

# City of Richmond, Virginia



## **Program Year 2018 CONSOLIDATED ANNUAL ACTION PLAN**

Department of Economic and Community Development  
Division of Neighborhood Revitalization

July 30, 2018

DUNS No. 003133840

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

This plan will use the federal program year 2018 to refer to the activities that will be conducted during the period of July 1, 2018 through June 30, 2019. City fiscal year 2019 will be used to refer to the activities that will be conducted during that period.

This Plan outlines the many housing, economic and community development initiatives the City will undertake in Program Year 2018 in order to continue to maintain neighborhoods, commercial corridors, and enrich the lives of citizens. As in previous planning years, the City will continue community development efforts in partnership with local non-profits, and local and state quasi-governmental organizations.

A significant portion of the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) funds will be used to improve and preserve existing housing stock, to create new housing, and to increase homeownership and focus opportunities. Section 108 loans are also utilized to support housing development. Housing and community development Programs will continue in Bellemeade, Blackwell, Church Hill Central, Highland Park Southern Tip, 25th Street/Nine Mile Road, Southern Barton Heights, and Swansboro neighborhoods.

The City will also use funds to address the housing needs of low- and moderate-income households citywide. Funds are budgeted to help low- and moderate-income homeowners with maintenance repairs or needed substantial renovations to maintain safety, increase energy efficiency, and greater functionality in older homes. These programs will benefit elderly homeowners significantly. Our efforts also include a new construction project for senior citizens in the Jackson Ward neighborhood developed by RRHA and CPDC. In addition to these investments in preserving Richmond's existing housing stock, the City is budgeting program funds to help support systematic code enforcement initiative designed to remove blight, and support housing.

Specifically, the City will continue to partner with RRHA and its developers for the old Armstrong site redevelopment project. The redevelopment of the old Armstrong High School site will provide a total of 256 units in five phases. The total site area including the city right-of-way (which will be deeded back to the City upon completion) includes 22 acres. Construction of the first three phases (1A, 1B, and 2A) will begin early in 2018 and these 175 rental units will be ready for occupancy by 2019. The remaining rental (2B) and homeownership phases (3A/3B) will be complete in 2020.

The City will also provide housing counseling and fair housing assistance programs.

### 2. Summarize the objectives and outcomes identified in the Plan

The City will continue to make significant investments in our housing stock through the Neighborhoods in Bloom (NiB) development strategy, code enforcement actions, new construction, rehabilitation of vacant properties, owner-occupied rehabilitation projects as well as through Citywide housing investments. CDBG resources are utilized to help in the effort to revitalize commercial corridors and gateways, as City leaders are supporting local small businesses and gateway commercial areas and potential new jobs for local residents, new sources of goods for the local economy. The City will develop and implement during this fiscal year a series of economic development loan programs designed for small, minority- and women-owned businesses and development contractors, as well as for gap financing for other potential business deals, to help stimulate the local economy.

In sum, the City will utilize its Community Development Block Grant and HOME funds to:

- Provide rehabilitation assistance to existing homeowners for repairs and for substantial rehabilitation where necessary. (These programs are available citywide as well as in the NiB areas.)
- Provide funding to the Richmond Redevelopment and Housing Authority (RRHA) to increase the supply of affordable senior rental housing.
- Provide funding to the Old Armstrong School Site Redevelopment through Section 108 funds. This redevelopment will help create a mixed-income neighborhood on the 22-acre site to house residents displaced by the redevelopment of the Creighton Court public-housing complex.
- Through the NiB program, provide funds to the construction of new housing and the rehabilitation of existing houses in order to create affordable homeownership opportunities for low- and moderate-income persons and elderly residents.
- Provide funds to support fair housing, housing counseling, down payment assistance, and financial literacy activities.
- Provide public services to homeless families and those affected by code enforcement actions.
- Provide funds for critical home and owner occupied rehabilitation.
- Provide funds to the Micro-Enterprise Pilot Loan Program, which is a revolving loan program designed to provide financial assistance, training, and counseling services to eligible micro enterprises.

The City will use Emergency Solutions Grant funds to help support rapid re-housing services, emergency shelter operations, homelessness prevention services, licensed day care for families in shelters, transportation for shelter patrons and to help cover operational expenses for homeless service providers.

The City will use Housing Opportunities for People with AIDS (HOPWA) funding to support long-term rental assistance; short-term rental, mortgage and utility assistance; Permanent Housing Placement (PHP); HIV/AIDS client support services; as well as to provide operating funds for an eight unit housing facility.

### **3. Evaluation of past performance**

The housing market in Program Year 2017 continued to experience high growth in both total sales and median sales price. The City continued to invest federal dollars in NiB neighborhoods for housing including new construction, rehabilitation, down payment assistance, and owner-occupied repair projects. These efforts by the City helped expand the supply of decent affordable housing.

The City dedicated 62 percent, or \$2.85 million of CDBG funds to housing and neighborhood revitalization activities and \$1.2 million in HOME funds to housing and homeownership activities in Program Year 2017.

The City worked to increase home ownership and neighborhood stability through new housing construction on vacant lots, the rehabilitation and sale of vacant houses, and rehabilitation assistance to owner-occupied housing for low and moderate income households. To help ensure affordability, Richmond used some program funds for down payment assistance and principal reduction assistance. As of May 2018, the City completed the construction of 20 new homes, and the rehabilitation of 43 units for LMI households, among which 5 units were critical large scale home rehabilitation and 38 units were citywide owner-occupied requiring under \$10,000 of rehabilitation. The City also provided 37 down payment assistance grants to low-income first time homebuyers.

In addition to these investments in preserving Richmond's housing stock, the City used CDBG and HOME program funds to help support a systematic code enforcement initiative to remove blight, and supported housing counseling and fair housing education programs. As of May 2018, the City also closed two micro enterprise loans with four more in the pipeline.

Our Program Year 2017 \$367,565 of Emergency Solutions Grant (ESG) funds continued to go to support rapid re-housing services, emergency homeless shelters, and other specialized services to homeless individuals. As of May 2018, approximately 1,340 homeless individuals received sheltering through ESG service providers. Area homeless service providers coupled their ESG allocations with dollars provided by Virginia Homeless Solutions Program (VHSP), United Way of Greater Richmond, individual and private industry donations.

To further address the needs of special populations, the City allocated the HOPWA funds to three AIDS service organizations to serve persons with HIV/AIDS throughout the Richmond-Petersburg MSA. The HOPWA funds allocated to these agencies totaled \$926,929, which included \$20,000 for administration in Program Year 2017. The agencies provided the case management; short-term rent, mortgage, utility assistance; Permanent Housing Placement (PHP); long-term rental assistance and first month's rent assistance. As of May 2018, approximately 390 low-income people with HIV/AIDS received the above HOPWA assistance.

Overall the City met or exceeded its goals in FY 2018.

#### **4. Summary of Citizen Participation Process and consultation process**

While developing this Consolidated Annual Action Plan, the Department of Economic and Community Development offers opportunities for local residents to provide comments through a 30-Day Period as advertised in local newspapers and on the City's website. Two public hearings were held. ECD held a public meeting on June 6, 2018. Richmond City Council held a public hearing on July 23, 2018.

The City makes copies of a draft of the Annual Action Plan available at the Main Public Library on Franklin St and at the office of ECD for the duration of the 30-day public comment period, as an opportunity for citizen review and input.

The City held three public hearings for the FY 2018-2019 Annual Action Plan. The City held the first of three public comment meetings and/or hearings on November 13, 2017. This meeting offered applicants the knowledge of how to apply for the federal entitlement grant funds. Nineteen subrecipients in the City attended the meeting. The second public comment session was held on June 6, 2018. Richmond City Council held a public hearing on July 23, 2018.

The City consulted with various groups that advocate for minority and special needs populations while developing the Five Year Plan (2016-2020). A complete listing of the advocacy groups involved is featured in that document.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received during the process.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments that were received were not accepted.

#### **7. Summary**

As an entitlement community, the City of Richmond receives direct allocations from the U.S. Department of Housing and Urban Development (HUD) through Community Development Block Grant (CDBG) fund, HOME Investment Partnerships (HOME) fund, Emergency Solutions Grant (ESG) fund, and Housing Opportunities for Persons with AIDS (HOPWA) fund. As a recipient of these federal grant funds, the City of Richmond is required by HUD to develop an Annual Action Plan based on goals and objectives identified in the City's Consolidated Plan.

The housing market continues to experience rapid growth. The City of Richmond will continue its efforts to revitalize its communities by investing in affordable housing new construction and rehabilitation of existing homes for low- and moderate-income households. These efforts will continue to be fortified in Program Year 2018. Meanwhile, the City of Richmond will also continue to allocate federal funds for services for homeless people and persons with HIV/AIDS.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	RICHMOND	
CDBG Administrator	RICHMOND	Department of Economic & Community Development
HOPWA Administrator	RICHMOND	Department of Economic & Community Development
HOME Administrator	RICHMOND	Department of Economic & Community Development
ESG Administrator	RICHMOND	Department of Economic & Community Development
HOPWA-C Administrator	N/A	

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

City of Richmond  
 Department of Economic and Community Development 1500 East Main Street, Suite 400  
 Richmond, VA 23219  
 (804) 646-5633  
 Attn.: Denise Lawus, Deputy Director II

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The consultation process for the Annual Action Plan is based on the comments and inputs received in the public meetings and public hearings from November 2017 to July 2018 when the written public comments were received during the plan’s drafting period. Ads were placed in local newspapers to solicit public comments and inputs. Non-profits and community development agencies are encouraged to attend the meetings.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City continues to support activities to reduce the number persons in need of shelter by providing funding for case management services to assist with the transition to permanent housing. The City continues to support emergency shelter beds for homeless individuals and families by funding short-term transitional shelters. The City continues to assist homeless individuals with substance abuse and mental health issues by funding behavioral health treatment programs. Coordinated with the City of Richmond and funded by CDBG funds, RBHA plays a leading role in these efforts.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Richmond Departments of Economic and Community Development, Social Services, and Justice Services are active members of the Greater Richmond Continuum of Care (CoC). The CoC hosts quarterly meetings with more than 35 participating agencies representing homeless and housing service providers as well as supportive service providers from the public and private sectors. The CoC has also established a number of committees and workgroups for further planning and service coordination. Currently, the CoC has workgroups focusing on Coordinated Outreach for Chronically Homeless Individuals, SSI/SSDI outreach (SOAR), Veterans, Family & Children’s Services, Coordinated Assessment, Funding Program Review and Ranking, and Performance Measurement. DECD staff are represented on the Ranking and Performance committees. A program manager from the Dept. of Social Services serves on the Continuum of Care board.

The City of Richmond participates in coordinated planning and service provision as described above. The Project Development Manager for the City of Richmond ECD has presented information on City activities and funding at the March Ranking subcommittee meeting. The CoC’s collaborative applicant (lead agency) participates in City of Richmond planning efforts on affordable housing and

regularly presents information on the CoC to the City Council's Education and Human Services Committee.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Richmond coordinated the allocation of ESG funds with the CoC funding ranking and review process. In partnership with the collaborative applicant for the CoC, the City hosted an education and input session on ESG funds where the shared goals of the CoC and the ESG program were discussed. The City coordinated the allocation of ESG funds with the CoC ranking and review committee again this year. Reporting on the use of ESG funds comes from HMIS and is shared with ESG providers and is used to inform CoC policies and programming. ESG-funded providers participate in the CoC workgroups and committees and four ESG-funded agencies serve on the Greater Richmond Continuum of Care board.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOUSING OPPORTUNITIES MADE EQUAL
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HOME, Inc. was represented at the 11/13/2017 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
2	<b>Agency/Group/Organization</b>	Commonwealth Catholic Charities
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children HOPWA Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CCC is a non-profit community partner with the City of Richmond that provides housing and supportive services for low income residents of the Greater Richmond metropolitan areas living with HIV/AIDS. CCC attended the 11/13/17 public meeting.
3	<b>Agency/Group/Organization</b>	Serenity
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS
	<b>What section of the Plan was addressed by Consultation?</b>	HOPWA Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Serenity was represented at the 11/13/2017 public meeting. The main purpose of the meeting was to enhance understanding of the application process.

4	<b>Agency/Group/Organization</b>	Homeward
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Homeward was represented at the 11/13/17 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
5	<b>Agency/Group/Organization</b>	HOMEAGAIN
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HomeAgain was represented at the 11/13/17 public meeting. The main purpose of the meeting was to enhance understanding of the application process.

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were 19 attendants representing 18 organizations that attended 11/13/17 public meeting. There were no attendants who joined 6/6/18 public hearing. No citizens spoke at the July 23, 2018 City Council public hearing on behalf of the proposed AAP.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Homeward	Both plans call for an increasing emphasis on rapid re-housing as a means of reducing homelessness.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

While developing Program Year 2018 Consolidated Annual Action Plan, the Department of Economic and Community Development offers three public meetings and/or hearings to welcome citizen participation and input. Public hearing dates, along with the Proposed Budget and Notice of the 30-Day Period for Public Comment, are advertised in local newspapers and on the City's website.

The City makes copies of a draft of the Annual Action Plan available at the Main Public Library on Franklin St and at ECD for the duration of the 30-day public comment period, as an additional opportunity for citizen review and input.

The City held the first public meeting on the Program Year 2018 Annual Plan on November 13, 2017. A public meeting was held by ECD on June 6, 2018. Richmond City Council held a public hearing on the budget and annual action plan on July 23, 2018.

