

# City of Richmond, Virginia



## **FY 2017-2018 CONSOLIDATED ANNUAL ACTION PLAN**

Department of Economic and Community Development  
Division of Neighborhood Revitalization

August 3, 2017

DUNS No. 003133840

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

This Plan outlines the many housing, economic and community development initiatives the City will undertake in Program Year 2017-2018 in order to continue to maintain neighborhoods, commercial corridors, and enrich the lives of citizens. As in previous planning years, the City will continue to its community development efforts in partnership with local non-profits, and local and state quasi-governmental organizations.

As in the past, a significant portion of the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME) funds will be used to improve and preserve existing housing stock, to create new housing, and to increase homeownership opportunities. Program focus continues on Bellemeade, Blackwell, Brookland Park, Carver-Newtowne West, Church Hill Central, Eastview, Highland Park Southern Tip, 25th Street/Nine Mile Road, Southern Barton Heights, and Swansboro neighborhoods.

The City will also use funds to address the housing needs of low- and moderate-income households citywide. Funds are budgeted to help low- and moderate-income homeowners with maintenance repairs or needed substantial renovations that would help to maintain safety and increase energy efficiency and functionality in older homes. As in the past, these programs are likely to benefit elderly homeowners significantly. Finally, in addition to these investments in preserving Richmond's housing stock, the City is budgeting program funds to help support systematic code enforcement initiative to remove blight, and support housing counseling and fair housing education programs.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year, the City will continue to make significant investments in our housing stock by way of the Neighborhoods in Bloom (NiB) development strategy, code enforcement actions, owner-occupied rehabilitation projects as well as through Citywide housing investments. Yet, in addition to servicing our neighborhoods, the City will use some of our CDBG resources to help in the effort to revitalize commercial corridors and gateways, as City leaders are rooting their confidences in local small businesses and gateway commercial areas as sources of existing and potential new jobs for local residents and as sources of goods and services for the local economy. The City will develop and implement during this fiscal year a series of economic development loans designed for small, minority-

and women-owned businesses and development contractors, as well as for gap financing for other potential business deals, to help stimulate the local economy.

In sum, the City will utilize its Community Development Block Grant and HOME funds to:

- Provide rehabilitation assistance to existing homeowners for repairs and for substantial rehabilitation where necessary. (These programs are available citywide as well as in the NiB areas.)
- Provide funding to the Richmond Redevelopment and Housing Authority (RRHA) to address blight in NiB areas and areas adjacent to public housing complexes.
- Through the NiB program, provide funds to acquire vacant lots for the construction of new housing and the rehabilitation of existing houses in order to create affordable homeownership opportunities for low- and moderate-income persons and elderly residents.
- Provide funds to support fair housing, housing counseling and financial literacy activities.
- Provide public services to homeless families and those affected by code enforcement actions

The City will use Emergency Solutions Grant funds to help support nightly shelter programs, homelessness prevention services, licensed day care for families in shelters, transportation for shelter patrons and to help cover operational expenses for homeless service providers.

The City will use Housing Opportunities for People with AIDS (HOPWA) funding to support long-term rental assistance; short-term rental, mortgage and utility assistance and HIV/AIDS client support services; as well as to provide operating funds for an eight unit housing facility.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The housing market in 2016-2017 continued to recover. Based on this market trend, the City continued to invest federal dollars in NiB neighborhoods for housing new construction as well as in rehabilitation and housing repair projects. These efforts enabled the City to promote the supply of decent affordable new homes as well as rehabilitation of the existing homes to LMI households so that the City can keep up with community building needs in coordination with the established priorities and internally developed strategies.

The City dedicated 65 percent, or \$3.2 million of CDBG funds to housing and neighborhood revitalization activities and almost 100 percent, or \$1.1 million in HOME funds to housing and homeownership activities in Program Year 2016-2017. The City gained production on these investments by subcontracting with area community development corporations, housing and community-oriented nonprofits, and the Richmond Redevelopment and Housing Authority (RRHA).

The City worked to increase home ownership and neighborhood stability through new housing construction on formerly abandoned vacant lots, through the sale of such newly constructed homes, through the rehabilitation and sale of vacant houses and through rehabilitation assistance to owner-occupied housing for low and moderate income households. To help ensure homeownership affordability, Richmond used some program funds for down payment assistance and principal reduction assistance. The City provided for necessary capital improvements through capital improvement dollars.

In addition to these investments in preserving Richmond's housing stock, the City used CDBG and HOME program funds to help support a systematic code enforcement initiative to remove blight, and supported housing counseling and fair housing education programs.

Our Program Year 2016-2017 \$400,445 of Emergency Solutions Grant funds continued to go to support of emergency homeless services shelters and other specialized services to homeless individuals. Approximately 1,100 homeless individuals received sheltering through ESG service providers in Program Year 2016-2017. Area homeless service providers coupled their ESG allocations with dollars provided by United Way of Greater Richmond, individual citizen donations and private industry donations.

To further address the needs of special populations, the City allocated the HOPWA funds to three AIDS service organizations to serve persons with HIV/AIDS throughout the Richmond-Petersburg MSA. The HOPWA funds allocated to these agencies totaled \$948,475, which included \$20,000 for administration in Program Year 2016-2017. The agencies provided the case management; short-term rent, mortgage, utility assistance; long-term rental assistance and first month's rent assistance.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

While developing the Consolidated Annual Action Plan, the Department of Economic and Community Development offers three public meetings and/or hearings to welcome citizen participation and input. Public meeting and hearing dates, along with the Proposed Budget and Notice of the 30-Day Period for Public Comment, are advertised in local newspapers and on the City's website.

The City makes copies of a draft of the Annual Action Plan available at the Main Public Library on Franklin St and government offices for the duration of the 30-day public comment period, as an additional opportunity for citizen review and input.

The City held the first of three public comment meetings and/or hearings on the Program Year 2017-2018 Annual Plan on November 15, 2016. This meeting offered applicants the knowledge of how to apply for the federal entitlement grant funds. A number of subrecipients in the City attended the meeting. The second public comment session was held on April 20, 2017. The new FY 2017-2018 Annual Action Plan was presented during the meeting. The fourth was held by City Council on July 24, 2017. These public hearings were held for the proposed budget on this Annual Action Plan.

The City consulted with various groups that advocate for minority and special needs populations while developing the Five Year Plan (2016-2020). A complete listing of the advocacy groups involved is featured in that document.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the public hearing on April 20, 2017, written comments were received from Commonwealth Catholic Charities (CCC) as well as Homeward. They were:

Commonwealth Catholic Charities (CCC) is grateful for the City of Richmond's support in providing housing and supportive services for low income residents of the Greater Richmond metropolitan area living with HIV and AIDS.

In partnership with the City of Richmond's Department of Economic and Community Development, CCC serves over 100 households annually with vital housing subsidies, case management, nutrition supplements, and other services to ensure that persons with HIV or AIDS have the stability necessary to cope with their complex medical needs. CCC thanks the City for its understanding that stable and affordable housing is the cornerstone of HIV/AIDS treatment, and is proud to partner with the City by providing high quality and compassionate services for this vulnerable population across the MSA.

Kelly King Horne, the Executive Director of a local CoC service provider, named Homeward, supports the proposed federal funds budget. She supports the alignment of these federal funds with the funding and program priorities of the Greater Richmond Continuum of Care. This annual action plan emphasizes data-driven collaboration (through the use of HCIS and participation in the point-in-time data collection process) and on the implementation of best practices such as rapid re-housing and low barrier emergency shelter.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments that were received were not accepted.

## **7. Summary**

As an entitlement community, the City of Richmond receives direct allocations from the U.S. Department of Housing and Urban Development (HUD) through Community Development Block Grant (CDBG) fund, HOME Investment Partnerships (HOME) fund, Emergency Solutions Grant (ESG) fund, and Housing Opportunities for Persons with AIDS (HOPWA) fund. As a recipient of these federal grant funds, the City of Richmond is required by HUD to develop an Annual Action Plan based on goals and objectives identified in the City's Consolidated Plan.

The housing market is continuing to recover. The City of Richmond will continue its efforts to revitalize its communities by investing in affordable housing new construction and rehabilitation of existing homes for low- and moderate-income households. These efforts did not shrink in light of the economy and will continue to be fortified in Program Year 2017-2018. Meanwhile, the City of Richmond will also continue to allocate federal funds for services for homeless people and persons with HIV/AIDS so that these services won't shrink in the new program year.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	RICHMOND	
CDBG Administrator	RICHMOND	Department of Economic & Community Development
HOPWA Administrator	RICHMOND	Department of Economic & Community Development
HOME Administrator	RICHMOND	Department of Economic & Community Development
ESG Administrator	RICHMOND	Department of Economic & Community Development
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

City of Richmond

Department of Economic and Community Development 1500 East Main Street, Suite 400

Richmond, VA 23219

(804) 646-5633

Attn.: Denise Lawus, Deputy Director II

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The consultation process for the Annual Action Plan is based on the comments and inputs received in the public meetings and public hearings from November 2016 to May 2017 during the plan's drafting period. Ads were placed in the local newspapers to solicit public comments and inputs. Non-profits and community development agencies are encouraged to attend the meetings. The turnout of the meetings is that a local HOPWA service provider and a local citizen spoke at the April 20 meeting.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City continues to support activities to reduce homeless families that are in shelters by providing case management services to homeless families to help them transition to permanent housing. The City continues to support to increase the number of emergency shelter beds for homeless families by providing short-term transitional shelters to house families who have maximized their shelter time. The City continues to support activities to help homeless families with substance abuse and mental health problems improve the quality of their lives by involving them to behavioral health treatment. Coordinated with the City of Richmond and funded by CDBG funds, RBHA plays a leading role in these efforts.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Richmond Departments of Economic and Community Development, Social Services, and Justice Services are active members of the Greater Richmond Continuum of Care (CoC). The CoC hosts quarterly meetings with more than 35 participating agencies representing homeless and housing service providers as well as supportive service providers from the public and private sectors. The CoC has also established a number of committees and workgroups for further planning and service coordination. Currently, the CoC has workgroups focusing on Coordinated Outreach for Chronically Homeless Individuals, SSI/SSDI outreach (SOAR), Veterans, Family & Children's Services, Coordinated Assessment, Funding Program Review and Ranking, and Performance Measurement. City of Richmond staff participate in most of these workgroups. A program manager from the Dept. of Social Services serves on the Continuum of Care board.

The City of Richmond participates in coordinated planning and service provision as described above. The Project Development Manager for the City of Richmond ECD has presented information on City activities and funding at 3 out of 4 of the last CoC quarterly meetings. The CoC's collaborative

applicant (lead agency) participates in City of Richmond planning efforts on affordable housing and regularly presents information on the CoC to the City Council's Education and Human Services Committee.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Richmond coordinated the allocation of ESG funds with the CoC funding ranking and review process. In partnership with the collaborative applicant for the CoC, the City hosted an education and input session on ESG funds where the shared goals of the CoC and the ESG program were discussed. The City coordinated the allocation of ESG funds with the CoC ranking and review committee again this year. Reporting on the use of ESG funds comes from HMIS and is shared with ESG providers and is used to inform CoC policies and programming. ESG-funded providers participate in the CoC workgroups and committees and four ESG-funded agencies serve on the Greater Richmond Continuum of Care board.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOUSING OPPORTUNITIES MADE EQUAL
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HOME, Inc. was represented at the 11/15/2016 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
2	<b>Agency/Group/Organization</b>	Better Housing Coalition
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	BHC was represented at the 11/15/2016 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
3	<b>Agency/Group/Organization</b>	Project Homes
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	PH was represented at the 11/15/2016 public meeting. The main purpose of the meeting was to enhance understanding of the application process.

4	<b>Agency/Group/Organization</b>	Commonwealth Catholic Charities
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children HOPWA Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CCC is a non-profit community partner with the City of Richmond that provides housing and supportive services for low income residents of the Greater Richmond metropolitan areas living with HIV/AIDS. CCC attended the 4/20/17 public meeting.
5	<b>Agency/Group/Organization</b>	Serenity
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS
	<b>What section of the Plan was addressed by Consultation?</b>	HOPWA Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Serenity was represented at the 11/15/2016 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
6	<b>Agency/Group/Organization</b>	CARITAS
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CARITAS was represented at the 11/15/2016 public meeting. The main purpose of the meeting was to enhance understanding of the application process.

7	<b>Agency/Group/Organization</b>	Homeward
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Executive Director of Homeward, Kelly King Horne, provided written comments on the draft of the City of Richmond FY 2016 - 2020 Consolidated Plan and FY 2017-2018 Annual Action Plan.
8	<b>Agency/Group/Organization</b>	HOMEAGAIN
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HomeAgain was represented at the 6/27/2017 public meeting. The main purpose of the meeting was to inform the public about the federal funding for CDBG, HOME, ESG, and HOPWA programs in the new fiscal year, FY 2017-2018, and seek comments on the FY 2017-2018 Annual Action Plan from the general public.

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were 10 attendants representing 9 organizations that attended 11/15/16 public meeting. There were three persons representing 2 organizations attended the 4/20/17 public meeting.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Both plans call for an increasing emphasis on rapid re-housing as a means of reducing homelessness.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

While developing the Consolidated Annual Action Plan, the Department of Economic and Community Development offers three public meetings and/or hearings to welcome citizen participation and input. Public hearing dates, along with the Proposed Budget and Notice of the 30-Day Period for Public Comment, are advertised in local newspapers and on the City's website.

The City makes copies of a draft of the Annual Action Plan available at the Main Public Library on Franklin St and government offices for the duration of the 30-day public comment period, as an additional opportunity for citizen review and input.

The City held the first public meeting on the Program Year 2017-2018 Annual Plan on November 15, 2016. The second public comment session was held on April 20, 2017. The third public hearing session was held on June 27, 2017. The fourth was held by City Council on July 24, 2017. These public hearings were held for the proposed budget on this Annual Action Plan.

