



Richmond Office of the City Auditor

Office of the Inspector General

Fighting government waste, fraud and abuse

December 19, 2018

Mrs. Selena Cuffee-Glenn, Chief Administrative Officer
City of Richmond

The Office of the Inspector General (OIG) has completed an investigation within the Department of Public Utilities (DPU), Department of Public Works (DPW) and the Department of Parks, Recreation & Community Facilities (PR&CF) as it relates to the abuse of time. This report, presents the results of the investigation.

Legal & City Policy Requirements:

1. In accordance with the Code of Virginia, §15.2-2511.2, the Inspector General is required to investigate all allegations of fraud, waste, and abuse.
2. City Code section 2-214 requires the Office of the Inspector General to conduct investigations of alleged wrongdoing.
3. Administrative regulation 6.2-IV (7): "City vehicles may be used for transporting non-city employees during normal business hours and in an official performance of assigned duties. Prior authorization to transport must be obtained from the department or agency authorizing representative."
4. Administrative regulation 6.2-VI (1): "The no-smoking policy applies to City vehicles. Employees are not to smoke while driving or riding in a City vehicle."

Allegation:

The complaint alleged that several DPU employees would gather at the S&S Mart located in the City of Richmond for extended time periods during work hours.

Findings:

The investigator conducted surveillance at the S&S Mart for 8 working days. During the surveillance period the investigator was able to identify 29 City vehicles from the DPU, DPW and PR&CF, that remained at the location for 15 minutes or more. In addition one vehicle was observed transporting a non-city worker.

The table below shows the dates and times the City vehicles and employees were observed at the S&S Mart:

Vehicle #	Agency	Date:	In	Out	Total	Vehicle #	Agency	Date:	In	Out	Total
157-140L	DPU	9/7/2018	8:38am	9:23am	45min	188-238L	Parks	9/11/2018	7:54am	8:17am	23min
	DPU	9/12/2018	8:21am	9:05am	44min		Parks	9/14/2018	8:27am	8:48am	21min
	DPU	9/19/2018	8:06am	8:48am	42min		Parks	9/19/2018	7:55am	8:07am	12min
	DPU	9/18/2018	8:07am	8:43am	36min	160-393L	Parks	9/19/2018	9:23am	9:46am	23min
	DPU	9/26/2018	8:25am	8:55am	30min	188-180L	DPW	9/11/2018	7:45am	8:07am	22min
	DPU	9/11/2018	8:30am	8:58am	28min	157-226L	DPW	9/11/2018	8:27am	8:49am	22min
157-137L	DPU	9/7/2018	8:38am	9:23am	45min	160-452L	DPW	9/12/2018	8:48am	9:09am	21min
	DPU	9/13/2018	8:21am	9:01am	40min		DPW	9/19/2018	7:19am	7:39am	20min
	DPU	9/12/2018	9:22am	9:47am	25min	68-920L	DPW	9/12/2018	9:02am	9:23am	21min
	DPU	9/14/2018	8:14am	8:38am	24min	157-064L	DPU	9/14/2018	8:20am	8:40am	20min
157-139L	DPU	9/18/2018	9:06am	9:42am	36min		DPU	9/13/2018	8:42am	9:01am	19min
	DPU	9/11/2018	8:47am	9:15am	28min	121-326L	DPW	9/7/2018	7:49am	8:08am	19min
	DPU	9/19/2018	9:30am	9:54am	24min		DPW	9/19/2018	7:43am	7:50am	7min
	DPU	9/26/2018	8:59am	9:19am	20min	161-598L	DPW	9/19/2018	8:43am	9:02am	19min
35-838L	DPU	9/7/2018	9:43am	10:24am	41min		DPW	9/12/2018	8:18am	8:30am	12min
207-622L	DPW	9/11/2018	8:12am	8:57am	45min	67-237L	DPW	9/26/2018	9:01am	9:20am	19min
153-029L	DPW	9/27/2018	8:20am	8:58am	38min	161-557L	Parks	9/14/2018	8:39am	8:55am	16min
	DPW	9/7/2018	8:22am	8:47am	25min	174-868L	DPW	9/7/2018	8:11am	8:27am	16min
121-725L	DPW	9/14/2018	9:14am	9:51am	37min		DPW	9/11/2018	7:42am	7:53am	11min
183-761L	DPU	9/18/2018	8:39am	9:13am	34min	139-231L	DPU	9/12/2018	8:46am	9:01am	15min
133-667L	DPW	9/7/2018	9:04am	9:38am	34min		DPU	9/19/2018	8:06am	8:20am	14min
188-235L	DPW	9/13/2018	8:13am	8:47am	34min	121-319L	DPW	9/12/2018	9:27am	9:42am	15min
	DPW	9/26/2018	8:35am	8:53am	18min	121-467L	DPW	9/13/2018	7:55am	8:10am	15min
165-290L	DPU	9/13/2018	8:13am	8:47am	34min	113-338L	Parks	9/11/2018	9:12am	9:25am	13min
46-442L	DPU	9/12/2018	8:45am	9:05am	20min		Parks	9/12/2018	9:22am	9:29am	7min
165-257L	DPU	9/7/2018	8:21am	8:46am	25min						

During the surveillance, the employees entered the location and remained inside for the majority of the time referenced in the table above.

The investigator observed on September 12, 2018, a citizen entering the passenger side of vehicle #113-338L and left the location with the City employee. The vehicle was identified as a PR&CF vehicle. The investigator conferred with the Deputy Director who was able to identify the driver as a Maintenance Technician I. The Deputy Director further advised the investigator that the passenger in the vehicle was not authorized.

The investigator was able to enter the establishment and observed that there was a counter space to order food and standing area, but no tables or chairs. The investigator cannot determine why the employees stayed so long in the location.

On September 19, 2018, the investigator also observed an employee smoking in City vehicle #160-452L at the same location.

Conclusion:

Based on the findings, the OIG concludes that the allegation is substantiated. The OIG recommends the appointing authority take appropriate action. If you have any questions, please contact me at extension 5616.

Sincerely,

Louis G. Lassiter

Louis Lassiter, CPA
City Auditor/Interim Inspector General

cc: Robert Steidel, DCAO Operations
Reginald Gordon, DCAO Human Services
Calvin Farr, Director of DPU
Bobby Vincent, Director of DPW
Chris Frelke, Director of PR&CF
Honorable City Council Members
City Audit Committee