%
70512	Property Rental Agreements	3,457,571	2,217,610	2,178,967	2,480,432	301,465	13.84%
70513	Residential Property Rental	210,110	407,374	7,800	7,800	-	0.00%
70551	Security/Monitoring Services	1,617,713	1,932,384	2,663,555	2,647,059	(16,496)	-0.62%
70552	Contract And Temporary Personnel Services	3,955,257	6,018,594	3,610,423	4,612,475	1,002,052	27.75%
70553	Food & Drink Services	203,231	222,610	39,224	51,317	12,093	30.83%
70554	Laundry & Dry Cleaning Services	163	770	1,300	1,300	-	0.00%
70555	Other Services	25,334	3,150,144	21,230	33,500	12,270	57.80%
70557	Testing Services	125,000	426,693	-	-	-	0.00%
70558	Jury Fees	53,687	43,718	77,330	77,330	-	0.00%
70559	Election Services	255,983	470,498	375,170	375,170	-	0.00%
70560	False Alarm Charges	50,085	40,301	-	55,000	55,000	0.00%
70561	Spay/Neuter Charges	101,697	72,541	110,000	110,000	-	0.00%
71011	Uniforms & Safety Supplies-Employee	1,117,580	1,864,161	1,072,747	1,048,762	(23,985)	-2.24%
71012	Office Supplies And Stationary	573,158	538,832	495,213	530,325	35,112	7.09%
71013	Badges And Name Plates	1,669	28,274	18,900	18,900	-	0.00%
71014	Employee Appreciation Events And Awards	41,007	24,047	21,395	83,327	61,932	289.47%
71015	Office/Building Decor	84,888	96,236	2,500	2,500	-	0.00%
71016	Advertising & Publicity Supplies	48,514	49,780	76,733	60,068	(16,665)	-21.72%
71017	Photographic Supplies	3,896	7,569	7,259	7,259	-	0.00%
71111	Agric And Botanical Supplies	31,317	26,872	17,825	17,825	-	0.00%
71112	Forage Supplies For Animals	48,322	41,218	53,718	53,718	-	0.00%
71113	Animal Supplies (Other Than Food)	14,165	7,709	5,000	5,000	-	0.00%
71122	Maps	164	628	248	248	-	0.00%
71131	Janitorial Supplies	429,819	491,301	621,316	615,816	(5,500)	-0.89%
71132	Vehicle Cleaning Supplies	7,089	10,536	22,100	22,100	-	0.00%
71141	Books & Reference Materials	729,882	700,527	685,431	1,116,730	431,299	62.92%

## General Fund Expenditures by Natural Account Code

Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
71142	Multimedia Products	-	12,878	8,756	8,756	-	0.00%
71143	Educational Supplies	16,277	16,150	26,220	378,910	352,690	1345.12%
71144	Recreational Supplies	229,373	325,691	594,867	594,867	-	0.00%
71151	Electrical Supplies	103,712	55,997	84,900	84,900	-	0.00%
71161	Air Conditioning Supplies	134,028	144,433	125,000	125,000	-	0.00%
71162	Heating Supplies	23,097	70,541	87,000	87,000	-	0.00%
71163	Cable	374	216	241	2,366	2,125	881.74%
71164	Industrial and Shop Supplies	136,688	118,284	102,930	100,248	(2,682)	-2.61%
71165	Lubricants	930	-	-	-	-	0.00%
71166	Mechanical Supplies	619	2,898	250	250	-	0.00%
71167	Plumbing Supplies	81,115	52,092	121,000	121,000	-	0.00%
71168	Pipe	427	2,894	2,076	2,076	-	0.00%
71171	Medical And Laboratory Supp	1,028,127	1,122,094	1,295,869	1,336,389	40,520	3.13%
71172	Psychiatric Test Therapy Supply	56	-	400	-	(400)	-100.00%
71181	Bulk Chemicals	58,866	85,709	68,427	68,427	-	0.00%
71182	Lumber	16,438	19,594	45,962	45,962	-	0.00%
71183	Paint & Paint Supplies	27,171	30,753	20,481	20,481	-	0.00%
71184	Floor Covering	39,865	29,276	32,000	32,000	-	0.00%
72102	Share Of Retirement Costs	6,963,640	-	-	684,232	684,232	0.00%
72103	Special Reserve Account	-	-	-	335,000	335,000	0.00%
72104	Tax Relief - Elderly	2,785,733	3,476,351	4,041,755	4,561,518	519,763	12.86%
72105	Council Budget	80,902	90,944	109,593	109,593	-	0.00%
72111	Courier Service	15,103	21,640	25,750	25,750	-	0.00%
72112	Express Delivery Services	4,142	12,362	9,125	9,125	-	0.00%
72113	Postal Services	226,551	225,636	481,197	481,137	(60)	-0.01%
72114	Freight	965	102	-	-	-	0.00%
72115	Telecommunications Service	1,285,328	2,378,542	758,086	756,139	(1,947)	-0.26%
72120	EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS	-	-	-	2,523	2,523	0.00%
72121	Conference /Conventions	167,900	35,116	44,751	389,938	345,187	771.35%
72122	Magazine/Newspaper Subscript	46,190	31,005	39,074	39,488	414	1.06%
72123	Membership Dues	228,114	278,043	274,514	38,645	38,645	14.08%
72124	Employee Training	369,404	231,875	432,864	1,261,153	828,289	191.35%
72131	Software	593,506	1,156,954	1,070,105	1,192,988	122,883	11.48%
72132	Computer Accessories	5,024	14,056	18,205	18,205	-	0.00%
72141	Charge-Offs and Collection Of Charge-Offs	-	-	1,000	1,000	-	0.00%
72151	Appliances	1,209	690	3,116	3,116	-	0.00%
72152	Vehicle Equipment & Supply (Less Than \$5k)	410	1,860	500	500	-	0.00%
72153	Equipment (Less Than \$5,000)	1,332,829	1,694,000	1,421,292	1,550,871	129,579	9.12%
72154	Small Tools	27,460	18,809	22,220	22,220	-	0.00%
72161	Software License	490,395	250,448	410,796	412,501	1,705	0.42%
72162	License & Permits (Other Than Software)	20,582	54,734	44,407	44,407	-	0.00%
72163	Software Service Agreements	-	5,218	-	-	-	0.00%
72164	Hardware Service Agreements	2,350	-	-	-	-	0.00%
72171	Electric Service	3,993,944	5,294,910	3,859,909	3,865,109	5,200	0.13%
72172	Water & Sewer	1,547,908	1,418,078	1,592,904	1,666,251	73,347	4.60%
72173	Natural Gas	884,152	912,760	909,463	945,841	36,378	4.00%
72174	Oil	3,714	5,881	1,500	1,500	-	0.00%
72175	Refuse & Recycling Expenses	5,064,897	8,960,680	7,458,831	7,458,831	-	0.00%
73101	Discounts Taken	-	715	-	-	-	0.00%
73104	Bank Fees	378,556	391,990	360,953	585,953	225,000	62.33%
73105	Indirect City Costs	-	-	10,000	10,000	-	0.00%
73106	Recreation and Entertainment Expenses	16,529	7,210	12,000	12,000	-	0.00%
73108	Warranty Fees	3,295	-	54,005	54,005	-	0.00%
73109	Business Dev. Assistance	1,241,906	6,453,051	886,500	904,115	17,615	1.99%
73111	Miscellaneous Operating Expenses	5,655	-	31,300	31,300	-	0.00%
76104	Utility Operating Supplies	-	32	-	-	-	0.00%
76109	Purchased Inventory	640	-	-	-	-	0.00%
76211	Highway/Road Supplies	129,710	13,165	11,000	11,000	-	0.00%
76212	Street/Highway Markers	4,624	7,263	3,860	3,860	-	0.00%

# General Fund Expenditures by Natural Account Code

Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
76231	Roofing Materials	51,170	56,938	20,000	20,000	-	0.00%
76241	Refuse & Recycling Collection Splys	96,161	165,776	70,285	70,285	-	0.00%
76242	Removal Disposal Hazard Waste	49,500	-	-	-	-	0.00%
76252	Glass Products & Supply	582	5,834	-	-	-	0.00%
76301	ADC FC FH Maint & Care	348,255	310,430	540,338	540,338	-	0.00%
76302	ADC FC Instit Main Care	2,858,599	2,209,928	3,500,000	3,500,000	-	0.00%
76306	Education and Training	408,488	721,961	522,510	535,125	12,615	2.41%
76307	Emergency Assistance	4,152	10,695	3,500	3,500	-	0.00%
76308	Emergency Prevention	206,338	180,424	243,988	243,988	-	0.00%
76309	Emergency Shelter	-	-	78,175	78,175	-	0.00%
76312	Foster Care FH S L Maint Care	-	(10)	-	-	-	0.00%
76313	Grants To Civic Serv Cult	8,495,522	6,585,099	11,075,320	9,946,902	(1,128,418)	-10.19%
76314	Gr-Maintenance	11,776	5,802	39,090	39,090	-	0.00%
76315	Home Based Services	291,037	257,330	300,000	300,000	-	0.00%
76317	Housing	320	1,679	3,000	53,000	50,000	1666.67%
76318	Opt Grants Aged Blind Disable	1,676,260	1,666,953	2,017,100	2,017,100	-	0.00%
76319	Protective Services	29,564	16,578	32,800	32,800	-	0.00%
76320	Public Services	374,948	6,211,848	-	-	-	0.00%
76321	Administrative Plan/Mgt Costs	-	568	5,807,124	-	(5,807,124)	-100.00%
76323	Special Needs Adoption	1,053,404	612,752	1,515,628	1,515,628	-	0.00%
76324	Special Needs Adoption Iv-E	5,950,868	5,886,589	6,300,000	6,300,000	-	0.00%
76325	Storage	47,576	53,905	41,456	41,456	-	0.00%
76326	Supplement To Aid To Aged	769,234	846,734	675,000	675,000	-	0.00%
76327	Supplement To Aid To Blind	-	7,687	10,000	10,000	-	0.00%
76329	Trav Rel To And For Wel Client	8,974	14,035	35,000	39,056	4,056	11.59%
76330	Welfare Grants	8,947	-	15,000	15,000	-	0.00%
76331	Non-Mandated Local Services	267,701	15,063	228,505	228,505	-	0.00%
76335	Workforce Training	79,993	3,335	150,000	629,373	479,373	319.58%
76336	Foster Care Independent Living	505,114	614,082	625,000	625,000	-	0.00%
76401	Construction	264,742	-	-	-	-	0.00%
76403	Planning	500	-	-	-	-	0.00%
76406	Rehabilitation	-	-	-	300,000	300,000	0.00%
76410	Program Administration	123,086	33,106	100,625	167,656	67,031	66.61%
76412	Short Term Housing Assistance	1,250,000	11,028,000	-	-	-	0.00%
76413	Essential Support Services	12,130	9,955	-	-	-	0.00%
76601	Investigations	114,093	86,334	159,801	162,001	2,200	1.38%
76602	Law Enforcement Supplies	563,059	326,131	337,247	337,247	-	0.00%
76604	Aircraft Use Fees	86,606	97,125	136,000	136,000	-	0.00%
76612	Psychiatric Services	41,319	33,635	100,000	100,000	-	0.00%
76613	Veterinarian Services	208,678	165,415	221,575	221,575	-	0.00%
76651	Dietary Supplies	1,393,280	1,553,159	1,687,113	1,687,113	-	0.00%
76652	Paper Products	523	-	2,436	2,436	-	0.00%
76653	Kitchen Supplies	78	-	424	424	-	0.00%
76654	Laundry Supplies & Linen	-	8,974	6,093	6,093	-	0.00%
76655	Personal Care Supplies	3,557	690	13,862	13,862	-	0.00%
76656	Wearing Apparel Inmate	300	5,687	10,749	10,749	-	0.00%
76671	Medical Services (Sheriff)	259	-	6,700	6,700	-	0.00%
76672	Hospital Services (Sheriff)	8,219,408	9,268,295	9,690,000	9,690,000	-	0.00%
76674	Dental Services-Inmates (Sheriff)	-	-	2,020	2,020	-	0.00%
77101	Auto Parts & Other Automotive Supplies	178	4,111	500	500	-	0.00%
77102	Carwash	11,043	4,968	400	-	(400)	-100.00%
77103	Fuel For Dept. Owned Vehicles	1,591,536	1,427,197	1,863,720	2,229,697	365,977	19.64%
77104	Monthly Standing Costs	596,657	598,271	602,404	602,404	-	0.00%
77105	Auto Fuel	-	21	-	-	-	0.00%
77107	Auto Expenses Charged by Fleet	2,517,337	2,397,625	4,356,695	1,997,987	(2,358,708)	-54.14%
77201	Internal Printing & Duplicating	12,427	4,213	191,081	185,963	(5,118)	-2.68%
77401	Claims & Settlements	13,002,656	12,079,640	11,927,643	12,265,086	337,443	2.83%
77403	Medical Services	191,816	138,449	462,981	422,461	(40,520)	-8.75%
77501	DIT Charges (Billed from DIT Fund)	19,856,008	19,430,599	19,048,447	20,494,270	1,445,823	7.59%

## General Fund Expenditures by Natural Account Code

Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
78101	Administrative	-	1,208,057	-	-	-	0.00%
80002	Land & Land Rights Expense	17,538	10,831	-	-	-	0.00%
80004	Buildings & Structures Expense	-	163,097	-	-	-	0.00%
80005	Improvements Other Than Bldgs Expense	-	139,946	-	-	-	0.00%
80006	Equipment And Other Assets Expense	643,309	630,975	550,596	507,511	(43,085)	-7.83%
80007	Vehicles Expense	296,754	249,883	150,000	150,000	-	0.00%
95001	Approp For Rich Pub Schools	176,032,861	187,522,399	187,142,096	200,307,625	13,165,529	7.04%
95002	Approp For Spec Rev Funds	11,577,021	11,904,019	14,265,402	14,189,939	(75,463)	-0.53%
95003	Approp To Cap Proj Funds	3,593,296	6,309,413	6,956,622	16,956,622	10,000,000	143.75%
95005	Oper Trans Out To Debt Service	70,852,072	72,867,821	86,516,389	88,250,734	1,734,345	2.00%
95007	Payments To Other Gov Agencies	22,823,520	19,282,907	20,230,992	20,705,156	474,164	2.34%
95015	Oper Trans out to OPEB	250,000	-	1,400,000	1,400,000	-	0.00%
99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	(317,000)	2,287,743	-	-	-	0.00%
<b>Total</b>		<b>\$732,563,291</b>	<b>\$778,586,758</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>	<b>\$65,883,868</b>	<b>8.52%</b>

# General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
00000	Default						
00101	Debt -Short Term Expe	\$-520,527	\$-73,894	\$0	\$0	\$0	0.00%
00102	Debt -Interest	3,593,296	2,702,003	6,956,622	16,956,622	10,000,000	143.75%
00201	Council Operations	70,852,072	72,867,821	77,465,799	88,250,734	10,784,935	13.92%
00202	Council Dist 1	478,124	443,245	523,599	557,794	34,195	6.53%
00203	Council Dist 2	2,545	4,972	12,177	12,177	-	0.00%
00204	Council Dist 3	12,165	8,789	12,177	12,177	-	0.00%
00205	Council Dist 4	12,390	11,805	12,177	12,177	-	0.00%
00206	Council Dist 5	6,911	7,589	12,177	12,177	-	0.00%
00207	Council Dist 6	11,243	11,725	12,177	12,177	-	0.00%
00208	Council Dist 7	10,145	12,177	12,177	12,177	-	0.00%
00209	Council Dist 8	11,083	12,061	12,177	12,177	-	0.00%
00210	Council Dist 9	9,949	12,730	12,177	12,177	-	0.00%
00211	Council And Liaisons	3,909	10,925	12,177	12,177	-	0.00%
00301	Library -Library Adminis	761,375	869,561	714,652	897,952	183,299	25.65%
00302	Library -Adult And Famil	777,998	824,843	766,169	929,713	163,544	21.35%
00303	Library -Children And Fa	3,763,652	3,252,030	3,158,977	3,852,406	693,429	21.95%
00304	Library -Young Adult Services	822,527	792,281	899,456	1,037,891	138,435	15.39%
00305	Library -City Records Ce	596,257	623,482	668,712	790,776	122,064	18.25%
00306	Library -Neighborhood Co	102,481	101,861	116,391	139,814	23,423	20.12%
00312	Library - Richmond Public Library	32,533	29,644	46,754	113,383	66,629	142.51%
00401	Office Of The City Clerk	25,006	-	-	-	-	0.00%
00501	PDR-Land Use Admini	1,067,341	910,609	947,892	1,196,918	249,026	26.27%
00502	PDR-Permits And Ins	669,358	556,661	544,118	595,537	51,419	9.45%
00503	PDR-Administration	3,862,243	4,487,020	4,436,979	4,997,248	560,269	12.63%
00504	PDR-Prop. Maint Cod	1,248,278	1,422,344	1,596,941	1,757,490	160,549	10.05%
00505	PDR-Planning & Pres	3,134,020	3,183,680	3,780,322	4,580,855	800,534	21.18%
00507	PDR-Zoning Administ	461,794	334,401	482,810	363,977	(118,833)	-24.61%
00508	PDR Projects/Grants	842,320	813,166	818,245	860,832	42,586	5.20%
00601	Chief Of Staff-Administration	-	-	-	28,038	28,038	0.00%
00602	Chief Of Staff-Legislative Svc	240,763	156,567	80,889	236,070	155,181	191.84%
00603	Chief Of Staff-Research & Analysis	310,341	499	342,773	567,077	224,304	65.44%
00604	Chief Of Staff-Public Informat	628,919	710,150	612,072	658,560	46,488	7.60%
00801	Assessor- Administrative	96,220	96,035	95,681	106,573	10,892	11.38%
00802	Assessor- Technical Suppo	190,647	158,412	216,356	262,704	46,348	21.42%
00803	Assessor- Customer Serv &	3,016,117	3,197,422	3,239,834	3,536,388	296,555	9.15%
00804	Assessor- Board Of Review	552,904	630,434	627,294	658,154	30,860	4.97%
00901	Auditor-Internal Audit	15,519	16,220	43,065	18,000	(25,065)	-58.20%
00902	Auditor-Admin Of Extern	1,479,046	1,519,658	1,948,018	1,837,152	(110,866)	-5.69%
01001	Attorney-Legal Counsel	276,000	256,000	300,000	375,000	75,000	25.00%
01002	Attorney-Delinquent Real	3,648,411	3,745,330	4,298,801	4,772,393	473,592	11.02%
01101	Inspector General	317,041	-	-	-	-	0.00%
01201	HR-Hr Management	535,001	584,340	582,755	902,509	319,754	54.87%
01202	HR-Recruitment, Se	1,153,011	1,190,393	1,363,809	1,613,417	251,609	18.45%
01203	HR-Benefits Admini	418,719	1,007,597	1,192,276	1,231,091	38,815	3.26%
01204	HR-Employee Relati	228,210	242,453	379,156	363,201	(15,955)	-4.21%
01205	HR-Classification	264,750	305,892	452,613	560,887	108,274	23.92%
01206	HR-Administrative	(213)	-	150,382	2,750	(147,632)	-98.17%
01207	HR-Training & Deve	607,352	552,250	571,268	809,756	238,487	41.75%
01208	HR-Operations	138,740	85,673	132,986	134,920	238,487	-1.43%
01301	Judiciary Attorney For Co	480,664	595,166	539,663	517,148	(22,515)	-4.17%
01302	Judiciary-Circuit Ct./Jm	6,569,413	6,724,858	7,114,479	7,714,168	599,689	8.43%
01303	Judiciary-Adult Drug Cour	3,917,378	3,850,074	4,045,029	4,213,813	168,784	4.17%
01304	Judiciary-Criminal Divisi	621,270	590,690	674,899	773,365	98,466	14.59%
01306	Judiciary-Traffic Divisio	70,291	56,892	73,780	75,915	2,135	2.89%
01307	Judiciary-Civil Division	21,338	18,521	45,390	46,347	957	2.11%
01308	Judiciary-Special Magistr	20,364	41,140	56,200	58,814	2,614	4.65%
01401	Human Serv-Management Serv	14,340	16,918	35,665	36,195	530	1.49%
01402	Human Serv-Hispanic Lialso	637,722	1,871,635	885,374	965,329	79,955	9.03%
01405	Human Svcs - Office on Aging and Disabilities	399,538	344,659	361,431	456,952	95,520	26.43%
01406	Human Services Projects/Grants	199,351	227,942	235,128	347,648	112,521	47.86%
01407	Human Serv-Mayor's Youth Academy	-	4,537	-	-	-	0.00%

## General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
01408	Human Serv-City of Serv DCAO	121,333	-	-	-	-	0.00%
01411	Human Serv-Office of Children and Families	-	-	157,081	169,553	12,472	7.94%
01412	Office of Equity and Inclusion	-	-	243,367	249,812	6,445	2.65%
01501	Justice Services-Administration	1,254,164	1,452,254	1,563,771	1,779,514	215,743	13.80%
01502	Justice Services-Detention	3,888,962	3,482,181	3,801,270	4,298,291	497,021	13.08%
01503	Justice Services-In Home	157,865	20,513	-	425	-	0.00%
01504	Justice Services-Functional Families	168,865	13,248	-	-	-	0.00%
01505	Justice Services-Juv Drug Court	234,158	148,526	159,542	89,856	(69,686)	-43.68%
01506	Justice Services-Community Monitor	185,293	29,330	-	1,231	1,231	0.00%
01507	Justice Services-Outreach	354,632	56,601	-	3,248	3,248	0.00%
01508	Justice Services-Community Svc	120,092	153,453	197,681	223,639	25,958	13.13%
01510	Justice Services-Community Corrections	1,273,132	1,068,793	1,304,803	1,394,991	90,188	6.91%
01511	Justice Services-Specialized Svcs	226,960	-	285,670	285,670	-	0.00%
01512	Justice Services-Home Elec Monitoring	707,240	1,265,032	1,571,318	1,689,193	117,875	7.50%
01517	Justice Services-Adult Day Reporting Center	398,065	460,996	589,486	688,722	99,236	16.83%
01518	Justice Services-Children and Youth	80,307	124,710	139,702	159,716	20,015	14.33%
01601	Sheriff-Jail Administration	5,162,377	5,581,763	6,086,313	5,987,008	(99,305)	-1.63%
01602	Sheriff-Courts	5,118,679	5,043,108	5,114,880	5,447,026	332,146	6.49%
01603	Sheriff-Jail Human Serv	684,054	765,656	870,263	831,053	(39,210)	-4.51%
01604	Sheriff-Jail Operations	30,155,011	30,370,348	29,358,434	31,241,025	1,882,592	6.41%
01701	Registrar- Registrar Genar	537,525	1,248,981	1,424,046	1,497,486	73,440	5.16%
01702	Registrar- Conduct Of Elec	1,537,795	2,323,792	2,447,962	2,545,915	97,953	4.00%
01901	JDC Court Functions	122,783	86,373	102,649	119,054	16,405	15.98%
01902	JDC Dispute Resolut	116,914	121,685	129,126	136,292	7,166	5.55%
02001	DIT-Administration	-	1	-	-	-	0.00%
02101	CAO-City-Wide Leadership Admin&Mgt	335,098	371,137	771,504	774,139	2,635	0.34%
02102	CAO-City-Wide Special Svcs	134,061	177,033	132,933	157,612	24,679	18.57%
02103	CAO-Cable Communications	-	37,886	-	-	-	0.00%
02201	Budget-Budget Formulation & Analysis	819,459	935,454	912,672	930,150	17,479	1.93%
02202	Budget-Office of Performance Management	382,582	291,454	314,887	904,046	589,158	187.10%
02203	Budget-Grants Writing Coordination	30,077	95,723	131,229	117,753	(13,477)	-10.27%
02401	Risk-Self-Insurance	7,169	999	-	-	-	0.00%
02501	Finance-Management	2,047,773	1,784,358	2,385,479	4,542,534	2,157,055	90.42%
02502	Finance-General Accounting	798,713	852,719	1,175,123	1,374,868	199,745	17.00%
02503	Finance-Disbursements	950,370	895,651	938,623	951,331	12,708	1.35%
02505	Finance-Risk Management	-	1	-	-	-	0.00%
02506	Finance-Collections	443,588	438,655	644,283	679,716	35,433	5.50%
02507	Finance-Assessments And	570,155	603,579	522,498	550,537	28,038	5.37%
02508	Finance-Audit And Compl	245,229	196,672	272,608	313,955	41,347	15.17%
02510	Finance-City Wide Reven	9,528	8,027	-	-	-	0.00%
02517	Finance-Commissioner of Revenue	470,642	524,038	667,676	679,690	12,014	1.80%
02518	Finance-Deputy Chief Administrative Officer	1,099,020	907,861	997,010	977,770	(19,240)	-1.93%
02519	Finance-Financial Information Systems	336,554	372,108	619,344	569,039	(50,305)	-8.12%
02520	Finance-Cash Operations	1,338,469	1,191,332	1,065,923	1,201,009	135,086	12.67%
02521	Finance-Tax Enforcement	369,526	259,551	285,979	310,109	24,130	8.44%
02522	Finance-Business Licences and Assessments	606,124	664,254	699,141	690,596	(8,545)	-1.22%
02701	Social Ser-Administration	5,320,661	5,093,563	4,212,169	4,735,156	522,987	12.42%
02702	Social Ser-Customer Suppor	4,706,678	7,475,277	7,005,084	6,708,442	(296,642)	-4.23%
02703	Social Ser-Fin Assist Admi	6,614,504	6,674,985	6,799,253	7,106,305	307,052	4.52%
02704	Social Ser-General Relief	41,524	19,002	232,090	232,090	-	0.00%
02705	Social Ser-Auxil.Gts-Aged	2,445,494	2,521,374	2,702,100	2,702,100	-	0.00%
02707	Social Ser-Refugee Assista	8,947	-	15,000	15,000	-	0.00%
02708	Social Ser-Adult/Family Ad	2,383,887	2,689,657	2,351,589	2,440,033	88,444	3.76%
02709	Social Ser-Foster Care	5,872,138	5,736,551	7,576,635	7,827,959	251,323	3.32%
02710	Social Ser-Child Protective Services (CPS)	2,294,680	2,590,521	2,653,646	2,889,458	235,812	8.89%
02711	Social Ser-Adult Services	896,953	881,481	983,291	1,001,748	18,457	1.88%
02712	Social Ser-Adoption	7,498,041	6,977,006	8,329,136	8,374,781	45,645	0.55%
02713	Social Ser-Adult Protective Services (APS)	478,297	655,483	719,975	397,535	(322,440)	-44.78%
02714	Social Ser-Family Stabilization	1,757,884	1,908,204	2,036,455	2,583,672	547,217	26.87%
02715	Social Ser-V.I.E.W.	1,772,237	1,504,672	1,887,405	1,920,669	33,264	1.76%
02716	Social Ser-Food Stamp Empl	-	-	29,776	-	-	0.00%
02717	Social Ser-Hospital Based Eligibility Workers	325,740	267,487	253,241	276,467	23,225	9.17%

# General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
02718	Social Ser-Healthy Start	507	54	-	-	-	0.00%
02719	Social Ser-Child Day Care	566,252	625,653	723,560	806,330	82,769	11.44%
02720	Social Ser-Southside Comm.	737,896	323,385	972,779	971,866	(913)	-0.09%
02721	Social Ser-Foster Parent Training	262,263	269,397	338,886	363,687	24,801	7.33%
02722	Social Ser-Tech Support	2,636,615	2,267,655	2,407,583	2,523,364	115,782	4.81%
02723	Social Ser-Early Childhood-Local Only	8,798	8,066	20,413	23,614	3,201	15.68%
02724	Social Ser-Family Preservation	72,495	56,910	97,200	97,200	-	0.00%
02726	Social Ser-Project/Grants	-	3,608,160	-	-	-	0.00%
02727	Social Ser-Non Reimbursable Local Portion	745,020	782,135	839,895	997,359	157,464	18.75%
02728	Social Ser-Special Revenue	-	634	39,053	46,250	7,197	18.43%
02801	Health-Clinical Servic	4,863,490	4,563,490	4,633,490	4,633,490	-	0.00%
02901	DPW-Finance & Admin	5,585,022	5,125,951	9,488,630	7,944,119	(1,544,512)	-16.28%
02902	DPW-Gen Svcs-Facilities	13,759,514	19,118,650	14,211,557	16,491,811	2,280,254	16.05%
02903	DPW-Solid Waste Man	13,964,254	18,785,618	14,731,481	15,485,847	754,365	5.12%
02904	DPW-Surface Cleaning	3,214	-	-	-	-	0.00%
02905	DPW-Grounds Mainten	-	3,165	-	-	-	0.00%
02906	DPW-Urban Forestry	-	-	-	-	-	0.00%
02907	DPW-Geographic Info	291,386	344,033	423,486	444,939	21,453	5.07%
02909	DPW-CIP Infrastructure	742,667	956,824	1,678,758	1,610,779	(67,979)	-4.05%
02910	DPW-Trans Admin/Sig	107,686	101,846	-	-	-	0.00%
02912	DPW-Roadway Mai	1,411,377	(8,146)	1,046,955	1,046,955	-	0.00%
02913	DPW-CIP Facility	587,136	539,967	678,730	683,745	5,014	0.74%
02914	DPW-Bridge Main	535	-	-	-	-	0.00%
02915	Public Works Projects/Grants	-	133	-	-	-	0.00%
02928	DPW-Main St Station	-	38	-	-	-	0.00%
02939	DPW-Winter Storm Events	-	-	1,148,923	1,148,923	-	0.00%
03001	Parks&Rec-General Admin	3,998,124	3,964,181	3,872,592	4,279,110	406,518	10.50%
03002	Parks&Rec-Marketing	206,867	201,169	215,101	230,363	15,261	7.09%
03003	Parks&Rec-Infrastructure	1,501,048	1,712,211	1,614,179	1,533,758	(80,421)	-4.98%
03004	Parks&Rec-Parks Permits &	202,284	235,120	222,858	385,761	162,903	73.10%
03005	Parks&Rec-James River Par	1,004,109	962,119	958,140	1,464,077	505,937	52.80%
03006	Parks&Rec-Cultural Arts	792,529	815,084	911,281	967,078	55,798	6.12%
03007	Parks&Rec-Special Recreat	2,178,500	2,518,414	2,549,600	2,451,004	(98,596)	-3.87%
03008	Parks&Rec-Out of School Time	994,435	600,078	834,156	2,316,661	1,482,505	177.73%
03010	Parks&Rec-Northside Richmond	-	-	-	281,426	281,426	0.00%
03011	Bryan Park Rec/Park	621,446	667,615	579,457	82,135	82,135	14.17%
03012	Calhoun Rec/Park	218,073	(0)	580,000	-	(580,000)	-100.00%
03013	Highland Park Rec/Park	57,744	-	-	-	-	0.00%
03014	Hotchkiss Rec/Park	329,393	(942)	-	-	-	0.00%
03015	Pine Camp Rec/Park	130,009	0	-	-	-	0.00%
03016	Battery Park Rec/Park	210,650	(0)	-	-	-	0.00%
03017	Cannon Creek Rec/Park	73,097	138,247	69,091	120,098	51,008	73.83%
03018	Recreation Administration	779,209	4,458,020	4,457,519	5,602,939	1,145,419	25.70%
03020	Parks&Rec-Southside Rva	-	-	-	198,434	198,434	0.00%
03021	Bellemade Rec/Park	255,926	0	-	-	-	0.00%
03022	Blackwell Rec/Park	218,754	(0)	-	-	-	0.00%
03023	Broad Rock Rec/Park	166,048	(0)	-	-	-	0.00%
03026	G H. Reid Rec/Park	140,699	-	-	-	-	0.00%
03027	Hickory Hill Rec/Park	186,570	(0)	-	-	-	0.00%
03028	Thomas Smith Rec/Park	146,170	0	-	-	-	0.00%
03029	Westover Hills Rec/Park	151,774	(0)	-	-	-	0.00%
03031	Chimborazo Rec/Park	2,211	-	-	-	-	0.00%
03032	Creighton Ct Rec/Park	138,322	(0)	-	-	-	0.00%
03033	Lucks Fields/Gill Center	109,846	0	-	56,353	56,353	0.00%
03035	Powhatan Hill Rec/Park	335,525	(0)	-	-	-	0.00%
03036	Whitcomb Court Rec/Park	159,091	-	-	-	-	0.00%
03037	Southside Regional Park and Community Center	466,063	0	-	-	-	0.00%
03041	Humphrey Calder Rec/Park	224,398	(0)	-	-	-	0.00%
03042	Mary Munford Rec/Park	13,711	-	-	-	-	0.00%
03043	Randolph Rec/Park	166,517	-	-	-	-	0.00%
03044	Forest Hill Park	771,246	805,999	822,014	663,692	(158,322)	-19.26%
03045	Byrd Park	1,027,372	752,290	787,712	652,407	(135,305)	-17.18%

# General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2023 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
03046	Volunteer Coordinator Services (N2N)	118,041	231,347	230,745	237,689	6,944	3.01%
03047	Workforce Development	-	-	100,788	130,848	30,060	29.82%
03401	MBO-Ombd Administra	534,585	583,273	307,216	554,741	247,526	80.57%
03402	MBO-Bus/Proj Develo	232,599	200,699	222,810	350,312	127,502	57.22%
03403	MBO-Contract Admini	3,936	18,746	305,975	57,771	(248,204)	-81.12%
03601	Econ Dev-Admin, Finance &	795,019	616,038	834,966	218,927	35,544	35.54%
03602	Econ Dev-Business Develo	1,099,392	981,049	1,455,225	1,708,146	252,921	17.38%
03603	Econ Dev-DCAO-Econ&Comm Dev	706,488	740,990	878,941	820,460	(58,482)	-6.55%
03604	Econ Dev-Financial Strat	(350)	2	-	-	-	0.00%
03605	Econ Dev-Housing & N'Hoo	(4,145)	0	-	-	-	0.00%
03606	Econ Dev-Asset Managemen	201,936	122,777	144,944	290,114	145,170	100.16%
03607	Tourism	-	0	-	-	-	0.00%
03610	Economic & Comm Dev Projects/Grants	-	25,000	-	-	-	0.00%
03701	Press Sec-Comm, Media Rel	628,316	419,443	-	-	-	0.00%
03801	HCD-Administration	555,047	432,655	742,397	640,609	(101,788)	-13.71%
03802	HCD-Housing & Neighborhoods	1,028,330	578,928	876,832	1,130,170	253,338	28.89%
03803	HCD-Financial Strategies	125,539	300,000	-	-	-	0.00%
03805	HCD-Projects and Grants	-	968	-	-	-	0.00%
04101	Police-Chief Of Police	23,701	3,010	-	-	-	0.00%
04103	Police-Administration	986	1,375,291	-	-	-	0.00%
04104	Police-Support Service	(1,738)	-	-	-	-	0.00%
04120	Police-Police Operations	88,567,405	81,068,994	83,543,499	96,422,679	12,879,180	15.42%
04121	Police-Administrative Support	11,790,962	12,637,381	12,272,701	12,824,060	551,359	4.49%
04201	Fire-Office Of The F	588,580	622,474	-	-	-	0.00%
04202	Fire-Fire Administra	2,059,666	1,935,816	3,100,985	3,153,317	52,333	1.69%
04203	Fire-Fire Operations	44,477,747	45,439,605	46,468,043	53,234,077	6,766,034	14.56%
04204	Fire-Fire Prevention	1,654,252	1,801,585	1,978,119	1,702,562	(275,558)	-13.93%
04205	Fire-Fire Training	921,752	1,010,936	-	-	-	0.00%
04206	Fire-Office Of Emerg	323,242	338,771	-	-	-	0.00%
04209	Fire&Emg Sev Projects/Grants	-	(5,954)	-	-	-	0.00%
04210	Fire-Logistics	1,923,821	2,434,167	3,214,214	3,384,032	169,819	5.28%
04212	Fire - CARES Act Relief	3,023,226	36,645,460	-	-	-	0.00%
05201	Treasurer - City Treasurer	185,635	220,701	229,039	330,265	101,227	44.20%
05301	Office of Sustainability	-	-	-	618,088	618,088	0.00%
05401	Office of Strategic Communication & Civic Engagement	-	-	-	885,181	885,181	0.00%
05501	CSU-Probation Servi	207,900	194,723	242,134	239,290	(2,844)	-1.17%
07301	311-Citizen Service and Response	1,282,264	2,005,957	1,914,882	2,148,595	233,713	12.21%
07302	Office of Engagement	-	-	564,189	(564,189)	-	-100.00%
07801	RPS-Public Schools	175,193,143	181,694,074	187,142,096	200,307,625	13,165,529	7.04%
08401	Procurement-Procurement Adm	474,935	577,172	498,269	650,633	152,364	30.58%
08402	Procurement-Contract Management	897,272	979,290	1,059,316	1,097,892	38,577	3.64%
08501	Mayor-Mayor's Office	1,093,961	1,156,434	1,004,105	1,145,343	141,238	14.07%
08502	Office of Press Secretary	-	-	139,364	151,928	12,564	9.01%
08701	Emergency Communication	5,104,896	5,428,690	5,480,366	5,833,906	353,540	6.45%
08702	Marcus Alert	-	-	1,107,557	521,671	(585,886)	-52.90%
08801	Animal Control	2,002,198	2,103,191	1,932,887	2,171,983	239,096	12.37%
08901	Office of Community Wealth Building-Admin	300,413	865,627	903,062	808,110	(94,952)	-10.51%
08902	Office of Community Wealth Building-Workforce Development	1,344,027	937,468	1,137,662	3,258,855	2,121,193	186.45%
08903	Office of Community Wealth Building-Social Enterprise	156,590	128,503	150,866	49,651	(101,215)	-67.09%
29001	Traffic Control Project/Grants	168	-	-	-	-	0.00%
29401	VDOT Urban Streets Projects/Grants	432	-	-	-	-	0.00%
79001	Non Depart-Maymont Contrib	460,000	460,000	460,000	-	(460,000)	-100.00%
79004	Non Depart-Grcca Subsidy	7,307,076	3,821,580	5,762,109	6,809,609	1,047,500	18.18%
79005	Non Depart-Central Va. Leg	37,500	39,750	37,500	55,000	17,500	46.67%
79006	Non Depart-The Arts Consor	356,400	354,150	356,400	356,400	-	0.00%
79007	Non Depart-Arc Of Richmond	29,250	39,000	39,000	39,000	-	0.00%
79010	Non Depart-Boaz & Ruth	15,000	15,000	15,000	15,000	-	0.00%
79011	Non Depart-Ymca Teen Cente	382,000	382,000	382,000	382,000	-	0.00%
79012	Non Depart-Healing Place	60,000	60,000	60,000	80,000	20,000	33.33%
79013	Non Depart-Caritas	162,125	50,000	50,000	-	-	0.00%
79014	Non Depart-East End Teen C	15,000	-	-	-	-	0.00%
79017	Non Depart-Mead Westvaco E	250,000	-	-	-	-	0.00%

