



Department of Public Utilities  
 Water Resources  
 730 E. Broad Street, 8<sup>th</sup> floor  
 Richmond VA 23219  
 (804) 646-7586

**Preliminary E & S, Chesapeake Bay & Stormwater Review Check List**

Submission Date: \_\_\_\_\_ Notification Due Date \_\_\_\_\_  
 Site Address: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Applicant Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Applicant Phone #: \_\_\_\_\_ Applicant address: \_\_\_\_\_  
 Property Owner: \_\_\_\_\_ Phone & Email: \_\_\_\_\_  
 Principal Engineer: \_\_\_\_\_ Phone & Email: \_\_\_\_\_  
 General Contractor: \_\_\_\_\_ Phone & Email: \_\_\_\_\_

The application package is **not considered complete** until the following items are submitted:

- Permit Fee

**Forms:**

- Completed RSMP application
- A completed Responsible Land Disturber form w/ a copy of DEQ certification
- Completed E & S, Chesapeake Bay and/or Stormwater Checklist
- A completed DEQ registration statement (if applicable)
- Wetlands Determination Letter from USACE (if applicable)
- Stream Determination package (if applicable)

**Plans must contain the following items:**

- Existing buildings, roads, utilities and stormwater systems
- Erosion and sediment control plan & detail sheet
- Limits of disturbance/construction outline and labeled
- Location of floodplain, Chesapeake Bay area limits, & wetlands
- Adjoining parcel owner information
- Existing and proposed drainage plan
- On-site & Off-site contributing drainage areas
- Existing and proposed contours
- Proposed building, road, utilities and SWM facilities
- Existing and proposed drainage systems

**Application is:**

- Complete
- Incomplete

Review comments will be sent to applicant via email within 60 days of receiving **a completed application package.**

**Acknowledgement of Receipt by Applicant:**

Name: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Reviewer: \_\_\_\_\_