The City consulted with various groups that advocate for minority and special needs populations while developing the Five Year Plan (2016-2020). Several meetings were held to inform the public about the process involved to apply for block grant funding and priority-setting for the use of those funds. A complete listing of the advocacy groups involved was featured in that document.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Meeting was held on November 15, 2016. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the meeting. Five City subrecipients attended the meeting who were seeking assistance for the federal entitlement grant applications.	The attendants had no comments about the application process or priority setting.	None	

2	Public Hearing	Non-targeted/broad community	<p>Meeting was held on April 20, 2017. Ads were run in local newspapers and a notice was placed on the City's website in advance of the meeting. The turnout of the meetings is that a local HOPWA service provider and a local citizen spoke at the April 20 meeting. Written comments were received from the local HOPWA service provider as well as a local CoC organization.</p>	<p>The HOPWA service provider, named Commonwealth Catholic Charities (CCC), is grateful for the City of Richmond's support in providing housing and supportive services for low-income residents of the Greater Richmond metropolitan area living with HIV and AIDS. In partnership with the City of Richmond's Department of Economic and Community Development, CCC serves over 100 households annually with vital housing subsidies, case management, nutrition supplements, and other services to</p>	None	
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				<p>ensure that persons with HIV or AIDS have the stability necessary to cope with their complex medical needs. CCC thanks the City for its understanding that stable and affordable housing is the cornerstone of HIV/AIDS treatment, and is proud to partner with the City by providing high quality and compassionate services for this vulnerable population across the MSA. Kelly King Horne, the Executive Director of a local CoC service provider, named Homeward, supports the proposed federal funds budget. She</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>supports the alignment of these federal funds with the funding and program priorities of the Greater Richmond Continuum of Care. This annual action plan emphasizes data-driven collaboration (through the use of HCIS and participation in the point-in-time data collection process) and on the implementation of best practices such as rapid re-housing and low barrier emergency shelter.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Meeting was held on June 27, 2017. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the meeting. HomeAgain, a local non-profit organization, attended the meeting.	The City staff introduced the federal funding for CDBG, HOME, ESG, and HOPWA programs in the new fiscal year to the general public. No written comments were received.	None	
4	Public Meeting	Non-targeted/broad community	City Council held public hearing on July 24, 2017 to hear public comments on the proposed AAP. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the meeting.	The proposed AAP was unanimously approved by the City Council. No public comments were received related to the proposed AAP.	None	

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources – 91.220(c) (1, 2)**

#### **Introduction**

The proposed Program Year 2017-2018 budget is the funding allocation based on the four federal funds: CDBG, HOME, ESG, and HOPWA. The

funding for each of the four categories for Program Year 2017-2018 is as follows:

- CDBG-\$5,272,273
- HOME-\$1,236,354
- ESG-\$367,565
- HOPWA-\$926,929

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,074,473	791,057	406,743	5,272,273	12,223,419	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide job opportunities through economic development and public services to LMI households. General grant administration for CDBG program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,036,354	66,613	133,387	1,236,354	3,109,062	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. General grant administration for HOME program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	926,929	0	0	926,929	2,780,787	Provide housing assistance through the use of permanent housing facilities, TBRA, STRMU, and case management to LMI households with HIV/AIDS. General program administration for HOPWA program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	367,565	0	0	367,565	1,102,695	Provide overnight shelter, rapid re-housing assistance, and financial assistance for homelessness prevention. Data collection. General grant administration for ESG program.
Continuum of Care	public - federal	Rental Assistance Services	287,000	0	0	287,000	0	VSH and Housing Families First will leverage existing resources allocated to the community to serve the target population.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Acquisition Admin and Planning Economic Development Financial Assistance Homebuyer assistance Housing New construction for ownership Public Services Services	618,626	0	0	618,626	0	Subrecipients will use general fund money for match and leverage to complete projects.
Supportive Housing Program	public - federal	Permanent housing in facilities	0	0	0	0	0	Subrecipients will use supportive housing program funds to support facility based housing for people with HIV/AIDS.

Other	private	Acquisition Admin and Planning Homebuyer assistance Housing New construction for ownership Overnight shelter Permanent housing in facilities Permanent housing placement Rapid re- housing (rental assistance) Rental Assistance Services Short term or transitional housing facilities STRMU Supportive services	56,148,257	0	0	56,148,257	0	Subrecipients will use private funds to match and leverage to complete projects.
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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
		TBRA Transitional housing						
Other ESG Matching	private	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Supportive services Other	367,565	0	0	367,565	0	Subrecipients will use ESG match to provide financial assistance, overnight shelter, rapid rehousing, and data collection.
Other	public - state	Homebuyer assistance Homeowner rehab STRMU Supportive services	9,228,352	0	0	9,228,352	0	Subrecipients will use state matching funds for owner-occupied housing rehab, downpayment assistance, and housing counseling services.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will meet its federal match requirements through a combination of private matching resources (such as United Way), other federal grants, and state and local government funding.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

The CDBG funding allocation for Program Year 2017-2018 has an increase of \$432,937 compared to the one in Program Year 2016-2017. This increase comes from increased prior year surplus and program income. The HOME funding allocation for Program Year 2017-2018 has an increase of \$139,896, coming from prior year surplus and program income. The ESG funds for Program Year 2017-2018 have a reduction of \$32,880 compared to the one in FY 2016-2017 because of no carryover in FY 2017-2018. The HOPWA funds for Program Year 2017-2018 has a reduction of \$21,546 because of no carryover in FY 2017-2018 though the entitlement funds increase \$113,454. The City will continue to find other funding sources such as the state funds, general funds, and private funds to maintain the similar service levels achieved in previous years.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve current housing stock	2016	2020	Affordable Housing	Highland Park Southern Tip Corridor Citywide Church Hill - Central Corridor	Creating sustainable neighborhoods Managing grant funds efficiently and effectively	CDBG: \$1,012,000 General Fund: \$208,000 Private: \$527,833 State of Virginia: \$98,750	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Homeowner Housing Rehabilitated: 56 Household Housing Unit Other: 100 Other
2	De-concentrate public housing	2016	2020	Public Housing	East End - Nine Mile Road Corridor	Creating sustainable neighborhoods Increasing the supply of affordable rental housing	CDBG: \$250,000 Private: \$2,800,000	Rental units constructed: 256 Household Housing Unit

3	Reduce neighborhood blight	2016	2020	Affordable Housing Non-Housing Community Development	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor	Creating sustainable neighborhoods	CDBG: \$125,000	Housing Code Enforcement/Foreclosed Property Care: 5000 Household Housing Unit
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
					North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor			
4	Business development and job creation	2016	2020	Non-Housing Community Development	Jefferson Davis - Blackwell Corridor Citywide Church Hill - Central Corridor	Creating sustainable neighborhoods Managing grant funds efficiently and effectively Reducing poverty & enhancing economic opportunity	CDBG: \$1,269,273 General Fund: \$200,000 Private: \$572,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted Jobs created/retained: 150 Jobs Businesses assisted: 40 Businesses Assisted Other: 11 Other

5	Increase homeownership	2016	2020	Affordable Housing	<p>Hull Street - Lower Corridor  East End - Nine Mile Road Corridor  East End - Eastview Corridor  Brookland Park Boulevard Corridor  Broad Street Downtown Corridor  Hull Street - Swansboro Corridor  Jefferson Davis - Blackwell Corridor  Jefferson Davis - Bellemeade Corridor  Highland Park Southern Tip Corridor</p>	<p>Addressing housing needs of Special Needs pop  Creating sustainable neighborhoods  Ending homelessness  Improving health outcomes in the city  Increasing the supply of affordable rental housing  Managing grant funds efficiently and effectively  Reducing poverty &amp; enhancing economic opportunity</p>	<p>CDBG: \$1,691,000  HOME: \$1,128,714  General Fund: \$122,000  Private: \$8,880,276  State of Virginia: \$966,000</p>	<p>Public service activities for Low/Moderate Income Housing  Benefit: 52480 Households Assisted  Homeowner Housing Added: 49 Household Housing Unit  Direct Financial Assistance to Homebuyers: 24 Households Assisted  Other: 4 Other</p>
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
					North Jackson Ward Corridor Citywide Carver - Newtowne West Corridor Church Hill - Central Corridor			
6	Fair housing	2016	2020	Affordable Housing	Citywide	Improving health outcomes in the city	CDBG: \$60,000 HOME: \$14,040 Private: \$97,328	Other: 100 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Assist Special Needs population	2016	2020	Homeless Non-Homeless Special Needs	Citywide Richmond MSA	Addressing housing needs of Special Needs pop Creating sustainable neighborhoods Ending homelessness Improving health outcomes in the city Reducing poverty & enhancing economic opportunity	CDBG: \$215,000 HOPWA: \$926,929 ESG: \$367,565 Continuum of Care: \$287,000 General Fund: \$88,626 ESG Match: \$367,565 Private: \$2,169,959 State of Virginia: \$334,676	Public service activities for Low/Moderate Income Housing Benefit: 125 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 150 Households Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 850 Beds Homelessness Prevention: 575 Persons Assisted HIV/AIDS Housing Operations: 80 Household Housing Unit
8	Add to affordable rental housing stock	2016	2020	Affordable Housing Public Housing Homeless	North Jackson Ward Corridor Citywide	Increasing the supply of affordable rental housing	CDBG: \$650,000 HOME: \$93,600 Private: \$41,100,861 State of Virginia: \$7,828,926	Rental units constructed: 185 Household Housing Unit

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Improve current housing stock
	<b>Goal Description</b>	Richmond has an older housing stock, much of it more than 50 years old. Maintaining housing in good condition can sometimes be problematic, particularly for the elderly. The City assists with repair of major structural elements, such as roofs and plumbing, to keep housing livable.
2	<b>Goal Name</b>	De-concentrate public housing
	<b>Goal Description</b>	Public housing is a critically important part of Richmond's housing market. However, its concentration in limited areas of the City reduces economic opportunities available to residents and places a heavy burden on the services and facilities that support it. The City and the Richmond Redevelopment and Housing Authority (RRHA) seek to more fully integrate public housing into the larger community while simultaneously upgrading and modernizing the housing stock.
3	<b>Goal Name</b>	Reduce neighborhood blight
	<b>Goal Description</b>	There are a significant number of vacant and boarded buildings in the City. Many of these buildings are blighting that influence on adjacent properties. The City is aggressively pursuing options to encourage action on these properties, preferably reinvestment to maintain the neighborhood fabric and housing choices.
4	<b>Goal Name</b>	Business development and job creation
	<b>Goal Description</b>	The City provides tools and incentives to encourage business growth and new business formation. Incentives include market analysis, facade improvements, rehabilitation loans, and access to business capital. Growing businesses and job creation are key elements of the City's anti-poverty strategy.
5	<b>Goal Name</b>	Increase homeownership
	<b>Goal Description</b>	The City seeks to have a balance of affordable rental and homeownership opportunities within its neighborhoods. It encourages mixed-income neighborhoods as a means to provide opportunities for all and reduce economic isolation of any of its residents. A full range of residential options is believed to be key to sustaining attractive and viable neighborhoods.

6	<b>Goal Name</b>	Fair housing
	<b>Goal Description</b>	Richmond has completed its latest Analysis of Impediments to Fair Housing. This document will be used to develop the course of action in the upcoming year.
7	<b>Goal Name</b>	Assist Special Needs population
	<b>Goal Description</b>	The City will provide supportive services for the homeless, persons living with HIV/AIDS, and Special Needs populations. These services include case management, counseling, financial assistance with housing, shelters, transitional housing, rapid re-housing, and permanent supportive housing.
8	<b>Goal Name</b>	Add to affordable rental housing stock
	<b>Goal Description</b>	Data supports the need for quality affordable rental housing in the City. The City will strongly encourage the rehabilitation and maintenance of its existing rental stock. In addition, it will support the addition of new rental housing, particularly which can serve households in the 0-50% of MFI range.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

There are 19,550 households for 0-30% MFI in the City of Richmond. Among these households, 460 rental households are in substandard housing condition and 50 homeowner households are in substandard condition.

There are 11,910 for 30%-50% MFI in the City of Richmond. Among these households, 190 rental households are in substandard condition and 15 homeowner households are in substandard condition.

There are 15,295 households for 50%-80% MFI in the City of Richmond. Among them, 280 rental households are in substandard condition and 30 homeowner households are in substandard condition.

The CDBG and HOME funds in Program Year 2017-2018 allow 441 rental units to be newly constructed, 49 homeowner units to be newly constructed, 54 homeowner units to be rehabilitated, and 24 downpayments to be provided which will benefit the low- and moderate-

income residents in the City. This year, RRHA will continue its efforts to redevelop the 25th Street/Nine Mile Road Area by demolishing the old Armstrong High School to build 256 rental units as replacement of housing for Creighton Court public housing residents. RRHA will also convert the former Baker School into 51-unit apartments for senior citizens using the HUD's Rental Assistance Demonstration (RAD) program funds. In addition, BHC will redevelop an under-utilized hotel located at 3200 W. Broad St into a mixed-use, mixed-income multi-family affordable housing community. Approximately 102 units (51% of the units) will be targeted to individuals who earn 60% of the area median income, and the remaining apartments will be market rate units.

## AP-35 Projects – 91.220(d)

### Introduction

The 52 projects were allocated funds based on a competitive scoring evaluation process. Compared to the projects in Program Year 2016-2017, 15 projects are newly added, covering the gamut of affordable housing new construction, affordable housing rehabilitation, lead based paint hazard control, public services, economic development, and assistance to persons with special needs.