The City consulted with various groups that advocate for minority and special needs populations while developing the Five Year Plan (2016-2020). Several meetings were held to inform the public about the process involved to apply for block grant funding and priority-setting for the use of those funds. A complete listing of the advocacy groups involved was featured in that document.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Meeting was held on November 13, 2017. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the meeting. Nineteen City subrecipients attended the meeting who were seeking assistance for the federal entitlement grant applications.	The attendants had no comments about the application process or priority setting.	None	
2	Public Hearing	Non-targeted/broad community	Meeting was held on June 6, 2018. Ads were run in local newspapers and a notice was placed on the City's website in advance of the meeting.	No attendants joined the 6/6/18 meeting.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Non-targeted/broad community	City Council held public hearing on July 23, 2018 to hear public comments on the AAP. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the hearing.	The proposed AAP was unanimously approved by the City Council. No public comments were received related to the proposed AAP.	None	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The proposed Program Year 2018 budget is the funding allocation based on the four federal funds: CDBG, HOME, ESG, and HOPWA. The funding

for each of the four categories for the Program Year 2018 Annual Action Plan is as follows:

- CDBG-\$4,562,476
- HOME-\$1,500,301
- ESG-\$366,794
- HOPWA-\$1,050,009

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,442,476	0	120,000	4,562,476	8,884,952	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide job opportunities through economic development and public services to LMI households. Build a public service facility. Provide fair housing services to minorities. Provide lead based paint reduction services to low-income children and pregnant women. General grant administration for CDBG program.
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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,500,301	0	0	1,500,301	3,000,602	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. General grant administration for HOME program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,050,009	0	0	1,050,009	2,100,018	Provide housing assistance through the use of permanent housing facilities, TBRA, STRMU, Permanent Housing Placement (PHP), and case management to LMI households with HIV/AIDS. General program administration for HOPWA program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	366,794	0	0	366,794	733,588	Provide overnight shelter, rapid re-housing assistance, and financial assistance for homelessness prevention. Data collection. General grant administration for ESG program.
Continuum of Care	public - federal	Rental Assistance Transitional housing	50,000	0	0	50,000	0	VSH will leverage existing resources allocated to the community to serve the target population.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Admin and Planning Economic Development	541,000	0	0	541,000	0	Subrecipients will use general fund money for match and leverage to complete projects.
Supportive Housing Program	public - federal	Permanent housing in facilities	0	0	0	0	0	Subrecipients will use supportive housing program funds to support facility based housing for people with HIV/AIDS.

Other	private	Acquisition Admin and Planning Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction New construction for ownership Overnight shelter Permanent housing in facilities Permanent housing placement Public Services Rapid re- housing (rental assistance) Rental Assistance Services	15,429,357	0	0	15,429,357	0	Subrecipients will use private funds to match and leverage to complete projects.
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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
		Short term or transitional housing facilities STRMU Supportive services TBRA Transitional housing						
Other	private	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Supportive services Other	366,794	0	0	366,794	0	Subrecipients will use ESG match to provide financial assistance, overnight shelter, rapid re-housing, and data collection.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Economic Development Homebuyer assistance Homeowner rehab Multifamily rental new construction New construction for ownership Rapid re-housing (rental assistance) STRMU Supportive services	13,311,852	0	0	13,311,852	0	Subrecipients will use state matching funds for new construction of homeowner units, owner-occupied housing rehab, down payment assistance, housing counseling services, public services, and rapid re-housing services for homeless persons and families.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will meet its federal match requirements through a combination of private matching resources, other federal grants, and state and local government funding.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

### **Discussion**

The CDBG funding allocation for the Program Year 2018 action plan has an increase of \$368,003 for the entitlement funding, compared to the Program Year 2017 adopted action plan. The HOME funding allocation for the Program Year 2018 action plan has an increase of \$463,947 for the entitlement funding, compared to the Program Year 2017 adopted action plan. The ESG funding allocation for the Program Year 2018 action plan has a decrease of \$771 for the entitlement funding, compared to the Program Year 2017 adopted action plan. The HOPWA funds in the Program Year 2018 action plan has an increase of \$123,080 for the entitlement funding, compared to the Program Year 2017 adopted action plan. The City will continue to find other funding sources such as the state funds, general funds, and private funds to maintain the similar service levels achieved in previous years.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve current housing stock	2016	2020	Affordable Housing	Citywide	Creating sustainable neighborhoods Improving health outcomes in the city Managing grant funds efficiently and effectively	CDBG: \$1,067,500 HOME: \$285,000 General Fund: \$148,000 Private: \$1,247,044 State of Virginia: \$200,000	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 125 Households Assisted Homeowner Housing Rehabilitated: 65 Household Housing Unit Other: 150 Other
2	De-concentrate public housing	2016	2020	Public Housing				Rental units constructed: 0 Household Housing Unit

3	Reduce neighborhood blight	2016	2020	Affordable Housing Non-Housing Community Development	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park	Creating sustainable neighborhoods	CDBG: \$125,000	Housing Code Enforcement/Foreclosed Property Care: 5000 Household Housing Unit
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
					Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor			
4	Business development and job creation	2016	2020	Non-Housing Community Development	Jefferson Davis - Blackwell Corridor Citywide Church Hill - Central Corridor	Creating sustainable neighborhoods Managing grant funds efficiently and effectively Reducing poverty & enhancing economic opportunity	CDBG: \$1,193,976 General Fund: \$200,000 Private: \$792,000 State of Virginia: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 29 Persons Assisted Jobs created/retained: 160 Jobs Businesses assisted: 46 Businesses Assisted Other: 1 Other

5	Increase homeownership	2016	2020	Affordable Housing	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park	Addressing housing needs of Special Needs pop Creating sustainable neighborhoods Ending homelessness Improving health outcomes in the city Increasing the supply of affordable rental housing Managing grant funds efficiently and effectively Reducing poverty & enhancing economic opportunity	CDBG: \$1,545,000 HOME: \$1,215,301 General Fund: \$122,000 Private: \$1,396,000 State of Virginia: \$2,075,109	Public service activities for Low/Moderate Income Housing Benefit: 52600 Households Assisted Homeowner Housing Added: 39 Household Housing Unit Direct Financial Assistance to Homebuyers: 50 Households Assisted Other: 3 Other
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
					Southern Tip Corridor North Jackson Ward Corridor Citywide Carver - Newtowne West Corridor Church Hill - Central Corridor			
6	Fair housing	2016	2020	Affordable Housing	Citywide	Improving health outcomes in the city	CDBG: \$40,000 State of Virginia: \$75,328	Other: 300 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Assist Special Needs population	2016	2020	Homeless Non-Homeless Special Needs	Citywide Richmond MSA	Addressing housing needs of Special Needs pop Creating sustainable neighborhoods Ending homelessness Improving health outcomes in the city Managing grant funds efficiently and effectively	CDBG: \$251,000 HOPWA: \$1,050,009 ESG: \$366,794 Continuum of Care: \$50,000 General Fund: \$71,000 ESG Match: \$366,794 Private: \$3,074,275 State of Virginia: \$977,660	Public service activities for Low/Moderate Income Housing Benefit: 120 Households Assisted Tenant-based rental assistance / Rapid Re-housing: 200 Households Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 850 Beds Homelessness Prevention: 303 Persons Assisted HIV/AIDS Housing Operations: 80 Household Housing Unit  Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 71 Households Assisted Other: 4 Other
8	Add to affordable rental housing stock	2016	2020	Affordable Housing Public Housing Homeless	North Jackson Ward Corridor Citywide	Increasing the supply of affordable rental housing	CDBG: \$340,000 Private: \$8,920,038 State of Virginia: \$9,938,755	Rental units constructed: 102 Household Housing Unit

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Improve current housing stock
	<b>Goal Description</b>	Richmond has an older housing stock, much of it more than 50 years old. Maintaining housing in good condition can sometimes be problematic, particularly for the elderly. The City assists with repair of major structural elements, such as roofs and plumbing, to keep housing livable.
2	<b>Goal Name</b>	De-concentrate public housing
	<b>Goal Description</b>	Public housing is a critically important part of Richmond's housing market. However, its concentration in limited areas of the City reduces economic opportunities available to residents and places a heavy burden on the services and facilities that support it. The City and the Richmond Redevelopment and Housing Authority (RRHA) seek to more fully integrate public housing into the larger community while simultaneously upgrading and modernizing the housing stock.
3	<b>Goal Name</b>	Reduce neighborhood blight
	<b>Goal Description</b>	There are a significant number of vacant and boarded buildings in the City. Many of these buildings are blighting that influence on adjacent properties. The City is aggressively pursuing options to encourage action on these properties, preferably reinvestment to maintain the neighborhood fabric and housing choices.
4	<b>Goal Name</b>	Business development and job creation
	<b>Goal Description</b>	The City provides tools and incentives to encourage business growth and new business formation. Incentives include market analysis, facade improvements, rehabilitation loans, and access to business capital. Growing businesses and job creation are key elements of the City's anti-poverty strategy.
5	<b>Goal Name</b>	Increase homeownership
	<b>Goal Description</b>	The City seeks to have a balance of affordable rental and homeownership opportunities within its neighborhoods. It encourages mixed-income neighborhoods as a means to provide opportunities for all and reduce economic isolation of any of its residents. A full range of residential options is believed to be key to sustaining attractive and viable neighborhoods.

6	<b>Goal Name</b>	Fair housing
	<b>Goal Description</b>	Richmond has completed its latest Analysis of Impediments to Fair Housing. This document will be used to develop the course of action in the upcoming year.
7	<b>Goal Name</b>	Assist Special Needs population
	<b>Goal Description</b>	The City will provide supportive services for the homeless, persons living with HIV/AIDS, and Special Needs populations. These services include case management, counseling, financial assistance with housing, shelters, transitional housing, rapid re-housing, and permanent supportive housing.
8	<b>Goal Name</b>	Add to affordable rental housing stock
	<b>Goal Description</b>	Data supports the need for quality affordable rental housing in the City. The City will strongly encourage the rehabilitation and maintenance of its existing rental stock. In addition, it will support the addition of new rental housing, particularly which can serve households in the 0-50% of MFI range.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The total projects included in this AAP are 42 projects. They are funded by the federal CDBG, HOME, ESG, and HOPWA programs in FY 2018-2019. The funding was based on a competitive scoring evaluation process. The CDBG program funding is \$4,562,476 (including \$120,000 carryover). The HOME program funding is \$1,500,301. The ESG program funding is \$366,794. The HOPWA program funding is \$1,050,009. Compared to the projects in Program Year 2017-2018, 6 projects are newly added, covering the gamut of affordable rental and owner housing new construction and rehabilitation, economic development, and a public facility construction.

#### Projects

#	Project Name	Agency	Funding Source
1	Citywide Critical Home Repair	PH	CDBG
2	Citywide Owner Occupied Home Repair	PH	CDBG
3	Jackson Ward Senior Apts	CPDC/RRHA	CDBG
4	Keystone Program City-wide DPA	HOME, Inc.	CDBG
5	Lead Grant Reduction Activities	DECD/PH	CDBG
6	Matthews At Chestnut Hill	SCDHC	CDBG and HOME
7	NiB Area Housing Code Enforcement	DPDR	CDBG
8	Pathways to Independence	SCDHC	CDBG
9	Rebuilding Together Year Round	Rebuilding Together	CDBG
10	Section 108 2012 Loan Repayment	Finance	CDBG
11	The Hollands	SCDHC	CDBG and HOME
12	Townhomes at Warwick Phase II	NWTII/SCDHC	CDBG
13	Metropolitan Business League Programs	MBL	CDBG
14	Neighborhood Economic Development	DECD	CDBG
15	Camp Baker	ARC	CDBG
16	Block Grant & Finance Administration	DECD	CDBG
17	Fair Housing Support and Outreach	HOME, Inc.	CDBG
18	Historic Review	DPDR	CDBG
19	Neighborhood Planning	DECD	CDBG
20	Lead Safe and Healthy Homes Outreach Support	RCHD	CDBG
21	Housing Code Enforcement & Counseling	RDSS	CDBG
22	Housing Information & Counseling	HOME, Inc.	CDBG

#	Project Name	Agency	Funding Source
23	Residential Support for Homeless Families	RBHA	CDBG
24	River City Roots: Urban Horticulture	Enrichmond	CDBG
25	Youth Build in Community	SCDHC	CDBG
26	Blackwell NiB-BHC	BHC	HOME
27	Community Housing Empowerment NiB DPA	HOME, Inc.	HOME
28	HOME Program Administration	DECD	HOME
29	Revitalizing Blighted Properties	Habitat	HOME
30	Southern Barton Heights NiB - PH	PH	HOME
31	ESG18 Richmond	Multiple	ESG
32	HOPWA CIS	Homeward	HOPWA
33	HOPWA Greater Richmond	CCC	HOPWA
34	HOPWA Program & Finance Administration	DECD	HOPWA
35	Housing Assistance Program	Serenity	HOPWA
36	Stratford House	VSH	HOPWA
37	Southern Barton Heights Gateway Revitalization	PH	HOME

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funding is based on the priorities outlined in the Consolidated Plan as well as completing existing open projects in order to meet a national objective.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Citywide Critical Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$420,500 Private: \$43,000 State of Virginia: \$100,000
	<b>Description</b>	PH proposes making Critical Home Repair assistance of up to \$10,000 to a minimum of thirty-five (35) low-income and very low-income homeowners throughout the City of Richmond. Critical home repairs will help eliminate the concentrations of blight by improving the structure and the livability of the homes. An additional five (5) low-income homeowners will be identified from the Lead Hazards Reduction Control Grant in need of additional home repair services will receive up to \$10,000 in critical home repairs. Critical repairs will be made to both interior and exterior of the homes, with an emphasis on health and safety, correction of code violations, visible improvements, and improving the energy efficiency of each home.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 LMI homeowners will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	PH proposes making Critical Home Repair assistance of up to \$10,000 to a minimum of forty (40) low-income and very low-income homeowners throughout the City of Richmond.
<b>Goal Outcome Indicators</b>	40 Units Homeowner Housing Rehabilitated	
2	<b>Project Name</b>	Citywide Owner Occupied Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

