


NATURAL GAS Process for Gas Installation

If you are interested in Natural Gas, a gas permit is required. [There is a minimum equipment requirement for the installation of a new gas service.](#)

STEP 1

Call our New Services Office at 646-5250 to see if natural gas is available in your area. New Services Office can mail or fax a gas permit application to you or you can visit: <http://www.richmondgov.com/dpu/>, and click on  DPU [application forms](#) to get a gas permit application form online.

PERMIT INFORMATION REQUIRED

- The address where gas is to be installed.
-
- Footage from the nearest intersection to the property line.
-
- What gas equipment you will be installing.
-
- Gas pressure required to operate the equipment.
-
- BTU rating of the equipment.

OTHER CONSIDERATIONS

City of Richmond applicants must obtain additional permits from Community Development prior to installation. Call **646-6955** to get further information

Chesterfield and Henrico County applicants must also obtain a county permit prior to installation. To obtain a county permit call;

Chesterfield County 748-1050

Henrico County 501-4360

If new water service is needed in the City of Richmond, a water permit is required and should be requested at the same time as the gas permit.

WHO MAY RECEIVE A PERMIT

- **Homeowner** – owner of a single family residence who resides at the residence.
- **Contractor** – plumber or contractor with a valid master plumbing license.
- **Customers** – who file or have contractors file a permit and the service is run and gas service is not established within 6 months from the time the service line is installed will be charged **\$1,000** for the failure to utilize the gas service.

STEP 2

Mail or fax completed gas permit applications to:

**Department of Public Utilities
New Services Team
400 Jefferson Davis Highway/Warehouse
Richmond, Virginia 23224
Fax: 646-3199**

STEP 3

Gas Inspector will mark the meter location within **5 to 10** days after permit has been filed.

STEP 4

Please contact New Services Team Office at **646-5250** to establish your account.

STEP 5

We will install the service line within **30 to 45** days on existing mains; within **90** days for most routine new main construction.

STEP 6

SEE METER SET PROCEDURE

PLEASE NOTE: In the event of inclement weather all installations and meter sets will be suspended until weather conditions improve.

Incomplete applications will delay processing.