



DEPARTMENT OF  
**PLANNING AND  
DEVELOPMENT  
REVIEW**

**ZONING  
ADMINISTRATION**

900 East Broad Street • City Hall - Room 110 • Richmond, Virginia 23219  
<https://www.rva.gov/planning-development-review/zoning-administration>  
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**OUR FEES HAVE CHANGED**

Effective July 1, 2024, fees for Zoning Services for **Certificate of Zoning Compliance (CZC)** and **Zoning Confirmation Letter (ZCL)** requests have been amended.

Fee for filing an application for a **Certificate of Zoning Compliance**:

Home occupation	\$ 50.00
Day nursery	\$ 50.00
Portable storage unit or building or structure less than or equal to 100 square feet for which no building permit is required	\$ 50.00
One or two dwelling units	\$ 100.00
Church or other place of worship	\$ 200.00
Portable storage unit or building or structure greater than 100 square feet for which no building permit is required	\$ 100.00
Three to 12 dwelling units	\$ 200.00
Private school	\$ 200.00
Other uses, less than or equal to 5,000 square feet	\$ 300.00
Wireless communications facility	\$ 500.00
Short-term rental, valid for two years	\$ 600.00
Other uses, greater than 5,000 square feet	\$ 600.00

Fee for filing an application for a **Zoning Confirmation Letter**:

Home Occupation	\$ 50.00
Day nursery	\$ 50.00
One or two dwelling units	\$ 100.00
Church or other place of worship	\$ 200.00
Private school	\$ 200.00
Buildable lot letter, "Lot Split" or Lot Line Adjustment	\$ 300.00
Other uses, less than or equal to 5,000 square feet	\$ 300.00
Other uses, greater than 5,000 square feet	\$ 600.00
Additional fee for filing an expedited application for a letter of zoning compliance for any use (processed within 5 business days)	\$ 600.00