

# Election Officers

Richmond - Office of Elections

## Thank you election heroes!



## MESSAGE FROM THE GENERAL REGISTRAR

By Keith Balmer

Hello Everybody.

It's that familiar time of the year when our kids return to school, a new season of football kicks off, and voters head to the polls. Every year brings new changes to how we conduct our elections, and this year won't be any different.



## Website

Our staff has worked hard to provide detailed information on our website. Please feel free to browse it. You can access by going to [www.rva.gov/elections](http://www.rva.gov/elections).

## Social Media

We have also increased our social media presence dramatically in the last couple of weeks. This is because our office has hired a Communications Specialist. Her name is Katherin Cardozo. Katherin is a recent graduate of Virginia Commonwealth University, and in addition to serving as the Executive Assistant to the Electoral Board, she will also be responsible for managing our social media accounts, and distributing press releases, newsletters, and public service announcements.

For updates and breaking news, please follow us on social media!

Twitter:

[twitter.com/RVA\\_Votes](https://twitter.com/RVA_Votes)

Facebook:

[facebook.com/OfficeofElections](https://facebook.com/OfficeofElections)

Instagram:

[Instagram.com/rva\\_votes](https://Instagram.com/rva_votes)



## THE ELECTION

Let's talk about the election. The date of the November General Election is November 8, 2022.

Early Voting kicks off on Friday September 23rd and it ends at 5:00 PM, Saturday, November 5, 2022. The Office of Elections will be open for Early Voting from 9:00 AM to 4:30 PM, Monday through Friday. We will also be open from 9:00 AM to 5:00 PM on Saturday, October 29th, and November 5th. Sunday voting will be available on Sunday October 30th from 1:00 PM until 5:00 PM. Early Voting will also be available at City Hall, 900 East Broad Street, and Hickory Hill Community Center, 3000 East Belt Boulevard during the same hours as the main office.

Drop boxes for early voting will be at the Office of Elections, at the Southside Community Service Center, and at City Hall. The deadline to apply for an absentee ballot is Friday October 28th.

## New Badges

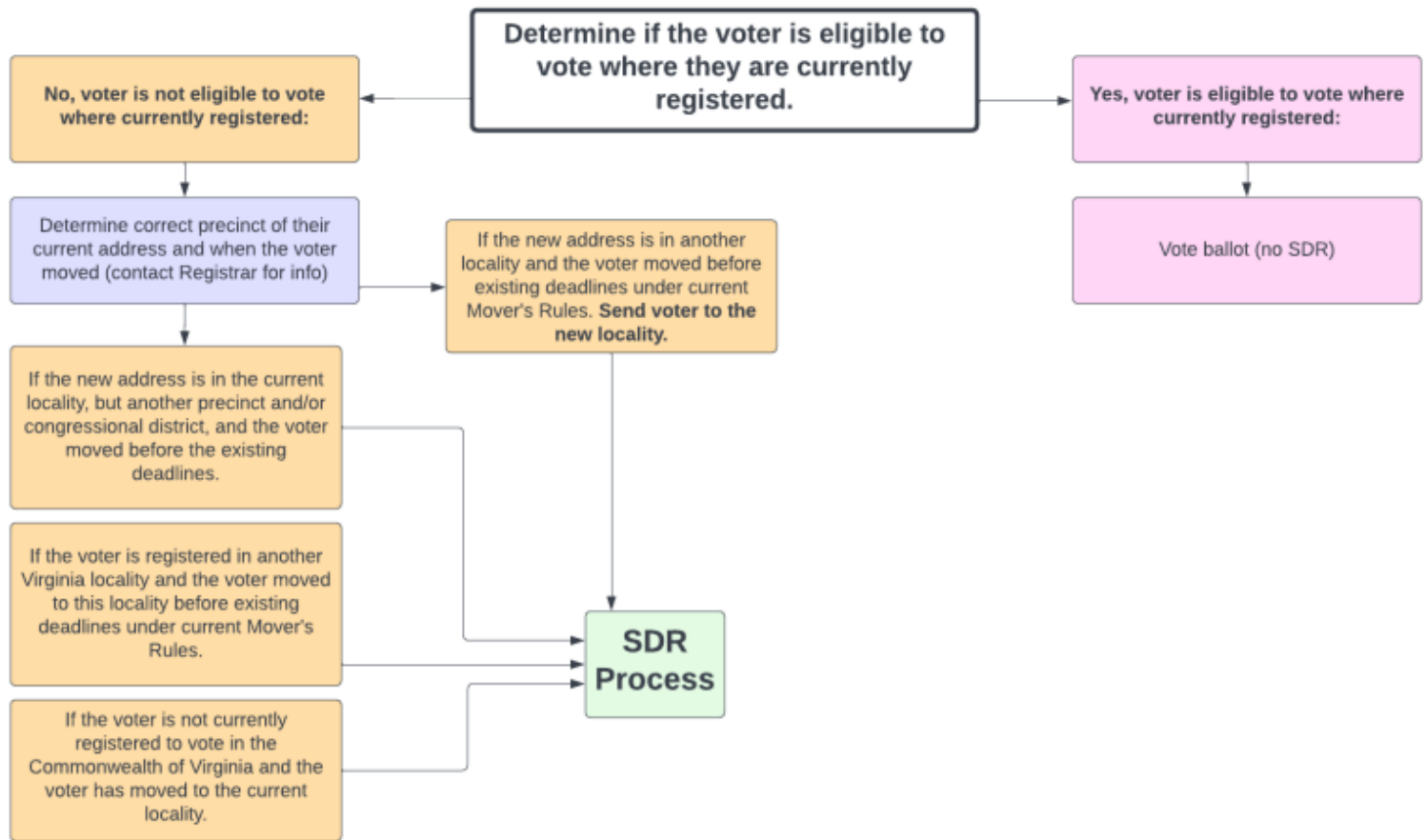
We will be providing you all with new election officer badges. Instead of these badges having your name on them, they will simply say Election Officer. Please do not write on these badges or deface them in any way. Your chief will collect them at the end of the day. We will also be providing badges for poll watchers, so that they can be easily identified. Please do not allow a poll watcher to leave the precinct with their badge.



