

# Application to Work in Streets and Alleys

For Office Use Only



Right of Way Management Division

Walk-in: 900 E. Broad St., Room 110, Richmond, VA, 23219

Phone: 804-646-0436

Email: [RightofWay@Richmondgov.com](mailto:RightofWay@Richmondgov.com)

Plan Number: \_\_\_\_\_

Permit Number: \_\_\_\_\_

WISP\*\*\*ALL FIELDS ARE REQUIRED\*\*\*

Applicant: Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_ Check one: Owner  Contractor  Representative

### Property Owner Information:

Owner Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_ Office/Home Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Contact Person Name: \_\_\_\_\_

Contact Signature \_\_\_\_\_ Contact Cell Number \_\_\_\_\_

### Contractor Information:

Contractor License # \_\_\_\_\_ Contractor License Classification \_\_\_\_\_ Contractor License Class \_\_\_\_\_

Contractor Name: \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_ Office Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Contact Person Name \_\_\_\_\_

Contact Signature \_\_\_\_\_ Contact Cell Number \_\_\_\_\_

### Proposed Work/Site Location:

Address: Street Number: \_\_\_\_\_ Street Name: \_\_\_\_\_

Parcel ID : \_\_\_\_\_ Location (Circle): Alley Front of Bldg. Side of Bldg. Travel Lane Ditch Curb/Parking Lane Other

### Description of work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ as per attached plans

Work to be completed within \_\_\_\_\_ days Start Date: \_\_\_/\_\_\_/\_\_\_ End Date: \_\_\_/\_\_\_/\_\_\_

For City Use or Franchise Use ONLY - Circle One: City of Richmond Dominion Energy Verizon

**\*BACK PAGE MUST BE COMPLETED OR APPLICATION WILL NOT BE REVIEWED\***

Contractor Estimated Cost of Work: \_\_\_\_\_

LOSS OF PAID PARKING REQUIRES PAYMENT AND PERMIT FROM PARKING. PAID PARKING SPOTS LOSS: \_\_\_\_\_

If this application is associated with a plan of development, special use permit, building (commercial), building (residential) or subdivision:

BLDC #: \_\_\_\_\_

POD#: \_\_\_\_\_

SUP#: \_\_\_\_\_

SUB#: \_\_\_\_\_

BLDR#: \_\_\_\_\_

ENCR#: \_\_\_\_\_

**Sec.24.63 – Permit Fees.**

Except as otherwise specifically provided, permits issued and the fee as set forth in Appendix A to this Code shall be paid at the time of the application for a permit.

Application Fee: \$75.00

Time	Quantities		Work Item	Fee
____ day	____ block		Sidewalk Closure (barricades, ladders scaffolding, etc.)	\$50.00 per first 30 days/per block
____ week	____ block			After 30 days: An additional \$25 per week/per block
____ week	____ lane	____ block	Street/ Lane Closure - Arterial or Collector or City Center	\$30.00 per week/ per lane/per block
____ week	____ lane	____ block	Street/ Lane Closure - Residential	\$15.00 per week/per lane/per block
	____ driveway		Driveways - Residential	\$50.00 per driveway
	____ driveway		Driveways - Commercial	\$150.00 per driveway *Comparable to VDOT cost*

	____ square feet	Major and Minor Utility Construction and Street Cuts	\$0.25/sf (Local)
	____ square feet		\$0.50/sf (Collector)
	____ square feet		\$1.00/sf (Arterial)
	____ feet	Sheeting & Shoring	\$100.00 per 100 linear feet
____ week	____ dumpster	Dumpster (Does Not Include Metered Parking)	\$40.00 per dumpster/ per week

____ day	____ crane	Crane	\$20.00 (Rubber Tire) per crane/ per day	
____ day	____ crane		\$50.00 (Track) per crane/ per day	
		Man-Lift	\$50.00 per occurrence (30 day maximum)	
____ week	____ block	Covered Walkways	\$20.00 per week/per block	
		Construction Entrance	\$100.00	
		POD ( Storage container) (Does Not Include Metered Parking)	\$40.00 per week	
____ month	____ trailer	Construction Trailer (Does Not Include Loss of Metered Spots or street closure)	\$75.00 per trailer/ per month	
____ month	____ toilet	Portable Toilet	\$25.00/per toilet/per month	
____ week	____ plate	Steel Plates	\$100.00 (Local) per plate/ per week	
____ week	____ plate		\$200.00 (Collector) per plate/ per week	
____ week	____ plate		\$300.00 (Arterial) per plate/per week	
____ holes	____ pit	____ bore	Test Pits, Borings & Cores	\$20.00/ hole, pit, bore

*\*Quantities including per week requires a 1 week minimum*

*\*Quantities including per month requires a 1 month minimum*