	<b>Funding</b>	CDBG: \$240,000 Private: \$43,000 State of Virginia: \$100,000
	<b>Description</b>	PH proposes making Critical Home Repair assistance up to \$40,000 to a minimum of six low-income and very low-income, elderly and/or disabled households per program year. These activities will take place in all eligible areas of the City including the City's NiB areas. Housing rehabilitation will help to eliminate concentration of blight by improving the structure and livability of the home. Long-term benefits to the surrounding neighborhood include improved neighborhood appearance, stabilization of home values, correction of code-related and safety deficiencies, and retention of owner-occupied units. Repairs will be made to both the interior and exterior of the homes with emphasis on visible improvements; correction of code and safety-related deficiencies; and improving the energy efficiency of each home.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 LMI homebuyers will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	PH proposes making Critical Home Repair assistance up to \$40,000 to a minimum of six low-income and very low-income, elderly and/or disabled households per program year.
	<b>Goal Outcome Indicators</b>	6 Units Homeowner Housing Rehabilitated
<b>3</b>	<b>Project Name</b>	Jackson Ward Senior Apts
	<b>Target Area</b>	North Jackson Ward Corridor
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$190,000 Private: \$8,920,038 State of Virginia: \$3,900,000

	<b>Description</b>	RRHA will partner with Community Preservation and Development Corporation (CPDC) to develop a senior apartment complex in the Jackson Ward Neighborhood. It is a mixed use, mixed income project which has a total of 154 units. 72 units will be constructed for low-income seniors for RRHA's Fay Towers residents; 33 studio, one and two bedrooms units will be rented to households for income not exceeding 60% of AMI; and 49 will be market rate units.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	72 low-income seniors will benefit.
	<b>Location Description</b>	The development site is bounded by North 1st St, East Jackson Street, North 2nd St, and East Duval St.
	<b>Planned Activities</b>	A mixed use, mixed income multi-family housing development will be proposed to construct affordable rental units for 72 low-income seniors. The total unit of this project is 154.
	<b>Goal Outcome Indicators</b>	72 Units Rental Units Constructed
<b>4</b>	<b>Project Name</b>	Keystone Program City-wide DPA
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$200,000 State of Virginia: \$156,703
	<b>Description</b>	The HOME Inc. Keystone Program for First-Time Homebuyers is a program that helps low and moderate income families whose incomes are at 80% or below the area median income, purchase their first home in the City of Richmond. The HOME Inc. Keystone Program also provides intensive individual pre-purchase counseling, financial literacy and homebuyer group education, as well as financial assistance.
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI first-time homebuyers will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	20 low- to moderate-income families will receive intensive, individual counseling to prepare them to receive down payment and closing cost assistances, after having qualified and participated in all required counseling program components.
	<b>Goal Outcome Indicators</b>	20 Households Assisted for Direct Financial Assistance to Homebuyers
5	<b>Project Name</b>	Lead Grant Reduction Activities
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$130,000 General Fund: \$100,000
	<b>Description</b>	The Department of Economic and Community Development will partner with Project:HOMES along with the Richmond City Health District (RCHD) to apply for HUD Lead Based Paint Hazard Control Grant (LBPHC) in 2017. CDBG funds will be used towards the 10% match as required by HUD. CDBG funds will be used to reduce lead paint hazards in low-income households that either have a lead poisoned child that has been identified by the RCHD or will be used to reduce lead poison hazards in housing units that will be occupied by low-income households with children under the age of six years. The CDBG funds will be used to cover eligible activities under the Lead Based Paint Hazard Control Grant. If the City is not awarded the LBPHC grant, then Project:HOMES will use the funds to assist low-income owner occupied households who have child that has been documented by the RCHD as being lead poisoning. The City was awarded \$2,710,314 for lead hazard control and healthy homes initiative in June 2017.
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	55 LMI households will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The funding will make 55 units to be lead safe in the City of Richmond.
	<b>Goal Outcome Indicators</b>	55 Households Assisted for Public Service Activities for Low/Moderate Income Housing Benefit
<b>6</b>	<b>Project Name</b>	Matthews At Chestnut Hill
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$230,000 HOME: \$200,000 State of Virginia: \$480,000
	<b>Description</b>	Southside Community Development and Housing Corporation (SCDHC) will use CDBG and HOME funds to revitalize Matthews Heights in the Highland Park Neighborhood. Phase II construction of Matthews Heights will continue on 8 new earthcraft single-family homes. The homes will be sold to homebuyers with household income at or below 80% of area median income. In addition, potential homebuyers will receive homeownership training and counseling in preparation for new homeownership opportunities in the Chestnut Hill Community. Also down payment and closing cost assistance will be available.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 LMI homebuyers will benefit.
	<b>Location Description</b>	In the Highland Park NiB.
	<b>Planned Activities</b>	SCDHC will use CDBG and HOME funds to develop Phase II duplex homes for 8 units in the Matthews at Chestnut Hill subdivision for LMI homebuyers.

	<b>Goal Outcome Indicators</b>	8 Units Homeowner Housing Added
7	<b>Project Name</b>	NiB Area Housing Code Enforcement
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Reduce neighborhood blight
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$125,000
	<b>Description</b>	The CDBG funds will be used to hire two Property Maintenance Enforcement Inspectors to pro-actively identify, evaluate, and initiate code enforcement in the City's NiB areas and CDBG target areas in their day-to-day field activities on buildings and properties that are in violation of State and local codes due to one or more of the following factors: physically deteriorated/poorly maintained and in need of repair (structural, mechanical, electrical, plumbing, fire protection, etc.); abandoned and vacant and open to entry; unattended lots; properties in need of trash/garbage removal; tall or obstructive weeds/grass/bushes; and abandoned/junk/inoperative vehicles.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	In the City's NiB areas.

	<b>Planned Activities</b>	This program will cover the cost of two Property Maintenance Enforcement inspectors who will identify and address blighted and poorly maintained properties through proactive sweeps and citizen complaints received within the City of Richmond's Neighborhoods in Bloom (NiB) target areas and surrounding neighborhoods.
	<b>Goal Outcome Indicators</b>	5,000 Units Housing Code Enforcement/Foreclosed Property Care
<b>8</b>	<b>Project Name</b>	Pathways to Independence
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$80,000 Private: \$40,000 State of Virginia: \$100,000
	<b>Description</b>	SCDHC will provide a comprehensive program of intense financial counseling, and educate on lease-purchase options as mechanisms to help low and moderate income households increase economic self-sufficiency. Households assisted with the housing and financial related services will receive direct financial assistance to purchase a home.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 LMI clients will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Funding will be used to provide counseling that will equip consumers with the necessary tools to make informed decisions about their plans for the future in terms of housing, household sustaining income, financial stability, and educational opportunities. 50 low-income clients will benefit. Funding will also be provided to 10 LMI households for down payment assistance.
<b>Goal Outcome Indicators</b>	50 Households Assisted for Public Service Activities for Low/Moderate Income Housing Benefit; 10 Households Assisted for Direct Financial Assistance to Homebuyers	
<b>9</b>	<b>Project Name</b>	Rebuilding Together Year Round
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$115,000 Private: \$275,000
	<b>Description</b>	Rebuilding Together of Richmond (RTR) seeks to continue its year round programming to assist 12 homeowners. RTR will target low income homeowners in need of repairs that can be done with their volunteer teams on National Rebuild Day.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 LMI households will benefit.
	<b>Location Description</b>	In the Northside of Richmond.
	<b>Planned Activities</b>	The program will provide critical home repairs for 12 low-income households.
	<b>Goal Outcome Indicators</b>	12 Units Homeowner Housing Rehabilitated
<b>10</b>	<b>Project Name</b>	Section 108 2012 Loan Repayment
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$786,000
	<b>Description</b>	This project is needed for the repayment of its 2012 Section 108 Guaranteed Loans made to the City of Richmond by the U.S. Department of Housing and Urban Development (HUD). The loan is guaranteed for 20 years at a variable interest rate (4.5% to 8.5%) and was earmarked for the rehabilitation of single-family homes and multi-family units and economic development in targeted areas of the City. The terms of the loan indicate that CDBG funds are to be used as repayment. Similar to the CDBG program, the citizens to be served are low and moderate income residents of the City as detailed in the Consolidated Plan. Funding of this proposal will enable the City to meet its debt obligations for loans made to rehabilitate its housing stock and provide safe affordable housing to its residents.
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Repay principal and interest on Section 108 Guaranteed Loans as they become due during fiscal year.
	<b>Goal Outcome Indicators</b>	1 Other
<b>11</b>	<b>Project Name</b>	The Hollands
	<b>Target Area</b>	Hull Street - Swansboro Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$200,000 HOME: \$185,301 Private: \$80,000 State of Virginia: \$1,000,000
	<b>Description</b>	The project will consist of the new construction of 22 for-sale single-family attached townhomes in the Swansboro Neighborhood of Richmond. The build out of the 1.766 acre site will consist of the construction of 22 EarthCraft certified townhomes, designed to revitalize an older urban area.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 LMI households will benefit.
	<b>Location Description</b>	In the Swansboro Neighborhood.
	<b>Planned Activities</b>	SCDHC will develop 22 units of single-family attached townhomes in the Swansboro neighborhood of Richmond, Virginia.
	<b>Goal Outcome Indicators</b>	22 Units Homeowner Housing Added
<b>12</b>	<b>Project Name</b>	Townhomes at Warwick Phase II
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$150,000 State of Virginia: \$6,038,755
	<b>Description</b>	The funding will be used to provide gap funding to complete the development of the Townhomes at Warwick Place Phase 2, and to complete the new construction of 30 affordable rental townhomes with sustainable/green practices (Earthcraft Certification) standards. The project will target families at 60% AMI and below. In addition, eight (8) of the units will serve individuals with disabilities.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 LMI rental households will benefit.
	<b>Location Description</b>	The project is located at 6268 & 6278 Old Warwick Road, in the southwestern portion of the City of Richmond.
	<b>Planned Activities</b>	The project will provide gap funding to complete The Townhomes at Warwick Place Phase 2, and to complete the new construction of 30 affordable rental townhomes with sustainable/green practices (Earthcraft Certification) standards. All thirty units are expected to be completed in Program Year 2019.
	<b>Goal Outcome Indicators</b>	30 Units Rental Units Constructed
13	<b>Project Name</b>	Metropolitan Business League Programs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$27,976 Private: \$180,000 State of Virginia: \$10,000

	<b>Description</b>	The Metropolitan Business League (MBL) is a not-for-profit, membership-based business association that aims to foster small business development. The MBL advocates and promotes the economic growth and development of small, women-owned and minority businesses in Central Virginia by focusing on the expansion of business opportunities and alliances, capacity building and advocacy. The MBL is seeking CDBG funds to help the disabled, women, minorities, and veterans to start their businesses in the Richmond metropolitan areas.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	30% increase in membership registration and 30% increase in women owned business, which will assist 27 businesses, benefitting 75 members.  Provide MBL members with training and needed resources, increase workforce development and services and training, collect completed surveys after each member meeting, and review and implement changes in response to beneficial and constructive feedback, which will assist 27 businesses, benefitting 750 members.
	<b>Goal Outcome Indicators</b>	27 Businesses Assisted
<b>14</b>	<b>Project Name</b>	Neighborhood Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$300,000 General Fund: \$200,000

	<b>Description</b>	This project is designed to enhance the economic vitality of Richmond's neighborhood commercial corridors, by rehabilitating dilapidated structures and reducing the vacancy rate through comprehensive revitalization assistance. It operates through a partnership between neighborhood merchants, the Department of Community and Economic Development (DECD). The program implements the Commercial Area Revitalization Effort (CARE) Program and provides market analysis, technical and financial assistance, Rebates for Interior, Exterior and Security Improvement, assistance in coordinating Clean-up Campaigns, assistance with the development of Crime Prevention Strategies, New Business Recruitment efforts and existing businesses with expansion efforts. The funds will provide direct assistance to the individual businesses, business start-ups, and to the business associations.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• To facilitate 3 CARE loans and 60 rebates using non-CDBG funds.</li> <li>• Attract 19 new businesses and provide technical assistance to 125 clients or potential clients.</li> <li>• Hold 4 informational/educational seminars.</li> <li>• Create and retain 160 jobs.</li> </ul>
	<b>Goal Outcome Indicators</b>	160 Jobs Created/Retained; 19 Businesses Assisted
<b>15</b>	<b>Project Name</b>	Camp Baker
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$71,000 Private: \$1,996,000

	<b>Description</b>	CDBG funds are applied to build a climate-controlled multipurpose programming center at the Camp Baker facility, which will expand indoor programming space for individuals with disabilities and medical conditions that are becoming more complex each year. With 10,000 square feet, the building will feature: (1) a 3,226-square-foot multipurpose fitness and recreation space; (2) two, 900-square-foot classrooms; (3) a life-skills teaching kitchen; (4) a laundry facility; and (5) handicap accessible restrooms. The project will benefit 71 low-income residents in Richmond.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	ARC will build a climate-controlled multipurpose programming center at the Camp Baker facility.
	<b>Goal Outcome Indicators</b>	71 Households Assisted for Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
<b>16</b>	<b>Project Name</b>	Block Grant & Finance Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing Ending homelessness Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods Addressing housing needs of Special Needs pop Improving health outcomes in the city Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$375,000