## 20.3 EARLY VOTING – SAME DAY REGISTRATION

DURING THE PERIOD BETWEEN THE CLOSE OF REGISTRATION AND THE END OF EARLY VOTING

**\*Before issuing SDR Provisional Ballot, determine if voter is eligible to vote on the machine under What-ifs sections 4-8.**



The biggest change will be the introduction of Same Day Registration. This is a new law that will allow citizens who show up to vote after the deadline to register (October 17th), to complete a voter registration application and cast a provisional ballot. Same Day Registration only applies to in-person voters during Early Voting, and on Election Day. It does not apply to registrants who submits an application via email, fax, mail, or online. All same-day registrants must cast a provisional ballot. There are no exceptions.

### SDR Process

Complete a voter registration application.  
(NVRA Code SDR-EV / SDR-ED)

Request acceptable form of ID.

Acceptable form of ID is  
provided.

Work with the voter to complete  
the provisional ballot envelope.

1. Make sure both GR /  
Staff / Pollworker and  
voter sign the envelope.

2. Mark box #6 Other, write  
"SDR" or "Same Day" on  
the line.

Have the voter complete a  
provisional ballot and return it in  
provisional envelope.

Provide the voter with a  
Provisional Voter Notice.

1. Mark line "You voted after  
registering to vote on the  
same day."

2. Add the required information to  
the Provisional Ballot Log. Be  
sure to mark Reason Code 6 and  
write "SDR" or "Same Day" in the  
notes.

No acceptable form of ID is  
provided; voter refuses to sign  
the ID Confirmation Statement.

Work with the voter to complete  
the provisional ballot envelope.

1. Make sure both GR /  
Staff / Pollworker and  
voter sign the envelope.

2. Mark box #6 Other, write  
"SDR" or "Same Day" on  
the line.

3. Also mark the box for "No ID:  
voter also did not show required  
ID."

Have the voter complete a  
provisional ballot and return it in  
provisional envelope.

Provide the voter with a  
Provisional Voter Notice.

1. Mark line "You voted after  
registering to vote on the  
same day." Also mark the  
line "You did not provide  
required ID."

2. Add the required information to  
the Provisional Ballot Log. Be sure  
to mark Reason Code 6 and write  
"SDR" or "Same Day" in the notes.  
Also make sure to mark "No ID."

Place the provisional  
envelope with the ballot  
sealed inside in the 1A  
envelope.

Same Day Registrants must provide a form of acceptable ID, or they must sign the ID confirmation statement. The ID that they provide does not have to have an address on it. And finally, Same Day Registration can only happen in the precinct or Early Voting site in which the registrant's current address makes them eligible to vote. In other words, Same Day Registration is not available to residents who reside in a precinct other than the one in which they are trying to vote, and it is not available to residents who reside outside of the City Of Richmond.

