

CITY OF RICHMOND

INTRACITY CORRESPONDENCE

TO: The Honorable Mayor Levar M. Stoney

The Honorable Michael Jones

Chair of the Finance and Economic Development Committee

The Honorable Members of City Council

THROUGH: Lincoln Saunders

Chief Administrative Officer

FROM: Jason May, CBEO

Budget & Strategic Planning Director

DATE: February 15, 2022

RE: Fiscal Year 2022 Second Quarter Revenue & Expenditure Projection Report

The Fiscal Year 2022 Second Quarter Revenue and Expenditure Projection Report is provided to the Finance and Economic Development Committee to describe the City's Fiscal Year 2022 year-to-date financial performance. The report includes revenue and expenditures up-to-date through December 31, 2021 – utilizing up to six (6) months of data, depending on the timing of accruals.

It is important to note that the City continues to remain in a state of emergency due to the coronavirus pandemic. There is no definitive timeline on when the pandemic will end, nor a timeline on when citizens will return to their pre-COVID behaviors. With the advent of a vaccine and the beginning of a relaxation of governmental restrictions, it is probable that an economic recovery is forthcoming. Still, the continuation of the pandemic, including the increase related to the Omicron variant, will continue to have economic implications for the City and its finances. This projection assumes that the pandemic will continue, although a recovery is underway and a return to pre-covid behaviors is likely, in the near future.

A brief overview of the City's current fiscal assessment process, a summary of the status of the City's reimbursement for the pandemic as well as other costs, and finally a brief overview of the projected FY2022 general fund revenues and expenditures are all provided below. Details, as well as a write up of major variances in revenues and expenditures, are provided further within the report.

General Fund Revenues

General Fund Revenues are currently forecast to be relatively flat with a slight surplus of \$61,741, or 0.01% of the budget, however, it is anticipated that the City will receive additional revenue related to the increase real estate assessments that is not yet included in the quarterly report in the estimated amount of \$11M.

General Fund Expenditures

General Fund Expenditures are trending lower than budgeted with a projected, estimated surplus of \$2,211,373 or projected savings of 0.28% of the total general fund budget.

Several departments are projecting a significant shortfall, such as Fire & Emergency Services and Public Works, however, this is offset by a significant savings in Non-Departmental, as well as savings in other departments. Specific details of these departmental variances, as well as other departmental variances are explained further in the report.

Summary of FY2022 Projected Balances as of 12/31/2021	
Projected Total FY2022 General Fund Revenue	\$785,325,545
Projected Total FY2022 General Fund Expenditures	\$783,052,430
Total: FY2022 Projected Budgetary Surplus/(Shortfall)	\$2,273,115

^{*}Note very minor discrepancies may exist due to rounding

Internal Work Papers - City of Richmond, VA Department of Budget and Strategic Planning FY2022 2nd Quarter Status Report and Forecast - 50.00% Year Past