#	Project Name	Agency	Funding Source
1	25th Street/Nine Mile Road Redev. Area	RRHA	CDBG
2	3200 W Broad Street	BHC	CDBG
3	Baker School	RRHA	CDBG
4	Church Hill Narrow Lot Homes	PH	CDBG
5	Citywide Critical Home Repair	PH	CDBG
6	Citywide Owner Occupied Home Repair	PH	CDBG
7	Keystone Program City-wide DPA	HOME, Inc.	CDBG
8	Lead Grant Reduction Activity	DECD/PH	CDBG
9	Matthews At Chestnut Hill	SCDHC	CDBG
10	Mimosa Creek	SCDHC	CDBG
11	Model Block Development	BHC	CDBG/HOME
12	NiB Area Housing Code Enforcement	DPDR	CDBG
13	Rebuilding Together Year Round	Rebuilding Together	CDBG
14	Section 108 2012 Loan Repayment	Finance	CDBG
15	The Hollands	SCDHC	CDBG/HOME
16	Townhomes at Warwick Phase II	NWTII	CDBG
17	Venable Street Shell Rehab	PH	CDBG
18	Neighborhood Economic Development	DECD	CDBG
19	Block Grant Administration and Housing	DECD	CDBG
20	Fair Housing Support and Outreach	HOME, Inc.	CDBG/HOME
21	Financial Monitoring	DECD	CDBG/HOPWA
22	Historic Review	DPDR	CDBG
23	Neighborhood Planning	DECD	CDBG
24	Childhood Lead Poisoning Prevention	RCHD	CDBG
25	Housing Code Enforcement & Counseling	RDSS	CDBG
26	Housing Information & Counseling	HOME, Inc.	CDBG
27	Pathways to Independence	SCDHC	CDBG
28	Positive Paths	Trinity	CDBG
29	Residential Support for Homeless Families	RBHA	CDBG
30	River City Roots: Urban Horticulture	Enrichmond	CDBG
31	Youth Build in Community	SCDHC	CDBG

#	Project Name	Agency	Funding Source
32	Carver Affordable Homeownership	PH	HOME
33	Community Housing Empowerment NiB DPA	HOME, Inc.	HOME
34	HOME Program Administration	DECD	HOME
35	Revitalizing Blighted Properties	Habitat	HOME
36	Rose Corridor Affordable Housing	PH	HOME
37	Rose Corridor Development	BHC	HOME
38	St. Luke Project	SLB	HOME
39	ESG17 Richmond	Multiple	ESG
40	Housing Assistance Program	Serenity, Inc.	HOPWA
41	HOPWA CIS	Homeward	HOPWA
42	HOPWA Greater Richmond	CCC	HOPWA
43	HOPWA Program Administration	DECD	HOPWA
44	Stratford House	VSH	HOPWA
45	Micro-Enterprise Pilot Loan Program	DECD/OMBD	CDBG

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funding is based on the priorities outlined in the Consolidated Plan as well as completing existing open projects in order to meet a national objective.

# Projects

## AP-38 Projects Summary

### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	25th Street/Nine Mile Road Redev. Area
	<b>Target Area</b>	East End - Nine Mile Road Corridor
	<b>Goals Supported</b>	De-concentrate public housing
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$250,000 Private: \$2,800,000
	<b>Description</b>	The Richmond Redevelopment and Housing Authority (RRHA) requests CDBG funds to continue the acquisition, relocation, demolition, if necessary, and disposition activities within the current redevelopment areas. Revitalization efforts will be targeted to 24th Street, 26th Street and Nine Mile Road to 31st and Nine Mile Road, the 1300 and 1400 blocks North 27th St, the 1300 and 1600 blocks of North 28th Street, and the east side of the 1900 block of Creighton Road. The redevelopment project of 25th Street and Nine Mile Road will start from the Old Armstrong High School as replacement housing for Creighton residents.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The redevelopment project of 25th Street and Nine Mile Road will start from the Old Armstrong High School as replacement housing for Creighton residents. It will increase the supply of rental units to 256 units which will benefit 256 LMI families.
	<b>Location Description</b>	Revitalization efforts will be targeted to 24th Street, 26th Street and Nine Mile Road to 31st and Nine Mile Road, the 1300 and 1400 blocks North 27th St, the 1300 and 1600 blocks of North 28th Street, and the east side of the 1900 block of Creighton Road.
	<b>Planned Activities</b>	The redevelopment of 25th Street and Nine Mile Road will start from the old Armstrong High School. It will create 256 units of rental housing as replacement housing for the Creighton residents.

	<b>Goal Outcome Indicators</b>	256 units rental units constructed.
<b>2</b>	<b>Project Name</b>	3200 W Broad Street
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$400,000 Private: \$37,350,861 State of Virginia: \$150,000
	<b>Description</b>	BHC will convert an underutilized hotel at 3200 W Broad St into a mixed-use, mixed-income multi-family affordable housing community located in the Scott's Addition neighborhood.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	102 LMI renters will benefit.
	<b>Location Description</b>	3200 W Broad Street
	<b>Planned Activities</b>	The project will provide approximately 102 units new high quality affordable rental housing and 98 units market rate apartments.
<b>Goal Outcome Indicators</b>	102 units rental units constructed.	
<b>3</b>	<b>Project Name</b>	Baker School
	<b>Target Area</b>	North Jackson Ward Corridor
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$100,000 Private: \$850,000 State of Virginia: \$5,798,873

	<b>Description</b>	RRHA will partner with Community Preservation and Development Corporation (CPDC) to convert the former Baker School into 51 apartments of senior housing by utilizing HUD's Rental Assistance Demonstration (RAD) that involves replacing Fay Towers, a 200-unit high-rise building for senior citizens. The unit at Fay Towers will convert into three phases. The Baker School Project is the second phase of the replacement in low-rise settings. Phase I is complete which is the rehabilitation of the former Highland Park School into 77 senior apartment units. Phase III will be new mixed-income construction in Jackson Place just across I-95 from North Jackson Ward (NJW).
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	51 LMI senior residents will benefit.
	<b>Location Description</b>	100 West Baker Street
	<b>Planned Activities</b>	The CDBG funds will be used to convert the former Baker School into a 51-unit senior apartment complex.
	<b>Goal Outcome Indicators</b>	51 units rental units constructed.
<b>4</b>	<b>Project Name</b>	Church Hill Narrow Lot Homes
	<b>Target Area</b>	Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$30,000 Private: \$402,000
	<b>Description</b>	Project: HOMES (PH) will use the Bon Secours Health Systems resources and a new home design to develop two homes which will be sold to homebuyers with incomes of 80-100% of the area median.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 households with the income of 80-100% AMI will benefit.

	<b>Location Description</b>	The addresses of the properties are located at 1323 N 28th St, 1217 N 29th St, and 1207 N 27th St in the North Church Hill NiB area. One of the properties will be built.
	<b>Planned Activities</b>	Funding will be used to construct one unit of homes located at 1323 N 28th St, 1217 N 29th St, and 1207 N 27th St in the North Church Hill NiB area.
	<b>Goal Outcome Indicators</b>	1 unit homeowner housing added.
5	<b>Project Name</b>	Citywide Critical Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$400,000 Private: \$43,000 State of Virginia: \$50,000
	<b>Description</b>	Project:HOMES proposes making Critical Home Repair assistance to 40 low and very low-income households to include seniors and/or disabled persons. These activities will take place throughout the City. Critical home repair will help eliminate the concentrations of blight by improving the structure and the livability of the home. Critical home repairs will be made to both the interior and exterior of the homes with an emphasis on health and safety, correction of code violations, visible improvements and improving the energy efficiency of each home. Preserving the aesthetics of the community will improve the real estate market viability and the quality of life in the neighborhood.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 LMI households that includes seniors and/or disabled persons.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The project will repair 40 houses for LMI households in the City.
<b>Goal Outcome Indicators</b>	40 units homeowner housing rehabilitated.	
	<b>Project Name</b>	Citywide Owner Occupied Home Repair

6	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$200,000 Private: \$35,833 State of Virginia: \$48,750
	<b>Description</b>	Project:HOMES proposes making home repair assistance to 5 low and very-low income, elderly and/or disabled households. The activity will take place in all eligible areas of the City except for the City's Neighborhoods in Bloom Target areas. Repairs will be made to both interior and exterior of the homes with emphasis on visible improvements; correction of code and safety-related deficiencies; and improving the energy efficiency of each home. Preserving the aesthetics of the community will improve the real estate market viability and the quality of life in the neighborhood.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 LMI households which includes seniors and/or disabled persons in the City.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	CDBG funds will be used to repair 5 homes occupied by LMI households.
	<b>Goal Outcome Indicators</b>	5 units homeowner housing rehabilitated.
7	<b>Project Name</b>	Keystone Program City-wide DPA
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$200,000 Private: \$51,703 State of Virginia: \$125,000

	<b>Description</b>	The HOME Inc. Keystone Program for First-Time Homebuyers is a program that helps low and moderate income families whose incomes are at 80% or below the area median income, purchase their first home in the City of Richmond. The HOME Inc. Keystone Program also provides intensive individual pre-purchase counseling, financial literacy and homebuyer group education, as well as financial assistance.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 LMI first-time homebuyers will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	15 low- to moderate-income families will receive intensive, individual counseling to prepare them to receive down payment and closing cost assistances, after having qualified and participated in all required counseling program components.
	<b>Goal Outcome Indicators</b>	15 households direct financial assistance to homebuyers.
<b>8</b>	<b>Project Name</b>	Lead Grant Reduction Activity
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$100,000 General Fund: \$50,000

	<b>Description</b>	The Department of Economic and Community Development will partner with Project:HOMES along with the Richmond City Health District (RCHD) to apply for HUD Lead Based Paint Hazard Control Grant (LBPHC) in 2017. CDBG funds will be used towards the 10% match as required by HUD. CDBG funds will be used to reduce lead paint hazards in low-income households that either have a lead poisoned child that has been identified by the RCHD or will be used to reduce lead poison hazards in housing units that will be occupied by low-income households with children under the age of six years. The CDBG funds will be used to cover eligible activities under the Lead Based Paint Hazard Control Grant. If the City is not awarded the LBPHC grant, then Project:HOMES will use the funds to assist low-income owner occupied households who have child that has been documented by the RCHD as being lead poisoning.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 LMI households will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The funding will make 35 units to be lead safe in the City of Richmond.
	<b>Goal Outcome Indicators</b>	35 households of public service activities for low/moderate income housing benefit.
9	<b>Project Name</b>	Matthews At Chestnut Hill
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$150,000 State of Virginia: \$500,000
	<b>Description</b>	Construction will continue on 4 new earthcarft single family homes being built in this new subdivision named as Matthews at Chestnut Hill. The units will consist of 2 duplexes designed to be architecturally congruent with other homes in the Chestnut Hill/Plateau Historic District. The homes will be sold to homebuyers, with household earnings at or below 80% of AMI.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI homeowners will benefit.
	<b>Location Description</b>	Beale Street on the North, Matthews Street on the South, Cobham Street on the West, and Daniels Street on the East. In the Highland Park NiB.
	<b>Planned Activities</b>	SCDHC will use CDBG funds to construct 4 units of duplexes in the Matthews at Chestnut Hill subdivision.
	<b>Goal Outcome Indicators</b>	4 units homeowner housing added.
<b>10</b>	<b>Project Name</b>	Mimosa Creek
	<b>Target Area</b>	Jefferson Davis - Bellemeade Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	SCDHC will construct the remaining 2 homes in the new Mimosa Creek project.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 LMI homebuyers will benefit.
	<b>Location Description</b>	Construct and sale homes for two homes from 1521 Lynhaven Ave, 2301, 2304, and 2309 Mimosa Creek Circle.
	<b>Planned Activities</b>	The CDBG funds allow SCDHC to construct two new single family homes for LMI homebuyers in the City of Richmond.
	<b>Goal Outcome Indicators</b>	2 units homeowner housing added.
<b>11</b>	<b>Project Name</b>	Model Block Development
	<b>Target Area</b>	Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

	<b>Funding</b>	CDBG: \$35,000 HOME: \$84,240 Private: \$2,500,000
	<b>Description</b>	Better Housing Coalition (BHC) will continue its commitment in the Model Block by building 2 additional units to complete infill on N 27th Street.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 LMI households will benefit.
	<b>Location Description</b>	East side of N 27th St.
	<b>Planned Activities</b>	BHC will build 2 additional homeowner units in the east side of the 1300 block of N 27th Street.
	<b>Goal Outcome Indicators</b>	2 units homeowner housing added.
<b>12</b>	<b>Project Name</b>	NiB Area Housing Code Enforcement
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Reduce neighborhood blight
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$125,000

	<b>Description</b>	The CDBG funds will be used to hire two Property Maintenance Enforcement Inspectors to identify, evaluate, and initiate code enforcement in the City's NiB areas and CDBG target areas in their day-to-day field activities on buildings and properties that are in violation of State and local codes due to one or more of the following factors: physically deteriorated/poorly maintained and in need of repair (structural, mechanical, electrical, plumbing, fire protection, etc.); abandoned and vacant and open to entry; unattended lots; properties in need of trash/garbage removal; tall or obstructive weeds/grass/bushes; and abandoned/junk/inoperative vehicles.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	In the City's NiB areas.
	<b>Planned Activities</b>	This program will cover the cost of three Property Maintenance Enforcement inspectors who will identify and address blighted and poorly maintained properties through proactive sweeps and citizen complaints received within the City of Richmond's Neighborhoods in Bloom (NiB) target areas and surrounding neighborhoods.
	<b>Goal Outcome Indicators</b>	5000 units of housing code enforcement/foreclosed property care.
<b>13</b>	<b>Project Name</b>	Rebuilding Together Year Round
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$90,000 Private: \$275,000
	<b>Description</b>	Rebuilding Together of Richmond (RTR) seeks to continue its year round program to do 10-12 homes in FY 2017-2018. In the new fiscal year, RTR plans to continue to work in the Northside of Richmond, in Census Tracts 110 and 111, in which RTR will target a neighborhood of senior low income homeowners in need of critical home repairs that can be done with RTR's volunteer teams.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 LMI senior households will benefit.
	<b>Location Description</b>	Southern Barton Heights and Highland Park Southern Tip Corridor.
	<b>Planned Activities</b>	The program will provide critical home repairs for 10 low-income elderly households.
	<b>Goal Outcome Indicators</b>	10 units homeowner housing rehabilitated.
14	<b>Project Name</b>	Section 108 2012 Loan Repayment
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$260,000
	<b>Description</b>	This project is needed for the repayment of its 2012 Section 108 Guaranteed Loans made to the City of Richmond by the U.S. Department of Housing and Urban Development (HUD). The loan is guaranteed for 20 years at a variable interest rate (4.5% to 8.5%) and was earmarked for the rehabilitation of single-family homes and multi-family units and economic development in targeted areas of the City. The terms of the loan indicate that CDBG funds are to be used as repayment. Similar to the CDBG program, the citizens to be served are low and moderate income residents of the City as detailed in the Consolidated Plan. Funding of this proposal will enable the City to meet its debt obligations for loans made to rehabilitate its housing stock and provide safe affordable housing to its residents.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Repay principal and interest on Section 108 Guaranteed Loans as they become due during fiscal year.	