# General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
79018	Non Depart-Rpac Matching F	247,948	250,000	250,000	250,000	-	0.00%
79019	Non Depart-Afford Housing T	2,900,000	2,900,000	427,693	-	(427,693)	-100.00%
79020	Non Depart-Richmond Commun	80,481	65,037	102,856	102,856	-	0.00%
79022	Non Depart-Freed More Inc	100,000	100,000	100,000	100,000	-	0.00%
79023	Non Depart-Grtc Equipment	344,493	344,493	250,000	-	(250,000)	-100.00%
79024	Non Depart-Grtc Transit Co	15,915,367	7,957,683	8,069,090	8,674,090	605,000	7.50%
79027	Non Depart-Med-Flight	7,700	-	-	-	-	0.00%
79029	Non Depart-Memorial Child	50,000	50,000	50,000	75,000	25,000	50.00%
79031	Non Depart-Memorial Reso	36,000	21,495	36,000	36,000	-	0.00%
79035	Non Depart-Storefront For	45,000	45,000	145,000	145,000	-	0.00%
79038	Non Depart-Richmond Region	133,712	147,091	124,763	124,763	-	0.00%
79039	Non Depart-J. S. Reynolds	86,240	83,415	83,415	83,415	-	0.00%
79040	Non Depart-J. Sargent Reyno	297,169	232,752	232,752	100,000	(132,752)	-57.04%
79041	Non Depart-Senior Connecti	40,000	40,000	40,000	40,000	-	0.00%
79054	Non Depart-Virginia Suppor	40,000	40,000	40,000	40,000	-	0.00%
79056	Non Depart-Richmond Region Tourism	1,779,835	1,890,290	1,797,281	892,185	(905,096)	-50.36%
79057	Non Depart-Greater Richmon	385,000	335,000	385,000	385,000	50,000	14.93%
79059	Non Depart-Tax Relief For	2,785,733	3,475,967	4,041,755	4,561,518	519,763	12.86%
79061	Non Depart-Homeward	30,000	30,000	30,000	50,000	20,000	66.67%
79062	Non Depart-Offender Aid An	75,000	75,000	75,000	75,000	-	0.00%
79064	Non Depart-Extension Servi	35,000	35,000	35,000	37,000	2,000	5.71%
79065	Non Depart-Daily Planet	30,000	30,000	30,000	45,000	15,000	50.00%
79067	Non Depart-Vha/Rnh Subsidy	24,198	8,950	30,000	-	-	0.00%
79069	Non Depart-Sister Cities	3,169	-	30,000	30,000	-	0.00%
79070	Non Depart-Richmond Ambula	5,000,000	5,000,000	4,000,000	4,000,000	-	0.00%
79071	Non Depart-Ridefinders	7,500	7,500	7,500	7,500	-	0.00%
79074	Non Depart-Rbha	3,428,240	3,428,240	3,428,240	3,710,000	281,760	8.22%
79077	Non Depart-Cap Region Work	84,000	80,200	71,000	65,000	(6,000)	-8.45%
79081	Non Depart-Art 180	5,000	3,750	5,000	25,000	20,000	400.00%
79082	Non Depart-Better Housing	39,840	39,840	39,840	39,840	-	0.00%
79083	Non Depart-Retirees Health Care	3,115,779	3,148,071	3,300,000	2,984,232	(315,768)	-9.57%
79084	Non Depart-Communities In Schools	400,000	400,000	400,000	400,000	-	0.00%
79087	Non Depart-Citycelebrations	1,165,000	1,165,000	1,065,000	1,465,000	400,000	37.56%
79088	Non Depart-Metro Business League	75,000	75,000	75,000	100,000	25,000	33.33%
79091	Non Depart-Scan Of Greater Richmond	15,000	15,000	15,000	50,000	35,000	233.33%
79092	Non Depart-Richmond Boys Choir	26,250	35,000	35,000	35,000	-	0.00%
79093	Non Depart-Metro Richmond Sportsbackers	150,000	150,000	150,000	150,000	-	0.00%
79094	Non Depart-Black History Museum Match Fun	100,000	100,000	100,000	100,000	-	0.00%
79096	Non Depart-Asian Chamber Of Commerce	18,712	-	-	-	-	0.00%
79102	Non Depart-Robinson Theater Community Art	15,000	15,000	15,000	15,000	-	0.00%
79106	Non Depart-Camp Diva	15,000	15,000	12,500	30,000	17,500	140.00%
79107	Non Depart-Crossover Ministries	20,000	20,000	20,000	50,000	30,000	150.00%
79109	Non Depart-Emergency Shelter Home Again	50,000	50,000	50,000	50,000	-	0.00%
79112	Non Depart-Peter Paul Development Center	47,500	50,000	50,000	50,000	-	0.00%
79113	Non Depart-Senior Center Of Greater Richmond	19,000	19,000	19,000	19,000	-	0.00%
79114	Non Depart-Southside Community Development Corporation	125,000	-	-	-	-	0.00%
79116	The Podium Foundation	14,500	17,500	17,500	10,000	(7,500)	-42.86%
79117	Home/Housing Opportunities Made Equal)	-	-	-	90,000	90,000	0.00%
79123	RPS Community of Caring	40,000	40,000	40,000	40,000	-	0.00%
79124	Non Depart-Groundwork RVA, Inc	60,000	60,000	60,000	60,000	-	0.00%
79125	Non Depart-Middle School Renaissance 2020, LLC	362,500	362,500	362,500	362,500	-	0.00%
79126	Non Depart-RPS Foundation-Promise Scholarship Feasibility Study	320,000	-	-	-	-	0.00%
79130	Non Depart-Wyeth LLC	56,929	-	120,000	340,000	220,000	183.33%
79201	MetroCare Water Crisis Program	-	200,000	50,000	50,000	-	0.00%
79203	Stone Brewery-Development Grant	300,000	-	350,000	-	(350,000)	-100.00%
79208	RRHA East End Transformation	200,000	-	-	-	-	0.00%
79209	VA Treatment Center for Children	30,000	30,000	30,000	-	(30,000)	-100.00%
79211	New Warwick Townhomes LLC	45,000	-	-	-	-	0.00%
79212	Center Stage Foundation-Assistance for Resident Performing Arts Companies	141,610	180,000	180,000	180,000	-	0.00%
79253	Non Dept-Carytown, Inc-Litter Clean Up	25,000	-	-	25,000	25,000	0.00%
79255	Non Dept-Enrichmond Foundation	75,000	75,000	-	-	-	0.00%
79256	Non Dept-Healthy Hearts Plus II	20,000	20,000	20,000	20,000	-	0.00%

## General Fund Expenditures by Cost Center

Cost center	Cost center Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
79258	Non Dept-Richmond Symphony	50,000	50,000	50,000	50,000	-	0.00%
79259	Non Dept-Stone Brewery Lease Hold Tax Payment	189,287	-	420,000	-	(420,000)	-100.00%
79260	Non Dept-GF Transfer to Information Tech. ISF	19,444,801	18,996,072	18,996,072	20,434,156	1,438,084	7.57%
79261	Non Dept-GF Transfer to Risk Management ISF	12,994,515	9,967,518	11,927,643	12,765,086	337,443	2.83%
79262	Non Dept-Gateway Plaza ECD Grant	269,550	-	300,000	300,000	-	0.00%
79264	Non Dept-Junior Achievement	21,333	16,000	16,000	16,000	-	0.00%
79266	Non Dept-GF Transfer to RPS Capital Construction Special Reserve Fund	839,718	5,828,325	9,050,590	-	(9,050,590)	-100.00%
79267	Non Dept-Richmond Ballet	100,000	-	-	-	-	0.00%
79268	Non Dept-YWCA Richmond	50,000	50,000	50,000	50,000	-	0.00%
79269	Non Dept-Virginia Literacy Foundation	63,832	63,832	63,832	63,832	-	0.00%
79270	Non Dept-Conexus	52,020	52,038	52,038	52,038	-	0.00%
79271	Non Dept-Higher Achievement	50,000	50,000	50,000	50,000	-	0.00%
79272	Non Dept-The Literacy Lab	96,250	96,250	96,250	96,250	-	0.00%
79273	Non Dept-Commonwealth Catholic Charities	100,000	100,000	100,000	100,000	-	0.00%
79274	Non Dept-Local Initiatives Support Corporation (FOC)	50,000	-	50,000	-	(50,000)	-100.00%
79275	Non Dept-Emp Salary Adjustments-Comp/Class Study	-	3,823,000	5,807,124	-	(5,807,124)	-100.00%
79276	Non Dept-Lewis Ginter Botanical Gardens	25,000	25,000	25,000	25,000	-	0.00%
79277	Non Dept-Health Brigade	30,000	30,000	30,000	98,000	68,000	226.67%
79278	Non Dept-GF Transfer from Committed Fund Balance to Richmond Retirement System	6,963,640	-	-	-	-	0.00%
79280	Non Dept-Adult Alternative Program	75,000	-	-	-	-	0.00%
79281	Non Departmental-Owens & Minor Medical, Inc. On the Job Training Grant through the EDA	120,000	-	-	-	-	0.00%
79282	Non Dept-OPEB Trust	500,000	6,030,000	1,400,000	1,400,000	-	0.00%
79284	Eviction Diversion Program	485,140	485,140	485,140	727,710	242,570	50.00%
79288	Challenge Discovery	-	-	-	30,000	30,000	0.00%
79291	J.Sargeant Reynolds Educational Foundation	-	130,000	-	-	-	0.00%
79306	Project Experience	-	-	325,000	-	(325,000)	-100.00%
79307	RVA League for Safer Streets	-	-	25,000	50,000	25,000	100.00%
79308	Citizens Against Residential Emergencies	-	-	4,200	-	(4,200)	-100.00%
79309	Special Reserve to the Affordable Housing Trust Fund	-	-	2,472,307	-	(2,472,307)	-100.00%
79310	Public Defenders' Salary Supplements	-	-	572,469	1,127,984	555,515	97.04%
79311	Citizen Review Board	-	-	204,199	204,199	-	0.00%
79312	Hand Up Community Resource Center-Litter Clean-up	-	-	25,000	25,000	-	0.00%
79313	Gun Violence Prevention Initiative	-	-	133,898	-	(133,898)	-100.00%
79314	Non-Departmental: Equity Study	-	110,000	-	-	-	0.00%
79316	Fixed & Variable Rate Reimbursement (FAVR)	-	-	-	250,000	250,000	0.00%
79317	Reserve for Children's Fund	-	-	-	500,000	500,000	0.00%
79318	CoStar	-	-	-	815,000	815,000	0.00%
79319	Help Me Help You Foundation	-	-	-	200,000	200,000	0.00%
79320	EDA Loan Payment for The Black History Museum & Cultural Center of Virginia, Inc.	-	-	-	388,362	388,362	0.00%
79339	Partnership for Housing Affordability	-	-	-	50,000	50,000	0.00%
79340	Project Homes	-	-	-	300,000	300,000	0.00%
79341	Soil and Water Conservation District Start-up Costs	-	-	-	35,000	35,000	0.00%
79342	Reserve for Collective Bargaining	-	-	-	300,000	300,000	0.00%
<b>Total</b>		<b>\$732,563,291</b>	<b>\$778,586,758</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>	<b>\$65,883,868</b>	<b>8.52%</b>

# General Fund Expenditures by Service Code

Service Code	Service Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
000	Default			\$0	\$0	\$0	0.00%
00000	Default	-\$164,638	-\$164,059	-	-	-	0.00%
SV0000	Default	12,887,439	17,520,391	-	-	-	0.00%
SV0100	ARTS & CULTURE	-	1,578,193	-	-	-	0.00%
SV0101	Cultural Services	34,250	42,725	-	-	-	0.00%
SV0102	PRCF Dance Program	1,880,872	1,907,600	1,879,182	2,319,697	440,515	23.44%
SV0103	PRCF Art Program	2,530	6,462	10,000	10,000	-	0.00%
SV0104	FY12 Carpenter Foundation	-	-	5,000	5,000	-	0.00%
SV0301	Call Centers	1,281,347	1,919,478	1,673,582	1,958,689	285,107	17.04%
SV0302	Customer Service	6,038,620	5,969,045	6,343,694	7,086,552	736,858	11.62%
SV0304	Volunteer Coordination	219,988	167,714	161,924	168,853	6,929	4.28%
SV0400	Econ & Comm Development Svcs	403,187	49,675	-	-	-	0.00%
SV0401	Historic Preservation	133,250	300,121	229,767	304,546	74,779	32.55%
SV0402	Tourism Services	1,729,507	1,890,290	7,559,390	7,701,794	142,404	1.88%
SV0403	Business Attraction	812,400	477,276	1,393,874	1,074,073	(319,801)	-22.94%
SV0404	Business Retention & Expansion	1,307,824	982,128	2,025,841	2,758,587	732,745	36.17%
SV0405	Farmer's Market	204,117	59,379	76,964	91,752	14,788	19.21%
SV0406	Housing & Neighborhood Revital	4,907,061	3,895,092	4,349,296	2,446,978	(1,902,318)	-43.74%
SV0407	Minority Business Development	199,257	192,980	245,367	332,404	87,037	35.47%
SV0408	Pedestr. Bikes & Trails Svcs	270,529	431,337	342,850	443,740	100,890	29.43%
SV0409	Real Estate Strategies	142,055	122,545	144,944	138,400	(6,544)	-4.51%
SV0410	Master Plans	63,261	247,721	407,098	592,066	184,968	45.44%
SV0411	Boards & Commissions Support	547,783	479,552	775,361	767,329	(8,032)	-1.04%
SV0413	Zoning	872,251	748,837	849,632	851,455	1,823	0.21%
SV0414	Social Enterprise Initiatives	55,445	99,465	150,866	136,151	(14,715)	-9.75%
SV0501	Catalog and Circulation	1,007,636	575,832	884,322	693,518	(190,804)	-21.58%
SV0502	Educational Services	179,382,233	185,370,581	190,696,914	206,065,928	15,369,014	8.06%
SV0503	Reference Services	335,741	326,779	302,996	428,364	125,368	41.38%
SV0600	Elected, Legis. & Gov Svcs	-	18,231	-	-	-	0.00%
SV0601	Board of Review	15,742	16,122	43,065	18,000	(25,065)	-58.20%
SV0602	City Treasurer	156,988	155,012	171,308	183,848	12,541	7.32%
SV0603	Elections Management	1,492,434	2,327,695	2,418,021	2,514,363	96,342	3.98%
SV0604	Legislative Services	3,061,054	2,746,764	2,796,462	3,381,822	585,360	20.93%
SV0605	Voter Registration	385,411	654,351	634,749	751,216	116,467	18.35%
SV0701	Emergency Communications	2,154,491	2,712,021	2,661,272	2,646,383	(14,889)	-0.56%
SV0702	Emergency Medical Services	5,085,182	5,081,455	4,115,176	4,116,540	1,364	0.03%
SV0703	Emergency Operations Coord	275,918	297,829	326,825	377,921	51,096	15.63%
SV0800	Emp Rsrc Mgmt & Prg Supp Svcs	9,038	-	-	-	-	0.00%
SV0801	Administration	42,323,376	27,557,909	30,392,930	33,095,004	2,702,073	8.89%
SV0802	Benefits Administration	137,602	143,584	267,650	226,689	(40,961)	-15.30%
SV0803	Comp & Classification Admin	64,790	-	5,956,656	2,750	(5,953,906)	-99.95%
SV0804	Employee Performance Mgmt	8,801	-	-	-	-	0.00%
SV0805	Employee Relations	225,457	269,498	442,191	565,200	123,009	27.82%
SV0806	Human Resources Management	3,222,680	3,518,078	3,178,750	4,008,990	830,240	26.12%
SV0807	Recruit, Select, & Reten Svcs	612,591	1,356,372	1,606,498	1,647,201	40,703	2.53%
SV0808	CARES (Coronavirus Aid Relief and Economic Security Act) Program	-	968	-	-	-	0.00%
SV0900	Finance Oversight / Fiscal Cntrl	40,140	44,013	-	-	-	0.00%
SV0901	Accounting & Reporting	846,134	884,627	1,011,318	1,102,553	91,236	9.02%
SV0902	Accounts Payable	572,521	496,634	567,189	668,580	101,391	17.88%
SV0903	Assessments	3,628,942	3,486,167	3,738,903	4,249,896	510,993	13.67%
SV0904	Billing & Collections	3,397,159	3,513,180	3,629,100	3,739,433	110,334	3.04%
SV0905	Budget Management	978,817	1,044,232	940,476	857,407	(83,069)	-8.83%
SV0906	Cap Imprvmt Plan (CIP) Mgmt	243,926	313,389	330,997	238,769	(92,228)	-27.86%
SV0907	Contract Administration	1,139,814	1,324,328	1,329,759	2,455,691	1,125,932	84.67%
SV0908	Financial Management	5,597,468	5,914,144	5,779,792	6,191,073	411,280	7.12%
SV0909	Grants Management	137,506	319,178	209,961	293,192	83,232	39.64%
SV0910	Investment & Debt Management	75,227,351	75,979,154	85,632,301	106,501,507	20,869,205	24.37%
SV0911	Payroll Administration	1,105,802	1,082,875	1,175,758	1,235,463	59,704	5.08%
SV0912	Retirement Services	7,213,640	5,780,000	4,700,000	4,384,232	(315,768)	-6.72%

## General Fund Expenditures by Service Code

Service Code	Service Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
SV0913	Strategic Planning & Analysis		1,922,326	2,161,146	2,743,461	582,314	26.94%
SV0914	Tax Enforcement	1,889,317	367,783	259,158	307,667	21,988	7.70%
SV0915	Financial Strategies Group	125,189	-	-	-	-	0.00%
SV1001	City Copy & Print Services	199,106	909,890	59,893	53,232	(6,661)	-11.12%
SV1002	Telecommunications Systems Mgmt	3,751,143	2,148,002	-	-	-	0.00%
SV1003	Data Center Opers & Support	-	578,230	-	-	-	0.00%
SV1005	Desktop Support	269,527	2,792,970	366,877	395,508	28,631	7.80%
SV1007	Geographic Information Systems	446,282	499,852	578,320	595,423	17,103	2.96%
SV1008	Inter & Intranet Support & Dev	399	399	-	-	-	0.00%
SV1009	IT Resource Management	-	13,080,588	-	-	-	0.00%
SV1010	Mail Services	405,218	475,685	244,621	258,323	13,701	5.60%
SV1011	Management Information Systems	6,589,435	6,842,327	26,997,420	28,831,912	1,834,493	6.80%
SV1012	Project Management	92,912	136,295	91,064	99,840	8,776	9.64%
SV1013	Public Access Computers	160,814	176,019	242,720	275,892	33,172	13.67%
SV1014	Network and Data Security	6,561	7,229	30,582	(30,682)	(30,682)	-100.00%
SV1016	Software / Apps Dev & Support	134,652	113,330	178,004	173,550	(4,454)	-2.50%
SV1100	Jails and Detention Facilities	11,108	5,074	-	-	-	0.00%
SV1101	Re-Entry Services	1,567,707	1,276,606	1,458,794	1,991,632	532,838	36.53%
SV1102	Secure Detention	21,212,215	19,917,356	19,074,468	20,600,954	1,526,486	8.00%
SV1200	Job Training / Employee Assist	-	500	-	-	-	0.00%
SV1201	Employee Training & Developmt	9,873,654	7,201,749	6,327,299	6,504,769	177,470	2.80%
SV1202	Mayor's Youth Academy	292,220	208,559	389,933	427,640	37,708	9.67%
SV1203	Workforce Development	1,179,139	989,352	896,339	3,048,707	2,152,368	240.13%
SV1204	Wellness Program	118,879	127,528	55,779	356,129	300,350	538.48%
SV1301	Commonwealth's Attorney	4,950,817	5,012,700	5,336,241	462,470	8,679	8.67%
SV1302	Court Services	1,282,915	1,212,419	1,905,949	2,502,802	596,853	31.32%
SV1303	Pre-Trial Services	435,061	427,583	482,563	486,570	4,008	0.83%
SV1304	Probation Services	401,541	333,694	337,169	504,403	167,234	49.60%
SV1305	Special Magistrate	15,000	16,918	35,665	35,665	-	0.00%
SV1306	Clerk of Court	2,606,591	2,577,616	2,764,797	2,870,630	105,833	3.83%
SV1401	Bulk & Brush	909,639	1,075,114	913,248	772,549	(140,699)	-15.41%
SV1402	Curbside Recycling	2,826,036	3,820,792	2,914,346	2,975,262	60,916	2.09%
SV1403	Leaf Collection	512,050	650,461	760,498	762,092	1,594	0.21%
SV1404	Refuse	7,612,281	10,744,266	8,056,398	8,969,165	912,766	11.33%
SV1405	Stormwater Management	2,123	-	-	-	-	0.00%
SV1406	Sustainability Management Svcs	164,003	337,133	337,765	737,268	399,502	118.28%
SV1407	Urban Forestry	-	-	-	150,000	150,000	0.00%
SV1501	Burial Services	46,562	42,066	48,250	48,250	-	0.00%
SV1502	Fleet Management	10,179,901	9,527,936	12,720,376	11,223,926	(1,496,450)	-11.76%
SV1503	Infrastructure Management	2,607,374	7,452,268	11,323,105	2,103,494	(9,219,610)	-81.42%
SV1504	Landfill Management	282,385	466,354	247,824	227,010	(20,814)	-8.40%
SV1505	Parking Management	269,774	256,655	256,680	256,680	-	0.00%
SV1600	Legal Services	-	2,088	-	-	-	0.00%
SV1601	Legal Counsel	3,886,657	4,177,297	4,524,673	4,945,991	421,318	9.31%
SV1701	Engineering Services	138,684	119,034	-	-	-	0.00%
SV1703	Risk Management	12,997,156	9,968,438	11,927,643	12,265,086	337,443	2.83%
SV1801	Audit Services	2,625,841	2,805,847	3,363,002	3,021,494	(341,508)	-10.15%
SV1802	Internal Consulting Services	13,406	63,838	254,593	257,061	2,468	0.97%
SV1803	Perfrmnc Measurement Oversight	20,090	20,622	21,015	23,408	2,393	11.39%
SV1901	Recreational Services	5,565,813	5,382,774	5,882,626	6,393,479	510,852	8.68%
SV1902	Aquatic Services	1,180,996	919,639	1,080,864	1,105,707	24,842	2.30%
SV1903	Camp Services	7,988	1,334	-	-	-	0.00%
SV1904	Parks Management	4,066,954	4,088,063	3,235,452	4,095,331	859,879	26.58%
SV1905	Sports & Athletics	81,926	50,908	268,876	268,876	-	0.00%
SV1906	James River Park	19,902	67,362	77,451	-	-	0.00%
SV1907	SW-Recreation Services	14,274	1,954	-	53,310	53,310	0.00%
SV1908	NE-Recreation Services	1,221	1,954	-	-	-	0.00%
SV1909	SBR-Recreation Services	1,221	1,954	-	-	-	0.00%
SV1910	Pine Camp Rental Services	-	-	1,000	1,000	-	0.00%

## General Fund Expenditures by Service Code

Service Code	Service Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
SV1911	PRCF Summer Fun Klub	1,128	-	-	-	-	0.00%
SV1913	PRCF Trophy Entrepreneur Program	918	-	-	-	-	0.00%
SV2002	Grounds Management	242,850	215,822	210,568	295,203	84,535	40.13%
SV2004	Code Enforcement	2,090,786	2,111,577	2,501,733	3,077,728	575,995	23.02%
SV2005	Development Review	165,463	173,948	250,869	220,783	(30,086)	-11.99%
SV2006	Facilities Management	16,823,807	19,363,085	19,110,913	21,421,739	2,310,826	12.09%
SV2007	Permits & Inspections	3,531,576	4,094,754	4,524,864	4,807,546	282,682	6.25%
SV2009	Panning	165,891	130,717	182,556	152,864	(29,692)	-16.26%
SV2100	Publ Info and Commun Outreach	165,247	-	-	-	-	0.00%
SV2101	Community Outreach	880,114	936,682	986,779	915,755	(81,024)	-8.13%
SV2102	Elect Media Oversight & Coord	66,983	67,521	77,303	-	(77,303)	-100.00%
SV2103	Public Info & Media Relations	1,116,408	992,325	1,233,670	1,043,313	(190,357)	-15.43%
SV2104	Public Relations	1,036,985	1,026,006	1,151,792	1,507,922	356,130	30.92%
SV2200	Public Safety & Well Being	163	1,298	-	-	-	0.00%
SV2201	Animal Control	549,925	690,625	553,619	665,051	111,433	20.13%
SV2202	Investigations	2,466,283	2,321,058	2,289,195	3,069,087	779,893	34.07%
SV2204	Fire Suppression	42,721,277	42,884,221	42,454,815	49,721,980	7,267,164	17.12%
SV2205	Hazardous Materials Management	85,337	130,483	300,000	300,000	-	0.00%
SV2206	Homeland Security	751,325	548,479	392,648	412,047	19,399	4.94%
SV2207	Patrol Services	1,970,536	1,164,781	767,818	703,975	(63,842)	-8.31%
SV2208	Property & Evidence	1,556,690	1,511,923	1,502,118	1,587,840	85,722	5.71%
SV2209	Special Events	647,128	654,679	669,213	895,172	225,959	33.76%
SV2214	Warrant & Information	1,050,500	1,283,889	1,215,069	1,172,908	(42,161)	-3.47%
SV2215	CAPS (Comm Asst Pub Sfty) Prog	251,975	132,967	96,386	140,314	43,928	45.57%
SV2216	Animal Care	914,094	800,764	796,466	981,468	185,002	23.23%
SV2217	Security Management	4,638,573	4,184,940	4,910,513	3,669,997	(1,240,516)	-25.26%
SV2218	Home Electronic Monitoring	1,169,314	1,454,241	1,692,011	1,911,517	219,506	12.97%
SV2220	Protests & Disruptions	427	695	-	-	-	0.00%
SV2221	Office of the Chief of Police- Administration	1,510,597	2,194,526	2,063,364	1,659,410	(403,954)	-19.58%
SV2222	Support Services Administration	373,591	708,915	541,244	740,044	198,800	36.73%
SV2223	Support Services -Major Crimes	8,312,109	8,235,921	6,718,638	7,263,436	544,798	8.11%
SV2224	Support Services - Special Investigation Administration	3,003,405	3,916,545	3,778,605	3,944,326	165,721	4.39%
SV2225	Support Services-Traffic Enforcement	1,560,406	1,359,731	1,138,755	1,186,786	48,031	4.22%
SV2226	Support Services-Tactical Operations	702,422	418,047	276,462	294,904	18,443	6.67%
SV2227	Support Services-K9	1,328,269	1,288,116	1,059,800	1,029,004	(30,796)	-2.91%
SV2228	Support Services-Mounted Unit	716,675	561,198	475,855	499,986	24,130	5.07%
SV2230	Gun Violence Prevention	-	-	133,898	(133,898)	-	-100.00%
SV2231	Support Services- Hit and Run Unit	270,336	400,477	383,289	404,465	21,176	5.52%
SV2232	Support Services- Motorcycle Unit	454,148	402,972	299,811	286,725	(13,086)	-4.36%
SV2233	Support Service - Bomb Unit	267,891	149,580	88,821	88,821	-	0.00%
SV2234	Support Services- Community Youth Intervention Ser.	3,334,669	3,563,777	3,344,087	3,651,051	306,964	9.18%
SV2238	Office of Professional Responsibility- Investigation	527,510	647,220	527,013	562,664	35,651	6.76%
SV2239	Office of Professional Responsibility- Administration	486,846	622,865	551,791	598,922	47,132	8.54%
SV2240	Area I- Administration	2,519,009	2,257,704	2,081,347	2,195,794	114,447	5.50%
SV2241	Area I- FMTI Investigation Detectives	1,605,767	1,529,644	1,385,046	1,448,883	63,836	4.61%
SV2242	Area I Patrol	19,292,550	18,790,675	20,562,058	22,220,506	1,658,448	8.07%
SV2243	Area I-FMTI Tactical Response	1,281,625	1,267,699	1,214,488	1,354,429	139,942	11.52%
SV2244	Area II-Administration	2,537,977	2,460,064	2,399,150	2,471,407	72,256	3.01%
SV2245	Area II- FMTI Investigation Detectives	1,674,599	1,688,311	1,547,893	1,651,145	103,253	6.67%
SV2246	Area II Patrol	19,410,456	18,766,952	19,745,178	20,862,976	1,117,798	5.66%
SV2247	Area II-FMTI Tactical Response	1,535,580	1,441,713	1,166,613	1,388,748	222,135	19.04%
SV2248	Human Services- Administration	885,917	152,711	-	-	-	0.00%
SV2250	Business Services - Sworn expenses	507,156	548,589	2,035,641	11,260,874	9,225,233	453.19%
SV2251	Intervention Prevention Unit (IPU)	851,206	252,408	78,907	-	(78,907)	-100.00%
SV2252	Business Services - Administration	1,983,062	2,386,448	1,810,016	1,824,879	14,862	0.82%
SV2301	Public Law Library	53,251	51,002	53,405	56,075	2,670	5.00%
SV2302	Records Management	1,320,060	1,469,958	1,641,415	1,511,170	(130,245)	-7.93%
SV2400	Human Services	1,185	938	-	-	-	0.00%
SV2401	Adoption Services	7,628,651	7,217,828	8,569,923	8,586,063	16,140	0.19%

## General Fund Expenditures by Service Code

Service Code	Service Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
SV2402	Adult Services		1,980,605	2,173,089	1,899,191	(273,898)	-12.60%
SV2403	Case Management	2,024,436	897,388	547,403	974,874	134,941	16.07%
SV2404	Childcare Services	8,343	8,469	8,356	23,331	14,975	179.22%
SV2405	Children's Protective Services		2,596,132	2,661,132	2,897,027	235,482	8.85%
SV2406	Counseling Services	72,146	72,457	99,973	103,588	3,615	3.62%
SV2407	Early Childhood Dev Initiative	232,585	211,832	282,879	304,918	22,040	7.79%
SV2408	Elig Determination Services	8,743,174	8,898,363	9,065,036	8,907,169	(157,867)	-1.74%
SV2409	Emergency & General Assistance	335,631	315,533	499,022	1,574,185	1,075,163	215.45%
SV2410	Fam Focused / Preservatr Swcs	2,105,220	2,238,795	2,376,808	2,979,142	602,334	25.34%
SV2411	Food Services	1,919,257	2,022,266	2,062,599	2,116,581	53,983	2.62%
SV2413	Foster Care Services	10,791,553	13,447,248	14,865,900	14,734,729	(131,170)	-0.88%
SV2414	Housing Assistance	90,000	50,000	90,000	90,000	-	0.00%
SV2415	Homeless Services	493,597	281,294	304,725	481,220	176,495	57.92%
SV2416	Interagency Service Coord(CSA)	63,152	93,402	94,470	101,539	7,069	7.48%
SV2417	Medical Services	9,152,100	10,097,730	10,648,757	10,742,871	94,114	0.88%
SV2418	Mental Health Services	3,559,345	3,547,460	4,663,619	4,459,335	(204,284)	-4.38%
SV2419	Multi-Cultural Affairs	291,761	304,103	322,737	533,847	211,110	65.41%
SV2420	Public Health Services	4,903,490	4,633,490	4,703,490	4,703,490	-	0.00%
SV2421	Sr & Spec Needs Programming	600,853	575,043	4,704,985	4,988,408	283,423	6.02%
SV2422	Human Services	205,000	170,000	180,000	728,000	548,000	304.44%
SV2424	Youth Services	1,242,187	786,190	1,084,593	1,138,704	54,110	4.99%
SV2425	Substance Abuse Services	428,660	395,531	376,998	464,322	87,324	23.16%
SV2427	Community Wealth Building Initiatives	-	-	25,600	25,600	-	0.00%
SV2428	BLISS Program (Building Lives of Independence and Self Sufficiency)	82,973	84,067	84,413	100,579	16,166	19.15%
SV2501	Roadway Management	1,411,377	(8,385)	5,408,304	5,508,327	100,023	1.85%
SV2504	Street Cleaning	13	-	-	-	-	0.00%
SV2505	Traffic Enforcement	77,744	3,350	-	-	-	0.00%
SV2507	Transportation Services	16,418,240	8,339,105	8,540,810	8,867,947	327,137	3.83%
SV2508	Pavement Management	-	8	-	-	-	0.00%
SV2602	Winter Storm Events	1,000,000	-	-	-	-	0.00%
SV2603	Winter Storm Events-1/6/2017 Snow Storm	(700)	-	-	-	-	0.00%
SV2610	Winter Storm Events-01/12/2019 Snow Storm	-	35	-	-	-	0.00%
SV2611	Summer Storm Events-09-03-2019 Hurricane Dorian	1,766	-	-	-	-	0.00%
SV2612	2020 Gun Control Protest	5,853	10,282	-	-	-	0.00%
SV2613	2020 Winter Storm	-	3,508	-	-	-	0.00%
SV2614	COVID-19	3,443,991	41,291,891	26,700	26,700	-	0.00%
SV2615	Protest: Civil Unrest	244,077	455,554	-	-	-	0.00%
SV2616	2020 Isaias Storm	-	145	-	-	-	0.00%
SV2620	Prison Rape Elimination Act (PREA)	-	32,677	-	101,586	101,586	0.00%
Total		\$732,563,291	\$778,586,758	\$772,831,959	\$838,715,828	\$65,883,868	8.52%

## General Fund Expenditures by Department

Department	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Animal Control	\$2,002,198	\$2,103,191	\$1,932,887	\$2,171,983	\$239,096	12.37%
Budget & Strategic Planning	1,232,118	1,322,118	1,358,789	1,951,949	593,160	43.65%
Chief Administrative Officer	469,159	586,055	904,437	931,751	27,314	3.02%
City Assessor	3,775,187	4,002,488	4,126,549	4,475,247	348,698	8.45%
City Attorney	3,965,452	3,745,330	4,298,801	4,772,393	473,592	11.02%
City Auditor	1,755,046	1,775,658	2,248,018	2,212,152	(35,866)	-1.60%
City Clerk	1,067,341	910,609	947,892	1,196,918	249,026	26.27%
City Council	1,319,740	1,405,578	1,347,845	1,565,339	217,495	16.14%
City Debt	74,445,368	75,569,824	84,422,421	105,207,356	20,784,935	24.62%
City Sheriff	41,120,121	41,760,875	41,429,890	43,506,112	2,076,222	5.01%
City Treasurer	185,635	220,701	229,039	330,265	101,227	44.20%
Council Chief Of Staff	1,276,243	963,251	1,131,416	1,568,281	436,865	38.61%
Court Services Unit	207,900	194,723	242,134	239,290	(2,844)	-1.17%
Default	(320,527)	(73,894)	-	-	-	0.00%
Department Emergency Communication (DEC)	5,104,896	5,428,690	6,587,923	6,355,577	(232,346)	-3.53%
Department of Citizen Service and Response	1,282,264	2,005,957	2,479,071	2,148,595	(330,476)	-13.33%
Department of Housing and Community Development	1,708,916	1,619,229	1,619,229	1,770,779	151,550	9.36%
Economic & Comm Development	2,799,033	2,381,838	3,095,149	3,653,686	558,537	18.05%
Finance	9,285,691	8,698,806	10,273,687	12,841,153	2,567,466	24.99%
Fire & Emergency Services	54,972,285	90,222,860	54,761,361	61,473,988	6,712,627	12.26%
General Registrar	2,075,320	3,572,772	3,872,008	4,043,401	171,393	4.43%
Human Resources	3,291,232	3,979,425	4,784,088	5,233,237	449,149	9.39%
Human Services	1,357,944	2,448,832	1,882,381	2,189,294	306,913	16.30%
Inspector General	535,001	584,340	582,755	902,509	319,754	54.87%
Judiciary	11,234,394	11,299,093	12,045,442	12,918,618	873,175	7.25%
Justice Services	9,049,734	8,275,638	9,613,244	10,614,497	1,001,253	10.42%
Juvenile & Domestic Relations Court	239,698	208,058	231,775	255,346	23,571	10.17%
Mayor's Office	1,093,961	1,156,434	1,143,469	1,297,271	153,802	13.45%
Minority Business Development	771,121	802,718	836,001	962,824	126,824	15.17%
Non Departmental	92,678,843	84,083,428	90,307,456	78,160,525	(12,146,931)	-13.45%
Office of Community Wealth Building	1,801,030	1,931,599	2,191,589	4,116,616	1,925,026	87.84%
Office of Strategic Communication & Civic Engagement	-	-	-	885,181	885,181	0.00%
Office of Sustainability	-	-	-	618,088	618,088	0.00%
Parks & Recreation	18,095,803	18,060,951	18,805,233	22,233,290	3,428,056	18.23%
Planning & Development Review	10,218,013	10,797,272	11,659,415	13,183,977	1,524,563	13.08%
Police Department	100,381,316	95,084,676	95,816,200	109,246,739	13,430,539	14.02%
Press Secretary	628,316	419,443	-	-	-	0.00%
Procurement Services	1,372,207	1,556,462	1,557,585	1,748,525	190,940	12.26%
Public Health	4,863,490	4,563,490	4,633,490	4,633,490	-	0.00%
Public Library	6,120,455	5,624,142	5,656,459	6,863,984	1,207,524	21.35%
Public Works	36,452,925	44,968,079	43,408,521	44,857,117	1,448,596	3.34%
Richmond Public Schools	175,193,143	181,694,074	187,142,096	200,307,625	13,165,529	7.04%
Risk Management	7,169	999	-	-	-	0.00%
Social Services	47,447,510	52,937,111	53,226,215	55,070,861	1,844,646	3.47%
Traffic Control Capital Projects	168	-	-	-	-	0.00%
VDOT Urban Projects	432	-	-	-	-	0.00%
<b>Total</b>	<b>\$732,563,291</b>	<b>\$778,586,758</b>	<b>\$772,831,959</b>	<b>\$838,715,828</b>	<b>\$65,883,868</b>	<b>8.52%</b>