Revenue from Local Sources	FY2022 Budget	FY2022 Amended Budget	FY2022 Collections as of 12/31/2021	FY2022 2nd Quarter Projection	Variance: Amende Preliminary Year	
	T TEOLE Dauget	Dauget				Fnd surplus
				riojestion	Tremimary real	Life sarpies
General Property Taxes						
Machinery & Tools Taxes	(13,899,915)	(13,899,915)	(632,836)	(13,899,915)	-	100%
Penalties and Interest- Interest	(2,969,891)	(2,969,891)	(999,839)	(3,310,673)	(340,782)	111%
Penalties and Interest- Penalty	(2,786,614)	(2,786,614)	(927,564)	(2,786,614)	-	100%
Personal Property Taxes- Current	(36,751,456)	(36,751,456)	(1,756,899)	(36,751,456)	-	100%
Personal Property Taxes- Delinquent	(6,959,963)	(6,959,963)	(1,739,354)	(6,959,963)	-	100%
Real and Personal Public Service Corporation Proper	ty (9,151,418)	(9,151,418)	-	(9,151,418)	-	100%
Real and Personal Public Service Corporation Proper	ty (497,012)	(497,012)	(461,016)	(497,012)	-	100%
Real and Personal Public Service Corporation Proper	ty (2,205,476)	(2,205,476)	44,000	(2,205,476)	-	100%
Real Property Taxes- Current	(330,726,962)	(330,726,962)	(16,954,481)	(330,718,836)	8,126	100%
Real Property Taxes- Delinquent	(11,829,380)	(11,829,380)	(3,168,077)	(11,829,380)	-	100%
Total General Property Taxes	(417,778,087)	(417,778,087)	(26,596,066)	(418,110,743)	(332,656)	100%
Other Local Taxes						
Admission Taxes	(1,405,941)	(1,405,941)	(422,846)	(1,405,941)		100%
Bank Stock Taxes	(9,496,071)	(9,496,071)	(430,925)	(9,496,071)	-	100%
Business Licenses Taxes	(31,448,626)	(31,448,626)	(1,912,667)	(31,429,882)	18,744	100%
Cigarette Tax	(3,155,000)	(3,155,000)	(1,268,756)	(3,155,000)	-	100%
Consumer Utility Taxes	(18,316,946)	(18,316,946)	(3,827,849)	(18,316,946)	-	100%
Local Sales & Use Tax	(36,880,579)	(36,880,579)	(20,713,191)	(36,942,355)	(61,776)	100%
Motor Vehicle Licenses	(6,557,458)	(6,557,458)	(1,283,613)	(6,557,458)	-	100%
Other Local Taxes	(525,689)	(525,689)	(129,549)	(559,336)	(33,647)	106%
Prepared Food Taxes	(28,252,499)	(28,252,499)	(13,264,498)	(28,252,499)	-	100%
Prepared Food Taxes - School Facilities	(7,196,057)	(7,196,057)	(3,378,536)	(7,196,057)	-	100%
Short-Term Rental Tax	(125,153)	(125,153)	(24,621)	(125,153)	-	100%
Transient Lodging Taxes	(5,762,109)	(5,762,109)	(2,799,353)	(5,762,109)	-	100%
Total Other Local Taxes	(149,122,128)	(149,122,128)	(49,456,405)	(149,198,807)	(76,679)	100%
Permits, Privilege Fees, and Regulatory Licenses						
Animal Licenses	_	_	(1,452)	(1,452)	(1,452)	
Permits and Other Licenses	(13,262,601)	(13,262,601)	(6,128,002)	(13,371,027)	(108,426)	101%
Total Permits, Privilege Fees, and Regulatory Licenses	(13,262,601)	(13,262,601)	(6,129,455)	(13,372,479)	(109,878)	101%
Fines & Forfeitures	/	/	(=)	(** ***)	()	
Fines & Forfeitures	(8,000)	(8,000)	(5,680)	(11,000)	(3,000)	138%
Total Fines & Forfeitures	(8,000)	(8,000)	(5,680)	(11,000)	(3,000)	0%
Revenue from Use of Money and Property						
Revenue from Use of Money	-	-	-	-	-	
Revenue from Use of Property	(208,648)	(208,648)	(649,616)	(708,648)	(500,000)	340%
Total Revenue from Use of Money and Property	(208,648)	(208,648)	(649,616)	(708,648)	(500,000)	340%
Charges for Services						
Charges for Finance	(801,192)	(801,192)	(289,801)	(801,192)	_	100%
Charges for Finance Charges for Fire and Rescue Services	(185,000)	(185,000)	(37,754)	(167,554)	17,446	91%
Charges for Information Technology	(4,000)	(4,000)	(2,119)	(8,575)	(4,575)	214%
Charges for Law Enforcement and Traffic Control	(161,000)	(161,000)	(148,550)	(161,000)	(1,575)	100%
Charges for Library	(4,000)	(4,000)	(2,784)	(3,602)	398	90%
Charges for Maintenance of Highways, Streets, Bridg		- (.,500)	(2,704)	-	-	307
Charges for Other Protection	(125,000)	(125,000)	(64,696)	(125,000)		100%
Charges for Parks and Recreation	(135,400)			(147,000)	(11,600)	109%
Charges for Planning and Community Development	(54,000)	(54,000)		(54,237)	(237)	100%
Charges for Sanitation and Waste Removal	(17,891,033)	(17,891,033)	(7,716,458)	(17,891,033)	-	100%
Court Costs	(6,772,739)			(6,390,726)	382,013	94%
Other	(9,515)	(9,515)		(9,515)	· -	100%
Total Charges for Services	(26,142,879)	(26,142,879)	(12,434,921)	(25,759,434)	383,445	99%
Missellen and Davison						
Miscellaneous Revenue Miscellaneous	(1,076,522)	(1,076,522)	(943,068)	(1,265,034)	(188,512)	118%
Payments in Lieu of Taxes from Enterprise Activities				(21,078,214)	(100,312)	100%
	(21,078,214)	(21,078,214)		, , , ,	4400 5:-1	
Total Miscellaneous Revenue	(22,154,736)	(22,154,736)	(2,727,228)	(22,343,248)	(188,512)	101%
Recovered Costs						
	(5.547.000)	(5,617,302)	(927,899)	(5,554,504)	62,798	99%
Recovered Costs	(5,617,302)	(3,017,302)	(527)055]			
	(5,617,302) (5,617,302)	(5,617,302)	(927,899)	(5,554,504)	62,798	99%
Recovered Costs						99%