	<b>Goal Outcome Indicators</b>	1 other
15	<b>Project Name</b>	The Hollands
	<b>Target Area</b>	Hull Street - Swansboro Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$300,000 HOME: \$46,518 Private: \$1,150,000
	<b>Description</b>	The project will consist of the new construction of 22 for-sale single-family attached townhomes in the Swansboro Neighborhood of Richmond. The build out of the 1.766 acre site will consist of the construction of 22 EarthCraft certified townhomes, designed to revitalize an older urban area.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 LMI homebuyers will benefit.
	<b>Location Description</b>	In the Swansboro NiB.
	<b>Planned Activities</b>	SCDHC will develop 22 units of single-family attached townhomes in the Swansboro neighborhood of Richmond, Virginia.
<b>Goal Outcome Indicators</b>	22 units homeowner housing added.	
16	<b>Project Name</b>	Townhomes at Warwick Phase II
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$150,000 State of Virginia: \$1,880,053
	<b>Description</b>	The funding will be used to provide gap funding to complete the development of the Townhomes at Warwick Place Phase 2, and to complete the new construction of 30 affordable rental townhomes, sustainable/green practices (Earthcraft Certification) standards and site improvements.

	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 LMI rental households will benefit.
	<b>Location Description</b>	The Townhomes at Warwick Place-Phase II is located at 6268 & 6278 Old Warwick Road, in the southwestern portion of the City of Richmond. The site is situated between a residential neighborhood and US Highway 60/Midlothian Turnpike commercial corridor.
	<b>Planned Activities</b>	The project will provide gap funding to complete The Townhomes at Warwick Place Phase 2 , and to complete the new construction of 30 affordable rental townhomes, sustainable/green practices (Earthcraft Certification) standards and site improvements.
	<b>Goal Outcome Indicators</b>	30 units rental units constructed.
<b>17</b>	<b>Project Name</b>	Venable Street Shell Rehab
	<b>Target Area</b>	Church Hill - Central Corridor
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$70,000 Private: \$174,000
	<b>Description</b>	This project will consist of the renovation of a severely blighted historic home located at 2015 Venable Street in the City's Church Hill neighborhood.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 LMI household will benefit.
	<b>Location Description</b>	The property is located at 2015 Venable Street.
	<b>Planned Activities</b>	Project:HOMES will renovate a severely blighted historic home located at 2015 Venable Street in the City's Church Hill neighborhood.
	<b>Goal Outcome Indicators</b>	1 unit homeowner housing rehabilitated.

18	<b>Project Name</b>	Neighborhood Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$275,000 General Fund: \$200,000
	<b>Description</b>	This project is designed to enhance the economic vitality of Richmond's neighborhood commercial corridors, by rehabilitating dilapidated structures and reducing the vacancy rate through comprehensive revitalization assistance. It operates through a partnership between neighborhood merchants, the Department of Community and Economic Development (DECD). The program implements the Commercial Area Revitalization Effort (CARE) Program and provides market analysis, technical and financial assistance, Rebates for Interior, Exterior and Security Improvement, assistance in coordinating Clean-up Campaigns, assistance with the development of Crime Prevention Strategies, New Business Recruitment efforts and existing businesses with expansion efforts. The funds will provide direct assistance to the individual businesses, business start-ups, and to the business associations.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• To facilitate 3 CARE loans and 60 rebates through non-CDBG funds.</li> <li>• Attract 15 new businesses and provide technical assistance to 100 clients or potential clients.</li> <li>• Hold 4 informational/educational seminars.</li> <li>• Create and retain 150 jobs.</li> </ul>
<b>Goal Outcome Indicators</b>	150 jobs created/retained; 15 businesses assisted.	
	<b>Project Name</b>	Block Grant Administration and Housing

19	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing Ending homelessness Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods Addressing housing needs of Special Needs pop Improving health outcomes in the city Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	The Division of Housing & Neighborhoods of the City's Department of Economic and Community Development implements the City's Consolidated Plan through the City's allocation of CDBG, HOME, ESG, and HOPOWA funds. In the proposed fiscal year, the agency is overseeing 51 projects undertaken by 25 different subrecipients and City departments. One of the major work programs continues to be the Neighborhoods in Bloom (NiB) initiative which targets impact areas within selected neighborhoods by providing quality affordable housing to low- and moderate-income families and individuals. To address the problems of the substantial low- to moderate-income populations in the older urban core of the City, the Block Grant Administration Office provides the planning, technical assistance, and administrative guidance for the use of these various federal funds. This funding supports the long-range revitalization strategies for housing and commercial development in the City's neighborhoods and commercial/gateway corridors. It includes providing assistance to local non-profit and for-profit housing producers to ensure the development and implementation of needed housing programs. The office also conducts programmatic monitoring of CDBG, HOME, ESG, and HOPWA subrecipients to ensure the proper expenditure and reporting of federal funds in accordance with the HUD approved Consolidated Plan and appropriate Federal and City regulations.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Provide technical assistance to CDBG and HOME subrecipients to implement Consolidated Plan priorities and strategies</li> <li>• Complete CDBG and HOME training for all funded subrecipients</li> <li>• Complete and obtain signatures on all 2017-18 CDBG and HOME item plans and contracts</li> <li>• Monitor half of the subrecipients and RRHA at least once a year to ensure that funds are spent according to City, HUD, and federal regulations</li> <li>• Complete all Integrated Disbursement Information System (IDIS) tasks for project set up and end of year reporting</li> <li>• Complete all Integrated Disbursement Information System (IDIS) tasks for project set up and end of year reporting</li> <li>• Initiate the annual plan &amp; budget process for the use of HUD entitlement funds by 11/15/17</li> </ul>
	<b>Goal Outcome Indicators</b>	1 other
20	<b>Project Name</b>	Fair Housing Support and Outreach
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair housing
	<b>Needs Addressed</b>	Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$60,000 HOME: \$14,040 Private: \$97,328
	<b>Description</b>	HOME, Inc. asks CDBG and HOME funds to ensure quick and accurate processing of fair housing complaints and efforts to provide outreach to residents of the City of Richmond. Through the grants, HOME, Inc. will fund an outreach coordinator who will inform groups and individuals of their rights and responsibilities under the Fair Housing Act; respond quickly and affirmatively to reports of housing discrimination in the area; publicize protections provided by fair housing laws as well as HOME, Inc.'s capacity to help enforce fair housing rights; update the City's Analysis of Impediments to Fair Housing Choice.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 clients will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOME, Inc. will screen 50 calls, emails, and web inquiries for illegal housing discrimination and refer appropriately. Educate 50 people who contact HOME, Inc. about fair housing rights and responsibilities. Identify 20 targets for meetings with faith based leadership and civic associations. Send targets 80 quarterly mailings on HOME, Inc. services. Organize 4 meetings with faith-based leadership and civic associations. Hold 4 Fair Housing Education sessions with faith based organizations, civic associations, and service providers. Provide and place 150 bus advertisements with GRTC for one month on whole fleet. Advertisements/flyers at 10 pre-determined Richmond area locations accessed by low-income and marginalized populations. Place radio ad that focuses on Latino/Hispanic audiences, educating on fair housing and inviting victims of discrimination to call HOME, Inc. for 4 campaigns (2 weeks each). Finish one Richmond Analysis of Impediments to Fair Housing Choice.
	<b>Goal Outcome Indicators</b>	100 other
<b>21</b>	<b>Project Name</b>	Financial Monitoring
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$133,000 HOPWA: \$5,000
	<b>Description</b>	The funds will be used by the City of Richmond's Department of Finance to provide staff for accounting services essential for proper administration, monitoring, and disbursement of the CDBG, ESG, HOME, HOPWA and Section 108 Funds. This office provides continuous support to all subrecipients receiving these funds to ensure adequate financial management of their Federal funds and that they are in compliance with HUD regulations.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	To provide fiscal accountability of all grant funds and provide continuous support of third party subrecipients and city agencies.
	<b>Goal Outcome Indicators</b>	1 other
22	<b>Project Name</b>	Historic Review
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$52,000 General Fund: \$48,000
	<b>Description</b>	This project will provide 50% of the salary and benefits (\$51,250) of a historic preservation planner (Planner II) covered by this project. This is a recent reduction in partial staff funding from two staff to one and change in the percentage of the Planner II funding, previously funded with 20% General Fund and 80% CDBG dollars. In addition, the project will fund CDBG-related expenses (\$750) for the project, including advertising, photographic printing, office supplies, and local travel.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Over 100 undertakings will be reviewed by DPDR staff.
<b>Goal Outcome Indicators</b>	100 other	
	<b>Project Name</b>	Neighborhood Planning

23	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$288,000 General Fund: \$22,000
	<b>Description</b>	Neighborhood Planning staff implements the City's neighborhood revitalization efforts. Based on a corridor improvement strategy, the City uses its Neighborhoods in Bloom (NiB) program to increase households and reduce blight in areas that abut key corridors. The City also uses other funds such as Neighborhood Stabilization Program I and III funds to strengthen its targeted approach. This work is accomplished through strong partnerships with the community and nonprofit housing agencies.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	The City's NiB areas.
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Implement NiB in a manner supportive of corridor development and overall neighborhood revitalization through new housing built, vacant structures rehabilitated, and inventory of acquired properties reduced.</li> <li>• Implement East End transformation strategy through removing blight and placing properties into productive use.</li> </ul>

	<b>Goal Outcome Indicators</b>	1 other
24	<b>Project Name</b>	Childhood Lead Poisoning Prevention
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$100,000 General Fund: \$110,000
	<b>Description</b>	The program entails supporting community-based blood lead testing for uninsured/underinsured children under the age of 6 and pregnant women residing in the City. This project serves families residing in the CDBG-eligible census tracts. In addition, CDBG funds will be used to develop a mini asthma-related Healthy Homes Intervention Pilot project.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 LMI lead poison children and expectant mothers will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Public service screening of 600 lead poison children and expectant mothers.
<b>Goal Outcome Indicators</b>	500 persons assisted for public service activities other than low/moderate income housing benefit.	
25	<b>Project Name</b>	Housing Code Enforcement & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Creating sustainable neighborhoods Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG: \$90,000 General Fund: \$35,000

	<b>Description</b>	The Housing Code Enforcement and Counseling Program is a citywide initiative designed to provide housing interventions and counseling to citizens of the City of Richmond (including NiB areas) who have been or are at risk of being displaced because of the City's code enforcement activities. CDBG funds will be utilized to maintain one full-time Housing Counselor position and supportive interventions for families/individuals residing in housing units cited for code enforcement violations. The Housing Counselor will provide interventions to prevent homelessness (locate and provide temporary emergency housing) and to facilitate transition to safe and affordable housing for citizens of Richmond including those who resides in NiB areas. Additionally, the Housing Counselor will work with the Community Assisted Public Safety (CAPS) Team to facilitate and offer counseling and relocation assistance. RDSS proposes that citywide and within NiB to serve two hundred (200) low-income City residents.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 LMI households will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	200 low-income families/individuals will be assisted due to code enforcement activities.
	<b>Goal Outcome Indicators</b>	200 persons assisted for homelessness prevention.
26	<b>Project Name</b>	Housing Information & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$175,000 Private: \$51,703 State of Virginia: \$125,000

<b>Description</b>	This project assists low- to moderate-income families, to either obtain or maintain stable housing through an array of housing counseling and education services that include financial literacy education. Services include homebuyer education and pre-purchase counseling for potential homeowners; foreclosure prevention counseling and intervention services; money management and credit recovery classes for renters who wish to improve their money management skills and credit to either purchase a home or maintain the stable housing they have; tenant education through the Superior Tenant Classes held in the community and landlord-tenant information and referral services for families who are in dispute with their landlords, at risk for eviction or need help with relocation. Program staff also provide general housing information and assistance to the general public.
<b>Target Date</b>	6/30/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	52,450 households will benefit.
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Approximately 200 families from the City of Richmond will receive tenant education.</li> <li>• 200 families from the City of Richmond will receive landlord-tenant information and referral services.</li> <li>• 200 families from the region will receive foreclosure prevention and intervention services.</li> <li>• 400 families from the region will be assessed for homeownership readiness through credit report analysis.</li> <li>• 250 families will receive homeownership education and counseling.</li> <li>• 200 families will receive credit repair education.</li> <li>• 1,000 City of Richmond families will receive general housing assistance through a variety of venues. 50,000 or more will visit HOME, Inc.'s website and receive a wide array of housing information.</li> </ul>
<b>Goal Outcome Indicators</b>	52450 households of public service activities for low/moderate income housing benefit.
<b>Project Name</b>	Pathways to Independence

27	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$40,000 Private: \$30,000 State of Virginia: \$91,000
	<b>Description</b>	SCDHC will provide counseling services to current individuals and families that receive public assistance for basic living needs. The purpose of these services are designed to assist individuals and families that faced temporary setbacks and challenges due to economic hardship. SCDHC will provide targeted and comprehensive counseling services and resources to residents receiving public assistance or very low income, to help them identify and enhance their natural skills into a trade that can be utilized by existing employers or can be leveraged into owning a small business. In addition, SCDHC counseling services will help residents manage their income through the development of budgets and debt management plans. SCDHC also promotes advantageous savings plans that offer dollar for dollar matching to encourage wealth building.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 LMI clients will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Funding will be used to provide counseling that will equip consumers with the necessary tools to make informed decisions about their plans for the future in terms of housing, household sustaining income, financial stability, and educational opportunities. 30 low-income clients will benefit.
	<b>Goal Outcome Indicators</b>	30 households of public service activities for low/moderate income housing benefit.
28	<b>Project Name</b>	Positive Paths
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population