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Animal Control	60000	Full-Time Permanent		\$800,786	\$907,275	\$969,880	\$62,605	6.90%
Animal Control	60001	Overtime Permanent		81,898	-	-	-	0.00%
Animal Control	60002	Holiday Pay Permanent		69,164	-	-	-	0.00%
Animal Control	60003	Vacation Pay Permanent		50,899	-	-	-	0.00%
Animal Control	60004	Sick Leave Permanent		38,661	-	-	-	0.00%
Animal Control	60005	Civil Leave Permanent		34,988	-	-	-	0.00%
Animal Control	60008	Death Leave Permanent		1,013	-	-	-	0.00%
Animal Control	61000	Part Time Salaries		826	187	-	105,360	0.00%
Animal Control	62000	Temporary Employee		16,541	-	-	-	0.00%
Animal Control	62001	Overtime Temp		209	-	-	-	0.00%
Animal Control	62002	Holiday Pay Temporary		456	-	-	-	0.00%
Animal Control	62005	Sick Leave Temporary		-	420	-	-	0.00%
Animal Control	63000	Fica		57,367	61,216	66,958	10,707	19.03%
Animal Control	63001	Retirement Contribution Rsrs		130,407	194,297	209,130	23,253	12.51%
Animal Control	63002	Medicare Fica		13,417	13,372	15,659	2,504	19.03%
Animal Control	63003	Group Life Insurance		5,480	5,949	6,048	359	5.93%
Animal Control	63006	Health Care Active Employees		157,605	180,325	204,862	25,223	14.04%
Animal Control	63008	State Unemployment Insurance (SUI)		3,608	(168)	-	-	0.00%
Animal Control	63011	Health Savings Account (HSA) Expense-Employer		4,063	2,000	-	-	0.00%
Animal Control	70215	Equipment Repair and Maint Services		11,353	31,349	6,336	-	0.00%
Animal Control	70216	Pest Control Services		-	21,936	-	-	0.00%
Animal Control	70218	Vehicle Repair And Maint Services		30,938	27,857	30,662	2,662	9.51%
Animal Control	70311	Printing & Binding-External		185	1,916	1,930	-	0.00%
Animal Control	70412	Transportation Services		-	1,155	1,000	-	0.00%
Animal Control	70551	Security/Monitoring Services		31,847	25,407	35,000	-	0.00%
Animal Control	70552	Contract And Temporary Personnel Services		119,383	89,335	20,000	-	0.00%
Animal Control	70561	Spay/Neuter Charges		101,697	72,541	110,000	-	0.00%
Animal Control	71011	Uniforms & Safety Supplies-Employee		3,778	5,543	5,000	-	0.00%
Animal Control	71012	Office Supplies And Stationary		584	6,966	1,369	-	0.00%
Animal Control	71112	Forage Supplies For Animals		29,110	19,350	40,000	-	0.00%
Animal Control	71131	Janitorial Supplies		2,431	13,856	10,000	-	0.00%
Animal Control	71171	Medical And Laboratory Supp		67,676	107,098	97,550	-	0.00%
Animal Control	72123	Membership Dues		-	-	219	-	0.00%
Animal Control	72124	Employee Training		7,957	2,791	2,791	-	0.00%
Animal Control	72131	Software		4,159	10,550	14,356	-	0.00%
Animal Control	72153	Equipment (Less Than \$5,000)		6,705	125	2,500	-	0.00%
Animal Control	72162	License & Permits (Other Than Software)		90	747	250	-	0.00%
Animal Control	73104	Bank Fees		2,154	1,631	-	-	0.00%
Animal Control	76613	Veterinarian Services		183,118	151,463	183,875	-	0.00%
Animal Control	77103	Fuel For Dept Owned Vehicles		18,683	20,396	22,133	3,633	19.64%
Animal Control	77104	Monthly Standing Costs		6,002	5,225	6,413	-	0.00%
Animal Control	77201	Internal Printing & Duplicatng		-	-	2,343	-	0.00%
Animal Control	77501	DIT Charges (Billed from DIT Fund)		10,894	-	-	-	0.00%
Animal Control	95002	Approp For Spec Rev Funds		18,877	-	-	-	0.00%
Budget & Strategic Planning	60000	Full-Time Permanent		794,999	962,142	1,277,717	315,575	32.80%
Budget & Strategic Planning	60001	Overtime Permanent		2,430	-	-	-	0.00%
Budget & Strategic Planning	60002	Holiday Pay Permanent		14,058	-	-	-	0.00%
Budget & Strategic Planning	60004	Vacation Pay Permanent		27,839	81,875	-	-	0.00%
Budget & Strategic Planning	60005	Sick Leave Permanent		9,544	2,810	-	-	0.00%
Budget & Strategic Planning	60009	Death Leave Permanent		819	295	-	-	0.00%
Budget & Strategic Planning	63000	Fica		49,371	52,563	79,215	19,562	32.79%
Budget & Strategic Planning	63001	Retirement Contribution Rsrs		161,515	171,586	73,741	(98,404)	-57.16%
Budget & Strategic Planning	63002	Medicare Fica		11,879	12,626	13,951	4,575	32.79%
Budget & Strategic Planning	63003	Group Life Insurance		6,939	6,795	11,967	3,893	48.21%
Budget & Strategic Planning	63006	Health Care Active Employees		105,024	95,275	140,605	37,310	36.12%
Budget & Strategic Planning	63008	State Unemployment Insurance (SUI)		(125)	-	-	-	0.00%
Budget & Strategic Planning	63011	Health Savings Account (HSA) Expense-Employer		2,313	2,000	-	-	0.00%
Budget & Strategic Planning	70131	Public Information & Public Relations Services		-	160	-	-	0.00%
Budget & Strategic Planning	70132	Media Services (Advertising)		-	53	-	-	0.00%
Budget & Strategic Planning	70161	Management Services		-	8,612	307,513	307,013	61402.60%
Budget & Strategic Planning	70553	Food & Drink Services		5,140	2,613	-	-	0.00%
Budget & Strategic Planning	71012	Office Supplies And Stationary		1,563	1,842	528	-	0.00%
Budget & Strategic Planning	71141	Books & Reference Materials		-	323	63	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Budget & Strategic Planning	72121	Conference /Conventions	1,645	-	-	1,700	1,700	0.00%
Budget & Strategic Planning	72122	Magazine/Newspaper Subscript	230	-	112	112	-	0.00%
Budget & Strategic Planning	72123	Membership Dues	2,284	11,547	9,284	9,284	-	0.00%
Budget & Strategic Planning	72124	Employee Training	250	1,000	625	2,561	1,936	309.76%
Budget & Strategic Planning	72153	Equipment (Less Than \$5,000)	-	541	-	-	-	0.00%
Budget & Strategic Planning	72162	License & permits (Other Than Software)	20,417	47,207	20,417	20,417	-	0.00%
Budget & Strategic Planning	77201	Internal Printing & Duplicating	-	-	8,000	8,000	-	0.00%
Budget & Strategic Planning	77501	DIT Charges (Billed from DIT Fund)	9,082	16,370	-	-	-	0.00%
Chief Administrative Officer	60000	Full-Time Permanent	266,893	302,309	492,731	484,682	(8,050)	-1.63%
Chief Administrative Officer	60001	Overtime Permanent	1,613	38	-	-	-	0.00%
Chief Administrative Officer	60002	Holiday Pay Permanent	14,343	14,728	-	-	-	0.00%
Chief Administrative Officer	60004	Vacation Pay Permanent	29,344	3,877	-	-	-	0.00%
Chief Administrative Officer	60005	Sick Leave Permanent	3,147	1,214	-	-	-	0.00%
Chief Administrative Officer	62001	Temporary Employee	5,779	-	-	-	-	0.00%
Chief Administrative Officer	62001	Overtime Temp	471	-	-	-	-	0.00%
Chief Administrative Officer	62002	Holiday Pay Temporary	124	-	-	-	-	0.00%
Chief Administrative Officer	63000	Fica	13,612	19,335	30,549	30,050	(499)	-1.63%
Chief Administrative Officer	63001	Retirement Contribution Rsrs	49,040	81,829	211,612	200,029	(11,583)	-5.47%
Chief Administrative Officer	63002	Medicare Fica	4,578	4,522	7,145	7,028	(117)	-1.63%
Chief Administrative Officer	63003	Group Life Insurance	3,473	3,372	6,003	5,724	(279)	-4.64%
Chief Administrative Officer	63006	Health Care Active Employees	30,583	33,369	39,507	37,348	(2,159)	-5.46%
Chief Administrative Officer	63011	Health Savings Account (HSA) Expense-Employer	2,906	2,000	-	-	-	0.00%
Chief Administrative Officer	70131	Public Information & Public Relations Services	15,343	5,000	16,500	16,500	-	0.00%
Chief Administrative Officer	70161	Management Services	15,433	11,625	30,000	30,000	-	0.00%
Chief Administrative Officer	70153	Food & Drink Services	3,316	1,170	-	-	-	0.00%
Chief Administrative Officer	71012	Office Supplies And Stationary	2,712	2,227	3,465	3,465	-	0.00%
Chief Administrative Officer	72113	Postal Services	-	-	206	206	-	0.00%
Chief Administrative Officer	72121	Conference /Conventions	72	249	-	-	-	0.00%
Chief Administrative Officer	72122	Magazine/Newspaper Subscript	36	-	-	-	-	0.00%
Chief Administrative Officer	72123	Membership Dues	45	44,526	22,719	22,719	-	0.00%
Chief Administrative Officer	72124	Employee Training	453	378	500	50,500	50,000	10000.00%
Chief Administrative Officer	72131	Software	375	13,125	7,000	7,000	-	0.00%
Chief Administrative Officer	73105	Indirect City Costs	-	-	10,000	10,000	-	0.00%
Chief Administrative Officer	77103	Fuel For Dept. Owned Vehicles	183	-	-	-	-	0.00%
Chief Administrative Officer	77104	Monthly Standing Costs	153	-	-	-	-	0.00%
Chief Administrative Officer	77501	DIT Charges (Billed from DIT Fund)	271	961	-	-	-	0.00%
Chief Administrative Officer	80006	Equipment And Other Assets Expense	4,858	-	1,500	1,500	-	0.00%
Chief Administrative Officer	95007	Payments To Other Gov Agencies	-	40,000	25,000	25,000	-	0.00%
City Assessor	60000	Full-Time Permanent	2,161,151	2,210,431	2,566,678	2,871,190	304,512	11.86%
City Assessor	60002	Holiday Pay Permanent	154,296	144,688	-	-	-	0.00%
City Assessor	60004	Vacation Pay Permanent	135,895	121,047	-	-	-	0.00%
City Assessor	60005	Sick Leave Permanent	71,158	54,254	-	-	-	0.00%
City Assessor	60008	Civil Leave Permanent	626	527	-	-	-	0.00%
City Assessor	60009	Death Leave Permanent	2,844	5,442	-	-	-	0.00%
City Assessor	60016	FMLA PAID PARENTAL BONDING	-	12,790	-	-	-	0.00%
City Assessor	63000	Fica	150,040	153,824	159,134	178,014	18,880	11.86%
City Assessor	63001	Retirement Contribution Rsrs	485,980	724,536	714,952	688,305	(26,647)	-3.73%
City Assessor	63002	Medicare Fica	35,341	36,199	37,217	41,632	4,415	11.86%
City Assessor	63003	Group Life Insurance	32,373	34,066	37,543	34,393	(3,149)	-9.16%
City Assessor	63006	Health Care Active Employees	298,486	306,414	322,853	358,468	35,615	11.03%
City Assessor	63011	Health Savings Account (HSA) Expense-Employer	4,156	4,000	-	-	-	0.00%
City Assessor	64104	Education Pay	12,402	9,416	-	-	-	0.00%
City Assessor	64105	Bonus Pay	3,000	5,000	-	-	-	0.00%
City Assessor	70131	Public Information & Public Relations Services	191	163	1,395	1,395	-	0.00%
City Assessor	70161	Attorney/Legal Services	50,500	-	50,000	50,000	-	0.00%
City Assessor	70161	Management Services	11,827	9,792	11,261	1,469	1,469	15.00%
City Assessor	70162	Bd Of Review R E Assessment	13,492	43,065	18,000	(25,065)	(25,065)	-58.20%
City Assessor	70218	Vehicle Repair And Maint Services	1,700	1,716	6,000	6,570	570	9.50%
City Assessor	70412	Transportation Services	11,277	2,156	16,800	10,000	(6,800)	-40.48%
City Assessor	70416	Employee Parking Subsidy	27,600	27,600	31,500	34,900	3,400	10.79%
City Assessor	71012	Office Supplies And Stationary	1,538	10,438	5,939	5,939	(0)	0.00%
City Assessor	71141	Books & Reference Materials	2,142	1,470	2,356	2,356	(0)	-0.01%
City Assessor	72113	postal Services	25,156	30,443	40,438	40,438	0	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
City Assessor	72121	Conference /Conventions	6,829	641	-	21,322	21,322	0.00%
City Assessor	72123	Membership Dues	7,045	7,500	7,310	7,310	-	0.00%
City Assessor	72124	Employee Training	4,707	6,625	10,849	6,625	6,625	63.76%
City Assessor	72153	Equipment (Less Than \$5,000)	51,435	58,586	57,564	70,096	12,532	21.77%
City Assessor	77103	Fuel For Dept. Owned Vehicles	1,050	364	1,120	1,340	220	19.64%
City Assessor	77104	Monthly Standing Costs	1,028	987	1,480	1,480	-	0.00%
City Assessor	77107	Auto Expenses Charged by Fleet	6,217	-	6,500	-	(6,500)	-100.00%
City Assessor	77501	DIT Charges (Billed from DIT Fund)	3,704	1,657	-	-	-	0.00%
City Assessor	80006	Equipment And Other Assets Expense	-	2,569	3,438	6,838	3,401	98.92%
City Attorney	60000	Full-Time Permanent	2,042,623	2,031,399	2,602,239	3,020,549	418,310	16.08%
City Attorney	60001	Overtime Permanent	573	0	-	-	-	0.00%
City Attorney	60002	Holiday Pay Permanent	140,938	129,715	-	-	-	0.00%
City Attorney	60004	Vacation Pay Permanent	161,882	121,711	-	-	-	0.00%
City Attorney	60005	Sick Leave Permanent	43,753	47,956	-	-	-	0.00%
City Attorney	60009	Death Leave Permanent	2,902	2,715	-	-	-	0.00%
City Attorney	60014	FMLA Paid Parental Maternity	-	26,414	-	-	-	0.00%
City Attorney	60017	FMLA PAID PARENTAL SICK PARENT	2,520	197	-	-	-	0.00%
City Attorney	63000	Fica	143,326	139,585	161,339	187,274	25,935	16.08%
City Attorney	63001	Retirement Contribution Rsrs	573,646	775,788	934,369	902,968	(31,400)	-3.36%
City Attorney	63002	Medicare Fica	34,116	33,165	37,732	43,798	6,066	16.08%
City Attorney	63003	Group Life Insurance	30,689	30,940	34,803	40,408	5,605	16.11%
City Attorney	63006	Health Care Active Employees	250,559	254,295	288,092	304,974	16,882	5.86%
City Attorney	63011	Health Savings Account (HSA) Expense-Employer	5,010	5,250	-	-	-	0.00%
City Attorney	64104	Education Pay	239	-	-	-	-	0.00%
City Attorney	64105	Bonus Pay	29,750	18,000	-	-	-	0.00%
City Attorney	70131	Public Information & Public Relations Services	3,563	9,305	-	-	-	0.00%
City Attorney	70152	Attorney/Legal Services	30,380	21,329	85,227	85,227	-	0.00%
City Attorney	70161	Management Services	26,173	24,352	45,000	45,000	-	0.00%
City Attorney	70413	Mileage	525	946	1,000	1,000	-	0.00%
City Attorney	70416	Employee Parking Subsidy	17,087	15,701	20,000	20,000	-	0.00%
City Attorney	70552	Contract And Temporary Personnel Services	9,949	-	-	-	-	0.00%
City Attorney	71012	Office Supplies And Stationary	11,795	15,165	13,000	13,000	-	0.00%
City Attorney	71141	Books & Reference Materials	27,792	23,442	37,000	37,000	-	0.00%
City Attorney	72112	Express Delivery Services	1,383	130	1,000	1,000	-	0.00%
City Attorney	72113	Postal Services	-	44	-	-	-	0.00%
City Attorney	72121	Conference /Conventions	-	2,539	-	5,100	5,100	0.00%
City Attorney	72122	Magazine/Newspaper Subscript	389	899	-	-	-	0.00%
City Attorney	72123	Membership Dues	11,187	9,620	13,000	13,000	-	0.00%
City Attorney	72124	Employee Training	7,189	5,606	25,000	52,094	27,094	108.38%
City Attorney	72131	Software	1,915	1,256	-	-	-	0.00%
City Attorney	72153	Equipment (Less Than \$5,000)	20,897	400	-	-	-	0.00%
City Attorney	77201	Internal Printing & Duplicating	-	43	-	-	-	0.00%
City Attorney	77501	DIT Charges (Billed from DIT Fund)	1,461	1,628	-	-	-	0.00%
City Attorney	95002	Approp For Spec Rev Funds	317,041	-	-	-	-	0.00%
City Auditor	60000	Full-Time Permanent	854,515	785,529	1,025,835	1,145,040	119,205	11.62%
City Auditor	60002	Holiday Pay Permanent	61,190	51,466	-	-	-	0.00%
City Auditor	60004	Vacation Pay Permanent	57,892	57,669	-	-	-	0.00%
City Auditor	60005	Sick Leave Permanent	24,430	31,273	-	-	-	0.00%
City Auditor	60008	Civil Leave Permanent	301	-	-	-	-	0.00%
City Auditor	62000	Temporary Employee	3,384	2,884	-	-	-	0.00%
City Auditor	62005	Sick Leave Temporary	12	-	-	-	-	0.00%
City Auditor	63000	Fica	57,615	53,841	63,602	70,992	7,391	11.62%
City Auditor	63001	Retirement Contribution Rsrs	209,533	301,200	295,161	337,152	41,991	14.23%
City Auditor	63002	Medicare Fica	13,846	13,095	14,875	16,603	1,728	11.62%
City Auditor	63003	Group Life Insurance	12,791	12,006	13,746	15,277	1,530	11.13%
City Auditor	63006	Health Care Active Employees	99,110	93,111	104,924	108,365	3,441	3.28%
City Auditor	64105	Bonus Pay	-	11,000	-	-	-	0.00%
City Auditor	70111	Auditing Services-External	276,000	256,000	300,000	375,000	75,000	25.00%
City Auditor	70131	Public Information & Public Relations Services	768	-	300	300	-	0.00%
City Auditor	70161	Management Services	37,419	68,958	380,000	80,000	(300,000)	-78.95%
City Auditor	70311	Printing & Binding-External	-	-	100	100	-	0.00%
City Auditor	70412	Transportation Services	500	-	-	-	-	0.00%
City Auditor	70413	Mileage	-	-	115	115	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
City Auditor	70416	Employee Parking Subsidy	6,879	3,600	6,600	6,600	-	0.00%
City Auditor	71012	Office Supplies And Stationary	2,161	2,156	3,170	2,750	(420)	-13.25%
City Auditor	71141	Books & Reference Materials	796	-	870	870	-	0.00%
City Auditor	72113	Postal Services	-	-	100	100	-	0.00%
City Auditor	72121	Conference /Conventions	2,226	-	-	-	-	0.00%
City Auditor	72122	Magazine/Newspaper Subscript	186	149	160	160	-	0.00%
City Auditor	72123	Membership Dues	7,202	7,273	5,400	5,820	420	7.78%
City Auditor	72124	Employee Training	8,047	8,617	14,400	28,247	13,847	96.16%
City Auditor	72131	Software	14,852	15,831	15,200	15,200	-	0.00%
City Auditor	72132	Computer Accessories	180	-	500	500	-	0.00%
City Auditor	72153	Equipment (Less Than \$5,000)	3,208	-	2,875	2,875	-	0.00%
City Auditor	72175	Refuse & Recycling Expenses	-	-	85	85	-	0.00%
City Auditor	77501	DIT Charges (Billed from DIT Fund)	2	0	-	-	-	0.00%
City Clerk	60000	Full-Time Permanent	392,296	363,098	456,373	510,515	54,142	11.86%
City Clerk	60002	Holiday Pay Permanent	28,625	23,123	-	-	-	0.00%
City Clerk	60004	Vacation Pay Permanent	22,873	19,443	-	-	-	0.00%
City Clerk	60005	Sick Leave Permanent	6,799	6,844	-	-	-	0.00%
City Clerk	60006	Compensatory Leave Perm	-	34	-	-	-	0.00%
City Clerk	60009	Death Leave Permanent	-	626	-	-	-	0.00%
City Clerk	60017	FMLA PAID PARENTAL SICK PARENT	209	626	-	-	-	0.00%
City Clerk	62000	Temporary Employee	232	-	-	-	-	0.00%
City Clerk	63000	Fica	26,953	24,983	31,652	31,652	3,357	11.86%
City Clerk	63001	Retirement Contribution Rsrs	114,545	170,432	165,336	194,000	28,665	17.34%
City Clerk	63002	Medicare Fica	6,304	5,843	6,617	7,402	785	11.86%
City Clerk	63003	Group Life Insurance	5,773	5,437	6,115	6,773	658	10.75%
City Clerk	63006	Health Care Active Employees	51,118	57,502	68,088	66,964	(1,124)	-1.65%
City Clerk	64105	Bonus Pay	-	5,000	-	-	-	0.00%
City Clerk	70131	Public Information & Public Relations Services	92,126	96,328	92,900	132,900	40,000	43.06%
City Clerk	70161	Management Services	182,880	14,819	14,076	134,076	120,000	852.51%
City Clerk	70311	Printing & Binding-External	-	-	300	300	-	0.00%
City Clerk	70412	Transportation Services	-	-	200	200	-	0.00%
City Clerk	70553	Food & Drink Services	7,576	2,627	-	-	-	0.00%
City Clerk	70555	Other Services	16,500	17,249	18,500	18,500	-	0.00%
City Clerk	71012	Office Supplies And Stationary	10,644	2,163	5,900	5,900	-	0.00%
City Clerk	72113	Postal Services	-	-	5,710	5,710	-	0.00%
City Clerk	72122	Magazine/Newspaper Subscript	-	-	176	176	-	0.00%
City Clerk	72123	Membership Dues	70,848	74,074	71,136	71,136	-	0.00%
City Clerk	72124	Employee Training	2,475	1,728	1,400	3,943	2,543	181.64%
City Clerk	76651	Dietary Supplies	169	-	500	500	-	0.00%
City Clerk	77501	DIT Charges (Billed from DIT Fund)	1,882	127	-	-	-	0.00%
City Clerk	80006	Equipment And Other Assets Expense	26,513	18,503	6,270	6,270	-	0.00%
City Council	60000	Full-Time Permanent	677,414	717,802	738,712	830,419	91,707	12.41%
City Council	60002	Holiday Pay Permanent	41,344	41,068	-	-	-	0.00%
City Council	60004	Vacation Pay Permanent	38,088	26,862	-	-	-	0.00%
City Council	60005	Sick Leave Permanent	3,027	9,747	-	-	-	0.00%
City Council	60016	FMLA PAID PARENTAL BONDING	-	9,070	-	-	-	0.00%
City Council	61000	Part Time Salaries	60,686	61,152	67,557	72,573	5,016	7.43%
City Council	61002	Holiday Pay Part Time	4,329	3,955	-	-	-	0.00%
City Council	61004	Vacation Pay Part Time	1,299	-	-	-	-	0.00%
City Council	61005	Sick Leave Personal Part Time	1,624	2,598	-	-	-	0.00%
City Council	63000	Fica	48,010	52,999	49,989	55,986	5,997	12.00%
City Council	63001	Retirement Contribution Rsrs	75,802	99,452	93,148	111,121	17,974	19.30%
City Council	63002	Medicare Fica	11,228	12,395	11,691	13,093	1,402	12.00%
City Council	63003	Group Life Insurance	7,729	10,316	9,899	11,128	1,229	12.41%
City Council	63006	Health Care Active Employees	119,369	124,818	114,361	133,230	18,869	16.50%
City Council	63008	State Unemployment Insurance (SUI)	2,349	585	-	-	-	0.00%
City Council	63011	Health Savings Account (HSA) Expense-Employer	1,500	2,000	-	-	-	0.00%
City Council	70132	Media Services (Advertising)	60,750	60,750	60,750	60,750	-	0.00%
City Council	70153	Mediation Services (Court)	-	4	-	-	-	0.00%
City Council	70161	Management Services	92,604	67,320	83,400	83,400	-	0.00%
City Council	70412	Transportation Services	111	220	300	300	-	0.00%
City Council	70553	Food & Drink Services	1,430	341	-	-	-	0.00%
City Council	71012	Office Supplies And Stationary	5,065	5,892	5,000	5,000	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
City Council	71141	Books & Reference Materials	-	-	180	180	-	0.00%
City Council	72104	Tax Relief - Elderly	-	384	-	-	-	0.00%
City Council	72105	Council Budget	79,688	90,912	109,593	109,593	-	0.00%
City Council	72113	Postal Services	-	-	100	100	-	0.00%
City Council	72121	Conference /Conventions	2,109	-	-	36,000	36,000	0.00%
City Council	72122	Magazine/Newspaper Subscript	286	561	360	360	-	0.00%
City Council	72123	Membership Dues	155	-	181	181	-	0.00%
City Council	72124	Employee Training	498	834	125	125	-	0.00%
City Council	72153	Equipment (Less Than \$5,000)	2,789	-	2,000	2,000	-	0.00%
City Council	72201	Internal Printing & Duplicating	-	-	500	500	-	0.00%
City Council	77501	DIT Charges (Billed from DIT Fund)	-	456	-	-	-	0.00%
City Council	80006	Equipment And Other Assets Expense	-	464	-	39,300	39,300	0.00%
City Debt	95003	Approp To Cap Proj Funds	3,593,296	2,702,003	6,956,622	16,956,622	10,000,000	143.75%
City Debt	95005	Oper Trans Out To Debt Service	70,852,072	72,867,821	77,465,799	88,250,734	10,784,935	13.92%
City Sheriff	60000	Full-Time Permanent	15,480,750	13,697,584	17,702,422	19,479,158	1,776,736	10.04%
City Sheriff	60002	Holiday Pay Permanent	660	201,312	-	-	-	0.00%
City Sheriff	60004	Vacation Pay Permanent	1,414,577	1,547,939	-	-	-	0.00%
City Sheriff	60005	Sick Leave Permanent	949,668	1,253,559	-	-	-	0.00%
City Sheriff	60006	Compensatory Leave Perm	268	-	-	-	-	0.00%
City Sheriff	60007	Military Leave Permanent	-	11,498	-	-	-	0.00%
City Sheriff	60008	Civil Leave Permanent	-	625	-	-	-	0.00%
City Sheriff	60009	Death Leave Permanent	-	26,960	-	-	-	0.00%
City Sheriff	60017	FMLA PAID PARENTAL SICK PARENT	-	1,400	-	-	-	0.00%
City Sheriff	61000	Part Time Salaries	380,642	403,175	664,092	454,856	(209,236)	-31.51%
City Sheriff	61004	Vacation Pay Part Time	-	3,855	-	-	-	0.00%
City Sheriff	61005	Sick Leave Personal Part Time	-	1,606	-	-	-	0.00%
City Sheriff	63000	Fica	1,236,146	1,192,266	1,138,724	1,235,909	97,185	8.53%
City Sheriff	63002	Medicare Fica	289,382	279,426	266,314	289,043	22,729	8.53%
City Sheriff	63003	Group Life Insurance	93,029	92,352	97,120	105,187	8,067	8.31%
City Sheriff	63004	Constitutional Off Yrs Ret	2,134,368	2,220,833	2,287,690	2,516,707	229,017	10.01%
City Sheriff	63006	Health Care Active Employees	3,551,803	3,465,724	3,599,802	3,686,170	86,368	2.40%
City Sheriff	63008	State Unemployment Insurance (SUI)	43,556	94,883	-	-	-	0.00%
City Sheriff	63011	Health Savings Account (HSA) Expense-Employer	28,254	26,000	-	-	-	0.00%
City Sheriff	64105	Bonus Pay	-	144,500	-	-	-	0.00%
City Sheriff	64109	Sworn Court OI	2,750,686	2,554,514	510,000	510,000	-	0.00%
City Sheriff	70122	Inspection Services	-	903	500	500	-	0.00%
City Sheriff	70132	Media Services (Advertising)	373	361	-	-	-	0.00%
City Sheriff	70152	Attorney/Legal Services	-	1,500	-	-	-	0.00%
City Sheriff	70161	Management Services	70,518	73,861	109,750	109,750	-	0.00%
City Sheriff	70211	Building Repair And Maint Services	390	5,914	-	-	-	0.00%
City Sheriff	70215	Equipment Repair and Maint Services	151,353	141,854	265,397	265,397	-	0.00%
City Sheriff	70218	Vehicle Repair And Maint Services	122,998	123,585	133,800	146,519	12,719	9.51%
City Sheriff	70236	Burial	24,025	31,325	40,000	40,000	-	0.00%
City Sheriff	70412	Transportation Services	-	16	1,700	1,700	-	0.00%
City Sheriff	70413	Mileage	5	-	500	500	-	0.00%
City Sheriff	70414	Meals and Per Diem	774	247	1,000	1,000	-	0.00%
City Sheriff	70415	Lodging	834	606	2,000	2,000	-	0.00%
City Sheriff	70512	Property Rental Agreements	-	3,300	-	-	-	0.00%
City Sheriff	70553	Food & Drink Services	4,334	4,679	5,000	5,000	-	0.00%
City Sheriff	71011	Uniforms & Safety Supplies-Employee	35,976	95,149	133,800	133,800	-	0.00%
City Sheriff	71012	Office Supplies And Stationary	18,073	22,992	23,000	23,000	-	0.00%
City Sheriff	71013	Badges And Name Plates	-	25,554	18,900	18,900	-	0.00%
City Sheriff	71014	Employee Appreciation Events And Awards	-	-	1,000	1,000	-	0.00%
City Sheriff	71015	Office/Building Decor	1,227	3,156	2,500	2,500	-	0.00%
City Sheriff	71016	Advertising & Publicity Supplies	2,537	11,025	26,350	26,350	-	0.00%
City Sheriff	71111	Agric And Botanical Supplies	5,874	5,659	9,000	9,000	-	0.00%
City Sheriff	71131	Janitorial Supplies	142,726	51,624	278,100	278,100	-	0.00%
City Sheriff	71132	Vehicle Cleaning Supplies	1,667	4,498	2,250	2,250	-	0.00%
City Sheriff	71141	Books & Reference Materials	-	-	500	500	-	0.00%
City Sheriff	71164	Industrial and Shop Supplies	4,014	12,372	7,000	7,000	-	0.00%
City Sheriff	71171	Medical And Laboratory Supp	814,909	710,392	808,000	808,000	-	0.00%
City Sheriff	71183	Paint & Paint Supplies	164	479	1,000	1,000	-	0.00%
City Sheriff	72112	Express Delivery Services	2,759	5,028	7,125	7,125	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
City Sheriff	72113	Postal Services	8,165	10,640	29,000	29,000	-	0.00%
City Sheriff	72115	Telecommunications Service	2,540	3,798	4,150	4,150	-	0.00%
City Sheriff	72121	Conference /Conventions	1,075	7,734	4,250	4,250	4,484	105.51%
City Sheriff	72123	Membership Dues	13,939	14,122	20,450	20,450	-	0.00%
City Sheriff	72124	Employee Training	18,184	6,471	48,850	73,618	24,768	50.70%
City Sheriff	72131	Software	46,501	41,870	221,050	221,050	-	0.00%
City Sheriff	72132	Computer Accessories	1,860	10,493	15,000	15,000	-	0.00%
City Sheriff	72151	Appliances	-	-	2,500	2,500	-	0.00%
City Sheriff	72152	Vehicle Equipment & Supply (Less Than \$5K)	410	275	500	500	-	0.00%
City Sheriff	72153	Equipment (Less Than \$5,000)	60,036	69,322	105,650	105,650	-	0.00%
City Sheriff	72154	Small Tools	22	-	-	-	-	0.00%
City Sheriff	72162	License & Permits (Other Than Software)	40	2,160	16,040	16,040	-	0.00%
City Sheriff	72171	Electric Service	496,200	470,899	496,200	496,200	-	0.00%
City Sheriff	72172	Water & Sewer	404,623	427,859	417,773	437,010	19,237	4.60%
City Sheriff	72173	Natural Gas	106,141	116,985	109,060	113,422	4,362	4.00%
City Sheriff	72175	Refuse & Recycling Expenses	741	1,111	900	900	-	0.00%
City Sheriff	73104	Bank Fees	50	-	50	50	-	0.00%
City Sheriff	73108	Warranty Fees	3,295	-	20,000	20,000	-	0.00%
City Sheriff	76602	Law Enforcement Supplies	147,379	103,992	148,450	148,450	-	0.00%
City Sheriff	76651	Dietary Supplies	1,343,636	1,484,310	1,548,768	1,548,768	-	0.00%
City Sheriff	76655	Personal Care Supplies	2,963	-	10,750	10,750	-	0.00%
City Sheriff	76672	Hospital Services (Sheriff)	8,219,408	9,266,295	9,690,000	9,690,000	-	0.00%
City Sheriff	77103	Fuel For Dept. Owned Vehicles	66,570	50,538	47,000	56,229	9,229	19.64%
City Sheriff	77104	Monthly Standing Costs	31,836	15,616	32,551	32,551	-	0.00%
City Sheriff	77107	Auto Expenses Charged by Fleet	106,574	95,371	85,057	75,614	(9,443)	-11.10%
City Sheriff	77201	Internal Printing & Duplicating	-	-	36,850	36,850	-	0.00%
City Sheriff	77401	Claims & Settlements	-	527,565	-	-	-	0.00%
City Sheriff	77403	Medical Services	9,426	8,409	24,150	24,150	-	0.00%
City Sheriff	77501	DIT Charges (Billed from DIT Fund)	57,833	72,251	-	-	-	0.00%
City Sheriff	80004	Buildings & Structures Expense	-	163,097	-	-	-	0.00%
City Sheriff	80006	Equipment And Other Assets Expense	211,356	228,792	150,554	150,554	-	0.00%
City Sheriff	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	9,757	-	-	-	0.00%
City Treasurer	60000	Full-Time Permanent	119,002	121,278	134,410	144,851	10,442	7.77%
City Treasurer	60002	Holiday Pay Permanent	7,774	7,238	-	-	-	0.00%
City Treasurer	60004	Vacation Pay Permanent	40	-	-	-	-	0.00%
City Treasurer	60005	Sick Leave Permanent	202	-	-	-	-	0.00%
City Treasurer	60009	Death Leave Permanent	30	-	-	-	-	0.00%
City Treasurer	62000	Temporary Employee	1,423	-	1,423	1,423	-	0.00%
City Treasurer	63000	Fica	6,970	7,444	8,421	8,981	559	6.64%
City Treasurer	63002	Medicare Fica	1,630	1,741	2,100	2,100	130	6.62%
City Treasurer	63003	Group Life Insurance	1,631	1,716	1,449	782	(667)	-46.02%
City Treasurer	63004	Constitutional Off Yrs Ret	14,764	16,604	17,366	18,715	1,349	7.77%
City Treasurer	63006	Health Care Active Employees	23,455	24,866	25,698	27,037	1,339	5.21%
City Treasurer	63008	State Unemployment Insurance (SUI)	49	-	-	-	-	0.00%
City Treasurer	63011	Health Savings Account (HSA) Expense-Employer	1,250	1,250	-	-	-	0.00%
City Treasurer	70161	Management Services	-	35,000	26,386	111,386	85,000	322.14%
City Treasurer	70311	Printing & Binding-External	-	-	335	335	-	0.00%
City Treasurer	71012	Office Supplies And Stationary	902	1,100	2,200	2,200	-	0.00%
City Treasurer	72113	Postal Services	26	-	1,100	1,100	-	0.00%
City Treasurer	72121	Conference /Conventions	2,183	(182)	1,113	3,230	2,117	190.21%
City Treasurer	72123	Membership Dues	2,009	409	1,200	1,200	-	0.00%
City Treasurer	72124	Employee Training	1,112	1,140	3,667	3,667	957	35.31%
City Treasurer	72131	Software	-	-	250	250	-	0.00%
City Treasurer	72132	Computer Accessories	-	-	105	105	-	0.00%
City Treasurer	73104	Bank Fees	903	605	903	903	-	0.00%
City Treasurer	77201	Internal Printing & Duplicating	-	-	1,000	1,000	-	0.00%
City Treasurer	77501	DIT Charges (Billed from DIT Fund)	328	493	-	-	-	0.00%
City Treasurer	80006	Equipment And Other Assets Expense	-	-	1,000	1,000	-	0.00%
Council Chief Of Staff	60000	Full-Time Permanent	666,141	556,953	740,563	903,282	162,718	21.97%
Council Chief Of Staff	60002	Holiday Pay Permanent	39,673	34,284	-	-	-	0.00%
Council Chief Of Staff	60004	Vacation Pay Permanent	39,477	45,695	-	-	-	0.00%
Council Chief Of Staff	60005	Sick Leave Permanent	15,847	13,898	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Council Chief Of Staff	60009	Death Leave Permanent	808	865	-	-	-	0.00%
Council Chief Of Staff	61000	Part Time Salaries	28,124	28,715	64,342	71,321	6,980	10.85%
Council Chief Of Staff	61002	Holiday Pay Part Time	1,778	1,864	-	-	-	0.00%
Council Chief Of Staff	61004	Vacation Pay Part Time	1,617	1,104	-	-	-	0.00%
Council Chief Of Staff	61005	Sick Leave Personal Part Time	551	276	-	-	-	0.00%
Council Chief Of Staff	62000	Temporary Employee	-	9,320	-	-	-	0.00%
Council Chief Of Staff	62002	Holiday Pay Temporary	-	280	-	-	-	0.00%
Council Chief Of Staff	63000	Fica	48,096	43,785	49,956	60,425	10,469	20.96%
Council Chief Of Staff	63001	Retirement Contribution Rsrs	129,013	116,738	175,020	196,217	21,197	12.11%
Council Chief Of Staff	63002	Medicare Fica	10,248	10,271	11,683	14,132	2,448	20.96%
Council Chief Of Staff	63003	Group Life Insurance	9,682	8,266	9,924	12,036	2,112	21.29%
Council Chief Of Staff	63006	Health Care Active Employees	82,326	61,438	63,277	84,974	21,697	34.29%
Council Chief Of Staff	64105	Bonus Pay	-	7,000	-	-	-	0.00%
Council Chief Of Staff	64110	VRIP Incentive Payments	5,500	22,000	-	-	-	0.00%
Council Chief Of Staff	70161	Management Services	191,518	-	12,700	212,700	200,000	1574.80%
Council Chief Of Staff	70311	Printing & Binding-External	-	-	1,000	1,000	-	0.00%
Council Chief Of Staff	71012	Office Supplies And Stationary	3,286	418	1,662	1,662	-	0.00%
Council Chief Of Staff	72105	Council Budget	-	32	-	-	-	0.00%
Council Chief Of Staff	72113	Postal Services	-	-	100	100	-	0.00%
Council Chief Of Staff	72121	Conference /Conventions	334	-	-	-	8,000	0.00%
Council Chief Of Staff	72123	Membership Dues	1,329	-	-	-	-	0.00%
Council Chief Of Staff	72124	Employee Training	(105)	-	488	700	-	0.00%
Council Chief Of Staff	77501	DIT Charges (Billed from DIT Fund)	-	49	-	1,244	-	254.92%
Court Services Unit	60000	Full-Time Permanent	41,773	40,735	48,048	52,728	4,680	9.74%
Court Services Unit	60001	Overtime Permanent	208	-	-	-	-	0.00%
Court Services Unit	60002	Holiday Pay Permanent	2,586	2,531	-	-	-	0.00%
Court Services Unit	60004	Vacation Pay Permanent	3,493	4,500	-	-	-	0.00%
Court Services Unit	60005	Sick Leave Permanent	462	381	-	-	-	0.00%
Court Services Unit	63000	Fica	2,917	2,956	2,979	3,269	290	9.74%
Court Services Unit	63001	Retirement Contribution Rsrs	26,284	41,443	40,716	46,068	5,353	13.15%
Court Services Unit	63002	Medicare Fica	682	691	697	765	68	9.74%
Court Services Unit	63003	Group Life Insurance	249	259	259	285	25	9.74%
Court Services Unit	63006	Health Care Active Employees	8,842	9,099	9,386	9,604	218	2.32%
Court Services Unit	70212	Cleaning/Janitorial Services	-	-	232	232	-	0.00%
Court Services Unit	70215	Equipment Repair and Maint Services	2,004	1,496	2,600	2,600	-	0.00%
Court Services Unit	70218	Vehicle Repair And Maint Services	17,507	7,319	8,400	9,199	799	9.51%
Court Services Unit	70512	Property Rental Agreements	35,779	29,350	37,632	37,632	-	0.00%
Court Services Unit	70551	Security/Monitoring Services	-	-	21,696	5,200	(16,496)	-76.03%
Court Services Unit	70552	Contract And Temporary Personnel Services	26,983	13,452	19,200	19,200	-	0.00%
Court Services Unit	70553	Food & Drink Services	1,386	517	1,000	1,400	400	40.00%
Court Services Unit	71012	Office Supplies And Stationary	7,536	6,724	3,567	4,467	900	25.23%
Court Services Unit	71015	Office/Building Decor	1,505	-	-	-	-	0.00%
Court Services Unit	71172	Psychiatric Test Therapy Supply	56	-	400	-	(400)	-100.00%
Court Services Unit	72121	Conference /Conventions	-	-	500	-	(500)	-100.00%
Court Services Unit	72123	Membership Dues	20	-	200	200	-	0.00%
Court Services Unit	72124	Employee Training	-	-	-	1,411	1,411	0.00%
Court Services Unit	72153	Equipment (Less Than \$5,000)	-	-	5,000	5,000	-	0.00%
Court Services Unit	72171	Electric Service	-	5,870	-	5,200	5,200	0.00%
Court Services Unit	72175	Refuse & Recycling Expenses	-	-	85	85	-	0.00%
Court Services Unit	77102	Carwash	-	-	400	-	(400)	-100.00%
Court Services Unit	77103	Fuel For Dept Owned Vehicles	2,256	730	5,123	6,129	1,006	19.64%
Court Services Unit	77104	Monthly Standing Costs	6,712	6,344	6,413	-	-	0.00%
Court Services Unit	77107	Auto Expenses Charged by Fleet	18,659	19,080	19,001	13,603	(5,398)	-28.41%
Court Services Unit	80006	Equipment And Other Assets Expense	-	1,243	8,600	-	-	0.00%
Default	73104	Bank Fees	-	9,663	-	-	-	0.00%
Default	73111	Miscellaneous Operating Expenses	(3,527)	-	-	-	-	0.00%
Default	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	(317,000)	(83,556)	-	-	-	0.00%
Department Emergency Communication (DEC)	60000	Full-Time Permanent	1,632,150	2,166,862	2,050,776	2,482,095	431,319	21.03%
Department Emergency Communication (DEC)	60001	Overtime Permanent	335,194	325,975	125,000	125,000	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Department Emergency Communication (DEC)	60002	Holiday Pay Permanent	98,921	109,299	-	-	-	0.00%
Department Emergency Communication (DEC)	60003	Shift Other Differential Perm	19,627	22,848	19,750	19,750	-	0.00%
Department Emergency Communication (DEC)	60004	Vacation Pay Permanent	124,574	103,261	-	-	-	0.00%
Department Emergency Communication (DEC)	60005	Sick Leave Permanent	58,011	46,526	-	-	-	0.00%
Department Emergency Communication (DEC)	60006	Compensatory Leave Perm	4,887	6,173	-	-	-	0.00%
Department Emergency Communication (DEC)	60009	Death Leave Permanent	3,807	3,122	-	-	-	0.00%
Department Emergency Communication (DEC)	60014	FMLA Paid Parental Maternity	3,249	-	-	-	-	0.00%
Department Emergency Communication (DEC)	60016	FMLA PAID PARENTAL BONDING	6,183	10,649	-	-	-	0.00%
Department Emergency Communication (DEC)	60017	FMLA PAID PARENTAL SICK PARENT	-	4,325	-	-	-	0.00%
Department Emergency Communication (DEC)	61000	Part Time Salaries	5,841	33,120	103,620	35,360	(68,260)	-65.88%
Department Emergency Communication (DEC)	61001	Overtime Part Time	-	2,154	-	-	-	0.00%
Department Emergency Communication (DEC)	61002	Holiday Pay Part Time	-	188	-	-	-	0.00%
Department Emergency Communication (DEC)	61004	Vacation Pay Part Time	-	519	-	-	-	0.00%
Department Emergency Communication (DEC)	61005	Sick Leave Personal Part Time	-	1,716	-	-	-	0.00%
Department Emergency Communication (DEC)	61012	Death Leave Perm Part-Time	-	385	-	-	-	0.00%
Department Emergency Communication (DEC)	62000	Temporary Employee	77,061	480	-	-	-	0.00%
Department Emergency Communication (DEC)	62002	Holiday Pay Temporary	2,250	-	-	-	-	0.00%
Department Emergency Communication (DEC)	62005	Sick Leave Temporary	824	-	-	-	-	0.00%
Department Emergency Communication (DEC)	63000	Fica	123,193	167,105	140,548	156,082	15,535	11.05%
Department Emergency Communication (DEC)	63001	Retirement Contribution Rsrs	307,149	481,966	432,465	505,730	73,265	16.94%
Department Emergency Communication (DEC)	63002	Medicare Fica	29,116	33,977	33,338	36,503	3,165	9.49%
Department Emergency Communication (DEC)	63003	Group Life Insurance	13,618	17,933	15,970	18,801	2,831	17.73%
Department Emergency Communication (DEC)	63006	Health Care Active Employees	277,010	332,442	356,520	404,024	47,504	13.32%
Department Emergency Communication (DEC)	63008	State Unemployment Insurance (SUI)	12,688	12,892	-	-	-	0.00%
Department Emergency Communication (DEC)	63011	Health Savings Account (HSA) Expense-Employer	4,750	9,250	-	-	-	0.00%
Department Emergency Communication (DEC)	64102	Police Operational Differential	163	-	-	-	-	0.00%
Department Emergency Communication (DEC)	64105	Bonus Pay	600	-	-	-	-	0.00%
Department Emergency Communication (DEC)	70121	Architectural And Engineering Services	-	23,960	-	-	-	0.00%
Department Emergency Communication (DEC)	70123	Contractor Construction Services	2,610	-	-	-	-	0.00%
Department Emergency Communication (DEC)	70131	Public Information & Public Relations Services	7,839	2,460	6,353	16,353	10,000	157.41%
Department Emergency Communication (DEC)	70151	Information & Research Services	11,375	9,275	10,500	10,500	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Department Emergency Communication (DEC)	70161	Management Services	187	5,210	1,114,761	7,204	(1,107,557)	-99.35%
Department Emergency Communication (DEC)	70211	Building Repair And Maint Services	9,675	1,320	15,000	15,000	-	0.00%
Department Emergency Communication (DEC)	70213	Grounds Services	29,469	20,245	45,000	45,000	-	0.00%
Department Emergency Communication (DEC)	70215	Equipment Repair and Maint Services	683,111	496,994	900,000	946,656	46,656	5.18%
Department Emergency Communication (DEC)	70218	Vehicle Repair And Maint Services	5,950	4,707	6,300	6,899	599	9.51%
Department Emergency Communication (DEC)	70311	Printing & Binding-External	1,186	1,359	250	250	-	0.00%
Department Emergency Communication (DEC)	70413	Mileage	250	319	-	-	-	0.00%
Department Emergency Communication (DEC)	70552	Contract And Temporary Personnel Services	-	7,544	-	-	-	0.00%
Department Emergency Communication (DEC)	70553	Food & Drink Services	6,864	1,656	-	2,500	2,500	0.00%
Department Emergency Communication (DEC)	70560	False Alarm Charges	50,085	40,301	-	55,000	55,000	0.00%
Department Emergency Communication (DEC)	71011	Uniforms & Safety Supplies-Employee	37,487	9,425	35,000	35,000	-	0.00%
Department Emergency Communication (DEC)	71012	Office Supplies And Stationary	12,324	4,255	5,000	15,000	10,000	200.00%
Department Emergency Communication (DEC)	71014	Employee Appreciation Events And Awards	5,756	2,937	-	12,500	12,500	0.00%
Department Emergency Communication (DEC)	71015	Office/Building Decor	1,497	511	-	-	-	0.00%
Department Emergency Communication (DEC)	71141	Books & Reference Materials	-	99	1,200	1,200	-	0.00%
Department Emergency Communication (DEC)	71171	Medical And Laboratory Supp	1,594	18,635	-	-	-	0.00%
Department Emergency Communication (DEC)	71184	Floor Covering	2,160	699	-	-	-	0.00%
Department Emergency Communication (DEC)	72112	Express Delivery Services	-	49	-	-	-	0.00%
Department Emergency Communication (DEC)	72113	Postal Services	13	-	-	-	-	0.00%
Department Emergency Communication (DEC)	72115	Telecommunications Service	525,331	406,182	625,337	625,337	-	0.00%
Department Emergency Communication (DEC)	72121	Conference /Conventions	3,774	200	-	-	-	0.00%
Department Emergency Communication (DEC)	72122	Magazine/Newspaper Subscript	40	189	144	144	-	0.00%
Department Emergency Communication (DEC)	72123	Membership Dues	5,079	4,286	5,635	8,135	2,500	44.37%
Department Emergency Communication (DEC)	72124	Employee Training	47,531	24,667	24,200	253,410	229,210	947.15%
Department Emergency Communication (DEC)	72131	Software	183,612	316,696	250,000	250,000	-	0.00%
Department Emergency Communication (DEC)	72153	Equipment (Less Than \$5,000)	82,673	56,575	118,854	118,854	-	0.00%
Department Emergency Communication (DEC)	72161	Software License	61,027	16,359	78,400	78,400	-	0.00%
Department Emergency Communication (DEC)	76211	Highway/Road Supplies	119,971	-	-	-	-	0.00%
Department Emergency Communication (DEC)	76652	Paper Products	226	-	-	-	-	0.00%
Department Emergency Communication (DEC)	77102	Carwash	58	31	-	-	-	0.00%
Department Emergency Communication (DEC)	77103	Fuel For Dept. Owned Vehicles	3,672	2,273	4,519	5,406	887	19.63%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Department Emergency Communication (DEC)	77104	Monthly Standing Costs	3,456	3,453		3,684	-	0.00%
Department Emergency Communication (DEC)	77201	Internal Printing & Duplicatng	-	-		1,800	-	0.00%
Department Emergency Communication (DEC)	77403	Medical Services	8,130	2,123		12,000	-	0.00%
Department Emergency Communication (DEC)	77501	DIT Charges (Billed from DIT Fund)	1,450	1,970		-	-	0.00%
Department Emergency Communication (DEC)	80002	Land & Land Rights Expense	17,538	-		-	-	0.00%
Department Emergency Communication (DEC)	80006	Equipment And Other Assets Expense	31,026	-		46,000	-	0.00%
Department Emergency Communication (DEC)	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	48,561		-	-	0.00%
Department of Citizen Service and Response	60000	Full-Time Permanent	609,790	775,972		1,258,899	(185,120)	-14.70%
Department of Citizen Service and Response	60001	Overtime Permanent	8,256	18,687		21,000	(1,000)	-4.76%
Department of Citizen Service and Response	60002	Holiday Pay Permanent	41,480	50,403		-	-	0.00%
Department of Citizen Service and Response	60004	Vacation Pay Permanent	17,459	30,322		-	-	0.00%
Department of Citizen Service and Response	60005	Sick Leave Permanent	16,477	16,070		-	-	0.00%
Department of Citizen Service and Response	60008	Civil Leave Permanent	-	156		-	-	0.00%
Department of Citizen Service and Response	60009	Death Leave Permanent	1,092	1,942		-	-	0.00%
Department of Citizen Service and Response	60013	Earned HOL Pay-Permanent	-	603		-	-	0.00%
Department of Citizen Service and Response	60014	FMLA Paid Parental Maternity	-	4,922		-	-	0.00%
Department of Citizen Service and Response	60017	FMLA PAID PARENTAL SICK PARENT	1,445	-		-	-	0.00%
Department of Citizen Service and Response	62000	Temporary Employee	18,929	-	2,500	-	(2,500)	-100.00%
Department of Citizen Service and Response	62001	Overtime Temp	102	-		-	-	0.00%
Department of Citizen Service and Response	62002	Holiday Pay Temporary	1,205	-		-	-	0.00%
Department of Citizen Service and Response	62005	Sick Leave Temporary	34	-		-	-	0.00%
Department of Citizen Service and Response	63000	Fica	42,760	54,532		66,574	(12,934)	-16.27%
Department of Citizen Service and Response	63001	Retirement Contribution Rsrs	145,555	225,803		263,257	21,170	8.74%
Department of Citizen Service and Response	63002	Medicare Fica	10,000	12,753		15,570	(3,025)	-16.27%
Department of Citizen Service and Response	63003	Group Life Insurance	4,843	6,636		7,934	(2,019)	-20.28%
Department of Citizen Service and Response	63006	Health Care Active Employees	109,855	163,203		204,537	(15,787)	-7.17%
Department of Citizen Service and Response	63008	State Unemployment Insurance (SUI)	409	1,547		-	-	0.00%
Department of Citizen Service and Response	63011	Health Savings Account (HSA) Expense-Employer	3,375	2,750		-	-	0.00%
Department of Citizen Service and Response	70131	Public Information & Public Relations Services	-	9,872		2,500	(81,211)	-97.01%
Department of Citizen Service and Response	70133	Photographic Services	-	-		-	(22,500)	-100.00%
Department of Citizen Service and Response	70151	Information & Research Services	-	-		5,500	(5,500)	-100.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Department of Citizen Service and Response	70161	Management Services	38,075	67,990	60,000	60,000	-	0.00%
Department of Citizen Service and Response	70215	Equipment Repair and Maint Services	-	-	1,759	-	(1,759)	-100.00%
Department of Citizen Service and Response	70216	Pest Control Services	750	-	-	-	-	0.00%
Department of Citizen Service and Response	70411	Moving and Relocation Services	26,410	-	-	-	-	0.00%
Department of Citizen Service and Response	70412	Transportation Services	3,190	5,387	12,340	12,340	-	0.00%
Department of Citizen Service and Response	70416	Employee Parking Subsidy	-	2,200	3,960	3,960	-	0.00%
Department of Citizen Service and Response	70552	Contract And Temporary Personnel Services	132,550	85,089	158,752	158,752	-	0.00%
Department of Citizen Service and Response	70553	Food & Drink Services	196	-	-	-	-	0.00%
Department of Citizen Service and Response	71012	Office Supplies And Stationary	1,188	351	2,942	2,200	(742)	-25.22%
Department of Citizen Service and Response	71014	Employee Appreciation Events And Awards	1,169	-	2,420	3,000	580	23.97%
Department of Citizen Service and Response	71016	Advertising & Publicity Supplies	-	-	24,188	-	(24,188)	-100.00%
Department of Citizen Service and Response	71163	Cable	-	-	241	-	(241)	-100.00%
Department of Citizen Service and Response	71171	Medical And Laboratory Supp	208	-	-	-	-	0.00%
Department of Citizen Service and Response	72113	Postal Services	-	-	50	-	(50)	-100.00%
Department of Citizen Service and Response	72121	Conference /Conventions	-	-	-	7,123	7,123	0.00%
Department of Citizen Service and Response	72122	Magazine/Newspaper Subscript	134	194	924	400	(524)	-56.71%
Department of Citizen Service and Response	72123	Membership Dues	-	-	270	-	(270)	-100.00%
Department of Citizen Service and Response	72124	Employee Training	791	-	16,263	17,969	1,706	10.49%
Department of Citizen Service and Response	72131	Software	44,537	467,198	225,000	225,000	-	0.00%
Department of Citizen Service and Response	72132	Computer Accessories	-	218	-	-	-	0.00%
Department of Citizen Service and Response	72153	Equipment (Less Than \$5,000)	-	1,091	3,300	3,300	-	0.00%
Department of Citizen Service and Response	77201	Internal Printing & Duplicatng	-	-	2,084	400	(1,684)	-80.81%
Department of Citizen Service and Response	77501	DIT Charges (Billed from DIT Fund)	-	66	-	-	-	0.00%
Department of Housing and Community Development	60000	Full-Time Permanent	421,527	320,538	656,035	768,346	112,311	17.12%
Department of Housing and Community Development	60001	Overtime Permanent	-	303	-	-	-	0.00%
Department of Housing and Community Development	60002	Holiday Pay Permanent	22,686	16,125	-	-	-	0.00%
Department of Housing and Community Development	60004	Vacation Pay Permanent	56,576	12,594	-	-	-	0.00%
Department of Housing and Community Development	60005	Sick Leave Permanent	8,799	13,056	-	-	-	0.00%
Department of Housing and Community Development	60008	Civil Leave Permanent	-	267	-	-	-	0.00%
Department of Housing and Community Development	60009	Death Leave Permanent	1,124	-	-	-	-	0.00%
Department of Housing and Community Development	60014	FMLA Paid Parental Maternity	-	6,736	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Department of Housing and Community Development	60017	FMLA PAID PARENTAL SICK PARENT	250	-	-	-	-	0.00%
Department of Housing and Community Development	62000	Temporary Employee	4,682	-	-	-	-	0.00%
Department of Housing and Community Development	62002	Holiday Pay Temporary	120	-	-	-	-	0.00%
Department of Housing and Community Development	62005	Sick Leave Temporary	659	-	-	-	-	0.00%
Department of Housing and Community Development	63000	Fica	28,121	21,310	40,674	47,637	6,963	17.12%
Department of Housing and Community Development	63001	Retirement Contribution Rsrs	149,403	133,003	233,361	248,470	15,109	6.47%
Department of Housing and Community Development	63002	Medicare Fica	6,820	5,310	9,513	11,141	1,628	17.12%
Department of Housing and Community Development	63003	Group Life Insurance	3,667	2,612	5,543	6,186	644	11.61%
Department of Housing and Community Development	63006	Health Care Active Employees	51,115	35,156	67,986	82,018	14,032	20.64%
Department of Housing and Community Development	63008	State Unemployment Insurance (SUI)	-	5,970	-	-	-	0.00%
Department of Housing and Community Development	63011	Health Savings Account (HSA) Expense-Employer	875	-	-	-	-	0.00%
Department of Housing and Community Development	70131	Public Information & Public Relations Services	28,628	2,548	12,176	5,901	(6,275)	-51.54%
Department of Housing and Community Development	70152	Attorney/Legal Services	-	-	-	1,500	1,500	0.00%
Department of Housing and Community Development	70161	Management Services	250,811	508,320	530,500	530,500	-	0.00%
Department of Housing and Community Development	70411	Moving and Relocation Services	-	6,000	-	-	-	0.00%
Department of Housing and Community Development	70413	Mileage	-	-	250	350	100	40.00%
Department of Housing and Community Development	70416	Employee Parking Subsidy	-	-	-	2,500	2,500	0.00%
Department of Housing and Community Development	70512	Property Rental Agreements	18,000	50,000	55,000	55,000	-	0.00%
Department of Housing and Community Development	70553	Food & Drink Services	-	-	-	2,300	2,300	0.00%
Department of Housing and Community Development	71012	Office Supplies And Stationary	4,279	2,360	2,488	2,750	262	10.53%
Department of Housing and Community Development	71163	Cable	-	-	-	2,366	2,366	0.00%
Department of Housing and Community Development	72113	Postal Services	-	-	250	350	100	40.00%
Department of Housing and Community Development	72122	Magazine/Newspaper Subscript	-	-	262	500	238	90.84%
Department of Housing and Community Development	72123	Membership Dues	-	120	375	1,100	725	193.33%
Department of Housing and Community Development	72124	Employee Training	-	338	338	863	525	155.33%
Department of Housing and Community Development	73109	Business Dev. Assistance	600,000	-	-	-	-	0.00%
Department of Housing and Community Development	77201	Internal Printing & Duplicatng	-	-	4,478	1,000	(3,478)	-77.67%
Department of Housing and Community Development	77501	DIT Charges (Billed from DIT Fund)	776	610	-	-	-	0.00%
Department of Housing and Community Development	95002	Approp For Spec Rev Funds	50,000	169,276	-	-	-	0.00%
Department of Housing and Community Development	77501	DIT Charges (Billed from DIT Fund)	-	1	-	-	-	0.00%
Department of Housing and Community Development	60000	Full-Time Permanent	853,607	1,120,262	1,367,954	1,739,816	371,862	27.18%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Economic & Comm Development	60001	Overtime Permanent	925	-	-	-	-	0.00%
Economic & Comm Development	60002	Holiday Pay Permanent	58,709	64,917	-	-	-	0.00%
Economic & Comm Development	60004	Vacation Pay Permanent	77,046	46,624	-	-	-	0.00%
Economic & Comm Development	60005	Sick Leave Permanent	16,291	19,574	-	-	-	0.00%
Economic & Comm Development	60009	Death Leave Permanent	-	383	-	-	-	0.00%
Economic & Comm Development	60016	FMLA PAID PARENTAL BONDING	7,831	183	-	-	-	0.00%
Economic & Comm Development	62000	Temporary Employee	5,334	-	-	-	-	0.00%
Economic & Comm Development	62002	Holiday Pay Temporary	192	-	-	-	-	0.00%
Economic & Comm Development	62005	Sick Leave Temporary	820	-	-	-	-	0.00%
Economic & Comm Development	63000	Fica	61,716	69,556	84,813	107,869	23,055	27.18%
Economic & Comm Development	63001	Retirement Contribution Rsrs	251,299	370,271	334,118	431,045	96,927	29.01%
Economic & Comm Development	63002	Medicare Fica	14,461	17,313	19,835	25,227	5,392	27.18%
Economic & Comm Development	63003	Group Life Insurance	9,108	11,841	13,478	17,788	4,310	31.98%
Economic & Comm Development	63006	Health Care Active Employees	103,771	102,431	132,282	156,482	24,200	18.29%
Economic & Comm Development	63011	Health Savings Account (HSA) Expense-Employer	2,000	1,688	-	-	-	0.00%
Economic & Comm Development	64105	Bonus Pay	-	12,000	-	-	-	0.00%
Economic & Comm Development	70121	Architectural And Engineering Services	86	-	-	-	-	0.00%
Economic & Comm Development	70131	Public Information & Public Relations Services	80,664	755	16,000	16,000	-	0.00%
Economic & Comm Development	70151	Information & Research Services	607	-	50,000	50,000	-	0.00%
Economic & Comm Development	70152	Attorney/Legal Services	-	77,495	-	-	-	0.00%
Economic & Comm Development	70161	Management Services	956,159	88,496	129,700	129,700	-	0.00%
Economic & Comm Development	70218	Vehicle Repair And Maint Services	7,145	-	-	-	-	0.00%
Economic & Comm Development	70311	Printing & Binding-External	-	-	30,000	30,000	-	0.00%
Economic & Comm Development	70411	Moving and Relocation Services	-	200	-	-	-	0.00%
Economic & Comm Development	70412	Transportation Services	4,291	5,953	-	-	-	0.00%
Economic & Comm Development	70413	Mileage	-	5,076	5,000	5,000	-	0.00%
Economic & Comm Development	70416	Employee Parking Subsidy	-	-	2,000	2,000	-	0.00%
Economic & Comm Development	70512	Property Rental Agreements	-	46,594	50,000	50,000	-	0.00%
Economic & Comm Development	70552	Contract And Temporary Personnel Services	1,159	-	2,000	2,000	-	0.00%
Economic & Comm Development	70553	Food & Drink Services	744	97	-	-	-	0.00%
Economic & Comm Development	71012	Office Supplies And Stationary	280	2,511	2,975	2,975	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Economic & Comm Development	71016	Advertising & Publicity Supplies	8,380	-	-	-	-	0.00%
Economic & Comm Development	71183	Paint & Paint Supplies	5,623	-	-	-	-	0.00%
Economic & Comm Development	72113	Postal Services	-	-	700	700	-	0.00%
Economic & Comm Development	72121	Conference /Conventions	10,307	1,320	-	17,000	17,000	0.00%
Economic & Comm Development	72122	Magazine/Newspaper Subscript	395	27	1,200	1,200	-	0.00%
Economic & Comm Development	72123	Membership Dues	1,230	4,014	4,903	4,903	-	0.00%
Economic & Comm Development	72124	Employee Training	362	655	5,691	21,481	15,790	277.46%
Economic & Comm Development	72131	Software	-	5,914	40,000	40,000	-	0.00%
Economic & Comm Development	73109	Business Dev. Assistance	256,070	230,218	800,000	800,000	-	0.00%
Economic & Comm Development	76313	Grants To Civic Serv Cult	-	75,000	-	-	-	0.00%
Economic & Comm Development	77201	Internal Printing & Duplicatng	-	-	2,500	2,500	-	0.00%
Economic & Comm Development	77501	DIT Charges (Billed from DIT Fund)	2,422	471	-	-	-	0.00%
Finance	60000	Full-Time Permanent	4,771,475	4,412,062	5,717,504	6,221,571	504,067	8.82%
Finance	60001	Overtime Permanent	22,051	56,529	-	-	-	0.00%
Finance	60002	Holiday Pay Permanent	203,899	264,023	-	-	-	0.00%
Finance	60004	Vacation Pay Permanent	242,631	328,069	-	-	-	0.00%
Finance	60005	Sick Leave Permanent	141,269	190,242	-	-	-	0.00%
Finance	60008	Civil Leave Permanent	1,003	1,059	-	-	-	0.00%
Finance	60009	Death Leave Permanent	3,422	5,814	-	-	-	0.00%
Finance	60013	Earned HOL Pay Permanent	238	-	-	-	-	0.00%
Finance	60016	FMLA PAID PARENTAL BONDING	-	13,456	-	-	-	0.00%
Finance	60017	FMLA PAID PARENTAL SICK PARENT	7,902	11,563	-	-	-	0.00%
Finance	61000	Part Time Salaries	2,253	-	-	-	-	0.00%
Finance	61002	Holiday Pay Part Time	87	-	-	-	-	0.00%
Finance	61004	Vacation Pay Part Time	1,472	-	-	-	-	0.00%
Finance	61005	Sick Leave Personal Part Time	485	-	-	-	-	0.00%
Finance	62000	Temporary Employee	55,499	-	-	-	-	0.00%
Finance	62002	Holiday Pay Temporary	2,696	-	-	-	-	0.00%
Finance	62005	Sick Leave Temporary	900	-	-	-	-	0.00%
Finance	63000	Fica	319,931	312,167	354,485	385,737	31,252	8.82%
Finance	63001	Retirement Contribution Rsrs	765,813	855,710	899,558	823,303	(76,255)	-8.48%
Finance	63002	Medicare Fica	76,177	74,723	82,904	90,213	7,309	8.82%
Finance	63003	Group Life Insurance	34,817	37,021	41,474	44,037	2,563	6.18%
Finance	63006	Health Care Active Employees	769,998	748,620	839,582	846,321	6,739	0.80%
Finance	63008	State Unemployment Insurance (SUI)	10,130	5,640	-	-	-	0.00%
Finance	63011	Health Savings Account (HSA) Expense-Employer	11,490	11,833	-	-	-	0.00%
Finance	64105	Bonus Pay	-	2,000	-	-	-	0.00%
Finance	64110	VRIP Incentive Payments	22,000	-	-	-	-	0.00%
Finance	70100	Professional Services	136,352	196,257	174,683	174,683	-	0.00%
Finance	70112	Financial&Invest Mgt Svcs	564,718	200,400	623,474	623,474	-	0.00%
Finance	70131	Public Information & Public Relations Services	1,501	95	46,300	46,300	-	0.00%
Finance	70132	Media Services (Advertising)	8,530	205	13,300	13,300	-	0.00%
Finance	70141	Laboratory and X-Ray Services	-	-	300	300	-	0.00%
Finance	70151	Information & Research Services	13,792	-	16,400	16,400	-	0.00%
Finance	70152	Attorney/Legal Services	6,761	2,756	17,000	17,000	-	0.00%
Finance	70153	Mediation Services (Court)	638	-	-	-	-	0.00%
Finance	70161	Management Services	36,953	47,956	62,610	2,062,610	2,000,000	3194.38%
Finance	70163	Education & Training Services	1,311	300	2,300	2,300	-	0.00%
Finance	70211	Building Repair And Maint Services	7,639	43,029	-	-	-	0.00%
Finance	70215	Equipment Repair and Maint Services	-	-	4,500	4,500	-	0.00%
Finance	70218	Vehicle Repair And Maint Services	2,506	3,655	2,600	2,847	247	9.50%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Finance	70281	Office Furniture Fixture Mach	2,082	-	-	-	-	0.00%
Finance	70311	Printing & Binding-External	171,630	159,181	170,775	170,775	-	0.00%
Finance	70412	Transportation Services	(1,367)	66	2,000	2,000	-	0.00%
Finance	70413	Mileage	-	20	-	-	-	0.00%
Finance	70414	Meals and Per Diem	120	148	-	-	-	0.00%
Finance	70416	Employee Parking Subsidy	1,057	4,340	2,450	2,450	-	0.00%
Finance	70512	Property Rental Agreements	-	-	8,820	8,820	-	0.00%
Finance	70551	Security/Monitoring Services	10,922	1,256	15,085	15,085	-	0.00%
Finance	70552	Contract And Temporary Personnel Services	90,620	75,416	255,606	255,606	-	0.00%
Finance	70553	Food & Drink Services	6,390	2,125	-	-	-	0.00%
Finance	70554	Laundry & Dry Cleaning Services	14	-	-	-	-	0.00%
Finance	70555	Other Services	-	408	-	-	-	0.00%
Finance	71011	Uniforms & Safety Supplies-Employee	792	-	5,000	5,000	-	0.00%
Finance	71012	Office Supplies And Stationary	32,873	12,406	34,978	34,978	-	0.00%
Finance	71013	Badges And Name Plates	199	-	-	-	-	0.00%
Finance	71016	Advertising & Publicity Supplies	4,312	6,568	5,500	5,500	-	0.00%
Finance	71141	Books & Reference Materials	33,495	30,848	29,185	29,185	-	0.00%
Finance	71171	Medical And Laboratory Supp	533	-	-	-	-	0.00%
Finance	72111	Courier Service	15,103	21,640	25,750	25,750	-	0.00%
Finance	72112	Express Delivery Services	-	7,080	1,000	1,000	-	0.00%
Finance	72113	Postal Services	163,247	139,849	149,275	149,275	-	0.00%
Finance	72115	Telecommunications Service	638	-	1,000	1,000	-	0.00%
Finance	72121	Conference /Conventions	2,850	527	1,000	30,369	29,369	2936.90%
Finance	72122	Magazine/Newspaper Subscript	-	-	1,300	1,300	-	0.00%
Finance	72123	Membership Dues	4,164	2,978	10,281	10,281	-	0.00%
Finance	72124	Employee Training	5,052	16,171	25,003	87,041	62,038	248.12%
Finance	72131	Software	88,984	54,096	100,568	100,568	-	0.00%
Finance	72132	Computer Accessories	-	-	2,600	2,600	-	0.00%
Finance	72141	Charge-Offs and Collection Of Charge-Offs	-	-	1,000	1,000	-	0.00%
Finance	72153	Equipment (Less Than \$5,000)	3,925	-	1,000	1,000	-	0.00%
Finance	72161	Software License	20,202	8,140	123,000	123,000	-	0.00%
Finance	72163	Software Service Agreements	-	5,218	-	-	-	0.00%
Finance	73101	Discounts Taken	-	715	-	-	-	0.00%
Finance	73104	Bank Fees	309,959	267,993	360,000	360,000	-	0.00%
Finance	73111	Miscellaneous Operating Expenses	6,163	-	-	-	-	0.00%
Finance	77103	Fuel For Dept Owned Vehicles	726	408	700	837	137	19.57%
Finance	77104	Monthly Standing Costs	1,936	1,973	1,973	-	-	0.00%
Finance	77201	Internal Printing & Duplicatng	309	-	16,850	16,850	-	0.00%
Finance	77401	Claims & Settlements	2,641	-	-	-	-	0.00%
Finance	77403	Medical Services	-	282	-	-	-	0.00%
Finance	77501	DIT Charges (Billed from DIT Fund)	51,397	52,582	15,814	15,814	-	0.00%
Finance	78101	Administrative	-	1,188	-	-	-	0.00%
Finance	80006	Equipment And Other Assets Expense	6,384	-	7,200	7,200	-	0.00%
Fire & Emergency Services	60000	Full-Time Permanent	22,054,119	21,996,602	28,083,453	28,341,997	258,544	0.92%
Fire & Emergency Services	60001	Overtime Permanent	6,820	8,028	1,322,999	1,322,999	0	0.00%
Fire & Emergency Services	60002	Holiday Pay Permanent	1,312,462	1,389,915	-	-	-	0.00%
Fire & Emergency Services	60004	Vacation Pay Permanent	1,915,176	1,828,282	-	-	-	0.00%
Fire & Emergency Services	60005	Sick Leave Permanent	1,217,710	1,193,237	-	-	-	0.00%
Fire & Emergency Services	60006	Compensatory Leave Perm	24,781	40,170	-	-	-	0.00%
Fire & Emergency Services	60007	Military Leave Permanent	67,186	65,328	-	-	-	0.00%
Fire & Emergency Services	60008	Civil Leave Permanent	2,516	2,565	-	-	-	0.00%
Fire & Emergency Services	60009	Death Leave Permanent	72,272	87,502	-	-	-	0.00%
Fire & Emergency Services	60010	Fire Flsa Overtime	1,745,858	1,691,308	965,951	965,951	-	0.00%
Fire & Emergency Services	60013	Earned HOL Pay-Permanent	139,048	-	-	-	-	0.00%
Fire & Emergency Services	60014	FMLA Paid Parental Maternity	13,053	5,885	-	-	-	0.00%
Fire & Emergency Services	60015	FMLA Paid Parental Adopt/Foster Care	1,891	-	-	-	-	0.00%
Fire & Emergency Services	60016	FMLA PAID PARENTAL BONDING	122,405	93,346	-	-	-	0.00%
Fire & Emergency Services	60017	FMLA PAID PARENTAL SICK PARENT	43,079	31,203	-	-	-	0.00%
Fire & Emergency Services	61000	Part Time Salaries	2,541	-	-	-	-	0.00%
Fire & Emergency Services	62000	Temporary Employee	79,280	64,845	80,000	80,000	-	0.00%
Fire & Emergency Services	63000	Fica	1,821,251	1,901,664	1,873,022	1,757,204	(115,818)	-6.18%
Fire & Emergency Services	63001	Retirement Contribution Rsrs	9,505,226	8,752,442	8,818,330	10,361,072	1,542,742	17.49%
Fire & Emergency Services	63002	Medicare Fica	426,309	445,485	434,560	410,959	(23,601)	-5.43%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Fire & Emergency Services	63003	Group Life Insurance	149,785	158,683	160,679	164,606	3,928	2.44%
Fire & Emergency Services	63006	Health Care Active Employees	4,090,683	4,319,768	4,524,038	4,672,497	148,459	3.28%
Fire & Emergency Services	63008	State Unemployment Insurance (SUI)	7,382	5,715	-	-	-	0.00%
Fire & Emergency Services	63011	Health Savings Account (HSA) Expense-Employer	41,500	55,083	-	-	-	0.00%
Fire & Emergency Services	64103	Educnctv #81	29,797	27,000	30,000	30,000	-	0.00%
Fire & Emergency Services	64108	Prevention Pay	-	4,122,416	-	-	-	0.00%
Fire & Emergency Services	64109	Sworn Court Ot	2,232,736	3,454,690	-	-	-	0.00%
Fire & Emergency Services	66015	Public Safety - Lump Sum Payout	-	-	949,583	6,612,000	5,662,417	596.31%
Fire & Emergency Services	70131	Public Information & Public Relations Services	122,814	11,496	140,000	30,000	(110,000)	-78.57%