<b>Description</b>	<p>This project provides funding for the general administration of the City's Community Development Block Grant program. It provides staff support to the City Chief Administrative Officer and City Council by developing the CDBG and HOME budgets. It also develops the Consolidated Plan that is required by and submitted to the U.S. Department of Housing and Urban Development (HUD) 45 days prior to the start of the City's fiscal year. Staff prepares an Annual Performance Report detailing how the organization used these funds to meet the Plan's goals and strategies. This project provides technical assistance to applicants, conducts pre-application workshops, processes the requests for funding, and conducts an extensive evaluation of each request for funding. All requests for funds are reviewed and ranked for consistency with two overall priorities in the Consolidated Plan (Housing Needs and Non-Housing Community Development Needs). Once the program budgets are approved, staff conducts workshops, prepares contracts and item plans, which detail the objectives and ensure compliance through monitoring and review of the draw-down of all funds. The allocated entitlement funds will be used by the City of Richmond's Department of Finance to provide staff for accounting services essential for proper administration, monitoring, and disbursement of the CDBG, HOME, and Section 108 funds. The Finance office provides continuous support to all subrecipients receiving these funds to ensure adequate financial management of their Federal funds and that they are in compliance with HUD regulations.</p>
<b>Target Date</b>	6/30/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Provide technical assistance to CDBG and HOME subrecipients to implement Consolidated Plan priorities and strategies</li> <li>• Complete CDBG and HOME training for all funded subrecipients</li> <li>• Complete and obtain signatures on all FY 2018-2019 CDBG and HOME item plans and contracts</li> <li>• Monitor half of the subrecipients at least once a year to ensure that funds are spent according to City, HUD, and federal regulations</li> <li>• Complete all Integrated Disbursement Information System (IDIS) tasks for project set up and end of year reporting</li> <li>• Initiate the annual plan &amp; budget process for the use of HUD entitlement funds by 11/15/18</li> <li>• As the City's subrecipients continue their improvements to the Richmond Community, the DECD will continue to provide administration, monitoring, and disbursement of CDBG and HOME funds.</li> </ul>
	<b>Goal Outcome Indicators</b>	1 Other
17	<b>Project Name</b>	Fair Housing Support and Outreach
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair housing
	<b>Needs Addressed</b>	Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$40,000 State of Virginia: \$75,328

	<b>Description</b>	HOME, Inc. seeks CDBG funds to provide fair housing outreach to residents of the City of Richmond, especially targeting African-American and Hispanic communities. The funding will ensure targeted residents are aware of their fair housing rights and know where to seek help. Through this funding, HOME, Inc. will (a) respond quickly and affirmatively to reports of housing discrimination in the area; (b) implement a digital fair housing ad campaign for mobile devices and/or websites targeting those in the City of Richmond; (c) implement a target fair housing social media campaign targeting those in the City of Richmond through sponsored posts and/or ads; and (d) conduct face-to-face outreach at community fairs and events targeting City of Richmond residents.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 clients will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOME, Inc. will screen 100 calls, emails, and web inquiries for illegal housing discrimination and refer appropriately. Educate 100 people who contact HOME, Inc. about fair housing rights and responsibilities. Provide targeted outreach to 100 people at fairs, expos, conferences and coalition events regarding issues and rights under the fair housing law.
	<b>Goal Outcome Indicators</b>	300 Other
<b>18</b>	<b>Project Name</b>	Historic Review
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$52,000 General Fund: \$48,000

	<b>Description</b>	This project will provide 50% of the salary and benefits (\$51,250) of a historic preservation planner (Planner II) covered by this project. This is a recent reduction in partial staff funding from two staff to one and change in the percentage of the Planner II funding, previously funded with 20% General Fund and 80% CDBG dollars. In addition, the project will fund CDBG-related expenses (\$750) for the project, including advertising, photographic printing, office supplies, and local travel.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Over 150 undertakings will be reviewed by DPDR staff.
	<b>Goal Outcome Indicators</b>	150 Other
<b>19</b>	<b>Project Name</b>	Neighborhood Planning
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$260,000 General Fund: \$22,000

	<b>Description</b>	Neighborhood Planning staff implements the City's neighborhood revitalization efforts. Based on a corridor improvement strategy, the City uses its Neighborhoods in Bloom (NiB) program to increase households and reduce blight in areas that abut key corridors. The City also uses other funds such as Neighborhood Stabilization Program I and III funds to strengthen its targeted approach. This work is accomplished through strong partnerships with the community and nonprofit housing agencies.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	The City's NiB areas.
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Implement NiB in a manner supportive of corridor development and overall neighborhood revitalization through new housing built, vacant structures rehabilitated, and inventory of acquired properties reduced.</li> <li>• Close out implementation of NSP III programs in a manner supportive of corridor development and overall neighborhood revitalization.</li> <li>• Implement East End transformation strategy through removing blight and placing properties into productive use.</li> <li>• Implement continuous NSP I programs in a manner supportive of corridor development and overall neighborhood revitalization.</li> </ul>
	<b>Goal Outcome Indicators</b>	1 Other
<b>20</b>	<b>Project Name</b>	Lead Safe and Healthy Homes Outreach Support
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$110,000

	<b>Description</b>	The Richmond City Health District (RCHD) proposes to continue to use CDBG funds to promote lead poisoning prevention through its Lead-Safe & Healthy Homes Initiative (LSHHI). The project will entail supporting blood lead testing of children under the age of 6 and pregnant women residing in the City of Richmond. The blood lead testing will be given to qualifying individuals who are uninsured/underinsured. The objective proposes funding to support 250 blood lead testings. LSHHI will also fund a Human Service Coordinator (HSC) position to conduct blood lead testing surveillance and pre-qualify children under the age of 6 for HUD Lead Hazard Reduction Grant Assistance. The CDBG funds will also be used to maintain outreach and education/training services related to lead exposure prevention and healthy homes topics to local physicians. In addition, the CDBG funds will be used to provide low-cost effective Healthy Homes Intervention materials to help with interim hazard control or remediation and to reduce the probability of or prevent illnesses and injuries that may stem from unsafe housing conditions. The Healthy Homes intervention materials will be provided to low-income adults (ages 18-64), elderly living in rental units, individuals with disabilities, and children older than 12 living in poverty.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 LMI lead poison children and expectant mothers will benefit. 70 LMI children will benefit from HUD Lead Hazard Reduction Grant assistance.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Public service screening of 250 lead poison children and expectant mothers.</li> <li>• Identify, recruit, and pre-qualify 70 children to receive HUD Lead Hazard Reduction Grant assistance.</li> </ul>
	<b>Goal Outcome Indicators</b>	250 Persons Assisted for Public Service Activities Other Than Low/Moderate Income Housing Benefit; 70 Households Assisted for Public Service Activities for Low/Moderate Income Housing Benefit
<b>21</b>	<b>Project Name</b>	Housing Code Enforcement & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population

	<b>Needs Addressed</b>	Ending homelessness Creating sustainable neighborhoods Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG: \$90,000 General Fund: \$35,000 Private: \$90,000
	<b>Description</b>	The Housing Code Enforcement and Counseling Program is a citywide initiative designed to provide housing interventions and counseling to citizens of the City of Richmond (including NiB areas) who have been or are at risk of being displaced because of the City's code enforcement activities. CDBG funds will be utilized to maintain one full-time Housing Counselor position and supportive interventions for families/individuals residing in housing units cited for code enforcement violations. The Housing Counselor will provide interventions to prevent homelessness (locate and provide temporary emergency housing) and to facilitate transition to safe and affordable housing for citizens of Richmond including those who resides in NiB areas. Additionally, the Housing Counselor will work with the Community Assisted Public Safety (CAPS) Team to facilitate and offer counseling and relocation assistance. RDSS proposes that citywide and within NiB to serve two hundred (200) low-income City residents.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 LMI persons/households will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	200 low-income families/individuals will be assisted due to code enforcement activities.
	<b>Goal Outcome Indicators</b>	200 Persons Assisted for Homeless Prevention
22	<b>Project Name</b>	Housing Information & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

<b>Funding</b>	CDBG: \$200,000 State of Virginia: \$181,703
<b>Description</b>	This project assists low- to moderate-income families, to either obtain or maintain stable housing through an array of housing counseling and education services that include financial literacy education. Services include homebuyer education and pre-purchase counseling for potential homeowners; foreclosure prevention counseling and intervention services; money management and credit recovery classes for renters who wish to improve their money management skills and credit to either purchase a home or maintain the stable housing they have; tenant education through the Superior Tenant Classes held in the community and landlord-tenant information and referral services for families who are in dispute with their landlords, at risk for eviction or need help with relocation. Program staff also provide general housing information and assistance to the general public.
<b>Target Date</b>	6/30/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	52,550 households will benefit.
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Approximately 200 families from the City of Richmond will receive tenant education.</li> <li>• 200 families from the City of Richmond will receive landlord-tenant information and referral services.</li> <li>• 150 families from the region will receive foreclosure prevention and intervention services.</li> <li>• 500 families from the region will be assessed for homeownership readiness through credit report analysis.</li> <li>• 300 families will receive homeownership education and counseling.</li> <li>• 200 families will receive credit repair education.</li> <li>• 1,000 City of Richmond families will receive general housing assistance through a variety of venues. 50,000 or more will visit HOME, Inc.'s website and receive a wide array of housing information.</li> </ul>

	<b>Goal Outcome Indicators</b>	52,550 Households Assisted for Public Service Activities for Low/Moderate Income Housing Benefit
23	<b>Project Name</b>	Residential Support for Homeless Families
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop Improving health outcomes in the city
	<b>Funding</b>	CDBG: \$90,000 Private: \$421,400 State of Virginia: \$544,000
	<b>Description</b>	This project will provide case management to 120 homeless families at HomeAgain, the Salvation Army, CARITAS, and the YWCA shelters. Additionally, the program operates two (2) apartments which are utilized as short-term transitional housing for homeless families who demonstrate commitment to obtaining self-sufficiency but for whom time has run out at the shelter sites.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	120 homeless families will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The program will provide assessment and referrals for 120 homeless families housed in emergency shelters.
<b>Goal Outcome Indicators</b>	120 Households Assisted for Public Service Activities for Low/Moderate Income Housing Benefit	
24	<b>Project Name</b>	River City Roots: Urban Horticulture
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG: \$30,000 Private: \$112,000 State of Virginia: \$35,000

	<b>Description</b>	The Enrichmond Foundation proposes a work-force development program centered on landscaping, horticulture, gardening, and arboriculture. The project will create a workforce development program for low- to moderate-income Richmond citizens generated from Enrichmond's beautification and landscaping partnerships throughout Richmond.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provide training for 9 LMI clients.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The program will train 9 LMI clients in the City of Richmond.
	<b>Goal Outcome Indicators</b>	9 Persons Assisted for Public Service Activities Other Than Low/Moderate Income Housing Benefit
25	<b>Project Name</b>	Youth Build in Community
	<b>Target Area</b>	Jefferson Davis - Blackwell Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$50,000 Private: \$500,000
	<b>Description</b>	SCDHC will partner with Pathways to provide a workforce development program in its construction projects to 12-20 opportunity youths, aged 17-24 who are residents of the RRHA.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI youths aged 17-24 will benefit.
	<b>Location Description</b>	Blackwell, Church Hill NiB areas, and Northside of Richmond.
	<b>Planned Activities</b>	Job training for 20 youths aged 17-24 who are residents of the RRHA.

	<b>Goal Outcome Indicators</b>	20 Persons Assisted for Public Service Activities Other Than Low/Moderate Income Housing Benefit
26	<b>Project Name</b>	Blackwell NiB-BHC
	<b>Target Area</b>	Jefferson Davis - Blackwell Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$250,000 Private: \$600,000
	<b>Description</b>	To complete 5 new construction homes located at 106 & 110 E 12th St and 1100, 1102 & 1106 Decatur St. This development represents another phase of RRHA's HOPE VI Blackwell redevelopment. Given the lack of HOPE VI funding, BHC is asking the City of Richmond to allocate HOME dollars to development subsidy and down payment assistance.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 LMI homebuyers will benefit.
	<b>Location Description</b>	In the Blackwell NiB neighborhood. The addresses are 106 & 110 E 12th St and 1100, 1102 & 1106 Decatur St.
	<b>Planned Activities</b>	BHC will construct 5 new homes in the Blackwell Neighborhood.
<b>Goal Outcome Indicators</b>	5 Units Homeowner Housing Added	
	<b>Project Name</b>	Community Housing Empowerment NiB DPA

27	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$300,000 State of Virginia: \$156,703
	<b>Description</b>	The program assists 20 low- and moderate-income renters to become first-time home owners in the City's NiB areas. The program assists families with down payment and closing cost assistance (DPA) coupled with intensive individual counseling and group education. This program will make it possible for families to purchase who would otherwise be unable to buy a home.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI first-time homebuyers will benefit.
	<b>Location Description</b>	In the City's NiB areas
	<b>Planned Activities</b>	20 LMI households will become first-time homeowners in the City of Richmond's designated Neighborhoods in Bloom (NiB) areas.
	<b>Goal Outcome Indicators</b>	20 Households Assisted for Direct Financial Assistance to Homebuyers
28	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively

	<b>Funding</b>	HOME: \$80,000 General Fund: \$100,000
	<b>Description</b>	This project will pay the salaries and/or partial salaries of the Block Grant administration staff to provide technical assistance to service providers, citizens, developers, and other agencies on a daily basis to ensure the successful implementation of over \$1 million in Federal HOME entitlement and carryover funds annually. Funding this proposal will enable the Division to continue to work closely with the numerous housing providers, Community Development Corporations (CDCs), and neighborhood based groups to ensure the proper development and implementation of housing and community development priorities and strategies identified in the Consolidated Plan. The population to be served is primarily low and moderate income residents. Funding of this project will ensure the proper planning, management and use of HOME funds in accordance with appropriate HUD regulations.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Provide all administrative tasks associated with the general administration of HOME funds.</li> <li>• Complete HOME training for all City Council approved subrecipients.</li> <li>• Complete and obtain signatures on all FY2017-2018 HOME item plans and contracts.</li> <li>• Provide all administrative tasks associated with the general administration of HOME funds.</li> </ul>
	<b>Goal Outcome Indicators</b>	1 Other
<b>29</b>	<b>Project Name</b>	Revitalizing Blighted Properties
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$150,000 Private: \$304,044
	<b>Description</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) is requesting funds to assist in the rehabilitation of four detached single-family units in the City of Richmond. Once completed, these homes will be sold to low- and moderate-income buyers with zero percent interest financing provided by RMHFH. These four properties are located at 502 Fourqurean Lane, 719 Hill Top Drive, 1141 Eggleston Street, and 2804 North Avenue.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI homeowners will benefit.
	<b>Location Description</b>	These four properties are located at 502 Fourqurean Lane, 719 Hill Top Drive, 1141 Eggleston Street, and 2804 North Avenue.
	<b>Planned Activities</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) proposes to rehabilitate four (4) detached single-family units in the City of Richmond.
	<b>Goal Outcome Indicators</b>	4 Units Homeowner Housing Rehabilitated
<b>30</b>	<b>Project Name</b>	Southern Barton Heights NiB - PH
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$200,000 Private: \$676,000
	<b>Description</b>	The funding of this proposal will enable PH to continue the successful revitalization of the Southern Barton Heights neighborhood through the production of quality affordable housing. PH is seeking HOME funds to develop four additional single-family homes in the neighborhood. The four homes are located at 2006, 2117 Barton Avenue and 2 and 4 King Street.
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI homebuyers will benefit.
	<b>Location Description</b>	The four homes are located at 2006, 2117 Barton Avenue and 2 and 4 King Street.
	<b>Planned Activities</b>	Four (4) single family Energy Star and Earthcraft standards units will be constructed.
	<b>Goal Outcome Indicators</b>	4 Units Homeowner Housing Added
<b>31</b>	<b>Project Name</b>	ESG18 Richmond
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	ESG: \$366,794 General Fund: \$18,000 ESG Match: \$366,794 Private: \$491,875 State of Virginia: \$274,219
	<b>Description</b>	The City of Richmond will work with subrecipient agencies to provide assistance and support for homelessness prevention, emergency shelter, and rapid re-housing.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 homeless persons will benefit from HomeAgain's emergency shelter services and 100 homeless families will benefit from HomeAgain's Rapid Re-housing Program. 200 homeless persons (70 households) will benefit from Housing Families First's Building Neighbors Rapid Re-housing Program through exiting homelessness into permanent housing. 600 people will benefit from CARITAS' Emergency Shelter program. YWCA will provide rapid re-housing assistance for 60 people (30 households) who are survivors of domestic violence.
<b>Location Description</b>	Citywide	