	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$25,000 Private: \$109,268
	<b>Description</b>	CDBG funds are needed to fund the salary of a Program Services Specialist, who will also function as an assistant program coordinator to provide intensive case management for 30 foster care alumni. The program Services Specialist/Assistant Program Coordinator will also help coordinate life skills training, support groups, classes, seminars, and identify referral resources to address housing, employment, and other basic needs. In addition to classes and seminars for foster care alumni who come from throughout Richmond, some group training will be leveraged on behalf of Richmond's low income communities and provide opportunities to share in these group learning experiences. The youth and young adults are referred to Positive Paths from group homes, Richmond Department of Social Services, the courts, probation officers, shelters, and self referral.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 LMI youth and young adults will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	This project proposes to provide intensive case management for 15 foster care alumni.
	<b>Goal Outcome Indicators</b>	15 persons assisted for public service activities other than low/moderate income housing benefit.
<b>29</b>	<b>Project Name</b>	Residential Support for Homeless Families
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$100,000 Private: \$1,465,941

	<b>Description</b>	This project will provide outreach and intensive case management to 125 homeless families at HomeAgain, Inc., the Salvation Army, CARITAS, and the YWCA shelters. Additionally, the program operates two (2) apartments which are utilized as short-term transitional housing for homeless families who demonstrate commitment to obtaining self-sufficiency but for whom time has run out at the shelter sites.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 homeless families will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The program will provide assessment and referrals for 125 homeless families housed in emergency shelters.
	<b>Goal Outcome Indicators</b>	125 households of public service activities for low/moderate income housing benefit.
<b>30</b>	<b>Project Name</b>	River City Roots: Urban Horticulture
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG: \$30,000 Private: \$72,000
	<b>Description</b>	The Enrichmond Foundation proposes a work-force development program centered on landscaping, horticulture, gardening, and arboriculture. The project will create a workforce development program for low- to moderate-income Richmond citizens generated from Enrichmond's beautification and landscaping partnerships throughout Richmond.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provide training for 10 LMI clients.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	The program will train 10 LMI clients in the City of Richmond.
	<b>Goal Outcome Indicators</b>	10 other
<b>31</b>	<b>Project Name</b>	Youth Build in Community
	<b>Target Area</b>	Jefferson Davis - Blackwell Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$50,000 Private: \$500,000
	<b>Description</b>	SCDHC will partner with Pathways to provide a workforce development program in its construction projects to 12-20 opportunity youth, aged 17-24 who are residents of the RRHA.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI youth aged 17-24 will benefit.
	<b>Location Description</b>	Blackwell and Church Hill NiB areas.
	<b>Planned Activities</b>	Job training for 25 youth aged 17-24 who are residents of the RRHA.
<b>Goal Outcome Indicators</b>	25 persons assisted for public service activities other than low/moderate income housing benefit.	
<b>32</b>	<b>Project Name</b>	Carver Affordable Homeownership
	<b>Target Area</b>	Carver - Newtowne West Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$315,000 Private: \$1,154,995
	<b>Description</b>	This proposal includes the construction of seven high-efficiency affordable homes in the 1200 blocks of Catherine and West Leigh Streets in the Carver neighborhood.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 LMI homebuyers will benefit.
	<b>Location Description</b>	1203 1/2, 1205, 1205 1/2, 1207 1/2, 1209, 1209 1/2 West Leigh St, and 1216 West Catherine St.
	<b>Planned Activities</b>	The HOME funds will facility Project:HOMES to build 7 homes in the 1200 blocks of Catherine and West Leigh Streets in the Carver neighborhood.
	<b>Goal Outcome Indicators</b>	7 units homeowner housing added.
<b>33</b>	<b>Project Name</b>	Community Housing Empowerment NiB DPA
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$140,400 Private: \$51,703 State of Virginia: \$125,000
	<b>Description</b>	The program assists low- and moderate-income renters to become first-time home owners in the City's NiB areas. The program assists families with downpayment and closing cost assistance (DPA) coupled with intensive individual counseling and group education. This program will make it possible for families to purchase who would otherwise be unable to buy a home.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 LMI first-time homebuyers will benefit.
	<b>Location Description</b>	In the City's NiB areas.
	<b>Planned Activities</b>	9 LMI households will become first-time homeowners in the City of Richmond's designated Neighborhoods in Bloom (NiB) areas.
	<b>Goal Outcome Indicators</b>	9 households direct financial assistance to homebuyers.
<b>34</b>	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	HOME: \$79,236 General Fund: \$100,000
	<b>Description</b>	HOME Program Administration will provide technical assistance to service providers, citizens, developers, and other agencies on a daily basis to ensure the successful implementation of Federal HOME entitlement and carryover funds.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Provide all administrative tasks associated with the general administration of HOME funds.</li> <li>• Complete HOME training for all City Council approved subrecipients.</li> <li>• Complete and obtain signatures on all 2017-18 HOME item plans and contracts.</li> <li>• Complete monitoring of housing providers and RRHA.</li> </ul>	

	<b>Goal Outcome Indicators</b>	1 other
35	<b>Project Name</b>	Revitalizing Blighted Properties
	<b>Target Area</b>	Highland Park Southern Tip Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$168,480 Private: \$496,172
	<b>Description</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) is requesting HOME funds to assist in the completion of construction of four single-family detached homes in the City of Richmond. Once completed, these homes will be sold to low- to moderate-income buyers with zero percent interest financing provided by RMHFH. The project will provide quality affordable homes in the North Church Hill and Chestnut Hills neighborhoods and will be a vital addition to the revitalization of these areas.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI homebuyers will benefit.
	<b>Location Description</b>	1517 N 35th St 1913 3rd Ave 2008 5th Ave 2010 5th Ave
	<b>Planned Activities</b>	The funds allow 4 single family houses to be built.
<b>Goal Outcome Indicators</b>	4 units homeowner housing added.	
36	<b>Project Name</b>	Rose Corridor Affordable Housing
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

	<b>Funding</b>	HOME: \$126,360 Private: \$492,000
	<b>Description</b>	Project:HOMES will use the HOME funds to construct the final three properties located at 1722, 1728 Rose Ave and 16 Fells St in the Southern Barton Heights neighborhood and sell them to 50-80% AMI first-time homebuyers.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three LMI homebuyers with the income of 50-80% AMI will benefit.
	<b>Location Description</b>	1722, 1728 Rose Ave and 16 Fells St in the Southern Barton Heights neighborhood.
	<b>Planned Activities</b>	The HOME funds will allow PH to build three homes for LMI first-time homebuyers.
	<b>Goal Outcome Indicators</b>	3 units homeowner housing added.
<b>37</b>	<b>Project Name</b>	Rose Corridor Development
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$168,480 Private: \$2,500,000
	<b>Description</b>	BHC will continue to build 4 additional new homes in Rose Corridor.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI households will benefit.
	<b>Location Description</b>	2, 8, 10, 14 W Fells St
	<b>Planned Activities</b>	BHC will develop four properties in Rose Corridor. The four addresses are: 2, 8, 10, 14 W Fells St.

	<b>Goal Outcome Indicators</b>	4 units homeowner housing added.
38	<b>Project Name</b>	St. Luke Project
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	HOME: \$93,600 Private: \$2,900,000
	<b>Description</b>	St. Luke Building (SLB) will use HOME funds to renovate the existing boarded building, located at 900 St. James St, into a 14-unit apartment complex, 2 of which will be affordable to low- and moderate-income households.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 LMI households will benefit.
	<b>Location Description</b>	900 St. James St
	<b>Planned Activities</b>	St. Luke Building will rehabilitate the existing boarded building, located at 900 St. James Street, into a 14-unit apartment complex, two of which will be affordable units.
	<b>Goal Outcome Indicators</b>	2 units rental units constructed.
39	<b>Project Name</b>	ESG17 Richmond
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	ESG: \$367,565 Continuum of Care: \$237,000 General Fund: \$35,626 ESG Match: \$367,565 Private: \$508,750 State of Virginia: \$217,719

	<b>Description</b>	The City of Richmond will work with subrecipient agencies to provide assistance and support for homelessness prevention, emergency shelter and rapid rehousing.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 people will benefit from RDSS' Emergency Financial Assistance Program to obtain supportive services to prevent homelessness. 250 homeless persons and 100 homeless families will benefit from HomeAgain's Short Term Shelter and Rapid Rehousing Program. 210 homeless persons will benefit from Housing Families First's Building Neighbors Rapid Rehousing Program through exiting homelessness into permanent housing. 600 people will benefit from CARITAS' Emergency Shelter program. YWCA will provide rapid rehousing assistance for 60 people who are survivors of domestic violence.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The City of Richmond Department of Social Services will use \$25,000 to provide financial assistance to people who are at-risk of homelessness. HomeAgain will use \$190,000 to serve homeless households through a combination of shelter and permanent housing programs. Housing Families First will use \$20,000 to assist homeless persons to exist homelessness into permanent housing. CARITAS will use \$55,000 to provide emergency overnight shelter for families and single adults. YWCA will use \$60,000 to provide rapid rehousing expenses for households with survivors of domestic violence. The remaining ESG funds will be used to fund ESG program administration, ESG financial monitoring, and the Homeward Community Information System (HCIS) which provides data and reports about homelessness.
	<b>Goal Outcome Indicators</b>	210 persons assisted for homelessness prevention; 150 households assisted with tenant-based rental assistance/rapid rehousing; 850 beds overnight/emergency shelter/transitional housing beds added; 3 other
<b>40</b>	<b>Project Name</b>	Housing Assistance Program
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$90,000 Private: \$51,000 State of Virginia: \$116,957

	<b>Description</b>	Serenity is requesting HOPWA funds to support its Housing Assistance Program (HAP). The funds would cover the cost of a full-time housing case manager (HCM), financial assistance for client rent and utilities and a portion of Serenity's operating expenses. The goal is to provide the supports needed to ensure the housing stability of financially fragile persons living with HIV/AIDS.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 LMI clients will benefit from Serenity's housing navigation services. 30 clients will benefit from Serenity's housing-focused case management. 15 clients will benefit from the agency's STRMU assistance.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide housing-focused case management and STRMU to 60 LMI households who have HIV/AIDS.
	<b>Goal Outcome Indicators</b>	60 units HIV/AIDS housing operation.
<b>41</b>	<b>Project Name</b>	HOPWA CIS
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$20,000
	<b>Description</b>	HOPWA funds will be used to manage the HUD-mandated HOPWA Community Information System (HCIS) database tracking client-level data for Richmond-based HIV/AIDS services providers, provide monthly, quarterly, and annual reporting, and provide ongoing user training and support.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Richmond MSA

	<b>Planned Activities</b>	Homeward will provide technical assistance, training, and reporting for HOPWA-related activities for the City of Richmond through a web-based system to track client-level data.
	<b>Goal Outcome Indicators</b>	1 other
42	<b>Project Name</b>	HOPWA Greater Richmond
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$566,929 Private: \$20,000
	<b>Description</b>	Commonwealth Catholic Charities (CCC) will provide case management and long-term housing assistance for HIV/AIDS-positive community members under the Tenant Based Rental Assistance Program. Additionally, CCC will provide short-term rent, mortgage, and utility (STRMU) assistance for HIV/AIDS positive community members who are at risk of homelessness. When STRMU assistance or TBRA assistance is unavailable, CCC will offer low-income community members with an HIV or AIDS-positive diagnosis standalone case management services, i.e., supportive service only. CCC will provide literally homeless community members with a positive HIV or AIDS diagnosis permanent housing placement services. All individuals participating in one or more of CCC's HOPWA Greater Richmond services will be offered tenant counseling and tenant education.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist 50 eligible community members with STRMU assistance. Transition 5 households from TBRA assistance to self-supported housing. Assist 50 community members with TBRA. House 10 eligible literally homeless persons. Provide a monthly nutritional supplement for 50 program participants.
	<b>Location Description</b>	Richmond MSA.
	<b>Planned Activities</b>	Provide continuation of case management services, TBRA assistance, and STRUM assistance for all active program participants for 165 people.
<b>Goal Outcome Indicators</b>	165 persons assisted for homelessness prevention.	
	<b>Project Name</b>	HOPWA Program Administration

43	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	HOPWA: \$20,000 General Fund: \$18,000
	<b>Description</b>	The purpose of this project is to administer, as required by HUD, the Housing Opportunities for Persons with AIDS program. Federal regulations only allow for 3% of the entitlement funds to be used for administration. The HOPWA Program is designed to help provide needed housing and supportive services for persons living with HIV/AIDS related diseases. Since it is the largest entitlement community in the Metropolitan Statistical Area (MSA), the City is required by HUD to administer the funds for the entire MSA, which includes 13 independent jurisdictions, as part of its Consolidated Plan process. This process involves intensive citizen participation, planning and an action plan for providing housing assistance and support services for low and moderate-income residents of the region.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Administer the HOPWA program for the Richmond-Petersburg MSA.</li> <li>• Provide technical assistance to HOPWA and ESG subrecipients to develop work plans and contracts to effectively provide services to clients.</li> <li>• Initiate and manage the planning and review process to complete the Annual Performance Report for the HOPWA program.</li> <li>• Input the HOPWA projects in the HUD IDIS software as part of the Consolidated Plan to be submitted to HUD.</li> <li>• Ensure submission of quarterly reports on each program; review and evaluate outcomes in relation to objectives.</li> </ul>
	<b>Goal Outcome Indicators</b>	1 other
<b>Project Name</b>	Stratford House	

<b>44</b>	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$225,000 Continuum of Care: \$50,000 Private: \$15,000
	<b>Description</b>	These funds will enable Virginia Supportive Housing (VSH) to operate supportive living residence for 8-10 low-income persons living with HIV/AIDS at Stratford House. Stratford Housing provides subsidized, permanent housing with support services provided by VSH. The funds will be used for supportive services and for the day-to-day management and operation of the properties. VSH will serve at least 10 individuals living with HIV/AIDS through its HomeLink and A Place To Start (APTS) programs. HomeLink and A Place To Start (APTS) were designed to house and serve the most medically vulnerable unsheltered homeless individuals, including individuals with HIV.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI people with HIV/AIDS will benefit.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide 20 housing units to individuals with HIV/AIDS.
	<b>Goal Outcome Indicators</b>	20 units HIV/AIDS Housing Operations
<b>45</b>	<b>Project Name</b>	Micro-Enterprise Pilot Loan Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$654,273

<b>Description</b>	The Micro-Enterprise Loan Program will be funded with the dormant Neighborhoods in Bloom Revolving Loan Fund dollars (CDBG funds). This pilot Program will initially be administered by the Department of Economic & Community Development (ECD) working in conjunction with the Office of Minority Business Development (OMBD). The goal is to provide revolving loan funds and technical assistance that will address the ongoing challenges of access to capital for very small to small businesses and entrepreneurs that are seeking to stimulate the revitalization of Richmond's neighborhoods, and promote permanent job creation for low to moderate income local residents by helping bridge the credit gap in the marketplace.
<b>Target Date</b>	6/30/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI small business entrepreneurs will benefit.
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	The funds will benefit 25 LMI small business entrepreneurs to receive needed loans to their businesses.
<b>Goal Outcome Indicators</b>	25 businesses assisted

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Broad Street Downtown Corridor geographic priority area is located in the Downtown Planning District. The Downtown Planning District has the highest rate of severely cost burdened households at 30.84%. Additionally, Downtown has a higher than citywide average rate of vacancy at 23.10% and substandard housing at 3.08%

The Jefferson Davis - Blackwell Corridor, Jefferson Davis - Bellemeade Corridor, and Hull Street - Swansboro Corridor are all located within the Old South Planning District. The Old South Planning District has the highest rate of substandard housing at 1.21%, the rate of severely cost burdened households with severe cost burden at 23.99%, and a vacancy rate above the citywide average at 18.57%.