Fire & Emergency Services	70161	Management Services	274,836	377,831	562,446	570,446	8,000	1.42%
Fire & Emergency Services	70163	Education & Training Services	-	800,174	-	-	-	0.00%
Fire & Emergency Services	70211	Building Repair And Maint Services	-	-	4,800	4,800	-	0.00%
Fire & Emergency Services	70212	Cleaning/Janitorial Services	1,479	-	-	-	-	0.00%
Fire & Emergency Services	70215	Equipment Repair and Maint Services	361,621	346,366	757,976	-	-	0.00%
Fire & Emergency Services	70218	Vehicle Repair And Maint Services	1,458,432	1,298,941	1,630,300	1,785,279	154,979	9.51%
Fire & Emergency Services	70311	Printing & Binding-External	1,465	-	-	-	-	0.00%
Fire & Emergency Services	70413	Mileage	47	165	1,000	1,000	-	0.00%
Fire & Emergency Services	70414	Meals and Per Diem	205,904	44,361	-	-	-	0.00%
Fire & Emergency Services	70416	Employee Parking Subsidy	47,538	41,767	47,083	47,083	-	0.00%
Fire & Emergency Services	70512	Property Rental Agreements	323,758	284,336	344,918	344,918	-	0.00%
Fire & Emergency Services	70551	Security/Monitoring Services	2,787	2,372	2,232	2,232	-	0.00%
Fire & Emergency Services	70553	Food & Drink Services	8,559	17,139	16,342	16,342	-	0.00%
Fire & Emergency Services	70555	Other Services	-	3,120,064	-	-	-	0.00%
Fire & Emergency Services	70557	Testing Services	125,000	426,693	-	-	-	0.00%
Fire & Emergency Services	71011	Uniforms & Safety Supplies-Employee	184,812	1,002,497	162,700	162,700	-	0.00%
Fire & Emergency Services	71012	Office Supplies And Stationary	25,802	137,174	41,200	41,200	-	0.00%
Fire & Emergency Services	71014	Employee Appreciation Events And Awards	612	-	11,100	11,100	-	0.00%
Fire & Emergency Services	71017	Photographic Supplies	-	5,316	2,200	2,200	-	0.00%
Fire & Emergency Services	71122	Maps	164	628	-	-	-	0.00%
Fire & Emergency Services	71131	Janitorial Supplies	78,892	111,450	51,000	51,000	-	0.00%
Fire & Emergency Services	71132	Vehicle Cleaning Supplies	4,180	4,500	6,000	6,000	-	0.00%
Fire & Emergency Services	71141	Books & Reference Materials	3,734	7,996	17,782	17,782	-	0.00%
Fire & Emergency Services	71142	Multimedia Products	-	763	6,300	6,300	-	0.00%
Fire & Emergency Services	71143	Educational Supplies	997	2,787	5,000	5,000	-	0.00%
Fire & Emergency Services	71144	Recreational Supplies	6,114	5,564	10,000	10,000	-	0.00%
Fire & Emergency Services	71171	Medical And Laboratory Supp	76,517	262,289	327,954	368,474	40,520	12.36%
Fire & Emergency Services	71182	Lumber	-	-	600	600	-	0.00%
Fire & Emergency Services	72113	Postal Services	387	-	1,500	1,500	-	0.00%
Fire & Emergency Services	72115	Telecommunications Service	756,135	1,966,018	108,088	108,088	-	0.00%
Fire & Emergency Services	72121	Conference /Conventions	602	-	1,000	3,550	2,550	255.00%
Fire & Emergency Services	72122	Magazine/Newspaper Subscript	657	607	818	818	-	0.00%
Fire & Emergency Services	72123	Membership Dues	3,460	428	10,175	10,175	-	0.00%
Fire & Emergency Services	72124	Employee Training	47,195	36,083	34,984	36,578	1,594	4.56%
Fire & Emergency Services	72131	Software	-	13,025	-	-	-	0.00%
Fire & Emergency Services	72153	Equipment (Less Than \$5,000)	711,146	1,104,683	991,606	991,606	-	0.00%
Fire & Emergency Services	72154	Small Tools	-	-	702	702	-	0.00%
Fire & Emergency Services	72171	Electric Service	14,658	17,631	14,658	14,658	-	0.00%
Fire & Emergency Services	72172	Water & Sewer	3,722	5,932	3,843	4,020	177	4.61%
Fire & Emergency Services	72173	Natural Gas	1,870	-	-	-	-	0.00%
Fire & Emergency Services	72175	Refuse & Recycling Expenses	1,184	1,191	6,643	6,643	-	0.00%
Fire & Emergency Services	73109	Business Dev. Assistance	304,806	6,204,524	-	-	-	0.00%
Fire & Emergency Services	76306	Education and Training	-	295,513	-	-	-	0.00%
Fire & Emergency Services	76320	Public Services	374,948	6,211,268	-	-	-	0.00%
Fire & Emergency Services	76412	Short Term Housing Assistance	1,250,000	11,028,000	-	-	-	0.00%
Fire & Emergency Services	76601	Investigations	-	(4,984)	-	-	-	0.00%
Fire & Emergency Services	76602	Law Enforcement Supplies	7,921	11,509	7,000	7,000	-	0.00%
Fire & Emergency Services	76613	Veterinarian Services	-	621	4,700	4,700	-	0.00%
Fire & Emergency Services	76651	Dietary Supplies	1,497	38,419	4,250	4,250	-	0.00%
Fire & Emergency Services	76654	Laundry Supplies & Linen	-	2,700	4,093	4,093	-	0.00%
Fire & Emergency Services	76655	Personal Care Supplies	-	-	500	500	-	0.00%
Fire & Emergency Services	77103	Fuel For Dept. Owned Vehicles	231,681	216,730	221,950	265,534	43,584	19.64%
Fire & Emergency Services	77104	Monthly Standing Costs	63,250	63,020	63,130	63,130	-	0.00%
Fire & Emergency Services	77107	Auto Expenses Charged by Fleet	755,570	940,672	1,840,173	984,726	(855,447)	-46.49%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Fire & Emergency Services	77401	Claims & Settlements	-	783,325	-	-	-	0.00%
Fire & Emergency Services	77501	DIT Charges (Billed from DIT Fund)	668	139	-	-	-	0.00%
Fire & Emergency Services	78101	Administrative	-	1,202,319	-	-	-	0.00%
Fire & Emergency Services	80006	Equipment And Other Assets Expense	-	-	50,000	-	(50,000)	-100.00%
Fire & Emergency Services	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	-	-	-	-	0.00%
General Registrar	60000	Full-Time Permanent	426,354	465,588	509,600	710,827	201,227	39.49%
General Registrar	60001	Overtime Permanent	103,985	123,205	41,017	41,017	-	0.00%
General Registrar	60002	Holiday Pay Permanent	15,851	23,727	-	-	-	0.00%
General Registrar	60004	Vacation Pay Permanent	13,573	42,916	-	-	-	0.00%
General Registrar	60005	Sick Leave Permanent	8,223	14,714	-	-	-	0.00%
General Registrar	60009	Death Leave Permanent	657	634	-	-	-	0.00%
General Registrar	60017	FMLA PAID PARENTAL SICK PARENT	-	650	-	-	-	0.00%
General Registrar	61000	Part Time Salaries	147,111	150,618	138,052	163,024	24,972	18.09%
General Registrar	61001	Overtime Part Time	24,878	43,326	30,000	30,000	-	0.00%
General Registrar	61002	Holiday Pay Part Time	7,139	7,881	-	-	-	0.00%
General Registrar	61004	Vacation Pay Part Time	15,136	5,986	-	-	-	0.00%
General Registrar	61005	Sick Leave Personal Part Time	903	1,556	-	-	-	0.00%
General Registrar	61015	Earned HOL Pay-Part-Time	358	-	-	-	-	0.00%
General Registrar	62000	Temporary Employee	61,563	72,198	42,055	42,055	-	0.00%
General Registrar	62001	Overtime Temp	6,189	19,132	6,650	6,650	-	0.00%
General Registrar	62002	Holiday Pay Temporary	1,431	556	-	-	-	0.00%
General Registrar	62011	Civil Leave Temp	-	128	-	-	-	0.00%
General Registrar	63000	Fica	48,256	59,538	47,577	54,179	6,601	13.87%
General Registrar	63001	Retirement Contribution Rsrs	67	-	-	-	-	0.00%
General Registrar	63002	Medicare Fica	11,286	13,924	11,127	12,671	1,544	13.88%
General Registrar	63003	Group Life Insurance	-	240	2,752	3,838	1,087	39.49%
General Registrar	63004	Constitutional Off Yrs Ret	54,083	65,342	65,840	91,839	25,998	39.49%
General Registrar	63006	Health Care Active Employees	128,005	129,644	141,755	141,650	(104)	-0.07%
General Registrar	63008	State Unemployment Insurance (SUI)	2,815	3,427	-	-	-	0.00%
General Registrar	63011	Health Savings Account (HSA) Expense-Employer	750	750	-	-	-	0.00%
General Registrar	64105	Bonus Pay	-	16,000	-	-	-	0.00%
General Registrar	70131	Public Information & Public Relations Services	20,451	4,730	23,422	23,422	-	0.00%
General Registrar	70161	Management Services	2,584	2,715	2,064	2,064	-	0.00%
General Registrar	70212	Cleaning/Janitorial Services	-	41,323	61,890	61,890	-	0.00%
General Registrar	70214	Electrical Repair and Maint Services	4,762	84,347	-	-	-	0.00%
General Registrar	70215	Equipment Repair and Maint Services	1,373	5,451	34,642	34,642	-	0.00%
General Registrar	70218	Vehicle Repair And Maint Services	612	584	1,700	1,862	162	9.53%
General Registrar	70311	Printing & Binding-External	88,629	171,883	290,275	193,432	(96,843)	-33.36%
General Registrar	70411	Moving and Relocation Services	-	37,150	80,100	80,100	-	0.00%
General Registrar	70412	Transportation Services	7,635	15,125	4,845	4,845	-	0.00%
General Registrar	70413	Mileage	1,291	2,120	2,451	2,451	-	0.00%
General Registrar	70414	Meals and Per Diem	3,079	654	8,580	8,580	-	0.00%
General Registrar	70415	Lodging	1,446	-	8,710	8,710	-	0.00%
General Registrar	70512	Property Rental Agreements	-	305,592	564,938	564,938	-	0.00%
General Registrar	70513	Residential Property Rental	53,924	75,164	7,800	7,800	-	0.00%
General Registrar	70551	Security/Monitoring Services	1,162	741	40,816	40,816	-	0.00%
General Registrar	70552	Contract And Temporary Personnel Services	270,982	819,707	957,706	957,706	-	0.00%
General Registrar	70558	Jury Fees	-	30	-	-	-	0.00%
General Registrar	70559	Election Services	255,983	470,498	375,170	375,170	-	0.00%
General Registrar	71012	Office Supplies And Stationary	34,748	45,412	52,938	52,938	-	0.00%
General Registrar	71122	Maps	-	-	248	248	-	0.00%
General Registrar	71131	Janitorial Supplies	5,310	21,170	19,200	19,200	-	0.00%
General Registrar	71141	Books & Reference Materials	-	82	82	82	-	0.00%
General Registrar	72113	Postal Services	451	14,988	126,308	126,308	-	0.00%
General Registrar	72114	Freight	965	60	-	-	-	0.00%
General Registrar	72121	Conference /Conventions	1,888	-	4,784	8,851	4,067	85.01%
General Registrar	72123	Membership Dues	2,001	643	1,280	1,280	-	0.00%
General Registrar	72124	Employee Training	4,474	716	3,934	6,442	2,508	63.75%
General Registrar	72131	Software	-	189	-	-	-	0.00%
General Registrar	72132	Computer Accessories	578	-	-	-	-	0.00%
General Registrar	72153	Equipment (Less Than \$5,000)	23,274	13,712	5,214	5,214	-	0.00%
General Registrar	72161	Software License	100,575	29,670	62,256	62,256	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
General Registrar	72171	Electric Service	3,745	421	-	-	-	0.00%
General Registrar	72172	Water & Sewer	5,144	-	-	-	-	0.00%
General Registrar	72173	Natural Gas	1,186	-	-	-	-	0.00%
General Registrar	73108	Warranty Fees	-	-	34,005	34,005	-	0.00%
General Registrar	77103	Fuel For Dept. Owned Vehicles	862	1,852	888	1,062	174	19.59%
General Registrar	77104	Monthly Standing Costs	493	493	493	493	-	0.00%
General Registrar	77201	Internal Printing & Duplicating	-	-	41,935	41,935	-	0.00%
General Registrar	77501	DIT Charges (Billed from DIT Fund)	73,509	114,947	-	-	-	0.00%
General Registrar	80006	Equipment And Other Assets Expense	11,105	13,439	-	-	-	0.00%
General Registrar	95007	Payments To Other Gov Agencies	12,486	13,566	16,909	16,909	-	0.00%
Human Resources	60000	Full-Time Permanent	1,616,094	1,930,649	2,581,634	2,871,211	289,578	11.22%
Human Resources	60001	Overtime Permanent	2,468	540	-	-	-	0.00%
Human Resources	60002	Holiday Pay Permanent	110,457	122,557	-	-	-	0.00%
Human Resources	60004	Vacation Pay Permanent	103,972	133,263	-	-	-	0.00%
Human Resources	60005	Sick Leave Permanent	58,215	64,446	-	-	-	0.00%
Human Resources	60008	Civil Leave Permanent	-	119	-	-	-	0.00%
Human Resources	60009	Death Leave Permanent	1,945	4,540	-	-	-	0.00%
Human Resources	60015	FMLA Paid Parental Adop/Foster Care	913	-	-	-	-	0.00%
Human Resources	60017	FMLA PAID PARENTAL SICK PARENT	2,101	4,327	-	-	-	0.00%
Human Resources	61000	Part Time Salaries	38,449	39,359	41,600	45,100	3,500	8.41%
Human Resources	61002	Holiday Pay Part Time	2,722	2,432	-	-	-	0.00%
Human Resources	61004	Vacation Pay Part Time	520	-	-	-	-	0.00%
Human Resources	61005	Sick Leave Personal Part Time	160	-	-	-	-	0.00%
Human Resources	62000	Temporary Employee	137,654	135,160	-	-	-	0.00%
Human Resources	62002	Holiday Pay Temporary	11,924	6,626	-	-	-	0.00%
Human Resources	62005	Sick Leave Temporary	1,233	2,477	-	-	-	0.00%
Human Resources	63000	Fica	125,567	146,353	162,640	180,811	18,171	11.17%
Human Resources	63001	Retirement Contribution Rsrs	346,395	555,537	648,672	659,057	10,385	1.60%
Human Resources	63002	Medicare Fica	29,366	34,580	38,037	42,287	4,250	11.17%
Human Resources	63003	Group Life Insurance	13,055	13,555	17,626	20,321	2,695	15.29%
Human Resources	63006	Health Care Active Employees	258,232	301,387	334,963	359,000	24,037	7.18%
Human Resources	63008	State Unemployment Insurance (SUI)	-	3,405	-	-	-	0.00%
Human Resources	63011	Health Savings Account (HSA) Expense-Employer	4,429	6,417	-	-	-	0.00%
Human Resources	70116	Contract Man.Ser.(Rec., Etc.)	143	-	10,000	10,000	10,000	0.00%
Human Resources	70131	Public Information & Public Relations Services	36,110	60,820	110,916	110,916	-	0.00%
Human Resources	70161	Management Services	217,679	198,347	443,349	403,150	(40,199)	-9.07%
Human Resources	70215	Equipment Repair and Maint Services	-	-	-	-	-	0.00%
Human Resources	70412	Transportation Services	35	-	2,774	-	(2,774)	-100.00%
Human Resources	70413	Mileage	-	-	-	-	-	0.00%
Human Resources	70416	Employee Parking Subsidy	-	960	-	470	470	0.00%
Human Resources	70553	Food & Drink Services	-	707	-	2,160	2,160	0.00%
Human Resources	70555	Other Services	1,500	5,004	2,730	15,000	12,270	449.45%
Human Resources	71012	Office Supplies And Stationary	9,994	10,948	8,322	16,822	8,500	102.14%
Human Resources	71014	Employee Appreciation Events And Awards	-	9,091	-	43,000	43,000	0.00%
Human Resources	72113	Postal Services	1,270	2,592	10,500	12,920	2,420	23.05%
Human Resources	72123	Membership Dues	2,000	3,317	11,783	42,648	30,865	261.95%
Human Resources	72124	Employee Training	7,220	4,403	3,000	55,883	52,883	1762.77%
Human Resources	72131	Software	2,072	43,461	3,150	-	(3,150)	-100.00%
Human Resources	72153	Equipment (Less Than \$5,000)	-	-	-	-	-	0.00%
Human Resources	77401	Claims & Settlements	5,500	-	-	7,970	7,970	0.00%
Human Resources	77403	Medical Services	125,983	121,265	354,331	313,811	(40,520)	-11.44%
Human Resources	77501	DIT Charges (Billed from DIT Fund)	14,136	10,882	8,061	16,300	8,239	102.21%
Human Services	60000	Full-Time Permanent	703,990	688,745	1,144,624	1,366,365	221,741	19.37%
Human Services	60001	Overtime Permanent	94	131	-	-	-	0.00%
Human Services	60002	Holiday Pay Permanent	47,731	42,831	-	-	-	0.00%
Human Services	60004	Vacation Pay Permanent	31,545	25,038	-	-	-	0.00%
Human Services	60005	Sick Leave Permanent	16,170	13,088	-	-	-	0.00%
Human Services	60009	Death Leave Permanent	323	485	-	-	-	0.00%
Human Services	60014	FMLA Paid Parental Maternity	-	346	-	-	-	0.00%
Human Services	60016	FMLA PAID PARENTAL BONDING	125	31	-	-	-	0.00%
Human Services	60017	FMLA PAID PARENTAL SICK PARENT	622	-	-	-	-	0.00%
Human Services	62000	Temporary Employee	35,667	4,268	-	-	-	0.00%
Human Services	62002	Holiday Pay Temporary	1,608	-	-	-	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Human Services	62005	Sick Leave Temporary	34	-	-	-	-	0.00%
Human Services	63000	Fica	46,669	43,127	70,967	84,708	13,742	19.36%
Human Services	63001	Retirement Contribution Rsrs	177,259	263,711	270,516	314,612	44,096	16.30%
Human Services	63002	Medicare Fica	11,502	10,770	16,597	19,811	3,214	19.36%
Human Services	63003	Group Life Insurance	6,113	5,850	9,998	10,995	997	9.97%
Human Services	63006	Health Care Active Employees	116,346	93,894	144,773	163,988	19,215	13.27%
Human Services	63008	State Unemployment Insurance (SUI)	6,614	(24)	-	-	-	0.00%
Human Services	63011	Health Savings Account (HSA) Expense-Employer	3,750	1,250	-	-	-	0.00%
Human Services	64110	VRIP Incentive Payments	3,000	-	-	-	-	0.00%
Human Services	70131	Public Information & Public Relations Services	1,000	7,108	9,000	9,000	-	0.00%
Human Services	70161	Management Services	3,788	1,220,040	167,039	165,639	(1,400)	-0.84%
Human Services	70164	Recreational Professional Services	1,143	3,856	2,500	2,500	-	0.00%
Human Services	70311	Printing & Binding-External	1,848	775	600	600	-	0.00%
Human Services	70413	Mileage	2,482	185	3,500	4,000	500	14.29%
Human Services	70414	Meals and Per Diem	832	-	-	-	-	0.00%
Human Services	70512	Property Rental Agreements	11,740	11,557	12,348	12,348	-	0.00%
Human Services	70551	Security/Monitoring Services	-	-	7,119	7,119	-	0.00%
Human Services	70553	Contract/And Temporary Personnel Services	3,468	1,696	-	-	-	0.00%
Human Services	70553	Food & Drink Services	2,238	-	1,200	1,200	-	0.00%
Human Services	71012	Office Supplies And Stationary	5,113	1,565	6,100	6,500	400	6.56%
Human Services	71016	Advertising & Publicity Supplies	3,332	5,814	8,000	8,000	-	0.00%
Human Services	72121	Conference /Conventions (75)	(75)	-	1,000	3,115	2,115	211.50%
Human Services	72123	Membership Dues	600	250	700	700	-	0.00%
Human Services	72124	Employee Training	2,447	322	1,800	4,095	2,295	127.50%
Human Services	77201	Internal Printing & Duplicatng	-	1,000	1,000	1,000	-	0.00%
Human Services	77501	DIT Charges (Billed from DIT Fund)	-	1,000	-	-	-	0.00%
Human Services	95002	Approp For Spec Rev Funds	105,288	-	-	-	-	0.00%
Inspector General	60000	Full-Time Permanent	298,350	336,551	367,328	586,130	218,802	59.57%
Inspector General	60002	Holiday Pay Permanent	20,676	20,566	-	-	-	0.00%
Inspector General	60004	Vacation Pay Permanent	8,414	3,822	-	-	-	0.00%
Inspector General	60005	Sick Leave Permanent	3,954	10,080	-	-	-	0.00%
Inspector General	63000	Fica	20,394	21,850	22,774	36,647	13,873	60.92%
Inspector General	63001	Retirement Contribution Rsrs	98,317	143,759	138,018	163,641	25,623	18.56%
Inspector General	63002	Medicare Fica	4,769	5,293	5,326	8,571	3,245	60.92%
Inspector General	63003	Group Life Insurance	3,686	4,873	4,922	7,854	2,931	59.55%
Inspector General	63006	Health Care Active Employees	11,747	17,501	18,124	47,450	29,326	161.81%
Inspector General	64105	Bonus Pay	5,414	-	-	-	-	0.00%
Inspector General	70131	Public Information & Public Relations Services	69	-	-	-	-	0.00%
Inspector General	70161	Management Services	27	1,851	6,300	6,300	-	0.00%
Inspector General	70411	Moving and Relocation Services	5,000	-	-	-	-	0.00%
Inspector General	70412	Transportation Services	-	-	-	-	-	0.00%
Inspector General	70413	Mileage	112	157	1,150	1,150	-	0.00%
Inspector General	70551	Security/Monitoring Services	3,011	773	3,200	3,200	-	0.00%
Inspector General	70553	Food & Drink Services	64	-	-	-	-	0.00%
Inspector General	71012	Office Supplies And Stationary	5,587	730	1,767	1,767	-	0.00%
Inspector General	71141	Books & Reference Materials	-	-	300	300	-	0.00%
Inspector General	72113	Postal Services	-	-	200	200	-	0.00%
Inspector General	72121	Conference /Conventions	1,056	12	5,000	17,704	12,704	254.08%
Inspector General	72123	Membership Dues	1,029	550	860	860	-	0.00%
Inspector General	72124	Employee Training	9,856	5,715	-	12,750	12,750	0.00%
Inspector General	72131	Software	33,389	10,248	6,000	6,500	500	8.33%
Inspector General	72153	Equipment (Less Than \$5,000)	-	-	685	685	-	0.00%
Inspector General	72162	License & Permits (Other Than Software)	-	-	800	800	-	0.00%
Inspector General	77501	DIT Charges (Billed from DIT Fund)	81	2	-	-	-	0.00%
Judiciary	60000	Full-Time Permanent	6,722,101	6,782,792	7,917,372	8,601,897	684,525	8.65%
Judiciary	60001	Overtime Permanent	1,315	-	-	-	-	0.00%
Judiciary	60002	Holiday Pay Permanent	246,670	223,824	-	-	-	0.00%
Judiciary	60004	Vacation Pay Permanent	413,075	402,120	-	-	-	0.00%
Judiciary	60005	Sick Leave Permanent	169,876	147,684	-	-	-	0.00%
Judiciary	60007	Military Leave Permanent	284	-	-	-	-	0.00%
Judiciary	60009	Death Leave Permanent	5,008	6,031	-	-	-	0.00%
Judiciary	60013	Earned HOI Pay-Permanent	452	-	-	-	-	0.00%
Judiciary	60014	FMLA Paid Parental Maternity	18,161	5,739	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Judiciary	60016	FMLA PAID PARENTAL BONDING	4,556	7,147	-	-	-	0.00%
Judiciary	60017	FMLA PAID PARENTAL SICK PARENT	-	705	-	-	-	0.00%
Judiciary	61000	Part Time Salaries	334,344	337,544	390,615	405,472	14,857	3.80%
Judiciary	61002	Holiday Pay Part Time	10,911	10,703	-	-	-	0.00%
Judiciary	61004	Vacation Pay Part Time	5,161	2,581	-	-	-	0.00%
Judiciary	61005	Sick Leave Personal Part Time	7,557	2,581	-	-	-	0.00%
Judiciary	62000	Temporary Employee	57,880	28,589	10,000	10,000	-	0.00%
Judiciary	62002	Holiday Pay Temporary	306	250	-	-	-	0.00%
Judiciary	62005	Sick Leave Temporary	250	-	-	-	-	0.00%
Judiciary	63000	Fica	470,605	473,709	515,860	558,516	42,656	8.27%
Judiciary	63001	Retirement Contribution Rsrs	-	513	-	-	-	0.00%
Judiciary	63002	Medicare Fica	110,778	112,319	120,466	130,621	10,155	8.43%
Judiciary	63003	Group Life Insurance	45,124	47,681	50,489	46,455	(4,034)	-7.99%
Judiciary	63004	Constitutional Off Yrs Ret	881,477	978,477	1,022,924	1,111,488	88,564	8.66%
Judiciary	63006	Health Care Active Employees	1,113,659	1,164,111	1,203,937	1,267,514	63,577	5.28%
Judiciary	63008	State Unemployment Insurance (SUI)	4,200	-	-	-	-	0.00%
Judiciary	63011	Health Savings Account (HSA) Expense-Employer	6,458	9,063	-	-	-	0.00%
Judiciary	64104	Education Pay	1,529	-	-	-	-	0.00%
Judiciary	70111	Auditing Services-External	2,887	3,747	3,000	3,800	800	26.67%
Judiciary	70116	Contract Man.Ser.(Rec. Etc.)	900	-	-	-	-	0.00%
Judiciary	70124	Professional Printing Services	4,930	1,900	750	2,000	1,250	166.67%
Judiciary	70131	Public Information & Public Relations Services	1,694	30,354	55,238	55,238	-	0.00%
Judiciary	70132	Media Services (Advertising)	5,097	-	-	-	-	0.00%
Judiciary	70151	Information & Research Services	78,764	72,630	139,395	147,274	7,879	5.65%
Judiciary	70152	Attorney/Legal Services	227	80	2,500	2,500	-	0.00%
Judiciary	70161	Management Services	18,693	14,698	42,714	98,109	55,395	129.69%
Judiciary	70163	Education & Training Services	1,400	-	-	-	-	0.00%
Judiciary	70212	Cleaning/Janitorial Services	986	(493)	-	-	-	0.00%
Judiciary	70214	Electrical Repair and Maint Services	-	-	750	(750)	-	-100.00%
Judiciary	70215	Equipment Repair and Maint Services	177	10,204	5,600	6,580	980	17.50%
Judiciary	70218	Vehicle Repair And Maint Services	1,851	1,419	2,700	2,957	257	9.52%
Judiciary	70411	Moving and Relocation Services	-	4,170	85,035	2,000	(83,035)	-97.65%
Judiciary	70412	Transportation Services	3,894	6,312	7,000	9,710	2,710	38.71%
Judiciary	70413	Mileage	18	3	500	500	-	0.00%
Judiciary	70416	Employee Parking Subsidy	19,200	19,200	19,200	19,200	-	0.00%
Judiciary	70511	Equipment Rental	5,958	5,113	6,800	6,700	(100)	-1.47%
Judiciary	70512	Security/Monitoring Services	11,171	12,693	14,700	14,700	-	0.00%
Judiciary	70522	Contract And Temporary Personnel Services	30	-	-	-	-	0.00%
Judiciary	70553	Food & Drink Services	8,952	8,049	6,850	8,863	2,013	29.39%
Judiciary	70554	Laundry & Dry Cleaning Services	-	645	1,000	1,000	-	0.00%
Judiciary	70558	Jury Fees	53,687	43,688	77,330	77,330	-	0.00%
Judiciary	71012	Office Supplies And Stationary	56,587	46,802	44,850	44,350	(500)	-1.11%
Judiciary	71013	Badges And Name Plates	915	499	-	-	-	0.00%
Judiciary	71014	Employee Appreciation Events And Awards	2,012	841	2,000	2,000	-	0.00%
Judiciary	71015	Office/Building Decor	26,099	5,746	-	-	-	0.00%
Judiciary	71131	Janitorial Supplies	-	9	-	-	-	0.00%
Judiciary	71141	Books & Reference Materials	40,250	27,966	36,900	34,900	(2,000)	-5.42%
Judiciary	71143	Educational Supplies	-	2,838	-	-	-	0.00%
Judiciary	71144	Recreational Supplies	444	186	1,050	1,050	-	0.00%
Judiciary	71171	Medical And Laboratory Supp	50,306	12,545	33,320	33,320	-	0.00%
Judiciary	71184	Floor Covering	-	4,000	-	-	-	0.00%
Judiciary	72113	Postal Services	24,155	24,505	28,680	26,250	(2,430)	-8.47%
Judiciary	72115	Telecommunications Service	-	-	6,284	7,884	1,600	25.46%
Judiciary	72121	Conference /Conventions	2,829	-	1,000	11,965	10,965	1096.50%
Judiciary	72122	Magazine/Newspaper Subscript	4,936	2,377	2,000	1,600	(400)	-20.00%
Judiciary	72123	Membership Dues	28,839	27,597	26,710	19,066	(7,644)	-28.62%
Judiciary	72124	Employee Training	9,913	12,879	10,100	17,717	17,717	175.42%
Judiciary	72131	Software	180	180	250	606	356	142.40%
Judiciary	72153	Equipment (Less Than \$5,000)	17,348	5,181	15,500	12,000	(3,500)	-22.58%
Judiciary	72161	Software License	61,243	62,671	39,600	39,600	-	0.00%
Judiciary	72175	Refuse & Recycling Expenses	1,027	153	2,400	2,400	-	0.00%
Judiciary	73104	Bank Fees	(44)	-	-	-	-	0.00%
Judiciary	76352	Glass Products & Supply	582	-	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Judiciary	76317	Housing	320	1,679	3,000	3,000	-	0.00%
Judiciary	76319	Protective Services		-	-	-	-	0.00%
Judiciary	76325	Storage	11,611	-	-	-	-	0.00%
Judiciary	76652	Paper Products	5,987	4,617	3,200	3,200	-	0.00%
Judiciary	76655	Personal Care Supplies	230	-	-	-	-	0.00%
Judiciary	77103	Fuel For Dept. Owned Vehicles	-	17	-	-	-	0.00%
Judiciary	77104	Monthly Standing Costs	759	412	893	1,068	175	19.60%
Judiciary	77104	Monthly Standing Costs	1,549	1,480	1,480	1,480	-	0.00%
Judiciary	77107	Auto Expenses Charged by Fleet	1,875	6,119	-	6,119	6,119	0.00%
Judiciary	77201	Internal Printing & Duplicating	-	-	700	2,004	1,304	186.29%
Judiciary	77501	DIT Charges (Billed from DIT Fund)	8,318	3,906	3,500	3,000	(500)	-14.29%
Judiciary	80006	Equipment And Other Assets Expense	23,870	28,897	79,300	43,515	(35,785)	-45.13%
Judiciary	95007	Payments To Other Gov Agencies	-	36,151	-	-	-	0.00%
Justice Services	60000	Full-Time Permanent	4,751,008	4,135,968	5,426,255	6,180,762	754,506	13.90%
Justice Services	60001	Overtime Permanent	33,819	27,343	22,440	22,440	-	0.00%
Justice Services	60002	Holiday Pay Permanent	221,380	253,402	-	-	-	0.00%
Justice Services	60003	Shift Other Differential Perm	49,147	46,958	49,179	49,179	-	0.00%
Justice Services	60004	Vacation Pay Permanent	264,703	262,439	-	-	-	0.00%
Justice Services	60005	Sick Leave Permanent	233,881	229,272	-	-	-	0.00%
Justice Services	60006	Compensatory Leave Perm	15,044	24,779	-	-	-	0.00%
Justice Services	60007	Military Leave Permanent	2,994	1,812	-	-	-	0.00%
Justice Services	60008	Civil Leave Permanent	1,185	739	-	-	-	0.00%
Justice Services	60009	Death Leave Permanent	4,920	6,099	-	-	-	0.00%
Justice Services	60014	FMLA Paid Parental Maternity	6,725	9,824	-	-	-	0.00%
Justice Services	60016	FMLA PAID PARENTAL BONDING	2,368	6,784	-	-	-	0.00%
Justice Services	60017	FMLA PAID PARENTAL SICK PARENT	4,512	606	-	-	-	0.00%
Justice Services	61000	Part Time Salaries	51,790	51,558	76,342	75,070	(1,272)	-1.67%
Justice Services	61002	Holiday Pay Part Time	1,345	1,565	-	-	-	0.00%
Justice Services	61004	Vacation Pay Part Time	3,351	2,400	-	-	-	0.00%
Justice Services	61005	Sick Leave Personal Part Time	1,295	1,781	-	-	-	0.00%
Justice Services	62000	Temporary Employee	87,105	22,664	61,000	61,000	-	0.00%
Justice Services	62002	Holiday Pay Temporary	90	-	-	-	-	0.00%
Justice Services	62005	Sick Leave Temporary	8	-	-	-	-	0.00%
Justice Services	63000	Fica	320,272	298,521	347,786	387,862	40,076	11.52%
Justice Services	63001	Retirement Contribution Rsrs	731,419	987,538	983,852	1,048,125	64,273	6.53%
Justice Services	63002	Medicare Fica	74,902	70,111	81,806	90,784	8,978	10.97%
Justice Services	63003	Group Life Insurance	33,368	32,288	34,618	39,749	5,131	14.82%
Justice Services	63006	Health Care Active Employees	949,818	885,992	973,307	1,037,042	63,735	6.55%
Justice Services	63008	State Unemployment Insurance (SUI)	4,608	6,352	-	-	-	0.00%
Justice Services	63011	Health Savings Account (HSA) Expense-Employer	12,875	12,125	-	-	-	0.00%
Justice Services	64102	Police Operational Differentiala	-	2,409	-	-	-	0.00%
Justice Services	64110	VRIP Incentive Payments	22,000	-	-	-	-	0.00%
Justice Services	70131	Public Information & Public Relations Services	29	29	-	-	-	0.00%
Justice Services	70141	Laboratory and X-Ray Services	1,658	3,980	10,375	10,375	-	0.00%
Justice Services	70151	Information & Research Services	683	1,176	641	641	-	0.00%
Justice Services	70161	Management Services	805,251	405,843	809,942	956,817	146,875	18.13%
Justice Services	70163	Education & Training Services	-	5,558	3,000	3,000	-	0.00%
Justice Services	70211	Building Repair And Maint Services	5,083	2,279	7,000	7,000	-	0.00%
Justice Services	70215	Equipment Repair and Maint Services	-	2,421	10,990	10,990	-	0.00%
Justice Services	70218	Vehicle Repair And Maint Services	10,449	11,224	11,300	12,375	1,075	9.51%
Justice Services	70311	Printing & Binding-External	155	-	-	-	-	0.00%
Justice Services	70411	Moving and Relocation Services	-	-	82,500	-	(82,500)	-100.00%
Justice Services	70413	Mileage	985	871	1,817	1,817	-	0.00%
Justice Services	70416	Employee Parking Subsidy	1,300	-	1,750	1,750	-	0.00%
Justice Services	70511	Equipment Rental	176,805	187,085	246,497	246,497	-	0.00%
Justice Services	70551	Security/Monitoring Services	-	769	13,537	13,537	-	0.00%
Justice Services	70553	Food & Drink Services	2,304	918	2,417	2,417	-	0.00%
Justice Services	71011	Uniforms & Safety Supplies-Employee	3,666	1,616	13,057	13,057	-	0.00%
Justice Services	71012	Office Supplies And Stationary	14,736	10,071	18,132	18,132	-	0.00%
Justice Services	71131	Janitorial Supplies	-	4,080	11,016	11,016	-	0.00%
Justice Services	71143	Books & Reference Materials	3,092	100	-	-	-	0.00%
Justice Services	71143	Educational Supplies	299	264	-	-	-	0.00%
Justice Services	71144	Recreational Supplies	-	357	5,013	5,013	-	0.00%
Justice Services	71171	Medical And Laboratory Supp	3,579	1,075	15,000	15,000	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Justice Services	72113	Postal Services	-	-	4,398	4,398	-	0.00%
Justice Services	72121	Conference /Conventions	5,397	-	250	9,713	9,713	3885.20%
Justice Services	72122	Magazine/Newspaper Subscript	81	-	-	-	-	0.00%
Justice Services	72123	Membership Dues	-	480	-	-	-	0.00%
Justice Services	72124	Employee Training	2,942	(27)	2,112	2,470	358	16.95%
Justice Services	72131	Software	-	1,255	1,255	-	-	0.00%
Justice Services	72132	Computer Accessories	-	72	-	-	-	0.00%
Justice Services	72161	Software License	1,975	180	1,740	2,345	605	34.77%
Justice Services	72162	License & Permits (Other Than Software)	-	100	-	-	-	0.00%
Justice Services	72175	Refuse & Recycling Expenses	196	136	-	-	-	0.00%
Justice Services	76309	Emergency Shelter	-	-	69,615	69,615	-	0.00%
Justice Services	76612	Psychiatric Services	22,200	22,200	30,000	30,000	-	0.00%
Justice Services	76651	Dietary Supplies	34,395	28,786	91,970	91,970	-	0.00%
Justice Services	76652	Paper Products	67	-	2,436	-	-	0.00%
Justice Services	76653	Kitchen Supplies	78	-	424	424	-	0.00%
Justice Services	76654	Laundry Supplies & Linen	-	6,274	2,000	2,000	-	0.00%
Justice Services	76655	Personal Care Supplies	7	409	2,612	2,612	-	0.00%
Justice Services	76656	Wearing Apparel Inmate	300	5,687	10,749	10,749	-	0.00%
Justice Services	76671	Medical Services (Sheriff)	259	-	6,700	-	-	0.00%
Justice Services	76674	Dental Services-Inmates (Sheriff)	-	-	2,020	2,020	-	0.00%
Justice Services	77103	Fuel For Dept. Owned Vehicles	4,360	3,195	4,431	5,301	870	19.63%
Justice Services	77104	Monthly Standing Costs	6,845	6,578	6,413	-	-	0.00%
Justice Services	77107	Auto Expenses Charged by Fleet	11,139	11,139	11,171	-	(11,171)	-100.00%
Justice Services	77201	Internal Printing & Duplicating	-	-	10,880	10,880	-	0.00%
Justice Services	77403	Medical Services	18,747	-	31,500	31,500	-	0.00%
Justice Services	77501	DIT Charges (Billed from DIT Fund)	2,432	1,326	-	-	-	0.00%
Justice Services	80006	Equipment And Other Assets Expense	374	-	-	-	-	0.00%
Justice Services	95002	Approp For Spec Rev Funds	21,933	52,073	-	-	-	0.00%
Justice Services		CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	114,731	-	-	-	0.00%
Juvenile & Domestic Relations Court	60000	Full-Time Permanent	57,636	60,503	74,214	80,454	6,240	8.41%
Juvenile & Domestic Relations Court	60002	Holiday Pay Permanent	3,890	3,658	-	-	-	0.00%
Juvenile & Domestic Relations Court	60004	Vacation Pay Permanent	5,149	4,654	-	-	-	0.00%
Juvenile & Domestic Relations Court	60005	Sick Leave Permanent	2,608	2,155	-	-	-	0.00%
Juvenile & Domestic Relations Court	63000	Fica	3,646	3,944	4,601	4,988	387	8.41%
Juvenile & Domestic Relations Court	63001	Retirement Contribution Rsrs	6,784	7,194	7,421	8,045	624	8.41%
Juvenile & Domestic Relations Court	63002	Medicare Fica	853	922	1,076	1,167	90	8.41%
Juvenile & Domestic Relations Court	63003	Group Life Insurance	882	904	994	1,078	84	8.41%
Juvenile & Domestic Relations Court	63006	Health Care Active Employees	18,231	18,951	19,629	19,370	(259)	-1.32%
Juvenile & Domestic Relations Court	70152	Attorney/Legal Services	240	805	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	70153	Mediation Services (Court)	18,649	18,869	20,984	20,984	-	0.00%
Juvenile & Domestic Relations Court	70161	Management Services	3,780	3,958	-	-	-	0.00%
Juvenile & Domestic Relations Court	70211	Building Repair And Maint Services	28,815	8,057	36,482	36,482	-	0.00%
Juvenile & Domestic Relations Court	70212	Cleaning/Janitorial Services	1,291	2,795	3,500	3,500	-	0.00%
Juvenile & Domestic Relations Court	70215	Equipment Repair and Maint Services	1,126	1,363	1,759	1,759	-	0.00%
Juvenile & Domestic Relations Court	70216	Pest Control Services	650	-	900	900	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Juvenile & Domestic Relations Court	70413	Mileage	370	86	616	616	-	0.00%
Juvenile & Domestic Relations Court	70511	Equipment Rental	2,674	5,061	4,500	4,500	-	0.00%
Juvenile & Domestic Relations Court	70551	Security/Monitoring Services	32,238	26,389	21,000	21,000	-	0.00%
Juvenile & Domestic Relations Court	70553	Food & Drink Services	2,635	1,340	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	70554	Laundry & Dry Cleaning Services	149	125	300	300	-	0.00%
Juvenile & Domestic Relations Court	71011	Uniforms & Safety Supplies-Employee	177	-	-	-	-	0.00%
Juvenile & Domestic Relations Court	71012	Office Supplies And Stationary	8,720	6,057	2,486	2,486	-	0.00%
Juvenile & Domestic Relations Court	71013	Badges And Name Plates	406	1,993	-	-	-	0.00%
Juvenile & Domestic Relations Court	71141	Books & Reference Materials	7,864	6,913	5,605	5,605	-	0.00%
Juvenile & Domestic Relations Court	72115	Telecommunications Service	-	2,474	-	-	-	0.00%
Juvenile & Domestic Relations Court	72121	Conference /Conventions	7,730	1,562	1,000	17,405	16,405	1640.50%
Juvenile & Domestic Relations Court	72122	Magazine/Newspaper Subscript	519	185	160	160	-	0.00%
Juvenile & Domestic Relations Court	72123	Membership Dues	2,255	1,790	1,000	1,000	-	0.00%
Juvenile & Domestic Relations Court	72124	Employee Training	330	210	-	-	-	0.00%
Juvenile & Domestic Relations Court	72151	Appliances	-	690	616	616	-	0.00%
Juvenile & Domestic Relations Court	77201	Internal Printing & Duplicating	-	-	1,930	1,930	-	0.00%
Juvenile & Domestic Relations Court	77501	DIT Charges (Billed from DIT Fund)	1,929	863	-	-	-	0.00%
Juvenile & Domestic Relations Court	80006	Equipment And Other Assets Expense	17,473	13,588	19,000	19,000	-	0.00%
Mayor's Office	60000	Full-Time Permanent	648,475	664,910	724,880	916,323	191,443	26.41%
Mayor's Office	60001	Overtime Permanent	7,369	4,513	-	-	-	0.00%
Mayor's Office	60002	Holiday Pay Permanent	41,826	35,358	-	-	-	0.00%
Mayor's Office	60004	Vacation Pay Permanent	18,820	13,776	-	-	-	0.00%
Mayor's Office	60005	Sick Leave Permanent	2,151	8,321	-	-	-	0.00%
Mayor's Office	60009	Death Leave Permanent	960	-	-	-	-	0.00%
Mayor's Office	62000	Temporary Employee	13,186	18,469	-	-	-	0.00%
Mayor's Office	62001	Overtime Temp	890	5,053	-	-	-	0.00%
Mayor's Office	62002	Holiday Pay Temporary	295	740	-	-	-	0.00%
Mayor's Office	62005	Sick Leave Temporary	10	-	-	-	-	0.00%
Mayor's Office	63000	Fica	43,246	44,192	44,943	56,812	11,869	26.41%
Mayor's Office	63001	Retirement Contribution Rsrs	183,629	240,023	251,039	154,674	(96,364)	-38.39%
Mayor's Office	63002	Medicare Fica	10,415	10,784	10,511	13,287	2,776	26.41%
Mayor's Office	63003	Group Life Insurance	8,537	8,440	9,713	11,950	2,236	23.02%
Mayor's Office	63006	Health Care Active Employees	72,907	70,437	62,318	73,840	11,522	18.49%
Mayor's Office	63008	State Unemployment Insurance (SUI)	44	(267)	-	-	-	0.00%
Mayor's Office	63011	Health Savings Account (HSA) Expense-Employer	2,250	2,998	-	-	-	0.00%
Mayor's Office	70131	Public Information & Public Relations Services	465	1,482	6,500	6,500	-	0.00%
Mayor's Office	70151	Information & Research Services	38	64	10,224	10,224	-	0.00%
Mayor's Office	70161	Management Services	-	-	1,750	1,750	-	0.00%
Mayor's Office	70163	Education & Training Services	1,000	450	-	-	-	0.00%
Mayor's Office	70412	Transportation Services	41	-	-	-	-	0.00%
Mayor's Office	70552	Contract And Temporary Personnel Services	-	9,524	682	682	-	0.00%
Mayor's Office	70553	Food & Drink Services	9,813	469	-	-	-	0.00%
Mayor's Office	71012	Office Supplies And Stationary	3,108	3,280	3,280	3,280	-	0.00%
Mayor's Office	72113	Postal Services	-	500	500	500	-	0.00%
Mayor's Office	72121	Conference /Conventions	6,370	-	-	30,000	30,000	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Mayor's Office	72122	Magazine/Newspaper Subscript		411	1,144	1,144	-	0.00%
Mayor's Office	72123	Membership Dues	2,562	12,242	9,252	9,252	-	0.00%
Mayor's Office	72124	Employee Training	14,817	-	125	444	319	255.20%
Mayor's Office	72131	Software	-	-	2,000	2,000	-	0.00%
Mayor's Office	77501	DIT Charges (Billed from DIT Fund)	738	133	-	-	-	0.00%
Mayor's Office	80006	Equipment And Other Assets Expense	-	270	4,609	4,609	-	0.00%
Minority Business Development	60000	Full-Time Permanent	395,333	409,029	446,680	504,525	57,845	12.95%
Minority Business Development	60001	Overtime Permanent	-	3,503	-	-	-	0.00%
Minority Business Development	60002	Holiday Pay Permanent	26,067	24,399	-	-	-	0.00%
Minority Business Development	60004	Vacation Pay Permanent	13,749	10,899	-	-	-	0.00%
Minority Business Development	60005	Sick Leave Permanent	11,567	6,647	-	-	-	0.00%
Minority Business Development	60009	Death Leave Permanent	762	368	-	-	-	0.00%
Minority Business Development	60014	FMLA Paid Parental Maternity	8,820	-	-	-	-	0.00%
Minority Business Development	63000	Fica	25,628	26,231	27,694	31,281	3,586	12.95%
Minority Business Development	63001	Retirement Contribution Rsrs	103,238	146,453	135,243	151,378	16,134	11.93%
Minority Business Development	63002	Medicare Fica	6,130	6,238	6,477	7,316	839	12.95%
Minority Business Development	63003	Group Life Insurance	3,401	4,182	4,329	4,643	314	7.26%
Minority Business Development	63006	Health Care Active Employees	74,986	75,800	79,162	64,804	(14,358)	-18.14%
Minority Business Development	70131	Public Information & Public Relations Services	3,359	6,802	4,500	4,500	-	0.00%
Minority Business Development	70161	Management Services	-	6,520	10,000	10,000	-	0.00%
Minority Business Development	70412	Transportation Services	49	-	-	-	-	0.00%
Minority Business Development	70416	Employee Parking Subsidy	-	-	6,240	6,240	-	0.00%
Minority Business Development	70512	Property Rental Agreements	-	21,242	50,000	50,000	-	0.00%
Minority Business Development	70552	Contract And Temporary Personnel Services	40,541	-	11,796	11,796	-	0.00%
Minority Business Development	71012	Office Supplies And Stationary	2,968	2,646	2,251	2,251	-	0.00%
Minority Business Development	71016	Advertising & Publicity Supplies	-	133	2,000	2,000	-	0.00%
Minority Business Development	72113	Postal Services	-	-	400	400	-	0.00%
Minority Business Development	72121	Conference /Conventions	1,329	5,056	-	554	554	0.00%
Minority Business Development	72122	Magazine/Newspaper Subscript	-	(110)	228	228	-	0.00%
Minority Business Development	72123	Membership Dues	105	650	363	363	-	0.00%
Minority Business Development	72124	Employee Training	6,351	594	679	2,411	1,732	255.08%
Minority Business Development	72131	Software	46,000	42,874	42,664	102,841	60,177	141.05%
Minority Business Development	77201	Internal Printing & Duplicatng	-	645	2,474	2,474	-	0.00%
Minority Business Development	77501	DIT Charges (Billed from DIT Fund)	739	1,919	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Minority Business Development	80006	Equipment And Other Assets Expense	-	-	2,820	2,820	-	0.00%
Non Departmental	63001	Retirement Contribution Rsrs	24,198	-	-	-	-	0.00%
Non Departmental	63007	Health Care Retired Employees	3,365,779	3,148,071	3,300,000	2,300,000	(1,000,000)	-30.30%
Non Departmental	64105	Bonus Pay	-	3,823,000	-	-	-	0.00%
Non Departmental	69002	OPEB Expense	-	6,030,000	-	-	-	0.00%
Non Departmental	70152	Attorney/Legal Services	-	-	572,469	1,127,984	555,515	97.04%
Non Departmental	70161	Management Services	133,712	-	-	-	-	0.00%
Non Departmental	70412	Transportation Services	16,259,860	8,302,176	8,319,090	8,674,090	355,000	4.27%
Non Departmental	70413	Mileage	-	-	-	250,000	250,000	0.00%
Non Departmental	72102	Share Of Retirement Costs	6,963,640	-	-	684,232	684,232	0.00%
Non Departmental	72103	Special Reserve Account	-	-	-	335,000	335,000	0.00%
Non Departmental	72104	Tax Relief - Elderly	2,785,733	3,475,967	4,041,755	4,561,518	519,763	12.86%
Non Departmental	72105	Council Budget	1,214	-	-	-	-	0.00%
Non Departmental	76306	Education and Training	362,500	362,500	362,500	362,500	-	0.00%
Non Departmental	76313	Grants To Civic Serv Cult	8,495,522	6,510,099	11,075,320	9,486,902	(1,588,418)	-14.34%
Non Departmental	76317	Housing	-	-	-	50,000	50,000	0.00%
Non Departmental	76321	Administrative Plan/Mgt Costs	-	-	5,807,124	-	(5,807,124)	-100.00%
Non Departmental	76406	Rehabilitation	-	-	-	300,000	300,000	0.00%
Non Departmental	77401	Claims & Settlements	12,994,515	9,967,518	11,927,643	12,265,086	337,443	2.83%
Non Departmental	77501	DIT Charges (Billed from DIT Fund)	19,444,801	18,996,072	18,996,072	20,434,156	1,438,084	7.57%
Non Departmental	95001	Approp For Rich Pub Schools	839,718	5,828,325	-	-	-	0.00%
Non Departmental	95002	Approp For Spec Rev Funds	2,900,000	3,010,000	-	-	-	0.00%
Non Departmental	95005	Oper Trans Out To Debt Service	-	-	9,050,590	-	(9,050,590)	-100.00%
Non Departmental	95007	Payments To Other Gov Agencies	17,857,651	14,629,701	15,454,893	15,929,057	474,164	3.07%
Non Departmental	95015	Oper Trans out to OPEB	250,000	-	-	1,400,000	1,400,000	0.00%
Office of Community Wealth Building	60000	Full-Time Permanent	808,383	924,068	1,029,413	2,132,333	1,102,920	107.14%
Office of Community Wealth Building	60001	Overtime Permanent	881	456	-	-	-	0.00%
Office of Community Wealth Building	60002	Holiday Pay Permanent	55,223	57,704	-	-	-	0.00%
Office of Community Wealth Building	60004	Vacation Pay Permanent	24,147	28,762	-	-	-	0.00%
Office of Community Wealth Building	60005	Sick Leave Permanent	21,221	23,932	-	-	-	0.00%
Office of Community Wealth Building	60009	Death Leave Permanent	1,174	1,152	-	-	-	0.00%
Office of Community Wealth Building	62000	Temporary Employee	234,963	90,818	199,966	199,966	-	0.00%
Office of Community Wealth Building	62001	Overtime Temp	45	-	-	-	-	0.00%
Office of Community Wealth Building	62002	Holiday Pay Temporary	6,279	1,440	-	-	-	0.00%
Office of Community Wealth Building	62005	Sick Leave Temporary	1,007	-	-	-	-	0.00%
Office of Community Wealth Building	63000	Fica	67,966	63,799	72,222	132,205	59,983	83.05%
Office of Community Wealth Building	63001	Retirement Contribution Rsrs	150,852	218,935	205,189	115,110	(90,079)	-43.90%
Office of Community Wealth Building	63002	Medicare Fica	15,895	14,921	14,926	30,919	15,992	107.14%
Office of Community Wealth Building	63003	Group Life Insurance	6,748	7,792	8,247	14,368	6,121	74.22%
Office of Community Wealth Building	63006	Health Care Active Employees	131,915	151,436	151,360	327,449	176,089	116.34%
Office of Community Wealth Building	63008	State Unemployment Insurance (SUI)	9,472	2,473	-	-	-	0.00%
Office of Community Wealth Building	64105	Bonus Pay	-	1,000	-	-	-	0.00%
Office of Community Wealth Building	70131	Public Information & Public Relations Services	835	6,598	27,816	22,000	(5,816)	-20.91%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Office of Community Wealth Building	70161	Management Services	28,860	82,411	35,000	50,000	15,000	42.86%
Office of Community Wealth Building	70211	Building Repair And Maint Services	13,413	-	6,000	-	(6,000)	-100.00%
Office of Community Wealth Building	70311	Printing & Binding-External	1,288	-	2,025	1,525	(500)	-24.69%
Office of Community Wealth Building	70412	Transportation Services	19,205	10,340	8,500	33,730	25,230	296.82%
Office of Community Wealth Building	70413	Mileage	-	-	3,700	4,000	300	8.11%
Office of Community Wealth Building	70512	Property Rental Agreements	25,344	10,500	-	-	-	0.00%
Office of Community Wealth Building	70551	Security/Monitoring Services	(134,477)	126,849	175,000	175,000	-	0.00%
Office of Community Wealth Building	70552	Contract And Temporary Personnel Services	44,026	27,500	26,626	29,626	3,000	11.27%
Office of Community Wealth Building	70553	Food & Drink Services	8,024	-	-	-	-	0.00%
Office of Community Wealth Building	71011	Uniforms & Safety Supplies-Employee	6,362	-	4,500	6,000	1,500	33.33%
Office of Community Wealth Building	71012	Office Supplies And Stationary	12,285	20,614	6,113	14,008	7,895	129.15%
Office of Community Wealth Building	71016	Advertising & Publicity Supplies	-	-	-	2,523	2,523	0.00%
Office of Community Wealth Building	71131	Janitorial Supplies	(1,200)	413	7,000	1,500	(5,500)	-78.57%
Office of Community Wealth Building	71141	Books & Reference Materials	1,152	1,138	-	-	-	0.00%
Office of Community Wealth Building	71144	Recreational Supplies	4,162	-	6,200	6,200	-	0.00%
Office of Community Wealth Building	72113	Postal Services	-	-	500	250	(250)	-50.00%
Office of Community Wealth Building	72115	Telecommunications Service	35	-	3,547	-	(3,547)	-100.00%
Office of Community Wealth Building	72120	EMPLOYEE DEVELOPMENT, DUES, & SUBSCRIPTIONS	-	-	-	2,523	2,523	0.00%
Office of Community Wealth Building	72121	Conference /Conventions	8,308	1,156	-	7,462	7,462	0.00%
Office of Community Wealth Building	72124	Employee Training	11,469	1,050	3,614	16,966	13,352	369.45%
Office of Community Wealth Building	72131	Software	2,179	-	-	5,000	5,000	0.00%
Office of Community Wealth Building	72153	Equipment (Less Than \$5,000)	-	-	-	15,138	15,138	0.00%
Office of Community Wealth Building	72171	Electric Service	3,252	-	-	-	-	0.00%
Office of Community Wealth Building	73109	Business Dev. Assistance	81,030	18,308	86,500	104,115	17,615	20.36%
Office of Community Wealth Building	76109	Purchased Inventory	640	-	-	-	-	0.00%
Office of Community Wealth Building	76306	Education and Training	-	-	-	12,615	12,615	0.00%
Office of Community Wealth Building	76329	Trav Rel To And For Wel Client	-	-	-	4,056	4,056	0.00%
Office of Community Wealth Building	76335	Workforce Training	-	-	-	479,373	479,373	0.00%
Office of Community Wealth Building	76410	Program Administration	120,087	33,106	100,625	167,656	67,031	66.61%
Office of Community Wealth Building	77201	Internal Printing & Duplicatng	11	-	7,000	3,000	(4,000)	-57.14%
Office of Community Wealth Building	77501	DIT Charges (Billed from DIT Fund)	8,570	2,926	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Office of Strategic Communication & Civic Engagement	60000	Full-Time Permanent	-	-	-	422,843	422,843	0.00%
Office of Strategic Communication & Civic Engagement	60001	Overtime Permanent	-	-	-	1,000	1,000	0.00%
Office of Strategic Communication & Civic Engagement	62000	Temporary Employee	-	-	-	2,500	2,500	0.00%
Office of Strategic Communication & Civic Engagement	63000	Fica	-	-	-	26,216	26,216	0.00%
Office of Strategic Communication & Civic Engagement	63001	Retirement Contribution Rsrs	-	-	-	22,248	22,248	0.00%
Office of Strategic Communication & Civic Engagement	63002	Medicare Fica	-	-	-	6,131	6,131	0.00%
Office of Strategic Communication & Civic Engagement	63003	Group Life Insurance	-	-	-	4,507	4,507	0.00%
Office of Strategic Communication & Civic Engagement	63006	Health Care Active Employees	-	-	-	48,949	48,949	0.00%
Office of Strategic Communication & Civic Engagement	70131	Public Information & Public Relations Services	-	-	-	59,037	59,037	0.00%
Office of Strategic Communication & Civic Engagement	70133	Photographic Services	-	-	-	5,000	5,000	0.00%
Office of Strategic Communication & Civic Engagement	70151	Information & Research Services	-	-	-	5,500	5,500	0.00%
Office of Strategic Communication & Civic Engagement	70161	Management Services	-	-	-	200,000	200,000	0.00%
Office of Strategic Communication & Civic Engagement	70215	Equipment Repair and Maint Services	-	-	-	2,000	2,000	0.00%
Office of Strategic Communication & Civic Engagement	71012	Office Supplies And Stationary	-	-	-	1,012	1,012	0.00%
Office of Strategic Communication & Civic Engagement	71014	Employee Appreciation Events And Awards	-	-	-	650	650	0.00%
Office of Strategic Communication & Civic Engagement	71016	Advertising & Publicity Supplies	-	-	-	5,000	5,000	0.00%
Office of Strategic Communication & Civic Engagement	72113	Postal Services	-	-	-	150	150	0.00%
Office of Strategic Communication & Civic Engagement	72121	Conference /Conventions	-	-	-	5,818	5,818	0.00%
Office of Strategic Communication & Civic Engagement	72122	Magazine/Newspaper Subscript	-	-	-	1,100	1,100	0.00%
Office of Strategic Communication & Civic Engagement	72124	Employee Training	-	-	-	4,379	4,379	0.00%
Office of Strategic Communication & Civic Engagement	72131	Software	-	-	-	60,000	60,000	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Office of Strategic Communication & Civic Engagement								
	77201	Internal Printing & Duplicatng	-	-	-	1,140	1,140	0.00%
Office of Sustainability	60000	Full-Time Permanent	-	-	-	423,451	423,451	0.00%
Office of Sustainability	63000	Fica	-	-	-	26,254	26,254	0.00%
Office of Sustainability	63001	Retirement Contribution Rsrs	-	-	-	26,852	26,852	0.00%
Office of Sustainability	63002	Medicare Fica	-	-	-	6,140	6,140	0.00%
Office of Sustainability	63003	Group Life Insurance	-	-	-	4,294	4,294	0.00%
Office of Sustainability	63006	Health Care Active Employees	-	-	-	51,097	51,097	0.00%
Office of Sustainability	70161	Management Services	-	-	-	53,600	53,600	0.00%
Office of Sustainability	70311	Printing & Binding-External	-	-	-	1,500	1,500	0.00%
Office of Sustainability	70416	Employee Parking Subsidy	-	-	-	3,600	3,600	0.00%
Office of Sustainability	71012	Office Supplies And Stationary	-	-	-	1,000	1,000	0.00%
Office of Sustainability	72121	Conference /Conventions	-	-	-	3,500	3,500	0.00%
Office of Sustainability	72123	Membership Dues	-	-	-	8,200	8,200	0.00%
Office of Sustainability	72124	Employee Training	-	-	-	6,000	6,000	0.00%
Office of Sustainability	72161	Software License	-	-	-	1,100	1,100	0.00%
Office of Sustainability	77201	Internal Printing & Duplicatng	-	-	-	1,500	1,500	0.00%
Parks & Recreation	60000	Full-Time Permanent	5,950,240	5,699,549	6,866,605	8,043,048	1,176,443	17.13%
Parks & Recreation	60001	Overtime Permanent	240,607	239,835	129,398	129,398	-	0.00%
Parks & Recreation	60002	Holiday Pay Permanent	419,796	381,463	-	-	-	0.00%
Parks & Recreation	60004	Vacation Pay Permanent	414,562	464,345	-	-	-	0.00%
Parks & Recreation	60005	Sick Leave Permanent	221,625	289,386	-	-	-	0.00%
Parks & Recreation	60007	Military Leave Permanent	5,112	6,320	-	-	-	0.00%
Parks & Recreation	60008	Civil Leave Permanent	272	220	-	-	-	0.00%
Parks & Recreation	60009	Death Leave Permanent	5,303	6,655	-	-	-	0.00%
Parks & Recreation	60014	FMLA Paid Parental Maternity	12,652	-	-	-	-	0.00%
Parks & Recreation	60016	FMLA PAID PARENTAL BONDING	6,461	13,321	-	-	-	0.00%
Parks & Recreation	60017	FMLA PAID PARENTAL SICK PARENT	8,993	5,049	-	-	-	0.00%
Parks & Recreation	61000	Part Time Salaries	467,660	394,502	525,015	504,015	(21,000)	-4.00%
Parks & Recreation	61001	Overtime Part Time	4,399	12,107	-	-	-	0.00%
Parks & Recreation	61002	Holiday Pay Part Time	29,696	24,321	-	-	-	0.00%
Parks & Recreation	61004	Vacation Pay Part Time	43,132	35,610	-	-	-	0.00%
Parks & Recreation	61005	Sick Leave Personal Part Time	10,787	16,890	-	-	-	0.00%
Parks & Recreation	61012	Death Leave Perm Part-Time	371	1,355	-	-	-	0.00%
Parks & Recreation	62000	Temporary Employee	1,888,901	383,291	1,539,232	1,539,232	-	0.00%
Parks & Recreation	62001	Overtime Temp	79,289	16,840	-	-	-	0.00%
Parks & Recreation	62002	Holiday Pay Temporary	83,961	19,963	-	-	-	0.00%
Parks & Recreation	62004	Vacation Temporary	983	-	-	-	-	0.00%
Parks & Recreation	62005	Sick Leave Temporary	15,590	6,609	-	-	-	0.00%
Parks & Recreation	62012	Funeral Leave Temp Employee	376	519	-	-	-	0.00%
Parks & Recreation	63000	Fica	585,285	489,459	511,735	529,918	18,182	3.55%
Parks & Recreation	63001	Retirement Contribution Rsrs	1,749,858	2,395,002	2,348,702	2,556,972	208,770	8.89%
Parks & Recreation	63002	Medicare Fica	135,729	114,736	124,374	123,932	(442)	-0.36%
Parks & Recreation	63003	Group Life Insurance	40,385	42,101	41,955	49,684	7,729	18.42%
Parks & Recreation	63006	Health Care Active Employees	1,437,036	1,431,378	1,460,577	1,562,116	101,539	6.95%
Parks & Recreation	63008	State Unemployment Insurance (SUI)	115,750	52,084	-	-	-	0.00%
Parks & Recreation	63011	Health Savings Account (HSA) Expense-Employer	20,313	15,250	-	-	-	0.00%
Parks & Recreation	64104	Education Pay	6,361	-	-	-	-	0.00%
Parks & Recreation	64105	Bonus Pay	(352)	(1,000)	-	-	-	0.00%
Parks & Recreation	64110	VRIP Incentive Payments	44,000	-	-	-	-	0.00%
Parks & Recreation	70122	Inspection Services	-	140	-	-	-	0.00%
Parks & Recreation	70124	Professional Painting Services	-	4,995	-	-	-	0.00%
Parks & Recreation	70131	Public Information & Public Relations Services	6,822	13,968	13,968	13,968	-	0.00%
Parks & Recreation	70132	Media Services (Advertising)	20,437	12,244	36,040	36,040	-	0.00%
Parks & Recreation	70133	Photographic Services	-	-	3,000	3,000	-	0.00%
Parks & Recreation	70141	Laboratory and X-Ray Services	19	55	-	-	-	0.00%
Parks & Recreation	70151	Information & Research Services	9,202	2,799	-	-	-	0.00%
Parks & Recreation	70161	Management Services	119,046	129,222	316,446	326,446	10,000	3.16%
Parks & Recreation	70163	Education & Training Services	18,241	28,116	1,000	1,000	-	0.00%
Parks & Recreation	70164	Recreational Professional Services	89,580	147,459	116,895	116,895	-	0.00%
Parks & Recreation	70211	Building Repair And Maint Services	76,833	174,140	53,500	53,500	-	0.00%
Parks & Recreation	70212	Cleaning/Janitorial Services	18,755	61,853	8,437	8,437	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Parks & Recreation	70213	Grounds Services	-	14,567	-	-	-	0.00%
Parks & Recreation	70214	Electrical Repair and Maint Services	8,144	8,074	15,000	15,000	-	0.00%
Parks & Recreation	70215	Equipment Repair and Maint Services	59,851	74,545	24,600	24,600	-	0.00%
Parks & Recreation	70216	Pest Control Services	12,606	11,192	19,916	19,916	-	0.00%
Parks & Recreation	70217	Mechanical Repair And Maint Services	-	17,892	7,000	7,000	-	0.00%
Parks & Recreation	70218	Vehicle Repair And Maint Services	265,564	258,776	325,000	355,895	30,895	9.51%
Parks & Recreation	70311	Printing & Binding-External	287	1,573	5,800	5,800	-	0.00%
Parks & Recreation	70412	Transportation Services	41,227	42,928	98,603	98,603	-	0.00%
Parks & Recreation	70413	Mileage	2,897	1,066	11,012	11,012	-	0.00%
Parks & Recreation	70414	Meals and Per Diem	4,757	981	1,700	1,700	-	0.00%
Parks & Recreation	70415	Lodging	2,387	-	-	-	-	0.00%
Parks & Recreation	70416	Employee Parking Subsidy	1,188	1,188	-	-	-	0.00%
Parks & Recreation	70511	Equipment Rental	61,712	111,640	75,355	75,355	-	0.00%
Parks & Recreation	70512	Property Rental Agreements	130,922	143,821	166,987	166,987	-	0.00%
Parks & Recreation	70551	Security/Monitoring Services	26,703	64,294	60,982	60,982	-	0.00%
Parks & Recreation	70552	Contract And Temporary Personnel Services	348,136	713,883	759,209	1,758,261	999,052	131.59%
Parks & Recreation	70553	Food & Drink Services	14,963	11,247	1,665	1,665	-	0.00%
Parks & Recreation	70555	Other Services	7,213	3,519	-	-	-	0.00%
Parks & Recreation	71011	Uniforms & Safety Supplies-Employee	50,492	86,877	42,924	42,924	-	0.00%
Parks & Recreation	71012	Office Supplies And Stationary	19,069	12,716	3,634	3,634	-	0.00%
Parks & Recreation	71014	Employee Appreciation Events And Awards	1,074	-	-	-	-	0.00%
Parks & Recreation	71016	Advertising & Publicity Supplies	13,360	15,167	10,625	10,625	-	0.00%
Parks & Recreation	71017	Photographic Supplies	201	1,408	1,299	1,299	-	0.00%
Parks & Recreation	71111	Agrie And Botanical Supplies	25,443	21,213	8,825	8,825	-	0.00%
Parks & Recreation	71112	Forage Supplies For Animals	428	1,588	600	600	-	0.00%
Parks & Recreation	71131	Janitorial Supplies	73,057	115,069	118,683	118,683	-	0.00%
Parks & Recreation	71141	Books & Reference Materials	174	494	-	-	-	0.00%
Parks & Recreation	71142	Multimedia Products	-	10,000	-	-	-	0.00%
Parks & Recreation	71143	Educational Supplies	-	-	-	-	-	0.00%
Parks & Recreation	71144	Recreational Supplies	218,653	316,943	572,604	572,604	352,690	0.00%
Parks & Recreation	71151	Electrical Supplies	19,026	16,940	5,400	5,400	-	0.00%
Parks & Recreation	71161	Air Conditioning Supplies	13,322	12,957	20,000	20,000	-	0.00%
Parks & Recreation	71162	Heating Supplies	596	12,600	9,000	9,000	-	0.00%
Parks & Recreation	71164	Industrial and Shop Supplies	70,602	37,668	20,565	20,565	-	0.00%
Parks & Recreation	71165	Lubricants	930	-	-	-	-	0.00%
Parks & Recreation	71166	Mechanical Supplies	619	2,898	250	250	-	0.00%
Parks & Recreation	71167	Plumbing Supplies	13,235	14,690	15,000	15,000	-	0.00%
Parks & Recreation	71168	Pipe	427	2,894	2,076	2,076	-	0.00%
Parks & Recreation	71171	Medical And Laboratory Supp	487	570	1,520	1,520	-	0.00%
Parks & Recreation	71181	Bulk Chemicals	24,128	39,482	35,936	35,936	-	0.00%
Parks & Recreation	71182	Lumber	8,470	17,522	23,244	23,244	-	0.00%
Parks & Recreation	71183	Paint & Paint Supplies	21,384	30,266	19,481	19,481	-	0.00%
Parks & Recreation	71184	Floor Covering	357	-	-	-	-	0.00%
Parks & Recreation	72113	Postal Services	618	-	500	500	-	0.00%
Parks & Recreation	72115	Telecommunications Service	300	-	-	-	-	0.00%
Parks & Recreation	72121	Conference /Conventions	44,715	19,412	9,089	26,115	17,026	187.33%
Parks & Recreation	72122	Magazine/Newspaper Subscript	1,514	494	421	421	-	0.00%
Parks & Recreation	72123	Membership Dues	10,488	7,682	1,705	1,705	-	0.00%
Parks & Recreation	72124	Employee Training	12,565	8,176	1,500	20,240	18,740	1249.33%
Parks & Recreation	72131	Software	44,700	14,229	29,500	29,500	-	0.00%
Parks & Recreation	72151	Appliances	1,209	-	-	-	-	0.00%
Parks & Recreation	72153	Equipment (Less Than \$5,000)	61,032	155,621	43,644	141,083	97,439	223.26%
Parks & Recreation	72154	Small Tools	4,966	12,517	4,153	4,153	-	0.00%
Parks & Recreation	72162	License & Permits (Other Than Software)	-	-	6,900	6,900	-	0.00%
Parks & Recreation	72171	Electric Service	422,359	312,577	422,359	422,359	-	0.00%
Parks & Recreation	72172	Water & Sewer	539,622	398,963	557,160	582,815	25,655	4.60%
Parks & Recreation	72173	Natural Gas	112,558	112,558	110,216	114,625	4,409	4.00%
Parks & Recreation	72175	Refuse & Recycling Expenses	10,134	24,880	18,600	18,600	-	0.00%
Parks & Recreation	73104	Bank Fees	8,750	13,681	-	-	-	0.00%
Parks & Recreation	73106	Recreation and Entertainment Expenses	16,529	7,210	12,000	12,000	-	0.00%
Parks & Recreation	76211	Highway/Road Supplies	9,740	13,165	11,000	11,000	-	0.00%
Parks & Recreation	76212	Street/Highway Markers	4,624	7,263	3,860	3,860	-	0.00%
Parks & Recreation	76241	Refuse & Recycling Collection Splys	-	1,250	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Parks & Recreation	76313	Grants To Civic Serv Cult	-	-	-	460,000	460,000	0.00%
Parks & Recreation	76551	Dietary Supplies	13,301	1,645	41,625	-	-	0.00%
Parks & Recreation	77101	Auto Parts & Other Automotive Supplies	178	4,111	500	500	-	0.00%
Parks & Recreation	77102	Carwash	90	18	-	-	-	0.00%
Parks & Recreation	77103	Fuel For Dept. Owned Vehicles	92,713	96,510	124,072	148,442	24,365	19.64%
Parks & Recreation	77104	Monthly Standing Costs	60,480	63,623	63,623	63,623	-	0.00%
Parks & Recreation	77107	Auto Expenses Charged by Fleet	159,822	97,148	180,001	76,566	(103,435)	-57.46%
Parks & Recreation	77201	Internal Printing & Duplicating	-	-	5,807	-	-	0.00%
Parks & Recreation	77401	Claims & Settlements	-	920	-	-	-	0.00%
Parks & Recreation	77403	Medical Services	-	55	-	-	-	0.00%
Parks & Recreation	77501	DIT Charges (Billed from DIT Fund)	5,934	1,353	-	-	-	0.00%
Parks & Recreation	80002	Land & Land Rights Expense	-	10,831	-	-	-	0.00%
Parks & Recreation	80005	Improvements Other Than Bldgs Expense	-	139,946	-	-	-	0.00%
Parks & Recreation	80006	Equipment And Other Assets Expense	63,612	230,497	105,000	105,000	-	0.00%
Parks & Recreation	80007	Vehicles Expense	68,206	249,883	-	-	-	0.00%
Parks & Recreation	95002	Approp For Spec Rev Funds	272,290	370,419	370,419	370,419	-	0.00%
Parks & Recreation	95007	Payments To Other Gov Agencies	89,893	-	100,700	100,700	-	0.00%
Parks & Recreation	99900	CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	309,704	-	-	-	0.00%
Planning & Development Review	60000	Full-Time Permanent	5,144,937	4,982,420	6,746,574	7,916,082	1,169,509	17.33%
Planning & Development Review	60001	Overtime Permanent	30,732	34,797	45,413	45,413	-	0.00%
Planning & Development Review	60002	Holiday Pay Permanent	341,149	326,111	-	-	-	0.00%
Planning & Development Review	60004	Vacation Pay Permanent	323,406	344,091	-	-	-	0.00%
Planning & Development Review	60005	Sick Leave Permanent	233,466	238,074	-	-	-	0.00%
Planning & Development Review	60008	Civil Leave Permanent	353	642	-	-	-	0.00%
Planning & Development Review	60009	Death Leave Permanent	4,118	4,495	-	-	-	0.00%
Planning & Development Review	60016	FMLA PAID PARENTAL BONDING	2,332	14,023	-	-	-	0.00%
Planning & Development Review	60017	FMLA PAID PARENTAL SICK PARENT	6,726	3,819	-	-	-	0.00%
Planning & Development Review	62000	Temporary Employee	103,776	61,930	-	-	-	0.00%
Planning & Development Review	62001	Overtime Temp	3,195	671	-	-	-	0.00%
Planning & Development Review	62002	Holiday Pay Temporary	9,043	1,166	-	-	-	0.00%
Planning & Development Review	62005	Sick Leave Temporary	3,394	1,043	-	-	-	0.00%
Planning & Development Review	63000	Fica	364,172	356,869	419,528	490,797	71,270	16.99%
Planning & Development Review	63001	Retirement Contribution Rsrs	1,094,048	1,433,071	1,486,018	1,472,591	(13,426)	-0.90%
Planning & Development Review	63002	Medicare Fica	85,513	83,800	98,115	114,783	16,668	16.99%
Planning & Development Review	63003	Group Life Insurance	35,629	39,337	44,847	52,981	8,134	18.14%
Planning & Development Review	63006	Health Care Active Employees	956,168	986,326	1,118,311	1,211,234	92,923	8.31%
Planning & Development Review	63008	State Unemployment Insurance (SUI)	106	3,213	-	-	-	0.00%
Planning & Development Review	63011	Health Savings Account (HSA) Expense-Employer	12,417	12,792	-	-	-	0.00%
Planning & Development Review	64104	Education Pay	716	5,726	-	-	-	0.00%
Planning & Development Review	64105	Bonus Pay	-	2,000	-	-	-	0.00%