	<b>Planned Activities</b>	HomeAgain will use \$190,000 to serve homeless households through a combination of shelter and permanent housing programs. Housing Families First will use \$39,294 to assist homeless persons to exist homelessness into permanent housing. CARITAS will use \$55,000 to provide emergency overnight shelter for families and single adults. YWCA will use \$60,000 to provide rapid re-housing expenses for households with survivors of domestic violence. The remaining ESG funds will be used to fund ESG program administration and the Homeward Community Information System (HCIS) which provides data and reports about homelessness.
	<b>Goal Outcome Indicators</b>	200 Households Assisted for Tenant-Based Rental Assistance/Rapid Re-housing; 850 Beds for Overnight/Emergency Shelter/Transitional Housing Beds Added; 2 Other
32	<b>Project Name</b>	HOPWA CIS
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$20,000 State of Virginia: \$20,000
	<b>Description</b>	Homeward is requesting HOPWA funds for the ongoing operation of the Homeward Community Information System (HCIS). This funding will provide licenses, training and support to HOPWA-funded service providers to use HCIS, satisfying the U.S. Department of Housing and Urban Development (HUD) requirement to enter and track client data in a homeless management information system. It will also provide client referrals to other programs. HCIS is a HIPAA-compliant online database which records information on client needs, characteristics, and services and is a type of homeless management information system (HMIS) required to receive state and federal homeless assistance funding.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Richmond MSA

	<b>Planned Activities</b>	Homeward will provide technical assistance, training, and reporting for HOPWA-related activities for the City of Richmond through a web-based system to track client-level data. It will also manage client referrals.
	<b>Goal Outcome Indicators</b>	1 Other
<b>33</b>	<b>Project Name</b>	HOPWA Greater Richmond
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$605,000 Private: \$20,000
	<b>Description</b>	Commonwealth Catholic Charities (CCC) will provide case management and long-term housing assistance for HIV/AIDS-positive community members under the Tenant Based Rental Assistance Program. Additionally, CCC will provide short-term rent, mortgage, and utility (STRMU) assistance for HIV/AIDS positive community members who are at risk of homelessness. When STRMU assistance or TBRA assistance is unavailable, CCC will offer low-income community members with an HIV or AIDS-positive diagnosis standalone case management services, i.e., supportive service only. CCC will provide literally homeless community members with a positive HIV or AIDS diagnosis permanent housing placement services. CCC will also provide permanent housing placement (PHP) to the MSA residents with HIV/AIDS. All individuals participating in one or more of CCC's HOPWA Greater Richmond services will be offered tenant counseling and tenant education through CCC's Housing and Financial Counseling service as well as financial management, credit improvement, and homeownership counseling as needed.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist 50 eligible community members with STRMU assistance. Transition 3 households from TBRA assistance to self-supported housing. Assist 40 community members with TBRA. House 10 eligible literally homeless persons.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide continuation of case management services, TBRA assistance, and STRUM assistance for all active program participants for 103 people.

	<b>Goal Outcome Indicators</b>	103 Persons Assisted for Homelessness Prevention
34	<b>Project Name</b>	HOPWA Program & Finance Administration
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	HOPWA: \$22,000 General Fund: \$18,000
	<b>Description</b>	The purpose of this project is to administer, as required by HUD, the Housing Opportunities for Persons with AIDS program. Federal regulations only allow for 3% of the entitlement funds to be used for administration. The HOPWA Program is designed to help provide needed housing and supportive services for persons living with HIV/AIDS related diseases. Since it is the largest entitlement community in the Metropolitan Statistical Area (MSA), the City is required by HUD to administer the funds for the entire MSA, which includes 17 independent jurisdictions, as part of its Consolidated Plan process. This process involves intensive citizen participation, planning and an action plan for providing housing assistance and support services for low and moderate-income residents of the region. Funds will cover the program staff cost, advertising, as well as cover the finance staff personnel expenses.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	Richmond MSA	

	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Administer the HOPWA program for the Richmond-Petersburg MSA.</li> <li>• Provide technical assistance to HOPWA subrecipients to develop work plans and contracts to effectively provide services to clients.</li> <li>• Initiate and manage the planning and review process to complete the Annual Performance Report for the HOPWA program.</li> <li>• Input the HOPWA projects in the HUD IDIS software as part of the Consolidated Plan to be submitted to HUD.</li> <li>• Ensure submission of quarterly reports on each program; review and evaluate outcomes in relation to objectives.</li> </ul>
	<b>Goal Outcome Indicators</b>	1 Other
35	<b>Project Name</b>	Housing Assistance Program
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$153,009 Private: \$40,000 State of Virginia: \$139,441
	<b>Description</b>	Serenity will provide housing support, including housing navigation, financial assistance, advocacy and mental health support to persons living with HIV/AIDS who are homeless or housing insecure. Persons already housed, but experiencing a loss of income, will receive Short Term Rent, Mortgage, and Utility (STRMU) financial assistance to enable them to remain housed. Serenity will also provide case management, Permanent Housing Placement (PHP) to the MSA residents with HIV/AIDS.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 clients will benefit from Serenity's case management services. 35 clients will benefit from the agency's STRMU assistance. 20 clients will receive permanent housing placement.
	<b>Location Description</b>	Richmond MSA

	<b>Planned Activities</b>	Provide housing-focused case management, STRMU, and other permanent housing to 125 LMI households who have HIV/AIDS.
	<b>Goal Outcome Indicators</b>	55 Units for HIV/AIDS Housing Operations
<b>36</b>	<b>Project Name</b>	Stratford House
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$250,000 Continuum of Care: \$50,000 Private: \$15,000
	<b>Description</b>	This program continues to provide permanent supportive housing to individuals living with HIV/AIDS who were formally homeless. Housing opportunities include Stratford House, New Clay House, Studios, as well as in scattered site locations through the HomeLink and A Place to Start (APTS) programs. Funds will also be allocated to operational support for Stratford House.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI people with HIV/AIDS will benefit.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide 25 housing units to individuals with HIV/AIDS.
<b>Goal Outcome Indicators</b>	25 Units for HIV/AIDS Housing Operations	
<b>37</b>	<b>Project Name</b>	Southern Barton Heights Gateway Revitalization
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$135,000 Private: \$582,000

<b>Description</b>	This project will consist of the renovation the severely blighted and tax delinquent historic homes located at 1606 Sewell Street, 1611 Monteiro Street, and 1708 Monteiro Street in the City's Southern Barton Heights neighborhood.
<b>Target Date</b>	6/30/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 LMI households will benefit.
<b>Location Description</b>	1606 Sewell Street, 1611 Monteiro Street, and 1708 Monteiro Street in the City's Southern Barton Heights neighborhood.
<b>Planned Activities</b>	The project will renovate three severely blighted and tax delinquent historic homes located at 1606 Sewell Street, 1611 Monteiro Street, and 1708 Monteiro Street in the City's Southern Barton Heights neighborhood.
<b>Goal Outcome Indicators</b>	3 Units Homeowner Housing Rehabilitated

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

According to the most recent HUD CPD Maps data, in the City of Richmond, the average rate of severely cost-burdened households is 21.79%, substandard housing is 1.59%, overcrowding is 2.27%, and vacancy is 13.94%.

The Broad Street Downtown Corridor geographic priority area is located in the Downtown Planning District. The Downtown Planning District has the highest rate of severely cost-burdened households at 33.16%. Additionally, Downtown has the highest rate of vacancy at 20.31% and the highest rate of substandard housing at 3.64%.

The Jefferson Davis - Blackwell Corridor, Jefferson Davis - Bellemeade Corridor, and Hull Street - Swansboro Corridor are all located within the Old South Planning District. The Old South Planning District has a vacancy rate above the citywide average at 16.69%. The Old South Planning District also has a higher than the citywide average rate of overcrowding at 3.41%.

The Hull Street – Lower Corridor is the dividing line between the Midlothian and Broad Rock Planning Districts. The Broad Rock Planning District has the highest rate of overcrowded households at 5.06% and the second highest rate of severely cost-burdened households at 26.13%. The Midlothian Planning District has a high rate of substandard housing at 2.93% and the second highest rate of overcrowding at 5.00%. Census Tract 706.01 has the highest rate in the City for overcrowding at 18.09%. It also has a higher than citywide average rates of vacancy and substandard housing at 16.46% and 3.89%, respectively.

The East End – Nine Mile Road Corridor and East End – Eastview Corridor geographic priority areas are located within the East Planning District. The East Planning District has an average rate of overcrowding at 2.27%, an above average rate of severely cost-burdened households at 22.32% and an above average rate of vacancy at 16.95%. Census Tract 209 has the highest rate of vacancy at 32.12%, and a close-to-average rate of severe cost burden at 23.29%. Census 204 has the highest rate of substandard housing at 7.60% and a high vacant rate at 17.48%.

The Brookland Park Boulevard Corridor, Highland Park Southern Tip Corridor, and North Jackson Ward Corridor are located in the North Planning District. The North Planning District has an above average rate of substandard housing at 1.89% and vacancy at 16.84%. The district has a slightly above average rate of

severely cost-burdened households at 24.90%.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Hull Street - Lower Corridor	1
East End - Nine Mile Road Corridor	1
East End - Eastview Corridor	1
Brookland Park Boulevard Corridor	1
Broad Street Downtown Corridor	1
Hull Street - Swansboro Corridor	6
Jefferson Davis - Blackwell Corridor	4
Jefferson Davis - Bellemeade Corridor	1
Highland Park Southern Tip Corridor	11
North Jackson Ward Corridor	3
Citywide	56
Carver - Newtowne West Corridor	1
Church Hill - Central Corridor	1
Richmond MSA	14

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Resources are allocated based on neighborhood indicators and the results of comprehensive planning and allocation processes.

**Discussion**

The Highland Park Southern Tip Corridor receives the highest amount of federal entitlement funds. The next are the Hull Street - Swansboro Corridor, the Jefferson Davis - Blackwell Corridor, and the North Jackson Ward Corridor.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

In the 2018 Program Year, the City of Richmond will provide affordable housing for 1,185 homeless, non-homeless, and special needs households with rental assistance, new homeowner and rental units, and the rehabilitation of existing units. Rental assistance includes tenant-based rental assistance (TBRA), rapid re-housing, and one-time payments to prevent homelessness.

One Year Goals for the Number of Households to be Supported	
Homeless	724
Non-Homeless	381
Special-Needs	80
Total	1,185

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	330
The Production of New Units	191
Rehab of Existing Units	190
Acquisition of Existing Units	0
Total	711

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

The City of Richmond seeks to respond meaningfully to the many and varied housing needs of its citizens. Based on previous experience, small and large households will be served, including elderly and non-elderly households, and renters as well as homeowners.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Richmond Redevelopment and Housing Authority (RRHA) provides decent and affordable housing in a safe and secure living environment for over 4,000 low and moderate-income households throughout the City of Richmond. To fulfill this mission, RRHA seeks to preserve its aging housing stock through timely maintenance, modernization and revitalization of its developments. RRHA also administers a city-wide Housing Choice Voucher Program (formerly Section 8) in rental units. This program provides rental housing assistance to private landlords for nearly 3,000 families. RRHA works to enhance the quality of life at RRHA by offering the residents opportunities to participate in various community, educational and recreational programs, as well as job readiness and training initiatives.

### **Actions planned during the next year to address the needs to public housing**

Richmond Redevelopment and Housing Authority's (RRHA) has strategies for addressing the housing needs of families in the jurisdiction and on the waiting list. RRHA will continue to plan for the development of more affordable housing units and build the capacity of individuals and families. RRHA is undertaking the redevelopment of the six large public housing developments, utilizing the Rental Assistance Demonstration (RAD) program to rehab over 550 units of public housing scattered throughout the City of Richmond. RRHA will also accomplish this by creating developments for persons with special needs who can meet the essential requirements of tenancy with or without a reasonable accommodation, and providing decent and affordable rental housing to serve families as they become self-sufficient.