The Hull Street – Lower Corridor is the dividing line between the Midlothian and Broad Rock Planning Districts. The Broad Rock Planning District has the highest rate of overcrowded households at 3.70% and the second highest rate of severely cost burden households at 24.60%. The Midlothian Planning District has a high rate of substandard housing at 3.43%.

The East End – Nine Mile Road Corridor and East End – Eastview Corridor geographic priority areas are located within the East Planning District. The East Planning District has an above average rate of overcrowding at 2.54%, severely cost-burdened households at 23.36%, and vacancy at 19.28%. Census Tract 209 has the highest rate of vacancy at 35.75%, and a close-to-average rate of severe cost burden at 21.05%. Census 204 has the highest rate of substandard housing at 9.03% and a close-to-average rate of severe cost burden at 21.66% and a high vacant rate at 16.42%.

The Brookland Park Boulevard Corridor, Highland Park Southern Tip Corridor, and North Jackson Ward Corridor are located in the North Planning District. The North Planning District has an above average rate of overcrowding at 1.90%, substandard housing at 1.93%, and vacancy at 18.97%. The district has a slightly below average rate of severely cost burdened households at 23.03%.

### Geographic Distribution

Target Area	Percentage of Funds
Hull Street - Lower Corridor	1
East End - Nine Mile Road Corridor	4
East End - Eastview Corridor	1
Brookland Park Boulevard Corridor	1
Broad Street Downtown Corridor	1
Hull Street - Swansboro Corridor	5
Jefferson Davis - Blackwell Corridor	1

<b>Target Area</b>	<b>Percentage of Funds</b>
Jefferson Davis - Bellemeade Corridor	2
Highland Park Southern Tip Corridor	9
North Jackson Ward Corridor	2
Citywide	55
Carver - Newtowne West Corridor	5
Church Hill - Central Corridor	5
Richmond MSA	12

**Table 10 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Resources are allocated based on neighborhood indicators and the results of comprehensive planning and allocation processes.

**Discussion**

The Highland Park Southern Tip Corridor receives the highest amount of federal entitlement funds. The next are the Hull Street-Swansboro Corridor, the Carver-Newtowne West Corridor, and the Church Hill-Central Corridor.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

In the 2017–2018 Fiscal Year, the City of Richmond will provide affordable housing for 1,279 homeless, non-homeless, and special needs households with rental assistance, new homeowner and rental units, and the rehabilitation of existing units. Rental assistance includes tenant-based rental assistance (TBRA), rapid re-housing, and one-time payments to prevent homelessness.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	585
Non-Homeless	569
Special-Needs	125
Total	1,279

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	125
The Production of New Units	490
Rehab of Existing Units	56
Acquisition of Existing Units	0
Total	671

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City of Richmond seeks to respond meaningfully to the many and varied housing needs of its citizens. Based on previous experience, small and large households will be served, including elderly and non-elderly households, and renters as well as homeowners.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Richmond Redevelopment and Housing Authority (RRHA) provides decent and affordable housing in a safe and secure living environment for over 4,000 low and moderate-income households throughout the City of Richmond. To fulfill this mission, RRHA seeks to preserve its aging housing stock through timely maintenance, modernization and revitalization of its developments. RRHA also administers a city-wide Housing Choice Voucher Program (formerly Section 8) in rental units. This program provides rental housing assistance to private landlords for nearly 3,000 families. RRHA works to enhance the quality of life at RRHA by offering the residents opportunities to participate in various community, educational and recreational programs, as well as job readiness and training initiatives.

### **Actions planned during the next year to address the needs to public housing**

Richmond Redevelopment and Housing Authority's (RRHA) strategy for addressing the housing needs of families in the jurisdiction and on the waiting list focuses on developing more affordable housing units and building the capacity of individuals and families. RRHA will accomplish this by creating developments for persons with special needs who can meet the essential requirements of tenancy with or without a reasonable accommodation, and providing decent and affordable rental housing to serve families as they become self-sufficient.

Along these lines, RRHA will explore a broad range of housing opportunities, through the Housing Choice Voucher Program (Section 8) and other resources that may become available through partnerships, focusing on the homeless, those needing transitional housing, and other households with special needs (e.g., HIV/AIDS, domestic violence, etc.), as identified by RRHA and/or the City of Richmond as described further below.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

RRHA priorities, through its various programs and services, will provide a means for improving the quality of life and addressing needs that encourage growth and upward mobility. RRHA recognizes that achieving homeownership, and obtaining safe and affordable housing is contingent upon meeting many needs of individuals and families. Needs must be met to have an adequate income, to obtain training and education to acquire employment or achieve other goals, to achieve stability and well-being within the household, to have access to recreational opportunities and other areas that promote a healthy environment. In meeting these needs, RRHA will create sustainable homeownership opportunities for its residents.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

N/A

**Discussion**

The City working with the Richmond Redevelopment and Housing Authority (RRHA) is undertaking a comprehensive approach to addressing conditions within and around public housing. Local and private funds are being used to improve physical and social conditions. This year, the RRHA will redevelop the old Armstrong High School and former Baker School to house Creighton Court public housing replacement residents and to convert the Baker School into senior rental housing. The planned transformation of the East End, which includes four public housing complexes, continues. Substantial and informed participation by public housing residents is a key objective.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Richmond uses ESG funds to partner with non-profit service providers to assist persons in need of temporary emergency shelter, rapid re-housing assistance or homeless prevention assistance. Other funding supports outreach activities to homeless individuals in the jurisdiction.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Other (non-ESG) funding is used for this purpose in the City of Richmond. Homeward operates its annual Homeless Connect event to make homeless individuals aware of a wide variety of services available in the community, from income supports to medical care.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Richmond awards Emergency Solutions Grant funding to agencies such as CARITAS and HomeAgain to operate emergency shelters, and well over 1000 individuals are served by these programs annually.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Over half of the City of Richmond's ESG funding is dedicated to the provision of rapid re-housing assistance, and this year this funding will assist approximately 150 households. The City plans to continue placing an emphasis on rapid re-housing with its annual ESG allocation.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment,**

**education, or youth needs.**

The Greater Richmond Continuum of Care (of which the City of Richmond is an active member) coordinates services and resources with the Richmond City Community Criminal Justice Board on the needs of people experiencing homelessness who have been involved with the criminal justice system and with the Central Region Independent Living Advocates for Youth on the needs of youth aging out of foster care. The Coordinated Outreach team works with area hospitals (including McGuire VA Medical Center) on the needs of those exiting hospitals. The City of Richmond's Department of Social Services uses ESG funding to prevent eligible qualified households from becoming homeless by providing emergency financial assistance in a limited number of instances where the households have received impending eviction notices.

**Discussion**

No additional information.

**AP-70 HOPWA Goals – 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	65
Tenant-based rental assistance	50
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	22
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	137

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Market conditions create a barrier for affordable housing in Richmond where there is a high demand for City's stock of architecturally interesting and historic residential dwelling units and other types of buildings for conversion to residential units as close-in and downtown living have become more popular in Richmond over the past two decades. Richmond has experienced a boom in the development and redevelopment of housing units as younger people move to the City, including college students, and as empty-nesters discover the joys of urban living. Richmond's recent focus on its creative and entrepreneurial economy through the "RVA" campaign has continued to fuel this demographic and market shift even during the most recent down cycle of the economy. This trend has taken many housing units out of the pool of affordable housing and put them into the market-driven pool of units as well as driving up the cost of unimproved housing units in the more popular neighborhoods.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During this Annual Plan time period, four actions will be undertaken as a means of removing or ameliorating the negative effects of public policies that are barriers to affordable housing:

1. Implement the recommendations of the Mayor's Anti-Poverty Commission.
2. Develop a strategy to market and sell surplus properties held by the City of Richmond and the Richmond Redevelopment and Housing Authority (RRHA) to residents and for-profit and non-profit developers for development of affordable housing.
3. Develop a financial mechanism that channels regular and periodic funding to the City of Richmond's Affordable Housing Trust Fund.
4. Further strengthen coordination with state and regional fair housing service providers and/or fair housing agencies in adjacent jurisdictions.

### **Discussion**

No additional information.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The City has funded several activities to move toward realization of its Consolidated Plan. Funds are provided for affordable homeownership, blight reduction, job training, job creation, and support for homeless individuals and families.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work on the long-term funding of its Affordable Housing Trust Fund. This fund will assist rehabilitation and construction of affordable units as well as homebuyer assistance.

### **Actions planned to foster and maintain affordable housing**

The data identifies the surplus of 313 assisted units during the year, mainly from the construction of new rental units. The City will research and review the situation to determine if there are opportunities to maintain existing supply of affordable housing units or assist for more units. The City also maintains its emergency repair program that enables low-income families to live in decent, safe housing. The City will continue its code enforcement efforts to ensure rental as well as owner-occupied properties are maintained properly.

### **Actions planned to reduce lead-based paint hazards**

The City of Richmond will reduce LBP hazards through its housing activities that involve new construction, rehabilitation of existing owner-occupied structures, and structures for sale/lease using lead safe work practices, code enforcement, lead paint/healthy homes education to homeowners, renters and landlords. The City will also continue to work with the Richmond City Health District (RCHD) and other partners in obtaining adequate funding to create more lead safe housing units. The City requires all of its housing providers to follow Federal and City Lead Paint Regulations to ensure that lead hazards are reduced or in many cases eliminated.

### **Actions planned to reduce the number of poverty-level families**

The City will address several of the elements of its anti-poverty strategy in the Consolidated Plan, in this Annual Plan budget, and with other local funds. Elements to be addressed include workforce development, job creation through financial support and incentives to businesses, financial literacy training for households, and individual development accounts.

### **Actions planned to develop institutional structure**

The City works with various non-profit groups to deliver services and products. These groups function well

and reliably. Unfortunately, the number of groups available to work with the City has declined over time. Currently, there is not a non-profit partner group specifically focused on neighborhood commercial development. The City will seek to strengthen its partnership network. The City will continue to meet and dialogue with counterparts in surrounding jurisdictions and with the non-profits, looking for opportunities to partner.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to remain an active and engaged partner with various public and private housing and social service agencies. In addition, various tasks forces and commissions are on parallel tracks to the Consolidated Plan. This reiteration of common themes will help to bridge gaps in service delivery.

**Discussion**

No additional information.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

No additional information.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	162,335
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	136,784
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>299,119</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	93.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as

follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No additional information.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Richmond currently uses the recapture provision option outlined in Section 24 CFR Part 92.254 (a)(5)(ii)(A)(2) to ensure the affordability requirements for the HOME Investment Partnership (HOME) Program. The recapture provision will be used to recover the direct subsidy to the homebuyer which includes down payment, closing cost assistance, interest subsidies and any difference between fair market value and purchase price. The recapture provision will be limited to net proceeds available from the sale of the HOME assistance unit. The amount of direct subsidy subject to recapture is based on the pro-rata share of the remaining affordability period.

a) Deed of Trust (Forgivable Loan - CDBG and HOME Generally)

The general Deed of Trust will provide affordability assistance to home buyers in non-Neighborhoods In Bloom (NIB) areas of the City. The affordability period is determined by the amount of direct subsidy included in the deed or land covenant, which will be defined in the terms of the loan. The affordability period will apply as follows:

- Project under \$15,000 are five-year term
- Projects from \$15,001 - \$40,000 are ten-year term
- Projects over \$40,000 are fifteen-year term

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnership Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability

period.

b) Second Mortgage - Deed of Trust (Neighborhood In Bloom Deferred Loan)

To further affordable housing, homebuyer assistance can be provided where the project is required to serve low/mod homebuyers. Such assistance should be structured as a second mortgage in the form of a deferred loan with an interest rate of no more than 3%, accruing for no more than 10 years, to be paid in full only upon sale of property. This instrument will be held as joint trustees from the sub-recipient and the City of Richmond. However upon sale, the funds will be returned to the City of Richmond as program income. Financing such as this can be in addition to down payment and closing cost assistance, structured as a forgivable loan. The City shall retain the discretion to, after 10 years; waive some or all of the lien in instances where property values have declined. This assistance cannot exceed \$25,000 without written permission and sufficient justification.