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Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Planning & Development Review	64110	VRIP Incentive Payments	27,500	-	-	-	-	0.00%
Planning & Development Review	70102	Demolition Services	10,995	-	-	-	-	0.00%
Planning & Development Review	70112	Financial&Invest Mgt Svcs	14,721	-	-	-	-	0.00%
Planning & Development Review	70121	Architectural And Engineering Services	185	-	-	-	-	0.00%
Planning & Development Review	70123	Contractor Construction Services	11,689	16,253	150,000	75,000	(75,000)	-50.00%
Planning & Development Review	70124	Professional Painting Services	4,500	-	-	-	-	0.00%
Planning & Development Review	70131	Public Information & Public Relations Services	5,154	4,911	17,050	17,050	-	0.00%
Planning & Development Review	70132	Media Services (Advertising)	4,556	2,821	-	-	-	0.00%
Planning & Development Review	70161	Management Services	775,545	715,612	844,800	822,000	(22,800)	-2.70%
Planning & Development Review	70163	Education & Training Services	-	-	2,500	2,500	-	0.00%
Planning & Development Review	70211	Building Repair And Maint Services	6,474	-	-	-	-	0.00%
Planning & Development Review	70214	Electrical Repair and Maint Services	380	-	-	-	-	0.00%
Planning & Development Review	70215	Equipment Repair and Maint Services	-	-	14,800	14,800	-	0.00%
Planning & Development Review	70218	Vehicle Repair And Maint Services	104,092	87,058	110,200	120,675	10,475	9.51%
Planning & Development Review	70311	Printing & Binding-External	8,113	3,070	20,000	16,500	(3,500)	-17.50%
Planning & Development Review	70411	Moving and Relocation Services	1,200	7,620	-	-	-	0.00%
Planning & Development Review	70412	Transportation Services	5,929	802	14,450	17,450	3,000	20.76%
Planning & Development Review	70413	Mileage	21,269	-	7,340	7,340	-	0.00%
Planning & Development Review	70416	Employee Parking Subsidy	-	2,760	-	-	-	0.00%
Planning & Development Review	70552	Contract And Temporary Personnel Services	121,612	225,605	43,500	43,500	-	0.00%
Planning & Development Review	70553	Food & Drink Services	3,078	674	3,600	3,600	-	0.00%
Planning & Development Review	71011	Uniforms & Safety Supplies-Employee	21,843	31,729	89,147	63,662	(25,485)	-28.59%
Planning & Development Review	71012	Office Supplies And Stationary	18,133	13,538	36,400	43,400	7,000	19.23%
Planning & Development Review	71013	Badges And Name Plates	150	-	-	-	-	0.00%
Planning & Development Review	71014	Employee Appreciation Events And Awards	700	116	4,125	7,125	3,000	72.73%
Planning & Development Review	71015	Office/Building Decor	4,422	2,347	-	-	-	0.00%
Planning & Development Review	71016	Advertising & Publicity Supplies	1,726	-	-	-	-	0.00%
Planning & Development Review	71017	Photographic Supplies	337	-	500	500	-	0.00%
Planning & Development Review	71141	Books & Reference Materials	(5)	1,957	21,100	21,100	-	0.00%
Planning & Development Review	71144	Recreational Supplies	-	1,398	-	-	-	0.00%
Planning & Development Review	72113	Postal Services	-	-	24,154	24,154	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Planning & Development Review	72121	Conference /Conventions	40	450	12,100	49,904	37,804	312.43%
Planning & Development Review	72122	Magazine/Newspaper Subscript	16,688	1,540	228	228	-	0.00%
Planning & Development Review	72123	Membership Dues	8,710	7,900	17,300	17,300	-	0.00%
Planning & Development Review	72124	Employee Training	17,562	3,147	43,327	76,175	32,848	75.81%
Planning & Development Review	72131	Software	6,558	5,029	6,200	6,200	-	0.00%
Planning & Development Review	72153	Equipment (Less Than \$5,000)	1,011	5,380	13,250	13,250	-	0.00%
Planning & Development Review	72161	Software License	-	395	-	-	-	0.00%
Planning & Development Review	72164	Hardware Service Agreements	2,350	-	-	-	-	0.00%
Planning & Development Review	73104	Bank Fees	48,835	95,426	-	225,000	225,000	0.00%
Planning & Development Review	76403	Planning	500	-	-	-	-	0.00%
Planning & Development Review	76601	Investigations	1,245	750	5,300	7,500	2,200	41.51%
Planning & Development Review	77102	Carwash	2,295	1,369	-	-	-	0.00%
Planning & Development Review	77103	Fuel For Dept. Owned Vehicles	35,279	30,262	47,233	56,509	9,276	19.64%
Planning & Development Review	77104	Monthly Standing Costs	34,829	32,793	29,592	29,592	-	0.00%
Planning & Development Review	77105	Auto Fuel	-	21	-	-	-	0.00%
Planning & Development Review	77107	Auto Expenses Charged by Fleet	46,949	44,453	51,113	26,782	(24,331)	-47.60%
Planning & Development Review	77201	Internal Printing & Duplicatng	-	2,526	22,450	22,450	-	0.00%
Planning & Development Review	77501	DIT Charges (Billed from DIT Fund)	56,284	38,292	25,000	25,000	-	0.00%
Planning & Development Review	80006	Equipment And Other Assets Expense	9,187	34,694	23,850	23,850	-	0.00%
Planning & Development Review	95002	Operating Transfers to Grants/Spec Rev Funds	-	438,157	-	-	-	0.00%
Police Department	60000	Full-Time Permanent	44,556,632	37,832,366	50,555,731	52,721,261	2,165,530	4.28%
Police Department	60001	Overtime Permanent	8,142,328	7,912,136	4,685,532	4,685,532	-	0.00%
Police Department	60002	Holiday Pay Permanent	1,530,922	1,416,300	-	-	-	0.00%
Police Department	60003	Shift Other Differential Perm	572,627	554,088	572,640	572,640	-	0.00%
Police Department	60004	Vacation Pay Permanent	3,451,872	4,012,023	-	-	-	0.00%
Police Department	60005	Sick Leave Permanent	1,863,943	2,169,050	-	-	-	0.00%
Police Department	60006	Compensatory Leave Perm	582,261	775,236	-	-	-	0.00%
Police Department	60007	Military Leave Permanent	107,296	186,466	-	-	-	0.00%
Police Department	60008	Civil Leave Permanent	692	-	-	-	-	0.00%
Police Department	60009	Death Leave Permanent	64,314	77,852	-	-	-	0.00%
Police Department	60014	FMLA Paid Parental Maternity	41,376	16,631	-	-	-	0.00%
Police Department	60015	FMLA Paid Parental Adopt/Foster Care	8,071	-	-	-	-	0.00%
Police Department	60016	FMLA PAID PARENTAL BONDING	167,785	175,053	-	-	-	0.00%
Police Department	60017	FMLA PAID PARENTAL SICK PARENT	33,900	104,064	-	-	-	0.00%
Police Department	61000	Part Time Salaries	15,930	14,569	16,239	17,680	1,441	8.87%
Police Department	61001	Overtime Part Time	0	375	-	-	-	0.00%
Police Department	61002	Holiday Pay Part Time	0	-	-	-	-	0.00%
Police Department	61004	Vacation Pay Part Time	941	500	-	-	-	0.00%
Police Department	61005	Sick Leave Personal Part Time	72	1,249	-	-	-	0.00%
Police Department	62000	Temporary Employee	46,682	7,610	-	-	-	0.00%
Police Department	62002	Holiday Pay Temporary	2,704	192	-	-	-	0.00%
Police Department	62004	Vacation Temporary	87	-	-	-	-	0.00%
Police Department	62005	Sick Leave Temporary	1,060	-	-	-	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Police Department	63000	Fica		3,573,697	3,398,287	3,269,814	(128,473)	-3.78%
Police Department	63001	Retirement Contribution Rsrs		16,783,271	16,765,072	18,813,123	2,048,051	12.22%
Police Department	63002	Medicare Fica		854,161	838,449	792,714	(45,735)	-5.33%
Police Department	63003	Group Life Insurance		281,096	284,896	299,824	11,354	3.94%
Police Department	63006	Health Care Active Employees		7,598,700	7,603,323	7,898,120	319,644	4.05%
Police Department	63008	State Unemployment Insurance (SUI)		23,701	30,478	-	-	0.00%
Police Department	63011	Health Savings Account (HSA) Expense-Employer		61,667	60,952	-	-	0.00%
Police Department	64100	Housing Allowance		-	19,300	-	-	0.00%
Police Department	64101	Clothing Allowance		36,016	37,989	36,266	-	0.00%
Police Department	64102	Police Operational Differential		270,621	265,371	270,810	-	0.00%
Police Department	64103	Educnctv #81		59,817	51,761	60,000	-	0.00%
Police Department	64110	VRIP Incentive Payments		44,000	-	-	-	0.00%
Police Department	66015	Public Safety - Lump Sum Payout		-	1,562,767	10,788,000	9,225,233	590.31%
Police Department	70123	Contractor Construction Services		5,830	-	-	-	0.00%
Police Department	70131	Public Information & Public Relations Services		19,024	9,500	9,500	-	0.00%
Police Department	70132	Media Services (Advertising)		2,500	2,000	2,000	-	0.00%
Police Department	70151	Information & Research Services		86,740	13,644	8,900	-	0.00%
Police Department	70161	Management Services		1,047,824	1,344,094	1,959,297	100,000	5.10%
Police Department	70211	Building Repair And Maint Services		42,879	71,387	-	-	0.00%
Police Department	70215	Equipment Repair and Maint Services		1,289,835	1,895,896	990,697	133,400	13.47%
Police Department	70248	Vehicle Repair And Maint Services		1,552,672	1,440,319	1,750,000	166,357	9.51%
Police Department	70311	Printing & Binding-External		537	1,916	2,600	-	0.00%
Police Department	70412	Transportation Services		310	384	-	-	0.00%
Police Department	70551	Security/Monitoring Services		12,142	9,509	10,645	-	0.00%
Police Department	70553	Food & Drink Services		93,293	160,276	-	-	0.00%
Police Department	71011	Uniforms & Safety Supplies-Employee		636,709	484,222	454,071	-	0.00%
Police Department	71012	Office Supplies And Stationary		76,262	54,115	24,251	-	0.00%
Police Department	71014	Employee Appreciation Events And Awards		4,364	-	-	-	0.00%
Police Department	71017	Photographic Supplies		3,358	844	3,260	-	0.00%
Police Department	71112	Forage Supplies For Animals		18,785	20,281	13,118	-	0.00%
Police Department	71113	Animal Supplies (Other Than Food)		14,165	7,709	5,000	-	0.00%
Police Department	71131	Janitorial Supplies		1,363	164	800	-	0.00%
Police Department	71132	Vehicle Cleaning Supplies		1,242	1,538	2,600	-	0.00%
Police Department	71141	Books & Reference Materials		511	183	180	-	0.00%
Police Department	71171	Medical And Laboratory Supp		-	1,084	4,625	-	0.00%
Police Department	72113	Postal Services		2,197	1,898	8,000	-	0.00%
Police Department	72123	Membership Dues		7,951	9,037	3,490	-	0.00%
Police Department	72124	Employee Training		83,494	57,984	42,875	-	0.00%
Police Department	72131	Software		8,302	7,767	149,610	106,735	248.94%
Police Department	72152	Vehicle Equipment & Supply (Less Than \$5K)		-	1,585	-	-	0.00%
Police Department	72153	Equipment (Less Than \$5,000)		218,738	170,754	7,000	-	0.00%
Police Department	72171	Electric Service		2,552	2,199	2,552	-	0.00%
Police Department	72173	Natural Gas		413	205	2,346	94	4.01%
Police Department	72175	Refuse & Recycling Expenses		-	1,281	-	-	0.00%
Police Department	76601	Investigations		112,848	90,568	154,501	-	0.00%
Police Department	76602	Law Enforcement Supplies		407,759	210,629	181,797	-	0.00%
Police Department	76604	Aircraft Use Fees		86,606	97,125	136,000	-	0.00%
Police Department	76612	Psychiatric Services		19,119	11,435	70,000	-	0.00%
Police Department	76613	Veterinarian Services		25,559	13,330	33,000	-	0.00%
Police Department	77102	Carwash		4,950	-	-	-	0.00%
Police Department	77103	Fuel For Dept. Owned Vehicles		956,003	833,020	1,407,894	231,089	19.64%
Police Department	77104	Monthly Standing Costs		273,406	293,104	288,000	-	0.00%
Police Department	77107	Auto Expenses Charged by Fleet		879,388	676,705	578,085	(921,916)	-61.46%
Police Department	77201	Internal Printing & Duplicatng		7,838	-	-	-	0.00%
Police Department	77401	Claims & Settlements		-	800,313	-	-	0.00%
Police Department	77403	Medical Services		29,531	6,166	31,000	-	0.00%
Police Department	77501	DIT Charges (Billed from DIT Fund)		20,633	41,798	-	-	0.00%
Police Department	80006	Equipment And Other Assets Expense		69,587	57,169	34,295	-	0.00%
Police Department	95002	Approp For Spec Rev Funds		-	107	346	-	0.00%
Police Department	99900	CWIP- Transfer Project Expenditures to CWIP (Fixed Assets)		-	1,367,509	-	-	0.00%
Press Secretary	60000	Full-Time Permanent		315,978	279,022	-	-	0.00%
Press Secretary	60001	Overtime Permanent		5,200	4,037	-	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Press Secretary	60002	Holiday Pay Permanent	18,256	13,076	-	-	-	0.00%
Press Secretary	60004	Vacation Pay Permanent	3,492	11,354	-	-	-	0.00%
Press Secretary	60005	Sick Leave Permanent	2,105	1,273	-	-	-	0.00%
Press Secretary	60009	Death Leave Permanent	185	202	-	-	-	0.00%
Press Secretary	62000	Temporary Employee	11,664	-	-	-	-	0.00%
Press Secretary	62001	Overtime Temp	417	-	-	-	-	0.00%
Press Secretary	62002	Holiday Pay Temporary	100	-	-	-	-	0.00%
Press Secretary	63000	Fica	21,611	18,893	-	-	-	0.00%
Press Secretary	63001	Retirement Contribution Rsrs	17,001	15,379	-	-	-	0.00%
Press Secretary	63002	Medicare Fica	5,054	4,419	-	-	-	0.00%
Press Secretary	63003	Group Life Insurance	2,997	2,891	-	-	-	0.00%
Press Secretary	63006	Health Care Active Employees	31,761	28,419	-	-	-	0.00%
Press Secretary	63011	Health Savings Account (HSA) Expense-Employer	1,625	1,500	-	-	-	0.00%
Press Secretary	70131	Public Information & Public Relations Services	22,727	25,611	-	-	-	0.00%
Press Secretary	70133	Photographic Services	-	283	-	-	-	0.00%
Press Secretary	70151	Information & Research Services	32	2,781	-	-	-	0.00%
Press Secretary	70553	Food & Drink Services	472	-	-	-	-	0.00%
Press Secretary	71012	Office Supplies And Stationary	1,269	2,047	-	-	-	0.00%
Press Secretary	71016	Advertising & Publicity Supplies	1,788	225	-	-	-	0.00%
Press Secretary	71163	Cable	212	144	-	-	-	0.00%
Press Secretary	72113	Postal Services	157	-	-	-	-	0.00%
Press Secretary	72121	Conference /Conventions	2,460	-	-	-	-	0.00%
Press Secretary	72122	Magazine/Newspaper Subscript	477	44	-	-	-	0.00%
Press Secretary	72124	Employee Training	249	-	-	-	-	0.00%
Press Secretary	72132	Computer Accessories	532	1,177	-	-	-	0.00%
Press Secretary	72162	License & Permits (Other Than Software)	-	4,300	-	-	-	0.00%
Press Secretary	77501	DIT Charges (Billed from DIT Fund)	997	2,365	-	-	-	0.00%
Press Secretary	80006	Equipment And Other Assets Expense	159,500	-	-	-	-	0.00%
Procurement Services	60000	Full-Time Permanent	872,246	930,084	1,139,715	1,270,818	131,102	11.50%
Procurement Services	60001	Overtime Permanent	615	257	-	-	-	0.00%
Procurement Services	60002	Holiday Pay Permanent	33,469	54,716	-	-	-	0.00%
Procurement Services	60004	Vacation Pay Permanent	23,431	27,471	-	-	-	0.00%
Procurement Services	60005	Sick Leave Permanent	15,239	14,906	-	-	-	0.00%
Procurement Services	60007	Military Leave Permanent	-	462	-	-	-	0.00%
Procurement Services	60009	Death Leave Permanent	777	-	-	-	-	0.00%
Procurement Services	60017	FMLA PAID PARENTAL SICK PARENT	-	3,655	-	-	-	0.00%
Procurement Services	61000	Part Time Salaries	2,912	2,926	-	-	-	0.00%
Procurement Services	61004	Vacation Pay Part Time	699	-	-	-	-	0.00%
Procurement Services	62000	Temporary Employee	67,316	42,320	-	-	-	0.00%
Procurement Services	62001	Overtime Temp	45	-	-	-	-	0.00%
Procurement Services	62002	Holiday Pay Temporary	1,624	1,292	-	-	-	0.00%
Procurement Services	62005	Sick Leave Temporary	181	1,879	-	-	-	0.00%
Procurement Services	63000	Fica	60,359	64,465	70,662	78,791	8,128	11.50%
Procurement Services	63001	Retirement Contribution Rsrs	122,034	177,960	172,206	188,841	16,634	9.66%
Procurement Services	63002	Medicare Fica	14,216	15,239	16,526	18,427	1,901	11.50%
Procurement Services	63003	Group Life Insurance	7,107	8,691	9,503	10,624	1,121	11.80%
Procurement Services	63006	Health Care Active Employees	104,114	109,292	122,996	127,720	4,724	3.84%
Procurement Services	63008	State Unemployment Insurance (SUI)	2,580	2,479	-	-	-	0.00%
Procurement Services	63011	Health Savings Account (HSA) Expense-Employer	1,050	3,367	-	-	-	0.00%
Procurement Services	64105	Bonus Pay	1,000	-	-	-	-	0.00%
Procurement Services	70131	Public Information & Public Relations Services	52	-	-	-	-	0.00%
Procurement Services	70211	Building Repair And Maint Services	-	5,209	-	-	-	0.00%
Procurement Services	70218	Vehicle Repair And Maint Services	373	96	600	657	57	9.50%
Procurement Services	70311	Printing & Binding-External	-	-	480	480	-	0.00%
Procurement Services	70412	Transportation Services	1,200	3,120	-	-	-	0.00%
Procurement Services	70416	Employee Parking Subsidy	5,500	-	-	-	-	0.00%
Procurement Services	70552	Contract And Temporary Personnel Services	-	45,080	-	-	-	0.00%
Procurement Services	70553	Food & Drink Services	691	404	150	150	-	0.00%
Procurement Services	71012	Office Supplies And Stationary	5,406	10,660	5,974	5,974	-	0.00%
Procurement Services	71014	Employee Appreciation Events And Awards	71	157	150	150	-	0.00%
Procurement Services	71016	Advertising & Publicity Supplies	826	-	70	70	-	0.00%
Procurement Services	71141	Books & Reference Materials	272	-	180	180	-	0.00%
Procurement Services	72121	Conference /Conventions	3,696	-	-	10,200	10,200	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Procurement Services	72122	Magazine/Newspaper Subscript	-	-	160	160	-	0.00%
Procurement Services	72123	Membership Dues	2,644	3,751	3,874	7,373	3,499	90.32%
Procurement Services	72124	Employee Training	17,892	25,405	12,820	26,368	13,548	105.68%
Procurement Services	72131	Software	269	625	500	500	-	0.00%
Procurement Services	72153	Equipment (Less Than \$5,000)	877	-	-	-	-	0.00%
Procurement Services	72175	Refuse & Recycling Expenses	-	-	400	400	-	0.00%
Procurement Services	77103	Fuel For Dept. Owned Vehicles	26	-	125	150	25	20.00%
Procurement Services	77104	Monthly Standing Costs	418	329	493	493	-	0.00%
Procurement Services	77501	DIT Charges (Billed from DIT Fund)	980	165	-	-	-	0.00%
Public Health	95007	Payments To Other Gov Agencies	4,863,490	4,563,490	4,633,490	4,633,490	-	0.00%
Public Library	60000	Full-Time Permanent	2,346,544	2,261,970	2,803,986	3,279,682	475,696	16.96%
Public Library	60001	Overtime Permanent	350	1,725	-	19,176	19,176	0.00%
Public Library	60002	Holiday Pay Permanent	162,440	150,021	-	-	-	0.00%
Public Library	60004	Vacation Pay Permanent	196,598	198,859	-	-	-	0.00%
Public Library	60005	Sick Leave Permanent	104,329	109,989	-	-	-	0.00%
Public Library	60008	Civil Leave Permanent	441	363	-	-	-	0.00%
Public Library	60009	Death Leave Permanent	1,866	3,043	-	-	-	0.00%
Public Library	60014	FMLA Paid Parental Maternity	-	-	-	-	-	0.00%
Public Library	60017	FMLA PAID PARENTAL SICK PARENT	1,409	6,083	-	-	-	0.00%
Public Library	61000	Part Time Salaries	306,900	183,318	177,087	187,630	10,543	5.95%
Public Library	61001	Overtime Part Time	592	85	-	-	-	0.00%
Public Library	61002	Holiday Pay Part Time	19,543	9,841	-	-	-	0.00%
Public Library	61004	Vacation Pay Part Time	10,233	7,319	-	-	-	0.00%
Public Library	61005	Sick Leave Personal Part Time	5,769	4,410	-	-	-	0.00%
Public Library	61012	Death Leave Perm Part Time	504	321	-	-	-	0.00%
Public Library	62000	Temporary Employee	11,664	66,166	10,000	10,000	-	0.00%
Public Library	62002	Holiday Pay Temporary	656	5,284	-	-	-	0.00%
Public Library	62005	Sick Leave Temporary	9	855	-	-	-	0.00%
Public Library	62012	Funeral Leave Temp Employee	-	159	-	-	-	0.00%
Public Library	63000	Fica	194,130	183,458	185,446	221,214	35,768	19.29%
Public Library	63001	Retirement Contribution Rsrs	543,142	668,503	653,697	795,583	141,886	21.71%
Public Library	63002	Medicare Fica	45,401	42,905	43,371	53,276	9,905	22.84%
Public Library	63003	Group Life Insurance	16,269	16,736	17,472	20,330	2,858	16.36%
Public Library	63006	Health Care Active Employees	559,264	554,748	589,622	664,768	75,146	12.74%
Public Library	63008	State Unemployment Insurance (SUI)	9,680	3,665	-	-	-	0.00%
Public Library	63011	Health Savings Account (HSA) Expense Employer	12,884	12,000	-	-	-	0.00%
Public Library	64010	VRIP Incentive Payments	98,000	-	-	-	-	0.00%
Public Library	70131	Public Information & Public Relations Services	917	790	2,297	2,297	-	0.00%
Public Library	70161	Management Services	156,679	189,179	223,055	223,055	-	0.00%
Public Library	70218	Vehicle Repair And Maint Services	1,532	1,179	2,650	2,902	252	9.51%
Public Library	70311	Printing & Binding-External	500	-	3,000	3,000	-	0.00%
Public Library	70412	Transportation Services	-	819	-	-	-	0.00%
Public Library	70413	Mileage	120	-	2,263	2,263	-	0.00%
Public Library	70551	Security/Monitoring Services	192,715	225,875	294,543	294,543	-	0.00%
Public Library	70552	Contract And Temporary Personnel Services	82,190	25,838	22,000	22,000	-	0.00%
Public Library	71012	Office Supplies And Stationary	12,157	4,142	3,047	3,047	-	0.00%
Public Library	71141	Books & Reference Materials	608,595	594,248	519,105	952,359	433,254	83.46%
Public Library	71142	Multimedia Products	-	-	2,456	2,456	-	0.00%
Public Library	71143	Educational Supplies	14,749	7,260	19,220	19,220	-	0.00%
Public Library	72113	Postal Services	484	631	4,456	4,456	-	0.00%
Public Library	72121	Conference /Conventions	1,563	-	-	1,904	1,904	0.00%
Public Library	72122	Magazine/Newspaper Subscript	16,711	22,997	29,277	29,277	-	0.00%
Public Library	72123	Membership Dues	2,260	7,780	677	677	-	0.00%
Public Library	72124	Employee Training	2,568	-	297	1,055	758	255.22%
Public Library	72131	Software	23,663	28,470	25,662	25,662	-	0.00%
Public Library	72153	Equipment (Less Than \$5,000)	11,321	8,655	12,200	12,200	-	0.00%
Public Library	73104	Bank Fees	7,950	2,992	-	-	-	0.00%
Public Library	77103	Fuel For Dept. Owned Vehicles	1,187	1,237	1,921	2,298	377	19.63%
Public Library	77104	Monthly Standing Costs	493	493	493	493	-	0.00%
Public Library	77501	DIT Charges (Billed from DIT Fund)	5,779	1,917	-	-	-	0.00%
Public Library	80006	Equipment And Other Assets Expense	3,494	-	7,160	7,160	-	0.00%
Public Library	95002	Approp For Spec Rev Funds	324,212	-	-	-	-	0.00%
Public Works	60000	Full-Time Permanent	5,378,152	5,738,130	7,454,982	8,121,376	666,394	8.94%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Public Works	60001	Overtime Permanent	540,403	527,216	245,121	245,121	-	0.00%
Public Works	60002	Holiday Pay Permanent	412,064	403,853	-	-	-	0.00%
Public Works	60003	Shift Other Differential Perm	18,604	19,623	18,670	18,670	-	0.00%
Public Works	60004	Vacation Pay Permanent	425,381	388,440	-	-	-	0.00%
Public Works	60005	Sick Leave Permanent	246,457	219,560	-	-	-	0.00%
Public Works	60008	Civil Leave Permanent	222	269	-	-	-	0.00%
Public Works	60009	Death Leave Permanent	6,862	9,854	-	-	-	0.00%
Public Works	60014	FMLA Paid Parental Maternity	4,206	917	-	-	-	0.00%
Public Works	60016	FMLA PAID PARENTAL BONDING	6,656	1,172	-	-	-	0.00%
Public Works	60017	FMLA PAID PARENTAL SICK PARENT	-	4,700	-	-	-	0.00%
Public Works	62000	Temporary Employee	385	51,103	-	-	-	0.00%
Public Works	62002	Holiday Pay Temporary	385	2,720	-	-	-	0.00%
Public Works	62003	Shift 2 Diff Pay Temporary	(5,385)	-	-	-	-	0.00%
Public Works	63000	Fica	469,132	481,793	474,563	514,723	40,160	8.46%
Public Works	63001	Retirement Contribution Rsrs	1,512,186	1,998,266	1,989,041	2,017,307	28,266	1.42%
Public Works	63002	Medicare Fica	110,406	113,595	111,923	121,314	9,391	8.39%
Public Works	63003	Group Life Insurance	47,841	51,743	54,371	57,989	3,618	6.66%
Public Works	63006	Health Care Active Employees	1,207,399	1,261,954	1,340,166	1,363,232	23,066	1.72%
Public Works	63008	State Unemployment Insurance (SUI)	30,234	16,355	-	-	-	0.00%
Public Works	63011	Health Savings Account (HSA) Expense-Employer	12,646	11,250	-	-	-	0.00%
Public Works	64100	VRIP Incentive Payments	142,000	-	-	-	-	0.00%
Public Works	70100	Professional Services	-	101,763	-	-	-	0.00%
Public Works	70103	Contractor Construction Services	112,352	12,210	-	-	-	0.00%
Public Works	70125	Environmental Services	31,355	31,812	35,000	35,000	-	0.00%
Public Works	70131	Public Information & Public Relations Services	1,495	1,681	-	-	-	0.00%
Public Works	70132	Media Services (Advertising)	-	-	500	500	500	0.00%
Public Works	70161	Management Services	94,719	114,641	165,200	265,200	100,000	60.53%
Public Works	70211	Building Repair And Maint Services	451,335	370,404	410,000	410,000	-	0.00%
Public Works	70212	Cleaning/Janitorial Services	1,970,059	5,818,521	2,212,252	2,712,252	500,000	22.60%
Public Works	70214	Electrical Repair and Maint Services	1,549,517	1,678,993	1,860,000	1,860,000	-	0.00%
Public Works	70215	Equipment Repair and Maint Services	594,187	471,148	566,500	566,500	-	0.00%
Public Works	70216	Pest Control Services	51,351	23,886	80,000	80,000	-	0.00%
Public Works	70217	Mechanical Repair And Maint Services	686,017	680,168	560,000	560,000	-	0.00%
Public Works	70218	Vehicle Repair And Maint Services	1,481,697	1,607,697	1,521,000	1,665,589	144,589	9.51%
Public Works	70219	Landfill Services	17,063	104,218	25,000	25,000	-	0.00%
Public Works	70311	Printing & Binding-External	-	990	-	-	-	0.00%
Public Works	70411	Moving and Relocation Services	-	-	301,465	-	(301,465)	-100.00%
Public Works	70412	Transportation Services	13,555	3,190	-	-	-	0.00%
Public Works	70413	Mileage	400	-	1,200	900	(300)	-25.00%
Public Works	70511	Equipment Rental	11,386	-	-	-	-	0.00%
Public Works	70512	Property Rental Agreements	-	-	375,000	676,465	301,465	80.39%
Public Works	70513	Residential Property Rental	356,185	330,684	-	-	-	0.00%
Public Works	70551	Security/Monitoring Services	1,176,864	1,192,182	1,593,000	1,593,000	-	0.00%
Public Works	70552	Contract And Temporary Personnel Services	2,491,232	3,486,343	990,790	990,790	-	0.00%
Public Works	70553	Food & Drink Services	1,043	366	-	480	480	0.00%
Public Works	70555	Other Services	166	1,293	-	-	-	0.00%
Public Works	71011	Uniforms & Safety Supplies-Employee	134,618	146,441	127,548	127,548	-	0.00%
Public Works	71012	Office Supplies And Stationary	26,535	17,050	11,874	11,679	(195)	-1.64%
Public Works	71013	Badges And Name Plates	-	228	-	-	-	0.00%
Public Works	71014	Employee Appreciation Events And Awards	11,924	6,821	-	2,202	2,202	0.00%
Public Works	71015	Office/Building Decor	26,063	84,476	-	-	-	0.00%
Public Works	71016	Advertising & Publicity Supplies	12,252	10,547	-	-	-	0.00%
Public Works	71131	Janitorial Supplies	127,229	173,467	125,517	125,517	-	0.00%
Public Works	71141	Books & Reference Materials	-	5,805	5,850	5,850	45	0.78%
Public Works	71151	Electrical Supplies	84,686	39,056	79,500	79,500	-	0.00%
Public Works	71161	Air Conditioning Supplies	120,706	131,476	105,000	105,000	-	0.00%
Public Works	71162	Heating Supplies	22,501	57,940	78,000	78,000	-	0.00%
Public Works	71163	Cable	162	72	-	-	-	0.00%
Public Works	71164	Industrial and Shop Supplies	62,072	68,244	75,365	72,683	(2,682)	-3.56%
Public Works	71167	Plumbing Supplies	67,880	37,402	106,000	106,000	-	0.00%
Public Works	71181	Bulk Chemicals	34,603	46,227	32,491	32,491	-	0.00%
Public Works	71182	Lumber	7,968	2,072	22,118	22,118	-	0.00%
Public Works	71183	Paint & Paint Supplies	-	8	-	-	-	0.00%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Public Works	71184	Floor Covering	37,348	24,578	32,000	32,000	-	0.00%
Public Works	72112	Express Delivery Services	-	75	-	-	-	0.00%
Public Works	72113	Postal Services	-	11	4,500	4,500	-	0.00%
Public Works	72114	Freight	-	42	-	-	-	0.00%
Public Works	72115	Telecommunications Service	-	-	7,680	7,680	-	0.00%
Public Works	72121	Conference /Conventions	5,594	-	-	5,257	5,257	0.00%
Public Works	72122	Magazine/Newspaper Subscript	134	171	-	-	-	0.00%
Public Works	72123	Membership Dues	4,953	6,301	2,330	2,680	350	15.02%
Public Works	72124	Employee Training	12,068	(7,772)	5,955	21,141	15,186	255.01%
Public Works	72131	Software	39,913	62,186	79,500	79,500	-	0.00%
Public Works	72132	Computer Accessories	1,875	-	-	-	-	0.00%
Public Works	72153	Equipment (Less Than \$5,000)	16,060	9,452	23,450	23,450	-	0.00%
Public Works	72154	Small Tools	22,472	6,293	17,365	17,365	-	0.00%
Public Works	72161	Software License	2,699	31,633	10,800	10,800	-	0.00%
Public Works	72162	License & Permits (Other Than Software)	-	55	-	-	-	0.00%
Public Works	72171	Electric Service	3,051,179	4,475,076	2,924,140	2,924,140	-	0.00%
Public Works	72172	Water & Sewer	594,797	581,557	614,128	642,406	28,278	4.60%
Public Works	72173	Natural Gas	667,276	683,012	687,841	715,354	27,513	4.00%
Public Works	72174	Oil	3,714	5,881	1,500	1,500	-	0.00%
Public Works	72175	Refuse & Recycling Expenses	5,038,577	8,917,118	7,416,218	7,416,218	-	0.00%
Public Works	73111	Miscellaneous Operating Expenses	3,020	-	31,300	31,300	-	0.00%
Public Works	76104	Utility Operating Supplies	-	32	-	-	-	0.00%
Public Works	76231	Roofing Materials	51,170	56,938	20,000	20,000	-	0.00%
Public Works	76241	Refuse & Recycling Collection Splys	96,161	164,525	70,285	70,285	-	0.00%
Public Works	76242	Removal Disposal Hazard Waste	49,500	-	-	-	-	0.00%
Public Works	76401	Construction	264,742	-	-	-	-	0.00%
Public Works	76651	Dietary Supplies	283	-	-	-	-	0.00%
Public Works	77102	Carwash	150	-	-	-	-	0.00%
Public Works	77103	Fuel For Dept. Owned Vehicles	150,029	157,058	154,627	184,991	30,364	19.64%
Public Works	77104	Monthly Standing Costs	66,521	57,211	57,211	57,211	-	0.00%
Public Works	77107	Auto Expenses Charged by Fleet	530,263	503,262	660,002	236,492	(423,510)	-64.17%
Public Works	77201	Internal Printing & Duplicating	4,269	-	5,500	5,600	100	1.82%
Public Works	77403	Medical Services	-	150	10,000	10,000	-	0.00%
Public Works	77501	DIT Charges (Billed from DIT Fund)	13,950	7,574	-	-	-	0.00%
Public Works	95002	Approp For Spec Rev Funds	3,303,940	880,000	7,417,227	7,667,250	250,023	3.37%
Public Works	99900	Assets	-	172,383	-	-	-	0.00%
Richmond Public Schools	95001	Approp For Rich Pub Schools	175,193,143	181,694,074	187,142,096	200,307,625	13,165,529	7.04%
Risk Management	63008	State Unemployment Insurance (SUI)	7,169	999	-	-	-	0.00%
Social Services	60000	Full-Time Permanent	13,887,942	14,600,574	17,532,961	19,121,190	1,588,230	9.06%
Social Services	60001	Overtime Permanent	260,270	291,311	160,000	160,000	-	0.00%
Social Services	60002	Holiday Pay Permanent	965,697	918,779	-	-	-	0.00%
Social Services	60003	Shift Other Differential Perm	1,852	-	2,000	2,000	-	0.00%
Social Services	60004	Vacation Pay Permanent	932,639	715,550	-	-	-	0.00%
Social Services	60005	Sick Leave Permanent	616,656	454,838	-	-	-	0.00%
Social Services	60008	Civil Leave Permanent	1,896	1,274	-	-	-	0.00%
Social Services	60009	Death Leave Permanent	20,317	19,236	-	-	-	0.00%
Social Services	60014	FMLA Paid Parental Maternity	23,932	-	-	-	-	0.00%
Social Services	60015	FMLA Paid Parental Adopt/Foster Care	1,310	12,262	-	-	-	0.00%
Social Services	60016	FMLA PAID PARENTAL BONDING	55	-	-	-	-	0.00%
Social Services	60017	FMLA PAID PARENTAL SICK PARENT	8,060	5,094	-	-	-	0.00%
Social Services	61000	Part Time Salaries	26,359	44,238	55,446	55,446	31,398	130.56%
Social Services	61002	Holiday Pay Part Time	1,842	2,499	-	-	-	0.00%
Social Services	61004	Vacation Pay Part Time	318	801	-	-	-	0.00%
Social Services	61005	Sick Leave Personal Part Time	119	264	-	-	-	0.00%
Social Services	62000	Temporary Employee	171,651	300,088	-	-	-	0.00%
Social Services	62001	Overtime Temp	-	14	-	-	-	0.00%
Social Services	62002	Holiday Pay Temporary	10,019	18,146	-	-	-	0.00%
Social Services	62005	Sick Leave Temporary	1,799	5,336	-	-	-	0.00%
Social Services	62012	Funeral Leave Temp Employee	-	1,182	-	-	-	0.00%
Social Services	63000	Fica	989,601	1,025,902	1,095,580	1,192,188	96,609	8.82%
Social Services	63001	Retirement Contribution Rsrs	3,105,876	4,125,349	4,318,150	4,318,150	175,463	4.24%
Social Services	63002	Medicare Fica	231,672	240,335	254,577	278,061	23,485	9.22%