Along these lines, RRHA will explore a broad range of housing opportunities, through the Housing Choice Voucher Program (Section 8) and other resources that may become available through partnerships, focusing on the homeless, those needing transitional housing, and other households with special needs (e.g., HIV/AIDS, domestic violence, etc.), as identified by RRHA and/or the City of Richmond.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

RRHA priorities, through its various programs and services, will provide a means for improving the quality of life and addressing needs that encourage growth and upward mobility. RRHA recognizes that providing safe and affordable housing is contingent upon meeting many needs of individuals and families. Needs must be met to have an adequate income, to obtain training and education to acquire employment or achieve other goals, to achieve stability and well-being within the household, to have access to recreational opportunities and other areas that promote a healthy environment. In meeting these needs, RRHA will create sustainable homeownership opportunities for its residents.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

N/A

**Discussion**

Richmond Redevelopment and Housing Authority (RRHA) is undertaking a comprehensive approach to addressing conditions within and around public housing. Local and private funds are being used to improve physical and social conditions of redeveloped areas. The development of the former Baker School will continue, as well as execute the Church Hill North project development plans. This year, the RRHA will develop the Jackson Ward apartments for senior rental housing. The planned transformation of the East End, which includes four public housing complexes, continues. Substantial and informed participation by public housing residents is a key objective.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Richmond uses ESG funds to partner with non-profit service providers to assist persons in need of temporary emergency shelter, rapid re-housing assistance or homeless prevention assistance. Other funding supports outreach activities to homeless individuals in the jurisdiction.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Other (non-ESG) funding is used for this purpose in the City of Richmond. Homeward operates its annual Homeless Connect event to make homeless individuals aware of a wide variety of services available in the community, from income supports to medical care.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Richmond awards Emergency Solutions Grant (ESG) funding to agencies such as CARITAS and HomeAgain to operate emergency shelters, and well over 1,000 individuals are served by these programs annually.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Over half of the City of Richmond's ESG funding is dedicated to the provision of rapid re-housing assistance, and this year this funding will assist approximately 200 households. The City plans to continue placing an emphasis on rapid re-housing with its annual ESG allocation.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment,**

**education, or youth needs.**

The Greater Richmond Continuum of Care (of which the City of Richmond is an active member) coordinates services and resources with the Richmond City Community Criminal Justice Board on the needs of people experiencing homelessness who have been involved with the criminal justice system and with the Central Region Independent Living Advocates for Youth on the needs of youth aging out of foster care. The Coordinated Outreach team works with area hospitals (including McGuire VA Medical Center) on the needs of those exiting hospitals. The City of Richmond's Department of Social Services uses ESG funding to prevent eligible qualified households from becoming homeless by providing emergency financial assistance in a limited number of instances where the households have received impending eviction notices.

**Discussion**

No additional information.

**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	85
Tenant-based rental assistance	40
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	8
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	133

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Market conditions create a barrier for affordable housing in Richmond where there is a high demand for City's stock of architecturally interesting and historic residential dwelling units and other types of buildings for conversion to residential units as close-in and downtown living have become more popular in Richmond over the past two decades. Richmond has experienced a boom in the development and redevelopment of housing units as younger people move to the City, including college students, and as empty-nesters discover the joys of urban living. Richmond's recent focus on its creative and entrepreneurial economy through the "RVA" campaign has continued to fuel this demographic and market shift even during the recent down cycle of the economy. This trend has taken many housing units out of the pool of affordable housing and put them into the market-driven pool of units as well as driving up the cost of unimproved housing units in the more popular neighborhoods.

A public policy barrier to affordable housing is the limitations placed on the Greater Richmond Transit Authority (GRTC). GRTC buses have very limited routes into the regional and surrounding localities where many of the jobs have shifted over the last several decades. Because of this, very low-, low-, and moderate-income individuals and households tend to live where there is access to GRTC bus routes for commutes to the employment centers available in the heart of Richmond and on its fringes, therefore concentrating them into the City's public housing units and more modest neighborhoods. The most blighted neighborhoods in Richmond are those where this concentration of very low-, low-, and moderate-income households live, many of which are adjacent to the City's public housing complexes. The severe blight of properties in these neighborhoods has led to the disuse and abandonment of buildings at high rates, further diminishing the pool of affordable housing units and driving up the costs of the remaining units. This concentration of poverty and the lack of a truly regional public transportation network were key findings in the Mayor's Anti-Poverty Commission report.

Another public policy barrier to affordable housing is that there is lack of regional cooperation. Suburban zoning and land use has had the effect of restricting minority and lower income household access by placing onerous and costly requirements on single-family development such as large lot sizes and setbacks, and/or as in this case, limiting the availability of properly zoned land to meet the needs of its community. Moreover, the City has the largest share of publicly subsidized housing due to numerous factors including opposition to affordable housing in the surrounding counties at both the citizen and elected official level.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During this Annual Plan time period, six actions will be undertaken as a means of removing or ameliorating

the negative effects of public policies that are barriers to affordable housing:

1. Continue to implement the recommendations of the Mayor's Anti-Poverty Commission.
2. Develop a strategy to market and sell surplus properties held by the City of Richmond and the Richmond Redevelopment and Housing Authority (RRHA) to residents and for-profit and non-profit developers for development of affordable housing.
3. Develop a financial mechanism that channels regular and periodic funding to the City of Richmond's Affordable Housing Trust Fund.
4. Further strengthen coordination with state and regional fair housing service providers and/or fair housing agencies in adjacent jurisdictions.
5. Expand the public transportation into the neighboring counties to become true regional public transportation, which is a way to provide greater housing opportunities to residents through infrastructure that benefits all. Continue to secure funding and exploit opportunities to address the lack of regional transit.
6. Explore and pursue the feasibility of conducting a regional Assessment of Fair Housing.

**Discussion:**

No additional information.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City has funded several activities to move toward realization of its Consolidated Plan. Funds are provided for affordable homeownership, blight reduction, job training, job creation, and support for homeless individuals and families.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work on the long-term funding of its Affordable Housing Trust Fund. This fund will assist rehabilitation and construction of affordable units as well as homebuyer assistance.

### **Actions planned to foster and maintain affordable housing**

The data identifies 381 assisted affordable units during the year. The City will research and review the situation to determine if there are opportunities to maintain existing supply of affordable housing units or assist for more units. The City also maintains its emergency repair program that enables low-income families to live in decent, safe housing.

The City will increase the supply of affordable housing through the City's Affordable Housing Trust Fund. The City will also fund RRHA for a senior rental housing redevelopment project in the Jackson Ward Neighborhood in Program Year 2018 using the CDBG funds. 72 units of rental housing for seniors will be constructed. In addition, the City funded the Church Hill North project initiated by RRHA using the Section 108 funds in Program Year 2017. As a result, 45 units of senior rental housing will be constructed as Phase 1B development. The City also funded RRHA for the Baker School Redevelopment using the CDBG funds in Program Year 2017. This funding will convert the former Baker School into 51 units of apartments for seniors.

### **Actions planned to reduce lead-based paint hazards**

In HUD Program Year 2017, the City of Richmond, in partnership with the Richmond City Health District (RCHD), successfully applied for and was awarded the HUD Lead Based Paint Hazard Control (LBPHC) grant for \$2,714,310. The City of Richmond plans to assist 36 households with lead based paint hazards in Program Year 2018. The City will be using CDBG funds as match to the LBPHC grant.

The City of Richmond will continue to reduce LBP hazards through its housing activities that involve the sale/lease through the construction of new single family housing and rehabilitation of existing housing. The City will continue to rehabilitate owner-occupied structures using lead safe work practices, code enforcement, lead paint/healthy homes education to homeowners, renters and landlords. The City requires all of its housing providers to follow Federal and City Lead Paint Regulations to ensure that lead hazards are

reduced or in many cases eliminated.

### **Actions planned to reduce the number of poverty-level families**

The City will address several of the elements of its anti-poverty strategy that are specified in the Consolidated Plan, in this Annual Plan budget, and with other local funds. Elements to be addressed include workforce development, job creation through financial support and incentives to businesses, financial literacy training for households, and individual development accounts.

### **Actions planned to develop institutional structure**

The City works with various non-profit groups to deliver services and products. These groups function well and reliably. Unfortunately, the number of groups available to work with the City has declined over time. Currently, there is not a non-profit partner group specifically focused on neighborhood commercial development. The City will seek to strengthen its partnership network. The City will continue to meet and dialogue with counterparts in surrounding jurisdictions and with the non-profits, looking for opportunities to partner.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to remain an active and engaged partner with various public and private housing and social service agencies. In addition, various task forces and commissions are on parallel tracks to the Consolidated Plan. This reiteration of common themes will help to bridge gaps in service delivery.

### **Discussion:**

No additional information.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

No additional information.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	81,283
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	186,301
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	167,779
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>435,363</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	91.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as

follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No additional information.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Richmond currently uses the recapture provision option outlined in Section 24 CFR Part 92.254 (a)(5)(ii)(A)(2) to ensure the affordability requirements for the HOME Investment Partnerships (HOME) Program. The recapture provision will be used to recover the direct subsidy to the homebuyer which includes down payment, closing cost assistance, interest subsidies and any difference between fair market value and purchase price. The recapture provision will be limited to net proceeds available from the sale of the HOME assistance unit. The amount of direct subsidy subject to recapture is based on the pro-rata share of the remaining affordability period.

a) Deed of Trust (Forgivable Loan - CDBG and HOME Generally)

The general Deed of Trust will provide affordability assistance to home buyers in non-Neighborhoods In Bloom (NIB) areas of the City. The affordability period is determined by the amount of direct subsidy included in the deed or land covenant, which will be defined in the terms of the loan. The affordability period will apply as follows:

- Project under \$15,000 are five-year term
- Projects from \$15,001 - \$40,000 are ten-year term
- Projects over \$40,000 are fifteen-year term

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability period.

b) Second Mortgage - Deed of Trust (Neighborhood In Bloom Deferred Loan)

To further affordable housing, homebuyer assistance can be provided where the project is required to

serve low/mod homebuyers. Such assistance should be structured as a second mortgage in the form of a deferred loan with an interest rate of no more than 3%, accruing for no more than 10 years, to be paid in full only upon sale of property. This instrument will be held as joint trustees from the sub-recipient and the City of Richmond. However upon sale, the funds will be returned to the City of Richmond as program income. Financing such as this can be in addition to down payment and closing cost assistance, structured as a forgivable loan. The City shall retain the discretion to, after 10 years; waive some or all of the lien in instances where property values have declined. This assistance cannot exceed \$25,000 without written permission and sufficient justification.

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt serviced by multifamily housing that is being rehabilitated with HOME funds.

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

By accepting ESG funds from the City of Richmond, all subrecipients agree to administer assistance in ways that are consistent with the standards mandated by the City of Richmond, in accordance with federal ESG regulations. A full copy of Richmond's ESG written standards has been uploaded in Section AD-26 of this document.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The development of a coordinated assessment system that meets HUD requirements is one of the top strategic priorities of the CoC. The CoC's collaborative applicant, Homeward, contracted with the Corporation for Supportive Housing to host orientation and learning sessions on coordinated assessment. The CoC has also established a Coordinated Assessment committee, which has met on a regular basis. The CoC anticipates introducing components of an enhanced coordinated assessment system from 2016.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City and the CoC actively encourage new applicants to apply for funds and have sponsored meetings about the funding process and local priorities. The CoC's collaborative applicant provides quarterly "Solutions Provider Trainings" to those new to homeless services and makes more than 10 presentations to community and faith-based organizations each year. All applicants and potential applicants are encouraged to participate in the CoC and work to address gaps in service provision. The annual subrecipient allocation process for ESG funding involves staff review and scoring of competing applications, with input from the CoC's Ranking Committee, before being sent to City of Richmond Administration and City Council for approval.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Greater Richmond Continuum of Care (of which this jurisdiction is an active member) conducts semi-annual focus groups or other input sessions with clients experiencing homelessness in order to gather input. The CoC actively encourages participation in the quarterly CoC meetings by individuals who are currently experiencing homelessness by hosting the meetings in locations accessible by public transportation and by not charging membership fees to participate.

5. Describe performance standards for evaluating ESG.

The Greater Richmond Continuum of Care uses the HEARTH Act performance measurements to evaluate ESG programs. The HMIS staff run APR reports quarterly for review by the funded agencies and also provide this information to the Department of Economic and Community Development's Project Manager. The CoC's Performance Measurement Committee meets regularly and is developing performance standards for each program type. With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes. Domestic violence programs use comparable databases.

### **Housing Opportunities for Persons with AIDS (HOPWA) Reference 24 CFR 91.220(l)(3)**

**Identify the method for selecting project sponsors (including providing full access to grassroots faith-based and other community organizations)**

**A description of eligible applicants (e.g., categories of eligible applicants), its process for soliciting and funding applications or proposals (e.g., competition, first-come first-serve) and where detailed information**

**may be obtained (e.g., application packages are available at the office of the jurisdiction or on the jurisdiction's Web site)**

The City's application process is open to all non-profits, for profits, faith based and other community organizations. The City of Richmond places advertisements for the availability of funding in two local newspapers as well as posts it on the City's website and emails notices to current recipients and any person or organization that has requested information in the past year. Application packages are available at the City's Department of Economic and Community Development office, on its website, and at the Richmond Public Library located at 101 East Franklin Street. Applications are reviewed and scored based on meeting the City's Strategic Priorities as well as the Major Objectives and Priority Needs outlined in the City's Consolidated Plan. The City's score sheet and score methodology is made available to the applicant as part of the application packet. It is a comprehensive review process of not just the project but also the organization as well. The proposed project application score assists the City in choosing projects for funding in the coming fiscal year.

### **Discussion**

No additional information.