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnership Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt serviced by multifamily housing that is being rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

By accepting ESG funds from the City of Richmond, all subrecipients agree to administer assistance in ways that are consistent with the standards mandated by the City of Richmond, in accordance with federal ESG regulations. A full copy of Richmond's ESG written standards has been uploaded in Section AD-25 of this document.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The development of a coordinated assessment system that meets HUD requirements is one of the top

strategic priorities of the CoC. The CoC's collaborative applicant, Homeward, contracted with the Corporation for Supportive Housing to host orientation and learning sessions on coordinated assessment. The CoC has also established a Coordinated Assessment committee, which has met on a regular basis. The CoC anticipates introducing components of an enhanced coordinated assessment system from 2016.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City and the CoC actively encourage new applicants to apply for funds and have sponsored meetings about the funding process and local priorities. The CoC's collaborative applicant provides quarterly "Solutions Provider Trainings" to those new to homeless services and makes more than 10 presentations to community and faith-based organizations each year. All applicants and potential applicants are encouraged to participate in the CoC and work to address gaps in service provision. The annual subrecipient allocation process for ESG funding involves staff review and scoring of competing applications, with input from the CoC's Ranking Committee, before being sent to City of Richmond Administration and City Council for approval.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Greater Richmond Continuum of Care (of which this jurisdiction is an active member) conducts semi-annual focus groups or other input sessions with clients experiencing homelessness in order to gather input. The CoC actively encourages participation in the quarterly CoC meetings by individuals who are currently experiencing homelessness by hosting the meetings in locations accessible by public transportation and by not charging membership fees to participate.

5. Describe performance standards for evaluating ESG.

The Greater Richmond Continuum of Care uses the HEARTH Act performance measurements to evaluate ESG programs. The HMIS staff run APR reports quarterly for review by the funded agencies and also provide this information to the Department of Economic and Community Development's Project Manager. The CoC's Performance Measurement Committee meets regularly and is developing performance standards for each program type. With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes. Domestic violence programs use comparable databases.

**Housing Opportunities for Persons with AIDS (HOPWA)  
Reference 24 CFR 91.220(l)(3)**

**Identify the method for selecting project sponsors (including providing full access to grassroots faith-based and other community organizations)**

**A description of eligible applicants (e.g., categories of eligible applicants), its process for soliciting and funding applications or proposals (e.g., competition, first-come first-serve) and where detailed information may be obtained (e.g., application packages are available at the office of the jurisdiction or on the jurisdiction's Web site)**

The City's application process is open to all non-profits, for profits, faith based and other community organizations. The City of Richmond places advertisements for the availability of funding in two local newspapers as well as posts it on the City's website and emails notices to current recipients and any person or organization that has requested information in the past year. Application packages are available at the City's Department of Economic and Community Development office, on its website, and at the Richmond Public Library located at 101 East Franklin Street. Applications are reviewed and scored based on meeting the City's Strategic Priorities as well as the Major Objectives and Priority Needs outlined in the City's Consolidated Plan. The City's score sheet and score methodology is made available to the applicant as part of the application packet. It is a comprehensive review process of not just the project but also the organization as well. The proposed project application score assists the City in choosing projects for funding in the coming fiscal year.

**Discussion**

No additional information.

## Appendix 1 - Alternate/Local Data Sources

<b>1</b>	<p><b>Data Source Name</b></p> <p>Homeward 15th Winter Point-In-Time Count</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>Homeward</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>Homeward conducts a biannual point-in-time count of homeless individuals both shelters and unsheltered.</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>Homeward serves as the central resource for real-time community-level data including documented service outcomes. Findings are provided to public and private service providers and policy makers in the region. Goal 5 of the Ten Year Plan to Prevent and End Homelessness in the Richmond Region is to provide regional data and research on homelessness. The point-in-time count is a major source of data, and the current focus is on measuring the baseline indicators for the Ten Year Plan and documenting outcomes that might be expected for different types of programs. In addition, reporting on specific subpopulations (i.e., ex-offenders, adults who were homeless or in foster care as children, veterans, and individuals who are chronically homeless), provides our community a greater understanding of barriers to housing.</p>
	<p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>Data is collected for the entire Richmond region for homeless individuals both sheltered and unsheltered.</p>
	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>January 24, 2013</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>Complete.</p>
<b>2</b>	<p><b>Data Source Name</b></p> <p>Virginia HIV epidemiology Profile</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>VA Department of Health, Division of Disease Prevention</p>

	<p><b>Provide a brief summary of the data set.</b></p> <p>The VA HIV Surveillance Program conducts core surveillance activities including reporting confirmed diagnoses of HIV and AIDS to CDC collecting demographic characteristics, transmission category, initial immune status, and viral load and CD4 counts.</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>The Epidemiology Profile is used by the VA HIV Community Planning Group (CPG) and VA HIV Prevention Program to determine priority target populations and to assist in the planning of various prevention grant programs.</p>
	<p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>The report covers the whole state of Virginia and broken down by County &amp; City.</p>
	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>January to December 2011</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>complete</p>
3	<p><b>Data Source Name</b></p> <p>Planning Estimates on Unmet Need for HOPWA</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>National Association of Housing Cooperatives (NAHC)</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>Planning Estimates on Unmet Need for Formula and Competitive Grantees as of 11-30-2011 (Data taken from PY 2010-11 Performance Reports, January 12, 2012 edition)</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>Addressing Community Needs</p>
	<p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>People with HIV/AIDS nationwide</p>
	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>2011</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>complete</p>

## Appendix 2 - Written Standards for Provision of ESG Assistance [24 CFR 576.400(e)]

By accepting ESG funds from the City of Richmond, the service provider agrees to administer the funds in ways that are consistent with the standards provided by the City of Richmond and in accordance with the HUD ESG regulations found at [24 CFR, Part 576](#).

### A. Requirement to serve residents of the City of Richmond

Funds should be used for residents of the City of Richmond. Agencies are expected to verify city residence when verifying other eligibility requirements.

### B. Client Eligibility Requirements

Clients will be referred from the Coordinated Entry System of the Greater Richmond Continuum of Care (GRCoC). All assisted households must be “homeless” or “at-risk” as defined at [24 CFR § 576.2](#). Service providers are expected to familiarize themselves with the HUD definitions which are detailed within this citation, and summarized in the chart just below:

Service Type	Eligibility Criteria
<b>Emergency Shelter</b>	Literally homeless At imminent risk of homelessness Individuals exiting institutions (where they resided temporarily) with no resources or anywhere to go.
<b>Rapid Re-housing</b>	Household must be literally homeless as defined by HUD at 24 CFR § 576.2 and without other housing resources.
<b>Prevention</b>	Be at risk of homelessness as defined by HUD at 24 CFR § 576.2, <b>and</b> will become homeless within 14 days but for this assistance, and have a total household income at or below 30% AMI, and have medium to high barriers to housing as defined by using tool(s) currently adopted by the Greater Richmond CoC Board.

For all assistance, an initial evaluation to determine program eligibility of individuals and/or families will be conducted. It will establish the type and amount of assistance needed, as well as how to address the needs of ineligible applicants. Clients will be assessed using the tool(s) adopted by the GRCoC Board. The assessment must include:

- confirmation that the household has been screened by the Coordinated Entry System (can be confirmed with review of intake in HCIS or in the coordinated entry for survivors of sexual and domestic violence),
- certification of homeless status,
- an assessment of need and vulnerability using a currently-approved CoC assessment tool (currently, the *VI-SPDAT*), and
- a completed housing barrier assessment for service and housing needs.

#### *Recertification*

Agencies/service providers will reassess the household eligibility, assistance needs (including level and type) at least every three months. Households can be recertified for continued assistance based on need. Each recertification will include a review of income and service needs.

#### *Homeless Management Information System (HMIS) Participation*

All agencies are required to enter client-level data into the GRCoC-designated HMIS or a comparable data base. Data entry requirements include but are not limited to the following:

- HUD-required data elements
- Assessed housing barrier level at intake and recertification
- An exit assessment that is entered into HMIS or a comparable-level database.

Providers must adhere to the Data Quality Plan and other GRCoC-approved policies and procedures for HMIS.

### **C. Participation in the Greater Richmond Continuum of Care**

All ESG funded agencies are required to be an active member of the Greater Richmond Continuum of Care (GRCoC) as defined by the GRCoC by-laws, found at [www.endhomelessnessrva.org](http://www.endhomelessnessrva.org). Participation in the GRCoC must be demonstrated annually by official communication from the CoC governing body or its designee.

### **D. Shelter Operations**

Shelters must meet basic habitability standards including fire inspection and Americans with Disabilities Act (ADA) standards. If the shelter itself is not ADA compliant, the sub-grantee must have a plan to meet the needs of households with disabilities.

Shelters include programs that provide temporary shelter to households experiencing homelessness and may include seasonal shelters. Transitional housing is not eligible under ESG.

### *Eligible Costs*

Most costs associated with the operation of a shelter are eligible ESG costs. These costs include:

- Rent
- Security
- Maintenance
- Utilities
- Supplies
- Essential Services (case management and limited support services)

### **E. Rapid Re-housing Assistance**

All households receiving assistance must meet the client eligibility requirements identified in the section above titled *Client Eligibility Requirements*.

#### *Eligible costs*

Eligible rapid re-housing costs include rent, security deposits, maintenance, utilities, housing relocation services, supplies, and case management. Grantees should refer to the ESG Regulations for specific guidance on eligible costs. In cases where there is uncertainty about costs, grantees are asked to contact the City of Richmond ESG Coordinator for additional guidance.

#### *Level of assistance*

Providers are expected to work with households to identify the types and levels of assistance that are needed to support a permanent housing placement. Support should be limited to the **minimal amount** needed to house a client. It is strongly encouraged that clients share in rent and utility costs, if they have the ability to pay. Recertifications should be used to offer additional support to clients that need additional assistance to maintain housing stability. All costs should be assessed for reasonableness and agencies should document assessments of reasonableness in client case files. Rents should meet the Rent Reasonableness guidelines detailed in the ESG regulations issued by HUD.

#### *Expectation of services*

All individuals seeking or receiving assistance must be provided information explaining the types of services that they are being screened for, and an explanation of how that determination will be made. RRH Case Management and Services should be based on the following core principles: *housing first approach, client-driven, housing-retention focused, and collaborative with the client to engage in the community.*

The following guidelines should be used when providing assessment and case management services to RRH clients:

- Assessment and housing case management should begin within three (3) business days of referral;
- Beginning with assessment, all decisions and case management should be client-driven;
- For Housing-Focused Case Management, each RRH Service provider will have a policy that indicates the minimum and/or maximum number of properties shown;
- Housing-focused case management (i.e., tasks necessary to obtain housing) should be provided at least weekly, until housed;
- Housing stabilization case management (i.e., tasks necessary to sustain housing such as connection to mainstream resources and wrap-around services) will be provided at least monthly, once housed, while receiving financial assistance; and
- Once financial assistance has ended, client contact should continue at least monthly for a minimum of two (2) months before discharge.

#### *Length of assistance and types of assistance*

**The duration of financial assistance will not exceed more than 12 consecutive months at a time, excluding arrears, and it will not exceed more than 24 months total over a 36 month period.** Assistance provided may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, housing search, case management or any combination thereof.

- Short-term rental assistance is to be limited to a maximum of 3 months of rent.
- Medium-term rental assistance shall extend for more than 3 months but not more than 12 months of rent. Households must be authorized for short-term assistance and receive medium-term assistance only at the initial recertification.
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- Housing relocation and stabilization services include financial assistance activities such as moving costs, rental application fees, security deposits, last month's rent, utility deposits and utility payments; and services such as housing search and placement, housing stability and case management, mediation, legal services, and credit repair.
- Housing search and placement services include services or activities that assist individuals or families in locating, obtaining, and retaining suitable housing.

#### *Habitability standards*

When funds are used to pay for rents, the rental unit must meet the habitability standards established in the HUD ESG regulations.

## **F. Prevention Assistance**

### *Eligible costs*

Eligible prevention assistance costs include rent, security deposits, maintenance, utilities, housing relocation services, supplies, and case management. Grantees should refer to the ESG Regulations (under 24 CFR § 576, Subpart B) for specific guidance on eligible costs. In cases where there is uncertainty about costs, grantees are asked to contact the City of Richmond ESG Coordinator for additional guidance.

### *Level of assistance*

Providers are expected to work with households to identify the types and levels of assistance that are needed to support a permanent housing placement. Support should be limited to the **minimal amount** needed to house a client. It is strongly encouraged that clients share in rent and utility costs, if they have the ability to pay. Recertifications should be used to offer additional support to clients that need additional assistance to maintain housing stability. All costs should be assessed for reasonableness and agencies should document assessments of reasonableness in client case files. Rents should meet the Rent Reasonableness guidelines detailed in the ESG regulations issued by HUD.