## General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Social Services	63003	Group Life Insurance	91,715	96,134	102,104	112,107	10,004	9.80%
Social Services	63006	Health Care Active Employees	3,004,697	3,100,277	3,182,476	3,292,843	110,367	3.47%
Social Services	63008	State Unemployment Insurance (SUI)	59,272	29,703	-	-	-	0.00%
Social Services	63011	Health Savings Account (HSA) Expense-Employer	22,993	19,667	-	-	-	0.00%
Social Services	64110	VRIP Incentive Payments	203,500	-	-	-	-	0.00%
Social Services	70100	Professional Services	6,725	-	15,000	15,000	-	0.00%
Social Services	70131	Public Information & Public Relations Services	1,512	19,453	-	-	-	0.00%
Social Services	70132	Media Services (Advertising)	1,144	2,555	3,500	3,500	-	0.00%
Social Services	70151	Information & Research Services	3,932	7,607	8,135	8,135	-	0.00%
Social Services	70161	Management Services	14,611	369,145	15,102	15,102	-	0.00%
Social Services	70163	Education & Training Services	-	8,647	11,000	11,000	-	0.00%
Social Services	70211	Building Repair And Maint Services	6,481	156,326	1,310,000	1,310,000	-	0.00%
Social Services	70212	Cleaning/Janitorial Services	18,619	20,274	12,910	12,910	-	0.00%
Social Services	70215	Equipment Repair and Maint Services	7,190	5,048	-	-	-	0.00%
Social Services	70216	Pest Control Services	1,415	-	15,000	15,000	-	0.00%
Social Services	70218	Vehicle Repair And Maint Services	59,235	57,423	81,600	89,357	7,757	9.51%
Social Services	70281	Office Furniture Fixture Mach	9,142	-	-	-	-	0.00%
Social Services	70411	Moving and Relocation Services	3,210	-	216,133	216,133	-	0.00%
Social Services	70412	Transportation Services	-	4,180	-	-	-	0.00%
Social Services	70413	Mileage	-	24	-	-	-	0.00%
Social Services	70414	Meals and Per Diem	-	709	-	-	-	0.00%
Social Services	70416	Employee Parking Subsidy	217,141	256,234	256,680	256,680	-	0.00%
Social Services	70417	Travel Settlement	483	-	-	-	-	0.00%
Social Services	70512	Property Rental Agreements	2,912,028	1,311,317	513,324	513,324	-	0.00%
Social Services	70513	Residential Property Rental	(200,000)	1,526	-	-	-	0.00%
Social Services	70551	Security/Monitoring Services	250,628	243,274	355,000	355,000	-	0.00%
Social Services	70552	Contract And Temporary Personnel Services	172,397	392,583	339,556	339,556	-	0.00%
Social Services	70553	Food & Drink Services	9,724	5,198	-	-	-	0.00%
Social Services	70555	Other Services	(45)	2,607	-	-	-	0.00%
Social Services	71011	Uniforms & Safety Supplies-Employee	867	661	-	-	-	0.00%
Social Services	71012	Office Supplies And Stationary	117,875	38,937	105,411	105,411	-	0.00%
Social Services	71014	Employee Appreciation Events And Awards	13,325	4,084	600	600	-	0.00%
Social Services	71015	Office/Building Decor	24,076	-	-	-	-	0.00%
Social Services	71016	Advertising & Publicity Supplies	-	300	-	-	-	0.00%
Social Services	71131	Janitorial Supplies	11	-	-	-	-	0.00%
Social Services	71132	Vehicle Cleaning Supplies	-	-	11,250	11,250	-	0.00%
Social Services	71141	Books & Reference Materials	19	-	7,038	7,038	-	0.00%
Social Services	71142	Multimedia Products	-	2,116	-	-	-	0.00%
Social Services	71143	Educational Supplies	232	3,000	2,000	2,000	-	0.00%
Social Services	71144	Recreational Supplies	-	1,243	-	-	-	0.00%
Social Services	71171	Medical And Laboratory Supp	12,319	8,406	7,900	7,900	-	0.00%
Social Services	71181	Bulk Chemicals	135	-	-	-	-	0.00%
Social Services	72113	Postal Services	226	35	39,572	39,572	-	0.00%
Social Services	72115	Telecommunications Service	348	70	2,000	2,000	-	0.00%
Social Services	72121	Conference /Conventions	40,994	1,383	2,665	38,093	35,428	1329.38%
Social Services	72122	Magazine/Newspaper Subscript	217	270	-	-	-	0.00%
Social Services	72123	Membership Dues	9,468	6,179	9,752	9,752	-	0.00%
Social Services	72124	Employee Training	16,306	7,468	93,524	178,027	84,503	90.35%
Social Services	72131	Software	879	1,347	-	-	-	0.00%
Social Services	72132	Computer Accessories	-	2,096	-	-	-	0.00%
Social Services	72153	Equipment (Less Than \$5,000)	40,355	31,925	10,000	10,000	-	0.00%
Social Services	72161	Software License	242,674	101,400	95,000	95,000	-	0.00%
Social Services	72162	License & Permits (Other Than Software)	35	165	-	-	-	0.00%
Social Services	72171	Electric Service	-	10,237	-	-	-	0.00%
Social Services	72172	Water & Sewer	-	3,766	-	-	-	0.00%
Social Services	72175	Refuse & Recycling Expenses	13,039	14,811	13,500	13,500	-	0.00%
Social Services	76252	Glass Products & Supply	-	5,834	-	-	-	0.00%
Social Services	76301	ADC FC FH Maint & Care	348,255	310,430	540,338	540,338	-	0.00%
Social Services	76302	ADC FC Instit Main Care	2,858,599	2,209,928	3,500,000	3,500,000	-	0.00%
Social Services	76306	Education and Training	45,988	63,949	160,010	160,010	-	0.00%
Social Services	76307	Emergency Assistance	4,152	10,695	3,500	3,500	-	0.00%
Social Services	76308	Emergency Prevention	206,338	180,424	243,988	243,988	-	0.00%
Social Services	76309	Emergency Shelter	-	-	8,560	8,560	-	0.00%