		FY2022 Amended		Y2022 2nd Quarter	Variance: Amended	
	FY2022 Budget	Budget	as of 12/31/2021	Projection	Preliminary Year E	nd surplus
Other Financing Sources						
Non-Revenue Receipts						
Insurance Recovery	-	-	-	-	-	
Total Non-Revenue Receipts	-	-	-	-	-	
2 (01 5' ' 0 7 1						
Revenue from Other Financing Sources Total	-	-	-	-	-	
Revenue from the Commonwealth						
Non-Categorical Aid	(000.045)	(000,045)	(700.000)	(000.045)		100%
Auto Rental Tax Communications Sales and Use Tax	(893,846) (14,440,680)	(893,846) (14,440,680)	(709,860) (5,019,213)	(893,846) (14,440,680)	-	100%
Miscellaneous Non-Categorical Aid	(241,593)	(241,593)	(75,617)	(241,593)		100%
Mobile Home Titling Taxes	(9,807)	(9,807)	(15,017)	(9,807)	_	1007
Personal Property Tax Reimbursement	(16,708,749)	(16,708,749)	(2,697,448)	(16,708,749)	_	100%
Rolling Stock Tax	(139,639)	(139,639)	(135,074)	(139,639)	-	1009
Tax on Deeds	(1,000,000)	(1,000,000)	-	(1,000,000)	-	100%
Total Non-Categorical Aid	(33,434,314)	(33,434,314)	(8,637,211)	(33,434,314)	-	100%
Shared Expenditures (Categorical)						
State Shared Expenses- City Treasurer	(147,949)	(147,949)	(62,777)	(147,465)	484	100%
State Shared Expenses- Commonwealth Attorney	(3,625,970)	(3,625,970)	(1,476,031)	(3,623,875)	2,095	100%
State Shared Expenses- Finance	(775,802)	(775,802)	(373,194)	(775,802)	-	100%
State Shared Expenses- General Registrar	(98,531)	(98,531)	-	(98,531)	-	100%
State Shared Expenses- Sheriff	(17,430,000)	(17,430,000)	(5,518,484)	(17,847,884)	(417,884)	102%
State Shared Expenses- Welfare and Social Services	-	-	-	-	-	
Total Shared Expenditures (Categorical)	(22,078,252)	(22,078,252)	(7,430,486)	(22,493,557)	(415,305)	102%
Categorical Aid						
Education	-	-	-	-	-	
Library	(210,000)	(210,000)	(104,492)	(208,984)	1,016	100%
Public Safety	(19,817,858)	(19,817,858)	(9,127,131)	(19,717,858)	100,000	99%
Public Works	-	-	-	-	-	
Welfare and Social Services	(14,646,480)	(14,646,480)	(5,204,960)	(14,614,306)	32,174	100%
Total Categorical Aid	(34,674,338)	(34,674,338)	(14,436,583)	(34,541,148)	133,190	100%
PILOT (Payments in Lieu of Taxes)	(/	()	()		
Service Charges	(3,698,683)	(3,698,683)	(383,652)	(3,698,683)	-	100%
Total PILOT (Payments in Lieu of Taxes)	(3,698,683)	(3,698,683)	(383,652)	(3,698,683)	-	100%
Revenue from the Commonwealth Total	(93,885,587)	(93,885,587)	(30,887,933)	(94,167,702)	(282,115)	100%
nevenue from the commonwealth rotal	(33,003,307)	(33,003,307)	(30,007,333)	[34,107,702]	[202,113]	100%
Revenue from the Federal Government						
Non-Categorical Aid						
Other Federal Revenue	(6,843)	(5,264,700)	(35,382)	(4,325,239)	939,461	82%
Total Non-Categorical Aid	(6,843)	(5,264,700)	(35,382)	(4,325,239)	939,461	02/
Total Non-Categorical Ala	(0,043)	(3,204,700)	(33,382)	(4,323,233)	333,401	
Categorical Aid						
Social Services	(25,234,120)	(25,234,120)	(7,190,638)	(25,184,947)	49,173	100%
Total Categorical Aid	(25,234,120)	(25,234,120)	(7,190,638)	(25,184,947)	49,173	100%
rotar categoricar Ara	(25)25-1,120)	(25)25-1,125)	(7)130,030)	(23)20-1,3-17)	45/175	10070
Revenue from the Federal Government Total	(25,240,963)	(30,498,820)	(7,226,020)	(29,510,186)	988,634	97%
nevenue from the reactar dovernment rotar	(23,240,303)	(30,430,020)	(7,220,020)	(25,510,100)	300,034	3770
Utilities						
Utilities						
Utilities	(4.000)	(4.000)	(7 770)	(7 770)	(2.770)	194%
Total Utilities	(4,000) (4,000)	(4,000) (4,000)	(7,778) (7,778)	(7,778) (7,778)	(3,778) (3,778)	194%
Total Ounties	(4,000)	(4,000)	(7,770)	(7,770)	(3,776)	194/0
Revenue from Utilities Total	(4,000)	(4,000)	(7.770)	(7 770)	(2.770)	194%
Revenue from ounces rotal	(4,000)	(4,000)	(7,778)	(7,778)	(3,778)	19470
Transfers-In	+					
Transfers-In	+					
Transfers-In	(19,407,028)	(19,407,028)	_	(19,407,028)	_	100%
Total Transfers-In	(19,407,028)	(19,407,028)	-	(19,407,028)	-	100%
stanojelo ili	(13,707,020)	(13,707,020)	-	(15,707,020)	-	100/
Grand Total:	(772,831,959)	(778,089,816)	(137,049,000)	(778,151,557)	(61,741)	100%
	(772)032,333)	(770,005,010)	(257,045,000)	(110,131,331)	(01,741)	1007
Rolled Encumbrance (General Fund Portion) Total:	-	(7,173,988)		(7,173,988)	-	
		(1)210)300)		(2)270)300)		
General Fund Revenue Grand Total:	(772.024.050)	(785,263,804)	(127.040.000)	/70F 22F F4F	(54.744)	100.01%
General Pullu Revenue Granu Total:	(772,831,959)	(765,203,804)	(137,049,000)	(785,325,545)	(61,741)	100.01%

