

**CITY OF RICHMOND DEPARTMENT OF PUBLIC UTILITIES**

**Lead Service Line (“LSL”) Replacement Grant Program (“Grant Program”) Application – Residential**

**Section 1 – Address of Eligible Property (the “Property”) (Property must be in City limits)**

Street Address & Zip Code \_\_\_\_\_ Tax Parcel ID \_\_\_\_\_

**Section 2 – Property Owner (the “Owner”) Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Section 3 – Plumber Lead Verification and Itemized Cost Estimate for LSL Replacement**

- I am a Grant Program certified plumber (“Plumber”) and/or work for a Grant Program certified plumber.
- I verified there is/are lead service line(s) at the Property and provided the Owner photographic evidence of a LSL(s) on the Property to submit with this application (or qualifying galvanized pipe).
- I provided the Owner an itemized cost estimate for the LSL replacement at the Property to submit with this application.

Plumber Name \_\_\_\_\_ Plumber Signature \_\_\_\_\_

Plumbing Company Name \_\_\_\_\_ Plumber Phone Number \_\_\_\_\_

**Section 4 – Grant Program Funds Disbursement Conditions**

- The City of Richmond, Virginia (hereinafter the “City”) reserves the right to deny any application, and submitting an application does not guarantee an award of monies. Grant Program disbursement monies are subject to the availability of allotted grant funds. The City reserves the right to determine eligibility of the Property.
- There must be an existing, occupied home, or home under active renovation, with a lead service line on the Property.
- Disbursement amounts will be paid directly to Plumber for direct costs not to exceed the value identified in the **Grant Acceptance** letter. The Owner is responsible for any costs above the **Agreed LSLR Cost** unless approved otherwise by the City.
- Property address must not be in arrears on any amount owed to the City for water utility fees.
- The Owner and Plumber must execute the **Owner-Plumber Agreement** which will be included with the **Grant Acceptance** letter.
- The lead service line replacement must be performed by a plumber on the List of Grant Program Certified Plumbers.

**Section 5 – Acceptance of Conditions**

In applying for participation in the Grant Program, the Owner understands and agrees to the following:

- The Owner will own and be solely responsible for the maintenance of any replaced lead service line on the Property.
- The Owner holds the City harmless from any liability related to the work performed on the Property related to the lead service line replacement.
- The Owner understands the City does not guarantee the work done by the Owner’s contracted plumber.
- The Owner waives and releases any claim or action against the City for losses, damages, expenses or costs resulting from or related to the Owner’s application to or participation in the Grant Program and indemnifies the City against any such claim or action made or taken by someone else.
- The Owner understands that if any materially false information, statement or representation is found in this application or supplemental documents, the City reserves the right to:
  - Reject the Owner’s application,
  - Demand from the Owner full and immediate repayment of any Grant Program money paid to the Owner’s plumber for work performed on the Property, and take legal action against the Owner.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**Application Submission/Contact Information**

Mail, deliver, or email the completed application, a photo showing lead service line(s) on the Property, and a detailed estimate of replacement costs to:

Lead Service Line Replacement Grant Program  
 City of Richmond Department of Public Utilities Development Services  
 900 E. Broad Street, Room 115  
 Richmond, VA 23219  
[DPU.DevelopmentServices@Richmondgov.com](mailto:DPU.DevelopmentServices@Richmondgov.com)

Questions can be directed to DPU Development Services (804-646-8544).