# General Fund Expenditures by Department and Account Code

Department	Account Code	Account Name	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	Actual Change	Percentage Change
Social Services	76312	Foster Care FH S L Maint Care	-	(10)	-	-	-	0.00%
Social Services	76314	Gr-Maintenance	11,776	5,802	39,090	39,090	-	0.00%
Social Services	76315	Home Based Services	291,037	257,330	300,000	300,000	-	0.00%
Social Services	76318	Opt Grants Aged Blind Disable	1,676,260	1,666,953	2,017,100	2,017,100	-	0.00%
Social Services	76319	Protective Services	17,953	16,578	32,800	32,800	-	0.00%
Social Services	76320	Public Services	-	580	-	-	-	0.00%
Social Services	76321	Administrative Plan/Mgt Costs	-	568	-	-	-	0.00%
Social Services	76323	Special Needs Adoption	1,053,404	612,752	1,515,628	1,515,628	-	0.00%
Social Services	76324	Special Needs Adoption Iv-E	5,950,868	5,885,589	6,300,000	6,300,000	-	0.00%
Social Services	76325	Storage	41,589	49,288	38,256	38,256	-	0.00%
Social Services	76326	Supplement To Aid To Aged	769,234	846,734	675,000	675,000	-	0.00%
Social Services	76327	Supplement To Aid To Blind	-	7,687	10,000	10,000	-	0.00%
Social Services	76329	Trav Rel To And For Wel Client	8,974	14,035	35,000	35,000	-	0.00%
Social Services	76330	Welfare Grants	8,947	-	15,000	15,000	-	0.00%
Social Services	76331	Non-Mandated Local Services	267,701	15,063	228,505	228,505	-	0.00%
Social Services	76335	Workforce Training	79,993	3,335	150,000	150,000	-	0.00%
Social Services	76336	Foster Care Independent Living	505,114	614,082	625,000	625,000	-	0.00%
Social Services	76410	Program Administration	3,000	-	-	-	-	0.00%
Social Services	76413	Essential Support Services	12,130	9,955	-	-	-	0.00%
Social Services	76655	Personal Care Supplies	587	263	-	-	-	0.00%
Social Services	77102	Carwash	3,500	3,550	-	-	-	0.00%
Social Services	77103	Fuel For Dept. Owned Vehicles	25,495	12,213	53,808	64,374	10,566	19.64%
Social Services	77104	Monthly Standing Costs	37,249	38,796	38,962	38,962	-	0.00%
Social Services	77107	Auto Expenses Charged by Fleet	881	3,676	-	-	(3,676)	-100.00%
Social Services	77201	Internal Printing & Duplicating	-	-	15,000	15,000	-	0.00%
Social Services	77501	DIT Charges (Billed from DIT Fund)	50,034	39,724	-	-	-	0.00%
Social Services	78101	Administrative	-	4,550	-	-	-	0.00%
Social Services	80006	Equipment And Other Assets Expense	4,968	850	-	-	-	0.00%
Social Services	80007	Vehicles Expense	228,548	-	150,000	150,000	-	0.00%
Social Services	95002	Approp For Spec Rev Funds	4,263,439	6,983,987	6,477,410	6,151,924	(325,486)	-5.02%
Social Services	95003	Approp To Cap Proj Funds	-	3,607,410	-	-	-	0.00%
Social Services		CWIP-Transfer Project Expenditures to CWIP (Fixed Assets)	-	319,098	-	-	-	0.00%
Social Services	99900		-	-	-	-	-	0.00%
Traffic Control Capital Projects	60000	Full-Time Permanent	168	-	-	-	-	0.00%
VDOT Urban Projects	60000	Full-Time Permanent	432	-	-	-	-	0.00%
Total			\$732,563,291	\$778,586,758	\$772,831,959	\$838,715,828	\$65,883,868	8.52%

## TAX RATES

### Real Estate

- \$1.20 per \$100 of Assessed Value : 2008-2021
- \$1.23 per \$100 of Assessed Value : 2007
- \$1.29 per \$100 of Assessed Value : 2006

### Tangible Personal Property

- \$3.70 per \$100 Assessed Value : 1992-2021

### Machinery Used for Manufacturing and Mining

- \$2.30 per \$100 Assessed Value : 1992-2021

### Other taxes and fees imposed include:

PILOT (Payment In Lieu of Taxes): Companies that do not pay taxes but instead pay a fee for trash collections and disposal, police protection and fire protection. PILOT is billed twice a year in June and December. The PILOT rate is computed based on several different figures from the ACFR, (formerly known as the CAFR), Assessor's Office and other financial reports. Certain companies (e.g. Commonwealth of Virginia) have rates set by the General Assembly.

PSC (Public Service Corporation): Companies that deliver public services and are considered essential to the public interest. These companies are assessed based on the Virginia State Corporation Commission. PSC is billed twice a year in June and December. The tax rate for all companies is the same as regular real estate and personal property accounts.

### Utility Consumers' Tax

#### Monthly Residential Billing:

- Electricity - \$1.40 plus .015116 per kilowatt-hour and the amount of tax shall not exceed \$4.00 per month.
- Gas - \$1.78 plus .010091 per 100 CCF delivered per month and the amount of tax shall not exceed \$4.00 per month.

#### Monthly Commercial and Industrial Billing:

- Commercial Metered Electricity - \$2.75 plus .016462 per kilowatt-hour (kWh) first 8,945, and .002160 per kWh in excess of 8,945 kWh.
- Industrial Metered Electricity - \$2.75 plus .0119521 per kilowatt-hour (kWh) first 1,242, .001837 per kWh in excess of 1,242 kWh.
- Commercial Gas - \$2.88 plus \$.01739027 per CCF delivered (small volume).
- Commercial Gas - \$ 24.00 plus \$.07163081 per CCF delivered (large volume).
- Industrial Metered Gas- \$ 120.00 plus \$.0011835 per CCF delivered.
- Commercial Telephone - 5% Communication Tax.\*

#### Electric Utility Consumption Tax:

- Less than 2,500 kWh per month .00038 per kWh.
- Excess of 2,501 kWh per month but not in excess of 50,000 kWh per month .00024 per kWh.
- All excess of 50,000 kWh per month .00018 per kWh.

## **Business and Professional Licenses**

For Businesses with Gross Receipts Exceeding Threshold:

- Wholesale Merchants: \$.22 per \$100 of gross purchases
- Retail Merchants: \$.20 per \$100 of gross receipts
- Professional Occupations: \$.58 per \$100 of gross receipts
- Contractors: \$.19 per \$100 gross contracts and/or 1.50% of fees from contracts on a fee basis
- Personal Service Contracts: \$.36 per \$100 gross receipts

Threshold

- Receipts less than \$100,000, no tax, \$30 fee only
- Receipts greater than \$100,000, rate per merchant classification multiplied by amount of receipts

## **Other Taxes**

### **Motor Vehicle License**

- Private passenger vehicles - \$40.74 on 4,000 lbs. or less; \$45.74 on 4,001 lbs. or more.
- Trucks - Rates graduated in accordance with gross weight; Maximum rate \$250.
- Motorcycles - \$28.74

### **Admission Tax**

- A tax of 7% of any charge for admission to any place of amusement or entertainment where such charge is \$0.50 or more.

### **Bank Franchise Tax**

- \$.80 on each \$100 of value of bank stock

### **Cigarette Tax**

- \$.025 placed on each cigarette sold, effective July 1, 2019.

### **Sales and Use Tax**

- 4.3% State and 1% Local - 2004 to 2020

### **Prepared Meals Tax**

- A tax rate of 7.5% on prepared meals sold in the City in addition to the sales tax, effective July 1, 2018.

### **Lodging Tax**

- A tax rate of 8% of the charge made for each room rented to such transient in a hotel or motel.
- 100% of the City's transient lodging tax revenue is allocated to the Greater Richmond Convention Center Authority.

### **Cable TV Tax**

- 5% Communications Tax\*

\* Effective January 1, 2007, the local consumer tax on communications services, including the 5% Cable TV service tax, was replaced with a 5% Communications Tax collected and administered by the Virginia Department of Taxation and distributed to the City on a pro-rata basis as determined by the Auditor of Public Accounts in October 2006.

# CITY FEE SCHEDULE

The City of Richmond offers a wide range of services and facilities for citizens and visitors residents pay fees for services provided. All approved City of Richmond Fees and their associated ordinances can be found at [https://library.municode.com/va/richmond/codes/code\\_of\\_ordinances?nodeId=APXAFESC](https://library.municode.com/va/richmond/codes/code_of_ordinances?nodeId=APXAFESC).

All adopted fee increases and/or reductions for Fiscal Year 2023 are noted below:

## CEMETERIES

### Fee Description

#### **Code § 7-119**

To amend the concerning where columbaria are located and fees, and 7-143, concerning cremation benches and fees, to revise certain fees.

## PUBLIC WORKS

### Fee Description

#### **Code § 23-42 (Solid Waste)**

To amend concerning charges for transferring solid waste and recycling by the City and exemptions, to establish revised charges for such services.

## PARKING MANAGEMENT

### Fee Description

#### **City Code § 12-119**

To amend concerning rates and discounts for parking facilities operated by the City, and 27-245, concerning installation of meters, charges, and manner of parking, to revise the fees for parking meters and certain parking facilities.

## PARKS, RECREATION & COMMUNITY FACILITIES

### Fee Description

#### **City Code § 8-279**

To amend concerning fees for use of public parks, to revise the user fees

## RICHMOND POLICE

### Fee Description

#### **City Code § 12-92**

To amend concerning fees for police offense reports, to establish a revised fee for such reports.

# LIST OF ACRONYMS

Acronym	Title	Description
ADA	Americans with Disabilities Act	Federal legislation requiring all public buildings to be handicap accessible.
ADTC	Adult Drug Treatment Court	City of Richmond Agency. See General Fund Agency Tab.
ALS	Advanced Life Support	Immediate intervention for critical care during a life or death circumstance.
BLS	Basic Life Support	Care that is provided to anyone who is sick or injured.
CAFR	Comprehensive Annual Financial Report	An audited and printed copy of the City's financial statement at the end of a fiscal year, which is fairly presented in all material in accordance with the GAAP.
CARE	Commercial Area Revitalization Effort	Programs which are designed to revitalize and return economic viability to older neighborhood commercial districts, primarily in the city's low and moderate-income communities.
CAPS	Community Assisted Public Safety	A program which aides neighborhoods and communities in aggressively prosecuting nuisance crimes that plague citizen's quality of life.
CAO	Chief Administrative Office	City of Richmond Agency. See General Fund Agency Tab.
CDBG	Community Development Block Grant	See glossary.
CIP	Capital Improvement Program	See glossary.
CSA	Children's Services Act	Law enacted in 1993 that established a single state pool of funds to provide services to at-risk youths
DBSP	Department of Budget and Strategic Planning	City of Richmond Agency. See General Fund Agency Tab.
DCJS	Department of Criminal Justice Services	State agency that provides grant funding to local municipalities for criminal justice related programs.
DHCD	Department of Housing and Community Development	An economic development agency that is committed to creating safe, affordable, and prosperous communities to live, work, and do business in Virginia.
ECD	Economic and Community Development	City of Richmond Agency. See General Fund Agency Tab.
EEO	Equal Employment Opportunity	Federal law that prohibits an employer from practicing discrimination based on race, color, religion, origin, sex, age, disability, or genetic information.
EMS	Emergency Management Services	City of Richmond program merged with Fire & Emergency Services.
ERP	Enterprise Resource Planning	Business process software that manages the City's human resource and finance functions.
ESB	Emerging Small Business	Any small business concern whose size is no greater than 50 percent of the numerical size standard applicable to the Standard Industrial Classification (SIC) code assigned to a contracting opportunity
ESG	Emergency Solutions Grant	See glossary.
FEMA	Federal Emergency Management Agency	Independent Agency with a mission to reduce the loss of life and property and to protect infrastructure from hazards through a risk-based emergency management program of mitigation, preparedness response and recovery.
FDTC	Family Drug Treatment Court	Innovative program that focuses on healthy and sober parenting by addressing the causes and issues with the intent of family reunification.
FLSA	Fair Labor Standards Act	Legislation that establishes minimum wage, overtime pay, record keeping, and youth employment standards.

# LIST OF ACRONYMS

Acronym	Title	Description
FOIA	Freedom of Information Act	A law enacted in 1966 requiring that government records except those relating to national security, confidential financial data, and law enforcement is made available to the public on request.
FTE	Full-Time Equivalent	See glossary.
FY	Fiscal Year	See glossary.
GAAP	Generally Accepted Accounting Principles	Standard framework of guidelines for financial accounting used in any given jurisdiction.
GASB	Governmental Accounting Standards Board	Currently the source of generally accepted accounting principles used by State and Local governments in the United States.
GF	General Fund	See glossary.
GFOA	Government Finance Officers Associations	See glossary.
GIS	Geographic Information Systems	Tools which are used to transform, analyze, gather, manipulate and produce information related to the surface of the Earth. Data may exist as lists, tables, maps, or 3D virtual models.
GRCCA	Greater Richmond Convention Center Authority	A regional cooperation between the City of Richmond and the surrounding counties of Henrico, Chesterfield, and Hanover, and the Retail Merchants Association of Greater Richmond.
GRIP	Gang Reduction and Intervention Program	In partnership with the Attorney General's Office and other law enforcement agencies, a program with established strategies to reduce gang crime and violence.
GRTC	Greater Richmond Transit Company	A local government-owned public service company which operates an urban-suburban fixed bus service and specialized services such as CARE, C-VAN and RideFinders.  See glossary.
IBR	Incident Based Reporting	Strategy in which data collected on each incident and arrest within 22 offense categories, made up of 46 specific crimes.
ICMA	International City/County Management Association	Creating excellence in local governance by developing and fostering professional local government management worldwide.
LAN	Local Area Network	A technological term for a specific type of computer network connectivity configuration.
LATA	Licenses Assessments, & Tax Audits	A program that provides City tax assessment and tax compliance services to citizens and businesses so that revenue is billed in accordance with the City tax code.
MBD	Minority Business Development	City of Richmond Agency. See General Fund Agency Tab.
MPACT	Mayor's Participation, Action & Communication Team	An initiative designed to promote and solicit public input and quickly address citizen concerns regarding conditions that detract from the quality of life in our City.
NEPA	National Environmental Policy Act	A federal law requiring agencies to use all means available to promote the general welfare of the natural environment.
OSHA	Occupational Safety & Health Administration	A federal agency that regulates work related safety issues.

# LIST OF ACRONYMS

Acronym	Title	Description
PIO	Public Information Office	A City division responsible for providing the public information about services, programs, and other information.
RAPIDs	Richmond Advancing Proven Innovative Direction	The Enterprise Resource Planning system for Human Resource and Finance.
RBHA	Richmond Behavioral Health Authority	An established public entity that provides mental health, mental retardation, substance abuse and prevention services to the citizens.
RDF	Rainy Day Fund/Unassigned Fund Balance	The fund has no specific or designated use. Per adopted policy, the fund balance cannot fall below 10% of the general fund budget.
RPS	Richmond Public Schools	City of Richmond Agency. See General Fund Agency Tab.
RRHA	Richmond Redevelopment and Housing Authority	An agency that provides the citizens with quality affordable housing and effective community redevelopment services.
SEC	Securities and Exchange Commission	Federal agency that regulates the securities markets and protects investors. In addition, it also monitors the corporate takeovers in the U.S.
SF	Special Fund	See glossary.
SOL	Standards of Learning	Measurement which the State of Virginia uses for students' achievement at different points in their education.
TANF	Temporary Assistance to Needy Families	Federal assistance and work opportunities to needy families by granting states the federal funds and wide flexibility to develop and implement their own welfare programs.
UCR	Uniform Crime Report	Standard way of reporting data on crimes.
VDOT	Virginia Department of Transportation	State agency that maintains state roads, bridges, and tunnels.
VIEW	Virginia Initiative for Employment not Welfare	A state reform program supporting TANF recipients, that places work requirements and time restrictions on receiving welfare aid.
VRS	Virginia Retirement System	A state system for public employees that provides its members with benefits at retirement or upon disability or death.

# SERVICE CODE DESCRIPTIONS

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**Accounting & Reporting** - General accounting, special revenue and grant accounting, and financial reporting for City government in accordance with Generally Accepted Accounting Principles (GAAP).

**Accounts Payable** - Processing of payments to vendors and citizens so that City financial obligations are paid accurately and timely.

**Administration** - Directors, Deputy Directors, Assistant Directors, Senior Assistants, Executive Assistants and other executive functions, as well as administrative assistance, and other non-financial functions; also includes human resources functions for smaller departments without dedicated HR staff.

**Adoption Services** - A full range of case management services to children committed to the agency's custody so that permanency through adoption is achieved.

**Adult Services** - Supportive services and interventions to eligible adults; timely and accurate investigations of reports of abuse, neglect, or exploitation of adults, age 18 or older, so that safety and health of adults in the community are protected.

**Animal Care** - Provide humane care for stray, injured, lost, abandoned, and unwanted animals and implement the adoption of healthy animals.

**Animal Control** - Enforce animal related laws and protect the safety of City residents and their companion animals.

**Annual Send-A-Kid-To-Camp Campaign** - Annual radiothon in partnership with the Enrichmond Foundation and Radio One to raise scholarship funds to send City of Richmond children to PRCF summer camps.

**Aquatic Services** - Activities associated with increasing aquatic activity skills for children and seniors. This includes seasonal pools, swim teams and one indoor pool.

**Area I - Administration** - Area I - Administration.

**Area II - Administration** - Area II - Administration.

**Area I - FMT Investigation Detectives** - Area I - Investigations.

**Area II - FMT Investigation Detectives** - Area II - Investigations.

**Area I - FMT Tactical Response** - Area I - Area I - Focus Mission Team Tactical Operations.

**Area II - FMT Tactical Response** - Area II - Focus Mission Team Tactical Operations.

**Area I Patrol** - Area I - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

**Area II Patrol** - Area II - Patrol Services enforce local, state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reductions patrols.

**Assessments** - Assessment of City taxes, fees, and licenses.

**Asset Forfeiture** - Funds distributed by federal and state agencies for seizures of property and/or money to agencies. These funds are used by law enforcement agencies for expenses not budgeted.

**Audit Services** - Provide financial accountability, efficiency and effectiveness of operations and programs as well as compliance with relevant laws and regulations; provide immediate short-term audit / consulting assistance to an agency or citizen while maintaining financial and operating integrity; and increase awareness about auditing,

# SERVICE CODE DESCRIPTIONS

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governance, and ethics. Audit of businesses to ensure that they are in compliance with the City's business licensing and tax requirements.

**Benefits Administration** - Provide a comprehensive and cost-effective benefits package to assist agencies in attracting and retaining competent employees. Provide a greater selection in employee and retiree benefits to include education and communication. To accurately maintain and administer all benefits program to ensure compliance with all federal, state and local guidelines.

**Billing & Collections** - Billing and collection of all local taxes and other revenues for City government.

**Blight Abatement** - Administer the demolition or boarding of vacant abandoned buildings.

**BLISS (Building Lives of Independence and Self Sufficiency) Program** - Program providing family based wrap around support services to move people from crisis to thriving.

**Board of Review** - Provide for an appeals process for real property owners who do not agree with the real estate assessment of their property.

**Boards & Commissions Support** - Provide administrative and professional staff support to standing Boards and Commissions of the City (e.g., the City Planning Commission, Board of Zoning Appeals, Building Board of Appeals, Urban Design Committee, Commission of Architectural Review, Urban Forestry Commission, and Public Art Commission), ad hoc committees, and other as required to support high priority City initiatives.

**Budget Management** - Coordinate citywide budget development; monitor & track expenditures and make corrective recommendations; coordinate and develop the annual budget document.

**Bulk & Brush** - Involves the collection and disposal of bulk refuse items that are not part of regular refuse collection.

**Burial Services** - Coordinate with funeral homes on times and locations and abide by rules and regulations regarding all interments, dis interments and removals.

**Business Attraction** - Provide robust marketing, networking, and prospect pipeline development to attract new business in the City of Richmond.

**Business Retention & Expansion** - Provide Business Visitation program administered through the regional Business First program in order to support and further the City's commitment to retain and foster existing businesses.