Internal Work Papers - City of Richmond, VA Department of Budget and Strategic Planning FY2022 2nd Quarter Status Report and Forecast - 50.00% Year Past

Culture & Recreation Library Parks Rec Debt Debt Education RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	5,808,289 19,159,290 84,422,421 187,142,096 5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077 1,419,919	2,570,674 9,888,457 43,979,705 46,785,524 1,749,736 798,292 437,924 414,093 1,750,345	5,932,333 19,115,822 84,422,421 187,142,096 5,221,008 2,177,756 1,234,909 956,816	(124,044) 43,468 - - - 283,801 70,262	102.1% 99.8% 100.0% 100.0%	(124,044 43,468 - - - -
Parks Rec Debt Debt Education RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	19,159,290 84,422,421 187,142,096 5,504,809 2,248,018 1,358,768 986,062 4,348,801 965,077	9,888,457 43,979,705 46,785,524 1,749,736 798,292 437,924 414,093	19,115,822 84,422,421 187,142,096 5,221,008 2,177,756 1,234,909	43,468 - - - 283,801	99.8% 100.0% 100.0% 94.8%	43,468
Debt Debt Education RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	84,422,421 187,142,096 5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077	43,979,705 46,785,524 1,749,736 798,292 437,924 414,093	84,422,421 187,142,096 5,221,008 2,177,756 1,234,909	- 283,801	100.0% 100.0% 94.8%	-
Debt Education RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	187,142,096 5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077	46,785,524 1,749,736 798,292 437,924 414,093	187,142,096 5,221,008 2,177,756 1,234,909	283,801	100.0% 94.8%	-
Education RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	187,142,096 5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077	46,785,524 1,749,736 798,292 437,924 414,093	187,142,096 5,221,008 2,177,756 1,234,909	283,801	100.0% 94.8%	-
RPS General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077	1,749,736 798,292 437,924 414,093	5,221,008 2,177,756 1,234,909		94.8%	
General Government Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	5,504,809 2,248,018 1,358,788 986,062 4,348,801 965,077	1,749,736 798,292 437,924 414,093	5,221,008 2,177,756 1,234,909		94.8%	-
Assessor Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	2,248,018 1,358,788 986,062 4,348,801 965,077	798,292 437,924 414,093	2,177,756 1,234,909			_
Auditor Budget Chief Admin Officer City Attorney City Clerk City Council	2,248,018 1,358,788 986,062 4,348,801 965,077	798,292 437,924 414,093	2,177,756 1,234,909			
Budget Chief Admin Officer City Attorney City Clerk City Council	1,358,788 986,062 4,348,801 965,077	437,924 414,093	1,234,909	70,262		283,801
Chief Admin Officer City Attorney City Clerk City Council	1,358,788 986,062 4,348,801 965,077	414,093	1,234,909		96.9%	70,262
Chief Admin Officer City Attorney City Clerk City Council	986,062 4,348,801 965,077	414,093		123,879	90.9%	123,879
City Attorney City Clerk City Council	4,348,801 965,077		930.610	29,246	97.0%	29,246