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

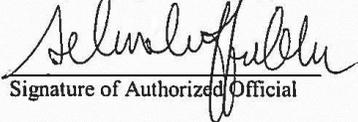
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

2/2/17  
Date

Chief Administrative Officer, City of Richmond  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2017-2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

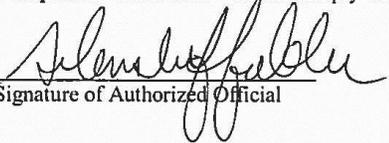
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

      8/2/17  
Signature of Authorized Official      Date

Chief Administrative Officer, City of Richmond  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Chief Administrative Officer, City of Richmond

Title



## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

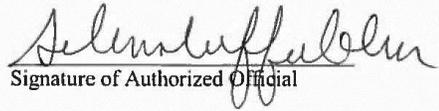
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

 8/2/17  
Signature of Authorized Official      Date

Chief Administrative Officer, City of Richmond  
Title

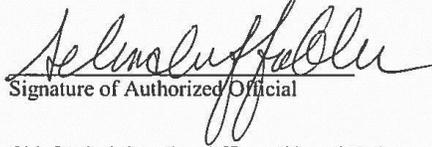
**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

 0/2/17  
Signature of Authorized Official      Date

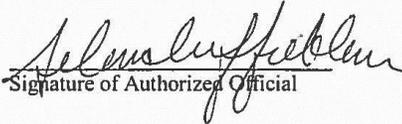
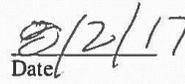
Chief Administrative Officer, City of Richmond  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

   
Signature of Authorized Official      Date

Chief Administrative Officer, City of Richmond  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="07/25/2017"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="B-2017-MC-51-0019"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="Richmond"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="23219"/>	<input type="text"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	<input type="text"/>
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: <input type="text" value="Lawus"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Deputy Director II"/>		
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424			
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>			
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>			
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.218"/> <p>CFDA Title:</p> <input type="text" value="Community Development Block Grant"/>			
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="B-2017-MC-51-0019"/> <p>* Title:</p> <input type="text" value="Community Development Block Grant for Entitlement Communities"/>			
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>			
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text" value="City Of Richmond.pdf"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>			
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Community Development Block Grant (CDBG)"/>			
<p>Attach supporting documents as specified in agency instructions.</p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>			

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="4"/>	* b. Program/Project: <input type="text" value="4"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2017"/>	* b. End Date: <input type="text" value="06/30/2018"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="4,074,473.00"/>
* b. Applicant	<input type="text" value="465,000.00"/>
* c. State	<input type="text" value="8,768,676.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="47,958,637.00"/>
* f. Program Income	<input type="text" value="136,784.00"/>
* g. TOTAL	<input type="text" value="61,403,570.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21B, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Selena"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Cuffee-Glenn"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chief Administrative Officer"/>	
* Telephone Number: <input type="text" value="804-646-7978"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="Selena.Cuffee-Glenn@richmondgov.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8/2/17"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="07/25/2017"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="M-2017-MC-51-0205"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Lawus"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Deputy Director II"/>	
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.239"/> <p>CFDA Title:</p> <input type="text" value="Home Investment Partnerships Program"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="M-2017-MC-51-0205"/> <p>* Title:</p> <input type="text" value="Home Investment Partnerships Program for Entitlement Communities"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text" value="City Of Richmond.pdf"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Home Investment Partnerships Program (HOME)"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="4"/>	* b. Program/Project: <input type="text" value="4"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2017"/>	* b. End Date: <input type="text" value="06/30/2018"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="1,036,354.00"/>
* b. Applicant	<input type="text" value="100,000.00"/>
* c. State	<input type="text" value="125,000.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="7,594,870.00"/>
* f. Program Income	<input type="text" value="66,613.00"/>
* g. TOTAL	<input type="text" value="8,922,837.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Selena"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Cuffee-Glenn"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chief Administrative Officer"/>	
* Telephone Number: <input type="text" value="804-646-7978"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="Selena.Cuffee-Glenn@richmondgov.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8/2/17"/>

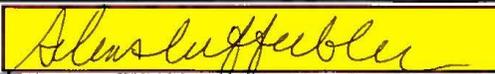
Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="07/25/2017"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="S-2017-MC-51-0004"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Lawus"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Deputy Director II"/>	
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

<b>Application for Federal Assistance SF-424</b>			
<b>* 9. Type of Applicant 1: Select Applicant Type:</b>			
<input type="text" value="C: City or Township Government"/>			
<b>Type of Applicant 2: Select Applicant Type:</b>			
<input type="text"/>			
<b>Type of Applicant 3: Select Applicant Type:</b>			
<input type="text"/>			
<b>* Other (specify):</b>			
<input type="text"/>			
<b>* 10. Name of Federal Agency:</b>			
<input type="text" value="U.S. Department of Housing and Urban Development"/>			
<b>11. Catalog of Federal Domestic Assistance Number:</b>			
<input type="text" value="14.231"/>			
<b>CFDA Title:</b>			
<input type="text" value="Emergency Solutions Grants Program"/>			
<b>* 12. Funding Opportunity Number:</b>			
<input type="text" value="S-2017-MC-51-0004"/>			
<b>* Title:</b>			
<input type="text" value="Emergency Solutions Grants for Entitlement Communities"/>			
<b>13. Competition Identification Number:</b>			
<input type="text"/>			
<b>Title:</b>			
<input type="text"/>			
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>			
<input type="text" value="City Of Richmond.pdf"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
<b>* 15. Descriptive Title of Applicant's Project:</b>			
<input type="text" value="Emergency Solutions Grants Program (ESG)"/>			
<b>Attach supporting documents as specified in agency instructions.</b>			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	4
* b. Program/Project	4
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2017
* b. End Date:	06/30/2018
<b>18. Estimated Funding (\$):</b>	
* a. Federal	367,565.00
* b. Applicant	35,626.00
* c. State	217,719.00
* d. Local	237,000.00
* e. Other	876,315.00
* f. Program Income	0.00
* g. TOTAL	1,734,225.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<b>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</b>	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	Selena
Middle Name:	
* Last Name:	Cuffee-Glenn
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	804-646-7978
Fax Number:	
* Email:	Selena.Cuffee-Glenn@richmondgov.com
* Signature of Authorized Representative:	
* Date Signed:	8/2/17

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="07/25/2017"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="VAH-17-F001"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Lawus"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Deputy Director II"/>		
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.241"/> <p>CFDA Title:</p> <input type="text" value="Housing Opportunities for Persons with AIDS"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="VAH-17-F001"/> <p>* Title:</p> <input type="text" value="Housing Opportunities for Persons with AIDS for Entitlement Communities"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text" value="HOPWA MSA.pdf"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Housing Opportunities for Persons with AIDS (HOPWA)"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	4
* b. Program/Project	1, 4, 7
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2017
* b. End Date:	06/30/2018
<b>18. Estimated Funding (\$):</b>	
* a. Federal	926,929.00
* b. Applicant	0.00
* c. State	116,957.00
* d. Local	50,000.00
* e. Other	104,000.00
* f. Program Income	0.00
* g. TOTAL	1,197,886.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	Selena
Middle Name:	
* Last Name:	Cuffee-Glenn
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	804-646-7978
Fax Number:	
* Email:	Selena.Cuffee-Glenn@richmondgov.com
* Signature of Authorized Representative:	
* Date Signed:	8/2/17

## **2016-2020 CITIZEN PARTICIPATION PLAN**

The Department of Economic and Community Development is responsible for assuring that all citizen participation requirements under the federal guidelines are met in the development of the Citizen Participation Plan, the Consolidated Plan and Substantial Amendments thereunto, and Performance Reports. The requirements are set forth in 24 CFR 91.105 and cover the following:

- Providing for and encouraging citizen participation, with particular emphasis on participation by persons of very low- and low- to moderate-income who are residents of slum and blighted areas and areas eligible for the use of Community Development Block Grant Funds, as well as minorities, non-English speakers, and persons with disabilities.
- Providing citizens with reasonable and timely notice of and access to local meetings, information, and records relating to the proposed and final use of funds.
- Providing technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals.
- Providing for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities and review of program performance. These hearings shall be held after adequate notice, time, and locations convenient to potential or actual beneficiaries and to persons with disabilities have been provided.

### **Consolidated Plan**

In the development of the Consolidated Plan, the City of Richmond's Department of Economic and Community Development shall:

- Make available the amount of assistance, the range of proposed activities, and an estimate of the amount that will benefit low-mod persons, as well as a statement on anti-displacement policy for minimizing displacement and the types and levels of assistance to displaced persons. Information on the amount of assistance will be made available prior to the public comment period via public notice of a detailed summary in Richmond's daily newspaper and in a minority-owned weekly paper. All information will be available throughout the public comment period at advertised public hearings, at 1500 E. Main Street, Suite 400 and at the Main branch of the Richmond Public Library on Franklin Street.
- Publish the Consolidated Plan in a manner that affords interested persons a reasonable opportunity to examine it and comment upon it. Upon acceptance of the final document by U.S. Housing and Urban Development (HUD) the complete text will be posted on the City of Richmond's website, and

complete copies will be available at 1500 E. Main Street, Suite 400 and at the Main branch of the Richmond Public Library on Franklin Street. The Department of Economic and Community Development will provide a reasonable number of free copies to citizens upon request.

- Provide for no less than two public hearings during the development of the Consolidated Plan—one prior to and one during the Public Comment Period.
- Provide for a period of not less than **30 days** to receive comments on the Consolidated Plan prior to its adoption by City Council.
- Consider any comments received in preparing the final Consolidated Plan. A summary of the comments, and any comments not accepted and the reasons therefore shall be attached to the final Consolidated Plan.

### **Anti-displacement and Relocation Plan**

The City will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended and implementing regulations at 49 CFR24. The City also has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

### **Two methods are used to maximize citizen participation:**

- Consultation/focus meetings
- Public hearings hosted by Economic and Community Development and City Council

### **Consultations/Focus Meetings**

To develop the Consolidated Plan, City staff will hold consultations/focus meetings with individuals and organizations that are directly or indirectly providing housing and support services to low and moderate income residents of Richmond. Summaries of these meetings will be published in the Consolidated Plan and will be available for review before the final draft is submitted to HUD.

Consultations will be held with representatives for the following:

#### **1. Special Needs**

- Housing: Assisted Housing Services, Health Services, Social Services, Fair Housing Services.
- Chronic Homelessness and Special Needs: Homeward Partners Mental Health, HOPWA participating providers and jurisdictions, service providers to Elderly and Disabled Persons, ESG providers and COC.
- Lead Paint Based Hazards/Healthy Homes, Local Health and Child

Welfare agencies.

## **2. Government**

- Adjacent units of Local Government and Richmond Metropolitan Regional Planning District
- Government Housing Agencies (Virginia Housing Development Authority, Virginia Department Housing & Community Development, HUD)
- City Agencies (Social Services, Economic and Community Development, Multicultural Affairs, Planning and Development Review, Minority Business Development, Police.)

## **3. Housing**

- Local Public Housing Agency: RRHA for public housing needs, planned programs and activities
- Private Housing Professionals, Realtors & Developers, Contractors
- Foundations, Equity Corporations, and Lending Institutions
- Non Profit Housing Agencies

## **4. Finance**

- Foundations, Equity Corporations, and Lending Institutions
- Government Agencies (Virginia Housing Development Authority , Virginia Department Housing & Community Development , HUD)
- City Agencies (Economic & Community Development, Minority Business Development, Police, etc.)
- Local Business Community
- Federal Reserve

## **5. *Limited English Proficiency***

- *Hispanic/Latino Organizations*
- *Asian Chamber of Commerce*
- *Hispanic Chamber of Commerce*
- *Government Housing Agencies (Virginia Department of Housing & Community Development, HUD, etc.)*
- *City Agencies (Social Services, Economic and Community Development, Multicultural Affairs, Planning and Development Review, Minority Business Development)*

## **Public Hearings**

The Department of Economic and Community Development will convene no fewer than two Public Hearings. The first will be held prior to publishing the proposed Consolidated Plan in order to receive input from citizens on the housing and community development needs for low to moderate-income persons, including priority non-housing community development needs.

The final Public Hearing will be hosted by City Council during the public comment period for citizens to give input on the Consolidated Plan and the annual budget. This Plan will consist of the overall identified needs of housing and community development and strategies to address these needs over a five-year period; it will provide specific activities for the fiscal year. Adequate and timely notification to citizens about the public hearings will be made through public notices published in local newspapers: the daily newspaper and a minority-owned weekly paper. The facilities for the meetings and hearings will be accessible to persons with disabilities.

The Division of Neighborhood Revitalization shall make all arrangements for public hearings and shall be responsible for publishing public notices no less than two weeks in advance of the hearings. *The Division will ensure that one or more qualified interpreters are available upon request to translate at any public meetings or hearings upon request by any individual who is limited English proficient (LEP). Translation at such meetings and hearings shall be conducted in such manner to accommodate the number of people making the requests and ensure the smooth conduct of the meeting.*

**Additional Language Access Issues:**

*Any City resident needing language assistance for public meetings that is not otherwise provided for, or to have notices or other vital City documents related to this notice translated into Spanish, can contact the City's Interim Language Access Coordinator at 804-646-0145. This Plan has been translated into, and is available in, Spanish.*

*In addition to the specific interpretation, translation and language access provisions set forth above, the Department of Economic and Community Development will follow the requirements of the version of the City's Language Access Plan then in effect.*

## **Substantial Amendments**

A substantial amendment has been defined as follows:

- 1) Funding a new project in excess of ~~\$15,000~~ **\$30,000**
- 2) Adding more than ~~\$25,000~~ **\$50,000** to an existing project
- 3) Changing the purpose, scope, location or beneficiaries of an activity, including changes in the use of CDBG funds from one eligible activity to another.

When it has been determined that a substantial change must be made to the Consolidated Plan, it will be published for review in the local newspapers. Citizens will have a 30-day period for review and to submit written responses (time period to run concurrently). A summary of these comments and a summary of any comments or views not accepted will be attached to the substantial amendment. City Council will also review the changes and have a public hearing before amending the Consolidated Plan. The Division of Housing and Neighborhoods shall make all arrangements for public hearings and shall be responsible for handling all public notices.

## **Performance Reports**

Citizens will be given an opportunity to review Annual Performance Reports before they are submitted to HUD by September 27<sup>th</sup> each year. There is a 15-day period allowed for this review. Copies of the report are available at 1500 E. Main Street, Suite 400 for persons to review. A notice of the availability and opportunity to comment is published in the local newspapers. Any comments written or orally provided shall be summarized and attached to the performance report for its submittal to HUD.

## **Availability to the Public**

The adopted Consolidated Plan, Substantial Amendments and Performance Report will be made available to the public, and upon request, in a form accessible to persons with disabilities.

## **Access to Records**

The proposed Consolidated Plan in its entirety shall be made available for public review/comments for 30 days in the Main branch of the Richmond Public Library on Franklin Street and at 1500 E. Main Street, Suite 400. Also, a summary of the proposed Consolidated Plan will be published in the local newspaper. The final document will also be published so that a reasonable number of copies can be made available to citizens upon request. The final document is posted on the City of Richmond's website and copies made available at Main branch of the Richmond Public Library on Franklin Street. Citizen comments are compiled and added to the Consolidated Plan before it is submitted to HUD. Citizens will be provided reasonable and timely access to information and records relating to the Consolidated Plan and use of the assistance under the programs for the period of the prior five years.

## **Technical Assistance**

Technical assistance will be provided to any groups or representative of persons who are very low- and low- to moderate-income and or Limited English Proficient or others requiring assistance in developing proposals for funding under any of the programs covered under the Consolidated Plan. The Division of Neighborhood Revitalization shall make arrangements for such assistance upon request. For each funding cycle, staff will hold at least one evening workshops covering the essentials of proper preparation of applications and offered in an accessible location free of charge. Staff will be available to answer questions and provide technical assistance during the application period.

## **Complaints**

The City through the Department of Economic and Community Development will provide a written response to each complaint received from a citizen on the Consolidated Plan, an amendment, or performance report (within 15 days, where practicable).