## Appendix 1 - Alternate/Local Data Sources

<b>1</b>	<b>Data Source Name</b> Homeward 15th Winter Point-In-Time Count
	<b>List the name of the organization or individual who originated the data set.</b> Homeward
	<b>Provide a brief summary of the data set.</b> Homeward conducts a biannual point-in-time count of homeless individuals both shelters and unsheltered.
	<b>What was the purpose for developing this data set?</b> Homeward serves as the central resource for real-time community-level data including documented service outcomes. Findings are provided to public and private service providers and policy makers in the region. Goal 5 of the Ten Year Plan to Prevent and End Homelessness in the Richmond Region is to provide regional data and research on homelessness. The point-in-time count is a major source of data, and the current focus is on measuring the baseline indicators for the Ten Year Plan and documenting outcomes that might be expected for different types of programs. In addition, reporting on specific subpopulations (i.e., ex-offenders, adults who were homeless or in foster care as children, veterans, and individuals who are chronically homeless), provides our community a greater understanding of barriers to housing.
	<b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b> Data is collected for the entire Richmond region for homeless individuals both sheltered and unsheltered.
	<b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b> January 24, 2013
	<b>What is the status of the data set (complete, in progress, or planned)?</b> Complete.
<b>2</b>	<b>Data Source Name</b> Virginia HIV epidemiology Profile
	<b>List the name of the organization or individual who originated the data set.</b> VA Department of Health, Division of Disease Prevention

	<p><b>Provide a brief summary of the data set.</b></p> <p>The VA HIV Surveillance Program conducts core surveillance activities including reporting confirmed diagnoses of HIV and AIDS to CDC collecting demographic characteristics, transmission category, initial immune status, and viral load and CD4 counts.</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>The Epidemiology Profile is used by the VA HIV Community Planning Group (CPG) and VA HIV Prevention Program to determine priority target populations and to assist in the planning of various prevention grant programs.</p>
	<p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>The report covers the whole state of Virginia and broken down by County &amp; City.</p>
	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>January to December 2011</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>complete</p>
3	<p><b>Data Source Name</b></p> <p>Planning Estimates on Unmet Need for HOPWA</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>National Association of Housing Cooperatives (NAHC)</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>Planning Estimates on Unmet Need for Formula and Competitive Grantees as of 11-30-2011 (Data taken from PY 2010-11 Performance Reports, January 12, 2012 edition)</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>Addressing Community Needs</p>
	<p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>People with HIV/AIDS nationwide</p>
	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>2011</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>complete</p>

## Appendix 2 - Written Standards for Provision of ESG Assistance [24 CFR 576.400(e)]

By accepting ESG funds from the City of Richmond, the service provider agrees to administer the funds in ways that are consistent with the standards provided by the City of Richmond and in accordance with the HUD ESG regulations found at [24 CFR, Part 576](#).

### A. Requirement to serve residents of the City of Richmond

Funds should be used for residents of the City of Richmond. Agencies are expected to verify city residence when verifying other eligibility requirements.

### B. Client Eligibility Requirements

Clients will be referred from the Coordinated Entry System of the Greater Richmond Continuum of Care (GRCoC). All assisted households must be “homeless” or “at-risk” as defined at [24 CFR § 576.2](#). Service providers are expected to familiarize themselves with the HUD definitions which are detailed within this citation, and summarized in the chart just below:

Service Type	Eligibility Criteria
<b>Emergency Shelter</b>	Literally homeless At imminent risk of homelessness Individuals exiting institutions (where they resided temporarily) with no resources or anywhere to go.
<b>Rapid Re-housing</b>	Household must be literally homeless as defined by HUD at 24 CFR § 576.2 and without other housing resources.
<b>Prevention</b>	Be at risk of homelessness as defined by HUD at 24 CFR § 576.2, <b>and</b> will become homeless within 14 days but for this assistance, and have a total household income at or below 30% AMI, and have medium to high barriers to housing as defined by using tool(s) currently adopted by the Greater Richmond CoC Board.

For all assistance, an initial evaluation to determine program eligibility of individuals and/or families will be conducted. It will establish the type and amount of assistance needed, as well as how to address the needs of ineligible applicants. Clients will be assessed using the tool(s) adopted by the GRCoC Board. The assessment must include:

- confirmation that the household has been screened by the Coordinated Entry System (can be confirmed with review of intake in HCIS or in the coordinated entry for survivors of sexual and domestic violence),
- certification of homeless status,
- an assessment of need and vulnerability using a currently-approved CoC assessment tool (currently, the *VI-SPDAT*), and
- a completed housing barrier assessment for service and housing needs.

#### *Recertification*

Agencies/service providers will reassess the household eligibility, assistance needs (including level and type) at least every three months. Households can be recertified for continued assistance based on need. Each recertification will include a review of income and service needs.

#### *Homeless Management Information System (HMIS) Participation*

All agencies are required to enter client-level data into the GRCoC-designated HMIS or a comparable data base. Data entry requirements include but are not limited to the following:

- HUD-required data elements
- Assessed housing barrier level at intake and recertification
- An exit assessment that is entered into HMIS or a comparable-level database.

Providers must adhere to the Data Quality Plan and other GRCoC-approved policies and procedures for HMIS.

### **C. Participation in the Greater Richmond Continuum of Care**

All ESG funded agencies are required to be an active member of the Greater Richmond Continuum of Care (GRCoC) as defined by the GRCoC by-laws, found at [www.endhomelessnessrva.org](http://www.endhomelessnessrva.org). Participation in the GRCoC must be demonstrated annually by official communication from the CoC governing body or its designee.

### **D. Shelter Operations**

Shelters must meet basic habitability standards including fire inspection and Americans with Disabilities Act (ADA) standards. If the shelter itself is not ADA compliant, the sub-grantee must have a plan to meet the needs of households with disabilities.

Shelters include programs that provide temporary shelter to households experiencing homelessness and may include seasonal shelters. Transitional housing is not eligible under ESG.

### *Eligible Costs*

Most costs associated with the operation of a shelter are eligible ESG costs. These costs include:

- Rent
- Security
- Maintenance
- Utilities
- Supplies
- Essential Services (case management and limited support services)

### **E. Rapid Re-housing Assistance**

All households receiving assistance must meet the client eligibility requirements identified in the section above titled *Client Eligibility Requirements*.

#### *Eligible costs*

Eligible rapid re-housing costs include rent, security deposits, maintenance, utilities, housing relocation services, supplies, and case management. Grantees should refer to the ESG Regulations for specific guidance on eligible costs. In cases where there is uncertainty about costs, grantees are asked to contact the City of Richmond ESG Coordinator for additional guidance.

#### *Level of assistance*

Providers are expected to work with households to identify the types and levels of assistance that are needed to support a permanent housing placement. Support should be limited to the **minimal amount** needed to house a client. It is strongly encouraged that clients share in rent and utility costs, if they have the ability to pay. Recertifications should be used to offer additional support to clients that need additional assistance to maintain housing stability. All costs should be assessed for reasonableness and agencies should document assessments of reasonableness in client case files. Rents should meet the Rent Reasonableness guidelines detailed in the ESG regulations issued by HUD.

#### *Expectation of services*

All individuals seeking or receiving assistance must be provided information explaining the types of services that they are being screened for, and an explanation of how that determination will be made. RRH Case Management and Services should be based on the following core principles: *housing first approach, client-driven, housing-retention focused, and collaborative with the client to engage in the community.*

The following guidelines should be used when providing assessment and case management services to RRH clients:

- Assessment and housing case management should begin within three (3) business days of referral;
- Beginning with assessment, all decisions and case management should be client-driven;
- For Housing-Focused Case Management, each RRH Service provider will have a policy that indicates the minimum and/or maximum number of properties shown;
- Housing-focused case management (i.e., tasks necessary to obtain housing) should be provided at least weekly, until housed;
- Housing stabilization case management (i.e., tasks necessary to sustain housing such as connection to mainstream resources and wrap-around services) will be provided at least monthly, once housed, while receiving financial assistance; and
- Once financial assistance has ended, client contact should continue at least monthly for a minimum of two (2) months before discharge.

#### *Length of assistance and types of assistance*

**The duration of financial assistance will not exceed more than 12 consecutive months at a time, excluding arrears, and it will not exceed more than 24 months total over a 36 month period.** Assistance provided may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, housing search, case management or any combination thereof.

- Short-term rental assistance is to be limited to a maximum of 3 months of rent.
- Medium-term rental assistance shall extend for more than 3 months but not more than 12 months of rent. Households must be authorized for short-term assistance and receive medium-term assistance only at the initial recertification.
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- Housing relocation and stabilization services include financial assistance activities such as moving costs, rental application fees, security deposits, last month's rent, utility deposits and utility payments; and services such as housing search and placement, housing stability and case management, mediation, legal services, and credit repair.
- Housing search and placement services include services or activities that assist individuals or families in locating, obtaining, and retaining suitable housing.

#### *Habitability standards*

When funds are used to pay for rents, the rental unit must meet the habitability standards established in the HUD ESG regulations.

## **F. Prevention Assistance**

### *Eligible costs*

Eligible prevention assistance costs include rent, security deposits, maintenance, utilities, housing relocation services, supplies, and case management. Grantees should refer to the ESG Regulations (under 24 CFR § 576, Subpart B) for specific guidance on eligible costs. In cases where there is uncertainty about costs, grantees are asked to contact the City of Richmond ESG Coordinator for additional guidance.

### *Level of assistance*

Providers are expected to work with households to identify the types and levels of assistance that are needed to support a permanent housing placement. Support should be limited to the **minimal amount** needed to house a client. It is strongly encouraged that clients share in rent and utility costs, if they have the ability to pay. Recertifications should be used to offer additional support to clients that need additional assistance to maintain housing stability. All costs should be assessed for reasonableness and agencies should document assessments of reasonableness in client case files. Rents should meet the Rent Reasonableness guidelines detailed in the ESG regulations issued by HUD.

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

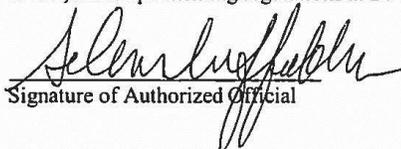
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

6/22/18  
Date

Chief Administrative Officer, City of Richmond  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017, 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

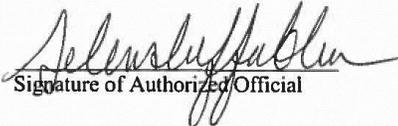
**Excessive Force** -- It has adopted and is enforcing:

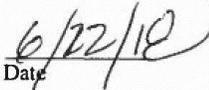
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

  
Date

Chief Administrative Officer, City of Richmond  
Title



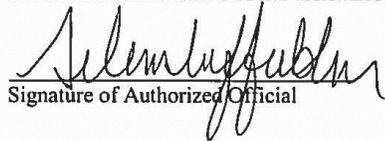
**Specific HOME Certifications**

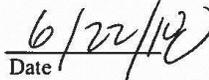
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

  
Date

Chief Administrative Officer, City of Richmond  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

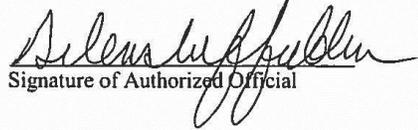
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

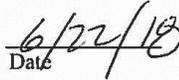
**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Signature of Authorized Official

  
Date

Chief Administrative Officer, City of Richmond  
Title

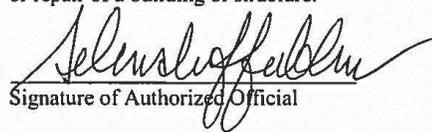
**Housing Opportunities for Persons With AIDS Certifications**

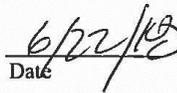
The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature of Authorized Official

  
Date

Chief Administrative Officer, City of Richmond  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

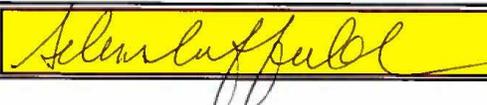
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

 6/22/12  
Signature of Authorized Official                      Date

Chief Administrative Officer, City of Richmond  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/11/2018"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="B-2018-MC-51-0019"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text" value="Suite 400"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Lawus"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Deputy Director II"/>	
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424			
<b>* 9. Type of Applicant 1: Select Applicant Type:</b>			
<input type="text" value="C: City or Township Government"/>			
<b>Type of Applicant 2: Select Applicant Type:</b>			
<input type="text"/>			
<b>Type of Applicant 3: Select Applicant Type:</b>			
<input type="text"/>			
<b>* Other (specify):</b>			
<input type="text"/>			
<b>* 10. Name of Federal Agency:</b>			
<input type="text" value="U.S. Department of Housing and Urban Development"/>			
<b>11. Catalog of Federal Domestic Assistance Number:</b>			
<input type="text" value="14.218"/>			
<b>CFDA Title:</b>			
<input type="text" value="Community Development Block Grant"/>			
<b>* 12. Funding Opportunity Number:</b>			
<input type="text" value="B-2018-MC-51-0019"/>			
<b>* Title:</b>			
<input type="text" value="Community Development Block Grant for Entitlement Communities"/>			
<b>13. Competition Identification Number:</b>			
<input type="text"/>			
<b>Title:</b>			
<input type="text"/>			
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>			
<input type="text" value="City of Richmond.pdf"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
<b>* 15. Descriptive Title of Applicant's Project:</b>			
<input type="text" value="Community Development Block Grant (CDBG)"/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	4
* b. Program/Project	4
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2018
* b. End Date:	06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	4,442,476.00
* b. Applicant	405,000.00
* c. State	12,721,489.00
* d. Local	1,941,400.00
* e. Other	12,718,154.00
* f. Program Income	120,000.00
* g. TOTAL	32,348,519.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	Selena
Middle Name:	
* Last Name:	Cuffee-Glenn
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	804-646-7978
Fax Number:	
* Email:	Selena.Cuffee-Glenn@richmondgov.com
* Signature of Authorized Representative:	
* Date Signed:	6/22/18

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chief Administrative Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Richmond	6/22/18

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/11/2018"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="M-2018-MC-51-0205"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Lawus"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Deputy Director II"/>		
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.239</p> <p>CFDA Title:</p> <p>HOME Investment Partnerships Program</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>M-2018-MC-51-0205</p> <p>* Title:</p> <p>HOME Investment Partnerships Program for Entitlement Communities</p>	
<p><b>13. Competition Identification Number:</b></p> <p>Title:</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>City of Richmond.pdf    Add Attachment    Delete Attachment    View Attachment</p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>HOME Investment Partnerships Program (HOME)</p>	
<p>Attach supporting documents as specified in agency instructions</p> <p>Add Attachments    Delete Attachments    View Attachments</p>	