City Clerk City Council	965,077		4,171,101	177,700	95.9%	177,700
City Council		385,825	965,077		100.0%	
	1,115,515	610,986	1,466,213	(46,294)	103.3%	(46,294
City Treasurer	229,039	90,459	223,650	5,390	97.6%	5,389
Citizen Service & Response	2,663,887	1,112,934	2,730,419	(66,532)	102.5%	
Council Chief of Staff	1,276,416	346,306	1,063,658	212,758	83.3%	(66,532 212,758
Econ Dev	3,285,595				97.3%	
		1,069,760	3,196,113	89,482		89,482
Finance	10,934,254	3,601,376	10,714,039	220,215	98.0%	220,215
General Registrar	3,937,008	1,097,517	3,790,745	146,263	96.3%	146,263
Housing & Comm Development	1,719,229	408,729	1,698,544	20,685	98.8%	20,685
Human Resources	4,796,173	1,928,406	4,968,976	(172,803)	103.6%	(172,803
Info Tech	-	-	-	-		-
Inspector General	582,755	265,762	578,707	4,048	99.3%	4,048
Mayor's Office	1,143,469	547,307	1,142,494	975	99.9%	975
Minority Business Development	982,559	407,157	993,104	(10,545)	101.1%	(10,545
Planning & Dev Review	11,750,601	4,440,642	11,699,471	51,130	99.6%	51,130
Press Secretary	-	-	-	-	#DIV/0!	-
Procurement Serv.	1,568,881	732,348	1,771,815	(202,934)	112.9%	(202,934
Highways, Streets, Sanitation & Refuse						-
Public Works	43,408,521	16,463,631	45,388,627	(1,980,106)	104.6%	(1,980,106
Human Services						-
Justice Services	9,827,186	3,927,885	9,750,047	77,139	99.2%	77,139
Office of DCAO/HS	2,690,969	1,011,254	2,586,155	104,814	96.1%	104,814
RCHI - Health	4,633,490	2,316,745	4,633,490		100.0%	
Social Services	53,275,394	23,516,867	53,261,191	14,203	100.0%	14,203
Office of Community Wealth Building	2,375,046	950,902	2,370,503	4,543	99.8%	4,543
Non-Departmental	2,010,040	300,302	2,010,000	4,040	33.070	4,545
Non-Departmental	96,574,667	37,966,271	89,799,543	6,775,124	93.0%	6 775 124
Public Safety & Judiciary	90,374,007	37,900,271	09,199,343	0,113,124	93.0 /6	6,775,124
•	4 022 007	4.052.000	4 007 662	25 224	00.00/	-
Animal Control	1,932,887	1,053,089	1,897,663	35,224	98.2%	35,224
Emergency Communications	6,603,547	2,499,209	6,717,511	(113,964)	101.7%	(113,964
Fire & Emer Svcs	55,095,092	25,088,233	58,333,487	(3,238,395)	105.9%	(3,238,395
J & DR Court	231,775	99,381	223,054	8,721	96.2%	8,721
13th District Court Services Unit	242,134	95,890	240,664	1,470	99.4%	1,470
Jail/Sheriff	42,017,228	18,082,745	42,643,998	(626,770)	101.5%	(626,770
Judiciary - Adult Drug Ct	674,899	321,745	777,753	(102,854)	115.2%	(102,854
Judiciary - Cir Ct	4,045,028	1,810,342	3,933,155	111,873	97.2%	111,873
Judiciary - CW Atty	7,136,923	3,230,888	6,911,056	225,867	96.8%	225,867
Judiciary - Other	231,734	75,089	188,315	43,419	81.3%	43,419
Police	95,957,846	41,521,651	95,942,932	14,914	100.0%	14,914
Other						-
DPU Administration	76,000	-	76,000	-	100.0%	-
Grand Total	785,263,803	305,452,078	783,052,430	2,211,373	99.72%	2,211,372
All Projections are based on data collected at a point in time.						

