



Election Insider

July 31, 2024

Greetings everyone! Welcome to another issue of the Election Insider. As promised, a new issue of the newsletter will be sent out after each Electoral Board meeting, which happened on July 23.

Precinct Updates for the November election



In this past June Primary, some precincts were moved to another location due to summer school and renovations. For the upcoming November election, those precincts who were moved previously will be returning to their original location, except for **Precinct 606** and **Precinct 810**. Please read the update below for details:

Precinct 105: Returning to Mary Munford Elementary School.

Precinct 308: Returning to Linwood Holton Elementary School.

Precinct 409: Returning to JB Fisher Elementary School.

Precinct 410: Returning to Huguenot High School.

Precinct 606: Will remain at Overby Sheppard Elementary School.

Precinct 705: Returning to Henry Marsh Elementary School.

Precinct 810: Permanently relocating to Metropolitan African American Baptist Church.

Precinct 908: Returning to Miles Jones Elementary School.

Precinct 911: Will be temporarily be moving to River City Middle School.

High School Page Program

With the help of fellow Election Officer, **Operadella Williams**, our office is excited to announce that we will soon be launching the high school Page Program. The program offers “an engaging and educational experience that honors and preserves the electoral process” to the students.

The pages will shadow and assist Chief and Assistant Chiefs as greeters and setup assistants. In the upcoming November election, the number of pages assigned to each precinct will be based on the amount of pages recruited and the turnout of precincts.

Our office is working diligently with Richmond Public Schools and City of Richmond private schools to promote the program amongst 16 to 17 year old high school students.

The application process will begin the first week of school. Along with the application, each student must submit:

- A maximum 500 word essay - “Why do I want to be a Page?”
- Parental consent form
- Recommendation from history or government teacher.

Once accepted into the program, the page must attend mandatory training. The training will include greeting voters, cell phone usage, dress code, and other code of ethics.

On Election Day, the page is expected to show up on time to help set up or wrap up the precinct, depending on which time slot he or she is assigned for. Pages are not allowed to assist with any ballot related duties.

There is no compensation for the pages, however, the General Registrar will provide a certificate of participation. The hours can also be counted towards community service hours and included on resumes.

We are extremely excited to introduce this program. The Page Program is “designed to provide an opportunity for civic minded and responsible high school students to support the elections process.”

Again, a big thank you to Operadella Williams for helping to launch the program.

What to expect for this upcoming election

Provisional Ballot Officers

Starting with the November election, **all assistant chiefs** will be designated as the lead provisional ballot officer for their precinct. If you are an assistant chief, our office will be contacting you with more information.



Early Voting Schedule

September 20, 2024: Start of Early Voting at Office of Elections M-F from 8:30 a.m. to 5 p.m.

October 7, 2024: Satellite locations open for Early Voting.

- City Hall will be open 8:30 a.m to 5 p.m.
- Hickory Hill Community Center will be open 8:30 a.m. to 5 p.m.

October 14, 2024: Office Closed for Indigenous Peoples Day

October 26, 2024 & November 2, 2024: Office of Elections and Satellite locations will be open for Saturday voting.

November 2, 2024: Last day of Early Voting.

Accessibility and Emergency Training for Chiefs and Assistant Chiefs.

Chiefs and Assistant Chiefs are required to attend both the emergency and accessibility classes. Dates for the classes are:

- **Monday, August 19:** Emergency Class 6 p.m. to 8 p.m.
- **Wednesday, August 21:** Accessibility Class 6 p.m. to 8 p.m.
- **Saturday, August 24:** Emergency Class 10 a.m. to 12 p.m. AND Accessibility Class 1 p.m. to 3 p.m.

Online training for new election officers will begin **September 23.**

National Poll Worker Recruitment Day

Did you know that August 1, 2024 is National Poll Worker Recruitment Day? National Poll Worker Recruitment Day is a National Day of Action established by the U.S. Election Assistance Commission (EAC) in 2020 to inspire civic engagement and encourage people to sign up to become a poll worker.

Our office needs approximately 400-500 Poll Workers for the November 2024 election. If you know someone who would like to serve their community by working on Election Day as a Poll Worker, please have them contact our office:

Hotline: (804)-646-4411

Email: ElectionOfficer@rva.gov

Or they can directly apply through Integra's software by scanning the QR code.

Apply here!

ONLY TAKES 1 MINUTE



Scan QR code to apply



SURVEYS

Availability Survey

Please check your email regarding an availability survey to work the November 2024 General Election. Please respond to this survey if you have not already done so. Your response helps our office staff the 72 precincts. If you are unable to complete the survey, please contact our Election Officer Hotline at (804) 646-4411.