**Business Services - Administration** - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management.

**Business Services - Sworn Expenses** - Provide Business Services for the Police Department to include fiscal management, payroll, procurement, and grants management for Police Operations.

**Call Centers** - Manage all aspects of call center activities such as responding to all customer inquiries for information or service requests including service establishment, disconnection, and restoration; provide general information about accounts, billing, and payments; respond to billing disputes; initiate high bill investigations; adjust customer billings; negotiate payment arrangements; initiate responses to emergency situations as well as customer payment requests by phone; transfer calls to other City departments as appropriate.

**Camp Services** - The recreation / community centers offer the annual Great Summer Escape camp program. Day camp activities are associated with six core areas: Health & Fitness; Environmental Education; Cultural Arts; Personal & Educational Development; Citizenship & Leadership Development; and Social Recreation; Day camp activities associated with increasing physical activity for youth.

# SERVICE CODE DESCRIPTIONS

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**Capital Improvement Plan (CIP) Management** - Coordinates Capital Budget submissions; makes recommendations and presentations to Senior Administration, Planning Commission & City Council; publishes Capital Budget documents; monitors & tracks expenditures and makes corrective recommendations.

**CAPS (Community Assisted Public Safety) Program** - Representatives from Planning, Health, DPW, DPU, Fire and other City agencies use a pro-active, team-based approach to address and enforce property maintenance and public safety code violations within the City of Richmond.

**Carillon Operations** - Maintenance of Carillon building and grounds per Memorandum of Understanding between the City and the Commonwealth of Virginia.

**Case Management** - Provide case management to high risk juvenile offenders and their families so their needs can be met in the community; provide temporary cash assistance; employment related services; medical assistance and nutritional supplements to low-income adults and families with children in an effort to enable sufficiency.

**Catalog and Circulation** - Select and provide print and electronic materials to the public. Maintains collections of materials in many formats that are relevant to the information and leisure needs of all ages. Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

**Childcare Services** - Provide low-income families with financial resources to find and afford quality child care for low income children.

**Children's Protective Services** - Investigation and assessment of alleged child abuse and/or neglect of children under 18 years of age so that further abuse and/or neglect are prevented.

**City Copy & Print Services** - Provide copy services for city, schools, and citizens; provide graphic design and support for printing services such as banners, cover pages and support.

**City Treasurer** - As a Constitutional Office of the Commonwealth of Virginia, the office collects state income taxes, sells hunting and fishing licenses, and provides notary public services.

**Clerk of Court** - The Clerk of the Circuit Court ensures that all duties of the office of the Clerk, as stated in the Code of Virginia are executed accurately and in a timely and professional manner. Such duties include maintaining and reporting information to Judges, jurors, witnesses, lawyers, law enforcement agencies and the public in relation to filings, recordings and practices and procedures of the Court.

**Code Enforcement** - Investigate zoning violation complaints from citizens, City Administration, and City Council; review permit applications for zoning code compliance; enforce the City Code as it relates to illegal dumping, abandoned autos and overgrown lots; investigate housing maintenance code violations of the Virginia Uniform Statewide Building Code.

**Commonwealth's Attorney** - Prosecutes all levels of criminal and traffic offenses committed in the City of Richmond. Jurisdiction includes all adult offenses, as well as those committed by and against juveniles. Through strong collaborations with Federal partners, VCU, and the Department of Probation and Parole, the Office utilizes a multi-agency approach to target violent predators for immediate removal from the community.

**Community Outreach** - Provide and promote trainings, intervention services, community focused programming, and other types of outreach designed to improve the quality of life for Richmond residents and other stakeholders

**Community Wealth Building** - Initiatives related to the integrated plan to address the systemic dimension of concentrated poverty and to create and expand pathways out of poverty for City residents.

**Compensation & Classification Administration** - Provide competitive compensation for City employees and design pay programs emphasizing skills and knowledge needed by the City and are in compliance with State and Federal

# SERVICE CODE DESCRIPTIONS

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requirements; provide job title and specification for each City position that are reflective of the duties performed and are in compliance with State and Federal requirements.

**Contract Administration** - Assist City agencies in the development of contract solicitation and vendor selection and provide agencies with appropriate contract for services or goods requested; monitor Agencies and Vendor adherence to contract; provide contract dispute resolution, when appropriate; provide contract renewal.

**Counseling Services** - Provide an array cognitive interventions to at risk populations in the City of Richmond.

**Covid19** - Provides descriptions of expenses associated with Covid19.

**Court Services** - Provide speedy and equitable justice to individuals charged with offenses against State and City laws by hearing and adjudicating all matters before the Court; provide specialized mediation services.

**Cultural Services** - Provide and promote various forms of arts and cultural programming such as: arts classes and craft work; dance, drama, music classes, Dogwood Dell Amphitheater entertainment, creative writing seminars, special lecture series, etc.

**Curbside Recycling** - Participate as a member in the regional CVWMA program which provides bi-weekly curbside recycling services to 60,721 City customers; ensure CVWMA and contractor compliance with contract performance standards and provisions.

**Customer Service** - Provide in person and/or telephone support services to external and internal customers so that requests for information and service will be routed in a timely manner.

**Data Center Operations & Support** - Provide check printing, job run support for testing, production with the Mainframe and supports the Service Center and Facility.

**Database Management** - Provide support for various server and database platforms.

**Depreciation** - Systematic allocation of the historic cost of capital assets over the useful life of those assets.

**Desktop Support** - Provide level 1-3 desktop support and maintenance to include printers, desktops, laptops, AV, and tablets.

**Developer Services** - Work with the private sector development community on major projects that require City participation. Negotiate and administer development agreements on behalf of the City.

**Development Review** - Review and advise regarding Community Unit Plans, Special Use Permits, Subdivisions, Plan of Development, and Rezoning requests.

**Early Childhood Development Initiative** - Implements strategies for public awareness, parenting education, quality child care, home visitation, and evaluation to ensure that children ages prenatal through five are healthy, well cared for, and reach school ready to learn.

**Ecological Services** - Encompasses invasive plant removal, tree replanting, riparian buffer plantings, and stream bank restorations.

**Educational Services** - Provides age-appropriate informational, professional development and other general interest programs for various populations in the City. Examples are financial literacy programs, book discussions, homework help, after school programs, early literacy development support to parents, and childcare providers.

**Electronic Media Oversight & Coordination** - Provides oversight for City of Richmond social media outreach. Coordinates Facebook and Twitter accounts as well as other social media platforms that may be utilized by city

# SERVICE CODE DESCRIPTIONS

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departments. Oversight of intranet sites. Programming for City's public access channel. Produces Mayor's electronic newsletter.

**Elections Management** - Provide oversight, coordination and preparation services for all activities related to local, state, and federal elections for the City of Richmond.

**Eligibility Determination Services** - Assists in identifying what services are available to clients during the intake process.

**Emergency & General Assistance** - Assistance, either maintenance or emergency, that cannot be provided through other means. General relief is targeted to individuals / families that are ineligible for federal assistance, are residents of the City of Richmond and are U.S. citizens or eligible undocumented citizens. Depending on the circumstances, customers may receive maintenance (multiple months depending on the qualifying component) and or emergency (one month only) assistance.

**Emergency Communications** - Receive and process emergency and non-emergency calls for service and requests for assistance, dispatching needed public safety resources.

**Emergency Medical Services** - Maintain a constant state of readiness to respond to all injuries and loss of life due to medical emergencies.

**Emergency Operations Coordination** - Develop, maintain, review, conduct exercises, and provide training of the City for the Richmond Emergency Operations Plan; ensure the designated primary and alternate site location(s) for the Emergency Operations Center continue to be positioned to serve the role of overall multi-agency coordination/response; ensure adequate responses to staffing, information, systems and equipment needs in order to mitigate any disasters to the locality.

**Employee Performance Management** - Provide administration of the rewards administered under the City's pay for performance system.

**Employee Relations** - Provide timely and comprehensive consultation, investigation, and resolution of grievances, disciplinary actions, and complaints to the organization so that actions comply with laws, regulations and policies; answer management and employee questions about policies and procedures and assist in situations where conflicts or differences arise.

**Employee Training & Development** - Conduct training and development activities for different segments of the City of Richmond employee population.

**Engineering Services** - Perform survey engineering services for preparing CIP project plans and documents, including acquisition and easement drawings; maintain maps and records; provide sales of maps to customers; responsible for easements and right-of-way verification before construction; provide elevations and cross sections of ditches and drain pipe installations; Provide engineering, construction management and project management services to the Utility; provide drawings when requested by non-City or non-DPU entities; provide drafting and Geographic Information System (GIS) services to support engineering, project management, construction management, operations and maintenance utility functions; review plans in order to evaluate impacts to existing water infrastructure and compliance with utility standards"; manage the City's traffic systems including transportation planning, design and traffic operations.

**Executive Protection** - Provides security and protection services for the Office of the Mayor.

**Facilities Management** - Provide City building and other facilities maintenance, repairs and preparation; upgrade building equipment and systems; maintain facilities work order system; provide for the payment of building utility costs (gas, water, electric, fuel oil); perform custodial services; ensure compliance with regulatory requirements and

# SERVICE CODE DESCRIPTIONS

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standards in order to maintain ongoing operational compliance; plan, design and construct facilities Capital Projects including major physical improvements not identified with specific agency services.

**Family Focused / Preservation Services** - Supportive services and interventions designed to help families alleviate crises that might lead to out-of-home placements of children because of abuse, neglect, or parental inability to care for their children.

**Farmer's Market** - Serves as an anchor for community life by providing a setting for cultural, and civic activities that complements the business community and its location in Shockoe Bottom. These market activities are family and community-oriented having a positive impact on the economic development for its local merchants as well as the greater Richmond area as a whole. Our goal is the incubation of small businesses; helping them develop into anchor businesses and blossoming into larger retail operations providing vital goods, services and jobs to the community. Additionally, as a historic site and tourist destination, the 17th Street Farmers' Market is a key branding tool for the City by raising both our local and state profiles.

**Housing & Neighborhood Revitalization** - Target strategic investments of City and non-City resources (monetary and non-monetary) in support of construction or rehab of certain brick-and-mortar projects, the working capital needs of employers, and infrastructure improvements.

**Housing Assistance** - Provide outreach and needs assessment services and housing assistance to special needs populations such as re-entry, chronic homeless, and those who have mental health and/or substance abuse issues, as well as those facing eviction from housing.

**Human Resources Management** - Department of Human Resources provides oversight, review, and consultation for all personnel transactions in the Human Resources Management System. This service also includes personnel management and coordination functions that are carried out by a standalone HR unit or dedicated staff within a department.

**Human Services** - A broad array of services provided in order to achieve the objective of meeting human needs through an interdisciplinary approach focusing on improving quality of life.

**Human Services - Administration** - Administration of at-risk youth and community engagement activities.

**Infrastructure Management** - Plan, design and construct projects including roadways, resurfacing, sidewalk, curbs, and gutters, bridges, riverfront development projects and bike trails, parks, and community centers; provide maintenance for aforementioned structures; provide property acquisition support.

**Internet & Intranet Support & Development** - Develop, implement, and support the internet and intranet applications.

**Inter-agency Service Coordination/CSA** - Provides funding for appropriate family-focused and child-centered services for at-risk youth that will help the youth to adjust within their families and communities; to cultivate proper life skills; and to develop independent living skills for those who are able to become self-sufficient.

**Internal Consulting Services** - Assist the City of Richmond in creating a well managed government through implementation of best practice business solutions and strategies that increase process efficiencies, reduce costs and improve customer service delivery.

**Intervention Prevention Unit (IPU)** - Intervention Prevention Specialized Unit.

**Investigations** - Conduct inquiries and perform research on issues involving crimes, fires, waste, fraud, and abuse.

**Investment & Debt Management** - Management of the City's cash and debt portfolio.

# SERVICE CODE DESCRIPTIONS

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**James River Park** - Funding for maintaining James River Park based on "Friends of the Park." The Park provides various recreational activities and nature lessons throughout the year.

**Landfill Management** - Manage the East Richmond Road Landfill & convenience center.

**Leaf Collection** - Manage the annual citywide residential loose leaf collection program from November to March.

**Legal Counsel** - Provides legal advisory services in an effort to minimize potential lawsuits and enhance the efficiency of delivery of services to the community while simultaneously protecting the interests of the City and employees whenever possible.

**Legislative Services** - Administration, management, and / or facilitation of all activities related to the City's legislative functions at the federal, state, and local levels; includes City Council, City Clerk, General Assembly, etc.

**Mail Services** - Provide the City with timely and accurate processing and distribution of all intra-city and U.S. mail.

**Management Information Systems** - Provide management of information technology activities within the department.

**Master Plans** - Develop specific long-range plans for the physical development of the City. This includes updating and amending Richmond's Master Plan, the Downtown Plan, Environmental Plan and various neighborhood, small area plans and studies. These plans are considered by the City Planning Commission, adopted by City Council, and support the Capital Improvement Program budget.

**Mayor's Youth Academy** - Employment to youths that will otherwise have no place to work.

**Medical Services** - Provide medical treatment to inmates at Richmond jail / detention facilities.

**Mental Health Services** - Provide an array of mental health interventions for populations in the City of Richmond.

**Minority Business Development** - Facilitate, produce, and advance opportunities that enable minority, disadvantaged, and emerging small businesses to successfully participate in the full array of contracting opportunities available in the City of Richmond.

**Miss Utility** - Involves the marking of the horizontal location of DPU's buried underground facilities so that excavators do not damage those facilities during excavation.

**MPACT Program** - MPACT (Mayor's Participation and Communication Team) is an initiative that encourages community participation, drives city action, and fosters communication to develop a shared vision for Richmond's future by improving core service delivery. Core services are based on number of calls for service. The City is streamlining policies and procedures related to property maintenance, roadway maintenance, utilities, safety and well-being. Community outreach includes marketing and advertising. Contract monitoring for related services is also conducted. MPACT Core Services include: Trash/Bulk Pick-ups, Overgrown Lot Maintenance, Closing of Open and Vacant, Removal of abandoned vehicles, monitoring and removal illegal dumping, Maintenance of Traffic Lights, Maintenance of Street lights, and Street Repair (Pothole).

**Multi-Cultural Affairs** - Increases access to city and community-based services, and promotes information, education, and civic participation in order to improve the quality of life of diverse cultural and linguistic communities.

**Natural Gas Distribution** - DPU's natural gas distribution system is a series of gate stations, regulator stations and pipes that distribute natural gas to customer accounts in the City of Richmond, Henrico County, Northern Chesterfield County, and portions of Hanover County.

**Natural Gas Marketing** - Sales and marketing of new natural gas service to citizens in Richmond, Henrico, parts of Northern Chesterfield County, and parts of Hanover County. Retain existing customers through continuous sales and marketing of gas benefits to homeowners, businesses, industries, builders, developers and HVAC firms.

# SERVICE CODE DESCRIPTIONS

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**NE-Recreation Services** - Provide recreational programming to ensure healthy living throughout the Northeast District community. To move our future generation into healthy eating habits through recreation programming.

**Network and Data Security** - Supports all security needs such as Internet monitoring, security tools, and policies.

**Network Infrastructure Support** - Supports all connectivity and data circuits to provide networking between City facilities; provide support for various server platforms including MS Windows, Linux, AIX, and HP-UX.

**NRPA Grant Services** - Monitor and account for outcome of parks maintenance and recreation programming in the community based on established standards by NRPA. Grant was provided for food service.

**Office of Professional Responsibility - Administration** - Internal Affairs Investigative Administration.

**Office of Professional Responsibility - Investigation** - Internal Affairs Investigative Operations.

**Office of the Chief of Police - Administration** - Provide Executive leadership and administration of the City's Law Enforcement Operations.

**Park Concessions** - Revenue collected from the sales of food and merchandise on park property.

**Parking Management** - Management of the City's off-street parking (including parking garages and parking lots), administration of the City's parking ticket program, and financial administration of the City's false alarm fees program.

**Parks Management** - Provide management oversight to ensure parks are run efficiently, and kept safe, attractive, and clean; provide support for all capital investment programs to ensure all project requirements are met and inspections are completed.

**Patrol Services** - Patrol Services enforce local state and federal laws, reduce crime, and provide services to citizens by answering CFS, reports, crime reduction patrols.

**Pavement Management** - Install and maintain pavement markings.

**Payroll Administration** - Provides centralized oversight and coordination and processing of the City's departmental payroll structure; provide review and consultation of all payroll personnel transactions.

**Pedestrians, Bikes & Trails Services** - Involves the coordination and oversight of activities, plans, and projects related to ensuring that Richmond is a community that is supportive of pedestrians and bicyclists; includes services for maintenance on trails and walkways such as: providing regular checks throughout the summer season for potential hazards and problems; checking uneven joints in concrete walks; snow removal from hard surface trails and walkways during winter season; maintain gravel surface trails with high powered blowers.

**Performance Measurement Oversight** - Collection, analysis and reporting of city or departmental performance data. Assisting with the identification and implementation of strategies to improve performance where needed.

**Permits & Inspections** - Conduct building, electrical, mechanical, plumbing and elevator inspections on new construction; oversee elevator safety inspections by City contractor; conduct inspections and issues permits for events in the city, and conducts inspections of Taxi cabs compliance; review plans and inspect properties for fire code compliance; issue permits for hazardous storage and operations.

**Pine Camp Rental Services** - Oversight and coordination of rental activities established to provide well-managed facilities to be rented to both internal and external customers.

**Pine City Stadium Rentals** - To account for revenue being generated through rental of the Stadium.

# SERVICE CODE DESCRIPTIONS

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**Planning** - Prepare detailed plans for neighborhoods, district and community development; develop and prepare urban renewal programs; prepare City's workable program and update to meet federal requirements; coordinate with neighborhoods and other private groups; assist RRHA, Schools, Library, and other agencies with planning problems.

**PRCF Art Program** - Provide, promote and enhance various forms of Art throughout the entire Community to include but not limited to Pottery, Wool Spinning, Tot, Weaving, Clay-Hand Building etc.

**PRCF Dance Program** - Provide, promote and enhance various forms of dance throughout the entire Community Centers to include but not limited to Modern, Rhythm, African, Modern/Country Line, Belly, Zumba Dance etc.

**PRCF Farmer's Market Program** - Promote healthier life-style through sports activities.

**PRCF Girls Today, Women Tomorrow Program** - To promote young women's activities by instilling confidence to be better citizens in the future.

**PRCF Summer Fun Club** - Engage youth during summer through various programming intended to stimulate and arouse curiosity and interest in various recreational programming leading to healthier lifestyles.

**PRCF Trophy Entrepreneur Program** - Engage youth throughout the entire community to become future entrepreneurs through hands-on of trophy production. Additionally, producing Trophies in-house has created savings by defraying overhead cost of purchasing from outside vendors.

**PRCF T-Shirt Teen Entrepreneur Program** - Engage youth throughout the entire community to become future entrepreneurs through hands-on t-shirt production. Additionally, producing t-shirts in-house has created savings by defraying overhead cost of purchasing from outside vendors.

**PRCF USTA Program** - Promote tennis throughout the community by introducing basic tennis.

**Pre-Trial Services** - Pre-trial Services are aimed to provide information to judicial officers to assist with bail determination and to provide supervision as ordered by the judicial officer that will promote public safety and court appearance. These efforts are intended to honor the constitutional presumption of innocence, provide protection for the community, assist in fair administration of justice, and to promote equitable treatment of defendants.

**Probation Services** - Provide intake, probation, & parole.

**Procurement Card** - A corporate Visa card that is intended to streamline the purchasing process for small dollar business related needs. In addition, it allows the City of Richmond an opportunity to decrease the volume of administrative procurement processes on small dollar orders and reduces overall payment processing costs.

**Project Management** - Provides the project management and support to large, medium, and small-scale projects throughout the City.

**Property & Evidence** - Responsible for the proper retention, storage, and disposal of property turned into the Police Department and for all evidence held for criminal cases, Police Fleet, Quartermaster, and Tow Lot.

**Public Access Computers** - Provide free access to computers for Richmond residents; offer basic computer training; and offer assistance in online job searches, online job applications, and resume writing.

**Public Health Services** - Provide a comprehensive set of public health programs and services for the City of Richmond such as clinics, field and community based efforts in the areas of reproductive health, communicable disease control, various categorical public health programs, and environmental health.

# SERVICE CODE DESCRIPTIONS

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**Public Information & Media Relations** - Develop message points on key topics; respond to media requests; pitch story ideas to the media and arrange for interviews; remain on-call to respond to critical incidents; publish newsletters; oversee department's website and update it on a regular basis; develop marketing campaigns to promote various programs and City services.

**Public Law Library** - Provide access to essential legal materials for Richmond Circuit Court judges; provide access to basic legal materials for both consumers and Richmond attorneys; provide classes for the public in use of legal materials.

**Public Relations** - Coordinates public events on behalf of the Mayor and the City of Richmond. Authorizes City of Richmond involvement in public relations events as well as use of city logo and seal. Prepares video and presentation scripts, special reports, and proposals. Attends community meetings and events.

**Purchased Services for Client Payments** - Services purchased on the behalf of clients of the Department of Social Services or payments made to clients of the Department for benefits they have been determined eligible.

**Real Estate Strategies** - Advise on and recommend real estate strategies that leverage and advance the City's goals; Market surplus properties through various means to include competitive RFPs; Work with prospective buyers and negotiate real estate transactions on behalf of the City; Support business attraction and retention activities by maintaining current data on local real estate market conditions and available properties.

**Records Management** - Maintain hard copy and digital records as required by State of Virginia records retention law as well as City of Richmond requirements.

**Recreational Services** - Provide programming intended to engage community members in fun and supportive activities that lead to healthier lifestyles. This includes trips, athletics, dances, picnics, etc.

**Recruitment, Selection, & Retention Services** - Coordinate the hiring of persons to include: advertising, screening and interviewing qualified applicants for employment with the City. As part of the hiring process Human Resources staff conducts reference checks, coordinates medical exams, and provides new employee orientation for the successful candidates. Recruitments are conducted by Human Resources staff working closely with the hiring department. The City also uses companies that specialize in public sector recruitments to fill certain positions.

**Re-Entry Services** - Services aimed at ensuring a smooth transition and success for individuals transitioning from secure detention back into the community.

**Reference Services** - Reference (in-house & cyber) Customer Service (questions & assistance; Provide references services (in person, telephone, cyber-librarian); Maintains Library website which offers access to online catalog of collections holdings, and access to online databases.

**Refuse** - Manage the collection and disposal of City refuse, including weekly residential and commercial customers and special events.

**Retirement Services** - Administer retirement plans for employees of the City of Richmond and Richmond Behavioral Health Authority; govern and invest assets to deliver retirement benefits.

**Right-of-Way Management** - Review and approve permit requests related to private development plans and construction activities in the City's right-of-way.

**Risk Management** - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

# SERVICE CODE DESCRIPTIONS

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**Roadway Management** - Responsible for the preservation and protection of the human, physical, and financial assets of the City, including administration of the safety & loss prevention and worker's compensation claims against the City, and processing certificate of insurance requests.

**RVA Reads** - Program to increase the number of books in the homes of low income city of Richmond preschool residents.

**SBR-Recreation Services** - Provide recreational programming to ensure healthy living throughout the South/Broad Rock District community. To move our future generation into healthy eating habits through recreation programming.

**Secure Detention** - Ensure public safety and provide a safe, secure environment for people waiting determination of guilt or innocence and/or who have already been sentenced so the community and the detained population are protected.

**Security Management** - Ensure the safety and protection of City facilities, employees, and visitors to City facilities while preserving the open atmosphere consistent with democratic governance.

**Senior & Special Needs Programming** - Coordinate and provides services to assist senior citizens and other citizens with special needs.

**Signals** - Inspect and maintain the City's traffic signal system and equipment.

**Signs** - Fabricate, install and maintain traffic signs and street name signs.

**Social Enterprise Initiatives** - Activities which support the development of business entities specifically designed to advance a social purpose such as employing persons living in poverty.

**Software / Applications Development & Support** - Provides maintenance and support to all software systems used by various (28) City Departments; develop the new software and applications systems for all city departments; provide technical leadership to software implementation and support; develop and implement business process management application to automate the business workflow.

**Special Events** - Provide medical and suppression coverage for City sponsored events; perform various activities associated with special events throughout the Parks and Recreation system including staffing, programming, and working with individuals and groups; manage task force of special event promoters and non-profits to make special events in Richmond more sustainable.

**Special Magistrate** - Special Magistrate's Office issues warrants, subpoenas, and summonses in all criminal cases and issues bonds for persons charged with felonies and misdemeanors.

**Specialty Rescue** - To maintain a constant state of readiness to respond and protect against injury and loss of life in the event of Technical Rescue situation(s).

**Sports & Athletics** - Provide sports and athletics programming to ensure healthy living throughout the community and move our future generation into healthy eating habits through sports.

**Stormwater Management** - DPU's stormwater management system is a series of basins, ditches, and pipes that manage the stormwater that runs off the properties of city residents and business owners.

**Strategic Planning & Analysis** - Coordinate and Implement the City's strategic management system, thereby allowing leaders and policy makers to execute consistent and effective strategic thought, action and learning throughout the organization; implement a wide range of strategies designed to improve operations, address service gaps, and better coordinate service delivery to City residents.

# SERVICE CODE DESCRIPTIONS

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**Street Cleaning** - Flush and sweep streets as scheduled to clean and remove debris; includes day and night crews and a crew to post signs.

**Street Lighting** - Provide emergency response to general public incidents in support of police and fire vehicular incidents resulting in damage to lights, poles, wires, etc.; respond to weather related events that cause damage to lighting electric distribution infrastructure.

**Substance Abuse Services** - Services provided for those who suffer from the misuse, dependence, or addiction to alcohol and/or drugs. These services include emergency services, assessment and referral, case management, early intervention, community based outreach, motivational interventions, etc.

**Support Services - Administration** - Provide administration of Police Support Services which consists of Major Crimes, Special Investigations and Special Operations.

**Support Services - Bomb Unit** - Bomb Squad Specialized Unit Tactical Response.

**Support Services - Community Youth Intervention Service** - Community Youth Intervention Services administration of community outreach programs with the Richmond Police Department.

**Support Services - Hit and Run Unit** - Hit and Run Special Unit investigative operations.

**Support Services - K9** - K-9 Specialized Unit Tactical Response.

**Support Services - Major Crimes** - Major Crimes Investigative operations.

**Support Services - Motorcycle Unit** - Motorized Specialized Unit Tactical Response.

**Support Services - Mounted Unit** - Mounted Specialized Unit Tactical Response.

**Support Services - Special Investigation Administration** - Special Investigations investigative operations.

**Support Services - Tactical Operations** - Tactical Operations.

**Support Services - Traffic Enforcement** - Special Operations investigative operations.

**Sustainability Management Services** - Provide oversight of all sustainability initiatives throughout the organization; develop and implement a community-wide Sustainability as well as Energy Plan.

**SWAT** - SWAT Specialized Unit Tactical response.

**SW-Recreation Services** - Provide recreational programming to ensure healthy living throughout the Southwest District community. To move our future generation into healthy eating habits through recreation programming.

**Tactical Response** - Tactical Response Services includes; Metro Aviation Unit, K-9 Unit, Special Events, Mounted Unit, as well as Specialized Teams - Bomb Squad, SWAT, Hostage Negotiations, and Crowd Management Teams.

**Tax Enforcement** - Tax Enforcement ensures that businesses operating in the City of Richmond adhere to the City's tax code. This Unit is responsible for the enforcement of: Business Licenses, Excise Taxes, and Business Personal Property. Tax Enforcement officers canvass the City to identify new businesses and issue notices, summons, etc. to precipitate compliance.

**Telecommunications Systems Management** - Provide installation, operation, and management of telephone services; manage vendors that provide wiring services; coordinate services with IT and vendors; provide cellular telephone service and support.

# SERVICE CODE DESCRIPTIONS

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**Tourism Services** - Promote RVA tourism & manage tourism related projects.

**Towing Services** - Provide administration of the City's tow lot operations.

**Traffic Enforcement** - Involves accident investigation, speed enforcement, school zone enforcement, high accident location enforcement, special event escort, crowd/traffic control, and precinct traffic complaint investigation.

**Transportation Services** - Plan & advise on multi-modal transportation system projects.

**Truancy Prevention Services** - Multi-agency, individual, group and family interventions to young people and their families so they are diverted from the juvenile justice system, and so school attendance and family function are improved.

**Urban Forestry** - Provide for new and replacement tree planting; tree pruning and watering; stump removal; remove hazardous trees to prevent damage to life and property; volunteer services to Jaycees to provide winter fire wood (Project Warm).

**Utility Field Operations** - DPU's utility field operations complete utility service requests initiated by customers, citizens or other agencies. These requests include initiation of new service, canceling existing service, and response to gas or water leaks.

**Victim / Witness Services** - Provides judicial advocacy, court accompaniment, case management, follow up services, information and referral assistance for victim compensation.

**Visitors** - Activities related to tracking the number of attendees at City of Richmond events, parks, recreation centers, entertainment venues, etc.

**Volunteer Coordination** - Efforts to increase collaborative based civic engagement throughout the City.

**Voter Registration** - Provide voter registration opportunities at sites throughout the City of Richmond and notify voters of all changes concerning their voting status.

**Warehouse** - Provide material resource management to support utilities ongoing operations for Electric, Water, Wastewater, Gas & Stormwater utility i.e. storage, supply and tracking of pipe, poles, wire, valves, meters, etc.

**Warrant & Information** - Provide direct customer service at the window in HQ; check for warrants when customers submit a criminal history check request on themselves, assist citizens with requests for State accident reports, incident reports, Police record checks, and collect applicable fees.

**Wastewater Collections** - DPU's wastewater collections system is a series of pumps, basins, and pipes that collect sanitary sewage from customer accounts in the City of Richmond and, on a wholesale basis, from Henrico, Chesterfield, and Goochland counties.

**Wastewater Treatment** - DPU's wastewater treatment plant filters and treats sanitary sewage from customers via our wastewater collections network and discharges safe effluents.

**Water Distribution Services** - DPU's water distribution system is a series of pumps, tanks, reservoirs and pipes that distribute drinking water from our water purification plant to customer accounts in the City of Richmond and, on a wholesale basis, to Henrico, Chesterfield, and Hanover counties.

**Water Purification Services** - DPU's water purification plant treats water from the James River and supplies clean and safe drinking water to our customers.

**Wellness Program** - Create an environment of wellness that enables employees to develop healthful lifestyles that enhance their quality of life within the community.

# SERVICE CODE DESCRIPTIONS

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**Winter Storm Events** - Activities related to preparation for and response to major winter weather occurrences.

**Workforce Development** - Work with recipients of public assistance and other Richmond residents to receive training and workforce readiness services to prepare residents for employment.

**Youth Services** - Supportive, specialized services and interventions to eligible youth; timely and accurate investigations of reports of abuse, neglect, or exploitation of youths younger than 18, so that safety and health of adults in the community are protected; contracted treatment services to serious chronic juvenile offenders.

**Zoning** - Ensures code compliance for business and housing development within the City; includes updating and amending code requirements as well as the review of special approvals of City Council, Board of Zoning Appeals, City commissions and committees as well as state agencies or authorities.

# GLOSSARY OF KEY TERMS

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**Accounting Basis** - The City operates on a modified accrual basis where most revenue is recognized when it is earned or billed, and expenditures are recognized when the liability is incurred.

**Accruals** - Records of City revenues and expenses in the period(s) in which they are incurred.

**Activity** - An activity is a set or grouping of similar processes or tasks that converts inputs to outputs.

**Adopted Budget** - The budget ordained by City Council for the fiscal year, occurs in odd and even years, confirming revenues, and expenditures.

**Agency** - A major administrative division of the City that has overall management responsibility for an operation or a group of related operations within a functional area.

**Administration** - Executive management, human resource (HR) functions (for smaller departments that do not have a stand-alone HR unit), administrative support, and other non-financial functions.

**Amendment** - Any change to the revenue and/or expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council. The Director of Finance must certify that the City has the required funds for each amendment. Amendments are considered by City Council and approved (adopted) or rejected by a minimum of six affirmative votes.

**Appropriation** - An authorization made by City Council to expend funds for a certain purpose within a specific time frame.

**Approved Budget** - The budget ordained by City Council during the biennium, for the odd numbered year only, confirming revenues and expenditures will be adjusted during the next budget cycle.

**Assessed Value** - The fair market value set on real and other property as a basis for levying taxes.

**Augmentation** - Any process or amount that increases the budget.

**Balanced Scorecard** - A strategic management and performance measurement tool that is intended to exemplify a clear link between planning, spending, performing, and results.

**Bond** - An instrument of indebtedness of the bond issuer to the holders. Most common types are municipal and corporate bonds.

**Budget** - A financial plan showing estimated costs, revenues and service levels over a certain time period (fiscal year). The proposed budget is the plan submitted by the Mayor to City Council. After Council reviews and amendments are made, the budget is approved and becomes the adopted budget.

**Capital Improvement Program (CIP)** - A five year financial plan or budget that outlines spending for Capital projects such as buildings, parks, streets, etc., and their financing sources.

**Capital Outlay** - Expenditures which result in the acquisition of, or addition to, fixed assets.

**Capital Budget** - Budget allocating money for the acquisition or maintenance of fixed assets.

**Capital Projects** - Projects for the purchase or construction of capital assets. Typically, a capital asset encompasses a purchase of land and/or the construction of a building or facility.

**Community Development Block Grant (CDBG)** - A fund, which accounts for federal entitlement funds, received under Title I of the Housing and Community Development Act of 1974. These funds support public improvements, redevelopment, and conservation activities within targeted neighborhoods.

# GLOSSARY OF KEY TERMS

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**Community Outreach** - Collaboration, public-private partnerships, relationship building, (ex. Ice-rink, bike race, census, RPD Police Athletic League, RFD ride-a-longs, Neighbor-to-Neighbor, etc.)

**Community Training** - Trainers, facilitators, or other costs associated with providing training for citizens and other external stakeholders.

**Current Modified Budget** - The adopted budget, including City Council's adopted budget amendments.

**Customer Service** - Information desk, front desk support, and other internal and external customer support and communication.

**Debt Service** - The amount necessary to pay principal and interest on outstanding bonds and notes.

**Deficit** - (1) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues.

**Delinquent Taxes** - Taxes remaining unpaid on or after the date, in which a penalty for nonpayment is incurred.

**Depreciation** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Direct Costs** - Includes the salaries, wages, and benefits of employees who exclusively work on the delivery of service, as well as the materials and supplies and other associated operating costs such as utilities and rent, training and travel.

**Electric Utility Fund** - The enterprise fund that accounts for the operations of the City-owned electric system. The cost of providing services is financed or recovered through user fees.

**Emergency Solutions Grant (ESG)** - A program that provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

**Employee Training/Development** - Trainers, facilitators, or other costs associated with providing training for employees.

**Encumbrance** - Obligations against budgeted funds in the form of a requisition, contract, or other reservation supported by a purchase order.

**Enterprise Fund** - A separate fund used to account for operations that are financed and operated in a manner similar to private business, with the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Expendable Trust Funds** - To account for fund agreements where the principle and earnings on principle may be spent for the fund's intended purpose.

**Expenditure** - Where accounts are kept on the accrual or modified accrual basis of accounting (see Accounting Basis), the cost of goods received or services rendered, whether cash payment has been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment is made.

**Fiduciary Fund** - Resources that are held for the benefit of parties outside the government. These funds are not reflected in the government wide financial statements because the resources of those funds are not available to support the city's own programs.

# GLOSSARY OF KEY TERMS

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**Focus Area** - Key Strategic themes in which an organization must excel in order to achieve its mission, vision, and goals; thereby delivering value to stakeholders.

**Focus Area Performance Measures** - The specific quantitative or qualitative metrics of the work performed. They help to determine the level of success of each initiative.

**Financial Management** - Budget, payroll, procurement, accounts payable, accounts receivable, grants, and other financial functions.

**Fiscal Year** - The twelve-month period of the budgetary year. The fiscal year for the City's operating budget begins on July 1st and ends the following June 30th.

**Fringe Benefits** - Job-related benefits provided for employees as a part of their total compensation, such as employer's portion of FICA taxes, retirement and insurance.

**Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues, and expenditures.

**Fund Balance** - The accumulated revenues and other financing sources in excess of expenditures and other uses.

**Fund Balance Policy** - Requires an annual appropriation to the fund balance of .5 percent of expenditures until the balance equals five percent of expenditures and prohibiting appropriations from the fund balance if it is less than three percent of expenditures.

**Full-Time Equivalent (FTE)** - An employment indicator that translates the total number of hours worked in a year by all employees to an equivalent number of work years, based upon a work year of 2,080 hours equaling one Full-Time Equivalent (FTE).

**Gas Utility Fund** - The enterprise fund that accounts for the operations of the City-owned gas system. The cost of providing services is financed or recovered through user fees.

**General Fund** - The primary operating fund which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.

**General Obligation Bonds** - Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.

**Grant** - An amount provided by a governmental unit or other type of organization in aid or support of a particular governmental function or program.

**Goals** - An organization's aim, desired result(s), or intended outcomes.

**Government Finance Officers Association (GFOA)** - A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. The association's more than 18,000 members are dedicated to the sound management of government financial resources.

**Housing Opportunities for Persons with HIV/AIDS (HOPWA)** - Program that provides housing assistance and supportive services for low-income persons with HIV/AIDS and their families.

**Human Resources** - Department within the City of Richmond that deals with the hiring, administration, and training of personnel.

# GLOSSARY OF KEY TERMS

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**Indirect Costs** - Costs that are not directly accountable to a cost object. Some examples are: legal, financial, maintenance and technology services. These shared costs may be apportioned by some systematic and rational allocation methodology.

**Initiatives** - The projects and activities that drive strategic performance and help to ensure success of the overall Focus Area.

**Input Measure** - A performance measure that typically identifies the resources used to provide the service or activity.

**Internal Service Fund (ISF)** - A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.

**Logistics** - Coordination of the operation of people, facilities, and/or supplies.

**Management Information Systems** - Information technology functions.

**Mayor's Message** - A general discussion of the proposed budget presented in writing as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendations.

**Mission** - The definition of why an organization exists.

**Non-Expendable Trust Funds** - To account for trusts that stipulate that only earnings, and not principal, may be spent.

**Object** - A budgetary account representing a specific object of expenditure. Objects are commonly referred to as the "budget detail".

**Objective** - Action oriented statements of what must be focused on over a continuous basis to achieve the strategic result.

**Operating Budget** - The City's annual financial plan of the operating expenditures of the general fund, enterprise funds, and internal service funds, as well as the proposed means of financing them. This document is the primary tool by which most financing, acquisition, spending and service delivery activities of a government are planned and controlled.

**Ordinance** - A formal legislative enactment by the City Council that has the full force and effect of law within the boundaries of the City.

**Performance Based Budgeting** - A budget formulated by activities and presented by programs (as opposed to organizational units) that integrates results oriented strategic business planning with measurable outcomes for customers, allowing for budget decisions informed by program performance and cost information.

**Performance Measures** - Specific quantitative or qualitative measures of the work performed within an activity or program. An example of a quantitative measure would be the number of miles of streets cleaned. An example of a qualitative measure would be 75% of customers are satisfied with street cleanliness.

**Personnel Services** - Compensation for direct labor of persons in the employment of the City; salaries and wages paid to employees for full-time, part-time, and temporary work, including overtime, shift differential, and similar compensation. This account group also includes the portion of employee fringe benefits paid by the City.

**Program** - A set of activities undertaken in accordance with a plan of action organized to realize one common purpose with an identifiable end result or outcome.

# GLOSSARY OF KEY TERMS

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**Program Outcome Measure** - Measures used to capture the performance of programs. They describe the impact of a program, benefits or changes for participants resulting from program activities or the ultimate benefit provided to customers by a program. They address the issue of *why* funding and staff has been provided to the program.

**Proposed Budget** - The budget formally submitted by the Mayor to the City Council for its consideration. Recommended budget documents are also available to the public.

**Proprietary Funds** - To account for a government's ongoing organization and activities that are similar to those found in the private sector. There are two types of proprietary funds: enterprise funds and internal service funds.

**Public Information/Public Affairs** - Print media, social media, marketing, electronic media, FOIA requests, and internal communications.

**Reserve for Contingencies** - A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.

**Revenue** - The yield from various sources of income, such as taxes, that the City collects and receives into the treasury for public use.

**Service** - A service is defined as a specific work function or combination of activities that is performed in support of a department, program, project, or organizational unit.

**Service Level Budgets** - Service level budgets align the services citizens expect with what the City can afford.

**Service Quality Measure** - A performance measure that typically shows the effectiveness of the service or activity. The results will show the benefit or impact of the activity to the customers or to the general public.

**Sewer Utility Fund** - The enterprise fund that accounts for the operations of the City-owned sewer system. The cost of providing services is financed or recovered through user fees.

**Special Fund** - Fund(s) used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Targets** - Identify the specific level of performance for each measure.

**Transparency** - The local government's obligation to share information with citizens.

**Undesignated Fund Balance** - The portion of unreserved fund balance representing financial resources available to finance expenditures other than those tentatively planned (designated). The City will maintain a Rainy Day/ Unassigned fund balance equal to at least ten percent (10%) of the budgeted General Fund expenditures.

**Veto** - The Mayor may veto any amendment(s) made by City Council to the Mayor's budget as originally submitted to City Council. The Mayor must indicate his or her intention to veto the amendment(s) within 14 days of the date that City Council takes action on the amendment(s).

**Veto Over-Ride** - City Council may over-ride the Mayor's veto of budget amendments by means of a two-thirds majority vote. Over-rides must be done within 14 days of receipt of the Mayor's vetoes.

**Vision** - A statement that is an organization's picture of future success and where it wants to be in the future.

**Water Utility Fund** - The enterprise fund that accounts for the operations of the City-owned water system. The cost of providing service is financed or recovered through user fees.

**Zero-Based Budgeting** - A method of budgeting in which all expenses are justified for the new fiscal period.

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