FY2022 Second Quarter Report

FY2022 Second Quarter Revenue Projections

Below are explanations of variances within major accounts in the revenue projections. Explanations are offered for variances that are +/- 5% or +/- \$500,000. The current forecast projects revenues to have surplus over the FY2022 budget of \$61,741 or about 0.01%. The explanations are in order as they appear in the prior table.

Penalties and Interest-Interest

Projected Revenue Surplus: \$341K

Penalties and Interest – Interest revenues were projected to the end of the second quarter to surpass the amended budget amount of \$3M by approximately three hundred and forty-one thousand due to personal property and machinery and tools interest collections through the first two quarters of the fiscal year.

Other Local Taxes

Projected Revenue Surplus: \$34K

This revenue source is projected to have a surplus as the result of receiving additional commissions on behalf of jail residents.

Fines & Forfeitures

Projected Revenue Surplus: \$3K

This revenue source is projecting a surplus due to an increase in adult electronic monitoring placements with conditions of employment.

Revenue from Use of Property Projected Revenue Surplus: \$500K

This revenue source is projected to have a surplus as a result of a one-time payment for a recoverable grant related to the Redskins Facility.

Charges for Fire and Rescue Services

Projected Revenue Shortfall: (\$17K)

Fire and Emergency Services will have a significant decrease in revenue as was previously provided in the FY22 Budget. The budget was based upon full staffing within the Fire Prevention Division. Since that time, within the Fire Prevention Division, 5 civilian positions have been frozen and 5 of the 6 sworn staff have either ended employment or are now transferred to Fire Operations due to significant staffing shortages.

Charges for Information Technology_

Projected Revenue Surplus: \$4.6K

This revenue source is projecting a surplus due to an increase in the use of copiers now that facilities are re-opening.

Charges for Library

Projected Revenue Shortfall: (\$398)

This revenue source is projecting a slight shortfall due to a lower amount of books in circulation.

Charges for Parks & Recreation

Projected Revenue Surplus: \$12K

This revenue source is projecting a surplus primarily due to easing of COVID-19 restrictions and a departmental fee structure change that has moved from flat daily rates to hourly rates which has given customers additional flexibility when making reservations.

Projected Revenue Shortfall: (\$382K)

Court Costs

This revenue source is projecting a shortfall due to economic impacts of the pandemic and the on-going erratic nature of the courts at this time.

Miscellaneous Projected Revenue Surplus: \$189K

The Sheriff's Office is projected to have a surplus of approx. \$57K as a result of increased participation in the home electronic monitoring program, home electronic incarceration program, weekender residents, and work release program. The surplus can also be attributed to the fees associated with Parks' rental facilities and fields as COVID restrictions have been lifted to allow for these events, as well as changes within the department's fee structure allowing customers more flexibility when making reservations.

Other Federal Revenue

Projected Revenue Shortfall: (\$939K)

This revenue source is projecting a shortfall that is primarily attributed to the difference in the amount that was budgeted for the APRA Public Safety bonuses versus how much was expended.