Post-Election Survey

A huge thank you to all officers who responded to the Post-Election survey. Your responses were shared with Department Heads, our Deputy General Registrar and our General Registrar. We appreciate the honest feedback as our office continues to strive for excellence. The next page is filled with some shoutouts. There was such a large amount of shoutouts from the survey, I wish I could post them all. Kudos to everyone who worked in June, you did an exceptional job.

-Vanessa Floyd

Morgan DeHaven
of precinct 609 !!!!!

Mr. and Mrs. Hatchard

Deborah
Robins

Rena Hutchins
Precinct 811 The best!!!



Shoutouts

V Johnson

Sheila Furey is
great as an
assistant chief.

All of my officers are wonderful -
dependable, organized, diligent
and super nice. It's a really fun day.

All of my team was great, esp.
my Assistant Chief, Dan Riina.

Our chief (first time!) Elizabeth
Lamp did a fabulous job-very
organized, calm, gracious

Yes I was new to the precinct and the
chief and other officers welcome me
and made me feel at home so yes
KUDOS to them.

The whole team exceptional

I am pleased and proud of all my
election officers. Most have been
with me for years.

Brooks-Braun

I want to give a shout out
to my Chief- Pat Hayden.
She's terrific. Our team
worked great together.

Letisha Gaines at precinct 304 was very
well organized. She made sure everything
was done professionally and correctly. She
was totally knowledgeable in all the facets
of the election process at the precinct.

My chief, Kris Allen
and assistant chief,
Sarah did an excellent
job and are very
effective in
communication.

Assistant Chief Shirley
Burno, Melissa, Douglas,
Don. Geraldine

We have an excellent team,
Janice Jones Chief, Chris Asst
Chief, Tony Pollbook. Fun but
serious, all very competent.

Cybil Brown is an amazing
Chief. Her knowledge and
leadership is top notch.

Yes our crew is the best. We work
extremely well together -802

Ann Pane is very thorough in the
execution of her duties. A good chief.

Shoutout to Sharon who knows the
job well and had surgery yesterday.

Chief Crystal @
#703!!!

Ms. Crockett is a
fantastic chief

Special thank you to
Maurice Henderson for
being willing to fill in my
precinct at the last minute.

Claire Radcliffe is always very prepared. We
begin the day with the end in mind and
coordinate efforts to assure accuracy of SOR
paperwork. She's already started planning
for November to assure we provide the best
voting experience possible!

I would like to give a shout out
to my entire staff @ precinct
303. We work as a team & as a
result THEY did an exceptional
job. Thanks Precinct 303
ELECTION WORKERS, YOU ARE
THE BEST!!! From Your Chief

Precinct 604 is a wonderful
group. Both chief and assistant
chief deserve recognition.

Ms. Warlisha Whisonont is the best Chief.
Very understanding & always willing to
take time to listen & explain.

Everyone at 302 is
perfect

Absolutely. Levia Moore (Chief) and Amanda Todd (Assistant Chief)
professionally executed the smooth operation of our precinct. Despite
the fact that was not opened for us to start on time, everything was
quickly coordinated in decency and in order.

We are a great team - people know their jobs
and we were out in record time. (No write-ins
and a short voted list certainly helped!)

TRAINING

- Election Officers **MUST** sign up/register for their training class(es) through Integra. If you have not registered for class, you will not be able to attend.
- Officers are allowed to take class(es) that are specific to their role at the precinct. Chiefs and Assistant Chiefs can take all classes as a refresher.
- Our office will send you a reminder, via text, that you have an upcoming training.
- Officers must arrive on time, should you arrive over 15 minutes late, you will need to reschedule your class. We can assist you with rescheduling your class(es).
- Chiefs and Assistant Chiefs will receive the training calendar. It is mandatory that Chiefs and Assistant Chiefs take the Chief or Assistant Chief training.
- ****NEW CLASS FOR CHIEFS AND ASSISTANT CHIEFS**** - Please check your Integra portal beginning August 1st to sign up for these classes. Training will occur in August.
 - Accessibility Training
 - Emergency Training
- Some training classes will include hands-on training, to give you an example of what Election Day may look like.
- Some weekday classes will begin at 5:00 PM.
- ****NEW election officers**** there will be a virtual Q & A class to ask any questions you may have from the online training class. Check your Integra portal beginning August 1st to register for this class.

TRAINING MANUAL

Office of Elections is happy to announce our first training manual. Please use this manual on Election Day to help navigate you throughout the day, as it is full of valuable information for before, during and after the polls close. A hard copy of the manual will be given to officers at training.