More information about Same Day Registration will be provided during our Chief and Assistant Chief classes next month.

## New Poll Books

Another big change is the introduction of new poll books. The contract with the vendor who provided us with the poll pads ended over the summer. After consulting with me, the Electoral Board voted to buy new poll books from ES&S, which is the same company that provides us with our ballot tabulators (the DS200), and our Express Vote machines. I personally traveled down to Greenville, South Carolina in June to witness firsthand the functionality of these poll books. I was encouraged by what I saw and I am excited to introduce them to you.



# ExpressPoll®

Electronic Pollbook

### Two-Step Go-Live

No assembly required — simply remove the ExpressPoll from the custom carrying case and press the power button.

### Dynamic Voter Search

Quick and accurate voter record search using first name, last name or DOB.



### Easy Connection

Built-in peripherals include USB ports and barcode scanning with the tablet's camera.

### Portable and Protected

Flip Stand enclosure protects the tablet during transport and throughout use in the polling place.

### Smooth and Accurate Check-in

Intuitive interface provides easy-to-understand, detailed voter information.

## Creating a Smooth Voting Experience from Start to Finish

The industry-leading ExpressPoll application is designed to work seamlessly with ES&S' ExpressVote® Activation Card Printer, Universal Voting System product family and digital tabulators, providing voters with a smooth voting experience from start to finish. Designed to meet the needs of various election types and workflows, ExpressPoll can accommodate all state-required configurations.

Promotional Sheet about our NEW Poll Books!

## CONFIDENCE FOR ELECTION OFFICIALS



- Microsoft® Surface Go tablet utilizes Windows 10 Enterprise 2019 LTSC, which supports critical security updates from Microsoft through January of 2029
- Helps reduce provisional voting by providing up-to-date absentee status or directions to correct polling location
- When used with ExpressPoll Connect, all updates are automatically sent and received in near-real-time across the jurisdiction, without any action required by the poll worker
- Generates voter, ballot and turnout reports on demand
- Operates as a single-use device — poll workers cannot close down the application or start any other application on the tablet

## SECURITY YOU CAN COUNT ON



- ExpressPoll uses role-based security and can assign different user access levels, preventing unauthorized access to sensitive functions on the pollbook
- If an ExpressPoll is unlawfully removed from a polling location, election officials can protect data from the unit remotely
- Data used by the ExpressPoll system is strongly encrypted

## QUICK AND ACCURATE VOTER VERIFICATION FOR POLL WORKERS



- On-screen prompts guide poll workers through each step of the process
- Confidently complete a voter look-up and issue the correct ballot using a minimal number of steps
- Voter records displayed in search results use actionable color coding, making it easy for poll workers to understand the relevant action they need to take and reducing the time it takes to process what should be a simple decision
- Quickly redirect voters who appear in the wrong polling location and provide detailed information on their correct location



**Our poll managers told us ExpressPoll is fantastic — so simple to use. They can quickly and confidently understand what actions they need to take for each voter."**

ALAN HELMS, DEPUTY DIRECTOR YORK COUNTY SC REGISTRATION AND ELECTIONS

## PEACE OF MIND FOR VOTERS



- Quick and efficient check-in process
- Confident they're in the correct polling location and were issued the correct ballot style

Please make sure you sign up to attend one of our poll book training classes conducted by Jason Redd. The insight that you gain from Jason will be crucial to the overall success of this election. You are going to like these new poll books, and you are going to LOVE the sleek new carrying case (say goodbye to those big green cases!).

**Promotional Sheet about our NEW Poll Books!**



## **ONLINE TRAINING**

A quick update on our new online training. Last week our training vendor, Electsure, came to our office and worked with our staff to create video content for our new online courses. We had a lot of fun and we are excited for everybody to take this training.

Because of the time that will be required to edit these courses, **the classes will not be available until October 17th**. For those who don't have internet access and would like to come to our office and take these courses, you can do so on Thursday October 20th and Friday October 21st. These two sessions will both start at 10 AM and will last until noon. If you are interested in attending one of these sessions, please call either Caitlin Shelton or Destiny Fleming at (804) 646-4411.

You can access our new online training, **starting on October 17th**, at

[www.richmondelectiontraining.com](http://www.richmondelectiontraining.com)

## With Deepest Sympathy

And finally, our office was saddened to hear about the recent passing of one our Chief Election Officers, Jill Hunter.

Jill served as a Chief at both Boushall Middle School and at Main Street Station. She loved working as a Chief Election Officer and we loved working with her. We would like to extend our deepest condolences to her family.