Utilities

Projected Revenue Surplus: \$4K

This revenue source primarily consists of charges for law enforcement off-duty services for various events, i.e. funeral escorts, which declined during the height of COVID-19 but have begun to increase as COVID restrictions have decreased.

FY2022 Second Quarter Expenditure Projections

General Fund Expenditures are trending lower than budgeted with a projected, estimated surplus of \$2,211,373 or projected savings of 0.28% of the total general fund budget.

It is important to note that these projections are based on data collected for FY22 as of December 31, 2021. As a result, these projections could change as more data becomes available during year end closing and the accrual period. Below are explanations of major variances in the preliminary end of year expenditure projections. The explanations are in order as they appear in the second quarter status report. Variances of +/- 5% or +/- \$500,000 are detailed below.

City Assessor

Projected Budget Surplus: \$284K

The Office of the City Assessor is projected to have personnel savings of \$284K that is attributed to agency vacancies.

Budget & Strategic Planning

Projected Budget Surplus: \$124K

The Department of Budget & Strategic Planning is expected to have a net savings of \$124K that is solely attributed to departmental vacancies.

Council Chief of Staff

Projected Budget Surplus: \$213K

The Office of the Council Chief of Staff is projected to have personnel savings of \$213K that is attributed to agency vacancies.

Procurement Services

Projected Budget Shortfall: (\$203K)

The Department of Procurement Services is projecting a shortfall of (\$199K) that is primarily attributed to the hiring of critical positions. A slight shortfall in operating of (\$4K) is projected due to the hiring of additional personnel.

Public Works

Projected Budget Shortfall: (\$2M)

The Department of Public Works is projected to have a significant personnel savings of \$776K that is attributed to departmental vacancies. An operating shortfall of (\$2.7M) is attributed to unbudgeted expenses including: the replacement of playground equipment at Hillside Court, operating costs for holiday markets during the Christmas season, increased waste management service costs, COVID-19 office cleaning expenses, and additional purchase of supercans to accommodate new residents within the City. This projection also includes \$50K of additional expenses related to the removal of Confederate Monument pedestals along Monument Avenue.

Non-Departmental

Projected Budget Surplus: \$6.7M

Non-Departmental is projecting a surplus of \$6.7M that is attributed to a savings in the public safety bonuses and the class and compensation increases. First, \$5M was appropriated in ARPA funds for public safety bonuses, of which approximately \$4M were realized in actual charges. An ordinance will be forthcoming, however, to appropriate a portion of this remaining balance to be used for bonuses for the Richmond Ambulance Authority which will decrease this savings

in future quarterly projections. Second, a savings of \$5.8M is related to the class and compensation increases and is partially offset by the actual charges within each department.

Fire & Emergency Services

Projected Budget Shortfall: (\$3.2M)

Fire and Emergency Services is projecting a shortfall of (\$2.7M) in personnel. The expected overage is solely attributed to overtime. The significant amount expensed to overtime is attributed to sworn vacancies; overall leave absences that relate to the various leave categories that can relate to family medical leave, vacation leave, vacation, etc. In addition, the Department is continuing to manage COVID-19 related leave. As of October 24th, the Department has 42 sworn and 7 civilian vacancies. The department is also projecting a shortfall in operating of (\$578K) which is due to un-budgeted needs essential to departmental operations, as well items related to the Department task to address select City-wide COVID needs, as well as Departmental COVID needs.

<u>City Sheriff</u> <u>Projected Budget Shortfall: (\$627K)</u>

The City Sheriff is projecting a shortfall in personnel of (\$627K) that is primarily due to overtime. This projected shortfall, however, will be corrected in the 3rd quarter as City Council adopted Ord. 2022-005 which will amend the Sheriff's Budget to receive reimbursement from the State for the \$3K bonuses that were afforded to the Compensation Board. The ordinance will amend the Sheriff's budget by \$762,162, which will be sufficient to cover the current projected shortfall.

<u>Judiciary – Adult Drug Court</u>

Projected Budget Shortfall: (\$103K)

The Adult Drug Court is projected to have personnel shortfall of (\$103K) that is attributed to the recruitment of positions.

Judiciary - Other

Projected Budget Surplus: \$43K

Judiciary-Other is projected to have operating surplus of \$43K that is attributed to a decrease in overall anticipated operational expenses for Civil, Traffic, and Special Magistrate courts.