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant  \* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,500,301.00"/>
* b. Applicant	<input type="text" value="100,000.00"/>
* c. State	<input type="text" value="156,703.00"/>
* d. Local	<input type="text" value="350,400.00"/>
* e. Other	<input type="text" value="2,162,044.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="4,269,448.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

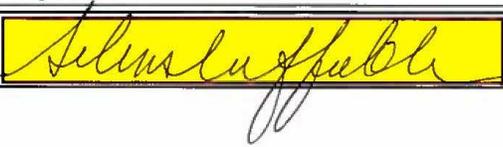
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chief Administrative Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Richmond	6/12/18

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/11/2018"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="S-2018-MC-51-0004"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>B. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text" value="Suite 400"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Lawus"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Deputy Director II"/>	
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424			
<b>* 9. Type of Applicant 1: Select Applicant Type:</b>			
<input type="text" value="C: City or Township Government"/>			
Type of Applicant 2: Select Applicant Type:			
<input type="text"/>			
Type of Applicant 3: Select Applicant Type:			
<input type="text"/>			
* Other (specify):			
<input type="text"/>			
<b>* 10. Name of Federal Agency:</b>			
<input type="text" value="U.S. Department of Housing and Urban Development"/>			
<b>11. Catalog of Federal Domestic Assistance Number:</b>			
<input type="text" value="14.231"/>			
CFDA Title:			
<input type="text" value="Emergency Solutions Grants Program"/>			
<b>* 12. Funding Opportunity Number:</b>			
<input type="text" value="S-2018-MC-51-0004"/>			
* Title:			
<input type="text" value="Emergency Solutions Grants for Entitlement Communities"/>			
<b>13. Competition Identification Number:</b>			
<input type="text"/>			
Title:			
<input type="text"/>			
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>			
<input type="text" value="City of Richmond.pdf"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
<b>* 15. Descriptive Title of Applicant's Project:</b>			
<input type="text" value="Emergency Solutions Grants Program (ESG)"/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	4
* b. Program/Project	4
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2018
* b. End Date:	06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	366,794.00
* b. Applicant	18,000.00
* c. State	274,219.00
* d. Local	117,000.00
* e. Other	491,875.00
* f. Program Income	0.00
* g. TOTAL	1,267,888.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<b>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</b>	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	Selena
Middle Name:	
* Last Name:	Cuffee-Glenn
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	804-646-7978
Fax Number:	
* Email:	Selena.Cuffee-Glenn@richmondgov.com
* Signature of Authorized Representative:	
* Date Signed:	6/22/18

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chief Administrative Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Richmond	6/22/18

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/11/2018"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="54-6001556"/>	5b. Federal Award Identifier: <input type="text" value="VAH-18-F001"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Richmond"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001556"/>	* c. Organizational DUNS: <input type="text" value="0000003133840"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1500 East Main Street"/>	Street2: <input type="text" value="Suite 400"/>	
* City: <input type="text" value="Richmond"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="23219"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Economic and Community Develop"/>	Division Name: <input type="text" value="Neighborhood Revitalization"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Denise"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Lawus"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Deputy Director II"/>		
Organizational Affiliation: <input type="text" value="The Department of Economic and Community Development"/>		
* Telephone Number: <input type="text" value="804-646-3975"/>	Fax Number: <input type="text" value="804-646-6358"/>	
* Email: <input type="text" value="Denise.Lawus@richmondgov.com"/>		

Application for Federal Assistance SF-424			
<b>* 9. Type of Applicant 1: Select Applicant Type:</b>			
<input type="text" value="C: City or Township Government"/>			
Type of Applicant 2: Select Applicant Type:			
<input type="text"/>			
Type of Applicant 3: Select Applicant Type:			
<input type="text"/>			
* Other (specify):			
<input type="text"/>			
<b>* 10. Name of Federal Agency:</b>			
<input type="text" value="U.S. Department of Housing and Urban Development"/>			
<b>11. Catalog of Federal Domestic Assistance Number:</b>			
<input type="text" value="14.241"/>			
CFDA Title:			
<input type="text" value="Housing Opportunities for Persons with AIDS"/>			
<b>* 12. Funding Opportunity Number:</b>			
<input type="text" value="VAH-18-F001"/>			
* Title:			
<input type="text" value="Housing Opportunities for Persons with AIDS for Entitlement Communities"/>			
<b>13. Competition Identification Number:</b>			
<input type="text"/>			
Title:			
<input type="text"/>			
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b>			
<input type="text" value="HOPWA_MSA.pdf"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
<b>* 15. Descriptive Title of Applicant's Project:</b>			
<input type="text" value="Housing Opportunities for Persons with AIDS (HOPWA)"/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	4
* b. Program/Project	4
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2018
* b. End Date:	06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	1,050,009.00
* b. Applicant	18,000.00
* c. State	159,441.00
* d. Local	0.00
* e. Other	75,000.00
* f. Program Income	0.00
* g. TOTAL	1,302,450.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	Selena
Middle Name:	
* Last Name:	Cuffee-Glenn
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	804-646-7978
Fax Number:	
* Email:	Selena.Cuffee-Glenn@richmondgov.com
* Signature of Authorized Representative:	
* Date Signed:	07/18

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chief Administrative Officer
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Richmond	6/22/18

SF-424D (Rev. 7-97) Back

## **2016-2020 CITIZEN PARTICIPATION PLAN**

The Department of Economic and Community Development is responsible for assuring that all citizen participation requirements under the federal guidelines are met in the development of the Citizen Participation Plan, the Consolidated Plan and Substantial Amendments thereunto, and Performance Reports. The requirements are set forth in 24 CFR 91.105 and cover the following:

- Providing for and encouraging citizen participation, with particular emphasis on participation by persons of very low- and low- to moderate-income who are residents of slum and blighted areas and areas eligible for the use of Community Development Block Grant Funds, as well as minorities, non-English speakers, and persons with disabilities.
- Providing citizens with reasonable and timely notice of and access to local meetings, information, and records relating to the proposed and final use of funds.
- Providing technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals.
- Providing for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities and review of program performance. These hearings shall be held after adequate notice, time, and locations convenient to potential or actual beneficiaries and to persons with disabilities have been provided.

### **Consolidated Plan**

In the development of the Consolidated Plan, the City of Richmond's Department of Economic and Community Development shall:

- Make available the amount of assistance, the range of proposed activities, and an estimate of the amount that will benefit low-mod persons, as well as a statement on anti-displacement policy for minimizing displacement and the types and levels of assistance to displaced persons. Information on the amount of assistance will be made available prior to the public comment period via public notice of a detailed summary in Richmond's daily newspaper and in a minority-owned weekly paper. All information will be available throughout the public comment period at advertised public hearings, at 1500 E. Main Street, Suite 400 and at the Main branch of the Richmond Public Library on Franklin Street.
- Publish the Consolidated Plan in a manner that affords interested persons a reasonable opportunity to examine it and comment upon it. Upon acceptance of the final document by U.S. Housing and Urban Development (HUD) the complete text will be posted on the City of Richmond's website, and complete copies will be available at 1500 E. Main Street, Suite 400 and at the Main branch of the

Richmond Public Library on Franklin Street. The Department of Economic and Community Development will provide a reasonable number of free copies to citizens upon request.

- Provide for no less than two public hearings during the development of the Consolidated Plan—one prior to and one during the Public Comment Period.
- Provide for a period of not less than **30 days** to receive comments on the Consolidated Plan prior to its adoption by City Council.
- Consider any comments received in preparing the final Consolidated Plan. A summary of the comments, and any comments not accepted and the reasons therefore shall be attached to the final Consolidated Plan.

### **Anti-displacement and Relocation Plan**

The City will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended and implementing regulations at 49 CFR24. The City also has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

### **Two methods are used to maximize citizen participation:**

- Consultation/focus meetings
- Public hearings hosted by Economic and Community Development and City Council

### **Consultations/Focus Meetings**

To develop the Consolidated Plan, City staff will hold consultations/focus meetings with individuals and organizations that are directly or indirectly providing housing and support services to low and moderate income residents of Richmond. Summaries of these meetings will be published in the Consolidated Plan and will be available for review before the final draft is submitted to HUD.

Consultations will be held with representatives for the following:

#### **1. Special Needs**

- Housing: Assisted Housing Services, Health Services, Social Services, Fair Housing Services.
- Chronic Homelessness and Special Needs: Homeward Partners Mental Health, HOPWA participating providers and jurisdictions, service providers to Elderly and Disabled Persons, ESG providers and COC.
- Lead Paint Based Hazards/Healthy Homes, Local Health and Child Welfare agencies.

## **2. Government**

- Adjacent units of Local Government and Richmond Metropolitan Regional Planning District
- Government Housing Agencies (Virginia Housing Development Authority, Virginia Department Housing & Community Development, HUD)
- City Agencies (Social Services, Economic and Community Development, Multicultural Affairs, Planning and Development Review, Minority Business Development, Police.)

## **3. Housing**

- Local Public Housing Agency: RRHA for public housing needs, planned programs and activities
- Private Housing Professionals, Realtors & Developers, Contractors
- Foundations, Equity Corporations, and Lending Institutions
- Non Profit Housing Agencies

## **4. Finance**

- Foundations, Equity Corporations, and Lending Institutions
- Government Agencies (Virginia Housing Development Authority , Virginia Department Housing & Community Development , HUD)
- City Agencies (Economic & Community Development, Minority Business Development, Police, etc.)
- Local Business Community
- Federal Reserve

## **5. *Limited English Proficiency***

- *Hispanic/Latino Organizations*
- *Asian Chamber of Commerce*
- *Hispanic Chamber of Commerce*
- *Government Housing Agencies (Virginia Department of Housing & Community Development, HUD, etc.)*
- *City Agencies (Social Services, Economic and Community Development, Multicultural Affairs, Planning and Development Review, Minority Business Development)*

### **Public Hearings**

The Department of Economic and Community Development will convene no fewer than two Public Hearings. The first will be held prior to publishing the proposed Consolidated Plan in order to receive input from citizens on the housing and community development needs for low to moderate-income persons, including priority non-housing community development needs.

The final Public Hearing will be hosted by City Council during the public comment period for citizens to give input on the Consolidated Plan and the annual budget. This Plan will consist of the overall identified needs of housing and community development and strategies to address these needs over a five-year period; it will provide specific activities for the fiscal year. Adequate and timely notification to citizens about the public hearings will be made through public notices published in local newspapers: the daily newspaper and a minority-owned weekly paper. The facilities for the meetings and hearings will be accessible to persons with disabilities.

The Division of Neighborhood Revitalization shall make all arrangements for public hearings and shall be responsible for publishing public notices no less than two weeks in advance of the hearings. *The Division will ensure that one or more qualified interpreters are available upon request to translate at any public meetings or hearings upon request by any individual who is limited English proficient (LEP). Translation at such meetings and hearings shall be conducted in such manner to accommodate the number of people making the requests and ensure the smooth conduct of the meeting.*

***Additional Language Access Issues:***

*Any City resident needing language assistance for public meetings that is not otherwise provided for, or to have notices or other vital City documents related to this notice translated into Spanish, can contact the City's Interim Language Access Coordinator at 804-646-0145. This Plan has been translated into, and is available in, Spanish.*

*In addition to the specific interpretation, translation and language access provisions set forth above, the Department of Economic and Community Development will follow the requirements of the version of the City's Language Access Plan then in effect.*

## **Substantial Amendments**

A substantial amendment has been defined as follows:

- 1) Funding a new project in excess of ~~\$15,000~~ **\$30,000**
- 2) Adding more than ~~\$25,000~~ **\$50,000** to an existing project
- 3) Changing the purpose, scope, location or beneficiaries of an activity, including changes in the use of CDBG funds from one eligible activity to another.

When it has been determined that a substantial change must be made to the Consolidated Plan, it will be published for review in the local newspapers. Citizens will have a 30-day period for review and to submit written responses (time period to run concurrently). A summary of these comments and a summary of any comments or views not accepted will be attached to the substantial amendment. City Council will also review the changes and have a public hearing before amending the Consolidated Plan. The Division of Housing and Neighborhoods shall make all arrangements for public hearings and shall be responsible for handling all public notices.

## **Performance Reports**

Citizens will be given an opportunity to review Annual Performance Reports before they are submitted to HUD by September 27<sup>th</sup> each year. There is a 15-day period allowed for this review. Copies of the report are available at 1500 E. Main Street, Suite 400 for persons to review. A notice of the availability and opportunity to comment is published in the local newspapers. Any comments written or orally provided shall be summarized and attached to the performance report for its submittal to HUD.

## **Availability to the Public**

The adopted Consolidated Plan, Substantial Amendments and Performance Report will be made available to the public, and upon request, in a form accessible to persons with disabilities.

## **Access to Records**

The proposed Consolidated Plan in its entirety shall be made available for public review/comments for 30 days in the Main branch of the Richmond Public Library on Franklin Street and at 1500 E. Main Street, Suite 400. Also, a summary of the proposed Consolidated Plan will be published in the local newspaper. The final document will also be published so that a reasonable number of copies can be made available to citizens upon request. The final document is posted on the City of Richmond's website and copies made available at Main branch of the Richmond Public Library on Franklin Street. Citizen comments are compiled and added to the Consolidated Plan before it is submitted to HUD. Citizens will be provided reasonable and timely access to information and records relating to the Consolidated Plan and use of the assistance under the programs for the period of the prior five years.

## **Technical Assistance**

Technical assistance will be provided to any groups or representative of persons who are very low- and low- to moderate-income and or Limited English Proficient or others requiring assistance in developing proposals for funding under any of the programs covered under the Consolidated Plan. The Division of Neighborhood Revitalization shall make arrangements for such assistance upon request. For each funding cycle, staff will hold at least one evening workshops covering the essentials of proper preparation of applications and offered in an accessible location free of charge. Staff will be available to answer questions and provide technical assistance during the application period.

## **Complaints**

The City through the Department of Economic and Community Development will provide a written response to each complaint received from a citizen on the Consolidated Plan, an amendment, or performance report (within 15 days, where practicable).